



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

## **BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, March 13, 2024 – 1:30 p.m.**

**Location-1630 West Redlands Boulevard, Suite A, Redlands, California**

Anyone wishing to listen to or participate in the meeting can join via Zoom:

**Call in (669) 900-6833, Meeting ID: 846 8609 6002**

To join the Zoom Meeting on <https://us02web.zoom.us/j/84686096002>

While the District makes every attempt to follow all guidance re COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting, you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

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#### **1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

#### **2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting, the item was continued to the meeting at which action is being taken.*

1630 W. Redlands Blvd, Suite A

Redlands, CA 92373

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#### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

#### **GENERAL MANAGER**

Betsy Miller

- 3. **AD HOC COMMITTEE APPOINTMENTS**
  - A. General Manager Review
- 4. **GUEST RECOGNITION/SELF INTRODUCTIONS**
- 5. **CONSENT CALENDAR**
  - A. Approval of Board Minutes, February 14, 2024.....5
  - B. Approval of Expenditure Report, February 2024 .....16
  - C. Report of Excused Absences
    - o Director Longville, February 14, 2024 Board Meeting
- 6. **COMMITTEE REPORTS /ACTION ITEMS**

**Action Items**

- A. UNAUDITED FINANCIAL REPORTS FOR FEBRUARY 2024 – 5 minutes  
(M#2009) .....28  
*Presenter: Angie Quiroga/Betsy Miller*  
*Recommendation:* Review and approve the unaudited financial reports for February 2024.
- B. GROUNDWATER NON-RESPONDENT, LATE PAYER, AND INVESTIGATION LIST FOR GROUNDWATER ASSESSMENT NO. 61 – 5 minutes (M#2010).....34  
*Presenter: Betsy Miller*  
*Recommendation:* Review, discuss, and direct staff to investigate non-respondents and late payers from July 1, 2023, through December 31, 2023.
- C. FINAL 2024 ENGINEERING INVESTIGATION REPORT – 10 minutes  
(M#2011) .....36  
*Presenter: Katelyn Scholte*  
*Recommendation:* Receive and file the Final 2024 Engineering Investigation Report.
- D. HAZARD MITIGATION PLAN FOR DISTRICT FACILITIES – 5 minutes  
(M#2012) .....38  
*Presenter: Betsy Miller*  
*Recommendation:* Provide direction to staff on preparing of a Hazard Mitigation Plan for District facilities.
- E. PROMISSORY NOTE BETWEEN THE SAN BERNARDINO VALLEY CONSERVATION TRUST AND SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT – 5 minutes (M#2013).....40  
*Presenter: Betsy Miller*  
*Recommendation:* Approve the terms, conditions, and identified value of the Promissory Note, and authorize the Board President to sign same on behalf of the District.

- F. NOMINATION OF SPECIAL DISTRICT MEMBER ON LAFCO – 5 minutes  
 (M#2014) .....49

**Presenter:** Betsy Miller

**Recommendation:** Provide direction to staff to nominate a Board member, if desired, to serve as a Special District Member on LAFCO.

- G. CSDA CALL FOR NOMINATIONS FOR SEAT A, SOUTHERN NETWORK – 5 minutes  
 (M#2015) .....54

**Presenter:** Betsy Miller

**Recommendation:** Provide direction to staff to nominate a Board member, if desired, to the California Special District Association Board of Directors, Seat A, Southern Network, for the 2025-2027 term.

**7. INFORMATION ITEMS:**

- A. Engineering Update – 5 minutes.....63
- B. Environmental Update – 5 minutes.....65
- C. General Manager’s Report and Monthly Recharge Report – 5 minutes.....68
- D. Future Agenda Items & Staff Tasks – 5 minutes

**8. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

**9. UPCOMING MEETINGS:**

- A. March 15, 2024 *Form 700’s Due to District Office*
- B. March 19, 2024 Big Bear Watermaster Committee, 11:00 a.m. at Conservation District  
*(Zoom Meeting ID: 889 7848 5135)*
- C. March 21, 2024 San Bernardino Valley Municipal Water District Board Meeting, 2:00 p.m. at Valley Municipal
- D. April 10, 2024 Board of Directors Meeting/Groundwater Public Meeting, 1:30 p.m. at Conservation District  
*(Zoom Meeting ID: 846 8609 6002)*
- E. April 17, 2024 San Bernardino Valley Conservation Trust, 2:00 p.m. at Conservation District  
*(Zoom Meeting ID: 864 2238 1298)*
- F. April 24, 2024 Board of Directors Meeting/Groundwater Public Hearing, 1:30 p.m. at Conservation District  
*(Zoom Meeting ID: 811 9302 1966)*
- G. April 25, 2024 Finance & Administration Committee, 1:30 p.m. at Conservation District  
*(Zoom Meeting ID: 843 7978 6030)*

- H. May 7 – 9, 2024 ACWA Spring Conference, Sacramento, CA  
*(Board Approval Required)*
- I. May 21, 2024 Operations Committee, 9:00 a.m. at Conservation District  
*(Zoom Meeting ID: 842 4390 8855)*
- J. June 4, 2024 PERC Policy Committee, 10:00 a.m. at Conservation District  
*(Zoom Meeting ID: 874 6107 0953)*
- K. October 3-4, 2024 H2O Women Conference, Santa Barbara, CA  
*(Board Approval Required)*

10. **CLOSED SESSION**

1. The Board will meet in Closed Session under the authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case No.: 2:16-cv-09178-MWF-E.
  2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.
  3. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Dara Glass is the lead negotiator for BLM.
  4. The Board may convene in closed session under Government Code Sections 54956.9(a), (d)(2) and (4), and (e) (2) to discuss pending or potential litigation relating to conditions of the property at 1630 West Redlands Boulevard Suites G, H, and I.
  5. The Board may meet in closed session under Government code section 54956.8 Real Property negotiations, to consider the terms and conditions of a possible lease for 1630 W. Redlands Boulevard; Suites G and H. Betsy Miller and David Cosgrove are the District's negotiators. Tae Sang Park is the negotiator on behalf of the prospective tenant.
11. **ADJOURN MEETING.** The next regularly scheduled Board of Directors/Groundwater Public Meeting will be on April 10, 2024, at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA, and via Zoom/teleconference.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES OF FEBRUARY 14, 2024  
1:30 p.m.

President McDonald called the Board of Directors meeting to order at 1:30 p.m. in person, by teleconference, and by Zoom meeting. All those in attendance stood for the pledge of allegiance led by David Cosgrove.

ROLL CALL:

BOARD MEMBERS PRESENT:

Melody McDonald, President  
Robert Stewart, Vice President  
Richard Corneille, Director  
David E. Raley, Director

BOARD MEMBERS ABSENT:

John Longville, Director

STAFF PRESENT:

Betsy Miller, General Manager  
David Cosgrove, District Counsel  
Milan Mitrovich, Land Resources Manager  
John Lambie, Consulting Chief Engineer and Geohydrologist  
Katelyn Scholte, Principal Engineer  
Athena Laroche, Administrative Specialist  
Laura Torres, Assistant Engineer  
Zach Blum, Intern

GUESTS PRESENT:

Charlie Wilson, Southern California Water Coalition  
Paul Kielhold, San Bernardino Valley Municipal Water District  
June Hayes, San Bernardino Valley Municipal Water District  
Michael Moore, East Valley Water District  
David E. Smith, East Valley Water District  
Willow Green, Tetra Tech

1. PUBLIC PARTICIPATION

President McDonald announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. There being none, the meeting continued with the posted agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. GUEST RECOGNITIONS/SELF INTRODUCTIONS

The Board and staff made self-introductions. President McDonald introduced online attendees.

4. SOUTHERN CALIFORNIA WATER COALITION PRESENTATION

Ms. Miller introduced this item for discussion. Charlie Wilson of Southern California Water Coalition (SCWC) provided a detailed PowerPoint. Founded in 1984, SCWC is a nonprofit, nonpartisan organization that advocates for reliable and resilient water supplies in Southern California. The approximately 200 members include water agencies, counties, cities, and businesses. Mr. Wilson reviewed the various task forces: Stormwater, Water Energy Efficiency, Water Quality, Water Recycling, Colorado River, Equity, Access and Affordability, Delta Issues, Infrastructure Finance, and Legislative Policy. He stated SCWC operates its own podcast and YouTube channel. He reviewed the four quarterly board meetings and annual event held each year, noting that there are approximately 250 attendees. The next annual event will be held at Wilson Creek in Temecula in April. There are three tiers of sponsors, Premier, Patron, and Advisory, as well as general membership. The Board thanked Mr. Wilson for his presentation.

5. CONSENT CALENDAR

Director Corneille requested that Item D: Groundwater Assessment Report for July 1, 2023-December 31, 2023, be pulled from the consent calendar for discussion.

**It was moved by Director Corneille and seconded by Director Stewart to approve the Consent Calendar: Item A: Board Minutes, January 10, 2024; Item B: Expenditure Report, January 2024; Item E: District Board Priorities for 2024 and Board Policy Manual Revisions (Appendix C), Resolution No. 621. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

Director Corneille asked if the East Valley Water District (EVWD) is in the Groundwater Council (GC). Ms. Miller stated that EVWD elected not to renew the one-year extension of

the GC. Director Corneille asked if Arrowhead Country Club has reported for this assessment period. Ms. Torres responded in the affirmative.

**It was moved by Director Corneille and seconded by Director Stewart to approve the Consent Calendar: Item D: Groundwater Assessment Report for July 1, 2023-December 31, 2023. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

6. COMMITTEE REPORTS/ACTION ITEMS

A. OPERATIONS COMMITTEE VERBAL REPORT

Director Corneille provided a verbal report on the Operations Committee meeting held on February 6. The Committee received an update on the Mentone Shop that will be discussed later on this agenda under the Engineering Update and reviewed the Draft PERC Status Report No. 17. Director Corneille said that the Committee received draft project construction cost estimates prepared in late 2023 that will be reviewed by the new Consulting Chief Engineer. Mr. Lambie will also review the project schedule to evaluate opportunities to expedite projects. Ms. Torres presented the Draft Engineering Investigation report to the Committee. Director Corneille noted that staff reported on the Enhanced Recharge Project, noting that two basins are currently operational. Field staff is performing basin maintenance, and the Zanja project will be discussed later on the agenda. The Committee reviewed the Capital Improvement Projects (CIP) for FY25. Director Corneille discussed the Santa Ana Canyon House and Shop, noting a study was performed on a facility on the north side of the Santa Ana River for O&M on potential PERC projects and stated discussion will continue on alternatives for this site.

B. FINANCE & ADMINISTRATION COMMITTEE VERBAL REPORT

Ms. Miller provided a verbal update on the meeting held on January 24. She stated that the Committee reviewed and recommended the Second Quarter Annual Unaudited Financial Reports be brought to the Board, as well as the Groundwater Budget for FY25 with an advertised increase of five percent. The Committee discussed the promissory note for the Trust, which will be reviewed by the Trust at its next meeting. The Committee recommended continued ownership of the Mentone House after review of its current value. Staff continues to review options for investment firms.

C. SECOND QUARTER UNAUDITED FINANCIAL REPORTS FOR FY24

Ms. Miller introduced this item for discussion, noting its inclusion on package page 43. GL's 4012-17 Interest Income is higher than budgeted, which reflects the increase in federal interest rates. She reviewed the Investment Report on package pages 47 and 48, noting the time range over which the investments will come due. Ms. Miller said that staff will ensure the FY25 budgeted amount for investments is closer to actuals. She noted that GL's 4021-26 Groundwater will be adjusted at the end of the year for funds received for the previous fiscal year, and that groundwater revenue is lower than budgeted due to it being a wet year. GL 4050 Property Tax revenues are as expected. GL 5120 Professional Services is currently lower than budgeted with several expenses expected to be incurred by the end of the fiscal year. Ms. Miller noted that the District received reimbursement of \$1,125,000 for GL 4999 Trust Reimbursement-Wash Plan.

**It was moved by Vice President Stewart and seconded by Director Raley to approve the Second Quarter Unaudited Financial Reports for FY24. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

D. UNAUDITED FINANCIAL REPORTS FOR JANUARY 2024

Ms. Miller combined the Second Quarter Unaudited Financial Report for FY24 with the Unaudited Financial Reports for January 2024. The expenditure report on package page 16 begins with check number 24633 and ends with check number 24706. She noted that all revenue has been received for GL 4024 Groundwater Council Revenue and the cash position increased by \$1,627,235. Vice President Stewart expressed concern over the reimbursement from the Trust to the District not having been included in the budget and requested such items be included in future budgets.

Ms. Miller reviewed the Profit & Loss to Date vs. Annual Budget on package page 52. GL 4010 Interest Income increased by \$208,000, GL 4022 Groundwater Charge increased by \$87,000, and GL 4026 GW Sustainability/Replenishment increased by \$15,767. She noted a lag related to GL 4032 CEMEX-Royalty/Lease payments with the current amount reflecting only five months' worth of payments with additional payments anticipated to be received soon. GL 7126 PERC Engineering/Professional Services expenses increased by \$74,000, and GL 7150 Mill Creek Diversion increased by \$88,000.

**It was moved by Director Raley and seconded by Vice President Stewart to approve the Unaudited Financial Reports for January**

**2024. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

**E. PARTICIPATION IN EVALUATION OF HISTORIC ZANJA RESTORATION**

Ms. Miller introduced this item for discussion, noting its inclusion on package page 56. This item was reviewed and discussed with the Operations Committee on February 6. The District received an invitation to participate in a group discussing restoration of the nine-mile Zanja. There may be benefits for restorative, recreational, cultural, historical, flood control, and groundwater recharge. The next step in the process is to engage with the City of Redlands, the Redlands Conservancy, the University of Redlands, and the San Manuel Band of Mission Indians to understand their views on the proposed project. If all parties are in support, the next step would be to complete a feasibility study. There may be an opportunity to obtain private funding or grant funding for the study. Director Corneille asked if any portion of the Zanja is on District property. Ms. Scholte and Mr. Cosgrove indicated that it appears to run south of District lands on privately owned property. Ms. Miller indicated that the feasibility study would identify specific property owners and associated rights. President McDonald discussed the history of the Zanja and the potential opportunity to partner with various groups. Vice President Stewart noted that there are trails along the historic Zanja right of way in Loma Linda which connect into the larger community trail system, and spoke in support of the further study of the concept. Discussion ensued regarding trails. Director Corneille spoke in support of the study, noting that the channel could serve flood control purposes and spoke of a potential partnership with ESRI as it runs along their property. Director Raley asked if there would be potential for groundwater recharge. Ms. Miller said the preliminary numbers indicate that there may be potential for additional recharge of 300 AF annually.

**It was moved by Director Corneille and seconded by Director Raley to direct staff to participate in the evaluation of the feasibility of restoration of the historic Zanja. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

F. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2024

Ms. Scholte presented a PowerPoint presentation on the Draft 2024 Engineering Investigation (EI). This item is included in the package beginning on page 58. Ms. Scholte said that the majority of data needed to prepare the report has been received with the exception of wells in the Devore area. Director Corneille asked if more wells have been added to the analysis in this year's report. Ms. Scholte said that there are no new wells, but that the number of wells analyzed each year can vary due to missing data.

The annual change in storage for the Bunker Hill Basin increased by 226,806 acre feet (AF) from last year. The accumulated change in storage in the Bunker Hill Basin was a decrease of 424,456 AF below 1993 levels when the basin was considered to be full. A comparison of groundwater elevations from 2022 and 2023 was included. The estimated groundwater production for the previous water year (2022-2023) is 139,296 AF, and the estimated annual change in storage for the current water year (2023-2024) is an increase of 108,401 AF based on precipitation of 34.55 inches. The estimated average annual change in storage for the upcoming water year (2023-2024) is a decrease of 3,007 AF. The estimated production for the upcoming water year (2024-2025) is 197,179 AF. The average change in storage over the last ten years is a decrease of 1,238 AF. The estimated surface diversion for the basin is 73,935 AF and within the District's boundary at 52,127 AF. The estimated replenishment required for constant storage for the ensuing water year is 126,251 AF for the basin and 102,129 AF for the District's boundary. The replenishment needed to bring the basin back to full, based on 1993 data, is 442,307 AF. The Board thanked Ms. Scholte and Ms. Torres for their presentation and work to develop the report.

**It was moved by Director Corneille and seconded by Vice President Stewart to receive and file the Draft EI Report as presented, with the presentation of the Final EI Report planned for the March Board meeting. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

G. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR FY25: ADVERTISED GROUNDWATER CHARGE

Ms. Miller introduced this item for discussion, noting its inclusion on package page 60. The draft groundwater budget is shown on package pages 63 to 65. She noted that this item was reviewed at the Finance & Administration Committee on January 24, which recommended that it be forwarded to the Board for approval as presented. Ms. Miller stated that GL 4024

Groundwater Council Revenue and GL 4026 Groundwater Sustainability/Replenishment charge are not anticipated to be brought forward to the Budget Workshop due to the expiration of the one-year extension of the Groundwater Council in June 2024. At this time, it does not appear that there will be an additional extension prior to June. The Groundwater Council (GC) revenue was calculated based on the groundwater charge and equitable allocation model; therefore, the cessation of the GC does not represent a change in revenue for the District, but will increase the annual variability in receipt of revenue due to changes in pumping between wet and dry years. Mr. Cosgrove spoke on the discontinuation of the GC and the associated changes to the groundwater charge collection and the sustainability and replenishment component.

President McDonald asked what happens to any excess State Water Project water available for purchase in the absence of the Groundwater Council, and suggested identification of a mechanism to purchasing and recharge such water in the local aquifer. She said it is essential for the health of the groundwater basin that as much water as possible is recharged. Director Corneille asked why the GC will not be renewed. Mr. Cosgrove indicated that members may have had structural issues with procedures, budgeting and invoicing. Director Corneille supported President McDonald's comments and asked if there would be a way to retain the sustainability and replenishment component of the groundwater charge to purchase excess water in the absence of the GC. Mr. Cosgrove said that the GC was a voluntary mechanism, and believes that additional study would be needed for the Conservation District to collect the sustainability and replenishment component without the GC. Collection of the groundwater charge is based on statute and Prop 218. Director Corneille expressed his concern over not having an alternative to the GC in place to purchase additional water. President McDonald said that it is important to recharge imported water for basin sustainability, noting that there is significant storage capacity available in the basin. Director Raley spoke on the importance of using any excess imported water to benefit the Bunker Hill basin and asked about purchasing water. Ms. Miller said that carryover State Water Project water is currently being delivered for recharge, and there was no discussion of sale of imported water to users outside our basin at the recent Basin Technical Advisory Committee meeting. She said she will review alternatives, if any, for reserves to purchase water.

Vice President Stewart asked for clarification on the groundwater budget. Ms. Miller said that GL 4024 and 4026 were left in for discussion purposes but will be combined into GL 4022 if GC ceases to exist. The final groundwater budget will be adopted after the Budget Workshop in April. Mr. Cosgrove reviewed the groundwater budgeting and noticing process. Ms. Miller reviewed the groundwater budget on package page 64, noting that proposed GL 5050 Basin Cleaning expenses are \$250,000 for the second year for maintenance needs due to very high rainfall in the preceding year, which is proposed for funding through reserves. Staff may adjust the budgeted amount following completion of the prioritized list of maintenance objectives expected to be completed in March, and will bring any additional information to the Board at the Budget Workshop in April. President McDonald said that the District now has more basins to operate and maintain. Ms. Miller discussed the need for a part-time or entry-level Field Operations Specialist for FY25 to support operations of Enhanced Recharge. President McDonald asked if it is possible to adjust the advertised rate. Mr. Cosgrove said the

annual rate cannot be adjusted following the groundwater hearing. Director Corneille asked how much is in the Rate Stabilization Fund. Ms. Miller will bring this information back to the Board at the Budget Workshop. Director Corneille indicated the Board's interest in reviewing reserves as part of the FY25 budget process. Ms. Miller said that the proposed budget includes the use of \$68,113 from the Rate Stabilization Fund.

**It was moved by Director Corneille and seconded by Vice President Stewart to direct staff to advertise a 5% increase in the Groundwater Charge and approve the budget plan as shown herein. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

## 7. INFORMATION ITEMS

### A. ENGINEERING UPDATE

Ms. Scholte presented this item, noting its inclusion on package page 67. She reported that staff has received the permit for the Mentone Shop. The District is awaiting delivery of the building for the Mentone Shop improvements.

Ms. Scholte reviewed the Enhanced Recharge Project. Two of the twenty basins are completed and in use, and we continue to coordinate with the San Bernardino Valley Municipal Water District engineering team regarding a potential change to drop structure one.

Ms. Scholte said that the primary focus of the PERC projects is on 2D hydraulic and sediment transport modeling for all three contracts.

### B. ENVIRONMENTAL UPDATE

Dr. Mitrovich introduced this item for discussion, noting its inclusion on package page 69. He reviewed the San Bernardino kangaroo rat (SBKR) monitoring program, noting that staff has held meetings with USGS and members of the Preserve Management Committee (PMC) to focus on monitoring methods and implications of results for monitoring and management. The PMC was held on January 25. On February 1, staff participated in a meeting hosted by USFWS to review the results of all SBKR efforts across the region; District staff presented results from the first two years of SBKR monitoring.

Dr. Mitrovich reviewed the slender-horned spineflower (SHSF) activities. He stated that newly planted locations have germinated, which is the first time that new population areas have

been created for this species. He discussed bulking and outplanting in brief. He said that as of February 8, 2,900 seedlings were growing in these plots.

Vice President Stewart asked how large the populations need to become before they are considered successful. Dr. Mitrovich referred to the requirements of the Wash Plan, which includes establishing six new population areas. Vice President Stewart congratulated staff on the ability to collect the seed last year and begin to meet and exceed the goals of the Wash Plan. President McDonald asked if SHSF could be delisted. Mr. Cosgrove indicated that delisting is possible. Ms. Miller said that the entire natural population within the Wash Plan Preserve was 1,700 in 2022 and 800 in 2023.

Dr. Mitrovich reviewed the BLM Fuels Management Grant. To date, nearly 125 acres of annual grasses have been treated with a grass-specific herbicide under the grant program. Discussion ensued on the potential listing of the spadefoot toad as a threatened species.

Dr. Mitrovich reviewed the Wash Plan Programmatic Permits on page 70. Staff met with the CDFW management team to discuss the 2081 permit, and with Robertson's Ready Mix to discuss enhancement activities planned for Plunge Creek to support translocation of SBKR. The potential translocation could include upward of 50 individuals out of the proposed mining area.

Dr. Mitrovich reviewed the Mill Creek Programmatic Permits. He said that the final draft of the Safe Harbor Agreement has been prepared. President McDonald thanked Dr. Mitrovich for his detailed report. This item was received and filed.

#### C. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Ms. Miller indicated that the written General Manager's Report was included on package pages 72 through 76. She stated the District has recharged 28,954 AF for this water year as of this morning; 15,496 of that is State Water Project (SWP) water. Manuel Colunga, Field Supervisor, reached his 23-year anniversary as a District employee on February 5, Tommy Purvis reached his eight-year anniversary on February 8, and Milan Mitrovich will reach his two-year anniversary on February 16. John Lambie joined the District as our Consulting Chief Engineer and Geohydrologist on January 16.

Ms. Miller reported that two of the new Enhanced Recharge basins began recharging on January 7. Ms. Miller said that she and Director Corneille have a meeting scheduled with the Redlands City Manager on February 22 to discuss the trails MOU. Suite 1's restoration is nearing completion. Ms. Miller reviewed the Public Outreach and Legislative items noted under Item 19 on package page 73. The District's monthly successes on package page 74 were reviewed. The Monthly Recharge Report was shown on package page 77. The Board was provided with a handout of the final Strategic Plan. This item was received and filed.

#### D. FUTURE AGENDA ITEMS AND STAFF TASKS

President McDonald noted that Form 700's are due to the District on March 15. Vice President Stewart requested that the groundwater budget for FY25 be updated, and to understand if there is revenue for the District to purchase SWP water. He would also like to see the reserves and

requested a field tour at the next Operations Committee meeting to tour the Mill Creek Diversion and Enhanced Recharge Project basins. He asked for further information on the clean-up of the old shooting range to be added to the Operations Committee agenda.

#### 8. MONTHLY BOARD MEMBER MEETING REPORTS AND/OR BOARD MEMBER COMMENTS

Director Raley signed expenditures for the District on December 11. He attended the Finance & Administration Committee on January 24, and Redlands Rise N Shine on February 2. He attended the Association of the San Bernardino County Special District (ASBCSD) Dinner on January 22.

Director Corneille attended the ASBCSD Dinner on January 22, the Southern California Water Coalition meeting on January 26, and the Redlands Chamber Installation Dinner on January 27. He attended the Redlands Rise N Shine on February 2, the Operations Committee on February 6, and the Southern California Groundwater Conference and met with the General Manager and District Counsel to discuss the upcoming meeting with the Redlands City Manager on trails on February 7.

Vice President Stewart attended the Big Bear Watermaster Committee meeting on January 16, SBVMWD Policy & Administration Workshop on February 1, and the Operations Committee on February 6. He attended the Loma Linda Chamber of Commerce meeting on February 7, the Finance & Administration Committee on January 24, and the Basin Technical Advisory Commission (BTAC) on February 5.

President McDonald attended the Joint Meeting at SBVMWD on February 13, the ACWA State Legislative Committee Meeting on February 9, and the SBVMWD Board meeting on February 6. She attended the BTAC on February 5, the SBVMWD Policy & Administration Workshop on February 1, and the Southern California Water Coalition meeting on January 26. She attended the Highland Area Chamber of Commerce lunch on January 23, the ASBCSD Board meeting on January 15, and the ACWA State Legislative Committee on January 16. She attended the ASBCSD Dinner on January 22.

**It was moved by Director Corneille and seconded by Vice President Stewart to approve the travel request for President McDonald to attend the H2O Women Conference in the amount of \$2,466.36. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

9. UPCOMING MEETINGS

There were none discussed.

10. CLOSED SESSION

**It was moved by Vice President Stewart and a second by Director Corneille, adjourned to Closed Session. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

Mr. Cosgrove announced that the meeting would adjourn to Closed Session to discuss all posted agenda items.

At 3:58 p.m., the meeting reconvened into an open session. Mr. Cosgrove noted that there was no reportable action during the closed session under Government Code section 54957.1.

11. ADJOURN MEETING

**It was moved by Director Corneille and a second by Vice President Stewart to adjourn. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Corneille: Yes  
Director Longville: Absent  
Director Raley: Yes**

At 3:59 p.m., the meeting adjourned to the Board meeting scheduled for 1:30 p.m. on March 13, 2024, in-person, teleconference, and Zoom meeting.

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Betsy Miller  
General Manager

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
PC 02.07.24	02/07/2024	Paychex	1012 · Citizens Busine...		-140.06
			6042 · Payroll Processing	4-General Fund Ent.	140.06
TOTAL					140.06
PC 02.21.24	02/21/2024	Paychex	1012 · Citizens Busine...		-138.30
			6042 · Payroll Processing	4-General Fund Ent.	138.30
TOTAL					138.30
ACH0270	02/27/2024	Melody McDonald	1012 · Citizens Busine...		-923.25
			6410 · Mileage	4-General Fund Ent.	33.50
			6425 · Meals	4-General Fund Ent.	93.01
			6415 · Air Fare	4-General Fund Ent.	742.96
			6420 · Other Travel	4-General Fund Ent.	29.78
			6420 · Other Travel	4-General Fund Ent.	24.00
TOTAL					923.25
24707	02/20/2024	ACWA/JPIA-Health	1012 · Citizens Busine...		0.00
TOTAL					0.00
24708	02/20/2024	American Express	1012 · Citizens Busine...		-292.77
	01/24/2024		6002 · Website Adminis...	4-General Fund Ent.	365.00
TOTAL					365.00
24709	02/20/2024	American Power Security	1012 · Citizens Busine...		-2,340.00
	12/31/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	1,120.00
	01/31/2024		6026 · Redlands Plaza ...	2-Redlands Plaza/...	1,220.00
TOTAL					2,340.00
24710	02/20/2024	Athena Laroche	1012 · Citizens Busine...		-52.46
	02/16/2024		6510 · Mileage	4-General Fund Ent.	10.18
			6510 · Mileage	1-Groundwater Ent.	6.37
			6510 · Mileage	3-Land Resources	2.55
			6510 · Mileage	6-Active Recharge ...	6.37
			6520 · Travel, Other (re...	4-General Fund Ent.	12.15
			6520 · Travel, Other (re...	1-Groundwater Ent.	6.75
			6520 · Travel, Other (re...	3-Land Resources	8.09
TOTAL					52.46
24711	02/20/2024	Black Gold Surveying	1012 · Citizens Busine...		-1,200.00
	02/04/2024		5120 · Misc. Profession...	3-Land Resources	1,200.00
TOTAL					1,200.00

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
<b>24712</b>	<b>02/20/2024</b>	<b>Cal Fire</b>	<b>1012 · Citizens Busine...</b>		<b>-3,338.08</b>
	02/06/2024		5223 · Temp. Field Labor	1-Groundwater Ent.	3,338.08
TOTAL					3,338.08
<b>24713</b>	<b>02/20/2024</b>	<b>City of Redlands -Muni...</b>	<b>1012 · Citizens Busine...</b>		<b>-2,298.22</b>
	02/01/2024		6026 · Redlands Plaza ...	2-Redlands Plaza/...	2,298.22
TOTAL					2,298.22
<b>24714</b>	<b>02/20/2024</b>	<b>County of San Bernardi...</b>	<b>1012 · Citizens Busine...</b>		<b>-24,355.00</b>
	02/01/2024		5225 · Field Clean Up-II...	1-Groundwater Ent.	24,355.00
TOTAL					24,355.00
<b>24715</b>	<b>02/20/2024</b>	<b>David Cosgrove</b>	<b>1012 · Citizens Busine...</b>		<b>-731.96</b>
	02/16/2024		6515 · Air Fare	4-General Fund Ent.	219.59
			6515 · Air Fare	1-Groundwater Ent.	73.20
			6515 · Air Fare	3-Land Resources	175.67
			6515 · Air Fare	6-Active Recharge ...	263.50
TOTAL					731.96
<b>24716</b>	<b>02/20/2024</b>	<b>Diamond Environment...</b>	<b>1012 · Citizens Busine...</b>		<b>-100.48</b>
	01/29/2024		5460 · Water / Trash / ...	4-General Fund Ent.	45.22
			5460 · Water / Trash / ...	1-Groundwater Ent.	35.17
			5460 · Water / Trash / ...	3-Land Resources	10.05
			5460 · Water / Trash / ...	6-Active Recharge ...	10.04
TOTAL					100.48
<b>24717</b>	<b>02/20/2024</b>	<b>E-PUR LLC</b>	<b>1012 · Citizens Busine...</b>		<b>-16,792.40</b>
	02/12/2024		5120 · Misc. Profession...	6-Active Recharge ...	16,792.40
TOTAL					16,792.40
<b>24718</b>	<b>02/20/2024</b>	<b>Edison - 6256 (Redland...</b>	<b>1012 · Citizens Busine...</b>		<b>-230.07</b>
	01/31/2024		6026 · Redlands Plaza ...	2-Redlands Plaza/...	230.07
TOTAL					230.07
<b>24719</b>	<b>02/20/2024</b>	<b>Edison - 6493</b>	<b>1012 · Citizens Busine...</b>		<b>-69.70</b>
	02/08/2024		5420 · Electricity	4-General Fund Ent.	19.52
			5420 · Electricity	1-Groundwater Ent.	13.94
			5420 · Electricity	2-Redlands Plaza/...	29.27
			5420 · Electricity	6-Active Recharge ...	6.97
TOTAL					69.70

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
<b>24720</b>	<b>02/20/2024</b>	<b>Edison - 8958</b>	<b>1012 · Citizens Busine...</b>		<b>-278.44</b>
	02/06/2024		5420 · Electricity	4-General Fund Ent.	77.96
			5420 · Electricity	1-Groundwater Ent.	55.69
			5420 · Electricity	2-Redlands Plaza/...	116.94
			5420 · Electricity	6-Active Recharge ...	27.85
TOTAL					278.44
<b>24721</b>	<b>02/20/2024</b>	<b>Edison - 9779</b>	<b>1012 · Citizens Busine...</b>		<b>-269.38</b>
	01/31/2024		5420 · Electricity	4-General Fund Ent.	75.42
			5420 · Electricity	1-Groundwater Ent.	53.88
			5420 · Electricity	2-Redlands Plaza/...	113.14
			5420 · Electricity	6-Active Recharge ...	26.94
TOTAL					269.38
<b>24722</b>	<b>02/20/2024</b>	<b>Frontier-4860</b>	<b>1012 · Citizens Busine...</b>		<b>-666.52</b>
	02/21/2024		5440 · Telephone	4-General Fund Ent.	164.06
			5440 · Telephone	1-Groundwater Ent.	68.36
			5440 · Telephone	6-Active Recharge ...	41.01
			5470 · Internet Services	4-General Fund Ent.	176.89
			5470 · Internet Services	1-Groundwater Ent.	98.27
			5470 · Internet Services	2-Redlands Plaza/...	19.65
			5470 · Internet Services	3-Land Resources	58.96
			5470 · Internet Services	6-Active Recharge ...	39.32
TOTAL					666.52
<b>24723</b>	<b>02/20/2024</b>	<b>G3 Quality, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-990.00</b>
	01/31/2024		7150 · Mill Creek Divers...	1-Groundwater Ent.	990.00
TOTAL					990.00
<b>24724</b>	<b>02/20/2024</b>	<b>Geoscience</b>	<b>1012 · Citizens Busine...</b>		<b>-22,487.00</b>
	02/07/2024		5120 · Misc. Profession...	3-Land Resources	22,487.00
TOTAL					22,487.00
<b>24725</b>	<b>02/20/2024</b>	<b>Home Depot Credit Ser...</b>	<b>1012 · Citizens Busine...</b>		<b>-58.42</b>
	01/28/2024		5210 · Equipment Maint...	1-Groundwater Ent.	29.34
			5310 · Vehicle Mainten...	1-Groundwater Ent.	29.08
TOTAL					58.42
<b>24726</b>	<b>02/20/2024</b>	<b>Hudson Property Mana...</b>	<b>1012 · Citizens Busine...</b>		<b>-85.00</b>
	01/24/2024		6016 · Redlands Plaza ...	2-Redlands Plaza/...	85.00
TOTAL					85.00
<b>24727</b>	<b>02/20/2024</b>	<b>Intertelligence</b>	<b>1012 · Citizens Busine...</b>		<b>-450.00</b>
	02/01/2024		5120 · Misc. Profession...	4-General Fund Ent.	450.00
TOTAL					450.00

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
<b>24728</b>	<b>02/20/2024</b>	<b>Katelyn Scholte</b>	<b>1012 · Citizens Busine...</b>		<b>-102.24</b>
	02/16/2024		6510 · Mileage	4-General Fund Ent.	40.90
			6510 · Mileage	1-Groundwater Ent.	25.56
			6510 · Mileage	3-Land Resources	10.22
			6510 · Mileage	6-Active Recharge ...	25.56
TOTAL					102.24
<b>24729</b>	<b>02/20/2024</b>	<b>Lowe's Companies, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-298.97</b>
	01/25/2024		5215 · Property Mainte...	1-Groundwater Ent.	239.18
			5215 · Property Mainte...	3-Land Resources	59.79
TOTAL					298.97
<b>24730</b>	<b>02/20/2024</b>	<b>Mars Carpets &amp; Flooring</b>	<b>1012 · Citizens Busine...</b>		<b>-2,666.47</b>
	02/15/2024		6016 · Redlands Plaza ...	2-Redlands Plaza/...	2,666.47
TOTAL					2,666.47
<b>24731</b>	<b>02/20/2024</b>	<b>Mikael Romich</b>	<b>1012 · Citizens Busine...</b>		<b>-1,900.00</b>
	02/12/2024		5123 · Habitat Manage...	5-Wash Plan	1,900.00
TOTAL					1,900.00
<b>24732</b>	<b>02/20/2024</b>	<b>O'Reilly</b>	<b>1012 · Citizens Busine...</b>		<b>-8.15</b>
	02/08/2024		5210 · Equipment Maint...	1-Groundwater Ent.	8.15
TOTAL					8.15
<b>24733</b>	<b>02/20/2024</b>	<b>PCtronics</b>	<b>1012 · Citizens Busine...</b>		<b>-2,798.94</b>
	02/01/2024		6027 · Computer Softw...	4-General Fund Ent.	113.61
			6027 · Computer Softw...	1-Groundwater Ent.	29.90
			6027 · Computer Softw...	2-Redlands Plaza/...	44.83
			6027 · Computer Softw...	3-Land Resources	44.83
			6027 · Computer Softw...	5-Wash Plan	14.95
			6027 · Computer Softw...	6-Active Recharge ...	50.82
	02/01/2024		5160 · IT Support	4-General Fund Ent.	750.00
			5160 · IT Support	1-Groundwater Ent.	1,125.00
			5160 · IT Support	3-Land Resources	250.00
			5160 · IT Support	5-Wash Plan	125.00
			5160 · IT Support	6-Active Recharge ...	250.00
TOTAL					2,798.94
<b>24734</b>	<b>02/20/2024</b>	<b>Quill Corporation</b>	<b>1012 · Citizens Busine...</b>		<b>-167.34</b>
	01/24/2024		6030 · Office Supplies	4-General Fund Ent.	8.32
			6030 · Office Supplies	1-Groundwater Ent.	6.66
			6030 · Office Supplies	2-Redlands Plaza/...	3.33
			6030 · Office Supplies	3-Land Resources	3.33
			6030 · Office Supplies	5-Wash Plan	4.99
			6030 · Office Supplies	6-Active Recharge ...	6.66
	01/24/2024		6030 · Office Supplies	4-General Fund Ent.	3.82
			6030 · Office Supplies	1-Groundwater Ent.	3.05
			6030 · Office Supplies	2-Redlands Plaza/...	1.53
			6030 · Office Supplies	3-Land Resources	1.53
			6030 · Office Supplies	5-Wash Plan	2.29

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
	02/05/2024		6030 · Office Supplies	6-Active Recharge ...	3.05
			6030 · Office Supplies	4-General Fund Ent.	29.70
			6030 · Office Supplies	1-Groundwater Ent.	23.76
			6030 · Office Supplies	2-Redlands Plaza/...	11.87
			6030 · Office Supplies	3-Land Resources	11.87
			6030 · Office Supplies	5-Wash Plan	17.82
			6030 · Office Supplies	6-Active Recharge ...	23.76
TOTAL					167.34
<b>24735</b>	<b>02/20/2024</b>	<b>Smart &amp; Final</b>	<b>1012 · Citizens Busine...</b>		<b>-131.65</b>
	01/31/2024		6004 · Meeting Expenses	4-General Fund Ent.	35.04
			6004 · Meeting Expenses	3-Land Resources	35.04
			6019 · Janitorial Supplies	4-General Fund Ent.	13.48
			6019 · Janitorial Supplies	1-Groundwater Ent.	8.99
			6030 · Office Supplies	4-General Fund Ent.	9.78
			6030 · Office Supplies	1-Groundwater Ent.	7.82
			6030 · Office Supplies	2-Redlands Plaza/...	3.91
			6030 · Office Supplies	3-Land Resources	3.91
			6030 · Office Supplies	5-Wash Plan	5.86
			6030 · Office Supplies	6-Active Recharge ...	7.82
TOTAL					131.65
<b>24736</b>	<b>02/20/2024</b>	<b>Sonoma County Water ...</b>	<b>1012 · Citizens Busine...</b>		<b>-500.00</b>
	02/05/2024		6060 · Outreach	4-General Fund Ent.	150.00
			6060 · Outreach	1-Groundwater Ent.	100.00
			6060 · Outreach	3-Land Resources	150.00
			6060 · Outreach	5-Wash Plan	35.00
			6060 · Outreach	6-Active Recharge ...	65.00
TOTAL					500.00
<b>24737</b>	<b>02/20/2024</b>	<b>Sonsray Machinery LLC.</b>	<b>1012 · Citizens Busine...</b>		<b>-7,824.71</b>
	12/14/2023		5050 · Basin Cleaning	1-Groundwater Ent.	7,018.40
	01/31/2024		5210 · Equipment Maint...	1-Groundwater Ent.	806.31
TOTAL					7,824.71
<b>24738</b>	<b>02/20/2024</b>	<b>Terminix</b>	<b>1012 · Citizens Busine...</b>		<b>-101.00</b>
	12/04/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	5.00
	01/02/2024		6026 · Redlands Plaza ...	2-Redlands Plaza/...	96.00
TOTAL					101.00
<b>24739</b>	<b>02/20/2024</b>	<b>The Gas Company</b>	<b>1012 · Citizens Busine...</b>		<b>-202.21</b>
	02/09/2024		5450 · Natural Gas	4-General Fund Ent.	101.11
			5450 · Natural Gas	1-Groundwater Ent.	60.66
			5450 · Natural Gas	6-Active Recharge ...	40.44
TOTAL					202.21

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
<b>24740</b>	<b>02/20/2024</b>	<b>ThunderWheel Commu...</b>	<b>1012 · Citizens Busine...</b>		<b>-10,333.74</b>
	02/05/2024		6060 · Outreach	4-General Fund Ent.	3,060.00
			6060 · Outreach	1-Groundwater Ent.	2,040.00
			6060 · Outreach	3-Land Resources	3,060.00
			6060 · Outreach	5-Wash Plan	714.00
			6060 · Outreach	6-Active Recharge ...	1,326.00
			6036 · Printing	4-General Fund Ent.	66.87
			6036 · Printing	1-Groundwater Ent.	53.50
			6036 · Printing	3-Land Resources	13.37
TOTAL					10,333.74
<b>24741</b>	<b>02/20/2024</b>	<b>TLC Landscape Servic...</b>	<b>1012 · Citizens Busine...</b>		<b>-822.00</b>
	01/24/2024		6026 · Redlands Plaza ...	2-Redlands Plaza/...	430.00
	02/01/2024		6026 · Redlands Plaza ...	2-Redlands Plaza/...	392.00
TOTAL					822.00
<b>24742</b>	<b>02/20/2024</b>	<b>Ultra Plumbing Services</b>	<b>1012 · Citizens Busine...</b>		<b>-385.00</b>
	02/02/2024		6012 · Office Maintenanc...	4-General Fund Ent.	154.00
			6012 · Office Maintenanc...	1-Groundwater Ent.	231.00
TOTAL					385.00
<b>24743</b>	<b>02/20/2024</b>	<b>Unlimited Services</b>	<b>1012 · Citizens Busine...</b>		<b>-800.00</b>
	02/01/2024		6018 · Janitorial Services	4-General Fund Ent.	800.00
TOTAL					800.00
<b>24744</b>	<b>02/20/2024</b>	<b>Watermaster Support S...</b>	<b>1012 · Citizens Busine...</b>		<b>-2,100.00</b>
	02/02/2024		5120 · Misc. Profession...	1-Groundwater Ent.	2,100.00
TOTAL					2,100.00
<b>24745</b>	<b>02/20/2024</b>	<b>WEX Bank-Shell</b>	<b>1012 · Citizens Busine...</b>		<b>-2,016.44</b>
	02/06/2024		5320 · Fuel	1-Groundwater Ent.	2,016.44
TOTAL					2,016.44
<b>24746</b>	<b>02/20/2024</b>	<b>WEX Bank-Valero</b>	<b>1012 · Citizens Busine...</b>		<b>-122.70</b>
	01/23/2024		5320 · Fuel	1-Groundwater Ent.	122.70
TOTAL					122.70
<b>24747</b>	<b>02/20/2024</b>	<b>Xerox Financial Services</b>	<b>1012 · Citizens Busine...</b>		<b>-337.44</b>
	02/02/2024		6033 · Office Equipmen...	4-General Fund Ent.	253.08
			6033 · Office Equipmen...	1-Groundwater Ent.	16.87
			6033 · Office Equipmen...	2-Redlands Plaza/...	50.62
			6033 · Office Equipmen...	3-Land Resources	16.87
TOTAL					337.44

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
<b>24748</b>	<b>02/20/2024</b>	<b>ACWA/JPIA-Health</b>	<b>1012 · Citizens Busine...</b>		<b>-24,367.20</b>
	02/02/2024		6110 · Vision Insurance	4-General Fund Ent.	39.99
			6110 · Vision Insurance	1-Groundwater Ent.	138.41
			6110 · Vision Insurance	2-Redlands Plaza/...	12.30
			6110 · Vision Insurance	3-Land Resources	30.76
			6110 · Vision Insurance	5-Wash Plan	21.53
			6110 · Vision Insurance	6-Active Recharge ...	64.59
			6130 · Dental Insurance	4-General Fund Ent.	159.35
			6130 · Dental Insurance	1-Groundwater Ent.	551.59
			6130 · Dental Insurance	2-Redlands Plaza/...	49.03
			6130 · Dental Insurance	3-Land Resources	122.58
			6130 · Dental Insurance	5-Wash Plan	85.80
			6130 · Dental Insurance	6-Active Recharge ...	257.41
			6150 · Medical Insurance	4-General Fund Ent.	2,968.40
			6150 · Medical Insurance	1-Groundwater Ent.	10,275.24
			6150 · Medical Insurance	2-Redlands Plaza/...	913.35
			6150 · Medical Insurance	3-Land Resources	2,283.39
			6150 · Medical Insurance	5-Wash Plan	1,598.37
			6150 · Medical Insurance	6-Active Recharge ...	4,795.11
TOTAL					24,367.20
<b>24749</b>	<b>02/20/2024</b>	<b>DUDEK</b>	<b>1012 · Citizens Busine...</b>		<b>-1,181.25</b>
	02/14/2024		5123 · Habitat Manage...	5-Wash Plan	1,181.25
TOTAL					1,181.25
<b>24750</b>	<b>02/20/2024</b>	<b>Thompson Reuters</b>	<b>1012 · Citizens Busine...</b>		<b>-529.65</b>
	02/01/2024		5180 · Legal	4-General Fund Ent.	132.41
			5180 · Legal	1-Groundwater Ent.	132.41
			5180 · Legal	3-Land Resources	105.93
			5180 · Legal	6-Active Recharge ...	158.90
TOTAL					529.65
<b>24751</b>	<b>02/20/2024</b>	<b>AECOM Technical Serv...</b>	<b>1012 · Citizens Busine...</b>		<b>-4,306.38</b>
	02/06/2024		7151 · Mill Creek Permi...	1-Groundwater Ent.	4,306.38
TOTAL					4,306.38
<b>24752</b>	<b>02/21/2024</b>	<b>California Dept of Fish ...</b>	<b>1012 · Citizens Busine...</b>		<b>-739.50</b>
	02/21/2024		5123 · Habitat Manage...	5-Wash Plan	739.50
TOTAL					739.50
<b>24753</b>	<b>02/21/2024</b>	<b>IERCD</b>	<b>1012 · Citizens Busine...</b>		<b>-14,494.00</b>
	01/17/2024		5123 · Habitat Manage...	5-Wash Plan	14,494.00
TOTAL					14,494.00
<b>24754</b>	<b>02/27/2024</b>	<b>Aaron Pederson</b>	<b>1012 · Citizens Busine...</b>		<b>-40.00</b>
	02/23/2024		6018 · Janitorial Services	4-General Fund Ent.	40.00
TOTAL					40.00

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
24755	02/27/2024	Assoc. San Bernardino...	1012 · Citizens Busine...		-126.00
	02/21/2024		6425 · Meals	4-General Fund Ent.	126.00
TOTAL					126.00
24756	02/27/2024	Bickerman Dispute Re...	1012 · Citizens Busine...		-875.18
	02/21/2024		5180 · Legal	3-Land Resources	875.18
TOTAL					875.18
24757	02/27/2024	Blum, Zachary	1012 · Citizens Busine...		-40.00
	02/22/2024		6001 · General Adminis...	4-General Fund Ent.	40.00
TOTAL					40.00
24758	02/27/2024	Citizens Business Bank	1012 · Citizens Busine...		-13,478.17
	02/12/2024		5210 · Equipment Maint...	1-Groundwater Ent.	496.05
			5310 · Vehicle Mainten...	1-Groundwater Ent.	1,116.12
			5460 · Water / Trash / ...	4-General Fund Ent.	77.06
			5460 · Water / Trash / ...	1-Groundwater Ent.	59.94
			5460 · Water / Trash / ...	3-Land Resources	17.13
			5460 · Water / Trash / ...	6-Active Recharge ...	17.13
			6001 · General Adminis...	4-General Fund Ent.	263.26
			6027 · Computer Softw...	4-General Fund Ent.	204.69
			6027 · Computer Softw...	1-Groundwater Ent.	53.87
			6027 · Computer Softw...	2-Redlands Plaza/...	80.80
			6027 · Computer Softw...	3-Land Resources	80.80
			6027 · Computer Softw...	5-Wash Plan	26.93
			6027 · Computer Softw...	6-Active Recharge ...	91.57
			6030 · Office Supplies	4-General Fund Ent.	237.51
			6030 · Office Supplies	1-Groundwater Ent.	190.01
			6030 · Office Supplies	2-Redlands Plaza/...	95.01
			6030 · Office Supplies	3-Land Resources	95.01
			6030 · Office Supplies	5-Wash Plan	142.51
			6030 · Office Supplies	6-Active Recharge ...	190.01
			6036 · Printing	4-General Fund Ent.	421.95
			6036 · Printing	1-Groundwater Ent.	337.56
			6036 · Printing	3-Land Resources	84.39
			6039 · Postage and Ov...	4-General Fund Ent.	110.00
			6039 · Postage and Ov...	1-Groundwater Ent.	50.00
			6039 · Postage and Ov...	2-Redlands Plaza/...	20.00
			6039 · Postage and Ov...	3-Land Resources	20.00
			6051 · Uniforms	4-General Fund Ent.	257.47
			6051 · Uniforms	1-Groundwater Ent.	600.76
			6090 · Subscriptions/Pu...	4-General Fund Ent.	16.30
			6093 · Memberships	4-General Fund Ent.	100.00
			6425 · Meals	4-General Fund Ent.	31.48
			6525 · Meals	4-General Fund Ent.	82.28
			6525 · Meals	1-Groundwater Ent.	63.99
			6525 · Meals	3-Land Resources	36.57
			6530 · Lodging	4-General Fund Ent.	1,353.90
			6530 · Lodging	1-Groundwater Ent.	1,053.04
			6530 · Lodging	3-Land Resources	601.73
			6535 · Conf/Seminar R...	4-General Fund Ent.	2,074.95
			6535 · Conf/Seminar R...	1-Groundwater Ent.	1,613.85
			6535 · Conf/Seminar R...	3-Land Resources	922.20
			6004 · Meeting Expenses	4-General Fund Ent.	45.17
			6004 · Meeting Expenses	3-Land Resources	45.17
TOTAL					13,478.17

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
<b>24759</b>	<b>02/27/2024</b>	<b>Corneille, Richard</b>	<b>1012 · Citizens Busine...</b>		<b>-56.28</b>
	02/01/2024		6410 · Mileage	4-General Fund Ent.	56.28
TOTAL					56.28
<b>24760</b>	<b>02/27/2024</b>	<b>FMB Truck Outfitters</b>	<b>1012 · Citizens Busine...</b>		<b>-353.33</b>
	02/22/2024		7230 · Field Equipment ...	1-Groundwater Ent.	353.33
TOTAL					353.33
<b>24761</b>	<b>02/27/2024</b>	<b>G. Davidson's Electric, ...</b>	<b>1012 · Citizens Busine...</b>		<b>-3,014.40</b>
	02/26/2024		6012 · Office Maintenanc...	4-General Fund Ent.	1,038.06
	02/26/2024		6012 · Office Maintenanc...	2-Redlands Plaza/...	1,557.10
			6012 · Office Maintenanc...	4-General Fund Ent.	167.70
			6012 · Office Maintenanc...	2-Redlands Plaza/...	251.54
TOTAL					3,014.40
<b>24762</b>	<b>02/27/2024</b>	<b>IERCD</b>	<b>1012 · Citizens Busine...</b>		<b>-2,400.00</b>
	02/20/2024		6060 · Outreach	4-General Fund Ent.	720.00
			6060 · Outreach	1-Groundwater Ent.	480.00
			6060 · Outreach	3-Land Resources	720.00
			6060 · Outreach	5-Wash Plan	168.00
			6060 · Outreach	6-Active Recharge ...	312.00
TOTAL					2,400.00
<b>24763</b>	<b>02/27/2024</b>	<b>Industrial Fire Protection</b>	<b>1012 · Citizens Busine...</b>		<b>-482.49</b>
	02/20/2024		5210 · Equipment Maint...	1-Groundwater Ent.	361.87
			6012 · Office Maintenanc...	4-General Fund Ent.	48.25
			6012 · Office Maintenanc...	2-Redlands Plaza/...	72.37
TOTAL					482.49
<b>24764</b>	<b>02/27/2024</b>	<b>Krystle Hickman</b>	<b>1012 · Citizens Busine...</b>		<b>-467.48</b>
	02/15/2024		6060 · Outreach	4-General Fund Ent.	140.25
			6060 · Outreach	1-Groundwater Ent.	93.50
			6060 · Outreach	3-Land Resources	140.24
			6060 · Outreach	5-Wash Plan	32.72
			6060 · Outreach	6-Active Recharge ...	60.77
TOTAL					467.48
<b>24765</b>	<b>02/27/2024</b>	<b>Mars Carpets &amp; Flooring</b>	<b>1012 · Citizens Busine...</b>		<b>-2,666.47</b>
	02/15/2024		6016 · Redlands Plaza ...	2-Redlands Plaza/...	2,666.47
TOTAL					2,666.47
<b>24766</b>	<b>02/27/2024</b>	<b>Michael Guizar</b>	<b>1012 · Citizens Busine...</b>		<b>-40.00</b>
	02/24/2024		6001 · General Adminis...	4-General Fund Ent.	40.00
TOTAL					40.00

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
<b>24767</b>	<b>02/27/2024</b>	<b>Milan Mitrovich</b>	<b>1012 · Citizens Busine...</b>		<b>-429.96</b>
	02/24/2024		6515 · Air Fare	4-General Fund Ent.	110.99
			6515 · Air Fare	1-Groundwater Ent.	37.00
			6515 · Air Fare	3-Land Resources	88.79
			6515 · Air Fare	6-Active Recharge ...	133.18
			6520 · Travel, Other (re...	4-General Fund Ent.	9.00
			6520 · Travel, Other (re...	1-Groundwater Ent.	5.00
			6520 · Travel, Other (re...	3-Land Resources	6.00
			6001 · General Adminis...	4-General Fund Ent.	40.00
TOTAL					429.96
<b>24768</b>	<b>02/27/2024</b>	<b>O'Reilly</b>	<b>1012 · Citizens Busine...</b>		<b>-36.75</b>
	12/06/2023		5210 · Equipment Maint...	1-Groundwater Ent.	32.14
	12/15/2023		5210 · Equipment Maint...	1-Groundwater Ent.	4.61
TOTAL					36.75
<b>24769</b>	<b>02/27/2024</b>	<b>Pangahamo Materials, ...</b>	<b>1012 · Citizens Busine...</b>		<b>-260.00</b>
	02/16/2024		5215 · Property Mainte...	1-Groundwater Ent.	208.00
			5215 · Property Mainte...	3-Land Resources	52.00
TOTAL					260.00
<b>24770</b>	<b>02/27/2024</b>	<b>Patton Sales Corp</b>	<b>1012 · Citizens Busine...</b>		<b>-196.75</b>
	12/14/2023		5215 · Property Mainte...	1-Groundwater Ent.	157.40
			5215 · Property Mainte...	3-Land Resources	39.35
TOTAL					196.75
<b>24771</b>	<b>02/27/2024</b>	<b>San Bernardino Valley ...</b>	<b>1012 · Citizens Busine...</b>		<b>-1,500.00</b>
	02/21/2024		6007 · Inter District Costs	1-Groundwater Ent.	750.00
			6007 · Inter District Costs	3-Land Resources	750.00
TOTAL					1,500.00
<b>24772</b>	<b>02/27/2024</b>	<b>Tetra Tech</b>	<b>1012 · Citizens Busine...</b>		<b>-35,071.92</b>
	02/23/2024		7126 · PERC Engr/Prof...	6-Active Recharge ...	35,071.92
TOTAL					35,071.92
<b>24773</b>	<b>02/27/2024</b>	<b>TLC Landscape Servic...</b>	<b>1012 · Citizens Busine...</b>		<b>-430.00</b>
	02/24/2024		6026 · Redlands Plaza ...	2-Redlands Plaza/...	430.00
TOTAL					430.00
<b>24774</b>	<b>02/27/2024</b>	<b>WEX Bank-Valero</b>	<b>1012 · Citizens Busine...</b>		<b>-78.53</b>
	02/23/2024		6001 · General Adminis...	4-General Fund Ent.	39.27
			6001 · General Adminis...	1-Groundwater Ent.	39.26
TOTAL					78.53

## San Bernardino Valley Water Conservation District Expenditure Report February 2024

Num	Date	Name	Account	Class	Original Amount
100349N	02/01/2024	PERS	1012 · Citizens Busine...		-10,858.74
			6170 · PERS Retirement	4-General Fund Ent.	1,411.64
			6170 · PERS Retirement	1-Groundwater Ent.	4,886.43
			6170 · PERS Retirement	2-Redlands Plaza/...	434.35
			6170 · PERS Retirement	3-Land Resources	1,085.87
			6170 · PERS Retirement	5-Wash Plan	760.11
			6170 · PERS Retirement	6-Active Recharge ...	2,280.34
TOTAL					10,858.74
100350N	02/28/2024	PERS	1012 · Citizens Busine...		-10,861.50
			6170 · PERS Retirement	4-General Fund Ent.	1,411.99
			6170 · PERS Retirement	1-Groundwater Ent.	4,887.67
			6170 · PERS Retirement	2-Redlands Plaza/...	434.46
			6170 · PERS Retirement	3-Land Resources	1,086.15
			6170 · PERS Retirement	5-Wash Plan	760.31
			6170 · PERS Retirement	6-Active Recharge ...	2,280.92
TOTAL					10,861.50
100351N	02/28/2024	PERS	1012 · Citizens Busine...		-10,559.27
			6170 · PERS Retirement	4-General Fund Ent.	1,372.70
			6170 · PERS Retirement	1-Groundwater Ent.	4,751.67
			6170 · PERS Retirement	2-Redlands Plaza/...	422.37
			6170 · PERS Retirement	3-Land Resources	1,055.93
			6170 · PERS Retirement	5-Wash Plan	739.15
			6170 · PERS Retirement	6-Active Recharge ...	2,217.45
TOTAL					10,559.27

San Bernardino Valley Water Conservation District  
**Director Fees Expenditure Payroll Report**

February

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Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
2/7/2024	Corneille, R	23-Dec	\$ 1,032.00	\$ 97.72	\$ 934.28
2/7/2024	McDonald, M	24-Jan	\$ 810.00	\$ 70.87	\$ 739.13
2/21/2024	Corneille, R	24-Jan	\$ 1,350.00	\$ 157.36	\$ 1,192.64



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 2009

**To:** Board of Directors

**From:** Angie Quiroga, Senior Administrative Analyst  
Betsy Miller, General Manager

**Date:** March 13, 2024

**Subject:** Unaudited Financial Reports for February 2024

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## **RECOMMENDATION**

Review and approve the unaudited financial reports for February 2024.

## **BACKGROUND AND DISCUSSION**

Staff provides a monthly presentation of the District's unaudited financial reports. The reports presented today are as of February 29, 2024.

Interest income continues to be above budgeted levels. The majority of groundwater production has been reported, with less than \$1,000 expected from remaining producers. GL 4025 Wash Plan Revenue includes expenses for implementation requirements of the Wash Plan HCP and state permitting fees, some of which will be reimbursed. GL 4999 Trust Reimbursement-Wash Plan includes reimbursement of issuance costs from Wash Plan participants per the Wash Plan MOU as well as District staff time and consultant fees for implementation activities. GL 5210 Equipment Maintenance and GL 5320 Fuel are above budget due to higher than expected maintenance needs. GL 640-Director Fees are anticipated to increase to be more in line with budgeted amounts upon receipt of additional Director expense reports. All other expenses are as expected.

## **FISCAL IMPACT**

There is no fiscal impact from reporting the financial status of the District.

## **POTENTIAL MOTIONS**

1. Move approval of the Unaudited Financial Reports for February 2024 as presented.
2. Move to request this item be tabled and referred to Finance & Administration Committee for reconsideration of specific issues discussed.

## **ATTACHMENTS OR MATERIALS**

Graph Financials for February 2024  
Profit & Loss to Date vs. Annual Budget

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwd.org Email: info@sbvwd.org

### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

### **GENERAL MANAGER**

Betsy Miller

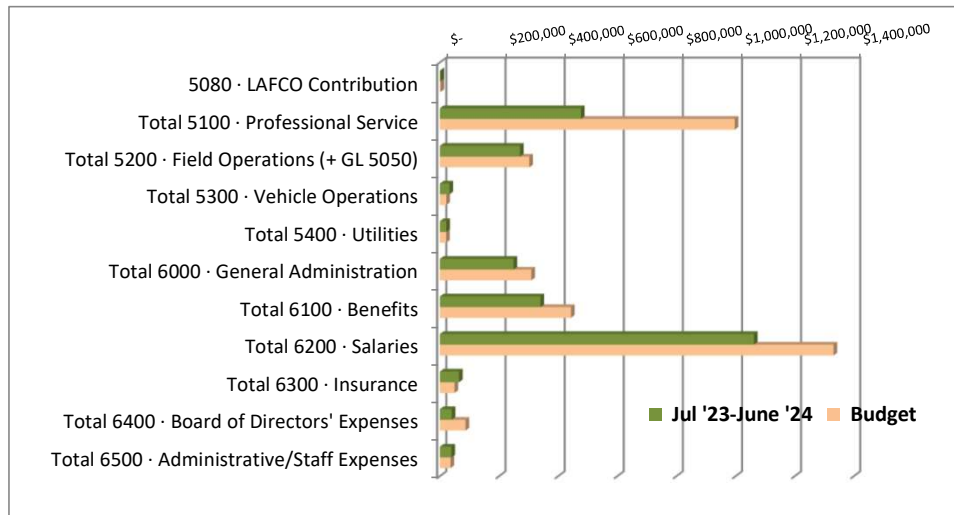
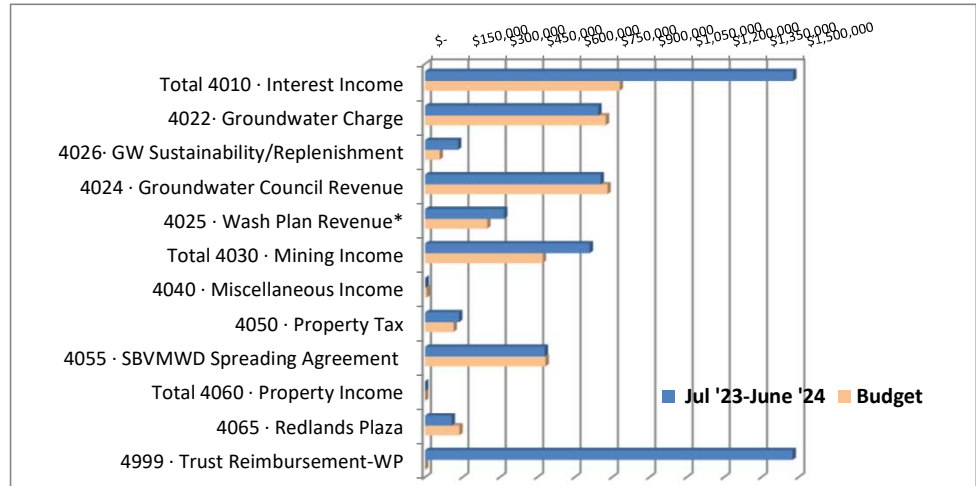
**SBVWCD - All Enterprises Budget and Actual**

**February 2024**

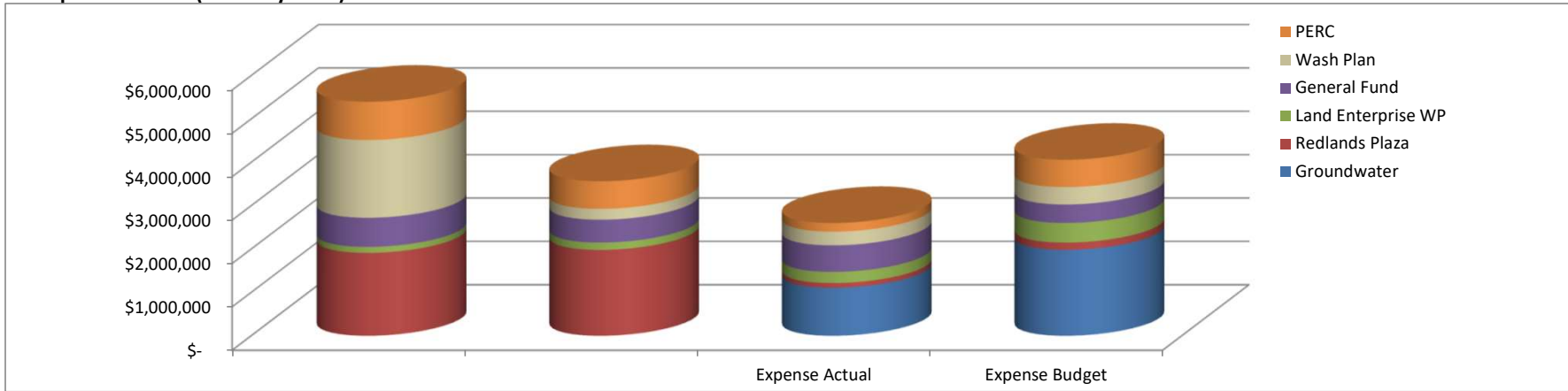
<b>REVENUE</b>	<b>Jul '23-June '24</b>	<b>Budget</b>
Total 4010 · Interest Income	\$ 1,478,053	\$ 780,694
4022 · Groundwater Charge	\$ 694,969	\$ 725,000
4026 · GW Sustainability/Replenishment	\$ 131,909	\$ 58,521
4024 · Groundwater Council Revenue	\$ 703,949	\$ 731,858
4025 · Wash Plan Revenue*	\$ 316,664	\$ 249,633
Total 4030 · Mining Income	\$ 660,225	\$ 472,000
4040 · Miscellaneous Income	\$ 2,078	\$ 6,667
4050 · Property Tax	\$ 136,477	\$ 114,320
4055 · SBVMWD Spreading Agreement	\$ 479,961	\$ 483,214
Total 4060 · Property Income	\$ 100	\$ 100
4065 · Redlands Plaza	\$ 106,920	\$ 137,440
4999 · Trust Reimbursement-WP	\$ 1,476,154	\$ -
<b>Total Revenue</b>	<b>\$ 6,187,459</b>	<b>\$ 3,759,446</b>

\*District loans to the WP & State Permitting payments

<b>EXPENSES Operating and Capital</b>	<b>Jul '23-June '24</b>	<b>Budget</b>
5080 · LAFCO Contribution	\$ 2,048	\$ 2,057
Total 5100 · Professional Service	\$ 477,123	\$ 997,371
Total 5200 · Field Operations (+ GL 5050)	\$ 270,689	\$ 302,350
Total 5300 · Vehicle Operations	\$ 32,440	\$ 21,614
Total 5400 · Utilities	\$ 21,322	\$ 21,088
Total 6000 · General Administration	\$ 248,993	\$ 309,141
Total 6100 · Benefits	\$ 339,812	\$ 443,185
Total 6200 · Salaries	\$ 1,061,967	\$ 1,331,452
Total 6300 · Insurance	\$ 64,500	\$ 49,159
Total 6400 · Board of Directors' Expenses	\$ 39,688	\$ 86,717
Total 6500 · Administrative/Staff Expenses	\$ 38,949	\$ 35,683
<b>Total Expense</b>	<b>\$ 2,597,531</b>	<b>\$ 3,599,817</b>



**Enterprises to Date (February 2024)**



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,912,505	\$ 1,981,146	97%
Groundwater Expense	\$ 1,107,567	\$ 1,549,337	71%
Revenue -Expense	\$ 804,938	\$ 431,809	
Redlands Plaza Revenue	\$ 138,020	\$ 168,621	82%
Redlands Plaza Expense	\$ 108,509	\$ 168,527	64%
Revenue -Expense	\$ 29,511	\$ 94	
Land Enterprise Revenue	\$ 671,850	\$ 527,667	127%
Land Enterprise Expense	\$ 257,620	\$ 452,273	57%
Revenue -Expense	\$ 414,230	\$ 75,393	
General Fund Revenue *	\$ 950,439	\$ 595,919	159%
General Fund Expense	\$ 612,171	\$ 426,042	144%
Revenue -Expense	\$ 338,268	\$ 169,878	
Wash Plan Revenue	\$ 1,792,817	\$ 249,633	718%
Wash Plan Expense	\$ 316,138	\$ 401,085	79%
Revenue-Expense	1,476,680	(151,451)	
PERC Revenue	\$ 881,875	\$ 636,140	139%
PERC Expense	\$ 198,865	\$ 629,220	32%
Revenue-Expense	\$ 683,010	\$ 6,920	
<b>Total All Revenue - Expense</b>	<b>\$ 3,746,637</b>	<b>\$ 532,643</b>	

Cash Status	As of 7/1/2023	As of 02/29/24
LAIF	\$ -	\$ 1,015.32
Cal Trust	\$ 3,305,798.37	\$ -
Citizens Bank	\$ 814,215.58	\$ 990,478.05
UBS Financial-Gen	\$ 20,878,305.53	\$ 5,557,946.40
UBS Financial-PERC	\$ -	\$ 28,182,256.75
USBank-CAMP Gen	\$ 4,088,747.94	\$ 4,286,190.90
USBank-CAMP PERC	\$ 14,041,513.08	\$ 5,130,949.00
<b>Total Cash</b>	<b>\$ 43,128,580.50</b>	<b>\$ 44,148,836.42</b>
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Less PERC Obligation	\$ (35,108,303.19)	\$ (34,431,055.25)
<b>Cash Position</b>	<b>\$ 3,020,277.31</b>	<b>\$ 4,717,781.17</b>

Increase (decrease) of \$1,697,503.86  
 Percent Increase 56.2%

\* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul '23 - Feb 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4010 · Interest Income				
4012 · LAIF	1,015.32	0.00	1,015.32	100.0%
4013 · Caltrust Investment Income	71,315.78	99,039.99	-27,724.21	72.01%
4015 · UBS Interest Income	1,016,580.28	510,000.00	506,580.28	199.33%
4016 · Interest Income CAMP	389,141.30	562,000.00	-172,858.70	69.24%
<b>Total 4010 · Interest Income</b>	<b>1,478,052.68</b>	<b>1,171,039.99</b>	<b>307,012.69</b>	<b>126.22%</b>
4017 · PERC Capital Income	0.00	171,900.00	-171,900.00	0.0%
4020 · Groundwater Charge				
4022 · Groundwater Charge	694,969.03	753,061.42	-58,092.39	92.29%
4024-2 · GW Council Passthrough	117,698.71	200,000.00	-82,301.29	58.85%
4024 · Groundwater Council Revenue	703,949.29	731,858.00	-27,908.71	96.19%
4026 · GW Sustainability/Replenishment	131,908.96	61,040.75	70,868.21	216.1%
<b>Total 4020 · Groundwater Charge</b>	<b>1,648,525.99</b>	<b>1,745,960.17</b>	<b>-97,434.18</b>	<b>94.42%</b>
4025 · Wash Plan Revenue	316,663.83	374,450.00	-57,786.17	84.57%
4030 · Mining Income				
4031 · Plant Site - CEMEX	24,000.00	48,000.00	-24,000.00	50.0%
4032 · Cemex - Royalty / Lease	592,084.36	600,000.00	-7,915.64	98.68%
4036 · Aggregate Maintenance	44,140.86	60,000.00	-15,859.14	73.57%
<b>Total 4030 · Mining Income</b>	<b>660,225.22</b>	<b>708,000.00</b>	<b>-47,774.78</b>	<b>93.25%</b>
4040 · Miscellaneous Income				
4041 · Reimbursed Expenses	338.24	0.00	338.24	100.0%
4040 · Miscellaneous Income - Other	1,739.50	10,000.00	-8,260.50	17.4%
<b>Total 4040 · Miscellaneous Income</b>	<b>2,077.74</b>	<b>10,000.00</b>	<b>-7,922.26</b>	<b>20.78%</b>
4043 · Project Salary Reimbursement	11,624.35	15,000.00	-3,375.65	77.5%
4050 · Property Tax	136,477.26	141,479.29	-5,002.03	96.46%
4051 · Wash Plan Trails	0.00	66,000.00	-66,000.00	0.0%
4055 · SBVMWD Spreading Agreement Reim	479,961.36	483,213.76	-3,252.40	99.33%
4060 · Property Income				
4062 · Mentone Property	100.00	100.00	0.00	100.0%
<b>Total 4060 · Property Income</b>	<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.0%</b>
4065 · Redlands Plaza	106,920.33	206,160.35	-99,240.02	51.86%
4066 · Redlands Plaza CAM	30,723.47	46,621.41	-15,897.94	65.9%
4999 · Trust Reimbursement-Wash Plan	1,476,153.64	225,000.00	1,251,153.64	656.07%
<b>Total Income</b>	<b>6,347,505.87</b>	<b>5,364,924.97</b>	<b>982,580.90</b>	<b>118.32%</b>
<b>Gross Profit</b>	<b>6,347,505.87</b>	<b>5,364,924.97</b>	<b>982,580.90</b>	<b>118.32%</b>
<b>Expense</b>				
5040 · Regional Programs				
5080 · LAFCO Contribution	2,048.06	2,056.95	-8.89	99.57%
<b>Total 5040 · Regional Programs</b>	<b>2,048.06</b>	<b>2,056.95</b>	<b>-8.89</b>	<b>99.57%</b>
5050 · Basin Cleaning	201,081.38	250,000.00	-48,918.62	80.43%
5100 · Professional Service				
5120 · Misc. Professional Services	112,843.73	539,625.00	-426,781.27	20.91%
5122 · Wash Plan Professional Services	7,560.60	28,000.00	-20,439.40	27.0%
5123 · Habitat Management-WP	167,463.76	329,700.00	-162,236.24	50.79%
5125 · Engineering Services	0.00	35,000.00	-35,000.00	0.0%
5126 · GW Sustainability/Replenishment	0.00	61,040.75	-61,040.75	0.0%
5127 · Project Accounting Services	0.00	5,000.00	-5,000.00	0.0%
5128 · GC NonDistrict Facilities Maint	117,698.71	200,000.00	-82,301.29	58.85%
5130 · Aerial Photography & Surveying	0.00	2,425.50	-2,425.50	0.0%
5155 · WP Trails Professional Services	0.00	100,000.00	-100,000.00	0.0%
5160 · IT Support	25,387.19	45,625.00	-20,237.81	55.64%
5170 · Audit	29,800.00	28,500.00	1,300.00	104.56%
5180 · Legal	16,369.25	25,000.00	-8,630.75	65.48%
<b>Total 5100 · Professional Service</b>	<b>477,123.24</b>	<b>1,399,916.25</b>	<b>-922,793.01</b>	<b>34.08%</b>
5133 · Regional River HCP Contribution	0.00	30,000.00	-30,000.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	17,987.03	8,528.40	9,458.63	210.91%
5215 · Property Maintenance	3,388.69	40,000.00	-36,611.31	8.47%
5225 · Field Clean Up-Illegal dumping	48,232.00	60,000.00	-11,768.00	80.39%
<b>Total 5200 · Field Operations</b>	<b>69,607.72</b>	<b>108,528.40</b>	<b>-38,920.68</b>	<b>64.14%</b>

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul '23 - Feb 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5223 · Temp. Field Labor	3,338.08	10,000.00	-6,661.92	33.38%
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	6,674.88	9,240.00	-2,565.12	72.24%
5320 · Fuel	25,764.63	21,560.77	4,203.86	119.5%
<b>Total 5300 · Vehicle Operations</b>	<b>32,439.51</b>	<b>30,800.77</b>	<b>1,638.74</b>	<b>105.32%</b>
5400 · Utilities				
5410 · Alarm Service	597.00	1,200.00	-603.00	49.75%
5420 · Electricity	6,996.13	10,815.69	-3,819.56	64.69%
5430 · Mobile Phone	4,600.00	7,150.00	-2,550.00	64.34%
5440 · Telephone	2,252.12	3,000.00	-747.88	75.07%
5450 · Natural Gas	472.00	2,730.00	-2,258.00	17.29%
5460 · Water / Trash / Sewer	3,302.68	3,904.10	-601.42	84.6%
5470 · Internet Services	3,102.38	2,832.52	269.86	109.53%
<b>Total 5400 · Utilities</b>	<b>21,322.31</b>	<b>31,632.31</b>	<b>-10,310.00</b>	<b>67.41%</b>
6000 · General Administration				
6001 · General Administration - Other	3,442.03	6,000.00	-2,557.97	57.37%
6002 · Website Administration	2,731.94	6,000.00	-3,268.06	45.53%
6004 · Meeting Expenses	1,982.83	2,200.00	-217.17	90.13%
6006 · Permits	2,767.00	15,000.00	-12,233.00	18.45%
6007 · Inter District Costs	1,500.00	10,000.00	-8,500.00	15.0%
6009 · Licenses	1,731.42	2,000.00	-268.58	86.57%
6010 · Surety Bond	3,025.00	1,900.00	1,125.00	159.21%
6012 · Office Maintenance	10,854.22	10,000.00	854.22	108.54%
6013 · Office Lease Payment	33,333.36	50,000.00	-16,666.64	66.67%
6015 · Mentone House Maintenance	0.00	4,000.00	-4,000.00	0.0%
6016 · Redlands Plaza Maintenance	12,092.20	47,000.00	-34,907.80	25.73%
6018 · Janitorial Services	6,595.00	10,500.00	-3,905.00	62.81%
6019 · Janitorial Supplies	394.52	375.00	19.52	105.21%
6020 · Vacancy Marketing-Redlands Plaz	0.00	5,000.00	-5,000.00	0.0%
6024 · Computer Equip Maint.	1,374.36	3,000.00	-1,625.64	45.81%
6026 · Redlands Plaza CAM expenses	29,315.95	42,861.03	-13,545.08	68.4%
6027 · Computer Software	7,806.24	23,250.00	-15,443.76	33.58%
6030 · Office Supplies	4,207.42	12,100.00	-7,892.58	34.77%
6033 · Office Equipment Rental	4,709.31	8,000.00	-3,290.69	58.87%
6036 · Printing	3,309.20	2,500.00	809.20	132.37%
6039 · Postage and Overnight Delivery	809.29	1,200.00	-390.71	67.44%
6042 · Payroll Processing	2,737.56	5,000.00	-2,262.44	54.75%
6045 · Bank Service Charges	676.12	10,000.00	-9,323.88	6.76%
6051 · Uniforms	2,667.69	3,115.76	-448.07	85.62%
6060 · Outreach	74,964.62	127,000.00	-52,035.38	59.03%
6087 · Educational Reimbursement	1,095.00	5,000.00	-3,905.00	21.9%
6090 · Subscriptions/Publications	1,519.86	3,000.00	-1,480.14	50.66%
6091 · Public Notices	0.00	3,200.00	-3,200.00	0.0%
6093 · Memberships	33,350.95	25,364.28	7,986.67	131.49%
<b>Total 6000 · General Administration</b>	<b>248,993.09</b>	<b>444,566.07</b>	<b>-195,572.98</b>	<b>56.01%</b>
6100 · Benefits				
6110 · Vision Insurance	2,531.62	3,776.71	-1,245.09	67.03%
6120 · Workers' Comp. Insurance	10,348.29	25,528.10	-15,179.81	40.54%
6130 · Dental Insurance	8,525.74	13,056.65	-4,530.91	65.3%
6150 · Medical Insurance				
6150.01 · Medical Employee Contribution	-20,521.99	-41,288.06	20,766.07	49.7%
6150 · Medical Insurance - Other	174,783.54	323,085.52	-148,301.98	54.1%
<b>Total 6150 · Medical Insurance</b>	<b>154,261.55</b>	<b>281,797.46</b>	<b>-127,535.91</b>	<b>54.74%</b>
6160 · Payroll Taxes-Employer	69,562.19	143,336.67	-73,774.48	48.53%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-43,001.96	-68,320.21	25,318.25	62.94%
6170.02 · 457 Plan Employee Contributions	-40,263.01			
6170 · PERS Retirement - Other	177,847.42	268,542.64	-90,695.22	66.23%
<b>Total 6170 · PERS Retirement</b>	<b>94,582.45</b>	<b>200,222.43</b>	<b>-105,639.98</b>	<b>47.24%</b>
<b>Total 6100 · Benefits</b>	<b>339,811.84</b>	<b>667,718.02</b>	<b>-327,906.18</b>	<b>50.89%</b>
6200 · Salaries				
6230 · Regular Salaries	1,061,966.50	1,997,177.80	-935,211.30	53.17%
<b>Total 6200 · Salaries</b>	<b>1,061,966.50</b>	<b>1,997,177.80</b>	<b>-935,211.30</b>	<b>53.17%</b>

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul '23 - Feb 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6300 · Insurance				
6310 · Property/ Auto Insurance	7,653.37	6,374.80	1,278.57	120.06%
6320 · General Liability Insurance	56,847.00	46,295.48	10,551.52	122.79%
<b>Total 6300 · Insurance</b>	<b>64,500.37</b>	<b>52,670.28</b>	<b>11,830.09</b>	<b>122.46%</b>
6400 · Board of Directors' Expenses				
6401 · Directors' Fees				
6401.5 · Payroll Taxes-Directors	-346.53	0.00	-346.53	100.0%
6401 · Directors' Fees - Other	30,432.18	105,600.00	-75,167.82	28.82%
<b>Total 6401 · Directors' Fees</b>	<b>30,085.65</b>	<b>105,600.00</b>	<b>-75,514.35</b>	<b>28.49%</b>
6410 · Mileage	575.88	4,840.00	-4,264.12	11.9%
6415 · Air Fare	1,970.88	3,906.25	-1,935.37	50.46%
6420 · Other Travel	239.54	605.00	-365.46	39.59%
6425 · Meals	2,417.81	4,235.00	-1,817.19	57.09%
6430 · Lodging	1,821.96	4,840.00	-3,018.04	37.64%
6435 · Conf/Seminar Registrations	2,576.17	6,050.00	-3,473.83	42.58%
<b>Total 6400 · Board of Directors' Expenses</b>	<b>39,687.89</b>	<b>130,076.25</b>	<b>-90,388.36</b>	<b>30.51%</b>
6500 · Administrative/Staff Expenses				
6510 · Mileage	2,533.47	2,750.00	-216.53	92.13%
6515 · Air Fare	2,401.22	4,950.00	-2,548.78	48.51%
6520 · Travel, Other (rental car, taxi)	1,304.87	1,500.00	-195.13	86.99%
6525 · Meals	2,812.48	4,500.00	-1,687.52	62.5%
6530 · Lodging	9,426.14	6,500.00	2,926.14	145.02%
6535 · Conf/Seminar Registrations	20,471.00	29,875.00	-9,404.00	68.52%
<b>Total 6500 · Administrative/Staff Expenses</b>	<b>38,949.18</b>	<b>50,075.00</b>	<b>-11,125.82</b>	<b>77.78%</b>
9999 · Contribution to Capital Maint.	0.00	220,000.00	-220,000.00	0.0%
<b>Total Expense</b>	<b>2,600,869.17</b>	<b>5,425,218.10</b>	<b>-2,824,348.93</b>	<b>47.94%</b>
<b>Net Ordinary Income</b>	<b>3,746,636.70</b>	<b>-60,293.13</b>	<b>3,806,929.83</b>	<b>-6,214.04%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
7000 · Construction				
7010 · Materials	0.00	12,000.00	-12,000.00	0.0%
<b>Total 7000 · Construction</b>	<b>0.00</b>	<b>12,000.00</b>	<b>-12,000.00</b>	<b>0.0%</b>
7100 · Land & Buildings				
7110 · Property Capital Repairs	30,647.00	387,999.50	-357,352.50	7.9%
7120 · Property-Land Purchase	0.00	70,000.00	-70,000.00	0.0%
7126 · PERC Engr/Prof Services	405,737.37	3,532,019.00	-3,126,281.63	11.49%
7130 · Mentone Property (House)-CapRep	29,000.00	7,000.00	22,000.00	414.29%
7140 · Mentone Property (Shop)-CapRep	110,090.83	891,649.15	-781,558.32	12.35%
7150 · Mill Creek Diversion	1,477,205.58	2,299,616.86	-822,411.28	64.24%
7151 · Mill Creek Permitting	213,866.36	285,207.27	-71,340.91	74.99%
7160 · Mendoza Property	0.00	137,000.00	-137,000.00	0.0%
<b>Total 7100 · Land &amp; Buildings</b>	<b>2,266,547.14</b>	<b>7,610,491.78</b>	<b>-5,343,944.64</b>	<b>29.78%</b>
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	13,691.60	10,000.00	3,691.60	136.92%
7220 · Computer Software	5,263.06	1,000.00	4,263.06	526.31%
7230 · Field Equipment / Vehicles	85,289.71	225,000.00	-139,710.29	37.91%
7240 · Office Equipment	55,950.98	54,400.00	1,550.98	102.85%
<b>Total 7200 · Equipment &amp; Vehicles</b>	<b>160,195.35</b>	<b>290,400.00</b>	<b>-130,204.65</b>	<b>55.16%</b>
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	125,000.00	-125,000.00	0.0%
<b>Total 7400 · Professional Services Capital</b>	<b>0.00</b>	<b>125,000.00</b>	<b>-125,000.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>2,426,742.49</b>	<b>8,037,891.78</b>	<b>-5,611,149.29</b>	<b>30.19%</b>
<b>Net Other Income</b>	<b>-2,426,742.49</b>	<b>-8,037,891.78</b>	<b>5,611,149.29</b>	<b>30.19%</b>
<b>Net Income</b>	<b>1,319,894.21</b>	<b>-8,098,184.91</b>	<b>9,418,079.12</b>	<b>-16.3%</b>



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 2010

**To:** Board of Directors

**From:** Betsy Miller, General Manager

**Date:** March 13, 2024

**Subject:** Groundwater Non-Respondent, Late Payer, and Investigation List for Groundwater Assessment No. 61

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## **RECOMMENDATION**

Review, discuss, and direct staff to investigate non-respondents and late payers from July 1, 2023, through December 31, 2023.

## **BACKGROUND AND DISCUSSION**

In December 2023, the District sent notices to all producers for groundwater assessment (GWA) #61 covering the period from July 1, 2023 through December 31, 2023. After each assessment period's payment deadline, staff sends late notices, calls producers who have not responded, and provides assistance to those who have filed incorrect statements, failed to file, and/or failed to pay, in accordance with Board-approved procedures.

For GWA #61, late statements were mailed in mid-February and again in early March to each non-respondent producer, with follow-ups by phone and email as needed. At this time, contact has been made with two of the eight well owners. The outstanding remaining groundwater assessment payments for GWA #61 are estimated at less than \$1,000.

## **FISCAL IMPACT**

Approximately \$500 of staff time was expended to follow up and work with non-respondents and late payers.

## **ATTACHMENTS OR MATERIALS**

Past Due GW #61 Producers Investigation List

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwd.org Email: info@sbvwd.org

### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
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Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

### **GENERAL MANAGER**

Betsy Miller

## PAST DUE GW #61 PRODUCERS Investigation list

PAST DUE GW #61 PRODUCERS Investigation list				Expect Pymt/Report	Late Reporters	Field Visit Needed
Producers	Well Code	Recordation	Last Payment/Reporting			
1. Doug Guyette	1N4W36M01S	3600458	\$0/GW #60 (Jan-Jun 2023)		X	
		3610007	\$0/GW #60 (Jan-Jun 2023)		X	
2. George Everett/New Owner		WP0003068	\$0/GW #57 (Jul-Dec 2021)			X
3. Lucky Farms, Inc./Spring Pacific	1S3W19A01S	3603554	\$0/GW #55 (Jul-Dec 2020)			
4. Mroland Management Services	1S2W30H	3601126	\$191.69/GW #60 (Jan-Jun 2023)		X	
5. Patton State Hospital	1N3W29M	3602381	\$0/GW #60 (Jan-Jun 2023)		X	
	1N3W29M01S	3600924	\$69.22/GW #60 (Jan-Jun 2023)		X	
	1N3W29N01S	3600931	\$0/GW #60 (Jan-Jun 2023)		X	
6. Redlands Unified School District	1S2W30C01S	3601641	\$0/GW #60 (Jan-Jun 2023)		X	
7. Splash Kingdom Waterpark	1S3W19J07S	3602549	\$0/GW #59 (Jul-Dec 2022)		X	
8. Trojan Groves	1S3W15M	3600451	\$0/GW #60 (Jan-Jun 2023)		X	



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2011

**To: Board of Directors**  
**From: Katelyn Scholte, Principal Engineer**  
**Date: March 13, 2024**  
**Subject: Final 2024 Engineering Investigation Report**

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**RECOMMENDATION**

Receive and file the Final 2024 Engineering Investigation Report.

**BACKGROUND AND DISCUSSION**

Over five years ago, staff prepared the first Engineering Investigation Report (EI Report) Plan after discussion and input from the Basin Technical Advisory Committee and other community stakeholders. Staff developed the Final 2024 EI Report in accordance with the updated EI Plan approved by the Board last year; the Draft EI data were presented to the Operations Committee on February 6, and the Draft 2024 EI Report was posted to the District's website and presented to the Board on February 14. We will also offer to present the Final 2024 EI Report at the June BTAC meeting.

Generally, the EI Report process was very similar to prior years. Well-location data were requested and verified by Laura Torres and Katelyn Scholte to improve the accuracy and quality of mapping. This year, we used more than 180 well locations to represent groundwater elevations accurately. No comments or requests to revise the Draft 2024 EI Report have been received to date. As in previous years, the EI Report results will be compared to San Bernardino Valley Municipal Water District's basin model for quality assurance and transparency when complete.

The 2024 EI Report indicates precipitation was approximately 163% higher than normal for both water and calendar years. The EI Report shows a general increase in basin water levels from the elevations of the prior year. Most of the basin increased between 5 and 100 ft due to the record-breaking supply of native and State Water Project water recharged. Combined, the abundant supply of native and imported water for recharge and above-average precipitation resulted in an increase of about 226,800 AF for the Bunker Hill Basin. Groundwater production was lower than in the previous period, with approximately 70,000 AF within SBVWCD boundaries and 139,000 AF within the Bunker Hill Basin boundary. The report's primary purpose is to provide the basis for the Groundwater Charge in compliance with Water Code §75523.

**FISCAL IMPACT**

The 2024 EI Report (including data acquisition, management, analysis, and document preparation) is completed in-house by District staff and is estimated to have cost approximately \$15,000 in salary charges to the Groundwater Recharge Enterprise.

**POTENTIAL MOTIONS**

1. Receive and file the Final 2024 EI Report as presented.
2. Direct staff to make specific revisions to the Final Engineering Investigation Report for 2023.

**ATTACHMENTS**

The Final 2024 EI Report with appendices is available on the District's website at <http://www.sbvxcd.org/reports-and-data/engineering-investigation.html>. Limited copies of the Final EI Report will be produced with primary distribution by digital file; please contact staff if you would like a hard copy.



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 2012

**To:** Board of Directors  
**From:** Betsy Miller, General Manager  
**Date:** March 13, 2024  
**Subject:** Hazard Mitigation Plan for District Facilities

## RECOMMENDATION

Provide direction to staff on preparing of a Hazard Mitigation Plan for District facilities.

## BACKGROUND AND DISCUSSION

The Disaster Mitigation Act of 2000 provided incentives for local agencies to develop hazard mitigation plans by requiring an approved Hazard Mitigation Plan (HMP) as a condition of pre- and post-disaster FEMA financial assistance. Funding programs that require an approved HMP include Hazard Mitigation Grants, Flood Mitigation Assistance, Building Resilient Infrastructure and Communities, Pre-Disaster Mitigation Grants, and other federal disaster-related funding such as the Safeguarding Tomorrow Through Ongoing Risk Mitigation Act.

In order to qualify for these funding programs, the District has evaluated three approaches for development of an HMP.

Approach	Time to Complete HMP	District Cost to Complete HMP
Prepare HMP for District facilities with District funding	12 months	~\$100,000
Prepare HMP for District facilities with Hazard Mitigation Grant funding	30 months (includes grant application and award period)	~\$25,000
Prepare Multi-Jurisdictional HMP with District and SBVMWD	12 months	~\$50,000

Staff seeks Board direction on whether to develop an HMP and, if so, the Board's preferred approach to do so.

## FISCAL IMPACT

Direction to proceed with any of the above approaches would result in a contract with a specified not to exceed amount for development of an HMP being presented for approval at a future Board meeting.

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwd.org Email: info@sbvwd.org

### **BOARD OF DIRECTORS**

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Division 4:  
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Division 5:  
Melody McDonald

### **GENERAL MANAGER**

Betsy Miller

**POTENTIAL MOTIONS**

1. Direct staff to prepare an HMP for District facilities with District funding.
2. Direct staff to prepare a Hazard Mitigation Grant application for submittal during the next open application period.
3. Direct staff to prepare a multi-jurisdictional HMP with San Bernardino Valley Municipal Water District.
4. Direct staff to not prepare an HMP at this time.

**ATTACHMENTS**

None



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 2013

**To:** Board of Directors

**From:** Betsy Miller, General Manager

**Date:** March 13, 2024

**Subject:** Promissory Note between the San Bernardino Valley Conservation Trust (Borrower) and San Bernardino Valley Water Conservation District (Lender)

## RECOMMENDATION

Approve the terms, conditions, and identified value of the Promissory Note, and authorize the Board President to sign same on behalf of the District.

## BACKGROUND AND DISCUSSION

The Trust, formed in March 2016, is a duly organized California nonprofit public benefit agency, certified by the U.S. Internal Revenue Service as tax exempt under Internal Revenue Code section 501(c)(3). The Trust’s specific purpose is formation for the benefit of, and to carry out the purposes of, holding, administering, and funding habitat preserves, and the endowments for preservation of lands and conservation easements for the protection of endangered and threatened species, in connection with approved Habitat Conservation Plans, or otherwise.

Operating as a legal entity separate and distinct from the District, which serves as the lead agency for implementation of the Upper Santa Ana River Wash Habitat Conservation Plan (“Wash Plan”), the Trust has been formed in part to accept, hold, and administer conservation easements and endowments required to protect and implement management on land designated by the Wash Plan to be managed as a habitat preserve (“Wash Plan Preserve”). As the holder of the Incidental Take Permit (“ITP”) issued under authority of the Endangered Species Act in connection with the Wash Plan, the District is responsible for compliance with the ITP and oversight of administration of the mitigation, and habitat preservation and enhancement strategies required by the Wash Plan. The Trust was formed to be one of the implementing agents for those HCP tasks.

The District, as part of a Memorandum of Understanding to Implement the Habitat Conservation Plan for the Upper Santa Ana River Wash Plan and Associated Implementing Agreement (“MOU”), has committed with other Wash Plan participants to assist the Trust as needed in establishing a non-wasting endowment (“Endowment”) to finance annual management, monitoring, and administration costs in accordance with the Wash Plan. The Trust, using the funding provided through the Endowment, is to perform, or contract

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### **GENERAL MANAGER**

Betsy Miller

to perform, habitat mitigation or conservation measures required by the Wash Plan and Wash Plan entitlements on property enrolled in the Wash Plan Preserve.

Consistent with the Provision of Services, the District has made available to the Trust administrative support and services related to the Trust’s Wash Plan operations. The District is to accurately track all such services and the time and cost spent performing them, and charge the Trust therefore. The Trust shall remit to District payment for the specific services from any source of funds under the control of the Trust, which funds may lawfully be used for such support purposes.

Regularly, the Trust is to report to the District the amount of funding in the Endowment, and when requested by the District, the Trust is to provide such information to determine what amounts of contributions from Wash Plan participants are necessary to assure the Endowment’s funds meet the “stay ahead” phasing requirement of the Wash Plan with respect to the timing and phasing of implementation of the Wash Plan’s Covered Activities. The Trust is to cooperate reasonably with the District in the administration of conservation easements over, and endowment funds relating to, all conserved lands as designated in the approved Wash Plan and consistent with the requirements of the Wash Plan Entitlements.

**PROMISSORY NOTE**

The Promissory Note (Note) memorializes the amounts advanced by the District for both staff time and consultant costs to the Trust prior to receipt of final endowment payments as approved by the Board in District budgets for FY22, FY23, and FY25, and creates a mechanism for the Trust to repay the District for outstanding costs incurred for Wash Plan implementation since adoption on July 13, 2020. Specifically, the proceeds of the loan represented by the Note represent the value of services, both in-kind and contractual, provided by the District on behalf of the Trust pursuant to the terms of the Provision of Services agreement. The proceeds represented by the Note are presently recognized as liabilities held by the Trust in the annual audit of the organization.

In total, \$1,254,077 in services has been provided to the Trust by the District in support of implementation of the Wash Plan from July 13, 2020, through January 31, 2024. An initial payment of \$351,154 was made to the District on September 26, 2023, with payments for in-year costs scheduled to occur on every six months to ensure reimbursement occurs promptly moving forward. The remaining Principal Balance of the Note is \$902,923 as of January 31, 2024, t (see table below).

<b>Period or Date</b>	<b>Payment Made to the District by the Trust</b>	<b>Wash Plan Implementation Services Provided to the Trust</b>	<b>Amount Owed to the District</b>
Jul. 13, 2020, through Jun. 30, 2023		\$1,003,495	\$1,003,495
Sep. 26, 2023	\$351,154		\$652,341
Jul. 1 2023, through Jan. 31, 2024		\$250,582	\$902,923

The Note is open, and the balance may change depending on loans approved by the District for future fiscal years, cost-recovery measures for activities paid by the District benefitting Wash Plan partners, and the amount of interest earned on the Endowment through the close of the current fiscal year.

Schedule of repayment of the Note is to involve no less than one-tenth of the outstanding Principal Balance paid annually on June 30 for ten years. The first payment is due on June 30, 2024. Interest shall not accrue on the outstanding Principal Balance due under the Note, provided all amounts due under the Note are paid in full on or before June 30, 2033 ("Maturity Date"). Upon the Maturity Date, the Note requires a Balloon Payment of the entire outstanding balance due. On and after the Maturity Date, any outstanding balances due under the Note shall accrue interest at a rate of 10% per annum.

The terms and conditions of the Note were reviewed by the Finance Committee on January 24, 2024. The Trust Board approved the terms and conditions and the stated value of the Note on February 29, 2024.

### **ENDOWMENT**

As of January 31, 2024, the monetary value of the Endowment was \$2,038,756. Consistent with the terms and Principal Balance of the Note, a minimum payment of \$90,292 is due to the District on June 30, 2024, in addition to payment for budgeted work that occurred in FY24 beyond January 31, 2024.

Since signing of the Wash Plan in 2020, the Endowment has been fixed at approximately 20% of the full amount needed to finance annual management, monitoring, and administration costs in accordance with the Wash Plan. To date, two Participating Entities have yet to contribute to the Endowment, with an expected total payment of approximately \$10 million dollars (in 2023 dollars).

The interest earned available for paying for future services provided by the District, as well as the required annual payments of the Note, is estimated at 4% annually of the balance of the Endowment Fund. If fully funded, the amount of funds available to the Trust to make payments to the District in the next fiscal year is estimated at approximately \$475,000. It is important to recognize, in any given fiscal year, the Trust can pay back more to the District than the minimum payment due, which is set at 10% of the outstanding Principal Balance of the Note.

This item was discussed by the Finance & Administration Committee at their meeting on January 24, 2024, with the recommendation to forward to the Board for discussion and action.

### **FISCAL IMPACT**

Approval of the recommended action would result in a repayment of advanced funds to the Trust in the amount of the Note, i.e., \$902,923.00. The District will not be recovering the time value of such advanced funds, recognizing the terms and conditions of the Note has 0% interest collected on the Principal Balance through June 30, 2033. In approving this Note term, the District would be reaffirming the initial determination made at the time of the Provision of Services Agreement that the District, and its constituents, receive substantial public benefit from the advancement of the Wash Plan permit approval, and the initiation of its Wash Plan Preserve management activities, prior to the time the Endowment is fully funded. Otherwise, the Wash Plan may have collapsed due to failure of sufficient resources, at its outset. This "Expenditure" of the time value of the advanced funds is not unlimited, however. The Note requires one-tenth of its balance to be retired every year, such that the outstanding balance subject to the

zero percent interest rate decreases ratably over a decade. Further, after the maturity date of June 30, 2033, the Note allows an extension fee equal to one and a quarter percent (1.25%) of the outstanding principal under this Note for each three (3) month period the loan remains outstanding past the original Maturity Date. Annual payments to the District, above the minimum annual requirement of 10% of the outstanding Principal Balance of the Note will limit the fiscal impact to the District.

### **POTENTIAL MOTIONS**

1. Approve the terms and conditions and identified value of the attached Promissory Note, and authorize the Board President to sign same on behalf of the District, and find the action so doing is consistent with the Provision of Services.
2. Provide other directions to staff.

### **ATTACHMENTS**

Promissory Note between the San Bernardino Valley Conservation Trust (Borrower) and San Bernardino Valley Water Conservation District (Lender)

**PROMISSORY NOTE**

\$902,923.00

January 31, 2024  
Redlands, California

FOR VALUE RECEIVED, the undersigned, SAN BERNARDINO VALLEY CONSERVATION TRUST, a California nonprofit corporation (“Borrower”), having an address of 1630 West Redlands Boulevard, Suite A, Redlands, Ca 92373 promises to pay to the order of the SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT, a political subdivision of the State of California and a water conservation district duly formed and existing under sections 74000 et seq .of the California Water Code (“Lender”), located at 1630 West Redlands Boulevard, Suite A, Redlands, Ca 92373 (or at such other address as Lender may later designate to Borrower in writing), in lawful money of the United States of America, the principal amount of Nine Hundred Two Thousand Nine Hundred Twenty-three and No/100 Dollars (\$902,923.00) (“Principal Balance”). Such amount has been forwarded as the value of contractual and in-kind services, and remittances to Borrower under that certain Contract for the Provision of Administrative Services dated October 5, 2017 (“Loan Agreement”). The details of the amounts of the Principal Balance and the time over which it has accrued are attached hereto as Attachment "A."

1. Disbursements. The proceeds of the Loan represented by this Note represent the value of services, both in-kind and contractual, provisioned by the Lender on behalf of the Borrower pursuant to the terms of the Loan Agreement. Additional provision of services, or remittance of amounts collected by Lender and forwarded to Borrower under the Loan Agreement, may occur and will, in the event they do occur, add to the Principal Balance. The amounts of such additions to the Principal Balance shall be invoiced by Lender to Borrower on or before February 28 each calendar year. Such invoices will indicate the total hours expended, hourly rates for all personnel performing services, the amount paid for contracted services, any amounts collected by the Lender and remitted to Borrower under the Loan Agreement for the preceding calendar year, the aggregate amount of additional Principal Balance accrued during the one year preceding the date of the invoice, and the total Principal Balance due. In the event Borrower disputes any amounts in the invoice, or the total Principal Balance due, it shall advise Lender, in writing, within thirty (30) days of the date of the invoice. In the event of any such dispute, the parties shall meet and confer in good faith in an attempt to resolve any disputes, and should this fail to result in an agreement, the matter shall be submitted to binding arbitration, with a neutral arbitrator mutually selected by the parties, pursuant to the procedures set out in paragraph 17 below.

2. Interest Rate. Interest shall not accrue on the outstanding Principal Balance due under this Note, provided that all amounts due under this Note are paid in full on or before June 30, 2033. On and after that date, any outstanding balances due under the Note shall accrue interest at a rate of ten percent (10%) per annum (the "Interest Rate") and shall be calculated based on a 360-day year based on the actual number of days elapsed. Interest due under this Note shall not be compounded.

3. Payments; Loan Fee.

(a) Principal Payments Due. Commencing on June 30, 2024, and continuing on the thirtieth day of June of each calendar year thereafter through and including June 30, 2033 (the

“Maturity Date”), Borrower shall pay to Lender an amount equal to no less than one-tenth (1/10<sup>th</sup>) of the outstanding Principal Balance. Such payments shall continue until the earlier of the date the Note is paid in full, or until the Maturity Date, in which case all amounts of the Outstanding Principal Balance shall be paid by Borrower to Lender.

(b) Prepayment. Borrower may prepay all or any portion of the amounts due under this Note at any time.

(c) Balloon Payment. UPON THE MATURITY DATE, THIS NOTE WILL REQUIRE A BALLOON PAYMENT OF THE ENTIRE OUTSTANDING PRINCIPAL BALANCE DUE UNDER THIS NOTE.

4. Maturity Date. The outstanding principal balance of this Note, together with all accrued and unpaid interest and other charges due hereunder, shall be due and payable in full on or before June 30, 2033 (the "Maturity Date"). Lender may agree to extend the Maturity Date in its sole discretion. Upon the consent of the Lender to extend the Maturity Date, in addition to any other reasonable requests of the Lender, the Borrower shall pay to the Lender an extension fee equal to one and a quarter percent (1.25%) of the outstanding principal under this Note for each three (3) month period the Loan remains outstanding past the original Maturity Date. Although fully earned as of the first calendar day for every such three (3) month period, such extension fees shall not be due and payable by Borrower to Lender until the earlier of the extended Maturity Date or the date the Loan comes due and payable in full, whether by acceleration or otherwise (or when actually repaid).

5. Remedies. Upon the occurrence of any default hereunder, the Lender may exercise all rights and remedies provided for herein and at law or equity, including, but not limited to, the right to immediate payment in full of this Note and any and all rights of an unsecured creditor under the Uniform Commercial Code as from time to time in effect in the State of California. Upon the occurrence of a default hereunder, and without notice or demand, all amounts owed under this Note, including all accrued but unpaid interest, shall thereafter bear interest at a rate of ten percent (10%) per annum until all defaults are cured.

6. No Demand Required. Borrower waives presentment, demand, notice, protest, and all other demands and notices in connection with the delivery, acceptance, performance, default or enforcement of this Note.

7. No Offset. Borrower will pay to Lender all sums owing under this Note without deduction, offset, or counterclaim of any kind whatsoever. Borrower hereby expressly waives and releases all rights Borrower has or may hereafter have (at law, equity, or otherwise) to claim or in any way assert any right or defense against Lender that is based on the deduction, offset, and/or counterclaim.

8. Severability. Should any provision of this Note prove to be invalid, unenforceable, or illegal, such invalidity, unenforceability, or illegality shall in no way affect, impair, or invalidate any other provision hereof, and such remaining provisions shall remain in full force and effect.

9. California Law. This Note and the parties' rights and duties hereunder shall be governed by the laws of the State of California, without regard to conflict of law principles.

10. Attorneys' Fees. It is expressly agreed that if this Note is referred to an attorney or if suit is brought to collect under this Note or any part hereof or to enforce or protect any rights conferred upon Lender by this Note or any other document evidencing, securing or guarantying this Note, then Borrower shall pay all costs, including, without limitation, attorneys' fees and expenses, court costs, experts fees and expenses, accountants fees and expenses and administrative costs, incurred by Lender.

11. Successors And Assigns. This Note inures to and binds the heirs, legal representatives, successors, and assigns of Lender and Borrower. Borrower may not assign its rights or delegate its obligation or duties under this Note.

12. Amendment. This Note may not be modified, amended, waived, extended, changed, discharged, or terminated orally or by any act or failure to act on the part of Borrower or Lender, but only by an agreement in writing signed by the party against whom enforcement of any modification, amendment, waiver, extension, change, discharge or termination is sought.

13. Time Of The Essence. Time is of the essence for all provisions herein, for which time is a factor.

14. Usury. If Lender shall ever receive as interest an amount that exceeds the highest lawful rate, the amount that would be excessive interest shall be applied to reduce the unpaid principal balance under this Note and not to pay interest, or if such excessive interest exceeds the unpaid principal balance under this Note, such excess shall be refunded to Borrower.

15. Non-Consumer Loan; Business Relationship. The purpose of the Loan that is represented by this Note is (and will be at all times) for a business purpose and not for any personal, family, or household purpose. Borrower hereby agrees and acknowledges that Borrower and Lender have a preexisting business relationship concerning certain real estate matters beyond that of mere "lender" and "borrower."

16. Notices. All notices to Lender or Borrower shall be given to the addresses set forth above, or such addresses as the Lender and Borrower may hereinafter designate in writing.

17. Arbitration of Disputes.

(a) The parties shall attempt to resolve any disputes arising out of or in relation to this Note by discussing the dispute in good faith. To the extent that they cannot be resolved by mutual consultation, any and all disputes arising out of or in relation to this Note, including, without limitation, this arbitration clause, shall be solely and finally settled by binding arbitration by JAMS in Riverside, California (or such other location as the parties shall agree) administered by and in accordance with JAMS' Streamlined Arbitration Rules and Procedures (or substantially equivalent rules and procedures then in effect) to the extent that such rule and procedure are not inconsistent with this section including, without limitation, matters relating to enforceability, performance or remedies for breach. However, notwithstanding the foregoing, (1) the parties shall not be prohibited from seeking interim, provisional remedies in the Superior Court of San Bernardino County (including an action for a temporary or preliminary injunction), and (2) this provision shall not restrict or delay Lender from pursuing any of its rights against any and all security that may hereinafter be given for the Loan by Borrower or any other party upon an Event of Default.

(b) By written notice to the other party, either party may demand that a disputed matter be submitted to arbitration. In the demand notice, the party shall specify the nature of the dispute. Within thirty (30) days after the delivery of such notice, Lender and Borrower shall agree upon an arbitrator from the list of retired judges and justices at JAMS. If the parties fail to agree on an arbitrator within such thirty (30) day period, then the parties shall direct JAMS to provide a list of three (3) prospective arbitrators knowledgeable in the field that is the subject of the dispute. Within ten (10) days after the delivery of such list, each Lender and Borrower may strike one (1) name from the list, and the remaining panelist shall serve as the designated arbitrator. If a party shall fail to strike a name from the list within such ten (10) day period, then the other party shall select the designated arbitrator from the remaining two (2) names. If the parties strike the same name from the list, then JAMS shall provide the name of an additional prospective arbitrator, and the procedure set forth in the preceding two (2) sentences shall be repeated until a single arbitrator has been selected. The arbitrator shall permit such discovery as the arbitrator deems appropriate under the circumstances and may admit or exclude evidence in the arbitrator's sole discretion.

(c) Judgment upon the arbitral award may be entered in any court having jurisdiction over the parties or their assets. No party shall take any dispute or claim subject to arbitration hereunder to any court until an arbitration decision has been made, except that any party shall have the right to institute any legal action seeking provisional relief pending final adjudication by arbitration.

(d) The arbitrator shall apportion to each party all costs (including attorneys' fees) incurred in conducting the arbitration in accordance with what the arbitrator deems just and equitable under the circumstances.

NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE "ARBITRATION OF DISPUTES" PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL. BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE "ARBITRATION OF DISPUTES" PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF LAWS OF CALIFORNIA OR THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY.

WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE "ARBITRATION OF DISPUTES" PROVISION TO NEUTRAL ARBITRATION.

Lender: \_\_\_\_\_

Borrower: \_\_\_\_\_

[signatures on the following page]

This Note is executed and delivered as of the date first written above.

**BORROWER:** SAN BERNARDINO VALLEY CONSERVATION TRUST,  
a California Nonprofit Corporation

By: \_\_\_\_\_  
Name: David Raley  
Title: Board President

**LENDER:** SAN BERNARDINO VALLEY WATER CONSERVATION  
DISTRICT a California Water Conservation District limited  
liability

By: \_\_\_\_\_  
Name: Melody McDonald  
Title: Board President



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2014

**To: Board of Directors**  
**From: Betsy Miller, General Manager**  
**Date: March 13, 2024**  
**Subject: Nomination of Special District Member on LAFCO**

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**RECOMMENDATION**

Provide direction to staff to nominate a Board member, if desired, to serve as a Special District Member on LAFCO.

**BACKGROUND AND DISCUSSION**

The San Bernardino LAFCO Commission is comprised of seven members and four alternates representing counties, cities, special districts, and the public, who are elected to serve four-year terms. The three Special District Members (including one alternate) are elected members of a special district board and are chosen to represent various special district types and geographic areas (desert, mountain, valley) across the County. LAFCO Commissioners are expected to attend monthly board meetings in San Bernardino.

The Special District Selection Committee is accepting nominations for the voting Special District seat currently held by Dr. Kimberly Cox, President of Mojave Water Agency, whose term expires on May 6, 2024. The incumbent, who represents the desert region, has indicated their intent to run for re-election.

Staff seeks Board direction on submission of a LAFCO Special District Member nomination, if desired. A copy of the nomination form and candidate letter of interest and/or resume must be filed with LAFCO by March 28, 2024.

**FISCAL IMPACT**

Nomination and selection of a District director to serve as a LAFCO member would result in estimated annual expenditures of \$3,240 in per diem for meeting attendance and \$200 for mileage from GL 6401, Director's Fees, and GL 6410, Mileage, respectively.

**POTENTIAL MOTIONS**

1. Direct staff to prepare and submit nomination documents for a selected Board member.
2. Provide other direction to staff.
3. Take no action.

**ATTACHMENTS OR MATERIALS**

LAFCO Letter Regarding the Special District Selection Committee



# LAFCO

## Local Agency Formation Commission *for San Bernardino County*

1170 West 3rd Street, Unit 150  
San Bernardino, CA 92415-0480  
909 388 0480 | Fax 909 388 0481  
lafco@lafco-sbcounty.gov  
www.sbcilafco.org

### COMMISSIONERS

JOE BACA, Jr.  
Board of Supervisors

JIM BAGLEY  
Public Member

DR. KIMBERLY COX  
Special District

PHILL DUPPER  
City Member

STEVEN FARRELL, Vice Chair  
Special District

CURT HAGMAN  
Board of Supervisors

ACQUANETTA WARREN, Chair  
City Member

### ALTERNATES

RICK DENISON  
City Member

JIM HARVEY  
Public Member

KEVIN KENLEY  
Special District

DAWN ROWE  
Board of Supervisors

### EXECUTIVE OFFICER

SAMUEL MARTINEZ

### LEGAL COUNSEL

PAULA DE SOUSA

**SENT VIA U.S. MAIL AND E-MAIL**

February 23, 2024

**TO: Presidents of the Boards of Directors of the  
Independent Special Districts in San Bernardino  
County**

**SUBJECT: Special Districts Selection Committee**

This letter officially opens the nomination period for the position of Regular Special District member on the Local Agency Formation Commission (LAFCO) for San Bernardino County. The regular voting member position is currently held by Kimberly Cox from Mojave Water Agency, whose term of office is scheduled to expire May 6, 2024 pursuant to the provisions of Government Code Section 56334. Dr. Cox has indicated her intention to run for the position again.

The nomination period for this position will open on Monday, February 26, 2024, and end at 5:00 p.m. on Thursday, March 28, 2024.

Per LAFCO's procedures, the signed original nomination form:

- Requires a board vote, with the name of each voting Board Member outlined, and certifying signature with date.
- Must be received in the LAFCO office by 5:00 p.m. on **March 28, 2024**, via mail, fax, or email scan.

If a copy of the nomination form is provided by fax or email by the March 28 deadline, LAFCO must receive the original signed copy by 5:00 p.m. on **April 4, 2024**, or the nomination will be declared invalid.

Enclosed with this letter is a sample nomination form for the position outlining the date of the action and District Board vote. Nominations submitted without a date will be returned to the District and will need to be re-submitted within the nomination period in order to be considered valid. If only a single candidate is nominated for the position, pursuant to the provision of Government Code Section 56332(f)(2), that candidate shall be deemed selected with no further vote required.

At the end of the nomination period, LAFCO staff will prepare and send, by certified mail, to each independent special district a ballot with the candidates nominated and the voting instructions.

A long-standing policy of the Selection Committee is to encourage balanced geographic representation with valley, desert and mountain districts seated on the Commission as voting or alternate members [Policy 2 of Section VI (Special Districts) of LAFCO Policy and Procedure Manual]. The position up for nomination is currently represented by the desert area.

Please let me know if you have any questions concerning the nomination process. You may contact me at the address listed above, by email at [smartinez@lafco.sbcounty.gov](mailto:smartinez@lafco.sbcounty.gov), or by phone at (909) 388-0480.

Sincerely,



SAMUEL MARTINEZ  
Executive Officer

SM/as

Enclosure: Regular Member Nomination Form

**NOMINATION FOR  
REGULAR SPECIAL DISTRICT MEMBER  
OF THE  
LOCAL AGENCY FORMATION COMMISSION**

The \_\_\_\_\_  
(Name of District)

hereby nominates the following person for the position on the Local Agency  
Formation Commission

\_\_\_\_\_ REGULAR SPECIAL DISTRICT MEMBER  
(Name of Nominee)

I, \_\_\_\_\_, do hereby certify that at a  
(Name of President or Designee of District)  
scheduled meeting of \_\_\_\_\_, the Board of Directors voted to  
nominate the above-identified candidate for the Regular Special District Member  
of the Local Agency Formation Commission of San Bernardino County, by the  
following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
District President/Authorized Board Member

Dated: \_\_\_\_\_

Attach – Letter of Interest or Resume of Nominee



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2015

**To: Board of Directors**  
**From: Betsy Miller, General Manager**  
**Date: March 13, 2024**  
**Subject: CSDA Call for Nominations for Seat A, Southern Network**

**RECOMMENDATION**

Provide direction to staff to nominate a Board member, if desired, to the California Special Districts Association (CSDA) Board of Directors, Seat A, Southern Network, for the 2025-2027 term.

**BACKGROUND AND DISCUSSION**

The CSDA Board of Directors is elected from its six geographical regions, with each region holding three seats elected in staggered, 3-year terms. Candidates must be affiliated with an independent special district that is a member of CSDA. CSDA Board members are expected to attend board meetings held on alternate months at CSDA’s office in Sacramento, participate in at least one CSDA Board Committee, and attend two annual events such as the Special District’s Legislative Days. CSDA reimburses directors for their expenses related to Board and Committee meetings. Expenses for the two required annual events not reimbursed by CSDA would be covered by the District. CSDA Board members who have not already completed the four-module CSDA Special District Leadership Academy are expected to do so within two years of election at the District’s cost.

CSDA is accepting Nomination Forms and Candidate Information Sheets for Southern Network, Seat A, for the 2025-2027 term. This seat is currently held by Jo MacKenzie, Director of Vista Irrigation District, who has indicated their intent to run for re-election. CSDA member agencies may nominate a board member or managerial employee for election. Electronic voting will begin on June 10, 2024, and the successful candidate will be notified on July 30, 2024.

Staff seeks Board direction on submitting a CSDA Nomination Form, if desired. A copy of a resolution or minute action, Nomination Form, and Candidate Information Sheet must be filed with CSDA by April 10, 2024.

**FISCAL IMPACT**

Nomination and selection of a District director to serve on the CSDA Board would result in estimated annual expenditures of \$10,634.85 in registration, per diem, and travel costs for two annual events and the

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwd.org Email: info@sbvwd.org

**BOARD OF DIRECTORS**

Division 1:  
Richard Corneille  
Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL MANAGER**

Betsy Miller

CSDA Leadership Academy, from GL 6401, Director's Fees; GL 6410, Mileage; and GL 6435, Conference Registration. CSDA would reimburse other regular Board and Committee meeting costs.

Required Meetings	Per Diem/Travel	Notes
CSDA Annual Conference	\$3,063.81	Cost to District
CSDA Leadership Academy	\$4,853.27	Cost to District
CSDA Legislative Days	\$2,717.77	Cost to District
<b>Total Cost to District</b>	<b>\$10,634.85</b>	
<i>CSDA Board Meetings</i>	<i>\$3,350.00</i>	<i>Reimbursed by CSDA</i>
<i>CSDA Committee Meetings</i>	<i>\$3,350.00</i>	<i>Reimbursed by CSDA</i>

**POTENTIAL MOTIONS**

1. Direct staff to prepare and submit nomination documents for a selected Board member.
2. Provide other direction to staff.
3. Take no action.

**ATTACHMENTS OR MATERIALS**

CSDA Letter Regarding Board Election for 2025-2027 Term



FEB 13 2024

Water Conservation District

**Agenda Item:** 4 - Establish 2024 Board Elections Timeline

**Item Type:** Discussion/Action

**Submitted By:** Amber Phelen, Management Analyst

**Presented By:** Neil McCormick, Chief Executive Officer

**Strategic Plan Reference:** 1. Association Governance;  
7. Management/Administration

---

**BACKGROUND:**

The nomination process for the 2024 CSDA Board of Directors, Seat A election is quickly approaching. CSDA Bylaws direct that the Election & Bylaws Committee shall set the timeline for elections each year. Below is a staff recommended timeline for the nomination and election process that complies with the noticing periods outlined in the CSDA bylaws. The timeline works backwards from the CSDA Annual Conference start date which is September 9, 2024 this year.

- February 5**                    **Nomination applications mailed and emailed out**  
125 days to election start on June 9; bylaws requirement = at least 120 days.
- April 10**                    **Nomination application deadline**  
61 days to election start; bylaws requirement = at least 60 days prior to election.
- April 20**                    **Nomination application deadline – Coastal Network**  
Per CSDA Bylaws, the deadline shall be extended by 10 days in a Network where there is no incumbent re-running.
- June 10**                    **Electronic ballot voting begins – current Regular Members**
- July 26**                    **Deadline to receive electronic ballots - current Regular Members**  
45 days until conference; bylaws requirement = at least 45 days.
- July 29 or 30**              **Count ballots and inform candidates of win/loss**

**FISCAL IMPACT:**

None at this time.

**STAFF RECOMMENDATION:**

Staff recommends a motion to approve the 2024 CSDA Board of Directors, Seat A regular election timeline as presented.



**Agenda Item:** 5 – Review & Approve 2024 Election Materials

**Item Type:** Discussion/Action

**Submitted By:** Amber Phelen, Management Analyst

**Presented By:** Neil McCormick, Chief Executive Officer

**Strategic Plan Reference:** 1. Association Governance;  
7. Management/Administration

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**BACKGROUND:**

Attached is a draft of the nomination letter, form, and candidate information sheet which would be sent out to CSDA voting members in good standing for all six Networks as part of the 2024 CSDA Board of Directors, Seat A election.

Additionally, the background information that will be mailed with the ballots is included. A current list of Board Members and their terms are also attached. Seat A Board Members are up for re-election.

**FISCAL IMPACT:**

The annual CSDA Board election process is a 2024 budgeted item.

**STAFF RECOMMENDATION:**

Staff recommends a motion to approve the 2024 CSDA Board of Directors, Seat A election nomination letter, nomination form, candidate information sheet, and ballot letter to be sent to all voting Regular CSDA Members in good standing.



**California Special  
Districts Association**

*Districts Stronger Together*

**DATE:** February 5, 2024

**TO:** CSDA Voting Member Presidents and General Managers

**FROM:** CSDA Elections and Bylaws Committee

**SUBJECT:** **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT A**

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The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2025 - 2027 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.  
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.  
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

**Nomination Procedures:** Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 10, 2024. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814  
Fax: 916.442.7889  
E-mail: [amberp@csda.net](mailto:amberp@csda.net)

***Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.***

CSDA will begin electronic voting on June 10, 2024. All votes must be received through the system no later than 5:00 p.m. July 26, 2024. The successful candidates will be notified no later than July 30, 2024. All selected Board Members will be introduced at the Annual Conference in Indian Wells, CA in September 2024.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

<b>Northern Network</b>	Seat A – Greg Orsini, Director, McKinleyville Community Services District*
<b>Sierra Network</b>	Seat A – Noelle Mattock, El Dorado Hills Community Services District*
<b>Bay Area Network</b>	Seat A – Chad Davisson, General Manager, Ironhouse Sanitary District*
<b>Central Network</b>	Seat A – Patrick Ostly, General Manager, North of River Sanitary District*
<b>Coastal Network</b>	Seat A – Elaine Magner, Director, Pleasant Valley Recreation & Park District*
<b>Southern Network</b>	Seat A – Jo MacKenzie, Director, Vista Irrigation District*

(\* = Incumbent is running for re-election)

**CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 10, 2024. All votes must be received through the system no later than 5:00 p.m. July 26, 2024.**

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail [amberp@csda.net](mailto:amberp@csda.net) by **April 10, 2024** in order to ensure that you will receive a paper ballot on time.*

**CSDA will mail paper ballots on June 10, 2024 per district request only.**

If you have any questions, please contact Amber Phelen at [amberp@csda.net](mailto:amberp@csda.net).



California Special  
Districts Association  
*Districts Stronger Together*

## 2024 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: \_\_\_\_\_

District: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Network: \_\_\_\_\_ (see map)

Telephone: \_\_\_\_\_  
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Nominated by (optional): \_\_\_\_\_

**Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:**

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732

amberp@cda.net

***DEADLINE FOR RECEIVING NOMINATIONS:***

**April 10, 2024 at 5:00 p.m.**



## 2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

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2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

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3. List local government involvement (such as LAFCo, Association of Governments, etc.):

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4. List civic organization involvement:

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**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



California Special Districts Association

# DISTRICT NETWORKS





**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

Engineering Update  
as of March 4, 2024

Mentone Shop

- The County has accepted architectural drawings, building manufacturer drawings/calculations, and structural foundation calculations. Revisions to the Geotechnical Report have been made and accepted by the County. The permit was issued to the contractor on February 1.
- The building has been ordered; delivery was initially scheduled for December but is now expected in March/April due to supply chain issues.
- Coordination on compaction and concrete testing is in progress, pending the building delivery date.
- Request for bids on the septic system have been obtained; continued coordination to prepare quotes for both the new shop and to complete the septic work begun at the Mentone House last fall for efficiency.

Enhanced Recharge Phase 1B

- Basins AA and BB are being utilized for recharge.
- Earthwork and concrete placement for main canal drop structures 2 and 4 are underway.
- Ongoing coordination with SBVMWD's team has allowed recharge in the range of 100cfs from Santa Ana River and/or State Water Project to continue during construction.
- Clearing and grubbing, as well as initial grading, of the A Basins are continuing. Grading of the B Basins is in process, and it is expected to be completed in June 2024.

PERC (Active Recharge Transfer) Projects

PERC Projects: Waterman, Twin Creek, and Lynwood Basins

- 1D and 2D hydraulic models for the Waterman Basin diversions have been reviewed by staff, including running the models to check for performance.
- Preliminary basin routing results have been discussed with District staff. Results indicate that the concept plan proposals require improvements to the basins to meet Flood Control design standards.
- The District received the revised average annual storm analysis, and Tetra Tech is developing a summary of the hydraulic modeling to submit to Flood Control to serve as the overall site Hydraulic Report.
- Basin routing and sediment transport models are being developed. Staff coordinated with Tetra Tech on required basin drain times for vector and flood control purposes.
- Draft Geotechnical Report (infiltration only) was reviewed by staff. The report will be finalized as part of the basin routing and groundwater modeling process.
- The Sediment Transport model is in process, including determining a bulking factor. This model works in conjunction with the Basin Routing model.
- Geoscience has set up the focused groundwater model and is waiting to complete the basin routing models.

PERC Projects: Plunge and Oak Creeks



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

- The final hydrology study and average annual storm event report have been received; Flood Control has approved the Q100 model.
- CASC has refined average storm event models based on actual precipitation data, which staff is reviewing.
- The existing condition 1D Hydraulic models were submitted to SBCFCD for approval. Flood Control has accepted the cross-section locations and will review the model once the proposed condition is submitted.
- The proposed condition 2D hydraulic model (for diversion analysis) is in development.
- The sediment transport analysis has been received by District staff for review.
- Initial infiltration testing is complete. Evaluation of additional geotechnical testing options on the Plunge Creek site is underway. Testing may be completed after the BLM land transfer.
- Analysis of existing City storm drains was submitted to the District and is being reviewed by staff.
- Geoscience has set up the focused groundwater model and is waiting for the basin routing models to be completed.

**PERC Projects: Mill, Bledsoe, and Cook Creeks**

- Alternatives for the proposed condition diversion structures are being reviewed by staff. Two options have been eliminated due to infeasibility. One alternative upstream of the current diversion structure is being further analyzed by Q3.
- Additional analysis of the newly constructed Mill Creek Diversion improvements were completed to incorporate the results into the other hydraulic models. These results have also helped inform the operation of the new structure.
- The basin routing model was revised to incorporate percolation testing results. The model was revised again using decay rate values to simulate the historically observed function of the system by Operations staff.
- Geotechnical testing for infiltration and test pits is complete. Additional borings may be completed. Draft infiltration results are being prepared by Kleinfelder to present to staff.
- Initial average annual hydrology study results for Bledsoe Creek has been submitted and are being reviewed by staff.
- Cook Creek has been eliminated as a potential project site.



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

Environmental Update  
as of March 1, 2024

Wash Plan Implementation – Management Activities

- Slender-horned Spineflower (SHSF) Restoration Program (Wash Plan SHSF Objective 4)
  - On January 4, District staff confirmed the germination of SHSF at the out-planting locations. Germination of the state and federally-listed species resulting from out-planting trials is likely a first for science. Following the discovery, Conservation District staff set up a formal monitoring program of the out-planting sites for 2024.
  - On January 17, District staff conducted the first round of formal monitoring of SHSF growing at the six experimental out-planting locations within the Wash Plan Preserve. In total, 1,136 young SHSF plants were counted growing at the out-planting locations following seeding in November.
  - On February 8, District staff conducted the second round of formal monitoring of SHSF growing at out-planting locations, counting a total of 2,961 young SHSF plants growing.
  
- Slender-horned Spineflower Management Program (Wash Plan SHSF Objective 6)
  - Beginning in January and extending through February, IERCD continued to implement the fourth year of enhancing native patches of SHSF using herbicide to treat grasses and manually removing broadleaved invasives growing within 30 meters of known locations.
  
- BLM Fuels Management Grant
  - On January 8, Nakae & Associates visited areas treated to review and confirm the effectiveness of herbicide treatments on approximately 70 acres completed in December.
  - Beginning the week of January 22, Nakae initiated treatment of an additional 55 acres of annual grasses just west and east of D-Dike and east of Railroad Line Road to Cone Camp Road. Treatments of the expanded area continued through February 22.
  - On February 27, herbicide treatment of broadleaved invasives was initiated by Nakae within the 125-acre area already treated for grasses. Treatments are expected to continue through the first couple of weeks of March.
  
- On February 22, District staff toured the Wash Plan Preserve with BLM, Valley District, and the San Diego Zoo to identify prospective sites for the Zoo to implement research in support of the use of herbicide, mechanical scraping, and sand spreading techniques to enhance habitat in the Wash for SBKR.



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

### Wash Plan Implementation – Organizational Structure, Planning, and Reporting

- On February 5, District staff submitted a comment letter to the USFWS for inclusion and consideration of the proposed listing of the northern and southern distinct population segments of the western spadefoot (*Spea hammondi*) as a threatened species.
- On February 13, District staff completed a formal review of the Draft Recovery Plan for SBKR at the request of the U.S. Fish and Wildlife Service. Specifically, staff reviewed and provided comments on the Draft Recovery Plan, Recovery Implementation Strategy, and Draft Species Status Assessment.

### Wash Plan Programmatic Permits

- USACE 404 Programmatic Individual Agreement – District staff and AECOM have continued to meet with USACE weekly in support of completion of the EA and issuance of the standard individual permit. The Corp’s cultural resources officer is scheduled to engage both Tribes (in March) and the State Historic Preservation Officer (in April) prior to finalization of the 404 permit now estimated to be completed by the end of June 2024.
- District staff met with the CDFW management team mid-August to discuss the 2081 ITP for Wash Plan Covered Activities. In response to CDFW’s recommendation for a phased approach to permit Covered Activities, the District organized meetings to address near-term mining activities by Robertson’s Ready Mix and CEMEX.
- On January 5, CDFW shared a completed 2081 Incidental Take Permit for authorization to incidentally take San Bernardino kangaroo rat and slender-horned spinyflower as a result of the initiation of new mining activities by Robertson's Ready Mix.
- On January 8, District staff met with Robertson’s Ready Mix and their contractors in the field to discuss enhancement activities planned for implementation within the Plunge Creek Management Area consistent with the Wash Plan and requirements of the draft 2081 ITP, in support of the planned translocation of SBKR expected to be initiated within the first quarter of 2024.
- On January 31, District staff provided conditions for access to the Plunge Creek Management Area to Robertson’s Ready Mix.
- On February 8, District staff met with CEMEX to discuss next steps tied to submission of the Certification of Inclusion Application tied to expansion of mining activities consistent with the Wash Plan.
- On February 21, District staff provided Robertson’s Ready Mix with a list of itemized costs for measures implemented by the District in support of the requirements with respect to use of the Plunge Creek Management Area to meet conditions identified by CDFW in the draft 2081 ITP.
- On February 29, CDFW visited Plunge Creek Management Area to evaluate the location for its potential to serve as the receiver site in support of the proposed translocation of SBKR required in the draft 2081 ITP.



**San Bernardino Valley  
Water Conservation District**  
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#### Mill Creek Programmatic Permits

- The second draft of the Safe Harbor Agreement was finalized the last week in February and is scheduled to be submitted to the Service the week of March 4 for their review and consideration.

#### Partnership Activities

- On February 14, District staff participated in the Forecast-Informed Reservoir Operations (FIRO) Environmental Work Team Meeting for Seven Oaks Dam (SOD) hosted by Valley District and the Climate, Atmospheric Science & Physical Oceanography Division of the Scripps Institution of Oceanography.
- On February 15, District staff participated in the Santa Ana River Science Symposium hosted by Valley District at the ESRI Headquarters. As part of the two-day event, District staff hosted a field visit to Plunge Creek on February 16, highlighting the science and management initiatives occurring on the property tied to the implementation of the Wash Plan and Plunge Creek Conservation Project.
- On February 21, District staff participated in the Crafton Hills College Career Fair held on the college campus in Yucaipa.
- On February 23, District staff attended the Groundwater Resources Association of California meeting in Sacramento to learn more about incorporating Traditional Ecological Knowledge into land management.

## General Manager's Report

March 2024  
Betsy Miller



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

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The following report covers the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Santa Ana River and Mill Creek continue to receive flows from rainfall, snowmelt, and the State Water Project. In February, Mill Creek recharge totaled 2,294 AF, 1,021 AF of which was delivered via the State Water Project. Santa Ana River recharge for the month of February was 4,918 AF, including 518 AF of imported water. During this time, Plunge Creek recharge was 529 AF. Total recharge across all sites for the current water year is 35,018 AF, which is more than the annual recharge totals for all but eleven years since 1912 with seven months left in the water year.
- 2. Facility Maintenance and Cleanout – Plan Goal 1** – Water recharge operations are focused on operating the new Mill Creek diversion, operation of the first two Enhanced Recharge basins, and on-going recharge operations at existing facilities.
- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues screening and selling sand and rock from District basin cleaning efforts in support of land management efforts.
- 4. Personnel/Administration/Staff** – Interns Caryn Iwanaga and Zach Blum will reach their one-year anniversaries as District employees on March 15.
- 5. Finance/Budget/Audit** – Preparation of the draft FY25 budget is underway for presentation to the Finance & Administration Committee and the Board's Budget Workshop.
- 6. Mill Creek Diversion Engineering – Plan Goals 1/4** – This project is completed, with one environmental mitigation permit requirement in progress. Operation of the new diversion has significantly reduced the sediment entering District spreading basins, which will reduce maintenance costs.
- 7. Plunge Creek Conservation Project – Plan Goals 1/4** – Total project recharge for this water year is currently 641 AF.
- 8. Enhanced Recharge Project – Plan Goal 1** – Two basins are complete and are being operated for recharge, with grading for additional basins underway. District biologists and engineers meet weekly with the Valley District team for project coordination, updates, and problem-solving.
- 9. Program for Expansion of Recharge Capacity Project Partnership – Plan Goals 1, 2, and 4** – Please refer to the Engineering Update.

10. **Edison Divestiture** – *Plan Goals 1/4* – Updates will be discussed in Closed Session.
11. **Groundwater Council** – *Plan Goal 1* – None.
12. **Shop Facilities for Field Staff** – *Plan Goals 1* – Please refer to the Engineering Update.
13. **Forecast-Informed Reservoir Operations at Seven Oaks Dam** – The FIRO Seven Oaks Dam Environmental Work Team met on February 13. The Seven Oaks Dam FIRO Steering Committee met on February 14. The draft workplan is expected in late March.
14. **Wildland Trails** – *Plan Goal 3* – Director Corneille and Betsy Miller met with the Redlands City Manager on February 22 to discuss next steps on the trails project. On March 2, City of Redlands staff reached out for additional information on the MOU and agreement.
15. **Wash Plan** – *Plan Goal 4* – Please refer to the Environmental Update.
16. **Santa Ana River Wash Plan Land Exchange Act Implementation** – *Plan Goal 4* – BLM is revising their conveyance documents based on feedback from the State office.
17. **Conservation Trust** – *Plan Goal 4* – The Conservation Trust began work under the California Fuels Management and Community Fire Assistance Program grant from BLM on District lands on December 11, with invasive grasses and forbs removed from approximately 125 acres to date.
18. **Property/Redlands Plaza** – Suite I passed its mold remediation test and restoration efforts are complete.
19. **Mining** – Mining efforts by CEMEX contractors continue at the Plant Site quarry. Robertson’s is expected to begin mining soon following receipt of a 2081 permit from California Department of Fish and Wildlife.
20. **Public Outreach and Legislative** – *Plan Goal 5* – On February 8, Betsy Miller met with Senator Ochoa Bogh’s staff.

On February 14, Betsy Miller was interviewed by KVCR on the previous week’s storm event and its benefits for aquifer recharge.

The District provided a sponsorship for the Santa Ana River Science and Conservation Symposium, Climate Whiplash: Riding the Highs and Lows of Extreme Weather, held at ESRI on February 15-16.

On February 15, Jake Marcon from Dudek presented a talk on the District’s Wash Plan efforts titled “In Situ Seed Amplification for Slender Horned Spineflower” at the 2024 Santa Ana River Science and Conservation Symposium.

On February 16, Dr. Milan Mitrovich led a Plunge Creek Field Trip for attendees at the 2024 Santa Ana River Science and Conservation Symposium.

IERCDC presented in-person Spanish language water education programs on behalf of the District at Lankershim Elementary on February 20 and 24.

On February 21, Anna Frey, Laura Torres, Katelyn Scholte and Dr. Milan Mitrovich attended the Crafton Hill College Career Fair.

On February 27, Betsy Miller discussed development of both a Senior Project and a Master's Project at CalPoly Pomona's College of Engineering with Dr. Shah-Fairbank in conjunction with work to combine accepted modeling practices and available stream gage data to estimate hydrograph curves and flow rates and inform cost benefit analyses by JLC Consulting as approved by the Board at their September 13, 2023 meeting.

On February 28, Betsy Miller met with Sarah Hodge from ACWA.

On February 29, Betsy Miller attended Assembly Majority Leader Emerita Eloise Reyes' State of the 50<sup>th</sup> presentation.

**21. Current Board Action Implementation** – Significant staff resources were allocated to groundwater recharge, PERC, Wash Plan implementation, the groundwater modeling project with GeoScience, and commencement of the Communication and Engagement Plan.

**22. Future Board Activities** – Expected short-term items for consideration or note:

- Septic contract for Mentone house
- Septic contract for Mentone shop

**23. District Successes**

- The General Manager supported outreach efforts through elected official, media and partnership engagements on February 8, 14, 27, 28 and 29.
- The Final 2024 Engineering Investigation was completed for Board review and approval.



District staff repairing roads and berms before a storm



Ms. Torres, Ms. Scholte, and Ms. Frey at the Crafton Hills College Career Fair on February 21



Attendees at the Plunge Creek Field Trip at the Santa Ana River Science Symposium on February 15



Last look at the Wash after a long day in the field

# San Bernardino Valley Water Conservation District

## Monthly Recharge Report

From: 2/1/2024  
To: 2/29/2024



	February				
	Avg Daily Recharge	Monthly Recharge	Recharge WYTD	10yr Avg Recharge*	BTAC Max**
Santa Ana River	151.7	4,400	13,948	14,913	71,250
Mill Creek	13.5	393	2,140	4,568	42,750
Plunge Creek	18.2	528.8	641	1,233	#N/A
State Water Project	15.0	434	15,956	7,093	#N/A
In River Channel Recharge***	27.3	793	2,333	#N/A	#N/A
<b>Total</b>	<b>226</b>	<b>6549</b>	<b>35,018</b>	<b>27,807</b>	<b>114,000</b>

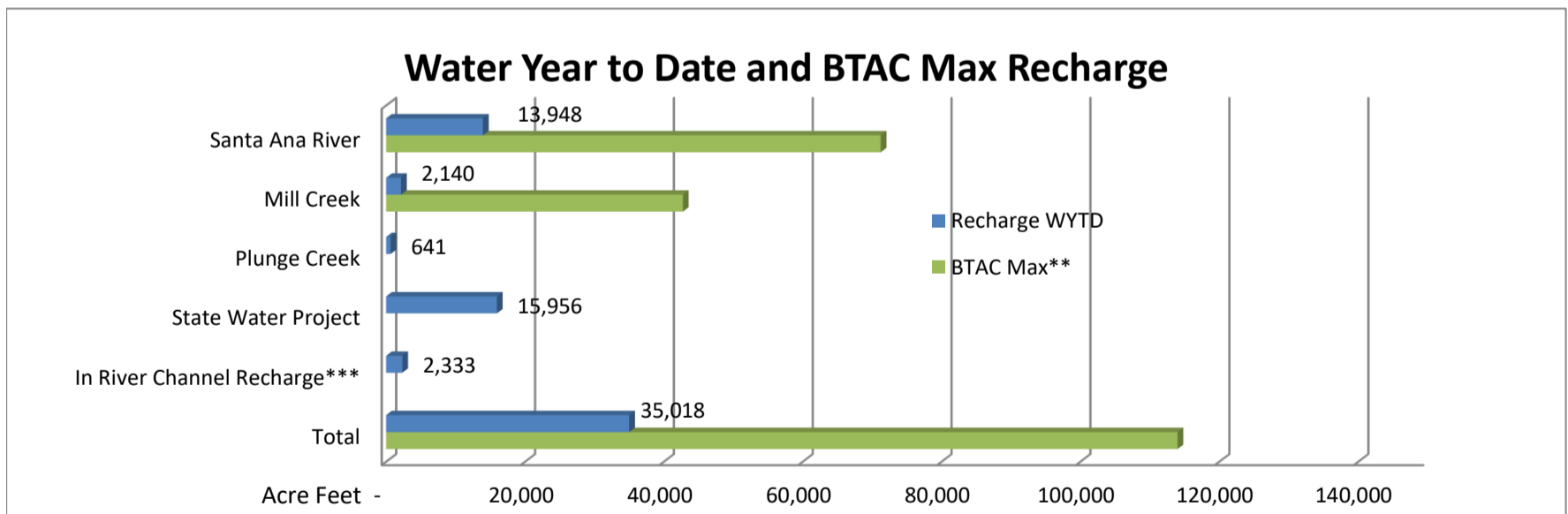
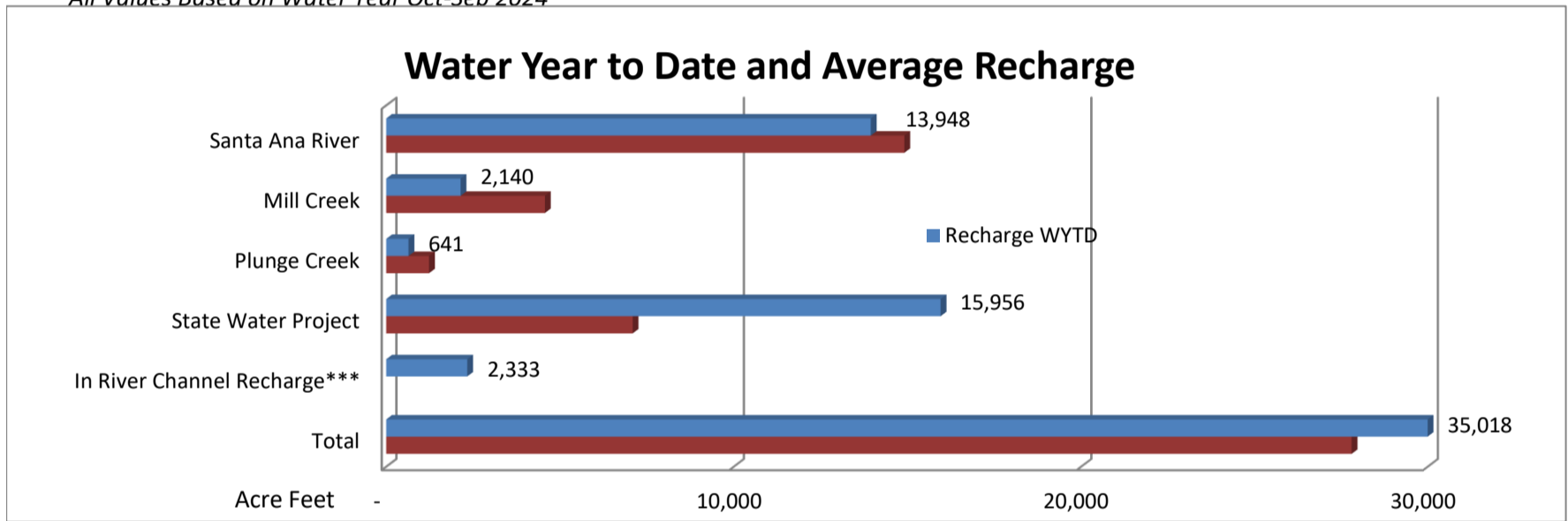
Values in Acre Feet

\* Plunge Creek only has 3 years of available data

\*\*BTAC Revised Max in December 2023

\*\*\*Monitoring began in Mid-April 2011

\*\*\*\* All Values Based on Water Year Oct-Sep 2024



## 2024 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan. 10 Board Meeting  
Jan. 24 2<sup>nd</sup> Qtr. Finance & Admin Committee

JULY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jul. 10 Board Meeting  
Jul. 24 4<sup>th</sup> Qtr. Finance & Admin Committee

FEBRUARY						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Feb. 6 Operations Committee  
Feb. 14 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug. 6 Operations Committee  
Aug. 14 Board Meeting

MARCH						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar. 13 Board Meeting  
Engineering Investigation Report Presentation

SEPTEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sept. 11 Board Meeting

APRIL						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr. 10 Board Meeting  
Public Meeting/Groundwater Charge  
Apr. 24 Board Meeting  
Public Hearing/Groundwater Charge  
Apr. 25 3<sup>rd</sup> Qtr. Finance & Admin Committee

OCTOBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct. 9 Board Meeting  
Oct. 30 1<sup>st</sup> Qtr. Finance & Admin Committee

MAY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 15 Board Meeting  
May 15 Budget Workshop  
(Immediately following Board meeting)  
May 21 Operations Committee

NOVEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Nov. 5 Operations Committee  
Nov. 13 Board Meeting

JUNE						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun. 12 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec. 11 Board Meeting  
(@ 9:30 a.m.)  
Annual Luncheon