

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF June 13, 2018
1:30 p.m.

President Corneille called the meeting of the Board of Directors to order at 1:30 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President
David E. Raley, Director
T. Milford Harrison, Director
John Longville, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Jeff Beehler, Land Resources Manager
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

David Smith, East Valley Water District
A representative of Tetra Tech

1. PUBLIC PARTICIPATION

President Corneille announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none added.

3. CONSENT CALENDAR

Director Raley requested a correction on page nine of the Board Minutes of May 23, 2018. He noted that his opposition to the motion was due to the unknown CalPERS financial impacts on the District.

It was moved by Director Raley and seconded by President Corneille to approve the Consent Calendar: Item A: Budget Workshop Minutes, May 22, 2018, Item B: Board Minutes, May 23, 2018 and Item C: Expenditure Report, May 2018 with minor revisions requested to be made to Item B. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

4. COMMITTEE REPORTS/ACTION ITEMS

A. UNAUDITED FINANCIAL REPORTS, MAY 2018

President Corneille asked about Capital Improvement Project (CIP) budgeted items. Mr. Cozad said that the District budgeted for fencing the Mendoza Property but has not yet expended the cost because they were looking into other more cost-effective options. He said that a number of capital items had not been expended during this Fiscal Year. Director Raley asked to see capital items shown separately than the operating revenue and expenses. A brief discussion ensued. The Board agreed that capital expenses would be shown separately on the quarterly financials.

It was moved by Director Raley and seconded by Director Longville to approve the Unaudited Financial Reports for May 2018. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

B. DETERMINE THE DATE OF THE SEPTEMBER BOARD MEETING OR CANCEL THE MEETING

Vice President McDonald requested the Board meeting be changed from September 12 to September 19 because there is a conflict with the JPIA Conference. She also requested that the 2019 Draft Board Calendar be prepared for review.

It was moved by Vice President McDonald and seconded by Director Harrison to reschedule the September Board meeting to September 19. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes

Director Raley: Yes
Director Harrison: Yes

C. TRAVEL APPROVAL REQUIREMENTS FOR COMMITTEE LEADERSHIP REQUIRED SERVICE

President Corneille introduced this item for discussion. Director Harrison was asked at the last minutes to attend the ACWA Board of Directors meeting on behalf of the chair of the Local Government Committee on which he serves as vice chair. He did not know whether he could attend this meeting in Sacramento without Board approval. He said did not attend this meeting due to a conflict. Staff asked that clarifying language be added to Board Policy Manual Section 4025 to clarify if this attendance should be authorized under District Requested and expenses paid without Board approval. Vice President McDonald moved to amend Policy 4025 to include that derivative committee meetings of any District Requested Meeting will also be considered a District Requested Meeting and that expenses would be reimbursed without separate approval. Director Longville offered a substitute motion. The substitute motion was carried. Discussion ensued regarding initial motion and potential policy changes. Several policy options were discussed; it was the consensus of the Board to table this item to the Finance & Administration Committee for further review. President Corneille requested that the Committee review and propose revisions to policy language to come back to the Board at a later date.

It was moved by Director Longville and seconded by Director Raley to table this item and request the Finance & Administration Committee provide a Committee recommendation on a policy change. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

D. SB-623 NITRATE AND WATER TAX FOR DRINKING WATER FUNDING AMENDMENT TO ICF JONES & STOKES CONTRACT FOR PLUNGE CREEK CONSERVATION PROJECT CONSTRUCTION AND PERMITTING SUPPORT

It was moved by Director Harrison and seconded by Director Longville to table this matter to a future meeting. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

E. **AMENDMENT TO ICF JONES & STOKES CONTRACT FOR PLUNGE CREEK CONSERVATION PROJECT CONSTRUCTION**

Mr. Beehler introduced this item for discussion. He stated that a change order is needed for the ICF Jones & Stokes Contract on the Plunge Creek project. Mr. Beehler noted that the Plunge Creek project would create an additional 8.5 acres of Waters of the US, which can be used to offset other Waters of the US mitigation requirements. About one-third of the additional funds are needed for existing permitting costs to keep consultants on track to obtain permits so construction can proceed in fall. The grant for this project will expire at the end of the year, unless a schedule extension is requested. The remainder is for advanced mitigation from the Corp of Engineers for waters credits. The change would increase the project budget by an amount not to exceed \$63,780. Director Raley requested that in the future the Project Charter be brought back so they can get a clear picture of the financial impacts and project progress.

It was moved by Director Raley and seconded by Vice President to McDonald to approve the ICF Jones & Stokes Change Order in an amount not to exceed \$64,000. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

5. INFORMATION ITEMS

A. WASH PLAN UPDATE

Mr. Beehler provided a verbal update on the Wash Plan. He said that the federal register publication documents needed are in Sacramento for review. The lead agency for publishing the documents in the federal registrar is the US Fish and Wildlife Service. BLM is preparing briefing documents, and the staff is assisting by providing them needed data. The EIR/EIS are under review by the BLM and U.S. Fish and Wildlife Service solicitors. Mr. Beehler said that the BLM needed a title search for new mining areas. He also noted that the Bio Feasibility report has been completed for Robertson's mining. This item was received and filed.

B. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board Package on pages 69 to 71. The Monthly Recharge Report was included on package page 72. Director Harrison complimented the staff on the new logo on the General Manager's Report. Mr. Cozad noted that Manuel Colunga, Field Supervisor has been on vacation, and Tommy Purvis, Field Operations Specialist is working independently and has done a great job. The employee evaluations have been completed, and staff has met all of their goals agreed on from last year. A question about the status of Mill Creek permitting was answered by Mr. Beehler indicating that staff has received comments and responded to data requests. President Corneille also requested a copy of the Wash Plan scheduled to be provided to the Board for

reference. He asked when the CEMEX Lease is likely to be complete. Mr. Cosgrove indicated that it is estimated to be finished in two to three months. This item was received and filed.

C. FUTURE AGENDA ITEMS AND STAFF TASKS

The Finance & Administration Committee will meet and discuss Board Policy section 4025 and Appendix C at their next quarterly meeting. The Operations Committee will review the project charter for Plunge Creek at their next meeting. President Corneille requested an update on the Big Bear Watermaster Report. Director Raley proposed the Ad Hoc Trails Committee meeting sometime after June 26. President Corneille suggested that the Board review the Board Priorities for 2018 at its July Board meeting. Vice President McDonald requested a Draft 2019 Board Meeting Calendar be prepared and distributed at next Board meeting.

6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

President Corneille made no report.

Director Longville made no report.

Director Raley attended the Redlands Rise N Shine on June 1 and attended the Valley Municipal Board Workshop on June 12.

Vice President McDonald attended the Legislative & Policy Committee on June 6 and Valley Municipal Board Meeting on June 5.

Director Harrison attended the Redlands Rise N Shine on June 1, Valley Municipal Board Meeting on June 5 and Loma Linda Chamber on June 6.

CSDA Annual Conference Travel Request was submitted by Director Harrison in an amount estimated at \$2,257 to attend the full conference in Indian Wells.

It was moved by Director Longville and seconded by Vice President McDonald to approve the travel request submitted by Director Harrison to attend the CSDA Annual Conference with an estimated cost of \$2,257. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

7. UPCOMING MEETINGS

There were none discussed.

8. CLOSED SESSION

It was moved by Vice President McDonald and seconded by Director Harrison to adjourn to Closed Session. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

General Counsel announced that the meeting would adjourn to closed session agenda item 2 on the published agenda under Government Code Section 54956.8 regarding the 7W Enterprises real property negotiations.

At 4:14 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted that there was no reportable action.

9. ADJOURN MEETING

It was moved by President Corneille and seconded by Vice President McDonald to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

At 4:14 p.m., the meeting adjourned in honor and memory of Douglas F. Welebir, Loma Linda's first Mayor and adjourned to the Board of Directors Meeting scheduled for 1:30 p.m. July 11, 2018, at District Headquarters, 1630 W. Redlands Blvd., Redlands, Calif.


Daniel B. Cozad
General Manager