

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES OF FEBRUARY 8, 2023  
1:30 p.m.

President McDonald called the Board of Directors meeting to order at 1:31 p.m. by in-person, teleconference, and Zoom meeting. All those in attendance stood for the pledge of allegiance led by President McDonald.

ROLL CALL:

BOARD MEMBERS PRESENT:

Melody McDonald, President  
Robert Stewart, Vice President  
Richard Corneille, Director  
David E. Raley, Director  
John Longville, Director

BOARD MEMBERS ABSENT:

None

STAFF PRESENT:

Betsy Miller, General Manager  
Milan Mitrovich, Land Resources Manager  
Katelyn Scholte, Principal Engineer  
Athena Laroche, Administrative Specialist  
Angie Quiroga, Senior Administrative Analyst  
David Cosgrove, District Counsel  
Laura Torres, Assistant Engineer

GUESTS PRESENT:

June Hayes, San Bernardino Valley Municipal Water District  
Paul Kielhold, San Bernardino Valley Municipal Water District  
Willow Green, Tetra Tech  
David E. Smith, East Valley Water District  
Michael Mayer, Member of the Public

1. PUBLIC PARTICIPATION

President McDonald announced that any person present, who so desired, may make an oral presentation to the Board of Directors. There being none, the meeting continued with the posted agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. GUEST RECOGNITION/SELF INTRODUCTION

President McDonald introduced those attending via Zoom. Ms. Miller introduced staff and Board members made self-introductions.

4. CONSENT CALENDAR

Director Corneille requested that Item D: Groundwater Assessment Report for July 1, 2022, to December 31, 2022, and Item E: District Board Priorities for 2023 be pulled from consent for discussion.

**It was moved by Director Corneille and seconded by Director Longville to approve the Consent Calendar: Item A: Board Minutes, January 11, 2023; and Item B: Expenditure Report, January 2023. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes**

**Vice President Stewart: Yes**

**Director Longville: Yes**

**Director Raley: Yes**

**Director Corneille: Yes**

Director Corneille discussed the Groundwater Assessment Report (GWA) and asked why Arrowhead Country Club (Arrowhead) or other agricultural producers were not reporting any production during this assessment period. Ms. Miller indicated that Arrowhead has not reported for the last three assessment periods, and that they have requested a payment plan. She discussed next steps in brief. Ms. Quiroga indicated that the GWA shown in the package includes data collected through January 31, noting that additional groundwater producers have reported for this GWA period since the publishing of the package. She said that currently Arrowhead is the only groundwater producer that has indicated their need for a payment plan. Director Corneille suggested implementation of an intermittent audit of groundwater producers. Mr. Cosgrove stated that statute allows us to meter wells if the District believes that a producer is under-reporting or failing to report their groundwater production, and stated that staff is working to resolve the issue administratively at this time.

Director Corneille reviewed District Board Priorities as included on package page 37. He asked if Item 12: Wash Plan Trails MOU Approval may be expedited due to funds included in the FY23 budget and if a design for at least one trail can be completed this year. Director Corneille reviewed Item 14: Initiate ARTP Final Design and asked if the project completion date of December 2023 can be moved up. Ms. Miller said that the December timeframe is due to important data that will be available after the feasibility

study is completed in Summer/Fall 2023 to inform the design. She noted concerns with overloading engineering staff due to the two construction projects that are anticipated to begin this summer. Director Corneille said that once we get a project identified, design should begin immediately if possible.

**It was moved by Director Corneille and seconded by Director Longville to approve the Consent Calendar: Item D: Groundwater Assessment Report for July 1, 2022, to December 31, 2022; and Item E: District Board Priorities for 2023. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Corneille: Yes**

## 5. COMMITTEE REPORTS/ACTION ITEMS

### A. OPERATIONS COMMITTEE VERBAL REPORT

Director Corneille provided a verbal report on the meeting held on January 24. He stated that the Committee received a Field Supervisor Report and discussed staff efforts to cost-effectively remove accumulated sand on District property. The Mentone Shop project has already been awarded. Construction is anticipated to begin over the summer dependent on County Permit timelines and building delivery timeline. Ms. Scholte said that building permits were submitted to San Bernardino County yesterday. Director Corneille reviewed the new name for the previously known Active Recharge Transfer Projects (ARTP) and the recommended new name is PERC, which stands for Project to Enhance Recharge Capacity; this will be presented to the ARTP Policy Committee for review and approval at their February meeting. Director Corneille noted that the Committee discussed the Exchange Plan amendment, and stated that in addition to Redlands, East Valley Water District is considering leaving the group. Mr. Cosgrove said that Bear Valley Mutual Water Company (Mutual) and District staff met to discuss the amendment and that they are awaiting comments from Mutual. Mr. Cosgrove said that a meeting is likely to be convened in the next few months to discuss the future of the Exchange Plan. The District serves in an administrative capacity to the Exchange Plan Committee and is awaiting feedback from all members. Director Corneille said that we are having a good water year. He complimented President McDonald on her February 3<sup>rd</sup> Commentary in the Redlands Community News on recent storm boosting storage in the Bunker Hill Basin.

### B. FINANCE & ADMINISTRATION COMMITTEE VERBAL REPORT

Ms. Quiroga reviewed this item. She stated that the Finance & Administration Committee met on January 25 and reviewed the second quarter annual unaudited financials for FY23 and quarterly investment report, Board Policy Manual Revisions and the Groundwater Enterprise preliminary Budget for FY24. She indicated that the Committee recommended Board approval of these items.

### C. SECOND QUARTER ANNUAL UNAUDITED FINANCIAL REPORTS FOR FISCAL YEAR 2022-2023

Ms. Quiroga reviewed this item and noted its inclusion beginning package page 38. She noted that this is a quarterly review of income and expenses for the current fiscal year. Ms. Quiroga reviewed the quarterly investment report on package page 42 to 43, noting the investment balance of \$351,000 and a net change of approximately \$327,000 since July 1. She noted that approximately \$3 million was moved from LAIF to CAMP to obtain higher yields. Director Corneille inquired as to what items are included within GL 7110: Property-Capital Repairs and 7120: Property-Land Purchase. Ms. Quiroga indicated that the expenses for GL 7120 included work completed for the Land Exchange. Director Corneille asked about GL 7160-Mendoza Property and what the District intends to do with that property. Ms. Scholte indicated that the property has been initially reviewed for inclusion of Active Recharge Transfer Projects and habitat restoration. President McDonald asked how many more inches of rainfall are needed to greenlight the proposed slender-horned spineflower surveys to be completed. Ms. Miller indicated that the District needs two more. The Committee recommended this item for approval with no revisions.

**It was moved by Director Raley and seconded by Director Stewart to approve the Second Quarter Unaudited Financials for FY23 as presented. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes**

**Vice President Stewart: Yes**

**Director Longville: Yes**

**Director Raley: Yes**

**Director Corneille: Yes**

### D. UNAUDITED FINANCIAL REPORT FOR JANUARY 2023

Ms. Quiroga introduced this item for discussion, beginning on package page 44. She noted that all major groundwater producers have paid, with the highest amount received from the City of Riverside at \$216,821. Late statements have been mailed out to groundwater producers as necessary. GL 4010: Interest Income is above budget due to funds being reallocated to higher yield investment accounts. She said that GL 4030: Mining Income is as budgeted and GL 5120: Miscellaneous Professional Services is slightly overbudget at present but expected to be as budgeted by year end. The increase in GL 5120 was due to the invoice for \$66,000 received from Integrated Planning and Management for Daniel Cozad's charges through the first two quarters of the fiscal year. She noted that GL 5300: Vehicle Operations is above budget due to increased fuel costs and maintenance caused by inflation. GL 4025: Wash Plan Revenue is higher than budgeted, including state permitting fees received from other agencies. She reviewed the graph financials shown on package page 47. Director Corneille asked for more information on GL 9999: Contribution to Capital Maintenance. Ms. Quiroga indicated that the total amount to be allocated to reserves is calculated at the end of the year. Ms. Miller said that the contribution to reserves is anticipated to be lower than budgeted due to budget amendments for costs associated with Board room technology and funds that may be allocated to trusts for the CERBT and CEPPT.

**It was moved by Director Raley and seconded by Director Longville to approve the Unaudited Financial Reports for January 2023. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Corneille: Yes**

#### **E. BOARD POLICY MANUAL REVISIONS**

Ms. Miller introduced this item for discussion, noting its inclusion beginning package page 51. The Finance & Administration Committee met on January 25, and recommended approval of this item as presented. Ms. Miller noted that there are three revisions shown in redline in the document. She reviewed the additional options for meal reimbursement as shown on package page 57. This section gives directors the option to submit an itemized receipt for full reimbursement or to submit a request without receipt to be reimbursed at the per diem rate. This provides additional flexibility for directors and allows staff to promptly provide reimbursement. The revisions to Appendix C are noted on package page 59 include director attendance at the District for administrative business. President McDonald thanked Director Raley for his thorough review and signing of expenditures. She also thanked the Committee for their review of these items. President McDonald spoke on the Board Policy Manual revision related to the meal reimbursement, and said that if you have your itemized receipt that you can still turn it in for full reimbursement but if you have lost it you can use the meal per diem method for reimbursement. The meal per diem rates are included within section 4025.1.1.g.

**It was moved by Director Corneille and seconded by Director Longville to approve the revisions to Board Policy section 4010.3, 4025.1.1.g and Appendix C as recommended by the Finance & Administration Committee as presented and approve Resolution No. 606. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

#### **F. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2023**

Ms. Scholte presented a PowerPoint presentation on the Draft 2023 Engineering Investigation (EI). This item is included in the package beginning on page 61. Director Corneille asked how the District is notified of new wells within our District boundaries. Ms. Quiroga said that we are notified through the San Bernardino County (County) when new well permits are issued. Review of the EI ensued. The annual change in storage for the Bunker Hill Basin decreased by 71,231 acre feet (AF) from last year. Ms. Scholte noted that the data for the Lytle Basin may change slightly because Fontana Water Company has been unable to provide current data. The accumulated change in storage is 651,262 AF down from full (in

1993). A comparison of water elevations from 2021 and 2022 was included. The estimated groundwater production for the previous water year (2021-2022) is 173,565 AF, and the estimated annual change in storage for the current water year (2022-2023) is a decrease of 37,353 AF based on the precipitation being 20.98 inches. The estimated average annual change in storage for the upcoming water year (2023-2024) is a decrease of 7,025 AF. The estimated production for the upcoming water year (2023-2024) is 201,274 AF. The average change in storage over the last ten years is an annual decrease of 32,099 AF; all of the subbasins are in the negative and decreasing. The estimated groundwater production within the District boundaries for historically agricultural is 10,961 AF, and 93,790 AF for historically non-agricultural. The estimated surface diversion for the basin is 72,309, with the District's portion at 50,684. The estimated replenishment required for constant storage is 136,468 AF for the basin and 111,776 AF for the District. The replenishment needed to bring the basin back to full based on 1993 data is 825,082 AF. The Board thanked Ms. Scholte and Ms. Torres for their presentation and work to develop the report.

**It was moved by Director Stewart and seconded by Director Raley to receive and file the Draft Engineering Investigation Report, with presentation of the Final Engineering Investigation Report planned for the March Board meeting. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes**

**Vice President Corneille: Yes**

**Director Longville: Yes**

**Director Raley: Yes**

**Director Stewart: Yes**

**G. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR FY 24: PROPOSED  
GROUNDWATER COUNCIL OPERATIONS & MAINTENANCE FEE AND ADVERTISED  
GROUNDWATER CHARGE**

Ms. Miller presented on this item noting its inclusion beginning page 63. She noted that this item was reviewed at the Finance & Administration Committee on January 25, and the committee recommended this item be forwarded to the Board for approval as presented. Review of this item continued via PowerPoint. Ms. Miller indicated that the CPI-U All West was 6.6% for calendar year 2022, leading staff to recommend a 5% increase due to inflation in accordance with the Board's policy for rate increases. She stated that there are additional costs related to compliance with recently issued environmental permits that will be incurred in FY24, resulting in staff recommending an additional 6% increase. The total increase recommended for the groundwater charge is 11%. Director Corneille asked if any of these costs are reimbursed by the Trust. Ms. Miller indicated that the costs presented here today are those for District groundwater operations only. GL 5050-Basin Cleaning also includes increased costs for berm repair that will be covered by annual operating costs and reserves if needed, and thus do not require an increase in the rate. The Groundwater Council (GC) budget and the groundwater enterprise income was reviewed via PowerPoint in brief. She reviewed potential rate options including 0%, 5% and 11% groundwater charge increases. The total operating expenses for the proposed FY24 groundwater enterprise are \$1,910,491 and the total estimated revenue is \$1,917,015, including the proposed 11% increase.

President McDonald said that the District operations conservatively and asked if an 11% increase is sufficient. Ms. Miller indicated that inflation for calendar year 2022 for the western United States was 6.6% while the Inland Empire was over 9% based on the Consumer Price Index. Director Stewart stated that he does not see interest income included within the preliminary budget. Ms. Miller indicated that interest income is not included within the groundwater enterprise. Discussion ensued regarding potential use of reserves. Ms. Miller indicated that the current budget is balanced based on feedback from the engineering team on berm maintenance needs, and use of reserves is not recommended at this time. Staff continues to work on the full budget for FY24. Director Raley stated that reserves are in place to cover unexpected expenses. Ms. Miller indicated that any budget changes that include use of reserves will be reviewed at the April Budget Workshop. Ms. Miller said that the reserves were developed to account for variability in rainfall and allow the District to operate successfully with single-year increases in the groundwater charge. Director Stewart voiced his concern over the potential 11% groundwater increase. Ms. Quiroga said that previous management did not want to depend on interest income for the groundwater enterprise and therefore the current practice is for a self-sustaining groundwater enterprise. Director Corneille also expressed his concern over the proposed rate increase. He asked for detailed information on current reserves. Ms. Miller said that there is approximately \$2 million in groundwater reserves split between various funds. Director Stewart said that interest income can offset some of these costs. Director Corneille said that inflation is significantly affecting our retail agencies, which need to include our groundwater charge in their rates and prefers that the District adopt a rate below the 11% proposal. Director Raley said that the inflation rate for the current year is likely to be 8-9%. Director Longville said that is bad policy to rely on reserves for operating costs. He said they should be used only for unanticipated costs, and spoke on how low the groundwater charge is compared to other agencies. President McDonald spoke on historical use of mining funds to support groundwater operations, which resulted in the need to significantly increase the groundwater rate when mining revenues decreased. Discussion ensued. She believes it is prudent to take into account inflation and advertise for the staff and Committee-recommended increase. Staff stated that the preliminary groundwater enterprise was reviewed informally with the GC, and they were supportive of the proposed budget and increase. Mr. Cosgrove said that the proposed increase would result in a groundwater rate of \$16.95 per acre foot with an additional sustainability component not to exceed \$20. The current phase in amount for the sustainability component would be an amount not to exceed \$12 per acre foot. The Groundwater Public Meeting will be held on April 12, and the Groundwater Public Hearing to adopt the rate will be held on April 26.

**It was moved by Director Longville and second by Director Raley to direct staff to advertise an 11% increase inclusive of a 5% increase due to inflation and a 6% increase due to new permit compliance requirements in the Groundwater Charge, continue to phase in the Replenishment/Sustainability component over 5 years, and approve the budget plan as shown herein. The motion carried 3-2, with President McDonald, Director Longville and Raley voting in the affirmative. Director Corneille and Vice President Stewart voted in opposition.**

**President McDonald: Yes  
Vice President Corneille: No  
Director Longville: Yes**

**Director Raley: Yes**  
**Director Stewart: No**

**H. YEAR 3 AMENDMENT TO CONSERVATION SERVICES AGREEMENT WITH INLAND EMPIRE RESOURCES CONSERVATION DISTRICT FOR IMPLEMENTATION OF PERMIT CONDITIONS FOR THE PLUNGE CREEK CONSERVATION PROJECT**

Mr. Mitrovich introduced this item for discussion, noting its inclusion on package page 75. He reviewed the Second Amendment with Inland Empire Resources Conservation District (IERCD) related to Plunge Creek. He indicated that this would result in a budget amendment to GL 5120 in the amount of \$50,187.87. This is the third year for a five-year agreement with IERCD, inclusive of the components listed on package page 76. The schedule of activities is listed on package page 83. Mr. Cosgrove reviewed the agreement and provided Attachments A and B as a handout for Board reference. IERCD agrees with the form of the agreement and is taking it to their Board for approval tomorrow. Director Corneille asked to take funds from another GL rather than increasing the overall budget. Ms. Miller indicated that no additional funds were budgeted in GL 5120 per Board direction and that the budget amendment under discussion would not increase the overall budget.

**It was moved by Director Corneille and seconded by Vice President Stewart to approve the proposed second amendment with IERCD and authorize the Board President to sign the contract in substantially the form attached hereto, subject to minor modifications as may be approved by District Counsel, in amount not to exceed \$50,170.87; and amend the budget to increase GL 5120: Miscellaneous Professional Services by \$50,170.87 to fund this project without increasing the overall budget. The motion carried 5-0 with all Board members present voting in the affirmative.**

**President McDonald: Yes**  
**Vice President Corneille: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Stewart: Yes**

**I. CONTRACT WITH STRATEGY DRIVER, INC FOR 2023 STRATEGIC PLAN UPDATE**

Ms. Miller introduced this item for discussion and indicated its inclusion on package page 85. This item includes the costs for the District's five-year strategic planning update, including three in-person workshops. In addition, the consultant will meet with staff, Board members, and partners individually, and hold a remote kick-off meeting. Ms. Miller said that the process is expected to take three to four months. There is an option included to have the consultant attend in-person at a higher cost. Director Longville did not see a need to schedule any additional in-person meetings. Director Stewart said that the asterisk within the contract states that these costs do not include travel. He suggested having a limit on travel expenses to avoid going over budget. Director Corneille was in support of staff's recommendation without impacting the overall budget. Ms. Miller will coordinate with the consultant

to obtain specific costs. Director Stewart said that the 2017 Strategic Plan includes significant historical data and he looks forward to the updated plan with a forward focus.

**It was moved by Director Longville and seconded by Director Corneille to approve the proposed contract with Strategy Driver, Inc. and authorize the Board President to sign the contract in substantially the form attached hereto, subject to minor modifications as may be approved by District Counsel, in an amount not to exceed \$63,475 including flight, car, etc.; and amend the budget to increase GL 5120: Miscellaneous Professional Services by \$63,475 to fund this project without increasing the overall budget. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes**

**Vice President Corneille: Yes**

**Director Longville: Yes**

**Director Raley: Yes**

**Director Stewart: Yes**

## 6. INFORMATION ITEMS

### A. ENVIRONMENTAL UPDATE

Mr. Mitrovich provided an update on this item, noting its inclusion on package pages 101 to 104. He reviewed the San Bernardino Kangaroo Rat monitoring program for the Wash Plan, noting that the Trust submitted a Traditional Section 6 Grant application on January 26 to fund an expansion of this work across the species' range. He noted that fieldwork for this project, if the proposal is selected for award, would be scheduled for 2024, 2025 and 2026. President McDonald spoke in support of staffs' collaborative efforts with partnership agencies. Mr. Mitrovich reviewed the Wash Plan programmatic permits as noted on page 102. He shared that a job announcement for the Environmental –Biology/GIS Intern position has been posted. Mr. Mitrovich commended Anna Frey, Assistant Biologist, on her efforts to move these items forward. This item was received and filed.

### B. WASH PLAN TRAILS STATUS REPORT

Ms. Miller introduced this item for discussion, noting its inclusion on package page 105. She said that the City of Redlands is reviewing the MOU and five party agreement. The District has not received comments from the mining companies on the five party agreement at this time.

### C. ENGINEERING UPDATE

This item is included on package page 106. Ms. Scholte said that the Seven Oaks Dam releases have decreased to 100 CFS and we are currently recharging 20 CFS in Mill Creek. She indicated that the Mentone Shop permits have been submitted and fire flow testing is scheduled. She said that comments have been received from the Army Corps on the 408 permit for Mill Creek Diversion and staff responded on February 2. Staff hopes to receive permits in March; if this occurs, construction is anticipated to

commence in June. Ms. Scholte said that District staff, consultants, and Flood Control staff have engaged in discussions on hydrology and annual flood analysis related to the ARTP projects.

#### D. BOARD PRESIDENT MONTHLY VERBAL UPDATE

President McDonald passed on this item.

#### E. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Ms. Miller introduced this item for discussion, noting its inclusion on package pages 107 to 110. The monthly recharge report is included on package page 114. President McDonald had an article published in the Redlands Daily Facts on groundwater recharge; in addition, the District's work to support people experiencing homelessness was highlighted in a separate article on February 2, 2023. Ms. Miller noted work by Mr. Mitrovich related to the 2023 Santa Ana River Science and Conservation Symposium with related materials shown on pages 112 to 113. She noted that Valley Municipal has opened bids for the Enhanced Recharge Project and is currently evaluating the bids. The District's annual water rights reporting was completed by Ms. Torres and Ms. Scholte, with files submitted to the State of California. Ms. Miller congratulated President McDonald as her appointment as the first woman president of ACWA/JPIA. This item was received and filed.

#### F. FUTURE AGENDA ITEMS & STAFF TASKS

President McDonald recommended keeping the ACWA Concurring Nomination Resolution as a placeholder, noting there are two vacancies and two incumbents running. Director Corneille requested an update on the Exchange Plan.

### 7. MONTHLY BOARD MEMBER MEETING REPORTS

Director Stewart attended the Valley Municipal Policy Workshop on January 12, Conservation Trust on January 18 and Santa Ana River Water Forum (Water Forum) on January 19. He attended the Association of San Bernardino County Special Districts (ASBCSD) dinner on January 23, Operations Committee on January 24 and Finance & Administration Committee on January 25. He attended the Big Bear Watermaster Committee on January 31 and the Loma Linda Chamber of Commerce on February 1.

Director Corneille attended the Water Forum on January 19, Redlands Chamber of Commerce Installation Dinner on January 20 and Operations Committee on January 24. He attended the Redlands Rise N Shine on February 3.

Director Raley attended the Water Forum on January 19, Redlands Rise N Shine on February 3, ASBCSD on January 23 and Valley Municipal Board meeting on January 17.

Director Longville attended the Conservation Trust on January 18, Finance & Administration Committee on January 25 and Valley Municipal Board meeting on January 17. He attended the Valley Municipal Policy Workshop on February 2.

President McDonald attended the Water Forum on January 19, Valley Municipal Board Meeting on February 7 and Finance & Administration Committee on January 25. She met with the General Manager

on January 18, ASBCSD on January 23 and ACWA State Legislative meeting on January 20. She attended the Valley Municipal Board meeting on January 17, ASBCSD Board meeting on January 16 and Valley Municipal Board meeting on January 12.

8. UPCOMING MEETINGS

No meetings were discussed.

9. CLOSED SESSION

**It was moved by Director Corneille and second by Director Longville to enter into Closed Session. The motion carried 5-0, with all Directors present voting in the affirmative.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Corneille: Yes**

Mr. Cosgrove announced that the meeting would adjourn to closed session to discuss all items on the posted agenda.

At 4:56 p.m. the meeting reconvened into open session. Mr. Cosgrove reported that while in closed session the Board took no reportable action.

10. ADJOURN MEETING

**It was moved by Director Corneille and seconded by Director Stewart to adjourn. The motion carried 5-0, with all Directors present voting in the affirmative.**

**President McDonald: Yes  
Vice President Stewart: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Corneille: Yes**

At 4:57 p.m., the meeting adjourned to the regular Board meeting scheduled for 1:30 p.m. on March 8, 2023, via Zoom and in-person.

  
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Betsy Miller  
General Manager