



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, November 8, 2023 – 1:30 p.m.

Location – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Zoom:

Call in (669) 900-6833, Meeting ID: 811 5882 7619

To join the Zoom Meeting on <https://us02web.zoom.us/j/81158827619>

While the District makes every attempt to follow all guidance regarding COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting

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BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting, the item was continued to the meeting at which action is being taken.

- 3. **GUEST RECOGNITION/SELF INTRODUCTIONS**

- 4. **CONSENT CALENDAR**
 - A. Approval of Board Minutes, October 11, 20235
 - B. Approval of Expenditure Report, October 202312
 - C. Report of Excused Absences

- 5. **COMMITTEE REPORTS /ACTION ITEMS**

Action Items

- A. UNAUDITED FINANCIAL REPORTS, October 2023 – 5 minutes (M#1980)24
Presenter: Angie Quiroga/Betsy Miller
Recommendation: Review and approve the unaudited financials for October 2023.

- B. ENGINEERING INVESTIGATION PLAN FOR 2024 – 5 minutes (M#1981)30
Presenter: Katelyn Scholte
Recommendation: Staff requests the Board review and consider approval of the 2024 Engineering Investigation Report plan.

- C. DETERMINATION THAT SAND AND DEBRIS REMOVAL FROM BASIN MAINTENANCE IS A MINISTERIAL PROJECT – 5 minutes (M#1982)37
Presenter: David B. Cosgrove
Recommendation: Approve Resolution No. 617, a resolution exercising the District’s discretion to determine that the removal of sand and debris from groundwater basins is, subject to certain restrictions, a ministerial project under the California Environmental Quality Act.

- D. YEAR 4 AMENDMENT TO CONSERVATION SERVICES AGREEMENT WITH INLAND EMPIRE RESOURCES CONSERVATION DISTRICT FOR IMPLEMENTATION OF PERMIT CONDITIONS FOR THE PLUNGE CREEK CONSERVATION PROJECT – 5 minutes (M#1983)41
Presenter: Milan Mitrovich
Recommendation: Approve Amendment 3 to the Conservation Services Agreement with Inland Empire Resources Conservation District for implementation of permit conditions associated with the Plunge Creek Conservation Project.

- E. RESERVE ACCOUNT FOR REDLANDS PLAZA PROPERTY MANAGEMENT – 5 minutes (M#1984)52
Presenter: Betsy Miller/David B. Cosgrove
Recommendation: Authorize the General Manager to establish a new disbursement bank account with Citizens Business Bank for use by the District’s contracted Property manager, Hudson Property Management, to pay recurring and routine expenditures.

F. CONTENT AND POTENTIAL FINAL APPROVAL FOR THE STRATEGIC PLAN UPDATE – 10 minutes

(M#1985)54

Presenter: *Ellen Cross, Strategy Driver, Inc.*

Recommendation: Approve the content for the Strategic Plan 2024-2028+, which incorporates feedback was provided at both staff and Board workshops.

G. DISTRICT BOARD AND STANDING COMMITTEE MEETING CALENDAR REVIEW FOR 2024 – 5 minutes (M#1986)69

Presenter: *Betsy Miller*

Recommendation: Review and consider approval of the draft 2024 District Board Meeting Calendar.

6. INFORMATION ITEMS:

- A. Engineering Update71
- B. Wash Plan Trails Status Report73
- C. Environmental Update74
- D. General Manager’s Report and Monthly Recharge Report (handout).....77
- E. Future Agenda Items & Staff Tasks

7. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. ACWA Fall Conference Travel Expenses Approval80

8. UPCOMING MEETINGS:

- A. November 10, 2023 Office Closed in Observance of Veteran’s Day
- B. November 14, 2023 Program for the Expansion of Recharge Capacity (PERC) Policy Committee, at 10:00 a.m., at Conservation District
(Zoom Meeting ID: 826 1255 0225)
- C. November 15, 2023 Finance & Administration Committee Meeting, 1:30 p.m. at Conservation District
(Zoom Meeting ID: 822 5030 2950)
- D. November 20, 2023 Association of the San Bernardino County Special Districts Dinner hosted by Yucaipa Valley Water District at Yucaipa Valley Water District’s Crystal Creek Facility, 6:00 p.m.
(Facility Tour will be held from 5:30 p.m. to 6:00 p.m.)
Topic: Water and Sewer Infrastructure Advancement in Southern California
- E. November 23-24, 2023 Office Closed in Observance of Thanksgiving

- F. November 28-November 30, 2023 ACWA Fall Conference (Indian Wells, CA)
(Board Approval Required)
- G. December 11, 2023 Basin Technical Advisory Committee, 1:30 p.m. via Teleconference Only
- H. December 13, 2023 Board of Directors Meeting, 9:30 a.m. at Conservation District
- I. December 13, 2023 Holiday Luncheon, 12:00 p.m.-3:00 p.m. at TBD
- J. January 16, 2024 Big Bear Watermaster Committee, 11:00 a.m. at Conservation District
(Zoom Meeting ID: 819 2582 9511)

9. **CLOSED SESSION**

1. The Board will meet in Closed Session under the authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case No.: 2:16-cv-09178-MWF-E.

2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.

3. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Dara Glass is the lead negotiator for BLM.

4. The Board may convene in closed session under Government Code Sections 54956.9(a), (d)(2) and (4); and (e) (2), to discuss pending or potential litigation, relating to conditions of property at 1630 West Redlands Boulevard Suites G, H, and I.

5. The Board may meet in closed session under Government code section 54956.8 Real Property negotiations, to consider the terms of conditions of a possible lease for 1630 W. Redlands Boulevard, Suites G and H. Betsy Miller and David Cosgrove are the District's negotiators. Tae Sang Park is the negotiator on behalf of the prospective tenant.

10. **ADJOURN MEETING.** The next scheduled Regular Board Meeting will be on December 13, 2023, at 9:30 a.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA, and via Zoom/teleconference.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF OCTOBER 11, 2023
1:30 p.m.

Vice President Stewart called the Board of Directors meeting to order at 1:30 p.m. by in-person, teleconference, and Zoom meeting. All those in attendance stood for the pledge of allegiance led by Vice President Stewart.

ROLL CALL:

BOARD MEMBERS PRESENT:

Robert Stewart, Vice President
Richard Corneille, Director
David E. Raley, Director
John Longville, Director (Arrival: 1:43 p.m.)

BOARD MEMBERS ABSENT:

Melody McDonald, President

STAFF PRESENT:

Betsy Miller, General Manager
Milan Mitrovich, Land Resources Manager
Katelyn Scholte, Principal Engineer
Angie Quiroga, Senior Administrative Analyst
Athena Laroche, Administrative Specialist

GUESTS PRESENT:

Paul Kielhold, San Bernardino Valley Municipal Water District
June Hayes, San Bernardino Valley Municipal Water District
T. Milford Harrison, San Bernardino Valley Municipal Water District
David E. Smith, East Valley Water District
Willow Green, Tetra Tech
Randy Do, PCTronics

1. PUBLIC PARTICIPATION

Vice President Stewart announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. There being none, the meeting continued with the posted agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. GUEST RECOGNITIONS/SELF INTRODUCTIONS

The Board and staff made self-introductions. Vice President Stewart and Ms. Laroche introduced online attendees.

4. CONSENT CALENDAR

It was moved by Director Corneille and seconded by Director Raley to approve the Consent Calendar: Item A: Board Minutes, September 13, 2023; and Item B: Expenditure Report, September 2023. The motion carried 3-0, with all Board members present voting in the affirmative. Director Longville and President McDonald were noted absent from the vote.

President McDonald: Absent

Vice President Stewart: Yes

Director Corneille: Yes

Director Longville: Absent

Director Raley: Yes

5. COMMITTEE REPORTS/ACTION ITEMS

A. OPERATIONS COMMITTEE VERBAL UPDATE

Director Corneille provided a verbal update on the Operations Committee meeting held on October 10. He stated that the Committee received a Field Supervisor presentation and that it visited the Mill Creek Diversion and Debris Management (Mill Creek) Project construction site. He noted that the Mill Creek project is on schedule and within budget, and that staff is doing a great job overseeing the construction of Mill Creek. The Mentone Shop Improvement Project is progressing as planned, and the District expects to receive the building in December. Director Corneille indicated that the Program for the Expansion of Recharge Capacity (PERC) status report was reviewed and that the schedule has been delayed due to interagency review. The Committee reviewed sediment management; approximately 100,000 cubic yards are pending removal in Mill Creek. Director Corneille noted that capital purchase of vehicles and equipment versus leasing was discussed, with the Committee opting to lease rather than purchase major equipment. Ms. Miller stated that any proposed leasing of equipment for maintenance will be brought to the Budget Workshop for the next fiscal year. Vice President Stewart noted that Ms. Scholte has obtained her P.E. and the Board congratulated Ms. Scholte on this accomplishment. Director Corneille said that the City of Redlands will be expanding their treatment plant, with potential expansion on District property. Staff will continue coordinating with the City of Redlands on this item. Vice President Stewart thanked staff for the field presentation.

B. UNAUDITED FINANCIAL REPORT, SEPTEMBER 2023

Ms. Quiroga introduced this item for discussion, noting its inclusion on package page 27. She said that GL 4010 Interest Income has increased by \$145,472 for September and is on track to be at or above budget by fiscal year end. She reviewed GL 4032 CEMEX royalties, noting that \$83,564 has been received for July and \$96,753 for August. Ms. Quiroga pointed out that a pass-through payment was made to San Bernardino Valley Municipal Water District (SBVMWD) from GL 5128 GC NonDistrict Facilities Maintenance for \$117,698 through the Groundwater Council. She continued to review the memo on package page 27. She noted that the septic tanks and leach field at the Mentone House needed to be replaced, and the cost for one new tank and leach field has been expended from GL 7130 Mentone Property (House). Ms. Quiroga reviewed the graph financials on package page 29. She stated all revenue for the GL 4022 Groundwater Charge has been received. She noted that four groundwater producers have yet to report their usage, but these producers historically report zero usage. Staff continues to research new ownership information for the property previously owned by Lucky Farms. Ms. Quiroga said groundwater production has been lower overall because it is a wet year. She noted that under GL 5200 Field Operations, \$157,000 was expended from this GL for basin maintenance. She reviewed package page 30; a revised handout was provided to the Board with the enterprise name changed from "Active Recharge TP Revenue" to "PERC Revenue ." Ms. Quiroga noted that there has been an increase in our cash position of \$783,674. Director Corneille asked for additional information on GL 4032. Ms. Quiroga said that royalties are paid monthly and normally received by the end of the following month for usage. The current monthly minimum annual guarantee that CEMEX pays is \$550,000. Director Corneille asked where the partial reimbursement of Wash Plan expenses of \$351,153 were allocated. Ms. Quiroga indicated that the payment to the District has been applied against the liability and will be shown in next month's financials following an adjusted entry. Director Corneille asked for the status of the audit. Ms. Quiroga said that the Conservation Trust audit has just been completed, the District's Audit is almost complete, and Rogerson, Anderson, Malody, and Scott (RAMS) will be preparing both Audit Reports for review and approval.

It was moved by Director Corneille and seconded by Director Raley to approve Unaudited Financial Reports for September 2023. The motion carried 4-0, with all Board members present voting in the affirmative. President McDonald was noted absent from the vote.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes**

C. U.S. BUREAU OF RECLAMATION WATERSMART APPLIED SCIENCE GRANT APPLICATION AND MATCHING FUNDS

Ms. Miller introduced this item for discussion, noting its inclusion beginning package on page 34. She said that there is a funding opportunity through the U.S. Bureau of Reclamation for a WaterSmart Applied Science Grant. This is a grant opportunity to leverage funds that are currently budgeted,

including: 1) groundwater modeling as part of the PERC feasibility study contracts and 2) funds that were budgeted to expand the integrated model prepared by SBVMWD in 2016 to include all of the District's recharge data. Ms. Miller said that this work will inform understanding of how recharge has affected the Bunker Hill Basin. She stated that the grant would allow us to run the existing Integrated Model with updated PERC scenarios. The District has partnered with Dr. Zoi Dokou, Ph.D. of Sacramento State University, and Dr. Alvar Escriva Bou, Ph.D. of University of California Los Angeles, on this proposal. Ms. Miller noted that the District received support from the PERC Policy Committee to authorize the use of matching funds and apply for this grant. She provided an overview of draft Resolution No. 616, which would authorize the General Manager to file an application for the WaterSmart grant and commit the District to provide matching funds, if approved by the Board. Director Corneille spoke on behalf of the PERC Policy Committee, noting his support. Director Longville noted the benefit of leveraging District funds through combining them with grant dollars to accomplish work that would otherwise be unachievable. He thanked staff for doing an excellent job in finding these opportunities. Director Raley asked for the costs and benefits of pursuing these projects. Ms. Miller said there are no additional costs, and the District could receive up to \$300,000 for additional modeling for the PERC projects. Vice President Stewart asked how long the modeling would take. Ms. Miller said the work is estimated at one-and-a-half years. Vice President Stewart asked if the Enhanced Recharge Project was included in the Integrated Model. Ms. Scholte said that the Weaver Basins were not included, but the Enhanced Recharge project was.

It was moved by Director Longville and seconded by Director Corneille to adopt Resolution No. 616 and authorize the use of budgeted funds for appropriate tasks as matching funds for the U.S. Bureau of Reclamation WaterSmart Applied Science Grant, up to a total of \$350,000 in FY24 and FY25. The motion carried 3-0, with Director Longville, Corneille, and Vice President Stewart voting in the affirmative. President McDonald was noted absent from the vote, and Director Raley abstained.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Abstained**

6. INFORMATION ITEMS

A. ENGINEERING UPDATE

Ms. Scholte presented this item, noting its inclusion on package page 38. She reviewed the Mentone Shop Improvement Project: the hydrant will be installed on Flume St., the fence will be relocated, and the water line will be relocated due to the need for a new septic system at Mentone House.

Ms. Scholte reviewed the Mill Creek Diversion and Debris Management Improvement Project. She presented photos of the project via Zoom. Construction began August 14, and the project is on schedule. Director Corneille said that the Operations Committee enjoyed their tour of the site and noted that the project is going well.

Ms. Scholte reviewed the Enhanced Recharge Project, indicating that staff continues to work closely with the San Bernardino Valley Municipal Water District. A grout curtain has been installed between basins 13 and 14 to allow for better instrumentation of measurements.

Ms. Scholte reviewed the current status of the PERC projects. She said that all three contracts are currently focused on hydraulic modeling. San Bernardino County Flood Control District has provided concurrence for the proposed conditions for Plunge and Oak Creek and Waterman, Twin and Lynwood. Ms. Scholte said that the completed hydraulic models will be incorporated into the groundwater modeling. She noted that staff is working on finalizing the average annual hydrology for Bledsoe Creek to see if enough water is present to make that site viable. This item was received and filed.

B. WASH PLAN TRAILS STATUS REPORT

Ms. Miller introduced this item for discussion, noting its inclusion on package page 41. She noted that staff is awaiting feedback from the City of Redlands. The previously-scheduled meetings were postponed pending city attorney review. This item was received and filed.

C. ENVIRONMENTAL UPDATE

Mr. Mitrovich introduced this item for discussion, noting its inclusion on package page 42. He reviewed the Wash Plan Implementation – Monitoring Activities. He said that Mikael Romich is in the third year of data collection for the SBKR Monitoring Program. As of the end of September, 75% of the sampling of one hundred grids within the Wash Plan is complete. In October, SBKR trapping for monitoring purposes will begin in Mill Creek in support of the Safe Harbor Agreement. Mr. Mitrovich noted that the Conservation Trust received confirmation that it was awarded the California Fuels Management and Community Fire Assistance Program Grant in the amount of \$819,500. Seed collection at the SHSF bulking site was completed on September 20. Outplanting is planned to begin in November.

Mr. Mitrovich reviewed the Wash Plan Implementation – Organizational Structure, Planning, and Reporting, noting its inclusion on package page 43. He said that staff met with BLM to discuss fire management strategies in the Wash Plan Preserve and the schedule of Enhanced Recharge construction activities on September 26. District staff met with CDFW on August 24, August 30, and October 10 to discuss the 2081 Incidental Take Permit for Wash Plan covered activities, with a focus on proposed mining activities.

Mr. Mitrovich reviewed the Mill Creek Programmatic Permits. He provided photos via Zoom, and provided a verbal update. He provided a brief review of the tour that was planned for September 23, but has been postponed at this time. This item was received and filed.

D. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Ms. Miller indicated that the written General Manager's Report was included in the Board package on pages 45 through 47. She noted a tour of District facilities has been scheduled for November 6 at 8:00 a.m. per Director Raley's request at the September Board meeting. Ms. Miller said the Board Environmental Workshop planned for November will be rescheduled when additional information is available regarding a possible federal shutdown in order to allow our colleagues from USGS to attend.

The District's total recharge is 85,302 AF to date for the water year, including approximately 3,506 AF of SWP water. Director Raley asked about the level of the groundwater basin. Ms. Scholte indicated that the District will have that information after the completion of the Engineering Investigation Report. Rebecca Martin reached her one-year anniversary at the District on October 3, and Athena Laroche will reach her fifteen-year anniversary on October 27. The District has entered into a property management contract with Hudson Property Management for Redlands Plaza on October 1. The remediation in Suite I began on October 9. Ms. Miller noted that IERCD has been performing outreach efforts as indicated under Item 20 of General Manager's report.

Ms. Miller thanked staff for their efforts in preparation of the September 23 tour that has been postponed. She congratulated Ms. Scholte on achieving her Professional Engineering license. She noted that she will be traveling next week, and will be attending her Financial Data Analysis for Leaders training the following week. Director Corneille asked for the next steps related to the Strategic Plan Update. Ms. Miller has met with the strategic planning consultants, and a draft incorporating comments provided at the September Board meeting will be brought for approval of content at the November Board meeting. The final adoption of the plan is scheduled for December. The Monthly Recharge Report is included on package page 48. This item was received and filed.

E. FUTURE AGENDA ITEMS AND STAFF TASKS

Vice President Stewart requested a workshop be held on the fuel modification plan separate from a Board meeting.

7. MONTHLY BOARD MEMBER MEETING REPORTS AND/OR BOARD MEMBER COMMENTS

Director Corneille attended the State of the City Luncheon on September 14, Division III Water Forum on September 28, and PERC Policy Committee on October 5. He attended the Operations Committee on October 10 and Redlands Rise N Shine on October 6.

Director Raley attended the State of the City Luncheon on September 14 and Redlands Rise N Shine on October 6.

Director Longville attended the SBVMWD Board meetings on September 19 and October 3.

Vice President McDonald attended the Division III Water Forum on September 28 and the Operations Committee on October 10.

8. UPCOMING MEETINGS

There were none discussed.

9. CLOSED SESSION

It was moved by Director Corneille and a second by Director Raley, adjourned to Closed Session. The motion carried 4-0, with all Directors

present voting in the affirmative. President McDonald was noted absent from the vote.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes**

Mr. Mitrovich announced that the meeting would adjourn to Closed Session to discuss all posted agenda items.

At 3:04 p.m., the meeting reconvened into an open session. Ms. Miller noted that there was no reportable action during the closed session, under Government Code section 54957.1.

10. ADJOURN MEETING

It was moved by Director Raley and seconded by Director Longville to adjourn. The motion carried 4-0, with all Directors present voting in the affirmative. President McDonald was noted absent from the vote.

**President McDonald: Absent
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes**

At 3:05 p.m., the meeting adjourned to the Board meeting scheduled for 1:30 p.m. on November 8, 2023, in-person, teleconference, and Zoom meeting.

Betsy Miller
General Manager

San Bernardino Valley Water Conservation District Expenditure Report October 2023

Num	Date	Name	Account	Class	Original Amount
Online Pymt	10/24/2023	WEX Bank-Shell	1012 · Citizens Busine...		-1,967.18
	10/06/2023		5320 · Fuel	1-Groundwater Ent.	1,967.18
TOTAL					1,967.18
PC 10.04.23	10/04/2023	Paychex	1012 · Citizens Busine...		-156.83
			6042 · Payroll Processing	4-General Fund Ent.	156.83
TOTAL					156.83
PC 10.18.23	10/18/2023	Paychex	1012 · Citizens Busine...		-140.06
			6042 · Payroll Processing	4-General Fund Ent.	140.06
TOTAL					140.06
ACH0263	10/10/2023	Melody McDonald	1012 · Citizens Busine...		-11.14
			6410 · Mileage	4-General Fund Ent.	11.14
TOTAL					11.14
ACH0264	10/30/2023	Melody McDonald	1012 · Citizens Busine...		-970.61
			6410 · Mileage	4-General Fund Ent.	71.40
			6425 · Meals	4-General Fund Ent.	83.51
			6430 · Lodging	4-General Fund Ent.	154.91
			6415 · Air Fare	4-General Fund Ent.	577.96
			6420 · Other Travel	4-General Fund Ent.	82.83
TOTAL					970.61
24454	10/03/2023	Mr. Rooter Plumbing	1012 · Citizens Busine...		-29,000.00
	09/28/2023		7130 · Mentone Propert...	2-Redlands Plaza/...	29,000.00
TOTAL					29,000.00
24455	10/10/2023	ACWA	1012 · Citizens Busine...		-11,140.00
	10/04/2023		6093 · Memberships	4-General Fund Ent.	11,140.00
TOTAL					11,140.00
24456	10/10/2023	ACWA/JPIA-Health	1012 · Citizens Busine...		-21,145.73
	10/03/2023		6110 · Vision Insurance	4-General Fund Ent.	33.83
			6110 · Vision Insurance	1-Groundwater Ent.	117.12
			6110 · Vision Insurance	2-Redlands Plaza/...	10.41
			6110 · Vision Insurance	3-Land Resources	26.03
			6110 · Vision Insurance	5-Wash Plan	18.22
			6110 · Vision Insurance	6-Active Recharge ...	54.65
			6130 · Dental Insurance	4-General Fund Ent.	116.97
			6130 · Dental Insurance	1-Groundwater Ent.	404.89
			6130 · Dental Insurance	2-Redlands Plaza/...	35.99
			6130 · Dental Insurance	3-Land Resources	89.98
			6130 · Dental Insurance	5-Wash Plan	62.98
			6130 · Dental Insurance	6-Active Recharge ...	188.95
			6150 · Medical Insurance	4-General Fund Ent.	2,598.14
			6150 · Medical Insurance	1-Groundwater Ent.	8,993.57

San Bernardino Valley Water Conservation District Expenditure Report October 2023

Num	Date	Name	Account	Class	Original Amount
			6150 · Medical Insurance	2-Redlands Plaza/...	799.43
			6150 · Medical Insurance	3-Land Resources	1,998.57
			6150 · Medical Insurance	5-Wash Plan	1,399.00
			6150 · Medical Insurance	6-Active Recharge ...	4,197.00
TOTAL					21,145.73
24457	10/10/2023	AECOM Technical Serv...	1012 · Citizens Busine...		-2,106.00
	10/09/2023		7151 · Mill Creek Permi...	1-Groundwater Ent.	1,961.70
	10/10/2023		5122 · Wash Plan Profe...	5-Wash Plan	144.30
TOTAL					2,106.00
24458	10/10/2023	American Express	1012 · Citizens Busine...		-192.88
	09/22/2023		6001 · General Adminis...	4-General Fund Ent.	24.44
			6001 · General Adminis...	1-Groundwater Ent.	24.44
			6027 · Computer Softw...	4-General Fund Ent.	54.72
			6027 · Computer Softw...	1-Groundwater Ent.	14.40
			6027 · Computer Softw...	2-Redlands Plaza/...	21.60
			6027 · Computer Softw...	3-Land Resources	21.60
			6027 · Computer Softw...	5-Wash Plan	7.20
			6027 · Computer Softw...	6-Active Recharge ...	24.48
TOTAL					192.88
24459	10/10/2023	Assoc. San Bernardino...	1012 · Citizens Busine...		-38.00
	10/10/2023		6425 · Meals	4-General Fund Ent.	38.00
TOTAL					38.00
24460	10/10/2023	Burgeson's Heating & ...	1012 · Citizens Busine...		-1,360.00
	09/25/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	1,360.00
TOTAL					1,360.00
24461	10/10/2023	CASC Engineering and...	1012 · Citizens Busine...		-15,759.93
	08/31/2023		7150 · Mill Creek Divers...	1-Groundwater Ent.	15,759.93
TOTAL					15,759.93
24462	10/10/2023	Castro Landscaping Se...	1012 · Citizens Busine...		-250.00
	09/30/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
24463	10/10/2023	City of Redlands -Muni...	1012 · Citizens Busine...		-3,307.79
	09/21/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	3,307.79
TOTAL					3,307.79
24464	10/10/2023	CWE-CA Watershed En...	1012 · Citizens Busine...		-5,376.00
	09/27/2023		7150 · Mill Creek Divers...	1-Groundwater Ent.	5,376.00
TOTAL					5,376.00

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Num	Date	Name	Account	Class	Original Amount
24465	10/10/2023	Day Lite Maintenance, I...	1012 · Citizens Busine...		-435.35
	09/01/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	174.00
	09/22/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	261.35
TOTAL					435.35
24466	10/10/2023	Dion and Sons, Inc.	1012 · Citizens Busine...		-1,501.62
	08/24/2023		5320 · Fuel	1-Groundwater Ent.	1,501.62
TOTAL					1,501.62
24467	10/10/2023	Edison - 6256 (Redland...	1012 · Citizens Busine...		-214.70
	09/29/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	214.70
TOTAL					214.70
24468	10/10/2023	Edison - 9779	1012 · Citizens Busine...		-468.49
	09/29/2023		5420 · Electricity	4-General Fund Ent.	131.18
			5420 · Electricity	1-Groundwater Ent.	93.70
			5420 · Electricity	2-Redlands Plaza/...	196.76
			5420 · Electricity	6-Active Recharge ...	46.85
TOTAL					468.49
24469	10/10/2023	Empire Disposal	1012 · Citizens Busine...		-216.33
	09/30/2023		5460 · Water / Trash / ...	4-General Fund Ent.	97.35
			5460 · Water / Trash / ...	1-Groundwater Ent.	75.72
			5460 · Water / Trash / ...	3-Land Resources	21.63
			5460 · Water / Trash / ...	6-Active Recharge ...	21.63
TOTAL					216.33
24470	10/10/2023	Empire Equipment Ser...	1012 · Citizens Busine...		-433,723.78
	10/06/2023		7150 · Mill Creek Divers...	1-Groundwater Ent.	433,723.78
TOTAL					433,723.78
24471	10/10/2023	Frontier-4860	1012 · Citizens Busine...		-496.74
	09/28/2023		5440 · Telephone	4-General Fund Ent.	137.57
			5440 · Telephone	1-Groundwater Ent.	57.32
			5440 · Telephone	6-Active Recharge ...	34.39
			5470 · Internet Services	4-General Fund Ent.	120.35
			5470 · Internet Services	1-Groundwater Ent.	66.87
			5470 · Internet Services	2-Redlands Plaza/...	13.37
			5470 · Internet Services	3-Land Resources	40.12
			5470 · Internet Services	6-Active Recharge ...	26.75
TOTAL					496.74

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24472	10/10/2023	Frontier-7275	1012 · Citizens Busine...		-150.59
	09/19/2023		5440 · Telephone	4-General Fund Ent.	25.57
			5440 · Telephone	1-Groundwater Ent.	10.66
			5440 · Telephone	6-Active Recharge ...	6.39
			5470 · Internet Services	4-General Fund Ent.	48.59
			5470 · Internet Services	1-Groundwater Ent.	26.99
			5470 · Internet Services	2-Redlands Plaza/...	5.40
			5470 · Internet Services	3-Land Resources	16.20
			5470 · Internet Services	6-Active Recharge ...	10.79
TOTAL					150.59
24473	10/10/2023	G3 Quality, Inc.	1012 · Citizens Busine...		-52,418.00
	08/31/2023		7150 · Mill Creek Divers...	1-Groundwater Ent.	19,012.00
	09/30/2023		7150 · Mill Creek Divers...	1-Groundwater Ent.	33,406.00
TOTAL					52,418.00
24474	10/10/2023	Home Depot Credit Ser...	1012 · Citizens Busine...		-396.93
	09/28/2023		5210 · Equipment Maint...	1-Groundwater Ent.	396.93
TOTAL					396.93
24475	10/10/2023	Katelyn Scholte	1012 · Citizens Busine...		-349.90
	10/01/2023		6510 · Mileage	1-Groundwater Ent.	259.90
			6001 · General Adminis...	4-General Fund Ent.	90.00
TOTAL					349.90
24476	10/10/2023	Lowe's Companies, Inc.	1012 · Citizens Busine...		-171.73
	09/25/2023		5210 · Equipment Maint...	1-Groundwater Ent.	121.73
			6016 · Redlands Plaza ...	2-Redlands Plaza/...	50.00
TOTAL					171.73
24477	10/10/2023	Mikael Romich	1012 · Citizens Busine...		-25,163.00
	10/10/2023		7151 · Mill Creek Permi...	1-Groundwater Ent.	114.00
			5123 · Habitat Manage...	5-Wash Plan	25,049.00
TOTAL					25,163.00
24478	10/10/2023	Minds Illustrated	1012 · Citizens Busine...		-2,347.13
	10/02/2023		6060 · Outreach	4-General Fund Ent.	704.14
			6060 · Outreach	1-Groundwater Ent.	469.43
			6060 · Outreach	3-Land Resources	704.14
			6060 · Outreach	5-Wash Plan	469.42
TOTAL					2,347.13

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24479	10/10/2023	Netsteller	1012 · Citizens Busine...		-305.00
	10/01/2023		6027 · Computer Softw...	4-General Fund Ent.	115.90
			6027 · Computer Softw...	1-Groundwater Ent.	30.50
			6027 · Computer Softw...	2-Redlands Plaza/...	45.75
			6027 · Computer Softw...	3-Land Resources	45.75
			6027 · Computer Softw...	5-Wash Plan	15.25
			6027 · Computer Softw...	6-Active Recharge ...	51.85
TOTAL					305.00
24480	10/10/2023	O'Reilly	1012 · Citizens Busine...		-48.46
	09/20/2023		5210 · Equipment Maint...	1-Groundwater Ent.	24.02
	09/25/2023		5310 · Vehicle Mainten...	1-Groundwater Ent.	24.44
TOTAL					48.46
24481	10/10/2023	PCtronics	1012 · Citizens Busine...		-2,773.79
	10/02/2023		5160 · IT Support	4-General Fund Ent.	750.00
			5160 · IT Support	1-Groundwater Ent.	1,125.00
			5160 · IT Support	3-Land Resources	250.00
			5160 · IT Support	5-Wash Plan	125.00
			5160 · IT Support	6-Active Recharge ...	250.00
	10/02/2023		6027 · Computer Softw...	4-General Fund Ent.	104.04
			6027 · Computer Softw...	1-Groundwater Ent.	27.38
			6027 · Computer Softw...	2-Redlands Plaza/...	41.07
			6027 · Computer Softw...	3-Land Resources	41.07
			6027 · Computer Softw...	5-Wash Plan	13.69
			6027 · Computer Softw...	6-Active Recharge ...	46.54
TOTAL					2,773.79
24482	10/10/2023	Press Enterprise	1012 · Citizens Busine...		-815.98
	09/12/2023		6090 · Subscriptions/Pu...	4-General Fund Ent.	815.98
TOTAL					815.98
24483	10/10/2023	Q3 Consulting, Inc.	1012 · Citizens Busine...		-84,349.95
	08/31/2023		7126 · PERC Engr/Prof...	6-Active Recharge ...	21,200.75
	09/30/2023		7126 · PERC Engr/Prof...	6-Active Recharge ...	63,149.20
TOTAL					84,349.95
24484	10/10/2023	Redlands Ford-Ken Gr...	1012 · Citizens Busine...		-290.71
	09/25/2023		5310 · Vehicle Mainten...	1-Groundwater Ent.	111.19
	09/26/2023		5310 · Vehicle Mainten...	1-Groundwater Ent.	179.52
TOTAL					290.71

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Num	Date	Name	Account	Class	Original Amount
24485	10/10/2023	Strategy Driver Inc	1012 · Citizens Busine...		-18,183.97
	10/03/2023		6060 · Outreach	4-General Fund Ent.	5,455.19
			6060 · Outreach	1-Groundwater Ent.	3,636.79
			6060 · Outreach	3-Land Resources	5,455.19
			6060 · Outreach	5-Wash Plan	1,272.88
			6060 · Outreach	6-Active Recharge ...	2,363.92
TOTAL					18,183.97
24486	10/10/2023	Terminix	1012 · Citizens Busine...		-379.00
	09/05/2023		6012 · Office Maintenanc...	4-General Fund Ent.	113.20
			6012 · Office Maintenanc...	2-Redlands Plaza/...	169.80
	09/30/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	96.00
TOTAL					379.00
24487	10/10/2023	Tetra Tech	1012 · Citizens Busine...		-16,602.00
	09/29/2023		7126 · PERC Engr/Prof...	6-Active Recharge ...	16,602.00
TOTAL					16,602.00
24488	10/10/2023	Thompson Reuters	1012 · Citizens Busine...		-529.65
	10/01/2023		5180 · Legal	4-General Fund Ent.	132.41
			5180 · Legal	1-Groundwater Ent.	132.41
			5180 · Legal	3-Land Resources	105.93
			5180 · Legal	6-Active Recharge ...	158.90
TOTAL					529.65
24489	10/10/2023	ThunderWheel Commu...	1012 · Citizens Busine...		-7,000.00
	10/01/2023		6060 · Outreach	4-General Fund Ent.	2,100.00
			6060 · Outreach	1-Groundwater Ent.	1,400.00
			6060 · Outreach	3-Land Resources	2,100.00
			6060 · Outreach	5-Wash Plan	490.00
			6060 · Outreach	6-Active Recharge ...	910.00
TOTAL					7,000.00
24490	10/10/2023	Unlimited Services	1012 · Citizens Busine...		-2,400.00
	08/01/2023		6018 · Janitorial Services	4-General Fund Ent.	800.00
	09/01/2023		6018 · Janitorial Services	4-General Fund Ent.	800.00
	10/01/2023		6018 · Janitorial Services	4-General Fund Ent.	800.00
TOTAL					2,400.00
24491	10/10/2023	Visual Edge IT, Inc.	1012 · Citizens Busine...		-228.69
	09/22/2023		6033 · Office Equipmen...	4-General Fund Ent.	171.52
			6033 · Office Equipmen...	1-Groundwater Ent.	11.43
			6033 · Office Equipmen...	2-Redlands Plaza/...	34.31
			6033 · Office Equipmen...	3-Land Resources	11.43
TOTAL					228.69

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Num	Date	Name	Account	Class	Original Amount
24492	10/10/2023	Wilbur's	1012 · Citizens Busine...		-1,087.15
	09/26/2023		5210 · Equipment Maint...	1-Groundwater Ent.	1,039.76
	09/28/2023		5210 · Equipment Maint...	1-Groundwater Ent.	47.39
TOTAL					1,087.15
24493	10/11/2023	TMB Construction and ...	1012 · Citizens Busine...		-10,000.00
	10/11/2023		7110 · Property Capital ...	2-Redlands Plaza/...	10,000.00
TOTAL					10,000.00
24494	10/19/2023	David Cosgrove	1012 · Citizens Busine...		-7,604.10
			6230 · Regular Salaries	4-General Fund Ent.	7,604.10
TOTAL					7,604.10
24495	10/25/2023	AAA Alarm Systems, Inc.	1012 · Citizens Busine...		-210.00
	10/13/2023		5410 · Alarm Service	4-General Fund Ent.	84.00
			5410 · Alarm Service	1-Groundwater Ent.	84.00
			5410 · Alarm Service	6-Active Recharge ...	42.00
TOTAL					210.00
24496	10/25/2023	ACWA JPIA - Workers ...	1012 · Citizens Busine...		-5,185.37
	10/20/2023		6120 · Workers' Comp. ...	4-General Fund Ent.	674.10
			6120 · Workers' Comp. ...	1-Groundwater Ent.	2,333.41
			6120 · Workers' Comp. ...	2-Redlands Plaza/...	207.41
			6120 · Workers' Comp. ...	3-Land Resources	518.54
			6120 · Workers' Comp. ...	5-Wash Plan	362.98
			6120 · Workers' Comp. ...	6-Active Recharge ...	1,088.93
TOTAL					5,185.37
24497	10/25/2023	Athena Laroche	1012 · Citizens Busine...		-48.65
	10/24/2023		6510 · Mileage	4-General Fund Ent.	3.46
			6510 · Mileage	1-Groundwater Ent.	2.16
			6510 · Mileage	3-Land Resources	0.87
			6510 · Mileage	6-Active Recharge ...	2.16
			6001 · General Adminis...	4-General Fund Ent.	40.00
TOTAL					48.65
24498	10/25/2023	Black Gold Surveying	1012 · Citizens Busine...		-8,400.00
	10/22/2023		5120 · Misc. Profession...	3-Land Resources	8,400.00
TOTAL					8,400.00
24499	10/25/2023	California Special Distr...	1012 · Citizens Busine...		-8,187.00
	10/01/2023		6093 · Memberships	4-General Fund Ent.	8,187.00
TOTAL					8,187.00

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24500	10/25/2023	CASC Engineering and...	1012 · Citizens Busine...		-3,030.18
	09/30/2023		7150 · Mill Creek Divers...	1-Groundwater Ent.	3,030.18
TOTAL					3,030.18
24501	10/25/2023	Citizens Business Bank	1012 · Citizens Busine...		-6,345.31
	10/12/2023		5210 · Equipment Maint...	1-Groundwater Ent.	2,004.62
			5215 · Property Mainte...	1-Groundwater Ent.	326.06
			5215 · Property Mainte...	3-Land Resources	81.51
			5310 · Vehicle Mainten...	1-Groundwater Ent.	67.28
			6002 · Website Adminis...	4-General Fund Ent.	493.97
			6004 · Meeting Expenses	1-Groundwater Ent.	31.54
			6004 · Meeting Expenses	3-Land Resources	31.53
			6027 · Computer Softw...	4-General Fund Ent.	106.38
			6027 · Computer Softw...	1-Groundwater Ent.	28.00
			6027 · Computer Softw...	2-Redlands Plaza/...	42.00
			6027 · Computer Softw...	3-Land Resources	42.00
			6027 · Computer Softw...	5-Wash Plan	14.00
			6027 · Computer Softw...	6-Active Recharge ...	47.60
			6030 · Office Supplies	4-General Fund Ent.	86.05
			6030 · Office Supplies	1-Groundwater Ent.	68.84
			6030 · Office Supplies	2-Redlands Plaza/...	34.41
			6030 · Office Supplies	3-Land Resources	34.41
			6030 · Office Supplies	5-Wash Plan	51.63
			6030 · Office Supplies	6-Active Recharge ...	68.84
			6036 · Printing	4-General Fund Ent.	149.53
			6036 · Printing	1-Groundwater Ent.	119.62
			6036 · Printing	3-Land Resources	29.91
			6039 · Postage and Ov...	4-General Fund Ent.	110.00
			6039 · Postage and Ov...	1-Groundwater Ent.	50.00
			6039 · Postage and Ov...	2-Redlands Plaza/...	20.00
			6039 · Postage and Ov...	3-Land Resources	20.00
			6051 · Uniforms	4-General Fund Ent.	25.67
			6051 · Uniforms	1-Groundwater Ent.	59.91
			6060 · Outreach	4-General Fund Ent.	374.23
			6060 · Outreach	1-Groundwater Ent.	249.48
			6060 · Outreach	3-Land Resources	374.23
			6060 · Outreach	5-Wash Plan	87.32
			6060 · Outreach	6-Active Recharge ...	162.17
			6093 · Memberships	4-General Fund Ent.	16.30
			6425 · Meals	4-General Fund Ent.	124.84
			6525 · Meals	4-General Fund Ent.	53.00
			6525 · Meals	1-Groundwater Ent.	41.22
			6525 · Meals	3-Land Resources	23.55
			6530 · Lodging	4-General Fund Ent.	177.15
			6530 · Lodging	1-Groundwater Ent.	137.78
			6530 · Lodging	3-Land Resources	78.73
			6535 · Conf/Seminar R...	4-General Fund Ent.	90.00
			6535 · Conf/Seminar R...	1-Groundwater Ent.	70.00
			6535 · Conf/Seminar R...	3-Land Resources	40.00
TOTAL					6,345.31
24502	10/25/2023	Diamond Environment...	1012 · Citizens Busine...		-100.48
	10/09/2023		5460 · Water / Trash / ...	4-General Fund Ent.	45.22
			5460 · Water / Trash / ...	1-Groundwater Ent.	35.17
			5460 · Water / Trash / ...	3-Land Resources	10.05
			5460 · Water / Trash / ...	6-Active Recharge ...	10.04
TOTAL					100.48

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Num	Date	Name	Account	Class	Original Amount
24503	10/25/2023	Dion and Sons, Inc.	1012 · Citizens Busine...		-1,426.52
	10/11/2023		5320 · Fuel	1-Groundwater Ent.	1,426.52
TOTAL					1,426.52
24504	10/25/2023	DUDEK	1012 · Citizens Busine...		-9,259.46
	09/18/2023		5123 · Habitat Manage...	5-Wash Plan	3,615.29
	10/24/2023		5123 · Habitat Manage...	5-Wash Plan	5,644.17
TOTAL					9,259.46
24505	10/25/2023	Edison - 6493	1012 · Citizens Busine...		-26.06
	10/09/2023		5420 · Electricity	4-General Fund Ent.	7.30
			5420 · Electricity	1-Groundwater Ent.	5.21
			5420 · Electricity	2-Redlands Plaza/...	10.95
			5420 · Electricity	6-Active Recharge ...	2.60
TOTAL					26.06
24506	10/25/2023	Edison - 8958	1012 · Citizens Busine...		-411.32
	10/05/2023		5420 · Electricity	4-General Fund Ent.	115.18
			5420 · Electricity	1-Groundwater Ent.	82.26
			5420 · Electricity	2-Redlands Plaza/...	172.75
			5420 · Electricity	6-Active Recharge ...	41.13
TOTAL					411.32
24507	10/25/2023	Hudson Property Mana...	1012 · Citizens Busine...		-1,241.42
	10/01/2023		6016 · Redlands Plaza ...	2-Redlands Plaza/...	750.00
	10/13/2023		6016 · Redlands Plaza ...	2-Redlands Plaza/...	491.42
TOTAL					1,241.42
24508	10/25/2023	Laura Torres	1012 · Citizens Busine...		-174.43
	10/13/2023		6510 · Mileage	1-Groundwater Ent.	156.35
			6510 · Mileage	4-General Fund Ent.	7.23
			6510 · Mileage	1-Groundwater Ent.	4.52
			6510 · Mileage	3-Land Resources	1.81
			6510 · Mileage	6-Active Recharge ...	4.52
TOTAL					174.43
24509	10/25/2023	Milan Mitrovich	1012 · Citizens Busine...		-166.07
	10/24/2023		6510 · Mileage	4-General Fund Ent.	58.42
			6510 · Mileage	1-Groundwater Ent.	36.52
			6510 · Mileage	3-Land Resources	14.61
			6510 · Mileage	6-Active Recharge ...	36.52
			6520 · Travel, Other (re...	1-Groundwater Ent.	9.00
			6520 · Travel, Other (re...	1-Groundwater Ent.	5.00
			6520 · Travel, Other (re...	3-Land Resources	6.00
TOTAL					166.07

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24510	10/25/2023	Quill Corporation	1012 · Citizens Busine...		-206.60
	10/03/2023		6030 · Office Supplies	4-General Fund Ent.	19.84
			6030 · Office Supplies	1-Groundwater Ent.	15.87
			6030 · Office Supplies	2-Redlands Plaza/...	7.94
			6030 · Office Supplies	3-Land Resources	7.94
			6030 · Office Supplies	5-Wash Plan	11.91
	10/04/2023		6030 · Office Supplies	6-Active Recharge ...	15.87
			6030 · Office Supplies	4-General Fund Ent.	31.81
			6030 · Office Supplies	1-Groundwater Ent.	25.45
			6030 · Office Supplies	2-Redlands Plaza/...	12.72
			6030 · Office Supplies	3-Land Resources	12.72
			6030 · Office Supplies	5-Wash Plan	19.08
			6030 · Office Supplies	6-Active Recharge ...	25.45
TOTAL					206.60
24511	10/25/2023	Redlands Tire Pros & S...	1012 · Citizens Busine...		-1,076.61
	10/04/2023		5310 · Vehicle Mainten...	1-Groundwater Ent.	1,076.61
TOTAL					1,076.61
24512	10/25/2023	Securitas Technology ...	1012 · Citizens Busine...		-330.78
	10/01/2023		6026 · Redlands Plaza ...	2-Redlands Plaza/...	330.78
TOTAL					330.78
24513	10/25/2023	Smart & Final	1012 · Citizens Busine...		-154.77
	10/11/2023		6004 · Meeting Expenses	4-General Fund Ent.	58.91
			6004 · Meeting Expenses	3-Land Resources	58.91
			6019 · Janitorial Supplies	4-General Fund Ent.	22.17
			6019 · Janitorial Supplies	1-Groundwater Ent.	14.78
TOTAL					154.77
24514	10/25/2023	The Gas Company	1012 · Citizens Busine...		-1.66
	10/13/2023		5450 · Natural Gas	4-General Fund Ent.	0.83
			5450 · Natural Gas	1-Groundwater Ent.	0.50
			5450 · Natural Gas	6-Active Recharge ...	0.33
TOTAL					1.66
24515	10/25/2023	TMB Construction and ...	1012 · Citizens Busine...		-7,157.38
	10/20/2023		7110 · Property Capital ...	2-Redlands Plaza/...	7,157.38
TOTAL					7,157.38
24516	10/25/2023	Xerox Financial Services	1012 · Citizens Busine...		-337.44
	10/02/2023		6033 · Office Equipmen...	4-General Fund Ent.	253.08
			6033 · Office Equipmen...	1-Groundwater Ent.	16.87
			6033 · Office Equipmen...	2-Redlands Plaza/...	50.62
			6033 · Office Equipmen...	3-Land Resources	16.87
TOTAL					337.44

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Num	Date	Name	Account	Class	Original Amount
100341N	10/04/2023	PERS	1012 · Citizens Busine...		-10,771.74
			6170 · PERS Retirement	4-General Fund Ent.	1,400.33
			6170 · PERS Retirement	1-Groundwater Ent.	4,847.28
			6170 · PERS Retirement	2-Redlands Plaza/...	430.87
			6170 · PERS Retirement	3-Land Resources	1,077.17
			6170 · PERS Retirement	5-Wash Plan	754.02
			6170 · PERS Retirement	6-Active Recharge ...	2,262.07
TOTAL					10,771.74
100342N	10/09/2023	PERS	1012 · Citizens Busine...		-10,748.87
			6170 · PERS Retirement	4-General Fund Ent.	1,397.36
			6170 · PERS Retirement	1-Groundwater Ent.	4,836.99
			6170 · PERS Retirement	2-Redlands Plaza/...	429.95
			6170 · PERS Retirement	3-Land Resources	1,074.89
			6170 · PERS Retirement	5-Wash Plan	752.42
			6170 · PERS Retirement	6-Active Recharge ...	2,257.26
TOTAL					10,748.87
100343N	10/27/2023	PERS	1012 · Citizens Busine...		-10,751.18
			6170 · PERS Retirement	4-General Fund Ent.	1,397.65
			6170 · PERS Retirement	1-Groundwater Ent.	4,838.03
			6170 · PERS Retirement	2-Redlands Plaza/...	430.05
			6170 · PERS Retirement	3-Land Resources	1,075.12
			6170 · PERS Retirement	5-Wash Plan	752.58
			6170 · PERS Retirement	6-Active Recharge ...	2,257.75
TOTAL					10,751.18

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report

October

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
10/4/2023	McDonald, M	Sep-23	\$ 516.00	\$ 44.11	\$ 471.89
10/4/2023	Corneille, R	Sep-23	\$ 1,548.00	\$ 202.02	\$ 1,345.98
10/31/2023	McDonald, M	Oct-23	\$ 2,580.00	\$ 440.27	\$ 2,139.73



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1980

To: Board of Directors

From: Angie Quiroga, Senior Administrative Analyst
Betsy Miller, General Manager

Date: November 8, 2023

Subject: Unaudited Financial Reports for October 2023

RECOMMENDATION

Review and approve the unaudited financials for October 2023.

BACKGROUND

Staff presents the previous month's unaudited financial reports at the subsequent Board meeting. The reports presented here include information through October 31, 2023.

DISCUSSION

An invoice has been submitted to the San Bernardino Valley Municipal Water District in the amount of \$479,961.36 for the Enhanced Recharge Lease agreement, and payment is expected this month. Graph Financials have been updated to include the GL 4999 Trust Reimbursement-Wash Plan for payments received from the San Bernardino Valley Conservation Trust. GL 6320 General Liability Insurance expenses were higher than expected due to increased payroll and a 10% rate increase. A substantial progress payment was made to Empire Equipment Service, Inc. in the amount of \$433,723.78 for the Mill Creek Diversion project. All other revenue and expenses are as expected.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Unaudited Financial Reports for October 2023 as presented.
2. Move to request this item be tabled and referred to the Finance & Administration Committee to reconsider specific issues discussed.

ATTACHMENTS OR MATERIALS

Graph Financials for October 2023
Profit & Loss to Date vs. Annual Budget

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
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**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller

SBVWCD - All Enterprises Budget and Actual

October 2023

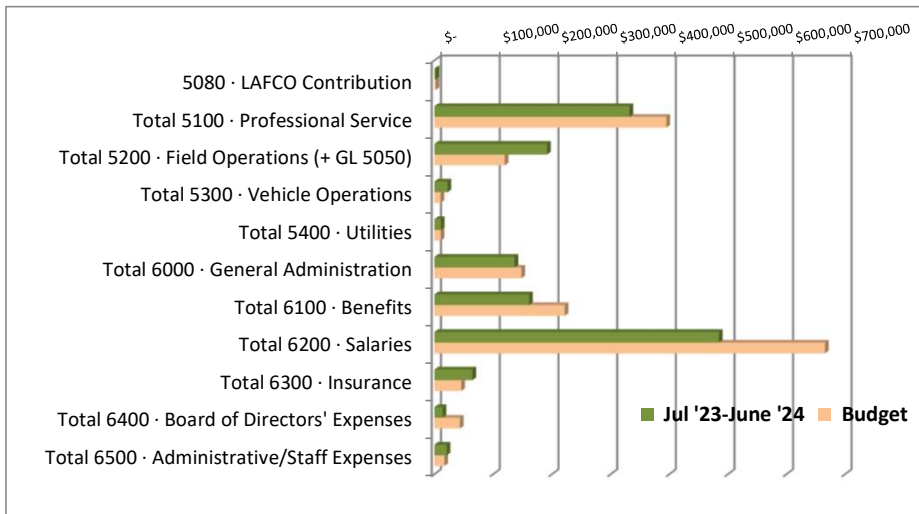
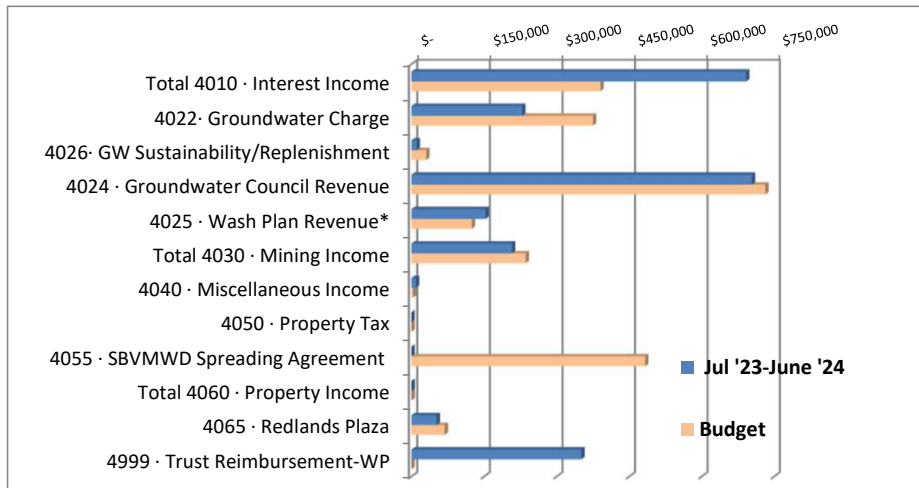
REVENUE	Jul '23-June '24	Budget
Total 4010 · Interest Income	\$ 692,230	\$ 390,347
4022 · Groundwater Charge	\$ 228,752	\$ 375,000
4026 · GW Sustainability/Replenishment	\$ 10,891	\$ 30,521
4024 · Groundwater Council Revenue	\$ 703,949	\$ 731,858
4025 · Wash Plan Revenue*	\$ 152,903	\$ 124,817
Total 4030 · Mining Income	\$ 207,944	\$ 236,000
4040 · Miscellaneous Income	\$ 9,224	\$ 3,333
4050 · Property Tax	\$ -	\$ -
4055 · SBVMWD Spreading Agreement	\$ -	\$ 483,214
Total 4060 · Property Income	\$ 100	\$ 100
4065 · Redlands Plaza	\$ 52,128	\$ 68,720
4999 · Trust Reimbursement-WP	\$ 351,154	\$ -

Total Revenue \$ 2,409,274 \$ 2,443,910

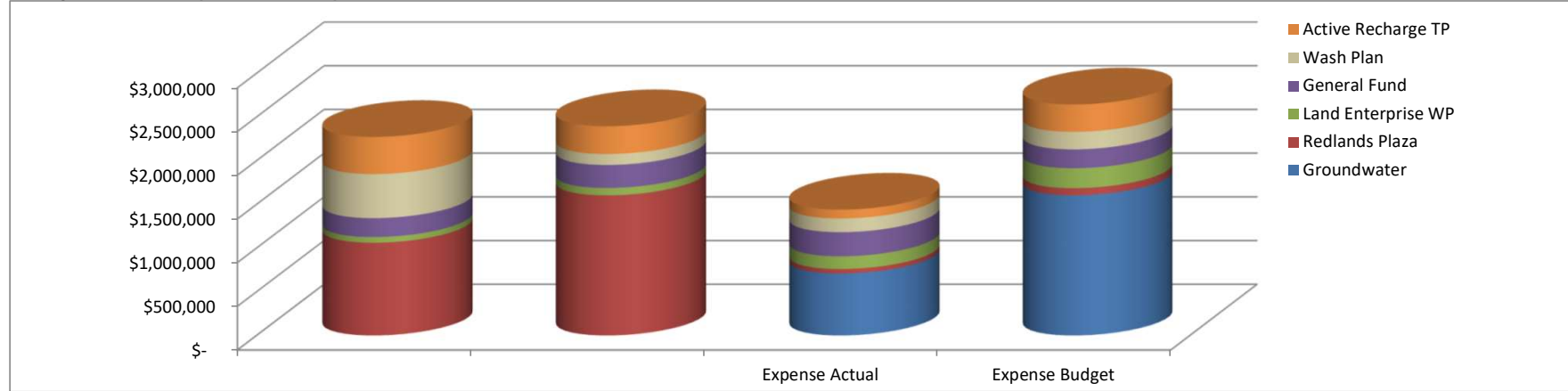
*District loans to the WP & State Permitting payments

EXPENSES Operating and Capital	Jul '23-June '24	Budget
5080 · LAFCO Contribution	\$ 2,048	\$ 2,057
Total 5100 · Professional Service	\$ 332,048	\$ 394,825
Total 5200 · Field Operations (+ GL 5050)	\$ 191,528	\$ 119,504
Total 5300 · Vehicle Operations	\$ 22,234	\$ 10,267
Total 5400 · Utilities	\$ 10,834	\$ 10,544
Total 6000 · General Administration	\$ 136,337	\$ 147,916
Total 6100 · Benefits	\$ 160,840	\$ 221,592
Total 6200 · Salaries	\$ 484,588	\$ 665,726
Total 6300 · Insurance	\$ 64,500	\$ 45,648
Total 6400 · Board of Directors' Expenses	\$ 13,697	\$ 43,359
Total 6500 · Administrative/Staff Expenses	\$ 20,772	\$ 16,692

Total Expense \$ 1,439,425 \$ 1,678,130



Enterprises to Date (October 2023)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,061,291	\$ 1,603,146	66%
Groundwater Expense	\$ 708,945	\$ 651,817	109%
Revenue -Expense	\$ 352,345	\$ 951,329	
Redlands Plaza Revenue	\$ 64,906	\$ 84,361	77%
Redlands Plaza Expense	\$ 51,267	\$ 82,476	62%
Revenue -Expense	\$ 13,639	\$ 1,884	
Land Enterprise Revenue	\$ 216,331	\$ 263,833	82%
Land Enterprise Expense	\$ 145,535	\$ 228,365	64%
Revenue -Expense	\$ 70,796	\$ 35,469	
General Fund Revenue *	\$ 267,256	\$ 349,524	76%
General Fund Expense	\$ 276,305	\$ 215,854	128%
Revenue -Expense	\$ (9,048)	\$ 133,670	
Wash Plan Revenue	\$ 504,057	\$ 124,817	404%
Wash Plan Expense	\$ 156,753	\$ 200,342	78%
Revenue-Expense	347,304	(75,526)	
PERC Revenue	\$ 424,811	\$ 318,070	134%
PERC Expense	\$ 100,620	\$ 312,610	32%
Revenue-Expense	\$ 324,190	\$ 5,460	
Total All Revenue - Expense	\$ 1,099,226	\$ 1,052,287	

Cash Status	As of 7/1/2023	As of 10/31/2023
LAIF	\$ -	\$ 1,005.22
Cal Trust	\$ 3,305,798.37	\$ 3,359,698.23
Citizens Bank	\$ 814,215.58	\$ 878,671.13
UBS Financial-Gen	\$ 20,878,305.53	\$ 5,441,850.65
UBS Financial-PERC		\$ 21,602,096.42
US Bank-CAMP	\$ 18,130,261.02	\$ 11,436,420.62
Total Cash	\$ 43,128,580.50	\$ 42,719,742.27
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Less ARTP Obligation	\$ (35,108,303.19)	\$ 35,483,563.76
Cash Position	\$ 3,020,277.31	\$ 2,611,439.08

Increase (decrease) of -\$408,838.23
 Percent Increase -13.5%

* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District
 Profit & Loss To Date vs. Annual Budget

	<u>Jul - Oct 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	1,005.22	0.00	1,005.22	100.0%
4013 · Caltrust Investment Income	53,899.86	99,039.99	-45,140.13	54.42%
4015 · UBS Interest Income	331,165.31	510,000.00	-178,834.69	64.93%
4016 · Interest Income CAMP	306,159.60	562,000.00	-255,840.40	54.48%
Total 4010 · Interest Income	692,229.99	1,171,039.99	-478,810.00	59.11%
4017 · PERC Capital Income	0.00	171,900.00	-171,900.00	0.0%
4020 · Groundwater Charge				
4022 · Groundwater Charge	228,751.69	753,061.42	-524,309.73	30.38%
4024-2 · GW Council Passthrough	117,698.71	200,000.00	-82,301.29	58.85%
4024 · Groundwater Council Revenue	703,939.29	731,858.00	-27,918.71	96.19%
4026 · GW Sustainability/Replenishment	10,891.07	61,040.75	-50,149.68	17.84%
Total 4020 · Groundwater Charge	1,061,280.76	1,745,960.17	-684,679.41	60.79%
4025 · Wash Plan Revenue	152,902.87	374,450.00	-221,547.13	40.83%
4030 · Mining Income				
4031 · Plant Site - CEMEX	8,000.00	48,000.00	-40,000.00	16.67%
4032 · Cemex - Royalty / Lease	183,317.80	600,000.00	-416,682.20	30.55%
4036 · Aggregate Maintenance	16,625.98	60,000.00	-43,374.02	27.71%
Total 4030 · Mining Income	207,943.78	708,000.00	-500,056.22	29.37%
4040 · Miscellaneous Income				
4041 · Reimbursed Expenses	8,776.68	0.00	8,776.68	100.0%
4040 · Miscellaneous Income - Other	447.26	10,000.00	-9,552.74	4.47%
Total 4040 · Miscellaneous Income	9,223.94	10,000.00	-776.06	92.24%
4043 · Project Salary Reimbursement	0.00	15,000.00	-15,000.00	0.0%
4050 · Property Tax	0.00	141,479.29	-141,479.29	0.0%
4051 · Wash Plan Trails	0.00	66,000.00	-66,000.00	0.0%
4055 · SBVMWD Spreading Agreement Reim	0.00	483,213.76	-483,213.76	0.0%
4060 · Property Income				
4062 · Mentone Property	100.00	100.00	0.00	100.0%
Total 4060 · Property Income	100.00	100.00	0.00	100.0%
4065 · Redlands Plaza	52,127.78	206,160.35	-154,032.57	25.29%
4066 · Redlands Plaza CAM	12,678.24	46,621.41	-33,943.17	27.19%
4999 · Trust Reimbursement-Wash Plan	351,153.64	225,000.00	126,153.64	156.07%
Total Income	2,539,641.00	5,364,924.97	-2,825,283.97	47.34%
Gross Profit	2,539,641.00	5,364,924.97	-2,825,283.97	47.34%
Expense				
5040 · Regional Programs				
5080 · LAFCO Contribution	2,048.06	2,056.95	-8.89	99.57%
Total 5040 · Regional Programs	2,048.06	2,056.95	-8.89	99.57%
5050 · Basin Cleaning	157,603.36	250,000.00	-92,396.64	63.04%
5100 · Professional Service				
5120 · Misc. Professional Services	66,117.39	539,625.00	-473,507.61	12.25%
5122 · Wash Plan Professional Services	2,156.00	28,000.00	-25,844.00	7.7%
5123 · Habitat Management-WP	104,371.99	329,700.00	-225,328.01	31.66%
5125 · Engineering Services	0.00	35,000.00	-35,000.00	0.0%
5126 · GW Sustainability/Replenishment	0.00	61,040.75	-61,040.75	0.0%
5127 · Project Accounting Services	0.00	5,000.00	-5,000.00	0.0%
5128 · GC NonDistrict Facilities Maint	117,698.71	200,000.00	-82,301.29	58.85%
5130 · Aerial Photography & Surveying	0.00	2,425.50	-2,425.50	0.0%
5155 · WP Trails Professional Services	0.00	100,000.00	-100,000.00	0.0%
5160 · IT Support	12,887.19	45,625.00	-32,737.81	28.25%
5170 · Audit	19,000.00	28,500.00	-9,500.00	66.67%
5180 · Legal	9,816.60	25,000.00	-15,183.40	39.27%
Total 5100 · Professional Service	332,047.88	1,399,916.25	-1,067,868.37	23.72%
5133 · Regional River HCP Contribution	0.00	30,000.00	-30,000.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	9,094.88	8,528.40	566.48	106.64%
5215 · Property Maintenance	952.68	40,000.00	-39,047.32	2.38%
5225 · Field Clean Up-Illegal dumping	23,877.00	60,000.00	-36,123.00	39.8%
Total 5200 · Field Operations	33,924.56	108,528.40	-74,603.84	31.26%
5223 · Temp. Field Labor	0.00	10,000.00	-10,000.00	0.0%
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	3,959.89	9,240.00	-5,280.11	42.86%
5320 · Fuel	18,273.84	21,560.77	-3,286.93	84.76%
Total 5300 · Vehicle Operations	22,233.73	30,800.77	-8,567.04	72.19%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul - Oct 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5400 · Utilities				
5410 · Alarm Service	468.00	1,200.00	-732.00	39.0%
5420 · Electricity	4,528.04	10,815.69	-6,287.65	41.87%
5430 · Mobile Phone	2,200.00	7,150.00	-4,950.00	30.77%
5440 · Telephone	1,086.97	3,000.00	-1,913.03	36.23%
5450 · Natural Gas	5.06	2,730.00	-2,724.94	0.19%
5460 · Water / Trash / Sewer	1,082.92	3,904.10	-2,821.18	27.74%
5470 · Internet Services	1,462.82	2,832.52	-1,369.70	51.64%
Total 5400 · Utilities	10,833.81	31,632.31	-20,798.50	34.25%
6000 · General Administration				
6001 · General Administration - Other	938.30	6,000.00	-5,061.70	15.64%
6002 · Website Administration	1,636.94	6,000.00	-4,363.06	27.28%
6004 · Meeting Expenses	1,077.41	2,200.00	-1,122.59	48.97%
6006 · Permits	50.00	15,000.00	-14,950.00	0.33%
6007 · Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 · Licenses	0.00	2,000.00	-2,000.00	0.0%
6010 · Surety Bond	1,210.00	1,900.00	-690.00	63.68%
6012 · Office Maintenance	7,334.20	10,000.00	-2,665.80	73.34%
6013 · Office Lease Payment	8,333.34	50,000.00	-41,666.66	16.67%
6015 · Mentone House Maintenance	0.00	4,000.00	-4,000.00	0.0%
6016 · Redlands Plaza Maintenance	2,246.42	47,000.00	-44,753.58	4.78%
6018 · Janitorial Services	3,275.00	10,500.00	-7,225.00	31.19%
6019 · Janitorial Supplies	233.67	375.00	-141.33	62.31%
6020 · Vacancy Marketing-Redlands Plaz	0.00	5,000.00	-5,000.00	0.0%
6024 · Computer Equip Maint.	43.49	3,000.00	-2,956.51	1.45%
6026 · Redlands Plaza CAM expenses	12,557.79	42,861.03	-30,303.24	29.3%
6027 · Computer Software	4,317.31	23,250.00	-18,932.69	18.57%
6030 · Office Supplies	4,573.33	12,100.00	-7,526.67	37.8%
6033 · Office Equipment Rental	2,537.40	8,000.00	-5,462.60	31.72%
6036 · Printing	299.06	2,500.00	-2,200.94	11.96%
6039 · Postage and Overnight Delivery	316.11	1,200.00	-883.89	26.34%
6042 · Payroll Processing	1,168.14	5,000.00	-3,831.86	23.36%
6045 · Bank Service Charges	581.95	10,000.00	-9,418.05	5.82%
6051 · Uniforms	1,681.12	3,115.76	-1,434.64	53.96%
6060 · Outreach	48,459.09	127,000.00	-78,540.91	38.16%
6087 · Educational Reimbursement	0.00	5,000.00	-5,000.00	0.0%
6090 · Subscriptions/Publications	1,365.66	3,000.00	-1,634.34	45.52%
6091 · Public Notices	0.00	3,200.00	-3,200.00	0.0%
6093 · Memberships	32,100.95	25,364.28	6,736.67	126.56%
Total 6000 · General Administration	136,336.68	444,566.07	-308,229.39	30.67%
6100 · Benefits				
6110 · Vision Insurance	1,253.98	3,776.71	-2,522.73	33.2%
6120 · Workers' Comp. Insurance	5,185.37	25,528.10	-20,342.73	20.31%
6130 · Dental Insurance	4,274.70	13,056.65	-8,781.95	32.74%
6150 · Medical Insurance				
6150.01 · Medical Employee Contribution	-12,203.63	-41,288.06	29,084.43	29.56%
6150 · Medical Insurance - Other	85,388.62	323,085.52	-237,696.90	26.43%
Total 6150 · Medical Insurance	73,184.99	281,797.46	-208,612.47	25.97%
6160 · Payroll Taxes-Employer	30,111.63	143,336.67	-113,225.04	21.01%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-20,893.68	-68,320.21	47,426.53	30.58%
6170.02 · 457 Plan Employee Contributions	-19,290.40			
6170 · PERS Retirement - Other	87,013.71	268,542.64	-181,528.93	32.4%
Total 6170 · PERS Retirement	46,829.63	200,222.43	-153,392.80	23.39%
Total 6100 · Benefits	160,840.30	667,718.02	-506,877.72	24.09%
6200 · Salaries				
6230 · Regular Salaries	484,587.85	1,997,177.80	-1,512,589.95	24.26%
Total 6200 · Salaries	484,587.85	1,997,177.80	-1,512,589.95	24.26%
6300 · Insurance				
6310 · Property/ Auto Insurance	7,653.37	6,374.80	1,278.57	120.06%
6320 · General Liability Insurance	56,847.00	46,295.48	10,551.52	122.79%
Total 6300 · Insurance	64,500.37	52,670.28	11,830.09	122.46%
6400 · Board of Directors' Expenses				
6401 · Directors' Fees				
6401.5 · Payroll Taxes-Directors	-1,792.79	0.00	-1,792.79	100.0%
6401 · Directors' Fees - Other	11,934.18	105,600.00	-93,665.82	11.3%
Total 6401 · Directors' Fees	10,141.39	105,600.00	-95,458.61	9.6%

San Bernardino Valley Water Conservation District
 Profit & Loss To Date vs. Annual Budget

	<u>Jul - Oct 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6410 · Mileage	248.26	4,840.00	-4,591.74	5.13%
6415 · Air Fare	577.96	3,906.25	-3,328.29	14.8%
6420 · Other Travel	82.83	605.00	-522.17	13.69%
6425 · Meals	427.81	4,235.00	-3,807.19	10.1%
6430 · Lodging	457.39	4,840.00	-4,382.61	9.45%
6435 · Conf/Seminar Registrations	1,761.17	6,050.00	-4,288.83	29.11%
Total 6400 · Board of Directors' Expenses	13,696.81	130,076.25	-116,379.44	10.53%
6500 · Administrative/Staff Expenses				
6510 · Mileage	1,930.25	2,750.00	-819.75	70.19%
6515 · Air Fare	1,299.30	4,950.00	-3,650.70	26.25%
6520 · Travel, Other (rental car, taxi)	374.77	1,500.00	-1,125.23	24.99%
6525 · Meals	1,120.02	4,500.00	-3,379.98	24.89%
6530 · Lodging	1,072.47	6,500.00	-5,427.53	16.5%
6535 · Conf/Seminar Registrations	14,975.00	29,875.00	-14,900.00	50.13%
Total 6500 · Administrative/Staff Expenses	20,771.81	50,075.00	-29,303.19	41.48%
9999 · Contribution to Capital Maint.	0.00	220,000.00	-220,000.00	0.0%
Total Expense	1,439,425.22	5,425,218.10	-3,985,792.88	26.53%
Net Ordinary Income	1,100,215.78	-60,293.13	1,160,508.91	-1,824.78%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	12,000.00	-12,000.00	0.0%
Total 7000 · Construction	0.00	12,000.00	-12,000.00	0.0%
7100 · Land & Buildings				
7110 · Property Capital Repairs	24,157.38	387,999.50	-363,842.12	6.23%
7120 · Property-Land Purchase	0.00	70,000.00	-70,000.00	0.0%
7126 · PERC Engr/Prof Services	135,038.05	3,532,019.00	-3,396,980.95	3.82%
7130 · Mentone Property (House)-CapRep	29,000.00	7,000.00	22,000.00	414.29%
7140 · Mentone Property (Shop)-CapRep	81,019.88	891,649.15	-810,629.27	9.09%
7150 · Mill Creek Diversion	620,901.77	2,299,616.86	-1,678,715.09	27.0%
7151 · Mill Creek Permitting	178,473.84	285,207.27	-106,733.43	62.58%
7160 · Mendoza Property	0.00	137,000.00	-137,000.00	0.0%
Total 7100 · Land & Buildings	1,068,590.92	7,610,491.78	-6,541,900.86	14.04%
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	0.00	10,000.00	-10,000.00	0.0%
7220 · Computer Software	5,263.06	1,000.00	4,263.06	526.31%
7230 · Field Equipment / Vehicles	0.00	225,000.00	-225,000.00	0.0%
7240 · Office Equipment	1,110.34	54,400.00	-53,289.66	2.04%
Total 7200 · Equipment & Vehicles	6,373.40	290,400.00	-284,026.60	2.2%
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	125,000.00	-125,000.00	0.0%
Total 7400 · Professional Services Capital	0.00	125,000.00	-125,000.00	0.0%
Total Other Expense	1,074,964.32	8,037,891.78	-6,962,927.46	13.37%
Net Other Income	-1,074,964.32	-8,037,891.78	6,962,927.46	13.37%
Net Income	25,251.46	-8,098,184.91	8,123,436.37	-0.31%



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1981

To: Board of Directors
From: Katelyn Scholte, Principal Engineer
Date: November 8, 2023
Subject: Engineering Investigation Plan for 2024

RECOMMENDATION

Staff requests the Board review and consider approval of the 2024 Engineering Investigation Report Plan (EI Report Plan).

BACKGROUND

Approximately ten years ago, staff prepared an EI Report Plan based on collaborative discussions with and input from the Basin Technical Advisory Committee (BTAC) and other stakeholders and parties interested in the local groundwater resources. Staff has revised the plan to incorporate feedback on the initial 2012 EI Report, and has made additional non-substantive changes to streamline the document and reduce the burden of publication. SBVMWD has offered their assistance to compare the Engineering Investigation results with those from their groundwater model. Staff seeks Board feedback on the attached EI Report Plan prior to preparing the 2024 Plan. Based on the 2023 EI Report Plan, staff will provide updated Groundwater Charge rate change procedures if needed.

FISCAL IMPACT

The EI Report (including data acquisition, management, analysis, and document preparation) is completed in-house by District staff. Costs to prepare the 2024 EI Report are estimated at approximately \$15,500 in salary charges to the Groundwater Recharge Enterprise, based on staff time to prepare the 2023 Report.

ATTACHMENTS

2024 Engineering Investigation Report Plan

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

Engineering Investigation 2024 Report Plan

1 Goals

The 2022-2023 Engineering Investigation (EI) will continue to follow the format from the prior year to achieve several goals for the report:

1. Provide a report which contains accurate statements of the statute-required estimates based on sound science, judgment, and policy.
2. Reduce effort to prepare the report to reduce the cost to the ground water users.
3. Utilize ongoing collaborative mechanisms to provide early opportunities to plan and review the report prior to the hearing process, and ensure the process supports other needs in the region where feasible.
4. Create a clear understanding of the report and options to be considered by the District and gain feedback prior to generating the report.
5. Make the report summary understandable to the public and available to all via the web.

2 Assumptions

This Plan uses the general process and assumptions used in the 2021 to 2022 report. The District will offer to present the 2022-2023 EI to the BTAC and USAWRA for review and input.

2.1 Water Year

As required by Water Code section 75574, the following water years will be included in the report:

Preceding Water Year (July 1, 2022 to June 30, 2023)

Current Water Year (July 1, 2023 to June 30, 2024)

Ensuing Water Year (July 1, 2024 to June 30, 2025)

The report will identify various water years used by the region (i.e., surface water year October 1 to September 30, groundwater year Fall to Fall with last readings commonly in November, etc.), and data will be included and summarized for comparison and clarity while preserving the required EI Water Year.

3 Process and Tasks

The following process and tasks for report preparation are outlined in order to allow review prior to report preparation to meet the statutory requirements for the EI shown below:

75574. The board shall, before the levy of the ground water charge, find and determine all of the following:

- (a) The average annual overdraft for the immediate past 10 water years.*
- (b) The estimated annual overdraft for the current water year.*
- (c) The estimated annual overdraft for the ensuing water year.*
- (d) The accumulated overdraft as of the last day of the preceding water year.*
- (e) The estimated accumulated overdraft as of the last day of the current water year.*
- (f) The estimated amount of agricultural water to be withdrawn from the ground water supplies of the District for the ensuing water year.*
- (g) The amount of water other than agricultural water to be drawn from the ground water supplies of the District for the ensuing water year.*



- (h) *The estimated amount of water necessary for surface distribution for the ensuing water year.*
- (i) *The amount of water which is necessary for the replenishment of the ground water supplies of the District.*
- (j) *The amount of water the District is obligated by contract to purchase.*

The intent of the District is to use the cooperative capacity of the agencies in the basin to prepare the report and reduce costs. The main elements of the EI are shown below for review.

3.1 Data Request

Request agencies provide formatted digital data include the cities of Colton, Devore, Loma Linda, Redlands, Rialto, Riverside, & San Bernardino; EVWD, EVMWD (Meeks & Daley), WVWD, SBVMWD, Riverside-Highland Water Company, Fontana Water Company, Gage Canal, Big Bear Valley Mutual, USGS, Southern California Edison, Lockheed Martin; as well as SBVMWD and Steve Mains (Watermaster Services) for data comparison. Where data are available in an aggregated format from a Watermaster or other projects, it will be used as available.

The appendices will list the sources of each data element utilized in the report, including source and agency/contact person. Examples follow:

- Rainfall station C, Chris O'Neil, USGS
- Water production Santa Ana A1, George Hanson, BBWM table Z
- Stream Diversion X, SBVWCD (report A, table X)
- Stream Diversion Y, USGS station # XXXXXXXX

Estimated or questionable data will be flagged.

3.2 Assess Water Elevation for Change in Storage Assessment (Appendix A)

As in prior reports, Change in Storage reporting will represent **Fall 2022 to Fall 2023 time period**. In this task, the District would use the same process as in 2022 and endeavor to collect and include **Fall 2022 to Fall 2023 (Current) water level data**. This will require the fall water level to be reported by February 1st at the latest for inclusion in the report; **otherwise, the District will default to the prior year with changes**.

3.3 Accumulated Change in Storage for the last day of the preceding year ending June 2023

This section will include a 15-year summary table.

Appendix B will contain BTAC recommended Key Wells, which are actively measured. Key Wells are needed for several wells that are no longer monitored, especially in the farthest western areas of the Bunker Hill Basin. The District will use existing Key Wells as performed in 2021-2022 EI (last year).

3.4 Estimate of Annual Change in Storage for Ensuing Water Year (July 1, 2024 to June 30, 2025)

The District will continue to collect data from the historic precipitation stations. These data are used for the Regression Analysis, which will forecast the estimated annual change in storage. These data will be updated in Appendix D.



3.5 Average Annual Change in Storage for the Immediate Past 10 Water Years

Ten years, as reported in previous reports and required by the water code will be covered at a minimum, and if no significant work is needed to complete for 15 years, the additional information will be included.

3.6 Estimated Amount of Agricultural Water and Non-Agricultural to be withdrawn for the Ensuing Water Year (July 1, 2024 to June 30, 2025)

The District has used its Groundwater Assessment database for calculating the preceding water year's Agriculture and Non-Agricultural uses. The District proposes to continue to use this data; however, because the data is not compiled by month, it introduces errors due to differing water years. Providers of this data summarize it for the first six months and the second six months only. The report would continue to estimate future uses based on **Preceding Water Year (July 1, 2022 to June 30, 2023)**. **At this time**, no users of the report have requested the District require data from the producers on a monthly basis.

3.7 Estimated Amount of Water for Surface Water Diversions (Table 8)

The Surface Water diversion will use the existing data compiled by area agencies with a review of compiled numbers during the January timeframe to ensure any new diversions are reflected. **These will be calculated up to June 30th, 2023**. For information only, if complete data are available, diversions will also be reported as of **September 30th, 2023**, based on last year's reporting method.

3.8 Estimated Amount of Water for Replenishment of Groundwater Supplies for Ensuing Water Year (July 1, 2024 to June 30, 2025),

Water Quality Data: The District has historically requested and received TDS and Nitrate data along with the other Water elevations and monthly active well production values. This has not been included in EI reports since 2005. The District will collect existing water quality data provided by participants. The District will not use the data for reporting into the EI Report.

4 Analysis Methods

4.1 GIS Analysis

The District will utilize Excel spreadsheets with GIS compatible field naming conventions based on existing well databases or other standard information to allow geo-referencing. The District has also begun requesting coordinate data for wells as of the 2018 report, in order to update the GIS database.

4.2 Calculation of Change in Storage Analysis

The District will continue the methodology historically used for estimating the Change in Storage based on averaging the wells reported for each subbasin. The District uses wells by subbasins that are somewhat different than those in the groundwater model used by SBVMWD. We will work with SBVMWD to run the basin wells we use once the data is compiled and validated, as was done last year.

4.3 Cross-Check Calculation Spreadsheet

The District will again use the cross-check spreadsheet prepared for the integration of all entered data and calculations for users of the report to check calculations in the preliminary state without the entire report being drafted.



5 Proposed Table of Contents

The proposed table of contents shown below is similar to last year's document.

- 1.0 Executive Summary
- 2.0 Introduction
 - 2.1 Purpose and Scope
 - 2.2 Location, Topography and Climate
 - 2.3 Definition of Terms
 - 2.4 Sources of Data
- 3.0 **Fall 2022 and Fall 2023** Groundwater Elevation Contours
 - 3.1 Hydrographs for Key Wells in the Bunker Hill Basin
- 4.0 Task 1 Annual Change in Storage (**Fall 2022 to Fall 2023**)
 - 4.1 Hydrologic Sub-Areas
 - 4.2 Area and Storativity
 - 4.3 Groundwater level Elevation Changes
 - 4.4 Change in Groundwater Storage
- 5.0 Task 2 – Accumulated Change in Storage approximate 30 Year Trend (**Fall 1992 to Fall 2023**)
- 6.0 Task 3 – Total Groundwater Production for the **Preceding Water Year (July 1, 2022 to June 30, 2023)**
- 7.0 Task 4 – **Estimate** of the Annual Change in Storage for the **Current Water Year (July 1, 2023 to June 30, 2024)**
- 8.0 Task 5 – **Estimate** of the Annual Change in Storage for the **Ensuing Water Year (July 1, 2024 to June 30, 2025)**
- 9.0 Task 6 – Average Annual Change in Storage for the Immediate Past ten Years (**Fall 2013 to Fall 2023**)
- 10.0 Task 7 – **Estimated** Amount of Agricultural Water and Other Than Agricultural Water to be Withdrawn for the **Ensuing Water Year (July 1, 2024 to June 30, 2025)**
- 11.0 Task 8 – **Estimated** Amount of Water for Surface Distribution for the **Ensuing Water Year (July 1, 2024 to June 30, 2025)**
- 12.0 Task 9 - Estimated Amount of Water for Replenishment of the Groundwater Supplies for the **Ensuing Water Year (July 1, 2024 to June 30, 2025)**
- 13.0 Estimated Groundwater use in the District
- 14.0 General Findings
- 15.0 Conclusions

6 Document Compilation and Distribution

Other notes on document preparation and distribution:

- Document content will be based on analysis results with the addition of draft review information from the BTAC and USAWRA for efficiency
- Maps and figures will be updated based on last year's maps and other graphs
- Appendices will be similar to last year but posted on-line only
- Appendices will be included as links to documents on the District Website to reduce production cost and allow ease of reference and update.
- Cross-check spreadsheet and draft document compilation review steps will be utilized
- Final document printing as summary only for Board review with all other publication materials available via the website

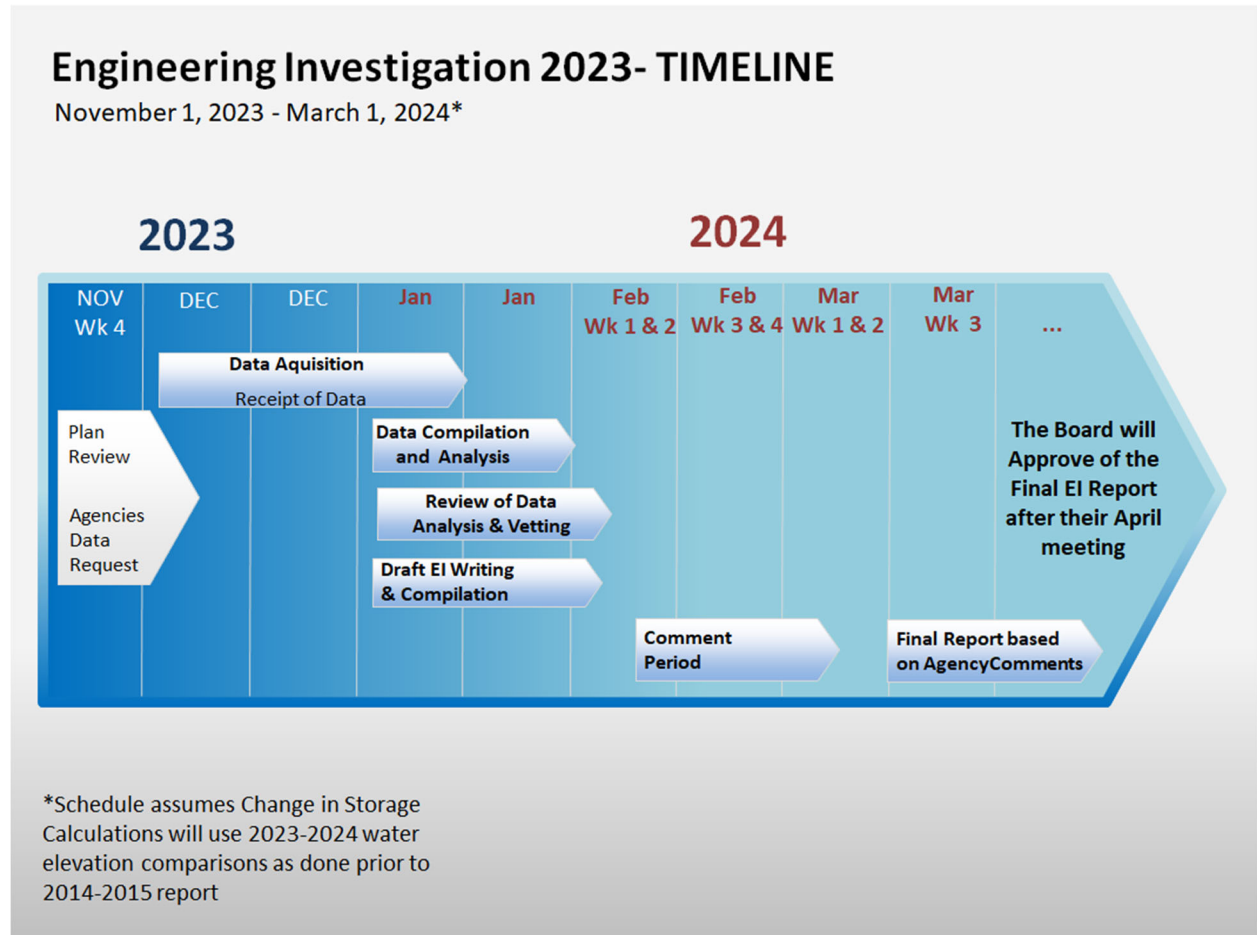


7 Quality Assurance and Quality Control

Virtually all information is provided by other programs and agencies that have their own QA/QC processes, and the EI relies on them to provide accurate data. Therefore, this section will briefly discuss the QA/AC process and standards for the following topics:

- Process and Method
- Data Accuracy
- Calculation Accuracy
- Comparability
- Approval

8 Schedule



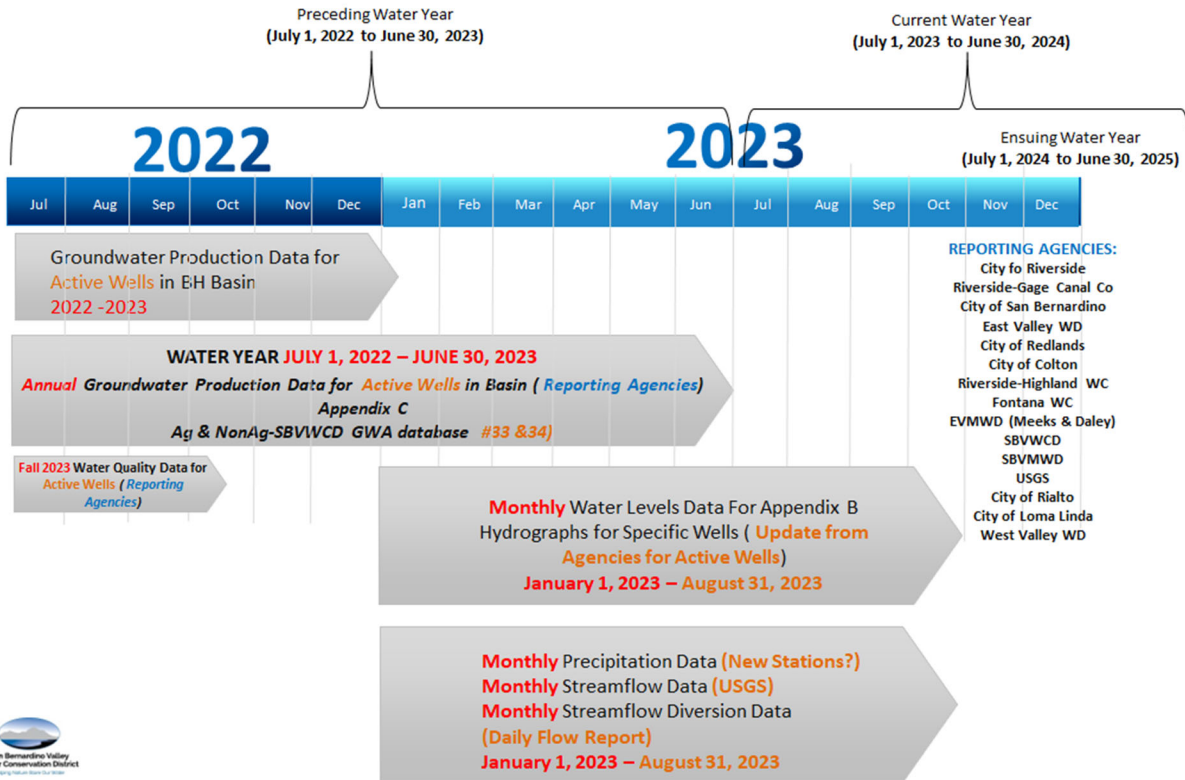
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9 Water Year Comparisons

For reference, the Plan provides this overview of Water Year for the EI:

Engineering Investigation Report (EI 2022-2023)



X:\Engineering Investigation\2024 EI\Schedule





**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memo No. 1982

To: Board of Directors
From: David B. Cosgrove, General Counsel
Date: November 8, 2023
Subject: Determination that Sand and Debris Removal from Basin Maintenance is a Ministerial Project

RECOMMENDATION

Approve Resolution No. 617, a resolution exercising the District’s discretion to determine that the removal of sand and debris from groundwater basins is, subject to certain restrictions, a ministerial project under the California Environmental Quality Act.

BACKGROUND AND DISCUSSION

The Board is familiar with the District field team’s continual efforts to maximize the groundwater recharge capacity of its basins. An important part of this effort is the periodic removal of sand and other debris that flows into the basins along with the stormwater that is recharged. Removal of such sand and debris prevents sand and silt buildup that restricts the groundwater recharge rates by limiting the absorption capacity. Further, accumulated sand and debris can fill the basins, reducing the surface area of basin floors available for recharge, or resulting in stockpiling of such material, which may produce the same adverse effects.

In the recent past, the District has attempted to control costs by retaining such previously excavated material in and around the basins that receive the material. With some basins currently out of operation due to Enhanced Recharge Project construction, and as part of the goal to maintain our facilities for maximum recharge capacity to take advantage of increasingly intense but intermittent atmospheric river precipitation events, District staff is now exploring ways to have the material removed from the spreading basin areas on a more regular basis.

This is likely to be a recurring event as the District moves forward with regional groundwater spreading initiatives, both on its basins, and those it may manage under the Enhanced Recharge project and the PERC projects. Further, speed of action is often vital in such activities, both in terms of taking advantage of fluctuating costs for the material’s removal, and for keeping recharge areas capable of accommodating unpredictable, and sometimes successive, storm events.

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Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

One way to expedite administrative processing on such activities is to streamline processing under the California Environmental Quality Act ("CEQA"). Title 14, California Code of Regulations section 15268 provides a mechanism whereby local agencies can exercise their discretion, on a case-by-case basis, to determine whether repeated actions that create little or no environmental impact can be categorized as "ministerial," and therefore not rising to the level of a CEQA "project" for CEQA review purposes. The applicable regulation states that the determination of what kinds of activities are "ministerial" can most appropriately be made by the particular public agency involved based on its analysis of its own laws, and as part of its implementing regulations. The regulation cites examples of routine ministerial activities, such as issuing building permits, business licenses, approving service connections, etc.

Staff believes that the routine removal of sand and other debris collected in the basins may similarly be determined to be "ministerial," provided it occurs within certain restrictive parameters, and does not otherwise implicate broader, more discretionary decisions. Specifically, staff proposes the following factual requirements on any action proposed to fit within the ministerial designation, as follows:

- a) The material removed is limited to stockpiled material removed from the District's then-existing basins, and does not involve any new expansion of the extent or capacity of such basins as designed.
- b) The material is loaded at District-designated locations within previously disturbed areas, and outside of any sensitive or endangered species habitat or Wash Plan or other habitat preserve areas; and
- c) The hauling of such material occurs on existing, previously disturbed District-designated haul routes.

Such conditions are designed to assure that the ministerial designation remains within the scope of then-existing facilities and previously disturbed area, so as not to implicate potential significant environmental effects from facility expansion, infringement onto previously undisturbed areas, or enlargement of haul routes that might otherwise call for more detailed CEQA analysis.

FISCAL IMPACT

There will be no fiscal impact to the District from the passage of the resolution, or from the determination that the removal of sand and other debris from basins is a ministerial activity.

POTENTIAL MOTIONS

1. Approve Resolution No. 617, a resolution exercising the District's discretion to determine that removing sand and debris from groundwater basins is, subject to certain restrictions, a ministerial project under the California Environmental Quality Act.
2. Refer the matter to the Operations Committee to review and potentially refine the restrictive conditions under which the ministerial designation would apply.
3. Provide other direction to Staff.

ATTACHMENTS

Resolution No. 617, A Resolution Under 14 California Code of Regulations Section 15268 Making Determination that the Removal and Hauling of Stockpiled Materials from Basin Maintenance Activity is a Ministerial Project

RESOLUTION NO. 617

**A RESOLUTION UNDER 14 CALIFORNIA CODE OF REGULATIONS SECTION 15268
MAKING DETERMINATION THAT THE REMOVAL AND HAULING OF STOCKPILED
MATERIALS FROM BASIN MAINTENANCE ACTIVITY IS A MINISTERIAL PROJECT**

WHEREAS, San Bernardino Valley Water Conservation District, hereinafter called "District", is a water conservation district duly organized and existing under the Water Conservation District Law of 1931, Sections 74000 et. seq. of the Water Code; and

WHEREAS, Title 14, California Code of Regulations section 15268 authorizes local agencies, such as the District, based upon its own analysis of laws and regulations, on a case-by-case basis, to identify or itemize projects or actions that are deemed to be ministerial for purposes of the California Environmental Quality Act; and

WHEREAS, through the course of its regular groundwater recharge basin maintenance, the District excavates sand and other debris that washes into the basin along with the stormwater flows that serve to resupply the groundwater basin; and

WHEREAS, the District routinely, but at irregular intervals, dependent upon the force and frequency of inflows into its groundwater basins, excavates such sand and other debris from the actively recharging portions of its basins and stockpiles such materials alongside as may be convenient for assuring the operability and efficiency of such basins for additional stormwater or other flows that may become available, and

WHEREAS, such stockpiles must periodically be removed from the area of the groundwater basins, so as not to intrude upon the active recharge areas that serve their purpose, nor to accumulate material that might be a nuisance to the water supply and habitat preservation activities that occur throughout the location of such basins; and

WHEREAS, removal of such sand and other debris does not expand the size or function of such basins, and does not involve any new excavation of native material, but rather the removal of inflow material in the basins resulting from the natural processes of the District's groundwater recharge; and

WHEREAS, in the removal and hauling of such sand and other debris, the District and those with whom it contracts restrict themselves to existing disturbed areas, and existing defined haul routes from the location of the groundwater basins and does not intrude upon any undisturbed portions of the Wash Area or the Wash Plan Preserve.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Bernardino Valley Water Conservation District as follows:

Section 1. The removal of stockpiled sand and other debris from regular maintenance of the District's groundwater basins is deemed a ministerial project under Title 14, California Code of Regulations section 15268, provided that such activity meets the following criteria:

- a) The material removed is limited to stockpiled material removed from the District's then-existing basins, and does not involve any new expansion of the extent or capacity of such basins as designed.

- b) The material is loaded at District-designated locations within previously disturbed areas, and outside of any sensitive or endangered species habitat or Wash Plan or other habitat preserve areas; and
- c) The hauling of such material occurs on existing, previously disturbed District-designated haul routes.

PASSED AND ADOPTED by the San Bernardino Valley Water Conservation District Board of Directors at a regular meeting of said Board held on the 8th day of November 2023, by the following vote:

YES:

NO:

ABSTAIN:

ABSENT:

Melody McDonald
President

ATTEST:

Betsy Miller
General Manager/Board Secretary



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1983

To: Board of Directors

From: Milan Mitrovich, Land Resources Manager

Date: November 8, 2023

Subject: Year 4 Amendment to Conservation Services Agreement with Inland Empire Resources Conservation District for Implementation of Permit Conditions for the Plunge Creek Conservation Project

RECOMMENDATION

Approve Amendment 3 to the Conservation Services Agreement with Inland Empire Resources Conservation District (IERCD) for implementation of permit conditions associated with the Plunge Creek Conservation Project.

BACKGROUND

The Plunge Creek Conservation Project (Project) was issued the following permits to comply with State and Federal laws:

- Nationwide Permit SPL-2017-00784-LRS from the U.S. Army Corps of Engineers
- Biological Opinion FWS-SB-19B0182-19F1160-R001 from the U.S. Fish and Wildlife Service
- Clean Water Act Section 401 Water Quality Certification and Order No. 362017-41 from the Santa Ana Regional Water Quality Control Board
- Operation of Law for Fish and Game Code Section 1602 Notification No. 1600-2017-0203-R6 from California Department of Fish and Wildlife
- California Endangered Species Act Safe Harbor Agreement No. 2089-2020-002-06 from California Department of Fish and Wildlife

The State and Federal permits issued for the Plunge Creek Conservation Project require the following post-construction actions over a five-year timeframe:

- Collection and spreading of seeds of native plant species from the Wash to restore habitat quality in areas that were temporarily disturbed by the Project
- Spreading of Santa Ana River woolly-star seed collected prior to Project construction
- Monitoring of the Santa Ana River woolly-star seeding locations and restoration areas
- Wetland monitoring using the California Rapid Assessment Method
- Treatment of invasive plants within the Project area and a significant buffer area

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Betsy Miller

- Monitoring of San Bernardino kangaroo rat

The District contracted with IERCD in 2020 to conduct all of the items above, with the exception of monitoring for San Bernardino kangaroo rat. IERCD staff possess the required qualifications for these tasks, and have been approved by the California Department of Fish and Wildlife to act as the Project's Designated Restoration Ecologist. During the 2021-2023 Agreement period, IERCD successfully performed the tasks required by the Plunge Creek Conservation Project permits, and the District seeks to amend the Agreement to contract with IERCD to continue providing these tasks in the fourth post-project year.

DISCUSSION

The Year 4 Amendment to the Conservation Services Agreement between the District and IERCD in support of the Plunge Creek Conservation Project includes the following components:

1. Clear definition of tasks to be conducted by IERCD.
2. Funding is to be paid by the District to IERCD in compensation for the contracted tasks.
3. Timing and mechanisms for payment.
4. Responsibilities for District and IERCD.
5. Legal protections for District and IERCD.

The District will pay an amount not to exceed \$57,976.66 to IERCD as compensation for services rendered in 2024.

FISCAL IMPACT

Approval of the recommended action would result in an expenditure of up to \$57,977 from GL 5123 Wash Plan Implementation in FY24 and FY25.

POTENTIAL MOTIONS

1. Authorize the General Manager to execute the Conservation Services Agreement.
2. Authorize the General Manager to execute the Conservation Services Agreement with revisions.
3. Direct staff to evaluate compliance with these State and Federal permit requirements using an alternative approach.

ATTACHMENTS

Third Amendment to Conservation Services Agreement with IERCD for implementation of permit conditions associated with the Plunge Creek Conservation Project

THIRD AMENDMENT TO CONSERVATION SERVICES AGREEMENT

This THIRD AMENDMENT TO THE CONSERVATION SERVICES AGREEMENT (“Third Amendment”) is entered into this ___th day of _____, 2024 by and between the SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT, a water conservation district formed and existing pursuant to Water Code sections 74000 et seq., and having offices at 1630 W Redlands Blvd. Suite A, Redlands, CA 92373 (“District”), and the INLAND EMPIRE RESOURCE CONSERVATION DISTRICT, a governmental special district having offices at 25864-K Business Center Drive, Redlands, CA 92374 (“IERCD”) (together, “the Parties”).

RECITALS

WHEREAS, the District has previously received approval to restore and preserve an approximately 1.05 mile reach of Plunge Creek, identified as the Plunge Creek Conservation Project (“Project”).

WHEREAS, the Project has been constructed and, per its intended design now provides flow splitters and pilot channels to divert a portion of flows from Plunge Creek onto the historic Plunge Creek/Santa Ana River Wash, to provide a more complex channel morphology that would reestablish San Bernardino kangaroo rat and Santa Ana River woollystar habitats, waters of the U.S. and the State, and enhance groundwater recharge.

WHEREAS, the District has received permits from the United States Army Corps of Engineers (“ACOE”), the California Regional Water Quality Control Board, Santa Ana Region (“RWQCB”), and the California Department of Fish and Wildlife (“CDFW”) for the Project (collectively, the “Agency Permits”), which are as follows:

- The Clean Water Act Section 404 Nationwide Permit Verification letter issued by the ACOE dated April 11, 2019 (SPL-2017-00784-LRS);
- The Amended Streamlined Formal Section 7 Consultation for the Project dated July 22, 2020, issued by the U.S. Fish and Wildlife Service;
- The Clean Water Act Section 401 Water Quality Certification and Order for the Project (SARWQCB WDID #362017-41) dated October 3, 2018, issued by the Santa Ana Regional Water Quality Control Board; and
- The Safe Harbor Agreement (No. 2089-2020-003-06) for the Project dated July 31, 2020, issued by the California Department of Fish and Wildlife.

WHEREAS, the District and its contractors are responsible for installation, maintenance, and monitoring of this Project, in accordance with the Habitat Mitigation and Monitoring Plan (“HMMP”), the Habitat Mitigation and Monitoring Plan Amendment and Restoration Implementation Plan (“HMMP Amendment”).

WHEREAS, IERCD is a Resource Conservation District formed for the control of runoff, the prevention or control of soil erosion, the development and distribution of water, and the improvement of land capabilities to pursuant to Public Resources Code section 9151 *et seq.*; and

WHEREAS, IERCD may accept grants of money and conservation easements to carry out its purposes, and may establish and charge fees for services provided upon request pursuant to Public Resources Code sections 9401 *et seq.*; and

WHEREAS, the Parties entered into that certain CONSERVATION SERVICES AGREEMENT dated March 3, 2021, a First Amendment dated November 11, 2021, and a Second Amendment dated February 8, 2023, (collectively “Agreement”) defining the terms and conditions pursuant to which the IERCD implemented the “IERCD Activities” described in paragraph 1, below; and

WHEREAS, the Parties now wish to restate, extend, and renew extend the agreement for one (1) additional year, and, towards that end, are entering into this Third Amendment.

AGREEMENT

NOW, THEREFORE, in consideration of the above and the mutual covenants, terms, and conditions contained herein, and pursuant to the laws of the State of California, the District and IERCD hereby agree as follows:

1. IERCD Activities: The Parties agree that IERCD will continue to implement the restoration and enhancement activities, for a period of one (1) year from the date of this Third Amendment, pursuant to Section 2, 3, 4, and 5 of the HMMP Amendment attached hereto as Exhibit A; and the corresponding Sections 4.2, 5.3, and 7.1 of the HMMP (“IERCD Activities”). This Third Amendment addresses only the IERCD Activities. The Parties explicitly understand and agree that the Agency Permits associated with the Project require other mitigation not addressed in this agreement.

2. Funding: The District agrees to pay IERCD the amount of Fifty-Seven Thousand Nine Hundred

3. Seventy-Seven dollars (\$57,977.00), which the parties have agreed is the appropriate amount of payment for IERCD to continue the IERCD Activities for an additional one (1) year (the “Conservation Fee”). These costs are more specifically detailed in Exhibit B hereto. Within thirty (30) days of the signature of this Third Amendment by both parties, the District shall pay to IERCD one-fourth (25%) of the Conservation Fee. Thereafter, IERCD shall invoice the District every ninety (90) days thereafter, each time invoicing for one-fourth (25%) of the Conservation Fee, and detailing the work done by IERCD during the invoice period on the IERCD Activities, until the District has paid the entire Conservation Fee to IERCD. On or before thirty (30) days prior to any further extension of this Third Amendment by way of additional amendment, the parties shall meet and confer, to review budgets, scopes of work, status of existing efforts, and work plans for future IERCD Activities for the upcoming year, to attempt to jointly determine an appropriate amount for the Conservation Fee for the upcoming year, if any, to cover IERCD’s costs for same. If joint agreement is not possible, IERCD may advise the District in writing of its proposed Conservation Fee amount, and the District shall be free to extend this Third Amendment at such Conservation Fee amount, or terminate this Third Amendment and all prior agreements and amendments thereto, without further liability of one party to the other.

4. Amendment: As per the Agreement, this Third Amendment represents the exercise of the parties’ discretion to extend Sections 1 and 2 above for a single additional one (1) year periods, which represents the third of four (4) possible extensions contemplated under the agreement in order to complete the implementation of the IERCD Activities. Further consideration of additional extensions shall be conducted under the processes set out in Paragraph 2, above.

5. Mitigation and/or Conservation Responsibility:

- a. The Parties explicitly agree that this Third Amendment covers only the IERCD Activities. Mitigation or other requirements of any other regulatory permit issued to the District or other changes in mitigation related to the Project, remain the responsibility of the District.
- b. District agrees that IERCD shall not be responsible for conducting any services except for the IERCD Activities outlined in Section 1, above, even if DFW, the Regional Board, ACOE, and/or any other regulatory agency later modify their respective mitigation requirements. In such event, the District and IERCD shall meet and confer, to determine whether any changes in HMMP or Third Amendment mitigation requirements affecting IERCD Activities may appropriately and efficiently be addressed by way of amendment to this Third Amendment, or whether the agreement should be expanded, modified, or terminated, in light of such modified mitigation requirements. In no event, however, shall IERCD be bound to perform any services except the IERCD Activities specified hereunder, without further written agreement between the parties.
- c. The District remains responsible for obtaining final approval from DFW, the Regional Board and ACOE, and/or any other regulatory agency for the satisfaction of their Agency Permit conditions, including the approval from any relevant agency that the IERCD Activities, as performed or being performed, meet the required success criteria. IERCD agrees to use its best efforts to assist the District in obtaining approval of the IERCD Activities by the relevant agencies.

6. IERCD as Contractor: IERCD agrees that it shall either perform or contract for the performance of all IERCD Activities required under this Third Amendment. The prior, written approval of the District, exercising its sole discretion, shall be required on any contracting or subcontracting arrangements IERCD may enter into for the performance of the IERCD Activities, and the District may require indemnifications and minimum insurance requirements for any third parties who may enter upon, or perform any IERCD Activities upon, any District properties. The District shall have no liability, monetary or otherwise, to any cooperators, subcontractors, providers of services or recipients of service under this Third Amendment retained or utilized by IERCD, and the District's sole obligations hereunder shall be to IERCD.

7. When Payment Due: The Parties agree that the Conservation Fee is due and payable quarterly, with the first installment being due within thirty (30) days of the execution of this amendment by both parties, and the remaining installments being invoiced by IERCD each ninety (90) days thereafter, and due within thirty (30) days of District's receipt of an invoice therefor by IERCD. IERCD agrees to provide the District with a written acknowledgment of receipt no later than 7 days after receipt of each installment of the Conservation Fee.

8. Time of Performance: IERCD agrees to begin the IERCD Activities within 30 days of the receipt of the District's first installment payment of the Conservation Fee payment, or at any later time agreed to in writing by the Parties. IERCD shall be under no obligation to carry out any of the terms of this Third Amendment unless and until the District tenders the Conservation Fee installments in a timely manner. In the event the District does not tender the fee when due, then IERCD shall have no obligation to the District whatsoever under this Third Amendment, whether at law or equity.

9. Cancellation: In the event the District, for any reason, no longer desires IERCD to perform the IERCD Activities, it shall notify IERCD as soon as possible of its intent to cancel this Third Amendment,

including written notice by certified mail. Cancellation shall be effective ten (10) days after receipt of such notice by IERCD. In the event of cancellation after IERCD has begun the IERCD Activities, IERCD shall be allowed to complete any partially performed and unfinished activities as necessary for the protection of the public health, safety, and welfare, and the environment. IERCD shall be solely responsible for any termination or wind-up processes or obligations as may be necessary as a result of any agreement IERCD may have with any of its cooperators, subcontractors, providers of services, or recipients of service under this agreement. IERCD indemnifies and holds the District harmless from any claim or liability arising from such termination or wind-up processes or obligations. IERCD shall deduct all expenses accrued as of the date of receipt of the cancellation notice, plus those expenses to complete activities as described in this paragraph from the Conservation Fee, and return the balance, if any, to the District within 60 days.

10. Notices. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other shall be in writing and either served personally or sent by first class mail, postage prepaid, addressed as follows:

To IERCD at:

Inland Empire Resource
Conservation District (IERCD)
25864-K Business Center Drive
Redlands, CA 92374
Attn: Mandy Parkes, District Manager
mparkes@iercd.org

To District at:

San Bernardino Valley Water Conservation
District (SBVWCD)
1630 W Redlands Blvd. Suite A
Redlands, CA 92373
Attn: Betsy Miller, General Manager
bmiller@sbvwcd.org

With a copy to:

Steve Anderson or Ward Simmons
Best Best & Krieger LLP
3390 University Avenue, 5th Floor
P.O. Box 1028
Riverside, CA 92502
Steve.Anderson@bbklaw.com
Ward.Simmons@bbklaw.com

David B. Cosgrove, Esq.
District General Counsel
1630 W Redlands Blvd. Suite A
Redlands, CA 92373
dcosgrove@sbvwcd.org

or to such other address as either party may, from time to time, designate by written notice to the other.

11. Controlling Law. The interpretation and performance of this Third Amendment shall be governed by the laws of the State of California. Venue shall be in San Bernardino County.

12. Attorneys' Fees. The Parties shall bear their own attorney's fees and costs.

13. Effect of Amendment. This Third Amendment states the full agreement between the parties with respect to the subject matter hereto, and supersedes and replaces the prior agreement.

14. Counterparts. This Third Amendment may be executed in several counterparts, and all counterparts so executed shall constitute one agreement, which shall be binding on all of the parties, notwithstanding that all of the parties are not signatory to one original or the same.

15. Authority. Each party to this Third Amendment warrants to the other that it is duly organized and existing and that it and the respective signatories have full right and authority to enter into and consummate this Second Amendment and all related documents and bind the parties thereto.

16. Successors and Assigns. This Third Amendment shall be binding on the successors and assigns of the parties, and shall not be assigned by IERCD without the prior written consent of the IERCD.

17. No Waiver. Failure of either party to insist on any one occasion upon strict compliance with any of the terms, covenants, or conditions hereof shall not be deemed a waiver of such term, covenant, or condition, nor shall any waiver or relinquishment of any rights or powers hereunder at any one time or more times be deemed a waiver or relinquishment of such other right or power at any other time or times.

18. No Third-Party Beneficiaries. There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

19. Severability. It is intended that each paragraph of this Second Amendment shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Second Amendment is unaffected.

Date

Melody McDonald, Board President
San Bernardino Valley Water Conservation District

Exhibit A



Date: 09/25/2023

Partner: San Bernardino Valley Water Conservation District

Project: Plunge Creek Conservation Project

Underlying Agreement: Conservation Services Agreement – Amendment 2024

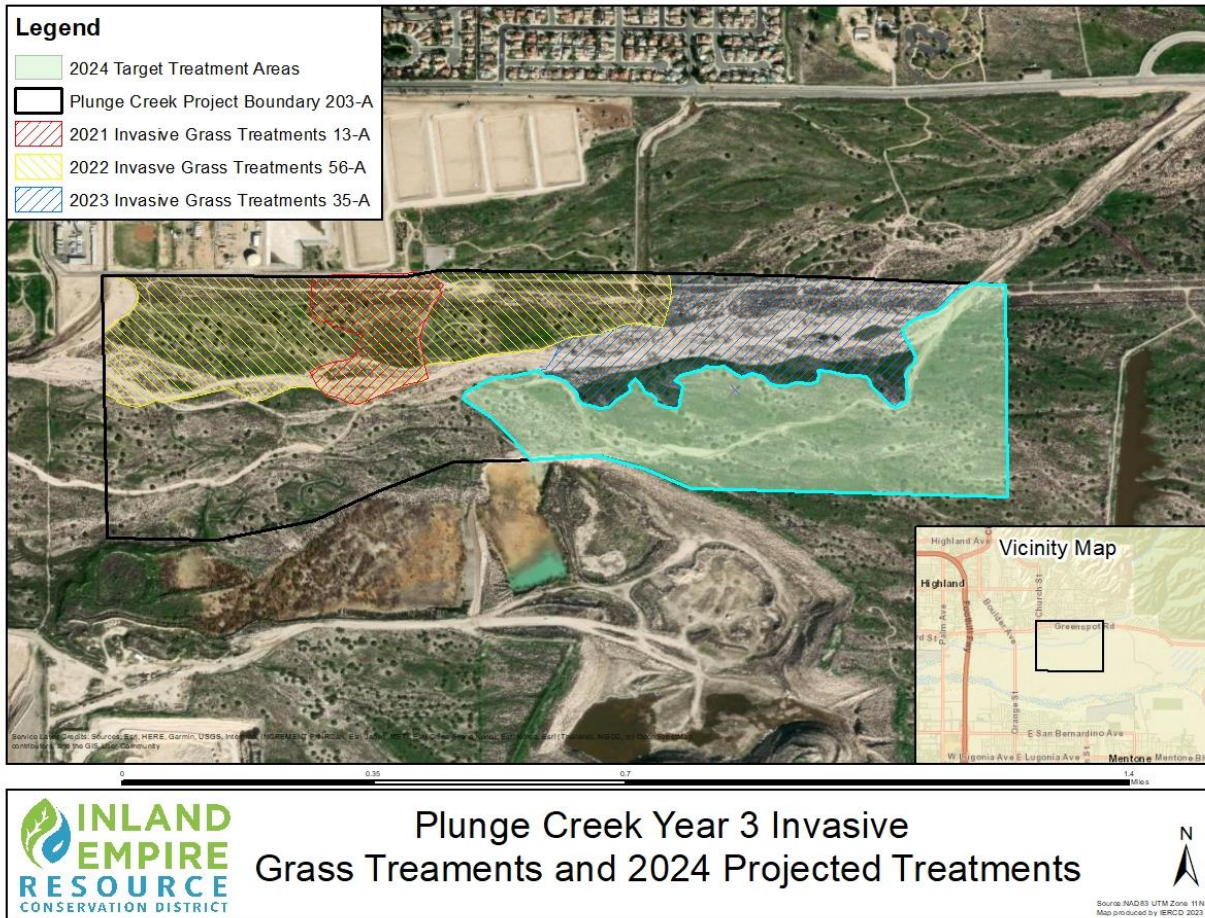
2024 SUMMARY

This task order details work that will be carried out by IERCD on behalf of SBCWCD from January 1st, 2024 through December 31st, 2024, in furtherance of completion of the Plunge Creek Restoration Project.

SCOPE OF WORK

Within the specified time frame, the IERCD will perform the following work:

1. Habitat enhancement (invasive cover reduction) across the area detailed in the attached map consisting of approximately 150 acres of the project area.
2. Regular (bimonthly) monitoring including photo documentation, biological assessments, California Rapid Assessment Method (CRAM) Monitoring, data capture associated with invasive species reduction monitoring plots, and census of Santa Ana River wooly star seedlings and recruited individuals within the restoration areas.
3. Upon completion of tasks, prepare a work summary annual report and GIS documentation.



SCHEDULE OF ACTIVITIES

2024 (Year 4)	Activity	Note
January - April	Invasive grass and broadleaf treatments	100 acres of grass treatment
March	Monitoring visits	Per HMMP
April	GPS photo point capture	
April	CRAM Year 4	
April	Annual vegetation cover monitoring (restoration+ grass cover assessments)	10'x10' monitoring Plots
May	Perennial invasive species treatments	Fountain grass
June	Woolly star census (within restoration areas)	
June-August	Woody invasive removals	Spanish Broom, Castor Bean, Tamarisk, ToH
July - December	Regular Monitoring	Per HMMP interval

PAYMENT AND SIGNATURE

Not To Exceed 2024 Costs, All Tasks: \$\$ \$57,976.66; invoicing and payment to be completed according to terms of agreement amendment.

San Bernardino Valley WCD	Date	Inland Empire RCD	Date
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Exhibit B

COST DETAIL

Year 4 Plunge Creek Enhancement, Restoration, and Monitoring			
9/25/2023			
The following estimate is prepared for tasks associated with Year 4 of facilitation of the Plunge Creek HMMP. Tasks include regular monitoring, invasive species reduction, photo documentation, and success criteria monitoring.			
	<i>Hours</i>	<i>Hours Total</i>	<i>Costs</i>
<i>Admin: Scheduling, Data, Entry Coordination, Project Oversight</i>			
Restoration Ecologist		40	\$2,484.40
RE Hours	40		
<i>Totals</i>			
<i>Monitoring: Regular Monitoring, flagging, GPS, Documentation, Reporting</i>			
Restoration Ecologist		110	\$5,012.80
RE Hours	20		
Field Ecologist			
FE Hours	40		
Habitat Site Lead			
HSL Hours	50		
<i>Totals</i>			
<i>Field Work: Invasive Plant Management - Skid sprayer operation and backpack treatments</i>			
Restoration Ecologist		510	\$41,538.80
RE Hours	10		
Field Ecologist			
FE Hours	80		
Habitat Site Lead			
HSL Hours	210		
Restoration Technician (team of 4)		210	
RT (team of 4)	210		
<i>Totals</i>			
		Total Labor	\$49,036.00
Cumulative/Fixed Costs Table			
Labor			\$49,036.00
One-Time Costs - Herbicide			\$2,316.00
One-Time Costs - Mileage			\$645.00
Subtotal			\$51,997.00
Contingency			\$5,979.66
Final Cost			\$57,976.66



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memo No. 1984

To: Board of Directors
From: Betsy Miller, General Manager
David B. Cosgrove, General Counsel
Date: November 8, 2023
Subject: Reserve Account for Redlands Plaza Property Management

RECOMMENDATION

Authorize the General Manager to establish a new disbursement bank account with Citizens’ Business Bank for use by the District’s contracted Property manager, Hudson Property Management, to pay recurring and routine expenditures.

BACKGROUND AND DISCUSSION

The District entered into a contract with Hudson Property Management for Redlands Plaza, our offices located at 1630 West Redlands Boulevard, in Redlands, California, on September 12, 2023. The property manager will collect rents and CAM charges, lead interface with tenants, pay recurring utility and other property maintenance service charges, and will advertise and let vacant spaces for lease.

As part of the property manager’s scope of work, it will need access to District-provided funding to pay routine property management expenses, such as maintenance or recurring expenses previously agreed to be handled through the property manager. In order to maximize tracking of revenues versus expenses, Staff believes it best to avoid commingling rental revenues with expenses for property upkeep and management. Staff, therefore, seeks the Board's authorization to set up a new bank account with Citizen’s Business Bank for this purpose, to be funded by the District, with access by Hudson Property Management, subject to strict District auditing oversight and approval, for such property expenses.

Staff recommends initial funding of the account in an amount of \$25,000, which is approximately one (1) year’s worth of routine (i.e., non-capital) expenses. In addition to setting up the account, Staff seeks Board authority for the General Manager, on a recurring basis, to replenish this account whenever its balance falls below \$7,500.00. Board authorization will allow this process to proceed seamlessly should the ongoing total replenishment costs exceed the General Manager’s annual signature authority of \$30,000.00.

In order to carefully control the use of this account, Staff will define a list of pre-approved types of expenditures, such as utility costs, security services, HVAC upkeep and maintenance, graffiti removal,

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

etc. Hudson will be authorized to pay those types of expenditures from the account subject to the approval of District staff, to occur in the form of Hudson presenting a monthly expense statement of all such expenses no later than thirty (30) days after they are incurred. No expenditures above five thousand dollars (\$5,000.00) will be permitted without prior written approval from the District.

FISCAL IMPACT

Approval of the recommended action would result in no additional expenditures, with the exception of minimal bank charges, since it will merely serve as a vehicle for paying expenses already being incurred or that will be incurred in the future, by the District in connection with Redlands Plaza. Opening the proposed account is expected to limit further staff time required to manage Redlands Plaza.

POTENTIAL MOTIONS

1. Authorize the General Manager to establish a new disbursement bank account with Citizens' Business Bank for use by the District's contracted property manager, Hudson Property Management, to pay recurring and routine expenditures, subject to the terms stated above.
2. Authorize the General Manager to establish a new disbursement bank account with Citizens' Business Bank for use by the District's contracted property manager, Hudson Property Management, to pay recurring and routine expenditures, subject to alternative terms as the Board may direct.
3. Refer the matter to the Finance & Administration Committee for further discussion and direction to Staff.
4. Provide other directions to Staff.



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1985

To: Board of Directors

From: Betsy Miller, General Manager

Date: November 8, 2023

Subject: Content Approval for the Strategic Plan Update

RECOMMENDATION

Approve the content for the Strategic Plan 2024-2028+, which incorporates feedback provided at both staff and Board workshops.

BACKGROUND AND DISCUSSION

On February 8, 2023, the Board approved a contract with Strategy Driver, Inc. to prepare an update to the District's 2017 Community Strategic Plan. Subsequently, Strategy Driver, Inc. prepared surveys for District Directors, employees, and partners to provide a foundation for discussion of the District's Mission, Vision, Values, Goals, and Objectives. These items were discussed in staff workshops facilitated by Strategy Driver, Inc. on May 17, June 27, and July 18, and in Board workshops facilitated by Strategy Driver, Inc. on June 6, July 13, and August 8.

The content for the San Bernardino Valley Water Conservation District Strategic Plan 2024-2028+ presented today for Board review and approval incorporates information obtained via the surveys as well as draft Strategic Plan contents discussed at staff workshops, Board workshops, and the September 13 Board meeting.

Following Board action on the Strategic Plan content, staff will schedule approval of the final San Bernardino Valley Water Conservation District Strategic Plan 2024-2028+. At this time, we are considering the Board's December meeting for final Strategic Plan approval.

FISCAL IMPACT

On September 13, 2023, the Board approved an amendment to their contract with Strategy Driver, Inc. to prepare an update to the District's 2017 Community Strategic Plan for a total amount of \$73,975. No additional funds are committed by this proposed action.

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Division 5:
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**GENERAL
MANAGER**

Betsy Miller

POTENTIAL MOTIONS

1. Move to approve the content for the Strategic Plan 2024-2028+, which incorporates feedback provided at both staff and Board workshops.
2. Provide other direction to staff.

ATTACHMENTS

Content for the San Bernardino Valley Water Conservation District Strategic Plan 2024-2028+

San Bernardino Valley Water Conservation District
STRATEGIC PLAN 2024-2028+

FINAL TEXT FOR APPROVAL
BY BOARD OF DIRECTORS

Updated October 2023

(CLEAN VERSION)

Mission

As one of California’s first sustainable groundwater replenishment agencies, the District proactively recharges water, improving supply for the benefit of water users, local businesses, and native flora and fauna in a financially responsible way.

The District leverages our unparalleled expertise as stewards of the water and land, responsibly innovating in water and habitat conservation, harmonizing, and enhancing working landscapes, and enriching open space as a community asset.

Vision

With over a century of storing groundwater beneath our multi-functional lands and protecting diverse habitat and open space, our prescient District will continue to drive water availability, nature-based solutions, and collaborative partnerships to successfully expand our region’s water reliability.

The District fosters economic vitality and endangered species to thrive compatibility in the face of competing resources. We advance sustainable climate-conscious practices to create a resilient future for our interconnected people and ecosystems, for generations to come.

San Bernardino Valley Water Conservation District -- Partnering With Nature To Store Our Water.

Values

1. We embody integrity through fiscal responsibility in public service by holding ourselves accountable to our partners and community at large.
2. We continue to build our community of employees, partners, businesses, and neighbors who drive our mission. Our success depends on responsive collaboration and transparent communication.
3. We are stewards of the water, land, and environment and are committed to sustainable practices that will ensure a resilient future.
4. We are ethical and respect both people and the environment to serve our community’s diverse values.
5. We balance innovation and time-tested pragmatism to advance professional excellence, continually improving to meet the evolving priorities of today and a changing world tomorrow.
6. We are resilient. We adapt to address future climate impacts and ensure the District’s next 100 years with our continued humble, flexible, and curious approach to water and the natural world.

Goal 1: Water Supply Reliability through Groundwater Recharge:

Maximize all water capture and aquifer recovery for the benefit of our communities' water security and support of a healthy watershed.

- 1A. Actively manage existing groundwater spreading basins and maximize recharge capacity.
 - i. Evaluate future use of reclaimed aggregate mines to provide recharge capacity and habitat restoration sites.
 - ii. Evaluate the feasibility of expanded recharge service within the LAFCO boundary and sphere of influence.
 - iii. Evaluate potential partnership for regional recharge projects on both District and Non-District lands.
 - iv. Increase capacity to capture and store water during “atmospheric river” storm events to help withstand periods of ongoing drought.
 - v. Support the Enhanced Recharge Project Phase 1B in collaboration with WMWD and SBVMWD to increase current groundwater recharge capacity by up to 80,000 AF/year.
- 1B. With our partners, identify and develop new supplemental supply sources to maximize water available for recharge (i.e., recycled water, imported water, stormwater capture), without flooding risks.
 - i. During the tenure of the Groundwater Council, continue integrating the sustainability component of the groundwater charge for supplemental imported water sustainability efforts.
 - ii. Permit the historic diversion of Mill Creek Flows, capitalizing on permit availability before potential legislative changes to the process or priority of perfecting rights.
 - iii. Advance PERC projects for potential joint use of flood management facilities for recharge.
 - iv.

Goal 2: Infrastructure Expansion and Operations Optimization:

Design, construct, maintain, and optimize facilities to maximize adaptability for a changing climate, to transform and expand our assets for future generations of water supply.

- 2A. Recharge the aquifer as effectively and efficiently as possible by adaptively managing our operations to capture and recharge the maximum available water.
 - i. Continue to evaluate operations and maintenance for maximum recharge in changing climate and fire scenarios.
 - ii. Evaluate emerging technology to improve operations and advance efficiency.
 - iii. Leverage drought periods to maintain/construct facilities during dry conditions to be ready for wet years.
 - iv. Improve water capacity, storage, and quality by constructing and expanding sedimentation basins within the Mill Creek facility.
 - v. Apply the cost-benefit ratio of aggressively recharging Mill Creek with early storm (i.e., sediment-laden) flows to inform operational strategy.
 - vi. Pursue opportunities to consolidate land ownership near District facilities as appropriate, to expand our ability to recharge groundwater and provide buffers for the conservation of habitat.

- 2B. Formulate facility-wide maintenance assessments and implement strategies to assure long-term operational readiness.
 - i. Minimize impacting the facilities with poor-quality and sediment-laden water.
 - ii. Continue to invest in adaptive management practices and perform maintenance so that the Plunge Creek project continues to meet performance goals.
 - iii. Coordinate with upstream operators on headwaters management to protect the District's water supply.

- 2C. Continue our PERC partnership to increase the ability to recharge the local aquifer to its full potential through state-of-the-art engineering.
 - i. Complete cost-benefit analyses on higher-probability joint flood management/recharge locations and implement priority PERC projects for design, permitting, construction, and operation.
 - ii. Integrate PERC projects into the master operations plan to include climate scenario analyses.

- 2D. Obtain and maintain permits as required. Monitor for compliance through a comprehensive tracking database. Educate the public and stakeholders on the level of effort and schedule to obtain permits.

Goal 3: Natural Resource Stewardship and Environmental Enhancement:

Protect, manage, and rewild natural areas to promote the thriving health of our ecosystems and local and regional communities.

- 3A. Implement the Wash Habitat Conservation Plan (HCP) to significantly advance conservation in our region, enhance outcomes for Covered Species and their habitat, and maintain full compliance with our permits.
 - i. Create adaptive management strategies based on high quality data collected through consistent, science-based monitoring efforts.
 - ii. Conceptualize, mimic, and restore natural ecological processes to maximize natural rehabilitation of impacted lands (e.g., sand reintegration).
 - iii. Continue and expand the invasive plants prevention program using varied mechanisms to prevent damage to habitat and protect the District's investment (e.g., sand, mechanical, and herbicides).
 - iv. Share monitoring and management results to inform regional and national conservation efforts.
- 3B. Work with local and regional partners to limit trespass on District owned and managed properties, including illegal dumping of debris and the establishment of unauthorized encampments to minimize fire and other safety risks to humans and habitat.
 - i. Implement our plan and identify funding to partner with cities, the County, and local non-profit outreach organizations to resolve unauthorized occupancy and provide referrals for temporary and permanent housing and wellness programs.
- 3C. Collaborate with the SBV Conservation Trust to meet our permit requirements and demonstrate our land conservation and stewardship values to elevate conservation science.
 - i. Leverage District expertise and knowledge to lead the establishment and implementation of endangered species programs (e.g., San Bernardino kangaroo rat monitoring and habitat quality characterization, slender-horned spineflower restoration).
- 3D. Leverage the success of the Plunge Creek Conservation Project to replicate and expand additional coordinated recharge and habitat restoration opportunities. Share successes broadly to advance the demonstration of best management practices.
- 3E. Implement a trails system for hiking and biking to benefit the community at large with appropriate governance and protocols to protect both people and wildlands.
 - i. Develop a public access protocol and partnerships to provide safe access.
 - ii. Utilize appropriate access safety controls to ensure District facilities and sensitive habitats are not compromised by trail users.
 - iii. Partner with the cities of Redlands & Highland to provide recreational opportunities and implement the trails systems as a community amenity.

- iv. Implement an educational program that will leverage trespass enforcement efforts with community awareness of the uniqueness and fragility of the habitat areas.
- 3F. Implement the Community Mitigation Program (CMP) to provide land mitigation and habitat for easements for community benefit.
- 3G. Develop a tracking tool for our environmental mitigation and enhancement efforts to ensure we document our work and establish informative management and reporting protocols that will serve for decades to come.
- 3H. Coordinate with neighboring landowners and conservation programs for effective regional management and cooperation (e.g., Wash Plan and River HCP actions with Woollystar Preserve Area).
- 3I. Identify District-owned disturbed lands and retired facilities (e.g., reclaimed mining pits, Lockheed facilities) and assess the potential to rewild to natural habitat.

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Goal 4: Community Engagement and Education:

Engage, educate, and partner with our diverse community to promote water security and protect valued habitat and open space as assets critical to our collective vitality.

Create and implement communication, engagement, and education priorities that elevate the District locally, regionally, and beyond.

Activate the District's Strategic Plan with specifics on how we will Communicate, Engage, and Educate on:

- 4A. The value of the District to our community by quantifying our impact on groundwater levels since recharge began in 1912, and share the effects of long-term aquifer recharge with local and state governments and researchers working to promote aquifer recharge.
- 4B. Our recognized thought leadership and insights on groundwater recharge; integration of sustainable land and species management with operations; and regional habitat conservation.
- 4C. The District's multi-beneficial accomplishments as technical and operational best management practices in sustainable groundwater and habitat management through aquifer recharge and recovery and habitat conservation (e.g., PERC. Plunge Creek, Mill Creek Diversion).
 - i. Submit topical papers to technical and academic journals.
 - ii. Present the District's accomplishments at conferences and professional and academic associations.
 - iii. Present at local community organizations.
- 4D. Our successful partnerships across the groundwater basin (i.e., PERC, Enhanced Recharge, Groundwater Council, Wash Plan Task Force, Woollystar Preserve Area managers)
- 4E. Collaboration with our partners to create a cohesive, unified message about the importance of groundwater basins and the status of our basin.
- 4F. The District's uniqueness through branding:
 - i. Evaluate branding updates to promote our leadership role in serving the symbiotic relationship between habitat conservation and groundwater recharge.
 - ii. Celebrate our history as stewards of our aquifer and wildland.
- 4G. The role of the District in managing our public assets of open space, water security, aggregate and natural resources, and vital habitat that contribute to their lifestyles and livelihoods.
 - i. Continue tours at recharge facilities to demonstrate operations, sponsor a water conservation demonstration garden, and invite new community leaders to participate and promote the District's programs, projects, and initiatives.
- 4H. The District's approach to supporting persons experiencing homelessness (e.g., District-leased property for transitional housing and support for independent living).
- 4I. Community invitations to understand our shared treasures and participate in the District's natural resource stewardship activities, and engage support to minimize

- impact to habitat through outreach and key publications (e.g., educate and remove invasive plants, reduce littering and water consumption to retain sensitive species).
- 4J. The District’s established Qualified Water Efficient Landscaper (QWEL) program to expand outreach to potential conservation practitioners.
 - 4K. Internships and collaborative partnerships with local and regional institutions to expand opportunities for education (e.g., IERCD, San Bernardino County Museum, Chino Basin Water Conservation District, and universities)

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Goal 5: Collaborative Partnerships:

Create and actively maintain local, regional, state, and national partnerships that are mutually beneficial, accelerate the District's Vision and Goals, and foster the District's Values.

- 5A. Develop stronger connections to City Councils, Tribal Councils, and County Board of Supervisors to recognize the benefits of District projects for our shared jurisdictions.
- 5B. Partner with researchers to publish our modeling, recharge, and environmental data to increase District visibility across the state, enhance grant eligibility, and expand the public benefit of work conducted with public funds.
- 5C. Encourage continued partnership with the Groundwater Council to ensure the sustainability of healthy aquifer levels for water supply.
- 5D. Coordinate with regulatory agencies early in project conceptualization to inform them of key projects and understand opportunities to leverage their mission where possible.
- 5E. Continue engaging with local water agencies on water reliability strategies to benefit the region (e.g., maximize recharge in wet years).
- 5F. Coordinate closely with local aggregate producers to identify mutually beneficial lands feasible for mining and District-related activities in addition to partnering on mine reclamation, anticipating eventual closures and opportunities to support groundwater recharge and habitat conservation.
- 5G. Continue to provide value as Big Bear Watermaster to sustainably balance water supply.
- 5H. Build upon our existing relationships and long-term partnerships to focus on stewardship initiatives related to the Santa Ana River Wash (e.g., San Manuel Band of Mission Indians, Wildlife Conservation Board).
- 5I. Strengthen our relationship with the Conservation Trust to improve NGO and political leadership alliances to explore opportunities that create joint value (e.g., grants).
- 5J. Maintain a productive intergovernmental working relationship with San Bernardino County Flood and Water Conservation District to achieve mutual Goals (e.g., PERC, Woollystar Preserve Area).
- 5K. Leverage our legislative relationships to educate our state and federal representatives on the District's crucial Mission to minimize barriers and create opportunities.
 - i. Acknowledge the beneficial uses and continue to exercise the District's Water Rights to serve our Mission and protect our assets.
 - ii. Support the operation of dams for water conservation (e.g., Forecast-Informed Reservoir Operations).
- 5L. Partner with contiguous HCPs to maximize the "*Santa Ana Supershed*" for statewide recognition for both conservation and propagation of sensitive species by seeking joint funding, developing monitoring programs, data analysis, sharing lessons learned and innovative technologies, and promoting award-winning achievement.



Goal 6: Fiscal Commitment and Accountability:

Ensure the District's stability and longevity through sound financial strategy, planning, transparency, and execution.

- 6A. Keep groundwater charges as among the lowest in the state, establishing yearly rates with clear transparency on the benefits to the public from the use of the revenues.
- 6B. Maintain and expand diversified income streams to enable financial stability.
 - i. Continue Land Management Enterprise (i.e., augment buffer properties) and explore potential evolving use of District-owned lands to optimize return on investment.
 - ii. Continue, and expand, where appropriate, creative strategies to lower costs of operations (e.g., reuse of aggregate removed from recharge basins).
 - iii. Utilize the Community Mitigation Program to support local economic growth while providing funds for District land management.
 - iv. Expand value to partners and the community by contracting our staff expertise for land management, groundwater engineering, and mitigation services to leverage our successes throughout the region (e.g., SBCFCD, SBC Transportation Authority, SBV Conservation Trust, and local developers).
- 6C. Manage our financial, operational, and legal risks by assessing hazards and vulnerabilities (i.e., floods, landslides, and public safety), and develop strategies and schedules for rehabilitation and replacement of assets.
- 6D. Update our Financial Strategy to prioritize key objectives that accomplish the District's Mission and Vision and promote an efficient and effective organization:
 - i. Target and retain sufficient reserves to sustain revenue fluctuations and invest in long-term maintenance and technology upgrades via a consistent cost recovery mechanism.
 - ii. Continue to prioritize investments on a pay-as-you-go basis and minimize debt by fully funding future liabilities.
 - iii. Maintain contract terms and update regularly to ensure value and financial benefit to the District.
 - iv. Align Strategic Plan Goals and Objectives into the annual budget document, including performance measures.
- 6E. Continue leveraging grant strategies and dedicate resources to manage and respond to state and federal grant opportunities (e.g., habitat conservation, and new facilities).
- 6F. Maintain the District's value to our partners and customers through reasonable costs for our services, while ensuring our future re-investments through financial forecasting:
 - i. Evaluate the costs and benefits of continued commercial rentals at Redlands Plaza.
 - ii. Analyze both short and long-term projected funding and staffing needs with changes such as additional facilities and/or boundary modification.
- 6G. Develop a cost-benefit ratio process to balance maximum recharge against basin maintenance cost to inform decision-making.

Goal 7: Sustainable Organization & Governance:

Invest in our most valued assets, our team, and the communities we serve, through exceptional leadership.

- 7A. Evaluate employee benefits and develop a Rewards and Recognition Program that prioritizes our highly effective workforce and recognizes contributions through competitive compensation, achievement awards, commitment to professional development, a collaborative team environment, and rewarding projects.
 - i. Informally review salaries annually and conduct formal salary surveys as needed to retain staff and avoid losing priceless institutional training and knowledge.
 - ii. Continue to support flexible work schedules and provide technology to allow for maximum productivity.
 - iii. Reinforce positive, respectful relationships that activate our shared Mission, Vision, and Values.
 - iv. Create a diverse, equitable, and inclusive team and encourage thought leadership to develop highly effective and collaborative implementors.
 - v. Review employee benefits and evaluate the inclusion of additional affordable and value-added items such as the addition of a 401(k) plan, partial matching of 401(k), and life insurance.
 - vi. Survey staff to understand individual reward preferences, update the Personnel Manual to include additional rewards and recognition options (e.g., discretionary leave), and budget funds annually to support this program.
- 7B. Annually update the Staffing and Succession Plan and emerging Organization Chart to anticipate workload balancing, staff assignments, staff succession, professional growth, evolving business lines, and consultant expertise.
- 7C. Develop a protocol for onboarding new Board Directors and transferring institutional context from those leaving the Board, to foster uninterrupted governance.
- 7D. Increase cyber security to protect our intellectual properties, facilities, productivity, and assets.
- 7E. Continue to prioritize facility and land security to reduce damage and protect the organization.
- 7F. Optimize both Staff and Board through identifying professional development and training to advance our leading-edge Vision:
 - i. Communication, team, and leadership training to elevate highly collaborative relationships.
 - ii. Specialized technical training for emerging programs and projects to build staff capacity.
- 7G. Develop a Facilities and Property Management strategy to address staff space and technology upgrades, both in the office and in the field, to support operations.
 - i. Evaluate costs and benefits of current headquarters and ability to sell if the area is rezoned and reinvest in one location for staff integration.

- ii. With expanding recharge operations, assess the need for expanded or relocated field support facilities.
 - iii. Conduct a one-year evaluation of hiring a professional property management firm to keep the staff's focus on our core mission.
- 7H. Ensure project contracts are updated and in place to avoid disruption to implementation schedules by monitoring contracts, project milestones, schedules, and budgets.
- 7I. Empower professional partnerships between the District Board and Staff through clear roles and responsibilities and guiding principles to successfully implement the Strategic Plan.
- 7J. Regularly review and measure the implementation success of Strategic Plan Goals and Objectives. Align and recalibrate based on emerging priorities to leverage opportunities and manage risks in real-time.

Land Acknowledgement Statement

The San Bernardino Valley Water Conservation District recognizes and respects Indigenous peoples as traditional stewards of the land. We acknowledge the land upon which we currently serve as the custodian is the ancestral and unceded territory of the Maara'yam, commonly referred to as the Serrano people.

We extend our respect and gratitude to the Serrano people who have lived on and cared for this land since time immemorial. We honor the continued legacy of these original conservationists, and their heritage of understanding, caretaking, and upholding the pillars of plant and animal life and respect for natural processes. Our histories and stories are intertwined in this space, and by sharing them in culturally appropriate ways, we hope to honor and celebrate our Indigenous neighbors and partners.

We recognize Indigenous knowledge and seek to provide opportunities for mutual consultation, collaboration, and cooperation in the stewardship of the land. Specifically, through working with the San Manuel Band of Mission Indians, one of two federally-recognized Tribes which represent the Serrano people in the contemporary era, we seek to identify, restore, and enhance traditionally important plant resources in the Upper Santa Ana River Wash, provide access to plant materials for cultural and educational purposes, and ensure the land is managed in a manner that promotes ecosystem health, groundwater sustainability, and creates opportunity for incorporation of traditional tribal management practices.



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1986

To: Board of Directors
From: Betsy Miller, General Manager
Date: November 8, 2023
Subject: District Board and Standing Committee Meeting Calendar Review for 2024

RECOMMENDATION

Review and consider approval of the draft 2024 District Board Meeting Calendar.

BACKGROUND

Prior to each calendar year, staff prepares a draft meeting calendar for the subsequent year for review and consideration by the Board. Staff recommends that the May meeting be moved from May 8 to May 15, the third Wednesday of the month, in order to avoid conflicts with the ACWA Spring Conference, which will be held May 7-9, 2024, in Sacramento, CA.

FISCAL IMPACTS

Approval of the recommended action would not result in an expenditure of District funds.

POTENTIAL MOTIONS

1. Move approval of the proposed 2024 District Board Meeting Calendar as presented.
2. Move approval of the proposed 2024 District Board Meeting Calendar with revisions.
3. Move to request this item be tabled and referred to the Finance & Administration Committee for reconsideration of specific issues discussed.

ATTACHMENTS

Draft 2024 District Board Meeting Calendar

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvxcd.org Email: info@sbvxcd.org

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller

2024 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
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Jan. 10 Board Meeting
Jan. 24 2nd Qtr. Finance & Admin Committee

JULY						
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Jul. 10 Board Meeting
Jul. 24 4th Qtr. Finance & Admin Committee

FEBRUARY						
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Feb. 6 Operations Committee
Feb. 14 Board Meeting

AUGUST						
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Aug. 6 Operations Committee
Aug. 14 Board Meeting

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Mar. 13 Board Meeting
Engineering Investigation Report Presentation

SEPTEMBER						
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Sept. 11 Board Meeting

APRIL						
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Apr. 10 Board Meeting
Public Meeting/Groundwater Charge
Apr. 24 Board Meeting
Public Hearing/Groundwater Charge
Apr. 25 3rd Qtr. Finance & Admin Committee

OCTOBER						
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Oct. 9 Board Meeting
Oct. 30 1st Qtr. Finance & Admin Committee

MAY						
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May 15 Board Meeting
May 15 Budget Workshop
(Immediately following Board meeting)
May 21 Operations Committee

NOVEMBER						
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Nov. 5 Operations Committee
Nov. 13 Board Meeting

JUNE						
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Jun. 12 Board Meeting

DECEMBER						
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Dec. 11 Board Meeting
(@ 9:30 a.m.)
Annual Luncheon



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

Engineering Update
as of October 27, 2023

Mentone Shop

- Architectural drawings, building manufacturer drawings/calculations, and structural foundation plan are complete. The construction permit is being finalized, as only the septic-related issues remain. The building has been ordered and is expected to be delivered in December.
- Staff met with the City contractor to coordinate the installation of a fire hydrant as part of waterline installation, with this work expected in Fall/Winter of 2023.
- On-site waterline re-installation and fence relocation are complete.

Mill Creek Diversion and Debris Management Improvement Project

- The construction start date was August 14, 2023. The anticipated end date is currently December 14, 2023. Three weather days have been granted as requested by the contractor.
- Clearing and grubbing (including structures and grouted rock removals), slab grading, aggregate base, 18" slab, 12" slab and cutoff walls, diverter walls with steel cladding, and gate walls are completed.
- Grading outside of canal, toe down, and grouted rock placement is in progress.
- 27 submittals and 12 requests for information (RFI's) received with 3 field directives (to clarify plans) issued to date.

The total cost expended to date is approximately \$425k – no change orders or costs over-runs to date.

Enhanced Recharge Phase 1B

- Grading of the B Basins is in process, expected to be complete in June of 2024.
- Earthwork and concrete placement for main canal drop structures is underway.
- The Basin 13 to D-Dike structure is complete.
- The grout curtain between the main canal and basins 13 & 14 is completed.

PERC (Active Recharge Transfer) Projects

- Overall, the Project cost for planning and budgeting is underway. Includes review of potential phasing of projects.

Waterman, Twin Creek, and Lynwood Basins

- 1D and 2D hydraulic modes for the Waterman Basin diversions have been reviewed by staff, including staff running the models, to check for the performance of the model runs.
- Preliminary basin routing results have been shared with District staff. Results indicate that the proposed improvements per the concept plan require improvements to the basins to meet Flood Control design standards.
- The average annual storm analysis was submitted to the District, and staff provided comments. Revisions are in progress.



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

- Staff is developing a summary of the hydraulic modeling to submit to Flood Control with Tetra Tech's reports to serve as the overall site Hydraulic Report.
- Basin routing and sediment transport models are being developed.
- Draft Geotechnical Report (infiltration only) was reviewed by staff, comments were provided, and Tetra Tech revised. The report will be finalized as part of the basin routing and groundwater modeling process.
- Geoscience has set up the focused groundwater model and is waiting for the basin routing models to be completed.

Plunge and Oak Creeks

- Final hydrology study and average annual storm event report received; Flood Control has approved the Q100 model. Flood Control has stated that they are not interested in reviewing or commenting on the average annual analysis.
- The existing condition 1D Hydraulic models were submitted to SBCFCD for approval. Flood Control has accepted the cross-section locations but will only review the model once the proposed condition is submitted.
- The proposed condition 2D hydraulic model (for diversion analysis) and sediment transport analysis are being developed. Sediment grab samples for the sediment transport analysis are being collected this week.
- Initial infiltration testing is complete. Evaluation of additional geotechnical testing options on the Plunge Creek site is underway. Testing may be completed after the BLM land transfer.
- Analysis of existing City storm drains was recently submitted to the District, and it is in review by staff.
- Geoscience has set up the focused groundwater model and is waiting for the basin routing models to be completed.

Mill, Bledsoe, and Cook Creeks

- The proposed condition diversion hydraulic model has been adjusted based on field verification performed in May.
- Additional analysis of the proposed Mill Creek Diversion improvements was completed to incorporate the results into the other hydraulic model.
- Studies of the debris loading of the replaced diversion structure are being completed. Clogging of the trash rack and gate grate are being analyzed for the effects on diversion capacity.
- Geotechnical testing for infiltration and test pits is complete. Additional borings will be completed. A draft infiltration report is being prepared.
- Initial average annual hydrology study results for Bledsoe Creek are being revised based on comments made by staff.
- Cook Creek has been eliminated as a potential project site.

Wash Plan Trails Status Report

November 2023

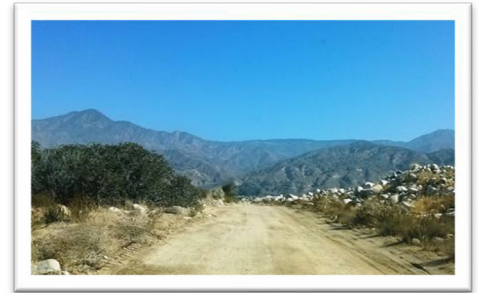


**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Project Management Approach / Work Plan

- a. Develop/obtain support from Cities on trails MOU
- b. Complete trail permitting, including 1) Wash Plan HCP Certificate of Inclusion and 2) State/waters permits
- c. Record public access easements, if necessary
- d. Install signs/fencing
- e. Open trail(s) that do not require ancillary facilities such as trailheads or parking lots
- f. Obtain grant funding for ancillary trail facilities such as trailheads and parking lots
- g. Bid construction of/build ancillary trail facilities



Current Status

District staff continues to coordinate with the City of Redlands to adopt the Trail MOU. Prior to approval of the MOU, Redlands has requested a five-party agreement between the cities, mining companies, and the District to clarify implementation items such as payment. District Counsel provided a draft agreement for review by the parties in April 2022. District staff met with Redlands staff assigned to review the project on July 27, and the follow-up meeting initially scheduled for August 31 was rescheduled to September 8 and then postponed indefinitely pending City Attorney review. District staff followed up with Redlands in early and late October to request an update.

The City of Highland adopted the Trail MOU in January 2022, and has scheduled approval of the five-party agreement following review by CEMEX and Robertson's.

CEMEX and Robertson's are reviewing the five-party agreement and are coordinating with the District team to discuss details further.

In an effort to expedite the opening of the trails, District staff reviewed the location of trail segments based on City jurisdiction to evaluate options for a segment located entirely on District lands within the City of Highland for review and discussion with the Trails Committee at their February 9 meeting. No complete loop is entirely within the jurisdiction of Highland.

In addition, during a discussion with the Trails Committee, it was determined that several planned trail routes are within or adjacent to the recently-begun construction area for the Enhanced Recharge Project. Safety and associated access restrictions will need to be addressed prior to trail openings before construction is complete.

Trails were included in the Wash Plan state and waters permitting applications, which were submitted to the regulatory agencies in 2021. Trail opening will be dependent upon receipt of these permits, as well as final approval from USFWS, which included conditional approval in the Wash Plan HCP.



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

Environmental Update
as of October 27, 2023

Wash Plan Implementation – Monitoring Activities

- SBKR Monitoring Program
 - Mikael Romich began 2023 trapping efforts in the Wash on September 1. As of October 15, Mikael completed trapping at 100 of the 100 grids scheduled to be trapped in the Wash this year.
 - Consistent with the current agreement, the US Geological Survey is actively working through an analysis of the SBKR habitat data collected in 2022. Initial results of the analysis, which will include the first documentation of SBKR habitat associations in the Wash, will be shared at the Preserve Management Committee meeting scheduled for November 2.
- California Gnatcatcher Monitoring Program
 - A report highlighting the results of monitoring efforts completed in the Wash Plan Preserve in 2023 were provided to the District by Mikael Romich on October 5.

Wash Plan Implementation – Management Activities

- Slender-horned Spineflower (SHSF) Restoration Program
 - Dudek has coordinated the advancement of the seed bulking program with the California Botanic Garden (CalBG) and the Conservation District since the approval of the District's 2081(a) permit from CDFW in late November 2022.
 - Approximately 480 plants were grown at the seed bulking site in spring/summer 2023.
 - Seed collection at the bulking site was initiated in mid-August and completed on September 20. Following collection, seeds were transferred from Dudek to CalBG for cleaning, counting, germination testing, and placement in short-term storage.
 - In total, an estimated 250,000 seeds were produced by the plants grown at the bulking site. Germination testing performed by CalBG showed 70% viability of the produced seed.
 - Approximately 70,000 seeds collected from the bulking site will be used in out-planting trials scheduled to begin in November at six (6) out-planting locations selected from the over 80 potential restoration sites located within the Wash Plan Preserve identified by Dudek and the Conservation District during Preserve-wide surveys in spring 2023.

Wash Plan Implementation – Organizational Structure, Planning, and Reporting

- On October 2, District staff met with Valley District to discuss ongoing natural resource monitoring and management strategies taking place within the Wash Plan Preserve and neighboring parcels.



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

- The regularly scheduled monthly coordination meeting with the USFWS was held on October 17.
- On October 18, District staff participated in discussions of the Enhanced Recharge 1B post-fire report provided by Valley District. Meeting participants included CDFW and USFWS. Results of monitoring activities following the July 2023 fire that was accidentally ignited during construction activities were discussed, as were the next steps to be taken to aid in recovery of the impacted areas of the Wash.

Wash Plan Programmatic Permits

- USACE 404 Programmatic Individual Agreement –Beginning in January 2023 and extending through September, District staff and AECOM have continued to meet with USACE weekly in support of the completion of the EA and eventual issuance of the standard individual permit. Pending receipt of any new information following a review of submitted materials by the Corp’s cultural resources officer, the 404 permit is anticipated to be finalized before the close of the calendar year.
- District staff met with CDFW management team on August 24 to discuss the 2081 ITP for Wash Plan Covered Activities. Following CDFW’s recommendation to use a phased permitting approach with a focus on shovel-ready activities, the District organized a meeting with Robertson’s Ready Mix, CEMEX, and CDFW in Ontario at CDFW Headquarters on August 30 to discuss immediate next steps in permitting mining activities and timelines for delivery of a 2081 permit covering the next five years.
- Meetings with CDFW and the miners to advance the 2081 process for permitting mining activities consistent with the Wash Plan were held on September 14 and October 10. A trapping plan for SBKR was prepared following the meeting on September 14, and the results were discussed on October 10. Planning to support future translocation of SBKR present on the mining site is under discussion.

Mill Creek Programmatic Permits

- On July 21, a draft Safe Harbor Agreement (SHA) ensuring the protection of baseline conditions of SBKR and California gnatcatcher at the Mill Creek Facilities while permitting ongoing operations and maintenance activities and future capital improvement projects at Mill Creek was submitted to the Service for review and comment.
- On September 13, the USFWS provided comments back on the draft SHA to the District and AECOM following the completion of their review.
- On September 27, AECOM and the District met with USFWS to discuss the SHA and reach an agreement on an approach for defining baselines for both SBKR and California gnatcatcher. Results of the recently completed surveys of California gnatcatcher at Mill Creek were discussed.



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

- Following the completion of trapping of SBKR at Mill Creek, AECOM is working with District staff to submit an advanced draft of the SHA to the Service for review and comment in mid to late November.
- Trapping of SBKR performed at Mill Creek in support of the Safe Harbor Agreement was initiated by Mikael Romich on October 16 and is expected to conclude the first week of November.

Mill Creek Diversion and Debris Management Project

- Beginning August 14 and extending through October 27, District staff has served as the required Designated Biologist on the Mill Creek Diversion Project. Daily responsibilities performed by staff include early morning biological sweeps of the construction site and buffered areas for breeding birds, observational monitoring during ground disturbance activities, afternoon bio sweeps of the project site, performing environmental education training to contractors following morning safety briefings, and completing a daily monitoring log to document activities consistent with environmental permit requirements. Consistent with the approved environmental permits, requirements for a Designated Biologist to be onsite during construction will continue through project completion.

Partnership Activities

- On October 4, Milan Mitrovich participated in the Forecast-Informed Reservoir Operations (FIRO) Environmental Considerations Technical Workshop for Seven Oaks Dam (SOD) hosted by Valley District and the Climate, Atmospheric Science & Physical Oceanography Division of the Scripps Institution of Oceanography, UC San Diego. The purpose of the meeting was to provide the team from Scripps with needed information on environmental constraints and opportunities associated with dam management to assist them in conducting a feasibility study evaluating opportunities for the use of advanced watershed monitoring and modeling to better inform operations of SOD allowing for the dam to provide additional value for natural resources and community needs within the watershed in addition to accomplishing its core mission as a flood control structure.
- On Saturday, October 21, Milan Mitrovich participated as a guest speaker at the WELL (Water Education for Latino Leaders) UnTapped Fellowship Water Workshop to talk about groundwater recharge operations performed by the District at the request of Rialto Councilmember Rafael Trujillo. The special event was hosted by Valley District and organized by Councilmember Trujillo and Assemblymember James Ramos as part of the UnTapped Fellowship Graduate Program.
- On October 24, District staff agreed to host a field trip to the Wash to discuss science initiatives and land management activities conducted by the District in support of the Wash Plan as part of the Santa Ana River Science Symposium to be hosted by Valley District on February 15 and 16.

General Manager's Report

November 2023
Betsy Miller



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

The following report covers the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Santa Ana River and Mill Creek continue to receive small flows from rainfall and snowmelt. For the first month of Water Year 2023, Mill Creek recharge totaled 2,081 AF, all of which was delivered via the State Water Project while the Mill Creek Diversion was offline for construction. Santa Ana River recharge for this period is 4,091 AF, including 3,379 AF of imported water. Plunge Creek recharge is 6 AF. The total recharge for Water Year 2023 to date is 6,186 AF.
- 2. Facility Maintenance and Cleanout – Plan Goal 1** – Water recharge operations are focused on cleaning basins following the record-breaking recharge in WY23 to be prepared for optimal recharge in the upcoming rainy season. Following this high rainfall year, the field operations, engineering, and natural resource teams are coordinating closely to review, prioritize, and schedule short- and long-term facilities maintenance needs.
- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues screening and selling sand and rock from District basin cleaning efforts in support of land management efforts. Excess sand has been provided by the District to the Enhanced Recharge project.
- 4. Personnel/Administration/Staff** – Anna Frey will reach her two-year anniversary as a District employee on November 4.

Betsy Miller attended Financial Data Analysis for Leaders through the UC Berkeley Haas School of Business Executive Education Program from October 23-27, as approved by the Board on August 9, 2023.
- 5. Finance/Budget/Audit** – The draft final audit will be presented to the Ad Hoc Audit Committee on November 16.
- 6. Mill Creek Diversion Engineering – Plan Goals 1/4** – Please refer to the Engineering Update.
- 7. Plunge Creek Conservation Project – Plan Goals 1/4** – Total project recharge for this water year is currently 6 AF.
- 8. Enhanced Recharge Project – Plan Goal 1** – Grading for new basins for the Phase 1B basins is in progress, along with earthwork for the main canal. District biologists and engineers meet weekly with the Valley District team for project coordination, updates, and problem-solving.

9. **Active Recharge Transfer Project Partnership** – *Plan Goals 1, 2, and 4* – Please refer to the Engineering Update.
10. **Edison Divestiture** – *Plan Goals 1/4* – Updates will be discussed in Closed Session.
11. **Groundwater Council** – *Plan Goal 1* – None.
12. **Shop Facilities for Field Staff** – *Plan Goals 1* – Please refer to the Engineering Update.
13. **Wildland Trails** – *Plan Goal 3* – Please refer to the Trails Status Update.
14. **Wash Plan** – *Plan Goal 4* – Please refer to the Environmental Update.
15. **Santa Ana River Wash Plan Land Exchange Act Implementation** – *Plan Goal 4* – Bureau of Land Management (BLM) conducted a site inspection of the transfer properties on October 19. On October 25, BLM indicated that they were working to have the required documents ready for signature by their Solicitor but did not provide an expected date of completion.
16. **Conservation Trust** – *Plan Goal 4* – The Conservation Trust has approved contracts for fuel abatement and restoration work funded by the California Fuels Management and Community Fire Assistance Program grant from BLM.
17. **Property/Redlands Plaza** – Renovations are underway for Suite K, which has been leased. Remediation is underway on Suite I.
18. **Mining** – Mining efforts by CEMEX contractors continue at the Plant Site quarry.
19. **Public Outreach and Legislative** – *Plan Goal 5* – IERCD presented a water conservation education program to the second-grade classes at Bradley Elementary in San Bernardino on October 10.

On Saturday, October 21, Milan Mitrovich presented on the District’s groundwater recharge operations at the WELL (Water Education for Latino Leaders) UnTapped Fellowship Water Workshop at the request of Rialto Councilmember Rafael Trujillo. The special event was hosted by Valley District and organized by Councilmember Trujillo and Assemblymember James Ramos as part of the UnTapped Fellowship Graduate Program.
20. **Current Board Action Implementation** – Significant staff resources were allocated to the Mill Creek Diversion and Debris Management Improvement Project, coordination with Valley District on Enhanced Recharge construction, PERC, the audit, various permitting applications, and Redlands Plaza management.
21. **Future Board Activities** – Expected short-term items for consideration or note:
 - Strategic Plan Update Approval
 - Septic Contract for Mentone House
 - Septic Contract for Mentone Shop
 - Extension of PERC Agreement with SBVMWD

- Contract to expand Integrated Model to include recharge from 1912-2023

22. District Successes

- Significant progress has been made on the Mill Creek Diversion and Debris Management Improvement Project, with the construction proceeding on time and on budget
- San Bernardino kangaroo rat monitoring surveys required by Wash Plan SBKR Objective 7 for 2023 were completed on October 15
- Seed-bulking completed for slender-horned spineflower in compliance with Wash Plan SHSF Objective 3 resulted in the production of over 250,000 seeds from 840 plants



Speakers at the Valley District Division III Forum



Sunrise over the Wash

TRAVEL AND EXPENSES COST ESTIMATE

Name of Event:	ACWA Fall Conference
Event Dates:	November 2023
Conference Location:	Indian Wells, CA
Requested by:	David E. Raley

GL	GL Name	Cost	Notes
	6401 Directors Fees (\$258)	\$ 774.00	3 days
	6410 Mileage (.655)	\$ -	
	6415 Air Fare	\$ -	
	6420 Other Travel	\$ -	(Parking/Taxi/Rental Car)
	6425 Meals	\$ 100.00	
	6430 Lodging	\$ 698.52	2 nights
	6435 Conference Registration (Full)	\$ 815.00	
Estimated Total		\$ 2,387.52	

2023 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
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Jan. 11 Board Meeting
 Jan. 24 Operations Committee Mtg.
 Jan. 25 2nd Qtr. Finance & Admin Mtg.

JULY						
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Jul. 12 Board Meeting
 Jul. 25 Operations Committee Mtg.
 Jul. 26 4th Qtr. Finance & Admin Mtg.

FEBRUARY						
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Feb. 8 Board Meeting
 Feb. 9 Ad Hoc Trails Committee
 Feb. 13 Outreach Committee

AUGUST						
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Aug. 9 Board Meeting

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Mar. 8 Board Meeting
 Engineering Investigation Report Presentation
 Mar. 22 3rd Qtr. Finance & Admin Mtg.
 Mar. 28 Operations Committee Mtg.

SEPTEMBER						
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Sept. 13 Board Meeting

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Apr. 12 Board Meeting
 Public Meeting/Groundwater Charge
 Apr. 26 Board Meeting
 Public Hearing/Groundwater Charge

OCTOBER						
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Oct. 10 Operations Committee Mtg.
 Oct. 11 Board Meeting

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May 17 Board Meeting
 May 17 Budget Workshop
 (Immediately following Board meeting)

NOVEMBER						
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26	27	28	29	30	31	

Nov. 8 Board Meeting
 Nov. 15 1st Qtr. Finance & Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Jun. 14 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec. 13 Board Meeting
 (@ 9:30 a.m.)
 Annual Luncheon