



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, June 11, 2025 – 1:30 PM

Location – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Teams:

Meeting ID: 285 631 425 054 Passcode: zp6mn3bN

To join the Teams Meeting on <https://teams.microsoft.com/l/meetup-join>

While the District makes every attempt to follow all guidance regarding COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed. Attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information pertaining to agenda topics listed, received, or generated by the District after posting this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. The San Bernardino Valley Water Conservation District intends to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance concerning the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting, you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Allison Zecher at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting, the item was continued to the meeting at which action is being taken.

BOARD OF DIRECTORS

Division 1
Richard Corneille

Division 2
Mark E. Falcone

Division 3
Robert Stewart

Division 4
John Longville

Division 5
Melody McDonald

GENERAL MANAGER

Betsy Miller

3. **AD HOC COMMITTEE APPOINTMENTS**

- a. **AUDIT COMMITTEE**

4. **INTRODUCTIONS AND GUEST RECOGNITION**

5. **OPEN PUBLIC MEETING RELATED TO AB2561 LOCAL PUBLIC EMPLOYEES – 10 minutes**

Government Code Section 3502.3 requires that a public agency present the status of vacancies and recruitment and retention efforts at a public meeting of its governing body at least once per fiscal year. District staff will present an overview of current workforce vacancies and recruitment across all departments. District staff will summarize any written comments received and the Board will hear oral comments.

- *Open Public Meeting*
- *Staff Presentation on Status of Vacancies and Recruitment and Retention Efforts*
- *Status of Vacancies and Recruitment and Retention Efforts (M#2117).....5*
- *Receive Public Comments or Testimony*
- *Close Public Meeting*

6. **CONSENT CALENDAR**

- a. **Approval of Board Minutes, May 21, 202516**
- b. **Approval of Expenditure Report, May 202528**
- c. **Report of Excused Absences**
 - o **Robert Stewart, June 11, 2025, Board Meeting**

7. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

Action Items

- A. **UNAUDITED FINANCIAL REPORT FOR MAY 2025 – 5 Minutes (M#2117)..... 39**
 Presenter: Angie Quiroga
 Recommendation: Review and approve the unaudited financial report for May 2025

- B. **CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL AS-NEEDED TECHNICAL WRITING AND DESIGN SERVICES WITH MINDS ILLUSTRATED – 5 Minutes (M#2118) 50**
 Presenter: Betsy Miller
 Recommendation: Approve the Contract Services Agreement for Professional As-Needed Technical Writing and Design Services with Minds Illustrated for technical writing and graphic design services in an amount not-to-exceed \$66,960.

8. **INFORMATION ITEMS:**

- A. **Environmental Update61**
- B. **Engineering Update63**

- C. General Manager’s Report64
- D. Future Agenda Items & Staff Tasks

9. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports – 15 minutes

10. **UPCOMING MEETINGS:**

June 16, 2025	Board of Directors Special Meeting, 1:00 PM at Conservation District, Enhanced Recharge Facilities Tour
July 9, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 221 199 414 73 Passcode: ex7FF2nf)
July 15, 2025	Big Bear Watermaster Meeting, 11:00 AM at 40524 Lakeview Drive, Big Bear Lake, CA 92315
July 21, 2025	ASBCSD Dinner hosted by San Bernardino Valley Water Conservation District at Double Tree by Hilton
July 23, 2025	Operation Committee Meeting, 9:00 AM at Conservation District (Teams Meeting ID: 296 112 730 526 Passcode: vq3pp7WN)
July 30, 2025	PERC Policy Committee Meeting, 10:00 AM at Conservation District (Teams Meeting ID: 233 488 319 273 Passcode: cM3TN9ZC)
August 13, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 247 209 090 168 Passcode: a9Kr7Jm7)
August 20, 2025	Finance and Administration Committee Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 210 139 778 47 Passcode: P2jw76BT)
September 10, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 232 147 436 001)

	Passcode: Db9Hh3gy)
September 24, 2025	Outreach and Communications Committee Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 210 438 800 198 Passcode: 3hb7hC2G)

11. **CLOSED SESSION**

- A. The Board may meet in closed session pursuant to Government Code section 54957(b) to consider a public employee performance review-General Manager.
- B. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.
- C. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151 01, -02, and -05. David Cosgrove and Betsy Miller are the District's negotiators, and John Sullivan is the lead negotiator for BLM.
- D. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of a proposed restrictive covenant with the California Department of Fish and Wildlife and Robertson's Ready Mix on portions of San Bernardino County Assessor Parcel Nos. 0291-131-01 and 0291-115-01. The District's negotiators are Betsy Miller and David B. Cosgrove. The CDFW's negotiators are Eric Chan and Kim Freeburn. Robertson's Ready Mix's negotiators are Bill Taylor and Kim Decker.
- E. The Board may meet in closed session under authority of Government Code Section 54956.8 to discuss potential terms and conditions of the potential sale of a conservation easement over some 20.81 acres of District property, consisting of portions of San Bernardino County Assessor Parcel Nos. 0297-051-01 and 0297-071-08, in favor of the San Bernardino Valley Conservation Trust. The District's negotiators are Betsy Miller and David Cosgrove. The party with whom the District is negotiating is S-P Deerfield, LLC, Camille Bahri and Andrew Hartzell.

12. **ADJOURN MEETING.** The next meeting of the Board of Directors will be on July 16, 2025, at 1:00 PM, at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA for a special meeting consisting of a tour of the Enhanced Recharge Facilities.