



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, August 9, 2023 – 1:30 p.m.

Location – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Zoom:

Call in (669) 900-6833, Meeting ID: 811 5882 7619

To join the Zoom Meeting on <https://us02web.zoom.us/j/81158827619>

While the District makes every attempt to follow all guidance re COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting

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BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

- 3. **GUEST RECOGNITION/SELF INTRODUCTIONS**
- 4. **AD HOC COMMITTEE APPOINTMENTS**
 - A. Ad Hoc Audit Committee
- 5. **CONSENT CALENDAR**
 - A. Approval of Strategic Planning Workshop #2 Minutes, July 13, 20236
 - B. Approval of Board Minutes, July 12, 2023.....12
 - C. Approval of Expenditure Report, July 202324
 - D. Groundwater Assessment Report, 01/01/2023-06/30/202335
- 6. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

A. OPERATIONS COMMITTEE VERBAL UPDATE

Presenter: Richard Corneille

Recommendation: The chair of the Operations Committee will provide a verbal update of the committee meeting held on July 25.

B. FINANCE & ADMINISTRATION COMMITTEE VERBAL UPDATE

Presenter: David E. Raley /Angie Quiroga

Recommendation: The chair of the Finance & Administration Committee will provide a verbal update of the committee meeting held on July 26.

Action Items

C. 4th QUARTER UNAUDITED FINANCIAL REPORTS FOR FY 2022-2023 – 5 minutes (M#1957)45

Presenter: Finance & Administration Committee/Angie Quiroga

Recommendation: Review and approve the 4th Quarter Unaudited Financials for FY 2022-2023 as recommended by the Finance & Administration Committee on July 26, 2023.

D. UNAUDITED FINANCIAL REPORTS for July 2023 – 5 minutes (M#1958).....51

Presenter: Angie Quiroga/Betsy Miller

Recommendation: Review and approve the unaudited financial reports for July 2023.

- E. PROFESSIONAL SERVICES AGREEMENT FOR BIOLOGICAL SERVICES WITH ORIGIN BIOLOGICAL – 5 minutes (M#1959)57
Presenter: Milan Mitrovich
Recommendation: Authorize a Contract Services Agreement for Professional Services (Agreement) with Origin Biological (Consultant) for biological services at an amount not-to-exceed \$85,000.

- F. AWARD OF CONTRACT SERVICES AGREEMENT FOR SANTA ANA SPREADING BASIN MAINTENANCE – 5 minutes (M#1960)68
Presenter: Betsy Miller
Recommendation: Authorize the General Manager to enter into a contract services agreement with Larry Jacinto Construction, Inc. for spreading basin maintenance for a not to exceed amount of \$142,242.50; find the project to be exempt from CEQA review under title 14 CCR section 15301, relating to maintenance of existing facilities; and direct staff to file a Notice of Exemption accordingly.

- G. PROPOSED GRANT STRATEGY FOR PROGRAM FOR THE EXPANSION OF RECHARGE CAPACITY (PERC) – 10 minutes (M#1961)81
Presenter: Betsy Miller/Laine Carlson (WSC)
Recommendation: Receive and file.

- H. AWARD OF CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL SERVICES WITH WATER SYSTEMS CONSULTING FOR GRANT FUNDING SUPPORT FOR PROGRAM FOR THE EXPANSION OF RECHARGE CAPACITY (PERC) – 5 minutes (M#1962)91
Presenter: Betsy Miller
Recommendation: Authorize the General Manager to enter into a contract services agreement for professional services with Water Systems Consulting (WSC) for Grant Funding Support for the Program for the Expansion of Recharge Capacity (PERC) for a not to exceed amount of \$108,150.

- I. BANKING SIGNATORY UPDATES – 5 minutes (M#1963)107
Presenter: Betsy Miller
Recommendation: Approve Resolution No. 613 to update designated signatories on financial accounts for the Conservation District, and approve Resolution No. 614 to add the District’s Land Resources Manager, Milan Mitrovich, PhD, as a check signatory in place of staff who have retired from the District.

- J. AUTHORIZED CREDIT CARD USER UPDATES – 5 minutes (M#1964)113
Presenter: Betsy Miller
Recommendation: Approve Resolution No. 612 to update designated authorized users on the Citizens Business Bank account and increase the credit limit to \$15,000.

- K. GENERAL MANAGER TRAINING FOR FISCAL YEAR 2024 – 5 minutes (M#1965)117
Presenter: Betsy Miller
Recommendation: Approve General Manager registration fees and travel costs up to \$9,900 to attend the Berkeley Executive Education Financial Data Analysis for Leaders per Section 12, Professional Development, of the Agreement for Employment of General Manager.

- I. September 27, 2023 San Bernardino County State of the County, 3:00 p.m. – 8:30 p.m. at Ontario Convention Center
- J. October 10, 2023 Operations Committee Meeting, 9:00 a.m. at Conservation District
(Zoom Meeting ID: 849 0057 4262)
- K. October 18, 2023 San Bernardino Valley Conservation Trust, 2:00 p.m. at Conservation District
(Zoom Meeting ID: 892 2390 6343)
- L. October 24, 2023 Big Bear Watermaster Committee, 11:00 a.m. at Big Bear Valley Mutual Water Company
(Zoom Meeting ID: 819 2582 9511)
- M. November 15, 2023 Finance & Administration Committee Meeting, 1:30 p.m. at Conservation District
(Zoom Meeting ID: 822 5030 2950)
- N. November 28-November 30, 2023 ACWA Fall Conference (Indian Wells, CA)
(Board Approval Required)

10. **CLOSED SESSION**

- 1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.
- 2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.
- 3. The Board may convene in closed session under Government Code Sections 54956.9(a), (d)(2) and (4); and (e) (2), to discuss pending or potential litigation, relating to conditions of property at 1630 West Redlands Boulevard Suites G, H, and I.

11. **ADJOURN MEETING.** The next scheduled Regular Board Meeting will be on September 13, 2023 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Zoom/teleconference.