



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA
Wednesday, October 12, 2022 – 1:30 p.m.

Anyone wishing to listen to or participate in the meeting can join via Zoom:
Call in (669) 900-6833, Meeting ID: 828 2351 1711
To join the Zoom Meeting on <https://us02web.zoom.us/j/82823511711>

While the District makes every attempt to follow all guidance re COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or serious symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District’s website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar

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BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

- 3. **GUEST RECOGNITION/SELF INTRODUCTIONS**

- 4. **CONSENT CALENDAR**
 - A. Approval of Board Minutes, September 14, 2022.....5
 - B. Approval of Expenditure Report, September 202214
 - C. Board Policy Manual Revisions Resolution No. 60327

- 5. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

- A. OPERATIONS COMMITTEE VERBAL UPDATE - 5 minutes
Presenter: Operations Committee
Recommendation: The Operations Committee will report on items discussed at the October 4 meeting.

- B. OPERATIONS AND MANAGEMENT MANUAL UPDATE 2022 - 5 minutes (M#1890)29
Presenter: Operations Committee/Katelyn Scholte/Laura Torres
Recommendation: The Operations Committee recommends Board approval of the 2022 update of the Operations and Management Manual.

Action Items

- C. UNAUDITED FINANCIAL REPORTS, September 2022 - 5 minutes (M#1891).....30
Presenter: Angie Quiroga/Betsy Miller
Recommendation: Review and approve the unaudited financials for September 2022.

- D. COST RECOVERY AGREEMENT PAYMENT TO BLM FOR WASH PLAN LAND EXCHANGE - 5 minutes (M#1892)37
Presenter: Betsy Miller
Recommendation: Staff recommends that the Board 1) ratify \$51,762 paid under the District’s Cost Recovery Agreement with BLM from April 22, 2020, through April 21, 2021, and 2) authorize the General Manager to execute a new payment of up to \$35,000 to the Bureau of Land Management (BLM) under our existing Cost Recovery Agreement for fees associated with processing the Wash Plan land exchange.

- 6. **INFORMATION ITEMS:**
 - A. Environmental Update – 5 Minutes.....42
 - B. Wash Plan Trails Status Report – 5 Minutes.....45
 - C. Engineering Update – 5 Minutes.....46
 - D. General Manager’s Report and Monthly Recharge Report – 5 Minutes.....47
 - E. Future Agenda Items & Staff Tasks – 5 Minutes

- 7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

8. **UPCOMING MEETINGS:**

- A. October 13, 2022 San Bernardino Valley Municipal Water District Board Policy Workshop, 2:00 p.m. at Valley Municipal
- B. October 17, 2022 Association of San Bernardino Special Districts Dinner, 6:00 p.m. hosted by the Best Best & Krieger LLP (The Old Spaghetti Factory, Ranch Cucamonga)
Topic: The Brown Act in 2023:What Will Change and What Won't
- C. October 18, 2022 San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:00 p.m. at Valley Municipal
- D. October 19, 2022 USAR WIFA Meeting, 8:30 a.m. via Zoom/Teleconference
- E. October 19, 2022 Conservation Trust, 2:00 p.m. at the Conservation District
- F. October 26, 2022 USAR WIFA Technical Advisory Committee Meeting, 8:30 a.m. via Zoom/Teleconference
- G. November 8, 2022 ARTP Policy Committee Meeting, 9:00 a.m. at Conservation District
(Zoom Meeting ID: 839 6435 3633)
- H. November 9, 2022 Board of Directors Meeting, 1:30 p.m. at Conservation District
(Zoom Meeting ID: 828 2351 1711)
- I. November 16, 2022 Finance & Administration Committee Meeting, 1:30 p.m. at Conservation District
(Zoom Meeting ID: 894 6254 7301)
- J. November 24-25, 2022 Office Closed in Observance of Thanksgiving
- K. November 28-December 1, 2022 ACWA Fall Conference (Indian Wells, CA)
(Board Approval Required)
- L. December 5, 2022 Basin Technical Advisory Committee, 1:30 p.m. at Valley Municipal
- M. December 23 &26, 2022 Office Cosed in Observance of Christmas

9. **CLOSED SESSION**

1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.
2. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, San Bernardino Valley Water Conservation District v. Mark J. Bacher dba Red Dragonfly Spa, SBCSC Case No. LLTVA 2103055.

3. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.
4. The Board will meet in Closed Session under authority of Government Code 54956.9 (d)(2), (d)(3) and (e)(1), to discuss exposure to litigation in two cases.
5. The Board will meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Victoria Ramirez is the lead negotiator for BLM.
6. The Board may convene in closed Session under authority of Government Code §54956.9 (a), in order to discuss potential litigation regarding the DR Horton trespass.
10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on November 9, 2022 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Zoom/teleconference.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF SEPTEMBER 14, 2022
1:30 p.m.

President McDonald called the Board of Directors meeting to order at 1:31 p.m. by in-person, teleconference, and Zoom meeting. All those in attendance stood for the pledge of allegiance led by President McDonald.

ROLL CALL:

BOARD MEMBERS PRESENT:

Melody McDonald, President
Richard Corneille, Vice President
David E. Raley, Director
Robert Stewart, Director
John Longville, Director (Arrival 1:52 p.m./Departure 3:33 p.m.)

BOARD MEMBERS ABSENT:

None

STAFF PRESENT:

Betsy Miller, General Manager
Milan Mitrovich, Land Resources Manager
Katelyn Scholte, Principal Engineer
Laura Torres, Assistant Engineer
Athena Laroche, Administrative Specialist
Angie Quiroga, Senior Administrative Analyst
David Cosgrove, District Counsel

GUESTS PRESENT:

Mark Norton, Santa Ana Watershed Authority
Garret Cammans, North American Weather Consultants
David E. Smith, East Valley Water District
Willow Green, Tetra Tech
June Hayes, San Bernardino Valley Municipal Water District
T. Milford Harrison, San Bernardino Valley Municipal Water District
Paul Kielhold, San Bernardino Valley Municipal Water District

1. PUBLIC PARTICIPATION

President McDonald announced that any person present, who so desired, may make an oral presentation to the Board of Directors. There being none, the meeting continued with the posted agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. GUEST RECOGNITION/SELF INTRODUCTION

Ms. Miller introduced staff present and Board members made self-introductions. Guests present in-person and via Zoom performed self-introductions.

4. PRESENTATION BY THE Santa Ana Watershed Project Authority (SAWPA) ON CLOUD SEEDING

Mr. Norton presented a PowerPoint on SAWPA's cloud seeding project, which is scheduled to begin November 15. They reviewed the chemical processes for cloud seeding, including use of silver iodide to form ice crystals. The project will utilize ground-based seeding methods known as Cloud Nuclei Generators (CNG's) and Automated High Output Ground Seeding Systems (AHOGS). The project is based on a feasibility study completed by SAWPA with the assistance of North American Weather Consultants (NAWC). Mr. Norton reviewed the feasibility study results, noting that the total projected increase of precipitation using ground-only seeding would be an average of 8%, with an additional 3% if aerial support is included. Cloud seeding will be done from mid-November to mid-April during appropriate climate conditions throughout the four-year pilot program. In particular, increasing precipitation during smaller storms is the goal, with specific suspension criteria in place to avoid seeding during larger precipitation events.

Mr. Norton reviewed results of the 2020 feasibility study. There are fifteen other cloud seeding programs in California and over fifty throughout the Western United States. SAWPA conducted a CEQA analysis with mitigation where necessary, such as biological surveys and archaeological surveys in appropriate areas. The liability policy is carried by NAWC and covers SAWPA and local agencies participating in the program. Vice President Corneille asked about any risks associated with use of silver iodide and how the CNG's and AHOGS are monitored. Mr. Norton indicated that these will be manually operated. The units are placed in safe, secure facilities equipped with cameras and include flame-retardant containers. President McDonald asked if the AHOGS are also installed at higher elevations, and if they can be operated remotely. Mr. Norton stated that the AHOGS are typically kept at the base of the mountain where winds carry silver iodide up into the clouds. He reviewed the history of the program and why the current program is safe, effective, and reliable.

Mr. Cammans continued the PowerPoint presentation. Mr. Cosgrove asked about the amount of silver iodide stored in the AHOGS. Mr. Cammans indicated that each tank contains approximately 2.5 gallons of silver iodide. He said that numerous safety studies have been conducted, and that PPE is not required to handle silver iodide. Silver iodide is dissolved in acetone, which breaks down quickly if spilled on the ground. Mr. Cosgrove asked if any negative impact is anticipated to endangered species. Mr. Cammans indicated that potential issues related to species impacts were analyzed during the CEQA process and mitigation required where needed. President McDonald asked what types of disruption may occur during or after unit installation. Mr. Cammans said that NAWC expects no disruptions and reviewed the installation process along with the program schedule. He indicated that they plan to have equipment installed in October with operation to begin on November 15. A biologist will inspect each site prior to installation. A licensed contractor will install the propane tanks and NAWC will train Conservation District staff to operate the units on District property. Lease terms were reviewed along with details of operations and maintenance. The Board thanked NAWC and SAWPA for their detailed presentation. There was no board action required at this time.

5. CONSENT CALENDAR

It was moved by Vice President Corneille and seconded by Director Longville to approve the Consent Calendar: Item A: Board Minutes, August 10, 2022; Item B: Special Board Minutes, August 24, 2022; and Item C: Expenditure Report, August 2022. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

6. COMMITTEE REPORTS/ACTION ITEMS

A. 4TH QUARTER UNAUDITED FINANCIAL REPORTS FOR FY 2021-2022

The written report is included on package page 27. The Finance & Administration Committee met on August 3 and recommended approval of the 4th Quarter Unaudited Financial Reports for FY22 without changes. The Quarterly Investment Report was reviewed as shown on package page 30. Ms. Quiroga indicated that revenue came in above budget, and operating expenses came in lower than budgeted. GL 5120-Professional Services came in above budgeted due to Brownstein Hyatt Farber Schreck expenses which will be offset by future permitted mining revenue. Ms. Quiroga indicated that investment rates are improving.

It was moved by Director Raley and seconded by Vice President Corneille to approve the 4th Quarter Unaudited Financial Reports for FY 2021-2022. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

B. UNAUDITED FINANCIAL REPORT, AUGUST 2022

Ms. Quiroga introduced this item for discussion, beginning on package page 33, and noted that eleven of the twelve Groundwater Council members had paid their cost share. She said invested funds have been moved from LAIF into laddered, higher-yield investments that meet the District's Investment Policy. The policy was reviewed by our current investment manager at PFM and no changes were recommended at this time. Vice President Corneille asked if investment changes were reviewed with the Finance & Administration Committee. Ms. Miller indicated that the current changes were made under the authority of the General Manager with detailed reporting provided at the next meeting scheduled for November 16. Vice President Corneille thanked staff for being proactive with our investments.

It was moved by Vice President Corneille and seconded by Director Longville to approve the Unaudited Financial Reports for August 2022. The motion carried 5-0, with all Board members present voting in the affirmative.

President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes

C. GROUNDWATER LATE PAYER, NON-RESPONDENTS AND INVESTIGATION LIST FOR GWA #58

Ms. Quiroga reviewed the past due groundwater producers list on package page 40. Staff has contacted all late payers. AHD Limited and Tennessee Water Company have reported zero production since this list was published. Arrowhead Country Club indicated that they are interested in a payment plan, and Ms. Quiroga is working with them to develop an appropriate approach to pay off their balance. President McDonald noted that the country club is under new management. Ms. Torres will be assuming responsibility for the groundwater database. Out of 106 total wells, 23 have not reported their use for this assessment period. Ms. Quiroga noted that Lucky Farms has not indicated any use during this period; Ms. Scholte said no well was seen during a site investigation and it appears that the parcel may be planned for development. No Board action was needed for this item.

D. BINDING EXCHANGE PLAN AGREEMENT FOR THE WASH PLAN LAND EXCHANGE

Ms. Miller introduced this item for discussion, noting its inclusion on package page 41. Mr. Cosgrove provided an overview and an updated handout of the agreement. He reviewed the map of the parcels to be exchanged and indicated that the District team continues to work with the Bureau of Land Management (BLM) to ensure the legal description is accurate. BLM requires this agreement to hold the appraised value of the land. Mr. Cosgrove discussed minor revisions as included in redline version handed out to the Board, and requested that this version be approved.

It was moved by Vice President Corneille and seconded by Director Stewart to approve the Binding Exchange Agreement and authorize the Board President to sign the agreement on behalf of the District, subject to any non-substantive clarifications in language approved by both the District's General Manager and District Counsel. The motion carried 5-0, with all Board members present voting in the affirmative.

President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes

E. CONFLICT OF INTEREST CODE 2022

Mr. Cosgrove introduced this item, included on package page 49, as a biennial review, and noted no material changes were made to the applicable state code. He suggested designating positions of Principal Engineer and ARTP Engineer as subject to full disclosure. Updates include increases in the gift limit to \$520 from a single source during a calendar year, as well as removal of gender specific pronouns. Staff has prepared Resolution No. 602 to adopt these changes as required by State Law.

It was moved by Director Longville and seconded by Vice President Corneille to approve the Conflict of Interest Code for 2022, as implemented via Resolution No. 602. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

**F. STAFF APPOINTMENTS TO THE UPPER SANTA ANA RIVER WATERSHED
INFRASTRUCTURE FINANCING AUTHORITY**

Ms. Miller introduced this item for discussion, noting its inclusion on package page 54. She provided background for this item, referencing Resolution No. 590 that adopted District membership on the Upper Santa Ana River Watershed Infrastructure Financing Authority (WIFA) as well as associated staff appointments. She recommended that the following District employees be appointed to serve the Authority in these roles: 1) Betsy Miller to the WIFA Board; 2) Katelyn Scholte to the WIFA Board as an alternate member; 3) Katelyn Scholte to the WIFA Technical Advisory Committee; 4) Milan Mitrovich to the WIFA Technical Advisory Committee as an alternate member; 5) Milan Mitrovich to the WIFA Environmental Subcommittee; 6) Betsy Miller to the WIFA Environmental Subcommittee as an alternate member; 7) Angie Quiroga to the WIFA Finance Subcommittee; and 8) Betsy Miller to the WIFA Finance Subcommittee as an alternate member. There is no financial liability associated with these appointments, or with the District's membership on the Authority at this time.

It was moved by Director Longville and seconded by Vice President Corneille to appoint District staff to the following positions on the Upper Santa Ana River Watershed Infrastructure Financing Authority following recent hirings, promotions and retirements: 1) Betsy Miller to the WIFA Board; 2) Katelyn Scholte to the WIFA Board as an alternate member; 3) Katelyn Scholte to the WIFA Technical Advisory Committee; 4) Milan Mitrovich to the WIFA Technical Advisory Committee as an alternate member; 5) Milan Mitrovich to the WIFA Environmental Subcommittee; 6) Betsy Miller to the WIFA Environmental Subcommittee as an alternate member; 7) Angie Quiroga to the WIFA Finance Subcommittee; and 8) Betsy Miller to the WIFA Finance Subcommittee as an alternate member. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

G. ASSOCIATION OF THE SAN BERNARDINO COUNTY SPECIAL DISTRICTS DINNER MEETING FOR 2023

President McDonald introduced this item for discussion; it included on package page 56. She noted that while the District sponsored a dinner for the association in June 2022 because it had a topic for presentation, the District does not typically host a dinner annually due to minimal staffing. President McDonald recommended that the District defer a commitment to host a future dinner meeting at this time. The full Board concurred with her recommendation.

It was moved by Director Longville and seconded by Vice President Corneille to direct staff to notify the Association of the San Bernardino County Special Districts that the District is deferring a commitment to host a dinner meeting for 2023 at this time. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

7. INFORMATION ITEMS

A. ENVIRONMENTAL UPDATE

Mr. Mitrovich provided an update on this item, noting its inclusion on package page 58. He reviewed the monitoring activities for the Wash Plan Implementation. AECOM has submitted a draft vegetation classification report and initiated vegetation mapping, which they anticipate completing this fall. Ms. Miller said that once this project is complete, we will have a standardized vegetation map to clearly depict restoration completed under the Wash Plan. Director Stewart inquired about including fire overlays in the mapping classification. Ms. Miller confirmed that this data was provided to the team preparing the maps. Mr. Mitrovich reviewed the second year of the SBKR monitoring program, noting that Origin Biological is planning to begin surveys this week. The team will continue to collect repeat data at 90 sentinel sites with an additional ten, randomly selected sites surveyed each year.

Mr. Mitrovich reviewed the Wash Plan implementation and management activities. Staff is preparing a 2081(a) permit for the Slender-horned Spineflower Restoration Program. The Preserve Management Committee meeting has been set for October 13 at 10:30 a.m. at the District. Vice President Corneille inquired regarding Orange County Flood Control Districts' involvement in the committee. Mr. Mitrovich indicated that, as managers of the WSPA, they are an important partner in Wash Plan management. This item was received and filed.

B. WASH PLAN TRAILS STATUS REPORT

Ms. Miller introduced this item for discussion, noting its inclusion on package page 61. She said that we have reached out to and received responses from both the Cities of Redlands and Highland, indicating their intent to provide comments on the five-party agreement by this month. Staff will continue to follow up with our contacts at both cities.

C. ENGINEERING UPDATE

This item is included on package page 62. Ms. Scholte said that the deposit for the Mentone Shop building has been paid. She indicated that staff met with COE to discuss the original construction of the Mill Creek Diversion. The 401 permit approval was received yesterday. Ms. Scholte reviewed the ARTP projects as noted on package page 62. A site visit was performed for Waterman, Twin Creek and Lynwood Basins with engineering staff and interns; the interns will be acting as biological monitors for field testing. Ms. Scholte indicated that Oak Creek would likely be completed separately due to Plunge Creek being located within the parcels included in the land exchange in order to maintain project efficiency. Staff will be meeting with consultants on Mill, Bledsoe, and Cook Creeks tomorrow to determine if recharge is possible in this area. Field surveys and aerial topography for Mill Creek have been completed. Mr. Fogerson said that the lag time analysis report is currently 2600 pages long. The hydrologic model for Mill Creek is presently taking six days to run, although we believe this may be shortened as the project proceeds.

D. GROUNDWATER COUNCIL RENEWAL VERBAL UPDATE

Ms. Scholte provided a verbal update on the Groundwater Council (GC) renewal. She indicated that the GC Renewal Committee has met four times, including a meeting dedicated to in-depth review of the updated Equitable Allocation Model (EAM). The two major updates are based on changes to the gap calculation, which was previously averaged on base period use and the current period use included in the Western-San Bernardino Watermaster Report. She indicated that the GC is considering the current period usage as the sole base for the updated EAM. The other major change is related to credits that came out of local surface water recharge: the one-to-one credit was previously counted as water that was new to the basin. The GC members have been given the updated EAM for review and consideration. Vice President Corneille asked when the GC agreement expires. It was confirmed that it will expire next year. Ms. Miller indicated that GC members appear to be on track for the renewal timeline. Each agency was asked to review the original agreement with their legal counsel and provide feedback to the GC.

E. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Ms. Miller reviewed this item starting on package page 63. She said that Administrative Assistant interviews were performed on September 7, and a candidate will be selected soon. The District has received ten applicants for the Assistant Biologist position, and our team is reviewing resumes to select and schedule candidates for interviews. Intern Jazmin Serrato has been hired by the City of Redlands Planning Department; we are grateful for her contributions to the District and proud to see her move on to this next chapter in her career. The audit is nearing completion. Ms. Miller thanked the Board for placing the District on strong financial footing through fully funding retirement liabilities and proactively creating trusts to support future retirement costs. She noted that Valley Municipal will be holding a press conference with the Secretary of Natural Resources on September 19 and that another staff member will represent the District as she is unable to attend. She invited the Board to attend. Ms. Miller read an email from a member of the public in Louisiana praising President McDonald's recent article in Realtor Magazine. Ms. Miller met with a reporter from the Redlands Community News in September for an article on regional sustainability during drought. She continues to meet with her counterparts at other local agencies. Staff continues to work on amendments to the Exchange Plan. Mr. Cosgrove reviewed, in brief, the draft agreement; the City of Redlands has declined to sign the agreement.

The remaining member agencies are taking the draft document to their legal counsel for review and will provide feedback to the District. The materials for the Board room technology upgrade have been purchased, with the final price approximately \$10,000 lower than the list price quote and inclusive of WiFi upgrades. Ms. Miller thanked Ms. Scholte for her efforts in updating the EAM. The monthly recharge report is included on package page 61. Ms. Miller said that an updated CDFW 1600 permit for maintenance was received but unfortunately a few items need to be discussed and revised prior to signing.

F. FUTURE AGENDA ITEMS & STAFF TASKS

Director Raley requested that the Investment Policy be reviewed with the Finance & Administrative Committee at its next meeting scheduled for November 16. President McDonald noted that she, Director Longville, and Director Raley ran unopposed and will be required to take the Oath of Office in December. Vice President Corneille noted the scheduled Strategic Plan update in FY23.

8. MONTHLY BOARD MEMBER MEETING REPORTS

Director Stewart made no report.

Vice President Corneille attended the Southern California Water Conference on August 12, Association of San Bernardino County Special District (ASBCSD) on August 15 and the SCE Conference on Green Power on August 30. He attended the Redlands Rise N Shine on September 2 and Exchange Plan Committee meeting on September 7. He provided a flyer to the Board on the Accelerate Committee Climate Action upcoming Save Water Workshop to be held on September 21, at 6:00 p.m. at the Redlands Community Senior Center.

Director Raley attended the Southern California Water Conference on August 12, signed expenditures on August 16 and attended the ASBCSD dinner on August 15. He attended the Redlands Rise N Shine on September 2.

President McDonald attended the Valley Municipal Engineering Workshop on September 13, ASBCSD Board meeting on September 12, and Valley Municipal Policy Workshop on September 8. She attended the Valley Municipal Board meeting on September 6 and August 16, Valley Municipal Resources Workshop on September 1 and ASBCSD dinner on August 15. She attended the Valley Municipal Policy Workshop August 11.

9. UPCOMING MEETINGS

The Conservation Trust meeting will be held on October 19 at 2:00 p.m. and the first Preserve Management Committee will be held at the District Office on October 13 at 10:30 a.m.

10. CLOSED SESSION

It was moved by Vice President Corneille and seconded by Director Raley to enter into Closed Session. The motion carried 4-0, with all Directors present voting in the affirmative. Director Longville was noted absent from the vote.

**President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Absent**

Director Raley: Yes
Director Stewart: Yes

Mr. Cosgrove announced that the meeting would adjourn to a closed session to discuss posted agenda items 1 through 3.

At 4:54 p.m. the meeting reconvened into open session. Mr. Cosgrove noted reported that while in Closed Session, the Board made no reportable action.

11. ADJOURN MEETING

It was moved by Vice President Corneille and seconded by Director Stewart to adjourn. The motion carried 4-0, with all Directors present voting in the affirmative. Director Longville was noted absent from the vote.

President McDonald: Yes
Vice President Corneille: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes

At 4:55 p.m., the meeting adjourned to the regular Board meeting scheduled for 1:30 p.m. on October 12, 2022, via Zoom and in-person.

Betsy Miller
General Manager

San Bernardino Valley Water Conservation District Expenditure Report September 2022

Num	Date	Name	Account	Class	Original Amount
Online Pymt	09/09/2022	WEX Bank-Valero	1012 · Citizens Busine...		-1,184.62
	08/23/2022		5320 · Fuel	1-Groundwater Ent.	1,184.62
TOTAL					1,184.62
PayByPhone	09/07/2022	Citizens Business Bank	1012 · Citizens Busine...		-3,277.41
	08/11/2022		5215 · Property Mainte...	1-Groundwater Ent.	540.05
			5215 · Property Mainte...	3-Land Resources	135.01
			6001 · General Adminis...	4-General Fund Ent.	123.81
			6001 · General Adminis...	1-Groundwater Ent.	123.81
			6002 · Website Adminis...	4-General Fund Ent.	365.00
			6004 · Meeting Expenses	4-General Fund Ent.	53.64
			6004 · Meeting Expenses	3-Land Resources	53.64
			6027 · Computer Softw...	4-General Fund Ent.	77.39
			6027 · Computer Softw...	1-Groundwater Ent.	18.00
			6027 · Computer Softw...	2-Redlands Plaza/...	27.00
			6027 · Computer Softw...	3-Land Resources	27.00
			6027 · Computer Softw...	6-Active Recharge ...	30.59
			6030 · Office Supplies	4-General Fund Ent.	329.66
			6030 · Office Supplies	1-Groundwater Ent.	20.60
			6030 · Office Supplies	2-Redlands Plaza/...	41.22
			6030 · Office Supplies	3-Land Resources	20.60
			6039 · Postage and Ov...	4-General Fund Ent.	55.00
			6039 · Postage and Ov...	1-Groundwater Ent.	25.00
			6039 · Postage and Ov...	2-Redlands Plaza/...	10.00
			6039 · Postage and Ov...	3-Land Resources	10.00
			6435 · Conf/Seminar R...	4-General Fund Ent.	586.46
			6525 · Meals	4-General Fund Ent.	136.76
			6525 · Meals	1-Groundwater Ent.	106.38
			6525 · Meals	3-Land Resources	60.79
			6535 · Conf/Seminar R...	4-General Fund Ent.	135.00
			6535 · Conf/Seminar R...	1-Groundwater Ent.	105.00
			6535 · Conf/Seminar R...	3-Land Resources	60.00
TOTAL					3,277.41
WIRE	09/13/2022	B&H Photo & Electroni...	1012 · Citizens Busine...		-43,938.81
	09/13/2022		7210 · Computer Hardw...	4-General Fund Ent.	29,966.82
			7210 · Computer Hardw...	1-Groundwater Ent.	9,988.94
			6030 · Office Supplies	4-General Fund Ent.	3,186.44
			6030 · Office Supplies	1-Groundwater Ent.	199.15
			6030 · Office Supplies	2-Redlands Plaza/...	398.31
			6030 · Office Supplies	3-Land Resources	199.15
TOTAL					43,938.81
PC 09.07.22	09/07/2022	Paychex	1012 · Citizens Busine...		-125.71
			6042 · Payroll Processing	4-General Fund Ent.	125.71
TOTAL					125.71
PC 09.21.22	09/21/2022	Paychex	1012 · Citizens Busine...		-129.05
			6042 · Payroll Processing	4-General Fund Ent.	129.05
TOTAL					129.05

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Num	Date	Name	Account	Class	Original Amount
ACH0236	09/12/2022	LSG Interiors	1012 · Citizens Busine...		-6,386.24
			6012 · Office Maintenanc...	4-General Fund Ent.	1,954.80
			6012 · Office Maintenanc...	2-Redlands Plaza/...	2,932.21
			7240 · Office Equipment	4-General Fund Ent.	1,499.23
TOTAL					6,386.24
ACH0237	09/12/2022	LSG Interiors	1012 · Citizens Busine...		-10,531.11
			7240 · Office Equipment	4-General Fund Ent.	6,635.09
			6001 · General Adminis...	4-General Fund Ent.	1,948.01
			6001 · General Adminis...	1-Groundwater Ent.	1,948.01
TOTAL					10,531.11
ACH0238	09/22/2022	Melody McDonald	1012 · Citizens Busine...		-16.25
			6410 · Mileage	4-General Fund Ent.	16.25
TOTAL					16.25
23696	09/09/2022	AAA Alarm Systems, Inc.	1012 · Citizens Busine...		-110.00
	08/19/2022		5410 · Alarm Service	4-General Fund Ent.	44.00
			5410 · Alarm Service	1-Groundwater Ent.	44.00
			5410 · Alarm Service	6-Active Recharge ...	22.00
TOTAL					110.00
23697	09/09/2022	Aaron Pederson	1012 · Citizens Busine...		-35.00
	08/30/2022		6018 · Janitorial Services	4-General Fund Ent.	35.00
TOTAL					35.00
23698	09/09/2022	ACWA/JPIA-Health	1012 · Citizens Busine...		-23,125.31
	09/01/2022		6110 · Vision Insurance	4-General Fund Ent.	33.83
			6110 · Vision Insurance	1-Groundwater Ent.	117.12
			6110 · Vision Insurance	2-Redlands Plaza/...	10.41
			6110 · Vision Insurance	3-Land Resources	26.03
			6110 · Vision Insurance	5-Wash Plan	18.22
			6110 · Vision Insurance	6-Active Recharge ...	54.65
			6130 · Dental Insurance	4-General Fund Ent.	133.64
			6130 · Dental Insurance	1-Groundwater Ent.	462.56
			6130 · Dental Insurance	2-Redlands Plaza/...	41.12
			6130 · Dental Insurance	3-Land Resources	102.79
			6130 · Dental Insurance	5-Wash Plan	71.95
			6130 · Dental Insurance	6-Active Recharge ...	215.86
			6150 · Medical Insurance	4-General Fund Ent.	2,838.83
			6150 · Medical Insurance	1-Groundwater Ent.	9,826.70
			6150 · Medical Insurance	2-Redlands Plaza/...	873.49
			6150 · Medical Insurance	3-Land Resources	2,183.71
			6150 · Medical Insurance	5-Wash Plan	1,528.60
			6150 · Medical Insurance	6-Active Recharge ...	4,585.80
TOTAL					23,125.31

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Num	Date	Name	Account	Class	Original Amount
23699	09/09/2022	AECOM Technical Serv...	1012 · Citizens Busine...		-35,097.05
	08/18/2022		5123 · Habitat Manage...	5-Wash Plan	12,322.87
			5120 · Misc. Profession...	6-Active Recharge ...	2,574.93
	09/02/2022		5120 · Misc. Profession...	3-Land Resources	3,494.55
			1702 · WIP-Mill Creek ...	1-Groundwater Ent.	16,704.70
TOTAL					35,097.05
23700	09/09/2022	American Express	1012 · Citizens Busine...		-3,449.49
	08/24/2022		6435 · Conf/Seminar R...	4-General Fund Ent.	1,550.00
			6535 · Conf/Seminar R...	4-General Fund Ent.	866.25
			6535 · Conf/Seminar R...	1-Groundwater Ent.	673.75
			6535 · Conf/Seminar R...	3-Land Resources	385.00
TOTAL					3,475.00
23701	09/09/2022	American Power Security	1012 · Citizens Busine...		-970.00
	08/31/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	970.00
TOTAL					970.00
23702	09/09/2022	Angie J. Quiroga	1012 · Citizens Busine...		-104.72
	08/31/2022		6170.01 · PERS Emplo...	4-General Fund Ent.	104.72
TOTAL					104.72
23703	09/09/2022	Castro Landscaping Se...	1012 · Citizens Busine...		-250.00
	08/30/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
23704	09/09/2022	Cities Digital, Inc.	1012 · Citizens Busine...		-600.00
	08/22/2022		6027 · Computer Softw...	4-General Fund Ent.	258.00
			6027 · Computer Softw...	1-Groundwater Ent.	60.00
			6027 · Computer Softw...	2-Redlands Plaza/...	90.00
			6027 · Computer Softw...	3-Land Resources	90.00
			6027 · Computer Softw...	6-Active Recharge ...	102.00
TOTAL					600.00
23705	09/09/2022	County of San Bernardi...	1012 · Citizens Busine...		-23,877.00
	08/01/2022		5225 · Field Clean Up-II...	1-Groundwater Ent.	23,877.00
TOTAL					23,877.00
23706	09/09/2022	CS-NK Construction S...	1012 · Citizens Busine...		-27,295.43
	08/24/2022		1703 · CIP-Mentone Sh...	1-Groundwater Ent.	7,087.50
	09/01/2022		1703 · CIP-Mentone Sh...	1-Groundwater Ent.	20,207.93
TOTAL					27,295.43

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Num	Date	Name	Account	Class	Original Amount
23707	09/09/2022	Day Lite Maintenance, I...	1012 · Citizens Busine...		-156.00
	09/01/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	156.00
TOTAL					156.00
23708	09/09/2022	Diamond Environment...	1012 · Citizens Busine...		-100.48
	08/15/2022		5460 · Water / Trash / ...	4-General Fund Ent.	45.22
			5460 · Water / Trash / ...	1-Groundwater Ent.	35.16
			5460 · Water / Trash / ...	3-Land Resources	10.05
			5460 · Water / Trash / ...	6-Active Recharge ...	10.05
TOTAL					100.48
23709	09/09/2022	Edison - 6256 (Redland...	1012 · Citizens Busine...		-189.14
	08/30/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	189.14
TOTAL					189.14
23710	09/09/2022	Edison - 9779	1012 · Citizens Busine...		-552.53
	08/30/2022		5420 · Electricity	4-General Fund Ent.	154.71
			5420 · Electricity	1-Groundwater Ent.	110.51
			5420 · Electricity	2-Redlands Plaza/...	232.06
			5420 · Electricity	6-Active Recharge ...	55.25
TOTAL					552.53
23711	09/09/2022	Empire Disposal	1012 · Citizens Busine...		-173.39
	08/31/2022		5460 · Water / Trash / ...	4-General Fund Ent.	78.03
			5460 · Water / Trash / ...	1-Groundwater Ent.	60.68
			5460 · Water / Trash / ...	3-Land Resources	17.34
			5460 · Water / Trash / ...	6-Active Recharge ...	17.34
TOTAL					173.39
23712	09/09/2022	ESRI, Inc.	1012 · Citizens Busine...		-5,000.00
	08/12/2022		7220 · Computer Softw...	4-General Fund Ent.	1,000.00
			7220 · Computer Softw...	1-Groundwater Ent.	1,500.00
			7220 · Computer Softw...	3-Land Resources	2,000.00
			7220 · Computer Softw...	5-Wash Plan	500.00
TOTAL					5,000.00
23713	09/09/2022	Frontier-4860	1012 · Citizens Busine...		-455.19
	08/28/2022		5440 · Telephone	4-General Fund Ent.	192.13
			5440 · Telephone	1-Groundwater Ent.	80.05
			5440 · Telephone	6-Active Recharge ...	48.03
			5470 · Internet Services	4-General Fund Ent.	60.73
			5470 · Internet Services	1-Groundwater Ent.	33.75
			5470 · Internet Services	2-Redlands Plaza/...	6.75
			5470 · Internet Services	3-Land Resources	20.25
			5470 · Internet Services	6-Active Recharge ...	13.50
TOTAL					455.19

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Num	Date	Name	Account	Class	Original Amount
23714	09/09/2022	Frontier-7275	1012 · Citizens Busine...		-125.03
	08/19/2022		5440 · Telephone	4-General Fund Ent.	30.02
			5440 · Telephone	1-Groundwater Ent.	12.51
			5440 · Telephone	6-Active Recharge ...	7.51
			5470 · Internet Services	4-General Fund Ent.	33.74
			5470 · Internet Services	1-Groundwater Ent.	18.75
			5470 · Internet Services	2-Redlands Plaza/...	3.75
			5470 · Internet Services	3-Land Resources	11.25
			5470 · Internet Services	6-Active Recharge ...	7.50
TOTAL					125.03
23715	09/09/2022	Home Depot Credit Ser...	1012 · Citizens Busine...		-258.55
	08/28/2022		5210 · Equipment Maint...	1-Groundwater Ent.	156.63
			5215 · Property Mainte...	1-Groundwater Ent.	72.94
			5215 · Property Mainte...	3-Land Resources	18.24
			6016 · Redlands Plaza ...	2-Redlands Plaza/...	10.74
TOTAL					258.55
23716	09/09/2022	Image Source	1012 · Citizens Busine...		-278.78
	07/22/2022		6033 · Office Equipmen...	4-General Fund Ent.	10.66
			6033 · Office Equipmen...	1-Groundwater Ent.	0.71
			6033 · Office Equipmen...	2-Redlands Plaza/...	2.13
			6033 · Office Equipmen...	3-Land Resources	0.71
	08/22/2022		6033 · Office Equipmen...	4-General Fund Ent.	198.42
			6033 · Office Equipmen...	1-Groundwater Ent.	13.23
			6033 · Office Equipmen...	2-Redlands Plaza/...	39.69
			6033 · Office Equipmen...	3-Land Resources	13.23
TOTAL					278.78
23717	09/09/2022	JAN-PRO Cleaning Sys...	1012 · Citizens Busine...		-800.00
	09/01/2022		6018 · Janitorial Services	4-General Fund Ent.	800.00
TOTAL					800.00
23718	09/09/2022	Katelyn Scholte	1012 · Citizens Busine...		-116.17
	09/06/2022		6510 · Mileage	4-General Fund Ent.	9.59
			6510 · Mileage	1-Groundwater Ent.	6.00
			6510 · Mileage	3-Land Resources	2.40
			6510 · Mileage	6-Active Recharge ...	6.00
			6039 · Postage and Ov...	4-General Fund Ent.	13.80
			6030 · Office Supplies	4-General Fund Ent.	30.70
			6030 · Office Supplies	1-Groundwater Ent.	1.92
			6030 · Office Supplies	2-Redlands Plaza/...	3.84
			6030 · Office Supplies	3-Land Resources	1.92
			6001 · General Adminis...	4-General Fund Ent.	40.00
TOTAL					116.17

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Num	Date	Name	Account	Class	Original Amount
23719	09/09/2022	Lowe's Companies, Inc.	1012 · Citizens Busine...		-150.58
	08/25/2022		5210 · Equipment Maint...	1-Groundwater Ent.	27.63
			5215 · Property Mainte...	1-Groundwater Ent.	25.85
			5215 · Property Mainte...	3-Land Resources	6.46
			6012 · Office Maintenan...	4-General Fund Ent.	36.26
			6012 · Office Maintenan...	3-Land Resources	54.38
TOTAL					150.58
23720	09/09/2022	MacLeod Watts, Inc.	1012 · Citizens Busine...		-1,800.00
	08/30/2022		5120 · Misc. Profession...	4-General Fund Ent.	120.60
			5120 · Misc. Profession...	1-Groundwater Ent.	513.00
			5120 · Misc. Profession...	3-Land Resources	1,139.40
			5120 · Misc. Profession...	6-Active Recharge ...	27.00
TOTAL					1,800.00
23721	09/09/2022	Manuel Colunga	1012 · Citizens Busine...		-40.00
	09/08/2022		6001 · General Adminis...	4-General Fund Ent.	40.00
TOTAL					40.00
23722	09/09/2022	Michael Guizar	1012 · Citizens Busine...		-10.50
	09/01/2022		5460 · Water / Trash / ...	1-Groundwater Ent.	10.50
TOTAL					10.50
23723	09/09/2022	Mikael Romich	1012 · Citizens Busine...		-9,775.90
	09/06/2022		5123 · Habitat Manage...	5-Wash Plan	1,540.00
			5123 · Habitat Manage...	5-Wash Plan	720.00
			5120 · Misc. Profession...	3-Land Resources	7,515.90
TOTAL					9,775.90
23724	09/09/2022	Nationwide Legal, LLC	1012 · Citizens Busine...		-101.05
	08/31/2022		5180 · Legal	2-Redlands Plaza/...	101.05
TOTAL					101.05
23725	09/09/2022	Netsteller	1012 · Citizens Busine...		-3,589.26
	08/25/2022		6030 · Office Supplies	4-General Fund Ent.	492.11
			6030 · Office Supplies	1-Groundwater Ent.	30.76
			6030 · Office Supplies	2-Redlands Plaza/...	61.51
			6030 · Office Supplies	3-Land Resources	30.76
	08/25/2022		6030 · Office Supplies	4-General Fund Ent.	1,578.56
			6030 · Office Supplies	1-Groundwater Ent.	98.66
			6030 · Office Supplies	2-Redlands Plaza/...	197.32
			6030 · Office Supplies	3-Land Resources	98.66
	08/25/2022		6030 · Office Supplies	4-General Fund Ent.	234.18
			6030 · Office Supplies	1-Groundwater Ent.	14.64
			6030 · Office Supplies	2-Redlands Plaza/...	29.27
			6030 · Office Supplies	3-Land Resources	14.64
	09/01/2022		6027 · Computer Softw...	4-General Fund Ent.	111.02
			6027 · Computer Softw...	1-Groundwater Ent.	25.82
			6027 · Computer Softw...	2-Redlands Plaza/...	38.73
			6027 · Computer Softw...	3-Land Resources	38.73

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Num	Date	Name	Account	Class	Original Amount
	09/01/2022		6027 · Computer Softw...	6-Active Recharge ...	43.89
			5160 · IT Support	4-General Fund Ent.	135.00
			5160 · IT Support	1-Groundwater Ent.	202.50
			5160 · IT Support	3-Land Resources	45.00
			5160 · IT Support	5-Wash Plan	22.50
			5160 · IT Support	6-Active Recharge ...	45.00
TOTAL					3,589.26
23726	09/09/2022	O'Reilly	1012 · Citizens Busine...		-208.37
	07/29/2022		5310 · Vehicle Mainten...	1-Groundwater Ent.	35.87
	09/08/2022		5310 · Vehicle Mainten...	1-Groundwater Ent.	172.50
TOTAL					208.37
23727	09/09/2022	Patton Sales Corp	1012 · Citizens Busine...		-32.00
	09/08/2022		5210 · Equipment Maint...	1-Groundwater Ent.	32.00
TOTAL					32.00
23728	09/09/2022	Rogers, Anderson, Mal...	1012 · Citizens Busine...		-3,100.00
	07/31/2022		5170 · Audit	4-General Fund Ent.	930.00
			5170 · Audit	1-Groundwater Ent.	1,116.00
			5170 · Audit	2-Redlands Plaza/...	465.00
			5170 · Audit	3-Land Resources	589.00
TOTAL					3,100.00
23729	09/09/2022	Tetra Tech	1012 · Citizens Busine...		-41,253.36
	08/19/2022		1701.01 · Waterman Ly...	6-Active Recharge ...	41,253.36
TOTAL					41,253.36
23730	09/09/2022	The Gas Company	1012 · Citizens Busine...		-2.03
	08/16/2022		5450 · Natural Gas	4-General Fund Ent.	1.02
			5450 · Natural Gas	1-Groundwater Ent.	0.61
			5450 · Natural Gas	6-Active Recharge ...	0.40
TOTAL					2.03
23731	09/09/2022	Thompson Reuters	1012 · Citizens Busine...		-495.00
	09/01/2022		5180 · Legal	4-General Fund Ent.	495.00
TOTAL					495.00
23732	09/09/2022	WEX Bank-Shell	1012 · Citizens Busine...		-899.00
	09/06/2022		5320 · Fuel	1-Groundwater Ent.	899.00
TOTAL					899.00
23733	09/09/2022	WEX Bank-Valero	1012 · Citizens Busine...		0.00
TOTAL					0.00

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
23734	09/09/2022	Corneille, Richard	1012 · Citizens Busine...		-70.00
	09/08/2022		6410 · Mileage	4-General Fund Ent.	70.00
TOTAL					70.00
23735	09/13/2022	Assoc. San Bernardino...	1012 · Citizens Busine...		-36.00
	09/12/2022		6425 · Meals	4-General Fund Ent.	36.00
TOTAL					36.00
23736	09/13/2022	Edison - 6493	1012 · Citizens Busine...		-78.82
	09/09/2022		5420 · Electricity	4-General Fund Ent.	22.07
			5420 · Electricity	1-Groundwater Ent.	15.77
			5420 · Electricity	2-Redlands Plaza/...	33.10
			5420 · Electricity	6-Active Recharge ...	7.88
TOTAL					78.82
23737	09/13/2022	Edison - 8958	1012 · Citizens Busine...		-650.97
	09/07/2022		5420 · Electricity	4-General Fund Ent.	182.27
			5420 · Electricity	1-Groundwater Ent.	130.19
			5420 · Electricity	2-Redlands Plaza/...	273.41
			5420 · Electricity	6-Active Recharge ...	65.10
TOTAL					650.97
23738	09/13/2022	Grainger	1012 · Citizens Busine...		-73.96
	07/01/2022		5123 · Habitat Manage...	5-Wash Plan	73.96
TOTAL					73.96
23739	09/13/2022	Q3 Consulting, Inc.	1012 · Citizens Busine...		-42,441.65
	08/30/2022		1701.03 · Mill Creek, Bl...	6-Active Recharge ...	42,441.65
TOTAL					42,441.65
23740	09/13/2022	Quill Corporation	1012 · Citizens Busine...		-235.15
	09/03/2022		6030 · Office Supplies	4-General Fund Ent.	188.11
			6030 · Office Supplies	1-Groundwater Ent.	11.76
			6030 · Office Supplies	2-Redlands Plaza/...	23.52
			6030 · Office Supplies	3-Land Resources	11.76
TOTAL					235.15
23741	09/13/2022	Redlands Ford-Ken Gr...	1012 · Citizens Busine...		-3,396.87
	09/07/2022		5310 · Vehicle Mainten...	1-Groundwater Ent.	3,292.03
	09/09/2022		5310 · Vehicle Mainten...	1-Groundwater Ent.	104.84
TOTAL					3,396.87

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
23742	09/13/2022	Terminix	1012 · Citizens Busine...		-91.00
	08/04/2022		6026 · Redlands Plaza ...	2-Redlands Plaza/...	91.00
TOTAL					91.00
23743	09/13/2022	Thomas Purvis	1012 · Citizens Busine...		-148.68
	09/10/2022		6051 · Uniforms	4-General Fund Ent.	44.60
			6051 · Uniforms	1-Groundwater Ent.	104.08
TOTAL					148.68
23744	09/13/2022	Wilbur's	1012 · Citizens Busine...		-77.57
	08/05/2022		5210 · Equipment Maint...	1-Groundwater Ent.	77.57
TOTAL					77.57
23745	09/28/2022	AAA Alarm Systems, Inc.	1012 · Citizens Busine...		-129.00
	10/01/2022		5410 · Alarm Service	4-General Fund Ent.	51.60
			5410 · Alarm Service	1-Groundwater Ent.	51.60
			5410 · Alarm Service	6-Active Recharge ...	25.80
TOTAL					129.00
23746	09/28/2022	AECOM Technical Serv...	1012 · Citizens Busine...		-53,098.71
	09/13/2022		5123 · Habitat Manage...	5-Wash Plan	13,999.98
			5120 · Misc. Profession...	6-Active Recharge ...	2,925.37
			5120 · Misc. Profession...	3-Land Resources	3,970.15
	09/22/2022		1702 · WIP-Mill Creek ...	1-Groundwater Ent.	32,203.21
TOTAL					53,098.71
23747	09/28/2022	Assoc. San Bernardino...	1012 · Citizens Busine...		-35.00
	09/28/2022		6425 · Meals	4-General Fund Ent.	35.00
TOTAL					35.00
23748	09/28/2022	Brownstein Hyatt Farb...	1012 · Citizens Busine...		-15,375.00
	09/22/2022		5120 · Misc. Profession...	3-Land Resources	15,375.00
TOTAL					15,375.00
23749	09/28/2022	CASC Engineering and...	1012 · Citizens Busine...		-3,960.30
	09/22/2022		1701.02 · Plunge & Oa...	6-Active Recharge ...	3,960.30
TOTAL					3,960.30

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
23750	09/28/2022	Citizens Business Bank	1012 · Citizens Busine...		-6,892.17
	09/13/2022		6001 · General Adminis...	4-General Fund Ent.	202.92
			6001 · General Adminis...	1-Groundwater Ent.	202.91
			6002 · Website Adminis...	4-General Fund Ent.	412.97
			6004 · Meeting Expenses	4-General Fund Ent.	38.24
			6004 · Meeting Expenses	3-Land Resources	38.23
			6009 · Licenses	4-General Fund Ent.	18.00
			6009 · Licenses	1-Groundwater Ent.	72.00
			6019 · Janitorial Supplies	4-General Fund Ent.	10.42
			6019 · Janitorial Supplies	1-Groundwater Ent.	6.95
			6027 · Computer Softw...	4-General Fund Ent.	153.50
			6027 · Computer Softw...	1-Groundwater Ent.	35.70
			6027 · Computer Softw...	2-Redlands Plaza/...	53.55
			6027 · Computer Softw...	3-Land Resources	53.55
			6027 · Computer Softw...	6-Active Recharge ...	60.68
			6030 · Office Supplies	4-General Fund Ent.	951.25
			6030 · Office Supplies	1-Groundwater Ent.	59.45
			6030 · Office Supplies	2-Redlands Plaza/...	118.91
			6030 · Office Supplies	3-Land Resources	59.45
			6039 · Postage and Ov...	4-General Fund Ent.	87.80
			6039 · Postage and Ov...	1-Groundwater Ent.	39.91
			6039 · Postage and Ov...	2-Redlands Plaza/...	15.96
			6039 · Postage and Ov...	3-Land Resources	15.96
			6435 · Conf/Seminar R...	4-General Fund Ent.	500.00
			6525 · Meals	4-General Fund Ent.	88.93
			6525 · Meals	1-Groundwater Ent.	69.17
			6525 · Meals	3-Land Resources	39.52
			6535 · Conf/Seminar R...	4-General Fund Ent.	247.50
			6535 · Conf/Seminar R...	1-Groundwater Ent.	192.50
			6535 · Conf/Seminar R...	3-Land Resources	110.00
			7240 · Office Equipment	4-General Fund Ent.	2,936.24
TOTAL					6,892.17
23751	09/28/2022	Diamond Environment...	1012 · Citizens Busine...		-100.48
	09/12/2022		5460 · Water / Trash / ...	4-General Fund Ent.	45.22
			5460 · Water / Trash / ...	1-Groundwater Ent.	35.16
			5460 · Water / Trash / ...	3-Land Resources	10.05
			5460 · Water / Trash / ...	6-Active Recharge ...	10.05
TOTAL					100.48
23752	09/28/2022	DUDEK	1012 · Citizens Busine...		-225.00
	09/15/2022		5120 · Misc. Profession...	3-Land Resources	225.00
TOTAL					225.00
23753	09/28/2022	Frontier-7275	1012 · Citizens Busine...		-125.03
	09/19/2022		5440 · Telephone	4-General Fund Ent.	30.02
			5440 · Telephone	1-Groundwater Ent.	12.51
			5440 · Telephone	6-Active Recharge ...	7.51
			5470 · Internet Services	4-General Fund Ent.	33.74
			5470 · Internet Services	1-Groundwater Ent.	18.75
			5470 · Internet Services	2-Redlands Plaza/...	3.75
			5470 · Internet Services	3-Land Resources	11.25
			5470 · Internet Services	6-Active Recharge ...	7.50
TOTAL					125.03

San Bernardino Valley Water Conservation District Expenditure Report September 2022

Num	Date	Name	Account	Class	Original Amount
23754	09/28/2022	Grainger	1012 · Citizens Busine...		-66.94
	09/15/2022		5123 · Habitat Manage...	5-Wash Plan	18.36
	09/16/2022		5123 · Habitat Manage...	5-Wash Plan	48.58
TOTAL					66.94
23755	09/28/2022	Patton Sales Corp	1012 · Citizens Busine...		-709.77
	09/19/2022		5215 · Property Mainte...	1-Groundwater Ent.	39.67
			5215 · Property Mainte...	3-Land Resources	9.92
	09/27/2022		5123 · Habitat Manage...	5-Wash Plan	660.18
TOTAL					709.77
23756	09/28/2022	Rogers, Anderson, Mal...	1012 · Citizens Busine...		-17,050.00
	08/31/2022		5170 · Audit	4-General Fund Ent.	5,115.00
			5170 · Audit	1-Groundwater Ent.	6,138.00
			5170 · Audit	2-Redlands Plaza/...	2,557.50
			5170 · Audit	3-Land Resources	3,239.50
TOTAL					17,050.00
23757	09/28/2022	Smart & Final	1012 · Citizens Busine...		-200.76
	09/14/2022		6004 · Meeting Expenses	4-General Fund Ent.	47.40
			6004 · Meeting Expenses	3-Land Resources	47.40
			6019 · Janitorial Supplies	4-General Fund Ent.	63.58
			6019 · Janitorial Supplies	1-Groundwater Ent.	42.38
TOTAL					200.76
23758	09/28/2022	The Gas Company	1012 · Citizens Busine...		-2.16
	09/15/2022		5450 · Natural Gas	4-General Fund Ent.	1.08
			5450 · Natural Gas	1-Groundwater Ent.	0.65
			5450 · Natural Gas	6-Active Recharge ...	0.43
TOTAL					2.16
23759	09/28/2022	Xerox Financial Services	1012 · Citizens Busine...		-337.44
	09/02/2022		6033 · Office Equipmen...	4-General Fund Ent.	253.08
			6033 · Office Equipmen...	1-Groundwater Ent.	16.87
			6033 · Office Equipmen...	2-Redlands Plaza/...	50.62
			6033 · Office Equipmen...	3-Land Resources	16.87
TOTAL					337.44
23760	09/28/2022	American Express	1012 · Citizens Busine...		-3,223.59
	09/23/2022		5310 · Vehicle Mainten...	1-Groundwater Ent.	305.00
			6001 · General Adminis...	4-General Fund Ent.	53.25
			6001 · General Adminis...	1-Groundwater Ent.	53.25
			6027 · Computer Softw...	4-General Fund Ent.	61.92
			6027 · Computer Softw...	1-Groundwater Ent.	14.40
			6027 · Computer Softw...	2-Redlands Plaza/...	21.60
			6027 · Computer Softw...	3-Land Resources	21.60
			6027 · Computer Softw...	6-Active Recharge ...	24.48
			6030 · Office Supplies	4-General Fund Ent.	567.80
			6030 · Office Supplies	1-Groundwater Ent.	35.49
			6030 · Office Supplies	2-Redlands Plaza/...	70.97

San Bernardino Valley Water Conservation District Expenditure Report September 2022

Num	Date	Name	Account	Class	Original Amount
			6030 · Office Supplies	3-Land Resources	35.49
			6004 · Meeting Expenses	4-General Fund Ent.	19.07
			6004 · Meeting Expenses	3-Land Resources	19.06
			6425 · Meals	4-General Fund Ent.	31.48
			6435 · Conf/Seminar R...	4-General Fund Ent.	375.00
			6515 · Air Fare	4-General Fund Ent.	56.69
			6515 · Air Fare	1-Groundwater Ent.	18.90
			6515 · Air Fare	3-Land Resources	45.36
			6515 · Air Fare	6-Active Recharge ...	68.03
			6520 · Travel, Other (re...	4-General Fund Ent.	11.70
			6520 · Travel, Other (re...	1-Groundwater Ent.	6.50
			6520 · Travel, Other (re...	3-Land Resources	7.80
			6525 · Meals	4-General Fund Ent.	60.93
			6525 · Meals	1-Groundwater Ent.	47.39
			6525 · Meals	3-Land Resources	27.08
			6530 · Lodging	4-General Fund Ent.	69.46
			6530 · Lodging	1-Groundwater Ent.	54.02
			6530 · Lodging	3-Land Resources	30.87
			6535 · Conf/Seminar R...	4-General Fund Ent.	454.05
			6535 · Conf/Seminar R...	1-Groundwater Ent.	353.15
			6535 · Conf/Seminar R...	3-Land Resources	201.80
TOTAL					3,223.59
100312N	09/09/2022	PERS	1012 · Citizens Busine...		-9,782.20
			6170 · PERS Retirement	4-General Fund Ent.	1,271.69
			6170 · PERS Retirement	1-Groundwater Ent.	4,401.99
			6170 · PERS Retirement	2-Redlands Plaza/...	391.29
			6170 · PERS Retirement	3-Land Resources	978.22
			6170 · PERS Retirement	5-Wash Plan	684.75
			6170 · PERS Retirement	6-Active Recharge ...	2,054.26
TOTAL					9,782.20
100313N	09/19/2022	PERS	1012 · Citizens Busine...		-9,982.19
			6170 · PERS Retirement	4-General Fund Ent.	1,297.68
			6170 · PERS Retirement	1-Groundwater Ent.	4,491.99
			6170 · PERS Retirement	2-Redlands Plaza/...	399.29
			6170 · PERS Retirement	3-Land Resources	998.22
			6170 · PERS Retirement	5-Wash Plan	698.75
			6170 · PERS Retirement	6-Active Recharge ...	2,096.26
TOTAL					9,982.19
100314N	09/22/2022	PERS	1012 · Citizens Busine...		-9,782.19
			6170 · PERS Retirement	4-General Fund Ent.	1,271.68
			6170 · PERS Retirement	1-Groundwater Ent.	4,401.99
			6170 · PERS Retirement	2-Redlands Plaza/...	391.29
			6170 · PERS Retirement	3-Land Resources	978.22
			6170 · PERS Retirement	5-Wash Plan	684.75
			6170 · PERS Retirement	6-Active Recharge ...	2,054.26
TOTAL					9,782.19

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report
September 2022

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
9/7/2022	Corneille, R	Aug-22	\$ 1,968.00	\$ 309.22	\$ 1,658.78
9/21/2022	McDonald, M	Sep-22	\$ 1,476.00	\$ 129.16	\$ 1,346.84
9/21/2022	Raley, D	Aug-22	\$ 1,722.00	\$ 1,030.78	\$ 691.22
9/21/2022	Stewart, R.	Jul-Aug	\$ 1,722.00	\$ 286.01	\$ 1,435.99

RESOLUTION NO. 603

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
ADOPTING REVISIONS TO
THE BOARD POLICY MANUAL AND
REVISIONS TO BOARD POLICY**

WHEREAS, The Board of Directors (“Board”) of the San Bernardino Valley Water Conservation District biennially reviews its local Conflict of Interest code, in compliance with State law, and as required by Ordinance No. 2014-1 confirms by resolution and adopts any required conforming revisions to the “Board Policy Manual of the Board of Directors of the San Bernardino Valley Water Conservation District”; and

WHEREAS, the Board met on September 14, 2022, to consider its biennial revisions to the Conflict of Interest Code; and

WHEREAS, the Board enacted changes to the Conflict of Interest Code, and added the positions of ARTP Engineer and Principal Engineer to the list of positions subject to conflict of interest disclosures; and

WHEREAS, the added position titles are now subject to “full disclosure,” as defined therein; and

WHEREAS, on September 14, 2022, the Board adopted its Resolution No. 602, amending its local Conflict of Interest Code and adopting the title changes and disclosure changes; and

WHEREAS, in order to assure consistency, the Board must now make conforming amendments to the Board Policy Manual.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of San Bernardino Valley Water Conservation District does hereby adopt revisions to the Board Policy Manual as follows:

- A. Board Policy Manual, Appendix A is hereby amended to read as reflected in the attached Attachment A.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors this 12th day of October 2022, by the following vote:

YES: DIRECTORS:
NO: DIRECTORS:
ABSTAIN: DIRECTORS:
ABSENT: DIRECTORS:

Melody McDonald, President

ATTEST:

Betsy Miller, Secretary

APPENDIX A

Board Policy Manual

San Bernardino Valley Water Conservation District

Designated Positions

1. **Board Members**
Full Disclosure
2. **Candidates for Board of Directors**
Full Disclosure
3. **General Manager/Secretary to Board of Directors**
Full Disclosure
4. **Land Resources Manager**
Full Disclosure
5. **General Counsel**
Full Disclosure
6. **San Bernardino Valley Conservation Trust Board Member**

Full Disclosure
7. **San Bernardino Valley Conservation Trust Secretary**

Full Disclosure
8. **San Bernardino Valley Conservation Trust General Counsel**

Full Disclosure
9. **Principal Engineer/ARTP Engineer**

Full Disclosure

Disclosure Categories

Full Disclosure All disclosure categories listed in Schedules A-E of the FPPC Form 700, including Investments (less than 10% ownership); Investments, Income, and Assets of Business Entities/Trusts; Interests in Real Property; Interests in Income, Loans, and Business Positions (other than gifts and travel payments); Gifts; and Travel Payments.

General Contracting All investments, business positions and income, including gifts, loans and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the employee's department or area of authority.



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1890

To: Board of Directors

From: Operations Committee
Katelyn Scholte, Principal Engineer
Laura Torres, Assistant Engineer

Date: October 12, 2022

Subject: Operations and Management Manual Update 2022

RECOMMENDATION

The Operations Committee recommends Board approval of the 2022 update of the Operations and Management Manual.

BACKGROUND AND DISCUSSION

The purpose of the Operations and Management Manual is to document operational protocols for District facilities for use by District staff, partner agencies, and the public. The 2022 Operations and Management Manual updates include work related to Wash Plan implementation, the Active Recharge Projects, Mentone Shop expansion, and ongoing coordination with our partner agencies and districts. The 2022 version was updated by Laura Torres with review by Katelyn Scholte, Erwin Fogerson, Manuel Colunga, and Milan Mitrovich.

FISCAL IMPACT

Costs to prepare the 2022 Operations and Management Manual were approximately \$7,500 in District staff time.

ATTACHMENTS OR MATERIALS

<https://www.sbvwd.org/our-district/facilities-and-resources>

POTENTIAL MOTION

1. Approve the 2022 Operations and Management Manual Update
2. Request this item be tabled and discussed at the next Operations Committee Meeting

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

Memorandum No. 1891

To: Board of Directors

**From: Angie Quiroga, Senior Administrative Analyst
Betsy Miller, General Manager**

Date: October 12, 2022

Subject: Unaudited Financial Reports, September 2022

RECOMMENDATION

Review and approve the unaudited financial report for September 2022.

BACKGROUND

Staff presents the previous month's unaudited financial report at the subsequent Board meeting. The reports presented here include information through September 30, 2022.

DISCUSSION

Based on the first three months of the fiscal year, most funds and accounts are as budgeted. Income items to note include 1) Wash Plan members have been billed \$80,262.02 to recover fees expended for state permitting; the Enhanced Recharge Agreement has been invoiced with payment expected next month; 3) property tax income is generally received beginning in November; and 4) mining income from Cemex in the amount of \$103,604.08 for August was received late and will be reflected in next month's financials. Expenses to note include 1) GL 6030 Office Supplies is over budget due to needs of new staff; and 2) updated technology equipment for the Boardroom has been ordered with expenses shown in GL 7210 Computer Hardware.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Unaudited Financials for September 2022 as presented.
2. Move to request this item be tabled and referred to the Finance & Administration Committee to reconsider specific issues discussed.

ATTACHMENTS OR MATERIALS

Graph Financials for September 2022
Profit & Loss to Date vs. Annual Budget

SBVWCD - All Enterprises Budget and Actual

September 2022

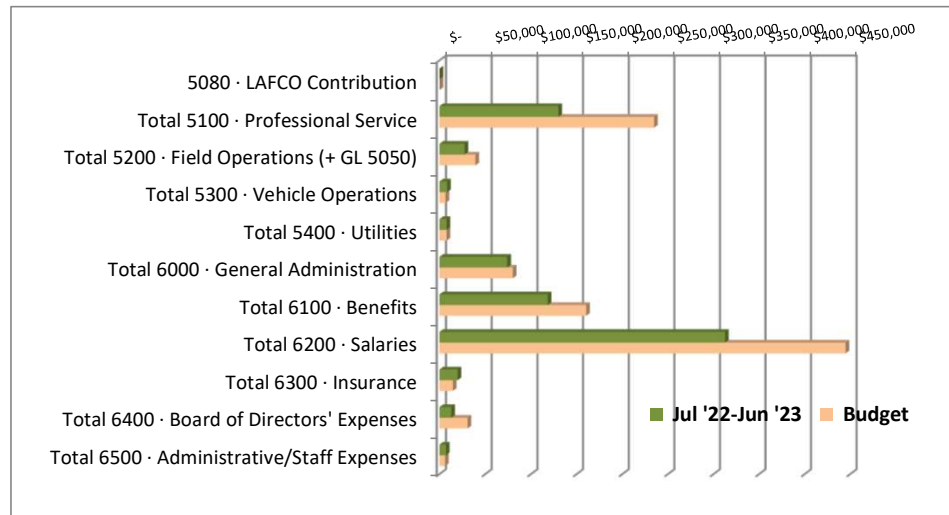
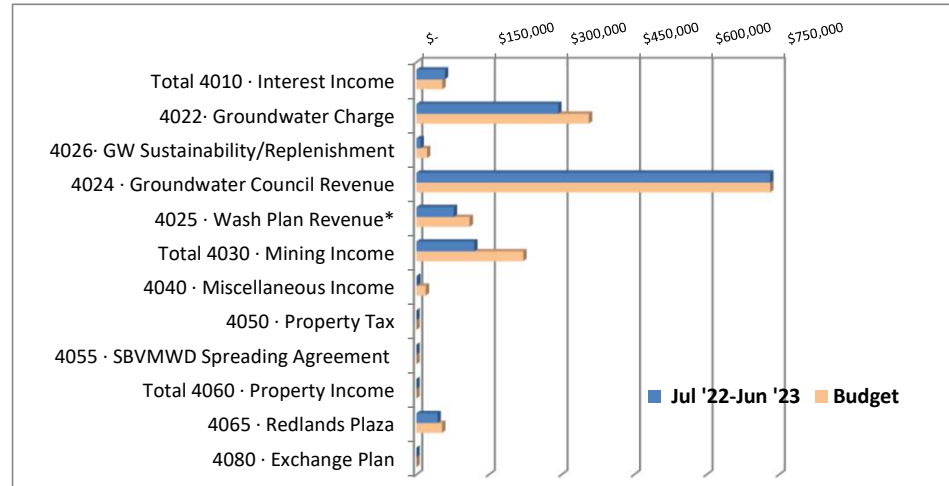
REVENUE	Jul '22-Jun '23	Budget
Total 4010 · Interest Income	\$ 58,652	\$ 53,550
4022 · Groundwater Charge	\$ 292,912	\$ 356,315
4026 · GW Sustainability/Replenishment	\$ 8,636	\$ 22,045
4024 · Groundwater Council Revenue	\$ 731,640	\$ 731,640
4025 · Wash Plan Revenue*	\$ 77,105	\$ 109,867
Total 4030 · Mining Income	\$ 119,530	\$ 220,750
4040 · Miscellaneous Income	\$ 1,716	\$ 19,250
4050 · Property Tax	\$ -	\$ -
4055 · SBVMWD Spreading Agreement	\$ -	\$ -
Total 4060 · Property Income	\$ -	\$ -
4065 · Redlands Plaza	\$ 43,539	\$ 52,962
4080 · Exchange Plan	\$ -	\$ -

Total Revenue \$ 1,333,729 \$ 1,566,380

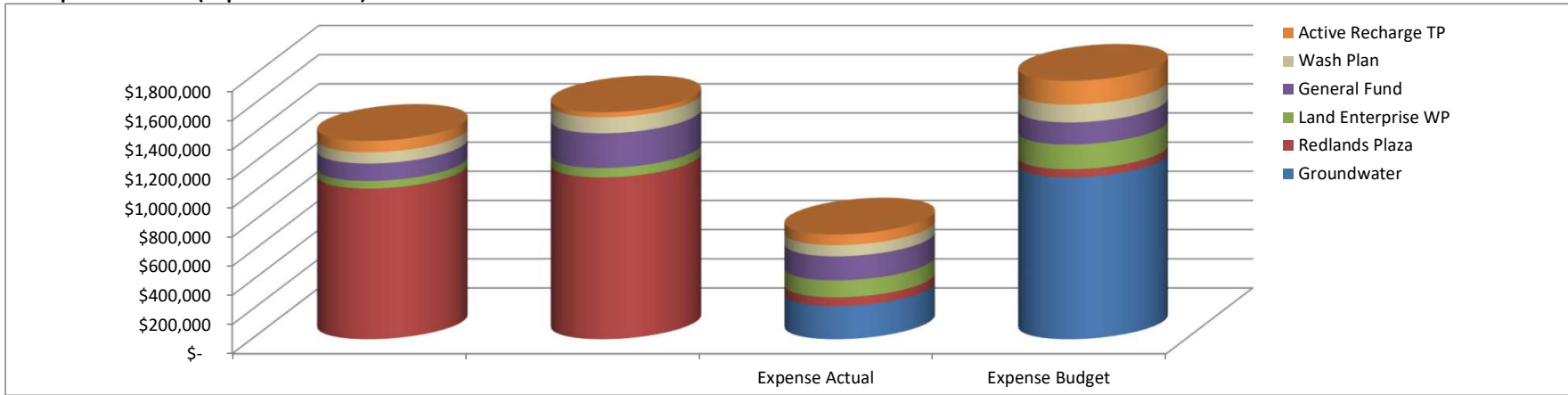
*District loans to the WP & State Permitting payments

EXPENSES Operating and Capital	Jul '22-Jun '23	Budget
5080 · LAFCO Contribution	\$ 57	\$ 100
Total 5100 · Professional Service	\$ 130,088	\$ 234,839
Total 5200 · Field Operations (+ GL 5050)	\$ 27,387	\$ 39,345
Total 5300 · Vehicle Operations	\$ 8,298	\$ 6,638
Total 5400 · Utilities	\$ 7,701	\$ 7,755
Total 6000 · General Administration	\$ 74,146	\$ 80,246
Total 6100 · Benefits	\$ 118,438	\$ 160,366
Total 6200 · Salaries	\$ 312,644	\$ 444,991
Total 6300 · Insurance	\$ 19,807	\$ 14,534
Total 6400 · Board of Directors' Expenses	\$ 12,931	\$ 30,675
Total 6500 · Administrative/Staff Expenses	\$ 6,961	\$ 6,000

Total Expense \$ 718,458 \$ 1,025,489



Enterprises to Date (September 2022)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,033,187	\$ 1,110,000	93%
Groundwater Expense	\$ 226,533	\$ 387,671	58%
Revenue -Expense	\$ 806,654	\$ 722,329	
Redlands Plaza Revenue	\$ 52,525	\$ 64,389	82%
Redlands Plaza Expense	\$ 60,711	\$ 55,863	109%
Revenue -Expense	\$ (8,186)	\$ 8,526	
Land Enterprise Revenue	\$ 119,530	\$ 238,125	50%
Land Enterprise Expense	\$ 116,212	\$ 169,105	69%
Revenue -Expense	\$ 3,318	\$ 69,020	
General Fund Revenue *	\$ (17,363)	\$ 36,263	-48%
General Fund Expense	\$ 165,268	\$ 152,161	109%
Revenue -Expense	\$ (182,631)	\$ (115,898)	
Wash Plan Revenue	\$ 77,105	\$ 109,867	70%
Wash Plan Expense	\$ 76,412	\$ 122,489	62%
Revenue-Expense	694	(12,622)	
Active Recharge TP Revenue	\$ 77,593	\$ 33,750	230%
Active Recharge TP Expense	\$ 73,321	\$ 162,660	45%
Revenue-Expense	\$ 4,272	\$ (128,910)	
Total All Revenue - Expense	\$ 624,119	\$ 542,446	

Cash Status	As of 7/1/2022	As of 09/30/2022
LAIF	\$ 18,879,158.26	\$ 3,414,505.21
Cal Trust	\$ 3,200,472.16	\$ 3,209,100.87
Citizens Bank	\$ 833,594.25	\$ 1,074,222.16
UBS Financial Services	\$ 1,458,168.03	\$ 16,826,701.38
US Bank-CAMP	\$ 18,803,603.20	\$ 18,907,060.35
Total Cash	\$ 43,174,995.90	\$ 43,431,589.97
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Less ARTP Obligation	\$ (36,551,309.63)	\$ (35,924,416.86)
Cash Position	\$ 1,623,686.27	\$ 2,507,173.11

Increase (decrease) of \$883,486.84
Percent Increase 54.4%

* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul - Sep 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	0.00	2,157.43	-2,157.43	0.0%
4013 · Caltrust Investment Income	8,628.71	16,000.00	-7,371.29	53.93%
4014 · CalCredit Union Interest Income	0.00	0.00	0.00	0.0%
4015 · UBS Interest Income	-53,434.15	18,200.00	-71,634.15	-293.59%
4016 · Interest Income ARTP	103,457.15	180,000.00	-76,542.85	57.48%
Total 4010 · Interest Income	58,651.71	216,357.43	-157,705.72	27.11%
4020 · Groundwater Charge				
4022 · Groundwater Charge	292,911.50	712,630.95	-419,719.45	41.1%
4024 · Groundwater Council Revenue	731,640.00	731,640.00	0.00	100.0%
4026 · GW Sustainability/Replenishment	8,635.61	44,089.25	-35,453.64	19.59%
Total 4020 · Groundwater Charge	1,033,187.11	1,488,360.20	-455,173.09	69.42%
4025 · Wash Plan Revenue	77,105.35	439,469.00	-362,363.65	17.55%
4030 · Mining Income				
4031 · Plant Site - CEMEX	4,000.00	48,000.00	-44,000.00	8.33%
4032 · Cemex - Royalty / Lease	104,970.51	775,000.00	-670,029.49	13.55%
4036 · Aggregate Maintenance	10,559.50	60,000.00	-49,440.50	17.6%
Total 4030 · Mining Income	119,530.01	883,000.00	-763,469.99	13.54%
4040 · Miscellaneous Income				
4041 · Reimbursed Expenses	1,444.02	0.00	1,444.02	100.0%
4040 · Miscellaneous Income - Other	272.00	77,000.00	-76,728.00	0.35%
Total 4040 · Miscellaneous Income	1,716.02	77,000.00	-75,283.98	2.23%
4043 · Project Salary Reimbursement	0.00	15,000.00	-15,000.00	0.0%
4050 · Property Tax	0.00	137,358.53	-137,358.53	0.0%
4055 · SBVMWD Spreading Agreement Reim	0.00	449,083.42	-449,083.42	0.0%
4060 · Property Income				
4062 · Mentone Property	0.00	100.00	-100.00	0.0%
Total 4060 · Property Income	0.00	100.00	-100.00	0.0%
4065 · Redlands Plaza	43,539.25	211,849.83	-168,310.58	20.55%
4066 · Redlands Plaza CAM	8,847.39	45,707.27	-36,859.88	19.36%
4080 · Exchange Plan	0.00	30,000.00	-30,000.00	0.0%
Total Income	1,342,576.84	4,626,785.68	-3,284,208.84	29.02%
Gross Profit	1,342,576.84	4,626,785.68	-3,284,208.84	29.02%
Expense				
5040 · Regional Programs				
5080 · LAFCO Contribution	56.78	100.00	-43.22	56.78%
Total 5040 · Regional Programs	56.78	100.00	-43.22	56.78%
5050 · Basin Cleaning	0.00	50,000.00	-50,000.00	0.0%
5100 · Professional Service				
5120 · Misc. Professional Services	79,032.69	300,000.00	-220,967.31	26.34%
5122 · Wash Plan Professional Services				
5122 · Wash Plan Professional Services - Other	2,600.00	0.00	2,600.00	100.0%
Total 5122 · Wash Plan Professional Services	2,600.00	0.00	2,600.00	100.0%
5123 · Habitat Management-WP	24,345.25	274,219.00	-249,873.75	8.88%
5125 · Engineering Services	0.00	50,000.00	-50,000.00	0.0%
5126 · GW Sustainability/Replenishment	0.00	44,089.25	-44,089.25	0.0%
5127 · Project Accounting Services	0.00	5,000.00	-5,000.00	0.0%
5130 · Aerial Photography & Surveying	0.00	2,310.00	-2,310.00	0.0%
5155 · WP Trails Professional Services	0.00	100,000.00	-100,000.00	0.0%
5160 · IT Support	900.00	14,400.00	-13,500.00	6.25%
5170 · Audit	20,150.00	28,000.00	-7,850.00	71.96%
5175 · Legal - Wash Plan	0.00	10,000.00	-10,000.00	0.0%
5180 · Legal	3,060.41	25,000.00	-21,939.59	12.24%
Total 5100 · Professional Service	130,088.35	853,018.25	-722,929.90	15.25%
5133 · Regional River HCP Contribution	0.00	25,000.00	-25,000.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	1,450.06	7,416.00	-5,965.94	19.55%
5215 · Property Maintenance	1,983.47	40,000.00	-38,016.53	4.96%
5225 · Field Clean Up-Illegal dumping	23,953.13	60,000.00	-36,046.87	39.92%
Total 5200 · Field Operations	27,386.66	107,416.00	-80,029.34	25.5%
5223 · Temp. Field Labor	0.00	10,000.00	-10,000.00	0.0%
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	4,064.75	8,400.00	-4,335.25	48.39%
5320 · Fuel	4,233.66	18,150.00	-13,916.34	23.33%
Total 5300 · Vehicle Operations	8,298.41	26,550.00	-18,251.59	31.26%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul - Sep 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5400 · Utilities				
5410 · Alarm Service	497.00	1,800.00	-1,303.00	27.61%
5420 · Electricity	3,201.42	9,832.44	-6,631.02	32.56%
5430 · Mobile Phone	1,400.00	5,850.00	-4,450.00	23.93%
5440 · Telephone	1,114.92	6,000.00	-4,885.08	18.58%
5450 · Natural Gas	4.19	1,000.00	-995.81	0.42%
5460 · Water / Trash / Sewer	893.12	3,790.40	-2,897.28	23.56%
5470 · Internet Services	589.91	2,750.00	-2,160.09	21.45%
Total 5400 · Utilities	7,700.56	31,022.84	-23,322.28	24.82%
6000 · General Administration				
6001 · General Administration - Other	4,558.58	4,500.00	58.58	101.3%
6002 · Website Administration	1,142.97	6,000.00	-4,857.03	19.05%
6004 · Meeting Expenses	466.13	2,200.00	-1,733.87	21.19%
6006 · Permits	0.00	10,000.00	-10,000.00	0.0%
6007 · Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 · Licenses	270.00	1,709.00	-1,439.00	15.8%
6010 · Surety Bond	1,210.00	1,900.00	-690.00	63.68%
6012 · Office Maintenance	6,338.62	5,101.60	1,237.02	124.25%
6013 · Office Lease Payment	8,333.34	50,000.00	-41,666.66	16.67%
6015 · Mentone House Maintenance	44.75	3,850.00	-3,805.25	1.16%
6016 · Redlands Plaza Maintenance	1,550.92	35,000.00	-33,449.08	4.43%
6018 · Janitorial Services	2,505.00	10,400.00	-7,895.00	24.09%
6019 · Janitorial Supplies	200.49	375.00	-174.51	53.46%
6020 · Vacancy Marketing-Redlands Plaz	0.00	5,000.00	-5,000.00	0.0%
6026 · Redlands Plaza CAM expenses	6,814.84	41,612.65	-34,797.81	16.38%
6027 · Computer Software	9,310.64	34,314.12	-25,003.48	27.13%
6030 · Office Supplies	11,043.95	5,500.00	5,543.95	200.8%
6033 · Office Equipment Rental	1,922.44	9,500.00	-7,577.56	20.24%
6036 · Printing	5.00	2,500.00	-2,495.00	0.2%
6039 · Postage and Overnight Delivery	375.54	1,200.00	-824.46	31.3%
6042 · Payroll Processing	785.96	3,002.09	-2,216.13	26.18%
6045 · Bank Service Charges	340.96	750.00	-409.04	45.46%
6051 · Uniforms	1,306.27	3,025.00	-1,718.73	43.18%
6060 · Outreach	3,434.89	60,000.00	-56,565.11	5.73%
6087 · Educational Reimbursement	0.00	5,000.00	-5,000.00	0.0%
6090 · Subscriptions/Publications	540.48	2,400.00	-1,859.52	22.52%
6091 · Public Notices	0.00	3,200.00	-3,200.00	0.0%
6093 · Memberships	11,644.17	24,776.15	-13,131.98	47.0%
Total 6000 · General Administration	74,145.94	342,815.61	-268,669.67	21.63%
6100 · Benefits				
6110 · Vision Insurance	780.78	3,776.71	-2,995.93	20.67%
6120 · Workers' Comp. Insurance	0.00	21,665.71	-21,665.71	0.0%
6130 · Dental Insurance	3,083.76	13,376.47	-10,292.71	23.05%
6150 · Medical Insurance				
6150.01 · Medical Employee Contribution	-11,115.37	-28,211.94	17,096.57	39.4%
6150 · Medical Insurance - Other	65,506.63	299,907.66	-234,401.03	21.84%
Total 6150 · Medical Insurance	54,391.26	271,695.72	-217,304.46	20.02%
6160 · Payroll Taxes-Employer	19,282.15	123,939.97	-104,657.82	15.56%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-11,372.69	-53,775.96	42,403.27	21.15%
6170.02 · 457 Plan Employee Contributions	-17,230.76			
6170 · PERS Retirement - Other	69,503.08	273,134.30	-203,631.22	25.45%
Total 6170 · PERS Retirement	40,899.63	219,358.34	-178,458.71	18.65%
Total 6100 · Benefits	118,437.58	653,812.92	-535,375.34	18.12%
6200 · Salaries				
6230 · Regular Salaries	312,644.01	1,779,962.83	-1,467,318.82	17.57%
Total 6200 · Salaries	312,644.01	1,779,962.83	-1,467,318.82	17.57%
6300 · Insurance				
6310 · Property/ Auto Insurance	6,071.24	5,070.18	1,001.06	119.74%
6320 · General Liability Insurance	13,735.66	36,423.19	-22,687.53	37.71%
Total 6300 · Insurance	19,806.90	41,493.37	-21,686.47	47.74%
6400 · Board of Directors' Expenses				
6401 · Directors' Fees				
6401.5 · Payroll Taxes-Directors	-2,743.34	0.00	-2,743.34	100.0%
6401 · Directors' Fees - Other	11,562.00	100,800.00	-89,238.00	11.47%
Total 6401 · Directors' Fees	8,818.66	100,800.00	-91,981.34	8.75%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul - Sep 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6410 · Mileage	588.55	4,400.00	-3,811.45	13.38%
6415 · Air Fare	0.00	3,125.00	-3,125.00	0.0%
6420 · Other Travel	0.00	550.00	-550.00	0.0%
6425 · Meals	422.48	3,850.00	-3,427.52	10.97%
6430 · Lodging	0.00	4,400.00	-4,400.00	0.0%
6435 · Conf/Seminar Registrations	3,101.46	5,500.00	-2,398.54	56.39%
6440 · Election Fees / Re-Districting	0.00	0.00	0.00	0.0%
Total 6400 · Board of Directors' Expenses	12,931.15	122,625.00	-109,693.85	10.55%
6500 · Administrative/Staff Expenses				
6510 · Mileage	261.69	2,500.00	-2,238.31	10.47%
6515 · Air Fare	188.98	4,500.00	-4,311.02	4.2%
6520 · Travel, Other (rental car, taxi)	26.00	1,500.00	-1,474.00	1.73%
6525 · Meals	811.45	3,500.00	-2,688.55	23.18%
6530 · Lodging	154.35	5,500.00	-5,345.65	2.81%
6535 · Conf/Seminar Registrations	5,519.00	6,500.00	-981.00	84.91%
Total 6500 · Administrative/Staff Expenses	6,961.47	24,000.00	-17,038.53	29.01%
6600 · Replenishment Water Purchase GC	0.00	44,089.25	-44,089.25	0.0%
6700 · Depreciation Expense	0.00	0.00	0.00	0.0%
9999 · Contribution to Capital Maint.	0.00	550,000.00	-550,000.00	0.0%
Total Expense	718,457.81	4,661,906.07	-3,943,448.26	15.41%
Net Ordinary Income	624,119.03	-35,120.39	659,239.42	-1,777.09%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	12,000.00	-12,000.00	0.0%
Total 7000 · Construction	0.00	12,000.00	-12,000.00	0.0%
7100 · Land & Buildings				
7110 · Property Capital Repairs	0.00	529,971.00	-529,971.00	0.0%
7120 · Property-Land Purchase	0.00	0.00	0.00	0.0%
7126 · ARTP Engr/Prof Services	0.00	3,212,754.00	-3,212,754.00	0.0%
7130 · Mentone Property (House)-CapRep	0.00	7,000.00	-7,000.00	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	450,500.00	-450,500.00	0.0%
7150 · Mill Creek Diversion	0.00	1,400,000.00	-1,400,000.00	0.0%
7151 · Mill Creek Permitting	0.00	202,000.00	-202,000.00	0.0%
7160 · Mendoza Property	0.00	137,000.00	-137,000.00	0.0%
Total 7100 · Land & Buildings	0.00	5,939,225.00	-5,939,225.00	0.0%
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	41,482.60	25,000.00	16,482.60	165.93%
7220 · Computer Software	7,675.00	10,000.00	-2,325.00	76.75%
7230 · Field Equipment / Vehicles	0.00	149,973.07	-149,973.07	0.0%
7240 · Office Equipment	11,070.56	1,500.00	9,570.56	738.04%
Total 7200 · Equipment & Vehicles	60,228.16	186,473.07	-126,244.91	32.3%
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	125,000.00	-125,000.00	0.0%
Total 7400 · Professional Services Capital	0.00	125,000.00	-125,000.00	0.0%
Total Other Expense	60,228.16	6,262,698.07	-6,202,469.91	0.96%
Net Other Income	-60,228.16	-6,262,698.07	6,202,469.91	0.96%
Net Income	563,890.87	-6,297,818.46	6,861,709.33	-8.95%



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

Memorandum No. 1892

To: Board of Directors
From: Betsy Miller, General Manager
Date: October 12, 2022
Subject: Cost Recovery Agreement Payment to BLM for Wash Plan Land Exchange

RECOMMENDATION

Staff recommends that the Board 1) ratify \$51,762 paid under the District’s Cost Recovery Agreement with BLM from April 22, 2020, through April 21, 2021, and 2) authorize the General Manager to execute a new payment of up to \$35,000 to the Bureau of Land Management (BLM) under our existing Cost Recovery Agreement for fees associated with processing the Wash Plan land exchange.

BACKGROUND AND DISCUSSION

The District entered into a Cost Recovery Agreement with BLM on July 10, 2019 following Board approval on the same date, which also included authorization for the General Manager to expend up to \$30,000 to fund BLM work under this Agreement. Since that time, five expenditures totaling \$81,762.55 have been paid by the District to BLM under the Agreement: 1) \$15,000 on August 1, 2019; 2) \$13,336 on February 26, 2020; 3) \$10,905 on April 22, 2020; 4) \$22,722.32 on September 8, 2020; 5) \$19,799.23 on April 21, 2021. On September 14, 2022, BLM requested additional funds in the amount of \$31,291.91 under the Agreement for “unexpected expenses relating to the Environmental Site Assessment and Title Opinion for the properties associated with the land exchange,” including efforts being undertaken to clean properties to be transferred to the District.

The current request for \$31,291.91 will cover 213 hours of additional BLM staff time, including work by the Field Manager, Assistant Field Manager, Realty Specialist, Administrative Staff, the State Office team, and District Office staff, as well as minimal costs for travel and vehicles.

Unexpected expenses are never good news. Still, due to the significant progress made on the land exchange over the past two years, including completion and acceptance of the appraisal and approval of the Binding Exchange Agreement, staff recommends that the Board continue to fund these efforts via the Cost Recovery Agreement.

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwc.org Email: info@sbvwc.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart
Division 4:
John Longville
Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

FISCAL IMPACT

To date, \$30,000 has been approved for expenditure under the Cost Recovery Agreement; approval of this item would increase the total Agreement expenditures to \$113,054.46, charged to GL 7120 Property-Land Purchase.

POTENTIAL MOTIONS

1. Ratify \$51,762 paid under the District's Cost Recovery Agreement with BLM from April 22, 2020, through April 21, 2021, and authorize the General Manager to execute a new payment of up to \$35,000 to the Bureau of Land Management (BLM) under our existing Cost Recovery Agreement for fees associated with processing the Wash Plan land exchange.
2. Move to direct staff to make specific changes to the payment amount.
3. Move to table the item to a future meeting of the Board or the Finance & Administration Committee.

ATTACHMENTS OR MATERIALS

Additional Funds Request Letter dated September 11, 2022
Financial Plan for Land Exchange Application

United States Department of the Interior



BUREAU OF LAND MANAGEMENT
Palm Springs South Coast Field Office
1201 Bird Center Drive
Palm Springs, CA 92262
www.blm.gov/office/palm-springs-south-coast-field-office



9/11/2022

In Reply Refer To:

2800 (P)
CACA-053257-PT/FD
CAD000.063

**SENT VIA EMAIL
READ RECEIPT REQUESTED**

San Bernardino Valley Water Conservation District
Attn: Betsy Miller
1630 W. Redlands Blvd., Suite A
Redlands, CA 92373

Dear Ms. Miller:

The Bureau of Land Management (BLM) Palm Springs-South Coast Field Office and the San Bernardino Valley Water Conservation District (SBVWCD) entered into a Cost Reimbursement Agreement (CRA) on July 10, 2019. The CRA is for processing a land exchange under Sec. 1003 of the John D. Dingell, Jr. Conservation, Management, and Recreation Act established under the scope of the CRA. Under the terms of the CRA and the applicable regulations, the BLM has reviewed the existing fund status and discovered that the account currently contains \$0.00, therefore, the BLM has determined that additional funds are required to be deposited with the United States in order to continue processing the land exchange.

The BLM continues to encounter unexpected expenses relating to the Environmental Site Assessment and Title Opinion for the properties associated with the land exchange and it has exhausted the funding submitted to the BLM for the purposes of this exchange. Therefore, the BLM is estimating that it will need an additional \$31,291.91 to accomplish the required remaining steps. If the additional funds are exhausted prior to completion of conveyance, another deposit will be requested at that time.

Please provide the BLM with the additional cost recovery fees in the total amount of \$31,291.91 within 15 days of receipt of this letter. If you are unable to pay the full amount, please submit a partial payment of at least \$20,000.00. You may pay electronically using the instructions enclosed or you may pay by check. Checks should be made out to United States Department of the Interior, Bureau of Land Management (USDI-BLM), and mailed to:

INTERIOR REGIONS 8 & 10 • LOWER COLORADO BASIN & CALIFORNIA-GREAT BASIN

ARIZONA, CALIFORNIA, NEVADA, OREGON*

* PARTIAL

Palm Springs South Coast Field Office
1201 Bird Center Drive
Palm Springs, CA 92262
Attn: Accounts Receivable.

Please include the following reference on the check:

Case file CACA-53257-PT/FD
L71220000.ER0000.LVTFB21654A0

If you have any questions regarding this request, please contact Victoria Ramirez, BLM Realty Specialist, at 760.833.7115 or via email at vlramirez@blm.gov.

Sincerely,

TIMOTHY GILLOON

Digitally signed by TIMOTHY
GILLOON
Date: 2022.09.11 22:26:14 -07'00'

Timothy D. Gilloon
Field Manager

Enclosures:

FY 22-23 Financial Plan
Electronic Funds Transfer Instructions

Financial Plan for Land Exchange Application

Project Name	Santa Ana River Wash Land Exchange	Geographic Name	Santa Ana River Wash	
Subact/Job		BLM Case File Number	CACA-53257 PT/FD	
Project Lead	Victoria Ramirez	Worksheet Date	9/9/2022	
Office	Palm Springs South Coast Field Office	Funds Available - FY	2022	
Labor Cost Estimate				
Title or Name	Hours	Hourly Rate	Estimated Cost	Estimated Workmonths
Field Manager	20	\$105.00	\$2,100.00	0.12
Assistant Field Manager	20	\$85.00	\$1,700.00	0.12
Realty Specialist	120	\$73.00	\$8,760.00	0.69
Wildlife Biologist		\$48.00	\$0.00	0.00
Archeologist		\$65.00	\$0.00	0.00
Soil-Water-Air Specialist		\$44.00	\$0.00	0.00
Outdoor Recreation Planner		\$55.00	\$0.00	0.00
Wilderness Coordinator		\$50.00	\$0.00	0.00
Administrative Staff	3	\$46.00	\$138.00	0.02
State Office	30	\$120.00	\$3,600.00	0.17
District Office Staff	20	\$110.00	\$2,200.00	0.12
Soil-Water-Air Specialist		\$60.00	\$0.00	0.00
TOTALS	213		\$18,498.00	1.23
LABOR COSTS	AMOUNT	Surcharge Notes for 2013 (Labor)		
Labor Cost Est	\$18,498.00	Leave Surcharge - 20.5% Fringe Benefits Surcharge- 18% Indirect Rate - All Projects 21.1% unless waived		
Surcharge	\$7,121.73			
Labor - Subtotal	\$25,619.73			
Operating Cost	EST. AMOUNT	Project	Total	
Travel	100.00	Labor - Subtotal	\$25,619.73	
Supplies		Other - Subtotal	\$220.00	
Vehicles	120.00	Indirect Cost Est.	\$5,452.18	
Contracts		FWS Contract	n/a	
Equipment		TOTAL	\$31,291.91	
Misc. Costs				
TOTAL	\$220.00			



Environmental Update

as of October 2, 2022

Wash Plan Implementation – Monitoring Activities

- Vegetation Mapping and Classification – The final amended Vegetation Classification Report was completed by AECOM and shared with the District on September 20. Additional fieldwork supporting the vegetation mapping component of the project was conducted by AECOM on September 22 and 23. An in-person meeting to train District staff will be held this fall to view examples for various habitat types.
- SBKR Monitoring Program
 - Monitoring protocol employed in 2021 was reviewed by the USGS and District prior to initiating 2022 surveys; methodology was revised to include the naming of ninety sentinel sites, which are to be trapped every year, along with identification of ten sites which will be randomly selected each year to provide greater spatial coverage across the Wash Plan Preserve.
 - Sampling was initiated by Mikael Romich on September 7 and is expected to continue through the end of October. As of September 30, Mikael has conducted trapping in 48 of the 100 sites.

Wash Plan Implementation – Management Activities

- Slender-horned Spineflower Restoration Program
 - Of the total of 4,014 seeds, collected from 390 plants this spring, 500 to 750 are expected to be made available for bulking and direct seeding activities this fall/winter.
 - District staff are engaged in ongoing communication with BLM, CDFW, and USFWS to maximize the opportunity for seed bulking and direct seeding activities to occur this fall/winter.
 - District staff prepared a draft 2081(a) permit application for review and approval by CDFW's Rare Plant Program to conduct seed bulking and direct seeding activities beginning this fall/winter.
 - On September 28, Dudek installed the first of three weather stations in the Wash in support of advancing the larger restoration program.
- On September 15, District Land Resources Manager met with the GM, Operation Team Lead, and Engineering Team to discuss, at a conceptual level, opportunities for habitat restoration within the Wash Plan Preserve tied to the management of water and sediment transport.
- District staff supported the Operations Team by serving as biological monitors on September 14 and 15 during gate construction activities designed to limit unauthorized access and illegal dumping on BLM properties located within the Wash Plan Preserve.



- District staff conducted transect surveys on September 20 and 21 of the vegetation and soils on District property in the Wash targeted to receive sediment from Mill Creek. Transects capture the before condition and will allow for measures of change following the transportation and spreading of sediment.

Wash Plan Implementation – Organizational Structure & Planning

- The inaugural Preserve Management Committee meeting is scheduled for Thursday, October 13, from 10:30 AM to 12, Noon. USFWS, CDFW, BLM, San Bernardino County Flood Control District, Orange County Flood Control District, U.S. Army Corps of Engineers, and San Bernardino Valley Municipal Water District are invited and expected to participate.
- Monthly coordination meeting with the USFWS was held on September 21. Meeting focused on the use of sediment generated through maintenance of the basins at Mill Creek to aid in the re-establishment of habitat supporting SBKR in the Wash. Management strategies and conservation opportunities created through the Community Mitigation Program were highlighted. Advancement of the restoration program for slender-horned spineflower was discussed.

Wash Plan Programmatic Permits

- USACE 404 Programmatic Individual Agreement – Public Notice was posted by the Corps on July 1 regarding application by the District for a long-term standard individual permit under Section 404 of the Clean Water Act. The public comment period ended on July 31. Responses to comments were prepared and submitted to the Corps on August 26. The consultant team shared a draft Environment Assessment (EA) with the District on September 2. Following review by the District, the draft EA was finalized by AECOM and shared with the Corps on September 30.
- A revised draft of the Routine Maintenance Agreement (1600-2021-0005-R6) was returned to CDFW on July 29. The Department provided a red-lined version of the Routine Maintenance Agreement to the District on August 30 for final review and signature. The District is coordinating with CDFW to discuss a few remaining points of concern.

Mill Creek Programmatic Permits

- On September 23, AECOM provided the District with an annotated outline for a Safe Harbor Agreement with the USFWS meant to address issues tied to endangered and threatened species associated with ongoing operations and maintenance activities at Mill Creek.
- San Bernardino Kangaroo Rat Survey – AECOM prepared and submitted the SBKR Trapping Plan Memo to the Wildlife Agencies on June 20; USFWS approval of trapping was received June 22; comments from CDFW were received on July 11; trapping was initiated on July 28 and continued through August 12. Survey report was provided to the District for review and comment on September 8.
- Least Bell's Vireo Protocol Surveys – All eight protocol surveys for Least Bell's Vireo (LBVI) have been completed and were negative (i.e., no LBVI detected). Survey report was provided to the District on September 9 for review and comment.



- Jurisdiction Delineation – Much of the Draft ARDR has been completed, including most figures, project description, and background data (e.g., watershed, soils). Final work on the Mill Creek ARDR continues with an anticipated draft submittal date to the District of October 7.

Community Mitigation Program

- District staff submitted a Long-term Management Plan (LTMP) and Property Analysis Record (PAR) to CDFW on September 22 for the District-owned and managed 4.2-acre offsite mitigation area for San Bernardino County Transportation Authority (SBCTA) SR-210 Mixed Flow Lane Addition Project.
- On September 6, District staff met with San Bernardino County Flood Control District to discuss Elder Creek Channel Improvement Project and the opportunities presented through the Community Mitigation Program to fulfill some of the project’s mitigation needs.

Active Recharge Transfer Project (ARTP)

- On September 13, District biologists participated on a field tour of ARTP sites hosted by District engineers.
- On September 28 and 29, District staff conducted biological surveys of the project area and surrounding areas in Waterman Basins, Twin Creek, and Lynwood Basins to undergo borings and test pits beginning in mid-October in support of ARTP. Surveys for sensitive resources and nesting birds are a requirement of the project-specific Streambed Alteration Agreement (EPIMS-SBR-26323-R6) issued by CDFW.

Partnership Activities

- District staff participated in the “Save Our Water” roundtable discussion hosted by Valley District at California State University San Bernardino on September 19. Discussion involved representatives from a number of local water agencies, as well as the Vice Chair of the State Water Resources Control Board, Dorene D’Adamo, and State Senator Ochoa Bogh. The conversation demonstrated to state officials how the region is effectively collaborating for a more resilient water future.

Wash Plan Trails Status Report

October 2022



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Project Management Approach / Work Plan

- a. Develop/obtain support from Cities on trails MOU
- b. Complete trail permitting, including 1) Wash Plan HCP Certificate of Inclusion and 2) State/waters permits
- c. Record public access easements, if necessary
- d. Install signs/fencing
- e. Open trail(s) that do not require ancillary facilities such as trailheads or parking lots
- f. Obtain grant funding for ancillary trail facilities such as trailheads and parking lots
- g. Bid construction of/build ancillary trail facilities



Current Status

District staff continues to coordinate with the City of Redlands to adopt the Trail MOU. Prior to approval of the MOU, Redlands has requested a five-party agreement between the cities, mining companies, and the District to clarify implementation items such as payment. District Counsel provided a draft agreement for review by the parties in April 2022; however, we have not received comments on the agreement at this time.

The City of Highland adopted the Trail MOU in January 2022. We await comments on the five-part draft agreement.

Trails were included in the Wash Plan state and waters permitting applications which were submitted to the regulatory agencies in 2021. Trail opening will be dependent upon receipt of these permits, as well as final approval from USFWS, which included conditional approval in the Wash Plan HCP.



Engineering Update

as of October 1, 2022

Mentone Shop

- Architect completed floor plan, District has approved with input from Operations
- Building manufacturer is finalizing the shop drawings
- Architect/contractor is handling permits with the County

Mill Creek Diversion and Debris Management Project

- Staff met with the Corps 408 team on September 1 to discuss construction of the original structure, and the EA is now being processed based on the discussion. Corps legal counsel accepted the approach so the permit could be issued.
- RWQCB approved the 401/WDR on September 9
- Operations Committee recommended holding construction till summer 2023 to ensure capture of any winter storms for WY22-23

Active Recharge Transfer Projects

- Staff met with Flood Control upper management on September 22 to discuss the projects, the MOU and the resolution for groundwater recharge

Waterman, Twin Creek, and Lynwood Basins

- Ongoing coordination with Flood Control regarding the hydrology study
- The hydraulic analysis initial model is being developed
- Existing condition groundwater model is being set up by Geoscience
- Geotechnical testing scheduled to start October 17

Plunge and Oak Creeks

- A lag time sensitivity analysis was submitted to Flood Control for concurrence on the USACE methodology
- Additional species surveys are required in the Oak Creek Diversion area for geotechnical testing
- An NOE for the Oak Creek geotechnical working will be filed with the County
- Plunge Creek geotechnical work is on hold pending the land exchange with BLM

Mill, Bledsoe, and Cook Creeks

- Existing condition hydrology and hydraulic models for the basins are being refined with initial results reviewed by District staff
- Hydraulics and hydrology for Mill Creek is in process
- Geoscience is setting up the existing condition groundwater model for Mill Creek
- The fault study for Cook Creek was completed and reviewed by the ARTP Policy Committee, Q3 has putting together a plan for seismic refraction

General Manager's Report

From September 15, 2022, to October 7, 2022
Betsy Miller



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

The following report covers the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Santa Ana River, Mill, and Plunge Creeks were dry for several months following December storms. Later months were mostly dry with limited flows in April. Mill Creek's total recharge for the Water Year is over 1,900 AF. The Santa Ana River recharge is currently nearly 8,200 AF for the Water Year beginning in October 2021. Plunge Creek recharge is approximately 870 AF. The total recharge is just over 11,500 AF.
- 2. Facility Maintenance and Cleanout – Plan Goal 1** – Normal dry-condition water operations are underway with all facilities are in good working order.
- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues screening and selling sand and rock from District basin cleaning efforts which supporting land management efforts and associated costs. Staff are reviewing alternatives for removal of excess sand at Mill Creek.
- 4. Personnel/Administration/Staff** – Becca Martin began work as the District's part-time Administrative Assistant on October 3.

Staff reviewed ten applications for the Assistant Biologist and selected five candidates for interviews scheduled for October 11 and 13.

Former Intern Jazmin Serrato's last day with the District was September 29; she began work at the City of Redland's Planning Department on October 3.

I attended the first of four in-person sessions as part of the ACWA JPIA Leadership Essentials for the Water Industry on October 5-7.

- 5. Finance/Budget/Audit** – Staff began working with RAMS in late July/early August to complete the FY22 Audit. It is nearing completion and staff anticipates presenting the report to the Ad Hoc Audit Committee by the end of October. Payment has been received from ten of the eighteen past due groundwater producers. One additional producer has reported and payment is expected soon. Staff continues to work to collect from the remaining seven past due producers.
- 6. Mill Creek Diversion Engineering – Plan Goals 1/4** – Please refer to the Engineering Update.

7. **Plunge Creek Conservation Project** – *Plan Goals 1/4* – No updates to report for this period. Total project recharge for this water year is approximately 870 AF.
8. **Enhanced Recharge Project** – *Plan Goal 1* – The Enhanced Recharge Phase 1A is completed. Engineering design is nearing completion for the new basins scheduled for construction in 2023. The District has issued a Wash Plan Certificate of Inclusion for this project following concurrence by USFWS. The State and Waters permits needed to proceed are being processed by SBVMWD.
9. **Active Recharge Transfer Project Partnership** – *Plan Goals 1, 2, and 4* – Please refer to the Engineering Update.
10. **Edison Divestiture** – *Plan Goals 1/4* – The consortium submitted a bid in early September.
11. **Groundwater Council** – *Plan Goal 1* – The Groundwater Council last met on February 14, 2022, and approved the draft budget, water credits, and other issues. The Council met to discuss renewal of the agreement on August 23.
12. **Shop Facilities for Field Staff** – *Plan Goals 1* – Please refer to the Engineering Update.
13. **Wildland Trails** – *Plan Goal 3* – Please refer to the Trails Status Update.
14. **Wash Plan** – *Plan Goal 4* – Please refer to the Environmental Update.
15. **Santa Ana River Wash Plan Land Exchange Act Implementation** – *Plan Goal 4* – S.-47 was passed and signed by the President, becoming PL 119-6. The appraisals have been approved by BLM, along with costs for the equalization parcels. The legal descriptions have been finalized for the Binding Exchange Agreement with BLM. The District is coordinating closely with BLM to address property issues, and has signed an agreement with Northwind Construction Services in the amount of \$15,408.72 to support these actions.
16. **Conservation Trust** – *Plan Goal 4* – The Conservation Trust Board of Directors met on July 20, with a meeting scheduled for October 19. Significant work has been completed towards CDFW approval of the SBCTA mitigation lands which is scheduled to be completed by December 2022 per the ITP.
17. **Property/Redlands Plaza** – Staff continues to manage Redlands Plaza tenants and maintenance issues. A water leak was discovered in the parking lot and repaired September 23rd. Staff is evaluating the need to replace the main water lines to the building in FY24. All Redlands Plaza units are currently occupied. The church continues to work with the City on the changes needed for their CUP. The trial regarding Red Dragonfly Spa is complete.
18. **Mining** – Mining efforts by CEMEX contractors continue at the Plant Site quarry. Mining above the guaranteed minimum continues resulting in additional revenue to the Land Enterprise.

19. Public Outreach and Legislative – *Plan Goal 5* Milan Mitrovich participated in the Save Our Water Roundtable with Valley District, San Bernardino Municipal Water District, and West Valley Water District on September 19.

Vice President Corneille and I presented *Water Supply and Climate Change: Adapting to a Hotter, Drier Future* to the Kiwanis Club on September 27.

President McDonald, Director Longville and I attended the California H₂O Women Conference in Santa Barbara on September 29-30.

I have been invited to meet with the habitat ecology team, tour sustainable development projects, and provide a presentation on best practices for partnering with water agencies to the Google infrastructure team in November; final dates are pending.

20. Current Board Action Implementation – Significant staff resources are allocated to the ARTP and Wash Plan implementation projects. Staff and District Counsel are continuing to work closely on EHL/CBD v. USACOE settlement-related studies. Trails MOU with Redlands continues to be a priority.

21. Future Board Activities – Expected short-term items for consideration or note:

- BLM Land Exchange and ROW to fully implement the Wash Plan.
- Alliance JPA for River HCP when completed.

22. District Successes

- Becca Martin started as our new part-time Administrative Assistant on October 3.
- Former Intern Jazmin Serrato began full-time employment with the City of Redlands Planning Department on October 3.
- A site-specific long-term management plan was submitted to CDFW as required for approval of the SBCTA Community Mitigation Program conservation easement.
- Over half of the monitoring sites for the Wash Plan’s 2022 SBKR monitoring effort have been surveyed to-date.
- Significant progress continues to be made on the Active Recharge Transfer Projects.
- The District was represented at the Save Our Water roundtable on September 19 along with partner water agencies.

San Bernardino Valley Water Conservation District

Monthly Recharge Report

From: 9/1/2022
To: 9/30/2022



	September				
	Avg Daily Recharge	Monthly Recharge	Recharge WYTD	10yr Avg Recharge*	BTAC Max**
Santa Ana River	9.3	279	8,245	10,018	176,625
Mill Creek	6.4	193	1,910	3,354	105,975
Plunge Creek	0.6	19.0	870	107	#N/A
State Water Project	0.0	-	9	6,681	#N/A
In River Channel Recharge***	3.7	110	564	#N/A	#N/A
Total	20	601	11,597	20,160	282,600

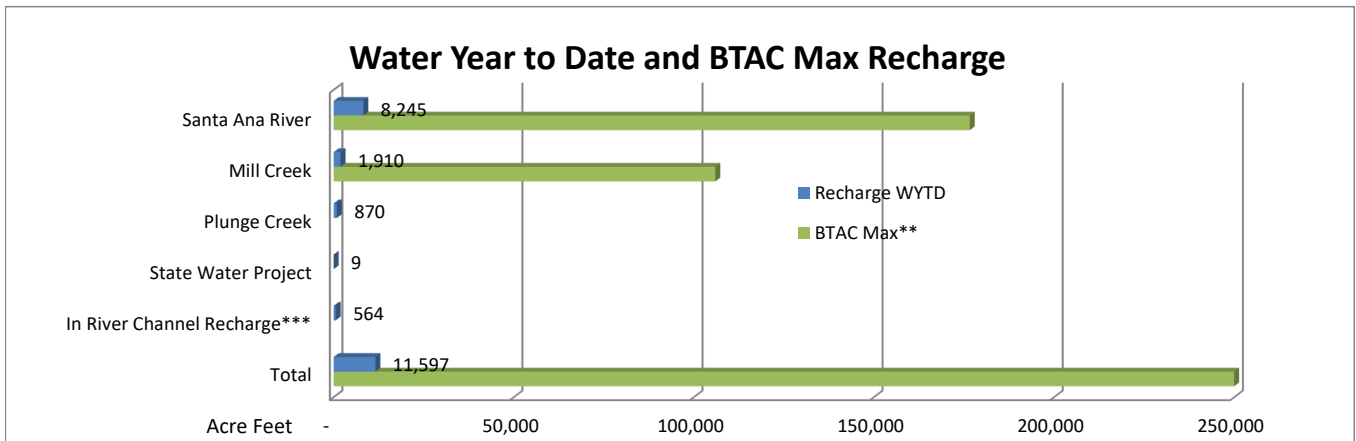
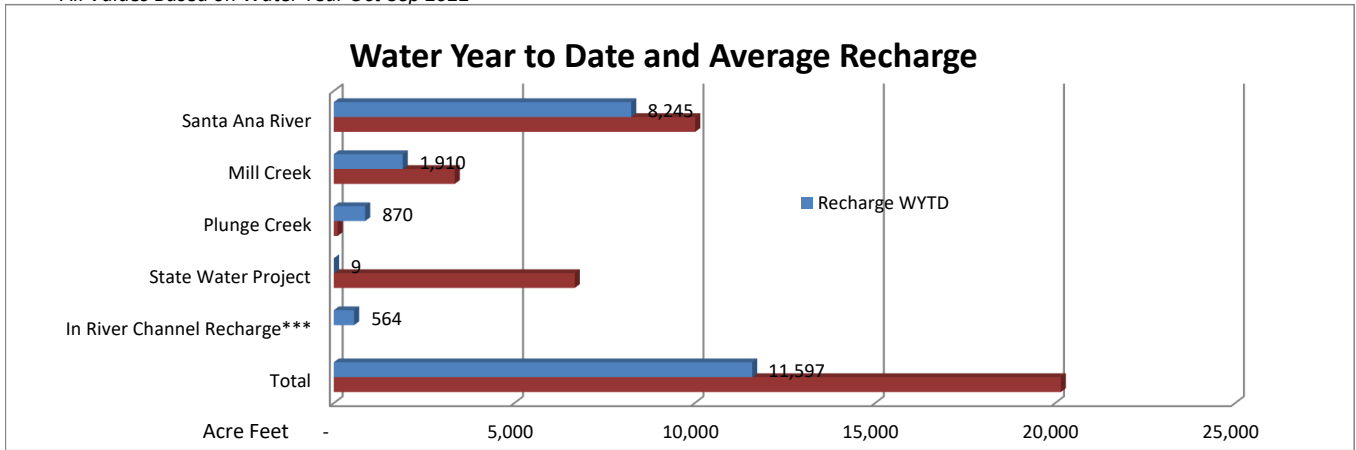
Values in Acre Feet

* Plunge Creek only has 1 year of available data

**BTAC Revised Max in December 2021

***Monitoring began in Mid-April 2011

**** All Values Based on Water Year Oct-Sep 2022



2022 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jan. 12 Board Meeting
Jan. 26 2nd Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jul. 13 Board Meeting
Jul. 28 Operations Committee Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Feb. 9 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug. 3 4th Qtr. Finance & Admin Mtg.
Aug. 10 Board Meeting

MARCH						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Mar. 9 Board Meeting
Engineering Investigation Report Presentation
Mar. 23 3rd Qtr. Finance & Admin Mtg.

SEPTEMBER						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sept. 14 Board Meeting

APRIL						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Apr. 4 Operations Committee Mtg.
Apr. 13 Board Meeting
Public Meeting/Groundwater Charge
Apr. 27 Board Meeting
Public Hearing/Groundwater Charge

OCTOBER						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Oct. 4 Operations Committee Mtg.
Oct. 12 Board Meeting

MAY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 11 Board Meeting (@ 9 am)

NOVEMBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Nov. 9 Board Meeting
Nov. 16 1st Qtr. Finance & Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Jun. 8 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Dec. 14 Board Meeting (@ 9:30 a.m.)
Annual Luncheon