



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

## **BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, January 10, 2024 – 1:30 p.m.**

**Location** – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Zoom:

**Call in (669) 900-6833, Meeting ID: 846 8609 6002**

To join the Zoom Meeting at <https://us02web.zoom.us/j/84686096002>

While the District makes every attempt to follow all guidance regarding COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or severe symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information pertaining to agenda topics listed, received, or generated by the District after the posting of this agenda but before the meeting will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting, you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

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#### **1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

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#### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

#### **GENERAL MANAGER**

Betsy Miller

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. GUEST RECOGNITION/SELF INTRODUCTIONS

4. DISTRICT COMMITTEE APPOINTMENTS

A. BOARD PRESIDENT APPOINTMENTS

- Appendix B-Standing Committees.....6
- Appendix C-Roster of Organizations and Committees with Assigned Representatives .....7

5. CONSENT CALENDAR

- A. Approval of Board Minutes, December 13, 2023.....10
- B. Approval of Expenditure Report, December 2023 .....21
- C. Report of Excused Absences

6. COMMITTEE REPORTS /ACTION ITEMS

Action Items

A. UNAUDITED FINANCIAL REPORTS FOR DECEMBER 2023 – 5 minutes (M#1996) ...32

**Presenter:** Angie Quiroga/Betsy Miller

**Recommendation:** Review and approve the unaudited financials for December 2023.

B. STATEMENT OF INVESTMENT POLICY FOR 2024 – 5 minutes (M#1997).....38

**Presenter:** Betsy Miller

**Recommendation:** The Finance & Administration Committee recommends the Board approve the Statement of Investment Policy as presented and renew their delegation of authority for investment management responsibility to the General Manager for 2024.

C. AMENDMENT TO 2003 AGREEMENT WITH ROBERTSON’S READY MIX TO INCLUDE ADVANCED TRANSFER PREMISES UNDER THE ORIGINAL 1992 LEASE – 5 minutes (M#1998) .....51

**Presenter:** David B. Cosgrove

**Recommendation:** Approve the attached “Amendment to 2003 Agreement” with Robertson’s Ready Mix, authorize the Board President to sign same on behalf of the District, and find that the action so doing is covered under CEQA by way of the Wash Plan EIR/EIS and that no further environmental review is warranted

- D. AGREEMENT FOR CONSULTING ENGINEERING SERVICES WITH E-PUR LLC  
– 5 minutes (M#1999).....60

**Presenter:** Betsy Miller

**Recommendation:** Authorize an Agreement for Consulting Engineering Services with E-PUR LLC to support PERC and other District engineering needs in an amount not to exceed \$90,489.

- E. DISTRICT BOARD PRIORITIES FOR 2024 – 20 minutes (M#2000) .....66

**Presenter:** Betsy Miller

**Recommendation:** Review, provide feedback, and consider approval of the 2024 District Board Priorities.

- F. COMMUNICATIONS AND ENGAGEMENT PLAN SCOPE OF WORK – 15 minutes  
(M#2001) .....70

**Presenter:** Betsy Miller

**Recommendation:** Provide direction to staff on the tasks to be included in a scope of work for a Communications and Engagement Plan focused on the San Bernardino Valley Water Conservation District Strategic Plan 2024-2028.

- G. RESOLUTION NO. 619 HONORING MR. THOMAS J. CROWLEY, P.E., ON HIS  
RETIREMENT  
– 5 minutes (M#2002).....73

**Presenter:** Betsy Miller

**Recommendation:** Approve Resolution No. 619 Honoring Mr. Thomas J. Crowley, P.E., on His Retirement.

- H. RESOLUTION NO. 620 HONORING COLONEL DAVID E. RALEY, USAF, RETIRED, ON  
HIS 90<sup>TH</sup> BIRTHDAY– 5 minutes (M#2003) .....76

**Presenter:** Betsy Miller

**Recommendation:** Approve Resolution No. 620 Honoring Colonel David E. Raley, USAF, Retired, on His 90<sup>th</sup> Birthday.

**7. INFORMATION ITEMS:**

- A. Engineering Update .....79
- B. Environmental Update .....81
- C. General Manager’s Report and Monthly Recharge Report .....84
- D. Future Agenda Items & Staff Tasks

**8. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

**9. UPCOMING MEETINGS:**

A. January 15, 2024

Office Closed in Observance of Martin Luther King, Jr. Birthday

- B. January 16, 2024                      Big Bear Watermaster Committee, 11:00 a.m. at Conservation District  
(Zoom Meeting ID: 840 3937 2064)
- C. January 17, 2024                      San Bernardino Valley Conservation Trust, 2:00 p.m. at Conservation District  
(Zoom Meeting ID: 889 1048 7828)
- D. January 22, 2024                      Association of San Bernardino County Special Districts Dinner, 6:00 p.m. hosted by Cucamonga Valley Water District at Five Star Catering & Event Center in Rancho Cucamonga  
*Presentation by Shannon D. Dicus, San Bernardino County Sheriff*
- E. January 24, 2024                      Finance & Administration Committee Meeting, 1:30 p.m. at Conservation District  
(Zoom Meeting ID: 823 1937 4596)
- F. February 13, 2024                      Operations Committee, 9:00 a.m. at Conservation District  
(Zoom Meeting ID: 812 0919 7861)
- G. February 14, 2024                      Board of Directors Meeting, 1:30 p.m. at Conservation District  
(Zoom Meeting ID: 846 8609 6002)
- H. February 15-16, 2024                      2024 Santa Ana River Science and Conservation Symposium hosted by San Bernardino Valley Municipal Water District at ESRI Headquarters  
*Topic: Climate Whiplash: Riding the Highs and Lows of Extreme Weather*
- I. February 19, 2024                      Office Closed in Observance of President's Day

10.     **CLOSED SESSION**

1. The Board will meet in Closed Session under the authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case No.: 2:16-cv-09178-MWF-E.
2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.
3. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres

of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Dara Glass is the lead negotiator for BLM.

4. The Board may convene in closed session under Government Code Sections 54956.9(a), (d)(2) and (4); and (e) (2), to discuss pending or potential litigation, relating to conditions of property at 1630 West Redlands Boulevard Suites G, H, and I.

5. The Board may meet in closed session under Government code section 54956.8 Real Property negotiations, to consider the terms of conditions of a possible lease for 1630 W. Redlands Boulevard, Suites G and H. Betsy Miller and David Cosgrove are the District's negotiators. Tae Sang Park is the negotiator on behalf of the prospective tenant.

11. **ADJOURN MEETING.** The next scheduled Regular Board Meeting will be on February 14, 2024, at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA, and via Zoom/teleconference.