



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

## **BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, September 8, 2021 – 1:30 p.m.**

**Location--1630 West Redlands Boulevard, Suite A, Redlands, California and via Zoom**

**ALL VISITORS ARE ENCOURAGED TO WEAR A MASK.  
MASKS ARE AVAILABLE FOR THOSE WITHOUT ONE.**

**This meeting will be a hybrid/Zoom/In-Person meeting.  
You may attend via Zoom or at the District Office.**

**In accordance with [Governor Newsom's Executive Order N-25-20 and N-29-20](#), this meeting is being conducted via teleconference/Zoom/In-Person. Anyone wishing to join the meeting can join via Zoom:**

**Call in (669) 900-6833, Meeting ID: 923 4838 9922**

To join the Zoom Meeting online: <https://us02web.zoom.us/j/92348389922>

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Lokelani at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis. Disclosure: The San Bernardino Valley Water Conservation District (SBVWCD) cannot prevent you from becoming exposed to, contracting, or spreading COVID-19 should you choose to attend meetings and/or enter onto premises where events are held. COVID-19 is highly contagious and has variants that may cause infections among vaccinated and unvaccinated persons alike. While SBVWCD attempts to follow protocols suggested by applicable public health authorities, it is not possible for SBVWCD to prevent the presence of the disease or risk of exposure to it. Therefore, if you choose to attend a meeting or enter onto premises, you may be exposing yourself to and/or increasing your risk of contracting or spreading COVID-19.

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**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL**

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### **1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
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#### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

#### **GENERAL MANAGER**

Daniel B. Cozad

2. **ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

3. **GUEST RECOGNITION/SELF INTRODUCTIONS**

4. **CONSENT CALENDAR**

- A. Approval of Board Minutes, August 11, 2021 .....5
- B. Approval of Expenditure Report, August 2021.....12

5. **COMMITTEE REPORTS /ACTION ITEMS**

**Committee Reports**

- A. AD HOC SUCCESSION AND TRANSITION COMMITTEE VERBAL UPDATE - 5 minutes

*Presenter: Daniel Cozad*

**Recommendation:** Receive a verbal update on the Ad Hoc Succession and Transition Committee on the meeting held on August 18. The proposed date for the Succession and Transition Workshop is October 6 at 1:30 p.m.

**Action Items**

- B. UNAUDITED FINANCIAL REPORTS, August 2021 - 5 minutes (M#1799) .....24

*Presenter: Daniel Cozad*

**Recommendation:** Review and approve the unaudited financials for August 2021.

- C. GROUNDWATER LATE PAYER AND NON-RESPONDENTS AND INVESTIGATION LIST FOR GWA#56 - 5 minutes (M#1800).....30

*Presenter: Daniel Cozad*

**Recommendation:** Review, discuss and direct staff to continue to work with late payers and non-respondents for period of January 1, 2021 to June 30, 2021.

- D. RATIFICATION OF PROFESSIONAL SERVICES AGREEMENT FOR DRAFTING AND ENGINEERING SERVICES WITH AGUILAR CONSULTING, INC.- 5 minutes (M#1801).....34

*Presenter: Erwin Fogerson*

**Recommendation:** Staff recommends that the Board: 1) Ratify Professional Services Agreements (Agreement) with Aguilar Consulting Inc. (Consultant) for Drafting and Engineering Services at a total amount not-to-exceed \$40,000. 2) Authorize the General Manager to issue an additional contract up to \$30,000 for on-going work that may be needed on the Project.

- E. ACWA VICE PRESIDENT REQUEST FOR SUPPORT - 5 minutes (M#1802) .....54

*Presenter: Daniel Cozad*

**Recommendation:** Review, discuss and consider approval of Resolution No. 591 supporting Cathy Green from Orange County Water District for ACWA Vice President.

- F. ACWA REGION 9 BALLOT FOR 2022-2023 - 5 minutes (M#1803) .....61  
**Presenter:** *Daniel Cozad*  
**Recommendation:** Review ACWA Region 9 Board Ballot and consider submitting a vote on either recommended slate or individual Board Candidates.

- G. REALIGNMENT OF COMPONENT DISTRICT DEVISIONS - 5 minutes (M#1804).....63  
**Presenter:** *David Cosgrove, District Counsel*  
**Recommendation:** Receive and file Direct staff’s update on the process of analyzing, and potentially redrawing, the District’s five constituent voter divisions, based upon 2020 census data. Staff plans to return to the Board in October with a more detailed report on the specific schedule and necessary actions relating to this effort but wishes to take the opportunity this month to review with the Board the District’s history with drawing the divisions, and to highlight, in an overview fashion, the timing and applicable legislation that will bear on this effort.

6. **INFORMATION ITEMS:**

- A. Wash Plan Implementation Update – 5 Minutes
- B. Wash Plan Trails Status Report.....66
- C. Mentone Shop Improvements Status Report .....67
- D. General Manager’s Report and Monthly Recharge Report – 5 Minutes .....71
- E. Future Agenda Items & Staff Tasks

7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports – 15 minutes

8. **UPCOMING MEETINGS:**

**\*Please note: All future District meetings may be held remotely via zoom. See Agendas for detailed information.**

- A. September 9, 2021                      San Bernardino Valley Municipal Water District Policy Committee Workshop, 2:00 p.m. at Valley Municipal
- B. September 14, 2021                    San Bernardino Valley Municipal Water District Engineering Committee Workshop, 2:00 p.m. at Valley Municipal
- C. September 20, 2021                    Association of the San Bernardino County Special Districts, 6:00 p.m. at El Tio Pepe Mexican Restaurant in Victorville, hosted by Mojave Water Agency  
*(Topic: How to Recruit and Retain Employees in a Changing Work World)*
- D. September 21, 2021                    San Bernardino Valley Municipal Water District Board Meeting, 2:00 p.m. at Valley Municipal
- E. September 23, 2021                    Santa Ana River-Mill Creek Cooperative Management Committee Workshop, 10:00 a.m., Zoom
- F. October 4, 2021                         San Bernardino Conservation Trust, 1:30 p.m. at

Conservation District

- G. October 6, 2021 Succession and Transition Planning Workshop, 1:30 p.m. at Conservation District
- H. October 11, 2021 ARTP Policy Committee, 9:00 a.m., location to be determined
- I. October 12, 2021 Big Bear Watermaster Committee, 10:00 a.m., location to be determined
- J. October 13, 2021 Board of Directors Meeting, 1:30 p.m. at Conservation District
- K. November 30, 202-December 2, 2021 ACWA Fall Conference, Pasadena

9. **CLOSED SESSION**

- 1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.
- 2. The Board will meet in closed session under authority of Government Code §54956.9 (a), and (d) (4) regarding anticipated litigation. Pursuant to Government Code §54956.9(2), the facts and circumstances concern a potential trespass onto District property in connection with the Dr. Horton and Slater Construction.
- 3. The Board will meet in Closed Session under authority of Government Code §54956.8, to discuss real property negotiations, regarding 1630 West Redlands Boulevard, Suite K, to discuss terms and conditions of a lease. The District's negotiators are Daniel Cozad and David Cosgrove. The Lessee's negotiator is Mark Bacher.
- 10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on October 13, 2021 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA and via Zoom/teleconference.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES OF AUGUST 11, 2021  
1:30 pm

President McDonald called the Board of Directors' meeting to order at 1:30 pm by in-person, teleconference, and Zoom meeting; all those in attendance stood for the pledge of allegiance led by President McDonald.

ROLL CALL:

BOARD MEMBERS PRESENT:

Melody McDonald, President  
Richard Corneille, Vice President  
David E. Raley, Director  
Robert Stewart, Director  
John Longville, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker

STAFF PRESENT:

Daniel Cozad, General Manager  
Betsy Miller, Land Resources Manager/Assistant General Manager  
Katelyn Scholte, Assistant Engineer  
Athena Lokelani, Administrative Specialist  
Angie Quiroga, Administrative Analyst

GUESTS PRESENT:

T. Milford Harrison, San Bernardino Valley Municipal Water District  
June Hayes, San Bernardino Valley Municipal Water District  
Heather Dyer, San Bernardino Valley Municipal Water District  
Willow Green, Tetra Tech

1. PUBLIC PARTICIPATION

President McDonald announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. There being none, the meeting continued with the posted agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none discussed.

3. GUEST RECOGNITIONS/SELF INTRODUCTIONS

The members of the public made self-introductions.

Mr. Cosgrove declared a conflict of interest on Item 4C, Approval of In-House Legal Counsel Agreement, which he indicated has a financial interest and effect on his personal finances, source of income, and law firm Rutan & Tucker. Consistent with the formal advice letter received from the Fair Political Practice Commission, A-21-076 from July 12, 2021, he recused himself through completion of the consent calendar.

4. CONSENT CALENDAR

President McDonald introduced this item for discussion.

**It was moved by Vice President Corneille and seconded by Director Longville to approve the Consent Calendar: Item A: Board Minutes, July 14, 2021; Item B: Expenditure Report, July 2021; and Item C: Approval of In-House Legal Counsel Agreement. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

Vice President Corneille discussed the Groundwater Assessment Report from period 01/01/2021-06/30/2021, included on package page 25. He asked if groundwater production and revenue are lower than previous dry years due to delays in production reporting by smaller irrigation districts. Mr. Cozad indicated that all reports through August 5 are included here, and agreed that additional districts and other users may report later this month. A separate list will be prepared in September for those that do not report. Brief discussion ensued.

**It was moved by Vice President Corneille and seconded by Director Stewart to approve the Consent Calendar: Item 4D: Groundwater Assessment Report, 01/01/2021-06/30/2021. The motion carried 5-0, with all Board members present voting in the affirmative.**

5. COMMITTEE REPORTS/ACTION ITEMS

A. FINANCE & ADMINISTRATION COMMITTEE VERBAL REPORT

Mr. Cozad provided a verbal update of the Finance & Administration Committee (Committee) meeting held on July 28, 2021. The Committee reviewed the 4<sup>th</sup> Quarter Unaudited Financial Reports for FY 2020-2021, which comes next on the agenda.

B. 4<sup>TH</sup> QUARTER UNAUDITED FINANCIAL REPORTS FOR FY 2020-2021

Mr. Cozad introduced this item for discussion, noting its inclusion on package page 34. This is the last version of cash basis financials for the 2020-2021 fiscal year; after this you will see financials including accruals. Vice President Corneille asked about the budget for the directors' expenses and redistricting. Mr. Cozad noted that \$25,000 had been budgeted for redistricting. This is likely adequate if District interns complete the project rather than hiring external consultants. Director Longville spoke in favor of utilizing interns to support the project. Mr. Cozad indicated that the District is above budget for mining revenue received. There are explanations included in the notes column in the financial report to detail reasons for the various changes within financials. Mr. Cozad noted that the raises were not as high as expected in the budget and the District has more reimbursed staff time, so this item is below budget. The general administration and directors' expenses were below budget, primarily due to the pandemic. The Quarterly Investment Report is included on package page 38; the return on investment for the funds placed into CalTrust is 27.4%.

**It was moved by Director Longville and Director Stewart to approve the 4<sup>th</sup> Quarter Unaudited Financial Reports from Fiscal Year 2020-2021. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

C. UNAUDITED FINANCIAL REPORTS, JULY 2021

Mr. Cozad introduced this item for discussion, noting its inclusion on package page 40.

**It was moved by Vice President Corneille and Director Longville to approve the Unaudited Financial Reports from July 2021. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

D. CSDA 2022 COMMITTEE AND EXPERT FEEDBACK TEAM APPOINTMENTS

There are currently no Board members seated on any committees for CSDA and none have expressed interest for calendar year 2022. No action was taken.

E. ACWA COMMITTEE APPOINTMENT NOMINATION 2022-2023

Mr. Cozad reviewed this item, included on package page 54. President McDonald and Vice President Corneille expressed interest serving on the Groundwater Committee as noted on package page 59. President McDonald reviewed the ACWA appointment process. There were no additional Board members interested in serving on this or other ACWA committees.

**It was moved by President McDonald and seconded by Vice President Corneille to submit the ACWA Committee Consideration Form with President McDonald's 1<sup>st</sup> choice: State Legislative; 2<sup>nd</sup> choice: Federal Affairs Committee; and 3<sup>rd</sup> choice: Water Quality; and with Vice President Corneille's 1<sup>st</sup> and only choice: Groundwater Committee. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

**F. AGREEMENT FOR APPRAISAL SERVICES WITH RESOURCE TECHNOLOGIES CORPORATION FOR LAND EXCHANGE APPRAISAL SERVICES**

Mr. Cosgrove noted this item's inclusion on package page 60. He has been working with the Appraisal and Valuation Services Officer (AVSO) to define the Statement of Work (SOW) as noted within the memo. Three responsive proposals were received: Resource Technologies Corporation, Spanish Flat Mining Company and Norris Realty Advisors. The District selected Resource Technologies Corporation. The agreement is included for review beginning on package page 62. The draft appraisal will be reviewed and approved by the AVSO. Director Stewart asked if the appraisal will be able to be completed within 120 days as noted in agreement and the timeline for AVSO review and approval. Mr. Cosgrove indicated that the consultant stated they would be able to complete it within that timeframe. He said that the AVSO had not indicated a timeline for review and approval of the appraisal but noted that he has been responsive and estimated a 60-day review process. Vice President Corneille asked about the acreage that is included within the land exchange. Mr. Cozad reviewed the acreage as noted on the bottom of package page 68. Director Longville expressed his appreciation for staff and legal counsel for their efforts and mentioned the outstanding job they perform.

**It was moved by Director Longville and seconded by Director Stewart to approve the agreement as presented. The motion carried 5-0, with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

**6. INFORMATION ITEMS**

**A. WASH PLAN IMPLEMENTATION UPDATE**

Ms. Miller provided a verbal update. She said that the monitoring and management reports from work conducted in 2021 would be finalized and included in the annual report that is prepared and presented to the regulatory agencies and the Board; they will also be included in the long-term database. Staff continues to work with AECOM on permitting, and positive feedback has been received. She is working on the request for proposals (RFP) to continue additional aspects of Wash Plan implementation and Mill Creek permitting. This item was received and filed.

## B. WASH PLAN TRAIL STATUS REPORT

The Wash Plan Trails Status Report is included on package page 113. Vice President Corneille indicated that he is in favor of the format and the brief summary provided. He thanked staff for the report. This item was received and filed.

## C. MENTONE SHOP IMPROVEMENTS STATUS REPORT

This item is included on package page 114. This item was received and filed.

## D. ACTIVE RECHARGE TRANSFER PROJECTS STATUS REPORT NO. 7

Ms. Scholte reviewed this item, noting its inclusion on package pages 115 to 141. The information provided is an update of the last ARTP Policy Committee held on July 12. She said that a proposal meeting was held yesterday for the RFP for the Feasibility Study. There will be a revised contract for drafting services brought to the Board in September for review and consideration. Director Stewart noted that the project listings presented on package page 122 and 123 are extensive and asked if they have been prioritized for implementation. Ms. Scholte stated that a cost-benefit analysis is included as part of the feasibility study analysis, which will inform project rankings. Vice President Corneille thanked staff for the informative presentation. Director Raley expressed his concern for keeping these projects moving forward. He suggested selecting at least five and focusing on them or having a process to prioritize. Mr. Cozad indicated that is the role of the ARTP Policy Committee to prioritize, track project processing, and ensure projects move forward. Project prioritization also takes permitting into consideration; for example, several projects are included in the River HCP and will be constructed when take permits are issued. The next ARTP Policy Committee will be held in October. Staff will make a presentation to the Board on the ARTP progress at its regular meeting in November.

## E. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board package on pages 142 through 145. He noted that Bob Martin from Bear Valley Mutual has retired and George Hanson is the new General Manager. Tom Crowley is now a representative for the ARTP Policy Committee. The Monthly Recharge Report was included on package page 146. This item was received and filed.

## F. FUTURE AGENDA ITEMS AND STAFF TASKS

Vice President Corneille requested that the Board review the redistricting process. He noted that he would not be in attendance at the September Board meeting and asked that it be deferred to October. Director Raley asked to revisit the calculation and progress on the groundwater rates and the replenishment component. He asked for a review of the steps taken to include those not in the Groundwater Council and outside of our boundary in paying the replenishment component.

## 7. MONTHLY BOARD MEMBER MEETING REPORTS AND/OR BOARD MEMBER COMMENTS

Vice President Corneille attended the Association of San Bernardino County Special Districts (ASBCSD) dinner on July 19, Redlands Rise N Shine on August 6, and Valley Municipal Engineering Workshop on August 10. He noted that he would be out of state from August 13 through September 14.

Director Stewart attended the San Bernardino Valley Conservation Trust (SBVCT) meeting on July 19 and Finance & Administration Committee on July 28 as an alternate.

Director Raley attended the SBVWCD meeting on July 19, Valley Municipal Debt Service Fund Budget Workshop on July 22, and the Finance & Administration Committee on July 28. He attended the Valley Municipal Resources Workshop on August 5 and the Valley Municipal Board meeting on August 3.

Director Longville attended the Finance & Administration Committee on July 28 and met with District staff on July 21.

President McDonald attended the Valley Municipal Engineering Workshop on August 10, ASBCSD dinner meeting on July 19, ASBCSD Board meeting on August 9 and Valley Municipal Resources Workshop on August 5. She met with the president of Valley Municipal on August 4, attended the Valley Municipal Board meeting on August 3 and the Highland Area Chamber of Commerce Luncheon on July 27.

8. UPCOMING MEETINGS

There were none discussed.

9. CLOSED SESSION

**It was moved by President Corneille and seconded by Director Raley to adjourn to Closed Session. The motion carried 5-0, with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

General Counsel announced that the meeting would adjourn to a closed session under posted agenda items.

At 3:16 pm, the meeting reconvened into Open Session. Mr. Cosgrove noted that there was no reportable action.

10. ADJOURN MEETING

**It was moved by Director Longville and seconded by Director Stewart to adjourn. The motion carried 5-0, with all Directors present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

At 3:17 pm, the meeting adjourned to the Board meeting scheduled for 1:30 pm on September 8, 2021, in person, teleconference, and Zoom meeting.

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Daniel B. Cozad  
General Manager

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**August 2021**

| <u>Num</u>  | <u>Date</u> | <u>Name</u>            | <u>Account</u>            | <u>Class</u>        | <u>Original Amount</u> |
|-------------|-------------|------------------------|---------------------------|---------------------|------------------------|
|             | 08/03/2021  | ACWA/JPIA-Health       | 1012 · Citizens Busine... |                     | 0.00                   |
| TOTAL       |             |                        |                           |                     | 0.00                   |
|             | 08/11/2021  | Year End Adjustments   | 1012 · Citizens Busine... |                     | 0.00                   |
| AJE#7       | 06/30/2021  | Year End Adjustments   | 2000 · Accounts Payable   | 4-General Fund Ent. | -28,447.85             |
| AJE#23      | 06/30/2021  | Year End Adjustments   | 2000 · Accounts Payable   | 4-General Fund Ent. | -73,374.93             |
| TOTAL       |             |                        |                           |                     | -101,822.78            |
|             | 08/31/2021  | CWE-CA Watershed En... | 1012 · Citizens Busine... |                     | 0.00                   |
| AJE #8RAMS  | 06/30/2021  | CWE-CA Watershed En... | 2000 · Accounts Payable   | 4-General Fund Ent. | -4,635.00              |
| TOTAL       |             |                        |                           |                     | -4,635.00              |
| PC 08.11.21 | 08/11/2021  | Paychex                | 1012 · Citizens Busine... |                     | -115.69                |
|             |             |                        | 6042 · Payroll Processing | 4-General Fund Ent. | 115.69                 |
| TOTAL       |             |                        |                           |                     | 115.69                 |
| PC 08.25.21 | 08/25/2021  | Paychex                | 1012 · Citizens Busine... |                     | -115.69                |
|             |             |                        | 6042 · Payroll Processing | 4-General Fund Ent. | 115.69                 |
| TOTAL       |             |                        |                           |                     | 115.69                 |
| ACH0221     | 08/11/2021  | Melody McDonald        | 1012 · Citizens Busine... |                     | -8.40                  |
|             |             |                        | 6410 · Mileage            | 4-General Fund Ent. | 8.40                   |
| TOTAL       |             |                        |                           |                     | 8.40                   |
| ACH0222     | 08/11/2021  | Melody McDonald        | 1012 · Citizens Busine... |                     | -10.08                 |
|             |             |                        | 6410 · Mileage            | 4-General Fund Ent. | 10.08                  |
| TOTAL       |             |                        |                           |                     | 10.08                  |
| ACH0223     | 08/11/2021  | Melody McDonald        | 1012 · Citizens Busine... |                     | -56.77                 |
|             |             |                        | 6410 · Mileage            | 4-General Fund Ent. | 56.77                  |
| TOTAL       |             |                        |                           |                     | 56.77                  |
| ACH0224     | 08/30/2021  | Melody McDonald        | 1012 · Citizens Busine... |                     | -27.44                 |
|             |             |                        | 6410 · Mileage            | 4-General Fund Ent. | 27.44                  |
| TOTAL       |             |                        |                           |                     | 27.44                  |
| 23013       | 08/03/2021  | City of Redlands       | 1012 · Citizens Busine... |                     | -277.44                |
| 189         | 08/03/2021  |                        | 4021 · Assessments - Ag   | 1-Groundwater Ent.  | 277.44                 |
| TOTAL       |             |                        |                           |                     | 277.44                 |

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**August 2021**

| <u>Num</u>   | <u>Date</u>       | <u>Name</u>                      | <u>Account</u>                   | <u>Class</u>         | <u>Original Amount</u> |
|--------------|-------------------|----------------------------------|----------------------------------|----------------------|------------------------|
| <b>23014</b> | <b>08/03/2021</b> | <b>Calvary Chapel Redlands</b>   | <b>1012 · Citizens Busine...</b> |                      | <b>-305.19</b>         |
| 191          | 08/03/2021        |                                  | 4023 · Assessments - ...         | 1-Groundwater Ent.   | 305.19                 |
| TOTAL        |                   |                                  |                                  |                      | 305.19                 |
| <b>23015</b> | <b>08/03/2021</b> | <b>Arrowhead Country Club</b>    | <b>1012 · Citizens Busine...</b> |                      | <b>-1,323.44</b>       |
| 187          | 07/26/2021        |                                  | 4021 · Assessments - Ag          | 1-Groundwater Ent.   | 1,323.44               |
| TOTAL        |                   |                                  |                                  |                      | 1,323.44               |
| <b>23016</b> | <b>08/03/2021</b> | <b>Bear Valley Holdings L...</b> | <b>1012 · Citizens Busine...</b> |                      | <b>-77.38</b>          |
| 188          | 07/26/2021        |                                  | 4021 · Assessments - Ag          | 1-Groundwater Ent.   | 77.38                  |
| TOTAL        |                   |                                  |                                  |                      | 77.38                  |
| <b>23017</b> | <b>08/03/2021</b> | <b>Pioneer Mutual Water ...</b>  | <b>1012 · Citizens Busine...</b> |                      | <b>-20.91</b>          |
| 186          | 07/21/2021        |                                  | 4021 · Assessments - Ag          | 1-Groundwater Ent.   | 20.91                  |
| TOTAL        |                   |                                  |                                  |                      | 20.91                  |
| <b>23018</b> | <b>08/03/2021</b> | <b>Redlands Unified Scho...</b>  | <b>1012 · Citizens Busine...</b> |                      | <b>-229.04</b>         |
| 192          | 08/03/2021        |                                  | 4023 · Assessments - ...         | 1-Groundwater Ent.   | 229.04                 |
| TOTAL        |                   |                                  |                                  |                      | 229.04                 |
| <b>23019</b> | <b>08/04/2021</b> | <b>Aaron Pederson</b>            | <b>1012 · Citizens Busine...</b> |                      | <b>-35.00</b>          |
|              | 07/31/2021        |                                  | 6018 · Janitorial Services       | 4-General Fund Ent.  | 35.00                  |
| TOTAL        |                   |                                  |                                  |                      | 35.00                  |
| <b>23020</b> | <b>08/04/2021</b> | <b>AECOM Technical Serv...</b>   | <b>1012 · Citizens Busine...</b> |                      | <b>-70,480.00</b>      |
|              | 08/03/2021        |                                  | 5122 · Wash Plan Profe...        | 5-Wash Plan          | 70,480.00              |
| TOTAL        |                   |                                  |                                  |                      | 70,480.00              |
| <b>23021</b> | <b>08/04/2021</b> | <b>American Power Security</b>   | <b>1012 · Citizens Busine...</b> |                      | <b>-820.00</b>         |
|              | 08/01/2021        |                                  | 6026 · Redlands Plaza ...        | 2-Redlands Plaza/... | 820.00                 |
| TOTAL        |                   |                                  |                                  |                      | 820.00                 |
| <b>23022</b> | <b>08/04/2021</b> | <b>Assoc. San Bernardino...</b>  | <b>1012 · Citizens Busine...</b> |                      | <b>-37.00</b>          |
|              | 08/04/2021        |                                  | 6425 · Meals                     | 4-General Fund Ent.  | 37.00                  |
| TOTAL        |                   |                                  |                                  |                      | 37.00                  |

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|--------------|-------------------|-----------------------------------|----------------------------------|----------------------|------------------------|
| <b>23023</b> | <b>08/04/2021</b> | <b>Citizens Business Bank</b>     | <b>1012 · Citizens Busine...</b> |                      | <b>-3,206.04</b>       |
|              | 07/13/2021        |                                   | 5210 · Equipment Maint...        | 1-Groundwater Ent.   | 65.24                  |
|              |                   |                                   | 5215 · Property Mainte...        | 1-Groundwater Ent.   | 208.33                 |
|              |                   |                                   | 5215 · Property Mainte...        | 3-Land Resources     | 52.08                  |
|              |                   |                                   | 6002 · Website Adminis...        | 4-General Fund Ent.  | 365.00                 |
|              |                   |                                   | 6015 · Mentone House ...         | 2-Redlands Plaza/... | 219.21                 |
|              |                   |                                   | 6027 · Computer Softw...         | 4-General Fund Ent.  | 93.75                  |
|              |                   |                                   | 6027 · Computer Softw...         | 1-Groundwater Ent.   | 6.25                   |
|              |                   |                                   | 6027 · Computer Softw...         | 2-Redlands Plaza/... | 12.50                  |
|              |                   |                                   | 6027 · Computer Softw...         | 3-Land Resources     | 12.50                  |
|              |                   |                                   | 6090 · Subscriptions/Pu...       | 4-General Fund Ent.  | 80.34                  |
|              |                   |                                   | 6525 · Meals                     | 4-General Fund Ent.  | 206.30                 |
|              |                   |                                   | 6525 · Meals                     | 1-Groundwater Ent.   | 160.45                 |
|              |                   |                                   | 6525 · Meals                     | 3-Land Resources     | 91.69                  |
|              |                   |                                   | 6530 · Lodging                   | 4-General Fund Ent.  | 343.09                 |
|              |                   |                                   | 6530 · Lodging                   | 3-Land Resources     | 266.85                 |
|              |                   |                                   | 6530 · Lodging                   | 3-Land Resources     | 152.48                 |
|              |                   |                                   | 7240 · Office Equipment          | 4-General Fund Ent.  | 869.98                 |
| TOTAL        |                   |                                   |                                  |                      | 3,206.04               |
| <b>23024</b> | <b>08/04/2021</b> | <b>Corneille, Richard</b>         | <b>1012 · Citizens Busine...</b> |                      | <b>-26.80</b>          |
|              | 08/03/2021        |                                   | 6410 · Mileage                   | 4-General Fund Ent.  | 16.80                  |
|              |                   |                                   | 6525 · Meals                     | 4-General Fund Ent.  | 10.00                  |
| TOTAL        |                   |                                   |                                  |                      | 26.80                  |
| <b>23025</b> | <b>08/04/2021</b> | <b>CWE-CA Watershed En...</b>     | <b>1012 · Citizens Busine...</b> |                      | <b>-4,635.00</b>       |
|              | 07/30/2021        |                                   | 1700 · Work in Progress          | 1-Groundwater Ent.   | 4,635.00               |
| TOTAL        |                   |                                   |                                  |                      | 4,635.00               |
| <b>23026</b> | <b>08/04/2021</b> | <b>Day Lite Maintenance, I...</b> | <b>1012 · Citizens Busine...</b> |                      | <b>-814.54</b>         |
|              | 07/23/2021        |                                   | 6026 · Redlands Plaza ...        | 2-Redlands Plaza/... | 814.54                 |
| TOTAL        |                   |                                   |                                  |                      | 814.54                 |
| <b>23027</b> | <b>08/04/2021</b> | <b>Diamond Environment...</b>     | <b>1012 · Citizens Busine...</b> |                      | <b>-88.78</b>          |
|              | 07/19/2021        |                                   | 5460 · Water / Trash / ...       | 4-General Fund Ent.  | 44.39                  |
|              |                   |                                   | 5460 · Water / Trash / ...       | 1-Groundwater Ent.   | 35.51                  |
|              |                   |                                   | 5460 · Water / Trash / ...       | 3-Land Resources     | 8.88                   |
| TOTAL        |                   |                                   |                                  |                      | 88.78                  |
| <b>23028</b> | <b>08/04/2021</b> | <b>Edison - 6256 (Redland...</b>  | <b>1012 · Citizens Busine...</b> |                      | <b>-214.06</b>         |
|              | 07/30/2021        |                                   | 6026 · Redlands Plaza ...        | 2-Redlands Plaza/... | 214.06                 |
| TOTAL        |                   |                                   |                                  |                      | 214.06                 |
| <b>23029</b> | <b>08/04/2021</b> | <b>Edison - 9779</b>              | <b>1012 · Citizens Busine...</b> |                      | <b>-528.64</b>         |
|              | 07/30/2021        |                                   | 5420 · Electricity               | 4-General Fund Ent.  | 148.02                 |
|              |                   |                                   | 5420 · Electricity               | 1-Groundwater Ent.   | 105.73                 |
|              |                   |                                   | 5420 · Electricity               | 2-Redlands Plaza/... | 274.89                 |
| TOTAL        |                   |                                   |                                  |                      | 528.64                 |

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|--------------|-------------------|--------------------------------|----------------------------------|----------------------|------------------------|
| <b>23030</b> | <b>08/04/2021</b> | <b>Empire Disposal</b>         | <b>1012 · Citizens Busine...</b> |                      | <b>-173.39</b>         |
|              | 07/31/2021        |                                | 5460 · Water / Trash / ...       | 4-General Fund Ent.  | 86.70                  |
|              |                   |                                | 5460 · Water / Trash / ...       | 1-Groundwater Ent.   | 69.35                  |
|              |                   |                                | 5460 · Water / Trash / ...       | 3-Land Resources     | 17.34                  |
| TOTAL        |                   |                                |                                  |                      | 173.39                 |
| <b>23031</b> | <b>08/04/2021</b> | <b>Frontier-4860</b>           | <b>1012 · Citizens Busine...</b> |                      | <b>-395.74</b>         |
|              | 07/28/2021        |                                | 5440 · Telephone                 | 4-General Fund Ent.  | 210.53                 |
|              |                   |                                | 5440 · Telephone                 | 1-Groundwater Ent.   | 90.23                  |
|              |                   |                                | 5470 · Internet Services         | 4-General Fund Ent.  | 47.49                  |
|              |                   |                                | 5470 · Internet Services         | 1-Groundwater Ent.   | 28.49                  |
|              |                   |                                | 5470 · Internet Services         | 2-Redlands Plaza/... | 4.75                   |
|              |                   |                                | 5470 · Internet Services         | 3-Land Resources     | 14.25                  |
| TOTAL        |                   |                                |                                  |                      | 395.74                 |
| <b>23032</b> | <b>08/04/2021</b> | <b>Frontier-7275</b>           | <b>1012 · Citizens Busine...</b> |                      | <b>-118.54</b>         |
|              | 07/19/2021        |                                | 5440 · Telephone                 | 4-General Fund Ent.  | 30.48                  |
|              |                   |                                | 5440 · Telephone                 | 1-Groundwater Ent.   | 13.07                  |
|              |                   |                                | 5470 · Internet Services         | 4-General Fund Ent.  | 37.50                  |
|              |                   |                                | 5470 · Internet Services         | 1-Groundwater Ent.   | 22.50                  |
|              |                   |                                | 5470 · Internet Services         | 2-Redlands Plaza/... | 3.75                   |
|              |                   |                                | 5470 · Internet Services         | 3-Land Resources     | 11.24                  |
| TOTAL        |                   |                                |                                  |                      | 118.54                 |
| <b>23033</b> | <b>08/04/2021</b> | <b>IERCD</b>                   | <b>1012 · Citizens Busine...</b> |                      | <b>-3,322.87</b>       |
|              | 07/13/2021        |                                | 5124 · Plunge Creek Pr...        | 1-Groundwater Ent.   | 166.14                 |
|              |                   |                                | 5124 · Plunge Creek Pr...        | 3-Land Resources     | 3,156.73               |
| TOTAL        |                   |                                |                                  |                      | 3,322.87               |
| <b>23034</b> | <b>08/04/2021</b> | <b>JAN-PRO Cleaning Sys...</b> | <b>1012 · Citizens Busine...</b> |                      | <b>-700.00</b>         |
|              | 08/01/2021        |                                | 6018 · Janitorial Services       | 4-General Fund Ent.  | 700.00                 |
| TOTAL        |                   |                                |                                  |                      | 700.00                 |
| <b>23035</b> | <b>08/04/2021</b> | <b>Lowe's Companies, Inc.</b>  | <b>1012 · Citizens Busine...</b> |                      | <b>-184.93</b>         |
|              | 07/25/2021        |                                | 5210 · Equipment Maint...        | 1-Groundwater Ent.   | 184.93                 |
| TOTAL        |                   |                                |                                  |                      | 184.93                 |
| <b>23036</b> | <b>08/04/2021</b> | <b>Michael Guizar</b>          | <b>1012 · Citizens Busine...</b> |                      | <b>-304.18</b>         |
|              | 07/23/2021        |                                | 6051 · Uniforms                  | 4-General Fund Ent.  | 91.25                  |
|              |                   |                                | 6051 · Uniforms                  | 1-Groundwater Ent.   | 212.93                 |
| TOTAL        |                   |                                |                                  |                      | 304.18                 |

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|--------------|-------------------|--------------------------------------|----------------------------------|----------------------|------------------------|
| <b>23037</b> | <b>08/04/2021</b> | <b>Netsteller</b>                    | <b>1012 · Citizens Busine...</b> |                      | <b>-933.28</b>         |
|              | 08/01/2021        |                                      | 5160 · IT Support                | 4-General Fund Ent.  | 180.00                 |
|              |                   |                                      | 5160 · IT Support                | 1-Groundwater Ent.   | 225.00                 |
|              |                   |                                      | 5160 · IT Support                | 3-Land Resources     | 45.00                  |
|              |                   |                                      | 6030 · Office Supplies           | 4-General Fund Ent.  | 267.82                 |
|              |                   |                                      | 6030 · Office Supplies           | 1-Groundwater Ent.   | 16.74                  |
|              |                   |                                      | 6030 · Office Supplies           | 2-Redlands Plaza/... | 33.48                  |
|              |                   |                                      | 6030 · Office Supplies           | 3-Land Resources     | 16.74                  |
|              | 08/01/2021        |                                      | 6027 · Computer Softw...         | 4-General Fund Ent.  | 111.37                 |
|              |                   |                                      | 6027 · Computer Softw...         | 1-Groundwater Ent.   | 7.43                   |
|              |                   |                                      | 6027 · Computer Softw...         | 2-Redlands Plaza/... | 14.85                  |
|              |                   |                                      | 6027 · Computer Softw...         | 3-Land Resources     | 14.85                  |
| TOTAL        |                   |                                      |                                  |                      | 933.28                 |
| <b>23038</b> | <b>08/04/2021</b> | <b>O'Reilly</b>                      | <b>1012 · Citizens Busine...</b> |                      | <b>-6.51</b>           |
|              | 07/19/2021        |                                      | 5310 · Vehicle Mainten...        | 1-Groundwater Ent.   | 6.51                   |
| TOTAL        |                   |                                      |                                  |                      | 6.51                   |
| <b>23039</b> | <b>08/04/2021</b> | <b>Patton Sales Corp</b>             | <b>1012 · Citizens Busine...</b> |                      | <b>-82.01</b>          |
|              | 07/27/2021        |                                      | 5215 · Property Mainte...        | 1-Groundwater Ent.   | 27.84                  |
|              |                   |                                      | 5215 · Property Mainte...        | 3-Land Resources     | 6.96                   |
|              |                   |                                      | 6015 · Mentone House ...         | 2-Redlands Plaza/... | 47.21                  |
| TOTAL        |                   |                                      |                                  |                      | 82.01                  |
| <b>23040</b> | <b>08/04/2021</b> | <b>ReadyRefresh by Nestle</b>        | <b>1012 · Citizens Busine...</b> |                      | <b>-195.60</b>         |
|              | 07/24/2021        |                                      | 5460 · Water / Trash / ...       | 4-General Fund Ent.  | 97.80                  |
|              |                   |                                      | 5460 · Water / Trash / ...       | 1-Groundwater Ent.   | 78.24                  |
|              |                   |                                      | 5460 · Water / Trash / ...       | 3-Land Resources     | 19.56                  |
| TOTAL        |                   |                                      |                                  |                      | 195.60                 |
| <b>23041</b> | <b>08/04/2021</b> | <b>Redlands Tire Pros &amp; S...</b> | <b>1012 · Citizens Busine...</b> |                      | <b>-380.50</b>         |
|              | 06/23/2021        |                                      | 5210 · Equipment Maint...        | 1-Groundwater Ent.   | 380.50                 |
| TOTAL        |                   |                                      |                                  |                      | 380.50                 |
| <b>23042</b> | <b>08/04/2021</b> | <b>San Bernardino County...</b>      | <b>1012 · Citizens Busine...</b> |                      | <b>-250.00</b>         |
|              | 07/12/2021        |                                      | 6001 · General Adminis...        | 1-Groundwater Ent.   | 125.00                 |
|              |                   |                                      | 6001 · General Adminis...        | 4-General Fund Ent.  | 125.00                 |
| TOTAL        |                   |                                      |                                  |                      | 250.00                 |
| <b>23043</b> | <b>08/04/2021</b> | <b>San Bernardino County...</b>      | <b>1012 · Citizens Busine...</b> |                      | <b>-71.81</b>          |
|              | 07/22/2021        |                                      | 5225 · Field Clean Up-II...      | 1-Groundwater Ent.   | 43.09                  |
|              |                   |                                      | 5225 · Field Clean Up-II...      | 3-Land Resources     | 28.72                  |
| TOTAL        |                   |                                      |                                  |                      | 71.81                  |

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|--------------|-------------------|----------------------------------|----------------------------------|-----------------------|------------------------|
| <b>23044</b> | <b>08/04/2021</b> | <b>Tetra Tech</b>                | <b>1012 · Citizens Busine...</b> |                       | <b>-1,610.00</b>       |
|              | 07/19/2021        |                                  | 1700 · Work in Progress          | 1-Groundwater Ent.    | 1,610.00               |
| TOTAL        |                   |                                  |                                  |                       | 1,610.00               |
| <b>23045</b> | <b>08/04/2021</b> | <b>Watermaster Support S...</b>  | <b>1012 · Citizens Busine...</b> |                       | <b>-2,100.00</b>       |
|              | 07/06/2021        |                                  | 5120 · Misc. Profession...       | 1-Groundwater Ent.    | 2,100.00               |
| TOTAL        |                   |                                  |                                  |                       | 2,100.00               |
| <b>23046</b> | <b>08/04/2021</b> | <b>WEX Bank-Valero</b>           | <b>1012 · Citizens Busine...</b> |                       | <b>-314.30</b>         |
|              | 07/23/2021        |                                  | 5320 · Fuel                      | 1-Groundwater Ent.    | 314.30                 |
| TOTAL        |                   |                                  |                                  |                       | 314.30                 |
| <b>23047</b> | <b>08/10/2021</b> | <b>San Bernardino Valley ...</b> | <b>1012 · Citizens Busine...</b> |                       | <b>-125.00</b>         |
|              | 08/10/2021        |                                  | 6001 · General Adminis...        | 3-Land Resources      | 125.00                 |
| TOTAL        |                   |                                  |                                  |                       | 125.00                 |
| <b>23049</b> | <b>08/17/2021</b> | <b>ACWA/JPIA-Health</b>          | <b>1012 · Citizens Busine...</b> |                       | <b>-18,561.06</b>      |
|              | 08/02/2021        |                                  | 6110 · Vision Insurance          | 4-General Fund Ent.   | 27.68                  |
|              |                   |                                  | 6110 · Vision Insurance          | 1-Groundwater Ent.    | 95.82                  |
|              |                   |                                  | 6110 · Vision Insurance          | 2-Redlands Plaza/...  | 8.52                   |
|              |                   |                                  | 6110 · Vision Insurance          | 3-Land Resources      | 21.29                  |
|              |                   |                                  | 6110 · Vision Insurance          | 5-Wash Plan           | 44.72                  |
|              |                   |                                  | 6110 · Vision Insurance          | 6-Active Recharge ... | 14.91                  |
|              |                   |                                  | 6130 · Dental Insurance          | 4-General Fund Ent.   | 107.27                 |
|              |                   |                                  | 6130 · Dental Insurance          | 1-Groundwater Ent.    | 371.30                 |
|              |                   |                                  | 6130 · Dental Insurance          | 2-Redlands Plaza/...  | 33.00                  |
|              |                   |                                  | 6130 · Dental Insurance          | 3-Land Resources      | 82.51                  |
|              |                   |                                  | 6130 · Dental Insurance          | 5-Wash Plan           | 57.76                  |
|              |                   |                                  | 6130 · Dental Insurance          | 6-Active Recharge ... | 173.28                 |
|              |                   |                                  | 6150 · Medical Insurance         | 4-General Fund Ent.   | 2,277.99               |
|              |                   |                                  | 6150 · Medical Insurance         | 1-Groundwater Ent.    | 7,885.35               |
|              |                   |                                  | 6150 · Medical Insurance         | 2-Redlands Plaza/...  | 700.92                 |
|              |                   |                                  | 6150 · Medical Insurance         | 3-Land Resources      | 1,752.30               |
|              |                   |                                  | 6150 · Medical Insurance         | 5-Wash Plan           | 1,226.61               |
|              |                   |                                  | 6150 · Medical Insurance         | 6-Active Recharge ... | 3,679.83               |
| TOTAL        |                   |                                  |                                  |                       | 18,561.06              |
| <b>23050</b> | <b>08/17/2021</b> | <b>Assoc. San Bernardino...</b>  | <b>1012 · Citizens Busine...</b> |                       | <b>-37.00</b>          |
|              | 08/13/2021        |                                  | 6425 · Meals                     | 4-General Fund Ent.   | 37.00                  |
| TOTAL        |                   |                                  |                                  |                       | 37.00                  |
| <b>23051</b> | <b>08/17/2021</b> | <b>Brownstein Hyatt Farb...</b>  | <b>1012 · Citizens Busine...</b> |                       | <b>-15,375.00</b>      |
|              | 08/05/2021        |                                  | 5122 · Wash Plan Profe...        | 5-Wash Plan           | 15,375.00              |
| TOTAL        |                   |                                  |                                  |                       | 15,375.00              |

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| <b>23052</b> | <b>08/17/2021</b> | <b>Castro Landscaping Se...</b>    | <b>1012 · Citizens Busine...</b> |                      | <b>-250.00</b>         |
|              | 07/30/2021        |                                    | 6026 · Redlands Plaza ...        | 2-Redlands Plaza/... | 250.00                 |
| TOTAL        |                   |                                    |                                  |                      | 250.00                 |
| <b>23053</b> | <b>08/17/2021</b> | <b>City of Redlands -Muni...</b>   | <b>1012 · Citizens Busine...</b> |                      | <b>-1,922.63</b>       |
|              | 08/05/2021        |                                    | 6026 · Redlands Plaza ...        | 2-Redlands Plaza/... | 1,922.63               |
| TOTAL        |                   |                                    |                                  |                      | 1,922.63               |
| <b>23054</b> | <b>08/17/2021</b> | <b>Compass Consulting E...</b>     | <b>1012 · Citizens Busine...</b> |                      | <b>-1,944.00</b>       |
|              | 08/13/2021        |                                    | 1700 · Work in Progress          | 1-Groundwater Ent.   | 1,944.00               |
| TOTAL        |                   |                                    |                                  |                      | 1,944.00               |
| <b>23055</b> | <b>08/17/2021</b> | <b>ECORP Consulting, Inc</b>       | <b>1012 · Citizens Busine...</b> |                      | <b>-5,123.01</b>       |
|              | 08/16/2021        |                                    | 5123 · Habitat Manage...         | 5-Wash Plan          | 5,123.01               |
| TOTAL        |                   |                                    |                                  |                      | 5,123.01               |
| <b>23056</b> | <b>08/17/2021</b> | <b>Edison - 6493</b>               | <b>1012 · Citizens Busine...</b> |                      | <b>-64.37</b>          |
|              | 08/10/2021        |                                    | 5420 · Electricity               | 4-General Fund Ent.  | 18.03                  |
|              |                   |                                    | 5420 · Electricity               | 1-Groundwater Ent.   | 12.87                  |
|              |                   |                                    | 5420 · Electricity               | 2-Redlands Plaza/... | 33.47                  |
| TOTAL        |                   |                                    |                                  |                      | 64.37                  |
| <b>23057</b> | <b>08/17/2021</b> | <b>Edison - 8958</b>               | <b>1012 · Citizens Busine...</b> |                      | <b>-607.56</b>         |
|              | 08/06/2021        |                                    | 5420 · Electricity               | 4-General Fund Ent.  | 170.12                 |
|              |                   |                                    | 5420 · Electricity               | 1-Groundwater Ent.   | 121.51                 |
|              |                   |                                    | 5420 · Electricity               | 2-Redlands Plaza/... | 315.93                 |
| TOTAL        |                   |                                    |                                  |                      | 607.56                 |
| <b>23058</b> | <b>08/17/2021</b> | <b>Home Depot Credit Ser...</b>    | <b>1012 · Citizens Busine...</b> |                      | <b>-449.85</b>         |
|              | 07/28/2021        |                                    | 5210 · Equipment Maint...        | 1-Groundwater Ent.   | 293.38                 |
|              |                   |                                    | 5215 · Property Mainte...        | 1-Groundwater Ent.   | 51.70                  |
|              |                   |                                    | 5215 · Property Mainte...        | 3-Land Resources     | 12.93                  |
|              |                   |                                    | 6015 · Mentone House ...         | 2-Redlands Plaza/... | 91.84                  |
| TOTAL        |                   |                                    |                                  |                      | 449.85                 |
| <b>23059</b> | <b>08/17/2021</b> | <b>Institue for Ecological ...</b> | <b>1012 · Citizens Busine...</b> |                      | <b>-500.00</b>         |
|              | 08/12/2021        |                                    | 6093 · Memberships               | 4-General Fund Ent.  | 500.00                 |
| TOTAL        |                   |                                    |                                  |                      | 500.00                 |
| <b>23060</b> | <b>08/17/2021</b> | <b>Manuel Colunga</b>              | <b>1012 · Citizens Busine...</b> |                      | <b>-36.99</b>          |
|              | 08/06/2021        |                                    | 5310 · Vehicle Mainten...        | 1-Groundwater Ent.   | 36.99                  |
| TOTAL        |                   |                                    |                                  |                      | 36.99                  |

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|--------------|-------------------|---------------------------------|----------------------------------|----------------------|------------------------|
| <b>23061</b> | <b>08/17/2021</b> | <b>Mikael Romich</b>            | <b>1012 · Citizens Busine...</b> |                      | <b>-1,856.80</b>       |
|              | 08/03/2021        |                                 | 5122 · Wash Plan Profe...        | 5-Wash Plan          | 808.40                 |
|              |                   |                                 | 5122 · Wash Plan Profe...        | 5-Wash Plan          | 240.00                 |
|              |                   |                                 | 5120 · Misc. Profession...       | 3-Land Resources     | 808.40                 |
| TOTAL        |                   |                                 |                                  |                      | 1,856.80               |
| <b>23062</b> | <b>08/17/2021</b> | <b>Redlands Chamber of ...</b>  | <b>1012 · Citizens Busine...</b> |                      | <b>-40.00</b>          |
|              | 08/11/2021        |                                 | 6425 · Meals                     | 4-General Fund Ent.  | 40.00                  |
| TOTAL        |                   |                                 |                                  |                      | 40.00                  |
| <b>23063</b> | <b>08/17/2021</b> | <b>Rutan &amp; Tucker</b>       | <b>1012 · Citizens Busine...</b> |                      | <b>-12,175.00</b>      |
|              | 08/10/2021        |                                 | 5180 · Legal                     | 4-General Fund Ent.  | 1,125.00               |
|              |                   |                                 | 5180 · Legal                     | 1-Groundwater Ent.   | 1,125.00               |
|              |                   |                                 | 5180 · Legal                     | 2-Redlands Plaza/... | 262.50                 |
|              |                   |                                 | 5180 · Legal                     | 3-Land Resources     | 1,237.50               |
|              |                   |                                 | 5175 · Legal - Wash Plan         | 5-Wash Plan          | 7,425.00               |
|              |                   |                                 | 5120 · Misc. Profession...       | 3-Land Resources     | 1,000.00               |
| TOTAL        |                   |                                 |                                  |                      | 12,175.00              |
| <b>23064</b> | <b>08/17/2021</b> | <b>Terminix</b>                 | <b>1012 · Citizens Busine...</b> |                      | <b>-86.00</b>          |
|              | 07/15/2021        |                                 | 6026 · Redlands Plaza ...        | 2-Redlands Plaza/... | 86.00                  |
| TOTAL        |                   |                                 |                                  |                      | 86.00                  |
| <b>23065</b> | <b>08/17/2021</b> | <b>Wilbur's</b>                 | <b>1012 · Citizens Busine...</b> |                      | <b>-100.82</b>         |
|              | 08/02/2021        |                                 | 5210 · Equipment Maint...        | 1-Groundwater Ent.   | 100.82                 |
| TOTAL        |                   |                                 |                                  |                      | 100.82                 |
| <b>23066</b> | <b>08/11/2021</b> | <b>U.S. Bank Equipment F...</b> | <b>1012 · Citizens Busine...</b> |                      | <b>-339.30</b>         |
|              | 08/11/2021        |                                 | 6033 · Office Equipmen...        | 4-General Fund Ent.  | 254.46                 |
|              |                   |                                 | 6033 · Office Equipmen...        | 1-Groundwater Ent.   | 16.97                  |
|              |                   |                                 | 6033 · Office Equipmen...        | 2-Redlands Plaza/... | 50.90                  |
|              |                   |                                 | 6033 · Office Equipmen...        | 3-Land Resources     | 16.97                  |
| TOTAL        |                   |                                 |                                  |                      | 339.30                 |
| <b>23067</b> | <b>08/31/2021</b> | <b>Aaron Pederson</b>           | <b>1012 · Citizens Busine...</b> |                      | <b>-35.00</b>          |
|              | 08/26/2021        |                                 | 6018 · Janitorial Services       | 4-General Fund Ent.  | 35.00                  |
| TOTAL        |                   |                                 |                                  |                      | 35.00                  |

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**August 2021**

| <u>Num</u>   | <u>Date</u>       | <u>Name</u>                   | <u>Account</u>                   | <u>Class</u>          | <u>Original Amount</u> |
|--------------|-------------------|-------------------------------|----------------------------------|-----------------------|------------------------|
| <b>23068</b> | <b>08/31/2021</b> | <b>Citizens Business Bank</b> | <b>1012 · Citizens Busine...</b> |                       | <b>-5,684.11</b>       |
|              | 08/13/2021        |                               | 5210 · Equipment Maint...        | 1-Groundwater Ent.    | 93.48                  |
|              |                   |                               | 6002 · Website Adminis...        | 4-General Fund Ent.   | 365.00                 |
|              |                   |                               | 5215 · Property Mainte...        | 1-Groundwater Ent.    | 88.76                  |
|              |                   |                               | 5215 · Property Mainte...        | 3-Land Resources      | 22.19                  |
|              |                   |                               | 6027 · Computer Softw...         | 4-General Fund Ent.   | 93.75                  |
|              |                   |                               | 6027 · Computer Softw...         | 1-Groundwater Ent.    | 6.25                   |
|              |                   |                               | 6027 · Computer Softw...         | 2-Redlands Plaza/...  | 12.50                  |
|              |                   |                               | 6027 · Computer Softw...         | 3-Land Resources      | 12.50                  |
|              |                   |                               | 6030 · Office Supplies           | 4-General Fund Ent.   | 1,167.08               |
|              |                   |                               | 6030 · Office Supplies           | 1-Groundwater Ent.    | 72.94                  |
|              |                   |                               | 6030 · Office Supplies           | 2-Redlands Plaza/...  | 145.89                 |
|              |                   |                               | 6030 · Office Supplies           | 3-Land Resources      | 72.94                  |
|              |                   |                               | 6039 · Postage and Ov...         | 4-General Fund Ent.   | 61.84                  |
|              |                   |                               | 6039 · Postage and Ov...         | 1-Groundwater Ent.    | 28.12                  |
|              |                   |                               | 6039 · Postage and Ov...         | 2-Redlands Plaza/...  | 11.24                  |
|              |                   |                               | 6039 · Postage and Ov...         | 3-Land Resources      | 11.24                  |
|              |                   |                               | 6090 · Subscriptions/Pu...       | 4-General Fund Ent.   | 14.99                  |
|              |                   |                               | 6093 · Memberships               | 4-General Fund Ent.   | 83.00                  |
|              |                   |                               | 6435 · Conf/Seminar R...         | 4-General Fund Ent.   | 125.00                 |
|              |                   |                               | 6535 · Conf/Seminar R...         | 4-General Fund Ent.   | 360.00                 |
|              |                   |                               | 6535 · Conf/Seminar R...         | 1-Groundwater Ent.    | 280.00                 |
|              |                   |                               | 6535 · Conf/Seminar R...         | 3-Land Resources      | 160.00                 |
|              |                   |                               | 7240 · Office Equipment          | 4-General Fund Ent.   | 2,395.40               |
| TOTAL        |                   |                               |                                  |                       | 5,684.11               |
| <b>23069</b> | <b>08/31/2021</b> | <b>Diamond Environment...</b> | <b>1012 · Citizens Busine...</b> |                       | <b>-88.78</b>          |
|              | 08/16/2021        |                               | 5460 · Water / Trash / ...       | 4-General Fund Ent.   | 44.39                  |
|              |                   |                               | 5460 · Water / Trash / ...       | 1-Groundwater Ent.    | 35.51                  |
|              |                   |                               | 5460 · Water / Trash / ...       | 3-Land Resources      | 8.88                   |
| TOTAL        |                   |                               |                                  |                       | 88.78                  |
| <b>23070</b> | <b>08/31/2021</b> | <b>Frontier-7275</b>          | <b>1012 · Citizens Busine...</b> |                       | <b>-118.54</b>         |
|              | 08/19/2021        |                               | 5440 · Telephone                 | 4-General Fund Ent.   | 30.48                  |
|              |                   |                               | 5440 · Telephone                 | 1-Groundwater Ent.    | 13.07                  |
|              |                   |                               | 5470 · Internet Services         | 4-General Fund Ent.   | 37.50                  |
|              |                   |                               | 5470 · Internet Services         | 1-Groundwater Ent.    | 22.50                  |
|              |                   |                               | 5470 · Internet Services         | 2-Redlands Plaza/...  | 3.75                   |
|              |                   |                               | 5470 · Internet Services         | 3-Land Resources      | 11.24                  |
| TOTAL        |                   |                               |                                  |                       | 118.54                 |
| <b>23071</b> | <b>08/31/2021</b> | <b>Image Source</b>           | <b>1012 · Citizens Busine...</b> |                       | <b>-226.89</b>         |
|              | 08/13/2021        |                               | 6033 · Office Equipmen...        | 4-General Fund Ent.   | 170.17                 |
|              |                   |                               | 6033 · Office Equipmen...        | 1-Groundwater Ent.    | 11.34                  |
|              |                   |                               | 6033 · Office Equipmen...        | 2-Redlands Plaza/...  | 34.04                  |
|              |                   |                               | 6033 · Office Equipmen...        | 3-Land Resources      | 11.34                  |
| TOTAL        |                   |                               |                                  |                       | 226.89                 |
| <b>23072</b> | <b>08/31/2021</b> | <b>MacLeod Watts, Inc.</b>    | <b>1012 · Citizens Busine...</b> |                       | <b>-4,825.00</b>       |
|              | 08/17/2021        |                               | 5120 · Misc. Profession...       | 4-General Fund Ent.   | 482.50                 |
|              |                   |                               | 5120 · Misc. Profession...       | 1-Groundwater Ent.    | 1,206.25               |
|              |                   |                               | 5120 · Misc. Profession...       | 3-Land Resources      | 965.00                 |
|              |                   |                               | 5120 · Misc. Profession...       | 6-Active Recharge ... | 2,171.25               |
| TOTAL        |                   |                               |                                  |                       | 4,825.00               |

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**August 2021**

09/02/21

| <u>Num</u>     | <u>Date</u>       | <u>Name</u>                     | <u>Account</u>                   | <u>Class</u>          | <u>Original Amount</u> |
|----------------|-------------------|---------------------------------|----------------------------------|-----------------------|------------------------|
| <b>23073</b>   | <b>08/31/2021</b> | <b>Quill Corporation</b>        | <b>1012 · Citizens Busine...</b> |                       | <b>-368.07</b>         |
|                | 08/18/2021        |                                 | 6030 · Office Supplies           | 4-General Fund Ent.   | 43.14                  |
|                |                   |                                 | 6030 · Office Supplies           | 1-Groundwater Ent.    | 2.70                   |
|                |                   |                                 | 6030 · Office Supplies           | 2-Redlands Plaza/...  | 5.39                   |
|                |                   |                                 | 6030 · Office Supplies           | 3-Land Resources      | 2.70                   |
|                | 08/18/2021        |                                 | 6030 · Office Supplies           | 4-General Fund Ent.   | 251.31                 |
|                |                   |                                 | 6030 · Office Supplies           | 1-Groundwater Ent.    | 15.71                  |
|                |                   |                                 | 6030 · Office Supplies           | 2-Redlands Plaza/...  | 31.41                  |
|                |                   |                                 | 6030 · Office Supplies           | 3-Land Resources      | 15.71                  |
| TOTAL          |                   |                                 |                                  |                       | 368.07                 |
| <b>23074</b>   | <b>08/31/2021</b> | <b>ReadyRefresh by Nestle</b>   | <b>1012 · Citizens Busine...</b> |                       | <b>-76.67</b>          |
|                | 08/25/2021        |                                 | 5460 · Water / Trash / ...       | 4-General Fund Ent.   | 38.33                  |
|                |                   |                                 | 5460 · Water / Trash / ...       | 1-Groundwater Ent.    | 30.67                  |
|                |                   |                                 | 5460 · Water / Trash / ...       | 3-Land Resources      | 7.67                   |
| TOTAL          |                   |                                 |                                  |                       | 76.67                  |
| <b>23075</b>   | <b>08/31/2021</b> | <b>Rogers, Anderson, Mal...</b> | <b>1012 · Citizens Busine...</b> |                       | <b>-7,570.00</b>       |
|                | 07/31/2021        |                                 | 5170 · Audit                     | 4-General Fund Ent.   | 2,271.00               |
|                |                   |                                 | 5170 · Audit                     | 1-Groundwater Ent.    | 2,725.20               |
|                |                   |                                 | 5170 · Audit                     | 2-Redlands Plaza/...  | 1,135.50               |
|                |                   |                                 | 5170 · Audit                     | 3-Land Resources      | 1,438.30               |
| TOTAL          |                   |                                 |                                  |                       | 7,570.00               |
| <b>23076</b>   | <b>08/31/2021</b> | <b>Santa Ana Regional W...</b>  | <b>1012 · Citizens Busine...</b> |                       | <b>-2,066.00</b>       |
|                | 08/31/2021        |                                 | 1700 · Work in Progress          | 1-Groundwater Ent.    | 2,066.00               |
| TOTAL          |                   |                                 |                                  |                       | 2,066.00               |
| <b>23077</b>   | <b>08/31/2021</b> | <b>Water Systems Consult...</b> | <b>1012 · Citizens Busine...</b> |                       | <b>-3,377.50</b>       |
|                | 07/31/2021        |                                 | 5120 · Misc. Profession...       | 1-Groundwater Ent.    | 3,377.50               |
| TOTAL          |                   |                                 |                                  |                       | 3,377.50               |
| <b>100283N</b> | <b>08/03/2021</b> | <b>PERS</b>                     | <b>1012 · Citizens Busine...</b> |                       | <b>-11,488.72</b>      |
|                |                   |                                 | 6170 · PERS Retirement           | 4-General Fund Ent.   | 1,493.54               |
|                |                   |                                 | 6170 · PERS Retirement           | 1-Groundwater Ent.    | 5,169.92               |
|                |                   |                                 | 6170 · PERS Retirement           | 2-Redlands Plaza/...  | 459.55                 |
|                |                   |                                 | 6170 · PERS Retirement           | 3-Land Resources      | 1,148.87               |
|                |                   |                                 | 6170 · PERS Retirement           | 5-Wash Plan           | 804.21                 |
|                |                   |                                 | 6170 · PERS Retirement           | 6-Active Recharge ... | 2,412.63               |
| TOTAL          |                   |                                 |                                  |                       | 11,488.72              |

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**August 2021**

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Account</u>            | <u>Class</u>          | <u>Original Amount</u> |
|------------|-------------|-------------|---------------------------|-----------------------|------------------------|
| 100284N    | 08/11/2021  | PERS        | 1012 · Citizens Busine... |                       | <b>-12,187.72</b>      |
|            |             |             | 6170 · PERS Retirement    | 4-General Fund Ent.   | 1,584.40               |
|            |             |             | 6170 · PERS Retirement    | 1-Groundwater Ent.    | 5,484.47               |
|            |             |             | 6170 · PERS Retirement    | 2-Redlands Plaza/...  | 487.52                 |
|            |             |             | 6170 · PERS Retirement    | 3-Land Resources      | 1,218.77               |
|            |             |             | 6170 · PERS Retirement    | 5-Wash Plan           | 853.14                 |
|            |             |             | 6170 · PERS Retirement    | 6-Active Recharge ... | 2,559.42               |
| TOTAL      |             |             |                           |                       | 12,187.72              |
| 100285N    | 08/30/2021  | PERS        | 1012 · Citizens Busine... |                       | <b>-11,589.00</b>      |
|            |             |             | 6170 · PERS Retirement    | 4-General Fund Ent.   | 1,506.57               |
|            |             |             | 6170 · PERS Retirement    | 1-Groundwater Ent.    | 5,215.05               |
|            |             |             | 6170 · PERS Retirement    | 2-Redlands Plaza/...  | 463.56                 |
|            |             |             | 6170 · PERS Retirement    | 3-Land Resources      | 1,158.90               |
|            |             |             | 6170 · PERS Retirement    | 5-Wash Plan           | 811.23                 |
|            |             |             | 6170 · PERS Retirement    | 6-Active Recharge ... | 2,433.69               |
| TOTAL      |             |             |                           |                       | 11,589.00              |

San Bernardino Valley Water Conservation District  
**Director Fees Expenditure Payroll Report**  
August 2021

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| Pay Date  | Name         | For Period | Director Fees | Taxes Withheld | Check Amt   |
|-----------|--------------|------------|---------------|----------------|-------------|
| 8/11/2021 | Corneille, R | Jul-21     | \$ 1,880.00   | \$ 296.20      | \$ 1,583.80 |
| 8/11/2021 | McDonald, M  | Jul-21     | \$ 705.00     | \$ 62.39       | \$ 642.61   |
| 8/11/2021 | McDonald, M  | Aug-21     | \$ 1,175.00   | \$ 103.99      | \$ 1,071.01 |
| 8/25/2021 | Raley, D     | Jul-21     | \$ 1,880.00   | \$ 382.79      | \$ 1,497.21 |
| 8/25/2021 | Raley, D     | Jun-21     | \$ 1,410.00   | \$ 254.93      | \$ 1,155.07 |
| 8/25/2021 | McDonald, M  | Aug-21     | \$ 1,645.00   | \$ 146.05      | \$ 1,498.95 |



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1799

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: September 08, 2021**

**Subject: Unaudited Financial Reports, August 2021**

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**RECOMMENDATION**

Review and approve the unaudited financials for August 2021.

**BACKGROUND**

Financials are presented as of August 31, 2021.

**DISCUSSION**

Twelve Groundwater Council members have been invoiced for their Cost Share based upon the Equitable Allocation Model for a total of \$696,802. Remaining payments are expected within the next month. Mining Income from Cemex was received after the month-end so that payment will be presented on September statements. Revenue and expenses are as expected. The financials are attached for Board review and approval.

**FISCAL IMPACT**

There is no fiscal impact from reporting the financial status of the District.

**POTENTIAL MOTIONS**

1. Move approval of the Unaudited Financials for August 2021 as presented.
2. Move to request this item be tabled and referred to the Finance & Administration Committee for reconsideration of specific issues discussed.

**ATTACHMENTS OR MATERIALS**

Graph Financials for August 2021  
Profit & Loss to Date vs. Annual Budget

**BOARD OF  
DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL  
MANAGER**

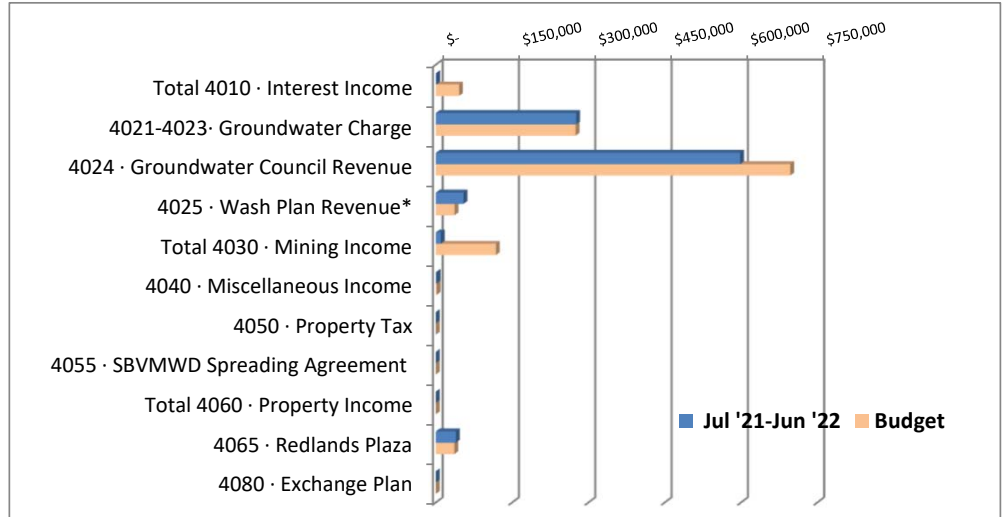
Daniel B. Cozad

**SBVWCD - All Enterprises Budget and Actual**

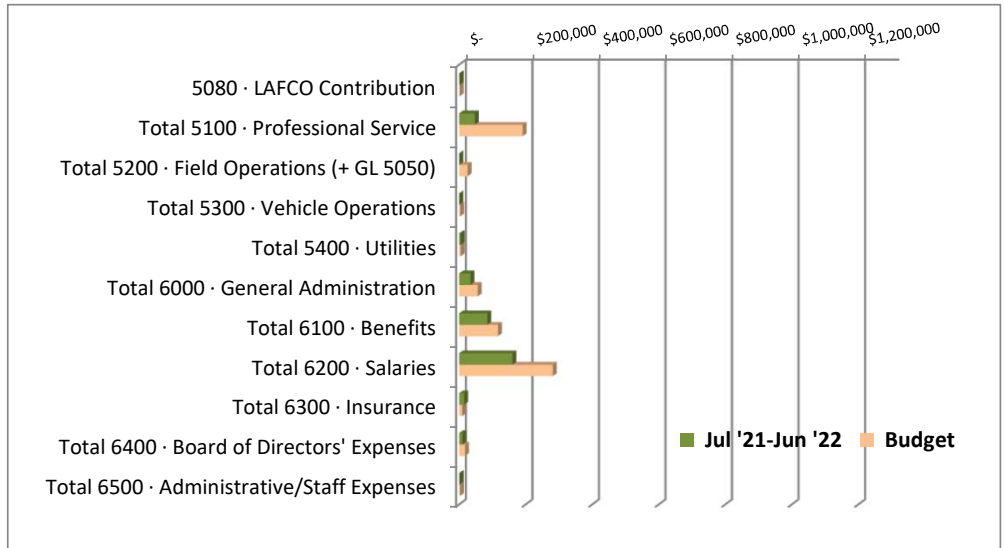
**August 2021**

| REVENUE                            | Jul '21-Jun '22   | Budget              |
|------------------------------------|-------------------|---------------------|
| Total 4010 · Interest Income       | \$ 929            | \$ 45,577           |
| 4021-4023 · Groundwater Charge     | \$ 275,818        | \$ 274,841          |
| 4024 · Groundwater Council Revenue | \$ 598,166        | \$ 696,800          |
| 4025 · Wash Plan Revenue*          | \$ 54,166         | \$ 36,667           |
| Total 4030 · Mining Income         | \$ 9,761          | \$ 118,000          |
| 4040 · Miscellaneous Income        | \$ 1,477          | \$ 1,667            |
| 4050 · Property Tax                | \$ -              | \$ -                |
| 4055 · SBVMWD Spreading Agreement  | \$ -              | \$ -                |
| Total 4060 · Property Income       | \$ -              | \$ -                |
| 4065 · Redlands Plaza              | \$ 39,276         | \$ 36,339           |
| 4080 · Exchange Plan               | \$ -              | \$ -                |
| <b>Total Revenue</b>               | <b>\$ 979,592</b> | <b>\$ 1,209,890</b> |

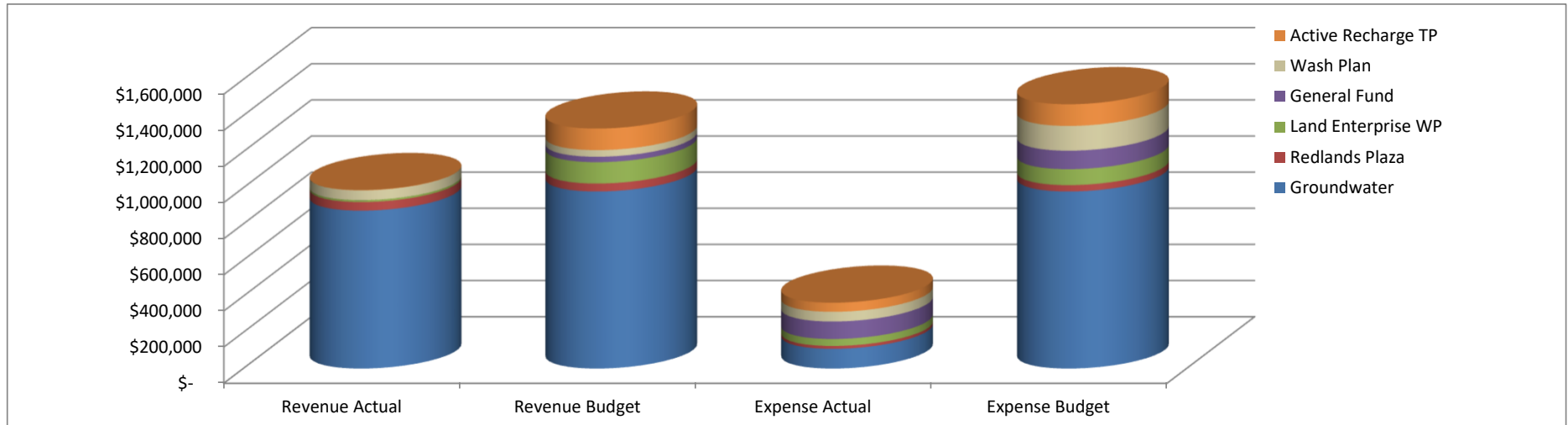
\*District loans to the WP



| EXPENSES Operating and Capital             | Jul '21-Jun '22   | Budget            |
|--|-------------------|-------------------|
| 5080 · LAFCO Contribution                  | \$ 2,419          | \$ 2,419          |
| Total 5100 · Professional Service          | \$ 47,631         | \$ 191,392        |
| Total 5200 · Field Operations (+ GL 5050)  | \$ 1,131          | \$ 26,197         |
| Total 5300 · Vehicle Operations            | \$ 977            | \$ 3,857          |
| Total 5400 · Utilities                     | \$ 4,713          | \$ 4,665          |
| Total 6000 · General Administration        | \$ 34,300         | \$ 56,431         |
| Total 6100 · Benefits                      | \$ 85,266         | \$ 117,090        |
| Total 6200 · Salaries                      | \$ 160,609        | \$ 282,120        |
| Total 6300 · Insurance                     | \$ 15,174         | \$ 9,613          |
| Total 6400 · Board of Directors' Expenses  | \$ 10,182         | \$ 17,900         |
| Total 6500 · Administrative/Staff Expenses | \$ 2,031          | \$ 3,044          |
| <b>Total Expense</b>                       | <b>\$ 364,432</b> | <b>\$ 714,729</b> |



## Enterprises to Date (August 2021)



| Enterprise                  | Actual      | Budget      | % of Budget |
|-----------------------------|-------------|-------------|-------------|
| Groundwater Revenue         | \$ 873,984  | \$ 980,048  | 89%         |
| Groundwater Expense         | \$ 109,220  | \$ 239,778  | 46%         |
| Revenue -Expense            | \$ 764,764  | \$ 740,270  |             |
| Redlands Plaza Revenue      | \$ 47,542   | \$ 43,824   | 108%        |
| Redlands Plaza Expense      | \$ 15,855   | \$ 35,194   | 45%         |
| Revenue -Expense            | \$ 31,686   | \$ 8,630    |             |
| Land Enterprise Revenue     | \$ 10,761   | \$ 118,417  | 9%          |
| Land Enterprise Expense     | \$ 38,628   | \$ 88,440   | 44%         |
| Revenue -Expense            | \$ (27,868) | \$ 29,977   |             |
| General Fund Revenue *      | \$ 136      | \$ 30,077   | 0%          |
| General Fund Expense        | \$ 96,686   | \$ 102,161  | 95%         |
| Revenue -Expense            | \$ (96,550) | \$ (72,085) |             |
| Wash Plan Revenue           | \$ 54,166   | \$ 36,667   | 148%        |
| Wash Plan Expense           | \$ 53,728   | \$ 137,043  | 39%         |
| Revenue-Expense             | 438         | (100,376)   |             |
| Active Recharge TP Revenue  | \$ 1,224    | \$ 119,250  | 1%          |
| Active Recharge TP Expense  | \$ 50,314   | \$ 120,030  | 42%         |
| Revenue-Expense             | \$ (49,091) | \$ (780)    |             |
| Total All Revenue - Expense | \$ 623,380  | \$ 605,636  |             |

| Cash Status            | As of 7/1/2021         | As of 08/31/2021       |
|------------------------|------------------------|------------------------|
| LAIF                   | \$ 430,623.48          | \$ 430,975.07          |
| Cal Trust              | \$ 3,222,408.78        | \$ 3,223,335.25        |
| Citizens Bank          | \$ 2,306,531.33        | \$ 2,641,703.37        |
| UBS Financial Services | \$ 500,681.82          | \$ 749,052.66          |
| US Bank-CAMP           | \$ 18,754,702.89       | \$ 18,756,334.67       |
| Total Cash             | \$ 25,214,948.30       | \$ 25,801,401.02       |
| Less Prepaid Royalty   | \$ (5,000,000.00)      | \$ (5,000,000.00)      |
| Less ARTP Obligation   | \$ (18,437,500.00)     | \$ (18,330,423.34)     |
| <b>Cash Position</b>   | <b>\$ 1,777,448.30</b> | <b>\$ 2,470,977.68</b> |

Increase (decrease) of \$693,529.38  
Percent Increase 39.0%

\* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

|   | <u>Jul - Aug 21</u> | <u>Budget</u>       | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---|---------------------|---------------------|-----------------------|--------------------|
| <b>Ordinary Income/Expense</b>                |                     |                     |                       |                    |
| <b>Income</b>                                 |                     |                     |                       |                    |
| <b>4010 · Interest Income</b>                 |                     |                     |                       |                    |
| 4012 · LAIF                                   | 0.00                | 4,000.00            | -4,000.00             | 0.0%               |
| 4013 · Caltrust Investment Income             | 926.47              | 25,600.00           | -24,673.53            | 3.62%              |
| 4014 · CalCredit Union Interest Income        | 0.00                | 0.00                | 0.00                  | 0.0%               |
| 4015 · UBS Interest Income                    | -1,629.16           | 27,860.00           | -29,489.16            | -5.85%             |
| 4016 · Interest Income ARTP                   | 1,631.78            | 216,000.00          | -214,368.22           | 0.76%              |
| <b>Total 4010 · Interest Income</b>           | <u>929.09</u>       | <u>273,460.00</u>   | <u>-272,530.91</u>    | <u>0.34%</u>       |
| <b>4017 · ARTP Capital Income</b>             | 0.00                | 615,000.00          | -615,000.00           | 0.0%               |
| <b>4020 · Groundwater Charge</b>              |                     |                     |                       |                    |
| 4021 · Assessments - Ag                       | 56,479.22           | 0.00                | 56,479.22             | 100.0%             |
| 4022 · Groundwater Charge                     | 975.98              | 549,681.07          | -548,705.09           | 0.18%              |
| 4023 · Assessments - Non-Ag                   | 218,675.96          | 0.00                | 218,675.96            | 100.0%             |
| 4024 · Groundwater Council Revenue            | 598,166.00          | 696,800.00          | -98,634.00            | 85.85%             |
| 4026 · GW Sustainability/Replenishment        | 0.00                | 16,814.00           | -16,814.00            | 0.0%               |
| <b>Total 4020 · Groundwater Charge</b>        | <u>874,297.16</u>   | <u>1,263,295.07</u> | <u>-388,997.91</u>    | <u>69.21%</u>      |
| <b>4025 · Wash Plan Revenue</b>               | 54,165.85           | 220,000.00          | -165,834.15           | 24.62%             |
| <b>4030 · Mining Income</b>                   |                     |                     |                       |                    |
| 4031 · Plant Site - CEMEX                     | 0.00                | 48,000.00           | -48,000.00            | 0.0%               |
| 4032 · Cemex - Royalty / Lease                | 0.00                | 600,000.00          | -600,000.00           | 0.0%               |
| 4036 · Aggregate Maintenance                  | 9,760.59            | 60,000.00           | -50,239.41            | 16.27%             |
| <b>Total 4030 · Mining Income</b>             | <u>9,760.59</u>     | <u>708,000.00</u>   | <u>-698,239.41</u>    | <u>1.38%</u>       |
| <b>4040 · Miscellaneous Income</b>            |                     |                     |                       |                    |
| 4041 · Reimbursed Expenses                    | 46.08               | 0.00                | 46.08                 | 100.0%             |
| 4040 · Miscellaneous Income - Other           | 1,431.00            | 10,000.00           | -8,569.00             | 14.31%             |
| <b>Total 4040 · Miscellaneous Income</b>      | <u>1,477.08</u>     | <u>10,000.00</u>    | <u>-8,522.92</u>      | <u>14.77%</u>      |
| <b>4050 · Property Tax</b>                    | 0.00                | 130,817.65          | -130,817.65           | 0.0%               |
| <b>4055 · SBVMWD Spreading Agreement Reim</b> | 0.00                | 421,846.11          | -421,846.11           | 0.0%               |
| <b>4060 · Property Income</b>                 |                     |                     |                       |                    |
| 4062 · Mentone Property                       | 0.00                | 100.00              | -100.00               | 0.0%               |
| <b>Total 4060 · Property Income</b>           | <u>0.00</u>         | <u>100.00</u>       | <u>-100.00</u>        | <u>0.0%</u>        |
| <b>4065 · Redlands Plaza</b>                  | 39,275.77           | 218,036.34          | -178,760.57           | 18.01%             |
| <b>4066 · Redlands Plaza CAM</b>              | 650.43              | 44,906.35           | -44,255.92            | 1.45%              |
| <b>4080 · Exchange Plan</b>                   | 0.00                | 30,000.00           | -30,000.00            | 0.0%               |
| <b>4086 · Plunge Creek IRWMP</b>              | 0.00                | 0.00                | 0.00                  | 0.0%               |
| <b>4999 · Trust Reimbursement-Wash Plan</b>   | 0.00                | 592,500.00          | -592,500.00           | 0.0%               |
| <b>Total Income</b>                           | <u>980,555.97</u>   | <u>4,527,961.52</u> | <u>-3,547,405.55</u>  | <u>21.66%</u>      |
| <b>Gross Profit</b>                           | 980,555.97          | 4,527,961.52        | -3,547,405.55         | 21.66%             |
| <b>Expense</b>                                |                     |                     |                       |                    |
| <b>5040 · Regional Programs</b>               |                     |                     |                       |                    |
| 5080 · LAFCO Contribution                     | 2,418.94            | 2,418.94            | 0.00                  | 100.0%             |
| <b>Total 5040 · Regional Programs</b>         | <u>2,418.94</u>     | <u>2,418.94</u>     | <u>0.00</u>           | <u>100.0%</u>      |
| <b>5050 · Basin Cleaning</b>                  | 0.00                | 50,000.00           | -50,000.00            | 0.0%               |
| <b>5100 · Professional Service</b>            |                     |                     |                       |                    |
| 5120 · Misc. Professional Services            | 10,610.90           | 300,000.00          | -289,389.10           | 3.54%              |
| 5122 · Wash Plan Professional Services        | 16,423.40           | 245,000.00          | -228,576.60           | 6.7%               |
| 5123 · Habitat Management-WP                  | 8,901.26            | 346,250.00          | -337,348.74           | 2.57%              |
| 5124 · Plunge Creek Prof Services             | 0.00                | 0.00                | 0.00                  | 0.0%               |
| 5125 · Engineering Services                   | 0.00                | 30,000.00           | -30,000.00            | 0.0%               |
| 5130 · Aerial Photography & Surveying         | 0.00                | 2,200.00            | -2,200.00             | 0.0%               |
| 5155 · WP Trails Professional Services        | 0.00                | 25,000.00           | -25,000.00            | 0.0%               |
| 5160 · IT Support                             | 450.00              | 8,500.00            | -8,050.00             | 5.29%              |
| 5170 · Audit                                  | 7,570.00            | 26,900.00           | -19,330.00            | 28.14%             |
| 5175 · Legal - Wash Plan                      | 5,925.00            | 5,000.00            | 925.00                | 118.5%             |
| 5180 · Legal                                  | -2,250.00           | 25,000.00           | -27,250.00            | -9.0%              |
| <b>Total 5100 · Professional Service</b>      | <u>47,630.56</u>    | <u>1,013,850.00</u> | <u>-966,219.44</u>    | <u>4.7%</u>        |
| <b>5133 · Regional River HCP Contribution</b> | 0.00                | 25,000.00           | -25,000.00            | 0.0%               |
| <b>5200 · Field Operations</b>                |                     |                     |                       |                    |
| 5210 · Equipment Maintenance                  | 1,000.10            | 7,200.00            | -6,199.90             | 13.89%             |
| 5215 · Property Maintenance                   | 58.90               | 40,000.00           | -39,941.10            | 0.15%              |
| 5225 · Field Clean Up-Illegal dumping         | 71.81               | 60,000.00           | -59,928.19            | 0.12%              |
| <b>Total 5200 · Field Operations</b>          | <u>1,130.81</u>     | <u>107,200.00</u>   | <u>-106,069.19</u>    | <u>1.06%</u>       |
| <b>5223 · Temp. Field Labor</b>               | 0.00                | 10,000.00           | -10,000.00            | 0.0%               |
| <b>5300 · Vehicle Operations</b>              |                     |                     |                       |                    |
| 5310 · Vehicle Maintenance                    | 69.57               | 8,000.00            | -7,930.43             | 0.87%              |
| 5320 · Fuel                                   | 907.30              | 15,125.00           | -14,217.70            | 6.0%               |
| <b>Total 5300 · Vehicle Operations</b>        | <u>976.87</u>       | <u>23,125.00</u>    | <u>-22,148.13</u>     | <u>4.22%</u>       |

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

|  | <u>Jul - Aug 21</u> | <u>Budget</u>       | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|---------------------|---------------------|-----------------------|--------------------|
| <b>5400 · Utilities</b>                    |                     |                     |                       |                    |
| 5410 · Alarm Service                       | 430.00              | 1,545.00            | -1,115.00             | 27.83%             |
| 5420 · Electricity                         | 1,814.99            | 7,563.42            | -5,748.43             | 24.0%              |
| 5430 · Mobile Phone                        | 810.00              | 5,370.31            | -4,560.31             | 15.08%             |
| 5440 · Telephone                           | 691.42              | 6,000.00            | -5,308.58             | 11.52%             |
| 5450 · Natural Gas                         | 2.99                | 1,155.00            | -1,152.01             | 0.26%              |
| 5460 · Water / Trash / Sewer               | 623.22              | 3,609.90            | -2,986.68             | 17.26%             |
| 5470 · Internet Services                   | 339.94              | 2,750.00            | -2,410.06             | 12.36%             |
| <b>Total 5400 · Utilities</b>              | <b>4,712.56</b>     | <b>27,993.63</b>    | <b>-23,281.07</b>     | <b>16.83%</b>      |
| <b>6000 · General Administration</b>       |                     |                     |                       |                    |
| 6001 · General Administration - Other      | 375.00              | 4,500.00            | -4,125.00             | 8.33%              |
| 6002 · Website Administration              | 730.00              | 6,000.00            | -5,270.00             | 12.17%             |
| 6004 · Meeting Expenses                    | 116.03              | 2,060.00            | -1,943.97             | 5.63%              |
| 6006 · Permits                             | 2,066.00            | 45,000.00           | -42,934.00            | 4.59%              |
| 6007 · Inter District Costs                | 0.00                | 10,000.00           | -10,000.00            | 0.0%               |
| 6009 · Licenses                            | 0.00                | 1,712.06            | -1,712.06             | 0.0%               |
| 6010 · Surety Bond                         | 1,210.00            | 1,900.00            | -690.00               | 63.68%             |
| 6012 · Office Maintenance                  | 84.59               | 2,550.80            | -2,466.21             | 3.32%              |
| 6013 · Office Lease Payment                | 8,333.34            | 50,000.00           | -41,666.66            | 16.67%             |
| 6015 · Mentone House Maintenance           | 384.40              | 3,500.00            | -3,115.60             | 10.98%             |
| 6016 · Redlands Plaza Maintenance          | 0.00                | 35,000.00           | -35,000.00            | 0.0%               |
| 6018 · Janitorial Services                 | 1,470.00            | 10,400.00           | -8,930.00             | 14.14%             |
| 6019 · Janitorial Supplies                 | 47.81               | 515.00              | -467.19               | 9.28%              |
| 6020 · Vacancy Marketing-Redlands Plaz     | 0.00                | 5,000.00            | -5,000.00             | 0.0%               |
| 6026 · Redlands Plaza CAM expenses         | 5,882.63            | 32,936.31           | -27,053.68            | 17.86%             |
| 6027 · Computer Software                   | 547.00              | 2,000.00            | -1,453.00             | 27.35%             |
| 6030 · Office Supplies                     | 1,300.94            | 3,500.00            | -2,199.06             | 37.17%             |
| 6033 · Office Equipment Rental             | 1,314.01            | 9,500.00            | -8,185.99             | 13.83%             |
| 6036 · Printing                            | 0.00                | 2,000.00            | -2,000.00             | 0.0%               |
| 6039 · Postage and Overnight Delivery      | 112.44              | 1,200.00            | -1,087.56             | 9.37%              |
| 6042 · Payroll Processing                  | 475.15              | 2,859.13            | -2,383.98             | 16.62%             |
| 6045 · Bank Service Charges                | 0.00                | 1,000.00            | -1,000.00             | 0.0%               |
| 6051 · Uniforms                            | 304.18              | 3,025.00            | -2,720.82             | 10.06%             |
| 6060 · Outreach                            | -2,200.00           | 63,000.00           | -65,200.00            | -3.49%             |
| 6087 · Educational Reimbursement           | 0.00                | 5,000.00            | -5,000.00             | 0.0%               |
| 6090 · Subscriptions/Publications          | 710.71              | 1,355.20            | -644.49               | 52.44%             |
| 6091 · Public Notices                      | 0.00                | 3,200.00            | -3,200.00             | 0.0%               |
| 6093 · Memberships                         | 11,035.33           | 25,289.23           | -14,253.90            | 43.64%             |
| <b>Total 6000 · General Administration</b> | <b>34,299.56</b>    | <b>334,002.73</b>   | <b>-299,703.17</b>    | <b>10.27%</b>      |
| <b>6100 · Benefits</b>                     |                     |                     |                       |                    |
| 6110 · Vision Insurance                    | 425.88              | 3,433.34            | -3,007.46             | 12.4%              |
| 6120 · Workers' Comp. Insurance            | 0.00                | 19,735.34           | -19,735.34            | 0.0%               |
| 6130 · Dental Insurance                    | 1,650.24            | 12,567.32           | -10,917.08            | 13.13%             |
| 6150 · Medical Insurance                   |                     |                     |                       |                    |
| 6150.01 · Medical Employee Contribution    | -3,947.80           | -31,135.80          | 27,188.00             | 12.68%             |
| 6150 · Medical Insurance - Other           | 35,046.00           | 285,106.20          | -250,060.20           | 12.29%             |
| <b>Total 6150 · Medical Insurance</b>      | <b>31,098.20</b>    | <b>253,970.40</b>   | <b>-222,872.20</b>    | <b>12.25%</b>      |
| 6160 · Payroll Taxes-Employer              | 9,838.15            | 122,654.27          | -112,816.12           | 8.02%              |
| 6170 · PERS Retirement                     |                     |                     |                       |                    |
| 6170.01 · PERS Employee Contributions      | -18,368.55          | -45,326.72          | 26,958.17             | 40.53%             |
| 6170 · PERS Retirement - Other             | 60,622.50           | 353,223.42          | -292,600.92           | 17.16%             |
| <b>Total 6170 · PERS Retirement</b>        | <b>42,253.95</b>    | <b>307,896.70</b>   | <b>-265,642.75</b>    | <b>13.72%</b>      |
| <b>Total 6100 · Benefits</b>               | <b>85,266.42</b>    | <b>720,257.37</b>   | <b>-634,990.95</b>    | <b>11.84%</b>      |
| <b>6200 · Salaries</b>                     |                     |                     |                       |                    |
| 6230 · Regular Salaries                    | 160,609.20          | 1,692,720.61        | -1,532,111.41         | 9.49%              |
| 6200 · Salaries - Other                    | 0.00                | 0.00                | 0.00                  | 0.0%               |
| <b>Total 6200 · Salaries</b>               | <b>160,609.20</b>   | <b>1,692,720.61</b> | <b>-1,532,111.41</b>  | <b>9.49%</b>       |
| <b>6300 · Insurance</b>                    |                     |                     |                       |                    |
| 6310 · Property/ Auto Insurance            | 4,828.74            | 4,420.14            | 408.60                | 109.24%            |
| 6320 · General Liability Insurance         | 10,345.74           | 33,651.74           | -23,306.00            | 30.74%             |
| <b>Total 6300 · Insurance</b>              | <b>15,174.48</b>    | <b>38,071.88</b>    | <b>-22,897.40</b>     | <b>39.86%</b>      |
| <b>6400 · Board of Directors' Expenses</b> |                     |                     |                       |                    |
| 6401 · Directors' Fees                     |                     |                     |                       |                    |
| 6401.5 · Payroll Taxes-Directors           | 3,678.04            | 0.00                | 3,678.04              | 100.0%             |
| 6401 · Directors' Fees - Other             | 6,110.00            | 87,901.20           | -81,791.20            | 6.95%              |
| <b>Total 6401 · Directors' Fees</b>        | <b>9,788.04</b>     | <b>87,901.20</b>    | <b>-78,113.16</b>     | <b>11.14%</b>      |

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

|   | <u>Jul - Aug 21</u> | <u>Budget</u>        | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---|---------------------|----------------------|-----------------------|--------------------|
| 6410 · Mileage                                    | 119.49              | 4,000.00             | -3,880.51             | 2.99%              |
| 6415 · Air Fare                                   | 0.00                | 2,500.00             | -2,500.00             | 0.0%               |
| 6420 · Other Travel                               | 0.00                | 500.00               | -500.00               | 0.0%               |
| 6425 · Meals                                      | 149.00              | 3,500.00             | -3,351.00             | 4.26%              |
| 6430 · Lodging                                    | 0.00                | 4,000.00             | -4,000.00             | 0.0%               |
| 6435 · Conf/Seminar Registrations                 | 125.00              | 5,000.00             | -4,875.00             | 2.5%               |
| 6440 · Election Fees / Re-Districting             | 0.00                | 25,000.00            | -25,000.00            | 0.0%               |
| <b>Total 6400 · Board of Directors' Expenses</b>  | <b>10,181.53</b>    | <b>132,401.20</b>    | <b>-122,219.67</b>    | <b>7.69%</b>       |
| <b>6500 · Administrative/Staff Expenses</b>       |                     |                      |                       |                    |
| 6510 · Mileage                                    | 0.00                | 2,500.00             | -2,500.00             | 0.0%               |
| 6515 · Air Fare                                   | 0.00                | 4,500.00             | -4,500.00             | 0.0%               |
| 6520 · Travel, Other (rental car, taxi)           | 0.00                | 1,500.00             | -1,500.00             | 0.0%               |
| 6525 · Meals                                      | 468.44              | 2,035.00             | -1,566.56             | 23.02%             |
| 6530 · Lodging                                    | 762.42              | 3,750.00             | -2,987.58             | 20.33%             |
| 6535 · Conf/Seminar Registrations                 | 800.00              | 4,000.00             | -3,200.00             | 20.0%              |
| <b>Total 6500 · Administrative/Staff Expenses</b> | <b>2,030.86</b>     | <b>18,285.00</b>     | <b>-16,254.14</b>     | <b>11.11%</b>      |
| 9999 · Contribution to Capital Maint.             | 0.00                | 278,621.92           | -278,621.92           | 0.0%               |
| <b>Total Expense</b>                              | <b>364,431.79</b>   | <b>4,473,948.28</b>  | <b>-4,109,516.49</b>  | <b>8.15%</b>       |
| <b>Net Ordinary Income</b>                        | <b>616,124.18</b>   | <b>54,013.24</b>     | <b>562,110.94</b>     | <b>1,140.69%</b>   |
| <b>Other Income/Expense</b>                       |                     |                      |                       |                    |
| <b>Other Expense</b>                              |                     |                      |                       |                    |
| 7000 · Construction                               |                     |                      |                       |                    |
| 7010 · Materials                                  | 0.00                | 12,000.00            | -12,000.00            | 0.0%               |
| 7055 · Plunge Creek Expansion                     | 0.00                | 0.00                 | 0.00                  | 0.0%               |
| <b>Total 7000 · Construction</b>                  | <b>0.00</b>         | <b>12,000.00</b>     | <b>-12,000.00</b>     | <b>0.0%</b>        |
| 7100 · Land & Buildings                           |                     |                      |                       |                    |
| 7110 · Property Capital Repairs                   | 0.00                | 511,971.00           | -511,971.00           | 0.0%               |
| 7120 · Property-Land Purchase                     | 0.00                | 0.00                 | 0.00                  | 0.0%               |
| 7126 · ARTP Engr/Prof Services                    | 0.00                | 600,000.00           | -600,000.00           | 0.0%               |
| 7130 · Mentone Property (House)-CapRep            | 0.00                | 25,000.00            | -25,000.00            | 0.0%               |
| 7140 · Mentone Property (Shop)-CapRep             | 0.00                | 375,000.00           | -375,000.00           | 0.0%               |
| 7150 · Mill Creek Diversion                       | 0.00                | 1,100,000.00         | -1,100,000.00         | 0.0%               |
| 7160 · Mendoza Property                           | 0.00                | 137,000.00           | -137,000.00           | 0.0%               |
| <b>Total 7100 · Land &amp; Buildings</b>          | <b>0.00</b>         | <b>2,748,971.00</b>  | <b>-2,748,971.00</b>  | <b>0.0%</b>        |
| 7200 · Equipment & Vehicles                       |                     |                      |                       |                    |
| 7210 · Computer Hardware-Capital Purch            | 0.00                | 5,000.00             | -5,000.00             | 0.0%               |
| 7220 · Computer Software                          | 4,382.39            | 10,000.00            | -5,617.61             | 43.82%             |
| 7230 · Field Equipment / Vehicles                 | 0.00                | 1,604.44             | -1,604.44             | 0.0%               |
| 7240 · Office Equipment                           | 3,265.38            | 1,500.00             | 1,765.38              | 217.69%            |
| <b>Total 7200 · Equipment &amp; Vehicles</b>      | <b>7,647.77</b>     | <b>18,104.44</b>     | <b>-10,456.67</b>     | <b>42.24%</b>      |
| 7400 · Professional Services Capital              |                     |                      |                       |                    |
| 7438 · Engineering Services-Other                 | 0.00                | 125,000.00           | -125,000.00           | 0.0%               |
| <b>Total 7400 · Professional Services Capital</b> | <b>0.00</b>         | <b>125,000.00</b>    | <b>-125,000.00</b>    | <b>0.0%</b>        |
| <b>Total Other Expense</b>                        | <b>7,647.77</b>     | <b>2,904,075.44</b>  | <b>-2,896,427.67</b>  | <b>0.26%</b>       |
| <b>Net Other Income</b>                           | <b>-7,647.77</b>    | <b>-2,904,075.44</b> | <b>2,896,427.67</b>   | <b>0.26%</b>       |
| <b>Net Income</b>                                 | <b>608,476.41</b>   | <b>-2,850,062.20</b> | <b>3,458,538.61</b>   | <b>-21.35%</b>     |



## San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1800

**To:** Board of Directors

**From:** General Manager, Daniel Cozad

**Date:** September 08, 2021

**Subject:** Groundwater Late Payer, Non-Respondents and Investigation List for GWA #56

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### **RECOMMENDATION**

Review, discuss and direct staff to investigate late payers and non-respondents for the period of January 1, 2021 – June 30, 2021.

### **BACKGROUND**

The District sent notices to all producers as it does every 6 months. GWA 56 covers the period from January 1, 2021, to June 30, 2021. After each assessment period's payment deadline, staff follows the Board approved procedure; sending late notices, calling and attempting to assist any producer who has filed incorrect statements or has failed to file or pay or both. Each groundwater assessment cycle has both late-payers or non-paying producers. Staff makes several attempts to contact producers who have not paid and find owners for wells that have new owners or managers.

### **DISCUSSION**

Late statements were mailed out to all non-respondent producers at the beginning of August followed up by emails and phone calls. Verbal contact was made with AHD Limited and Lucky Farms. Splash Kingdom's current land manager has been non-respondent since contact was made in early 2021. Raught Mutual's usage is reported by Bear Valley Mutual Water Company so we expect a response soon. Estimated remaining groundwater usage payments to be made for this period is under \$2,000.

### **FISCAL IMPACT**

Staff time and potentially legal support may be required to determine production.

### **ATTACHMENTS OR MATERIALS**

Past Due GW #56 Producers Investigation List

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvxcd.org Email: info@sbvxcd.org

#### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

#### **GENERAL MANAGER**

Daniel B. Cozad

# PAST DUE GW #56 PRODUCERS INVESTIGATION LIST

| PRODUCERS                 | WELL CODE  | RECORDATION | LAST PAYMENT/REPORTING         | Expect Pymt/Report | Late Reporters | Field Visit Needed |
|---------------------------|------------|-------------|--------------------------------|--------------------|----------------|--------------------|
| 1. AHD Limited            | 2S3W05A02S | 3601632     | \$0/GW #55 (Jul-Dec 2020)      | X                  |                |                    |
| 2. Raught Mutual Well Co. | 1S3W14R01S | 3602193     | \$300.63/GW #55 (Jul-Dec 2020) |                    | X              |                    |
| 3. Splash Kingdom         | 1S3W29J01S | 3600415     | \$139.77/GW #52 (Jan-Jun 2019) |                    | X              |                    |
| 4. Lucky Farms            | 1S3W19A01S | 3603554     | \$0/GW #55 (Jul-Dec 2020)      |                    |                | X                  |



## San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1801

**To:** Board of Directors

**From:** Erwin Fogerson and Daniel Cozad, General Manager

**Date:** September 8, 2021

**Subject:** Ratification of Professional Services Agreement for Drafting and Engineering Services with Aguilar Consulting Inc. and Authorization of Funding for Additional Services

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### **RECOMMENDATION**

Staff recommends that the Board: 1) Ratify Professional Services Agreements (Agreement) with Aguilar Consulting Inc. (Consultant) for Drafting and Engineering Services at a total amount not-to-exceed \$40,000. 2) Authorize the General Manager to issue an additional contract up to \$30,000 for on-going work that may be needed on the Project.

### **BACKGROUND**

The District has utilized the professional services of Consultant previously on the Mill Creek Diversion and Debris Control Project for professional services on drainage and water quality related work. In order to complete the preliminary engineering for a number of Active Recharge Transfer Projects, the District has retained Consultant through a professional services agreement for Drafting and Engineering Services per the District's Procurement and Purchasing Policy. Aguilar Engineering is uniquely qualified to provide drafting services with their excellent background in drainage design and the right size of company to be responsive with dedicating the same staff to performing all of the proposed work. Costs for the services are based upon hourly rates are consistent with industry standards with hours to complete the work negotiated based upon staff's understanding of industry production rates. Staff issued an initial PSA under the general managers authority for \$20,000. In August, it was determined that additional authorization was needed to maintain progress on the conceptual engineering efforts. To avoid project delays the general manager authorized the additional work. To comply with the Boards delegation of powers to the general manager this PSA requires ratification.

Additionally, staff is very pleased with the turnaround and quality of the work and anticipates that additional engineering and drafting services are needed to complete the conceptual designs for the ARTP Projects. This effort will reduce future work in design and the Active Recharge Transfer Project Feasibility Studies.

#### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

#### **GENERAL MANAGER**

Daniel B. Cozad

**FISCAL IMPACT**

The costs for the Agreement are included in the current Capital Project line-item number 31 for Active Recharge Transfer Project Capital Funding Capital. included in the current FY 2020-2021 budget. The Consultant will only invoice the District for services provided as requested.

**POTENTIAL MOTIONS**

1. Ratify the Contract Services Agreement for Professional Services (Agreement) with Aguilar Consulting (Consultant) for Drafting and Engineering services at an amount not-to-exceed \$40,000.
2. Authorize the General Manager to issue an additional contract up to \$30,000 for on-going work that may be needed on the Project.
3. Move to table one or both motions for consideration of the issue and request the Finance and Admin and Committee review provide a recommendation.
3. Table one or both motions to a future meeting for consideration.

**ATTACHMENTS OR MATERIALS**

Professional Services Agreements between the San Bernardino Valley Water Conservation District and Aguilar Engineering Inc.

**CONTRACT SERVICES AGREEMENT FOR  
PROFESSIONAL SERVICES**

**THIS PROFESSIONAL SERVICES AGREEMENT FOR DRAFTING AND ENGINEERING SERVICES ("Agreement")** by and between the **SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT**, a California Special District ("SBVWCD" or "District"), and **AGUILAR CONSULTING, INC.** ("Consultant"), is effective upon the later date on which this Agreement is signed by District and Consultant ("Effective Date").

**NOW THEREFORE**, the parties hereto agree as follows:

**1.0 SERVICES OF CONSULTANT**

1.1 Scope of Services. In compliance with all of the terms and conditions of this Agreement, the Consultant shall provide drafting and preliminary engineering support services on an on-call basis. The work will consist of performing drafting and preliminary engineering design services as directed by the District. Drafting and engineering design will involve the refining of current SBVWCD CADD (computer-aided drafting and design) drawings and preparing new CADD drawings for the Active Recharge Transfer Project. Needed drafting and design tasks will be transmitted by the District to the Consultant digitally to expediate the work. The Consultant will then acknowledge the transmittal and provide an estimate of time by email. The District will then evaluate the estimate and issue a notice to proceed by email if in agreeance. Tracking of the work will be performed using the tracking sheet in Exhibit A. The Consultant warrants that all work and services will be performed in a competent, professional, and satisfactory manner.

1.2 Authorization to Begin, Schedule and Retention Term. Consultant's term to begin work or services, shall initiate upon receipt of a Notice to Proceed by District. Further, no work or services other than that described in the Scope of Services shall be initiated by the Consultant without written authorization of the District and documented as a Change Order to this agreement.

1.3 Compliance With Law. All work and services rendered hereunder shall be provided in accordance with applicable ordinances, resolutions, statutes, rules, and regulations of the District and any Federal, State, or local governmental agency of competent jurisdiction.

1.4 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by this Agreement.

**2.0 COMPENSATION**

2.1 Contract Sum. For the services rendered pursuant to this Agreement, the Consultant shall be paid on an hourly basis based upon the attached fee schedule (Exhibit B), plus approved expenses and direct costs in an amount not to exceed a total of twenty thousand dollars

(\$20,000.00). The hourly fee rate is limited to \$110 per hour for design services and \$55 per hour for drafting services with an additional ten percent (10%) chargeable time of oversight and management. The person performing the oversight is limited to any category within the fee schedule.

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2.3 Content of Invoices. Each invoice submitted by the Consultant shall reflect the amount of time; a detailed narrative description of the work performed within that time by each employee or sub-consultant for each task, and any materials or other direct costs. Invoices without this information shall not be paid.

### **3.0 COORDINATION OF WORK**

3.1 Representative of Consultant Ceazar Aguilar is hereby designated as the principal representative of the Consultant, authorized under all applicable laws to act in its behalf with respect to the work and services specified herein and to make all decisions in connection therewith.

3.2 Contract Officer. The General Manager is hereby designated as the representative of the District, authorized to act in its behalf with respect to the work and services specified herein and make all decisions in connection therewith ("Contract Officer"). The District designates Erwin Fogerson as Project Manager, who is authorized to direct work of the Consultant.

3.3 Prohibition Against Subcontracting or Assignment. Consultant shall not contract with any entity to perform in whole or in part Consulting Work required of Consultant herein without the prior express written approval of the District. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of the District. Any such prohibited assignment or transfer shall be void.

3.4 Independent Consultant. Consultant shall perform all work and services required herein as an independent contractor of the District and shall remain under only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of the District.

### **4.0 INSURANCE AND INDEMNIFICATION**

4.1 Insurance. The Consultant shall procure and maintain, at its sole cost and

expense, in a form and content satisfactory to District, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

4.1-01 Workers' Compensation Insurance. By signature hereunder, Consultant certifies that Consultant is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and Consultant will comply with such provisions before commencing the performance or the work of this Agreement.

4.1-02 Workers' Compensation and Employer's Liability Insurance. The Consultant and all sub-consultants shall cover or insure under the applicable laws relating to workers compensation insurance, each of their employees involved in any way in carrying out the work contemplated under this Agreement, all in accordance with the Worker's Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any Acts amendatory thereof. The Consultant shall provide employer's liability insurance in the amount of, at least, \$1,000,000 per accident for bodily injury and disease.

4.1-03 Liability Insurance. The Consultant shall provide and maintain at all times during the performance of this Agreement, the following commercial general liability insurance:

4.1-03.01 Coverage. Coverage shall be at least as broad as the following:

Commercial General Liability Commercial General Liability coverage (Occurrence Form CG 0001) in the amount of one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2501 or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.

Professional Liability. Professional Liability appropriate to the Consultant's profession covering Consultant's wrongful acts, negligent actions, errors or omission in the amount of one million dollars (\$1,000,000) per claim and annual aggregate.

4.1-03.02 Required Provisions. The policies specified in Section 4.1-03.01 is to state or be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days (10 days for nonpayment of premium) prior written notice by U.S. mail has been given to the District.

4.1-03.03 Required Format. All of the liability insurance shall be provided on policy forms satisfactory to the District. All insurance correspondence, notations, certificates, or other

documents from the insurance carrier or agent/broker shall each separately reference the District project number.

4.1-03.04 Deductibles and Self-Insured Retention. Any deductible or self-insurance retention must be declared to and approved by the District. At the option of the District, the insurer shall reduce or eliminate such deductibles or self-insured retention.

4.1-03.05 Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best's rating of no less than A-:VII or equivalent or as otherwise approved by the District.

4.1-03.06 Evidences and Cancellation of Insurance. Prior to execution of the Agreement, the Consultant shall file with the District evidence of insurance satisfactory to the District. The insurer will give by U.S. mail written notice to the District at least thirty (30) days prior to the effective date of any cancellation, except for nonpayment of premium for which ten (10) days prior written notice will be given. The Consultant shall, upon demand of the District, deliver to the District all such policy or policies of insurance and the receipts of payment of premiums thereon.

4.1-03.07 Errors and Omissions/Professional Negligence. Consultant shall procure and maintain errors and omissions insurance, or professional liability insurance, at all times this Agreement is in effect, covering the services to be provided hereunder in the amount of one million dollars per claim and annual aggregate.

4.1-03.08 Sub-Consultants. In the event that Consultant employs other consultants as part of the services covered by this Agreement, consistent with Section 3.3 above, it shall be the Consultant's responsibility to confirm that each sub-consultant meets the minimum insurance requirements specified above.

4.2 Indemnification. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless and defend the District, its directors, officers, employees, or designated volunteers, and each of them from and against:

4.2-01 Any and all claims, demands, lawsuits, or causes of action, damages, costs, expenses, losses, or liabilities, in law or in equity, of every kind and nature whatsoever for, but not limited to, injury to or death of any person including District and/or Consultant, or any directors, officers, employees or designated volunteers of District or Consultant, and damages to or destruction of property of any person, including but not limited to, District and/or Consultant and their directors, officers, employees or designated volunteers, arising out of or in any manner directly or indirectly connected with the work to be performed under this Agreement, due to the Consultant's negligent acts, errors or omissions committed or alleged to have been committed, except in those

cases where the District is liable.

4.2-02 Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind of nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Consultant, except in those cases where the District is liable.

4.2-03 Consultant shall defend, at its own cost, expense and risk, with Counsel of District's choice, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District or District's directors, officers, employees or designated volunteers.

4.2-04 Consultant shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officers, employees or designated volunteers, in any and all such aforesaid suits, actions or other legal proceeding.

4.2-05 Consultant shall reimburse District and its directors, officers, employees or designated volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

4.2-06 Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, or its directors, officers, employees or designated volunteers.

4.3 Laws, Regulations and Permits. The Consultant shall exercise all professional care to give all notices required by law and comply with all laws, ordinances, rules and regulations pertaining to the conduct of the work. The Consultant shall be liable for all negligent or intentional violations of the law in connection with work furnished by the Consultant. If the Consultant negligently or intentionally performs any work contrary to such laws, ordinances, rules and regulations, the Consultant shall bear all costs and penalties, civil or criminal, arising therefrom.

4.4 Safety. The Consultant shall execute and maintain Consultant's work so as to avoid injury or damage to any person or property. In carrying out the work, the Consultant shall at all times, exercise all necessary precautions for the safety of its employees appropriate to the nature of the work and the conditions under which the work is to be performed, and be in compliance with all federal, state and local statutory and regulatory requirements including State of California, Division of Industrial Safety (Cal/OSHA) regulations, and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act (as applicable).

## **5.0 TERM OF AGREEMENT**

5.1 Term. This Agreement shall be effective from date of signature of both parties and shall continue in full force and effect until completion and approval of the work and services described hereunder, unless extended by mutual consent, or until otherwise terminated under Section 6.11 below.

## 6.0 MISCELLANEOUS

6.1 Covenant Against Discrimination. The Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through it, that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement.

6.2 Non-liability of District Officers and Employees. No officer or employee of the District shall be personally liable to Consultant, or a successor in interest, in the event of any default or breach by the District or for any amount that may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

6.3 Conflict of Interest. No director, officer, agent, employee or designated volunteer of the District shall have any financial interest, direct or indirect, in this Agreement, nor shall any such person participate in any decision relating to the Agreement which affects his or her financial interest or the financial interest of any corporation, partnership or association in which he or she is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give, any third party any money or other consideration for obtaining this Agreement.

6.4 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the District, to the General Manager and to the attention of the Contract Officer, San Bernardino Valley Water Conservation District, 1630 W. Redlands Boulevard, Suite A, Redlands, CA 92373-0581, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement.

6.5 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement.

6.6 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements, and understandings, if any, between the

parties and none shall be used to interpret this Agreement. This Agreement may be amended at any time only by the mutual consent of the parties and only by an instrument in writing.

6.7 Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or inability to enforce shall not affect any of the remaining portions of this Agreement, which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

6.8 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

6.9 Attorney's Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

6.10 Ownership of Work. All work performed by the Consultant hereunder shall be the exclusive property of the District, and shall be kept confidential by the Consultant unless otherwise directed by the District or required by permits held by Consultant necessary to complete District work such as a U.S. Fish and Wildlife Recovery Permit. The Consultant shall provide to the District all CADD files, notes, maps, schedules, graphs, worksheets, reports, computer databases and programs, or any other analysis or analytical tools created or produced by the Consultant in connection with its work performed hereunder ("work"), no later than the time of the completion of the Consultant's work or earlier termination of this Agreement under Section 6. 11 below. The Consultant shall not disclose or utilize its work under this Contract in any other assignment or for any other purpose, or otherwise disclose or utilize such work, without the prior written consent of the District, which consent shall not be unreasonably withheld.

6.11 Termination. This Agreement may be terminated by either party giving 30 days' notice in writing to the other party and sent by registered mail to the principal place of business that such notice is addressed. The right, duties, and responsibilities of the District shall continue in full force during the period of this 30-day notice, including the ordering and billing of all promotional materials and advertising in the media whose closing dates fall within such period. After the expiration of the 30-day interval following notice, no rights or liabilities shall arise out of

this relationship, regardless of expenses which may have been made for future governmental affairs endeavors, except that the indemnification provisions of Section 4.2 above shall survive termination, and any task undertaken by Consultant on written District authorization, and still uncompleted at the expiration of the notice period, shall be carried to completion by Consultant and paid for by District at rates provided hereunder, unless mutually agreed in writing to the contrary, in accordance with the provisions herein.

6.12 Mediation. In the event of disagreement as to termination procedures, the Consultant and District shall meet and confer in an attempt to resolve the issue. If the meet and confer process fails to resolve any controversy or claim arising out of or related to work performed under this Agreement, within 10 business days after written notice by one party to the other identifying the nature of the dispute and requesting a meet and confer conference, such claim or controversy shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The submission to non-binding mediation shall be upon such terms, conditions, and procedures as the parties might mutually agree, and shall not preclude the initiation or exercise of any other remedy, legal, equitable, or otherwise, available to any party. The mediation proceedings shall take place in San Bernardino County, California.

6.13 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.


**IN WITNESS WHEREOF**, the parties have executed and entered into this Agreement and by signature below:

SAN BERNARDINO VALLEY WATER  
CONSERVATION DISTRICT

By:   
Daniel Cozad, General Manager

Date: 6/1/21

AGUILAR CONSULTING, INC.

By:   
Ceazar Aguilar, President

Date: 6/1/21

**EXHIBIT A**

**List of Work Order Tasks and Notice to Proceed Form and Tracking Sheet**

- Task Order 1    Engineering and drafting Plunge Creek Basin and diversion structure.
- Task Order 2    Engineering and drafting Oak Creek Basin and diversion structure.
- Task Order 3    Engineering and drafting Waterman Basins and diversion structure.
- Task Order 4    Engineering and drafting East Twin Creek Spreading Grounds.
- Task Order 5    Engineering and drafting Lynwood Basin and diversion structure.
- Task Order 6    Engineering and drafting Mill Creek Basins, canals, and diversion structure.
- Task Order 7    Engineering and drafting City Creek Basins and diversion structure.

| Active Recharge Transfer Project Trasmittal and Notice to Proceed Form and Tracking Sheet |          |                   |                     |                 |                |               |                |
|---|----------|-------------------|---------------------|-----------------|----------------|---------------|----------------|
| Transmit Date   | NTP Date | Task Order Number | Description of Work | Estimated Hours | Initial Budget | Final Budget  | Completed Date |
|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
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|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
|   |          |                   |                     |                 |                |               |                |
| <b>Total Final Budget</b>   |          |                   |                     |                 |                | <b>\$0.00</b> |                |

**Totals by Task Order No. (auto filled)**

|   |   |        |
|---|---|--------|
| 1 | Engineering and drafting Plunge Creek Basin and diversion structure.        | \$0.00 |
| 2 | Engineering and drafting Oak Creek Basin and diversion structure.           | \$0.00 |
| 3 | Engineering and drafting Waterman Basins and diversion structure.           | \$0.00 |
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| 7 | Engineering and drafting City Creek Basins and diversion structure.         | \$0.00 |

EXHIBIT B

**AGUILAR CONSULTING, INC.  
HOURLY FEE RATE SCHEDULE**

**January 1, 2021**

The following rates shall apply to services provided on a time-and-material basis. Rates reflected are hourly.

**General**

|                                    |          |
|------------------------------------|----------|
| President/Principal                | \$195.00 |
| Clerical/Miscellaneous Office Work | \$40.00  |

**Other**

|                                      |          |
|--------------------------------------|----------|
| Litigation Consultant/Expert Witness |          |
| Testimony during Deposition*         | \$350.00 |
| Computer Time                        | \$40.00  |
| Plan Checking (Flat Rate)            | \$120.00 |

Note: \* - Minimum Billable Time of  
Four (4) hours; Driving time  
is considered billable time.

**Civil**

|   |          |
|---|----------|
| Engineering Director                              | \$170.00 |
| Senior Project Manager/ Project Manager           | \$165.00 |
| Assistant Project Manager/Senior Project Engineer | \$140.00 |
| Senior Designer/Project Engineer/Calculator       | \$125.00 |
| Design Engineer/Designer                          | \$110.00 |
| CADD Designer                                     | \$85.00  |
| Senior CADD Drafter                               | \$70.00  |
| CADD Drafter                                      | \$55.00  |

**REIMBUSABLE EXPENSES**

The following expenses will be billed at cost.

**Reproduction Services:** Includes blueprinting, copying, printing and plotting. In-house plots will be billed at \$6.00 per sheet for each client set and for a final in-house review set. The client is welcome to contract directly with an outside reprographic firm for those services not provided in-house.

**Rental Equipment and Fees:** Any equipment rental and any fees advanced by our firm including plan check and filing fees.

**Commercial Delivery Services:** Including Express Mail, Federal Express, UPS and independent courier services.

**In-House Pick-Up and Delivery Services:** These services provided by our firm will be reimbursed at \$44.00 per hour. In addition, mileage will be billed at IRS rates with no markup.

**Travel Expenses:** Mileage to and from the job site will be billed at IRS rates with no markup.

**Waiver of Subrogation:** If the client requires a *Waiver of Subrogation for Worker's Compensation Insurance*, the client will be required to pay the additional insurance premium for this request. The approximate amount for waiver is \$250.00.

**NOTE:** Invoicing will be submitted on a monthly, progressive cycle.

**CONTRACT SERVICES AGREEMENT FOR  
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4.1-02 Workers' Compensation and Employer's Liability Insurance. The Consultant and all sub-consultants shall cover or insure under the applicable laws relating to workers compensation insurance, each of their employees involved in any way in carrying out the work contemplated under this Agreement, all in accordance with the Worker's Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any Acts amendatory thereof. The Consultant shall provide employer's liability insurance in the amount of, at least, \$1,000,000 per accident for bodily injury and disease.

4.1-03 Liability Insurance. The Consultant shall provide and maintain at all times during the performance of this Agreement, the following commercial general liability insurance:

4.1-03.01 Coverage. Coverage shall be at least as broad as the following:

Commercial General Liability Commercial General Liability coverage (Occurrence Form CG 0001) in the amount of one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2501 or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit.

Professional Liability. Professional Liability appropriate to the Consultant's profession covering Consultant's wrongful acts, negligent actions, errors or omission in the amount of one million dollars (\$1,000,000) per claim and annual aggregate.

4.1-03.02 Required Provisions. The policies specified in Section 4.1-03.01 is to state or be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days (10 days for nonpayment of premium) prior written notice by U.S. mail has been given to the District.

4.1-03.03 Required Format. All of the liability insurance shall be provided on policy forms satisfactory to the District. All insurance correspondence, notations, certificates, or other

documents from the insurance carrier or agent/broker shall each separately reference the District project number.

4.1-03.04 Deductibles and Self-Insured Retention. Any deductible or self-insurance retention must be declared to and approved by the District. At the option of the District, the insurer shall reduce or eliminate such deductibles or self-insured retention.

4.1-03.05 Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best's rating of no less than A-:VII or equivalent or as otherwise approved by the District.

4.1-03.06 Evidences and Cancellation of Insurance. Prior to execution of the Agreement, the Consultant shall file with the District evidence of insurance satisfactory to the District. The insurer will give by U.S. mail written notice to the District at least thirty (30) days prior to the effective date of any cancellation, except for nonpayment of premium for which ten (10) days prior written notice will be given. The Consultant shall, upon demand of the District, deliver to the District all such policy or policies of insurance and the receipts of payment of premiums thereon.

4.1-03.07 Errors and Omissions/Professional Negligence. Consultant shall procure and maintain errors and omissions insurance, or professional liability insurance, at all times this Agreement is in effect, covering the services to be provided hereunder in the amount of one million dollars per claim and annual aggregate.

4.1-03.08 Sub-Consultants. In the event that Consultant employs other consultants as part of the services covered by this Agreement, consistent with Section 3.3 above, it shall be the Consultant's responsibility to confirm that each sub-consultant meets the minimum insurance requirements specified above.

4.2 Indemnification. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless and defend the District, its directors, officers, employees, or designated volunteers, and each of them from and against:

4.2-01 Any and all claims, demands, lawsuits, or causes of action, damages, costs, expenses, losses, or liabilities, in law or in equity, of every kind and nature whatsoever for, but not limited to, injury to or death of any person including District and/or Consultant, or any directors, officers, employees or designated volunteers of District or Consultant, and damages to or destruction of property of any person, including but not limited to, District and/or Consultant and their directors, officers, employees or designated volunteers, arising out of or in any manner directly or indirectly connected with the work to be performed under this Agreement, due to the Consultant's negligent acts, errors or omissions committed or alleged to have been committed, except in those

cases where the District is liable.

4.2-02 Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind of nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of Consultant, except in those cases where the District is liable.

4.2-03 Consultant shall defend, at its own cost, expense and risk, with Counsel of District's choice, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District or District's directors, officers, employees or designated volunteers.

4.2-04 Consultant shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officers, employees or designated volunteers, in any and all such aforesaid suits, actions or other legal proceeding.

4.2-05 Consultant shall reimburse District and its directors, officers, employees or designated volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

4.2-06 Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, or its directors, officers, employees or designated volunteers.

4.3 Laws, Regulations and Permits. The Consultant shall exercise all professional care to give all notices required by law and comply with all laws, ordinances, rules and regulations pertaining to the conduct of the work. The Consultant shall be liable for all negligent or intentional violations of the law in connection with work furnished by the Consultant. If the Consultant negligently or intentionally performs any work contrary to such laws, ordinances, rules and regulations, the Consultant shall bear all costs and penalties, civil or criminal, arising therefrom.

4.4 Safety. The Consultant shall execute and maintain Consultant's work so as to avoid injury or damage to any person or property. In carrying out the work, the Consultant shall at all times, exercise all necessary precautions for the safety of its employees appropriate to the nature of the work and the conditions under which the work is to be performed, and be in compliance with all federal, state and local statutory and regulatory requirements including State of California, Division of Industrial Safety (Cal/OSHA) regulations, and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act (as applicable).

## 5.0 TERM OF AGREEMENT

5.1 Term. This Agreement shall be effective from date of signature of both parties and shall continue in full force and effect until completion and approval of the work and services described hereunder, unless extended by mutual consent, or until otherwise terminated under Section 6.11 below.

## 6.0 MISCELLANEOUS

6.1 Covenant Against Discrimination. The Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through it, that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement.

6.2 Non-liability of District Officers and Employees. No officer or employee of the District shall be personally liable to Consultant, or a successor in interest, in the event of any default or breach by the District or for any amount that may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

6.3 Conflict of Interest. No director, officer, agent, employee or designated volunteer of the District shall have any financial interest, direct or indirect, in this Agreement, nor shall any such person participate in any decision relating to the Agreement which affects his or her financial interest or the financial interest of any corporation, partnership or association in which he or she is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give, any third party any money or other consideration for obtaining this Agreement.

6.4 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the District, to the General Manager and to the attention of the Contract Officer, San Bernardino Valley Water Conservation District, 1630 W. Redlands Boulevard, Suite A, Redlands, CA 92373-0581, and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement.

6.5 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement.

6.6 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements, and understandings, if any, between the

parties and none shall be used to interpret this Agreement. This Agreement may be amended at any time only by the mutual consent of the parties and only by an instrument in writing.

6.7 Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or inability to enforce shall not affect any of the remaining portions of this Agreement, which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

6.8 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

6.9 Attorney's Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

6.10 Ownership of Work. All work performed by the Consultant hereunder shall be the exclusive property of the District, and shall be kept confidential by the Consultant unless otherwise directed by the District or required by permits held by Consultant necessary to complete District work such as a U.S. Fish and Wildlife Recovery Permit. The Consultant shall provide to the District all CADD files, notes, maps, schedules, graphs, worksheets, reports, computer databases and programs, or any other analysis or analytical tools created or produced by the Consultant in connection with its work performed hereunder ("work"), no later than the time of the completion of the Consultant's work or earlier termination of this Agreement under Section 6.11 below. The Consultant shall not disclose or utilize its work under this Contract in any other assignment or for any other purpose, or otherwise disclose or utilize such work, without the prior written consent of the District, which consent shall not be unreasonably withheld.

6.11 Termination. This Agreement may be terminated by either party giving 30 days' notice in writing to the other party and sent by registered mail to the principal place of business that such notice is addressed. The right, duties, and responsibilities of the District shall continue in full force during the period of this 30-day notice, including the ordering and billing of all promotional materials and advertising in the media whose closing dates fall within such period. After the expiration of the 30-day interval following notice, no rights or liabilities shall arise out of

this relationship, regardless of expenses which may have been made for future governmental affairs endeavors, except that the indemnification provisions of Section 4.2 above shall survive termination, and any task undertaken by Consultant on written District authorization, and still uncompleted at the expiration of the notice period, shall be carried to completion by Consultant and paid for by District at rates provided hereunder, unless mutually agreed in writing to the contrary, in accordance with the provisions herein.

6.12 Mediation. In the event of disagreement as to termination procedures, the Consultant and District shall meet and confer in an attempt to resolve the issue. If the meet and confer process fails to resolve any controversy or claim arising out of or related to work performed under this Agreement, within 10 business days after written notice by one party to the other identifying the nature of the dispute and requesting a meet and confer conference, such claim or controversy shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The submission to non-binding mediation shall be upon such terms, conditions, and procedures as the parties might mutually agree, and shall not preclude the initiation or exercise of any other remedy, legal, equitable, or otherwise, available to any party. The mediation proceedings shall take place in San Bernardino County, California.

6.13 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

**IN WITNESS WHEREOF**, the parties have executed and entered into this Agreement and by signature below:

SAN BERNARDINO VALLEY WATER  
CONSERVATION DISTRICT

By: 

Daniel Cozad, General Manager

Date: 8/11/21

AGUILAR CONSULTING, INC.

By: 

Ceazar Aguilar, President

Date: 08/10/2021

**EXHIBIT A**

**List of Work Order Tasks and Notice to Proceed Form and Tracking Sheet**

Task Order 1    Engineering and drafting Plunge Creek Basin and diversion structure.

Task Order 2    Engineering and drafting Oak Creek Basin and diversion structure.

| Active Recharge Transfer Project Trasmittal and Notice to Proceed Form and Tracking Sheet |          |                   |                     |                 |          |                                  |       |           |
|---|----------|-------------------|---------------------|-----------------|----------|----------------------------------|-------|-----------|
| Transmit Date   | NTP Date | Task Order Number | Description of Work | Estimated Hours |          |                                  |       | Total Fee |
|   |          |                   |                     | Design          | Drafting | Supervision, Coordination and QC | Total |           |
|   |          |                   |                     |                 |          |                                  |       |           |
|   |          |                   |                     |                 |          |                                  |       |           |
|   |          |                   |                     |                 |          |                                  |       |           |
|   |          |                   |                     |                 |          |                                  |       |           |
|   |          |                   |                     |                 |          |                                  |       |           |
|   |          |                   |                     |                 |          |                                  |       |           |
|   |          |                   |                     |                 |          |                                  |       |           |
| Total Final Budget  |          |                   |                     |                 |          |                                  |       |           |

Totals by Task Order No. (auto filled)

- 1    Engineering and drafting Plunge Creek Basin and diversion structure.
- 2    Engineering and drafting Oak Creek Basin and diversion structure.

EXHIBIT B

**AGUILAR CONSULTING, INC.  
HOURLY FEE RATE SCHEDULE**

**January 1, 2021**

The following rates shall apply to services provided on a time-and-material basis. Rates reflected are hourly.

**General**

|                                    |          |
|------------------------------------|----------|
| President/Principal                | \$195.00 |
| Clerical/Miscellaneous Office Work | \$40.00  |

**Other**

|                                      |          |
|--------------------------------------|----------|
| Litigation Consultant/Expert Witness |          |
| Testimony during Deposition*         | \$350.00 |
| Computer Time                        | \$40.00  |
| Plan Checking (Flat Rate)            | \$120.00 |

Note: \* - Minimum Billable Time of  
Four (4) hours; Driving time  
is considered billable time.

**Civil**

|   |          |
|---|----------|
| Engineering Director                              | \$170.00 |
| Senior Project Manager/ Project Manager           | \$165.00 |
| Assistant Project Manager/Senior Project Engineer | \$140.00 |
| Senior Designer/Project Engineer/Calculator       | \$125.00 |
| Design Engineer/Designer                          | \$110.00 |
| CADD Designer                                     | \$85.00  |
| Senior CADD Drafter                               | \$70.00  |
| CADD Drafter                                      | \$55.00  |

**REIMBUSABLE EXPENSES**

The following expenses will be billed at cost.

**Reproduction Services:** Includes blueprinting, copying, printing and plotting. In-house plots will be billed at \$6.00 per sheet for each client set and for a final in-house review set. The client is welcome to contract directly with an outside reprographic firm for those services not provided in-house.

**Rental Equipment and Fees:** Any equipment rental and any fees advanced by our firm including plan check and filing fees.

**Commercial Delivery Services:** Including Express Mail, Federal Express, UPS and independent courier services.

**In-House Pick-Up and Delivery Services:** These services provided by our firm will be reimbursed at \$44.00 per hour. In addition, mileage will be billed at IRS rates with no markup.

**Travel Expenses:** Mileage to and from the job site will be billed at IRS rates with no markup.

**Waiver of Subrogation:** If the client requires a *Waiver of Subrogation for Worker's Compensation Insurance*, the client will be required to pay the additional insurance premium for this request. The approximate amount for waiver is \$250.00.

**NOTE:** Invoicing will be submitted on a monthly, progressive cycle.



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1802

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: September 8, 2021**

**Subject: ACWA VICE PRESIDENT REQUEST FOR SUPPORT**

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**RECOMMENDATION**

Review, discuss and consider approval of Resolution No. 591 supporting Cathy Green from Orange County Water District for ACWA Vice President.

**BACKGROUND**

The District has received a request for support from Cathy Green of Orange County Water District for the position of ACWA Vice President. Additional candidate information is attached for reference.

**FISCAL IMPACT**

There is no fiscal impact.

**POTENTIAL MOTIONS**

1. Move to approve Resolution No. 591 supporting Cathy Green for ACWA Vice President.
2. Take no action

**ATTACHMENTS OR MATERIALS**

Candidate Information  
Resolution No. 591

**BOARD OF  
DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL  
MANAGER**

Daniel B. Cozad

# ELECT CATHY GREEN AS ACWA VICE PRESIDENT

COMMITMENT · EXPERIENCE · LEADERSHIP



## ACWA BOARD MEMBER

- Executive Committee (2020-current)
- Region 10 Chair (2018-19)
- Region 10 Vice Chair (2016-17, 2020-current)
- Region 10 Board Member (2012-current)

## ACWA COMMITTEES

- Water Quality Committee (2012-current)
- Energy Committee (2019-current)
- State Legislative Committee (2012-2015)

## ORANGE COUNTY WATER DISTRICT, Director (2010-current)

- President 2015-16
- 1<sup>st</sup> Vice President (2013, 2014, 2019-current)
- Water Advisory Committee of Orange County (WACO): Chair
- Water Issues Committee: Chair
- Communications/Legislative Liaison Committee: Vice Chair

## CIVIC LEADERSHIP

- City of Huntington Beach Mayor (2003, 2009)
- Councilwoman (2002-2010)

## PROFESSIONAL EXPERIENCE

- Registered Nurse
- Law degree

*My vision for ACWA is to embrace its motto -- Bringing Water Together -- which, for me, is about unifying ACWA members and working collaboratively with diverse stakeholders to find smart solutions to the challenges we are now facing.*



## BIOGRAPHY

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### **Cathy Green, 1<sup>st</sup> Vice President | Division 6**

Orange County Water District

Service Area: Parts of: Fountain Valley and Huntington Beach

Cathy Green was elected to the Orange County Water District (OCWD) Board of Directors in November 2010 and was re-elected in 2012, 2016 and 2020. She was selected by the board to serve as its 2015 and 2016 president. She currently serves as 1st vice president, a position she previously held in 2013, 2014 and 2020.



Prior to Director Green's service on OCWD's board, she was elected to two consecutive terms on the Huntington Beach City Council where she served two terms as mayor. Director Green has been involved as a council liaison and committee member on many city boards, commissions and committees. She served on the Orange County Transportation Authority Board and was a director of OC Clean Tech.

Director Green's leadership in the water industry includes serving as an active member of the Association of California Water Agencies (ACWA) since 2012, including serving on ACWA's Executive Committee since 2020, the ACWA Board since 2016, and the Region 10 Board since 2012. She held the position of ACWA Region 10 Chair from 2018-2019 and served as Vice Chair since 2020, and previously from 2016-2017. Director Green has also served on several ACWA Committees including the Water Quality Committee since 2012, the Energy Committee since 2019, and the State Legislative Committee from 2012-2015.

Director Green serves on the boards of the Huntington Valley Boys and Girls Club and the Orange County Explorer Program; serves on the Huntington Beach City School District Medi-Cal Collaborative; is a director of the Prime Health Foundation and the Huntington Beach Hospital; is a member of the American Legion Unit 133 Auxiliary, Huntington Beach Community Emergency Response Team (CERT) and the Elks Lodge 1959; and is on the Advisory Board of the Bolsa Chica Conservancy. She is a founding member of Amigos de Bolsa Chica.

In addition, her community involvement has included serving as president of the Therapeutic Riding Center and the Huntington Beach Community Clinic, chair of the Orange County Emergency Medical Care Committee and of Explorer's/Learning for Life, first aid chair of Huntington Beach CERT, and board member of the OC Boy Scouts of America Council and American Family Housing.

Director Green is the recipient of many awards. Her most recent is a 2020 Boys and Girls Clubs of America National Service to Youth Award. In 2010, she was the recipient of the Spurgeon Award, and, in 2005, she was named Woman of the Year by then State Senator John Campbell. Other awards include the 2006 United Way Excellence in Child Care Planning, the 2007 Peace Maker Award from the Greater Huntington Beach Interfaith Council and the Golden West College Pillar of Achievement Award. She has also been recognized as Huntington Beach's Citizen of the Year by the Huntington Beach Chamber of Commerce, a Huntington Beach Soroptimist's Woman of Distinction and a Bolsa Chica Conservancy Conservator of the Year.

Director Green is a registered nurse and holds a degree in law. As a nurse, Director Green worked in the health care areas of intensive care, student health, community health, and patient advocacy. In addition to nursing, she gained experience with a variety of environmental projects while associated with Lockhart and Associates.

Director Green and her husband Peter have been residents of Huntington Beach since 1970 where they raised their two children Teresa and Tom.

## **RE: OCWD First Vice President Cathy Green for ACWA Vice President**

Greetings:

On behalf of Orange County Water District (OCWD), it is a great honor to request your agency's support and vote for Cathy Green for election to the office of Vice President of the Association of California Water Agencies (ACWA). We are fortunate to have such a qualified candidate in Director Green, who has the OCWD Board's unanimous support for serving in this role.

As an active member of ACWA since 2012, Director Green has served on various ACWA committees, and as Chair and Vice Chair of ACWA Region 10; as such, she has formed positive working relationships with numerous contacts throughout California. She possesses a working knowledge of water industry issues, strength of character, leadership capabilities, and experience in matters related to the performance of the duties of the office of ACWA Vice President.

Director Green has been an impactful member of the OCWD Board since 2010, including serving as President and First Vice President. OCWD has developed several innovative water programs and award-winning projects like the Groundwater Replenishment System, which are being duplicated by water agencies worldwide.

Prior to Director Green's service on OCWD's Board, she was elected to two consecutive terms on the Huntington Beach City Council, where she served two terms as Mayor. At the city, she served on the Orange County Transportation Authority Board and was a Director of OC Clean Tech. Director Green serves on several other boards such as the Huntington Valley Boys and Girls Club and the Orange County Explorer Program. She is also a member of the American Legion Unit 133 Auxiliary, Huntington Beach Community Emergency Response Team (CERT), and the Elks Lodge 1959. She sits on the Advisory Board of the Bolsa Chica Conservancy and is a founding member of Amigos de Bolsa Chica.

Director Green is the recipient of many awards. Her most recent is a 2019 Boys and Girls Clubs of America National Service to Youth Award. In 2010, she was the recipient of the Spurgeon Award, and, in 2005, she was named Woman of the Year by then State Senator John Campbell. Other awards include the 2007 Peace Maker Award from the Greater Huntington Beach Interfaith Council, the 2006 United Way Excellence in Child Care Planning, and the Golden West College Pillar of Achievement Award. She has also been recognized as Huntington Beach's Citizen of the Year by the Huntington

Beach Chamber of Commerce, a Huntington Beach Soroptimist's Woman of Distinction, and a Bolsa Chica Conservancy Conservator of the Year.

Director Green's experience as the Mayor of Huntington Beach and later as OCWD's Board President, along with her involvement in other organizations, has contributed to her broad and expansive knowledge of local and statewide issues, making her very qualified for the position of ACWA Vice President. She has made numerous friendships and contacts statewide that could serve her well in leading ACWA into the future.

OCWD's Board has the highest confidence in Director Green and her proven leadership abilities, which can help guide ACWA to continued organizational success and excellence in serving its member agencies.

More information about Director Green's qualifications for the office of ACWA Vice President, along with a Template Resolution of Support for Cathy Green, can be found on [OCWD's website](#). Additionally, if you have any questions or requests for additional information, kindly contact OCWD General Manager Mike Markus at [mmarkus@OCWD.com](mailto:mmarkus@OCWD.com) or 714-378-3305. Thank you for your consideration of Director Green for the office of ACWA Vice President.

Sincerely,



Stephen R. Sheldon  
Board President



Michael R. Markus, P.E., D. WRE.  
General Manager

**RESOLUTION NO. 591**

**RESOLUTION OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT BOARD OF DIRECTORS TO SUPPORT ORANGE COUNTY WATER DISTRICT (OCWD) FIRST VICE PRESIDENT CATHY GREEN AS A CANDIDATE FOR THE OFFICE OF ACWA VICE PRESIDENT**

**WHEREAS**, the Association of California Water Agencies (ACWA) has announced that a Nominating Committee has been formed to develop a slate for the ACWA election of its statewide lead officer positions of President and Vice President; and,

**WHEREAS**, the individual who fills the ACWA Vice President position needs to possess a working knowledge of water industry issues and concerns, connections with water professionals throughout the state, strength of character and leadership capabilities, and experience in matters related to the performance of the duties of the office; and,

**WHEREAS**, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and,

**WHEREAS**, San Bernardino Valley Water Conservation District recognizes that Director Green has served on the ACWA Board since 2016, and on the ACWA Board Executive Committee since 2020; and,

**WHEREAS**, Director Green has served as ACWA Region 10 Chair (2018-19) and is now serving her second term as ACWA Region 10 Vice Chair (2016-17, 2020-current), and she has served as ACWA Region 10 Board member since 2012; and,

**WHEREAS**, Director Green serves on the ACWA Water Quality Committee (2012-current) and the ACWA Energy Committee (2019-current), and she previously served on the ACWA State Legislative Committee (2012-15); and,

**WHEREAS**, Director Green has served in a leadership role at Orange County Water District. She was elected to the OCWD Board of Directors (OCWD Board) in November 2010 and was re-elected in 2012, 2016 and 2020. She was selected by the OCWD Board to serve as its 2015 and 2016 President. She currently serves as First Vice President, a position she previously held in 2013, 2014, and since 2019; and,

**WHEREAS**, Director Green currently serves as the Chair of the Water Advisory Committee of Orange County (WACO), Chair of the OCWD Water Issues Committee, and Vice Chair of the OCWD Communications and Legislative Liaison Committee; and,

**WHEREAS**, prior to her service on OCWD's Board, Director Green was elected to two consecutive terms on the Huntington Beach City Council (2002-2010) where she served two terms as Mayor (2003, 2009). Director Green has been involved as a council liaison and active community member on many city boards, commissions, and committees; and,

**WHEREAS**, it is the opinion of San Bernardino Valley Water Conservation District Board of Directors that Director Green possesses all of the qualities needed to fulfill the duties of the office of ACWA Vice President; and,

**NOW, THEREFORE, BE IT RESOLVED**, that San Bernardino Valley Water Conservation District Board of Directors does hereby endorse Orange County Water District First Vice President Cathy Green as a candidate for Vice President of the Association of California Water Agencies.

**PASSED, APPROVED AND ADOPTED** by San Bernardino Valley Water Conservation District Board of Directors at a regular meeting of said Board held on September 8, 2021 by the following vote: .

YES: DIRECTORS:  
NO: DIRECTORS:  
ABSTAIN: DIRECTORS:  
ABSENT: DIRECTORS:

\_\_\_\_\_  
Melody McDonald, President

ATTEST:

\_\_\_\_\_  
Daniel B. Cozad, Secretary



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1803

**To:** Board of Directors  
**From:** General Manager, Daniel Cozad  
**Date:** September 8, 2021  
**Subject:** ACWA Region 9 Board Ballot for 2022-2023

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## **RECOMMENDATION**

Review ACWA Region 9 Board Ballot and consider submitting a vote on either recommended slate or individual Board Candidates.

## **BACKGROUND**

The ACWA Region 9 Board requests that the District submit a vote for ACWA Region 9 candidates. The Board may vote for individuals who are not on the slate. The deadline for the ballot to be received is September 30, 2021. Additional details are included in the package.

## **FISCAL IMPACT**

There is no fiscal impact.

## **POTENTIAL MOTIONS**

1. Move to vote for the Nominating Committee's recommended slate for the ACWA Region 9 Board.
2. Move the vote for other candidates or delegate authority to a committee to determine the District's vote.
3. Table or Take no action.

## **ATTACHMENTS OR MATERIALS**

ACWA Region 9 Board Ballot

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwd.org Email: info@sbvwd.org

### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

### **GENERAL MANAGER**

Daniel B. Cozad

# OFFICIAL REGION 9 Board Ballot

2022-2023 TERM



**Please return completed ballot by Sept. 30, 2021**

E-mail: [regionelections@acwa.com](mailto:regionelections@acwa.com)  
Mail: ACWA  
980 9th Street, Suite 1000  
Sacramento, CA 95814

## General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 9 Nominating Committee or vote for individual region board members (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.
- 2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

## Region 9 Rules & Regulations:

The chair and vice chair shall be elected, one from each area, and the positions shall be rotated between the Western and Arid areas of Region 9. For the 2022-'23 term, the chair shall be from the Western area.

CLEAR FORM

1

### Nominating Committee's Recommended Slate

- I concur with the Region 9 Nominating Committee's recommended slate below.

#### CHAIR:

- **Harvey R. Ryan**, Board Member, Elsinore Valley Municipal Water District (Western)

#### VICE CHAIR:

- **G. Patrick O'Dowd**, Executive Director, Salton Sea Authority (Arid)

#### BOARD MEMBERS:

- **Luis Cetina**, Vice President, Cucamonga Valley Water District (Western)
- **Brenda Dennstedt**, President, Western Municipal Water District (Western)
- **Norma Sierra Galindo**, Board of Directors, Imperial Irrigation District (Arid)
- **Carol Lee Gonzales-Brady**, President, Rancho California Water District (Western)
- **James Morales Jr.**, Director, East Valley Water District (Western)

OR

### Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

- I do not concur with the Region 9 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

#### CANDIDATES FOR CHAIR: (CHOOSE ONE)

- James Morales Jr.**, Director, East Valley Water District (Western)
- Harvey R. Ryan**, Board Member, Elsinore Valley Municipal Water District (Western)

#### CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- G. Patrick O'Dowd**, Executive Director, Salton Sea Authority (Arid)

#### CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- Luis Cetina**, Vice President, Cucamonga Valley Water District (Western)
- Brenda Dennstedt**, President, Western Municipal Water District (Western)
- Norma Sierra Galindo**, Board of Directors, Imperial Irrigation District (Arid)
- Carol Lee Gonzales-Brady**, President, Rancho California Water District (Western)
- James Morales Jr.**, Director, East Valley Water District (Western)
- G. Patrick O'Dowd**, Executive Director, Salton Sea Authority (Arid)
- Harvey R. Ryan**, Board Member, Elsinore Valley Municipal Water District (Western)

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1804

**To:** Board of Directors  
**From:** David B. Cosgrove, General Counsel  
**Date:** September 8, 2021  
**Subject:** Realignment of Component District Divisions

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## **RECOMMENDATION**

Receive and file Direct staff's update on the process of analyzing, and potentially redrawing, the District's five constituent voter divisions, based upon 2020 census data. Staff plans to return to the Board in October with a more detailed report on the specific schedule and necessary actions relating to this effort but wishes to take the opportunity this month to review with the Board the District's history with drawing the divisions, and to highlight, in an overview fashion, the timing and applicable legislation that will bear on this effort.

## **BACKGROUND AND DISCUSSION**

Elections Code section 22000 requires the District, after each decennial census, and using that census as a basis, to adjust the boundaries of any component divisions so that the divisions are, as far as practicable, equal in population and in accord with requirements of 52 U.S.C. Section 10301. That section prohibits any voting qualification, prerequisite, standard, practice, or procedure which results in the denial or abridgement of the right to vote, based on race or color.

Effectively, this means that the District must review and analyze any demographic changes in population indicated by the 2020 census, and redraw its division boundaries in such a way as to evenly distribute its population (generally, variances under five (5%) percent are permissible), and to assure that standards of the Federal And California Voting Rights Act are not violated.

As the Board is aware, our divisions were last drawn in connection with the passage of Senate Bill 235 in 2011, reducing the number of divisions of the District from seven (7) to five (5). This was accomplished by way of Resolution No. 481, passed in September 2012.

The release of the 2020 census data was delayed due to impacts of the COVID-19 pandemic. At the State level, this resulted in the need for Supreme Court intervention, due to statutory deadlines for the circulation and display of preliminary maps, (*See*, Government Code section 8253; *Legislature of the State of California v. Padilla* (2020) 9 Cal. 5<sup>th</sup> 867.)

For special district such as ours, the deadlines differ, and call for a period of no less than one hundred eighty days between adjustment of any division boundary, and the regular election date. (Elections Code sec. 22000(d).) The

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwc.org Email: info@sbvwc.org

### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

### **GENERAL MANAGER**

Daniel B. Cozad

next regularly scheduled election for our District is November 8, 2022, and 180 days preceding that is May 12, 2022 (practically May 11, 2022, given the Board's regular meeting schedule).

That said, there is pending legislation proposed to accelerate that date, to make sure redistricting is complete in time for the June 2022 primary. SB 594 (Glazer) would require any resolution adjusting boundaries to be passed on or before April 17, 2022, which given our regular Board meeting schedule, would mean the resolution deadline would be April 13, 2022, should the legislation (which is proposed as an urgency measure) pass.<sup>1</sup> Elections Code section 22001 also mandates at least one (1) public hearing on proposed boundaries before they are drawn, which means that any mapping for adjusted boundaries would have to be complete and available for public comment by the regular meeting presently scheduled for March 9, 2022.

Staff is presuming the accelerated schedule will be required, and as such, is beginning preparation for the analysis and redrawing of division boundaries. Because Staff does not anticipate major demographic shifts from the last census, and because the criteria for divisions have not materially changed,<sup>2</sup> staff hopes to be able to conduct the analysis, and the drawing of maps for consideration, in house. This proved successful in the District's last effort. Staff is currently assessing its resources to do so again.

### **FISCAL IMPACT**

None, at this juncture.

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<sup>1</sup> As of this writing, SB 594 passed the Senate and was last amended in the Assembly on August 26, 2021, but not in any manner that would affect the timing of redistricting discussed herein. It is now pending in the Senate for concurrence with the House amendments.

<sup>2</sup> The same cannot be said for counties and cities. AB 849, effective January 1, 2020, set substantial additional hearing requirements, and substantive additional substantive requirements on the way districts were drawn, for such entities. Under that legislation, supervisorial and city council district boundaries must be drawn per the following criteria:

(1) To the extent practicable, council districts shall be geographically contiguous. Areas that meet only at the points of adjoining corners are not contiguous. Areas that are separated by water and not connected by a bridge, tunnel, or regular ferry service are not contiguous.

(2) To the extent practicable, the geographic integrity of any local neighborhood or local community of interest shall be respected in a manner that minimizes its division. A "community of interest" is a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation. Communities of interest do not include relationships with political parties, incumbents, or political candidates.

(3) [D]istrict boundaries should be easily identifiable and understandable by residents. To the extent practicable, [d]istricts shall be bounded by natural and artificial barriers, by streets, or by the boundaries of the [jurisdiction].

(4) To the extent practicable, and where it does not conflict with the preceding criteria in this subdivision, [d]istricts shall be drawn to encourage geographical compactness in a manner that nearby areas of population are not bypassed in favor of more distant populations.

(See generally, Elections Code secs. 21500(c); 21601(c).)

Here, staff intends to be conscious of these new criteria in drawing our updated District division boundaries as well.

**POTENTIAL MOTIONS**

1. Receive and file Staff's update report, and direct Staff as may be appropriate to secure and begin analyzing the released 2020 census information.
2. Provide other direction to Staff.
3. Table the item to a future meeting for consideration.

# Wash Plan Trails Project Summary & Status Report



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

September 2021

## Project Management Approach / Work Plan

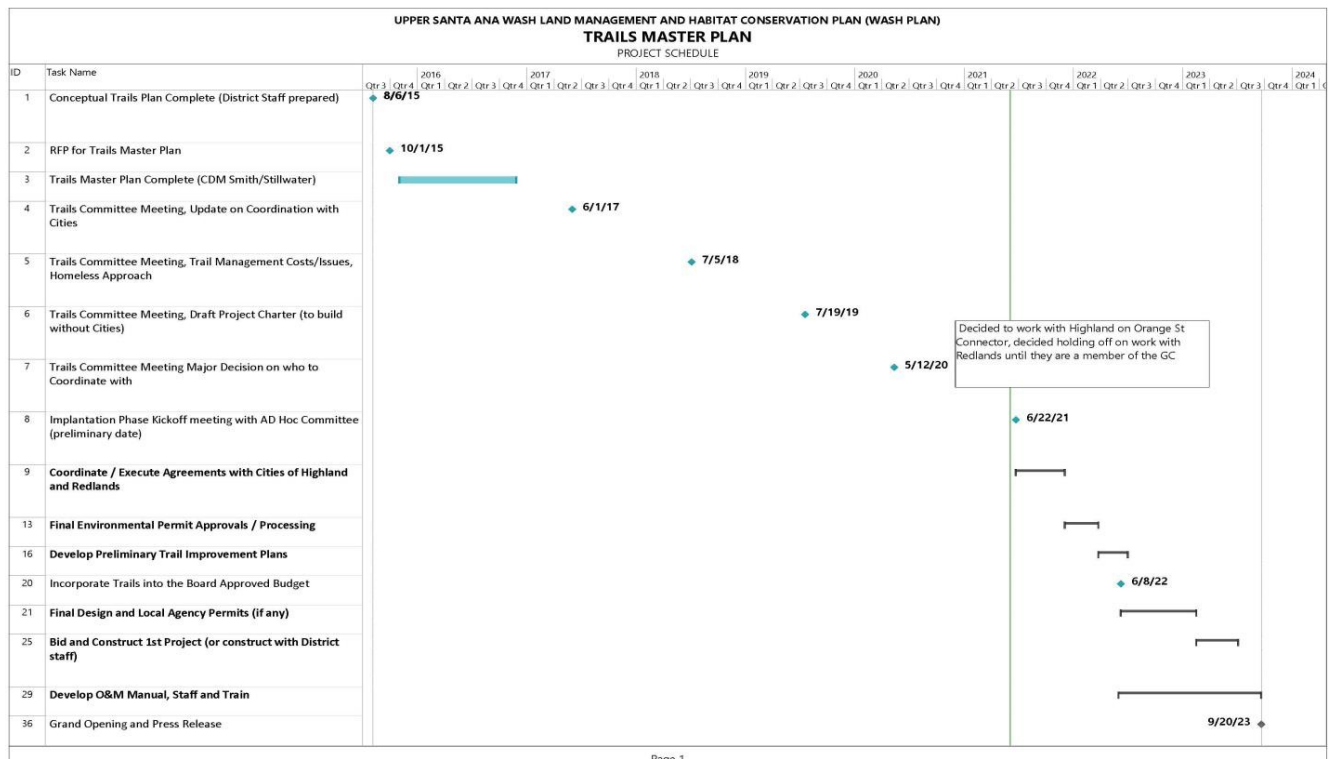
- a. Develop/obtain support from Cities on trails MOU
- b. Complete trail permitting, including 1) Wash Plan HCP Certificate of Inclusion and 2) State/waters permits
- c. Install signs/fencing
- d. Open trail(s) that do not require ancillary facilities such as trailheads or parking lots
- e. Obtain grant funding for ancillary trail facilities such as trailheads and parking lots
- f. Bid construction of/build ancillary trail facilities



## Current Status

District staff met with City of Redlands staff on August 19, 2021, to discuss details of the MOU. Redlands staff are continuing to review their CUPs with Robertson's and CEMEX to determine an appropriate approach to funding; District staff followed up on September 2. District staff also followed up with City of Highland via email regarding their Adopt-a-Trail program and existing coordination efforts to support enforcement and implementation.

## Project Schedule



# Mentone Yard Shop Project Summary & Status Report No. 4

September 2021



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

## Project Management Approach / Work Plan

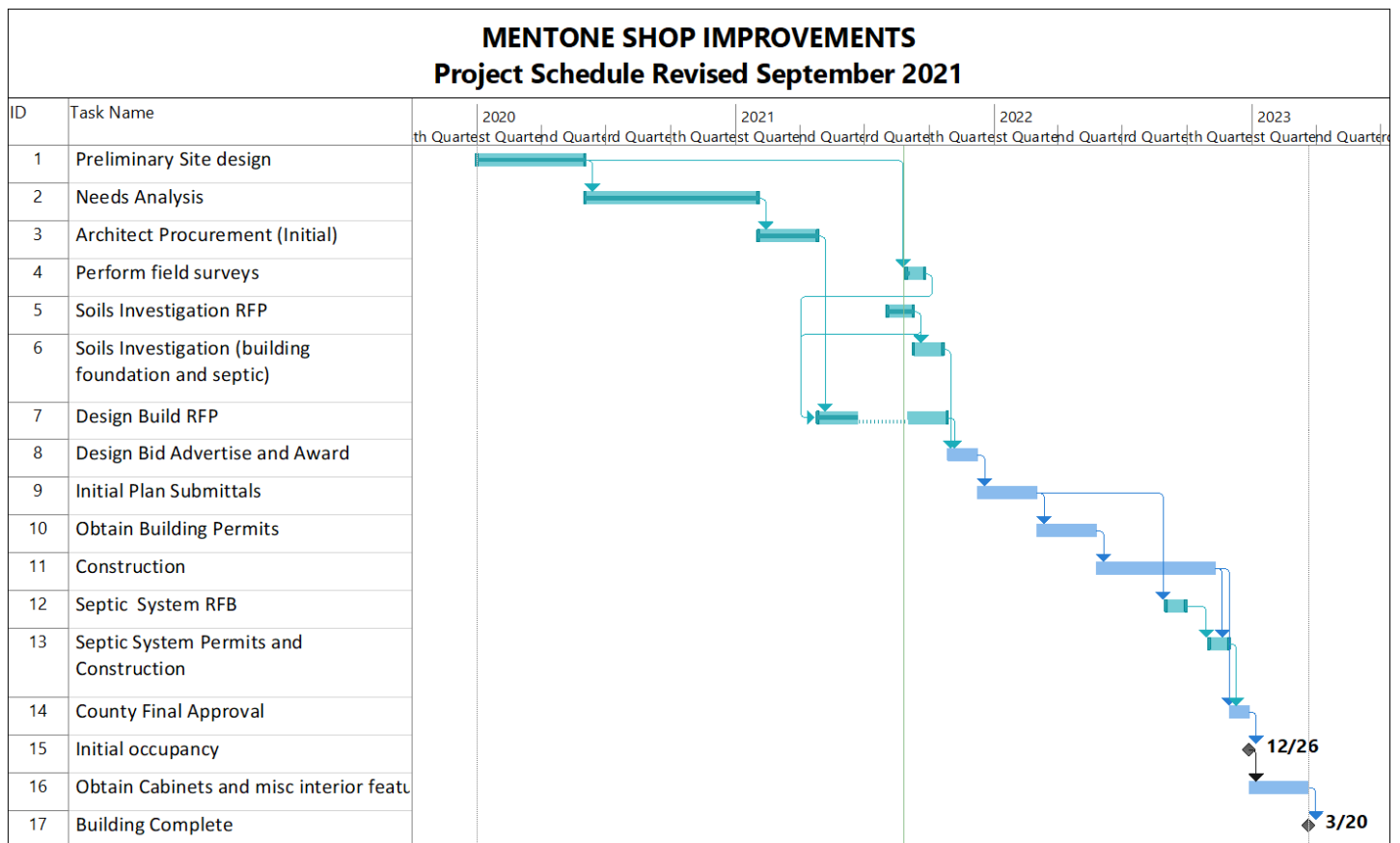
- a. District prepared initial site plan, needs analysis and preliminary design - COMPLETE
- b. Bid out building as a Design / Build contract
- c. Bid out septic improvements as a separate design / build contract
- d. District staff to perform construction management and oversee permitting
- e. Bid out storage cabinets / install including hazardous material cabinets separately (portion may be done by Ops staff)

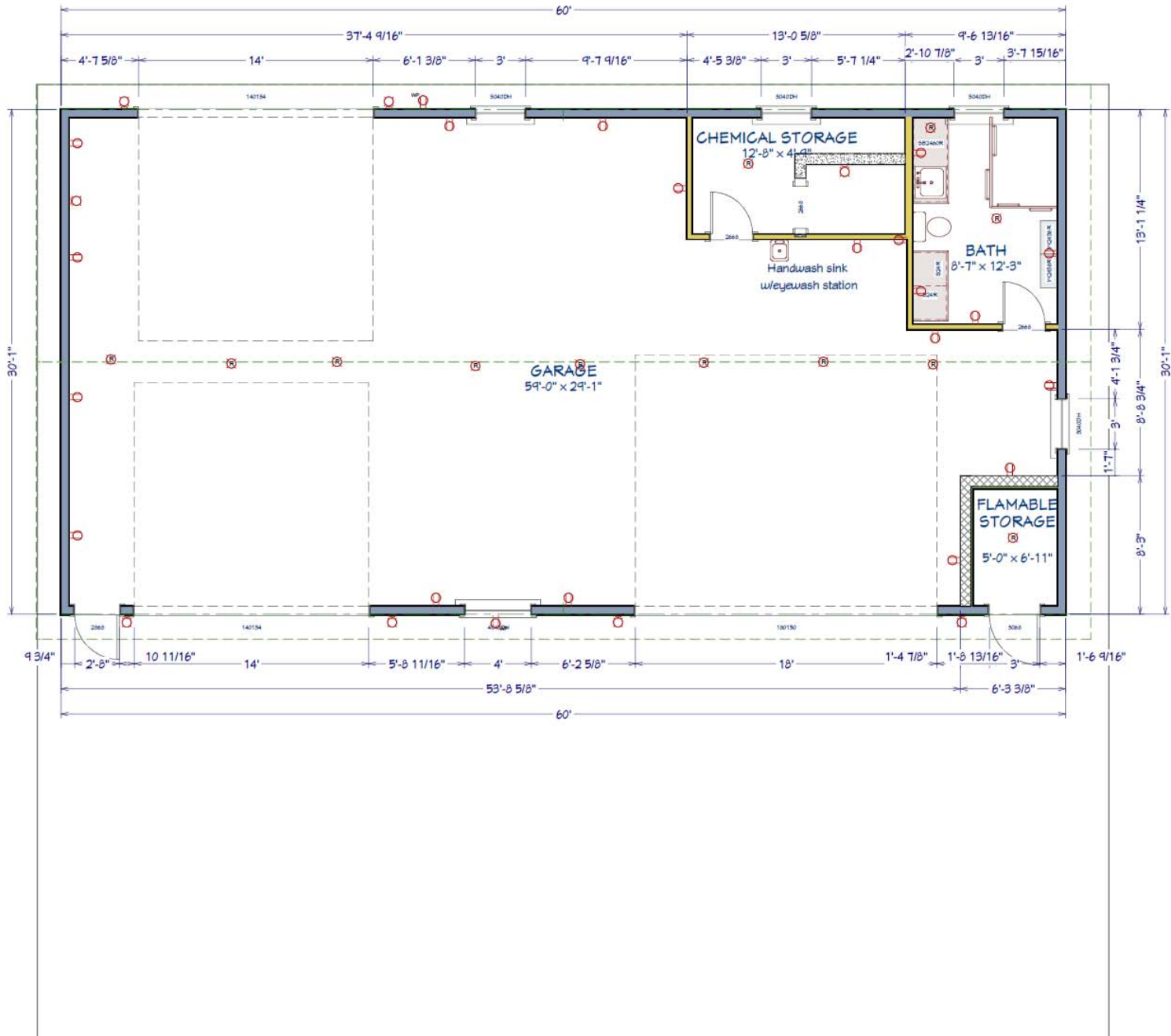


## Current Status

Drafted and issued RFP for Geotechnical services. Drafted Floor plan, elevations and site plan. Coordinated with County Building and Safety Department, confirmed a water quality will not be required. Design/Build RFB will be issued once geotechnical work is completed. RFB will be sent to local firms that know County requirements and are pre-approved manufacturers.

## Project Schedule (note added soils and septic work as separate tasks)





1st Floor

|     |             |    |      |
|-----|-------------|----|------|
| NO. | DESCRIPTION | BY | DATE |
|     |             |    |      |
|     |             |    |      |
|     |             |    |      |

|     |             |    |      |
|-----|-------------|----|------|
| NO. | DESCRIPTION | BY | DATE |
|     |             |    |      |
|     |             |    |      |
|     |             |    |      |

SHEET TITLE:  
**Preliminary Approximate  
 Floor Plan**

PROJECT DESCRIPTION:  
**Mentone Shop Addition**

DRAWINGS PROVIDED BY:  
**San Bernardino Valley  
 Water Conservation  
 District**

DATE:

8/26/2021

SCALE:

N T S

SHEET:

**A-1**

**Southeast Elevation**



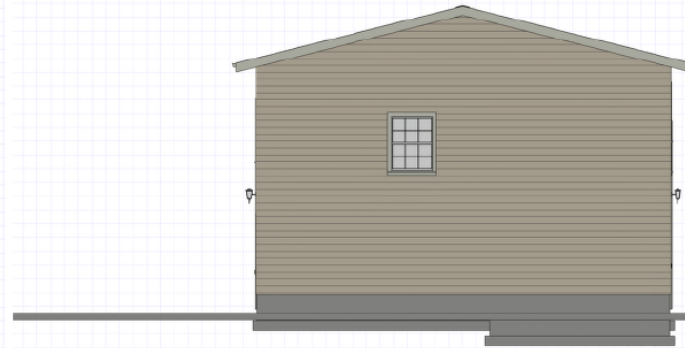
**Northwest Elevation**



**South Elevation**



**East Elevation**



| NO. | DESCRIPTION | BY | DATE |
|-----|-------------|----|------|
|     |             |    |      |
|     |             |    |      |
|     |             |    |      |
|     |             |    |      |
|     |             |    |      |
|     |             |    |      |

SHEET TITLE:  
**Preliminary Approximate Elevations**

PROJECT DESCRIPTION:  
**Mentone Shop Addition**

DRAWINGS PROVIDED BY:  
**San Bernardino Valley Water Conservation District**

DATE:  
**8/12/2021**

SCALE:

SHEET:  
**A-1**

# PARCEL INFORMATION

OWNER: SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
1630 W. REDLANDS BLVD SUITE A  
REDLANDS 92373

ADDRESS: 2181 MENTONE AVENUE (SH 38)  
MENTONE 92359

APN: 0298-211-20

PARCEL AREA: 2.40 ACRES

ARCHITECT / SITE ENGINEER: TBD

GEOTECHNICAL ENGINEER: TBD

CONTRACTOR: TBD

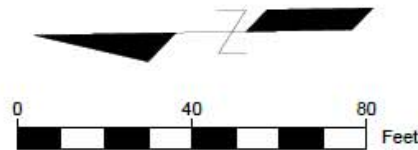
PROPOSED BUILDING INFORMATION:

SIZE 35 FT X 60 FT

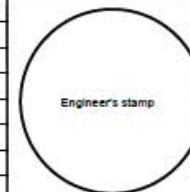
HEIGHT 18 FT

AREA: 2,100 SQ FT

USE / TYPE GOVERNMENT STORAGE BUILDING / SHOP /  
PRE-ENGINEERED METAL BUILDING



| NO. | DATE | REVISIONS | APPROVED | DATE |
|-----|------|-----------|----------|------|
| 1   |      |           |          |      |
| 2   |      |           |          |      |
| 3   |      |           |          |      |
| 4   |      |           |          |      |
| 5   |      |           |          |      |
| 6   |      |           |          |      |
| 7   |      |           |          |      |



Prepared under the supervision of: \_\_\_\_\_  
DRAWN BY: \_\_\_\_\_  
DESIGNED BY: \_\_\_\_\_  
CHECKED BY: \_\_\_\_\_



**SAN BERNARDINO VALLEY  
WATER CONSERVATION DISTRICT**

MENTONE SHOP  
SITE PLAN

PROJECT NO. SBVWCD - XXX  
SHEET 1 OF 1

Plotted by: E:\Programmer X:\Mentone Shop\Crowings\Shop\_Addition\_Site\_Plan\_A4Z.dwg Aug. 10, 2021 10:51 AM

# General Manager's Report

From August 7, 2021 to September 3, 2021

Daniel B. Cozad



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

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The District currently remains at Phase 2 COVID 19 response level. CalOSHA Standards for COVID require masks in the common areas of the office by unvaccinated or undocumented staff. San Bernardino County and California cases and transmission rates are high due to the Delta variant. Staff will notice all Board meetings as in-person/hybrid until health or Brown Act guidance changes.

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Santa Ana River, Mill, and Plunge Creeks have been dry for several months. Summer storms have added some flow with sediment that cannot be used directly. Mill Creek's total recharged is projected at 2,725 AF so far for the water year. The Santa Ana River recharge totals 4,282 AF since October. Total recharge for the year, including Plunge Creek, is nearly 6,900 AF, excellent for a drought dry year and thanks to hard work by our field staff.
- 2. Facility Maintenance and Cleanout – Plan Goal 1** – Water operations are limited, allowing field maintenance and vegetation management to take center stage. All facilities are in operation and available. Cleaning needs are limited due to limited recharge.
- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues screening and selling sand and rock from District basin cleaning efforts and supporting land management costs.
- 4. Personnel/Administration/Staff** – Staff continues to monitor and implement the District Extreme Flu/COVID19 plan. Staff is working on a modified return to work program to increase effectiveness and maintain a limited office population. The following Finance & Administration Committee will review a revision to the personnel manual for work from home policies and other updates.
- 5. Finance/Budget/Audit** – Support for the Board's financial reporting and standard accounting efforts were completed. Staff is implementing the budget working with RAMS to finalize the Annual District Audit to be completed and presented in October.
- 6. Mill Creek Diversion Engineering – Plan Goals 1/4** – Erwin reports on the engineering and construction projects at meetings when updates are not included in agenda items. Staff continues to provide the additional requested information for environmental and engineering questions in the hopes of having permits in time to construct in mid-2022. Staff is reviewing grant opportunities for enhancing and funding the project.

7. **Plunge Creek Conservation Project** – *Plan Goals 1/4* – Both operations and habitat management and monitoring efforts are ongoing. Recharge for this water year is estimated at 112 AF.
8. **Enhanced Recharge Project** – *Plan Goal 1* – The Enhanced Recharge Phase 1A is completed. Engineering design is nearing completion for the new basins scheduled for construction in 2022. State and Waters permitting are needed to proceed.
9. **Active Recharge Transfer Project Partnership** – *Plan Goals 1, 2, and 4* – The Committee met on July 12. Staff is issuing RFPs for design support. Staff has worked with Robertson’s on issues related to the Silt Pond or Plunge Creek Quarry options.
10. **Edison Divestiture to Water Users** – *Plan Goals 1/4* – The Committee held a meeting on August 4, 2021, updating the group on SCE feedback.
11. **Groundwater Council** – *Plan Goal 1* – The Groundwater Council met last August 9, 2021, and appointed Tom Crowley to the ARTP Policy Committee. Staff supported Groundwater Council by scheduling and attending meetings with Southern California Edison and San Bernardino County Facilities Management Water staff.
12. **Shop Facilities for Field Staff** – *Plan Goals - 1* – Staff is preparing a scope of work for the Design-Build delivery method following Operations Committee and Board direction. Staff has also issued an RFP for soils work to support the design and siting of the septic tank and slab requirements due to fill on the west side of the parcel. In accordance with Director Raley’s staff request, a separate report has been listed on the agenda.
13. **Wildland Trails** – *Plan Goal 3* – Developing and opening Wildland Trails on District property is a Board priority and now has a separate report listed on the agenda. Progress is being made with the cities of Highland and Redlands.
14. **Wash Plan** – *Plan Goal 4* – The Wash Plan has a separate report listed on the agenda. Staff worked with AECOM on preliminary permitting. Staff is working with CDFW staff dedicated to the permit review.
15. **Santa Ana River Wash Plan Land Exchange Act Implementation** – *Plan Goal 4* – S.-47 was passed and signed by the President, becoming PL 119-6. Staff, District Counsel, and special legal counsel are working closely with BLM to expedite the exchange. Progress has been made in the appraisal RFP. District Counsel will present the agreement to award the agreement to the appraiser at this meeting. Staff and the BLM are working on the Right of Way needed to support the District’s activities under the land transferred to the BLM.
16. **Conservation Trust** – *Plan Goal 4* – The Conservation Trust Board of Directors met on July 19 and will meet again in October for their annual meeting. Staff has met with entities with which a deposit agreement is on file. Most projects continue to move forward slowly. The District and Trust have been reimbursed for services and funding for conservation easements and contributions to the endowment.

- 17. Property/Redlands Plaza** – Staff continues to manage Redlands Plaza tenants and maintenance issues. All units are now fully leased. The church is working with the City on permitting the changes needed for the CUP. Many tenants utilizing the Board's payment plan to weather the COVID 19 downturn have begun repayment schedules for these deferrals. Staff executed an access permit to D. R. Horton related to the trespass on District lands and the need to restore nearly half an acre.
- 18. Mining** – Mining efforts by CEMEX contractors continue at the Plant Site quarry. Mining above the guaranteed minimum continues resulting in additional revenue to the Land Enterprise and large stockpiles for ongoing projects.
- 19. Public Outreach and Legislative** – *Plan Goal 5* Staff worked with consultants to coordinate outreach and award applications. Staff is planning video work related to District's mission and history for 2022. Staff participated in the drafting of an ACWA letter to the State Waterboard supporting the General Order for Restoration Projects. Please click on the link to access the latest [Monthly Newsletter](#).
- 20. Community Recharge and Mitigation** – *Plan Goal 1 and 4* – The 2017 Community Strategic Plan (CSP) included this effort for planning and implementation. The Active Recharge Transfer Projects in the Partnership Agreement are the first efforts under this goal. Additional recharge options where flows and open space allow recharge will be sought as staff has time.
- 21. Current Board Action Implementation** – Many priority efforts have separate sections of the General Manager's Report or independent Board requested reports. Staff and District Counsel worked closely on EHL/CBD v. USACOE settlement-related studies. Staff also has several MOUs and agreements in development to support the Wash Plan and its projects. The status of the agreements are shown below:
- BLM MOU for Wash Plan – pending ROW issues above
  - Blossom Trails Conservation Easement/Endowment awaiting CDFW approval
  - Trails MOU with Redlands and Highland
- 22. Future Board Activities** – Expected short-term items for consideration or note
- Audit review and approval in October
  - Exchange Plan Amendment – in progress Task Force review in September and Board consideration later in the fall
  - BLM Land MOU working with regional manager to complete in 2021
  - Alliance JPA for River HCP when complete
  - Board Workshop in October for Staffing, Transition, and Succession.
- 23. District Successes**
- Field staff continues to use the water provided by summer thunderstorms for limited recharge in Mill Creek and Santa Ana River recharge.
  - Most staff participated in the Summer Wellness Challenge in August, funded in part by ACWA JPIA
  - Staff engaged in several legislative and with ACWA and California HCP Coalition, letter attached.

- Excellent update on the Mentone house managed by Steps4life. Since March 2019 38 people have come to the District's House. There are currently eight men from Redlands and three are from Redlands Police Department. Three have obtained full time employment and have savings to move back into the community. Three clients have received higher level education and are working full time in treatment programs and currently live in Redlands. One former resident has moved into self-sufficiency and works part time with the Conservatin District. Eleven residents have successfully graduated and continued working in local jobs in Amazon warehouse, Kohls and other major companies. Seven have moved to other cities after graduating the program. Eight left on their own or were transferred to higher levels of care.

Sent via ELECTRONIC MAIL to [commentletters@waterboards.ca.gov](mailto:commentletters@waterboards.ca.gov)

August 13, 2021

Jeanine Townsend, Clerk to the Board  
State Water Resources Control Board  
P.O. Box 100, Sacramento, CA 95812-2000

**RE: Association of California Water Agencies' Comments – Proposed General Order for Restoration Projects Statewide**

Dear Ms. Townsend,

The Association of California Water Agencies (ACWA) appreciates the opportunity to provide public comments to the State Water Resources Control Board (State Water Board) on the *Proposed General Order for Clean Water Act Section 401 Water Quality Certification and Waste Discharge Requirements for Restoration Projects Statewide (proposed General Order) and draft Program Environmental Impact Report (PEIR)*. ACWA represents more than 460 public water agencies that collectively deliver approximately 90 percent of the water in California for domestic, agricultural, and industrial uses.

ACWA appreciates and strongly supports the State Water Board's proposed General Order and PEIR, which is critically needed to streamline permitting for, and accelerate implementation of, habitat restoration projects throughout the state in an environmentally protective manner. ACWA anticipates that the proposed General Order, particularly if adopted with ACWA's below comments included, will help reduce expenses that encumber restoration projects, reduce the permitting time for restoration projects, improve ecological functions and services of degraded habitats, increase habitat connectivity, improve water quality, increase sequestration of carbon, and increase watershed resilience to climate change throughout the state. ACWA also anticipates that by reducing "green tape" and related restoration project delays and soft costs, the proposed General Order will allow restoration project proponents to devote a larger share of grant funds and agency staff resources to actual habitat improvements "on the ground," which will benefit wildlife, waterways, and communities in California.

ACWA believes that the draft General Order and associated PEIR provide a streamlined, yet environmentally thorough, protective, and robust permitting process for restoration projects. ACWA additionally notes that the proposed General Order would be consistent with the goal of the Water Resilience Portfolio to align and improve permitting to help incentivize more multi-benefit and multi-partner restoration projects. In this regard,

ACWA particularly appreciates the inclusion of Section E.1 in the proposed General Order, which clarifies the conditions that would be applicable when the proposed General Order is used to authorize (a) mitigation projects for otherwise legally permitted and authorized activities, and (b) multi-benefit projects that include non-restoration elements.

ACWA has noted in its review that some small, but important additions to the proposed General Order could help to even further incentivize and assure streamlined permitting of restoration projects. To that end, ACWA asks the State Water Resources Control Board to consider the following comments.

**Comment 1 – Clarify and assure that quantity-based compensatory mitigation requirements do not preclude the use of the proposed General Order for approval of restoration projects that, by design, convert aquatic habitat types to restore more natural hydrologic functions and improve ecological services.**

ACWA suggests that Section I.2 of the proposed General Order be revised to state that projects designed to return existing features to a more natural hydrologic condition and/or aquatic habitat type, resulting in greater ecological functions and services overall, need not provide a specific quantity (acreage or linear feet) of a degraded habitat type as mitigation. We have concerns that Section I.2 currently runs the risk of being read as a mandate that applicants must provide a specific quantity of in-kind mitigation for low value habitat types that are intentionally converted to higher value habitat types, in addition to providing the intended lift in ecological functions and services. When quantity-based mitigation is mandated by water boards for restoration projects designed to convert low function and service habitat types for the benefit of the environment, that mandate can preclude the implementation of such restoration projects because it imposes expensive, and sometimes infeasible, quantity-based compensatory mitigation requirements.

Clarifying that the increase in habitat functions or services resulting from a restoration project alone may be sufficient mitigation for the project would prevent unnecessary restoration project delays and hurdles, and better assure that the proposed General Order works to expedite environmentally beneficial projects at a larger scale.

**Comment 2 – Clarify and assure that restoration projects which provide environmental benefits, but that do not eliminate historical facilities altogether, can be expedited under the proposed General Order.**

ACWA suggests adding clarifications to Attachment A to assure that restoration projects that provide environmental benefits as compared to existing conditions can be approved, even if those projects will not completely eliminate or rectify historical or cultural watershed modifications. Attachment A of the proposed General Order as currently written runs the risk of demanding “environmental perfection,” at the expense

of encouraging and expediting environmentally “good” and beneficial restoration projects.

Currently, many restoration projects that would result in environmental benefits as compared to existing, historically modified conditions encounter major permitting hurdles and delays because the scope of the project and a water agency’s public health and safety mandates allow improvements to, but preclude the elimination of certain historical facilities. While the historical facilities must remain in place for public health and safety reasons, they often can be redesigned and retrofitted, or operated in a different manner to restore habitats and provide other environmentally valuable functions and services. Often these projects are precluded because, while environmentally beneficial and useful, they do not attain “environmental perfection,” which is often defined as the elimination of the facility altogether.

Therefore, ACWA recommends further clarifying in Attachment A to the proposed General Order that restoration projects providing environmental benefits, but not eliminating historical facilities altogether, can be expedited under the General Order.

**Comment 3 – Clarify restoration project success and focus long-term project management responsibilities for restoration projects to better incentivize such work.**

ACWA suggests it would be beneficial to clarify in the proposed General Order the long-term management goal of restoration projects. The proposed General Order should incorporate a mechanism for State Water Board “sign off” on the success of restoration projects so that applicants’ responsibilities and efforts are focused to the scope of the restoration projects, and complete after meeting success criteria. We are cognizant that restoration project effort duration can vary depending on the work being done, and believe that clarifying the goal of restoration projects to develop natural, self-sustaining, habitat types that change over time in response to watershed conditions would simplify and incentivize permitting of such projects, and reduce applicant concerns regarding retention of extended liability in perpetuity for natural habitat succession and/or potential ongoing ecological function and service effects of restoration projects.

**Comment 4 – Clarify NPDES requirements and applicability to the proposed General Order.**

ACWA suggests that the proposed General Order and appendices be revised to clarify that National Pollutant Discharge Elimination System (NPDES) permits are not applicable to, and not required for projects that do not result in discharges of waste or pollutants to Waters of the United States (US). Clarification is requested in section IX.E.9 and IX.E.10 on page 13, and A-18, A-39. Further, many applicants already have individual NPDES permits that cover construction projects that occur within the Municipal Separate Storm Sewer System permit boundary. This request seeks clarification that the proposed General Order’s requirements

to comply with NPDES permits do not conflict with the requirements of the underlying NPDES permits themselves.

**Comment 5 – The proposed General Order cuts “green tape” and will expedite public water agencies’ implementation of specific restoration projects.**

Specific public water agency projects planned for 2022 and beyond that could be eligible to use the proposed General Order include, but are not limited to:

- The City of Sacramento, in partnership with the Water Forum, and other regional stakeholders, has 10 river sites that are slated for restoration projects over the next 15 years including Lower Sunrise, Lower Sailor Bar, and Nimbus Basin.
- Sonoma County Water Agency’s Dry Creek Habitat Modification Projects will continue off channel and side channel enhancement work to satisfy Russian River Section 7 obligations.
- The Modesto and Turlock Irrigation Districts have developed the Tuolumne River Management Plan (TRMP) for the proposed operations, improvements, and resource protection measures under a new Federal Energy Regulatory Commission license for the Don Pedro Project. The TRMP proposes a suite of habitat management projects such as a gravel augmentation program, experimental gravel cleaning, increased habitat complexity through site-specific enhancements, and water hyacinth removal.
- The Santa Clara Valley Water District’s Almaden Lake Improvement Project would restore the channel and floodplain of Alamos Creek through Almaden Lake, which is a historical gravel mining pit. In addition to restoring a continuous natural creek and riparian corridor, the project would improve passage conditions for steelhead and remove a significant source of mercury pollution to the Guadalupe River.
- Coachella Valley Water District (CVWD) Projects that will benefit include: CVWD’s proposed Constructed Habitat project developed to satisfy the Coachella Valley Multiple Species Habitat Conservation Plan; as well as the multi-state agency and stakeholder agency project effort: the Salton Sea Management Program 10-year plan.

ACWA appreciates the State Water Board’s consideration of these comments. If you have any questions regarding these comments, please contact me at [NickB@acwa.com](mailto:NickB@acwa.com) or (916) 441-4545.

Sincerely,

A handwritten signature in blue ink that reads "Nicholas Blair". The signature is written in a cursive, flowing style.

Nicholas Blair  
Regulatory Advocate



cc: The Honorable E. Joaquin Esquivel, Chair, State Water Resources Control Board  
The Honorable Dorene D'Adamo, Vice Chair, State Water Resources Control Board  
The Honorable Laurel Firestone, Board Member, State Water Resources Control Board  
The Honorable Sean Maguire, Board Member, State Water Resources Control Board  
The Honorable Nichole Morgan, Board Member, State Water Resources Control Board  
Ms. Eileen Sobeck, Executive Director, State Water Resources Control Board  
Mr. Jonathan Bishop, Chief Deputy Director, State Water Resources Control Board  
Mr. Phillip Crader, Deputy Director, Division of Water Quality, State Water Resources Control Board  
Mr. Dave Eggerton, Executive Director, Association of California Water Agencies  
Ms. Cindy Tuck, Deputy Executive Director for Government Relations, Association of California Water Agencies

# San Bernardino Valley Water Conservation District

## Monthly Recharge Report

From: 8/1/2021  
To: 8/31/2021



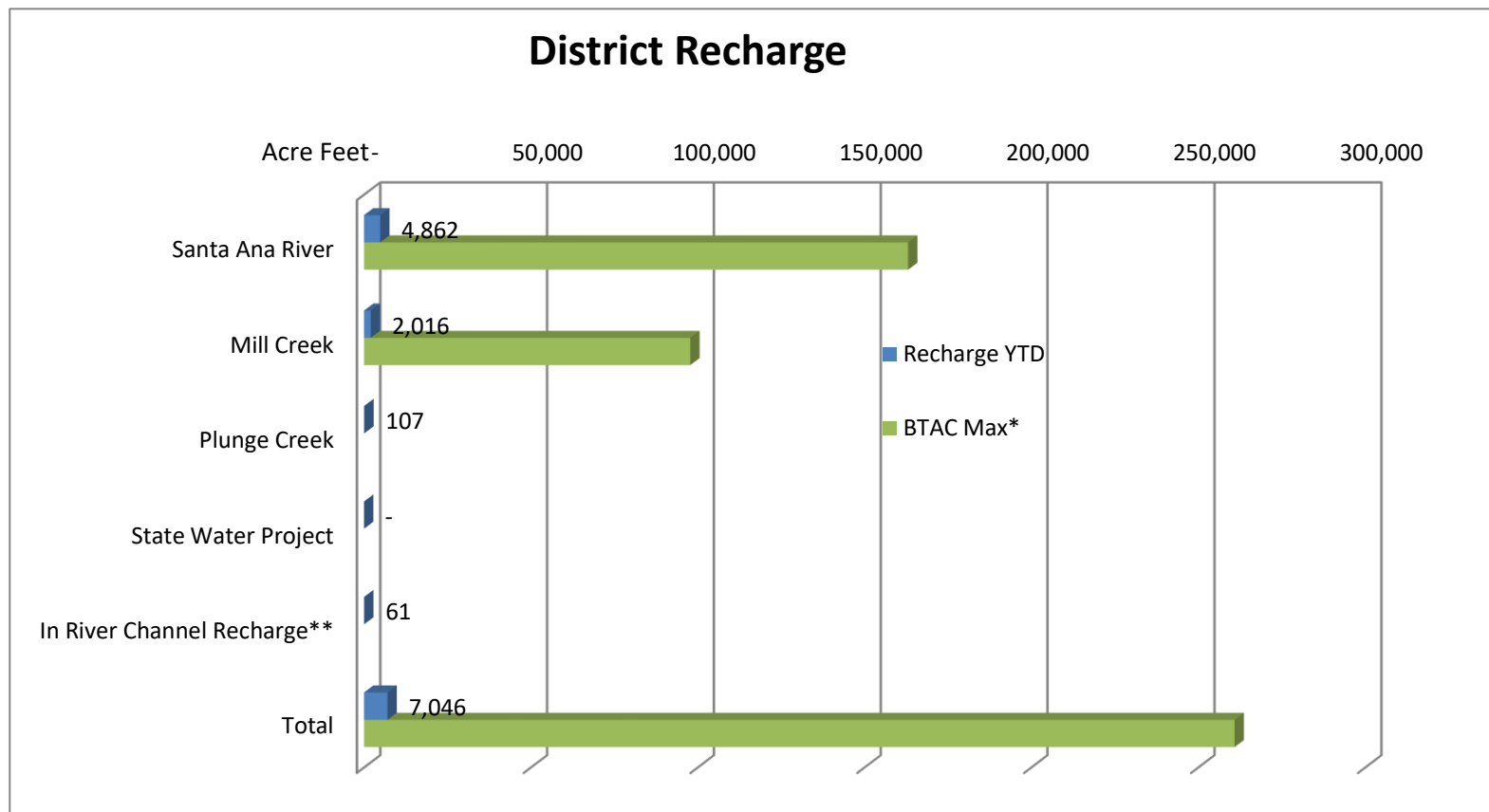
|                             | August             |                  |              |                |           |
|-----------------------------|--------------------|------------------|--------------|----------------|-----------|
|                             | Avg Daily Recharge | Monthly Recharge | Recharge YTD | BTAC Max*      | % Max     |
| Santa Ana River             | 16.2               | 502              | 4,862        | 163,100        | 3%        |
| Mill Creek                  | 0.6                | 19               | 2,016        | 97,800         | 2%        |
| Plunge Creek                | 0.0                | -                | 107          | #N/A           | #N/A      |
| State Water Project         | 0.0                | -                | -            | #N/A           | #N/A      |
| In River Channel Recharge** | 0.0                | -                | 61           | #N/A           | #N/A      |
| <b>Total</b>                | <b>17</b>          | <b>521</b>       | <b>7,046</b> | <b>260,900</b> | <b>3%</b> |

Values in Acre Feet

\*BTAC Revised Max in December 2020

\*\*Monitoring began in Mid-April 2011

\*\*\* All Values Based on Water Year Oct-Sep 2021



| JANUARY |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | Th | F  | S  |
|         |    |    |    |    | 1  | 2  |
| 3       | 4  | 5  | 6  | 7  | 8  | 9  |
| 10      | 11 | 12 | 13 | 14 | 15 | 16 |
| 17      | 18 | 19 | 20 | 21 | 22 | 23 |
| 24      | 25 | 26 | 27 | 28 | 29 | 30 |
| 31      |    |    |    |    |    |    |

Jan. 13 Board Meeting  
 Jan. 27 2<sup>nd</sup> Qtr. Finance & Admin Mtg.

| JULY |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | Th | F  | S  |
|      |    |    |    | 1  | 2  | 3  |
| 4    | 5  | 6  | 7  | 8  | 9  | 10 |
| 11   | 12 | 13 | 14 | 15 | 16 | 17 |
| 18   | 19 | 20 | 21 | 22 | 23 | 24 |
| 25   | 26 | 27 | 28 | 29 | 30 | 31 |

Jul. 14 Board Meeting  
 Jul. 28 4<sup>th</sup> Qtr. Finance & Admin Mtg.

| FEBRUARY |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | Th | F  | S  |
|          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 28       |    |    |    |    |    |    |

Feb. 10 Board Meeting

| AUGUST |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| S      | M  | T  | W  | Th | F  | S  |
| 1      | 2  | 3  | 4  | 5  | 6  | 7  |
| 8      | 9  | 10 | 11 | 12 | 13 | 14 |
| 15     | 16 | 17 | 18 | 19 | 20 | 21 |
| 22     | 23 | 24 | 25 | 26 | 27 | 28 |
| 29     | 30 | 31 |    |    |    |    |

Aug. 11 Board Meeting

| MARCH |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | Th | F  | S  |
|       | 1  | 2  | 3  | 4  | 5  | 6  |
| 7     | 8  | 9  | 10 | 11 | 12 | 13 |
| 14    | 15 | 16 | 17 | 18 | 19 | 20 |
| 21    | 22 | 23 | 24 | 25 | 26 | 27 |
| 28    | 29 | 30 | 31 |    |    |    |

Mar. 10 Board Meeting  
 Engineering Investigation Report Presentation  
 Mar. 24 3<sup>rd</sup> Qtr. Finance & Admin Mtg.

| SEPTEMBER |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | Th | F  | S  |
|           |    |    | 1  | 2  | 3  | 4  |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 26        | 27 | 28 | 29 | 30 |    |    |

Sept. 8 Board Meeting

| APRIL |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| S     | M  | T  | W  | Th | F  | S  |
|       |    |    |    | 1  | 2  | 3  |
| 4     | 5  | 6  | 7  | 8  | 9  | 10 |
| 11    | 12 | 13 | 14 | 15 | 16 | 17 |
| 18    | 19 | 20 | 21 | 22 | 23 | 24 |
| 25    | 26 | 27 | 28 | 29 | 30 |    |

Apr. 14 Board Meeting  
 Public Meeting/Groundwater Charge  
 Apr. 28 Board Meeting  
 Public Hearing/Groundwater Charge

| OCTOBER |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| S       | M  | T  | W  | Th | F  | S  |
|         |    |    |    |    | 1  | 2  |
| 3       | 4  | 5  | 6  | 7  | 8  | 9  |
| 10      | 11 | 12 | 13 | 14 | 15 | 16 |
| 17      | 18 | 19 | 20 | 21 | 22 | 23 |
| 24      | 25 | 26 | 27 | 28 | 29 | 30 |
| 31      |    |    |    |    |    |    |

Oct. 13 Board Meeting

| MAY |    |    |    |    |    |    |
|-----|----|----|----|----|----|----|
| S   | M  | T  | W  | Th | F  | S  |
|     |    |    |    |    |    | 1  |
| 2   | 3  | 4  | 5  | 6  | 7  | 8  |
| 9   | 10 | 11 | 12 | 13 | 14 | 15 |
| 16  | 17 | 18 | 19 | 20 | 21 | 22 |
| 23  | 24 | 25 | 26 | 27 | 28 | 29 |
| 30  | 31 |    |    |    |    |    |

May 12 Board Meeting

| NOVEMBER |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | Th | F  | S  |
|          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 28       | 29 | 30 |    |    |    |    |

Nov. 10 Board Meeting  
 Nov. 24 1<sup>st</sup> Qtr. Finance & Admin Mtg.

| JUNE |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| S    | M  | T  | W  | Th | F  | S  |
|      |    | 1  | 2  | 3  | 4  | 5  |
| 6    | 7  | 8  | 9  | 10 | 11 | 12 |
| 13   | 14 | 15 | 16 | 17 | 18 | 19 |
| 20   | 21 | 22 | 23 | 24 | 25 | 26 |
| 27   | 28 | 29 | 30 |    |    |    |

Jun. 9 Board Meeting

| DECEMBER |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | Th | F  | S  |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 | 31 |    |

Dec. 8 Board Meeting  
 (@ 9:30 a.m.)  
 Holiday Luncheon