



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

## **BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, September 11, 2024 – 1:30 p.m.**

**Location** – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

**Secondary Location** – Stardust Lake Tahoe, 4601 South Lake Tahoe, 91650 California

Anyone wishing to listen to or participate in the meeting can join via Zoom:

**Call in (669) 900-6833, Meeting ID: 846 8609 6002**

To join the Zoom Meeting on <https://us02web.zoom.us/j/84686096002>

While the District makes every attempt to follow all guidance regarding COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed. Attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information pertaining to agenda topics listed, received, or generated by the District after posting this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. The San Bernardino Valley Water Conservation District intends to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance concerning the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting, you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Angie Quiroga at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

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#### **1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

#### **2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more*

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#### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
Hillary Jenkins

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

#### **GENERAL MANAGER**

Betsy Miller

than five calendar days prior to the date action is taken on the item, and at the prior meeting, the item was continued to the meeting at which action is being taken.

- 3. **GUEST RECOGNITION/SELF INTRODUCTIONS**
- 4. **DISTRICT COMMITTEE APPOINTMENTS**
  - A. Appendix “B” Board Committees .....6
  - B. Appendix “C” Roster of Organizations and Committees with Assigned Representatives .....7
- 5. **CONSENT CALENDAR**
  - A. Approval of Board Minutes, August 14, 2024.....10
  - B. Approval of Expenditure Report, August 2024 .....22
  - C. Report of Excused Absences
- 6. **COMMITTEE REPORTS /ACTION ITEMS**

**Committee Reports**

**A. OPERATIONS COMMITTEE VERBAL UPDATE**

*Presenter: Richard Corneille, Chair*

*Recommendation:* The chair of the Operations Committee will provide a verbal update of the committee meeting held on August 28.

**Action Items**

**B. UNAUDITED FINANCIAL REPORTS FOR AUGUST 2024 – 5 Minutes (M#2046) .....33**

*Presenter: Angie Quiroga/Betsy Miller*

*Recommendation:* Review and approve the unaudited financials for August 2024.

**C. AMENDMENT TO THE CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL SERVICES TO PROVIDE FRACTIONAL, AS-NEEDED EXECUTIVE ASSISTANT SERVICES – 5 Minutes (M#2047).....39**

*Presenter: Betsy Miller*

*Recommendation:* Authorize the Amendment to the Contract Services Agreement for Professional Services to Provide Fractional, As-Needed Executive Assistant Services at an amount not-to-exceed \$35,000.

**D. AMENDMENT TO UPLAND ROCK SANTA ANA RIVER GROUNDWATER RECHARGE FACILITY MATERIAL PROCESSING LICENSE – 5 Minutes (M#2048).....44**

*Presenter: Betsy Miller*

**Recommendation:** Approve the Material Processing License Amendment for the Santa Ana River Basin Facility with Upland Rock.

- E. APPROVE AN AMENDMENT TO THE TEMPORARY AGREEMENT TO HARMONIZE MINING AND GROUNDWATER RECHARGE OPERATIONS – 5 Minutes (M#2049).....48

**Presenter:** David B. Cosgrove/Betsy Miller

**Recommendation:** Approve the Amendment to the Temporary Agreement to Harmonize Mining and Groundwater Recharge Operations with Cemex Construction Materials Pacific, LLC (“Cemex”), for a six-month period effective October 1, 2024.

- F. AMENDMENT TO THE WATERMAN PERCOLATION BASINS, TWIN CREEK SPREADING GROUNDS, AND LYNWOOD BASINS FEASIBILITY STUDY PROFESSIONAL SERVICES CONTRACT WITH TETRA TECH INC – 5 Minutes (M#2050).....52

**Presenter:** John M. Lambie

**Recommendation:** Approve the proposed Scope and Contract Amendment of Tetra Tech Inc. and authorize the General Manager to execute an amendment to the professional consultant services agreement in an amount not to exceed \$148,500.

- G. EQUIPMENT LEASE AUTHORIZATION FOR BASIN MAINTENANCE – 5 Minutes (M#2051).....63

**Presenter:** Betsy Miller

**Recommendation:** Authorize the General Manager to expend up to \$45,000 for loader and excavator rentals in FY25.

- H. CSDA 2025 COMMITTEE AND EXPERT FEEDBACK TEAM APPOINTMENTS – 5 Minutes (M#2052).....77

**Presenter:** Betsy Miller

**Recommendation:** Provide direction to staff regarding submission of interest forms for Director service on California Special Districts Association (CSDA) committees and/or Expert Feedback Teams for 2025. The yearly terms of office run from January 1, 2025, to December 31, 2026.

- I. ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICT’S 2025 DINNER MEETING – 5 Minutes (M#2053).....79

**Presenter:** Betsy Miller

**Recommendation:** Select primary and secondary dates to host the Association of San Bernardino County Special District’s dinner in 2025, if desired.

- J. INVESTIGATION LIST FOR GROUNDWATER ASSESSMENT NO. 62 - 5 Minutes (M#2054).....80

**Presenter:** Betsy Miller

**Recommendation:** Review, discuss, and direct staff to investigate registered well owners who have not responded to or failed to pay Groundwater Assessment No. 62.

7. **INFORMATION ITEMS:**

- A. Environmental Update .....82
- B. Engineering Update .....84
- C. General Manager’s Report and Monthly Recharge Report .....86
- D. Future Agenda Items & Staff Tasks

8. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Travel Request for Fall Conference Registration – Director John Longville.....97
- B. Travel Request for Fall Conference Registration – Director Richard Corneille ..... 98
- C. Travel Request for Fall Conference Registration – Director Hillary Jenkins..... 99

9. **UPCOMING MEETINGS:**

- A. October 3-4, 2024                      H2O Women Conference, Santa Barbara, CA
  
- B. October 9, 2024                        Board of Directors Meeting, 1:30 p.m. at Conservation District
  
- C. October 16, 2024                      San Bernardino Valley Conservation Trust Quarterly Meeting, 2:00 p.m. at Conservation District  
*(Zoom Meeting ID: 886 2301 8796)*
  
- D. October 22, 2024                      Big Bear Watermaster Committee, 11:00 a.m. at Bear Valley Mutual Water Company  
*(Zoom Meeting ID: 865 0509 9301)*
  
- E. October 30, 2024                      Finance & Administration Committee, 1:30 p.m. at Conservation District  
*(Zoom Meeting ID: 848 1088 7598)*
  
- F. November 5, 2024                    Operations Committee, 8:00 a.m. at Conservation District  
*(Zoom Meeting ID: 862 1272 9548)*
  
- G. December 3-5, 2024                ACWA Fall Conference, Palm Desert, CA  
***(Board Approval Required)***
  
- H. December 10-12, 2024            National Habitat Conservation Planning Coalition 2024 Annual Meeting in Palm Springs, CA  
***(Board Approval Required)***

I. December 11, 2024

Board of Directors Meeting, 9:30 a.m. at Conservation District  
(Zoom Meeting ID: 846 8609 6002)

10. **CLOSED SESSION**

1. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Dara Glass is the lead negotiator for BLM.
2. The Board may convene in Closed Session for Conference to discuss real property negotiations pursuant to Government Code §54956.8, namely East End Hydroelectric Generation Plant properties located on various parcels and easements in Mill Creek and Santa Ana River Canyons. The District's negotiators are Betsy Miller and David Cosgrove. Owner: Southern California Edison. The parties with whom the District is negotiating are Allison Bahen, Property Manager, and Steven Powell, Vice President.
3. The Board will meet in closed session under authority of Government code Section 54956.8 to discuss potential terms and conditions of the acquisition of real property, consisting of San Bernardino County Assessor parcel numbers 0298-251-04, 0298-251-05, and 0302-101-09. The District's negotiators are Betsy Miller and David Cosgrove. The party with whom the District is negotiating is Tom Robinson, Vantage One Real Estate.
4. The Board may meet in closed session under authority of Government Code Sections 54956.9(d)(2) and (e) (2), exposure to potential litigation, relating to high groundwater conditions and their potential impact on Cemex Materials Pacific, LLC mining areas.
5. The Board may meet in closed session under authority of Government Code Section 54956.9(d)(4), regarding the District's decision to initiate potential litigation, in one case.

11. **ADJOURN MEETING.** The next regularly scheduled Board of Directors meeting will be on October 9, 2024, at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Zoom/teleconference.