

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF NOVEMBER 13, 2024
1:30 p.m.

President McDonald called the Board of Directors meeting to order at 1:30 p.m. with participation in person, via teleconference, and through Zoom. All those in attendance stood for the pledge of allegiance led by President McDonald.

ROLL CALL:

BOARD MEMBERS PRESENT:

Melody McDonald, President
Robert Stewart, Vice President
John Longville, Director
Richard Corneille, Director

BOARD MEMBERS ABSENT:

Hillary Jenkins, Director

STAFF PRESENT:

Betsy Miller, General Manager
David Cosgrove, District General Counsel
Angie Quiroga, Senior Administrative Analyst
Milan Mitrovich, Land Resources Manager
Allison Zecher, Board Secretary
John Lambie, Consulting Chief Engineer and Geohydrologist
Zach Blum, Intern
Randy Do, IT Contractor
Ashima Thomas, Executive Assistant (contractor)

GUESTS PRESENT:

David E. Smith, East Valley Water District
Joseph Aguirre, Tetra Tech
Mark Falcone, Highland Resident
Ellen Cross, Strategy Driver Inc
Maria Pascoal, Minds Illustrated

1. PUBLIC PARTICIPATION

There was no public participation.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. GUEST RECOGNITIONS/SELF INTRODUCTIONS

The Board, staff, and Zoom attendees introduced themselves.

4. CONSENT CALENDAR

It was moved by Vice President Stewart and seconded by Director Longville to approve the Consent Calendar: Item A, Board Minutes, October 9, 2024, with direction to staff to revise the second on the motion of Action Item A; and Item B: Expenditure Report, October 2024. The motion carried 3-0-2, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent**

5. COMMITTEE REPORTS/ACTION ITEMS

A. FINANCE AND ADMINISTRATION COMMITTEE VERBAL UPDATE

Director Longville reported on the Finance and Administration Committee meeting held on October 30, 2024. The committee reviewed the first-quarter unaudited financials and the 2025 per diem in advance of their consideration by the full Board.

B. AD HOC AUDIT COMMITTEE VERBAL AUDIT

Director Corneille reported that the committee reviewed the draft audit, and discussed in detail the significant decrease in the District's net position due to the disposal of nearly \$3 million from work in progress for the PERC CIP feasibility studies from fiscal years 2019-20, 2020-21, and 2021-22. These funds had been held in work in progress following discussions with accounting consultants at the outset of the PERC projects; however, feasibility studies are not capitalized per GASB Cod. section 1400.143, and therefore these funds from previous years were disposed in FY24 in order to ensure the project is current and consistent with GASB 100, Accounting Changes and Error Corrections. The committee note that while this disposal significantly affected the District's net position for fiscal year 2023-34, it does not represent significant expenses incurred by the District in the current fiscal year. The committee requested that this disposal be highlighted and clearly explained in the report. After addressing these items, the report was approved to proceed to the Board.

C. OPERATIONS COMMITTEE VERBAL UPDATE

Director Corneille provided an update on key discussion items from the recent meeting. He commended Manuel for his detailed field operations presentation, which included photos illustrating ongoing activities. Highlights included:

- Updates on fire impacts, with Santa Ana water showing significant contamination, while Mill Creek water remains clear.
- Extensive work to clean basins.
- Removal of approximately 10,000 cubic yards of sand from stockpiles at Mill Creek to support fire reduction and habitat restoration work near our Santa Ana facilities.
- Progress on the Enhanced Recharge project construction, which is nearing completion.
- A status report on the PERC projects and upcoming PERC Policy Committee, with a thorough discussion on the of the multi-objective alternatives analysis being developed to prioritize the projects.
- Approval of the final Facilities Maintenance Plan for Mill Creek to guide planning, budgeting and implementation of maintenance.
- Discussion of funding support for the groundwater model calibration project led by San Bernardino Valley Municipal Water District.

Action Items

D. FIRST QUARTER UNAUDITED FINANCIAL REPORTS FOR FY25

Ms. Quiroga directed the meeting to Package Page 31 presenting the quarterly financial report for the period of July through September 30, 2024. Highlights are as follows:

- **Income:** Total interest income was \$865,185, approximately 52% of the annual budgeted amount. Overall income for the quarter totaled \$1.5 million, about 30% of the budget to date. Property tax revenue (GL 4050) and payments from the San Bernardino Valley Municipal Water District (GL 4055) are expected to be received soon. Groundwater revenue is approximately \$22,000 below budget for the January–June 2024 period.
- **Expenses:** Operating expenses for the quarter totaled \$831,689, which is lower than expected. Significant invoices are anticipated in the coming months.
- **Capital Projects:** As of September 30, \$192,608 has been expended of the \$4.8 million budgeted. Notable expenses include:
 - \$26,000 for the BLM cost recovery agreement and land exchange (GL 7120).
 - \$22,985 in progress payments to CS-NK for the Mentone shop (GL 7140).
 - \$49,710 for equipment purchases, including a drone, bobcat welder, brush cutter, and excavator parts (GL 7230).

- **Investments:** A net change of \$4.3 million was noted as of September 30, reflecting investments maturing and temporarily moved to the cash account. A \$2 million bond, initially set to mature in February 2027, matured early, and a \$2.5 million investment matured on September 26.

It was moved by Director Corneille and seconded by Director Longville to approve the First Quarter Unaudited Financial Reports for FY25. The motion carried 3-0-2, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent**

E. UNAUDITED FINANCIAL REPORTS FOR OCTOBER 2024

Ms. Quiroga provided a summary of key financial updates, as detailed below:

- **Revenue Highlights:**

- Upland Rock made a significant royalty payment of \$30,586 for September, which is higher than usual due to the processing underway at Mill Creek.
- Wash Plan revenue increased by \$62,000, mining revenue increased by \$30,600, and Land Enterprise revenue rose by \$30,000.
- Total revenue for the month increased by \$122,500.

- **Expense Highlights:**

- Significant Wash Plan expenses included \$14,494 to IERCD for the final conservation services agreement payment for the current contract and \$17,579 to Origin Biological Romich for San Bernardino kangaroo rat (SBKR) monitoring (GL 5123).
- Insurance costs (GL 6300) exceeded the budget due to increases in property insurance (GL 6310) and general liability insurance (GL 6320), including auto coverage. These increases will be incorporated into the FY25 budget.
- Two progress payments were made under GL 7126 for PERC Engineering Professional Services: \$22,240 to CASC Engineering and \$33,888 to Q3.
- Overall expenses totaled \$430,231 for the month, surpassing revenue.

- **General Fund:**

- Revenue increased by \$3,000 while expenses rose by \$126,786.
- Salaries accounted for an increase of \$166,000.

- **Net Results:**

- For the month ending, total revenue exceeded expenses by \$334,158.

Ms. Miller addressed a question posed by Vice President Stewart regarding the \$5 million prepaid royalty, explaining that it will be available when state permitting and land exchange processes are complete.

It was moved by Director Longville and seconded by Director Corneille to approve Unaudited Financial Reports for October 2024. The motion carried 3-0-2, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Jenkins: Absent
Director Corneille: Yes
Director Longville: Yes**

F. INTEREST SHARING AGREEMENT WITH SAN BERNARDINO CONSERVATION TRUST

Ms. Miller provided an update on the funds loaned to the San Bernardino Valley Conservation Trust under the District's 2017 services agreement to support the Wash Plan from 2017 through its adoption in 2020. These funds, referred to as issuance costs, were recorded as a receivable in the District's financial statements under assets due from other funds in annual audits.

During the last fiscal year, the District recalled these funds along with interest earned under favorable market conditions as per the agreement between the entities. During preparation of the FY24 audit, staff and auditors identified the need for a specific agreement to authorize the District to collect interest on these funds. The fiscal impact of approving the recommended item is the acceptance of \$160,466.23 in interest revenue, recorded in GL 4999 Trust Reimbursable Plan.

Director Corneille inquired if the interest income was anticipated in the budget and about the agreement provisions for forbearance of monthly billing. Ms. Miller stated that the interest was received during the last fiscal year and noted that additional interest is not anticipated; however, the agreement Board includes language allowing for such arrangements in the future if needed. Mr. Cosgrove clarified that agreement provisions allow the District to bill the trust quarterly, annually, or in a lump sum.

It was moved by Director Corneille and seconded by Director Longville to approve the Interest Sharing Agreement between San Bernardino Conservation Trust and the San Bernardino Valley Water Conservation District. The motion carried 3-0-2, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent**

G. SECOND AMENDMENT TO THE CONTRACT SERVICES AGREEMENT FOR MANAGED INFORMATION TECHNOLOGY SERVICES WITH PCTRONICS

Ms. Miller presented a proposed amendment to the IT service contract with PCtronics, allowing them to directly purchase and manage hardware and software for the District, enabling bulk pricing and relieving staff workload. The amendment aligns with the FY25 budget and excludes possible cybersecurity grant work. Ms. Miller confirmed purchases would be budgeted, approved in advance, and the District retains the option to purchase directly.

It was moved by Director Corneille and seconded by Director Longville to approve the Second Amendment to the Contract Services Agreement for Managed Services and Information Technology Modernization with PCtronics in an amount not to exceed \$63,000. The motion carried 3-0-2, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Jenkins: Absent
Director Corneille: Yes
Director Longville: Yes**

H. OUTREACH PLAN

Ms. Miller presented the Outreach Plan for Board review and approval, noting that it aligns with Board Priority #10 for 2024, which provides a detailed framework for communication actions tied to the Strategic Plan adopted in December 2023. The plan was reviewed by the Outreach Committee on September 25. She emphasized that the level of implementation directed by the Board would impact staffing and fiscal resources, with exact implementation requiring additional staff or consultants, while a guideline approach could be managed by current staff.

Director Corneille discussed the plan's comprehensive scope, and recommended use of the document as a framework to allow for implementation with existing staff resources. . Director Corneille also noted omissions related to water supply reliability goals. Discussion ensued on the plan and its use as a tool for new Board members and staff to understand strategic goals and responsibilities.

It was moved by Director Corneille and seconded by Director Longville to approve the Outreach Plan, directing staff to expand the list of elected contacts and include LAFCO as part of implementation of the plan as a guidance document. The motion carried 3-0-2, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Jenkins: Absent**

Director Corneille: Yes
Director Longville: Yes

I. CONTRACT SERVICES AGREEMENT WITH GRIDDLE FOR PROFESSIONAL SERVICES FOR WEBSITE DESIGN

Ms. Miller reported that, in anticipation of a special focus on outreach in 2025, she solicited and reviewed quotes for companies to update the District's website. The timing of the proposed action is intended to ensure the website is completed early in 2025, ahead of expected increased traffic from major outreach efforts.

If approved, the contract would result in a total expenditure of \$39,500, allocated between GL6060 (Outreach) and GL5120 (Professional Services). Ms. Miller emphasized the benefit of starting the website update this year with highly qualified contractors identified, allowing the District to be well-prepared for upcoming outreach initiatives, and confirmed that the proposed expenditure aligns with the current budget.

It was moved by Director Corneille and seconded by Director Longville to approve the Contract Services Agreement for professional services for website design in an amount not-to-exceed \$39,500. The motion carried 3-0-2, with all Board members present voting in the affirmative.

President McDonald: Absent
Vice President Stewart: Yes
Director Jenkins: Absent
Director Corneille: Yes
Director Longville: Yes

J. FIRST AMENDMENT TO THE CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL SERVICES WITH WATER SYSTEMS CONSULTING FOR GRANT FUNDING SUPPORT FOR PROGRAM FOR THE EXPANSION OF RECHARGE CAPACITY (PERC)

Ms. Miller presented a no-cost amendment to the existing agreement with WSC to provide grant application support for the PERC projects. To date, the District has been awarded a WaterSMART Applied Science Grant totaling \$361,000 in August for knowledge systems development and aquifer recharge modeling for the San Bernardino Basin. Additionally, the District is awaiting a decision on a WaterSMART Planning and Project Design Grant that could reimburse up to \$400,000 for the Mill Creek PERC design.

The proposed amendment extends the agreement's expiration date from December 31, 2024, to December 31, 2025, allowing additional time to expend the \$53,387.50 remaining in the contract as state or federal grant application processes are opened. Staff intend to review opportunities and deadlines during the FY26 budgeting process and will propose an additional amendment to the contract if appropriate. **It was moved by Director Longville and seconded by Director Corneille to approve the First Amendment to the Contract Services Agreement for**

Professional Services with Water Systems Consulting for Grant Funding Support for the Program for the Expansion of Recharge Capacity (PERC). The motion carried 3-0-2, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent**

K. ADMINISTRATIVE ANALYST POSITION

Ms. Miller stated that she has begun review of the staffing and succession plan approved by the Board in 2022. During her review, she identified that a key District position, Senior Administrative Analyst, is eligible for retirement at the end of 2025. This role is critical to developing the groundwater charge, annual budget, and audit.

Ms. Miller sought feedback on recruiting a full-time Administrative Analyst in early 2025 to ensure maximum overlap and continuity. While her preference is typically to complete the update of the 2022 succession plan prior to proposing an action, she noted the importance of overlap for such a critical role. The proposed action would replace the part-time Administrative Assistant position included in the FY25 budgeted salaries with a full-time Administrative Analyst position; however, this would not increase the approved budget due to existing vacancies. Ms. Miller clarified that the new Administrative Analyst role would serve as an understudy to the Senior Administrative Analyst, preparing them to assume these responsibilities in the future.

It was moved by Director Longville and seconded by Vice President Stewart to amend the approved FY25 budget to replace the part-time Administrative Assistant with a full-time Administrative Analyst. The motion carried 3-0-2, with all Board members present voting in the affirmative.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent**

L. 2025 PER DIEM RATE

Ms. Miller reported that the Finance and Administration Committee reviewed per diem options for 2025 and requested staff provide a comparison of rates and annual costs reflecting 2% and 2.5% increases, consistent with the annual Consumer Price Index (CPI), for Board review and discussion. The District has historically referenced CPI All West data for such adjustments.

Committee members referred to agenda package page 146, which outlines potential per diem increases from 0% to 5%. The page also includes estimated annual costs and differences from the current rate, calculated using actual meeting attendance over the past five years rather than maximum potential attendance.

Staff presented four options for consideration:

1. Two percent exact increase
2. Two percent increase rounded to the nearest dollar
3. 2.5% exact increase
4. 2.5% increase rounded to the nearest dollar

The resulting per diem rates ranged from \$275 to \$277, based on the current rate of \$270. Staff requested direction from the Board to finalize a rate and prepare a resolution for Board consideration at the December meeting. Committee members noted that historical CPI increases often lagged actual cost-of-living changes, eroding the real value of compensation over time. Discussion ensued on various rate changes, with comments centered on achieving a balanced and practical adjustment.

It was moved by Director Longville and seconded by Director Corneille to direct staff to prepare a Resolution to adjust the per diem rate 2025 to the rounded 2.5% increase or \$277 per meeting. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent**

M. ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY EXECUTIVE COMMITTEE NOMINATION

President McDonald, who has been engaged with the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) since 1991, is seeking reelection to a four-year term on the Executive Committee in 2025. She requests the District Board's nomination and a resolution of support to complete the application process.

It was moved by Director Longville and seconded by Vice President Stewart to nominate President McDonald to serve on the ACWA JPIA Executive Committee, approve Resolution No. 626, and direct staff to prepare and submit a nomination form and prepare concurring nomination requests. The motion carried 4-0-1, with all Board members present voting in the affirmative.

President McDonald: Yes

Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent

**N. ASSOCIATION OF CALIFORNIA WATER AGENCIES 2024 MEMBERSHIP MEETING
VOTING REPRESENTATIVE**

It was moved by Director Longville and seconded by Vice President Stewart to appoint President McDonald as the District's authorized voting representative for ACWA's 2024 Fall Conference and direct staff to submit the Voting Representative Form by November 25, 2024. The motion carried 4-0-1, with all Board members present voting in the affirmative.

President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent

O. CALIFORNIA SPECIAL DISTRICT ASSOCIATION BYLAWS VOTE

Ms. Miller reported that, as outlined on Package Page 165, the California Special Districts Association (CSDA) has notified members of proposed bylaw changes. CSDA has requested that the District provide direction to staff on whether to vote in support of or against the proposed updates by November 20. Staff have reviewed the proposed amendments and are comfortable voting in support if directed by the Board. There is no fiscal impact associated with the approval of this item.

Director Vice President Stewart inquired whether the proposed changes were driven by new state legislation or litigation. Mr. Cosgrove responded that the origin of the changes is unknown but noted that the amendments are editorial and technical in nature. He highlighted one notable update, which formalizes a standard practice across committees, whereby an appointed member who is no longer affiliated with their District is removed from the committee. This ensures committees are not left with members who are no longer connected to their appointing Districts. Beyond this adjustment, the proposed changes are largely procedural.

It was moved by Vice President Stewart and seconded by Director Longville to direct staff to vote in support of the proposed California Special District's Association bylaw updates by November 20, 2024. The motion carried 4-0-1, with all Board members present voting in the affirmative.

President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes

Director Jenkins: Absent

P. DISTRICT BOARD AND STANDING COMMITTEE MEETING CALENDAR REVIEW FOR 2025

President McDonald reviewed the District Board and committee calendar, noting a potential conflict with the March and September meetings. Director Corneille noted that he may be unavailable for the June 11 meeting. Mr. Cosgrove noted that telecommuting is allowed in some circumstances.

Vice President Stewart inquired about telecommuting regulations. Mr. Cosgrove clarified that current statutes allow traditional teleconferencing with advance notice and public posting or up to two teleconferences per year under post-COVID rules for just cause or emergency circumstances. Mr. Cosgrove offered to provide a detailed briefing on teleconferencing regulations at the January Board meeting.

It was moved by Director Corneille and seconded by Vice President Stewart to approve the proposed 2025 District Board Meeting Calendar as presented. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent**

6. INFORMATION ITEMS

ENVIRONMENTAL UPDATE

Dr. Mitrovich provided an update on the Wash Plan implementation:

1. Wash Plan Implementation - Management Activities:

Dr. Mitrovich highlighted the progress of the BLM Fuels Management Grant. Following the Board's contract approval on October 9, work began promptly. Between October 16 and 28, approximately 10,000 cubic yards of material were moved from Mill Creek to the Wash Plan Preserve, with sand successfully spread. Scraping activities were completed on November 6.

2024 Wash Plan Annual Report:

The 2024 annual report was submitted to the US Fish and Wildlife Service on November 1. It summarizes fiscal year accomplishments and compliance with Wash Plan requirements by the Conservation District and its partners during the fourth year of implementation. Dr. Mitrovich noted that the report will be reviewed in detail during next

week's workshop, where the Land Resources team will provide insights and answer questions.

ENGINEERING UPDATE

Ms. Miller provided updates on the Mentone Shop and Enhanced Recharge projects:

1. **Mentone Shop:**

Three contractors toured the site, resulting in one submitted bid so far, with the possibility of additional bids being received. Staff will review the bids and prepare a contract to present to the Board at the December meeting.

2. **Enhanced Recharge - Phase 1B:**

Ms. Miller reported on the ongoing final grading and cleanup activities, with significant decommissioning work near the Borrow Pit. The project remains on track for completion by the end of the year, with water recharge continuing through the completion of construction.

Mr. Lambie provided the PERC (Active Recharge Transfer) Projects report. He noted that stakeholders and the Operations Committee provided valuable input on the multi-objective decision support system in late October 31 and early November. A revised draft will be prepared for review and discussion during a workshop in January.

1. **Flood District Projects:**

- Hydraulic analyses and modeling for Twin Creek are progressing, with a design underway to address water surface elevation concerns while incorporating an existing ruptured berm.
- Collaborative Joint Implementation Technical Committee meetings were held with the Flood District and Valley District, focusing on preliminary feedback and alignment on permit requirements and project objectives.

2. **Plunge Creek and Oak Creek Projects:**

- Work continues on hydrologic profiles and design storm testing for Plunge Creek, with simplified hydraulic modeling helping to accelerate progress.
- Designs have been updated to remove the possibility of triggering regulatory requirements related to jurisdictional dams for Oak Creek.

3. **Mill Creek Project:**

- Progress includes evaluating alternative scenarios, and continued coordination with Land Resources team to ensure alignment with operational and ecological goals.
- Mr. Lambie is actively managing project timelines to meet year-end completion targets.

President McDonald requested clarification on the term "jurisdictional dam," which Mr. Lambie explained involves specific height and volume thresholds governed by California's Division of Safety of Dams. The Board expressed appreciation for Mr. Lambie's detailed report.

GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Ms. Miller provided the General Manager's Report, noting key October 2024 highlights:

- The Redlands City Council approved the Trail MOU on October 15.
- The 2024 Wash Plan Annual Report was completed and submitted to agencies on November 1. This report will be reviewed in detail at the environmental workshop next week.
- The draft FY24 audit was completed and presented to the Ad Hoc Audit Committee on October 31.
- Over 13,000 cubic yards of stockpiled material were removed from the Mill Creek groundwater recharge site as part of a multi-benefit project funded partially by the Trust's BLM grant and 3,000 cubic yards processed by Upland Rock under their approved agreement.
- New staff members joined in October, including Allison Zecher, our Administrative Specialist and Board Secretary. Alan Salcedo and Yesenia Yangin also joined the District on October 14. Anna Frey celebrated her three-year anniversary at the District on October 4.
- Anna Frey was honored by Assemblymember Eloise Gómez Reyes' at her 30 Under 30 award ceremony; President McDonald and Ms. Miller attended the event to celebrate the award with Anna.
- Ms. Miller reported that recharge for the first month totaled nearly 5,000 acre-feet, with over half sourced from the State Water Project.
- The District partnered with IERCD to deliver water conservation education programs, presenting kindergarten and first-grade classes at Cole and Barton Elementary Schools and a third-grade class at Franklin Elementary. The District contributed a \$1,500 donation to the CSU San Bernardino Institute for Watershed Resiliency, supporting student learning and job readiness initiatives.
- The District issued its end-of-year press release, "Strengthening Water Security in the Southland: San Bernardino Valley Water Conservation District Captures 2.24 Billion Gallons," which garnered 127 pickups, 409 engagement actions, and over 3,500 views.

The District's recharge efforts were featured in the PBS program Sustaining US: How California is Testing Cloud-Seeding Weather Modification. The program aired on KLCS on October 28 and 30 and is expected to appear on the National PBS site. The Board expressed appreciation for the comprehensive updates and congratulated the District on its achievements and media recognition.

➤ FUTURE AGENDA ITEMS AND STAFF TASKS

Director Corneille proposed that the District support a project for the Day of Climate Action in Redlands on April 26, as they did in 2024. Vice President Stewart requested maps for the Board room showing District properties and facilities.

7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

Vice President Stewart attended the following meetings:

- SBVWCD Board Meeting on October 9th

- General Manager and District Counsel Meeting on October 15th
- Conservation Trust Meeting on October 16th
- Operations Committee Meeting on October 21st
- Big Bear Water Master Meeting on October 22nd
- Loma Linda Trails Committee Meeting on October 24th
- Finance & Administration Committee Meeting on October 30th
- Operations Committee Meeting on November 5th

Director Corneille attended the following meetings:

- Redlands Chamber Rise and Shine on October 4th
- Redlands Council Meeting (MOU Approval) on October 15th
- Trust Meeting on October 16th
- Ad Hoc Mentone Shop Committee Meeting on October 21st
- Valley District Hydro Generation Plant Dedication on October 23rd
- Audit Committee Meeting on October 30th
- Redlands Chamber Horizon Rise and Shine on November 1st
- Operations Committee on November 5th

Director Longville attended the following meetings:

- SBVWCD Board Meeting on October 9th
- Ramos Foundation Lunch Event on October 25th
- Finance & Administration Committee Meeting on October 30th
- Ad Hoc Audit Committee Meeting (Maintenance Building) on October 31st
- Municipal Board Meeting on November 5th

President McDonald attended the following meetings:

- SBVWCD Board Meeting on October 9th
- Special District Association of San Bernardino County Meeting on October 15th
- Valley District Board of Directors Meeting on October 21st
- Special District Dinner Meeting on October 21st (featuring a presentation by Heather Dyer on investment in staff)
- Highland Chamber of Commerce Meeting on October 23rd (featuring Mayor Liz Brown's presentation)
- Valley District Hydro Generation Plant Dedication on October 23rd
- Valley District Board of Directors Meeting on November 5th
- District Policy and Admin Committee Meeting on November 7th
- Memorial for June Hayes on November 8th (featuring several speakers and reflections on her contributions)

8. UPCOMING MEETINGS

The list of upcoming meetings was reviewed.

9. CLOSED SESSION

Mr. Cosgrove announced that the meeting would adjourn to a closed session.

It was moved by President McDonald and seconded by Vice President Stewart to adjourn to Closed Session. The motion carried 4-0-1, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent**

At 3:19 p.m., the meeting reconvened to an open session. Under Government Code Section 54957.1, there was no other reportable action during Closed Session.

10. ADJOURN MEETING

It was moved by Director Longville and seconded by Vice President Stewart to adjourn and adjust the meeting time of the December Board of Directors meeting to 9:00 AM. The motion carried 4-0-1, with all Directors present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Jenkins: Absent**

At 4:07 p.m. the meeting adjourned to the Board meeting scheduled for 9:00 a.m. on December 11, 2024, in-person, teleconference, and Zoom meeting.



Betsy Miller
General Manager