



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA - REVISED
Wednesday, November 13, 2019 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

- A. Approval of Board Minutes, October 9, 20195
- B. Approval of Expenditure Report, October 2019 11

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Redlands, CA 92373
Phone: 909.793.2503
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BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Daniel B. Cozad

4. COMMITTEE REPORTS /ACTION ITEMS

Committee Reports

A. OPERATIONS COMMITTEE VERBAL UPDATE

Presenter: Richard Corneille

Recommendation: Receive verbal update provided by the chair of the Operations Committee on meeting held October 15, 2019.

Action Items

B. UNAUDITED FINANCIAL REPORTS, October 2019 - 5 minutes (M#1676).....23

Presenter: Daniel Cozad

Recommendation: Review and approve the unaudited financials for October 2019.

C. PERSONNEL MANUAL REVISIONS - 10 minutes (M#1677).....29

Presenter: Daniel Cozad

Recommendation: ACWA/JPIA and staff recommend clarifying current policy ambiguities related to Post-Employment Medical Care paid by Other Post-Employment Benefits (OPEB) Trust.

D. GENERAL SESSION VOTING DELEGATE - 5 minutes (M#1678).....32

Presenter: Daniel Cozad

Recommendation: Consider appointing a director as the voting delegate for the ACWA Fall Conference General Session Meeting.

E. 2020 BOARD MEETING CALENDAR REVIEW- 5 minutes (M#1679)45

Presenter: Daniel Cozad

Recommendation: Review, discuss and provide feedback on the draft 2020 Board Meeting Calendar.

F. MILL CREEK DIVERSION CONTRACT AMENDMENT WITH
CWE - 10 minutes (M#1680).....47

Presenter: Erwin Fogerson

Recommendation: Staff recommends that the Board authorize staff to amend the existing contract to CWE for the Mill Creek Diversion Project for an amount not to exceed \$70,164.

G. ENGINEERING INVESTIGATION PLAN FOR 2020 - 5 minutes (M#1681).....56

Presenter: Daniel Cozad

Recommendation: Staff recommends the Board review, discuss and approve the 2020 EI Report Plan.

H. LAND EXCHANGE BLM AGREEMENTS – 5 minutes (M#1682).....63

Presenter: Daniel Cozad

Recommendation: Staff and District Counsel recommend that the Board authorize the general manager to execute the Memorandum of Understanding with the Bureau of Land Management (BLM) for the implementation of the Land Exchange.

I. RESOLUTION FOR DOUGLAS HEADRICK’S RETIREMENT - 5 minutes

Presenter: Daniel Cozad

Recommendation: Review and approve Resolution No. 575 in appreciation of Douglas Headrick, retiring General Manager of San Bernardino Valley Municipal Water District.

5. INFORMATION ITEMS:

- A. Wash Plan Verbal Update – 5 Minutes
- B. General Manager’s Report and Monthly Recharge Report – 5 Minutes73
- C. Future Agenda Items & Staff Tasks

6. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. Board Member Meeting Reports – 15 minutes

7. UPCOMING MEETINGS:

- A. November 18, 2019 Association of San Bernardino Special Districts, 6:00 p.m. hosted by Yucaipa Valley Water District at Yucaipa Valley Water District’s Crystal Creek Facility
- B. November 19, 2019 San Bernardino Valley Municipal Water District, 2:30 p.m. at Valley Municipal
- C. November 20, 2019 Finance & Administration Committee, 1:30 p.m. at Conservation District
- D. November 28-29, 2019 Office Closed in Observance of Thanksgiving
- E. December 3, 2019-December 6, 2019 ACWA Fall Conference, Manchester Grand Hyatt, San Diego
(Board Approval Required)
- F. December 11, 2019 Board of Directors Meeting, 9:00 a.m. at Conservation District
- G. December 11, 2019 Holiday Luncheon, 12:00 p.m. at Napoli’s Restaurant, Loma Linda
- H. January 9, 2020 Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipal
- I. January 22, 2019 Big Bear Watermaster Committee, 1:30 p.m. at Conservation District

8. CLOSED SESSION

- 1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.

2. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential renewal of lease of various properties located within section 11 and 12 more specifically described in “Mineral Lease for Extraction of Sand and Gravel Materials” dated November 1, 2011. The discussion will concern the price and terms of a potential renewal of the lease. The District’s negotiators are Daniel Cozad and David Cosgrove. The party with whom the District will negotiate is Cemex Materials Pacific, LLC, and its negotiators are Sean Palmer and Christine Jones.
3. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), (d)(2), and (e) (1). in order to discuss “pending litigation” , one case.
9. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on December 11, 2019 at 9:00 a.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF October 9, 2019
1:30 p.m.

President Corneille called the meeting of the Board of Directors to order at 1:36 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

David E. Raley, Director
Robert Stewart, Director
Melody McDonald, Vice President
Richard Corneille, President
John Longville, Director (Arrived 2:11 p.m.)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Betsy Miller, Land Resources Manager/Assistant General Manager
Athena Monge, Administrative Specialist

GUESTS PRESENT:

T. Milford Harrison, San Bernardino Valley Municipal Water District
Paul Kielhold, San Bernardino Valley Municipal Water District
June Hayes, San Bernardino Valley Municipal Water District
Tatiana Moiseeva, Tetra Tech

1. PUBLIC PARTICIPATION

President Corneille announced that any person present, who so desired, may make an oral presentation to the Board of Directors. There being none, the meeting continued with the posted agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

It was the consensus of the Board to pull action Item 4D: Land Exchange BLM Agreements from the posted agenda at the request of staff, due to agreements not being ready for approval.

3. CONSENT CALENDAR

It was moved by Vice President McDonald and seconded by Director Stewart to approve the Consent Calendar: Item A: Board Minutes, September 11, 2019, with minor revisions; and Item B: Expenditure Report, September 2019. The motion carried 4-0 with all Board members present voting in the affirmative, and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

4. COMMITTEE REPORTS/ACTION ITEMS

A. UNAUDITED FINANCIAL REPORTS, SEPTEMBER 2019

Mr. Cozad presented this item for discussion, noting its inclusion in Board package page 20. He said that the Exchange Plan has revenue and expenses not included in the approved budget due to relaunch of the Santa Ana River-Mill Creek Cooperative Management Committee. Mr. Cozad indicated that professional services and engineering expenses would be slightly higher than anticipated due to various projects including the Active Recharge Transfer Projects.

It was moved by Director Raley and seconded by Vice President McDonald to approve the Unaudited Financial Reports for September 2019 as presented. The motion carried 4-0 with all Directors present voting in the affirmative, and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

B. STAFFING AND SUCCESSION PLANNING

Mr. Cozad introduced this item for discussion, noting its inclusion beginning on package page 26. The Staffing and Succession Plan (Plan) has been updated based on the staffing changes and positions recently added. This item was presented to the Finance & Administration Committee on July 24, and the committee recommend approval of the Plan as presented. Mr. Cozad said he expects staffing to stay the same except for small increases due to the Wash Plan Trust and the biological requirements of that, and the Active Recharge Transfer Projects, all of which will require additional support. The succession plan is covered beginning on package page 31. President Corneille and Vice President McDonald spoke in support of the Plan. Director Stewart also spoke in support and said that as growth continues it may open up additional opportunities to shift some reporting responsibility from the general manager so that he can take more vacation time.

It was moved by Director Raley and seconded by Director Stewart to approve the Staffing and Succession Plan as presented. The motion carried 4-0 with all Directors present voting in the affirmative, and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

C. PLUNGE CREEK PROJECT CHARTER

Ms. Miller presented this item for discussion, noting its inclusion beginning on package page 39. She indicated that the updates to the project charter are due to the recent listing of the San Bernardino Kangaroo Rat (SBKR) as a candidate species with California Department of Fish and Wildlife (CDFW). She reviewed the phased approach which would allow the District to complete this phase within the grant timeframe because that area does not include any listed species covered by CDFW. She indicated that there is potential that the state could issue the District an amended permit for the SBKR to allow for construction of the full project within the timeframe needed. The SBKR surveys required to obtain the amended permit began last week and will be sent to CDFW. Staff has contacted all resource agencies that have issued the District a permit, and they have provided their approval letters supporting the phased approach in case the amended permit is not received within the grant timeline. If the phased approach is approved today, staff will prepare the bid documents and move forward with the phased approach, which includes pursuing a permit for the full project while planning for construction of Phase 1 of the project if a permit is not obtained. Ms. Miller said the District should know by March 2020 if the amended permit will be approved. Vice President McDonald spoke in support of the phased approach as a backup plan. President Corneille asked if construction had to be completed by next summer. Mr. Cozad said the deadline to complete construction would be late fall because the District would need to receive and pay the contractor's invoice by no later than December 2020.

It was moved by President Corneille and seconded by Vice President McDonald to approve the Plunge Creek Charter as presented and direct staff to pursue the phased approach for Plunge Creek. The motion carried 4-0 with all Directors present voting in the affirmative, and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

5. INFORMATION ITEMS

A. WASH PLAN VERBAL UPDATE

Ms. Miller said staff has continued to meet with the Bureau of Land Management (BLM) to discuss the Land Exchange. There was a field visit with BLM and staff at the beginning of October. Staff performed a final check of the EIR/EIS and sent it to the U.S. Fish and Wildlife Service (FWS) solicitor. Mr. Cozad said that they are scheduled for their briefing in November, and it may take four weeks after that to get published in the federal registrar. He is hopeful it will be published in December 2019. This item was received and filed.

B. TRAILS APPROACH VERBAL UPDATE

Ms. Miller presented a PowerPoint presentation on the Trails Approach. She reviewed both informal and formal project charters. President Corneille asked if the District spoke with the Redlands Conservancy regarding trails. Mr. Cozad said that the District met with the Board of Directors' Executive Committee, which gave them an informal proposal indicating they would be willing to help. However, the District would need to commit to several years of funding for a part-time trails manager. Director Stewart asked when the trails are typically used the most. Ms. Miller stated that on weekends, holidays and mid-week they tend to be used the most, but use also varies with the weather and season. If the District makes trails available to the public it may have to seek LAFCO approval to activate latent powers. Mr. Cosgrove said Water Code §74540-74541 authorizes Water Conservation Districts to operate recreational facilities, but those powers are not activated. Discussion ensued. President Corneille requested a conceptual Plan for Service before the Board decides whether to move forward with trails, including financial, legal and staffing implications. Vice President McDonald spoke in support of trails, but also indicated that it is important for the Board to identify the legal, financial, and other liabilities prior to moving forward. Staff will work with those entities interested in pursuing trails and bring feedback to the Ad Hoc Trails Committee. Mr. Cosgrove said staff would also work to develop a conceptual Plan for Service and begin to contact potential parties who may have jurisdiction and explore any partnership opportunities. This will come to the Ad Hoc Trails Committee and the Board to discuss next steps. President Corneille said he would like to see the plan in the case where the District implemented trails independently, with alternatives if it were to partner. This item was received and filed.

C. SALT AND NUTRIENT STUDY

Mr. Cozad presented this item for discussion and presented a PowerPoint presentation. The primary goals are to maximize water supply, diversify water portfolio, support the development of recycled water, minimize unnecessary costs, and assure regulatory compliance. The scope of work for this study is included on package page 49; black has been completed, and red still needs to be done. The PowerPoint presentation is included in the Board package on pages 51 to 65. The study takes two to three years to complete. The Regional Water Quality Control Board, State Water Resources Control Board, the Office of Administrative Law, and Environmental Protection Agency have to approve the Salt & Nitrate Management Plan as

written into the Basin Plan Amendment. Staff will bring back the Draft Salt and Nutrient Study in November or December. This item was received and filed.

D. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board package on pages 66 through 69. The Monthly Recharge Report was included on package page 70. Mr. Cozad said the District is the Project Manager of the Santa Ana River-Mill Creek Cooperative Project, also known as the Exchange Plan. He said Valley Municipal was the originator of the plan. The group has been dormant since April 2003, but recently started meeting again. The District, along with members of the Exchange Plan, are working on updating the agreement and re-educating entities on how the Exchange Plan operates. The water behind Seven Oaks Dam had poor water quality, and Bear Valley Mutual Water Company (Mutual), along with water treatment plants and other partners, were not able to utilize it, and because of this issue Mutual was forced to purchase water from Valley Municipal. Mutual and Valley Municipal are working on a Memorandum of Understanding (MOU) to fix this issue. WSC is the consultant working on updating the agreement. The District forwarded the August 2019 revisions made to the personnel manual regarding Other Post Employee Benefits (OPEB) to JPIA, and provided additional revisions. Staff is working with JPIA and District Counsel to fix these issues, and this item will be brought back for Board approval. This item was received and filed.

E. FUTURE AGENDA ITEMS AND STAFF TASKS

The Operations Committee will discuss the Active Recharge Transfer Projects and permitting for Mill Creek. Director Raley asked for an updated approach on trails at the next Ad Hoc Trails Committee meeting. The Board requested an update on the Outreach & Communications Committee and the updated PowerPoint presentation.

6. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

Director Stewart attended the Loma Linda Chamber (LLC) meeting on August 12 and LLC Luncheon on September 20. He attended the Santa River-Mill Creek Cooperative Management Committee (Exchange Plan) meeting on October 7.

President Corneille attended the Association of San Bernardino County Special Districts (ASBCSD) dinner on September 16, Highland Area Chamber of Commerce (HACC) Luncheon on September 24 and met with the General Manager of Valley Municipal to discuss the Advisory Commission agenda on September 30. He attended the Redlands Rise N Shine on October 4 and Exchange Plan meeting on October 7.

Vice President McDonald attended the HACC Luncheon on September 24, ASBCSD dinner on September 16 and San Bernardino Area Chamber of Commerce (SBACC) meeting on September 18. She attended the Valley Municipal Engineering Workshop on October 8, Valley Municipal Policy Workshop on October 3 and Valley Board Meeting on October 1. She attended the Valley Municipal Joint Board Meeting on September 25, Valley Municipal Board

Meeting on September 17 and Valley Municipal Resources Workshop on September 12 and SBACC Koffee Klatch on October 2.

Direct Raley attended the Valley Municipal Joint Board Meeting on September 25, Valley Municipal Board Meeting on September 17 and Redlands Rise N Shine on October 4. He attended the Valley Board Meeting on October 1 and Valley Municipal Policy Workshop on October 3.

Director Longville attended the Valley Municipal Board Meeting on October 1 and Local Government Commission on September 10.

7. UPCOMING MEETINGS

There were none discussed.

8. CLOSED SESSION

There was none held.

9. ADJOURN MEETING

It was moved by Director Stewart and seconded by Vice President McDonald to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

At 3:42 p.m., the meeting adjourned to the Board meeting scheduled for 1:30 p.m. November 13, 2019, at District Headquarters, 1630 W. Redlands Blvd., Redlands, California.

Daniel B. Cozad
General Manager

San Bernardino Valley Water Conservation District
Expenditure Report
October 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
PC 10.09.19	10/09/2019	Paychex	1012 · Citizens Busine...		-101.88
			6042 · Payroll Processing	4-General Fund Ent.	101.88
TOTAL					101.88
PC 10.23.19	10/23/2019	Paychex	1012 · Citizens Busine...		-88.46
			6042 · Payroll Processing	4-General Fund Ent.	88.46
TOTAL					88.46
ACH0201	10/08/2019	Melody McDonald	1012 · Citizens Busine...		-19.14
			6410 · Mileage	4-General Fund Ent.	19.14
TOTAL					19.14
ACH0202	10/21/2019	Melody McDonald	1012 · Citizens Busine...		-80.04
			6410 · Mileage	4-General Fund Ent.	80.04
TOTAL					80.04
21979	10/02/2019	AAA Alarm Systems, Inc.	1012 · Citizens Busine...		-129.00
	10/01/2019		5410 · Alarm Service	4-General Fund Ent.	64.50
			5410 · Alarm Service	1-Groundwater Ent.	64.50
TOTAL					129.00
21980	10/02/2019	ACWA	1012 · Citizens Busine...		-9,640.00
	09/26/2019		6093 · Memberships	4-General Fund Ent.	9,640.00
TOTAL					9,640.00
21981	10/02/2019	Assoc. San Bernardino...	1012 · Citizens Busine...		-35.00
	09/18/2019		6425 · Meals	4-General Fund Ent.	35.00
TOTAL					35.00
21982	10/02/2019	Capitol Enquiry	1012 · Citizens Busine...		-89.36
	09/30/2019		6090 · Subscriptions/Pu...	4-General Fund Ent.	89.36
TOTAL					89.36
21983	10/02/2019	Citizens Business Bank	1012 · Citizens Busine...		-6,929.26
	09/12/2019		5210 · Equipment Maint...	1-Groundwater Ent.	112.00
			6001 · General Adminis...	4-General Fund Ent.	875.56
			6001 · General Adminis...	1-Groundwater Ent.	875.57
			6002 · Website Adminis...	4-General Fund Ent.	297.97
			6004 · Meeting Expenses	4-General Fund Ent.	38.69
			6004 · Meeting Expenses	3-Land Resources	38.69
			6027 · Computer Softw...	4-General Fund Ent.	214.16
			6027 · Computer Softw...	1-Groundwater Ent.	14.28
			6027 · Computer Softw...	2-Redlands Plaza/...	28.55
			6027 · Computer Softw...	3-Land Resources	28.55
			6030 · Office Supplies	4-General Fund Ent.	74.98

San Bernardino Valley Water Conservation District
Expenditure Report
October 2019

11/06/19

Num	Date	Name	Account	Class	Original Amount
			6030 · Office Supplies	1-Groundwater Ent.	4.69
			6030 · Office Supplies	2-Redlands Plaza/...	9.37
			6030 · Office Supplies	3-Land Resources	4.69
			6039 · Postage and Ov...	4-General Fund Ent.	5.83
			6039 · Postage and Ov...	1-Groundwater Ent.	2.65
			6039 · Postage and Ov...	2-Redlands Plaza/...	1.06
			6039 · Postage and Ov...	3-Land Resources	1.06
			6060 · Outreach	4-General Fund Ent.	21.36
			6060 · Outreach	1-Groundwater Ent.	8.54
			6060 · Outreach	3-Land Resources	12.82
			6430 · Lodging	4-General Fund Ent.	395.02
			6425 · Meals	4-General Fund Ent.	384.02
			6515 · Air Fare	4-General Fund Ent.	139.93
			6515 · Air Fare	1-Groundwater Ent.	77.74
			6515 · Air Fare	3-Land Resources	93.29
			6520 · Travel, Other (re...	4-General Fund Ent.	0.50
			6525 · Meals	4-General Fund Ent.	415.71
			6525 · Meals	1-Groundwater Ent.	323.33
			6525 · Meals	3-Land Resources	184.76
			6530 · Lodging	4-General Fund Ent.	240.09
			6530 · Lodging	1-Groundwater Ent.	186.74
			6530 · Lodging	3-Land Resources	92.00
			6535 · Conf/Seminar R...	4-General Fund Ent.	162.00
			6535 · Conf/Seminar R...	1-Groundwater Ent.	126.00
			6535 · Conf/Seminar R...	3-Land Resources	72.00
			6093 · Memberships	4-General Fund Ent.	100.00
			5310 · Vehicle Mainten...	1-Groundwater Ent.	30.39
			7240 · Office Equipment	4-General Fund Ent.	1,234.67
TOTAL					6,929.26
21984	10/02/2019	Erwin Fogerson	1012 · Citizens Busine...		-55.68
	09/23/2019		6510 · Mileage	4-General Fund Ent.	22.27
			6510 · Mileage	1-Groundwater Ent.	22.27
			6510 · Mileage	3-Land Resources	5.57
			6510 · Mileage	6-Active Recharge ...	5.57
TOTAL					55.68
21985	10/02/2019	Frontier-7275	1012 · Citizens Busine...		-155.19
	09/19/2019		5440 · Telephone	4-General Fund Ent.	56.14
			5440 · Telephone	1-Groundwater Ent.	24.06
			5470 · Internet Services	4-General Fund Ent.	37.50
			5470 · Internet Services	1-Groundwater Ent.	22.50
			5470 · Internet Services	2-Redlands Plaza/...	3.75
			5470 · Internet Services	3-Land Resources	11.24
TOTAL					155.19
21986	10/02/2019	Hello Sushi	1012 · Citizens Busine...		-120.00
	09/27/2019		6016 · Redlands Plaza ...	2-Redlands Plaza/...	120.00
TOTAL					120.00
21987	10/02/2019	ICF Jones & Stokes, Inc	1012 · Citizens Busine...		-2,660.00
	09/18/2019		5124 · Plunge Creek Pr...	3-Land Resources	2,660.00
TOTAL					2,660.00

San Bernardino Valley Water Conservation District
Expenditure Report
October 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
21988	10/02/2019	Image Source	1012 · Citizens Busine...		-259.42
	09/13/2019		6033 · Office Equipmen...	4-General Fund Ent.	194.57
			6033 · Office Equipmen...	1-Groundwater Ent.	12.97
			6033 · Office Equipmen...	2-Redlands Plaza/...	38.91
			6033 · Office Equipmen...	3-Land Resources	12.97
TOTAL					259.42
21989	10/02/2019	JAN-PRO Cleaning Sys...	1012 · Citizens Busine...		-700.00
	10/01/2019		6018 · Janitorial Services	4-General Fund Ent.	700.00
TOTAL					700.00
21990	10/02/2019	Jerry Herbert Roofing, I...	1012 · Citizens Busine...		-39,817.00
	09/30/2019		7110 · Property Capital ...	2-Redlands Plaza/...	39,817.00
TOTAL					39,817.00
21991	10/02/2019	Lowe's Companies, Inc.	1012 · Citizens Busine...		-111.08
	09/25/2019		5210 · Equipment Maint...	1-Groundwater Ent.	76.76
			6016 · Redlands Plaza ...	2-Redlands Plaza/...	34.32
TOTAL					111.08
21992	10/02/2019	Michael Guizar	1012 · Citizens Busine...		-211.25
	09/23/2019		6051 · Uniforms	4-General Fund Ent.	63.38
			6051 · Uniforms	1-Groundwater Ent.	147.87
TOTAL					211.25
21993	10/02/2019	Mikael Romich	1012 · Citizens Busine...		-2,550.85
	10/01/2019		5120 · Misc. Profession...	4-General Fund Ent.	765.26
			5120 · Misc. Profession...	1-Groundwater Ent.	535.68
			5120 · Misc. Profession...	3-Land Resources	1,249.91
TOTAL					2,550.85
21994	10/02/2019	Netsteller	1012 · Citizens Busine...		-302.92
	09/23/2019		6030 · Office Supplies	4-General Fund Ent.	242.33
			6030 · Office Supplies	1-Groundwater Ent.	15.15
			6030 · Office Supplies	2-Redlands Plaza/...	30.29
			6030 · Office Supplies	3-Land Resources	15.15
TOTAL					302.92
21995	10/02/2019	Press Enterprise	1012 · Citizens Busine...		-468.60
	09/23/2019		6090 · Subscriptions/Pu...	4-General Fund Ent.	468.60
TOTAL					468.60

San Bernardino Valley Water Conservation District Expenditure Report October 2019

Num	Date	Name	Account	Class	Original Amount
21996	10/02/2019	ReadyRefresh by Nestle	1012 · Citizens Busine...		-9.69
	09/25/2019		5460 · Water / Trash / S...	1-Groundwater Ent.	9.69
TOTAL					9.69
21997	10/02/2019	Roofline Supply Co.	1012 · Citizens Busine...		-15,000.00
	09/18/2019		7110 · Property Capital ...	2-Redlands Plaza/...	15,000.00
TOTAL					15,000.00
21998	10/02/2019	Rutan & Tucker	1012 · Citizens Busine...		-6,326.62
	09/23/2019		5180 · Legal	4-General Fund Ent.	1,631.55
			5180 · Legal	1-Groundwater Ent.	1,193.55
			5180 · Legal	2-Redlands Plaza/...	278.50
			5180 · Legal	3-Land Resources	1,312.90
			5175 · Legal - Wash Plan	5-Wash Plan	1,910.12
TOTAL					6,326.62
21999	10/02/2019	San Bernardino Valley ...	1012 · Citizens Busine...		-23,685.26
	09/18/2019		5225 · Field Clean Up-Il...	1-Groundwater Ent.	23,685.26
TOTAL					23,685.26
22000	10/02/2019	Smart & Final	1012 · Citizens Busine...		-198.46
	09/25/2019		6019 · Janitorial Supplies	4-General Fund Ent.	38.85
			6019 · Janitorial Supplies	1-Groundwater Ent.	25.90
			6004 · Meeting Expenses	4-General Fund Ent.	66.86
			6004 · Meeting Expenses	3-Land Resources	66.85
TOTAL					198.46
22001	10/02/2019	Valero Marketing & Sup...	1012 · Citizens Busine...		-467.75
	09/27/2019		5320 · Fuel	1-Groundwater Ent.	467.75
TOTAL					467.75
22002	10/15/2019	Aaron Pederson	1012 · Citizens Busine...		-35.00
	10/06/2019		6018 · Janitorial Services	4-General Fund Ent.	35.00
TOTAL					35.00
22003	10/15/2019	ACWA JPIA - Workers ...	1012 · Citizens Busine...		-3,845.81
	09/30/2019		6120 · Workers' Comp. ...	4-General Fund Ent.	499.96
			6120 · Workers' Comp. ...	1-Groundwater Ent.	1,730.61
			6120 · Workers' Comp. ...	2-Redlands Plaza/...	153.83
			6120 · Workers' Comp. ...	3-Land Resources	384.58
			6120 · Workers' Comp. ...	5-Wash Plan	269.21
			6120 · Workers' Comp. ...	6-Active Recharge ...	807.62
TOTAL					3,845.81

San Bernardino Valley Water Conservation District
Expenditure Report
October 2019

11/06/19

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
22004	10/15/2019	ACWA/JPIA	1012 · Citizens Busine...		-29,141.93
	10/03/2019		6320 · General Liability ...	4-General Fund Ent.	1,457.10
			6320 · General Liability ...	1-Groundwater Ent.	21,856.44
			6320 · General Liability ...	2-Redlands Plaza/...	4,371.29
			6320 · General Liability ...	3-Land Resources	1,457.10
TOTAL					29,141.93
22005	10/15/2019	ACWA/JPIA-Health	1012 · Citizens Busine...		-17,279.20
	10/04/2019		6110 · Vision Insurance	4-General Fund Ent.	27.68
			6110 · Vision Insurance	1-Groundwater Ent.	95.82
			6110 · Vision Insurance	2-Redlands Plaza/...	8.52
			6110 · Vision Insurance	3-Land Resources	21.29
			6110 · Vision Insurance	5-Wash Plan	14.91
			6110 · Vision Insurance	6-Active Recharge ...	44.72
			6130 · Dental Insurance	4-General Fund Ent.	118.84
			6130 · Dental Insurance	1-Groundwater Ent.	411.37
			6130 · Dental Insurance	2-Redlands Plaza/...	36.57
			6130 · Dental Insurance	3-Land Resources	91.42
			6130 · Dental Insurance	5-Wash Plan	63.99
			6130 · Dental Insurance	6-Active Recharge ...	191.97
			6150 · Medical Insurance	4-General Fund Ent.	2,099.77
			6150 · Medical Insurance	1-Groundwater Ent.	7,268.45
			6150 · Medical Insurance	2-Redlands Plaza/...	646.08
			6150 · Medical Insurance	3-Land Resources	1,615.21
			6150 · Medical Insurance	5-Wash Plan	1,130.65
			6150 · Medical Insurance	6-Active Recharge ...	3,391.94
TOTAL					17,279.20
22006	10/15/2019	Assoc. San Bernardino...	1012 · Citizens Busine...		-102.00
	09/17/2019		6425 · Meals	4-General Fund Ent.	102.00
TOTAL					102.00
22007	10/15/2019	Brownstein Hyatt Farbe...	1012 · Citizens Busine...		-15,375.00
	10/04/2019		5122 · Wash Plan Profe...	5-Wash Plan	15,375.00
TOTAL					15,375.00
22008	10/15/2019	California Special Distri...	1012 · Citizens Busine...		-7,077.00
	10/01/2019		6093 · Memberships	4-General Fund Ent.	7,077.00
TOTAL					7,077.00
22009	10/15/2019	Castro Landscaping Se...	1012 · Citizens Busine...		-250.00
	09/30/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
22010	10/15/2019	Corneille, Richard	1012 · Citizens Busine...		-37.70
	10/15/2019		6410 · Mileage	4-General Fund Ent.	37.70
TOTAL					37.70

San Bernardino Valley Water Conservation District
Expenditure Report
October 2019

Num	Date	Name	Account	Class	Original Amount
22011	10/15/2019	Day Lite Maintenance, I...	1012 · Citizens Busine...		-1,991.96
	09/17/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	148.25
	10/07/2019		6016 · Redlands Plaza ...	2-Redlands Plaza/...	1,843.71
TOTAL					1,991.96
22012	10/15/2019	Edison - 7241	1012 · Citizens Busine...		-45.06
	10/10/2019		5420 · Electricity	4-General Fund Ent.	12.62
			5420 · Electricity	1-Groundwater Ent.	9.01
			5420 · Electricity	2-Redlands Plaza/...	23.43
TOTAL					45.06
22013	10/15/2019	Edison - 8812	1012 · Citizens Busine...		-303.00
	10/02/2019		5420 · Electricity	4-General Fund Ent.	84.84
			5420 · Electricity	1-Groundwater Ent.	60.60
			5420 · Electricity	2-Redlands Plaza/...	157.56
TOTAL					303.00
22014	10/15/2019	Edison - Redlands Plaza	1012 · Citizens Busine...		-263.24
	10/02/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	263.24
TOTAL					263.24
22015	10/15/2019	Edison -5552	1012 · Citizens Busine...		-521.94
	10/09/2019		5420 · Electricity	4-General Fund Ent.	121.36
			5420 · Electricity	1-Groundwater Ent.	86.68
			5420 · Electricity	2-Redlands Plaza/...	225.37
			6020 · Vacancy Marketi...	2-Redlands Plaza/...	14.38
			6020 · Vacancy Marketi...	2-Redlands Plaza/...	74.15
TOTAL					521.94
22016	10/15/2019	Empire Disposal	1012 · Citizens Busine...		-167.81
	09/30/2019		5460 · Water / Trash / S...	4-General Fund Ent.	83.91
			5460 · Water / Trash / S...	1-Groundwater Ent.	67.12
			5460 · Water / Trash / S...	3-Land Resources	16.78
TOTAL					167.81
22017	10/15/2019	Employee Relations Ne...	1012 · Citizens Busine...		-35.75
	09/30/2019		6001 · General Adminis...	4-General Fund Ent.	17.88
			6001 · General Adminis...	1-Groundwater Ent.	17.87
TOTAL					35.75

San Bernardino Valley Water Conservation District
Expenditure Report
October 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
22018	10/15/2019	Frontier-4860	1012 · Citizens Busine...		-483.09
	09/28/2019		5440 · Telephone	4-General Fund Ent.	236.67
			5440 · Telephone	1-Groundwater Ent.	101.43
			5470 · Internet Services	4-General Fund Ent.	72.50
			5470 · Internet Services	1-Groundwater Ent.	43.50
			5470 · Internet Services	2-Redlands Plaza/...	7.25
			5470 · Internet Services	3-Land Resources	21.74
TOTAL					483.09
22019	10/15/2019	Heemstra Signs	1012 · Citizens Busine...		-584.80
	10/10/2019		6012 · Office Maintenanc...	4-General Fund Ent.	14.00
			6012 · Office Maintenanc...	2-Redlands Plaza/...	21.00
			6020 · Vacancy Marketi...	2-Redlands Plaza/...	469.80
			6016 · Redlands Plaza ...	2-Redlands Plaza/...	80.00
TOTAL					584.80
22020	10/15/2019	Home Depot Credit Ser...	1012 · Citizens Busine...		-106.71
	09/27/2019		5210 · Equipment Maint...	1-Groundwater Ent.	65.61
			6016 · Redlands Plaza ...	2-Redlands Plaza/...	20.55
			6026 · Redlands Plaza ...	2-Redlands Plaza/...	20.55
TOTAL					106.71
22021	10/15/2019	ICF Jones & Stokes, Inc	1012 · Citizens Busine...		-4,753.85
	10/02/2019		5120 · Misc. Profession...	3-Land Resources	4,273.85
	10/02/2019		5122 · Wash Plan Profe...	5-Wash Plan	480.00
TOTAL					4,753.85
22022	10/15/2019	Netsteller	1012 · Citizens Busine...		-450.00
	10/03/2019		5160 · IT Support	4-General Fund Ent.	180.00
			5160 · IT Support	1-Groundwater Ent.	225.00
			5160 · IT Support	3-Land Resources	45.00
TOTAL					450.00
22023	10/15/2019	Stanley Convergent Se...	1012 · Citizens Busine...		-378.54
	10/01/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	378.54
TOTAL					378.54
22024	10/15/2019	Terminix	1012 · Citizens Busine...		-72.00
	09/18/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	72.00
TOTAL					72.00
22025	10/15/2019	WEX Bank-Shell GAS	1012 · Citizens Busine...		-760.64
	10/06/2019		5320 · Fuel	1-Groundwater Ent.	760.64
TOTAL					760.64

San Bernardino Valley Water Conservation District
Expenditure Report
October 2019

11/06/19

Num	Date	Name	Account	Class	Original Amount
22026	10/30/2019	AAA Alarm Systems, Inc.	1012 · Citizens Busine...		-953.20
	10/10/2019		6016 · Redlands Plaza ...	2-Redlands Plaza/...	953.20
TOTAL					953.20
22027	10/30/2019	Beach Boyz Auto Service	1012 · Citizens Busine...		-168.00
	10/22/2019		5310 · Vehicle Mainten...	1-Groundwater Ent.	168.00
TOTAL					168.00
22028	10/30/2019	Burgeson's Heating & ...	1012 · Citizens Busine...		-149.00
	10/18/2019		6016 · Redlands Plaza ...	2-Redlands Plaza/...	149.00
TOTAL					149.00
22029	10/30/2019	Citizens Business Bank	1012 · Citizens Busine...		-1,497.47
	10/11/2019		5215 · Property Mainten...	1-Groundwater Ent.	127.70
			5215 · Property Mainten...	3-Land Resources	31.92
			6002 · Website Adminis...	4-General Fund Ent.	569.97
			6030 · Office Supplies	4-General Fund Ent.	190.05
			6030 · Office Supplies	1-Groundwater Ent.	11.88
			6030 · Office Supplies	2-Redlands Plaza/...	23.76
			6030 · Office Supplies	3-Land Resources	11.88
			6039 · Postage and Ov...	4-General Fund Ent.	56.93
			6039 · Postage and Ov...	1-Groundwater Ent.	25.88
			6039 · Postage and Ov...	2-Redlands Plaza/...	10.35
			6039 · Postage and Ov...	3-Land Resources	10.35
			6060 · Outreach	4-General Fund Ent.	5.00
			6060 · Outreach	1-Groundwater Ent.	2.00
			6060 · Outreach	3-Land Resources	3.00
			6090 · Subscriptions/Pu...	4-General Fund Ent.	139.95
			6435 · Conf/Seminar R...	4-General Fund Ent.	25.00
			6425 · Meals	4-General Fund Ent.	20.00
			6515 · Air Fare	4-General Fund Ent.	213.55
			6515 · Air Fare	1-Groundwater Ent.	118.64
			6515 · Air Fare	3-Land Resources	142.37
			6530 · Lodging	4-General Fund Ent.	140.56
			6530 · Lodging	1-Groundwater Ent.	109.32
			6530 · Lodging	3-Land Resources	62.47
TOTAL					2,052.53
22030	10/30/2019	City of Redlands -Muni...	1012 · Citizens Busine...		-2,978.18
	10/10/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	2,978.18
TOTAL					2,978.18
22031	10/30/2019	Erwin Fogerson	1012 · Citizens Busine...		-81.78
	10/24/2019		6510 · Mileage	4-General Fund Ent.	32.71
			6510 · Mileage	1-Groundwater Ent.	32.71
			6510 · Mileage	3-Land Resources	8.18
			6510 · Mileage	6-Active Recharge ...	8.18
TOTAL					81.78

San Bernardino Valley Water Conservation District
Expenditure Report
October 2019

11/06/19

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
22032	10/30/2019	Frontier-7275	1012 · Citizens Busine...		-155.17
	10/19/2019		5440 · Telephone	4-General Fund Ent.	56.13
			5440 · Telephone	1-Groundwater Ent.	24.05
			5470 · Internet Services	4-General Fund Ent.	37.50
			5470 · Internet Services	1-Groundwater Ent.	22.50
			5470 · Internet Services	2-Redlands Plaza/...	3.75
			5470 · Internet Services	3-Land Resources	11.24
TOTAL					155.17
22033	10/30/2019	ICF Jones & Stokes, Inc	1012 · Citizens Busine...		-2,548.69
	10/18/2019		5120 · Misc. Profession...	3-Land Resources	828.69
	10/18/2019		5124 · Plunge Creek Pr...	3-Land Resources	1,720.00
TOTAL					2,548.69
22034	10/30/2019	IERCD	1012 · Citizens Busine...		-1,400.00
	10/21/2019		6060 · Outreach	4-General Fund Ent.	490.00
			6060 · Outreach	1-Groundwater Ent.	350.00
			6060 · Outreach	3-Land Resources	465.50
			6060 · Outreach	5-Wash Plan	94.50
TOTAL					1,400.00
22035	10/30/2019	Image Source	1012 · Citizens Busine...		-296.74
	10/13/2019		6033 · Office Equipmen...	4-General Fund Ent.	222.55
			6033 · Office Equipmen...	1-Groundwater Ent.	14.84
			6033 · Office Equipmen...	2-Redlands Plaza/...	44.51
			6033 · Office Equipmen...	3-Land Resources	14.84
TOTAL					296.74
22036	10/30/2019	JAN-PRO Cleaning Sys...	1012 · Citizens Busine...		-700.00
	11/01/2019		6018 · Janitorial Services	4-General Fund Ent.	700.00
TOTAL					700.00
22037	10/30/2019	Manuel Colunga	1012 · Citizens Busine...		-30.00
	10/22/2019		6520 · Travel, Other (re...	4-General Fund Ent.	13.50
			6520 · Travel, Other (re...	1-Groundwater Ent.	7.50
			6520 · Travel, Other (re...	3-Land Resources	9.00
TOTAL					30.00
22038	10/30/2019	Mars Carpets & Flooring	1012 · Citizens Busine...		-4,909.66
	10/22/2019		6016 · Redlands Plaza ...	2-Redlands Plaza/...	4,909.66
TOTAL					4,909.66

San Bernardino Valley Water Conservation District
Expenditure Report
October 2019

Num	Date	Name	Account	Class	Original Amount
22039	10/30/2019	Quill Corporation	1012 · Citizens Busine...		-132.53
	10/08/2019		6030 · Office Supplies	4-General Fund Ent.	106.02
			6030 · Office Supplies	1-Groundwater Ent.	6.63
			6030 · Office Supplies	2-Redlands Plaza/...	13.25
			6030 · Office Supplies	3-Land Resources	6.63
TOTAL					132.53
22040	10/30/2019	ReadyRefresh by Nestle	1012 · Citizens Busine...		-9.69
	10/24/2019		5460 · Water / Trash / S...	1-Groundwater Ent.	9.69
TOTAL					9.69
22041	10/30/2019	Rogers, Anderson, Mal...	1012 · Citizens Busine...		-520.00
	09/30/2019		5170 · Audit	4-General Fund Ent.	156.00
			5170 · Audit	1-Groundwater Ent.	187.20
			5170 · Audit	2-Redlands Plaza/...	78.00
			5170 · Audit	3-Land Resources	98.80
TOTAL					520.00
22042	10/30/2019	San Bernardino Valley ...	1012 · Citizens Busine...		-49,500.00
	10/17/2019		7110 · Property Capital ...	1-Groundwater Ent.	49,500.00
TOTAL					49,500.00
22043	10/30/2019	Thomas Purvis	1012 · Citizens Busine...		-30.00
	10/22/2019		6520 · Travel, Other (re...	4-General Fund Ent.	13.50
			6520 · Travel, Other (re...	1-Groundwater Ent.	7.50
			6520 · Travel, Other (re...	3-Land Resources	9.00
TOTAL					30.00
22044	10/30/2019	U.S. Bank Equipment F...	1012 · Citizens Busine...		-336.18
	10/11/2019		6033 · Office Equipmen...	4-General Fund Ent.	252.13
			6033 · Office Equipmen...	1-Groundwater Ent.	16.81
			6033 · Office Equipmen...	2-Redlands Plaza/...	50.43
			6033 · Office Equipmen...	3-Land Resources	16.81
TOTAL					336.18
100233N	10/16/2019	PERS	1012 · Citizens Busine...		-16,439.81
			6170 · PERS Retirement	4-General Fund Ent.	2,137.18
			6170 · PERS Retirement	1-Groundwater Ent.	7,397.91
			6170 · PERS Retirement	2-Redlands Plaza/...	657.59
			6170 · PERS Retirement	3-Land Resources	1,643.98
			6170 · PERS Retirement	5-Wash Plan	3,452.36
			6170 · PERS Retirement	6-Active Recharge ...	1,150.79
TOTAL					16,439.81

**San Bernardino Valley Water Conservation District
Expenditure Report
October 2019**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
100234N	10/21/2019	PERS	1012 · Citizens Busine...		-7,120.92
			6170 · PERS Retirement	4-General Fund Ent.	925.73
			6170 · PERS Retirement	1-Groundwater Ent.	3,204.41
			6170 · PERS Retirement	2-Redlands Plaza/...	284.84
			6170 · PERS Retirement	3-Land Resources	712.09
			6170 · PERS Retirement	5-Wash Plan	1,495.39
			6170 · PERS Retirement	6-Active Recharge ...	498.46
TOTAL					<u>7,120.92</u>

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report
October 2019

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
10/9/2019	Corneille, R	Sep-19	\$ 1,350.00	\$ 179.12	\$ 1,170.88
10/9/2019	McDonald, M	Sep-19	\$ 450.00	\$ 38.93	\$ 411.07
10/23/2019	McDonald, M	Oct-19	\$ 1,800.00	\$ 175.70	\$ 1,624.30



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1676

To: Board of Directors
From: General Manager, Daniel Cozad
Date: November 13, 2019
Subject: Unaudited Financial Reports, October 2019

RECOMMENDATION

Review and approve the unaudited financials for October 2019.

BACKGROUND

Each month staff presents the unaudited financials for the District. The reports submitted with this Board Letter have a closing date of October 31, 2019.

DISCUSSION

Higher than normal Exchange Plan revenue from Exchange Plan Task Force Members will be offset by the agreement with Water Systems Consulting, Inc. hired to assist with updating the Exchange Plan Agreement. Membership expenses appear above budget due to accruals and will be adjusted prior to fiscal year-end for 2020 prepayments.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Unaudited Financials for October 2019 as presented.
2. Move to request this item be tabled and referred to the Finance & Administration Committee for reconsideration of specific issues discussed.

ATTACHMENTS OR MATERIALS

Graph Financials for October 2019
Profit & Loss to Date vs. Annual Budget

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

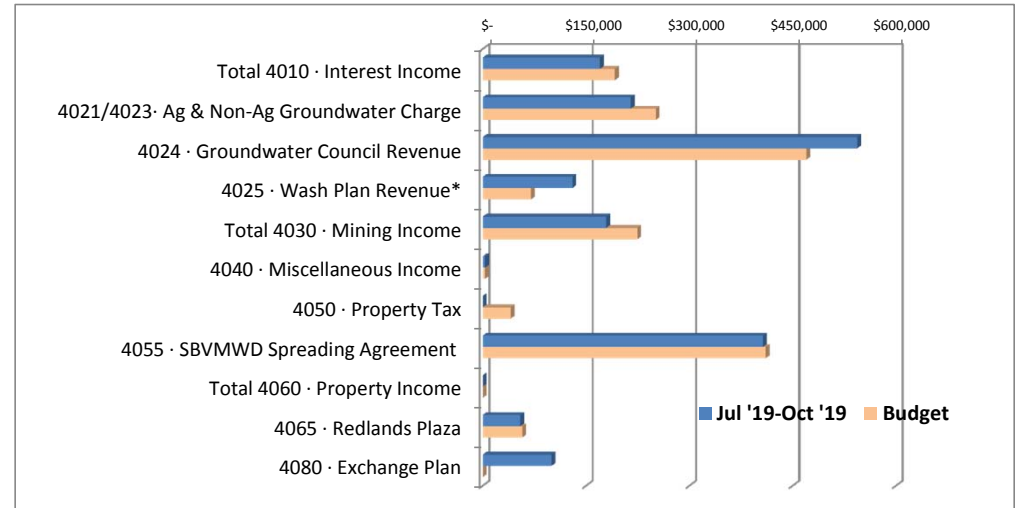
Daniel B. Cozad

SBVWCD - All Enterprises Budget and Actual

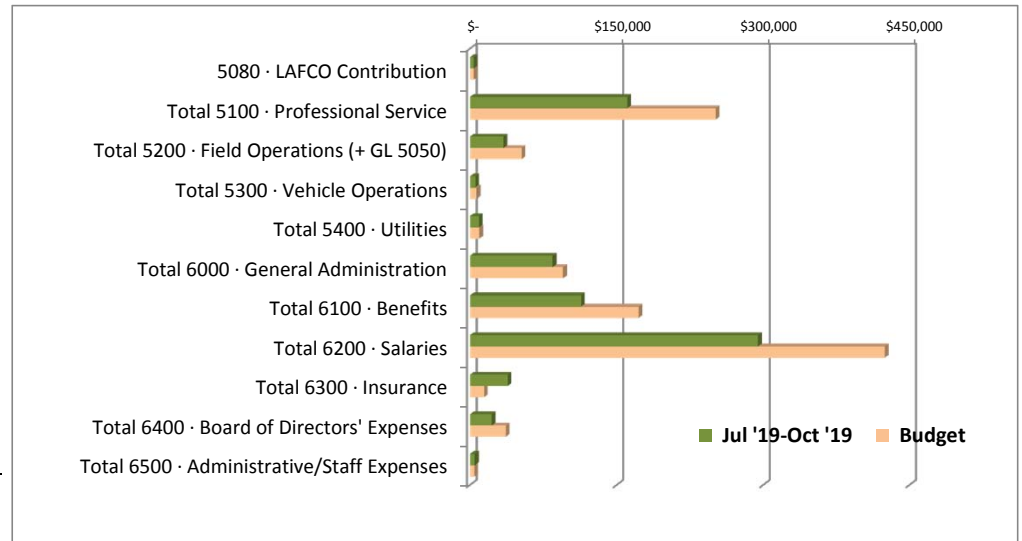
Oct 2019

REVENUE	Jul '19-Oct '19	Budget
Total 4010 · Interest Income	\$ 170,212	\$ 192,016
4021/4023· Ag & Non-Ag Groundwater Charge	\$ 215,119	\$ 251,429
4024 · Groundwater Council Revenue	\$ 543,847	\$ 470,000
4025 · Wash Plan Revenue*	\$ 130,124	\$ 70,000
Total 4030 · Mining Income	\$ 179,394	\$ 224,667
4040 · Miscellaneous Income	\$ 3,514	\$ 3,333
4050 · Property Tax	\$ -	\$ 40,715
4055 · SBVMWD Spreading Agreement	\$ 407,062	\$ 411,014
Total 4060 · Property Income	\$ 100	\$ -
4065 · Redlands Plaza	\$ 54,556	\$ 57,369
4080 · Exchange Plan	\$ 100,004	\$ -
Total Revenue	\$ 1,803,931	\$ 1,720,543

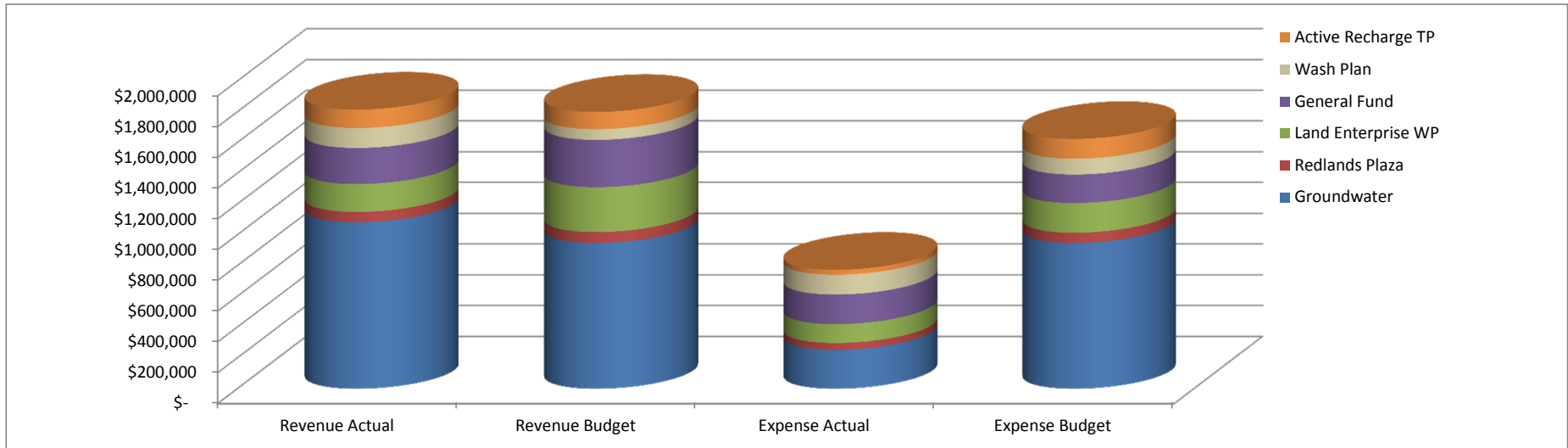
*District loans to the WP



EXPENSES Operating and Capital	Jul '19-Oct '19	Budget
5080 · LAFCO Contribution	\$ 3,952	\$ 4,000
Total 5100 · Professional Service	\$ 160,866	\$ 251,502
Total 5200 · Field Operations (+ GL 5050)	\$ 34,418	\$ 52,790
Total 5300 · Vehicle Operations	\$ 5,434	\$ 6,835
Total 5400 · Utilities	\$ 9,263	\$ 9,664
Total 6000 · General Administration	\$ 84,575	\$ 95,351
Total 6100 · Benefits	\$ 113,597	\$ 172,509
Total 6200 · Salaries	\$ 294,909	\$ 424,892
Total 6300 · Insurance	\$ 38,734	\$ 14,410
Total 6400 · Board of Directors' Expenses	\$ 22,302	\$ 36,615
Total 6500 · Administrative/Staff Expenses	\$ 5,081	\$ 4,461
Total Expense	\$ 773,130	\$ 1,073,028



Enterprises to Date (October 2019)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,082,854	\$ 947,487	114%
Groundwater Expense	\$ 252,925	\$ 401,504	63%
Revenue -Expense	\$ 829,929	\$ 545,983	
Redlands Plaza Revenue	\$ 66,376	\$ 70,767	94%
Redlands Plaza Expense	\$ 44,731	\$ 66,309	67%
Revenue -Expense	\$ 21,645	\$ 4,457	
Land Enterprise Revenue	\$ 181,667	\$ 292,140	62%
Land Enterprise Expense	\$ 122,781	\$ 193,872	63%
Revenue -Expense	\$ 58,886	\$ 98,268	
General Fund Revenue *	\$ 234,484	\$ 307,687	76%
General Fund Expense	\$ 192,105	\$ 184,806	104%
Revenue -Expense	\$ 42,379	\$ 122,881	
Wash Plan Revenue	\$ 130,124	\$ 70,000	186%
Wash Plan Expense	\$ 128,663	\$ 103,315	125%
Revenue-Expense	1,461	(33,315)	
Active Recharge TP Revenue	\$ 120,020	\$ 112,500	107%
Active Recharge TP Expense	\$ 31,925	\$ 128,973	25%
Revenue-Expense	\$ 88,095	\$ (16,473)	

Cash Status	As of 7/1/2019	As of 10/31/19
LAIF	\$ 112,923.24	\$ 126,815.78
Cal Trust	\$ 3,132,394.79	\$ 3,159,943.97
Citizens Bank	\$ 19,604,190.64	\$ 1,116,708.43
UBS Financial Services	\$ 1,892,700.47	\$ 1,909,040.75
Cal Credit Union	\$ 253,734.81	\$ 254,916.42
US Bank-CAMP	0	\$ 18,557,519.81
Total Cash	\$ 24,995,943.95	\$ 25,124,945.16
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Less ARTP obligation	\$ (18,557,519.8)	\$ (18,557,519.81)
Cash Position	\$ 1,438,424.14	\$ 1,567,425.35

Increase (decrease) of \$ 129,001
Percent Increase 9.0%

* General Fund Revenue shown here does not include overhead

Total All Revenue - Expense \$ 1,042,395 \$ 721,802

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul - Oct 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4010 - Interest Income				
4012 - LAIF	764.87	20,000.00	-19,235.13	3.82%
4013 - Caltrust Investment Income	27,549.18	66,443.10	-38,893.92	41.46%
4014 - CalCredit Union Interest Income	1,181.61	3,600.00	-2,418.39	32.82%
4015 - UBS Interest Income	20,696.64	36,000.00	-15,303.36	57.49%
4016 - Interest Income ARTP	120,019.81	450,000.00	-329,980.19	26.67%
Total 4010 - Interest Income	<u>170,212.11</u>	<u>576,043.10</u>	<u>-405,830.99</u>	<u>29.55%</u>
4020 - Groundwater Charge				
4021 - Assessments - Ag	20,391.54	97,028.35	-76,636.81	21.02%
4023 - Assessments - Non-Ag	194,727.30	405,830.40	-211,103.10	47.98%
4024 - Groundwater Council Revenue	543,847.00	470,000.00	73,847.00	115.71%
Total 4020 - Groundwater Charge	<u>758,965.84</u>	<u>972,858.75</u>	<u>-213,892.91</u>	<u>78.01%</u>
4025 - Wash Plan Revenue	130,123.98	210,000.00	-79,876.02	61.96%
4030 - Mining Income				
4031 - Plant Site - CEMEX	16,000.00	48,000.00	-32,000.00	33.33%
4032 - Cemex - Royalty / Lease	146,499.99	586,000.00	-439,500.01	25.0%
4036 - Aggregate Maintenance	16,893.75	40,000.00	-23,106.25	42.23%
Total 4030 - Mining Income	<u>179,393.74</u>	<u>674,000.00</u>	<u>-494,606.26</u>	<u>26.62%</u>
4040 - Miscellaneous Income				
4041 - Reimbursed Expenses	1,764.75			
4040 - Miscellaneous Income - Other	1,749.00	10,000.00	-8,251.00	17.49%
Total 4040 - Miscellaneous Income	<u>3,513.75</u>	<u>10,000.00</u>	<u>-6,486.25</u>	<u>35.14%</u>
4050 - Property Tax	0.00	122,145.33	-122,145.33	0.0%
4055 - SBVMWD Spreading Agreement Reim	407,061.64	411,013.69	-3,952.05	99.04%
4060 - Property Income				
4062 - Mentone Property	100.00	100.00	0.00	100.0%
Total 4060 - Property Income	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>	<u>100.0%</u>
4065 - Redlands Plaza	54,556.25	172,108.19	-117,551.94	31.7%
4066 - Redlands Plaza CAM	11,593.61	40,191.90	-28,598.29	28.85%
4080 - Exchange Plan	100,004.00	30,000.00	70,004.00	333.35%
4086 - Plunge Creek IRWMP	0.00	200,000.00	-200,000.00	0.0%
4998 - Rate Stabilization From Reserve	0.00	22,223.00	-22,223.00	0.0%
4999 - Trust Reimbursement-Wash Plan	0.00	100,000.00	-100,000.00	0.0%
Total Income	<u>1,815,524.92</u>	<u>3,540,683.96</u>	<u>-1,725,159.04</u>	<u>51.28%</u>
Gross Profit	<u>1,815,524.92</u>	<u>3,540,683.96</u>	<u>-1,725,159.04</u>	<u>51.28%</u>
Expense				
5040 - Regional Programs				
5080 - LAFCO Contribution	3,951.62	4,000.00	-48.38	98.79%
Total 5040 - Regional Programs	<u>3,951.62</u>	<u>4,000.00</u>	<u>-48.38</u>	<u>98.79%</u>
5050 - Basin Cleaning	5,824.00	50,000.00	-44,176.00	11.65%
5100 - Professional Service				
5120 - Misc. Professional Services	33,859.59	130,000.00	-96,140.41	26.05%
5122 - Wash Plan Professional Services	66,656.61	30,000.00	36,656.61	222.19%
5123 - Habitat Management-WP	0.00	120,000.00	-120,000.00	0.0%
5124 - Plunge Creek Prof Services	9,380.00	150,000.00	-140,620.00	6.25%
5125 - Engineering Services	0.00	18,000.00	-18,000.00	0.0%
5130 - Aerial Photography & Surveying	6,000.00	1,000.00	5,000.00	600.0%
5155 - WP Trails Professional Services	0.00	25,000.00	-25,000.00	0.0%
5160 - IT Support	1,350.00	7,000.00	-5,650.00	19.29%
5170 - Audit	23,260.00	26,155.00	-2,895.00	88.93%
5175 - Legal - Wash Plan	3,625.62	20,000.00	-16,374.38	18.13%
5180 - Legal	11,934.50	175,000.00	-163,065.50	6.82%
Total 5100 - Professional Service	<u>160,866.32</u>	<u>702,155.00</u>	<u>-541,288.68</u>	<u>22.91%</u>
5133 - Regional River HCP Contribution	0.00	25,000.00	-25,000.00	0.0%
5200 - Field Operations				
5210 - Equipment Maintenance	3,391.72	6,365.40	-2,973.68	53.28%
5215 - Property Maintenance	1,516.73	42,000.00	-40,483.27	3.61%
5225 - Field Clean Up-Illegal dumping	23,685.26	60,000.00	-36,314.74	39.48%
Total 5200 - Field Operations	<u>28,593.71</u>	<u>108,365.40</u>	<u>-79,771.69</u>	<u>26.39%</u>
5223 - Temp. Field Labor	0.00	11,000.00	-11,000.00	0.0%
5300 - Vehicle Operations				
5310 - Vehicle Maintenance	2,175.53	8,000.00	-5,824.47	27.19%
5320 - Fuel	3,258.05	12,500.00	-9,241.95	26.06%
Total 5300 - Vehicle Operations	<u>5,433.58</u>	<u>20,500.00</u>	<u>-15,066.42</u>	<u>26.51%</u>
5400 - Utilities				
5410 - Alarm Service	688.00	1,500.00	-812.00	45.87%
5420 - Electricity	2,937.96	10,000.34	-7,062.38	29.38%
5430 - Mobile Phone	1,282.51	3,550.00	-2,267.49	36.13%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul - Oct 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5440 · Telephone	2,045.49	8,000.00	-5,954.51	25.57%
5450 · Natural Gas	13.32	986.59	-973.27	1.35%
5460 · Water / Trash / Sewer	1,224.25	2,300.00	-1,075.75	53.23%
5470 · Internet Services	1,071.45	2,652.26	-1,580.81	40.4%
Total 5400 · Utilities	9,262.98	28,989.19	-19,726.21	31.95%
6000 · General Administration				
6001 · General Administration - Other	4,550.91	4,500.00	50.91	101.13%
6002 · Website Administration	1,992.94	3,300.00	-1,307.06	60.39%
6003 · Property Tax	0.00	235.10	-235.10	0.0%
6004 · Meeting Expenses	417.00	2,000.00	-1,583.00	20.85%
6006 · Permits	0.00	10,000.00	-10,000.00	0.0%
6007 · Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 · Licenses	0.00	1,300.00	-1,300.00	0.0%
6010 · Surety Bond	1,210.00	1,900.00	-690.00	63.68%
6012 · Office Maintenance	35.00	3,180.00	-3,145.00	1.1%
6013 · Office Lease Payment	20,000.00	60,000.00	-40,000.00	33.33%
6015 · Mentone House Maintenance	8.24	5,000.00	-4,991.76	0.17%
6016 · Redlands Plaza Maintenance	8,500.96	40,000.00	-31,499.04	21.25%
6018 · Janitorial Services	4,290.00	9,108.89	-4,818.89	47.1%
6019 · Janitorial Supplies	114.34	500.00	-385.66	22.87%
6020 · Vacancy Marketing-Redlands Plaz	582.56	5,500.00	-4,917.44	10.59%
6026 · Redlands Plaza CAM expenses	10,443.79	29,355.00	-18,911.21	35.58%
6027 · Computer Software	285.54	600.00	-314.46	47.59%
6030 · Office Supplies	1,003.70	3,750.67	-2,746.97	26.76%
6033 · Office Equipment Rental	2,943.74	9,500.00	-6,556.26	30.99%
6036 · Printing	0.00	980.00	-980.00	0.0%
6039 · Postage and Overnight Delivery	297.19	1,200.00	-902.81	24.77%
6042 · Payroll Processing	723.54	2,523.50	-1,799.96	28.67%
6045 · Bank Service Charges	0.00	2,575.00	-2,575.00	0.0%
6051 · Uniforms	511.84	2,200.00	-1,688.16	23.27%
6060 · Outreach	47.64	60,000.00	-59,952.36	0.08%
6087 · Educational Reimbursement	0.00	5,000.00	-5,000.00	0.0%
6090 · Subscriptions/Publications	1,059.80	1,210.00	-150.20	87.59%
6091 · Public Notices	0.00	3,200.00	-3,200.00	0.0%
6093 · Memberships	25,556.11	20,860.20	4,695.91	122.51%
Total 6000 · General Administration	84,574.84	299,478.36	-214,903.52	28.24%
6100 · Benefits				
6110 · Vision Insurance	709.77	3,090.02	-2,380.25	22.97%
6120 · Workers' Comp. Insurance	3,845.81	18,908.65	-15,062.84	20.34%
6130 · Dental Insurance	3,019.89	13,265.60	-10,245.71	22.77%
6150 · Medical Insurance				
6150.01 · Medical Employee Contribution	-8,179.83	-30,960.10	22,780.27	26.42%
6150 · Medical Insurance - Other	53,354.14	237,140.37	-183,786.23	22.5%
Total 6150 · Medical Insurance	45,174.31	206,180.27	-161,005.96	21.91%
6160 · Payroll Taxes-Employer	17,476.57	89,947.99	-72,471.42	19.43%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-21,056.88	-44,370.29	23,313.41	47.46%
6170 · PERS Retirement - Other	64,427.22	230,506.22	-166,079.00	27.95%
Total 6170 · PERS Retirement	43,370.34	186,135.93	-142,765.59	23.3%
Total 6100 · Benefits	113,596.69	517,528.46	-403,931.77	21.95%
6200 · Salaries				
6230 · Regular Salaries	294,909.42	1,274,675.96	-979,766.54	23.14%
Total 6200 · Salaries	294,909.42	1,274,675.96	-979,766.54	23.14%
6300 · Insurance				
6310 · Property/ Auto Insurance	3,342.36	7,000.00	-3,657.64	47.75%
6320 · General Liability Insurance	35,391.18	32,300.00	3,091.18	109.57%
Total 6300 · Insurance	38,733.54	39,300.00	-566.46	98.56%
6400 · Board of Directors' Expenses				
6401 · Directors' Fees				
6401.5 · Payroll Taxes-Directors	3,750.41			
6401 · Directors' Fees - Other	15,537.07	90,344.10	-74,807.03	17.2%
Total 6401 · Directors' Fees	19,287.48	90,344.10	-71,056.62	21.35%
6410 · Mileage	486.55	4,000.00	-3,513.45	12.16%
6415 · Air Fare	427.60	2,500.00	-2,072.40	17.1%
6420 · Other Travel	0.00	500.00	-500.00	0.0%
6425 · Meals	705.02	3,500.00	-2,794.98	20.14%
6430 · Lodging	395.02	4,000.00	-3,604.98	9.88%
6435 · Conf/Seminar Registrations	1,000.00	5,000.00	-4,000.00	20.0%
6440 · Election Fees / Re-Districting	0.00	0.00	0.00	0.0%
Total 6400 · Board of Directors' Expenses	22,301.67	109,844.10	-87,542.43	20.3%

San Bernardino Valley Water Conservation District
 Profit & Loss To Date vs. Annual Budget

	<u>Jul - Oct 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6500 - Administrative/Staff Expenses				
6510 - Mileage	409.71	1,800.00	-1,390.29	22.76%
6515 - Air Fare	1,218.48	2,000.00	-781.52	60.92%
6520 - Travel, Other (rental car, taxi)	200.80	1,000.00	-799.20	20.08%
6525 - Meals	731.13	1,591.35	-860.22	45.94%
6530 - Lodging	831.18	3,000.00	-2,168.82	27.71%
6535 - Conf/Seminar Registrations	1,690.00	4,000.00	-2,310.00	42.25%
Total 6500 - Administrative/Staff Expenses	5,081.30	13,391.35	-8,310.05	37.95%
9999 - Contribution to Capital Maint.	0.00	361,365.60	-361,365.60	0.0%
Total Expense	773,129.67	3,565,593.42	-2,792,463.75	21.68%
Net Ordinary Income	1,042,395.25	-24,909.46	1,067,304.71	-4,184.74%
Other Income/Expense				
Other Expense				
7000 - Construction				
7010 - Materials	0.00	18,000.00	-18,000.00	0.0%
7055 - Plunge Creek Expansion	0.00	362,957.00	-362,957.00	0.0%
Total 7000 - Construction	0.00	380,957.00	-380,957.00	0.0%
7100 - Land & Buildings				
7110 - Property Capital Repairs	156,967.00	304,000.00	-147,033.00	51.63%
7120 - Property-Land Purchase	15,000.00			
7126 - ARTP Engr/Prof Services	0.00	450,000.00	-450,000.00	0.0%
7130 - Mentone Property (House)-CapRep	0.00	25,000.00	-25,000.00	0.0%
7140 - Mentone Property (Shop)-CapRep	0.00	220,000.00	-220,000.00	0.0%
7150 - Mill Creek Diversion	0.00	446,068.00	-446,068.00	0.0%
7160 - Mendoza Property	0.00	137,000.00	-137,000.00	0.0%
Total 7100 - Land & Buildings	171,967.00	1,582,068.00	-1,410,101.00	10.87%
7200 - Equipment & Vehicles				
7210 - Computer Hardware-Capital Purch	0.00	5,000.00	-5,000.00	0.0%
7220 - Computer Software	4,175.00	10,000.00	-5,825.00	41.75%
7230 - Field Equipment / Vehicles	0.00	145,000.00	-145,000.00	0.0%
7240 - Office Equipment	1,234.67	1,500.00	-265.33	82.31%
Total 7200 - Equipment & Vehicles	5,409.67	161,500.00	-156,090.33	3.35%
7400 - Professional Services Capital				
7438 - Engineering Services-Other	0.00	125,000.00	-125,000.00	0.0%
Total 7400 - Professional Services Capital	0.00	125,000.00	-125,000.00	0.0%
Total Other Expense	177,376.67	2,249,525.00	-2,072,148.33	7.89%
Net Other Income	-177,376.67	-2,249,525.00	2,072,148.33	7.89%
Net Income	865,018.58	-2,274,434.46	3,139,453.04	-38.03%



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1677

To: Board of Directors

From: Daniel Cozad, District Manager

Date: November 13, 2019

Subject: Post-Employment Medical Care Policy Clarifications

RECOMMENDATION

ACWA/JPIA and staff recommend clarifying current policy ambiguities related to Post-Employment Medical Care paid by Other Post-Employment Benefits (OPEB) Trust.

BACKGROUND AND DISCUSSION

The Association of California Water Agencies Joint Powers Insurance Authority (JPIA) is the District's Health Insurance provider. One of the provisions in the coverage requires JPIA review and approval of any changes to the personnel manual or coverage document approved by the Board. This Board letter covers JPIA requested changes to the Board's August edits to the Personnel Handbook for OPEB Medical Care. These changes allow JPIA to implement the Board's policy changes, but also modify the benefit provided in two areas.

Spouse Coverage

JPIA has no provision to cover a spouse if the retiree is not covered, except in the case of the retiree's death. To implement the Board's election to cover employee and spouse until Medicare eligible, the retiree must remain insured until both have reached Medicare edibility. This could result in a statically insignificant actuarial cost but was mostly included in actuarial estimate.

JPIA does not allow any Board of Director's discretion in providing the OPEB benefit. The removed statement about board discretion required all board actions to be reflected in the Personnel Manual rather than employment agreements. Any benefit offered must apply to any employee within a specific class. The General Manager's agreement is the only such agreement, and the addition of a new class was requested to cover this agreement. However, there are conditions in the agreement which further clarify the implementation of this class. This revision by JPIA does not change the Board's existing policy or increase cost in any manner but conforms to JPIA policy. The clarifications requested by JPIA are shown in the redline strikeout on the following page.

Redline Changes are shown below:

If a full-time employee has attained the age of sixty (60) and has been continuously employed by the District for a minimum of five (5) years upon ~~Board-approved~~ retirement, the District may continue to pay the entire premium for existing medical insurance coverage at time of retirement for both the retiree and their spouse, until the younger of the -retiree or and-spouse reach the age of Medicare eligibility. Employees in the Management/Exempt Class who were hired prior to July 1, 2011 shall receive the benefit above but must only have attained the age of fifty seven (57) and five (5) years service. At the time a retiree or spouse reaches Medicare eligibility age, if enrolled in the District's plan, enrollment in Medicare Parts A and B is required in order to remain eligible for District coverage's. Should the retiree predecease the spouse coverage shall be maintained until the spouse reaches the age of Medicare eligibility but not more than 6 years.

~~Exceptions or modifications to this section may be authorized by actions of the Board of Directors upon recommendation of the General Manager.~~

The revised Personnel Manual would read as follows:

"If a full-time employee has attained the age of sixty (60) and has been continuously employed by the District for a minimum of five (5) years upon retirement, the District may continue to pay the entire premium for existing medical insurance coverage at time of retirement for both the retiree and their spouse, until the younger of the retiree or spouse reach the age of Medicare eligibility. Employees in the Management/Exempt Class who were hired prior to July 1, 2011, shall receive the benefit above but must only have attained the age of fifty-seven (57) and five (5) years service. At the time a retiree or spouse reaches Medicare eligibility age, if enrolled in the District's plan, enrollment in Medicare Parts A and B is required in order to remain eligible for District coverage. Should the retiree predecease the spouse coverage shall be maintained until the spouse reaches the age of Medicare eligibility but not more than 6 years. "

FISCAL IMPACT

MacLeod Watts, Inc. previously identified the increased cost of not curtailing OPEB benefits in two limited cases: 1. Extending coverage to a spouse to age 65 if younger than the retiree and 2. Extending coverage to a surviving spouse in the event of the retiree's death prior to age 65 until the date the surviving spouse (if younger) reaches age 65. Making the changes requested by JPIA is estimated to add about 1% to the expected cost due to the statistical likelihood of these cases.

POLICY OPTIONS

1. Update Section 5 I. A. 2, as shown on page 2 of this Board Letter in accordance with JPIA requirements.
2. Provide other direction to staff to further modify the policy and request to continue to provide coverage to our existing retiree.

POTENTIAL MOTIONS

1. Move staff recommendation to update Section 5 I. A. 2 of the Personnel Manual as shown on page 2 of this Board Letter
2. Move to provide other options or provide other direction to staff
3. Move to table these issues to a future meeting

APPROVALS

ACWA JPIA

District Legal Counsel - Policy Manual



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

Memorandum No. 1678

To: Board of Directors
From: Daniel Cozad, General Manager
Date: November 13, 2019
Subject: ACWA General Session Voting Delegate

RECOMMENDATION

Consider appointing a director as the voting delegate for the ACWA Fall Conference General Session Meeting.

BACKGROUND

There will be a General Session Membership Meeting of the ACWA membership at the ACWA 2019 Fall Conference on December 4, 2019. At this meeting, there will be a vote on proposed amendments to bylaws recommended by the ACWA Board of Directors. In prior years the District has appointed one director to vote on the District's behalf.

Attached is a copy of the General Session Membership Meeting letter from ACWA with additional information on the membership voting process.

ATTACHMENTS OR MATERIALS

ACWA General Session Membership Meeting Memorandum
ACWA General Session Election Procedures for the Fall Conference

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Daniel B. Cozad

TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Directors
FROM: Dave Eggerton, ACWA Executive Director
DATE: October 4, 2019
SUBJECT: Notice of General Session Membership Meeting at ACWA 2019 Fall Conference

There will be a General Session Membership Meeting at the 2019 Fall Conference in San Diego, California, on **Wednesday, December 4**. The purpose of this meeting is to formally nominate and elect ACWA's President and Vice President for the 2020-2021 term. The General Session Membership Meeting will convene at 1:15 p.m., immediately following the Wednesday luncheon program, which will be located in the Harbor Ballroom A-F, Manchester Grand Hyatt.

Election / Voting Process

The ACWA Nominating Committee has announced a 2020-2021 slate that recommends current **Vice President Steven LaMar for ACWA President** and current **Region 5 Vice Chair Sarah Palmer for ACWA Vice President**.

As provided by ACWA's Bylaws (Article 9, Section 9) nominations from the floor will be accepted prior to the vote. The Bylaws require that floor nominations and seconds be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second. **(See attached for detailed General Session/Election Procedures.)**

ACWA will issue one proxy voting card to each member agency's designated voting representative (delegate) as identified by the member agency on the attached proxy designation form. The designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4**, between **9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours.

To expedite the sign-in process at the **ACWA General Session Desk**, please indicate your voting delegate in advance on the enclosed proxy designation form and return it by email (**donnap@acwa.com**) or fax

(916-325-4857) by Monday, November 25. If there is a last minute change of delegate, please let us know by contacting ACWA's Clerk of the Board, Donna Pangborn at donnap@acwa.com.

If you have any questions regarding this process, please contact Clerk of the Board Donna Pangborn at the ACWA office at 916-441-4545 or donnap@acwa.com.

dgp

Enclosures:

1. General Session/Election Procedures
2. Proxy Designation Form

GENERAL SESSION/ELECTION PROCEDURES FOR ACWA 2019 FALL CONFERENCE

The following information is provided to inform the ACWA member agency delegates attending the 2019 Fall Conference of the procedures to be used pertaining to the nomination and election of ACWA officers during the General Session Membership Meeting.

PROXY VOTING CARDS – (REQUIRED FOR VOTING)

ACWA will issue one proxy voting card each member agency's designated voting representative (delegate) as officially identified by the member agency. In order to vote during the General Session Membership Meeting, the designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card no later than **12:00 p.m. on Wednesday, December 4**. Upon sign-in, the voting delegate will receive the required proxy voting cards. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4, between 9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

GENERAL SESSION MEMBERSHIP MEETING, WEDNESDAY, DEC. 4 (DOORS OPEN AT 1:05 P.M.)

1. The General Session Membership Meeting will be called to order at 1:15 p.m. and a quorum will be determined. The presence of 50 authorized voting representatives is required to establish a quorum for transacting business.
2. Legal Affairs Committee Chair Jennifer Buckman will provide an overview of the agenda and election procedures.
3. Nominating Committee Chair DeAna Verbeke will present the committee's report and announce the candidate for ACWA President.
4. President Brent Hasty will call for floor nominations for ACWA President.
5. If there are no floor nominations for President, the election will proceed. President Hasty will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
6. If there **are** floor nominations for President, the nomination will follow the procedures established by Article 9 of ACWA's Bylaws, stating that floor nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.
 - a. Ballots will be distributed to the voting delegates.
 - b. Delegates will complete their ballots and place them in the ballot box, which will be centrally located in the Harbor Ballroom A-F meeting room.
 - c. Tellers' Committee will count the ballots. President Hasty has appointed the following staff members to serve as the Tellers' Committee: Clerk of the Board Donna Pangborn; Director of Business Development & Events Paula Currie; and Executive Assistant Lili Vogelsang.
 - d. Legal Affairs Committee Chair Jennifer Buckman will serve as the proctor to oversee the ballot counting process.
 - e. Candidates are welcome to designate an observer to be present during the ballot counting process.

- f. Results of the ballot count will be announced. Election of ACWA's officers will be determined by a majority of the members present and voting. If any one candidate does not receive a majority of the vote, successive ballot counts will be conducted until a candidate is elected, consistent with Robert's Rules of Order.
7. Nominating Committee Chair DeAna Verbeke will announce the candidate for ACWA Vice President.
8. President Brent Hastey will call for floor nominations for ACWA Vice President.
9. If there are no floor nominations for Vice President, the election will proceed. President Hastey will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
10. If there **are** floor nominations for Vice President, the nominations will follow the procedures described in item 6 above, and the election will proceed according to the steps outlined in 6.a. through 6.f.



**ASSOCIATION OF CALIFORNIA WATER AGENCIES
GENERAL SESSION MEMBERSHIP MEETING(S)**

**WEDNESDAY, DECEMBER 4, 2019 AT 1:15 PM
THURSDAY, DECEMBER 5, 2019 AT 1:15PM (IF NEEDED)**

TO: Donna Pangborn, Clerk of the Board

EMAIL: donnap@acwa.com

FAX: 916-325-4857

The person designated below will be attending the ACWA General Session Membership Meeting(s) on **Wednesday, December 4, 2019 (and December 5, 2019 if necessary)** as our voting delegate.

<i>MEMBER AGENCY'S NAME</i>	<i>AGENCY'S TELEPHONE No.</i>
<i>MEMBER AGENCY'S AUTHORIZED SIGNATORY (print)</i>	<i>SIGNATURE</i>
<i>DELEGATE'S NAME (print)</i>	<i>SIGNATURE</i>
<i>DELEGATE'S EMAIL</i>	<i>DELEGATE'S TELEPHONE No.</i>
<i>DELEGATE'S AFFILIATION (if different from assigning agency)¹</i>	<i>DATE</i>

¹ If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above. Note: Delegates need to sign the proxy form indicating they have accepted the responsibility of carrying the proxy.

REMINDER: Proxy voting cards will **only** be available for pick up on **Wednesday, December 4**, between **9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.



Pamela Tobin, Director

OCT 21 2019

October 18, 2019

Dear ACWA Member Agency Board Chairs and Presidents:

I wanted to inform you that I will be nominated from the floor for the office of ACWA Vice President during the General Session Membership Meeting on December 4th, at the ACWA Fall Conference.

I feel strongly that I am the best candidate to bring the *experience and leadership* needed to help ACWA fulfill its vision and mission. Consequently, I believe I have an obligation to the ACWA membership to continue to offer myself to serve in this important role.

GO TO THE FOLLOWING WEB ADDRESS TO ACCESS MY STATEMENT OF QUALIFICATIONS, CURRICULUM VITAE, AND MY PRIORITIES FOR ACWA: <https://www.sjwd.org/pam-tobin-for-acwa-vp>

Many ACWA members across the State -- north and south, ag and urban -- have also encouraged me to continue my bid for ACWA Vice President. Among those urging me to continue my candidacy are *former ACWA Presidents: Jerry Gladbach and Bette Boatman*. They and others have told me that they value my 15 years of experience in California water, the leadership roles I have played and my active participation in ACWA and ACWA-JPIA over the last several years.

I would appreciate **YOUR AGENCY'S VOTE** at conference in support of my candidacy for ACWA Vice President. **PLEASE BE SURE TO DESIGNATE AND DIRECT YOUR DELEGATE TO CAST YOUR VOTE FOR ME.**

Information regarding the voting process, the delegate designation form, and a facsimile of the ballot your delegate will receive at conference may also be found at the web address above.

I would be pleased to speak to you and your Board colleagues to provide more information about myself or answer any questions you might have. I welcome and invite such a conversation.

Thank you for your consideration.

Sincerely,

Pam Tobin
Director, San Juan Water District
Chair, ACWA Region 4; Director, ACWA-JPIA
916-275-0875 | petpyrs@surewest.net

cc: General Manager
San Bernardino Valley Water Conservation District
1630 West Redlands Boulevard Suite A
Redlands, CA 92373

Sarah Palmer, Zone 7 Water Agency Director

OCT - 7 2019

Seeks Your Support as ACWA Vice President



I am pleased and excited to be selected by ACWA's Nominating Committee to be on the official slate as Vice President. The election is on December 4th at the San Diego Fall Conference and I am asking for your support.

As you may know, I have been on the Board of Directors of Zone 7 Water Agency for more than 13 years, serving 3 terms as President. I am active in ACWA by being the Region 5 Vice Chair, an active ACWA Board member, and serving on the ACWA Water Quality, Water Management, and Agriculture Committees. I am also active on the PFAS/PFOA workgroup, the Direct Potable Reuse workgroup (just formed), and the ACWA Board Steering Committee. Learning from these groups has reinforced the fact that we all must work together. With the diverse challenges facing California water, we cannot afford to silo ourselves. ACWA gives us the opportunity and means to find our common ground and advocate on behalf of each other and our environment.

I have a Ph.D. in Cell Physiology and Biochemistry from the University of Toronto and a B.A. in Biology and Political Science from New York University. This background in science, with subsequent research and teaching careers, has led to opportunities for communicating complex concepts to both professional and lay groups. My work with Zone 7 has given me the opportunity to become well acquainted with the issues facing both urban and agricultural stakeholders.

I believe in a vision for California that will integrate all aspects of water: urban, rural, and agricultural. In California, all regions depend on one another. We already have one of the most highly engineered water systems in the world. We must manage it in such a way that we are stewards of both the human made infrastructure and the natural environment. We must think long-term. The world is changing more rapidly than we have yet to understand. We must be prepared to meet those challenges together.

I am increasingly concerned with the issues facing agriculture in California. Agriculture is about 20% of my agency Zone 7's water sales. California agriculture is a national treasure. Its welfare goes beyond the 3% of California's economy. Protecting our agricultural community, and its water, is a matter of food security, even of national security. One of the missions of ACWA should be to find a way to protect our agricultural resources, to make the issues of SGMA work for the Central Valley at least as well as it has for my agency's wineries. With the need for new conveyances and storage of water for our state and their resulting rising costs, we cannot allow more than one million acres of California farmland to go permanently fallow. The social and food security issues are dire under that scenario. Urban and agricultural interests must partner in their common dependence on one another.

I support an "all -of-the-above" approach to managing our state water portfolio. Groundwater banking, new conveyance, potable and non-potable reuse, desalination, increased storage, headwater/forest management all add up to a hefty price tag. There is no one solution or one size fits all. Each region will find its best fit but in such a way that it integrates with other regions. The challenges of present and pending climate change and the ever-present threats of earthquake and fire demand it.

My involvement with the Delta Conveyance, while understandably controversial, has given me a broad insight into the issues of providing water for 24 million people in the Bay Area and beyond as well as the valid and deep concerns of the Delta stakeholders and that fragile estuary on which so many species rely. The “reset” of the project by the Newsom administration should not be a setback, but rather a new opportunity to engage with Delta communities to identify and address their legitimate concerns. I will be chairing a Delta Stakeholder Engagement advisory committee to incorporate Delta perspectives into the logistics and locale of the new alternative. Environmental needs and local cultural heritage must be considered.

I will work to expand ACWA’s membership. Representing and advocating to balance all regional issues in the state will make us stronger and allow more perspectives to be heard. The ACWA JPIA is a strong incentive for joining. My agency joined the JPIA this past year with the unanimous approval by our Board of Directors.

I look forward to working with the ACWA team. The staff is among the best I have seen, the executives are visionary. My ability to work with and understand up-to-date and science-based decision making, my experience along with my strengths of listening, learning, communicating, and adapting make me an ideal candidate for the office of Vice President of ACWA. Again, I ask for your support so that we may work together.

Sincerely,
Sarah Palmer, Ph.D.

More information can be found at:
www.linkedin.com/in/sarahpalmerh2o

Sarah Palmer’s Goals for ACWA In Brief

- Build on existing partnerships while expanding connections with urban, agricultural, academic, heritage and environmental interests
- Minimize “silo-ing” while respecting regional differences
- Increase stakeholder engagement through communication and education
- Advocate for the universal right to clean water
- Improve Association financial strength through increased membership and non-dues funding sources
- Promote a resilient, robust and diverse water portfolio that will serve California for generations to come

Resolution in Support of Sarah Palmer for ACWA Vice President

Now that the ACWA Nominating committee has set a slate for the positions of President and Vice President to be voted on at the ACWA Fall Conference in San Diego including Steve LaMar for President and Sarah Palmer as Vice President, I respectfully ask if your Board can lend me your support. I have included a sample Resolution if you choose to use it!

Thank you for your consideration,

Sarah

Resolution of the Board of Directors of

**In Support of Sarah Palmer
for the position of ACWA Vice President**

WHEREAS, ACWA has announced that the nominating committee has selected the slate for President and Vice President of ACWA

WHEREAS, Sarah Palmer has been selected for the slate as Vice President

WHEREAS, Sarah Palmer has a working knowledge of water industry issues and concerns, possesses strength of character and leadership capabilities, and is experienced in matters related to the performance of the duties of the office of Vice President; and

WHEREAS, Sarah Palmer can provide the dedication of time and energy to effectively serve in the capacity; and

WHEREAS, Sarah Palmer has served in a leadership role as a member of the Zone 7 Water Agency Board of Directors since 2006, 3 terms as President, has served on the Administrative, Finance, Tri-Valley Liaison, and Water Resources Committees of Zone 7 Water Agency; and

WHEREAS, Sarah Palmer serves as the Vice-Chair of ACWA Region 5 Board of Directors and as a Board member of ACWA

WHEREAS, Sarah Palmer serves as a member of the ACWA Agriculture, Water Management, and Water Quality Committees and as a member of the Water Quality Committee PFOS/PFAS subcommittee; and

WHEREAS, Sarah Palmer serves on the ACWA Board Steering Committee; and

WHEREAS, Sarah Palmer has demonstrated outstanding effort and support of local and regional water issues, including public information workshops and presentations; and

WHEREAS, it is the opinion of the ACWA Nominating Committee that Sarah Palmer possesses all the qualities needed to fulfill the duties of the office of ACWA Vice President.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF _____ does hereby support Sarah Palmer for the office of ACWA Vice President.

PASSED AND ADOPTED by the _____ Board of Directors at a regular meeting held on _____

AYES:

NOES:

ABSENT:



October 14, 2019

Board of Directors
San Bernardino Valley Water Conservation District
1630 West Redlands Boulevard, Ste. A
Redlands, CA 92373

Dear President and Members of the Board:

I am pleased to share with you that the Association of California Water Agencies (ACWA) Nominating Committee has selected me as their recommended candidate to serve in the role of ACWA President for the 2020-2021 term. I am excited about having the continued opportunity to play a leadership role in ACWA and represent your water agency and the other 457 ACWA member agencies in addressing California's increasingly complex water issues. I am writing to respectfully request your agency's support for my candidacy during the ACWA Officer Election at our fall conference.

My experience in serving as the ACWA Vice President the past two years, in addition to participating on various ACWA committees and in numerous events over the years, has shown me that it is the people that make the difference in the success of our statewide organization. The diversity among water agencies – north/south, east/west, large/small, ag/urban, coastal/mountain, desert/forest – provides a stellar example of the value of collaboration. Statewide, ACWA member agencies have the expertise to solve almost any water issue when given the opportunity. One of the things I enjoy most about being a part of ACWA is being able to learn from water experts from each of our regions. Together we are a mighty force throughout California and together we can solve difficult issues to the benefit of all Californians.

I have attached a brief summary of my experience. While this experience is indeed important, what I treasure most is having the support of people whom I respect within ACWA – past presidents, fellow ACWA Board members, friends from other water agency boards, general managers and district staff.

Many agencies have already indicated support for my candidacy, and I am very grateful for their early votes of confidence. I respectfully ask for an opportunity to represent the best interests of water agencies throughout California and ask for your agency's vote. I look forward to seeing you at our fall conference in San Diego. Thank you in advance for your support. Please contact me if you have any questions about my candidacy at 714-227-2869.

Respectfully,

A handwritten signature in black ink that reads "Steven E. LaMar". The signature is written in a cursive style.

Steven E. LaMar
Director

Enclosure: Statement of Qualifications

OCT 18 2019

STEVEN E. LAMAR

Statement of Qualifications for President Association of California Water Agencies

- Inclusive Leadership
- Active Advocacy
- Strong Commitment to the Water Community

“Seeing things from all perspectives and working together to make a difference. This is not only the best way to forge alliances and make tough policy decisions, it’s essential for good governance.”



Inclusive Leadership: Experience that Counts

Steve LaMar has been a member of the Irvine Ranch Water District (IRWD) Board of Directors since early 2009, serving multiple terms as Board President. In past elections, he received support and endorsements from both the business community (e.g., Orange County Business Council, Building Industry Association) and environmental groups (e.g., Orange County League of Conservation Voters, Sierra Club).

Mr. LaMar has also served in leadership roles for the Association of California Water Agencies (ACWA). He is currently Vice President, past Chair of the ACWA Federal Affairs Committee, and a member of ACWA’s Executive Committee. He is a past Chair of ACWA’s Headwaters Task Force. Mr. LaMar has served on the board of directors of several other water-related organizations, including the National Water Resources Association (representing 17 Western states), the Southern California Water Coalition, CalDesal, and the National Water Research Institute.

Beyond his water industry involvement, Steve has held leadership positions at a wide range of organizations, such as President of the Natural Communities Coalition of Orange County, a nonprofit organization responsible for implementing California’s first natural community conservation plan and for protecting 37,000 acres of habitat. He was a past leader in the California Building Industry Association, where he chaired both the Water Resources Committee and the Government Affairs Committee.

Active Advocacy: Not Just Words

Mr. LaMar has a history of advocating for ACWA’s policies and initiatives in his current role as an ACWA officer and through service on numerous ACWA committees. He currently chairs ACWA’s Water Resilience Portfolio Working Group to develop ACWA’s recommendations to the Newsom Administration and the ACWA Board Steering Committee to draft ACWA’s first five-year strategic plan.

A Long-Term Commitment to the Water Community: Live What You Believe

Steve’s commitment to the water community pre-dates his joining the Board of IRWD. He worked on the Delta Vision Stakeholders Coordinating Group as a business representative, the AB 2717 Landscape Task Force as the chair of the Economics Work Group, the 2005 and 2009 Advisory Committees for the California Water Plan, the State Water Desalination Task Force, and Governor Davis’ Drought Advisory Panel.

Serving on the Board of IRWD has provided Mr. LaMar with the knowledge and understanding of what goes into providing retail water service to a broad and diverse community. He has a Bachelor of Arts in Political Science from Pittsburg State University and an Environmental Management Institute Certificate from the U.S. Environmental Protection Agency.

Irvine Ranch Water District is a large retail water and sewer agency in Orange County, California serving over 400,000 residents in a 180-square-mile area, with approximately 115,000 water and sewer service connections.



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1679

To: Board of Directors

From: Daniel Cozad, General Manager

Date: November 13, 2019

Subject: 2020 Draft District Board Meeting Calendar

RECOMMENDATION

Review, revise and consider approval of the proposed District Board Meeting Calendar for calendar year 2020.

BACKGROUND

Staff has prepared a draft Board Calendar for 2020. The May Board meeting is proposed for the fourth Wednesday of the month because the ACWA Annual Spring Conference will be held the second week of May and the third week of May is when ACWA/JPIA holds their annual symposium and Mr. Cosgrove has a standing city council meeting that he must attend.

DISCUSSION

Staff prepared draft calendar in accordance with previous practices of the Board. The Board may wish to make further changes before approval.

FISCAL IMPACTS AND BENEFITS

There is no fiscal impact related to setting meetings.

ATTACHMENTS

DRAFT Board Calendar for 2020

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Daniel B. Cozad

2020 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jan. 8 Board Meeting
Jan. 22 2nd Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jul. 8 Board Meeting
Jul. 22 4th Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27		

Feb. 12 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug. 13 Board Meeting

MARCH						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Mar. 11 Board Meeting
Engineering Investigation Report Presentation
Mar. 25 3rd Qtr. Finance & Admin Mtg.

SEPTEMBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept. 9 Board Meeting

APRIL						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Apr. 9 Board Meeting
Public Meeting/Groundwater Charge
Apr. 23 Board Meeting
Public Hearing/Groundwater Charge

OCTOBER						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct. 14 Board Meeting

MAY						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 21 Board Meeting

NOVEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov. 11 Board Meeting
Nov. 18 1st Qtr. Finance & Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Jun. 10 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec. 9 Board Meeting
(@ 9:30 a.m.)
Holiday Luncheon



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1680

To: Board of Directors

From: Erwin Fogerson, Senior Engineer/Project Manager

Date: November 13, 2019

Subject: Amendment to California Watershed Engineering (CWE) Contract for Mill Creek Diversion

RECOMMENDATION

Staff recommends that the Board authorize staff to amend the existing contract to CWE for the Mill Creek Diversion Project for an amount not to exceed \$70, 164.

BACKGROUND AND DISCUSSION

The purpose of the project is to improve the diversion structure to remain functional even when subjected to debris laden flows. This improvement can only be achieved through reconstruction of the facility. Components of the existing diversion structure were constructed with the original adjacent levee improvements. Reconstruction of the diversion structure will include work on levee appurtenances that are owned and maintained by San Bernardino County Flood Control District. The levee and flood wall were constructed by the Corps of Engineers. Therefore, the proposed improvements are also subject to Section 10 of the Rivers and Harbors Act of 1899, requiring authorization from the Secretary of the Army, acting through the Corps of Engineers. This permit is referred as a 408 permit.

The original engineering services contract with CWE was approved on March, 24, 2015. CWE has since completed the hydraulic modeling, design plans per the developed conceptual plans and encroachment permits as described in the original contract. The proposed amendment is attached and covers the three additional major items of work:

1. 408 Permit Processing
2. Revise plans as directed by the District
3. Construction Phase support

While the requirement for a 408 permit was understood at the time of the original contract and the preparation of the permit was included in the original scope and budget, additional funds are required to complete the coordination for the permit. The second item of additional work is due to proposed

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**GENERAL
MANAGER**

Daniel B. Cozad

modifications to the plans to improve future maintenance and expedite the 408 permitting process. The third item of work is in the anticipation of constructing this project next summer. Staff is also proposing that CWE be retained to respond to RFI's (Request for Information) and shop drawings in the construction phase.

While other engineering firms can complete this work, it is anticipated that a savings will be realized in utilizing the firm that is already familiar with the unique challenges that this project entails.

FISCAL IMPACT

This amendment increases the total cost of the current \$188,037 contract by \$70, 164 to \$258,201. Funding for this effort was budgeted as a capital project. Capital reserves from the Groundwater recharge enterprise would be used for excess design and construction. Probable construction costs will be re-estimated and be included in the next year's budget request.

POTENTIAL MOTIONS

1. Move to approve the change order, revising the project charter and budget for Plunge Creek and utilize CEIP and Land Resources Reserves.
2. Move to approve the change order with other funding arrangements
3. Move to table consideration of the issue and request the Operations Committee review to provide a recommendation.
4. Table the item to a future meeting for consideration.

ATTACHMENTS OR MATERIALS

Change Order scope and budget



CWE
1561 E. ORANGETHORPE AVENUE
SUITE 240
FULLERTON, CA 92831-5202
(714) 526-7500 PHONE
(714) 526-7004 FAX
www.cwecorp.com

November 5, 2019

EMAIL

Mr. Daniel Cozad
General Manager
San Bernardino Valley Water Conservation District
1630 West Redlands Boulevard, Suite A
Redlands, California 92373

Attention: Erwin Fogerson

Contract Amendment for Engineering Updates Required by the United States Army Corps of Engineers for the Mill Creek Diversion and Debris Management Improvements

Dear Mr. Cozad,

CWE appreciates this opportunity to assist the San Bernardino Valley Water Conservation District (SBVWCD) with responding to Engineering Updates required by the United States Army Corps of Engineers (ACOE) for the approval of a 408 permit to grant permission to modify ACOE Civil Works in Mill Creek. This proposal outlines our scope of work, assumptions, and fee to respond to the requirements set forth in the ACOE Updates letter and recommendations by the SBVWCD staff. We have minimized this proposal to address these comments in an expedited manner. We are also requesting SBVWCD to provide the ACOE requested right-of-way documentation. We propose to utilize \$2,971 of the remaining Permit Applications – Final budget and an additional \$62,101 for Option 1, or an additional \$70,164, for Option 2 authorization to address the ACOE comments. We added an option to relocate the diversion slide gate wall suggested by SBVWCD staff under Task 6. We also added Construction Phase Support under Task 5 and responding to future ACOE Permit submittals under Task 7.

Scope of Work

The Engineering Updates from the ACOE received via email from Jeff Beehler at the SBVWCD, dated August 26, 2019, and addressed to Ben Willardson at CWE as an email attachment, listed 26 requirements for the Construction Plan Set, 5 requirements to be added as General Notes to the Plan Set, 1 requirement to include a Structural Section in the Basis of Design Report, and 3 requirements for Structural Analysis.

Included in this proposal is optional Task 6 to redesign the location of the slide gate walls and the spatial configuration with the existing walls and Mill Creek channel berms along the south levee. Also included are additional design modifications recommended by SBVWCD staff and Construction Support outlined in Task 5 and responding to future ACOE Permit submittals under Task 7

Task 1 – Construction Plan Set Updates

Address all 26 requirements in the Construction Plan Set including all notes, details, analysis, revisions, and conformance to specified ACOE Engineering Manual (EM) specifications and revise the plan set accordingly. In addition to ACOE requirements, the update will include changes to the current submitted plans as recommended by SBVWCD staff. Include all General Notes as outlined in the requirements in the plan set.

Deliverable: Revised and Signed by a California Registered Engineer, the revised Construction Plan Set in portable document file (pdf) format and 2015 Civil 3D CAD format.

Task 2 – Basis of Design Report

Include a Structural Section in the Basis of Design Report that describes structural features, discusses design assumptions and protection of existing structures, and lists references.

Deliverable: Revised Basis of Design Report in pdf and MS Word formats.

Task 3 – Structural Analysis

Address stability criteria in accordance with applicable ACOE EM's with strength design requirements, loading, hydraulic factor, maximum and minimum reinforcement requirements, etc. Ensure design of hydraulic steel structures (hydraulic gates), is in accordance with ACOE Engineering Technical Letter 1110-2-584. Provide structural design for the reinforced concrete access road in accordance with applicable ACOE EM's

Deliverable: Structural Analysis Letter Report with assumptions and calculations in pdf

Task 4 – Project Specifications

Include all additional requirements as applicable in the Project Specifications Special Provisions section.

Deliverable: Revised Special Provisions section of Project Specifications (MS Word & PDF)

Task 5 – Construction Phase Support

Attend pre-bid meeting and pre-construction meeting in addition to two (2) site meetings during construction. Review and respond to Requests for Information (RFI), Submittals, Shop Drawings, and Working Drawings as defined in the Project Specifications. Certify As-Built drawings.

Deliverables: Meeting summaries, responses to RFI's, Submittals, Shop Drawings, and Working Drawings in letter format (PDF), As-built certification.

Task 6 (Optional task included in Option 2) – Relocation of Slide Gate Walls

Relocate the diversion slide gate wall orthogonal to the Mill Creek south levee from the current proposed location as of the last submittal to the position of the existing diversion slide gate wall. This relocation is dependent on the status of the existing wall and includes relocation of the proposed return slide gate wall coincidental with the re-alignment of the diversion slide gate wall.

Deliverables: Revised and Signed by a California Registered Engineer, the revised Construction Plan Set in portable document file (pdf) format and 2015 Civil 3D CAD format.

Task 7 – Respond to Future ACOE Permit Submittals

Perform required PS&E revisions in response to future ACOE Permit submittals up to final submittal and approval.

Deliverables: Revised PS&E documents in pdf format and 2015 Civil 3D CAD format.

Assumptions

CWE's fee assumes the following:

- SBWWCD will provide the ACOE requested right-of-way documentation, CWE will plot on plans.
- The requirements set forth in the Engineering Updates from the ACOE are full and complete.
- It is assumed to take 3 to 4 future submittals to gain final approval for the 408 ACOE Permit.

Fee

Two fee schedules are presented: **Option 1** does not include optional Task 6 and **Option 2** includes Task 6.

Option 1

CWE estimates a total lump sum fee of \$65,072 to perform the above scope of work, not including Task 6. Utilizing our existing available budget of \$2,971 we are requesting a contract amendment for \$62,101 and acceptance of the use of the remaining Permit Applications budget for this work. Below is a cost breakdown.

Scope of Work	Fee
Construction Plan Set	\$21,976
Basis of Design Report	\$4,448
Structural Analysis	\$7,740
Project Specifications	\$5,240
Construction Support	\$10,740
Respond to Future ACOE Permit Submittals	\$14,928
Total	\$65,072

Option 2

CWE estimates a total lump sum fee of \$73,135 to perform the above scope of work, including Task 6. Utilizing our existing available budget of \$2,971 we are requesting a contract amendment for \$70,164 and acceptance of the use of the remaining Permit Applications budget for this work. Below is a cost breakdown.

Scope of Work	Fee
Construction Plan Set	\$30,039
Basis of Design Report	\$4,448
Structural Analysis	\$7,740
Project Specifications	\$5,240
Construction Support	\$10,740
Respond to Future ACOE Permit Submittals	\$14,928
Total	\$73,135

Mr. Daniel Cozad
November 5, 2019
Page 5

If you have any questions or require additional information, please contact me at (714) 526-7500 Ext. 103 or wyoung@cwecorp.com.

Respectfully submitted,
CWE



William Young, PE
Director of Engineering

**AMENDMENT TO
CONTRACTOR SERVICES AGREEMENT
FOR
PROFESSIONAL SERVICES**

THIS AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR CONSULTING WORK (“Agreement”) by and between the **SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT**, a California Special District (“SBVWCD” or “District”), and **CALIFORNIA WATERSHED ENGINEERING**, (“Consultant”), is effective on XXXX and when signed by District and Consultant (“Effective Date”).

WHEREAS District and Consultant entered into a Contract Services Agreement dated March 24, 2015; and

WHEREAS Consultant has performed under the Agreement, District wishes to amend the Agreement to include additional items of work for the Mill Creek Diversion Debris Management Project and increase the not-to-exceed threshold amount by \$69,935 to \$257,972. The additional items of work are listed in the Scope of Services (Option 2) in Attachment A.

NOW THEREFORE, the parties hereto agree as follows:

1.0 AMENDMENT TO TERMS OF CONTRACT

1.1 Section 1.2 of the Agreement is hereby amended to read as follows:

Authorization to Begin and Term. The Consultant’s retention shall be effective from Nov. 13, 2019. This Amendment shall be effective beginning that date and continuing until completion.

1.2 Section 1.2 of the Agreement is hereby amended to read as follows:

Contract Sum. For the services rendered pursuant to this Amendment, the Consultant shall be paid on a time and materials basis for work actually performed, not to exceed a total payment of Two Hundred Fifty Seven Thousand Nine Hundred and Seventy Two Dollars (\$257,972).

1.3 Section 5.1 of the Agreement is hereby amended to read as follows:

Term. This Agreement shall be effective from Nov. 13, 2019 and shall continue in full force and effect until completion and approval of the work and services described hereunder, unless extended by mutual consent, or until otherwise terminated under Section 6.11 the Agreement. During the term of this agreement, monthly invoices and progress reports shall be provided by the Consultant.

2.0 REMAINDER OF AGREEMENT UNAFFECTED

2.1 Except as specifically amended by this Amendment, the remainder of the Agreement remains unaffected, and is and shall be in full force and effect throughout the term of this Amendment.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement and by signature below:

SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT

By: _____
Daniel B. Cozad
General Manager

Date: _____

CONSULTANT

By: _____
California Watershed Engineering
1561 E. Orangethorpe Avenue
Suite 240
Fullerton, CA 92831-5202
(714) 526-7500

Date: _____



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1681

To: Board of Directors

From: General Manager, Daniel Cozad

Date: November 13, 2019

Subject: Engineering Investigation Plan for 2020

RECOMMENDATION

Staff recommends the Board review, discuss and approve the 2020 EI Report Plan.

BACKGROUND

Approximately 7 years ago, Staff prepared an EI Report Plan after receiving considerable input and discussion with the BTAC and other parties in the Basin. Staff has updated the plan to incorporate changes and revisions that were identified from the production of the EI Report in 2012. Additionally, Staff has made non-substantive changes to the plan and report to streamline the document and reduce the burden of publication. Once again, SBVMWD has indicated they are willing to assist the District with the completion of the plan as needed and to assist in comparing the results with those from their groundwater model. Staff will also provide the updated Groundwater Charge Rate Change procedures should the Board consider changes to the rates.

FISCAL IMPACT

The cost to develop the EI agreement is included in the approved Groundwater Enterprise budget. The overall cost of the EI has been reduced in recent years. Currently, Staff intends to prepare the report with in-house staff and intern support.

Engineering Investigation 2018-2019 Report Plan

1 Goals

The 2018-2019 EI will continue to follow the format from the prior year to achieve several goals for the report:

1. Provide a report which contains accurate statements of the statute required estimates based on sound science, judgment and policy
2. Reduce effort to prepare the report to reduce the cost to the ground water users
3. Utilize ongoing collaborative mechanisms to provide early opportunities to help plan the report and to help review the report prior to the hearing process and have the process support other needs in the region. Eventually transitioning to a regional report in combination with others.
4. Create a clearer understanding of the report and options the District should consider and gain feedback prior to generating the report.
5. Make the report summary understandable to the public and available to all via the web.

2 Assumptions

This plan uses the general process and assumptions used in the 2017 to 2018. This plan would utilize the BTAC and USAWRA as review and feedback process to ensure broad feedback on the plan and that it meets the needs of the basin managers and users. This plan is intended to be revised based on comments from the USAWRA and BTAC.

2.1 Water Year

As required by Water Code section 75574 the following water years will be included in the report:

Preceding Water Year (July 1, 2018 to June 30, 2019)

Current Water Year (July 1, 2019 to June 30, 2020)

Ensuing Water Year (July 1, 2020 to June 30, 2021)

Some issues arise due to different water years, surface water year October 1 to September 30, groundwater year Fall to Fall (last readings commonly in November) etc. Other years used by the region will be identified and data will be included and summarized for comparison and clarity while preserving the required EI Water Year.

3 Process and Tasks

The following process and tasks are outlined for the report preparation to allow review prior to report preparation to allow the completion of the statutory requirements for the EI shown below:

75574. The board shall, before the levy of the ground water charge, find and determine all of the following:

- (a) The average annual overdraft for the immediate past 10 water years.*
- (b) The estimated annual overdraft for the current water year.*
- (c) The estimated annual overdraft for the ensuing water year.*
- (d) The accumulated overdraft as of the last day of the preceding water year.*
- (e) The estimated accumulated overdraft as of the last day of the current water year.*



- (f) The estimated amount of agricultural water to be withdrawn from the ground water supplies of the District for the ensuing water year.*
- (g) The amount of water other than agricultural water to be drawn from the ground water supplies of the District for the ensuing water year.*
- (h) The estimated amount of water necessary for surface distribution for the ensuing water year.*
- (i) The amount of water which is necessary for the replenishment of the ground water supplies of the District.*
- (j) The amount of water the District is obligated by contract to purchase.*

The intent of the District is to use the cooperative capacity of the agencies in the basin to prepare the report and reduce costs. The main elements of the EI are shown below for review.

3.1 Data Request

Request agencies provide formatted digital data:

Cities of Colton, Devore, Loma Linda, Redlands, Rialto, Riverside, & San Bernardino; EVWD, EVMWD (Meeks & Daley), WVWD, SBVMWD, Riverside-Highland Water Company, Fontana Water Company, Gage Canal, Big Bear Valley Mutual, USGS, Southern California Edison, Lockheed Martin via TetraTech, Others include SBVMWD and Steve Mains (Watermaster Services) for comparison. If the data is available in an aggregated format due to Watermaster or other's work it will be used.

An appendix will be prepared which lists the sources of each data element that goes into the report. The list will be reported by source and agency/contact person. Examples follow:

- Rainfall station C, Chris O'Neil, USGS
- Water production Santa Ana A1, Bob Martin, BBWM table Z
- Stream Diversion X, SBVWCD (report A, table X)
- Stream Diversion Y, USGS station # XXXXXXXX

Estimated or questionable data will be flagged.

3.2 Assess Water Elevation for Change in Storage Assessment (Appendix A):

As in reports prior to 2017-2018 report, Change in Storage reporting will represent **Fall 2018 to Fall 2019 time period**. In this task the District would use the same process as in 2018 and endeavor to collect and include **Fall 2018 to Fall 2019 (Current) water level data**. This will require fall water level to be reported by February 6th at the latest for inclusion in the report **otherwise District will default to the prior year with changes**.

3.3 Accumulated Change in Storage for the last day of the preceding year ending June 2019.

This section will include 15 year summary table.

Appendix B will contain BTAC recommend Key Wells which are actively measured. Key Wells are needed for several wells that are no longer monitored especially in the farthest western areas of the Bunker Hill Basin. The District will use existing Key Wells as performed in 2017-2018 EI (last year).

3.4 Estimate of Annual Change in Storage for Ensuing Water Year (July 1, 2020 to June 30, 2021)

The District will continue to collect data from the historic precipitation stations. This data is used for the Regression Analysis which will forecast the estimated annual change in storage. This data will be updated in Appendix D.



3.5 Average Annual Change in Storage for the Immediate Past 15 Water Years.

10 years as reported in previous reports and required by water code will be covered at a minimum and if no significant work is needed to complete for 15 years the additional information will be included.

3.6 Estimated Amount of Agricultural Water and Non-Agricultural to be withdrawn for the Ensuing Water Year (July 1, 2020 to June 30, 2021).

The District has used its Groundwater Assessment database for calculating preceding water year's Agriculture and Non-Agricultural uses. The District proposes to continue to use this data, however because the data is not compiled by month it introduces error due to differing water years. Providers of this data summarize it for the first six months and second six months only. The report would continue to estimate future uses based on **Preceding Water Year (July 1, 2018 to June 30, 2019)**. No users of the report requested the District require data from the producers on a monthly basis.

3.7 Estimated Amount of Water for Surface Water Diversions (Table 8): (Compiled from Daily Flow Reports)

The Surface water diversion will use the existing data compiled by area agencies with review of compiled numbers during the January timeframe to ensure any new diversions are reflected. **These will be calculated up to June 30th, 2019.** For information only, if complete data is available diversions will also be reported as of **September 30th 2019**, based on last year's reporting method.

3.8 Estimated Amount of Water for Replenishment of Groundwater Supplies for Ensuing Water Year (July 1, 2020 to June 30, 2021). No Change.

Water Quality Data: The District has historical requested and received TDS and Nitrate data along with the other Water elevations and monthly active well production values. This has not been included in any reports since 2005. The District will collect existing water quality data provided by participants. The District will not use the data for reporting into the EI Report.

4 Analysis Methods

4.1 GIS Analysis

The District will utilize Excel spreadsheets with GIS compatible field naming conventions based on SBVMWD's existing well database or other standard information to allow geo-referencing. The District has also begun requesting coordinate data for wells as of the 2018 report, in order to update the GIS database.

4.2 Calculation of Change in Storage Analysis

The District will continue the methodology historically used for estimating the Change in Storage based on averaging the wells reported for each subbasin. The District uses wells by subbasins that are somewhat different than are in the groundwater model that SBVMWD uses. We will work with SBVMWD to run the basin wells we use once the data is compiled and validated as was done last year.



4.3 Cross-Check Calculation Spreadsheet

The District will again use the cross-check spreadsheet prepared for the integration of all entered data and calculations for users of the report to check calculations in the preliminary state without the entire report being drafted.

5 Proposed Table of Contents

This shown proposed table of contents is similar to last year's document

- 1.0 Executive Summary
- 2.0 Introduction
- 2.1 Purpose and Scope
 - 2.2 Location, Topography and Climate
 - 2.3 Definition of Terms
 - 2.4 Sources of Data
- 3.0 **Fall 2018 and Fall 2019** Groundwater Elevation Contours
- 3.1 Hydrographs for Key Wells in the Bunker Hill Basin
- 4.0 Task 1 Annual Change in Storage (**Fall 2018 to Fall 2019**)
- 4.1 Hydrologic Sub-Areas
 - 4.2 Area and Storativity
 - 4.3 Groundwater level Elevation Changes
 - 4.4 Change in Groundwater Storage
- 5.0 Task 2 – Accumulated Change in Storage 30 Year Trend (**Fall 1989 to Fall 2019**)
- 6.0 Task 3 – Total Groundwater Production for the **Preceding Water Year (July 1, 2018 to June 30, 2019)**
- 7.0 Task 4 – **Estimate** of the Annual Change in Storage for the **Current Water Year (July 1, 2019 to June 30, 2020)**
- 8.0 Task 5 – **Estimate** of the Annual Change in Storage for the **Ensuing Water Year (July 1, 2020 to June 30, 2021)**
- 9.0 Task 6 – Average Annual Change in Storage for the Immediate Past ten Years (**Fall 2009 to Fall 2019**)
- 10.0 Task 7 – **Estimated** Amount of Agricultural Water and Other Than Agricultural Water to be Withdrawn for the **Ensuing Water Year (July 1, 2020 to June 30, 2021)**
- 11.0 Task 8 – **Estimated** Amount of Water for Surface Distribution for the **Ensuing Water Year (July 1, 2020 to June 30, 2021)**
- 12.0 Task 9 - Estimated Amount of Water for Replenishment of the Groundwater Supplies for the **Ensuing Water Year (July 1, 2020 to June 30, 2021)**
- 13.0 Estimated Groundwater use in the District
- 14.0 General Findings
- 15.0 Conclusions

6 Document Compilation and Distribution

Other notes on document preparation and distribution

- Document content will be based on analysis results with the addition of early review draft information from the BTAC and USAWRA for efficiency
- Map updates based on last year's nine maps other graphs
- Appendices will be similar to last year but posted on-line only
- Appendices will be included as links to documents on the District Website to reduce production cost and allow ease of reference and update.
- Cross-Check spreadsheet and draft document compilation review steps will be utilized



- Final document printing as summary only for board review all other publication via website

7 Quality Assurance and Quality Control

Virtually all information is provided by other programs and agencies that have their own QA/QC processes and the EI relies on them for providing accurate data. Therefore, this section will briefly discuss the QA/AC process and standards for the following topics:

- Process and Method
- Data Accuracy
- Calculation Accuracy
- Comparability
- Approval

8 Schedule

Engineering Investigation 2018- TIMELINE

November 6, 2019 - March 6, 2020*



*Schedule assumes Change in Storage Calculations will use 2018-2019 water elevation comparisons as done prior to 2014-2015 report

X:\Engineering Investigation\2020 EI\Schedule



9 Water Year Comparisons

For Reference the Plan provides this overview of Water Year for the EI report

Engineering Investigation Report (EI 2018-2019)



X:\Engineering Investigation\2020 EI\Schedule



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1682

To: Board of Directors

From: Daniel Cozad, District Manager

Date: November 13, 2019

Subject: Memorandum of Understanding with BLM for Implementation of a Land Exchange

RECOMMENDATION

Staff and District Counsel recommend that the Board authorize the general manager to execute the Memorandum of Understanding with the Bureau of Land Management (BLM) for the implementation of the Land Exchange.

BACKGROUND AND DISCUSSION

BLM management has identified several MOU's and agreements to accomplish the land exchange and cooperative land management in the wash. The Board has seen the cooperative land management MOU, several times before. It has changed little in the many versions, however, is being revised by the BLM Solicitor and will be brought for Board consideration when ready for final approval per BLM.

1. **Cost Recovery Agreement** – This agreement is similar to the Agreement to Initiate a Land Exchange that was approved by the Board on a couple of prior occasions and is essentially a reimbursement agreement for BLM staff work and support needed to develop documentation and process the land exchange and appraisal. While there are no new policy issues in this agreement, timely approval allows BLM staff to begin the Wash Plan Land Exchange process. This agreement was approved in July 2019.
2. **Land Exchange MOU** – This agreement documents the roles and responsibilities of the BLM and District. This agreement was previously combined with the cooperative land management MOU but has been separated for clarity and management by BLM. The MOU would be operative until the land transfer is complete. District Counsel would prefer to modify the draft agreement, which may delay the process, but there are several issues to be resolved. This agreement is expected to be available for approval at this meeting.

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Daniel B. Cozad

3. Cooperative Land Management MOU – Of the agreements, this one is most critical to the District and the implementation of the Wash Plan. The Board has seen and approved earlier versions of this agreement. It provides for the District and BLM to manage land as we do now cooperatively. It documents the ability of the District to manage habitat and conduct other projects (Enhanced Recharge) on BLM lands under existing easements and this agreement. It also provides a framework for a streamlined review of future projects or efforts which are not prohibited by BLM policy. This agreement is in Solicitor review at BLM and may be available for approval at this meeting.

4. Environmental Site Assessment Agreement – Exchange of land with the BLM requires an assessment of the lands being provided and accepted. A draft agreement has not been provided but will likely stipulate that we are accepting the land from BLM without warranty and with any impairments, known or unknown. Likewise, we are providing the land to the federal government under the same terms and conditions. This agreement is a policy decision by the Board to incur some liability for land that is received but divesting liability for land provided. It embodies the concept of an exchange of “like for like,” where either property may have similar known or unknown issues, but either way, the risk is similar to the lands already owned and managed by the District. Requiring BLM to modify or clean up the lands being received will terminally delay the land exchange as BLM has no funding to perform cleanups. This agreement will be developed when BLM does the Site Assessments under the Cost Recovery Agreement.

Staff and Legal Counsel recommend the Land Exchange MOU presented for approval be authorized by the Board. Other agreements will be agendized for Board consideration when they are complete.

FISCAL IMPACT

Staff had estimated costs associated with the BLM processing of the land exchange to be \$125,000. These costs include an Environmental Site Assessment (similar to a Phase I assessment) and an Appraisal, as well as, administrative costs associated with the transfer. The costs for this effort will be included in issuance costs for HCP projects or where a direct property cost, paid by the land resource. No additional costs are implicated by the Agreement.

POTENTIAL MOTIONS

1. Move to approve the presented Memorandum of Understanding to Implement Land Exchange between the Conservation District and The Bureau of Land Management as presented.
2. Move to direct staff on specific changes to the agreement for approval.
3. Move to table the item to a future meeting of the Board or the Finance & Administration Committee.

ATTACHMENTS OR MATERIALS

Land Exchange MOU.

APPROVALS

District Counsel

MEMORANDUM of UNDERSTANDING
BETWEEN
DEPARTMENT OF INTERIOR, BUREAU OF LAND MANAGEMENT
AND
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
FOR THE IMPLEMENTATION OF A LAND EXCHANGE

A. BACKGROUND

1. On March 12, 2019, the Natural Resources Management Act (Pub. L. No. 116-9) (“Act”) was enacted, and included Section 1003, the Santa Ana River Wash Plan land exchange. Under Section 1003, certain lands described herein may be exchanged. The Act provides guidelines and timeframes for implementation of the exchange.

2. This Memorandum of Understanding ("MOU") is made between the Bureau of Land Management ("BLM"), a Federal agency within the United States ("U.S.") Department of the Interior ("DOI"), and the San Bernardino Valley Water Conservation District ("District"), a political subdivision of the State of California. The District and BLM (the "Parties"), intend to cooperate with each other in their roles and responsibilities to effectuate the exchange, pursuant to the Act. The lands subject to the exchange are referred to as the “Lands” in this MOU.

3. In accordance with the Act, the District is required to offer to convey to the BLM the non-Federal Land comprised of approximately 310 acres of land owned by the District. In acceptance of the conveyance of the offered non-Federal Land, the BLM will convey to the District approximately 327 acres of Federal land. The non-Federal Land and the Federal Land, colloquially described as the “Federal Exchange”, are listed in Exhibit “A.” In addition, approximately 90 acres of BLM-administered land, referred to in the Act as the “Federal exchange parcel”, and approximately 59 acres of District-owned land, referred to in the Act as the “non-Federal exchange parcel” and described as the “Federal exchange [equalization] parcel” and “Non-federal exchange [equalization] parcel” respectively may be used for fair-market value equalization, if necessary.

4. The BLM designated portions of its Lands as an Area of Critical Environmental Concern (“ACEC”) in the South Coast Resource Management Plan ("SCRMP") of 1994, because of the need to protect wildlife habitat and sensitive species. The portions of the Federal land and the Federal exchange parcel (if any) that are physically located within the ACEC that will be conveyed out of Federal ownership, will be eliminated from the ACEC, and the boundary will be adjusted accordingly through plan maintenance.

B. PURPOSE

The purpose of the MOU is to:

1. Facilitate cooperation between BLM and the District, as both Parties seek to exchange the Lands associated with the Act.

C. OBJECTIVES

The objectives of this MOU support the purpose discussed above and include:

1. Establishing roles and responsibilities of each Party to the MOU as they pertain to the land exchange under the Act.
2. Facilitating completion of the land exchange under the Act in the most expedient manner possible.

D. COSTS OF CONVEYANCE

District: In accordance with the Act, and as a condition of conveyance, any costs related to the conveyance under the Act shall be paid by the District.

E. ROLES AND RESPONSIBILITIES

1. The Bureau of Land Management agrees to:
 - a. Process the land exchange in accordance with the Act and the Federal Land Policy and Management Act (FLPMA); this includes the following actions:
 1. Create a Cost Recovery Agreement between the District and the BLM in order to facilitate the District's understanding and payment of the processing fees associated with the Land exchange;
 2. Request an appraisal of the Federal lands and the non-Federal lands;
 3. Perform an Environmental Site Assessment of the Federal lands and non-Federal lands;
 4. Prepare a preliminary Title Opinion;
 5. Review, approve, and accept appraisals for the exchange of Lands;

6. Create a Binding Exchange Agreement based on the relative values of the Lands and equalizing values;
 7. Submit a request for a Preliminary Title Opinion and a Final Title Opinion to the Solicitor's Office; and
 8. Assist in Escrow requirements, as necessary.
- b. Continue to work with the District in order to process the land exchange as timely as possible.

2. The District agrees to:

- a. Fund a Cost Reimbursement Account in order to reimburse BLM staff in processing the exchange of Lands; and
- b. Fund all third party expenses including, but not limited to, appraisal of all Lands, the Environmental Site Assessment, , costs of title, escrow, insurance, and recording fees; and
- c. Make equalization payment to the United States consistent with the Act, notwithstanding any limitation regarding the amount of the equalization payment under 206(b) of the FLPMA, if necessary to equalize values.

3. Both Parties agree to:

- a. Obtain information requested by the other regarding real property title records, including deeds, easements, rights of way, licenses, legal descriptions, surveys, plat maps, and any other recorded or unrecorded documentation affecting the right to own, possess, or use any of the Lands depicted in exhibit A, at the expense of the District;
- b. Coordinate with the Parties' lessees and licensees to permit and facilitate lawful activities on the Lands during the land exchange process;
- c. Coordinate and cooperate with any other agency working in concert with the District or BLM on emergency response measures on the Lands, including making property, personnel, equipment, and funding that is available and suitable for, and permissible to be used for, such purposes to protect against the immediate threat of damage to persons or property, or threat to public health, safety, or welfare, subject to the scopes of authority and funding of the Parties;
- d. Meet as needed in order to discuss the land exchange process and the current stage of the process; and

- e. Consult promptly with the other Party should either Party determine that it is unable to fulfill its obligations as specified herein.

F. INSPECTIONS

Each Party may enter and inspect the Lands under the ownership or control of the other Party at any time, without prior notice. However, each Party shall provide notice to the other when seeking access to portions of District land or BLM-administered public land that are not otherwise open or accessible to the public. Inspections will be limited to those required for purposes of the exchange, absent express permission from the other Party. Each Party shall be aware and observant of third party rights on the Lands.

G. NOTICES

Any notice or consent required or permitted to be given under this MOU will be provided to the respective Party, in writing, by registered or certified mail, or by e-mail where the recipient of the required notice has agreed (in advance and in writing) to be notified via e-mail. Mail notification under this MOU shall be to the following:

- 1. If to the District:

Mr. Daniel Cozad, General Manager
San Bernardino Valley Water Conservation District
1630 West Redlands Blvd., Suite A
Redlands, California 92373
Phone: 909.793.2503

- 2. If to the BLM:

Mr. Douglas J. Herrema, Field Manager
Bureau of Land Management
Palm Springs-South Coast Resource Area
1201 Bird Center Drive
Palm Springs, CA 92262

Notice may also be provided at other addresses or to such other persons as either Party may from time to time designate by written notice.

H. TERMS OF AGREEMENT/TERMINATION

This MOU shall become effective upon signature by both Parties hereto and shall remain in effect unless terminated. Either Party may terminate this agreement upon ninety (90) days written notice of its intention to terminate. The MOU shall be reviewed every five (5) years by both Parties to determine the effectiveness of its provisions, and the Parties, by mutual written consent, may extend the period of the MOU beyond the initial 20-year period for an additional period of their choosing.

I. MODIFICATIONS

Modifications to this MOU may only be accomplished by mutual agreement approved and signed in writing by both Parties. Both Parties will collaborate to negotiate any modifications or changes needed to achieve the purpose of this MOU.

J. INDEMNITY

The District will indemnify and hold harmless the United States—to the extent authorized by applicable state or Federal law—for any and all claims, actions or losses, damages, and/or liability resulting from District's negligent acts or omissions which arise from (or take place in the context of) the performance of activities addressed by this MOU.

K. MISCELLANEOUS

Nothing in this MOU will be construed as affecting the authorities of the Parties, or as a limitation of the Parties in the exercise of their respective authorities. Nothing in this MOU shall be construed as requiring the BLM to obligate or expend funds in excess of available appropriations.

L. SEVERABILITY

If any portion of this MOU is mutually determined to be inapplicable to the circumstances to which it is intended to apply, that portion may be severed, and the remainder of the MOU may be retained, as the Parties deem appropriate.

The Parties have executed this MOU on _____,
2019.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Richard Corneille, Board President

Signature: _____

Date: _____

UNITED STATES BUREAU OF LAND MANAGEMENT

Douglas J. Herrema, Field Manager, Palm Springs South Coast Field Office

Signature: _____

Date: _____

EXHIBIT "A"
LEGAL DESCRIPTIONS OF EXCHANGE PARCELS UNDER THE ACT

Federal land:

Land Description

San Bernardino Meridian

T. 1 S., R. 3 W.,

sec. 10, SW¹/₄NE¹/₄, S¹/₂N¹/₂SE¹/₄NE¹/₄, S¹/₂SE¹/₄NE¹/₄, S¹/₂NW¹/₄, N¹/₂SW¹/₄,
N¹/₂N¹/₂S¹/₂SW¹/₄, E¹/₂SW¹/₄SE¹/₄, and SE¹/₄SE¹/₄;

sec. 12, W¹/₂W¹/₂NW¹/₄SW¹/₄, W¹/₂NW¹/₄SW¹/₄SW¹/₄, and NW¹/₄SW¹/₄SW¹/₄SW¹/₄.

The area described aggregates 327.50 acres, more or less, in San Bernardino County, California.

End of Land Description

Federal exchange [equalization] parcel:

Land Description

San Bernardino Meridian

T. 1 S., R. 3 W.,

sec. 10, N¹/₂N¹/₂SE¹/₄NE¹/₄, S¹/₂N¹/₂S¹/₂SW¹/₄, S¹/₂S¹/₂SW¹/₄, and W¹/₂SW¹/₄SE¹/₄.

The area described contains 90.00 acres, more or less, in San Bernardino County, California.

End of Land Description

Non-federal land:

Land Description

San Bernardino Meridian

T. 1 S., R. 3 W.,

sec. 12, NE¹/₄, N¹/₂NW¹/₄, E¹/₂SW¹/₄NW¹/₄, E¹/₂W¹/₂SW¹/₄NW¹/₄, and SE¹/₄NW¹/₄.

The area described contains 310.00 acres, more or less, in San Bernardino County, California.

End of Land Description

Non-federal exchange [equalization] parcel:

Land Description

San Bernardino Meridian T. 1

S., R. 3 W.,

sec. 9, S¹/₂N¹/₂S¹/₂SE¹/₄, except that portion conveyed to the State of California by the grant deed recorded May 5, 1983 as instrument number 83-097136 in San Bernardino County, and

S¹/₂S¹/₂SE¹/₄, except that portion conveyed to the State of California by the grant deed recorded May 5, 1983 as instrument number 83-097136 in San Bernardino County.

The area described contains 59 acres, more or less, in San Bernardino County, California.
End of Land Description

General Manager's Report

For October 5, 2019 to November 8, 2019
Daniel B. Cozad



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Flow in Mill Creek and Santa Ana River has decreased significantly due to the end of the rainy season. Mill Creek water is being used by Redlands for the Tate treatment plant. On the Santa Ana River, Seven Oaks Dam (SOD) releases are generally 7-15 CFS as water runs through the dam and 25-30 CFS in State Project Water. Mill Creek recharge is about 500 AF for the year. The Santa Ana River recharge totals are about 3,300 AF for the year. Of this total, 2,900 AF was from State Water Project imports. Total recharge for the Water Year for approximately one month is nearly 3,700 AF. Mill Creek facilities are empty, and much of the SAR spreading is steady at about 30-40 CFS.
- 2. Facility Maintenance and Cleanout – Plan Goal 1** – Significant cleaning and aggregate management efforts have been underway for several months. The winter storms left at least 75,000 cubic yards of sand, gravel, and silts in the basins. Approximately 65% of the cleaning and aggregate has been moved to storage. Additional work by Jacinto and Upland to supplement field staff efforts are necessary for final removal and cleaning. Some aggregate will be moved from the Mill Creek spreading grounds prior to December 31 to avoid trucking cost increases of up to 10-15% due to AB-5 implementation. The photo below shows the removal of material in Mill Creek #1.



- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues to sell sand and rock from District basin cleaning efforts. Because a significant excess of sand is available from operations and more is accumulating, staff have been working to spread sand for habitat uses. These sales of rock and sand offset work that would have to be done by District Staff and provide revenue through royalties to lower overall costs.

Upland Rock has continued to assist the District with the placement of boulders for security to limit criminal trespass. Most recently, boulder placement was completed in phase two security and cleanup of R-100. Invasive brush and trees will be removed to prevent spreading and limit trespass that is destructive to woolley star habitat.



4. **Personnel/Administration/Staff** – Staff worked with ACWA JPIA and legal counsel to revise the Personnel Handbook for compliance with standards of coverage.
5. **Finance/Budget/Audit** – Annual closeout of the Fiscal Year is complete, and staff and the Auditor worked cooperatively to complete final documents and filings for the Conservation Trust for 2019.
6. **Mill Creek Diversion Engineering** – *Plan Goals 1/4* – SBC Flood Control and Staff continue to work with USACOE Section 408 permit staff. Submittal of requested COE changes and information which will require changes to the Agreements. Also, Erwin has provided some value engineering on a review of the existing plans to minimize costs and improve operations. This agreement revision is on this Board Agenda.
7. **Plunge Creek Restoration Conservation Project** – *Plan Goals 1/4* – Regional Water Quality Control Board 401 certification permit is complete. The USACOE 404 permit is nearly complete awaiting USFWS’s signature on Biological Opinion. Based on the listing of SBKR as a State Candidate species, Staff has worked with the California Department of Fish and Wildlife to amend the draft woollystar 2081 permit to include SBKR per Board approval of the two-phase approach. Staff has had good meetings with CDFW to discuss amended 2081 permitting along with additional permitting alternatives that may apply to the project. USFWS, Regional Board, USACOE, and SAWPA staff have agreed with the phased approach. Changes to the bid package for procurement are being made to address the phased approach.
8. **Enhanced Recharge Project** – *Plan Goal 1* – The Enhanced Recharge Phase 1A is completed. The new basins are scheduled for construction in 2020 or thereafter with the completion of design engineering, the Wash Plan, and other permitting. Staff have attended several meetings and provided input on the design changes and revisions. Improvements at the Cuttle Weir are permitted in the River Habitat Conservation Plan and will follow its approval.

9. **Active Recharge Transfer Project Partnership** – *Plan Goals 1, 2, and 4* – On January 22, the Partnership Agreement for Active Recharge Projects and Habitat Conservation Easements was approved by the SBVMWD’s Board. The District received the first half of the payment from SBVMWD in June. Bob Martin was appointed by the Groundwater Council, and SBVMWD appointed a representative in October. Staff has made an initial presentation to the Operations Committee and is working on scheduling the first Partnership Agreement Policy Committee. In addition, Staff has prepared slides and a project evaluation and prioritization matrix. Staff has met with Roberston’s on the Plunge Creek alternative and provided a draft deal points document for their review.
10. **Groundwater Council** – *Plan Goal 1* – The Groundwater Council last met on September 9th. The Budget Committee met on September 18th to review and propose several changes to the Budget Policy. The next meeting of the GC will be on December 9, 2019.
11. **Wash Plan** – *Plan Goal 4* – The Wash Plan has a separate report listed on the agenda. The EIR/EIS and HCP have received Surnaming by USFWS Solicitor and the Notice of Availability will be published in the Federal Register as soon as the DOI Secretary’s briefing, tentatively scheduled for November 21, is completed.
12. **Santa Ana River Wash Plan Land Exchange Act Implementation** – *Plan Goal 4* – S.-47 was passed and signed by the President becoming PL 119-6. Staff, District Counsel, and special legal counsel are working closely with BLM to expedite the exchange. A Chain of Title and environmental review have been prepared, the updated Mineral Potential Report is contracted, and fieldwork is complete. Wash Plan Land Exchange MOU and Land Management MOU are in review and may be available for approval if approved by District counsel.
13. **Conservation Trust** – *Plan Goal 4* – The Conservation Trust Board of Directors met on October 10. Staff has met with entities with which a deposit agreement is on file. These projects move forward slowly. Staff and legal counsel are working on the endowment, conservation easement purchase and other agreements for the Trust and development partners.
14. **Property/Redlands Plaza** – Staff continues to manage Redlands Plaza and various issues related to tenants and maintenance. Roofing was completed in September. Several tenant issues related to leaks, odors, etc. have been resolved. All units are now fully leased. New carpet was installed as a condition of the lease of units I and J to a church and counseling nonprofit.
15. **Mining** – Mining efforts by CEMEX contractors continue on the Plant Site quarry. District Counsel drafted revisions to the existing lease related to Wash Plan implementation. Staff is awaiting a draft of the agreement from CEMEX legal counsel. Staff coordinated the biennial audit of royalties and extractions with CEMEX Staff.
16. **Public Outreach and Legislative** – *Plan Goal 5* – IERCD continues efforts for school education, and gardens (see attached reports for September and October). Consultants prepared materials for CSDA and other trade publications on the Groundwater Council and Recharge, joint facilities for Enhanced Recharge, etc.

17. Community Recharge and Mitigation – *Plan Goal 1 and 4* – The 2017 Community Strategic Plan (CSP) included this effort for planning and implementation. The Active Recharge Transfer Projects in the Partnership Agreement are the first effort under this goal. Other projects are in discussion with landowners and developers, which could be further developed in the future. Staff is looking at additional recharge options where flows and recharge may be possible.

18. Current Board Action Implementation – Many priority efforts have separate sections of the General Manager’s Report or independent Board requested reports. Staff and District Counsel worked closely on EHL/CBD v. USACOE settlement-related studies, and the Phase 3 study is getting underway. Katelyn updated the Operations Manual in coordination with field staff, and it is posted on the website here:

<https://www.sbvwd.org/our-district/facilities-and-resources/5918-operations-and-management-manual-2019/file.html>

19. Future Board Activities – Expected short-term items for consideration or note

- Trails approach and Project Charter
- District Outreach & Communications Plan
- BLM MOU consideration
- Plunge Creek Procurement
- Exchange Plan updates and appraisal
- Wash Plan EIR/EIS Notice of Availability

20. District Successes

- Staff worked with Tom at Valley Municipal to provide rock for a dry streambed at Pathways Church in Redlands.
- After 13 years, the CV-SALTS Basin Plan amendment was approved by the State Water Resources Control Board, beginning implementation of the most comprehensive changes to Regional Water Board regulations in memory. This was made possible in part by the District’s cooperative approach to employment, and both areas of the State benefit from this vision.
- New District Staff join existing staff keeping the community fit and healthy.





San Bernardino Valley Water Conservation District Water Conservation Programs Report: September 2019

To: Daniel Cozad

Contact Information: Office: (909) 793-2503 Cell: (909) 747-5240
dcozad@sbvwcd.dst.ca.us

From: Jasmine Orozco Clark, Education Coordinator

Contact Information: 25864-K, Business Center Drive, Redlands, CA, 92374
909-283-7780
jclark@iercd.org
www.iercd.org

Report Last Updated: 9/30/2019

On behalf of the IERCD Board of Directors, I want to thank you so much for your support of our District and your amazing partnership!

San Bernardino Valley Water Conservation District General Program Overview

Total Classroom Programs Contracted: 20

- Number of programs presented: 7
- Number of programs scheduled: 9
- Number of outstanding programs: 4

Total Gardens Contracted: 1

- Number of gardens implemented: 0
- Number of gardens scheduled: 0
- Number of outstanding gardens: 1

Schools/Cities

The following programs have been presented in each city:

- Victoria Elementary, San Bernardino, 6 progs
- Highland Grove Elementary, Highland, 1 prog

Presentation Links

These links represent the most recent Prezis being presented on behalf of SBVWCD. Please send any feedback concerning elements that should be excluded or are missing from the presentations.

- **Kindergarten:**
https://prezi.com/_q8rilgz_7si/sbvwc-d-k-only/
- **1st grade:**
<https://prezi.com/kqjzbatubjz5/sbvwc-d-1st/>
- **2nd-3rd grade:**
https://prezi.com/4uz_qitorz5x/sbvwc-d-2nd-3rd/
- **4th-5th grade:**

<https://prezi.com/1qo3dpcbpkjg/sbvwd-4th-5th/>

- **Middle School**

https://prezi.com/3gowntqbx_xq/sbvwd-6th-8th/

- **High School**

<https://prezi.com/zfobrqx5tghe/sbvwd-high-school/>



San Bernardino Valley Water Conservation District Water Conservation Programs Report: October 2019

To: Daniel Cozad

Contact Information: Office: (909) 793-2503 Cell: (909) 747-5240
dcozad@sbvwcd.dst.ca.us

From: Jasmine Orozco Clark, Education Coordinator

Contact Information: 25864-K, Business Center Drive, Redlands, CA, 92374
909-283-7780
jclark@iercd.org
www.iercd.org

Report Last Updated: 10/31/2019

On behalf of the IERCD Board of Directors, I want to thank you so much for your support of our District and your amazing partnership!

San Bernardino Valley Water Conservation District General Program Overview

Total Classroom Programs Contracted: 20

- Number of programs presented: 11
- Number of programs scheduled: 5
- Number of outstanding programs: 4

Total Gardens Contracted: 1

- Number of gardens implemented: 0
- Number of gardens scheduled: 0
- Number of outstanding gardens: 1

Schools/Cities

The following programs have been presented in each city:

- Victoria Elementary, San Bernardino, 6 progs
- Highland Grove Elementary, Highland, 1 prog
- Rodriguez Prep Academy, San Bernardino, 4 progs

Presentation Links

These links represent the most recent Prezis being presented on behalf of SBVWCD. Please send any feedback concerning elements that should be excluded or are missing from the presentations.

- **Kindergarten:**
https://prezi.com/_q8rilgz_7si/sbvwd-k-only/
- **1st grade:**
<https://prezi.com/kqjzbatubjz5/sbvwd-1st/>
- **2nd-3rd grade:**
https://prezi.com/4uz_gitorz5x/sbvwd-2nd-3rd/
- **4th-5th grade:**

<https://prezi.com/1qo3dpcbpkjg/sbvwd-4th-5th/>

- **Middle School**

https://prezi.com/3gowntqbx_xq/sbvwd-6th-8th/

- **High School**

<https://prezi.com/zfobrqx5tghe/sbvwd-high-school/>

San Bernardino Valley Water Conservation District

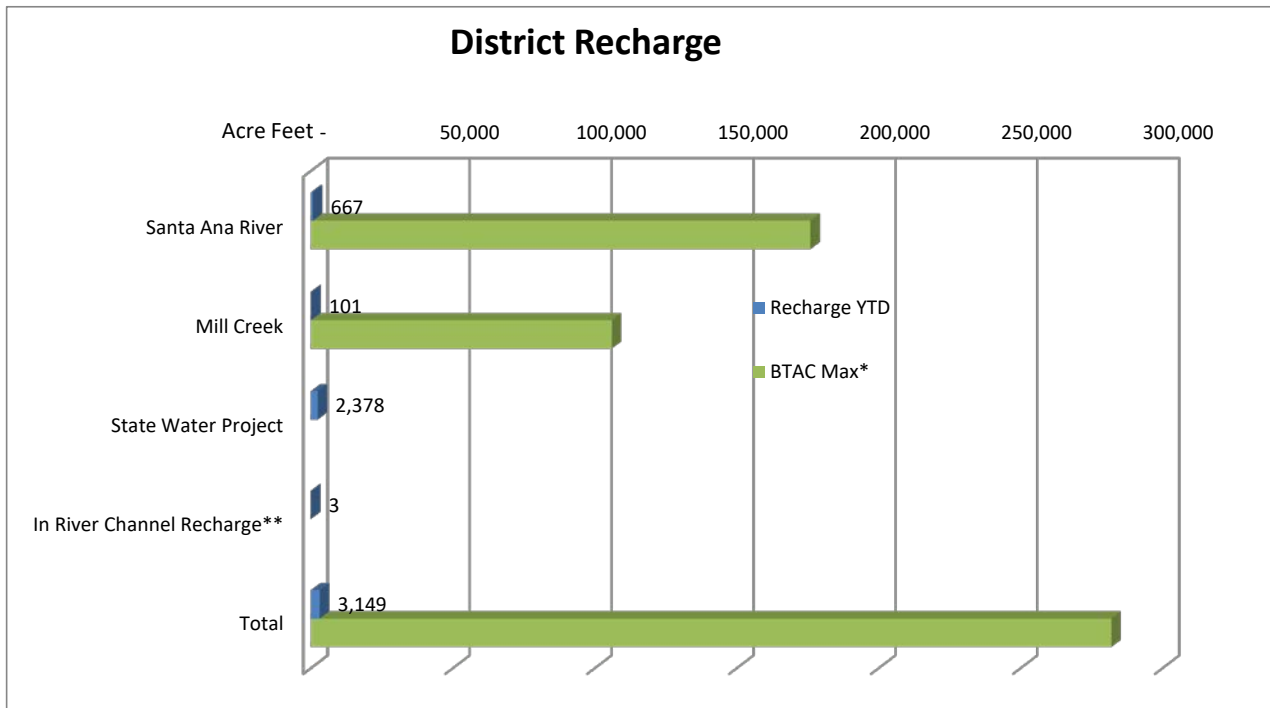
Monthly Recharge Report

From: 10/1/2019
 To: 10/31/2019



	October				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	21.5	667	667	176,000	0%
Mill Creek	3.3	101	101	106,000	0%
State Water Project	76.7	2,378	2,378	NA	NA
In River Channel Recharge**	0.1	3	3	NA	NA
Total	102	3,149	3,149	282,000	1%

Values in Acre Feet
 *BTAC Revised Max in December 2018
 **Monitoring began in Mid-April 2011
 *** All Values Based on Water Year Oct-Sep 2018





2019 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jan. 9 Board Meeting
 Jan. 23 2nd Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jul. 10 Board Meeting
 Jul. 24 4th Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Feb. 13 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug. 14 Board Meeting

MARCH						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar. 13 Board Meeting
Engineering Investigation Report Presentation

SEPTEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sept. 11 Board Meeting

APRIL						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr. 10 Board Meeting
Public Meeting/Groundwater Charge
 Apr. 24 Board Meeting
Public Hearing/Groundwater Charge
 Apr. 26 3rd Qtr. Finance & Admin Mtg.

OCTOBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct. 9 Board Meeting

MAY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 22 Board Meeting
 May 22 Budget Workshop (after Board meeting)

NOVEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10		12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Nov. 13 Board Meeting
 Nov. 20 1st Qtr. Finance & Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun. 12 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec. 11 Board Meeting (@ 9:30 a.m.)
Holiday Luncheon