



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, March 12, 2025 – 1:30 PM

Location – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Pursuant to California Government Code section 54953, President McDonald will be participating in this meeting remotely from 5501 Josh Birmingham Parkway, Charlotte NC 28208, at the publicly accessible area adjacent to the American Airlines ticket and check-in counter. Public Comment from this teleconferencing location may be provided at the appropriate time via the Teams meeting information provided below, or in person through shared access by which President McDonald will be participating.

Anyone wishing to listen to or participate in the meeting can join via Teams:

Meeting ID: 285 584 509 805 Passcode: 9v93vb9h

To join the Teams Meeting on <https://teams.microsoft.com/l/meetup-join>

While the District makes every attempt to follow all guidance regarding COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed. Attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information pertaining to agenda topics listed, received, or generated by the District after posting this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. The San Bernardino Valley Water Conservation District intends to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance concerning the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting, you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Allison Zecher at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

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BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
Mark E. Falcone

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting, the item was continued to the meeting at which action is being taken.

3. AD HOC COMMITTEE TO REVIEW FINANCIAL REPORTS FORMAT

4. INTRODUCTIONS AND GUEST RECOGNITION

5. CONSENT CALENDAR

- a. Approval of Board Minutes, February 12, 2025.....7
- b. Approval of Expenditure Report, February 202520
- c. Report of Excused Absences

6. COMMITTEE REPORTS /ACTION ITEMS

Committee Reports

A. OUTREACH AND COMMUNICATIONS COMMITTEE VERBAL REPORT

Presenter: John Longville, Chair

Recommendation: The chair of the Outreach and Communications Committee will provide a verbal update of the committee meeting held on March 5.

B. AD HOC GENERAL MANAGER PERFORMANCE REVIEW VERBAL REPORT

Presenter: Robert Stewart, Chair

Recommendation: The chair of the Ad Hoc General Manager Performance Review will provide a verbal update of the committee meeting held on March 6.

Action Items

A. UNAUDITED FINANCIAL REPORT FOR FEBRUARY 2025 – 5 Minutes (M#2094)..... 31

Presenter: Angie Quiroga

Recommendation: Review and approve the Unaudited Financial Report for February 2025.

B. INVESTIGATION LIST FOR GROUNDWATER ASSESSMENT NO. 63 – 5 Minutes (M#2095)39

Presenter: Betsy Miller

Recommendation: Review, discuss, and direct staff to investigate registered well owners who have not responded to or failed to pay Groundwater Assessment No. 63.

C. FINAL 2025 ENGINEERING INVESTIGATION REPORT – 5 Minutes (M#2096)41

Presenter: Betsy Miller

Recommendation: Receive and file the Final 2025 Engineering Investigation Report.

- D. CONSULTANT AGREEMENT FOR SUPPLEMENTAL ENGINEERING SERVICES WITH DOPUDJA & WELLS CONSULTING, INC. – 5 Minutes (M#2097).....43
 Presenter: Betsy Miller
 Recommendation: Approve the Consultant Services Agreement for Supplemental Consulting Engineering Services with Dopudja & Wells Consulting, Inc. in an amount not to exceed \$80,000, and amend the approved FY25 budget to 1) decrease GL 6230, Salaries, by \$50,000 and 2) increase GL 5120, Professional Services, by \$50,000.

- E. CONTRACT AGREEMENT FOR COWBIRD CONTROL IN COMPLIANCE WITH THE UPPER SANA ANA RIVER WASH CONSERVATION PLAN WITH THE SANTA ANA WATERSHED ASSOCIATION – 10 Minutes (M#2098).....52
 Presenter: Milan Mitrovich
 Recommendation: Approve the Contract Services Agreement for Professional Services for Cowbird Control with the Santa Ana Watershed Association in an amount not to exceed \$35,000.

- F. GENERAL MANAGER TRAINING FOR FISCAL YEAR 2025 – 5 Minutes (M#2099)....61
 Presenter: Betsy Miller
 Recommendation: Approve expenditure of up to \$8,850 for SpeakEasy Inc.’s Communication to Drive Results course per Section 12, Professional Development, of the Agreement for Employment of General Manager.

- G. ACWA JPIA EXECUTIVE COMMITTEE CONCURRING NOMINATION RESOLUTIONS – 5 Minutes (M#2100)..... 63
 Presenter: Betsy Miller
 Recommendation: Approve Resolution No. 628 supporting Brent Hastey for ACWA Executive Committee, Resolution No. 629 supporting Chris H. Kapheim for ACWA Executive Committee, Resolution No. 630 supporting Randall Reed for ACWA Executive Committee, and Resolution No. 631 supporting Scott H. Quady for ACWA Executive Committee.

7. INFORMATION ITEMS:

- A. Environmental Update74
- B. Engineering Update76
- C. Update from CSUSB Institute for Watershed Resiliency
- D. General Manager’s Report77
- E. Future Agenda Items & Staff Tasks

8. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

9. UPCOMING MEETINGS:

March 17, 2025	ASBCSD Monthly Dinner Meeting, 5:30 PM
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March 18, 2025	Big Bear Watermaster, 11:00 AM at Conservation District
March 21, 2025	Form 700 Due to District Office
April 7, 2025	BTAC Committee Meeting, 1:30 PM at SBVMWD Boardroom
April 9, 2025	Board of Directors Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 215 170 604 49 Passcode: GJ2TZ68J)
April 16, 2025	Finance and Administration Committee Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 237 604 053 18 Passcode: jW7gB3Eo)
April 21-24, 2025	CSDA's Special District Leadership Academy April 2025, La Quinta (Palm Springs Area) <i>(Board Approval Required)</i>
April 23, 2025	Board of Directors Meeting/Groundwater Public Hearing, 1:30 PM at Conservation District (Teams Meeting ID: 253 939 801 058 Passcode: VN2kX7i7)
April 29, 2025	Operations Committee Meeting, 9:30 AM at Conservation District (Teams Meeting ID: 257 752 952 865 Passcode: yr9B7tF2)
April 30, 2025	Budget Workshop Meeting, 1:30 PM at Conservation District (Teams Meeting ID: 291 915 642 315 Passcode: ES9TN2f9)
May 7, 2025	PERC Policy Committee, 10:00 AM at Conservation District (Teams Meeting ID: 266 055 869 210 Passcode: ha7f2aq6)
May 13 – 15, 2025	ACWA Spring Conference & Expo 2025, Monterey CA <i>(Board Approval Required)</i>

May 21, 2025	Board of Directors Meeting, 1:30 PM at Conservation District
May 26, 2025	Memorial Day Holiday, Conservation District Closed
June 2, 2025	BTAC Committee Meeting, 1:30 PM at SBVMWD Boardroom (Teams Meeting ID: 259 588 786 602 Passcode: jJ6kr6Xe)

10. **CLOSED SESSION**

- A. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151 01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and John Sullivan is the lead negotiator for BLM.
- B. The Board may meet in closed session under authority of Government Code Section 54956.8 to discuss potential terms and conditions of the acquisition of real property, consisting of San Bernardino County Assessor parcel numbers 0298-251-04, 0298-251-05, and 0302-101-09. The District's negotiators are Betsy Miller and David Cosgrove. The party with whom the District is negotiating is Tom Robinson, Vantage One Real Estate.
- C. The Board may meet in closed session under authority of Government Code Section 54956.9(d)(4), regarding the District's potential decision to initiate litigation, in two cases.
- D. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of a proposed restrictive covenant with the California Department of Fish and Wildlife and Robertson's Ready Mix on portions of San Bernardino County Assessor Parcel Nos. 0291-131-01 and 0291-115-01. The District's negotiators are Betsy Miller and David B. Cosgrove. The CDFW's negotiators are Eric Chan and Kim Freeburn. Robertson's Ready Mix's negotiators are Bill Taylor and Kim Decker.
- E. The Board may meet in closed session under authority of Government Code Section 54956.8 to discuss potential terms and conditions of the potential sale of a conservation easement over some 20.81 acres of District property, consisting of portions of San Bernardino County Assessor Parcel Nos. 0297-051-01 and 0297-071-08, in favor of the San Bernardino Valley Conservation Trust. The District's negotiators are Betsy Miller and David Cosgrove. The party with whom the District is negotiating is S-P Deerfield, LLC, Camille Bahri and Andrew Hartzell.
- F. The Board may meet in closed session under authority of Government Code Section 54956.8 to discuss potential terms and conditions of the potential sale or other disposition of an approximately 5-acre parcel of property, San Bernardino County Assessor Parcel No.

0168-321-02. The parties with whom the District is negotiating are the City of Redlands and its negotiator, John Harris. The District's negotiators are Betsy Miller and David B. Cosgrove.

- G. The Board may meet in closed session under authority of Government Code Section 54956.8 to discuss potential terms and conditions of the potential acquisition by the District sale of a parcel of property, San Bernardino County Assessor Parcel No. 0168-341-02. The parties with whom the District is negotiating is the Boy Scouts of America. The District's negotiators are Betsy Miller and David B. Cosgrove.
- H. The Board may meet in closed session under authority of Government Code sections 54956.9 (d)(2) and (e)(1) regarding significant exposure to litigation, in two cases.

11. **ADJOURN MEETING.** The next regularly scheduled Board of Directors meeting will be on April 9, 2025, at 1:30 PM, via Teams/teleconference.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF FEBRUARY 12, 2025
1:30 PM

President McDonald called the Board of Directors meeting to order at 1:30 PM with participation in person, via teleconference, and through Teams. All those in attendance stood for the pledge of allegiance led by President McDonald.

ROLL CALL:

BOARD MEMBERS PRESENT:

Melody McDonald, President
Robert Stewart, Vice President
John Longville, Director
Richard Corneille, Director
Mark Falcone, Director

STAFF PRESENT:

Betsy Miller, General Manager
David Cosgrove, General Counsel
Milan Mitrovich, Land Resources Manager
Angie Quiroga, Senior Administrative Analyst
Allison Zecher, Board Secretary
Anna Frey, Assistant Biologist
Aliza Olmos, Assistant Engineer
Yesenia Yangin, Intern
Alan Salcedo, Intern
John Lambie, Consulting Chief Engineer and Geohydrologist

GUESTS PRESENT:

Paul Kielhold, San Bernardino Valley Municipal Water District
David Smith, East Valley Water District
David Barnes, Geoscience
Leo Liu, Geoscience

1. PUBLIC PARTICIPATION

No public comments were made.

2. ADDITIONS/DELETIONS TO AGENDA

Item number 4 was removed as an error in the agenda.

3. INTRODUCTIONS AND GUEST RECOGNITION

The Board, staff, in-person, and Teams attendees introduced themselves

4. CONSENT CALENDAR

The Board considered approval of the January 8, 2025, meeting minutes and the January 2025 expenditure reports, with a motion by Director Corneille to approve the consent calendar which was seconded by Director Falcone.

It was moved by Director Corneille and seconded by Director Falcone to approve the Consent Calendar: Item A, Board Minutes, January 8, 2025; and Item B: Expenditure Report, January 2025. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

5. COMMITTEE REPORTS/ACTION ITEMS

Committee Reports

Director Longville provided a report on the Finance and Administration Committee held on January 22, noting that the Committee reviewed the second quarter unaudited financials, the draft Staffing and Succession Plan, and the Groundwater Enterprise budget for FY26. Updates were provided on recruitment, office expansion, the Mentone shop, land dedication, and groundwater model funding. The Committee also voted to sponsor a Day of Climate Action in Redlands. Director Corneille thanked the Committee for approving \$750 for the event.

Director Corneille summarized the Operations Committee held on January 29, which reviewed the draft Engineering Investigation, funding support for the regional groundwater model calibration, and contracts to complete the Mentone shop construction. It also reviewed and discussed the status of the PERC feasibility studies, a contract to prepare animations of PERC models to support project presentations, and the upcoming PERC Policy Committee meeting.

Action Items

A. UNAUDITED FINANCIAL REPORT FOR JANUARY 2025

Ms. Quiroga reviewed the unaudited financial reports for January 2025, found on page 30 of the agenda packet. She provided an overview of key financial details, including interest income for the month and total revenue through January 2025. Ms. Quiroga noted that payment has been received from thirteen producers for the groundwater charge, with additional payments expected in February. She also discussed expenses for January, noting payments made for work completed under GL 5100, Professional Services, and GL 6000, General Administration, and total expenses for the year to date.

Director Falcone inquired about the net income figures in various areas of the report, and Ms. Quiroga discussed negative entries in the P&L report generated by QuickBooks. She noted that she will review the report and provide a detailed response to the Board. Ms. Quiroga then

discussed other edits to the report format to improve clarity, and noted that additional adjustments to the report will be reviewed by the Finance and Administration Committee.

It was moved by Director Longville and seconded by Vice President Stewart to approve the Unaudited Financial Report for January 2025. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

B. SECOND QUARTER UNAUDITED FINANCIAL REPORTS FOR FISCAL YEAR 2025

Ms. Quiroga presented the second quarter unaudited financial report for Fiscal Year 2025, beginning on package page 38. Total revenue received is at 55% of the budget, with the majority of the GL 4050 property tax revenue and the lease revenue under GL 4055 for the Enhanced Recharge leave collected to date. Additionally, Wash Plan revenue (GL 4025) exceeded the budgeted figures due to the inclusion of permitting costs, which will be reimbursed by Task Force members participating in the effort. Groundwater revenue remains slightly below budget for the January through June period, but overall expenses are closely aligned with budget expectations. Ms. Quiroga noted that staff will review the areas where projected annual expenses that are slightly higher than the approved budget; however, overall expenses are as budgeted. Capital expenditures were not significantly adjusted for the quarter.

Moving to package page 41, Ms. Quiroga reviewed the investment report through December 31, noting several changes in the District's holdings as investments matured: The majority of the funds were reinvested, while \$200,000 was moved to District accounts for cash flow.

The Board discussed the revenue and expenses to date. Director Falcone inquired about revenue estimates and requested that the actual vs. budget capital expenditures be reviewed for accuracy. Ms. Quiroga discussed the revenue estimates and stated that she would review the capital expenditures and revise or update them as needed.

It was moved by Vice President Stewart and seconded by Director Longville to approve the Second Quarter Unaudited Financial Reports for Fiscal Year 2025. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

C. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2025

Ms. Miller presented the Draft Engineering Investigation Report for 2025 in compliance with Article 1 Section 75560 of the California Water Code. This statute requires a water conservation district proposing a groundwater charge to prepare a report on groundwater conditions. The plan for the Engineering Investigation (EI) was approved by the Board in December, and since then, the District has gathered well data from various agencies and sources, which has been used to prepare the Draft EI for 2025. The majority of the District's data requests were fulfilled, with only two remaining; therefore, we expect the final report which will be presented in March to include minor revisions based on additional data. Key findings included an increase of nearly 70,000 acre-feet in basin storage, following the fourth-highest recharge year since 1912. Despite this increase, the basin remains over 350,000-acre-feet below its 1993 full level. Projections for the coming year, based on different precipitation and pumping scenarios, show the need for further recharge to return the basin to its 1993 levels. The Board discussed the importance of considering both the record recharge year and current dry conditions in the rate-setting process.

Next steps include processing the outstanding data and presenting the final report at the March meeting. The Board acknowledged the efforts in preparing the report and the ongoing coordination with various partners. A motion was made to receive and file the Draft Engineering Investigation Report, with further updates to be incorporated before the March meeting.

It was moved by Vice President Stewart and seconded by Director Longville to receive and file the Draft EI Report for 2025 as presented, with the presentation of the Final EI Report planned for the March Board meeting. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

D. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR FY26: ADVERTISED GROUNDWATER CHARGE

Ms. Miller presented the proposed Groundwater Enterprise budget for FY26, focusing on key financial projections, potential revenue increases, and planned expenditures. She began by outlining the proposed groundwater charge revenue needed to cover District costs in FY26, noting that estimates were based on actual costs and expenses incurred to date and a proposed staff cost-of-living adjustment based on the Consumer Price Index as of December 2024.

She then discussed the major items included in the FY26 draft budget, highlighting funding for the design and installation of a waterwise garden at the San Bernardino County Museum, the planned office space expansion, and increased operational costs associated with operation of the Enhanced Recharge Basins in collaboration with San Bernardino Valley District and other project partners. Ms. Miller stated that staff's recommended 5% increase to the Groundwater Charge would accommodate these items as well as one additional entry-level Operations Team member to support the Enhanced Recharge project.

Ms. Miller provided a detailed breakdown of the capital costs associated with the Groundwater Enterprise for the upcoming fiscal year, including remaining capital costs for permitting related to the Mill Creek Groundwater Recharge facility and the Mill Creek Diversion Construction project and installation of the Mill Creek Canal flow meter. She noted that capital projects not funded by the Groundwater Enterprise will be included in the full draft budget presented to the Board in April and May.

The Board discussed the estimated revenues and expenses for the Groundwater Enterprise, including the details of how the revenue from the proposed rate increase is calculated. Vice President Stewart recommended a conservative approach to staffing. Staff noted that the revenue estimates are based on an average of past year's pumping data which attempts to account for variance in pumping due to wet or dry years.

Ms. Miller recommended advertising a 5% increase in the groundwater charge for FY26, with the understanding that these projections can continue to be discussed as the remainder of the budget is developed.

It was moved by Director Corneille and seconded by Director Longville to direct staff to advertise a 5% increase in the Groundwater Charge and approve the budget plan as shown herein. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

E. CONTRACT SERVICES AGREEMENT FOR CYBERSECURITY GRANT IMPLEMENTATION PROFESSIONAL SERVICES WITH PCTRONICS

Ms. Miller shared that the District was awarded just under \$33,000 through the State and Local Cybersecurity Grant Program to improve our information technology security. The proposed contract covers creating a comprehensive cybersecurity plan, continuous monitoring, and training for staff. She clarified that two motions were presented: one to approve the contract, and another to approve it and amend the budget to reflect the grant which was received in the current fiscal year. Ms. Miller requested that the Board add an amendment to increase GL4040 Miscellaneous Income by \$31,375.

Director Corneille discussed presentation of the project results, and Ms. Miller agreed to present it at the appropriate committee or as an informational item. Discussion focused on the review of the project products; Ms. Miller explained that the products must meet the grant criteria to be considered complete. Director Longville asked about the impact of the proposed work on the District's long-term costs, and Ms. Miller noted that the results of the grant could reduce vendor workload and thus potentially result in saving costs over time.

It was moved by Director Longville and seconded by Director Corneille to approve the Contract Services Agreement for Cybersecurity Grant Implementation Professional Services with PCTronics in an amount not to exceed \$31,375, and amend the approved FY25 budget to increase GL 5120, Professional Services, by \$31,375 to a total of \$508,875, GL4040 Miscellaneous Income by \$31,375, and GL 4043, Project Salary Reimbursement, by \$780 (adding half of the funds for staff time to administer the grant to FY25). The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

F. MENTONE SHOP PROJECT CONSTRUCTION SERVICES AGREEMENT

Ms. Miller provided an update on the Mentone Shop construction, recalling past Board actions from April 2022 and May 2024. She outlined the contractor's abandonment of the project in August and subsequent efforts to select a new contractor, which were previously reviewed with the Ad Hoc Mentone Shop Committee, Operations Committee, and Finance and Administration Committee. The recommended action will result in an expenditure of up to \$439,999, which includes an additional \$311,335 in capital costs for the Mentone Shop Property.

Ms. Miller explained the cost increase, which includes higher pricing for insulation, plumbing, and electrical work, as well as the need for a new electrical panel and service upgrades. Fire sprinklers and air conditioning, which were not part of the original plan, are also recommended. She noted that staff had initially planned to manage some of the work but suggested including all work under a single contract for ease and timeliness of completion. She noted that the Southern California Edison work is expected to take up to a year. Directors Corneille and Longville discussed the need for the building to be operational before completion of the Edison work and asked whether the completed building could be functional prior to the electrical upgrade and Miller confirmed that it could.

Discussion focused on the contractor's performance bond, the need for additional oversight during construction, and the timeline for completion. Ms. Miller discussed options for project oversight through the District's Senior Engineer or a part-time consultant. Mr. Cosgrove discussed the requirement for the performance bonds and the provision of a phased schedule by the contractor with a project completion date of June 30.

It was moved by Director Corneille and seconded by Director Longville to approve the Mentone Shop Project Design And Construction Services Agreement With Layne Construction Inc. to complete the Mentone Shop improvements in an amount not to exceed \$399,900.00, and authorize the General Manager to approve the expenditure of the contract as well as an additional amount up

to \$40,000 for contingencies as may be needed for any necessary changes or additions to work completed under the contract with Layne Construction, Inc. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

G. AGREEMENT FOR CONTINUED CONSULTING ENGINEERING SERVICES WITH E-PUR LLC

The Board discussed the agreement for continued consulting engineering services with E-PUR, LLC.

It was moved by Director Corneille and seconded by Director Longville to approve the Agreement for Continued Consulting Engineering Services with E-PUR LLC to support the PERC projects in an amount not to exceed \$86,500. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

H. SECOND AMENDMENT TO THE CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL SERVICES FOR PERC FEASIBILITY STUDY SUPPORT WITH TETRA TECH INC.

Ms. Miller presented the Second Amendment to the Contract Services Agreement with Tetra Tech Inc. for PERC Feasibility Study support. The extension was necessary to allow additional time to complete the work, with no additional costs incurred and the remaining budget available.

It was moved by Director Corneille and seconded by Director Falcone to approve the Second Amendment to Contract Services Agreement for Professional Services for Feasibility Study Support with Tetra Tech Inc. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

I. CONTRACT SERVICES AGREEMENT TO DEVELOP MODELING ANIMATIONS FOR THE PERC FEASIBILITY STUDIES

Ms. Miller presented the contract services agreement to develop modeling animations for the PERC Feasibility Study impact, specifically Package 103. This contract would hire a consultant already working as a sub-consultant to Tetra Tech to export modeling results into videos for presentations. Optional tasks include preparing and presenting PowerPoint presentations, which would be utilized depending on the in-house workload. This item was discussed at the Operations Committee on January 29. Although the cost of the contract falls within Ms. Miller's signature authority, it exceeds her authority when combined with the sub-consulting work. She also requested the signatory on page 111 be changed from Ms. Miller to President McDonald.

It was moved by Director Longville and seconded by Director Falcone to approve the Contract Services Agreement for Development of Animation Presentation Materials for the Program for Expansion of Recharge Capacity with Verdantas, Inc. in an amount not to exceed \$29,995. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

J. SUPPORT FOR GROUNDWATER MODEL UPDATES UNDERTAKEN WITH SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT AND SAN BERNARDINO MUNICIPAL WATER DISTRICT

Ms. Miller presented the support for groundwater model updates planned with the San Bernardino Valley Municipal Water District and the San Bernardino Municipal Water District. The District's proposed contribution is approximately 10% of the total project cost, and represents approximately 50% of the tasks planned by the District for their sole use. The funds may be allocated as determined by San Bernardino Valley Municipal Water District to one or multiple consultants as appropriate.

It was moved by Director Falcone and seconded by Director Longville to authorize the General Manager to transfer \$37,500 of District funds to San Bernardino Valley Municipal Water District for exclusive application to contracts with SS Papadopulos and Associates, Balleau Groundwater, and/or Geoscience Support Services to update the groundwater model of the San Bernardino Basin Area and Rialto-Colton Basin as approved by their Board of Directors on January 21, 2025. The motion carried 5-0-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes**

Director Longville: Yes
Director Falcone: Yes

6. INFORMATION ITEMS

ENVIRONMENTAL UPDATE

Dr. Mitrovich provided an update on the slender horned spineflower out-planting trials, noting that despite no germination during the first round in January, recent rains have led to successful germination at all out-planting sites. While the plants are still small, progress is promising, and monitoring will continue into the spring and summer.

Dr. Mitrovich also announced that the Army Corps of Engineers issued a standard individual permit for Wash Plan activities impacting waters of the U.S., valid until January 2045. This permit is paired with a 20-year water quality certification from the Santa Ana Water Quality Control Board. The team secured favorable mitigation ratios through the Plunge Creek Conservation Project. Additionally, the permit provides the district with the ability to manage Plunge Creek adaptively over the next two decades.

Finally, Dr. Mitrovich highlighted the district's participation in the Santa Ana River Science Symposium, where he presented on managing sensitive natural resources and led a tour of the BLM Fuels Management Grant project. The event was well-received and contributed to sharing the district's scientific efforts with other working throughout our region.

ENGINEERING UPDATE

Mr. Lambie provided an update on the PERC projects, noting the feasibility study report is underway. Hydraulic modeling is in process for Waterman, Twin and Lynwood. Work on the Oak Creek and Plunge Creek projects is proceeding smoothly, with close coordination on the diversion structure and potential road improvements with the City of Highland and County. The hydraulic modeling at Mill Creek is nearly complete, and preliminary project evaluations are underway. Groundwater modeling continues, with positive collaboration from stakeholders, including the Bunker Hill groundwater management zones. The district is also preparing for an upcoming meeting with the Flood District on March 12 to review flood modeling and levee freeboard issues. The preliminary total estimated cost for all projects is nearly \$300 million, with Mill Creek being the largest at approximately \$110 million. Final costs and yields will be available soon.

GEOSCIENCE UPDATE ON GROUNDWATER MODEL

David Barnes, Senior Modeler with Geoscience, provided an overview of the integrated Santa Ana River model, which combines both surface and groundwater data. The model has been extended back to 1912 to capture historical district operations and forward to 2023 to analyze recent wet years. Two model simulations were run: one including the Water Conservation District diversions and one without, in order to assess the impact of the district's recharge operations on groundwater storage.

Leo Liu, Project Modeler with Geoscience, presented detailed results from the model simulations. He explained that the surface water budget chart highlighted a significant increase in recharge due to Water Conservation District diversions, amounting to 1.7 million acre-feet of diversion from the Santa Ana River and Mill Creek. He discussed the average annual recharge and associated

increases in groundwater storage from 1912 to 2023. These recharge activities positively affected groundwater levels, with a slight increase in inflow and outflow, as well as improved evapotranspiration for riparian vegetation. Mr. Liu discussed the modeled differences in groundwater levels with and without District recharge at three weeks, noting a modeled difference of over 319 feet in 2006 at a well near the Mill Creek Spreading Grounds lowering to a modeled 52-foot difference for well in the Commerce Center area farther from the District's recharge basins. A map was presented showing the overall change in groundwater elevation over the last 112 years, with significant increases of up to 200 feet near spreading grounds and a range of 25-100 feet extending into surrounding areas.

The board expressed appreciation for the detailed presentation and acknowledged the positive impact of the recharge activities on the groundwater basin.

GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Ms. Miller provided an update on the District's key activities in January, highlighting the receipt of the Section 401 and Section 404 permits for Wash Plan Covered Activities. She noted personnel updates, including the posting of the job announcement for the vacant Administrative Analyst role. The application deadlines for the Senior Engineer and Principal Engineer roles have closed, with interviews for the Senior Engineer position scheduled for Tuesday. Several significant anniversaries were recognized: Manuel celebrated 24 years of service with the District on February 5, Tommy marked 9 years on February 8, and Milan will soon celebrate 3 years of service.

Ms. Miller discussed major tasks completed for the PERC feasibility studies with hydraulic modeling reports and conceptual designs for the Mill Creek, Oak Creek, Plunge Creek, Waterman Twin, and Linwood projects completed in January.

Related to federal issues, she noted that staff have been working to monitor the current disruption in federal grant disbursements. For the BLM land transfer, the package has been signed and is under review by the Solicitor's Office.

Ms. Miller noted a water conservation education program presented by IERCD on the District's behalf, and recognized positive comments by local residents related to our team's work in Mentone.

FUTURE AGENDA ITEMS AND STAFF TASKS

Vice President Stewart and Director Corneille requested that maps be displayed in the Board Room to provide better visual references during meetings. The General Manager confirmed that efforts are in progress to develop updated maps.

Vice President Stewart requested an informational update on SAWPA's cloud seeding program.

MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

Director Falcone attended the following meetings:

- SBVWCD Board Meeting on January 8
- Meeting with GM Betsy Miller on January 14

- SBVMWD Board Meeting on January 14
- PERC Workshop (via Zoom) on January 15
- Conservation Trust Board Meeting (via Zoom) on January 15
- SBVMWD Special Meeting on January 16
- Director Photoshoot on January 19
- SBVMWD Board Meeting (via Zoom) on January 21
- SBVWCD Finance & Administration Committee Meeting on January 22
- East Valley Water Regular Board Meeting on January 22
- ASBCSD Dinner on January 27
- Highland Chamber of Commerce Luncheon on January 28
- Highland City Council Meeting on January 28
- District Operations Committee Meeting on January 29
- SBVMWD Board Meeting on February 4
- SBVMWD Policy and Admin Workshop on February 6

Director Longville attended the following meetings:

- SBVWCD Board Meeting on January 8
- SBVMWD Engineering Workshop January 14
- SBVWCD Conservation Trust Meeting on January 15
- SBVMWD Special Meeting on January 16
- SBVMWD Board Meeting on January 21
- SBVWCD Finance and Admin Meeting on January 22
- SBVMWD Board Meeting on February 4
- SBVMWD Policy and Admin Committee Meeting on February 6

Director Corneille attended the following meetings:

- SBVWCD Board Meeting on January 8
- Redlands Chamber Rise & Shine on January 10
- Chamber Civic Awards Banquet on January 11
- PERC Prioritization Meeting on January 15
- SBVWCD Conservation Trust Meeting on January 15
- SBVWCD Operations Committee Meeting on January 29
- PERC Policy Committee Meeting on February 5
- Redlands Chamber Rise & Shine Meeting on February 7
- East Valley Seminar on Fire-Resistant Landscapes on February 7

Vice President Stewart attended the following meetings:

- Loma Linda Trails Committee Meeting on January 13
- PERC Prioritization Meeting on January 15
- SBVWCD Conservation Trust Meeting on January 15
- SBVWCD Finance and Admin Meeting on January 22
- SBVWCD Operations Committee Meeting on January 29
- Loma Linda Chamber of Commerce Installation Dinner on January 30
- Loma Linda Chamber of Commerce Meeting on February 5
- SBVMWD Policy Committee on February 6

President McDonald attended the following meetings:

- SBVWCD Board Meeting on January 8
- SBVMWD Special Meeting on January 16
- ASBCSD Board of Directors Meeting on January 20
- ASBCSD Dinner on January 27
- SBVWCD Signed District Documents on January 29
- SBVMWD Board of Directors Meeting on February 4
- SBVMWD Policy and Admin Committee Meeting on February 6
- County Board of Supervisors Meeting on February 13

7. MONTHLY BOARD MEMBER MEETING REPORTS, AND /OR BOARD MEMBER COMMENTS

Travel requests for Director Longville and Director Corneille were discussed, referring to the details found in the package:

- Travel Request for Director Longville – ACWA’s State Legislative Symposium 2025, Sacramento, CA (Package Page 127)
- Travel Request for Director Longville – ACWA’s Spring Conference & Expo 2025, Monterey, CA (Package Page 128)
- Travel Request for Director Corneille – ACWA’s Spring Conference & Expo 2025, Monterey, CA (Package Page 128)

It was moved by Director Falcone and seconded by Vice President Stewart to approve the Travel Request for Director Longville to attend the ACWA State Legislative Symposium and Director Longville and Director Corneille to attend the ACWA Spring Conference & Expo 2025. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes**

8. UPCOMING MEETINGS

The upcoming meetings were reviewed.

9. CLOSED SESSION

Ms. Miller stated that staff wished to discuss the items listed under Closed Session with the Board at 4:10 p.m.

It was moved by Director Falcone and seconded by Director Longville to adjourn to Closed Session. The motion carried 5-0-0, with all Board members present voting in the affirmative.

President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes

At 5:04 p.m., the meeting was reconvened to an open session. Mr. Cosgrove reported out from closed session that on the restrictive covenant item, the Board instructed staff that its approval of the form of the covenant was based on the understanding that the full amount of Robertson's federal ITP endowment would be funded, and if this proved not to be the case, staff was instructed to hold any recordation of the covenant, and to return the matter to the Board for further direction.

Under Government Code Section 54957.1, there was no other reportable action during Closed Session.

10. ADJOURN MEETING

It was moved by Director Corneille and seconded by Director Longville to adjourn. The motion carried 5-0-0, with all Directors present voting in the affirmative.

President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Falcone: Yes

At 5:06 p.m. the meeting adjourned to the Board meeting scheduled for 1:30 p.m. on March 12, 2025, in-person, teleconference, and Zoom meeting.

Betsy Miller
General Manager

San Bernardino Valley Water Conservation District

Expenditure Report

February 2025

Num	Date	Name	Account	Class	Original Amount
OnlinePymt	02/20/2025	Citizens Business ...	1012 · Citizens Business Bank		-3,000.00
	02/12/2025		5210 · Equipment Maintenance	1-Groundwater Ent.	185.84
			5310 · Vehicle Maintenance	1-Groundwater Ent.	420.35
			6001 · General Administration - ...	4-General Fund Ent.	511.47
			6001 · General Administration - ...	1-Groundwater Ent.	511.47
			6004 · Meeting Expenses	4-General Fund Ent.	81.31
			6004 · Meeting Expenses	3-Land Resources	81.31
			6009 · Licenses	4-General Fund Ent.	199.04
			6009 · Licenses	1-Groundwater Ent.	1,592.28
			6009 · Licenses	6-Active Recharge ...	199.03
			6027 · Computer Software	4-General Fund Ent.	133.15
			6027 · Computer Software	1-Groundwater Ent.	35.04
			6027 · Computer Software	2-Redlands Plaza/...	52.56
			6027 · Computer Software	3-Land Resources	52.55
			6027 · Computer Software	5-Wash Plan	17.52
			6027 · Computer Software	6-Active Recharge ...	59.57
			6030 · Office Supplies	4-General Fund Ent.	40.02
			6030 · Office Supplies	1-Groundwater Ent.	26.69
			6030 · Office Supplies	2-Redlands Plaza/...	13.34
			6030 · Office Supplies	3-Land Resources	20.01
			6030 · Office Supplies	5-Wash Plan	6.67
			6030 · Office Supplies	6-Active Recharge ...	26.68
			6039 · Postage and Overnight ...	4-General Fund Ent.	391.05
			6039 · Postage and Overnight ...	1-Groundwater Ent.	177.75
			6039 · Postage and Overnight ...	2-Redlands Plaza/...	71.10
			6039 · Postage and Overnight ...	3-Land Resources	71.10
			6090 · Subscriptions/Publications	4-General Fund Ent.	16.30
			6425 · Meals	4-General Fund Ent.	56.62
			6525 · Meals	4-General Fund Ent.	83.80
			6525 · Meals	1-Groundwater Ent.	65.18
			6525 · Meals	3-Land Resources	37.24
			6535 · Conf/Seminar Registratio...	4-General Fund Ent.	449.55
			6535 · Conf/Seminar Registratio...	1-Groundwater Ent.	349.65
			6535 · Conf/Seminar Registratio...	3-Land Resources	199.80
TOTAL					6,235.04
OnlinePymt	02/21/2025	Citizens Business ...	1012 · Citizens Business Bank		-3,235.04
	02/12/2025		5210 · Equipment Maintenance	1-Groundwater Ent.	185.84
			5310 · Vehicle Maintenance	1-Groundwater Ent.	420.35
			6001 · General Administration - ...	4-General Fund Ent.	511.47
			6001 · General Administration - ...	1-Groundwater Ent.	511.47
			6004 · Meeting Expenses	4-General Fund Ent.	81.31
			6004 · Meeting Expenses	3-Land Resources	81.31
			6009 · Licenses	4-General Fund Ent.	199.04
			6009 · Licenses	1-Groundwater Ent.	1,592.28
			6009 · Licenses	6-Active Recharge ...	199.03
			6027 · Computer Software	4-General Fund Ent.	133.15
			6027 · Computer Software	1-Groundwater Ent.	35.04
			6027 · Computer Software	2-Redlands Plaza/...	52.56
			6027 · Computer Software	3-Land Resources	52.55
			6027 · Computer Software	5-Wash Plan	17.52
			6027 · Computer Software	6-Active Recharge ...	59.57
			6030 · Office Supplies	4-General Fund Ent.	40.02
			6030 · Office Supplies	1-Groundwater Ent.	26.69
			6030 · Office Supplies	2-Redlands Plaza/...	13.34
			6030 · Office Supplies	3-Land Resources	20.01
			6030 · Office Supplies	5-Wash Plan	6.67
			6030 · Office Supplies	6-Active Recharge ...	26.68
			6039 · Postage and Overnight ...	4-General Fund Ent.	391.05
			6039 · Postage and Overnight ...	1-Groundwater Ent.	177.75
			6039 · Postage and Overnight ...	2-Redlands Plaza/...	71.10
			6039 · Postage and Overnight ...	3-Land Resources	71.10
			6090 · Subscriptions/Publications	4-General Fund Ent.	16.30

San Bernardino Valley Water Conservation District Expenditure Report February 2025

Num	Date	Name	Account	Class	Original Amount
			6425 · Meals	4-General Fund Ent.	56.62
			6525 · Meals	4-General Fund Ent.	83.80
			6525 · Meals	1-Groundwater Ent.	65.18
			6525 · Meals	3-Land Resources	37.24
			6535 · Conf/Seminar Registratio...	4-General Fund Ent.	449.55
			6535 · Conf/Seminar Registratio...	1-Groundwater Ent.	349.65
			6535 · Conf/Seminar Registratio...	3-Land Resources	199.80
TOTAL					6,235.04
QB Intuit	02/25/2025	Intuit	1012 · Citizens Business Bank		-358.54
			6030 · Office Supplies	4-General Fund Ent.	107.56
			6030 · Office Supplies	1-Groundwater Ent.	71.71
			6030 · Office Supplies	2-Redlands Plaza/...	35.85
			6030 · Office Supplies	3-Land Resources	53.78
			6030 · Office Supplies	5-Wash Plan	17.93
			6030 · Office Supplies	6-Active Recharge ...	71.71
TOTAL					358.54
PC 02.05.25	02/05/2025	Paychex	1012 · Citizens Business Bank		-149.66
			6042 · Payroll Processing	4-General Fund Ent.	149.66
TOTAL					149.66
PC 02.19.25	02/19/2025	Paychex	1012 · Citizens Business Bank		-145.92
			6042 · Payroll Processing	4-General Fund Ent.	145.92
TOTAL					145.92
25491	02/11/2025	County Treasurer	1012 · Citizens Business Bank		0.00
TOTAL					0.00
25492	02/11/2025	Aaron Pederson	1012 · Citizens Business Bank		-45.00
	01/31/2025		6018 · Janitorial Services	4-General Fund Ent.	45.00
TOTAL					45.00
25493	02/11/2025	ACWA JPIA - Worke...	1012 · Citizens Business Bank		-4,379.06
	02/07/2025		6120 · Workers' Comp. Insurance	4-General Fund Ent.	788.23
			6120 · Workers' Comp. Insurance	1-Groundwater Ent.	1,795.42
			6120 · Workers' Comp. Insurance	2-Redlands Plaza/...	175.16
			6120 · Workers' Comp. Insurance	3-Land Resources	613.07
			6120 · Workers' Comp. Insurance	5-Wash Plan	43.79
			6120 · Workers' Comp. Insurance	6-Active Recharge ...	963.39
TOTAL					4,379.06
25494	02/11/2025	AECOM Technical ...	1012 · Citizens Business Bank		-7,941.96
	01/30/2025		7151 · Mill Creek Permitting	1-Groundwater Ent.	7,941.96
TOTAL					7,941.96

San Bernardino Valley Water Conservation District Expenditure Report February 2025

Num	Date	Name	Account	Class	Original Amount
25495	02/11/2025	American Express	1012 · Citizens Business Bank		-848.89
	01/24/2025		6002 · Website Administration	4-General Fund Ent.	365.00
			6027 · Computer Software	4-General Fund Ent.	22.80
			6027 · Computer Software	1-Groundwater Ent.	6.00
			6027 · Computer Software	2-Redlands Plaza/...	9.00
			6027 · Computer Software	3-Land Resources	9.00
			6027 · Computer Software	5-Wash Plan	3.00
			6027 · Computer Software	6-Active Recharge ...	10.20
			6515 · Air Fare	4-General Fund Ent.	143.55
			6515 · Air Fare	1-Groundwater Ent.	47.85
			6515 · Air Fare	3-Land Resources	114.84
			6515 · Air Fare	6-Active Recharge ...	172.25
TOTAL					903.49
25496	02/11/2025	City of Redlands -M...	1012 · Citizens Business Bank		-308.34
	01/28/2025		5215 · Property Maintenance	1-Groundwater Ent.	246.67
			5215 · Property Maintenance	3-Land Resources	61.67
TOTAL					308.34
25497	02/11/2025	Diamond Environm...	1012 · Citizens Business Bank		-100.48
	01/27/2025		5460 · Water / Trash / Sewer	4-General Fund Ent.	45.22
			5460 · Water / Trash / Sewer	1-Groundwater Ent.	35.16
			5460 · Water / Trash / Sewer	3-Land Resources	10.05
			5460 · Water / Trash / Sewer	6-Active Recharge ...	10.05
TOTAL					100.48
25498	02/11/2025	Edison - 6256 (Redl...	1012 · Citizens Business Bank		-203.14
	01/29/2025		6026 · Redlands Plaza CAM ex...	2-Redlands Plaza/...	203.14
TOTAL					203.14
25499	02/11/2025	Edison - 8958	1012 · Citizens Business Bank		-291.79
	02/05/2025		5420 · Electricity	4-General Fund Ent.	81.70
			5420 · Electricity	1-Groundwater Ent.	58.36
			5420 · Electricity	2-Redlands Plaza/...	122.55
			5420 · Electricity	6-Active Recharge ...	29.18
TOTAL					291.79
25500	02/11/2025	Edison - 9779	1012 · Citizens Business Bank		-334.31
	01/29/2025		5420 · Electricity	4-General Fund Ent.	93.61
			5420 · Electricity	1-Groundwater Ent.	66.86
			5420 · Electricity	2-Redlands Plaza/...	140.41
			5420 · Electricity	6-Active Recharge ...	33.43
TOTAL					334.31

San Bernardino Valley Water Conservation District Expenditure Report February 2025

Num	Date	Name	Account	Class	Original Amount
25501	02/11/2025	Empire Disposal	1012 · Citizens Business Bank		-225.03
	01/31/2025		5460 · Water / Trash / Sewer	4-General Fund Ent.	101.26
			5460 · Water / Trash / Sewer	1-Groundwater Ent.	78.76
			5460 · Water / Trash / Sewer	3-Land Resources	22.50
			5460 · Water / Trash / Sewer	6-Active Recharge ...	22.51
TOTAL					225.03
25502	02/11/2025	Frontier-4860	1012 · Citizens Business Bank		-340.86
	01/28/2025		5440 · Telephone	4-General Fund Ent.	204.52
			5440 · Telephone	1-Groundwater Ent.	85.22
			5440 · Telephone	6-Active Recharge ...	51.12
TOTAL					340.86
25503	02/11/2025	Home Depot Credit ...	1012 · Citizens Business Bank		-335.30
	01/28/2025		5215 · Property Maintenance	1-Groundwater Ent.	100.44
			5215 · Property Maintenance	3-Land Resources	25.11
			5210 · Equipment Maintenance	1-Groundwater Ent.	209.75
TOTAL					335.30
25504	02/11/2025	Horizon Water	1012 · Citizens Business Bank		-28.75
	02/04/2025		5460 · Water / Trash / Sewer	4-General Fund Ent.	12.94
			5460 · Water / Trash / Sewer	1-Groundwater Ent.	10.06
			5460 · Water / Trash / Sewer	3-Land Resources	2.88
			5460 · Water / Trash / Sewer	6-Active Recharge ...	2.87
TOTAL					28.75
25505	02/11/2025	Intertelligence	1012 · Citizens Business Bank		-1,380.00
	01/30/2025		5120 · Misc. Professional Servi...	4-General Fund Ent.	1,380.00
TOTAL					1,380.00
25506	02/11/2025	Lowe's Companies,...	1012 · Citizens Business Bank		-103.27
	01/25/2025		5210 · Equipment Maintenance	1-Groundwater Ent.	103.27
TOTAL					103.27
25507	02/11/2025	Mentone Chamber ...	1012 · Citizens Business Bank		-50.00
	01/30/2025		6093 · Memberships	4-General Fund Ent.	50.00
TOTAL					50.00
25508	02/11/2025	Minds Illustrated	1012 · Citizens Business Bank		-450.00
	02/05/2025		5120 · Misc. Professional Servi...	4-General Fund Ent.	450.00
TOTAL					450.00

San Bernardino Valley Water Conservation District Expenditure Report February 2025

Num	Date	Name	Account	Class	Original Amount
25509	02/11/2025	O'Reilly	1012 · Citizens Business Bank		-27.88
	01/28/2025		5210 · Equipment Maintenance	1-Groundwater Ent.	27.88
TOTAL					27.88
25510	02/11/2025	Panoramic	1012 · Citizens Business Bank		-2,000.00
	01/30/2025		6036 · Printing	4-General Fund Ent.	1,000.00
			6036 · Printing	1-Groundwater Ent.	800.00
			6036 · Printing	3-Land Resources	200.00
TOTAL					2,000.00
25511	02/11/2025	PCtronics	1012 · Citizens Business Bank		-4,157.05
	02/03/2025		5160 · IT Support	4-General Fund Ent.	281.25
			5160 · IT Support	1-Groundwater Ent.	687.50
	02/04/2025		6027 · Computer Software	4-General Fund Ent.	261.55
			6027 · Computer Software	1-Groundwater Ent.	68.83
			6027 · Computer Software	2-Redlands Plaza/...	103.25
			6027 · Computer Software	3-Land Resources	103.25
			6027 · Computer Software	5-Wash Plan	34.42
			6027 · Computer Software	6-Active Recharge ...	117.00
	02/04/2025		5160 · IT Support	4-General Fund Ent.	750.00
			5160 · IT Support	1-Groundwater Ent.	1,125.00
			5160 · IT Support	3-Land Resources	250.00
			5160 · IT Support	5-Wash Plan	125.00
			5160 · IT Support	6-Active Recharge ...	250.00
TOTAL					4,157.05
25512	02/11/2025	Quill Corporation	1012 · Citizens Business Bank		-117.80
	01/15/2025		6030 · Office Supplies	4-General Fund Ent.	35.34
			6030 · Office Supplies	1-Groundwater Ent.	23.56
			6030 · Office Supplies	2-Redlands Plaza/...	11.78
			6030 · Office Supplies	3-Land Resources	17.67
			6030 · Office Supplies	5-Wash Plan	5.89
			6030 · Office Supplies	6-Active Recharge ...	23.56
TOTAL					117.80
25513	02/11/2025	Thompson Reuters	1012 · Citizens Business Bank		-561.43
	02/01/2025		5180 · Legal	4-General Fund Ent.	140.36
			5180 · Legal	1-Groundwater Ent.	140.36
			5180 · Legal	3-Land Resources	112.29
			5180 · Legal	6-Active Recharge ...	168.42
TOTAL					561.43
25514	02/11/2025	Unlimited Services	1012 · Citizens Business Bank		-800.00
	02/01/2025		6018 · Janitorial Services	4-General Fund Ent.	800.00
TOTAL					800.00

San Bernardino Valley Water Conservation District Expenditure Report February 2025

Num	Date	Name	Account	Class	Original Amount
25515	02/11/2025	Visual Edge IT, Inc.	1012 · Citizens Business Bank		-351.01
	01/22/2025		6033 · Office Equipment Rental	4-General Fund Ent.	263.28
			6033 · Office Equipment Rental	1-Groundwater Ent.	17.54
			6033 · Office Equipment Rental	2-Redlands Plaza/...	52.65
			6033 · Office Equipment Rental	3-Land Resources	17.54
TOTAL					351.01
25516	02/11/2025	WEX Bank-Shell	1012 · Citizens Business Bank		-1,478.86
	02/06/2025		5320 · Fuel	1-Groundwater Ent.	1,478.86
TOTAL					1,478.86
25517	02/11/2025	City of Redlands -M...	1012 · Citizens Business Bank		-2,698.26
	01/30/2025		6026 · Redlands Plaza CAM ex...	2-Redlands Plaza/...	2,698.26
TOTAL					2,698.26
25518	02/25/2025	Betsy Miller	1012 · Citizens Business Bank		0.00
TOTAL					0.00
25519	02/25/2025	David Cosgrove	1012 · Citizens Business Bank		0.00
TOTAL					0.00
25520	02/25/2025	E-PUR LLC	1012 · Citizens Business Bank		0.00
TOTAL					0.00
25521	02/25/2025	Edison - 6493	1012 · Citizens Business Bank		0.00
TOTAL					0.00
25522	02/25/2025	Eide Bailly LLP	1012 · Citizens Business Bank		0.00
TOTAL					0.00
25523	02/25/2025	Geoscience	1012 · Citizens Business Bank		0.00
TOTAL					0.00
25524	02/25/2025	Katz & Associates I...	1012 · Citizens Business Bank		-1,881.25
	02/20/2025		6060 · Outreach	4-General Fund Ent.	564.38
			6060 · Outreach	1-Groundwater Ent.	376.25
			6060 · Outreach	3-Land Resources	564.37
			6060 · Outreach	5-Wash Plan	94.06
			6060 · Outreach	6-Active Recharge ...	282.19
TOTAL					1,881.25

San Bernardino Valley Water Conservation District Expenditure Report February 2025

Num	Date	Name	Account	Class	Original Amount
25525	02/25/2025	Lou's Tire Service	1012 · Citizens Business Bank		-255.44
	01/10/2025		5210 · Equipment Maintenance	1-Groundwater Ent.	255.44
TOTAL					255.44
25526	02/25/2025	Milan Mitrovich	1012 · Citizens Business Bank		-141.87
	02/13/2025		5215 · Property Maintenance	3-Land Resources	133.87
			6520 · Travel, Other (rental car, ...	4-General Fund Ent.	3.60
			6520 · Travel, Other (rental car, ...	1-Groundwater Ent.	2.00
			6520 · Travel, Other (rental car, ...	3-Land Resources	2.40
TOTAL					141.87
25527	02/25/2025	Neale Adair Photog...	1012 · Citizens Business Bank		-150.56
	02/15/2025		6036 · Printing	4-General Fund Ent.	150.56
TOTAL					150.56
25528	02/25/2025	O'Reilly	1012 · Citizens Business Bank		-48.92
	02/12/2025		5210 · Equipment Maintenance	1-Groundwater Ent.	48.92
TOTAL					48.92
25529	02/25/2025	Quill Corporation	1012 · Citizens Business Bank		-149.15
	02/11/2025		6030 · Office Supplies	4-General Fund Ent.	44.74
			6030 · Office Supplies	1-Groundwater Ent.	29.83
			6030 · Office Supplies	2-Redlands Plaza/...	14.92
			6030 · Office Supplies	3-Land Resources	22.37
			6030 · Office Supplies	5-Wash Plan	7.46
			6030 · Office Supplies	6-Active Recharge ...	29.83
TOTAL					149.15
25530	02/25/2025	Rebecca Martin	1012 · Citizens Business Bank		-21.41
	02/25/2025		6510 · Mileage	4-General Fund Ent.	8.56
			6510 · Mileage	1-Groundwater Ent.	5.36
			6510 · Mileage	3-Land Resources	2.14
			6510 · Mileage	6-Active Recharge ...	5.35
TOTAL					21.41
25531	02/25/2025	Redlands Ford-Ken ...	1012 · Citizens Business Bank		-376.43
	01/31/2025		5310 · Vehicle Maintenance	1-Groundwater Ent.	376.43
TOTAL					376.43
25532	02/25/2025	Securitas Technolo...	1012 · Citizens Business Bank		-425.28
	07/01/2024		6026 · Redlands Plaza CAM ex...	2-Redlands Plaza/...	425.28
TOTAL					425.28

San Bernardino Valley Water Conservation District Expenditure Report February 2025

Num	Date	Name	Account	Class	Original Amount
25533	02/25/2025	SoCalGas	1012 · Citizens Business Bank		-377.43
	02/13/2025		5450 · Natural Gas	4-General Fund Ent.	188.71
			5450 · Natural Gas	1-Groundwater Ent.	113.23
			5450 · Natural Gas	6-Active Recharge ...	75.49
TOTAL					377.43
25534	02/25/2025	Tetra Tech	1012 · Citizens Business Bank		-149,526.05
	02/21/2025		7126 · PERC Engr/Prof Services	6-Active Recharge ...	149,526.05
TOTAL					149,526.05
25535	02/25/2025	TLC Landscape Ser...	1012 · Citizens Business Bank		-430.00
	02/20/2025		6026 · Redlands Plaza CAM ex...	2-Redlands Plaza/...	430.00
TOTAL					430.00
25536	02/25/2025	Vox Civic Communi...	1012 · Citizens Business Bank		-4,250.00
	02/24/2025		6060 · Outreach	4-General Fund Ent.	1,275.00
			6060 · Outreach	1-Groundwater Ent.	850.00
			6060 · Outreach	3-Land Resources	1,275.00
			6060 · Outreach	5-Wash Plan	212.50
			6060 · Outreach	6-Active Recharge ...	637.50
TOTAL					4,250.00
25537	02/25/2025	Wilbur's	1012 · Citizens Business Bank		-16.15
	12/19/2024		5210 · Equipment Maintenance	1-Groundwater Ent.	16.15
TOTAL					16.15
25538	02/25/2025	Xerox Financial Ser...	1012 · Citizens Business Bank		-404.18
	02/02/2025		6033 · Office Equipment Rental	4-General Fund Ent.	303.13
			6033 · Office Equipment Rental	1-Groundwater Ent.	20.21
			6033 · Office Equipment Rental	2-Redlands Plaza/...	60.63
			6033 · Office Equipment Rental	3-Land Resources	20.21
TOTAL					404.18
25539	02/25/2025	Edison - 6493	1012 · Citizens Business Bank		-76.54
	02/07/2025		5420 · Electricity	4-General Fund Ent.	21.43
			5420 · Electricity	1-Groundwater Ent.	15.31
			5420 · Electricity	2-Redlands Plaza/...	32.15
			5420 · Electricity	6-Active Recharge ...	7.65
TOTAL					76.54
25540	02/25/2025	Eide Bailly LLP	1012 · Citizens Business Bank		-2,165.63
	02/22/2025		5120 · Misc. Professional Servi...	4-General Fund Ent.	2,165.63
TOTAL					2,165.63

San Bernardino Valley Water Conservation District Expenditure Report February 2025

Num	Date	Name	Account	Class	Original Amount
25541	02/25/2025	Geoscience	1012 · Citizens Business Bank		-10,476.00
	02/10/2025		5120 · Misc. Professional Servi...	3-Land Resources	10,476.00
TOTAL					10,476.00
25542	02/25/2025	E-PUR LLC	1012 · Citizens Business Bank		-33,682.50
	02/15/2025		5120 · Misc. Professional Servi...	1-Groundwater Ent.	91.25
			7126 · PERC Engr/Prof Services	6-Active Recharge ...	33,591.25
TOTAL					33,682.50
25543	02/25/2025	David Cosgrove	1012 · Citizens Business Bank		-12.04
	02/12/2025		6510 · Mileage	4-General Fund Ent.	4.82
			6510 · Mileage	1-Groundwater Ent.	3.01
			6510 · Mileage	3-Land Resources	1.20
			6510 · Mileage	6-Active Recharge ...	3.01
TOTAL					12.04
25544	02/25/2025	Betsy Miller	1012 · Citizens Business Bank		-95.20
	02/01/2025		6510 · Mileage	4-General Fund Ent.	38.08
			6510 · Mileage	1-Groundwater Ent.	23.80
			6510 · Mileage	3-Land Resources	9.52
			6510 · Mileage	3-Land Resources	23.80
TOTAL					95.20
25545	02/25/2025	California Dept of Fi...	1012 · Citizens Business Bank		-969.00
	02/25/2025		5123 · Habitat Management-WP	5-Wash Plan	969.00
TOTAL					969.00
25546	02/28/2025	ACWA/JPIA-Health	1012 · Citizens Business Bank		-22,762.44
	02/03/2025		6110 · Vision Insurance	4-General Fund Ent.	59.62
			6110 · Vision Insurance	1-Groundwater Ent.	135.82
			6110 · Vision Insurance	2-Redlands Plaza/...	13.25
			6110 · Vision Insurance	3-Land Resources	46.37
			6110 · Vision Insurance	5-Wash Plan	3.31
			6110 · Vision Insurance	6-Active Recharge ...	72.87
			6130 · Dental Insurance	4-General Fund Ent.	178.47
			6130 · Dental Insurance	1-Groundwater Ent.	406.50
			6130 · Dental Insurance	2-Redlands Plaza/...	39.66
			6130 · Dental Insurance	3-Land Resources	138.81
			6130 · Dental Insurance	5-Wash Plan	9.91
			6130 · Dental Insurance	6-Active Recharge ...	218.13
			6150 · Medical Insurance	4-General Fund Ent.	3,859.15
			6150 · Medical Insurance	1-Groundwater Ent.	8,790.28
			6150 · Medical Insurance	2-Redlands Plaza/...	857.59
			6150 · Medical Insurance	3-Land Resources	3,001.56
			6150 · Medical Insurance	5-Wash Plan	214.40
			6150 · Medical Insurance	6-Active Recharge ...	4,716.74
TOTAL					22,762.44

San Bernardino Valley Water Conservation District Expenditure Report February 2025

Num	Date	Name	Account	Class	Original Amount
100376N	02/19/2025	PERS	1012 · Citizens Business Bank		-9,347.26
			6170 · PERS Retirement	4-General Fund Ent.	1,682.51
			6170 · PERS Retirement	1-Groundwater Ent.	3,832.37
			6170 · PERS Retirement	2-Redlands Plaza/...	373.89
			6170 · PERS Retirement	3-Land Resources	1,308.62
			6170 · PERS Retirement	5-Wash Plan	93.47
			6170 · PERS Retirement	6-Active Recharge ...	2,056.40
TOTAL					9,347.26

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report

Feb 2025

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
2/5/2025	Corneille, R	Jan-25	\$ 1,385.00	\$ 162.22	\$ 1,222.78
2/5/2025	Falcone, M	Jan-25	\$ 2,493.00	\$ 539.74	\$ 1,953.26
2/5/2025	McDonald, M	Jan-25	\$ 831.00	\$ 73.54	\$ 757.46
2/19/2025	Longville, J	Nov-Dec 24	\$ 2,700.00	\$ 1,251.90	\$ 1,448.10



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2094

To: Board of Directors
**From: Angie Quiroga, Senior Administrative Analyst
Betsy Miller, General Manager**
Date: March 12, 2025
Subject: Unaudited Financial Report for February 2025

RECOMMENDATION

Review and approve the unaudited financial report for February 2025.

BACKGROUND AND DISCUSSION

Each month, staff present an unaudited financial report summarizing the District’s financial activity for the previous month. This report provides an overview of revenues, expenditures, and budget variances through February 28, 2025.

The majority of groundwater production for the period covering July-December 2020 has been reported, with less than \$2,000 outstanding at this time. GL 4025 Wash Plan Revenue includes expenses for implementation requirements of the Wash Plan HCP as well as state permitting fees to be reimbursed by participating entities: To date, \$35,421 in reimbursements has been collected. Under GL 4999 Trust Reimbursement-Wash Plan, \$221,405.96 was received from the San Bernardino Valley Conservation Trust for Wash Plan implementation expenses and District staff time from FY24, which reduces the Trust’s overall liability to the District. Significant expenses have been incurred under GL 7126 PERC Eng/Prof Services related to completion of the PERC feasibility studies. Overall, all other expenses align with expectations.

FISCAL IMPACT

Approval of the recommended action does not result in the expenditure of District funds.

POTENTIAL MOTIONS

1. Review and approve the unaudited financial report for February 2025.
2. Refer the unaudited financial report for February 2025 to the Finance & Administration Committee to with direction to discuss specific issues.

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Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
Mark E. Falcone

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller

ATTACHMENTS

Graph Financials for February 2025

Profit & Loss to Date vs. Annual Budget

Monthly Report of Investment Transactions

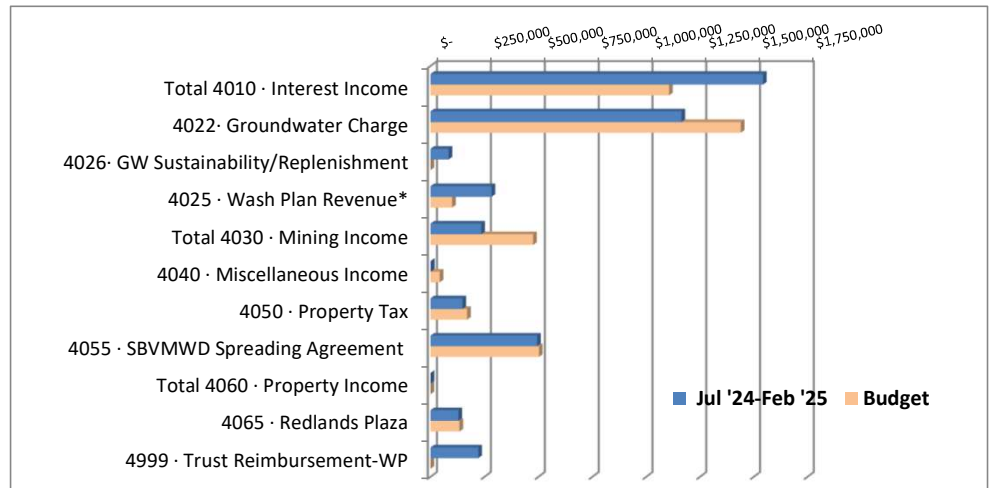
SBVWCD - All Enterprises Budget and Actual

Feb 2025

REVENUE	Jul '24-Feb '25	Budget
Total 4010 · Interest Income	\$ 1,543,255	\$ 1,106,667
4022· Groundwater Charge	\$ 1,164,029	\$ 1,440,349
4026· GW Sustainability/Replenishment	\$ 83,965	\$ -
4025 · Wash Plan Revenue*	\$ 282,580	\$ 100,170
Total 4030 · Mining Income	\$ 235,352	\$ 475,333
4040 · Miscellaneous Income	\$ 2,060	\$ 42,667
4050 · Property Tax	\$ 148,212	\$ 169,775
4055 · SBVMWD Spreading Agreement	\$ 493,880	\$ 502,542
Total 4060 · Property Income	\$ 200	\$ 100
4065 · Redlands Plaza	\$ 128,881	\$ 134,108
4999 · Trust Reimbursement-WP	\$ 221,406	\$ -
Total Revenue	\$ 4,303,820	\$ 3,971,712

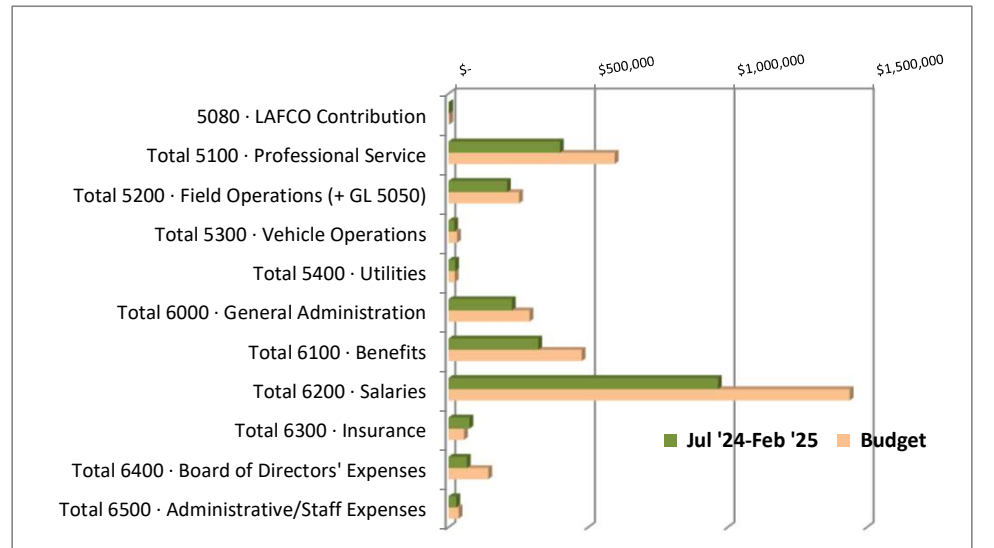
Lines highlighted in light gray = full annual budget, med gray = distributed by historical revenue/expense, unhighlighted = monthly pro-rated budget

*District loans to the WP & State Permitting payments.

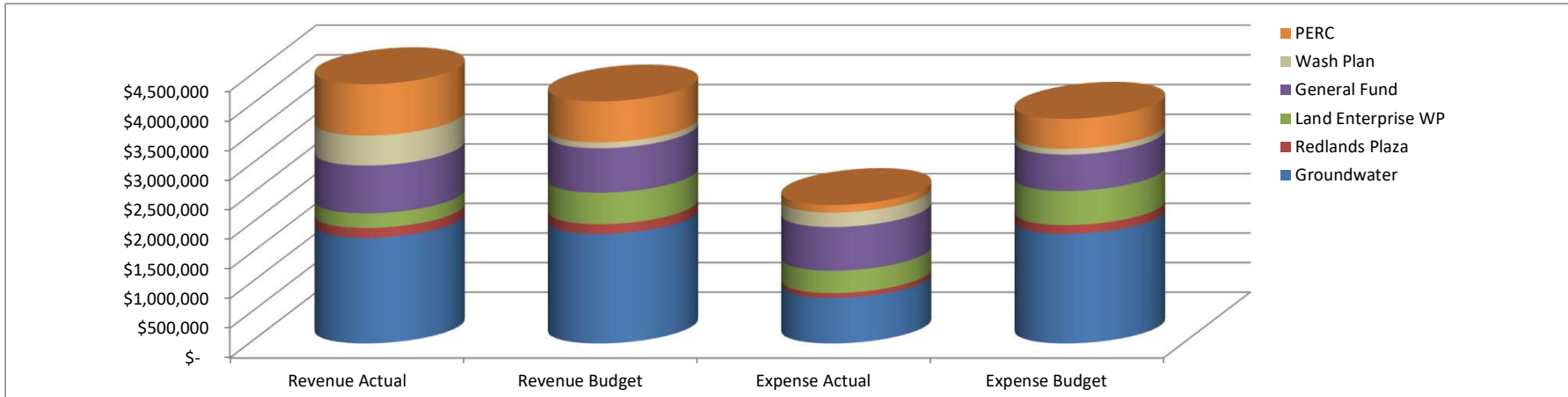


EXPENSES Operating and Capital	Jul '24-Feb '25	Budget
5080 · LAFCO Contribution	\$ 2,580	\$ 2,580
Total 5100 · Professional Service	\$ 398,328	\$ 594,636
Total 5200 · Field Operations (+ GL 5050)	\$ 209,200	\$ 252,319
Total 5300 · Vehicle Operations	\$ 20,509	\$ 30,417
Total 5400 · Utilities	\$ 23,724	\$ 22,451
Total 6000 · General Administration	\$ 226,587	\$ 289,700
Total 6100 · Benefits	\$ 321,044	\$ 476,870
Total 6200 · Salaries	\$ 965,099	\$ 1,438,492
Total 6300 · Insurance	\$ 74,909	\$ 55,256
Total 6400 · Board of Directors' Expenses	\$ 65,445	\$ 142,073
Total 6500 · Administrative/Staff Expenses	\$ 27,619	\$ 36,032
Total Expense	\$ 2,335,044	\$ 3,340,827

Lines highlighted in light gray = full annual budget, med gray = distributed by historical revenue/expense, unhighlighted = monthly pro-rated budget



Enterprises to Date (February 2025)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,785,555	\$ 1,849,341	97%
Groundwater Expense	\$ 767,433	\$ 1,425,826	54%
Revenue -Expense	\$ 1,018,121	\$ 423,515	
Redlands Plaza Revenue	\$ 165,295	\$ 165,911	100%
Redlands Plaza Expense	\$ 84,073	\$ 150,698	56%
Revenue -Expense	\$ 81,221	\$ 15,213	
Land Enterprise Revenue	\$ 247,043	\$ 531,000	47%
Land Enterprise Expense	\$ 378,008	\$ 574,896	66%
Revenue -Expense	\$ (130,965)	\$ (43,896)	
General Fund Revenue *	\$ 806,747	\$ 748,408	108%
General Fund Expense	\$ 738,025	\$ 613,054	120%
Revenue -Expense	\$ 68,722	\$ 135,354	
Wash Plan Revenue	\$ 503,986	\$ 100,170	503%
Wash Plan Expense	\$ 242,731	\$ 98,328	247%
Revenue-Expense	261,254	1,842	
PERC Revenue	\$ 863,530	\$ 687,500	126%
PERC Expense	\$ 128,298	\$ 504,692	25%
Revenue-Expense	\$ 735,232	\$ 182,808	
Total All Revenue - Expense	\$ 2,033,586	\$ 714,836	

Cash Status	As of 7/1/2024	As of 02/28/2025
LAIF	\$ 1,026.17	\$ 1,062.27
Citizens Bank	\$ 601,274.36	\$ 1,167,756.46
UBS Financial-Gen	\$ 5,618,122.33	\$ 3,402,751.81
UBS Financial-PERC	\$ 28,215,679.82	\$ 25,067,800.55
US Bank-CAMP Gen	\$ 4,307,416.23	\$ 3,921,664.74
US Bank-CAMP PERC	\$ 5,188,179.38	\$ 10,832,808.27
Total	\$ 43,931,698.29	\$ 44,393,844.10
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Less PERC Obligation	\$ (35,292,240.70)	\$ (35,125,260.32)
Cash Position	\$ 3,639,457.59	\$ 4,268,583.78

Increase (decrease) of \$629,126.19

Percent Increase 17.3%

* General Fund Revenue shown here does not include overhead

	Feb 25	Jul '24 - Feb 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
4010 · Interest Income					
4012 · LAIF	0.00	24.52	0.00	24.52	100.0%
4015 · UBS Interest Income	40,494.49	984,353.19	1,275,000.00	-290,646.81	77.2%
4016 · Interest Income CAMP	50,896.18	558,877.40	385,000.00	173,877.40	145.16%
Total 4010 · Interest Income	91,390.67	1,543,255.11	1,660,000.00	-116,744.89	92.97%
4017 · PERC Capital Income		0.00	0.00	0.00	0.0%
4020 · Groundwater Charge					
4022 · Groundwater Charge	405,015.89	1,164,029.42	1,440,349.41	-276,319.99	80.82%
4026 · GW Sustainability/Replenishment	0.00	83,965.07	0.00	83,965.07	100.0%
Total 4020 · Groundwater Charge	405,015.89	1,247,994.49	1,440,349.41	-192,354.92	86.65%
4025 · Wash Plan Revenue	12,966.53	282,579.64	120,255.44	162,324.20	234.98%
4030 · Mining Income					
4031 · Plant Site - CEMEX	4,000.00	30,450.23	48,000.00	-17,549.77	63.44%
4032 · Cemex - Royalty / Lease	20,445.19	60,506.53	600,000.00	-539,493.47	10.08%
4036 · Aggregate Maintenance	15,655.75	144,395.34	65,000.00	79,395.34	222.15%
Total 4030 · Mining Income	40,100.94	235,352.10	713,000.00	-477,647.90	33.01%
4040 · Miscellaneous Income					
4041 · Reimbursed Expenses	-533.16	2,735.70	0.00	2,735.70	100.0%
4040 · Miscellaneous Income - Other	0.00	2,060.00	64,000.00	-61,940.00	3.22%
Total 4040 · Miscellaneous Income	-533.16	4,795.70	64,000.00	-59,204.30	7.49%
4043 · Project Salary Reimbursement	0.00	29,384.87	52,373.50	-22,988.63	56.11%
4050 · Property Tax	4,125.16	148,211.92	169,775.15	-21,563.23	87.3%
4051 · Wash Plan Trails	0.00	0.00	66,000.00	-66,000.00	0.0%
4055 · SBVMWD Spreading Agreement Reim	0.00	493,880.24	502,542.31	-8,662.07	98.28%
4060 · Property Income					
4062 · Mentone Property	0.00	200.00	100.00	100.00	200.0%
Total 4060 · Property Income	0.00	200.00	100.00	100.00	200.0%
4065 · Redlands Plaza	19,052.10	128,880.53	201,162.26	-72,281.73	64.07%
4066 · Redlands Plaza CAM	4,757.93	36,214.15	47,553.84	-11,339.69	76.15%
4999 · Trust Reimbursement-Wash Plan	221,405.96	221,405.96	0.00	221,405.96	100.0%
Total Income	798,282.02	4,372,154.71	5,037,111.91	-664,957.20	86.8%
Gross Profit	798,282.02	4,372,154.71	5,037,111.91	-664,957.20	86.8%
Expense					
5040 · Regional Programs					
5080 · LAFCO Contribution	0.00	2,579.88	2,579.88	0.00	100.0%
Total 5040 · Regional Programs	0.00	2,579.88	2,579.88	0.00	100.0%
5050 · Basin Cleaning	0.00	168,416.56	250,000.00	-81,583.44	67.37%
5100 · Professional Service					
5120 · Misc. Professional Services	13,182.88	223,451.56	477,500.00	-254,048.44	46.8%
5122 · Wash Plan Professional Services					
5122 · Wash Plan Professional Services - Other	0.00	6,500.00	0.00	6,500.00	100.0%
Total 5122 · Wash Plan Professional Services	0.00	6,500.00	0.00	6,500.00	100.0%
5123 · Habitat Management-WP	1,369.00	102,763.17	87,589.78	15,173.39	117.32%
5125 · Engineering Services	0.00	0.00	35,000.00	-35,000.00	0.0%
5126 · GW Sustainability/Replenishment	0.00	0.00	0.00	0.00	0.0%
5127 · Project Accounting Services	0.00	0.00	7,500.00	-7,500.00	0.0%
5130 · Aerial Photography & Surveying	0.00	673.15	2,546.78	-1,873.63	26.43%
5155 · WP Trails Professional Services	0.00	0.00	100,000.00	-100,000.00	0.0%
5160 · IT Support	3,468.75	22,562.50	34,500.00	-11,937.50	65.4%
5170 · Audit	0.00	30,960.00	31,350.00	-390.00	98.76%
5180 · Legal	561.43	11,417.51	25,000.00	-13,582.49	45.67%
Total 5100 · Professional Service	18,582.06	398,327.89	800,986.56	-402,658.67	49.73%
5133 · Regional River HCP Contribution	0.00	0.00	30,000.00	-30,000.00	0.0%
5200 · Field Operations					
5210 · Equipment Maintenance	244.97	10,411.38	15,000.00	-4,588.62	69.41%
5215 · Property Maintenance	133.87	5,984.01	40,000.00	-34,015.99	14.96%
5225 · Field Clean Up-Illegal dumping	0.00	24,388.15	60,000.00	-35,611.85	40.65%
Total 5200 · Field Operations	378.84	40,783.54	115,000.00	-74,216.46	35.46%
5223 · Temp. Field Labor	1,995.44	3,525.06	10,000.00	-6,474.94	35.25%

	Feb 25	Jul '24 - Feb 25	Budget	\$ Over Budget	% of Budget
5300 · Vehicle Operations					
5310 · Vehicle Maintenance	420.35	5,183.62	10,626.00	-5,442.38	48.78%
5320 · Fuel	1,478.86	15,325.02	35,000.00	-19,674.98	43.79%
Total 5300 · Vehicle Operations	1,899.21	20,508.64	45,626.00	-25,117.36	44.95%
5400 · Utilities					
5410 · Alarm Service	0.00	2,572.84	1,260.00	1,312.84	204.19%
5420 · Electricity	368.33	8,107.63	11,032.00	-2,924.37	73.49%
5430 · Mobile Phone	475.00	3,625.00	7,507.51	-3,882.51	48.29%
5440 · Telephone	44.62	2,716.46	3,240.00	-523.54	83.84%
5450 · Natural Gas	377.43	756.60	2,350.00	-1,593.40	32.2%
5460 · Water / Trash / Sewer	150.73	3,535.87	4,489.72	-953.85	78.76%
5470 · Internet Services	231.22	2,409.68	3,257.38	-847.70	73.98%
Total 5400 · Utilities	1,647.33	23,724.08	33,136.61	-9,412.53	71.6%
6000 · General Administration					
6001 · General Administration - Other	4,254.87	14,503.05	6,000.00	8,503.05	241.72%
6002 · Website Administration	365.00	3,102.94	6,300.00	-3,197.06	49.25%
6004 · Meeting Expenses	162.62	1,972.40	2,500.00	-527.60	78.9%
6006 · Permits	0.00	4,103.00	15,000.00	-10,897.00	27.35%
6007 · Inter District Costs	0.00	500.00	10,000.00	-9,500.00	5.0%
6009 · Licenses	1,990.35	2,322.60	2,000.00	322.60	116.13%
6010 · Surety Bond	0.00	3,025.00	1,900.00	1,125.00	159.21%
6012 · Office Maintenance	0.00	1,233.19	10,000.00	-8,766.81	12.33%
6013 · Office Lease Payment	4,166.67	33,333.36	50,000.00	-16,666.64	66.67%
6015 · Mentone House Maintenance	0.00	89.16	4,000.00	-3,910.84	2.23%
6016 · Redlands Plaza Maintenance	0.00	1,425.44	20,000.00	-18,574.56	7.13%
6018 · Janitorial Services	845.00	6,585.66	10,560.00	-3,974.34	62.36%
6019 · Janitorial Supplies	0.00	609.50	450.00	159.50	135.44%
6020 · Vacancy Marketing-Redlands Plaz	0.00	0.00	5,000.00	-5,000.00	0.0%
6024 · Computer Equip Maint.	0.00	0.00	3,150.00	-3,150.00	0.0%
6026 · Redlands Plaza CAM expenses	1,162.00	33,021.06	47,553.84	-14,532.78	69.44%
6027 · Computer Software	1,150.78	10,667.27	23,250.00	-12,582.73	45.88%
6030 · Office Supplies	641.10	4,843.86	10,000.00	-5,156.14	48.44%
6033 · Office Equipment Rental	1,094.41	5,985.54	8,100.00	-2,114.46	73.9%
6036 · Printing	150.56	2,434.87	2,500.00	-65.13	97.4%
6039 · Postage and Overnight Delivery	711.00	1,655.55	1,200.00	455.55	137.96%
6042 · Payroll Processing	295.58	3,034.00	5,000.00	-1,966.00	60.68%
6045 · Bank Service Charges	203.00	1,490.91	10,000.00	-8,509.09	14.91%
6051 · Uniforms	0.00	1,547.91	3,209.23	-1,661.32	48.23%
6060 · Outreach	11,131.25	37,033.03	130,000.00	-92,966.97	28.49%
6087 · Educational Reimbursement	0.00	225.00	5,000.00	-4,775.00	4.5%
6090 · Subscriptions/Publications	16.30	1,809.85	3,150.00	-1,340.15	57.46%
6091 · Public Notices	0.00	327.26	4,000.00	-3,672.74	8.18%
6093 · Memberships	0.00	49,705.58	37,582.60	12,122.98	132.26%
Total 6000 · General Administration	28,340.49	226,586.99	437,405.67	-210,818.68	51.8%
6100 · Benefits					
6110 · Vision Insurance	94.64	1,727.18	3,734.85	-2,007.67	46.25%
6120 · Workers' Comp. Insurance	4,379.06	9,317.70	27,435.32	-18,117.62	33.96%
6130 · Dental Insurance	320.60	6,100.48	14,299.40	-8,198.92	42.66%
6150 · Medical Insurance					
6150.01 · Medical Employee Contribution	-2,100.88	-17,962.24	-39,230.38	21,268.14	45.79%
6150 · Medical Insurance - Other	21,439.72	162,637.32	328,026.84	-165,389.52	49.58%
Total 6150 · Medical Insurance	19,338.84	144,675.08	288,796.46	-144,121.38	50.1%
6160 · Payroll Taxes-Employer	8,928.09	61,539.84	138,848.71	-77,308.87	44.32%
6170 · PERS Retirement					
6170.01 · PERS Employee Contributions	-4,205.92	-35,177.75	-85,805.46	50,627.71	41.0%
6170.02 · 457 Plan Employee Contributions	-3,465.03	-34,180.69	0.00	-34,180.69	100.0%
6170 · PERS Retirement - Other	9,347.26	167,041.77	333,292.72	-166,250.95	50.12%
Total 6170 · PERS Retirement	1,676.31	97,683.33	247,487.26	-149,803.93	39.47%
Total 6100 · Benefits	34,737.54	321,043.61	720,602.00	-399,558.39	44.55%
6200 · Salaries					
6230 · Regular Salaries	112,325.25	965,099.03	2,157,738.33	-1,192,639.30	44.73%
Total 6200 · Salaries	112,325.25	965,099.03	2,157,738.33	-1,192,639.30	44.73%
6300 · Insurance					
6310 · Property/ Auto Insurance	0.00	9,322.64	8,036.04	1,286.60	116.01%
6320 · General Liability Insurance	0.00	65,586.57	47,220.40	18,366.17	138.9%
Total 6300 · Insurance	0.00	74,909.21	55,256.44	19,652.77	135.57%

	Feb 25	Jul '24 - Feb 25	Budget	\$ Over Budget	% of Budget
6400 · Board of Directors' Expenses					
6401 · Directors' Fees					
6401.5 · Payroll Taxes-Directors	601.52	4,327.23	0.00	4,327.23	100.0%
6401 · Directors' Fees - Other	7,409.00	54,424.00	110,600.00	-56,176.00	49.21%
Total 6401 · Directors' Fees	8,010.52	58,751.23	110,600.00	-51,848.77	53.12%
6410 · Mileage	0.00	847.55	5,324.00	-4,476.45	15.92%
6415 · Air Fare	0.00	659.96	4,882.81	-4,222.85	13.52%
6420 · Other Travel	0.00	0.00	665.50	-665.50	0.0%
6425 · Meals	56.62	1,191.78	4,658.50	-3,466.72	25.58%
6430 · Lodging	0.00	546.78	5,324.00	-4,777.22	10.27%
6435 · Conf/Seminar Registrations	0.00	3,448.00	6,655.00	-3,207.00	51.81%
6440 · Election Fees / Re-Districting	0.00	0.00	50,000.00	-50,000.00	0.0%
Total 6400 · Board of Directors' Expenses	8,067.14	65,445.30	188,109.81	-122,664.51	34.79%
6500 · Administrative/Staff Expenses					
6510 · Mileage	128.65	2,273.60	3,025.00	-751.40	75.16%
6515 · Air Fare	0.00	1,214.61	6,750.00	-5,535.39	17.99%
6520 · Travel, Other (rental car, taxi)	8.00	375.10	1,500.00	-1,124.90	25.01%
6525 · Meals	245.57	3,450.85	4,725.00	-1,274.15	73.03%
6530 · Lodging	326.92	5,507.15	8,800.00	-3,292.85	62.58%
6535 · Conf/Seminar Registrations	999.00	14,797.72	28,275.00	-13,477.28	52.34%
Total 6500 · Administrative/Staff Expenses	1,708.14	27,619.03	53,075.00	-25,455.97	52.04%
9999 · Contribution to Capital Maint.	0.00	0.00	50,000.00	-50,000.00	0.0%
Total Expense	209,681.44	2,338,568.82	4,949,516.30	-2,610,947.48	47.25%
Net Ordinary Income	588,600.58	2,033,585.89	87,595.61	1,945,990.28	2,321.56%
Other Income/Expense					
Other Expense					
7000 · Construction					
7010 · Materials	0.00	0.00	12,000.00	-12,000.00	0.0%
Total 7000 · Construction	0.00	0.00	12,000.00	-12,000.00	0.0%
7100 · Land & Buildings					
7110 · Property Capital Repairs	0.00	3,482.00	589,999.50	-586,517.50	0.59%
7120 · Property-Land Purchase	0.00	26,013.01	70,000.00	-43,986.99	37.16%
7126 · PERC Engr/Prof Services	219,664.30	899,360.93	2,419,256.35	-1,519,895.42	37.18%
7130 · Mentone Property (House)-CapRep	0.00	0.00	7,000.00	-7,000.00	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	23,909.99	854,204.37	-830,294.38	2.8%
7150 · Mill Creek Diversion	0.00	0.00	250,000.00	-250,000.00	0.0%
7151 · Mill Creek Permitting	2,400.00	62,813.03	187,101.11	-124,288.08	33.57%
7160 · Mendoza Property	0.00	0.00	137,000.00	-137,000.00	0.0%
Total 7100 · Land & Buildings	222,064.30	1,015,578.96	4,514,561.33	-3,498,982.37	22.5%
7200 · Equipment & Vehicles					
7210 · Computer Hardware-Capital Purch	0.00	0.00	10,000.00	-10,000.00	0.0%
7220 · Computer Software	0.00	5,416.67	5,000.00	416.67	108.33%
7230 · Field Equipment / Vehicles	0.00	49,294.91	140,000.00	-90,705.09	35.21%
7240 · Office Equipment	0.00	6,122.58	30,400.00	-24,277.42	20.14%
Total 7200 · Equipment & Vehicles	0.00	60,834.16	185,400.00	-124,565.84	32.81%
7400 · Professional Services Capital					
7438 · Engineering Services-Other	0.00	0.00	125,000.00	-125,000.00	0.0%
Total 7400 · Professional Services Capital	0.00	0.00	125,000.00	-125,000.00	0.0%
Total Other Expense	222,064.30	1,076,413.12	4,836,961.33	-3,760,548.21	22.25%
Net Other Income	-222,064.30	-1,076,413.12	-4,836,961.33	3,760,548.21	22.25%
Net Income	366,536.28	957,172.77	-4,749,365.72	5,706,538.49	-20.15%

Monthly Report of Investment Transactions
February 2025

Institution	Fund	Date	Transactions	Amount
UBS	General	N/A	None	
UBS	PERC	02/03/25	Purchase 3 yr FHLB Bond 4.55% 3130B4V40	\$ 1,025,005.25
		02/10/25	Funds prvslly held in UBS Selectry Treasury Institutional Fund sold	\$ 1,022,000.00
CAMP	General	N/A	None	
CAMP	PERC	N/A	None	



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2095

To: Board of Directors
From: Betsy Miller, General Manager
Date: March 12, 2025
Subject: Investigation List for Groundwater Assessment No. 63

RECOMMENDATION

Review, discuss, and direct staff to investigate registered well owners who have not responded to or failed to pay Groundwater Assessment No. 63.

BACKGROUND AND DISCUSSION

In January 2025, the District sent notices to all producers for groundwater assessment (GWA) #63 covering the period from July 1, 2024, through December 31, 2024. After each assessment period's payment deadline, staff sends late notices, calls producers who have not responded, and offers aid to those who have filed incorrect statements, failed to file, and/or failed to pay, in accordance with Board-approved procedures.

For GWA #63, late statements were mailed in mid-February to each registered well owner who has not responded to or failed to pay GWA #63, with follow-ups by phone and email as needed. At this time, contact has been made with two of the fifteen well owners. The outstanding remaining groundwater assessment payments for GWA #63 are estimated at less than \$2,000.

FISCAL IMPACT

Approximately \$500 of staff time was spent following up and coordinating with those who did not respond or submitted payments late.

ATTACHMENTS

Past Due GW #63 Producers Investigation List

1630 W. Redlands Blvd, Suite A
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Phone: 909.793.2503
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BOARD OF DIRECTORS

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Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

PAST DUE GW #63 PRODUCERS

Investigation List

PAST DUE GW #63 PRODUCERS				Expect Payment/Report	Late Reporters	Field Visit Needed
Investigation List						
Producers	Well Code	Recordation	Last Payment/Reporting			
1. Inland Valley Development Agency		87	\$0/GW #61 (Jan-Jun 2024)	X		
		89	\$0/GW #61 (Jan-Jun 2024)	X		
		91	\$0/GW #61 (Jan-Jun 2024)	X		
		86	\$0/GW #61 (Jan-Jun 2024)	X		
2. AHD Limited/Herbal Bees	2S3W05A02S	3601632	\$0/GW #62 (Jan-Jun 2024)		X	
3. Doug Guyette	1N4W36M01S	3600458	\$0/GW #62 (Jan-Jun 2024)		X	
		3610007	\$0/GW #62 (Jan-Jun 2024)		X	
4. George Meadows		WP0002552	\$0/GW #62 (Jan-Jun 2024)		X	
5. Highpointes Groves LLC		3601728	\$0/GW #61 (Jan-Jun 2024)		X	
6. Laranni Gunter	1S3W32G01S	3600160	\$0/GW #62 (Jan-Jun 2024)		X	
7. Montecito Memorial Park and Mortuary		3600119	\$696.54/GW #62 (Jan-Jun 2024)		X	
		3603949	\$696.54/GW #62 (Jan-Jun 2024)		X	
8. SB Valley Municipal Water District	1S3W13Q01S	3603116	\$9.00/GC FY 23/24		X	
9. San Bernardino, County of		3601171	\$0/GW #61 (Jan-Jun 2024)		X	
10. Tennessee Mutual Well Co	1S3W16L	3601161	\$0/GW #61 (Jan-Jun 2024)		X	
11. Tennessee Water Co.	1S3W16L	3600757	\$0/GW #62 (Jan-Jun 2024)		X	
12. Formerly George Everett		WP0003068	\$0/GW #57 (Jul-Dec 2021)			X
13. Formerly Splash Kingdom Waterpark	1S3W19J07S	3602549	\$0/GW #59 (Jul-Dec 2022)			X
14. Formerly Lucky Farms	1S3W19A01S	3603554	\$0/GW #55 (Jul-Dec 2020)			X
15. Formerly Mroland Mgmt Services	1S2W30H	3601126	\$191.69/GW #60 (Jan-Jun 2023)			X



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2096

To: Board of Directors
From: Betsy Miller, General Manager
Date: March 12, 2025
Subject: Final 2025 Engineering Investigation Report

RECOMMENDATION

Receive and file the Final 2025 Engineering Investigation Report.

BACKGROUND AND DISCUSSION

Over five years ago, staff prepared the first EI Report Plan after discussion and input from the Basin Technical Advisory Committee and other community stakeholders. Staff developed the 2025 EI Report in accordance with the updated EI Plan approved by the Board last year, and presented the Draft EI data to the Operations Committee on January 29, 2025, and the Draft 2025 EI Report to the Board on February 12. We will also offer to present the Final EI Report at the Q2 BTAC meeting.

Generally, the EI Report process was very similar to prior years. Well-location data were requested and verified by District staff to improve the accuracy and quality of mapping. This year, we utilized more than 200 well locations to represent groundwater elevations accurately. The Draft EI was posted to the District’s website on February 7, 2025, and the Final EI was posted to the District’s website on March 6, 2025, and no comments or requests to revise the EI Report have been received to date. As in previous years, the EI Report results will be compared to San Bernardino Valley Municipal Water District’s basin model for quality assurance and transparency when complete.

The 2025 EI Report indicates precipitation was approximately 100% of normal for both water and calendar years. The EI Report shows a general increase in basin water levels from the elevations of the prior year, with most of the basin increasing between 5 and 50 feet. Combined, the abundant supply of native and imported water for recharge and above-average precipitation resulted in an increase of about 61,958 AF for the Bunker Hill Basin. Groundwater production was lower than in the previous period, with approximately 62,396 AF within SBVWCD boundaries and 129,615 AF within the Bunker Hill Basin boundary. The report’s primary purpose is to provide the basis for the Groundwater Charge in compliance with Water Code §75523.

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GENERAL MANAGER

Betsy Miller

FISCAL IMPACT

The 2025 EI Report (including data acquisition, management, analysis, and document preparation) is completed in-house by District staff; the EI Report is estimated to have cost approximately \$15,000 in salary charges to the Groundwater Recharge Enterprise.

POTENTIAL MOTIONS

1. Receive and file the Final 2025 Engineering Investigation Report as presented.
2. Direct staff to make specific revisions to the Final 2025 Engineering Investigation Report.

ATTACHMENTS

The Final 2025 Engineering Investigation Report with appendices is available on the District's website at <https://www.sbvxcd.org/reports-and-data/engineering-investigation/>. To receive a hard copy, please contact Allison Zecher at (909) 793-2503 OR azecher@sbvxcd.org.



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2097

To: Board of Directors
From: Betsy Miller, General Manager
Date: March 12, 2025
Subject: Consultant Agreement for Supplemental Engineering Services with Dopudja & Wells Consulting, Inc.

RECOMMENDATION

Approve the Consultant Services Agreement for Supplemental Consulting Engineering Services with Dopudja & Wells Consulting, Inc. in an amount not to exceed \$80,000, and amend the approved FY25 budget to 1) decrease GL 6230, Salaries, by \$50,000 and 2) increase GL 5120, Professional Services, by \$50,000.

BACKGROUND AND DISCUSSION

On November 14, 2018, the Board approved the Partnership Agreement for Joint Active Recharge Project Development under the Upper Santa Ana River Habitat Conservation Plan (HCP) with San Bernardino Valley Municipal Water District. This agreement provided conservation easements on Conservation District-owned lands to meet HCP mitigation requirements in exchange for funds dedicated to increasing local groundwater recharge through analysis, design, and construction of planned active recharge projects. During the term of the Partnership Agreement to date, the Conservation District has conducted technical analyses of nine potential recharge locations, with the key analyses nearing completion and the final feasibility study expected in April 2025. Following prioritization of these projects, selected alternatives will move into design and construction, with the current Mill Creek contract scoped to progress to 60% design in the coming year.

In addition to construction of the PERC projects, the District also utilizes experienced engineering staff to serve as the Big Bear Watermaster, manage construction for the Mentone Shop, support District office remodel needs, train newly hired District engineers, and provide technical assistance for regional projects such as Forecast Informed Reservoir Operations and the Salt and Nutrient Management Plan. To support these efforts, the District conducted interviews for a Senior Engineer on February 18, with a day of second in-person interviews with various District teams and staff scheduled for March 11. If a candidate is selected for hire, approximately one month would elapse before they begin at the District. If a candidate is not selected, approximately two months would elapse before the role is filled due to recruitment, interviews, and the selection process.

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Betsy Miller

In order to provide certainty for District projects during this time, the District entered into a small contract with Dopudja & Wells Consulting, Inc. on February 18, 2025, to ensure these efforts are adequately supported as they transition to newly hired District staff. At this time, staff recommend entering into an extended agreement with Dopudja & Wells Consulting, Inc. to ensure that District projects such as the Mentone Shop construction are not delayed until the engineering recruitment process is complete. The proposed Agreement specifies Tom Crowley, who served the District in engineering and Assistant General Manager roles from 2000 to 2006, as the primary person to provide services to the District, with additional engineering services such as drafting available upon request by the Contract Officer. The Agreement includes a term of four months, through the end of FY25, to allow for recruitment and on-boarding of new District engineering staff, with an optional no-cost extension through the end of 2025. The agreement has no minimum number of hours per month and includes rates from \$140 to \$375 based on job classifications; Tom Crowley, the principal consultant for this role, will serve in a Senior Consulting Engineer role at a rate of \$325/hour.

FISCAL IMPACT

Approval of the recommended action would result in expenditure of a total of up to \$80,000 from GL 5120, Professional Services, and GL 7126 PERC Engineering/Professional Services. Note that a budget adjustment to move \$50,000 from GL 6230, Salaries, to GL 5120, Professional Services, is requested due to shifting the non-PERC tasks in the proposed Agreement from District staff to consultants for the period defined in the Agreement terms. Please also note that the total contract amount of \$80,000 includes the previously contracted amount of \$26,000 per the existing agreement executed on February 18, 2025.

POTENTIAL MOTIONS

1. Approve the Consultant Services Agreement For Supplemental Consulting Engineering Services with Dopudja & Wells Consulting, Inc. in an amount not to exceed \$80,000, and amend the approved FY25 budget to 1) decrease GL 6230, Salaries, by \$50,000 and 2) increase GL 5120, Professional Services, by \$50,000.
2. Refer this item to the Operations Committee.
3. Provide other directions to staff.

ATTACHMENTS

Consultant Services Agreement For Supplemental Consulting Engineering Services

**CONSULTANT SERVICES AGREEMENT
FOR SUPPLEMENTAL CONSULTING ENGINEERING SERVICES**

This Consultant Services Agreement for Supplemental Consulting Engineering Services (“Agreement”) is entered into as of this 12th day of March, 2025 (Effective Date”) by and between the **SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT**, a water conservation district, duly formed and existing under Water Code sections 74000, et seq. (“District”) and **DOPUDJA & WELLS CONSULTING, INC.**, a California corporation (“Consultant”). This Agreement is in addition to, and amplifies and supplements, the prior Consultant Services Agreement for Transitional Special Projects entered into between the parties on or about the 18th of February, 2025 (“Prior Agreement”).

1. Services of Consultant. In addition to those services to be provided by Consultant in the Prior Agreement, and in compliance with all the terms and conditions of this Agreement, the Consultant shall provide as-needed professional engineering and planning support services for various functions and special projects of the District, as requested by the General Manager. Consultant may, with the prior authorization of the District’s General Manager, coordinate with and have access to District staff and facilities to accomplish the assigned tasks. Subject to the approval of the General Manager, the Consultant may represent the District in special projects or negotiations as appropriate and directed. Consultant’s services to be performed may include, but not be limited the following efforts or projects:

- a) With approval of the court, serve as the District’s representative on the Big Bear Watermaster.
- b) In coordination with District Engineering and Operations staff, perform project management and oversight for the Mentone Shop Construction Project and the District office remodel.
- c) In coordination with the District’s Senior Engineer, manage the Mill Creek PERC project through 60% design phase.
- d) Assist the General Manager with training, mentoring, and technical support of the District’s hires for Assistant and Senior Engineer positions.
- e) Support on group or intergovernmental initiative meetings including the Salt and Nutrient Management Plan, Forecast-Informed Reservoir Operations, and others as needed.

2. Consultant Staffing and Conflicts. Thomas J. Crowley shall be the individual primarily responsible for Consultant’s delivery of services under this Agreement and for heading up communications with the District. Consultant is free to contract with other parties, apart from District, for the performance of any services Consultant offers, provided that such additional work or clientele of Consultant does not directly conflict with work Consultant is doing for the District. Consultant has provided a list of current clients to District, and District has agreed there are no disabling conflicts with Consultant’s continuance of the identified matters for such clients. If Consultant is retained by additional clients during the period of this Agreement, and the work such

clients request of Consultant conflicts with work consultant is performing for District, Consultant shall meet and confer with District prior to finalizing acceptance of the employment of the potentially conflicting matter.

3. Compensation and Method of Payment. The District will pay Consultant on an hourly basis for time worked on assigned projects and any other services hereunder, at the hourly rates for the various classifications of professionals provided in Attachment A hereto. District will also pay Consultant for any out of pocket travel, lodging, or meal expenses incurred by Consultant at District's specific direction, or at events, meetings, or out-of-town assignments Consultant is requested to attend on District's behalf. Consultant shall provide its own automotive transportation, at Consultant's cost, for local travel, including travel to and from the District's offices and local meetings, which shall not be separately compensated. Such expenses shall be documented and billed at Consultant's actual cost, without administrative increase or overhead charge. Consultant shall furnish to District an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges specifying the work performed, the person or team member performing the work, hourly rates, and a detailed description of the services performed. District shall independently review each invoice submitted by the Consultant to determine whether the work performed, and expenses incurred, comply with the provisions of this Agreement. If no charges or expenses are disputed, District will cause Consultant to be paid within thirty (30) days of receipt of Consultant's invoice. Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant, nor to constitute any waiver of any type of relief or remedy, legal or equitable, arising out of any breach or nonperformance of any aspect of the Agreement by Consultant. In no event shall Consultant's compensation under this Agreement throughout its effective term exceed Fifty-Four-Thousand dollars (\$54,000.00), which when added to the Twenty-Six Thousand dollars (\$26,000.00) of maximum compensation under the Prior Agreement, will result in a cumulative maximum amount paid by District to Consultant under both this and the Prior Agreement of Eighty Thousand dollars (\$80,000.00).

4. Term. This Agreement is effective on the Effective Date and shall continue for a term through June 30, 2025. The termination date may be extended by the District's Contract Officer (defined below) for a period up to and including December 31, 2025, at the Contract Officer's discretion, provided that the total compensation amounts stated above have not been met, and no work done during the extension period would take require compensation to Consultant above the cumulative defined maximum compensation amounts above. Nothing in this Agreement shall shorten the term of the Prior Agreement, however, this Agreement may be terminated by either party, with or without cause, upon no less than thirty (30) days written notice to the other. In the event such termination, Consultant will be paid for all time spent up until the effective date of the termination and shall be reimbursed all authorized and reasonable expenses incurred on behalf of District up to the date of termination. Termination of either this Agreement, or the Prior Agreement, shall pertain to such agreement only, and termination of one shall not implicate or result in termination of the other.

5. Prohibition Against Subcontracting or Assignment. Consultant shall not contract with any entity to perform, in whole or in part, the services required of Consultant herein without the prior express written approval of the District. Neither this Agreement, nor any interest herein,

may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of the District. Any such prohibited assignment or transfer shall be void.

6. Independent Consultant. Consultant shall perform all work and services required hereunder as an independent contractor of the District and shall remain under only such obligations as are consistent with that role. Consultant is not, and shall not at any time or in any manner during the course of performance under this Agreement, represent that it is an employee of the District.

7. Insurance, Licenses, Permits and Fees. Insurance. The Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to District, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

a) Workers' Compensation Insurance. By signature hereunder, Consultant certifies that Consultant is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and Consultant will comply with such provisions before commencing the performance or the work of this Agreement.

b. Liability Insurance. The Consultant shall provide and maintain at all times during the performance of this Agreement, the following commercial general liability insurance at least as broad as the following:

c) Commercial General Liability. Commercial General Liability coverage (Occurrence Form CG 0001) in the amount of one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2501 or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.

d) Professional Liability. Professional Liability appropriate to the Consultant's profession covering Consultant's wrongful acts, negligent actions, errors, or omissions in the amount of one million dollars (\$1,000,000) per claim and annual aggregate.

e) Required Provisions. The Commercial General Liability and Professional Liability policies specified herein are to state or be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days, or ten (10) days for nonpayment of premium, and upon prior written notice by U.S. mail has been given to the District.

f) Required Format. All of the liability insurance shall be provided on policy forms satisfactory to the District. All insurance correspondence, notations, certificates, or other documents from the insurance carrier or agent/broker shall each separately reference the District project number.

g) Deductibles and Self-Insured Retention. Any deductible or self-insurance retention must be declared to and approved by the District. At the option of the District, the insurer shall reduce or eliminate such deductibles or self-insured retention.

h) Acceptability of Insurers. Insurance is to be placed with insurers having a current A. M. Best's rating of no less than A-:VII or equivalent or as otherwise approved by the District.

i) Evidence and Cancellation of Insurance. Within five (5) business of the Effective Date, the Consultant shall file with the District evidence of insurance satisfactory to the District. The insurer will give by U.S. mail written notice to the District at least thirty (30) days prior to the effective date of any cancellation, except for nonpayment of premium for which ten (10) days prior written notice will be given. The Consultant shall, upon demand of the District, make available to the District all such policy or policies of insurance and the receipts for payment of premiums thereon, redacted to remove any proprietary or confidential information.

j) Errors and Omissions/Professional Negligence. Consultant shall procure and maintain errors and omissions insurance, or professional liability insurance, at all times this Agreement is in effect, covering the services to be provided hereunder in the amount of one million dollars per claim and annual aggregate.

k) Sub-Consultants. If Consultant employs other consultants as part of the services covered by this Agreement, and after written approval by District of the use of such other consultant, consistent with Section 3.3 above, it shall be the Consultant's responsibility to confirm that each sub-consultant meets the minimum insurance requirements specified above.

8. Indemnification. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the District, its directors, officers, employees, or designated volunteers, and each of them from and against:

a) Any and all claims, demands, causes of action, damages, costs, expenses, losses, or liabilities, in law or in equity, of every kind of nature whatsoever for, but not limited to, injury to or death of any person including District and/or Consultant, or any directors, officers, employees or designated volunteers of District or Consultant, and damages to or destruction of property of any person, including but not limited to, District and/or Consultant and their directors, officers, employees or designated volunteers, arising out of or in any manner directly connected with the work to be performed under this Agreement, due to the Consultant's negligent acts, errors, or omissions committed or alleged to have been committed, except in those cases where the District is proven to be liable.

b) Any and all actions, proceedings, damages, costs, expenses, penalties, or liabilities, in law or equity, of every kind of nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Consultant, except in those cases where the District is liable.

c) Consultant shall defend, at its own cost, expense and risk, with Counsel of District's approval, any and all such aforesaid suits, actions or other legal proceedings of every

kind that may be brought or instituted against District or District's directors, officers, employees or designated volunteers caused by or arising out of Consultant's actions.

d) Consultant shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officers, employees, or designated volunteers, in any and all such aforesaid suits, actions or other legal proceeding caused by or arising out of Consultant's actions.

e) Consultant shall reimburse District and its directors, officers, employees, or designated volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided caused by or arising out of Consultant's actions.

f) Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, or its directors, officers, employees, or designated volunteers.

9. Confidentiality. Consultant shall protect such information as may be provided to it in confidence against unauthorized disclosure, to the extent permitted by law. Consultant will protect such information provided to it in confidence using a reasonable degree of care, as is used to protect its own confidential information of a like nature. Consultant's obligations regarding confidential information received through the performance of the services provided hereunder shall survive for one year following any expiration or earlier termination of this Agreement.

10. Non-Liability of District Officers and Employees. No officer or employee of the District shall be personally liable to the Consultant, in the event of any default or breach by the District, or for any amount that become due to the Consultant under the terms of this Agreement.

11. Notice. Any written notice, demand, request, consent, approval, or communication called for under this Agreement shall be either served personally or sent by pre-paid, first-class mail to the following addresses:

If to District: San Bernardino Water Conservation District
1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-0581
Attn: General Manager

If to Consultant: Dopudja & Wells Consulting, Inc.
6789 Quail Hill Parkway #421
Irvine, CA 92603
Attn: Stephen Dopudja

12. Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used, and shall not be construed for or against either party by reason of authorship of this Agreement.

13. Integration. This Agreement supersedes any and all oral agreements or other representations between the parties hereto affecting this Agreement and its subject matter, and this Agreement supersedes and cancels all such previous negotiations, arrangements, agreements, and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may only be amended by mutual consent of the parties, and only by an instrument in writing, executed by both parties.

14. Severability. In the event that any part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or inability to enforce shall not affect the remaining portions of this Agreement, which are hereby declared as severable. The parties affirm and declare their intention to carry out the remainder of the Agreement, notwithstanding such invalid or unenforceable portion, unless such portion is so material that its invalidity deprives either party of the basic benefit of their bargain, or renders this Agreement meaningless or impossible to perform as to its other aspects.

15. Attorneys' Fees. If either party to this Agreement is required to initiate or defend, or is made a party to any action or proceeding in any way connected with, this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, legal or equitable, shall be entitled to an award of reasonable attorneys' fees, whether or not the matter proceeds to final judgment.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement, and their signatures below affirm their Agreement thereto.

SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT

By: _____
Melody McDonald
Its: President

CONSULTANT:
DOPUDJA & WELLS CONSULTING

By: _____
Stephen Dopudja, P.E.
Its: President

ATTACHMENT A

SCHEDULE OF COMPENSATION

[The rates below do not include services as a designated expert in mediation, arbitration, or other adjudications. Should the need for such services arise, Consultant and District shall negotiate a separate rate or series of rates, and shall amend this Agreement accordingly.]

Staff Description	Hourly Rate (\$)
Principal	\$375
Senior Project Manager	\$325
Senior Advisor	\$385
Senior Consultant	\$355
Senior Consulting Engineer	\$325
Senior Project Engineer	\$295
Project Engineer	\$275
Engineer II	\$225
Engineer I	\$200
Senior CAD Designer	\$165
Drafter	\$145
Senior Administrative	\$155
Administrative	\$140



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2098

To: Board of Directors
From: Milan Mitrovich, PhD, Land Resources Manager
Date: March 12, 2025
Subject: Contract Agreement for Cowbird Control in Compliance with the Upper Santa Ana River Wash Habitat Conservation Plan with the Santa Ana Watershed Authority

RECOMMENDATION

Approve the Contract Services Agreement for Professional Services for Cowbird Control with the Santa Ana Watershed Association in an amount not to exceed \$35,000.

BACKGROUND AND DISCUSSION

On July 9, 2020, the Board approved the Upper Santa Ana River Wash Habitat Conservation Plan (Wash Plan), a federal Habitat Conservation Plan which provides permitting for Covered Activities under the Federal Endangered Species Act. In addition to permitting take, the Wash Plan includes requirements for specific monitoring, management, and restoration actions related to Covered Species, including management and monitoring of California gnatcatcher within the Wash Plan Preserve (Wash Plan CAGN Objectives 1, 4, and 6).

In spring of 2024, during monitoring for California gnatcatcher conducted in accordance with Wash Plan CAGN Objective 6, over half of the nests for this species were discovered to be at risk due to nest parasitism by brown-headed cowbirds. To address this threat, U.S. Fish and Wildlife granted emergency permission to remove eggs and nestlings of brown-headed cowbirds from California gnatcatcher nests on June 12, 2024.

On December 5, 2024, the Wash Plan Preserve Management Committee (PMC) recommended the trapping of brown-headed cowbirds currently implemented in the lower Santa Ana River be expanded to select areas of the Wash Plan Preserve in 2025 to address the issues observed in 2024. In order to efficiently and effectively complete this task, the District recommends retaining Santa Ana Watershed Association (SAWA) to implement the USFWS cowbird removal protocol in 2025 to support compliance with CAGN Objectives 1 and 4 in Section 5.1.2 of the Wash Plan.

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
Mark E. Falcone

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

The contract includes four principal tasks: 1) installing four traps in areas determined by the District, 2) daily visits to the traps for data collection and removal and/or release of trapped individuals, 3) removal of the four traps at the end of the season, and 4) compilation of data for inclusion in the annual watershed report. All trapping efforts shall comply with protocol and permit conditions established by USFWS and the California Department of Fish and Wildlife. In addition, the contract grants temporary, revocable right of entry to and over District property to SAWA at the designated trapping locations.

FISCAL IMPACT

Approval of the recommended action will result in expenditure of a total of up to \$35,000 from GL 5120, Professional Services, and GL 5123, Wash Plan Implementation, for work completed at Mill Creek and the Santa Ana River, respectively. Up to \$17,500 of these funds are expected to be reimbursed by IERCD and SBVMWD.

POTENTIAL MOTIONS

1. Approve the Contract Services Agreement for Professional Services for Cowbird Control with the Santa Ana Watershed Association in an amount not to exceed \$35,000.
2. Provide other directions to staff.

ATTACHMENTS

Contract Services Agreement for Professional Services for Cowbird Control with the Santa Ana Watershed Association

**CONTRACT SERVICES AGREEMENT
FOR PROFESSIONAL SERVICES
FOR COWBIRD CONTROL**

THIS CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL SERVICES FOR TO PROVIDE COWBIRD TRAPPING (“Agreement”) is entered into by and between the **SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT**, a special district (“District”), and the **SANTA ANA WATERSHED ASSOCIATION**, a 501 (c)(3) nonprofit corporation (“Consultant”), is entered effective into the 12th day of March, 2025 (“Effective Date”).

NOW THEREFORE, the parties hereto agree as follows:

1.1 Scope of Services. In compliance with all the terms and conditions of this Agreement, the Consultant shall provide, install and maintain four cowbird traps at the determined locations in coordination with the District for the sole purpose of controlling brown-headed cowbirds in locations where threatened or endangered species may occur during the 2025 nesting season to improve the potential for successful songbird nesting. This activity will include the following:

- A. Install four cowbird traps
- B. Daily visits to collect data, remove cowbirds, release any non-targeted birds captured, and provide food and water for birds remaining in the trap.
- C. Remove four cowbird traps

District hereby grants to Consultant a temporary, revocable right of entry to and over its property at the designated trapping locations, which shall be jointly selected by District and Consultant for access to secure trap locations that are more likely to trap cowbirds and be free from potential vandalism. Such limited right of entry shall extend only to those activities necessary to accomplish the Scope of Services provided herein. Trapping efforts shall comply with protocol and permit conditions established by U.S. Fish and Wildlife Service and the California Department of Fish and Wildlife. Monthly updates will be provided to District. Consultant shall report results of trapping in an annual watershed-wide report that includes vireo monitoring methods and results. ArcGIS point shapefiles and maps showing the locations of the cowbird traps shall also be prepared and included. A table listing the dates of operation, number of trap days, cowbirds removed (male/female/juvenile), and the daily removed averages and any additional species found in each trap during each sampling effort shall be included in the report. The annual report shall capture methods and results from trapping that occurred during the nesting season throughout the watershed. This report and project-related shapefiles will be provided to District.

1.2 Authorization to Begin and Schedule of Performance. Consultant's term to begin work or services shall initiate upon the Effective Date. All services to be performed by Consultant shall be as requested or directed by the District’s Contract Officer, defined below, and assigned or confirmed by the Contract Officer in writing. No work or services other than those specifically requested or directed by the District’s Contract Officer shall be initiated or undertaken by the Consultant.

1.3 Compliance With Law and Professional Competency. All work and services rendered hereunder shall be provided in accordance with applicable ordinances, resolutions, statutes, rules, and regulations of the District and any Federal, State, or local

governmental agency of competent jurisdiction, and to a standard of care and professionalism consistent with no less than the level of skill and care ordinarily exercised by professionals in Consultant's field performing permitting assistance consulting work such as covered by this Agreement.

1.4 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by this Agreement, unless otherwise noted in the Scope of Work.

2.0 COMPENSATION

2.1 Contract Sum. Consultant shall be paid the lump sum of Thirty-Five Thousand dollars (\$35,000.00) on or before thirty (30) days following the Effective Date which shall constitute full and final compensation for all services provided by Consultant hereunder. Total compensation under this Agreement shall not exceed the sum of Thirty-Five Thousand (\$35,000.00) Dollars without prior written approval of the District.

2.2 Effect of Prepayment. The lump sum prepayment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant, nor to constitute any waiver of any type of relief or remedy, legal or equitable, arising out of any breach or nonperformance of any aspect of the Agreement by Consultant.

3.0 COORDINATION OF WORK

3.1 Representative of Consultant. Melody Aimar is hereby designated as the principal-in-charge and project manager by the Consultant, authorized to act on its behalf with respect to the work and services specified herein and to make all decisions in connection therewith. Any substitution of these designated representatives must be approved in advance and in writing by the District.

3.2 Contract Officer. The General Manager, Betsy Miller, is hereby designated as the representative of the District, authorized to act on its behalf with respect to the work and services specified herein and make all decisions in connection therewith ("Contract Officer").

3.3 Prohibition Against Subcontracting or Assignment. Consultant shall not contract with any entity to perform in whole or in part the work and services required of Consultant herein without the prior express written approval of the District. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of the District. Any such prohibited assignment or transfer shall be void.

3.4 Independent Consultant. Consultant shall perform all work and services required herein as an independent contractor of the District and shall remain under only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of the District.

4.0 INSURANCE AND INDEMNIFICATION

4.1 Insurance. The Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to District, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

4.1-01 Liability Insurance. The Consultant shall provide and maintain at all times during the performance of this Agreement, the following commercial general liability insurance:

4.1-01.01 Coverage. Coverage shall be at least as broad as the following:

Commercial General Liability. Commercial General Liability coverage (Occurrence Form CG 0001) in the amount of one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2501 or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.

Professional Liability. Professional Liability appropriate to the Consultant's profession covering Consultant's wrongful acts, negligent actions, errors, or omissions in the amount of one million dollars (\$1,000,000) per claim and annual aggregate.

4.1-01.02 Required Provisions. The policies specified in Section 4.1-03.01 are to state or be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days (10 days for nonpayment of premium) prior written notice by U.S. mail has been given to the District.

4.1-01.03 Required Format. All of the liability insurance shall be provided on policy forms satisfactory to the District. All insurance correspondence, notations, certificates, or other documents from the insurance carrier or agent/broker shall each separately reference the District project number.

4.1-01.04 Deductibles and Self-Insured Retention. Any deductible or self-insurance retention must be declared to and approved by the District. At the option of the District, the insurer shall reduce or eliminate such deductibles or self-insured retention.

4.1-01.05 Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best's rating of no less than A-:VII or equivalent or as otherwise approved by the District.

4.1-01.06 Evidence and Cancellation of Insurance. Prior to execution of this Agreement, the Consultant shall file with the District evidence of insurance satisfactory to the District. The insurer will give by U.S. mail written notice to the District at least thirty (30) days prior to the effective date of any cancellation, except for nonpayment of premium for which ten (10) days prior written notice will be given. The Consultant shall, upon demand of the District, make available to the District all such policy or policies of insurance and the receipts for payment of premiums thereon, redacted to remove any proprietary or confidential information.

4.1-01.07 Errors and Omissions/Professional Negligence. Consultant shall procure and maintain errors and omissions insurance, or professional liability insurance, at all

times this Agreement is in effect, covering the services to be provided hereunder in the amount of one million dollars per claim and annual aggregate.

4.1-01.08 Sub-Consultants. If Consultant employs other consultants as part of the services covered by this Agreement, and after written approval by District of the use of such other consultant, consistent with Section 3.3 above, it shall be the Consultant's responsibility to confirm that each sub-consultant meets the minimum insurance requirements specified above.

4.2 Indemnification. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the District, its directors, officers, employees, or designated volunteers, and each of them from and against:

4.2-01 Any and all claims, demands, causes of action, damages, costs, expenses, losses, or liabilities, in law or in equity, of every kind of nature whatsoever for, but not limited to, injury to or death of any person including District and/or Consultant, or any directors, officers, employees or designated volunteers of District or Consultant, and damages to or destruction of property of any person, including but not limited to, District and/or Consultant and their directors, officers, employees or designated volunteers, arising out of or in any manner directly connected with the work to be performed under this Agreement, due to the Consultant's negligent acts, errors, or omissions committed or alleged to have been committed, except in those cases where the District is proven to be liable.

4.2-02 Any and all actions, proceedings, damages, costs, expenses, penalties, or liabilities, in law or equity, of every kind of nature whatsoever, arising out of, resulting from,

or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Consultant, except in those cases where the District is liable.

4.2-03 Consultant shall defend, at its own cost, expense, and risk, with Counsel of District's approval, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District or District's directors, officers, employees or designated volunteers caused by or arising out of Consultant's actions.

4.2-04 Consultant shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officers, employees, or designated volunteers, in any and all such aforesaid suits, actions or other legal proceeding caused by or arising out of Consultant's actions.

4.2-05 Consultant shall reimburse District and its directors, officers, employees, or designated volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided caused by or arising out of Consultant's actions.

4.2-06 Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, or its directors, officers, employees, or designated volunteers.

4.3 Laws, Regulations and Permits. The Consultant shall give all notices required by law and comply with all laws, ordinances, rules, and regulations pertaining to the conduct of the work. The Consultant shall be liable for all violations of the law in connection

with work furnished by the Consultant.

4.4 Safety. The Consultant shall execute and maintain Consultant's work so as to avoid injury or damage to any person or property. In carrying out the work, the Consultant shall at all times, exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed, and be in compliance with all federal, state and local statutory and regulatory requirements including State of California, Division of Industrial Safety (Cal/OSHA) regulations, and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act (as applicable).

5.0 TERM OF AGREEMENT

5.1 Term. This Agreement shall be effective from the Effective Date and shall continue in full force and effect until completion and approval of the work and services described hereunder, unless extended by mutual consent, or until otherwise terminated under Section 6.11 below. In no event shall this contract extend beyond one (1) year from the date of signature by both parties.

6.0 MISCELLANEOUS

6.1 Covenant Against Discrimination. The Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through it, that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement.

6.2 Non-liability of District Officers and Employees. No officer or employee of the District shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the District or for any amount that may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

6.3 Conflict of Interest. No officer or employee of the District shall have any financial interest, direct or indirect, in this Agreement, nor shall any such officer or employee participate in any decision relating to the Agreement which affects his or her financial interest or the financial interest of any corporation, partnership or association in which he or she is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give, any third party any money or other consideration for obtaining this Agreement.

6.4 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the District, to the General Manager and to the attention of the Contract Officer, San Bernardino Valley Water Conservation District, 1630 W. Redlands Boulevard, Suite A, Redlands, CA 92373-0581, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement.

6.5 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement.

6.6 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements, and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time only by the mutual consent of the parties and only by an instrument in writing.

6.7 Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or inability to enforce shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

6.8 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

6.9 Attorney's Fees. If either party to this Agreement is required to initiate or defend, or is made a party to, any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

6.10. Reserved.

6.11 Termination. This Agreement may be terminated by either party giving thirty (30) days' notice in writing to the other party and sent by registered mail to the principal place of business that such notice is addressed. The rights, duties, and responsibilities of the Consultant shall continue in full force during the period of this 30-day notice, unless otherwise directed by District. After the expiration of the 30-day interval following notice, no rights or liabilities shall arise out of this relationship, except that the indemnification provisions of Section 4.2 above shall survive termination, and any task undertaken by Consultant on written District authorization, and still uncompleted at the expiration of the notice period, shall be carried to completion by Consultant and paid for by District at rates provided hereunder, unless mutually agreed in writing to the contrary, in accordance with the provisions herein.

6.12 Mediation. In the event of disagreement arising under this Agreement, the Consultant and District shall meet and confer in an attempt to resolve the issue. If the meet and confer process fails to resolve any controversy or claim arising out of or related to work performed under this Agreement, within 10 business days after written notice by one party to the other identifying the nature of the dispute and requesting a meet and confer conference, such claim or controversy shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The submission to non-binding mediation shall be upon such terms, conditions, and procedures as the parties might mutually agree, and shall not preclude the initiation or exercise of any other remedy, legal, equitable, or otherwise, available to any party. The mediation proceedings

shall take place in San Bernardino County, California.

6.13 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement and affirm same by signature below:

CONSULTANT
SANTA ANA WATERSHED ASSOCIATION
Attn: Melody Aimar
1835 Chicago Ave. Suite C
Riverside, CA 95834
maimar@sawatershed.org

DISTRICT
SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT
1630 West Redlands Blvd
Redlands, CA 92373
bmiller@sbnwcd.org

By: _____

By: _____

Brian Brady
Executive Director

Melody McDonald
President

Date: _____

Date: _____



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2099

To: Board of Directors
From: Betsy Miller, General Manager
Date: March 12, 2025
Subject: General Manager Training for Fiscal Year 2025

RECOMMENDATION

Approve expenditure of up to \$8,850 for SpeakEasy Inc.’s Communication to Drive Results course per Section 12, Professional Development, of the Agreement for Employment of General Manager.

BACKGROUND AND DISCUSSION

In accordance with Section 12, Professional Development, of the Agreement for Employment of General Manager, the General Manager wishes to enroll in SpeakEasy Inc.’s Communication to Drive Results course for Fiscal Year 2025. This program, which is designed for executive level staff, includes three days of in-person, small group training with a focus on effective presentations to technical audiences, Boards, and staff through results-oriented content and delivery. Specifically, the program is designed to increase effectiveness in all communication scenarios by assessing each participant’s current communication capabilities and providing personalized coaching and peer feedback and practice opportunities to improve delivery skills throughout the training sessions.

Per Section 12 of the Agreement for Employment of General Manager, “Employee shall be entitled to one (1) week of paid time off work annually, to pursue classes, seminars, or other professional development courses or training. Such courses or training shall be as selected by Employee, and approved in advance in writing by the District's Board of Directors. Prior to enrolling in any such training or courses, Employee shall secure approval of the District's Board of Directors of the course, its location, any travel, lodging, and tuition or course enrollment fee costs, which may be reasonably estimated, if not capable of being ascertained precisely at the time of consideration by the District's Board of Directors. Employee shall be responsible to schedule such courses or training at such times that Employee's duties and responsibilities are not unreasonable impacted.” In conformance with the Agreement for Employment, the General Manager seeks the approval of the Board for this training prior to paying registration fees and booking travel.

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
Mark E. Falcone

Division 3:
Robert Stewart
Division 4:
John Longville
Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

FISCAL IMPACT

Approval of the recommended action would result in expenditure of up to \$8,850, including 1) registration fees in the amount of \$6,500 to be paid through GL 6536 for Conference/Training Registration, and 2) costs for travel, including lodging, airfare, taxi/ride share, and meals estimated at or below \$2,350 for four days of in-person sessions to be paid through GL 6515 Airfare, GL 6520 Other Travel, GL 6525 Meals, and GL 6530 Lodging as approved in the FY25 budget.

POTENTIAL MOTIONS

1. Approve General Manager registration fees and travel costs up to \$8,850 to attend SpeakEasy Inc.'s Communication to Drive Results per Section 12, Professional Development, of the Agreement for Employment of General Manager.
2. Move to request this item be tabled and referred to the Finance & Administration Committee for reconsideration of specific issues discussed.
3. Table the item to a future meeting for consideration.

ATTACHMENTS

None.



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2100

To: Board of Directors
From: Betsy Miller, General Manager
Date: March 12, 2025
Subject: ACWA JPIA EXECUTIVE COMMITTEE CONCURRING NOMINATIONS

RECOMMENDATION

Approve Resolution No. 628 supporting Brent Hastey for ACWA Executive Committee, Resolution No. 629 supporting Chris H. Kapheim for ACWA Executive Committee, Resolution No. 630 supporting Randall Reed for ACWA Executive Committee, and Resolution No. 631 supporting Scott H. Quady for ACWA Executive Committee.

BACKGROUND AND DISCUSSION

The District has received requests for concurring nominations for Brent Hastey of Reclamation District 784 in Yuba County; Chris H. Kapheim of Kings River Conservation District in Fresno, King, and Tulare counties; Randall Reed of Cucamonga Valley Water District in San Bernardino County; and Scott H. Quady of Calleguas Municipal Water District in Ventura County. For additional details, please refer to the attached candidate statements.

FISCAL IMPACT

Approval of the recommended item does not result in expenditure of District funds.

POTENTIAL MOTIONS

1. Approve Resolution No. 628 supporting Brent Hastey for ACWA Executive Committee, Resolution No. 629 supporting Chris H. Kapheim for ACWA Executive Committee, Resolution No. 630 supporting Randall Reed for ACWA Executive Committee, and Resolution No. 631 supporting Scott H. Quady for ACWA Executive Committee.
2. Approve select resolutions and candidates for ACWA Executive Committee.
3. Provide other directions to staff.

ATTACHMENTS

- Candidate Information for Brent Hastey
- Resolution 628
- Candidate Information for Chris H. Kapheim

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BOARD OF DIRECTORS

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Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

Resolution No. 629

Candidate Information for Randall Reed

Resolution No. 630

Candidate Information for Scott H. Quady

Resolution No. 631



Yuba County, California



ACWA JPIA Directors

FROM: [Brent Hasteley](#)

REFERENCE: **Qualification for the ACWA JPIA Executive Committee**

Dear Directors,

I am writing to request your vote for the ACWA JPIA Executive Committee. As the designated JPIA Director for Reclamation District 784, I bring a wealth of experience and dedication to water management and insurance programs.

I currently serve as a board member of Reclamation District 784, a position I have held for the past two years. I was recently re-elected for a new four-year term, which underscores my commitment, and the trust placed in me by my colleagues and the community.

Reclamation District 784 participates in the ACWA JPIA Liability Program, Employee Benefits, Property, and Workers' Compensation. I currently serve on the Employee Benefits Committee.

My extensive experience includes serving as a director of the Yuba Water Agency and as a member of the ACWA JPIA Executive Board and the ACWA Board, where I had the honor of serving as President. I have also served on the Yuba Community College District Board, the California Community College Trustees Board, and the Feather River State Bank Board, where I held the position of Chairman.

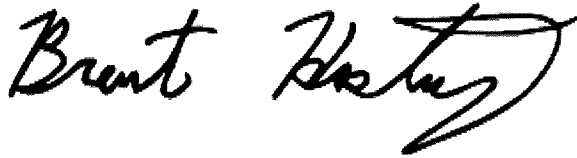
My diverse board experience has equipped me with a broad understanding of governance, strategic planning, and stakeholder engagement. I am passionate about water management and insurance and believe my background makes me a strong candidate for

1594 Broadway St. Arboga, CA 95961 Office: 530-742-0520 Fax: 530-742-3021 Website: www.rd784.org

the ACWA JPIA Executive Committee. I am eager to contribute to the Executive Committee's mission and work collaboratively with other board members to advance its goals.

Thank you for your vote and I look forward to serving you on the Executive committee.

Sincerely,

A handwritten signature in black ink that reads "Brent Hasty". The signature is written in a cursive style with a large, sweeping flourish at the end of the name.

RESOLUTION NO. 628

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the RECLAMATION DISTRICT 784 has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the Executive Committee of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT that this district concur with the nomination of BRENT HASTEY of RECLAMATION DISTRICT 784 to the Executive Committee of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED, APPROVED, AND ADOPTED at the regular meeting of the Board of Directors of the San Bernardino Valley Water Conservation District this 12th day of March 2025, by the following vote:

YES: DIRECTORS:
NO: DIRECTORS:
ABSTAIN: DIRECTORS:
ABSENT: DIRECTORS:

Melody McDonald, President

ATTEST:

Betsy Miller, Secretary

Chris M. Kapheim Statement of Qualifications

I believe it is important for the San Joaquin Valley (Valley) to have representation on the ACWA JPIA Executive Committee. The Valley comprises 8 counties, which has 5 million acres of irrigated agriculture and a population of over 4 million people.

I was born and raised on a family farm in Dinuba, California. My family has farmed in the Dinuba area for over 100 years. I have been involved in production agriculture for over 30 years growing peaches, plums, grapes and pistachios. I graduated from California Polytechnic State University in 1977 with a degree in Soil Science. Furthermore, I graduated from the California Agricultural Leadership, Class 26, in 1996.

Water is the life-blood for the Valley. I was General Manager for the Alta Irrigation District from 1983 to 2016. Alta Irrigation District encompasses 129,000 acres in Tulare, Kings, and Fresno counties with its primary tasks being irrigation water deliveries and groundwater recharge. Prior to my retirement in 2016, I was instrumental in developing the governance structure for the Kings River East Groundwater Sustainability Agency. In 2018, I was elected to the Kings River Conservation District Board of Directors (KRCD); re-elected in 2022; and was appointed Board President in December 2024. KRCD is a collaborative resource management agency serving agriculture, business, and residential communities within 1.2 million acres spanning portions of Fresno, Kings, and Tulare counties. KRCD's areas of focus include flood protection, energy, water, and environmental resources.

My experience includes regional and statewide efforts:

- Past member Tulare County Planning Commission
- Past Chairman of ACWA's Water Management Committee
- Past member of ACWA's Board of Directors
- Past member of ACWA's Legislative Committee
- Past member of ACWA JPIA's Liability Committee
- Member of ACWA JPIA's Board of Directors
- Member of ACWA JPIA's Executive Committee

As a long-time general manager of a large irrigation district in the San Joaquin Valley, I believe I have the knowledge and understanding that is required to continue serving on ACWA JPIA's Executive Committee.

RESOLUTION NO. 629

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the KINGS RIVER CONSERVATION DISTRICT has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the Executive Committee of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT that this district concur with the nomination of CHRIS KAPHEIM of KINGS RIVER CONSERVATION DISTRICT to the Executive Committee of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED, APPROVED, AND ADOPTED at the regular meeting of the Board of Directors of the San Bernardino Valley Water Conservation District this 12th day of March 2025, by the following vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

Melody McDonald, President

ATTEST:

Betsy Miller, Secretary

Randall James Reed
Statement of Qualifications
Association of California Water Agencies
Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee

I am pleased to share with you my interest in continuing my service on the Executive Committee for ACWA/JPIA. I am prepared and ready to help lead the organization as we continue to uphold ACWA/JPIA's mission "*to consistently and cost effectively provide the broadest possible affordable insurance coverage and related services to its member agencies.*"



My experience with ACWA/JPIA began over 5 years ago when I was appointed by the Cucamonga Valley Water District (CVWD) to serve as their ACWA/JPIA representative. In that same year I was elected to the Executive Committee to fill a vacancy and eagerly rose to the challenge. Now I am dedicated to ensuring the success of ACWA/JPIA. We provide a vital service to the water community and they provide a vital service to their communities. I know how important this organization is for the member agencies who depend on our success.

I have served on the CVWD board of directors for approximately 22 years, and currently serve as their President. At CVWD, we have taken full advantage of all the programs the ACWA/JPIA has to offer to ensure our employees are working in the safest environment possible. Our board of directors has also adopted a *Commitment to Excellence* pledge putting into place best management practices which bolsters our effectiveness for loss prevention and safety.

I currently serve on the board of the Association of San Bernardino County Special Districts. In my past roll as board president, I was focused on increasing my understanding of our members needs so that I may know how to better serve and lead the association. I will continue to use this same approach if re-elected to serve on the ACWA/JPIA Executive Committee.

Professionally, I am retired from a 32 year career in the wastewater management field as an electrical and instrumentation supervisor. I earned a Bachelor's degree in Information Management Systems from California State University San Bernardino and have been an active member in the Association of California Water Agencies, California Special Districts Association and the California Water Environment Association. I'm a proud veteran of the United States Marine Corp.

Thank you for allowing me to share my experience, leadership and knowledge. I look forward to the opportunity to represent you and your agency. Please feel free to contact me directly at (909) 240-1344 should you have questions or if you would like to support my candidacy.

Thank you in advance for your consideration,

A handwritten signature in blue ink that reads "Randall Reed". The signature is fluid and cursive, written in a professional style.

RESOLUTION NO. 630

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the CUCAMONGA VALLEY WATER DISTRICT has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the Executive Committee of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT that this district concur with the nomination of RANDALL REED of CUCAMONGA VALLEY WATER DISTRICT to the **Executive Committee** of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED, APPROVED, AND ADOPTED at the regular meeting of the Board of Directors of the San Bernardino Valley Water Conservation District this 12th day of March 2025, by the following vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

Melody McDonald, President

ATTEST:

Betsy Miller, Secretary



SCOTT QUADY

Candidate Statement of Qualifications: ACWA-JPIA Executive Committee

Sixteen years as a water district board member

Forty-year career as a water industry professional: private, municipal and non-profit organizations

Retired as an Environmental Resource Analyst

PROFILE

Master of Science Degree,
Environmental Science (LMU)

Bachelor of Science Degree,
Biochemistry (Cal Poly, SLO)

Engineer-In-Training (EIT),
California Department of
Consumer Affairs

Water Treatment Operator (2),
State Water Resources Control
Board

Environmental Compliance
Inspector and Laboratory Analyst
(4), California Water Environment
Association

Member: American Water Works
Association

CONTACT

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www.calleguas.com

EMAIL:
squady@calleguas.com



ACWA-JPIA

Board Member Director since 2012

- Workers Compensation Committee since 2018
- CWIF (California Water Insurance Fund, Captive)
Board: 2019 (3 yrs), 2022 (2 yrs)

ACWA

- Region 8, Alternate Vice-Chair since 2023
- Energy Committee
- Prior/continuing interests: Water Quality, Safe Drinking Water and Water Management Committees

CALLEGUAS BOARD HISTORY

- First elected, 2008
- Board President, 2012-16, 2023-24
- Treasurer, 2016-22
- Vice-President, 2025 - Present

CALLEGUAS COMMITTEES (HISTORICAL/CURRENT)

- Chair, Finance, 2016
- Chair, Water Quality, 2012
- Member, Finance
- Alternate member, Public Engagement, Communication, and Legislative Affairs
- Member, Water Supply, Storage, and Partnership Development
- Ventura County Regional Energy Alliance

RESOLUTION NO. 631

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's Executive Committee, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the CALLEGUAS MUNICIPAL WATER DISTRICT has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the Executive Committee of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT that this district concur with the nomination of SCOTT H. QUADY of CALLEGUAS MUNICIPAL WATER DISTRICT to the Executive Committee of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED, APPROVED, AND ADOPTED at the regular meeting of the Board of Directors of the San Bernardino Valley Water Conservation District this 12th day of March 2025, by the following vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

Melody McDonald, President

ATTEST:

Betsy Miller, Secretary



Environmental Update

as of February 28, 2025

Wash Plan Implementation – Management Activities

- On February 11, District staff conducted the second round of monitoring of out-planting sites. Slender-horned spineflower were detected at all out-planting trial sites and the reference site.

Wash Plan Implementation – Organizational Structure, Planning, and Reporting

- On February 24, USFWS, together with the San Bernardino Valley Conservation Trust, submitted a proposal to CDFW to fund SBKR range-wide surveys through a Federal Endangered Species Act Traditional Section 6 Grant. If awarded, the grant would support planned surveys to be conducted in 2026 and 2027 across the range of the species through a collaborative multi-agency effort that includes, San Bernardino County Flood Control District, Orange County Public Works, San Bernardino Valley Municipal Water District, and the Conservation District.
- Throughout February, District staff continued to coordinate with the USFWS and USGS on development of training events, both online and in-person, supporting implementation of the spring habitat survey protocol being developed by the agencies for the SBKR regional monitoring program to be implemented across the species' range in 2025.

Wash Plan Programmatic Permits

- On February 26, District staff submitted to CDFW the 2024 Annual Reporting of Maintenance Activities consistent with the District's Streambed Alteration Agreement for Routine Maintenance for the Upper Santa Ana River Wash (Notification No. 2089-2020-002-R6).
- Discussions among District staff, CDFW, and representatives of both Robertson's Ready Mix and CEMEX on the appropriate path to obtain California Endangered Species Act permits for Wash Plan Covered Activities, with a focus on mining, continued through February.

Plunge Creek Conservation Project

- On February 20, District staff conducted mapping to assess the expansion of wetted areas at the Plunge Creek Conservation Project following the significant atmospheric river event in early February. The results reveal the cumulative acreage created through the project since its completion in 2020 now totals 17.85 acres. This marks an approximate 5-acre increase compared to the last mapping in February 2024, when the total wetted area footprint was 12.76 acres.

Partnership Activities & Training



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

- On February 14, District staff participated in the Southern California Conference on Ecological Change hosted by faculty from UC Riverside. The theme of the conference was connectivity and collaboration as they relate to addressing local environmental issues.
- On February 21, District staff hosted a tour of the Plunge Creek Conservation Project for a hydrology class from California State University San Bernardino. During the tour, staff spoke about fluvial processes associated with alluvial fans and highlighted the observed changes to the creek following the major storm event occurring on February 13, 2025.



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

Engineering Update

as of February 27, 2025

Program for the Expansion of Recharge Capacity (PERC)

- The comprehensive Feasibility Study Report including the ten project alternatives is in draft.

Waterman Percolation Basins, Twin Creek Spreading Grounds, and Lynwood Basins

- Hydraulic modeling of project alternatives and associated technical memo complete.
- Value engineering and constructability review complete.
- Quantity and cost estimates complete.
- Draft geotechnical report review complete.
- Initial project recharge-yield analysis for MODSS complete.
- Capital cost range considerations for the MODSS complete.

Plunge Creek Basins and Oak Creek Basins

- Initial conceptual engineering design review complete, with drafting revisions to address comments in progress.
- Initial project recharge-yield analysis for MODSS complete.
- Draft quantity and cost estimates complete, with review in progress.

Mill Creek Spreading Grounds

- Hydraulic modeling of project alternatives and associated technical memo complete.

General Manager's Report



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

March 2025

Betsy Miller, General Manager

To implement the 2025 Board Priorities and critical District operating functions, significant staff resources were allocated for preparation of the FY26 budget, the Engineering Investigation, recruitment, PERC, and groundwater recharge.

FEBRUARY 2025 HIGHLIGHTS

- Final 2025 Engineering Investigation completed
- Key tasks were completed for the PERC feasibility studies
- Interviews were held for the Administrative Analyst and Senior Engineer roles

💧 Water Conservation Update 💧

Santa Ana River and Mill Creek continue to receive flows from storms and the State Water Project (SWP). District recharge for WY25 is 19,594 AF to date, including 12,791 of SWP water.

FEBRUARY 2025 RECHARGE SUMMARY		
Mill Creek	Santa Ana River	Plunge Creek
636 AF <i>(161 AF SWP)</i>	1,054 AF <i>(including 483 AF SWP)</i>	128 AF

Administrative Updates

TOPIC	PERSONNEL	GOAL #	1
<u>Recruitments</u>			
<ul style="list-style-type: none"> • Interviews for the Senior Engineer were conducted on February 18 with second interviews scheduled for March 11 • Interviews for the Administrative Analyst were conducted on February 20, 25, and 26, with second interviews scheduled for March 3 			
TOPIC	FINANCE	GOAL #	1
<ul style="list-style-type: none"> • Staff are working to prepare the FY26 budget • Proposals have been received in response to the District’s RFP for audit services following the expiration of our contract with our current auditor at the end of FY25 			

TOPIC	PROPERTY	GOAL #	1
<ul style="list-style-type: none"> • None 			

Project and Program Updates

PROJECT	PROGRAM FOR EXPANSION OF RECHARGE CAPACITY (PERC)	GOAL #	1, 2, 4
<ul style="list-style-type: none"> • Mill Creek: Hydraulic modeling technical memo complete • Oak Creek and Plunge Creek: Initial conceptual engineering design review complete, with drafting revisions to address comments in progress; and draft quantity and cost estimates complete, with review in progress • Waterman, Twin and Lynwood: Hydraulic modeling technical memo, value engineering and constructability review, quantity and cost estimates, and draft geotechnical report review complete 			
PROJECT	MENTONE SHOP CONSTRUCTION	GOAL #	2
<ul style="list-style-type: none"> • Contractor is working to provide bonds and a detailed project schedule prior to beginning work 			
PROJECT	GRANTS	GOAL #	6
<ul style="list-style-type: none"> • Federal grant disbursements have been paused at this time 			
PROJECT	FORECAST-INFORMED RESERVOIR OPERATIONS	GOAL #	1
<ul style="list-style-type: none"> • None 			
PROJECT	PLUNGE CREEK CONSERVATION	GOAL #	1, 4
<ul style="list-style-type: none"> • Total project recharge is 414 AF for the 2025 Water Year to date 			
PROJECT	WASH PLAN HCP	GOAL #	4
<ul style="list-style-type: none"> • On February 26, District staff submitted to CDFW the 2024 Annual Reporting of Maintenance Activities as required by the District’s Streambed Alteration Agreement for Routine Maintenance for the Upper Santa Ana River Wash (Notification No. 2089-2020-002-R6) <p><u>Santa Ana River Wash Plan Land Exchange Act Implementation</u></p> <ul style="list-style-type: none"> • Solicitor review was completed on February 24 			
PROJECT	WILDLANDS TRAILS	GOAL #	3

- None

Operations & Maintenance Updates

TOPIC	FACILITIES	GOAL #	1
Water recharge operations are focused on: <ul style="list-style-type: none"> • Operations of the Enhanced Recharge basins in coordination with SBVMWD 			
TOPIC	AGGREGATE MANAGEMENT	GOAL #	1
<ul style="list-style-type: none"> • Upland Rock continues processing and selling stockpiled sand and rock from District basin maintenance efforts to support efficient recharge operations 			

Partnership Updates

TOPIC	CONSERVATION TRUST	GOAL #	4
<ul style="list-style-type: none"> • None 			
TOPIC	MINING	GOAL #	N/A
<ul style="list-style-type: none"> • CEMEX continues to mine the Plant Site quarry under their lease with the District 			

Communication & Engagement Updates

TOPIC	EDUCATION AND PRESENTATIONS	GOAL #	5
<ul style="list-style-type: none"> • IERCDC presented water conservation education programs on the District’s behalf to one third and one fourth grade class at Smiley Elementary in Redlands on February 19 • On February 21, Milan Mitrovich and Anna Frey hosted a tour of the Plunge Creek Conservation Project for a hydrology class from California State University San Bernardino 			
TOPIC	CONFERENCES AND TRAININGS	GOAL #	5
<ul style="list-style-type: none"> • On February 6-7, Betsy Miller attended the Responsible Succession Leadership Conference hosted by The Water Tower in Buford, Georgia • On February 14, Anna Frey attended the Southern California Conference on Ecological Change hosted by UC Riverside • On February 25-28, Betsy Miller attended the ACWA DC 2025 Conference in Washington DC 			
TOPIC	MEDIA AND LEGISLATIVE ENGAGEMENT	GOAL #	5

- On February 20, President McDonald, Director Corneille, Betsy Miller, Milan Mitrovich, Manuel Colunga, Tommy Purvis, and Mike Guizar attended the ribbon-cutting event for Enhanced Recharge Phase 1 B
- On February 28, Betsy Miller met with the Global Lead for Water in Agriculture, World Bank

FUTURE ACTIVITIES



Expected short-term items for Board consideration:

- FY26 Budget

Photo Gallery



President McDonald speaking at the ribbon-cutting for Enhanced Recharge Phase 1 B on February 20



Anna Frey presenting to California State University San Bernardino hydrology class on a tour of the Plunge Creek Conservation Project on February 21

Senate

CERTIFICATE OF RECOGNITION

Presented to

San Bernardino Valley Water Conservation District

On Behalf Of The California State Senate, I Commend You For The Successful Ribbon Cutting Of The Enhanced Recharge Project-Phase 1B. Thank You For Your Commitment To Enhancing Regional Water Resiliency. This Critical Initiative Exemplifies Forward-Thinking Water Management, Ensuring Long-Term Sustainability And Reliability For Communities Across The Inland Empire. I Hereby Extend Best Wishes For A Future Filled With Continued Wealth And Success.

February 20, 2025



SENATOR ELOISE GOMEZ REYES
29th SENATE DISTRICT