

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING

November 21, 2019
1:30 P.M.

Chairperson Raley called the Finance & Administration Committee Meeting to order at 1:38 p.m.

FINANCE & ADMINISTRATION COMMITTEE MEMBERS PRESENT:

David E. Raley, Chairperson
John Longville, Director

FINANCE & ADMINISTRATION COMMITTEE MEMBERS ABSENT:

None

STAFF PRESENT:

Daniel Cozad, General Manager
Athena Monge, Administrative Specialist
Erwin Fogerson, Senior Engineer/Project Manager

GUESTS PRESENT:

None

1. PUBLIC PARTICIPATION

Chairperson Raley announced this as the time for any persons present, who so desire, to make an oral presentation to the Committee. Without public participation, the meeting continued with the published agenda.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

3. APPROVAL OF MEETING MINUTES FROM JULY 24, 2019

It was moved by Director Longville and seconded by Director Raley to approve the minutes of July 24, 2019, Finance & Administration Committee meeting. The motion carried with all members present voting in the affirmative.

Chairperson Raley: Yes

Director Longville: Yes

4. 1ST QUARTER ANNUAL UNAUDITED FINANCIALS REVIEW 2019-2020

Mr. Cozad presented this item for discussion. Director Raley inquired about the groundwater enterprise revenue. Mr. Cozad said that Groundwater Council revenue would be slightly higher than projected this year. Director Raley asked why the revenue increased for the Exchange Plan. Mr. Cozad indicated that that includes the costs for the consultant that will be updating the agreement. Director asked if the

District will be expending the \$2 million. Mr. Cozad stated that it would depend on permitting. The Quarterly Investment Report was included on package page 8.

It was moved by Director Longville and seconded by Director Raley to approve the 1st Quarter Annual Unaudited Financials for 2019-2020 as presented and move the financials with any updates to the Board of Directors to receive and file. The motion carried with all members present voting in the affirmative.

**Chairperson Raley: Yes
Director Longville: Yes**

5. ACTIVE RECHARGE TRANSFER PROJECTS AGREEMENT TASK SUMMARY AND PRESENTATION

Mr. Cozad introduced this item for discussion, noting that this was a request by the Committee to review the requirements of the Active Recharge Transfer Projects (ARTP) Agreement; the task list is included on package page 10 for review. Mr. Fogerson reviewed the PowerPoint presentation on the ARTP, which is included in the package beginning package page 11. The current project locations included are Mill Creek, Plunge Creek, City Creek, East Twin Creek and Waterman Creek. Mr. Cozad discussed the possibility of obtaining an Umbrella Permit in which both Valley Municipal and the Conservation District will be named. Mr. Fogerson reviewed projects in depth.

6. REVIEW OF APPENDIX C APPOINTMENTS

The Committee reviewed this item in brief; there were no changes recommended.

7. DISCUSS PER DIEM RECOMMENDATION FOR CALENDAR YEAR 2020

Director Raley said that last year, the Committee suggested increasing per diem rates by the most recent CPI-U. Director Longville stated that the Board has several foregone increases to keep costs down for the District and spoke in favor of increasing the Board per diem rate by the maximum allowable of 5% for the calendar year 2020. The Committee discussed surveying other local agencies to compare rates.

It was moved by Director Longville and seconded by Director Raley to direct staff to survey other agencies for Board per diem rates and move forward to the Board for review and approval a rate increase between the CPI and the 5% maximum. The motion carried with all members present voting in the affirmative.

**Chairperson Raley: Yes
Director Longville: Yes**

8. ADJOURN

It was moved by Director Longville and seconded by Director Raley to adjourn. The motion carried with all members present voting in the affirmative.

Chairperson Raley: Yes

Director Longville: Yes

There being no further business, the meeting adjourned at 2:38 p.m.