



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, April 9, 2025 – 1:30 PM

Location – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Teams by clicking on this link, <https://teams.microsoft.com/l/meetup-join>, or be entering the following information at <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>:
Meeting ID: 215 170 604 49 Passcode: GJ2TZ68J

While the District makes every attempt to follow all guidance regarding COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed. Attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information pertaining to agenda topics listed, received, or generated by the District after posting this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. The San Bernardino Valley Water Conservation District intends to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance concerning the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting, you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Allison Zecher at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting

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GENERAL MANAGER

Betsy Miller

occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting, the item was continued to the meeting at which action is being taken.

3. **INTRODUCTIONS AND GUEST RECOGNITION**

4. **OPEN PUBLIC MEETING RELATED TO ADOPTION OF THE GROUNDWATER CHARGE – 10 minutes**

Article 1, Section 75560 of the California Water Code requires that a Water Conservation District that proposes to levy a groundwater charge "...shall annually cause to be made an engineering investigation and report upon groundwater conditions of the District." District staff will present the annual Bunker Hill Engineering Investigation Report and review the Groundwater Replenishment Program annual budget. District staff is recommending to the District's Board of Directors that an increase of 5% take place for fiscal year 2025-2026, the proposed unitary groundwater charge is \$18.69 per acre-foot (af) for all groundwater production. The rates proposed pertain to municipal and non-municipal agricultural groundwater production from July 1, 2024-June 30, 2025. District staff will present any written comments received and the board will hear oral comments.

- *Open Public Meeting*
- [2025 Engineering Investigation Report Presentation \(if requested\)](#)
- *Staff Presentation on Groundwater Charge*
- *Groundwater Charge for FY 2025-2026 (M#2101) and Review Draft Resolution No. 632 for Groundwater Charge for 2025-20266*
- *Receive Public Comments or Testimony*
- *Close Public Meeting*

5. **AD HOC AUDIT FIRM SELECTION COMMITTEE**

6. **CONSENT CALENDAR**

- a. Approval of Board Minutes, March 12, 202525
- b. Approval of Expenditure Report, March 202535

7. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

A. AD HOC FINANCIAL REPORTS REVIEW VERBAL REPORT

Presenter: Mark E. Falcone, Chair

Recommendation: The chair of the Ad Hoc Financial Reports Review will provide a verbal update of the committee meeting held on April 2.

Action Items

A. UNAUDITED FINANCIAL REPORTS FOR MARCH 2025 – 5 Minutes (M#2102) 46

Presenter: Angie Quiroga

Recommendation: Review and approve the unaudited financial reports for March 2025.

- B. BIG BEAR WATERMATER – APPOINTMENT OF MR. THOMAS CROWLEY – 5 Minutes (M#2103)53
 Presenter: David Cosgrove
 Recommendation: Appoint Mr. Thomas Crowley P.E., Senior Consulting Engineer with Dopudja & Wells Consulting, to fill the vacancy created by the resignation of its current Watermaster Representative, as the District’s representative on the Big Bear Watermaster.

- C. ACWA 2026-2027 PRESIDENT, VICE PRESIDENT, AND REGION BOARD MEMBER ELECTION VOTING DELEGATE – 5 Minutes (M#2104) 59
 Presenter: Betsy Miller
 Recommendation: Appoint one Director as the voting delegate and one Director as the voting alternate for the ACWA 2026-2027 President, Vice President, and region board member election.

- D. ACWA JPIA EXECUTIVE COMMITTEE CONCURRING NOMINATION – 5 Minutes (M#2104)61
 Presenter: Betsy Miller
 Recommendation: Approve Resolution No. 633 supporting T. Milford Harrison for ACWA JPIA Executive Committee.

- E. GOVERNING BODY RESOLUTION FOR FISCAL YEAR 2024 STATE & LOCAL CYBERSECURITY GRANT PROGRAM FOR LOCAL & TRIBAL GOVERNMENTS – 5 Minutes (M#2106)66
 Presenter: Betsy Miller
 Recommendation: Approve Resolution No. 634 authorizing Betsy Miller as the Authorized Agent for the Fiscal Year 2024 State & Local Cybersecurity Grant Program for Local & Tribal Governments.

8. INFORMATION ITEMS:

- A. Environmental Update68
- B. Engineering Update70
- C. Cal Poly Pomona Senior Engineering Project Presentation
- D. General Manager’s Report71
- E. 2025 Board Priorities Progress Report: Q178
- F. Future Agenda Items & Staff Tasks

9. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. Board Member Meeting Reports – 15 minutes.....

10. UPCOMING MEETINGS:

April 16, 2025	Finance and Administration Committee Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 237 604 053 18 Passcode: jW7gB3Eo)
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April 21-24, 2025	CSDA's Special District Leadership Academy April 2025, La Quinta (Palm Springs Area) <i>(Board Approval Required)</i>
April 23, 2025	Board of Directors Meeting/Groundwater Public Hearing, 1:30 PM at Conservation District (Teams Meeting ID: 253 939 801 058 Passcode: VN2kX7i7)
April 29, 2025	Operations Committee Meeting, 9:30 AM at Conservation District (Teams Meeting ID: 257 752 952 865 Passcode: yr9B7tF2)
April 30, 2025	Budget Workshop Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 291 915 642 315 Passcode: ES9TN2f9)
May 7, 2025	PERC Policy Committee, 10:00 AM at Conservation District (Teams Meeting ID: 266 055 869 210 Passcode: ha7f2aq6)
May 12 – 13, 2025	ACWA JPIA Spring Membership Summit 2025, Monterey, CA <i>(Board Approval Required)</i>
May 13 – 15, 2025	ACWA Spring Conference & Expo 2025, Monterey, CA <i>(Board Approval Required)</i>
May 21, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 259 588 786 602 Passcode: jJ6kr6Xe)
May 26, 2025	Memorial Day Holiday, Conservation District Closed
June 2, 2025	BTAC Committee Meeting, 1:30 PM at SBVMWD Boardroom (Teams Meeting ID: 259 588 786 602 Passcode: jJ6kr6Xe)
June 11, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 285 631 425 054 Passcode: zp6mn3bN)

11. **CLOSED SESSION**

- A. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151 01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and John Sullivan is the lead negotiator for BLM.
- B. The Board may meet in closed session under authority of Government Code Section 54956.8 to discuss potential terms and conditions of the acquisition of real property, consisting of San Bernardino County Assessor parcel numbers 0298-251-04, 0298-251-05, and 0302-101-09. The District's negotiators are Betsy Miller and David Cosgrove. The party with whom the District is negotiating is Tom Robinson, Vantage One Real Estate.
- C. The Board may meet in closed session under authority of Government Code Section 54956.9(d)(2), regarding the District's potential exposure to litigation, in two cases. Under Government Code section 54956.9(e)(2), one case relates to the District's Temporary Agreement to Harmonize Mining and Groundwater Recharge Operations with Cemex Materials Pacific, LLC. The other case falls within Government Code section 54956.9(e)(1).
- D. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of a proposed restrictive covenant with the California Department of Fish and Wildlife and Robertson's Ready Mix on portions of San Bernardino County Assessor Parcel Nos. 0291-131-01 and 0291-115-01. The District's negotiators are Betsy Miller and David B. Cosgrove. The CDFW's negotiators are Eric Chan and Kim Freeburn. Robertson's Ready Mix's negotiators are Bill Taylor and Kim Decker.
- E. The Board may meet in closed session under authority of Government Code Section 54956.8 to discuss potential terms and conditions of the potential sale of a conservation easement over some 20.81 acres of District property, consisting of portions of San Bernardino County Assessor Parcel Nos. 0297-051-01 and 0297-071-08, in favor of the San Bernardino Valley Conservation Trust, and the potential transfer to the District of some 2.4 acres of property consisting of portions of San Bernardino County Assessor Parcel No.1201-401-02. The District's negotiators are Betsy Miller and David Cosgrove. The party with whom the District is negotiating is S-P Deerfield, LLC, Camille Bahri and Andrew Hartzell.

12. **ADJOURN MEETING.** The next regularly scheduled Board of Directors meeting will be on April 23, 2025, at 1:30 PM, at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Teams/teleconference.



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2101

To: Board of Directors
From: Finance & Administration Committee
Betsy Miller, General Manager
David B. Cosgrove, General Counsel
Date: April 9 and 23, 2025
Subject: Groundwater Charge for Fiscal Year 2025-2026

RECOMMENDATION

Conduct a public meeting on April 9, 2025, regarding the proposed 2025-26 Groundwater Charge, and then continue the matter to April 23, 2025, for final action and adoption of a resolution approving an adjustment of the Groundwater Charge in the unitary amount of \$18.69 per acre-foot, for both agricultural and non-agricultural production. This change represents a five (5%) percent increase from the rates in effect for the prior year.

BACKGROUND

On January 22, 2025, the Finance & Administration Committee reviewed the District’s Groundwater Enterprise Budget for FY26 and discussed alternatives for proposed groundwater charge updates.

On February 12, 2025, the District reviewed its Preliminary Groundwater Enterprise Budget for the upcoming year, and the Board gave direction to staff to advertise a proposed Groundwater Charge rate in public notices of \$18.69 per acre-foot, which represents a five (5%) percent increase from the rates in effect for the prior year. While the proposed increase includes inflation, the primary underlying factor for the increase in the costs of the District’s groundwater enterprise activities is related to operations of the 20 newly constructed Enhanced Recharge facilities. Background facts supporting staff’s recommendation for this increase were detailed in the staff report accompanying the Board’s consideration of a published rate on February 12, 2025. For ease of reference, a copy of that staff report is attached and incorporated herein by reference.

Notices of the proposed groundwater charge rate were mailed to all reporting groundwater producers on February 20, 2025 in compliance with California Constitution Article XIII D, Sec. 6(a)(2), which requires forty-five (45) days between the date of the mailed notice and the proposed actual imposition of the Groundwater Charge on April 23, 2025.

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Notices of the April 9, 2025, public meeting and April 23, 2025, public hearing were published on the District's website, the San Bernardino County Sun, and the Redlands Community News on February 22, March 1, and 8, 2025.

On March 12, 2025, the District Board reviewed and approved its annual Engineering Investigation for the 2024-25 water year ("EI").

DISCUSSION

April 9, 2025, is the time set for a public meeting on the proposed adjustment to the District's rate for the Groundwater Charge for FY25. A public hearing will be held on April 23, 2025, at 1:30 pm, per the District's established custom and consistent with applicable statutes governing Groundwater Charge processes.

As in the past, the decision to fix the Groundwater Charge rate comes with a series of findings regarding agricultural and non-agricultural groundwater production, annual and cumulative change in storage, and overall basin conditions. These findings are based upon the Engineering Investigation and required by statute. The findings, and the support for them, are set out in detail in the "Resolution of The Board of Directors of The San Bernardino Valley Water Conservation District Establishing A Groundwater Charge on the Production Of Groundwater Within District Boundaries, And Making Certain Findings Relative Thereto" ("Resolution"), which is attached hereto, and submitted for Board and public review.

The recommendation to adjust the Groundwater Charge rate is based on staff's review of the Groundwater Enterprise Budget, based on anticipated expenditures for the upcoming year. These topics were reviewed in detail at the Finance & Administration Committee on January 22, 2025, and at the Board meeting on February 12, 2025. The staff report regarding Budget Planning for Groundwater Enterprise for FY25 Advertised Groundwater Charge, dated February 12, 2025, identifies budget revenue and expense projections, details budget presumptions, and describes the recent history of Groundwater Charge amounts. In order to avoid repetition, the staff report is attached hereto, and its contents are incorporated herein by reference.

On balance, in considering the budget, the Board directed that the noticed rate would be a five percent (5%) increase in the Groundwater Charge rate, from \$17.80 to \$18.69 per acre-foot. These are the rates that have been proposed for consideration and which are the subject of public review and comment both at the April 9, 2025, public meeting and the April 23, 2025, public hearing. The actual rate levied may vary per Board direction after public input.

POLICY CONSIDERATIONS

While the proposed rate is calculated to cover District groundwater operations in average years, use of reserves is expected in FY26 due to maintenance needs following record recharge in 2023 and 2024. Due to significant maintenance work in FY24 and FY25, the proposed use of reserves is approximately one third of the reserves budgeted for FY25.

FISCAL IMPACT

Approval of the recommended action would result in an estimated revenue of \$1,568,203 to GL 4022, Groundwater Charge, in FY26. The draft budget, which will be evaluated at the upcoming Finance & Administration Committee and Budget Workshop prior to presentation to the Board for consideration in May, includes the use of \$50,000 from the Groundwater Recharge Enterprise Reserve (for remaining maintenance needs following record recharge in 2023 and 2024). The impact to reserves without an increase is approximately \$74,676.

ATTACHMENTS

Attachment 1 – Board Memo No. 2087 Budget Planning for Groundwater Enterprise for FY26: Advertised Groundwater Rate from February 12, 2025

Attachment 2 – Draft Groundwater Budget for FY25 from February 12, 2025

Attachment 3 – Updated Groundwater Production and Charge Revenue Projection

Attachment 4 – Draft Resolution No. 632

Attachment 5 – Declaration of Mailing of Groundwater Charge Notices

Attachment 5A – Exhibit A: Groundwater Rate Increase Letter and Notice of Public Hearing

Attachment 5B – Exhibit B: Groundwater Producers List

**Attachment 1 – Board Memo No. 2008 Budget Planning for Groundwater Enterprise for FY25:
Advertised Groundwater Rate from February 12, 2025**



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2087

To: Board of Directors

**From: Finance & Administration Committee
Betsy Miller, General Manager**

Date: February 12, 2025

Subject: Budget Planning for Groundwater Enterprise for FY26: Advertised Groundwater Charge

RECOMMENDATION

The Finance & Administration Committee recommends the Board review and discuss the FY26 Groundwater Enterprise Budget and provide direction to staff on Public Notice for the Groundwater Charge.

BACKGROUND

Each year, San Bernardino Valley Water Conservation District (District) staff prepares revenue and expense estimates for the Groundwater Enterprise, as underlying support for the Board to determine a proposed amount for the Groundwater Charge for public notice purposes. The estimated amount included in the proposed advertised rate provides public notice of the potential proposed rate for discussion purposes, and does not set or adopt any change. Following this analysis, the proposed Groundwater Charge rate is noticed in the newspaper and sent via mail to groundwater producers, with opportunities for community input and feedback at both a public meeting and a Board hearing to determine the annual groundwater charge.

Over the past three years, the Board approved the following change to rates: A 5% increase to \$15.27/AF and a replenishment sustainability component increase to \$7.35/AF in 2022; an 11% increase to \$16.95/AF to address new permitting compliance requirements and a replenishment sustainability component increase to \$12.00/AF in 2023, and a 5% increase to \$17.80 and cessation of the replenishment sustainability component with the disbanding of the Groundwater Council in 2024.

DISCUSSION

The Groundwater Enterprise fund revenue has met its operating expenditures for the past six years, with Groundwater Reserves used to fund capital construction projects (e.g. Mill Creek Diversion and Debris Management Plan) and major maintenance needs following high rainfall years. Based on performance for the first half of the fiscal year, staff has projected a budget for Groundwater Enterprise operations and

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updated capital expenses. Staff has estimated a preliminary Groundwater Charge rate budget needed to offset these expenses.

Budget Approach:

The budget approach recommended by staff includes the following efforts and activities:

- Utilize the Groundwater Enterprise Budget to develop the proposed Groundwater Charge; and,
- Review the draft budget with the Finance & Administration Committee and/or in a Board Workshop before submitting it to the Board for approval.

Assumptions

The budget process follows those used for previous budgets, including the following specific assumptions:

Revenue:

- Groundwater Charge revenue is based on actual charges paid in the prior year.

Expenses:

- Expenses are estimated on a zero basis, or actual costs/estimates modified based on specific needs and actual 2024 costs;
- Board administrative costs and Staff COLA increases are based on Bureau of Labor Statistics CPI-U All West at 2.5% based on the actual December 2024 rate compared to 3.6% over the previous budget year https://www.bls.gov/regions/west/news-release/consumerpriceindex_west.htm;
- Utilities increase at approximately 5-7%, based on sector CPI or projected rate changes;
- Salary forecast includes raise pool of up to 5% as a percentage of total salaries;
- Miscellaneous expenses are generally increased at 5% where no other basis is available;
- For FY26, significant planned costs include the operations of the 20 new Enhanced Recharge basins, design and installation of a waterwise garden for public education, and an expansion of office space.

The full cost of capital improvements, repairs, and equipment are included in the budget, with CIP costs incorporated into the annual operating budget to account for specific instances where operating revenue is paid to capital projects and capital funding covers annual costs such as salaries. CIP costs in the current Groundwater Enterprise budget include the following:

- Permit costs for the Mill Creek Groundwater Recharge Facility;
- Permit costs for the Mill Creek Diversion
- Mill Creek North Canal measurement structure;
- Purchase of maintenance equipment, if needed.

Based on the year-to-date budget information and the assumptions listed above, including operation of the 20 planned new Enhanced Recharge basins, staff projects that a 5% increase in the Groundwater Charge is needed for FY26. These facilities represent a 100% increase in the amount of recharge basin acreage at our Santa Ana River Groundwater Recharge Facility, and it may be necessary to consider additional increases to properly operate these facilities in the future. At this time, staff proposes use of a conservative approach to funding, with one additional staff member added to the Field Operations team with other staff added based on operational needs.

GROUNDWATER SUSTAINABILITY AND REPLENISHMENT

With the cessation of the Groundwater Council, the District will no longer collect the Replenishment/Sustainability component, which was originally approved by the Board during their FY22 rate-setting process, until such time as a new Groundwater Council is approved.

POLICY CONSIDERATIONS

The Board provides direction to staff on the appropriate Groundwater Charge rate to advertise in the notices for the public meeting and hearing. Staff has reviewed the groundwater recharge operational costs to date for FY26 and Groundwater Recharge Enterprise revenue likely to be generated by the Groundwater Charge. Staff believes that these data provide sufficient information to project the FY26 Groundwater Recharge Enterprise needs. Following this analysis, staff recommends that the Board advertise a 5% increase in rates for the upcoming fiscal year. The recommendation is in keeping with prior Board direction to limit annual rate increases to 3-5% except in cases of significant policy, economic, or operational change.

FISCAL IMPACT

The annual development of the Groundwater Charge rate is supported by the Groundwater Recharge Enterprise. Without the proposed 5% rate increase in FY26, the impact to the Rate Stabilization Fund would be approximately \$74,676.

POTENTIAL MOTIONS

1. Move to direct staff to advertise a 5% in the Groundwater Charge and approve the budget plan as shown herein.
2. Move to direct staff to advertise a different rate change to the Groundwater Charge and approve changes to the budget plan as shown herein.

ATTACHMENTS

Draft Groundwater Enterprise Budget for FY26
Groundwater Production and Charge Revenue Projection

Attachment 2 – Draft Groundwater Budget FY26 from February 12, 2025

I GL DESCRIPTION:	Projected Annual Costs (7/1/24-6/30/25)	Increase/Decrease	Draft 2025-2026 Budget	GROUNDWATER RECHARGE ENTERPRISE		
				2026 BUDGET:	% BUDGET	BASIS:
Draft 2025-2026 Budget						
FIELD OPERATIONS:		0				
5210 EQUIPMENT MAINTENANCE	15,000	0	15,000	15,000	100%	based on average actual
5215 PROPERTY MAINTENANCE	30,000	10,000	40,000	32,000	80%	
5223 TEMP FIELD LABOR	10,000	0	10,000	10,000	100%	Invasive and canal cleaning
5225 FIELD CLEAN UP-DUMPING/VECTOR	60,000	0	60,000	36,000	60%	
5050 BASIN CLEANING	250,000	-125,000	125,000	125,000	100%	
VEHICLE OPERATIONS:		0				
5310 VEHICLE MAINTENANCE	10,626	1,594	12,220	12,220	100%	
5320 FUEL	30,000	5,000	35,000	35,000	100%	Based on FY 23 Actuals
UTILITIES:		0				
5410 ALARM SERVICE	2,500	125	2,625	1,050	40%	FACILITIES SHARE
5420 ELECTRICITY	11,032	221	11,253	2,251	20%	FACILITIES SHARE
5430 MOBILE PHONES	7,508	375	7,883	3,941	50%	FACILITIES SHARE
5440 TELEPHONE	3,500	280	3,780	945	25%	FACILITIES SHARE
5450 NATURAL GAS	2,000	350	2,350	705	30%	FACILITIES SHARE
5460 WATER / TRASH / SEWER	4,490	673	5,163	1,807	35%	FACILITIES SHARE
5470 INTERNET SERVICES	3,257	489	3,746	936	25%	FACILITIES SHARE
GENERAL ADMINISTRATION:		0				
6001 GENERAL ADMIN-OTHER	10,000	-4,000	6,000	3,000	50%	ESTIMATE BY USE
6002 WEBSITE ADMINISTRATION	6,300	315	6,615	0		
6003 PROPERTY TAX	0	0	0	0		
6004 MEETING EXPENSES	2,500	0	2,500	0		
6006 PERMIT FEES	15,000	0	15,000	12,750	85%	USFWS/CDFW/COE
6007 INTER DISTRICT COSTS	10,000	0	10,000	5,000	50%	
6009 LICENSES	2,000	0	2,000	1,600	80%	
6010 SURETY BOND	1,210	690	1,900	0		
6012 OFFICE MAINTENANCE	10,000	0	10,000	0		
6013 OFFICE LEASE PAYMENT	50,000	0	50,000	10,000	20%	Share by allocation
6015 MENTONE HOUSE MAINTENANCE	4,000	0	4,000	0		
6016 REDLANDS PLAZA MAINTENANCE	20,000	0	20,000	0		
6026 REDLANDS PLAZA CAM EXPENSES	47,554	0	47,554	0		
6018 JANITORIAL SERVICES	10,560	0	10,560	0		
6019 JANITORIAL SUPPLIES	750	-300	450	180	40%	FACILITIES SHARE
6020 VACANCY MARKETING-RP	5,000	0	5,000	0		
6024 COMPUTER HARDWARE	3,150	158	3,308	2,067	63%	FACILITIES SHARE
6027 COMPUTER SOFTWARE	23,250	0	23,250	2,325	10%	FACILITIES SHARE
6030 OFFICE SUPPLIES	10,000	0	10,000	2,000	20%	FACILITIES SHARE
6033 OFFICE EQUIPMENT RENTAL	8,100	0	8,100	405	5%	FACILITIES SHARE
6036 PRINTING	2,500	0	2,500	1,000	40%	
6039 POSTAGE AND OVERNIGHT DELIVERY	1,200	0	1,200	300	25%	
6042 PAYROLL PROCESSING FEES	5,000	0	5,000	0		
6045 BANK INVESTMT. SERVICE CHARGES	5,000	5,000	10,000	0		
6051 UNIFORMS	3,209	96	3,305	2,314	70%	Field Uniforms
6060 OUTREACH	130,000	161,000	291,000	132,500		share by mission
6087 EDUCATIONAL REIMBURSEMENT	5,000	0	5,000	0		
6090 SUBSCRIPTIONS/PUBLICATIONS	3,150	158	3,308	0		
6091 PUBLIC NOTICES	4,000	0	4,000	3,200	80%	

I GL DESCRIPTION:		Projected Annual Costs (7/1/24-6/30/25)	Increase/Decrease	Draft 2025-2026 Budget	GROUNDWATER RECHARGE ENTERPRISE		
Draft 2025-2026 Budget					2026 BUDGET:	% BUDGET	BASIS:
6093	MEMBERSHIPS	41,406	-3,823	37,583	0		
	BENEFITS:		0				
6110	VISION INSURANCE	3,170	0	3,170	1,586	41%	Based on percent of hours
6120	WORKER'S COMP INSURANCE	23,286	1,576	24,861	12,436	41%	Based on percent of hours
6130	DENTAL INSURANCE	12,137	0	12,137	6,071	41%	Based on percent of hours
6150	MEDICAL INSURANCE	278,414	5,085	283,499	141,806	41%	Based on percent of hours
6150.01	MEDICAL EMPLOYEE CONTRIBUTION	-39,230	-608	-39,839	-16,334	41%	Based on percent of hours
6160	PAYROLL TAXES - EMPLOYER	117,848	16,728	134,576	67,315	41%	Based on percent of hours
6170	PERS RETIREMENT	282,883	9,653	292,536	146,327	41%	Based on percent of hours
6170.01	PERS EMPLOYEE CONTRIBUTION	-85,805	-2,951	-88,757	-36,390	41%	Based on percent of hours
6170.02	457 Plan EMPLOYEE CONTRIBUTION	0	0				
	SALARIES:		0				
6210	OVERTIME		0		0		1,055,712.34
6230	REGULAR SALARIES	1,831,083	180,612	2,011,696			
Sub	Field Staff Part Time		0		0	100%	Salary+overhead 22% time
Sub	Field Supervisor	109,872	8,234	118,106	144,089	100%	Salary+overhead 22% time
Sub	Field Operations Spec II	76,192	9,469	85,661	104,507	100%	Salary+overhead 22% time
Sub	Field Operations Spec I	64,898	8,622	73,520	80,725	90%	Salary+overhead 22% time
Sub	Field Operations Spec I	0	62,400	62,400	68,515	90%	Salary+overhead 22% time
Sub	Lands Resources Mgr.	185,861	13,948	199,809	97,507	40%	Salary+overhead 22% time
Sub	Admin Services Spec.	100,888	-13,706	87,182	42,545	40%	Salary+overhead 22% time
Sub	Senior Admin Analyst	112,350	8,416	120,766	29,467	20%	Salary+overhead 22% time
Sub	Admin Analyst II	0	87,360	87,360	21,316	20%	Salary+overhead 22% time
Sub	Admin Analyst	0	0	0	0	20%	Salary+overhead 22% time
Sub	Principal Engineer	176,800	0	176,800	53,924	25%	Salary+overhead 22% time
Sub	Senior Engineer	160,268	-3,748	156,520	38,191	20%	Salary+overhead 22% time
Sub	Assistant Engineer	88,274	-10,975	77,299	47,152	50%	Salary+overhead 22% time
Sub	Assistant Engineer/Biologist	78,745	9,667	88,411	53,931	50%	Salary+overhead 22% time
Sub	Legal Counsel	305,929	7,799	313,728	133,962	35%	Salary+overhead 22% time
Sub	General Manager	288,323	21,631	309,954	113,443	30%	Salary+overhead 22% time
Sub	Clerical (Part-time)	27,305	-27,305	0	0	5%	Salary+overhead 22% time
Sub	Doc Imaging Intern	17,202	858	18,060	8,813	40%	Salary+overhead 22% time
sub	Engineering/GIS Intern	19,089	-1,029	18,060	8,813	40%	Salary+overhead 22% time
sub	Biology Intern	19,089	-1,029	18,060	8,813	40%	Salary+overhead 22% time
	INSURANCE:		0				0.41
6310	PROPERTY / AUTO INSURANCE	9,323	1,865	11,187	8,390	75%	Approximate from Insurer
6320	GENERAL LIABILITY INSURANCE	65,587	13,117	78,704	59,028	75%	Approximate from Insurer
	DIRECTOR'S EXPENSES:		0				
6401	DIRECTOR'S FEES	110,600	0	110,600	0		
6410	MILEAGE	5,324	532	5,856	0		
6415	AIR FARE	4,883	732	5,615	0		
6420	OTHER TRAVEL	666	7	672	0		
6425	MEALS	4,659	466	5,124	0		
6430	LODGING	5,324	532	5,856	0		
6435	CONF/SEMINAR REGISTRATIONS	6,655	666	7,321	0		
6440	ELECTION FEES/REDISTRICTING	50,000	0	50,000	0		

GL DESCRIPTION:	Projected Annual Costs (7/1/24-6/30/25)	Increase/Decrease	Draft 2025-2026 Budget	GROUNDWATER RECHARGE ENTERPRISE		
				2026 BUDGET:	% BUDGET	BASIS:
Draft 2025-2026 Budget						
ADMIN/STAFF EXPENSES:		0				
6510 MILEAGE	3,025	303	3,328	832	25%	
6515 AIR FARE	6,750	0	6,750	675	10%	
6520 OTHER TRAVEL	1,500	0	1,500	375	25%	
6525 MEALS	4,725	236	4,961	1,736	35%	
6530 LODGING	8,800	0	8,800	3,080	35%	
6535 CONF/TRAINING REGISTRATIONS	28,275	0	28,275	9,896	35%	
9999 Contribution toward Capital Maint.	100,000	0	100,000	0		Reduced Allocation
8010 Capital Reserve GWE/Rate Stabilizat	0	0	0	0	100%	Use not contribution
TOTAL EXPENSES:	4,530,217	313,376	4,662,981	2,068,797		
Operating Revenue	5,740,149	-356,346	5,383,803	2,063,822		
NET OPERATING REVENUE	1,209,932	-669,722	720,822	-4,975		
Multi-year Capital Projects						
7010 MATERIALS	12,000	0	12,000	6,000	50%	Field Security Changes
LAND & BUILDINGS						
7110 PROPERTY - CAPITAL REPAIRS	590,000	-1	590,000	307,500		CIP #11 #15
7120 PROPERTY - LAND PURCHASE	70,000	0	70,000	0		
7130 MENTONE PROPERTY (HOUSE) REPAIR	7,000	0	7,000	0		
7140 MENTONE PROPERTY (SHOP) CIP #3b	854,204	-282,154	572,050	572,050	100%	
7160 MENDOZA PROPERTY CIP #9 & #12	137,000	0	137,000	0		
EQUIPMENT & VEHICLES						
7210 COMPUTER HARDWARE REPAIRS	10,000	0	10,000	2,500	25%	
7220 COMPUTER SOFTWARE	5,000	0	5,000	1,500	30%	
7230 FIELD EQUIPMENT / VEHICLES CIP #8	140,000	0	140,000	112,000	80%	
7240 OFFICE EQUIPMENT	30,400	0	30,400	10,640	35%	
PROFESSIONAL SERVICES:						
7126 PERC ENGR/PROF SERVICES CIP #31	2,419,256	0	2,419,256	0		
7150 MILL CREEK DIVERSION PROJECT CIP #	250,000	-50,000	200,000	200,000	100%	
7151 MILL CREEK PERMITTING CIP #7 & #3b	187,101	-48,564	138,537	138,537	100%	District Permitting +River HC
7438 ENGINEERING SERVICES-OTHER CIP #	125,000	0	125,000	125,000	100%	Mill Creek O&M Plans
CAPITAL EXPENSE	4,836,961	-380,718	4,456,243	1,475,726		

Attachment 3 - Groundwater Production and Charge Revenue Projection

GWA	Date	Total Prod	Rate(s)	GW Charge	GW Council	Total Rev
55	2020.5	27,187	\$13.85	\$ 326,545	\$280,197	\$606,742
56	2021	19,609	\$13.85	\$ 306,161	\$263,484	\$569,645
57	2021.5	23,250	\$14.54	\$ 338,060	\$348,401	\$686,461
58	2022	21,022	\$14.54	\$ 305,657	\$348,401	\$654,058
59	2022.5	22,763	\$15.27	\$ 347,594	\$365,820	\$713,414
60	2023	14,981	\$15.27	\$ 228,757	\$365,820	\$594,577
61	2023.5	27,503	\$16.95	\$ 466,170	\$365,929	\$832,099
62	2024	20,366	\$16.95	\$ 345,197	\$365,929	\$711,126
63	2024.5	42,234	\$17.80	\$ 751,767	\$0	\$751,767
64	2025	41,672	\$17.80	\$ 741,760	\$0	\$741,760

No Change in GW Charge		0%		GC-Did not renew	
64	2025	41,126	\$ 17.80	\$ 732,048	GC Income
65	2025.5	42,234	\$ 17.80	\$ 751,767	\$0.00
66	2026	41,672	\$ 17.80	\$ 741,760	\$0.00
Fiscal 24-25				\$ 1,493,527	\$0.00
Calendar 25				\$ 1,483,815	
				FY TOTAL	\$ 1,493,527

3% Increase GW Charge		3%		GC-Did not renew	
64	2025	41,126	\$ 17.80	732,048	GC Income
65	2025.5	42,234	\$ 18.33	774,320	\$0.00
66	2026	41,672	\$ 18.33	764,013	\$0.00
Fiscal 24-25				\$ 1,538,333	\$0.00
Calendar 25				\$ 1,506,368	
				FY TOTAL	\$ 1,538,333

5% Increase in GW Charge		5%		GC-Did not renew	
64	2025	41,126	\$ 17.80	\$ 732,048	GC Income
65	2025.5	42,234	\$ 18.69	\$ 789,355	\$0.00
66	2026	41,672	\$ 18.69	\$ 778,848	\$0.00
Fiscal 24-25				\$ 1,568,203	\$0.00
Calendar 25				\$ 1,521,403	
				FY TOTAL	\$ 1,568,203

Attachment 4 - Draft Resolution No. 632

RESOLUTION NO. 632

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT ESTABLISHING A GROUNDWATER CHARGE ON THE PRODUCTION OF GROUNDWATER WITHIN DISTRICT BOUNDARIES, AND MAKING CERTAIN FINDINGS RELATIVE THERETO FOR FISCAL YEAR 2025-2026

WHEREAS, California Water Code, Division 21, Part 9 provides authority for the San Bernardino Valley Water Conservation District to consider and impose a groundwater charge on groundwater production within the District; and

WHEREAS, the California Legislature has found, in Water Code Section 75521, that such groundwater charges are in furtherance of District activities in the protection and augmentation of water supplies for users, which are necessary for public health, welfare and safety; and

WHEREAS, Water Code Section 75523 allows for the use of proceeds from a groundwater charge for any District purposes, which may be authorized by law; and

WHEREAS, The District has presented a budget showing the needs and uses of the Groundwater Charge revenues for the 2025-2026 water year; and

WHEREAS, at the regular meeting of the Board of Directors on March 12, 2025, the District approved and accepted an Engineering Investigation report relating to groundwater conditions in the Bunker Hill Basin underlying the District boundaries; and

WHEREAS, the Preliminary Groundwater Enterprise Budget and rate recommendations were publicly presented at the District's Board meeting on February 12, 2025; and

WHEREAS, the California Supreme Court decision in the case of *City of San Buenaventura v. United Water Conservation District*; (2017) 3 Cal. 5th 1191, (“Ventura Decision”) resolved previously outstanding legal issues relating to the procedures and constitutional requirements attending the levy and collection of groundwater charges under applicable authorizing statutes pertaining to water conservation districts like the District; and

WHEREAS, under that opinion, the California Supreme Court clarified that such groundwater charges are not “property related charges” under California Constitution Article XIII D (Proposition 218), but did affirm that such charges are governed by California Constitution Article XIII C (Proposition 26), such that the charge must be set at a rate that in the aggregate is no more than is necessary to cover the reasonable costs of the governmental activity for which it is charged, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor’s burdens on, or benefits received from, the governmental activity; and

WHEREAS, the California Supreme Court’s opinion in the Ventura Decision cast serious legal doubt on the continuing validity of the statutory differentials in groundwater charge rates provided under Water Code Section 75594, which dictates that groundwater charges for non-agricultural uses be three to five times greater than agricultural uses; and the statute was subsequently declared unconstitutional in *City of San Buenaventura vs. United Water Conservation District* (2022) 75 Cal. App. 5th 110, 121; and

WHEREAS, the District, in compliance with the procedural and constitutional requirements clarified by the California Supreme Court in the Ventura Decision, shifted its groundwater charge to eliminate differentials in agricultural and non-agricultural uses, , to a unitary rate that is in line with current legal guidance; and

WHEREAS, the District provided mailed notice to all groundwater producers within its District boundaries of a public meeting held on April 9, 2025, and a public hearing held on April 23, 2025, inviting all groundwater producers and all persons interested in the condition of groundwater or surface water supplies of the District to appear and submit evidence, and inviting all water producers to examine the Engineering Investigation report; and

WHEREAS, the Board of Directors conducted a public meeting on April 9, 2025, and a public hearing on April 23, 2025, to receive comments and evidence submitted by the public at such hearing; and

WHEREAS, the District has made available by wide distribution, beginning on February 12, 2025, a Groundwater Enterprise Budget identifying the proposed use of the estimated Groundwater Charge proceeds, which will be subsequently incorporated in the District budget; and

WHEREAS, the Board has considered the Engineering Investigation report, applicable groundwater enterprise budgets, and considered all comments and evidence presented to it at the public meetings and hearings; and

WHEREAS, the District's ad valorem tax revenues are limited, and the District receives a relatively low return in interest on reserves; and

WHEREAS, based on all evidence presented, including the Engineering Investigation report and such public comment, the Board has determined that it is appropriate and in the best interests of the District and all those water users who rely, directly or indirectly, on the District's services, to levy a groundwater charge as further provided herein; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT AS FOLLOWS:

Section 1. As required by Water Code Section 75574, the Board hereby makes the following findings:

- A. Annual Change in Storage in those portions of the Bunker Hill Basin lying within the District's boundaries ("Bunker Hill Basin" herein), Fall 2023 to Fall 2024, is an increase of 61,958 acre-feet or more.
- B. Accumulated Change in Storage in the Bunker Hill Basin as of the Last Day of the Preceding Water Year, June 30, 2024, (using 1993 as the base year) is -362,498 acre-feet or more.
- C. Total Groundwater Production from the Bunker Hill Basin from the Preceding Water Year, July 1, 2023, to June 30, 2024, is 126,128 acre-feet.
- D. Estimate of the Annual Change in Storage for the Current Water Year (July 1, 2024 to June 30, 2025) in the Bunker Hill Basin is an increase of 45,948 acre-feet or more.
- E. Estimate of the Annual Change in Storage for the Ensuing Water Year (July 1, 2025 to June 30, 2026) in the Bunker Hill Basin is -1,195 acre-feet.
- F. Average Annual Change in Storage for the Immediate Past Ten Water Years (2014-2024) in the Bunker Hill Basin is 15,173 acre-feet or more.
- G. Estimated Amount of historically Agricultural Water Withdrawn from the Groundwater Supplies of the District for the Ensuing Water Year (July 1, 2025 to June 30, 2026) is 7,283 acre-feet.
- H. Estimated Amount of historically Other-than-Agricultural Water Withdrawn from the Groundwater Supplies of the District for the Ensuing Water Year (July 1, 2024 to June 30, 2025) is 88,475 acre-feet.
- I. Estimated Amount of Water Necessary for Surface Distribution for the Ensuing Water Year (July 1, 2025 - June 30, 2026) within the Bunker Hill Basin is 74,646 acre-feet.
- J. Estimated Amount of Water Necessary for Surface Distribution for the Ensuing Water Year (July 1, 2025 - June 30, 2026) within the District is 52,563 acre-feet.
- K. The Amount of Water which is Necessary for the Replenishment of the Groundwater Supplies of the Bunker Hill Basin to maintain constant groundwater supplies for the Ensuing Water Year (July 1, 2025 to June 30, 2026) is 125,467 acre-feet.
- L. The Amount of Water which is necessary from all sources, including natural recharge, to bring the basin back to its "full" condition of 1993 is 96,953 acre-feet.

Section 2. The Board of Directors hereby finds that the entire District constitutes a single zone of benefit for the imposition of this charge. The basis for this finding is that the entire portion of the basin underlying the District boundary is fed by the same naturally occurring surface flows. Although the basin may be divided into various subparts because of hydrogeological conditions, these areas are interconnected, and water recharged by the District from its existing recharge facilities contributes to underground "flows" that eventually reach other subparts of the basin. Thus, the District's recharge inures to the benefit of users in other areas by enhancing the availability of water supplies throughout the basin. In addition, the District maintains both the availability of surface water flows for groundwater recharge, and the facilities for accommodating the recharge, whether owned by the District or by other parties pursuant to collaborative regional groundwater management efforts. The District likewise undertakes habitat enhancement and preservation measures, providing an essential source of offsetting mitigation land for disturbances occasioned by the maintenance of existing groundwater recharge facilities and the development of new ones.

Section 3. The Board finds that there is no past accumulation of the amount of water necessary to be replaced in the intake areas of the groundwater basins within the District to prevent the landward movement of salt water into the fresh groundwater body or to prevent subsidence of the land within the District, either in the past water year or the proceeding 10 years, nor is there likely to be any amount of water necessary for these purposes in the ensuing water year. The Board further finds that the District is not obligated by contract to purchase any water. The Board also finds that further recharge of the basin is required based

upon the findings related to the change in storage stated in Section 1 above, to prevent depletion or degradation to the basin's groundwater supplies, to enhance both the availability and accessibility of such supplies, and to replenish, augment, and protect such supplies, and that the proceeds of the groundwater charge established herein shall be used for such purposes.

Section 4. The Board of Directors hereby levies, assesses, and affixes a groundwater charge in the amount of \$18.69 per acre-foot of water produced, to be applicable to all production (agricultural and non-agricultural use). The Board imposes this unitary rate in response to, and in an attempt to comply with, the Ventura Decision, but also because the District has not historically segregated either facilities or groundwater charge-funded efforts based on agricultural vs. non-agricultural use basis. Nor has the District undertaken studies to isolate a predominantly agricultural producing zone or region within the District boundaries, and even if such an area were to be isolated, there is some question, based on existing facts and circumstances, whether the benefits and burdens of the District's groundwater management and replenishment services could support a rate differential based on agricultural use. Late charges on delinquent accounts will be 1% interest per month in accordance with Water Code Section 75615 et seq. and any additional actual costs to collect delinquent amounts not paid by August 1, 2025, and February 1, 2026.

Section 5. Exemption:

Notwithstanding the foregoing, for producers who can demonstrate that their production for the water year is restricted to basic, personal residential use limited to the property on which the applicable groundwater production facility is based, and the total cumulative production for the applicable producer within the District is not in excess of two (2) acre feet over the course of the water year; such production shall be exempted from the groundwater charge provided the producer documents its exemption prior to semi-annual collection of the groundwater charge. In establishing this exemption, the Board finds that the likely revenues to be derived from the groundwater production subject to the exemption are outweighed by the administrative burdens in administering and collecting the charge. The District General Manager is authorized to waive late fees with explanation and requests from payees or if the cost of recovery outweighs the fee to be collected.

Section 6. In connection with fixing the groundwater charge as set forth in Section 4 above, the Board of Directors makes the following findings:

A. Consistent with the Ventura Decision, the District's groundwater charge is not a "property-related charge" for purposes of determining the applicability of Article XIID of the California Constitution. Notwithstanding, the District has provided mailed notice of the proposed charge, and the amounts proposed to be charged to all known groundwater producers within its jurisdictional boundaries, on February 22, 2025.

B. The groundwater charge is imposed upon the action of extraction of groundwater from the basin underlying the District's boundaries, and not on property or groundwater extraction facilities as such. The groundwater charge will be incurred by groundwater producers through their voluntary action of groundwater production. The groundwater charge is not one for water delivery by the District to groundwater extractors, but rather relates to the District's service of maintaining groundwater supplies, recharge facilities, and management of both for groundwater extractors within the District. The District maintains no pipes, canals, or other facilities that directly connect the district facilities to the groundwater extractors' property or pumping facilities. In addition, parties subject to the groundwater charge are predominantly either public or private entities involved in the business of providing water, or persons or entities involved in irrigation, for agricultural-related activities, and for uses of water exceeding what would be required for basic residential use of the property.

C. The District has provided notice of the proposal for imposition of the groundwater charge through several different avenues. Mailed notice was provided to all operators, as reflected in the District's records, containing active groundwater production facilities within the District. In addition, published notice was provided in the San Bernardino Sun and in the Redlands Daily Facts on February 22, March 1, and 8, 2025. All such notices identified the prior and proposed rates, the estimated total revenue to be collected from the charge, and the time and place for public hearing at a public meeting at which parties objecting to the charge could appear and be heard. That notice also reflected the rate and method of calculation for this consumption-based charge, which provided notice of the basis of the charge.

D. The proposed groundwater charges, and Engineering Investigation report prepared by the District, were reviewed at a public meeting held April 9, 2025, and a public hearing held April 23, 2025. In addition, the District's Groundwater Enterprise budget was presented to and reviewed with the Board of Directors at a public meeting on February 12, 2025 and March 12, 2025.

E. The groundwater charge is being levied to assist in offsetting the costs of the District's Groundwater Enterprise in providing groundwater supplies, groundwater recharge facilities, and recharge management

and administration for the benefit of groundwater producers within the District. The Groundwater Enterprise Budget includes, but is not limited to, funding the following:

1. Making available the District's Santa Ana River water rights, in an amount no less than 10,400 acre per feet per year, for recharge into the Bunker Hill Basin;
2. Conducting groundwater recharge activities by diverting both Santa Ana River and Mill Creek water supplies into District's recharge facilities;
3. Applying the District's experience and expertise in directing groundwater recharge effectively and efficiently, administering the physical recharge of groundwater both directly for the District and its water supplies, and recharging on behalf of other entities, including State Project Water, through the auspices of the "Agreement to Develop and Operate Enhanced Recharge Facilities" ("Enhanced Recharge Project") and other regional cooperative agreements;
4. Maintaining and operating the District's diversion works, recharge basins, and canals to ensure the availability of sufficient infrastructure to accommodate needed groundwater recharge; and defense and protection of the District's water rights and manner of operations; performing such maintenance of other parties' diversion works, recharge basins and canals as requested and per prior agreements; and maintaining and operating new groundwater recharge facilities constructed under the Enhanced Recharge Project;
5. Pursuing various environmental permits and related permissions to continue the maintenance and operation of the District's Facilities for the future and to provide for potential expansion of facilities for Bunker Hill Basin recharge, including the preservation, enhancement, and management of habitat areas;
6. Investigation and implementation of improvements to groundwater measurement and recharge infrastructure;
7. Reporting to groundwater producers and other interested parties of groundwater recharge activities and conditions, including the history of same to provide context for current groundwater recharge activity and conditions;
8. Conducting engineering analyses, such as the District's annual Engineering Investigation, designed to provide information regarding the Bunker Hill groundwater basin and the District's groundwater recharge facilities;
9. Administrative support, training, and overhead costs for all the above-listed activities.

F. The total amount of estimated revenues from the groundwater charge is estimated at approximately \$1,568,203 based on production reported for the 2024-2025 water year. These revenues do not fully recover expected costs and will not exceed the costs of providing the services as detailed above, in that the District's Groundwater Enterprise Budget for fiscal year 2025-2026 proposes total expenditures of \$2,068,797. The remaining funds are to be paid by the District's capital and groundwater reserves, lease payments from San Bernardino Valley Municipal Water District and Western Municipal Water District, Exchange Plan management reimbursements, and other District revenue sources.

G. The amount of groundwater charge paid by each individual payor will not exceed the benefit of the Conservation District's services to such parties, because the structure of the groundwater charge is such that the amount paid varies in direct proportion to the amount of groundwater supplies extracted, and therefore is proportional to the benefit each individual payor receives from the District's services, and the burden each producer puts on the basin, ratably to such user's production.

Section 7. The Board of Directors further finds that the groundwater charge adopted herein is statutorily exempt from CEQA under Title 14, California Code of Regulations Sections 15273, 15301, and 15306. The action contemplated herein constitutes a structuring and establishment of a charge which will be used in part for meeting operating expenses and for purchasing or leasing equipment and materials. To the extent the groundwater charge revenues will be applied to groundwater testing, these activities fit within Title 14, California Code of Regulations Section 15306. Such activities involve the occasional taking of groundwater samples by means of temporary equipment, which will not cause any alteration to the land, and consist solely of information gathering. To the extent any portion of the funds is directed to maintenance, operation, or repair of existing facilities, involving no or negligible expansion of existing uses, these activities fit within Title 14, California Code of Regulations Section 15301. To the extent any portion of the funds is directed to construction or establishment of new facilities, environmental review of such facilities will occur at such time those facilities are proposed, and the nature, location, scope, and function of such potential future facilities becomes known. Under each of the above-referenced

exemptions, therefore, the Board of Directors finds that the levy and implementation of the groundwater charge is properly exempt from CEQA.

Section 8. The General Manager is hereby authorized and directed to provide notice to operators of the levy of the groundwater charge, as provided for in Water Code Section 75610.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Directors this 23th day of April 2025, by the following roll-call vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

ATTEST:

Melody McDonald, President

Betsy Miller, Secretary

DECLARATION OF MAILING OF GROUNDWATER CHARGE NOTICES

I, Allison Zecher, do hereby declare as follows:

I am employed by the San Bernardino Valley Water Conservation District as an Administrative Specialist. I am aware of the facts set forth below from personal knowledge, unless otherwise specifically indicated, and if called upon to do so, could and would competently testify to the same under oath.

On February 20, 2025, and in that capacity, I caused to be mailed the notice, in the form attached hereto as Exhibit A, to each and every address listed on Exhibit B.

I am informed and believe, and based thereon allege, that this list reflects the district's last known mailing address for each reporting groundwater producer and Groundwater Council members within its jurisdictional boundaries.

I personally deposited these notices in the U.S. Mail, for first class delivery, on or about February 20, 2025.

I declare under penalty of perjury of the laws of the State of California that the foregoing is true and correct.

Executed this 3rd day of April 2025 at Redlands, CA.



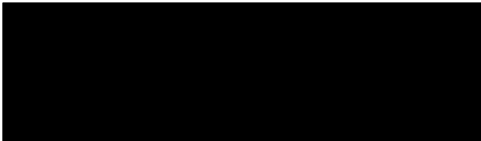
Allison Zecher, Administrative Specialist and Board Secretary



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

February 19, 2025



Dear [Redacted]

You are being provided a copy of this notice because you are the owner or operator of a groundwater producing well in the District’s jurisdictional boundaries.

The San Bernardino Valley Water Conservation District (“District”) has completed the 2025 Engineering Investigation (EI) of the Bunker Hill Basin. The Draft EI was presented to the Board at its February 12th Board Meeting and will be presented to the Board for approval at its March 12th Board of Directors meeting to be held at the District Office at 1:30 p.m. This report is completed in connection with the Board of Directors’ consideration of a groundwater charge on groundwater production within the Conservation District’s boundaries. Article 1, Section 75560 of the California Water Code, requires that a water conservation district that proposes to levy or continue a groundwater extraction fee “...shall annually cause to be made an engineering investigation and report upon groundwater conditions of the District.” All interested parties are invited to view a copy of the Conservation District’s 2025 EI report, available for review online at the District’s website at <http://www.sbvxcd.org/reports-and-data/engineering-investigation> or at the District’s office at 1630 West Redlands Blvd., Suite A, Redlands, CA.

This notice is provided to advise all interested parties that District staff has recommended a rate increase of 5% for the upcoming water year in the base groundwater charge the District’s Board of Directors has approved this rate for noticing. The staff proposed unitary groundwater charge for 2025-2026 of \$18.69 per acre-foot (af) for all groundwater production. The rates proposed pertain to municipal and non-municipal agricultural groundwater production from July 1, 2025-June 30, 2026. The groundwater charge is not imposed on a property basis, but rather is a per acre-foot charge, which relates directly to the amount of groundwater produced from wells overlying the groundwater basin within the Conservation District’s boundaries. Consequently, the ultimate amount of groundwater charge to be paid by individual operators cannot be precisely identified now, because it will depend directly upon the amount of groundwater produced in the basin from July 1, 2025 to June 30, 2026. The estimated total amount of revenues from the groundwater charge is approximately \$1,568,203, based on estimated production of 83,906 acre feet for the 2024-25 water year. The groundwater charge is collected on a semi-annual basis, based on production statements operators submit for their groundwater production. The District uses the proceeds of the groundwater charge to fund ongoing

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvxcd.org Email: info@sbvxcd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
Mark E. Falcone

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

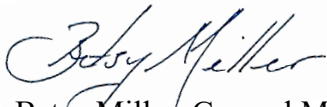
groundwater replenishment of the basin, including direct water recharge, facility operations repairs and maintenance, and related costs.

A public meeting and public hearing on the proposed groundwater charge will be held in the Conservation District's Board Room located at 1630 West Redlands Blvd., Suite A, Redlands, CA 92373. The date and time for the public meeting will be April 9, 2025, at 1:30 pm. The date and time of the public hearing will be held on April 23, 2025, at 1:30 pm. The District will also be asked on April 23, 2025 to make a finding that the imposition of the groundwater charge is exempt from CEQA, under title 14, C.C.R. Sections 15273, 15301, and 15306.

You are invited to attend the public meeting and public hearing, and may submit any objection or protest you may have to the charge, or any evidence concerning groundwater conditions, water supplies of the Conservation District, rates, the CEQA exemption findings, or any matter relating to the proposed groundwater charge. You may also submit such matters to the District in writing any time at or before the 1:30 pm scheduled time of the Public Hearing on April 23, 2025, by providing such written communication to the District's Administrative Specialist, Allison Zecher, at the address given above, for hard copies, or for digital transmissions, to azecher@sbvwcd.org. Late submissions will not be considered. Please be advised that in any later judicial or other action challenging the groundwater charge, you may be limited to those grounds raised either in writing or in person prior to the close of the public hearing, and the administrative record of the proceedings on the consideration of the charge. Please also be advised that pursuant to California Government Code section 53759 and other provisions of law, there is a 120-day statute of limitations for challenging any new, increased, or extended fee or charge, including the District's proposed groundwater charge covered in this notice.

Further inquiries regarding the report or the groundwater charge, or requests for further documents or information, may be directed to Betsy Miller at 1630 West Redlands Blvd., Suite A, Redlands, CA 92373, or by telephone at (909) 793-2503.

Sincerely,



Betsy Miller, General Manager

Attachment 5B – Exhibit B: Groundwater Producers List

GROUNDWATER PRODUCERS LIST

OWNER/COMPANY	Contact Name	Address	City	State	Zip Code
AHD Limited/Herbal Bees	Ed Haddad/Justin Boz	422 Weir Rd. Front Office	San Bernardino	CA	92408
Arrowhead Country Club	Mike Winn	3433 Parkside Drive	San Bernardino	CA	92404
Bear Valley Mutual Water Company	Kristy Hoover	101 East Olive Avenue	Redlands	CA	92373
Calvary Chapel Packinghouse	Pastor Ed Rea	27165 San Bernardino Ave	Redlands	CA	92374
Cemex USA	Attn: Christine Jones	4120 E. Jurupa St., Suite 202	Ontario	CA	91764
Crafton Water Company	Kristy Hoover	101 East Olive Ave	Redlands	CA	92373
Cram Patterson Well Co	Ron Arnott	P.O. Box 544	Mentone	CA	92359
Doug Guyette	Linda Guyette	25222 Redlands Blvd.	Loma Linda	CA	92354
DRC Industrial CBC 1, LP	Velia Oliver	10459 Mountain View Ave, Ste H	Loma Linda	CA	92354
East Valley Water District	Patrick Milroy	31111 Greenspot Road	Highland	CA	92346
Gage Canal Company	Ben Alms	7452 Dufferin Ave	Riverside	CA	92504
George Meadows	Maria Meadows	1332 Opal Ave	Mentone	CA	92359
Gladysta Well & Water Company	Laura Ramirez	P.O. Box 1525	Loma Linda	CA	92354
Greenspot Mutual Well Company	Ron Arnott	P.O. Box 544	Mentone	CA	92359
Happe Mutual Well Company	Kristy Hoover	101 E. Olive Ave	Redlands	CA	92374
Highpointe Groves LLC	Ross Yamaquchi	16501 Scientific Way	Irvine	CA	92618
Inland Valley Development Agency	Alka Chudasama	294 S. Leland Norton Way	San Bernardino	CA	92408
Monte LLC (Jack Dangermond)	Attn: Shareholder Accounting	P.O. Box 7538	Redlands	CA	92375
Laranni Gunter Well c/o Canyon Ranch	Daniel Kunihiro	25522 Allen Way	Loma Linda	CA	92354
City of Loma Linda	Kirk Mayo	25541 Barton Road	Loma Linda	CA	92355
Loma Linda University Power Plant	Wendy Roth	11100 Anderson St.	Loma Linda	CA	92350
Lucky Farms, Inc.	Julio Ortiz	P.O. Box 985	Loma Linda	CA	92354
Meeks & Daley Water Co.	Attn: Parag Kalaria	P.O. Box 3000	Lake Elsinore	CA	92531
Mentone Citrus Growers	Mike Perricone	36437-B Carney Rd	Valley Center	CA	92082
Mroland Management Services, INC	Steve Wellington	3752 Park Blvd #701	San Diego	CA	92103
Montecito Memorial Park and Mortuary	Kai Koslowski	3520 E. Washington St	Colton	CA	92324
Mountain View Mortuary and Cemetary	Robert Moreno	570 E. Highland Ave	San Bernardino	CA	92404
Mountainview Generating Station	Anthony Villicana	2492 W. San Bernardino Ave.	Redlands	CA	92374
National Orange Show	Sheri Raborn	689 South E Street	San Bernardino	CA	92408
New England Water Co.	Laura Ramirez	P.O. Box 1525	Loma Linda	CA	92354
Patton State Hospital	Edward Sousa	3102 E. Highland Ave	Patton	CA	92369
Pioneer Mutual Water Co.	George Nash	1104 E. Pioneer Ave	Redlands	CA	92374
Radu Dudas	Radu Dudas	45 W. Sunset Drive	Redlands	CA	92373
Ramirez, J.J. Citrus Management	Laura Ramirez	P.O. Box 1525	Loma Linda	CA	92354
Ramirez, Laura	Laura Ramirez	P.O. Box 1525	Loma Linda	CA	92354
Raught Mutual Well Company	Charlotte Van Eck	101 East Olive Ave	Redlands	CA	92373
Redland-Branson Development	Lee Trigonis	711 S. Brea Blvd	Brea	CA	92821
Redlands Unified School District	Joe Williamson & Doug Covey	P.O. Box 3008	Redlands	CA	92373
Redlands, City of	Paul Mariscal/Zach Labonte	P.O. Box 3005	Redlands	CA	92373
Riverside, City of	Robin Glenney	2911 Adams Street	Riverside	CA	92504
City of San Bernardino	Sally Duran	P.O. Box 710	San Bernardino	CA	92402
San Bernardino County Flood Control	Christina De Leon Collado , Diana	825 E. Third Street	San Bernardino	CA	92415
San Bernardino Valley Municipal Water Distric	David McArthur	380 E. Vanderbilt Way	San Bernardino	CA	92408
County of San Bernardino	Steven Pamintuan	200 S. Lena Road	San Bernardino	CA	92415
Solono Well Company	Ron Arnott	P.O. Box 544	Mentone	CA	92359
Splash Kingdom Waterpark/The California Gat	Frank Mistretta Jr.	846 W. Foothill Blvd, Suite G	Upland	CA	91786
Tennessee Mutual Well Company	Laura Ramirez	P.O. Box 1525	Loma Linda	CA	92354
Tennessee Water Company	Bert Marcum	233 Grandview Drive	Redlands	CA	92373
TIAA-CREF Financial Services	Ted Dickerson-CBRE	3501 Jamboree Road Suite 100	Newport Beach	CA	92660
Trojan Groves	John Thomas	21202 Kroll Lane	Huntington Beach	CA	92646
University of California, Riverside	David Palacios	3401 Watkins Drive	Riverside	CA	92521
University of California, Riverside	Alejandro Gonzalez	3401 Watkins Drive	Riverside	CA	92521
Williams Well Corporation, LTD	Laura Ramirez	P.O. Box 1525	Loma Linda	CA	92354

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF MARCH 12, 2025
1:30 PM

Vice President Stewart called the Board of Directors meeting to order at 1:30 PM with participation in person, via teleconference, and through Teams. All those in attendance stood for the pledge of allegiance led by Vice President Stewart.

ROLL CALL:

BOARD MEMBERS PRESENT:

Robert Stewart, Vice President
John Longville, Director
Richard Corneille, Director
Mark Falcone, Director

BOARD MEMBERS ABSENT:

Melody McDonald, President (joined via remote participation from 2:55 PM – 3:03 PM only)

STAFF PRESENT:

Betsy Miller, General Manager
David Cosgrove, General Counsel
Milan Mitrovich, Land Resources Manager
Allison Zecher, Board Secretary
Anna Frey, Assistant Biologist
Aliza Olmos, Assistant Engineer
Yesenia Yangin, Intern
Alan Salcedo, Intern
John Lambie, Consulting Chief Engineer and Geohydrologist

GUESTS PRESENT:

Jennifer Alford, CSUSB
David Smith, Board Member, East Valley Water District
Adekunle Ojo, San Bernardino Valley Municipal Water District

1. PUBLIC PARTICIPATION

No public comments were made.

2. ADDITIONS/DELETIONS TO AGENDA

No additions or deletions to the agenda were made.

3. AD HOC COMMITTEE TO REVIEW FINANCIAL REPORTS FORMAT

[This item was moved on the agenda to just before Closed Session to allow time for President McDonald to join; however, she was unable to attend.]

Vice President Stewart noted the Board’s interest in discussing modifications to the monthly financial report format and appointed Directors Falcone and Corneille to serve on the committee, which will review the current report format and provide recommendations, if needed, for review by the Board. The committee meeting was scheduled for Wednesday, April 2, 2025, at 1:30 PM.

4. INTRODUCTIONS AND GUEST RECOGNITION

The Board, staff, in-person, and Teams attendees introduced themselves.

5. CONSENT CALENDAR

The Board considered approval of the February 12, 2025, meeting minutes and the February 2025 expenditure reports, with a motion by Director Corneille to approve the consent calendar which was seconded by Director Falcone.

It was moved by Director Corneille and seconded by Director Longville to approve the Consent Calendar: Item A, Board Minutes, February 12, 2025; and Item B: Expenditure Report, February 2025. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

6. COMMITTEE REPORTS/ACTION ITEMS

Committee Reports

Chair Longville requested Ms. Miller provide an update on the March 5 Outreach and Communications meeting. She stated that the Committee has reviewed the District’s donation to CSU San Bernardino’s Institute for Watershed Resiliency as well as the District’s support for CalPoly Pomona’s senior project review of the Plunge Creek PERC project, with discussion on supporting similar projects in the upcoming year. She also highlighted fiscal year 2026 planning with Inland Empire Resource Conservation District (IERCD) for educational programs and discussed the District’s involvement in STEM career fairs at Crafton Hills, the Waterwise Garden at the San Bernardino County Museum, and a request from the Highland Branch Library to collaborate on their small waterwise garden with IERCD. The committee reviewed Santa Ana Watershed displays, the website modernization status, and the District’s outreach activities for 2024, as well as initial outreach planning for the coming year. Director Corneille proposed promoting the District’s strategic plan through creation of a presentation for Directors to use when engaging with public agencies, emphasizing the need to publicize and implement the plan. Director Falcone stated that directors and staff should have the opportunity to beta test the new website before it goes live.

Vice President Stewart provided a verbal update on the Ad Hoc General Manager Performance Review meeting that took place on March 6. During the meeting, it was noted that Ms. Miller has served in the General Manager role since mid-2022, and the committee discussed the many accomplishments and ongoing efforts related to the strategic plan implementation. The committee's recommendations will be presented to the board as a specific item during the closed session of the April 9 meeting under personnel items.

Action Items

A. UNAUDITED FINANCIAL REPORT FOR JANUARY 2025

Ms. Miller presented the unaudited financial report for February 2025, starting on page 31. Regarding revenue, she highlighted that the majority of the groundwater production payments for the July through December 2024 period had been received, with less than \$2,000 outstanding. Additionally, a significant payment of over \$200,000 was made from the Trust to the District following the completion of the Trust's FY24 audit. The Redlands Plaza Enterprise rose to \$80,000, while the Land Resources Enterprise was nearly balanced, showing a minor deficit of only \$922. Additionally, the general fund showed a slight decrease in net income of approximately \$30,000, though adjustments for overhead at year-end were anticipated. Regarding expenses, Ms. Miller noted that significant expenses had been incurred under GL7126 for the PERC projects' feasibility studies, demonstrating substantial progress on these projects.

Ms. Miller addressed questions raised by Director Falcone regarding discrepancies in the P&L report, particularly about shortfalls in mining income (GL4032) and miscellaneous other income (GL4040). The latter was explained as a pending grant reimbursement, expected by the end of the fiscal year, with discussions on possible changes as the District applies for more grants.

Director Falcone stated the importance of ensuring all public-facing materials, including financial reports, are thoroughly reviewed for accuracy and professionalism, reflecting the District's commitment to excellence. The discussion concluded with the recognition of ongoing efforts to assess monthly financial reporting, including the formation of an ad-hoc committee to review these items.

It was moved by Director Longville and seconded by Director Corneille to approve the Unaudited Financial Report for February 2025. The motion carried 3-1-1.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: No**

B. INVESTIGATION LIST FOR GROUNDWATER ASSESSMENT NO. 63

Ms. Miller presented the status of Groundwater Assessment No. 63, noting that this item is typically brought before the Board twice a year, following each invoicing period for the previous six months of groundwater assessments. She highlighted that while the majority of funds have

been received, several entities listed on page 40 either have not responded, have not paid, or may require a field visit for further follow-up. Ms. Miller provided updates on entities that have paid since the publication of the report.

Ms. Miller noted that Board direction is requested given that the staff time required to follow up on these assessments might exceed the revenue that would be collected, and shared the Board's past concerns regarding the precedent that could be set if the District ceases to follow-up with those who do not pay.

Director Falcone discussed the fiscal impact of continuing to follow up, noting that the report indicated a cost of approximately \$500 in staff time to collect an outstanding balance of less than \$2,000. He further inquired about the status of late reports.

Ms. Miller confirmed the estimated costs for staff time and noted the District's late fee helps to recover the staff costs for follow-up.

The Board directed staff to continue contacting entities that have not reported their well usage to ensure that all parties are treated equitably in the assessment process.

It was moved by Director Falcone and seconded by Director Longville to direct staff to continue contacting entities on the investigation list for Groundwater Assessment No. 63. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

C. FINAL ENGINEERING INVESTIGATION REPORT FOR 2025

Ms. Miller presented the final 2025 Engineering Investigation Report and thanked Ms. Olmos for her exceptional work on the project. The final report included minor updates based on additional data from a city and updated precipitation data for San Bernardino County, but the overall numbers remained similar to those presented in the draft. She stated that a PowerPoint with updated information was available for presentation if desired by the Board. The recommendation was to receive and file the final report to serve as the basis for the groundwater charge for FY26. In response to a question from Director Corneille, Ms. Miller confirmed the quality assurance review process for the draft and final reports.

It was moved by Director Corneille and seconded by Director Longville to receive and file the Final Engineering Investigation Report for 2025 as presented. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes**

Director Longville: Yes
Director Falcone: Yes

D. CONSULTANT AGREEMENT FOR SUPPLEMENTAL ENGINEERING SERVICES WITH DOPUDJA & WELLS CONSULTING, INC.

Ms. Miller presented the Consultant Agreement for Supplemental Engineering Services with Dopudja & Wells Consulting, Inc., explaining the role this agreement fulfills to support the District's engineering needs. She discussed the current small contract with this firm, and recommended entering into a larger contract to allow Tom Crowley, who has previously worked with the District as an engineer and assistant general manager, to assist various ongoing projects during the transition between the PERC feasibility studies and the hiring of a new senior engineer.

Director Corneille stated his support of this approach to assist with the District's engineering needs and discussed the terms of the contract, with a focus on the consultant's rate. Mr. Cosgrove provided details on the rate and discussed options to clarify the contract language.

Director Falcone requested clarification on a statement in the contract about consultant staffing and conflicts. Mr. Cosgrove confirmed that the contract specifies that Mr. Crowley would not be reassigned to other projects by Dopudja & Wells if they took on additional work.

It was moved by Director Falcone and seconded by Director Longville to approve the Consultant Services Agreement for Supplemental Consulting Engineering Services with Dopudja & Wells Consulting, Inc. in an amount not to exceed \$80,000, and amend the approved FY25 budget to 1) decrease GL 6230, Salaries, by \$50,000 and 2) increase GL 5120, Professional Services, by \$50,000. The motion carried 4-0-1, with all Board members present voting in the affirmative.

President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes

E. CONTRACT AGREEMENT FOR COWBIRD CONTROL IN COMPLIANCE WITH THE UPPER SANTA ANA RIVER WASH HABITAT CONSERVATION PLAN WITH THE SANTA ANA WATERSHED ASSOCIATION

Dr. Mitrovich introduced the contract agreement for cowbird control in accordance with the Upper Santa Ana River Wash Habitat Conservation Plan, recommending approval for a service agreement with the Santa Ana Watershed Association (SAWA) for a not-to-exceed amount of \$35,000. This agreement would support protection of California gnatcatcher and other native bird species following high incidence of nest parasitism in 2024 at the Wash Plan Preserve and Mill Creek facilities.

This project includes several partnerships for funding and land access: One half of the contract cost is expected to be reimbursed by IERCD and San Bernardino Valley Municipal Water District,

and San Bernardino County Flood Control District has expressed willingness to allow access to their property.

Director Stewart discussed the number of traps needed for the program, considering increasing the number beyond the proposed four traps. Dr. Mitrovich discussed the process followed to select the proposed number of traps based on input from SAWA, and emphasized that the program will be monitored and adjusted as necessary. The final report will summarize the data collected and be used to plan work for the following year.

It was moved by Director Corneille and seconded by Director Longville to approve the Contract Services Agreement for Professional Services for Cowbird Control with the Santa Ana Watershed Association in an amount not to exceed \$35,000. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

F. GENERAL MANAGER TRAINING FOR FISCAL YEAR 2025

Ms. Miller presented the request for Board approval to attend a professional development training in fiscal year 2025 as provided in her employment contract. She provided details on the proposed course, "Communication to Drive Results," offered by Speakeasy, Inc. Ms. Miller presented a conservative estimate of \$8,850 for the cost of the training, which includes hotel, airfare, and transportation.

It was moved by Director Corneille and seconded by Director Longville to approve General Manager registration fees and travel costs up to \$8,850 to attend SpeakEasy Inc.'s Communication to Drive Results per Section 12, Professional Development, of the Agreement for Employment of General Manager. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

G. ACWA JPIA EXECUTIVE COMMITTEE CONCURRING NOMINATION RESOLUTIONS

Ms. Miller presented the concurring nomination resolutions for the ACWA JPIA Executive Committee, noting that the Board previously authorized nomination for President McDonald. The Executive Committee will be seated at the meeting prior to the upcoming ACWA conference in May.

This year, concurring nomination requests have been received from Brent Hastie, Reclamation District 487, Yuba County; Chris Kapheim, Kings River Conservation District; Randall Reed, Cucamonga Valley Water District; and Scott Quady, Calleguas Municipal Water District. These nominations were included in the packet for the Board’s review and consideration.

Director Falcone inquired if Directors has previously worked with the nominees; certain Directors noted their experience working with Randall Reed. Staff stated that President McDonald had expressed her approval for the nominations during development of the Board meeting agenda.

It was moved by Director Corneille and seconded by Director Longville to approve Resolution No. 628 supporting Brent Haste for ACWA Executive Committee, Resolution No. 629 supporting Chris H. Kapheim for ACWA Executive Committee, Resolution No. 630 supporting Randall Reed for ACWA Executive Committee, and Resolution No. 631 supporting Scott H. Quady for ACWA Executive Committee. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

7. INFORMATION ITEMS

ENVIRONMENTAL UPDATE

Dr. Mitrovich reported that slender-horned spineflower have sprouted at both out-planting trial sites and reference sites. Hundreds of individuals have been recorded, and efforts are ongoing to convene a spine-flower working group in accordance with the Upper Santa Ana River Wash Habitat Conservation Plan.

He shared that a grant proposal was submitted by the San Bernardino Valley Conservation Trust to the California Department of Fish and Wildlife (CDFW) under the Federal Endangered Species Act Traditional Section 6 Grant program. The proposal seeks funding for range-wide SBKR surveys, with a request of over \$300,000 for a two-year implementation period. If awarded, the funding would support consultants to address critical gaps in regional monitoring efforts.

Following the significant atmospheric river event on February 13, District staff conducted mapping to assess expanded wetted areas within the Plunge Creek Conservation Project. Preliminary results indicate notable improvements in habitat conditions. Additionally, students CSU San Bernardino participated in a field experience to observe alluvial fan development and depositional processes, enhancing their understanding of real-world restoration projects.

ENGINEERING UPDATE

Mr. Lambie provided an engineering update highlighting significant progress on the PERC projects. The PERC feasibility study report is in draft. Tetra Tech has submitted deliverables for the Waterman Percolation Basin, Twin Creek, and Lynnwood projects, including a groundwater modeling report, for District review. Plunge Creek and Oak Creek are progressing well, with Oak Creek focused on ensuring a design that allows for access to nearby pipelines. Hydraulic modeling preliminary cost estimates, and grading are complete for Mill Creek.

Mr. Lambie presented an animation of recharge under different scenarios at the Waterman spreading grounds.

UPDATE FROM CSUSB INSTITUTE FOR WATERSHED RESILIENCY

Dr. Alford provided an overview of the Institute for Watershed Resiliency at CSU San Bernardino. She discussed the focus of the Institute, which was reimagined two years ago, on workforce development and student engagement through community partnerships in water resource management and environmental studies.

Dr. Alford highlighted three key program areas: the Watershed Resiliency Fellowship Program, which provides students with field experience, professional certifications, and skills to help them pursue careers in water resource management; the Field-Based Learning Outreach and Workforce Scholarship (FLOWS) program, which brings together students from multiple CSU campuses to participate in service learning and fieldwork with local agencies; and the integration of technology into student learning, including the use of drones and geospatial data apps to enhance field research and community engagement. She also described the Institute's partnerships with local agencies to create collaborative learning environments for students. Dr. Alford also emphasized the importance of alumni engagement, noting that former students are contributing to curriculum development, internships, and grant collaborations, ensuring the program remains relevant and impactful for future generations.

Director Corneille asked for clarification on the current focus of the Institute and its relation to its former focus on maintaining water archives. Dr. Alford explained that the archives that were previously maintained by the Institute have been moved to the university library's special collections section for optimal care and accessibility.

Alford concluded by thanking the SBVWCD for its support and invited the Board to tour the new classroom and lab facilities at Lake Gregory Community Center in the coming months to witness firsthand the hands-on learning experiences being provided.

GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Ms. Miller provided an update on the District's activities in February, including completion of the 2025 Engineering Investigation and critical tasks for the PERC feasibility studies. Recruitment efforts were a major focus, with interviews for the Senior Engineer and Administrative Analyst roles taking place between February 18th and 26th. Work on the draft FY26 budget is also underway. The District has selected a new auditing firm for presentation to the Board in April in accordance with the Board's policy to select a new auditor every three years. The contractor for the Mentone shop has submitted bonds and a detailed schedule, which is currently under review. Federal grants that had been paused were recently restored.

Ms. Miller thanked Ms. Frey for the completion and on-time submittal of the 2024 annual report for maintenance activities to CDFW, and shared a significant update on the land exchange process with the Bureau of Land Management. She provided an update on educational initiatives in February 2025.

Ms. Miller attended a leadership conference focused on water sector best practices, as well as a conference in Washington D.C. to learn more about federal lobbying. While in Washington, D.C., she reconnected with World Bank staff working on water and agriculture to discuss best practices in groundwater stewardship. She noted that several staff and Directors participated in a celebration for the successful completion of Enhanced Recharge Phase 1B, and praised the project's timely, under-budget completion and the respectful treatment of the District's property by San Bernardino Valley Municipal Water District contractors.

Director Corneille expressed appreciation for the recognition given to the District during the Enhanced Recharge Phase 1B celebration. He emphasized the new basins are on District property with the District staff responsible for operating and maintaining the basins and channels.

FUTURE AGENDA ITEMS AND STAFF TASKS

MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

Director Falcone attended the following meetings:

- East Valley Water District Regular Board Meeting - February 12
- SBVMWD Regular Board Meeting - February 18
- Association of San Bernardino County Special Districts Dinner - February 24
- Highland Chamber Luncheon - February 25
- SBV Conservation Trust Financial Workshop - February 26
- Highland Chamber Installation Dinner - February 27
- SBVMWD Regular Board Meeting - March 4
- Redlands City Council Meeting - March 4
- SBVWCD Outreach and Communication Meeting - March 5
- SBVMWD Policy and Administration Workshop - March 6
- SBVMWD Resources and Engineering Workshop - March 11
- Highland City Council Meeting - March 11

Director Longville attended the following meetings:

- SBVWCD Board Meeting - February 12
- SBVMWD Board Meeting - February 18
- SBV Conservation Trust Financial Workshop - February 26
- SBVMWD Regular Board Meeting - March 4
- SBVWCD Outreach and Communications Committee - March 5
- SBVMWD Resources and Engineering Meeting - March 11

Director Corneille attended the following meetings:

- Enhanced Recharge Dedication - February 20
- SBV Conservation Trust Financial Workshop - February 26
- SBVWCD Ad Hoc for General Manager Evaluation - March 6

- Redlands Chamber Rise and Shine - March 7

Vice President Stewart attended the following meetings:

- SBV Conservation Trust Financial Workshop - February 26
- Loma Linda Chamber of Commerce - March 5
- Bear Valley Extension Pipeline Meeting - March 5
- SBVWCD Outreach and Communications Committee - March 5
- SBVWCD Ad Hoc for General Manager Evaluation - March 6

8. UPCOMING MEETINGS

The upcoming meetings were reviewed.

9. CLOSED SESSION

Ms. Miller stated that staff wished to discuss the items listed under Closed Session with the Board at 3:45 p.m.

It was moved by Director Falcone and seconded by Director Longville to adjourn to Closed Session. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

At 4:21 p.m., the meeting was reconvened to an open session. Under Government Code Section 54957.1, there was no other reportable action during Closed Session.

10. ADJOURN MEETING

It was moved by Director Longville and seconded by Director Falcone to adjourn. The motion carried 4-0-1, with all Directors present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

At 4:22 p.m. the meeting adjourned to the Board meeting scheduled for 1:30 p.m. on March 12, 2025, in-person, teleconference, and Zoom meeting.

Betsy Miller
General Manager

San Bernardino Valley Water Conservation District Expenditure Report March 2025

Num	Date	Name	Account	Class	Original Amount
PC 03.05.25	03/05/2025	Paychex	1012 · Citizens Business Bank		-151.53
			6042 · Payroll Processing	4-General Fund Ent.	151.53
TOTAL					151.53
PC 03.19.25	03/19/2025	Paychex	1012 · Citizens Business Bank		-217.79
			6042 · Payroll Processing	4-General Fund Ent.	217.79
TOTAL					217.79
ACH0289	03/04/2025	John Longville	1012 · Citizens Business Bank		-71.02
			6410 · Mileage	4-General Fund Ent.	71.02
TOTAL					71.02
ACH0290	03/06/2025	Melody McDonald	1012 · Citizens Business Bank		-30.80
			6410 · Mileage	4-General Fund Ent.	30.80
TOTAL					30.80
ACH0291	03/06/2025	Melody McDonald	1012 · Citizens Business Bank		-139.90
			6410 · Mileage	4-General Fund Ent.	74.90
			6525 · Meals	4-General Fund Ent.	65.00
TOTAL					139.90
ACH0292	03/24/2025	Melody McDonald	1012 · Citizens Business Bank		-39.20
			6410 · Mileage	4-General Fund Ent.	39.20
TOTAL					39.20
25547	03/11/2025	Aaron Pederson	1012 · Citizens Business Bank		-45.00
	02/28/2025		6018 · Janitorial Services	4-General Fund Ent.	45.00
TOTAL					45.00
25548	03/11/2025	ACWA/JPIA-Health	1012 · Citizens Business Bank		-20,941.88
	03/04/2025		6110 · Vision Insurance	4-General Fund Ent.	51.11
			6110 · Vision Insurance	1-Groundwater Ent.	116.40
			6110 · Vision Insurance	2-Redlands Plaza/...	11.36
			6110 · Vision Insurance	3-Land Resources	39.75
			6110 · Vision Insurance	5-Wash Plan	2.84
			6110 · Vision Insurance	6-Active Recharge ...	62.46
			6130 · Dental Insurance	4-General Fund Ent.	166.33
			6130 · Dental Insurance	1-Groundwater Ent.	378.85
			6130 · Dental Insurance	2-Redlands Plaza/...	36.96
			6130 · Dental Insurance	3-Land Resources	129.37
			6130 · Dental Insurance	5-Wash Plan	9.24
			6130 · Dental Insurance	6-Active Recharge ...	203.29
			6150 · Medical Insurance	4-General Fund Ent.	3,552.11
			6150 · Medical Insurance	1-Groundwater Ent.	8,090.90
			6150 · Medical Insurance	2-Redlands Plaza/...	789.36
			6150 · Medical Insurance	3-Land Resources	2,762.75

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Num	Date	Name	Account	Class	Original Amount
			6150 · Medical Insurance	5-Wash Plan	197.34
			6150 · Medical Insurance	6-Active Recharge ...	4,341.46
TOTAL					20,941.88
25549	03/11/2025	Alan Salcedo	1012 · Citizens Business Bank		-50.40
	03/03/2025		6510 · Mileage	4-General Fund Ent.	20.16
			6510 · Mileage	1-Groundwater Ent.	12.60
			6510 · Mileage	3-Land Resources	5.04
			6510 · Mileage	6-Active Recharge ...	12.60
TOTAL					50.40
25550	03/11/2025	Allison Zecher	1012 · Citizens Business Bank		-4,073.37
	03/03/2025		6091 · Public Notices	4-General Fund Ent.	814.67
			6091 · Public Notices	1-Groundwater Ent.	3,258.70
TOTAL					4,073.37
25551	03/11/2025	American Express	1012 · Citizens Business Bank		-845.29
	02/21/2025		6002 · Website Administration	4-General Fund Ent.	365.00
			6027 · Computer Software	4-General Fund Ent.	42.59
			6027 · Computer Software	1-Groundwater Ent.	11.21
			6027 · Computer Software	2-Redlands Plaza/...	16.81
			6027 · Computer Software	3-Land Resources	16.81
			6027 · Computer Software	5-Wash Plan	5.61
			6027 · Computer Software	6-Active Recharge ...	19.06
			6525 · Meals	4-General Fund Ent.	26.71
			6525 · Meals	1-Groundwater Ent.	20.77
			6525 · Meals	3-Land Resources	11.87
			6530 · Lodging	4-General Fund Ent.	147.12
			6530 · Lodging	1-Groundwater Ent.	114.42
			6530 · Lodging	3-Land Resources	65.38
TOTAL					863.36
25552	03/11/2025	American Power Secur...	1012 · Citizens Business Bank		-795.00
	02/28/2025		6026 · Redlands Plaza CAM expen...	2-Redlands Plaza/...	795.00
TOTAL					795.00
25553	03/11/2025	ANCA Redlands	1012 · Citizens Business Bank		-750.00
	03/03/2025		6060 · Outreach	4-General Fund Ent.	225.00
			6060 · Outreach	1-Groundwater Ent.	150.00
			6060 · Outreach	3-Land Resources	225.00
			6060 · Outreach	5-Wash Plan	37.50
			6060 · Outreach	6-Active Recharge ...	112.50
TOTAL					750.00
25554	03/11/2025	Cal Fire	1012 · Citizens Business Bank		-1,995.44
	03/06/2025		5223 · Temp. Field Labor	1-Groundwater Ent.	1,995.44
TOTAL					1,995.44

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25555	03/11/2025	California Botanic Gar...	1012 · Citizens Business Bank		-8,570.00
	03/10/2025		5123 · Habitat Management-WP	5-Wash Plan	8,570.00
TOTAL					8,570.00
25556	03/11/2025	CASC Engineering and...	1012 · Citizens Business Bank		-84,668.95
	02/19/2025		7126 · PERC Engr/Prof Services	6-Active Recharge ...	84,668.95
TOTAL					84,668.95
25557	03/11/2025	Corneille, Richard	1012 · Citizens Business Bank		-23.80
	02/28/2025		6410 · Mileage	4-General Fund Ent.	23.80
TOTAL					23.80
25558	03/11/2025	Day Lite Maintenance, I...	1012 · Citizens Business Bank		-174.00
	03/01/2025		6026 · Redlands Plaza CAM expen...	2-Redlands Plaza/...	174.00
TOTAL					174.00
25559	03/11/2025	Dept of Forestry and Fi...	1012 · Citizens Business Bank		-1,995.44
	02/26/2025		5223 · Temp. Field Labor	1-Groundwater Ent.	1,995.44
TOTAL					1,995.44
25560	03/11/2025	Diamond Environment...	1012 · Citizens Business Bank		-100.48
	02/24/2025		5460 · Water / Trash / Sewer	4-General Fund Ent.	45.22
			5460 · Water / Trash / Sewer	1-Groundwater Ent.	35.16
			5460 · Water / Trash / Sewer	3-Land Resources	10.05
			5460 · Water / Trash / Sewer	6-Active Recharge ...	10.05
TOTAL					100.48
25561	03/11/2025	Discover Cruises	1012 · Citizens Business Bank		-950.00
	03/03/2025		2210 · Security Deposits - Redlands...	2-Redlands Plaza/...	950.00
TOTAL					950.00
25562	03/11/2025	Edison - 6256 (Redland...	1012 · Citizens Business Bank		-194.86
	02/28/2025		6026 · Redlands Plaza CAM expen...	2-Redlands Plaza/...	194.86
TOTAL					194.86
25563	03/11/2025	Edison - 9779	1012 · Citizens Business Bank		-290.04
	02/28/2025		5420 · Electricity	4-General Fund Ent.	81.21
			5420 · Electricity	1-Groundwater Ent.	58.01
			5420 · Electricity	2-Redlands Plaza/...	121.82
			5420 · Electricity	6-Active Recharge ...	29.00
TOTAL					290.04

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
25564	03/11/2025	Empire Disposal	1012 - Citizens Business Bank		-225.03
	02/28/2025		5460 · Water / Trash / Sewer	4-General Fund Ent.	101.26
			5460 · Water / Trash / Sewer	1-Groundwater Ent.	78.76
			5460 · Water / Trash / Sewer	3-Land Resources	22.50
			5460 · Water / Trash / Sewer	6-Active Recharge ...	22.51
TOTAL					225.03
25565	03/11/2025	Frontier-4860	1012 - Citizens Business Bank		-340.75
	02/28/2025		5440 · Telephone	4-General Fund Ent.	204.45
			5440 · Telephone	1-Groundwater Ent.	85.19
			5440 · Telephone	6-Active Recharge ...	51.11
TOTAL					340.75
25566	03/11/2025	Frontier-7275	1012 - Citizens Business Bank		-192.36
	02/19/2025		5440 · Telephone	4-General Fund Ent.	26.77
			5440 · Telephone	1-Groundwater Ent.	11.16
			5440 · Telephone	6-Active Recharge ...	6.69
			5470 · Internet Services	4-General Fund Ent.	66.48
			5470 · Internet Services	1-Groundwater Ent.	36.94
			5470 · Internet Services	2-Redlands Plaza/...	7.39
			5470 · Internet Services	3-Land Resources	22.16
			5470 · Internet Services	6-Active Recharge ...	14.77
TOTAL					192.36
25567	03/11/2025	Frontier-9942	1012 - Citizens Business Bank		-83.48
	02/21/2025		5470 · Internet Services	4-General Fund Ent.	37.57
			5470 · Internet Services	1-Groundwater Ent.	20.87
			5470 · Internet Services	2-Redlands Plaza/...	4.17
			5470 · Internet Services	3-Land Resources	12.52
			5470 · Internet Services	6-Active Recharge ...	8.35
TOTAL					83.48
25568	03/11/2025	Geoscience	1012 - Citizens Business Bank		-17,158.00
	03/06/2025		5120 · Misc. Professional Services	3-Land Resources	17,158.00
TOTAL					17,158.00
25569	03/11/2025	Griddl Company LLC	1012 - Citizens Business Bank		-5,000.00
	02/27/2025		6060 · Outreach	4-General Fund Ent.	1,500.00
			6060 · Outreach	1-Groundwater Ent.	1,000.00
			6060 · Outreach	3-Land Resources	1,500.00
			6060 · Outreach	5-Wash Plan	250.00
			6060 · Outreach	6-Active Recharge ...	750.00
TOTAL					5,000.00

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Num	Date	Name	Account	Class	Original Amount
25570	03/11/2025	Hamilton Raye	1012 · Citizens Business Bank		-2,080.00
	03/03/2025		5120 · Misc. Professional Services	4-General Fund Ent.	228.80
			5120 · Misc. Professional Services	1-Groundwater Ent.	1,102.40
			5120 · Misc. Professional Services	3-Land Resources	748.80
TOTAL					2,080.00
25571	03/11/2025	Home Depot Credit Ser...	1012 · Citizens Business Bank		-237.52
	02/28/2025		5215 · Property Maintenance	1-Groundwater Ent.	75.06
			5215 · Property Maintenance	3-Land Resources	18.77
			5210 · Equipment Maintenance	1-Groundwater Ent.	67.89
			6060 · Outreach	4-General Fund Ent.	22.74
			6060 · Outreach	1-Groundwater Ent.	15.16
			6060 · Outreach	3-Land Resources	22.74
			6060 · Outreach	5-Wash Plan	3.79
			6060 · Outreach	6-Active Recharge ...	11.37
TOTAL					237.52
25572	03/11/2025	Horizon Water	1012 · Citizens Business Bank		-21.50
	02/25/2025		5460 · Water / Trash / Sewer	4-General Fund Ent.	9.67
			5460 · Water / Trash / Sewer	1-Groundwater Ent.	7.53
			5460 · Water / Trash / Sewer	3-Land Resources	2.15
			5460 · Water / Trash / Sewer	6-Active Recharge ...	2.15
TOTAL					21.50
25573	03/11/2025	Lowe's Companies, Inc.	1012 · Citizens Business Bank		-10.21
	02/25/2025		5210 · Equipment Maintenance	1-Groundwater Ent.	10.21
TOTAL					10.21
25574	03/11/2025	Mikael Romich	1012 · Citizens Business Bank		-2,800.00
	02/14/2025		5123 · Habitat Management-WP	5-Wash Plan	400.00
			7151 · Mill Creek Permitting	1-Groundwater Ent.	2,400.00
TOTAL					2,800.00
25575	03/11/2025	Minds Illustrated	1012 · Citizens Business Bank		-2,340.00
	03/02/2025		5120 · Misc. Professional Services	4-General Fund Ent.	360.00
			5120 · Misc. Professional Services	6-Active Recharge ...	1,980.00
TOTAL					2,340.00
25576	03/11/2025	PCtronics	1012 · Citizens Business Bank		-3,474.05
	03/04/2025		5160 · IT Support	4-General Fund Ent.	750.00
			5160 · IT Support	1-Groundwater Ent.	1,125.00
			5160 · IT Support	3-Land Resources	250.00
			5160 · IT Support	5-Wash Plan	125.00
			5160 · IT Support	6-Active Recharge ...	250.00
	03/04/2025		5160 · IT Support	4-General Fund Ent.	218.75
	03/04/2025		6027 · Computer Software	4-General Fund Ent.	287.00
			6027 · Computer Software	1-Groundwater Ent.	75.53
			6027 · Computer Software	2-Redlands Plaza/...	113.30
			6027 · Computer Software	3-Land Resources	113.30

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
			6027 · Computer Software	5-Wash Plan	37.77
			6027 · Computer Software	6-Active Recharge ...	128.40
TOTAL					3,474.05
25577	03/11/2025	Press Enterprise	1012 · Citizens Business Bank		-1,008.30
	03/03/2025		6090 · Subscriptions/Publications	4-General Fund Ent.	1,008.30
TOTAL					1,008.30
25578	03/11/2025	Professional Dynamics...	1012 · Citizens Business Bank		-3,250.00
	02/26/2025		6001 · General Administration - Other	4-General Fund Ent.	1,625.00
			6001 · General Administration - Other	1-Groundwater Ent.	1,625.00
TOTAL					3,250.00
25579	03/11/2025	Q3 Consulting, Inc.	1012 · Citizens Business Bank		-36,547.00
	02/27/2025		7126 · PERC Engr/Prof Services	6-Active Recharge ...	36,547.00
TOTAL					36,547.00
25580	03/11/2025	Terminix	1012 · Citizens Business Bank		-404.00
	12/09/2024		6026 · Redlands Plaza CAM expen...	2-Redlands Plaza/...	101.00
	01/09/2025		6026 · Redlands Plaza CAM expen...	2-Redlands Plaza/...	101.00
	02/07/2025		6026 · Redlands Plaza CAM expen...	2-Redlands Plaza/...	101.00
	03/04/2025		6026 · Redlands Plaza CAM expen...	2-Redlands Plaza/...	101.00
TOTAL					404.00
25581	03/11/2025	Thompson Reuters	1012 · Citizens Business Bank		-1,122.86
	01/01/2025		5180 · Legal	4-General Fund Ent.	140.36
			5180 · Legal	1-Groundwater Ent.	140.36
			5180 · Legal	3-Land Resources	112.29
			5180 · Legal	6-Active Recharge ...	168.42
	03/01/2025		5180 · Legal	4-General Fund Ent.	140.36
			5180 · Legal	1-Groundwater Ent.	140.36
			5180 · Legal	3-Land Resources	112.29
			5180 · Legal	6-Active Recharge ...	168.42
TOTAL					1,122.86
25582	03/11/2025	Unlimited Services	1012 · Citizens Business Bank		-800.00
	03/01/2025		6018 · Janitorial Services	4-General Fund Ent.	800.00
TOTAL					800.00
25583	03/11/2025	Visual Edge IT, Inc.	1012 · Citizens Business Bank		-690.23
	02/21/2025		6033 · Office Equipment Rental	4-General Fund Ent.	517.67
			6033 · Office Equipment Rental	1-Groundwater Ent.	34.51
			6033 · Office Equipment Rental	2-Redlands Plaza/...	103.54
			6033 · Office Equipment Rental	3-Land Resources	34.51
TOTAL					690.23

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Num	Date	Name	Account	Class	Original Amount
25584	03/11/2025	Watermaster Support ...	1012 · Citizens Business Bank		-2,100.00
	02/15/2025		5120 · Misc. Professional Services	1-Groundwater Ent.	2,100.00
TOTAL					2,100.00
25585	03/11/2025	WEX Bank-Shell	1012 · Citizens Business Bank		-1,178.49
	03/06/2025		5320 · Fuel	1-Groundwater Ent.	1,178.49
TOTAL					1,178.49
25586	03/11/2025	Yesenia Yangin	1012 · Citizens Business Bank		-50.40
	03/03/2025		6510 · Mileage	4-General Fund Ent.	20.16
			6510 · Mileage	1-Groundwater Ent.	12.60
			6510 · Mileage	3-Land Resources	5.04
			6510 · Mileage	6-Active Recharge ...	12.60
TOTAL					50.40
25587	03/25/2025	Montecito Memorial Park	1012 · Citizens Business Bank		-400.14
335	03/25/2025		4022 · Groundwater Charge	1-Groundwater Ent.	400.14
TOTAL					400.14
25588	03/25/2025	AAA Alarm Systems, Inc.	1012 · Citizens Business Bank		-129.00
	04/01/2025		5410 · Alarm Service	4-General Fund Ent.	51.60
			5410 · Alarm Service	1-Groundwater Ent.	51.60
			5410 · Alarm Service	6-Active Recharge ...	25.80
TOTAL					129.00
25589	03/25/2025	All Star Physical Therapy	1012 · Citizens Business Bank		-750.00
	03/17/2025		6016 · Redlands Plaza Maintenance	2-Redlands Plaza/...	750.00
TOTAL					750.00
25590	03/25/2025	Citizens Business Bank	1012 · Citizens Business Bank		-11,389.96
	03/12/2025		5123 · Habitat Management-WP	5-Wash Plan	427.15
			5210 · Equipment Maintenance	1-Groundwater Ent.	26.09
			5215 · Property Maintenance	1-Groundwater Ent.	21.53
			5215 · Property Maintenance	3-Land Resources	5.38
			5310 · Vehicle Maintenance	1-Groundwater Ent.	43.70
			6001 · General Administration - Other	4-General Fund Ent.	64.91
			6001 · General Administration - Other	1-Groundwater Ent.	64.90
			6004 · Meeting Expenses	4-General Fund Ent.	32.81
			6004 · Meeting Expenses	3-Land Resources	32.81
			6027 · Computer Software	4-General Fund Ent.	185.72
			6027 · Computer Software	1-Groundwater Ent.	48.88
			6027 · Computer Software	2-Redlands Plaza/...	73.32
			6027 · Computer Software	3-Land Resources	73.32
			6027 · Computer Software	5-Wash Plan	24.44
			6027 · Computer Software	6-Active Recharge ...	2,663.71
			6030 · Office Supplies	4-General Fund Ent.	101.50
			6030 · Office Supplies	1-Groundwater Ent.	67.68
			6030 · Office Supplies	2-Redlands Plaza/...	33.84
			6030 · Office Supplies	3-Land Resources	50.76
			6030 · Office Supplies	5-Wash Plan	16.92

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Num	Date	Name	Account	Class	Original Amount
			6030 · Office Supplies	6-Active Recharge ...	67.68
			6039 · Postage and Overnight Deliv...	4-General Fund Ent.	55.00
			6039 · Postage and Overnight Deliv...	1-Groundwater Ent.	25.00
			6039 · Postage and Overnight Deliv...	2-Redlands Plaza/...	10.00
			6039 · Postage and Overnight Deliv...	3-Land Resources	10.00
			6090 · Subscriptions/Publications	4-General Fund Ent.	16.30
			6051 · Uniforms	4-General Fund Ent.	216.69
			6051 · Uniforms	1-Groundwater Ent.	505.62
			6060 · Outreach	4-General Fund Ent.	69.90
			6060 · Outreach	1-Groundwater Ent.	46.60
			6060 · Outreach	3-Land Resources	69.90
			6060 · Outreach	5-Wash Plan	11.65
			6060 · Outreach	6-Active Recharge ...	34.95
			6091 · Public Notices	4-General Fund Ent.	419.36
			6091 · Public Notices	1-Groundwater Ent.	1,677.43
			6435 · Conf/Seminar Registrations	4-General Fund Ent.	2,353.00
			6425 · Meals	4-General Fund Ent.	150.86
			6525 · Meals	4-General Fund Ent.	151.04
			6525 · Meals	1-Groundwater Ent.	117.48
			6525 · Meals	3-Land Resources	67.13
			6535 · Conf/Seminar Registrations	4-General Fund Ent.	564.75
			6535 · Conf/Seminar Registrations	1-Groundwater Ent.	439.25
			6535 · Conf/Seminar Registrations	3-Land Resources	251.00
TOTAL					11,389.96
25591	03/25/2025	County of San Bernard...	1012 · Citizens Business Bank		-25,086.00
	02/01/2025		5225 · Field Clean Up-Illegal dumping	1-Groundwater Ent.	25,086.00
TOTAL					25,086.00
25592	03/25/2025	E-PUR LLC	1012 · Citizens Business Bank		-26,753.75
	03/16/2025		5120 · Misc. Professional Services	1-Groundwater Ent.	2,887.50
			7126 · PERC Engr/Prof Services	6-Active Recharge ...	23,866.25
TOTAL					26,753.75
25593	03/25/2025	Edison - 6493	1012 · Citizens Business Bank		-82.17
	03/11/2025		5420 · Electricity	4-General Fund Ent.	23.01
			5420 · Electricity	1-Groundwater Ent.	16.43
			5420 · Electricity	2-Redlands Plaza/...	34.51
			5420 · Electricity	6-Active Recharge ...	8.22
TOTAL					82.17
25594	03/25/2025	Edison - 8958	1012 · Citizens Business Bank		-369.48
	03/07/2025		5420 · Electricity	4-General Fund Ent.	103.45
			5420 · Electricity	1-Groundwater Ent.	73.90
			5420 · Electricity	2-Redlands Plaza/...	155.18
			5420 · Electricity	6-Active Recharge ...	36.95
TOTAL					369.48
25595	03/25/2025	Eide Bailly LLP	1012 · Citizens Business Bank		-689.06
	03/12/2025		5120 · Misc. Professional Services	4-General Fund Ent.	689.06
TOTAL					689.06

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25596	03/25/2025	Frontier-9942	1012 · Citizens Business Bank		-83.48
	03/15/2025		5470 · Internet Services	4-General Fund Ent.	37.57
			5470 · Internet Services	1-Groundwater Ent.	20.87
			5470 · Internet Services	2-Redlands Plaza/...	4.17
			5470 · Internet Services	3-Land Resources	12.52
			5470 · Internet Services	6-Active Recharge ...	8.35
TOTAL					83.48
25597	03/25/2025	Groundwater Resource...	1012 · Citizens Business Bank		-1,500.00
	03/24/2025		6093 · Memberships	4-General Fund Ent.	1,500.00
TOTAL					1,500.00
25598	03/25/2025	Intertelligence	1012 · Citizens Business Bank		-6,120.00
	03/17/2025		5120 · Misc. Professional Services	4-General Fund Ent.	6,120.00
TOTAL					6,120.00
25599	03/25/2025	Layne Construction, Inc.	1012 · Citizens Business Bank		-10,000.00
	02/21/2025		7140 · Mentone Property (Shop)-Ca...	1-Groundwater Ent.	10,000.00
TOTAL					10,000.00
25600	03/25/2025	O'Reilly	1012 · Citizens Business Bank		-28.25
	03/10/2025		5210 · Equipment Maintenance	1-Groundwater Ent.	28.25
TOTAL					28.25
25601	03/25/2025	PEAC Solutions-Marlin...	1012 · Citizens Business Bank		-337.44
	03/02/2025		6033 · Office Equipment Rental	4-General Fund Ent.	253.08
			6033 · Office Equipment Rental	1-Groundwater Ent.	16.87
			6033 · Office Equipment Rental	2-Redlands Plaza/...	50.62
			6033 · Office Equipment Rental	3-Land Resources	16.87
TOTAL					337.44
25602	03/25/2025	Rebecca Martin	1012 · Citizens Business Bank		-40.00
	03/17/2025		6001 · General Administration - Other	4-General Fund Ent.	40.00
TOTAL					40.00
25603	03/25/2025	Redlands Ford-Ken Gr...	1012 · Citizens Business Bank		-208.01
	03/24/2025		5310 · Vehicle Maintenance	1-Groundwater Ent.	208.01
TOTAL					208.01
25604	03/25/2025	Santa Ana Watershed ...	1012 · Citizens Business Bank		-35,000.00
	03/19/2025		5120 · Misc. Professional Services	3-Land Resources	17,500.00
			5123 · Habitat Management-WP	5-Wash Plan	17,500.00
TOTAL					35,000.00

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Num	Date	Name	Account	Class	Original Amount
25605	03/25/2025	Securitas Technology ...	1012 · Citizens Business Bank		-246.06
	03/02/2025		6026 · Redlands Plaza CAM expen...	2-Redlands Plaza/...	246.06
TOTAL					246.06
25606	03/25/2025	Smart & Final	1012 · Citizens Business Bank		-64.46
	03/21/2025		6019 · Janitorial Supplies	4-General Fund Ent.	26.09
			6019 · Janitorial Supplies	1-Groundwater Ent.	17.39
			6004 · Meeting Expenses	4-General Fund Ent.	10.49
			6004 · Meeting Expenses	3-Land Resources	10.49
TOTAL					64.46
25607	03/25/2025	SoCalGas	1012 · Citizens Business Bank		-346.91
	03/17/2025		5450 · Natural Gas	4-General Fund Ent.	173.46
			5450 · Natural Gas	1-Groundwater Ent.	104.07
			5450 · Natural Gas	6-Active Recharge ...	69.38
TOTAL					346.91
25608	03/25/2025	TLC Landscape Servic...	1012 · Citizens Business Bank		-430.00
	03/20/2025		6026 · Redlands Plaza CAM expen...	2-Redlands Plaza/...	430.00
TOTAL					430.00
100377N	03/06/2025	PERS	1012 · Citizens Business Bank		-14,336.99
			6170 · PERS Retirement	4-General Fund Ent.	2,580.66
			6170 · PERS Retirement	1-Groundwater Ent.	5,878.16
			6170 · PERS Retirement	2-Redlands Plaza/...	573.48
			6170 · PERS Retirement	3-Land Resources	2,007.18
			6170 · PERS Retirement	5-Wash Plan	3,154.14
			6170 · PERS Retirement	6-Active Recharge ...	143.37
TOTAL					14,336.99
100378N	03/07/2025	PERS	1012 · Citizens Business Bank		-17,111.65
			6170 · PERS Retirement	4-General Fund Ent.	3,080.10
			6170 · PERS Retirement	1-Groundwater Ent.	7,015.77
			6170 · PERS Retirement	2-Redlands Plaza/...	684.47
			6170 · PERS Retirement	3-Land Resources	2,395.63
			6170 · PERS Retirement	5-Wash Plan	171.12
			6170 · PERS Retirement	6-Active Recharge ...	3,764.56
TOTAL					17,111.65

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report
 Mar 2025

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
3/5/2025	Corneille, R	Feb-25	\$ 1,662.00	\$ 219.91	\$ 1,442.09
3/5/2025	Falcone, M	Feb-25	\$ 1,662.00	\$ 305.75	\$ 1,356.25
3/5/2025	McDonald, M	Feb-25	\$ 2,770.00	\$ 478.85	\$ 2,291.15
3/5/2025	Stewart, B	Dec 24, Jan 25	\$ 2,202.00	\$ 388.16	\$ 1,813.84
3/19/2025	McDonald, M	Mar-25	\$ 1,662.00	\$ 219.91	\$ 1,442.09
3/19/2025	Longville	Jan-Feb 25	\$ 3,324.00	\$ 1,504.97	\$ 1,819.03



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2102

To: Board of Directors
**From: Angie Quiroga, Senior Administrative Analyst
Betsy Miller, General Manager**
Date: April 9, 2025
Subject: Unaudited Financial Reports for March 2025

RECOMMENDATION

Review and approve the unaudited financials for March 2025.

BACKGROUND AND DISCUSSION

Staff presents the unaudited financial report for the previous month at the subsequent board meeting. The reports presented here include information through March 31, 2025.

Accrued interest and increases in current investment market values brought overall interest income revenue up \$309,186.37 for March, including a significant interest payment of \$138,115.95 from UBS Financial Services under GL 4015 UBS Interest Income. Reduced revenue in GL 4999 Trust Reimbursement-Wash Plan is due to application of the prior month’s Conservation Trust payment to reduce receivables owed from the Conservation Trust. GL 4030 Mining revenue increased \$71,016.73 after accounting for adjustments under the temporary agreement with CEMEX. Capital expenses in GL 7126 PERC Eng/Prof Services included payments to CASC Engineering, E-PUR LLC, Q3 Consulting, and Tetra Tech. CDFW provided a partial refund of permitting expenses under GL 7151 Mill Creek Permitting for difference in type of permit. All other expenses are as expected.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Unaudited Financials for March 2025 as presented.
2. Move to request this item be tabled and referred to the Finance & Administration Committee to reconsider specific issues.

ATTACHMENTS

Graph Financials for March 2025
Profit & Loss to Date vs. Annual Budget
Monthly Report of Investment Transactions

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Redlands, CA 92373
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BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
Mark E. Falcone

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

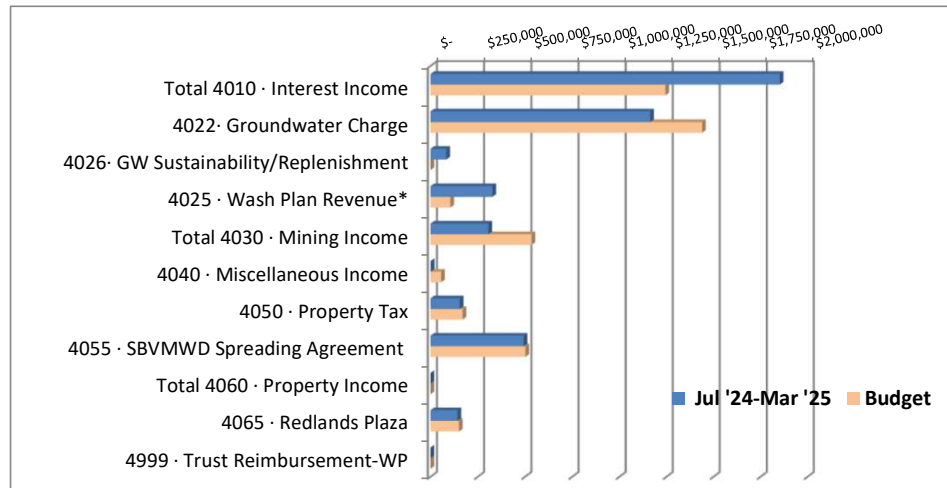
SBVWCD - All Enterprises Budget and Actual

Mar 2025

REVENUE	Jul '24-Mar '25	Budget
Total 4010 · Interest Income	\$ 1,852,441	\$ 1,245,000
4022· Groundwater Charge	\$ 1,164,491	\$ 1,440,349
4026· GW Sustainability/Replenishment	\$ 83,965	\$ -
4025 · Wash Plan Revenue*	\$ 328,036	\$ 105,192
Total 4030 · Mining Income	\$ 306,369	\$ 534,750
4040 · Miscellaneous Income	\$ 2,060	\$ 55,844
4050 · Property Tax	\$ 154,784	\$ 169,775
4055 · SBVMWD Spreading Agreement	\$ 493,880	\$ 502,542
Total 4060 · Property Income	\$ 200	\$ 100
4065 · Redlands Plaza	\$ 143,156	\$ 150,872
4999 · Trust Reimbursement-WP	\$ -	\$ -
Total Revenue	\$ 4,529,382	\$ 4,204,424

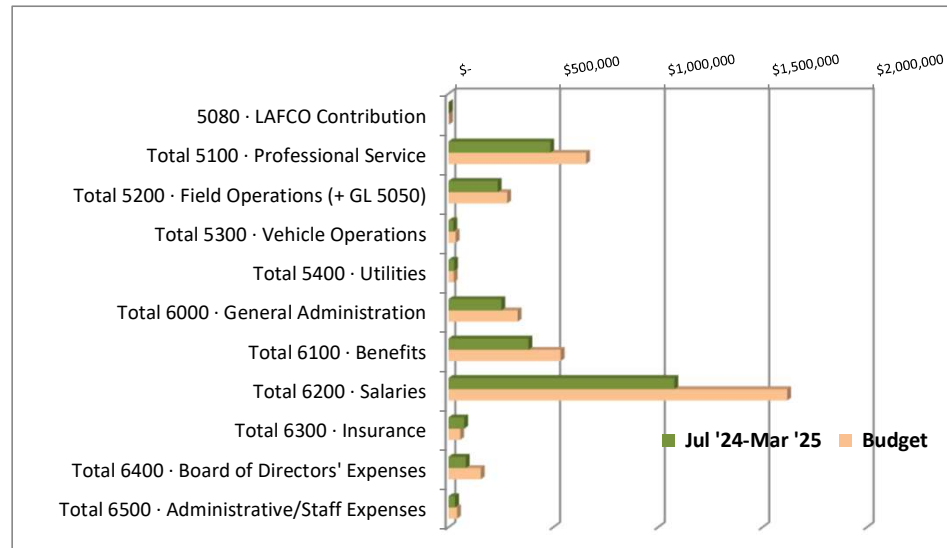
Lines highlighted in light gray = full annual budget, med gray = distributed by historical revenue/expense, unhighlighted = monthly pro-rated budget

*District loans to the WP & State Permitting payments.

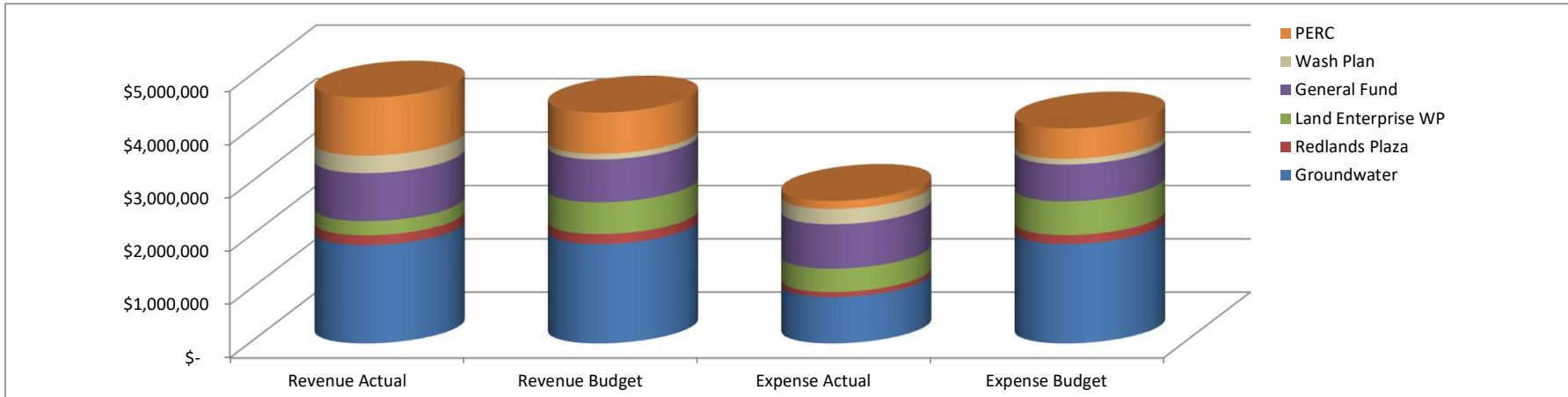


EXPENSES Operating and Capital	Jul '24-Mar '25	Budget
5080 · LAFCO Contribution	\$ 2,580	\$ 2,580
Total 5100 · Professional Service	\$ 485,309	\$ 656,318
Total 5200 · Field Operations (+ GL 5050)	\$ 234,821	\$ 279,739
Total 5300 · Vehicle Operations	\$ 23,197	\$ 34,219
Total 5400 · Utilities	\$ 26,430	\$ 25,043
Total 6000 · General Administration	\$ 252,536	\$ 329,626
Total 6100 · Benefits	\$ 381,478	\$ 535,155
Total 6200 · Salaries	\$ 1,078,351	\$ 1,618,304
Total 6300 · Insurance	\$ 74,909	\$ 55,256
Total 6400 · Board of Directors' Expenses	\$ 82,527	\$ 153,582
Total 6500 · Administrative/Staff Expenses	\$ 30,992	\$ 40,293
Total Expense	\$ 2,673,130	\$ 3,730,115

Lines highlighted in light gray = full annual budget, med gray = distributed by historical revenue/expense, unhighlighted = monthly pro-rated budget



Enterprises to Date (March 2025)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,846,469	\$ 1,865,915	99%
Groundwater Expense	\$ 870,771	\$ 1,595,412	55%
Revenue -Expense	\$ 975,698	\$ 270,503	
Redlands Plaza Revenue	\$ 183,478	\$ 186,637	98%
Redlands Plaza Expense	\$ 94,303	\$ 168,170	56%
Revenue -Expense	\$ 89,175	\$ 18,467	
Land Enterprise Revenue	\$ 265,558	\$ 597,375	44%
Land Enterprise Expense	\$ 438,683	\$ 633,300	69%
Revenue -Expense	\$ (173,125)	\$ (35,925)	
General Fund Revenue *	\$ 899,676	\$ 800,508	112%
General Fund Expense	\$ 833,812	\$ 690,232	121%
Revenue -Expense	\$ 65,864	\$ 110,277	
Wash Plan Revenue	\$ 328,036	\$ 105,192	312%
Wash Plan Expense	\$ 288,191	\$ 106,031	272%
Revenue-Expense	39,844	(839)	
PERC Revenue	\$ 1,084,761	\$ 773,438	140%
PERC Expense	\$ 150,894	\$ 566,971	27%
Revenue-Expense	\$ 933,867	\$ 206,467	
Total All Revenue - Expense	\$ 1,931,323	\$ 568,949	

Cash Status	As of 7/1/2024	As of 03/31/2025
LAIF	\$ 1,026.17	\$ 1,062.27
Citizens Bank	\$ 601,274.36	\$ 768,283.97
UBS Financial-Gen	\$ 5,618,122.33	\$ 3,402,080.55
UBS Financial-PERC	\$ 28,215,679.82	\$ 25,183,546.59
US Bank-CAMP Gen	\$ 4,307,416.23	\$ 3,936,548.10
US Bank-CAMP PERC	\$ 5,188,179.38	\$ 10,873,920.55
Total	\$ 43,931,698.29	\$ 44,165,442.03
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Less PERC Obligation	\$ (35,292,240.70)	\$ (35,039,977.50)
Cash Position	\$ 3,639,457.59	\$ 4,125,464.53

Increase (decrease) of \$486,006.94

Percent Increase 13.4%

* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District
 Profit & Loss To Date vs. Annual Budget

12:32 PM
 04/03/2025
 Accrual Basis

	Mar 25	Jul '24 - Mar 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
4010 · Interest Income					
4012 · LAIF		24.52	0.00	24.52	100.0%
4015 · UBS Interest Income	253,190.73	1,237,543.92	1,275,000.00	-37,456.08	97.06%
4016 · Interest Income CAMP	55,995.64	614,873.04	385,000.00	229,873.04	159.71%
Total 4010 · Interest Income	309,186.37	1,852,441.48	1,660,000.00	192,441.48	111.59%
4017 · PERC Capital Income	0.00	0.00	0.00	0.00	0.0%
4020 · Groundwater Charge					
4022 · Groundwater Charge	461.17	1,164,490.59	1,440,349.41	-275,858.82	80.85%
4026 · GW Sustainability/Replenishment	0.00	83,965.07	0.00	83,965.07	100.0%
Total 4020 · Groundwater Charge	461.17	1,248,455.66	1,440,349.41	-191,893.75	86.68%
4025 · Wash Plan Revenue	45,456.22	328,035.86	120,255.44	207,780.42	272.78%
4030 · Mining Income					
4031 · Plant Site - CEMEX	20,650.84	51,101.07	48,000.00	3,101.07	106.46%
4032 · Cemex - Royalty / Lease	38,381.26	98,887.79	600,000.00	-501,112.21	16.48%
4036 · Aggregate Maintenance	11,984.63	156,379.97	65,000.00	91,379.97	240.59%
Total 4030 · Mining Income	71,016.73	306,368.83	713,000.00	-406,631.17	42.97%
4040 · Miscellaneous Income					
4041 · Reimbursed Expenses	-177.72	2,557.98	0.00	2,557.98	100.0%
4040 · Miscellaneous Income - Other	0.00	2,060.00	95,375.00	-93,315.00	2.16%
Total 4040 · Miscellaneous Income	-177.72	4,617.98	95,375.00	-90,757.02	4.84%
4043 · Project Salary Reimbursement	0.00	35,915.44	53,153.50	-17,238.06	67.57%
4050 · Property Tax	6,571.91	154,783.83	169,775.15	-14,991.32	91.17%
4051 · Wash Plan Trails	0.00	0.00	66,000.00	-66,000.00	0.0%
4055 · SBVMWD Spreading Agreement Reim		493,880.24	502,542.31	-8,662.07	98.28%
4060 · Property Income					
4062 · Mentone Property	0.00	200.00	100.00	100.00	200.0%
Total 4060 · Property Income	0.00	200.00	100.00	100.00	200.0%
4065 · Redlands Plaza	14,275.10	143,155.63	201,162.26	-58,006.63	71.16%
4066 · Redlands Plaza CAM	3,908.56	40,122.71	47,553.84	-7,431.13	84.37%
4999 · Trust Reimbursement-Wash Plan	-221,405.96	0.00	0.00	0.00	0.0%
Total Income	229,292.38	4,607,977.66	5,069,266.91	-461,289.25	90.9%
Gross Profit	229,292.38	4,607,977.66	5,069,266.91	-461,289.25	90.9%
Expense					
5040 · Regional Programs					
5080 · LAFCO Contribution	0.00	2,579.88	2,579.88	0.00	100.0%
Total 5040 · Regional Programs	0.00	2,579.88	2,579.88	0.00	100.0%
5050 · Basin Cleaning	0.00	168,416.56	250,000.00	-81,583.44	67.37%
5100 · Professional Service					
5120 · Misc. Professional Services	53,882.06	274,470.28	508,875.00	-234,404.72	53.94%
5122 · Wash Plan Professional Services					
5122 · Wash Plan Professional Services - Other	0.00	6,500.00	0.00	6,500.00	100.0%
Total 5122 · Wash Plan Professional Services	0.00	6,500.00	0.00	6,500.00	100.0%
5123 · Habitat Management-WP	26,497.15	129,260.32	87,589.78	41,670.54	147.58%
5125 · Engineering Services	0.00	0.00	35,000.00	-35,000.00	0.0%
5126 · GW Sustainability/Replenishment	0.00	0.00	0.00	0.00	0.0%
5127 · Project Accounting Services	0.00	5,623.34	7,500.00	-1,876.66	74.98%
5130 · Aerial Photography & Surveying	0.00	673.15	2,546.78	-1,873.63	26.43%
5155 · WP Trails Professional Services	0.00	0.00	100,000.00	-100,000.00	0.0%
5160 · IT Support	2,718.75	25,281.25	34,500.00	-9,218.75	73.28%
5170 · Audit	0.00	30,960.00	31,350.00	-390.00	98.76%
5180 · Legal	561.43	12,540.37	25,000.00	-12,459.63	50.16%
Total 5100 · Professional Service	83,659.39	485,308.71	832,361.56	-347,052.85	58.31%
5133 · Regional River HCP Contribution	0.00	0.00	30,000.00	-30,000.00	0.0%
5200 · Field Operations					
5210 · Equipment Maintenance	288.17	10,767.44	15,000.00	-4,232.56	71.78%
5215 · Property Maintenance	84.72	6,162.56	40,000.00	-33,837.44	15.41%
5225 · Field Clean Up-Illegal dumping	0.00	49,474.15	60,000.00	-10,525.85	82.46%
Total 5200 · Field Operations	372.89	66,404.15	115,000.00	-48,595.85	57.74%
5223 · Temp. Field Labor	0.00	3,525.06	10,000.00	-6,474.94	35.25%
5300 · Vehicle Operations					
5310 · Vehicle Maintenance	1,510.29	6,693.91	10,626.00	-3,932.09	63.0%
5320 · Fuel	1,178.49	16,503.51	35,000.00	-18,496.49	47.15%
Total 5300 · Vehicle Operations	2,688.78	23,197.42	45,626.00	-22,428.58	50.84%
5400 · Utilities					
5410 · Alarm Service	0.00	2,572.84	1,260.00	1,312.84	204.19%
5420 · Electricity	451.65	8,849.32	11,032.00	-2,182.68	80.22%

	Mar 25	Jul '24 - Mar 25	Budget	\$ Over Budget	% of Budget
5430 · Mobile Phone	450.00	4,075.00	7,507.51	-3,432.51	54.28%
5440 · Telephone	44.62	3,101.83	3,240.00	-138.17	95.74%
5450 · Natural Gas	346.91	1,103.51	2,350.00	-1,246.49	46.96%
5460 · Water / Trash / Sewer	325.51	4,086.41	4,489.72	-403.31	91.02%
5470 · Internet Services	231.22	2,640.90	3,257.38	-616.48	81.07%
Total 5400 · Utilities	1,849.91	26,429.81	33,136.61	-6,706.80	79.76%
6000 · General Administration					
6001 · General Administration - Other	152.54	14,655.59	6,000.00	8,655.59	244.26%
6002 · Website Administration	365.00	3,467.94	6,300.00	-2,832.06	55.05%
6004 · Meeting Expenses	86.60	2,059.00	2,500.00	-441.00	82.36%
6006 · Permits	0.00	4,103.00	15,000.00	-10,897.00	27.35%
6007 · Inter District Costs	0.00	500.00	10,000.00	-9,500.00	5.0%
6009 · Licenses	0.00	2,322.60	2,000.00	322.60	116.13%
6010 · Surety Bond	0.00	3,025.00	1,900.00	1,125.00	159.21%
6012 · Office Maintenance	0.00	1,233.19	10,000.00	-8,766.81	12.33%
6013 · Office Lease Payment	4,166.67	37,500.03	50,000.00	-12,499.97	75.0%
6015 · Mentone House Maintenance	0.00	89.16	4,000.00	-3,910.84	2.23%
6016 · Redlands Plaza Maintenance	750.00	2,175.44	20,000.00	-17,824.56	10.88%
6018 · Janitorial Services	845.00	7,430.66	10,560.00	-3,129.34	70.37%
6019 · Janitorial Supplies	43.48	652.98	450.00	202.98	145.11%
6020 · Vacancy Marketing-Redlands Plaz	0.00	0.00	5,000.00	-5,000.00	0.0%
6024 · Computer Equip Maint.	0.00	0.00	3,150.00	-3,150.00	0.0%
6026 · Redlands Plaza CAM expenses	2,222.22	36,599.14	47,553.84	-10,954.70	76.96%
6027 · Computer Software	3,914.69	14,581.96	23,250.00	-8,668.04	62.72%
6030 · Office Supplies	338.38	5,182.24	10,000.00	-4,817.76	51.82%
6033 · Office Equipment Rental	563.78	6,549.32	8,100.00	-1,550.68	80.86%
6036 · Printing	0.00	2,434.87	2,500.00	-65.13	97.4%
6039 · Postage and Overnight Delivery	100.00	1,755.55	1,200.00	555.55	146.3%
6042 · Payroll Processing	369.32	3,403.32	5,000.00	-1,596.68	68.07%
6045 · Bank Service Charges	199.40	1,690.31	10,000.00	-8,309.69	16.9%
6051 · Uniforms	722.31	2,270.22	3,209.23	-939.01	70.74%
6060 · Outreach	983.00	38,091.83	130,000.00	-91,908.17	29.3%
6087 · Educational Reimbursement	0.00	225.00	5,000.00	-4,775.00	4.5%
6090 · Subscriptions/Publications	1,024.60	2,834.45	3,150.00	-315.55	89.98%
6091 · Public Notices	6,170.16	6,497.42	4,000.00	2,497.42	162.44%
6093 · Memberships	1,500.00	51,205.58	37,582.60	13,622.98	136.25%
Total 6000 · General Administration	24,517.15	252,535.80	437,405.67	-184,869.87	57.74%
6100 · Benefits					
6110 · Vision Insurance	236.60	1,963.78	3,734.85	-1,771.07	52.58%
6120 · Workers' Comp. Insurance	0.00	9,317.70	27,435.32	-18,117.62	33.96%
6130 · Dental Insurance	793.64	6,894.12	14,299.40	-7,405.28	48.21%
6150 · Medical Insurance					
6150.01 · Medical Employee Contribution	-2,100.88	-20,063.12	-39,230.38	19,167.26	51.14%
6150 · Medical Insurance - Other	19,733.92	182,371.24	328,026.84	-145,655.60	55.6%
Total 6150 · Medical Insurance	17,633.04	162,308.12	288,796.46	-126,488.34	56.2%
6160 · Payroll Taxes-Employer	8,828.53	70,368.37	138,848.71	-68,480.34	50.68%
6170 · PERS Retirement					
6170.01 · PERS Employee Contributions	-5,481.66	-40,659.41	-85,805.46	45,146.05	47.39%
6170.02 · 457 Plan Employee Contributions	-3,870.05	-38,050.74	0.00	-38,050.74	100.0%
6170 · PERS Retirement - Other	42,294.68	209,336.45	333,292.72	-123,956.27	62.81%
Total 6170 · PERS Retirement	32,942.97	130,626.30	247,487.26	-116,860.96	52.78%
Total 6100 · Benefits	60,434.78	381,478.39	720,602.00	-339,123.61	52.94%
6200 · Salaries					
6230 · Regular Salaries	113,252.09	1,078,351.12	2,107,738.33	-1,029,387.21	51.16%
Total 6200 · Salaries	113,252.09	1,078,351.12	2,107,738.33	-1,029,387.21	51.16%
6300 · Insurance					
6310 · Property/ Auto Insurance	0.00	9,322.64	8,036.04	1,286.60	116.01%
6320 · General Liability Insurance	0.00	65,586.57	47,220.40	18,366.17	138.9%
Total 6300 · Insurance	0.00	74,909.21	55,256.44	19,652.77	135.57%
6400 · Board of Directors' Expenses					
6401 · Directors' Fees					
6401.5 · Payroll Taxes-Directors	1,055.89	5,383.12	0.00	5,383.12	100.0%
6401 · Directors' Fees - Other	13,282.00	67,706.00	110,600.00	-42,894.00	61.22%
Total 6401 · Directors' Fees	14,337.89	73,089.12	110,600.00	-37,510.88	66.08%
6410 · Mileage	215.92	1,087.27	5,324.00	-4,236.73	20.42%
6415 · Air Fare	0.00	659.96	4,882.81	-4,222.85	13.52%
6420 · Other Travel	0.00	0.00	665.50	-665.50	0.0%
6425 · Meals	150.86	1,342.64	4,658.50	-3,315.86	28.82%
6430 · Lodging	0.00	546.78	5,324.00	-4,777.22	10.27%
6435 · Conf/Seminar Registrations	2,353.00	5,801.00	6,655.00	-854.00	87.17%
6440 · Election Fees / Re-Districting	0.00	0.00	50,000.00	-50,000.00	0.0%
Total 6400 · Board of Directors' Expenses	17,057.67	82,526.77	188,109.81	-105,583.04	43.87%

	Mar 25	Jul '24 - Mar 25	Budget	\$ Over Budget	% of Budget
6500 · Administrative/Staff Expenses					
6510 · Mileage	100.80	2,374.40	3,025.00	-650.60	78.49%
6515 · Air Fare	0.00	1,214.61	6,750.00	-5,535.39	17.99%
6520 · Travel, Other (rental car, taxi	0.00	375.10	1,500.00	-1,124.90	25.01%
6525 · Meals	444.25	3,895.10	4,725.00	-829.90	82.44%
6530 · Lodging	1,572.88	7,080.03	8,800.00	-1,719.97	80.46%
6535 · Conf/Seminar Registrations	1,255.00	16,052.72	28,275.00	-12,222.28	56.77%
Total 6500 · Administrative/Staff Expenses	3,372.93	30,991.96	53,075.00	-22,083.04	58.39%
9999 · Contribution to Capital Maint.	0.00	0.00	50,000.00	-50,000.00	0.0%
Total Expense	307,205.59	2,676,654.84	4,980,891.30	-2,304,236.46	53.74%
Net Ordinary Income	-77,913.21	1,931,322.82	88,375.61	1,842,947.21	2,185.36%
Other Income/Expense					
Other Expense					
7000 · Construction					
7010 · Materials	0.00	0.00	12,000.00	-12,000.00	0.0%
Total 7000 · Construction	0.00	0.00	12,000.00	-12,000.00	0.0%
7100 · Land & Buildings					
7110 · Property Capital Repairs	0.00	3,482.00	589,999.50	-586,517.50	0.59%
7120 · Property-Land Purchase	0.00	26,013.01	70,000.00	-43,986.99	37.16%
7126 · PERC Engr/Prof Services	199,248.47	1,183,278.35	2,419,256.35	-1,235,978.00	48.91%
7130 · Mentone Property (House)-CapRep	0.00	0.00	7,000.00	-7,000.00	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	33,909.99	854,204.37	-820,294.38	3.97%
7150 · Mill Creek Diversion	0.00	0.00	250,000.00	-250,000.00	0.0%
7151 · Mill Creek Permitting	-2,058.25	60,754.78	187,101.11	-126,346.33	32.47%
7160 · Mendoza Property	0.00	0.00	137,000.00	-137,000.00	0.0%
Total 7100 · Land & Buildings	197,190.22	1,307,438.13	4,514,561.33	-3,207,123.20	28.96%
7200 · Equipment & Vehicles					
7210 · Computer Hardware-Capital Purch	0.00	0.00	10,000.00	-10,000.00	0.0%
7220 · Computer Software	0.00	5,416.67	5,000.00	416.67	108.33%
7230 · Field Equipment / Vehicles	0.00	49,294.91	140,000.00	-90,705.09	35.21%
7240 · Office Equipment	0.00	6,122.58	30,400.00	-24,277.42	20.14%
Total 7200 · Equipment & Vehicles	0.00	60,834.16	185,400.00	-124,565.84	32.81%
7400 · Professional Services Capital					
7438 · Engineering Services-Other	0.00	0.00	125,000.00	-125,000.00	0.0%
Total 7400 · Professional Services Capital	0.00	0.00	125,000.00	-125,000.00	0.0%
Total Other Expense	197,190.22	1,368,272.29	4,836,961.33	-3,468,689.04	28.29%
Net Other Income	-197,190.22	-1,368,272.29	-4,836,961.33	3,468,689.04	28.29%
Net Income	-275,103.43	563,050.53	-4,748,585.72	5,311,636.25	-11.86%

Monthly Report of Investment Transactions
March 2025

Institution	Fund	Date	Transactions	Amount
UBS	General	3/21/2025	Call Redemption-3 yr FFCB Bond 2.19% 09212022	\$ 252,000.00
		3/21/2025	Purchase temporary UBS Select Treasury Institutional Fund	\$ 252,000.00
		3/24/2025	Sold temporary UBS Select Treasury Institutional Fund	\$ 252,000.00
		3/24/2025	Purchase 3 yr St Clair County Bond 4.32%	\$ 252,872.02
UBS	PERC	N/A	None	
CAMP	General	N/A	None	
CAMP	PERC	N/A	None	



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

Memorandum No. 2103

To: Board of Directors
From: David B. Cosgrove, General Counsel
Date: April 9, 2025
Subject: Big Bear Watermaster - Appointment of Mr. Thomas Crowley

RECOMMENDATION

Appoint Mr. Thomas Crowley P.E., Senior Consulting Engineer with Dopudja & Wells Consulting, to fill the vacancy created by the resignation of its current Watermaster Representative, as the District’s representative on the Big Bear Watermaster.

BACKGROUND AND DISCUSSION

In 1977, the Judgment was released in the case of Big Bear Municipal Water District v. North Fork Water Company, et al. San Bernardino County Superior Court Case No. SCV 169453 (North Fork Judgment), which created a “physical solution” to retain water in Big Bear Lake and administer associated water rights and in-lieu water deliveries. The North Fork Judgment created a three-member watermaster to oversee the administration of the physical solution and provide an annual report to the court, which retains continuing jurisdiction over the matter.

The Conservation District appoints one of the three members of the Big Bear Watermaster. Following the resignation of the current District appointee from District employment, and with completion of her transitional consulting agreement with the District to fulfill this role ending in April 2025, the Board approved a contract with Dopudja & Wells Consulting on March 12, 2025, for Mr. Crowley to represent the District on the Big Bear Watermaster, along with other engineering-related projects. In order to implement this action, staff seeks Board direction regarding appointment of Mr. Crowley to serve as the District’s representative on the Big Bear Watermaster, which will be implemented through a noticed motion, brought by District Counsel, to provide notice and objection opportunities to all other parties.

As discussed on March 12, 2025, Mr. Crowley has significant applicable knowledge for this role, including previously serving as the District’s representative on the Big Bear Watermaster while employed by the District in the 2000s. During this time, he gained first-hand knowledge of the District’s diversion and recharge facilities and those of other parties involved in the North Fork Judgment to effectively understand and guide issues that may arise under its physical solution, and he attended the March Big Bear Watermaster meeting in order to ensure a smooth transition. A copy of Mr. Crowley’s resume, further detailing his experience and qualifications, is attached.

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Redlands, CA 92373
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**BOARD OF
DIRECTORS**

Division 1:
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Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller

FISCAL IMPACT

Approval of the recommended action would result in expenditures estimated at \$13,000 to attend four quarterly Big Bear Watermaster meetings and prepare the 2026 annual report (due in April 2026), which was approved by the Board vote on Action Item D, Consultant Agreement For Supplemental Engineering Services With Dopudja & Wells Consulting, Inc., on March 12, 2025.

POTENTIAL MOTIONS

1. Appoint Mr. Thomas Crowley P.E., Senior Consulting Engineer with Dopudja & Wells Consulting, to fill the vacancy created by the resignation of its current Watermaster Representative, as the District's representative on the Big Bear Watermaster.
2. Refer this item to Operations Committee with direction to consider specific issues.
3. Table this item for consideration at a future meeting.

ATTACHMENTS

Tom Crowley Resume

Thomas Crowley, PE

Thomas Crowley serves as a Senior Consulting Engineer for Dopudja & Wells Consulting. Tom has served as Utilities Manager, General Manager, and Assistant General Manager for various utility agencies in Southern California. He has an extensive history of developing, executing, and refining utility asset management and capital improvement plans.

STAFF TITLE: Senior Consultant

YEARS OF EXPERIENCE: 41

PROFESSIONAL REGISTRATIONS

Professional Civil Engineer, California,
License # 43868, 1989

EDUCATION

B.S., Civil Engineering, 1983 California
State Polytechnic University, Pomona

Certificate, Value Engineering Studies,
1993, University of California, Berkeley

Certificate, Leadership and Management
Studies, 1993-4, Advance Management
Institute

Certificate, Advanced Presentation
Studies, 1996, Communication Resources,
Washington

Certificate, Advanced Proposal Writing
Training, 1997, PS and Associates, Inc.

Groundwater Principles, 2000, National
Ground Water Association, Minnesota

Groundwater Law, Hydrology and
Management, 2001, University of
California, Davis

Certificate, Special District Leadership and
Management, 2001, Special District
Institute

Certificate, Brown Act & Conflict of
Interest Laws, 2001, Special District
Institute

EXPERIENCE

Utilities Manager, City of Rialto, Rialto, CA: Reported to the City Administrator and City Council on all activities related to water and wastewater for the city. Responsible for presenting all water and wastewater items to the Water Subcommittee of the City Council, Utilities Commission, and City Council.

- Participated in regional programs that affect the city in water supply and wastewater discharges: Upper Santa Ana River Habitat Conservation Plan; Groundwater Council for the San Bernardino Groundwater Basin; Basin Technical Advisory Committee for the Upper Santa Ana River IRWMP; Santa Ana Watershed Project Authority Basin Monitoring Task Force; and Lytle Creek Water Conservation Association.
- Worked with the City's legal team to oversee litigation of water rights and groundwater clean-up activities in groundwater basins that the City has interests in.
- Coordinated with regulatory agencies on all permits issued to the City for water and wastewater: State Water Resources Control Board; Santa Ana Regional Water Quality Control Board; South Coast Air Quality Management District; US Fish and Wildlife Service; California Department of Fish and Wildlife; Riverside Corona Recourse Conservation District; San Bernardino County Fire; and SWRCB Division of Drinking Water.
- Developed and oversee a \$14 Million and \$30 Million annual operating and maintenance budget for water and wastewater, respectively. Oversaw the Concession Agreement with Rialto Water Services/Veolia, to operate and maintain the water and wastewater systems; in addition, a \$41 million capital improvement program for improvements to the water and wastewater systems.
- Maintained a 5-year Capital Improvement Plan for water and wastewater systems.
- Oversaw the development of documents that help in guiding the City in their financial and development decisions: Water and Wastewater

Master Plans, Regional Urban Water Management Plan; Developer Impact Fees for Water and Wastewater; and Rate and Fee Studies for Water and Wastewater services. Oversaw the Customer Service programs and information: conservation education and incentives and rebates; Consumer Confidence Report; and Community Outreach.

- Coordinated with developers to coordinate project requirements and conditions to connect to the City's water and wastewater systems.
- Coordinated any studies or reports to assist in this process.
- Developed and process all Extraterritorial Agreements between the City and developers with San Bernardino County Local Area Formation Commission and the City Council.

General Manager, West Valley Water District, Rialto, CA: As General Manager, was responsible for helping to develop the goals and objectives for the District. Which included:

- Overseeing and preparing agendas for the District's Board of Directors and Committee meetings.
- Participated in community meetings to help communicate the District's mission.
- Worked with the Board of Directors in establishing relationships with local, state, and federal elected officials.
- Met with each Board member to communicate activities occurring within the District and better understand their priorities.
- Developed an annual operating and capital improvement budget.
- Worked with the Board of Directors to change the organization culture.
- Presented and implemented policies approved by the Board of Directors.
- Pursued and executed grant opportunities for planning and capital improvements projects.
- Attended all regional meetings representing the interest of the District and maintained relationships with the surrounding water agencies.
- Attended statewide conferences representing the District and the Board of Directors.
- Guided the District through new regulations and legislative requirements.
- Oversaw the development of long-term water supplies for the District.

- Developed agreements with neighboring agencies, developers, and private parties for the purpose of securing water supplies, connection to the District's system and implementing contamination clean-up projects.
- Responsible for overseeing and coordinating litigation with legal counsel and the Board of Directors.

Assistant General Manager, West Valley Water District, CA: Was responsible for the duties of the General Manager in his/her absence and helping curate, assist, and manage District responsibilities such as:

- Assisting in planning, directing, coordinating and controlling daily operations of the organization through the managers and department supervisors.
- Maintaining an effective and efficient water production and transmission program; maintain an adequate water supply to meet current and future demands.
- Assisting with the overall supervision and evaluation of office and field operations, safety, emergency response, and training programs; oversee and participate in the Process Improvement Task Force to evaluate and improve procedures and process flows throughout the District.
- Participating in employee selection; direct, train, develop, and evaluate subject to District policy.
- Overseeing property acquisitions, easements, grant deeds, reimbursement agreements, and environmental permitting.
- Develop, recommend, and implement the District's Strategic Plan, consisting of the Strategic Direction and Action Plans, long range goals, objectives, plans and policies, subject to approval of the Board of Directors.
- Assisting with the analysis, preparation, presentation, and administration of the District's budget.
- Coordinating with legal counsel for legal issues and agreements including, but not limited to, developer agreements for water service, interagency agreements, and litigation.
- Working closely with other local and regional water agencies; Chairperson of the Basin Technical Advisory Committee (BTAC);

- develop regional water management plans, projects, and agreements; foster strategic partnerships to develop regional solutions for water sustainability and financial stability.
- Applying and administer State and Federal Grants.
- Promoting the District throughout the industry, Association California Water Agencies and its committees, California Special District Association, Local Agency Formation Commission, South Coast Air Quality Management District, State Water Resources Control Board, Santa Ana Regional Water Quality Control Board, State and Federal Fish and Wildlife Service, Cities and Counties.
- Participating in community service groups, present to local service clubs and schools about water issues and conservation.

Manager of Water Resources, San Bernadino Valley Water Conversation District, Redlands, CA:

Was responsible for the duties of the General Manager in his/her absence and helping curate, assist, and manage District responsibilities such as:

- Assumed the duties of the General Manager in his/her absence.
- Established and maintained an effective working relationship with District staff and Board of Directors, consultants, and contractors.
- Conducted employee evaluations and assisted them in meeting their personal and professional goals.
- Prepared staff reports, presentations, and reviewed minutes for Board meetings.
- Assisted in preparing the District's annual operating and capital improvement budget.
- Coordinated with attorneys for water rights, legal, agreement and contractual issues.
- Participated in the District's outreach program by attending Chamber of Commerce, Association of San Bernardino County Special Districts, and Association of California Water Agencies meetings, and provided educational presentations and field trips to elementary school students.
- Developed and maintained a five-year capital improvement program for long range planning and budgeting.
- Managed water conservation program, including maintenance and repair of facilities.
- Planned, coordinated, and managed field operations and office activities.

- Prepared and managed the Bunker Hill Basin Annual Engineering Investigation Report, analytical studies, and written reports.
- Prepared data, analyses, and reports for the Big Bear Watermaster Committee.
- Managed grants and loan programs for supplemental revenue for projects and programs.
- Attended regional/basin program, committee, task force, and association meetings.
- Managed the preparation of CEQA documents for District projects and maintenance activities.
- Coordinated with other governmental agencies such as Local Agency Formation Commission, Regional Water Quality Control Board, U.S Army Corp of Engineers, U.S. Fish and Wildlife Service, California Department of Fish & Game, and county, city and water districts.

Senior Engineer/ Project Manager, John Egan and Associates, Inc. Redlands, CA

- Designed water and wastewater systems for public and private agencies.
- Managed Capitol Improvement Programs for city and county governments and special districts.
- Established project scope, budget, and schedule for design and construction.
- Procured environmental permits from U.S. Army Corp of Engineers, U.S. Fish and Wildlife, Santa Ana Regional Water Quality Control Board, and California Department of Fish & Game.
- Acquire encroachment permits from the San Bernardino County Flood Control District and Caltrans.
- Prepared applications and administered grant funding.
- Developed hydrology and hydraulic studies for storm drain and water resource projects.
- Managed project staff and consultants and administered construction contracts for municipalities

Senior Vice President, David Evans and Associates, Inc, Ontario, CA:

- Responsible for development of business and clients which included:
- Built relationships with subconsultants to strengthen and increase business ability to procure work.

- Negotiated contracts with clients.
- Established the project organization and maintained favorable project team relationships.
- Assured productivity goals, schedules, profit, and cash flow objectives are met.



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2104

To: Board of Directors
From: Betsy Miller, General Manager
Date: April 9, 2025
Subject: ACWA 2026-2027 President, Vice President, and Region Board Member Election Voting Delegate

RECOMMENDATION

Appoint one Director as the voting delegate and one Director as the voting alternate for the ACWA 2026-2027 President, Vice President, and region board member election.

BACKGROUND AND DISCUSSION

On March 12, ACWA provided details of their updated election process for the 2026-2027 term and requested member agencies designate a voting representative by June 20. Unlike the in-person election process used in previous years, a combined electronic ballot will be used for ACWA’s 2026-2027 term for President, Vice President, and region board members. Voting will open and close July 21 and September 19, respectively. In the event an agency fails to designate a voting representative, the General Manager will be authorized by ACWA to vote in the election.

The memo also stated that the call for candidates for ACWA’s 2026-2027 term will open on April 21 and close on June 20. The election results will be announced on September 26 ahead of introduction of the new President, Vice President, and region boards at the December conference.

Staff seeks Board direction to appoint one Director as the voting delegate and one Director as the voting alternate for the ACWA 2026-2027 President, Vice President, and region board members. Alternatively, the Board may elect to appoint a Director as the voting delegate for ACWA for a set time period covering additional ACWA elections and other votes (e.g. the remainder of District officer terms), and another Director as the voting alternate for the same time period, to limit future Board agenda items.

POTENTIAL MOTIONS

1. Appoint one Director as the voting delegate and one Director as the voting alternate for ACWA’s 2026-2027 President, Vice President, and region board member election.
2. Appoint one Director as the voting delegate and one Director as the voting alternate for all ACWA elections for a specific time period.
3. Refer this item to Finance & Administration Committee with direction to consider specific issues.
4. Take no action on this item.

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org
Email: info@sbvwd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
Mark E. Falcone

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

ATTACHMENTS

None.



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2105

To: Board of Directors
From: Betsy Miller, General Manager
Date: April 9, 2025
Subject: ACWA JPIA Executive Committee Concurring Nomination

RECOMMENDATION

Approve Resolution No. 633 supporting T. Milford Harrison for ACWA JPIA Executive Committee.

BACKGROUND AND DISCUSSION

The District has received a request for a concurring nomination for T. Milford Harrison of San Bernardino Valley Municipal Water District in San Bernardino County. For additional details, please refer to Mr. Harrison’s attached candidate statement.

FISCAL IMPACT

Approval of the recommended item does not result in expenditure of District funds.

POTENTIAL MOTIONS

1. Approve Resolution No. 633 supporting T. Milford Harrison for ACWA Executive Committee.
2. Table this item for consideration at a future Board meeting.

ATTACHMENTS

Candidate Information for T. Milford Harrison
Resolution 633

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvxcd.org
Email: info@sbvxcd.org

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
Mark E. Falcone

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller



March 13, 2025

Melody McDonald, President
San Bernardino Valley Water Conservation District
1630 W. Redlands Blvd, Suite A
Redlands, CA 92373

Sent via email: melody.sbvwd@gmail.com
bmiller@sbvwd.org

RE: Nomination of T. Milford Harrison for ACWA JPIA Executive Committee

Dear Melody,

The Board of Directors of the San Bernardino Valley Municipal Water District has nominated President T. Milford Harrison to be considered for the ACWA JPIA Executive Committee. Enclosed is a certified copy of Resolution No. 1190 nominating Mr. T. Milford Harrison to be considered for ACWA JPIA Executive Committee.

Beyond his technical expertise, Milford has demonstrated the ability to bring together stakeholders to develop solutions that benefit our region. His leadership in educating the public and our communities has brought about transparency regarding the importance of a reliable future water supply for California.

The District respectfully requests your organization consider adopting a concurring resolution of nomination in support of Mr. Harrison. Enclosed is a sample concurring resolution for your consideration in support of his nomination or it can be found at <https://www.acwajpia.com/election/>. Since time is of the essence, and this will require Board action, please include this on your agenda for your next Board meeting. Please send a certified copy to:

Laura Baryak
ACWA JPIA
P. O. Box 619082
Roseville, CA 95661-9082

and

Jose Macedo
380 East Vanderbilt Way
San Bernardino, CA 92408

This resolution must be received by ACWA JPIA no later than Saturday, April 12, 2025.

Very Respectfully,

Heather Dyer, MS, MBA
Chief Executive Officer/General Manager

Please consider the following request:

Nine years ago, I had was given the privilege of joining the Board of the San Bernardino Valley Conservation District alongside Melody McDonald. In a very short time, I began to learn about the incredible benefits provided to the various Districts who had joined ACWA-JPIA. The advantages offered by JPIA became even clearer as my experience and knowledge of the organization increased.

Several years later I was elected to the Board of the San Bernardino Valley Municipal Water District, a State Water Contractor, and became President. I quickly learned that my new District only carried Workers' Comp coverage from JPIA. Based on my previous experience in the insurance business, and as a Mayor, Chief of Staff for two County Supervisors and Executive Director of San Bernardino International Airport I could clearly see the advantages that JPIA offered our water district.

Once I was able to convince our Administration and Board of these advantages, we turned to ACWA-JPIA for all our insurance needs, and we have reaped the benefits ever since! Peter Kuchinsky and his associates came to our District office and went through every aspect of our operation. They made many suggestions and as a result we made many changes. One major change was to eliminate the multi-million-dollar fund being held for our liability self-insurance! We subsequently used that fund to further enhance water storage and delivery.

I believe that my experience in water delivery and operations plus my insurance responsibilities in various government positions, has helped me acquire the knowledge and background necessary to serve on the ACWA-JPIA Executive Committee. I have actively served as a JPIA Director or Alternate for nine years and have been a diligent supporter and promoter of the organization as well as its California Water Insurance Fund. I have also served on various ACWA Committees during this time.

It would be an honor and privilege to have the support, by resolution, of your District and your vote at the ACWA-JPIA Conference in May.

Thank you,

T. Milford Harrison

RESOLUTION NO. 1190

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT NOMINATING ITS JPIA BOARD MEMBER T. MILFORD HARRISON TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY ("JPIA")

WHEREAS, this district is a member district of the JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, the member district must place into nomination its member of the JPIA Board of Directors for such open position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Bernardino Valley Municipal Water District that its member of the JPIA Board of Directors, T.Milford Harrison be nominated as a candidate for the Executive Committee for the election to be held during the JPIA's Spring 2025 Board of Directors' meeting.

BE IT FURTHER RESOLVED that the JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to affect such nomination.

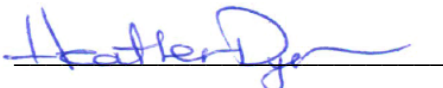
BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED this 11th day of March, 2025.



T. Milford Harrison, President

ATTEST:



Heather Dyer, Secretary

RESOLUTION NO. 633

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the Executive Committee of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT that this district concur with the nomination of T. MILFORD HARRISON of SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT to the Executive Committee of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED, APPROVED, AND ADOPTED at the regular meeting of the Board of Directors of the San Bernardino Valley Water Conservation District this 9th day of April 2025, by the following vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

Melody McDonald, President

ATTEST:

Betsy Miller, Secretary



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2106

To: Board of Directors
From: Betsy Miller, General Manager
Date: April 9, 2025
Subject: Governing Body Resolution for Fiscal Year 2024 State & Local Cybersecurity Grant Program for Local & Tribal Governments

RECOMMENDATION

Approve Resolution No. 634 authorizing Betsy Miller as the Authorized Agent for the Fiscal Year 2024 State & Local Cybersecurity Grant Program for Local & Tribal Governments.

BACKGROUND AND DISCUSSION

On December 24, 2024, the District was awarded \$32,935 through the FY 2024 State & Local Cybersecurity Grants for Local & Tribal Governments Program of the California Governor’s Office of Emergency Services to improve our cybersecurity. On February 12, 2025, the Board approved the proposed Contract Services Agreement for Cybersecurity Grant Implementation Professional Services with PCTronics, the District’s current IT consultant.

In recent discussions with the funding agency, the grantor has requested that the District’s Board pass their Governing Body Resolution to appoint an Authorized Agent for this grant, which has been completed by staff for Board consideration (see attached).

FISCAL IMPACT

Approval of the recommended item does not result in expenditure of District funds; however, failure to approve this item could result in delays in receipt of grant funds.

POTENTIAL MOTIONS

1. Approve Resolution No. 634 authorizing Betsy Miller as the Authorized Agent for the Fiscal Year 2024 State & Local Cybersecurity Grant Program for Local & Tribal Governments.
2. Table this item for consideration at a future Board meeting.

ATTACHMENTS

Resolution 634

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
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Fax: 909.793.0188
www.sbvwd.org
Email: info@sbvwd.org

BOARD OF DIRECTORS

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John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

Resolution 634

Governing Body Resolution

BE IT RESOLVED BY THE Board of Directors
(Governing Body)
OF THE San Bernardino Valley Water Conservation District THAT
(Name of Applicant)
Betsy Miller, OR
(Name or Title of Authorized Agent)
_____, OR
(Name or Title of Authorized Agent)
_____,
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named Applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California for the following Grant Award:

Fiscal Year 2024 State & Local Cybersecurity Grant Program for Local & Tribal Governments (SL)
(List Grant Year and Program)

Passed and approved this 9th day of April, 2025

Certification

I, Melody McDonald, duly appointed and
(Name)

President Of the Board of Directors
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the
9th day of April, 2025

President
(Official Position)

(Signature) (Date)



San Bernardino Valley
Water Conservation District
Helping Nature Store Our Water

Environmental Update

as of March 28, 2025

Upper Santa Ana River Wash Habitat Conservation Plan Implementation: Monitoring Tasks

- San Bernardino Kangaroo Rat Monitoring
 - On March 20, the first day of spring, District staff initiated the fourth year of habitat surveys conducted as part of the HCP-required SBKR monitoring program. In total, 140 plots will be surveyed this spring within the Wash and at the Mill Creek Facilities, with 40 plots contributing to the regional monitoring effort in support of the recently approved SBKR Recovery Plan prepared by U.S. Fish and Wildlife Service.

Upper Santa Ana River Wash Habitat Conservation Plan Implementation: Management Tasks

- Slender-horned Spineflower Population Expansion Project
 - On March 11, 18, and 19, District staff conducted the third round of monitoring at population expansion sites, which showed increases in numerical abundance and individual size of slender-horned spineflower from February monitoring and were within a reasonable trajectory for growth consistent with the wild reference site.
- Slender-horned Spineflower Seed Bulking Activities
 - In March, District staff continued activities supporting the third year of seed bulking activities, including preparing the growing site for planting hundreds of new plants sprouting at the California Botanic Garden and testing the process for watering plants at the growing site.

Upper Santa Ana River Wash Habitat Conservation Plan Implementation: Organizational Structure, Planning, and Reporting

- On March 3, District staff met with San Bernardino Valley Municipal Water District to discuss plans for implementing the mitigation required of the state regulatory permits covering the recently constructed Enhanced Recharge Phase 1B. Discussions focused on next steps tied to restoration and enhancement of approximately 128 acres of District property temporarily impacted by the project construction.

Upper Santa Ana River Wash Habitat Conservation Plan: Programmatic Permits

- Discussions continued with CDFW, representatives of Robertson's Ready Mix and CEMEX, and District staff related to obtaining California Endangered Species Act permits for Wash HCP Covered Activities.

Partnership Activities & Training



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

- On March 4, District staff participated in the online training hosted by the USFWS and USGS supporting implementation of the spring habitat survey protocol being developed by the agencies for the SBKR regional monitoring program to be implemented across the species' range in 2025.
- On March 25, District staff, together with the USFWS and USGS, hosted a field training day at Plunge Creek to provide hands-on training on the implementation of the spring habitat survey protocol developed by the agencies for the SBKR regional monitoring program. Approximately 30 individuals from 12 agencies were involved in the training that covered six hours of time in the field together.



Engineering Update

as of March 31, 2025

Mentone Shop Construction

- Notice to Proceed issued on March 19

Program for the Expansion of Recharge Capacity (PERC)

- The first draft of the comprehensive Feasibility Study Report for the ten PERC project alternatives is in progress.
- The first draft of the Multi-Objective Decision Support System to compare the ten PERC project alternatives is in progress.

Waterman Percolation Basins, Twin Creek Spreading Grounds, and Lynwood Basins

- All consultant-led technical studies are complete.
- Groundwater modeling of project alternatives complete, along with review of the first technical memo draft which has been reviewed by the District.
- Sediment transport analysis and associated technical memo complete.
- Quantity and cost estimates for capital construction complete.
- Analysis and technical memo of PERC alternatives under 100-year return frequency flood complete and transmitted to San Bernardino County Flood Control.

Plunge Creek Basins and Oak Creek Basins

- All consultant-led technical studies are complete.
- District review of second draft of Plunge Creek interim and post-mining designs complete.
- First draft of Oak Creek basin design complete.
- First draft of the Preliminary Design reports received for each project site, including data from site-specific technical studies.
- Draft quantity and cost estimates complete, with District review underway.

Mill Creek Spreading Grounds

- Hydraulic modeling of project alternatives complete, along with review of the first technical memo draft which is in review by the District.
- Cost estimates complete.
- Groundwater modeling is in progress.
- Geotechnical engineering study for seismic hazard analysis is in process.

General Manager's Report



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

April 2025

Betsy Miller, General Manager

To implement the 2025 Board Priorities and critical District operating functions, significant staff resources were allocated for preparation of the FY26 budget, recruitment, PERC, and groundwater recharge.

MARCH 2025 HIGHLIGHTS

- Employee appreciation day and staff trainings
- Assistance provided to persons experiencing homelessness and animals abandoned on District lands
- Notice to Proceed issued on the Mentone Shop
- 2025 Wash HCP annual monitoring for San Bernardino kangaroo rat underway
- Outreach engagements with state and local elected officials
- Recruitment for Administrative Analyst role complete

💧 Water Conservation Update 💧

Santa Ana River and Mill Creek continue to receive flows from storms, snowmelt, and the State Water Project (SWP). District recharge for WY25 is 24,463 AF to date, including 13,524 of SWP water. On March 31, 2025, the District’s recharge since 1912 totaled 1,491,360, with 1.5 million AF of recharge likely by the end of Calendar Year 2025.

MARCH 2025 RECHARGE SUMMARY		
Mill Creek	Santa Ana River	Plunge Creek
1,630 AF <i>(including 734 AF SWP)</i>	3,100 AF <i>(0 AF SWP)</i>	0 AF

Administrative Updates

TOPIC	PERSONNEL	GOAL #	1
	<ul style="list-style-type: none"> • Workstations for full-time District staff were evaluated for optimal ergonomics with adjustments and updated equipment provided as needed. • The District is grateful for Becca Martin’s two years of service, whose last day with the District was March 24 • On March 26, District staff enjoyed an employee appreciation afternoon at TopGolf • Candidate selection for the Administrative Analyst role is complete with a start date set for April 1 		

<ul style="list-style-type: none"> Job announcement for the Senior Engineer role was reposted on March 30 			
TOPIC	FINANCE	GOAL #	1
<ul style="list-style-type: none"> Staff are working to prepare the FY26 budget Proposals for audit services for FY25 have been reviewed and ranked by District staff 			
TOPIC	PROPERTY	GOAL #	1
<ul style="list-style-type: none"> On March 5, a person who had been living on District-owned property accepted permanent supportive housing through the assistance of District staff. On March 5, District staff coordinated with the Yucaipa Animal Placement Society to rescue five puppies that had been abandoned on District property. 			

Project and Program Updates

PROJECT	PROGRAM FOR EXPANSION OF RECHARGE CAPACITY (PERC)	GOAL #	1, 2, 4
<ul style="list-style-type: none"> Mill Creek: Cost estimates complete Oak Creek and Plunge Creek: First draft of Oak Creek basin design complete; first draft of the preliminary design reports complete; draft quantity and cost estimates complete, with District review in progress Waterman, Twin and Lynwood: Sediment transport analysis and associated technical memo complete; quantity and cost estimates for capital construction complete; groundwater modeling of project alternatives complete, along with review of the first technical memo draft which has been reviewed by the District 			
PROJECT	MENTONE SHOP CONSTRUCTION	GOAL #	2
<ul style="list-style-type: none"> Notice to Proceed was issued on March 19 			
PROJECT	GRANTS	GOAL #	6
<ul style="list-style-type: none"> Federal grant disbursements have resumed at this time On March 21, the District submitted a request for Fiscal Year 2026 Community Project Funding titled “Mill Creek Groundwater Recharge Facility Overflow Upgrades” to fund 80% of the replacement of 41 end-of-life overflow structures, which is planned as part of the Mill Creek PERC design 			
PROJECT	FORECAST-INFORMED RESERVOIR OPERATIONS	GOAL #	1
<ul style="list-style-type: none"> None 			
PROJECT	PLUNGE CREEK CONSERVATION	GOAL #	1, 4

<ul style="list-style-type: none"> Total project recharge is 416 AF for the 2025 Water Year to date 			
PROJECT	WASH PLAN HCP	GOAL #	4
<ul style="list-style-type: none"> On March 20, District staff began habitat surveys at the 140 sites selected for San Bernardino kangaroo rat monitoring in 2025 in compliance with requirements of the Upper Santa Ana River Wash Habitat Conservation Plan <p><u>Santa Ana River Wash Plan Land Exchange Act Implementation</u></p> <ul style="list-style-type: none"> On March 24, District staff met with BLM to discuss a question on the legal descriptions, which has been updated according to BLM's direction 			
PROJECT	WILDLANDS TRAILS	GOAL #	3
<ul style="list-style-type: none"> None 			

Operations & Maintenance Updates

TOPIC	FACILITIES	GOAL #	1
<p>Water recharge operations are focused on:</p> <ul style="list-style-type: none"> Operation of the Enhanced Recharge basins in coordination with SBVMWD 			
TOPIC	AGGREGATE MANAGEMENT	GOAL #	1
<ul style="list-style-type: none"> Upland Rock continues processing and selling stockpiled sand and rock from District basin maintenance efforts to support efficient recharge operations 			

Partnership Updates

TOPIC	CONSERVATION TRUST	GOAL #	4
<ul style="list-style-type: none"> None 			
TOPIC	MINING	GOAL #	N/A
<ul style="list-style-type: none"> CEMEX continues to mine the Plant Site quarry under their lease with the District 			

Communication & Engagement Updates

TOPIC	EDUCATION AND PRESENTATIONS	GOAL #	5
<ul style="list-style-type: none"> On March 14, District staff led a tour of recharge facilities for an engineering graduate student at CalPoly Pomona 			

- On March 18, Director Falcone and Betsy Miller attended a tour of Chino Basin Water Conservation District facilities
- On March 18 and 20, IERCD hosted educational field trips for third graders with a focus on water conservation at the San Bernardino County Museum
- On March 25, District staff led a facilities tour for Directors Falcone and Stewart
- On March 25, District staff hosted a training on the SBKR monitoring protocol developed by U.S. Geological Survey for the Wash HCP for 30 individuals from 12 agencies who will be conducting range-wide surveys for this species in 2025

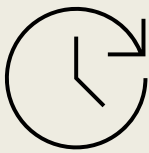
TOPIC	CONFERENCES AND TRAININGS	GOAL #	5
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- On March 19, District staff participated in a four-hour CliftonStrengths-based communication workshop led by Sara Harvey of Innertelligence
- On March 26, District staff participated in a training on safe interactions with persons experiencing homelessness on District property led by David Rabindranath, Homeless Solutions Manager at the City of Redlands

TOPIC	MEDIA AND LEGISLATIVE ENGAGEMENT	GOAL #	5
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- On March 4, Betsy Miller participated in Lobby Day in Sacramento with the California Groundwater Coalition
- On March 10, Betsy Miller co-led an EcoFlight tour of the Santa Ana Watershed with Lisa Haney, Executive Director of Planning and Natural Resources at Orange County Water District, for Orange County elected officials
- On March 17, District staff led a facilities tour for Assessor Gonzales

FUTURE ACTIVITIES



Expected short-term items for Board consideration:

- FY26 Budget

Photo Gallery



Trainees at District-hosted workshop on the SBKR monitoring protocol on March 25



An aerial view of District facilities from the EcoFlight tour hosted by OCWD on March 10



Slender-horned spineflower sprouts within the Wash Plan Preserve on March 11



Restored habitat and increased groundwater recharge at the Plunge Creek Conservation Project on March 3



Sunrise over the District's recharge basins on March 20



2025 BOARD PRIORITIES PROGRESS REPORT: Q1

Priorities were set by the Board as special efforts or emphasis items for the General Manager and staff for 2025.

PRIORITIES SET BY THE BOARD IN JAN 2025							Q1 UPDATE AS OF MAR 31, 2025			
#	Item	Priority	Projected Completion	Relative Staff Effort	Relative Financial Cost	Strategic Plan Goal #	Complete?		Progress Report	
							Yes	No		
1	Operate and Maintain SAR and Mill Creek Groundwater Recharge Facilities	1	Ongoing	High	High	1A, 2A, 2B		✓	• Recharge = 8,890 AF to-date (3/31/2025) in Calendar Year 2025.	
2	Operate Enhanced Recharge Groundwater Recharge Facility	1	Ongoing	High	Medium	1A		✓	• See #2	
3	Complete PERC Feasibility Studies and Prioritize PERC Projects	1	5/2025	High	High	1B, 2C		✓	• Feasibility Study in draft • Multi-objective Decision Support System in draft	
4	Complete Wash Plan BLM Land Exchange	1	6/2025	Low	Low	3A		✓	• Preliminary Title Opinion has been signed by BLM's Solicitor	
5	Construct Mentone Shop	1	7/2025	High	High	1A, 2A, 7G		✓	• Notice to Proceed has been issued to the contractor	
6	Initiate Final Design for Top Priority PERC Project	1	9/2025	High	High	1B, 2C		✓	• Pending #3	
7	Update Website	1	6/2025	Low	Medium	4, 5		✓	• Stylescape and key messages document complete	
8	Obtain Mill Creek Operations Conservation Benefit Agreement	2	9/2025	Medium	Low	2D		✓	• In review by USFWS	
9	Design Water-wise Garden at San Bernardino County Museum	2	12/2025	Medium	High	4K, 5A		✓	• MOU with San Bernardino County Museum approved by County Board of Supervisors	
10	Redlands Plaza Office Expansion	2	12/2025	Medium	Medium	7G		✓	• Initial project meeting scheduled with engineering consultant	
11	Conduct Outreach Presentations Highlighting the Benefits of Long-term Land and Groundwater Stewardship	2	12/2025	Medium	Low	4, 5A, 5B		✓	• Presentation at Santa Ana River Science Symposium • California Groundwater Coalition Lobby Day participation • Co-led EcoFlight tour of Santa Ana River Watershed with OCWD • Facilities tour for Assessor Gonzalez	
12	Permit and Design Wash Plan Wildland Priority Trails	2	12/2025	Medium	Low	3E		✓	• No progress to date	
13	Install Mill Creek Flow Meter	2	12/2025	Medium	Medium	1A, 2A		✓	• Initial project meeting scheduled with engineering consultant	
14	Apply For and Secure Grant Funds	2	Ongoing	Medium	Medium	6E		✓	• Fiscal Year 2026 Community Project Funding request submitted	