



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, September 10, 2025 – 1:30 PM

Location – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Teams by clicking on this link, <https://teams.microsoft.com/l/meetup-join>, or by entering the following information at <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>:
Meeting ID: 232 147 436 001 Passcode: Db9Hh3gy

While the District makes every attempt to follow all guidance regarding COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed. Attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information pertaining to agenda topics listed, received, or generated by the District after posting this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. The San Bernardino Valley Water Conservation District intends to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance concerning the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting, you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Allison Zecher at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting, the item was continued to the meeting at which action is being taken.

BOARD OF DIRECTORS

Division 1

Richard Corneille

Division 2

Mark E. Falcone

Division 3

Robert Stewart

Division 4

John Longville

Division 5

Melody McDonald

GENERAL MANAGER

Betsy Miller

- 3. **INTRODUCTIONS AND GUEST RECOGNITION**
- 4. **CONSENT CALENDAR**
 - a. Approval of Board Minutes, August 13, 2025.....6
 - b. Approval of Expenditure Report, August 202517
- 5. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

- A. AD HOC AUDIT COMMITTEE
Presenter: Richard Corneille, Chair
Recommendation: The chair of the Ad Hoc Audit Committee will provide a verbal update of the meeting held on August 19.
- B. FINANCE & ADMINISTRATION COMMITTEE
Presenter: Robert Stewart, Chair
Recommendation: The chair of the Finance & Administration Committee will provide a verbal update of the meeting held on August 20.

Action Items

- A. UNAUDITED FINANCIAL REPORT FOR AUGUST 2025 – 5 Minutes (M#2131)..... 28
Presenter: Angie Quiroga
Recommendation: Review and approve the Unaudited Financial Report for August 2025.
- B. FOURTH QUARTER UNAUDITED FINANCIAL REPORTS FOR FISCAL YEAR 2025 – 5 Minutes (M#2132) 39
Presenter: Angie Quiroga
Recommendation: The Finance & Administration Committee recommends approval of the Fourth Quarter Unaudited Financial Reports for Fiscal Year 2025 as presented.
- C. AMENDMENT TO AGREEMENT FOR EMPLOYMENT OF IN-HOUSE COUNSEL AND DISTRICTCOUNSEL BONUS – 5 Minutes (M#2133) 52
Presenter: Betsy Miller
Recommendation: Approve the Amendment to Agreement for Employment of In-house Counsel and direct the General Manager to provide a merit bonus to District Counsel in the amount of \$15,000 in recognition of the value of this work in FY25.
- D. CAPITAL VEHICLE PURCHASE OF A FORD F-150 – 5 Minutes (M#2134) 56
Presenter: Betsy Miller
Recommendation: Authorize the General Manager to purchase a new F-150 truck from Ken Grody Ford for an amount not to exceed \$48,965.
- E. COMMUNITY MITIGATION PROGRAM DOCUMENTS FOR SBCTA'S STATE ROUTE 210 MIXED FLOW LANE ADDITION PROJECT – 5 Minutes (M#2135).....58
Presenter: Betsy Miller

Recommendation: Approve the Agreement for Acquisition of Conservation Easement, updated to reflect tasks that have been accomplished since 2021 and costs adjusted by CDFW, and the Conservation Easement Deed for the San Bernardino County Transportation Authority's State Route 210 Mixed Flow Lane Addition Project, subject to clerical or non-substantive revisions requested by CDFW and/or SBCTA as recommended by the General Manager and General Counsel.

F. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2026 COMMITTEE AND EXPERT FEEDBACK TEAM NOMINATIONS – 5 Minutes (M#2136)141

Presenter: Betsy Miller

Recommendation: Direct staff to submit interest forms for Director service on California Special Districts Association committees and/or Expert Feedback Teams for 2026, if desired.

G. ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICT’S 2026 HOSTING OPPORTUNITIES – 5 Minutes (M#2137) 144

Presenter: Betsy Miller

Recommendation: Select primary and secondary dates to host the Association of San Bernardino County Special District’s dinner in 2026, if desired.

6. INFORMATION ITEMS:

- A. Environmental Update145
- B. Engineering Update146
- C. General Manager’s Report147
- D. Future Agenda Items & Staff Tasks

7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. Board Member Meeting Reports

8. UPCOMING MEETINGS:

October 1, 2025	Special PERC Policy Committee Meeting, 9:00 AM at Conservation District (Teams Meeting ID: 227 006 935 802 8 Passcode: d49xN6vJ)
October 8, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 244 166 549 763 Passcode: KY6YB76E)
October 21, 2025	Big Bear Watermaster Meeting, 11:00 AM at Bear Valley Mutual Water Company, 101 E Olive Ave, Redlands, CA 92373
October 21, 2025	Outreach and Communications Committee Meeting, 3:00 PM at Conservation District (Teams Meeting ID: 210 438 800 198 Passcode: 3hb7hC2G)
October 22, 2025	Operation Committee Meeting, 9:00 AM at Conservation District

	(Teams Meeting ID: 265 155 507 162 Passcode: tg7fJ6gU)
October 29, 2025	PERC Policy Committee Meeting, 10:00 AM at Conservation District (Teams Meeting ID: 250 016 420 457 Passcode: LA9Ln7jb)
November 5, 2025	Finance and Administration Committee Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 210 139 778 47 Passcode: P2jw76BT)
November 11, 2025	Office Closed for Veterans Day Holiday
November 12, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 244 166 549 763 Passcode: KY6YB76E)
November 20, 2025	Environmental Workshop, 10:00 AM at Conservation District (Meeting ID: 258 572 078 514 0 Passcode: Gd7XY747)
November 27, 2025	Office Closed for Thanksgiving Day Holiday
November 28, 2025	Office Closed for Day After Thanksgiving Holiday
December 10, 2025	Board of Directors Meeting, 9:30 AM at Conservation District (Teams Meeting ID: 273 594 470 144 Passcode: rR3Gc9RJ)
December 24, 2025	Office Closed for Christmas Eve Holiday
December 25, 2025	Office Closed for Christmas Day Holiday
December 31, 2025	Office Closed for New Year's Eve Holiday

9. CLOSED SESSION

- A. The Board may meet in closed session under authority of Government Code Sections 54956.9(d)(2) and (e) (1), exposure to potential litigation, in two cases.
- B. The Board may meet in closed session under authority of Government Code Sections 54956.9(d)(2) and (e) (2), exposure to potential litigation, relating to high groundwater conditions and their potential impact on Cemex Materials Pacific, LLC mining areas.
- C. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151 01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and John Sullivan is the lead negotiator for BLM.
- D. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of a proposed restrictive covenant with the California Department of Fish and Wildlife and Robertson's Ready Mix on portions of San

Bernardino County Assessor Parcel Nos. 0291-131-01 and 0291-115-01. The District's negotiators are Betsy Miller and David B. Cosgrove. The CDFW's negotiators are Eric Chan and Kim Freeburn. Robertson's Ready Mix's negotiators are Bill Taylor and Kim Decker.

- E. The Board may meet in closed session under authority of Government Code Section 54956.8 to discuss potential terms and conditions of the potential sale of a conservation easement over some 20.85 acres of District property, consisting of portions of San Bernardino County Assessor Parcel Nos. 0297-051-01 and 0297-071-08, in favor of the San Bernardino Valley Conservation Trust. The District's negotiators are Betsy Miller and David Cosgrove. The party with whom the District is negotiating is S-P Deerfield, LLC, Camille Bahri and Andrew Hartzell.
- F. The Board may meet in closed session under authority of Government Code Sections 54957.1 to consider the appointment of public employee – Principal Engineer.

10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors meeting will be on October 8, 2025, at 1:30 PM, at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Teams/teleconference.