



GROUNDWATER PUBLIC MEETING/BOARD OF DIRECTORS

MEETING AGENDA-*Revised*

Wednesday, April 11, 2018 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. PUBLIC MEETING RELATED TO ADOPTION OF GROUNDWATER CHARGE AND CONSIDER ADOPTION OF EI REPORT– 10 minutes

Article 1, Section 75560 of the California Water Code requires that a Water Conservation District that proposes to levy a groundwater charge "...shall annually cause to be made an engineering investigation and report upon groundwater conditions of the District." District staff will present the annual Bunker Hill Engineering Investigation Report and review the Groundwater Replenishment Program annual budget. District staff is recommending to the District's Board of Directors that an increase take place for fiscal year 2018-2019 in the amount of \$12.56 for both agricultural and non-agricultural uses. The purpose of the groundwater charge is to

fund the District's continuing groundwater replenishment efforts. District staff will present any written comments received and the board will hear oral comments.

- *Open Public Meeting*
- *Receive Public Comments or Testimony*
- *Close Public Meeting*

4. **CONSENT CALENDAR**
A. Approval of Board Minutes, March 14, 20185
B. Approval of Expenditure Report, March 2018 11
5. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

- A. OUTREACH PLAN IMPLEMENTATION AND BRANDING AND VERBAL UPDATE ON OUTREACH & COMMUNICATIONS COMMITTEE - 15 minutes (M#1563).....20
Presenter: Kim Munkres, Thunderwheel Communications/John Longville, *Chairman of Outreach & Communications Committee*
Recommendation: The Outreach & Communications Committee requests the Board receive the presentation from the District’s Outreach Consultant on Outreach Plan Implementation and Branding process results and provide any comments or consider approval of internal and external communications elements.
- B. VERBAL REPORT ON OPERATIONS COMMITTEE – 5 minutes
Presenter: Richard Corneille, *Chairman of Operations Committee*
Recommendation: Operations Committee chair will give a verbal report on current Operations Committee meeting held on March 21.
- C. INSTALLATION OF MILL CREEK NORTH CANAL MEASUREMENT DEVICE – 10 minutes (M#1564) 29
Presenter: Richard Corneille, *Chairman of Operations Committee*
Recommendation: After review and input by the Operations Committee, staff recommends that the Board: 1) authorize staff to procure a contractor to install a weir measurement device within the north canal on the Mill Creek spreading facilities for a cost not to exceed \$50,000, and; 2) direct staff to file a CEQA Notice of Exemption for the project..

Other Board Actions

- D. UNAUDITED FINANCIAL REPORTS, March 2018 – 5 minutes (M#1565).....44
Presenter: Daniel Cozad
Recommendation: Review and approve the unaudited financial reports for March 2018.
- E. EASEMENT AGREEMENT WITH SOUTHERN CALIFORNIA EDISON-5 Minutes (M#1566)50
Presenter: Daniel Cozad
Recommendation: Authorize General Manager to execute Easement Agreement with Southern California Edison (SCE) for the Enhanced Recharge Project under the October 2012 Agreement to develop and operate Enhanced Recharge Facilities.
- F. IERCD MEMORANDUM OF UNDERSTANDING AMENDMENT – 5 minutes (M#1567)60
Presenter: Daniel Cozad
Recommendation: Review and consider authorizing General Manager to execute an Amendment to

the existing Memorandum of Understanding with the Inland Empire Resource Conservation District to allow shared use of facilities and equipment.

- G. EDUCATIONAL ASSISTANCE REIMBURSEMENT – 5 minutes (M#1568)..... 70
Presenter: Daniel Cozad
Recommendation: Staff recommends the Board approve the Education Assistance Reimbursement of \$4,165 in tuition expenses for Katelyn Scholte for a Masters in Engineering.

- H. COUNTYWIDE RDA OVERSIGHT BOARD REGULAR AND ALTERNATE ELECTION – 5 minutes (M#1569)..... 75
Presenter: Daniel Cozad
Recommendation: Staff recommends that the Board review and select a candidate for both regular and alternate positions for the Special District representatives for the Countywide RDA Oversight Board, authorize the Board President to sign required documents and direct staff to submit any necessary documentation to LAFCO.

- I. CSDA BOARD OF DIRECTORS REQUEST FOR CONCURRING NOMINATION – 5 minutes (M#1570) 96
Presenter: Daniel Cozad
Recommendation: Review and provide direction to staff to prepare concurring nomination resolution for those who requested it.

- J. SANTA ANA RIVER PARKWAY AND OPEN SPACE PLAN: LETTER OF SUPPORT– 5 minutes (M#1571) 98
Presenter: Jeff Beehler
Recommendation: Staff recommends that the Board: 1) direct staff to submit a letter of support for the Santa Ana River Parkway and Open Space Plan to the Coastal Conservancy, and; 2) receive and file an update on the Santa Ana River Trail construction.

6. **INFORMATION ITEMS:**

- A. Board Committee Reports Without Action – 5 Minutes
- B. JPIA Coverage Changes – Vice President McDonald (verbal update)
- C. Wash Plan Report – 5 Minutes..... 105
- D. General Manager’s Report and Monthly Recharge Report – 5 Minutes..... 106
- E. Future Agenda Items & Staff Tasks

7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports - 10 minutes

8. **UPCOMING MEETINGS:**

- 1. April 16, 2018
Association of San Bernardino County Special Districts
Dinner Meeting, 6:00 p.m. at Chino Basin Water Conservation District (Montclair)
Topic: “Involving Members of Disadvantaged Communities in Water Planning”

- 2. April 17, 2018
San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal

3. April 25, 2018 Groundwater Public Hearing, 1:30 p.m. at District Office
4. April 27, 2018 Finance & Administration Committee, 1:30 p.m. at District Office
5. May 8-11, 2018 ACWA Spring Conference in Sacramento
(Board Approval Required)
6. May 23, 2018 Board of Directors Meeting, 1:30 p.m. at District Office
7. May 28, 2018 District Office Closed in Observance of Memorial Day

9. **CLOSED SESSION**

1. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code Section 54956.8; Owner: SP Deerfield LLC for property located on Greenspot Road in Highland, Negotiator: Daniel Cozad and Owner: 7W Enterprises for property located at 1500 Crafton Ave in Redlands, Negotiator: Daniel Cozad.
2. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential renewal of lease of various properties located within section 11 and 12 more specifically described in “Mineral Lease for Extraction of Sand and Gravel Materials” dated November 1, 2011. The discussion will concern the price and terms of a potential renewal of the lease. The district’s negotiators are Daniel Cozad and David Cosgrove. The party with whom the District will negotiate is Cemex Materials Pacific, LLC, and its negotiators are Brian Forgey and Christine Jones.
3. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.

10. **ADJOURN MEETING.** The next regular Board of Directors Meeting/Groundwater Public Hearing will be on April 25, 2018 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF March 14, 2018
1:30 p.m.

President Corneille called the meeting of the Board of Directors to order at 1:30 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President (Arrived 1:33 p.m.)
David E. Raley, Director (Departed 3:44 p.m.)
T. Milford Harrison, Director
John Longville, Director (Arrived at 1:51 p.m.)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Jeff Beehler, Land Resource Manager
Athena Monge, Administrative Services Specialist
Katelyn Scholte, Assistant Engineer

GUESTS PRESENT:

James Folmer, Highland Community News
David Smith, East Valley Water District
John Mura, East Valley Water District
Chet Anderson, City of Redlands resident
Clayton Larkins, Tetra Tech

1. PUBLIC PARTICIPATION

President Corneille announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none.

3. CONSENT CALENDAR

It was moved by Director Raley and seconded by Director Harrison to approve the Consent Calendar: Item A: Board Minutes, February 14, 2018; Expenditure Report, February 2018; and Item C: Groundwater Assessment Report for July 1, 2017 to December 31, 2017. The motion carried 3-0 with all Directors present voting in the affirmative and Vice President McDonald and Director Longville noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Absent
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes

4. COMMITTEE REPORTS/ACTION ITEMS

A. UNAUDITED FINANCIAL REPORTS, FEBRUARY 2018

It was moved by Director Raley and seconded by Director Harrison to approve the Unaudited Financials for February 2018. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes

B. GROUNDWATER LATE PAYER, NON-RESPONDENTS, AND INVESTIGATION LIST FOR GWA #49

Mr. Cozad introduced this item for discussion noting the investigation list shown on package page 41. There are two wells for which staff needs to identify the current owner and operator. Staff is asking for the Board to authorize a field investigation to determine use and ownership of the two wells.

It was moved by Director Raley and seconded by Vice President McDonald to authorize staff to perform a field investigation on two wells. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes

C. FINAL ENGINEERING INVESTIGATION AND DRAFT GROUNDWATER RESOLUTION

Ms. Scholte presented a PowerPoint presentation on the Final Engineering Investigation Report. She reviewed the recent data received and the minor revisions to report. Mr. Cosgrove reviewed in detail the revisions he is recommending to the Draft Groundwater Resolution. The primary changes are due to the California Supreme Court decision in the *City of San Buenaventura v. United Water Conservation District* case. The case established that the District is not regulated by Proposition 218, but must adhere to provisions of Proposition 26. Mr. Cosgrove explained that the fees that are collected for the services the District provides could not exceed the actual cost of the services it provides. It is referenced in the notice that the District held a workshop on March 1, 2018, to notify groundwater producers of changes. President Corneille asked if the District would continue to separate agricultural and non-agricultural water use. Mr. Cozad explained that the rate is unitary and once the three year agricultural phase-out is finished the District will have no need to track production by use. Mr. Cosgrove continued review of the Draft Groundwater Resolution. Provisions have been added in Section 6 (b) which explains how the groundwater charge and new Groundwater Council work together. President Corneille suggested adding more specific sources about water recharge under Section 7 (e). There is no action requested on the resolution at this time.

It was moved by Director Raley and seconded by Longville to approve the Engineering Investigation Report. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

D. PRECONSTRUCTION AND PROCUREMENT EFFORTS FOR PLUNGE CREEK AND WASH PLAN PROJECTS

This item was taken out of order.

Mr. Beehler presented on this item. The CEQA obligations on both of these items have been fulfilled. The AB-52 consultations are also complete. Mr. Beehler said that Mill Creek Diversion Project requires a USACOE Section 408 permit; this process was authorized by the Board and is ongoing. The COE estimated that there is an estimated two-year wait for 408 permitting. The other regulatory permits will likely take six months. The District is paying to expedite the 408 process, but the timeline for completion has not been determined. Mr. Beehler reviewed the Plunge Creek permitting progress. The Plunge Creek project consists of two phases: 1) installing diversion structure (splitter mounds) in the channel of Plunge Creek and 2) constructing two pilot channels which the District will use to spread the streamflow and restore habitat. . President Corneille requested additional information on the procurement process; which will be discussed at the Operations Committee. This item was received and filed.

E. CONSIDER SUPPORT FOR LAFCO POWER ACTIVATION FOR EAST VALLEY WATER DISTRICT

This item was taken out of order.

Mr. Cozad introduced this item for discussion. He provided a handout of the draft support letter for East Valley Water District (EVWD). Mr. Cozad said that the action would be to authorize the General Manager to send a letter of support for EVWD's request to activate latent powers related to the Sterling Natural Resources Center Project. EVWD General Manager John Mura spoke briefly on the Sterling Project and thanked the Board for its support. He indicated that the request would go before LAFCO in April. Vice President McDonald asked when the Sterling Project will be underway. Mr. Mura reviewed the next steps and indicated that it is a three-year project and they hope to begin construction in summer of 2018.

It was moved by Vice President McDonald and seconded by President Corneille to support the LAFCO latent powers activation request from East Valley Water District. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

5. INFORMATION ITEMS

A. WASH PLAN UPDATE

Mr. Beehler introduced this item for discussion noting the inclusion of his written report on package page 52. The EIR/EIS is complete, and the District and BLM have completed their review. The Fish and Wildlife Service's review is ongoing. Director Raley requested that staff hold a Task Force meeting to give the partners a status update when it was appropriate. This item was received and filed.

B. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board Package on pages 54 to 58. The Monthly Recharge Report was included on package page 59. This item was received and filed.

C. FINAL GROUNDWATER COUNCIL REPORT

Mr. Cozad provided a handout of the Groundwater Council Report. It held its first meeting on March 12. The Groundwater Council has appointed a Budget Committee. The Board congratulated staff and Groundwater Council members on completing and finalizing the GC formation and agreement. This item was received and filed.

D. FUTURE AGENDA ITEMS AND STAFF TASKS

President Corneille requested an update on the Brand Discovery meeting. The Outreach and Communication Committee will discuss this at its meeting tomorrow.

6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Director Longville attended the State of the County meeting on March 13, Valley Municipal's Board meeting on February 20 and the Association of San Bernardino County Special Districts Dinner meeting on February 26.

Director Raley attended the EBX Ribbon Cutting Ceremony on February 22, EVWD Board meeting on February 28, and Redlands Rise N Shine on March 2. He also attended the Big Bear Watermaster Committee meeting on March 9, CSDA Audit Committee webinar on March 12 and Valley Municipal Board workshop on March 13.

Vice President McDonald attended Valley Municipal Board workshop on March 13, Strategic Analysis/Plan Committee workshop on March 8, Valley Municipal Board of Directors meeting on March 6 and EBX ribbon-cutting ceremony on February 22. She also attended the Highland Area Chamber of Commerce Luncheon on February 27, ASBCSD dinner meeting on February 26, and Valley Municipal Board of Directors meeting on February 20.

President Corneille made a presentation to the City of Redlands on February 20 to promote Valley Municipal's Advisory Commission and attended the ASBCSD dinner meeting on February 26. He also attended the HACC Luncheon on February 27 and EBX ribbon-cutting ceremony on February 22.

Director Harrison attended the Loma Linda Chamber of Commerce meeting on March 7, Valley Municipal Board of Directors meeting on March 6 and ASBCSD dinner meeting on February 26. He also attended the SBACC meeting on February 21, Valley Municipal Board of Directors meeting on February 20 and met with the Interim General Manager at West Valley Water District.

President Corneille indicated that there are two travel requests for the Association of California Water Agencies Spring Conference; one for President Corneille and one for Director Harrison. These are included on package pages 60 and 61.

It was moved by Director Raley and seconded by Vice President McDonald to approve both travel requests. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

7. UPCOMING MEETINGS

President Corneille noted the Advisory Commission on Water Policy is on March 15.

8. CLOSED SESSION

It was moved by Vice President McDonald and seconded by Director Longville to adjourn to Closed Session. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

General Counsel announced that the meeting would adjourn to closed session under all items posted on the published agenda.

At 3:53 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted that there was no reportable action.

9. ADJOURN MEETING

It was moved by Director Harrison and seconded by President Corneille to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

At 3:54 p.m., the meeting adjourned to the Board of Directors meeting scheduled for 1:30 p.m. April 11, 2018, at District Headquarters, 1630 W. Redlands Blvd., Redlands, Calif.

Daniel B. Cozad
General Manager

San Bernardino Valley Water Conservation District

Expenditure Report

March 2018

Num	Date	Name	Account	Class	Original Amount
QB Intuit	03/20/2018	Intuit	1012 · Citizens Busine...		-275.82
			6030 · Office Supplies	4-General Fund Ent.	220.66
			6030 · Office Supplies	1-Groundwater Ent.	13.79
			6030 · Office Supplies	2-Redlands Plaza/...	27.58
			6030 · Office Supplies	3-Land Resources	13.79
TOTAL					275.82
PC 03.06.18	03/06/2018	Paychex	1012 · Citizens Busine...		-71.95
			6042 · Payroll Processing	4-General Fund Ent.	71.95
TOTAL					71.95
PC 03.14.18	03/14/2018	Paychex	1012 · Citizens Busine...		-84.49
			6042 · Payroll Processing	4-General Fund Ent.	84.49
TOTAL					84.49
PC 03.28.18	03/28/2018	Paychex	1012 · Citizens Busine...		-82.06
			6042 · Payroll Processing	4-General Fund Ent.	82.06
TOTAL					82.06
ACH0132	03/12/2018	T. Milford Harrison	1012 · Citizens Busine...		-22.89
			6410 · Mileage	4-General Fund Ent.	22.89
TOTAL					22.89
ACH0133	03/12/2018	T. Milford Harrison	1012 · Citizens Busine...		-18.53
			6410 · Mileage	4-General Fund Ent.	18.53
TOTAL					18.53
ACH0134	03/12/2018	Melody McDonald	1012 · Citizens Busine...		-162.42
			6410 · Mileage	4-General Fund Ent.	162.42
TOTAL					162.42
ACH0135	03/12/2018	Raley, David	1012 · Citizens Busine...		-18.20
			6410 · Mileage	4-General Fund Ent.	18.20
TOTAL					18.20
ACH0136	03/12/2018	Raley, David	1012 · Citizens Busine...		-9.27
			6410 · Mileage	4-General Fund Ent.	9.27
TOTAL					9.27

San Bernardino Valley Water Conservation District

Expenditure Report

March 2018

Num	Date	Name	Account	Class	Original Amount
ACH0137	03/28/2018	T. Milford Harrison	1012 · Citizens Busine...		-63.22
			6410 · Mileage	4-General Fund Ent.	63.22
TOTAL					63.22
21108	03/07/2018	ACWA/JPIA-Health	1012 · Citizens Busine...		-13,657.84
	02/27/2018		6110 · Vision Insurance	4-General Fund Ent.	26.60
			6110 · Vision Insurance	1-Groundwater Ent.	84.25
			6110 · Vision Insurance	2-Redlands Plaza/...	8.45
			6110 · Vision Insurance	3-Land Resources	27.99
			6110 · Vision Insurance	5-Wash Plan	18.33
			6130 · Dental Insurance	4-General Fund Ent.	112.73
			6130 · Dental Insurance	1-Groundwater Ent.	357.07
			6130 · Dental Insurance	2-Redlands Plaza/...	35.80
			6130 · Dental Insurance	3-Land Resources	118.62
			6130 · Dental Insurance	5-Wash Plan	77.70
			6150 · Medical Insurance	4-General Fund Ent.	2,054.12
			6150 · Medical Insurance	1-Groundwater Ent.	6,506.42
			6150 · Medical Insurance	2-Redlands Plaza/...	652.31
			6150 · Medical Insurance	3-Land Resources	2,161.56
			6150 · Medical Insurance	5-Wash Plan	1,415.89
TOTAL					13,657.84
21109	03/07/2018	Camacho's Tree Servic...	1012 · Citizens Busine...		-2,500.00
	02/22/2018		6016 · Redlands Plaza ...	2-Redlands Plaza/...	2,500.00
TOTAL					2,500.00
21110	03/07/2018	Castro Landscaping Se...	1012 · Citizens Busine...		-250.00
	02/28/2018		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
21111	03/07/2018	Corneille, Richard	1012 · Citizens Busine...		-113.91
	02/28/2018		6410 · Mileage	4-General Fund Ent.	113.91
TOTAL					113.91
21112	03/07/2018	Edison - 7241	1012 · Citizens Busine...		-48.46
	02/28/2018		5420 · Electricity	4-General Fund Ent.	13.57
			5420 · Electricity	1-Groundwater Ent.	9.69
			5420 · Electricity	2-Redlands Plaza/...	25.20
TOTAL					48.46
21113	03/07/2018	Edison - 8812	1012 · Citizens Busine...		-158.57
	03/03/2018		5420 · Electricity	4-General Fund Ent.	44.40
			5420 · Electricity	1-Groundwater Ent.	31.71
			5420 · Electricity	2-Redlands Plaza/...	82.46
TOTAL					158.57

San Bernardino Valley Water Conservation District Expenditure Report March 2018

Num	Date	Name	Account	Class	Original Amount
21114	03/07/2018	Edison - Redlands Plaza	1012 · Citizens Busine...		-224.93
	03/03/2018		6026 · Redlands Plaza ...	2-Redlands Plaza/...	224.93
TOTAL					224.93
21115	03/07/2018	Edison -5552	1012 · Citizens Busine...		-289.30
	02/28/2018		5420 · Electricity	4-General Fund Ent.	73.89
			5420 · Electricity	1-Groundwater Ent.	52.78
			5420 · Electricity	2-Redlands Plaza/...	137.23
			6020 · Vacancy Marketi...	2-Redlands Plaza/...	25.40
TOTAL					289.30
21116	03/07/2018	ESRI, Inc.	1012 · Citizens Busine...		-3,012.38
	12/31/2017		7220 · Computer Softw...	4-General Fund Ent.	602.48
			7220 · Computer Softw...	1-Groundwater Ent.	903.71
			7220 · Computer Softw...	3-Land Resources	1,204.95
			7220 · Computer Softw...	5-Wash Plan	301.24
TOTAL					3,012.38
21117	03/07/2018	FMB Truck Outfitters	1012 · Citizens Busine...		-755.22
	03/05/2018		5310 · Vehicle Mainten...	1-Groundwater Ent.	755.22
TOTAL					755.22
21118	03/07/2018	Frontier-4860	1012 · Citizens Busine...		-481.49
	02/28/2018		5440 · Telephone	4-General Fund Ent.	235.55
			5440 · Telephone	1-Groundwater Ent.	100.95
			5470 · Internet Services	4-General Fund Ent.	72.50
			5470 · Internet Services	1-Groundwater Ent.	43.50
			5470 · Internet Services	2-Redlands Plaza/...	7.25
			5470 · Internet Services	3-Land Resources	21.74
TOTAL					481.49
21119	03/07/2018	Frontier-7275	1012 · Citizens Busine...		-145.51
	02/19/2018		5440 · Telephone	4-General Fund Ent.	49.36
			5440 · Telephone	1-Groundwater Ent.	21.16
			5470 · Internet Services	4-General Fund Ent.	37.50
			5470 · Internet Services	1-Groundwater Ent.	22.50
			5470 · Internet Services	2-Redlands Plaza/...	3.75
			5470 · Internet Services	3-Land Resources	11.24
TOTAL					145.51
21120	03/07/2018	Gage Canal Company-V	1012 · Citizens Busine...		-12,827.12
	02/22/2018		4023 · Assessments - ...	1-Groundwater Ent.	17,769.68
TOTAL					17,769.68

San Bernardino Valley Water Conservation District Expenditure Report March 2018

Num	Date	Name	Account	Class	Original Amount
21121	03/07/2018	ICF Jones & Stokes, Inc	1012 · Citizens Busine...		-11,269.75
	02/20/2018		5122 · Wash Plan Profe...	5-Wash Plan	7,770.00
	02/22/2018		5124 · Plunge Creek Pr...	3-Land Resources	3,499.75
TOTAL					11,269.75
21122	03/07/2018	IERCD	1012 · Citizens Busine...		-550.00
	10/17/2017		6060 · Outreach	4-General Fund Ent.	275.00
			6060 · Outreach	1-Groundwater Ent.	110.00
			6060 · Outreach	3-Land Resources	165.00
TOTAL					550.00
21123	03/07/2018	Image Source	1012 · Citizens Busine...		-288.03
	02/13/2018		6033 · Office Equipmen...	4-General Fund Ent.	216.02
			6033 · Office Equipmen...	1-Groundwater Ent.	14.40
			6033 · Office Equipmen...	2-Redlands Plaza/...	43.21
			6033 · Office Equipmen...	3-Land Resources	14.40
TOTAL					288.03
21124	03/07/2018	JAN-PRO Cleaning Sys...	1012 · Citizens Busine...		-618.00
	03/01/2018		6018 · Janitorial Services	4-General Fund Ent.	618.00
TOTAL					618.00
21125	03/07/2018	Lowe's Companies, Inc.	1012 · Citizens Busine...		-71.94
	02/25/2018		5210 · Equipment Maint...	1-Groundwater Ent.	71.94
TOTAL					71.94
21126	03/07/2018	Pat's Pots	1012 · Citizens Busine...		-340.00
	02/28/2018		5460 · Water / Trash / ...	4-General Fund Ent.	170.00
			5460 · Water / Trash / ...	1-Groundwater Ent.	136.00
			5460 · Water / Trash / ...	3-Land Resources	34.00
TOTAL					340.00
21127	03/07/2018	Powers Electric Produ...	1012 · Citizens Busine...		-237.14
	02/21/2018		5210 · Equipment Maint...	1-Groundwater Ent.	237.14
TOTAL					237.14
21128	03/07/2018	ReadyRefresh by Nestle	1012 · Citizens Busine...		-48.65
	02/24/2018		5460 · Water / Trash / ...	4-General Fund Ent.	24.33
			5460 · Water / Trash / ...	1-Groundwater Ent.	19.46
			5460 · Water / Trash / ...	3-Land Resources	4.86
TOTAL					48.65

San Bernardino Valley Water Conservation District

Expenditure Report

March 2018

Num	Date	Name	Account	Class	Original Amount
21129	03/07/2018	Rutan & Tucker	1012 · Citizens Busine...		-29,213.23
	02/24/2018		5180 · Legal	4-General Fund Ent.	3,866.03
			5180 · Legal	1-Groundwater Ent.	3,866.03
			5180 · Legal	2-Redlands Plaza/...	902.07
			5180 · Legal	3-Land Resources	6,372.72
			5180 · Legal	4-General Fund Ent.	14,076.38
			5175 · Legal - Wash Plan	5-Wash Plan	130.00
TOTAL					29,213.23
21130	03/07/2018	Schubert Landscaping,...	1012 · Citizens Busine...		-295.00
	02/20/2018		6015 · Mentone House ...	2-Redlands Plaza/...	295.00
TOTAL					295.00
21131	03/07/2018	Sonsray Machinery	1012 · Citizens Busine...		-19.75
	02/22/2018		5210 · Equipment Maint...	1-Groundwater Ent.	19.75
TOTAL					19.75
21132	03/07/2018	Terminix	1012 · Citizens Busine...		-66.00
	02/28/2018		6026 · Redlands Plaza ...	2-Redlands Plaza/...	66.00
TOTAL					66.00
21133	03/07/2018	ThunderWheel Commu...	1012 · Citizens Busine...		-5,723.75
	01/27/2018		5120 · Misc. Profession...	4-General Fund Ent.	1,337.08
			5120 · Misc. Profession...	1-Groundwater Ent.	954.80
			5120 · Misc. Profession...	3-Land Resources	2,291.87
			6060 · Outreach	4-General Fund Ent.	570.00
			6060 · Outreach	1-Groundwater Ent.	228.00
			6060 · Outreach	3-Land Resources	342.00
TOTAL					5,723.75
21134	03/07/2018	Valero Marketing & Su...	1012 · Citizens Busine...		-684.00
	02/28/2018		5320 · Fuel	1-Groundwater Ent.	684.00
TOTAL					684.00
21135	03/07/2018	Watermaster Support S...	1012 · Citizens Busine...		-2,350.00
	03/04/2018		5120 · Misc. Profession...	4-General Fund Ent.	685.50
			5120 · Misc. Profession...	1-Groundwater Ent.	489.50
			5120 · Misc. Profession...	3-Land Resources	1,175.00
TOTAL					2,350.00
21136	03/20/2018	AAA Alarm Systems, Inc.	1012 · Citizens Busine...		-427.50
	03/03/2018		5410 · Alarm Service	4-General Fund Ent.	213.75
			5410 · Alarm Service	1-Groundwater Ent.	213.75
TOTAL					427.50

San Bernardino Valley Water Conservation District Expenditure Report March 2018

Num	Date	Name	Account	Class	Original Amount
21137	03/20/2018	American Power Security	1012 · Citizens Busine...		-520.00
	03/04/2018		6026 · Redlands Plaza ...	2-Redlands Plaza/...	520.00
TOTAL					520.00
21138	03/20/2018	Athena Monge	1012 · Citizens Busine...		-26.71
	03/20/2018		6510 · Mileage	4-General Fund Ent.	26.71
TOTAL					26.71
21139	03/20/2018	Day Lite Maintenance, I...	1012 · Citizens Busine...		-144.00
	03/01/2018		6026 · Redlands Plaza ...	2-Redlands Plaza/...	144.00
TOTAL					144.00
21140	03/20/2018	Edison - 7241	1012 · Citizens Busine...		-54.49
	03/13/2018		5420 · Electricity	4-General Fund Ent.	15.26
			5420 · Electricity	1-Groundwater Ent.	10.90
			5420 · Electricity	2-Redlands Plaza/...	28.33
TOTAL					54.49
21141	03/20/2018	Edison -5552	1012 · Citizens Busine...		-285.09
	03/10/2018		5420 · Electricity	4-General Fund Ent.	72.47
			5420 · Electricity	1-Groundwater Ent.	51.76
			5420 · Electricity	2-Redlands Plaza/...	134.59
			6020 · Vacancy Marketi...	2-Redlands Plaza/...	26.27
TOTAL					285.09
21142	03/20/2018	FMB Truck Outfitters	1012 · Citizens Busine...		-322.77
	03/07/2018		5310 · Vehicle Mainten...	1-Groundwater Ent.	322.77
TOTAL					322.77
21143	03/20/2018	Home Depot Credit Ser...	1012 · Citizens Busine...		-255.43
	02/28/2018		5210 · Equipment Maint...	1-Groundwater Ent.	141.70
			5215 · Property Mainte...	1-Groundwater Ent.	40.18
			5215 · Property Mainte...	3-Land Resources	10.04
			6012 · Office Maintenan...	2-Redlands Plaza/...	38.11
			6012 · Office Maintenan...	4-General Fund Ent.	25.40
TOTAL					255.43
21144	03/20/2018	Image Source	1012 · Citizens Busine...		-274.27
	03/13/2018		6033 · Office Equipmen...	4-General Fund Ent.	205.70
			6033 · Office Equipmen...	1-Groundwater Ent.	13.71
			6033 · Office Equipmen...	2-Redlands Plaza/...	41.15
			6033 · Office Equipmen...	3-Land Resources	13.71
TOTAL					274.27

San Bernardino Valley Water Conservation District
Expenditure Report
March 2018

Num	Date	Name	Account	Class	Original Amount
21145	03/20/2018	Netsteller	1012 · Citizens Busine...		-450.00
	03/01/2018		5160 · IT Support	4-General Fund Ent.	180.00
			5160 · IT Support	1-Groundwater Ent.	225.00
			5160 · IT Support	3-Land Resources	45.00
TOTAL					450.00
21146	03/20/2018	Nossaman LLP	1012 · Citizens Busine...		-3,212.50
	02/26/2018		5120 · Misc. Profession...	4-General Fund Ent.	937.09
			5120 · Misc. Profession...	1-Groundwater Ent.	669.16
			5120 · Misc. Profession...	3-Land Resources	1,606.25
TOTAL					3,212.50
21147	03/20/2018	Parts Authority	1012 · Citizens Busine...		-6.67
	03/08/2018		5310 · Vehicle Mainten...	1-Groundwater Ent.	6.67
TOTAL					6.67
21148	03/20/2018	San Bernardino Area C...	1012 · Citizens Busine...		-250.00
	03/07/2018		6093 · Memberships	4-General Fund Ent.	250.00
TOTAL					250.00
21149	03/20/2018	The Gas Company	1012 · Citizens Busine...		-188.34
	03/15/2018		5450 · Natural Gas	4-General Fund Ent.	113.00
			5450 · Natural Gas	1-Groundwater Ent.	75.34
TOTAL					188.34
21150	03/20/2018	U.S. Bank Equipment F...	1012 · Citizens Busine...		-336.18
	03/09/2018		6033 · Office Equipmen...	4-General Fund Ent.	252.13
			6033 · Office Equipmen...	1-Groundwater Ent.	16.81
			6033 · Office Equipmen...	2-Redlands Plaza/...	50.43
			6033 · Office Equipmen...	3-Land Resources	16.81
TOTAL					336.18
21151	03/20/2018	Watergon, Inc.	1012 · Citizens Busine...		-970.00
	03/07/2018		6012 · Office Maintenan...	4-General Fund Ent.	268.00
			6012 · Office Maintenan...	2-Redlands Plaza/...	402.00
			6016 · Redlands Plaza ...	2-Redlands Plaza/...	300.00
TOTAL					970.00
100188N	03/09/2018	PERS	1012 · Citizens Busine...		-5,571.91
			6170 · PERS Retirement	4-General Fund Ent.	894.85
			6170 · PERS Retirement	1-Groundwater Ent.	2,834.43
			6170 · PERS Retirement	2-Redlands Plaza/...	284.17
			6170 · PERS Retirement	3-Land Resources	830.21
			6170 · PERS Retirement	5-Wash Plan	728.25
TOTAL					5,571.91

San Bernardino Valley Water Conservation District Expenditure Report March 2018

Num	Date	Name	Account	Class	Original Amount
100189N	03/13/2018	PERS	1012 · Citizens Busine...		-5,556.31
			6170 · PERS Retirement	4-General Fund Ent.	892.35
			6170 · PERS Retirement	1-Groundwater Ent.	2,826.49
			6170 · PERS Retirement	2-Redlands Plaza/...	283.37
			6170 · PERS Retirement	3-Land Resources	827.89
			6170 · PERS Retirement	5-Wash Plan	726.21
TOTAL					5,556.31
100190N	03/22/2018	PERS	1012 · Citizens Busine...		-5,561.50
			6170 · PERS Retirement	4-General Fund Ent.	893.18
			6170 · PERS Retirement	1-Groundwater Ent.	2,829.14
			6170 · PERS Retirement	2-Redlands Plaza/...	283.64
			6170 · PERS Retirement	3-Land Resources	828.66
			6170 · PERS Retirement	5-Wash Plan	726.88
TOTAL					5,561.50

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report
 March 2018

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
3/14/2018	Corneille, D	Feb-18	\$ 1,944.00	\$ 316.76	\$ 1,627.24
3/14/2018	Harrison, T.M.	Jan-18	\$ 648.00	\$ 81.76	\$ 566.24
3/14/2018	McDonald, M	Feb-18	\$ 2,160.00	\$ 249.25	\$ 1,910.75
3/14/2018	Raley, D	Aug-17	\$ 824.00	\$ 227.33	\$ 596.67
3/14/2018	Raley, D.	Feb-18	\$ 1,080.00	\$ 275.07	\$ 804.93
3/28/2018	Harrison, T.M.	Feb-18	\$ 1,296.00	\$ 217.65	\$ 1,078.35
3/28/2018	Longville, J	Dec-17	\$ 206.00	\$ 167.82	\$ 38.18
3/28/2018	Longville, J	Oct-17	\$ 412.00	\$ 196.65	\$ 215.35



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1563

To: Board of Directors

From: Outreach & Communications Committee/General Manager, Daniel Cozad

Date: April 11, 2018

Subject: Outreach Plan Implementation and Branding Presentation

RECOMMENDATION

The Outreach & Communications Committee requests the Board receive the presentation from the Districts Outreach Consultant on Outreach Plan Implementation and Branding process results and provide any comments or consider approval of internal and external communications elements.

BACKGROUND

As a part of the Strategic Planning process, various issues were identified for discussion by the Board. One of the topics was the public information and outreach to decision makers. Based on the Board's interest the Committee, staff, and consultants developed an Outreach Plan approved by the Board in December 2016. The approved Outreach Plan included an effort to discover and document what makes the District unique and valuable in a "branding" process. The Board members and staff participated in this process. Based on Outreach Committee feedback the consultants have completed a final version of the Branding changes recommended by the Outreach Committee.

DISCUSSION

The Outreach & Communications Committee and consultants are recommending adopting internal and external communication changes based on the Brand Discovery process. Kim Munkreis from ThunderWheel Communications will present the results and changes the Committee supported including a change in the tagline to revise the logo and signage over time.

FISCAL IMPACT

Staff included funding for professional services to cover the anticipated costs for these services. Expenses for this contract have not exceeded the estimates. There may be minimal cost to changing the logo on signage and printed material, but most printed materials are in short runs and will be used up, and reordered with the new logo. Signage is old and faded and in need of replacement, which was delayed to accommodate any potential changes.

BOARD
OF
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Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

POTENTIAL MOTIONS

1. Move to accept and implement internal and external changes to communications materials as presented.
2. Move to implement the internal and external changes as modified in the meeting.
3. Move to request this item be tabled and referred to Outreach & Communications Committee for reconsideration of specific issues discussed.

Communications &
Brand Update

SBVWCD: April 11, 2018

1

Brand Process

- The value of SBVWCD lies in its differentiation from other organizations.
- Informal interviews with board members
- Brand discovery session: history, philosophy, culture and mindset
- About 100 facts

March 2018

2

5 Unique Selling Propositions

- Stewardship
- Resourcefulness
- Strategic approach to fulfilling our mission
- Relationship directed
- Service to community

March 2018 3

Internal Description

SBVWCD = Resourceful Guardians of the Valley Water Basin.

March 2018 4

Essence Statement

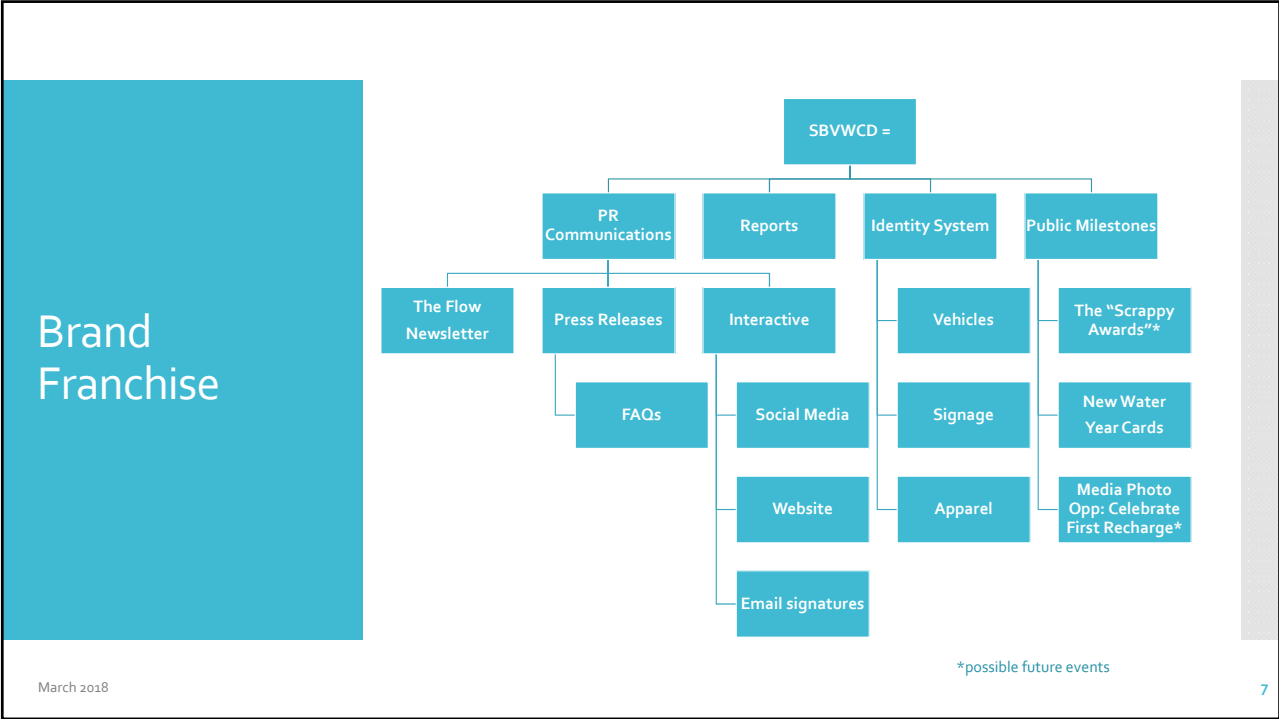
For more than a century, we have cultivated our relationship to the community, to one another, and to the land itself. We are stewards of the San Bernardino Valley water basin and the native species of the wash above it. We protect the land that cradles our region's water by being proudly scrappy and fearlessly creative. We take a fiscally prudent, pragmatic approach towards fulfilling our mission so that the water supply and the environment it depends upon will be forever protected and available for the community's use.

March 2018 5

Tagline

Helping Nature Store Our Water

March 2018 6



Monthly Newsletter

March 2018 8

First Recharge

- Annual photo opportunity and media advisory
- Mid April
- Marks the first recharge of the year

March 2018

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The Scrappies

- Annual award bestowed by SBVWCD on staff in other water districts for demonstrating resourcefulness and cost savings,
- Reinforces the value that SBVWCD places on resourcefulness and prudent resource management. Media worthy.
- Distribute a call to other district directors for nominations.
- Awards made from "found scrap" in the wash.
- Simple ceremony held in the wash...no fancy banquet or expensive venue.
- Timing in late Autumn, around the New (Water) Year

March 2018

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New Water Year

- Use an inexpensive service to send Happy New (Water) Year cards to key influencers.
- Can contain photos; fact sheet on back.

March 2018

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Accomplishments

- Brand discovery and development process
- Developed influencer lists; established email distribution account
- Press releases and articles on:
 - Groundwater Council
 - WaterYear
 - Changes in Agricultural Rates
- Edited and refined 20+ documents
- Set up social media on website
- New tools:
 - Fact sheet (one page)
 - PowerPoints
 - Newsletter
- Recognition:
 - Prepared and submitted Special Districts Program Award nomination
- Public Outreach:
 - Prepared documentation and correspondence for changes to ag rates
 - Setting up meeting with city councils and boards

March 2018

12



Questions?

Thank you.

March 2018

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SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

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Memorandum No. 1564

To: Board of Directors

From: Katelyn Scholte, Assistant Engineer/Jeff Beehler, Land Resource Manager

Date: April 11, 2018

Subject: Installation of Mill Creek North Canal Measurement Device

RECOMMENDATION

After review and input by the Operations Committee, staff recommends that the Board: 1) authorize staff to procure a contractor to install a weir measurement device within the north canal on the Mill Creek spreading facilities for a cost not to exceed \$50,000, and; 2) direct staff to file a CEQA Notice of Exemption for the project.

BACKGROUND

The State Water Board has been implementing the monitoring and reporting requirements established to comply with Senate Bill 88. All water right holders who have previously diverted or intend to divert more than 10 acre-feet per year (riparian and pre-1914 claims), or are authorized to divert more than 10 acre-feet per year under a permit, license, or registration, are required to measure the water they divert. The flows that enter the Mill Creek spreading facility are currently only partially measured. Flows that are directed to Mill Creek basin 1 and the south canal go over the weir at the diversion and are measured by the weir and an ultrasonic sensor every 15 minutes. These flows meet the accuracy and frequency requirements as outlined by Senate Bill 88. Flows that are diverted along the north canal to Mill Creek basin 12 are currently not measured. Staff filed a request for additional time to comply with the State Water Board in May of 2017 for a period of 2 years.

DISCUSSION

Multiple options and locations for a suitable measurement device have been considered by staff and feedback from the Operations Committee was provided on the proposal to construct a weir gate and associated concrete structure within the north canal. The system will include an electronic measurement device similar to that at the Mill Creek Diversion.

The concrete and gate structure will be constructed with the assistance of a licensed contractor. The gear box to lift the gate will be purchased from Golden Harvest in order to be consistent with those at the Santa Ana and Mill Creek Diversions and allow for operation with the electronic gate operator. The sensor and data logger will be purchased from Stevens in order to be consistent with the measurements collected at the Mill Creek Diversion.

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Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

FISCAL IMPACT

The cost of this is estimated to be \$50,000 and will be paid from the Groundwater Enterprise Reserves.

POTENTIAL MOTIONS

1. Move to authorize Staff to procure a contractor to construct a weir and associated structures within the north canal and file a CEQA Notice of Exemption for Mill Creek North Canal Measurement Device.
2. Move to table the action and refer back to the Operations Committee to discuss specific issues.

ATTACHMENTS OR MATERIALS

- CEQA Notice of Exemption
- Mill Creek North Canal Measurement Device Memo and Plan

Please Return To:

San Bernardino Valley
Water Conservation District
1630 W. Redlands Blvd., Suite A
Redlands, CA 92373
Attn: Daniel B. Cozad

Please File Stamp Here:

NOTICE OF EXEMPTION

(Title 14, Cal. Code Regs. ' 15301)

TO: Clerk of the Board of Supervisors
County of San Bernardino
385 North Arrowhead Avenue, Second Floor
San Bernardino, CA 92415-0130

Project Title:

Installation of Mill Creek North Canal Measurement Device

Project Location:

Within north canal of the San Bernardino Valley Water Conservation District Mill Creek Spreading Basins. Approximately 0.3 miles west of Garnet Street (See attached Figure)

Project Location – City and County

City of Redlands, County of San Bernardino.

Description of Nature, Purpose, and Beneficiaries of Project:

The installation of a flow measurement device is needed to comply with Senate Bill 88. Installation of a measurement device will require the construction of a weir and gate structure within an existing canal.

Name of Public Agency Approving Project:

San Bernardino Valley Water Conservation District.

Name of Person/Agency Carrying Out Project:

San Bernardino Valley Water Conservation District.

Exempt Status: (Check One)

- Exemption (Sec. 15061)
- Declared Emergency (Sec. 15071(a))
- Emergency Project (Sec. 15071(b) and (c))
- Statutory Exemption. State Type and Section Number
- Categorical Exemption. State Type and Section Number
- X Categorical Exemption ' 15301 and 15304(f)

Reasons Why Project Is Exempt:

Project is exempt from CEQA as it applies to the minor modification of an existing structure that does not result in expansion of existing use of the water conveyance system.

Contact Person:

Daniel B. Cozad, General Manager
San Bernardino Valley Water Conservation District
1630 West Redlands Blvd, Suite A
Redlands, California 92373
(909) 793-2503

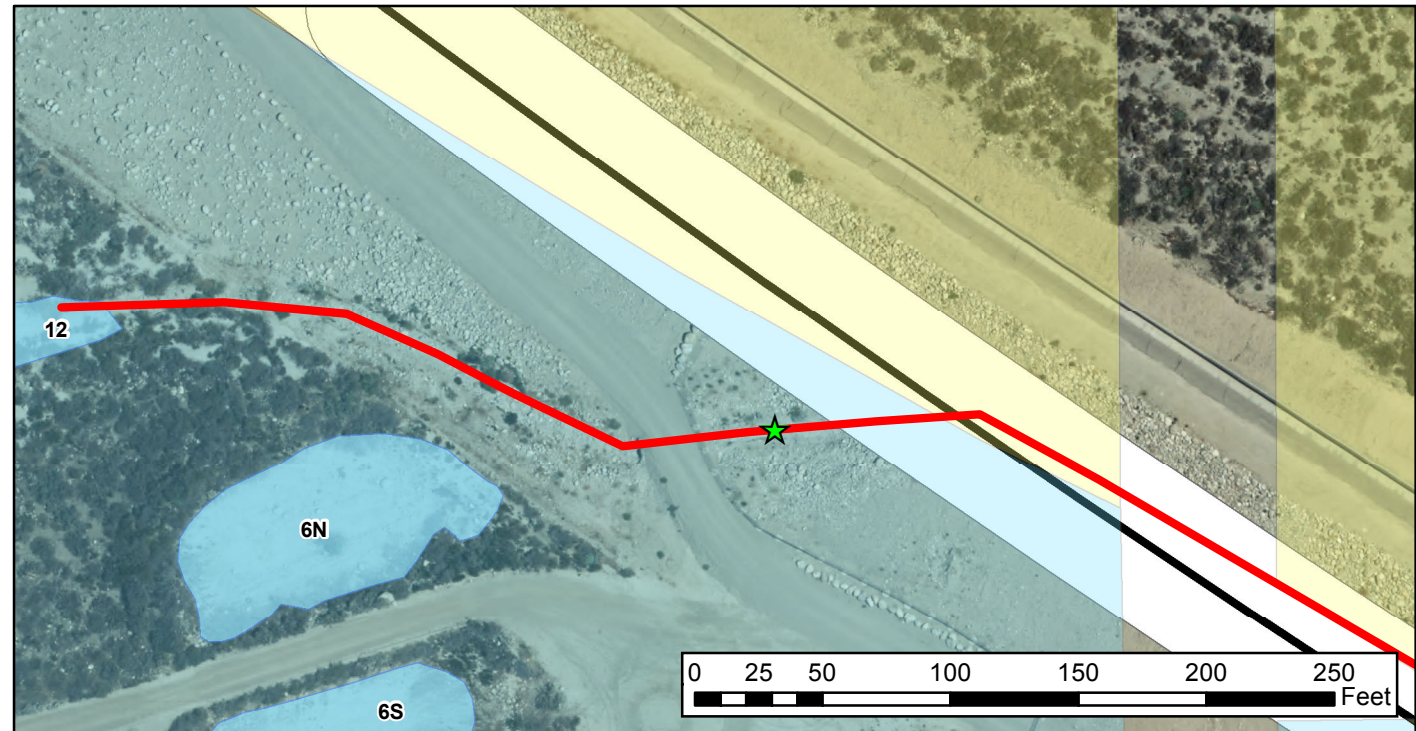
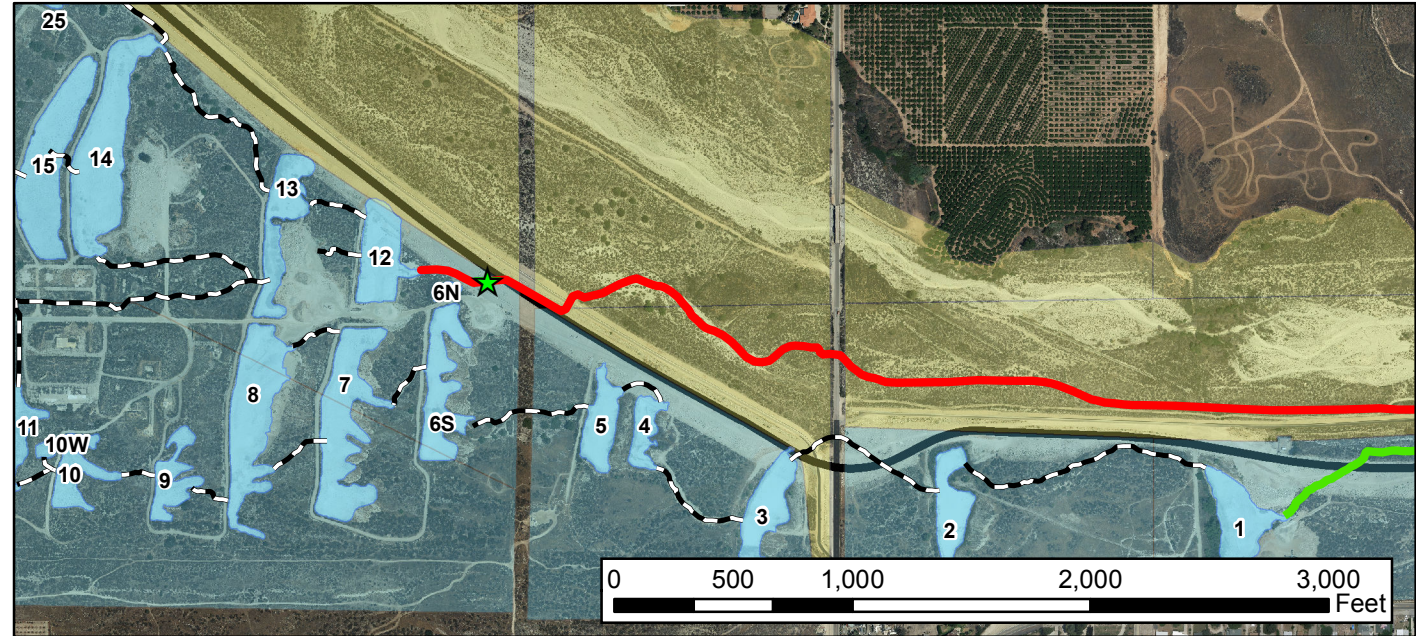
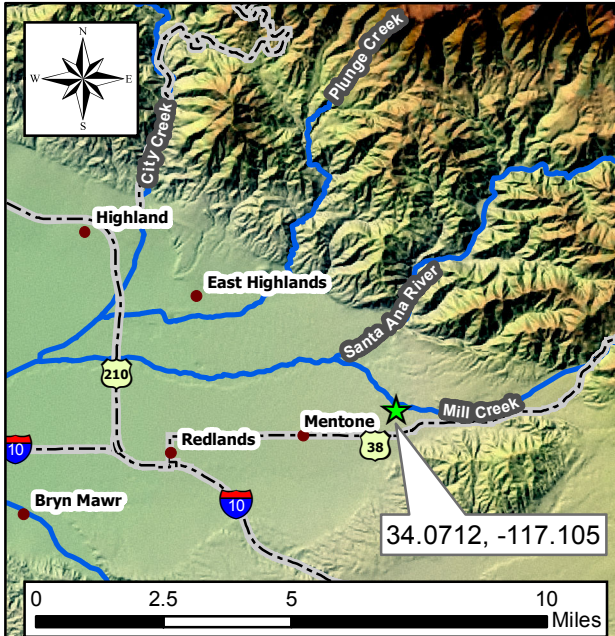
DATED: April 11, 2018

Submitted by:

Daniel B. Cozad
General Manager

Mill Creek North Canal Measurement Device Project Location

Coordinate System:
NAD 1983 StatePlane California V FIPS 0405 Feet
Projection: Lambert Conformal Conic
Datum: North American 1983
Source: SBVMWD, CASIL, SBVMWD
GIS Contact: K. Scholte
M:\2018 Projects\MC North Canal Meter
April 3, 2018



Legend

District Facilities

- Canals
- Mill Creek South Canal
- Mill Creek North Canal
- District Spreading Basins

Land Ownership

- SBCFCD
- SBVMWD

SBVMWD Pipelines

- EBX PHASE II
- Estimated EBX II Permanent Easement



To: Operations Committee

From: Katelyn Scholte

Re: SB 88 Measurement Requirements for Mill Creek

Review of SB 88 Requirements:

The State Water Board has been implementing the monitoring and reporting requirements established to comply with Senate Bill 88. All water right holders who have previously diverted or intend to divert more than 10 acre-feet per year (riparian and pre-1914 claims), or are authorized to divert more than 10 acre-feet per year under a permit, license, or registration, are required to measure the water they divert.

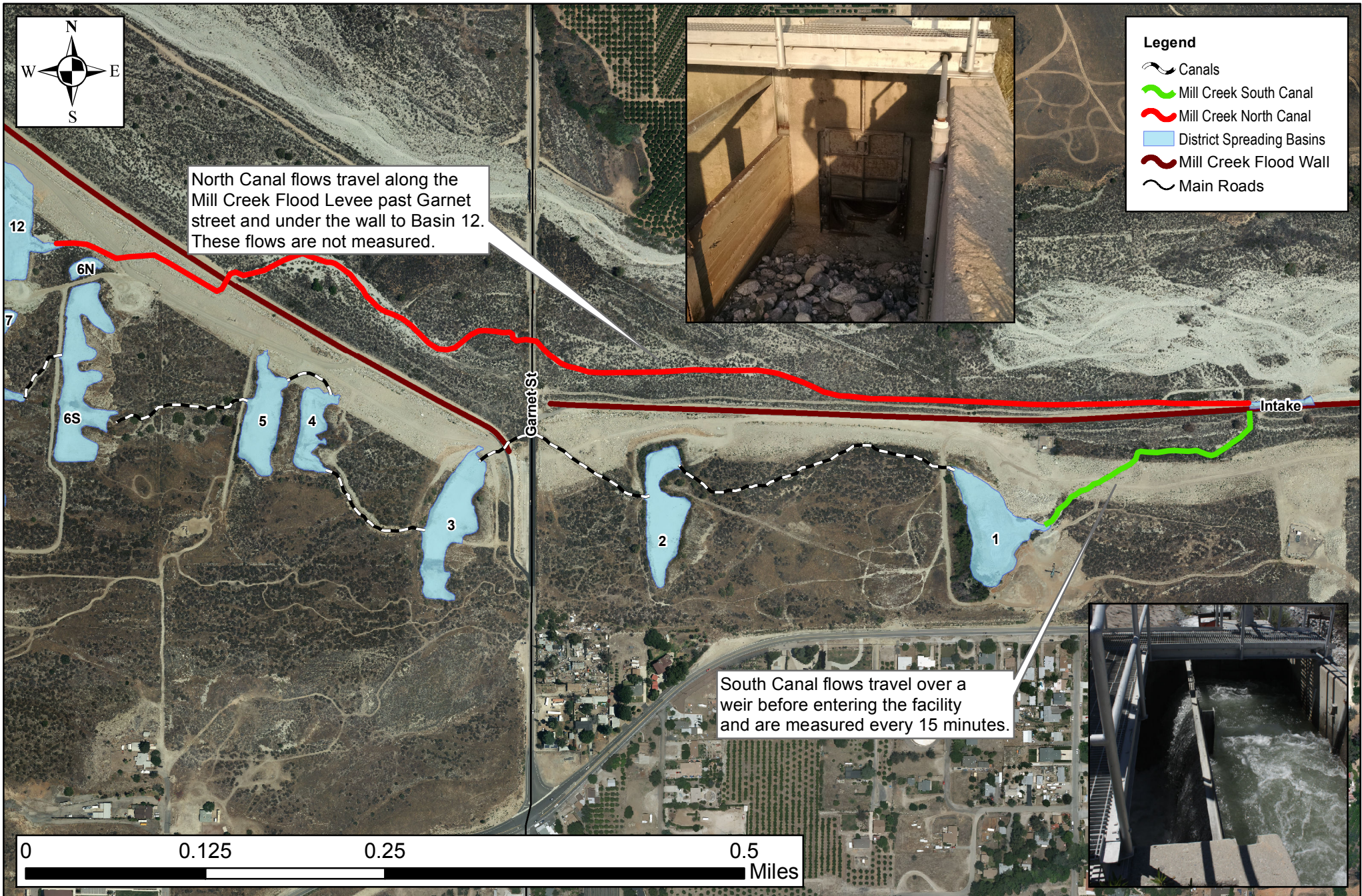
Type of Diversion	Installation Deadline	Accuracy		Monitoring Frequency	Qualifications for Installation and Certification
		*Before 1/1/16	After 1/1/16		
>=1,000 AF/yr	1/1/17	15%	10%	Hourly	Engineer/ Contractor/ Professional
Direct Diversion >=100 AF/yr Storage >=200 AF/yr	7/1/17	15%	10%	Daily	Engineer/ Contractor/ Professional
Storage >100 AF/yr	7/1/17	15%	15%	Weekly	Engineer/ Contractor/ Professional
Direct Diversion > 10 AF/yr Storage >= 50 AF/yr	1/1/18	15%	15%	Weekly	Individual experienced in measurement
Storage > 10 AF/yr	1/1/18	15%	15%	Monthly	Individual experienced in measurement

*Measurement devices in place prior to 1/1/16 or installed after 1/1/16 have different accuracy requirements

The flows that enter the Mill Creek spreading facility are currently only partially measured. Flows that head to basin 1 and the south canal go over the weir at the diversion and are measured by the weir and an ultrasonic sensor every 15 minutes. These flows meet the accuracy and frequency requirements as outlined above. Flows that are sent along the north canal to basin 12 are currently not measured (see figure 1). The Mill Creek Flood levee makes placement of a measurement device near the diversion structure difficult as extensive permitting would be required. Staff requested a time extension from the State Water Board for an additional two years to place a measurement device back in July of 2017.

Figure 1: Mill Creek North and South Canals

Coordinate System:
 NAD 1983 StatePlane California V FIPS 0405 Feet
 Projection: Lambert Conformal Conic
 Datum: North American 1983
 Source: SBVWCD. CASIL, SBVMWD
 GIS Contact: K. Scholte
 M:\2018 Projects\MC North Canal Meter
 March 20, 2018



North Canal flows travel along the Mill Creek Flood Levee past Garnet street and under the wall to Basin 12. These flows are not measured.

South Canal flows travel over a weir before entering the facility and are measured every 15 minutes.

Legend

- Canals
- Mill Creek South Canal
- Mill Creek North Canal
- District Spreading Basins
- Mill Creek Flood Wall
- Main Roads

Project Location

Two options for a measurement structure and recording device have been developed by staff. Both options involve placement of a concrete, structure modeled after those found within the canals of the Santa Ana spreading facility, in the North Canal after it has crossed under the Mill Creek Flood Wall into the facility and before the flows enter basin 12 (see figure 2)

This location was selected as it is within the District's facility, on District land, and in an active channel with little to no habitat impacts. Most importantly this location is not on top of the Mill Creek Flood Levee which means no 408 permitting would be required. Previously, the location considered for the measurement device was directly south of the Mill Creek Diversion structure. This location accounted for all flows heading down the north canal, but sits directly above the Mill Creek Flood Levee. The new location choice accounts for all of the water spread in the basins from the North Canal, but does not account for any recharge that occurs between the diversion and the measurement point. This loss can be estimated with the development of a model utilizing the flow rate at the diversion and at the north canal measurement point.

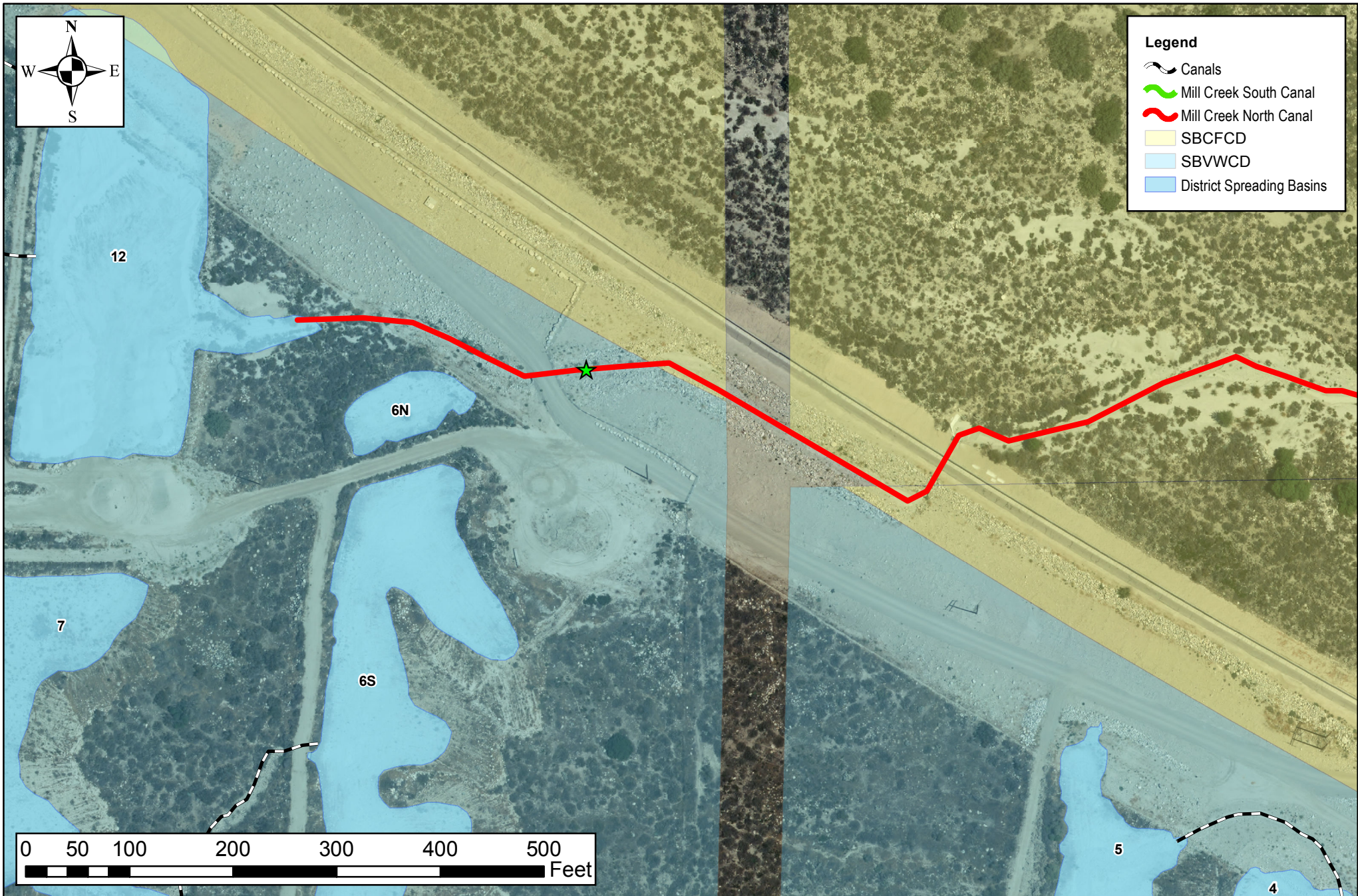
Sediment Concerns

One of the major concerns with either of the locations is the amount of sediment that is present in the flow through the north canal. Field staff typically sluice the diversion structure to the north canal which causes large amounts of sediment to be present in the flow. Most of the large sediment tends to settle out after the north canal passes Garnet Street and before the flow passes under the flood wall as the flow tends to slow in that area as the channel widens. At the proposed measurement location large amounts of sand and silt would still be present in the flow. Any measurement structure would need to have the ability to be sluiced out and allow flows to push sediment downstream to basin 12. This is a difficult task as most standard measurement structures require the flow to be completely impeded or pass through a specified geometric area. A flume, such as a parshall flume was considered as a measurement option, however concrete flumes are difficult to construct as they require a very strict geometry. Fiberglass and galvanized steel flumes are available, but are difficult to find in the size needed to handle the amount of flow in the north canal. Ultimately a type of weir structure was the preference of the field staff.

Two options have been developed for the measurement of the flow in the north canal; both utilize similar concrete structural designs which were developed based off the structures within the main canal of the Santa Ana Facility. Both options have two concrete channels, one 6ft wide for the placement of the weir and the other 4ft wide, which will have slots for wood boards to direct flow towards the weir. These boards will also act as an additional sluicing mechanism or as a way to increase capacity through the channel. Both weirs are designed to allow 40cfs of water to flow over the weir and be measured by an ultrasonic sensor. In times of high flows, field staff will have the option to shut off flows to the north canal to pull the boards and completely open the weir section to allow larger sediment loaded flows to pass through, or to sluice out the structure. When 70+ cfs are available at the diversion structure field staff typically split the flows between the north and south canal and send no more than 40cfs north. Both options were designed with operational flexibility in mind to allow field staff to choose how to utilize the structure and their system.

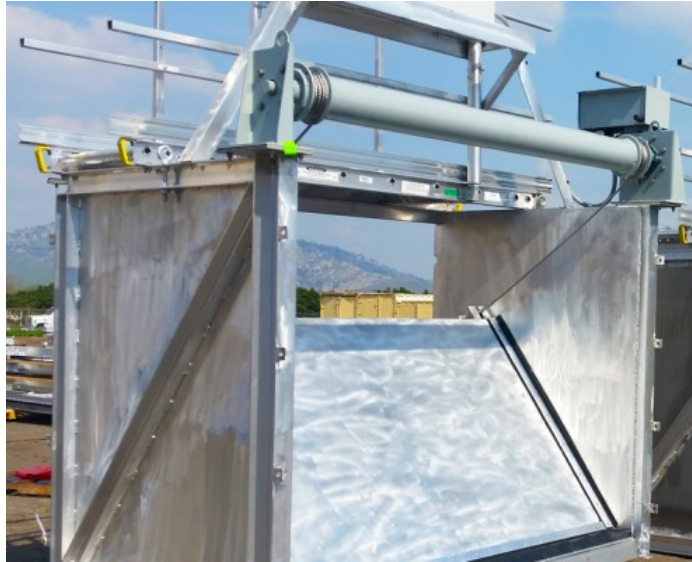
Figure 2: Mill Creek North Canal Meter Project Location

Coordinate System:
NAD 1983 StatePlane California V FIPS 0405 Feet
Projection: Lambert Conformal Conic
Datum: North American 1983
Source: SBVWCD, CASIL, SBVMWD
GIS Contact: K. Scholte
M:\2018 Projects\MC North Canal Meter
March 20, 2018



Option 1: Tilting Weir Gate

The first option for measurement is a tilting weir gate. This is a weir that instead of being fixed at a 90° angle has the ability to tilt away from the direction of flow and lay completely flat. This option allows field staff to lower the gate to sluice out the channel and raise it to take a reading. Readings can be taken at varying angles of the gate in a manner similar to a standard rectangular weir. A 6ft by 2ft tilting weir gate with manual operator from Waterman has been chosen for the option.

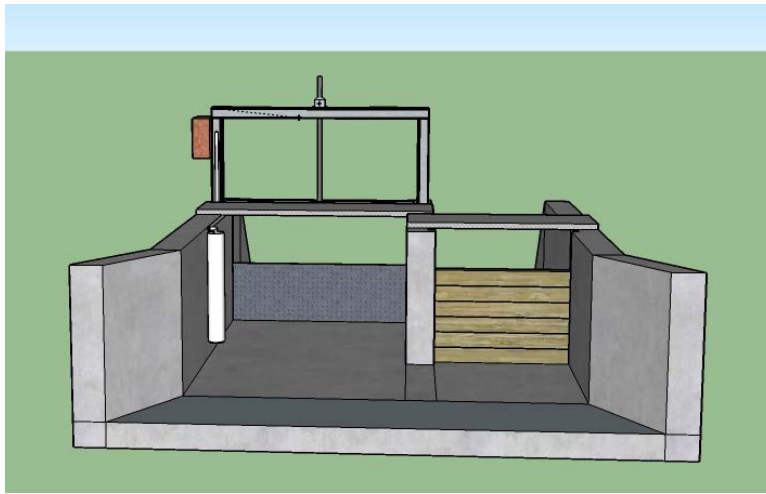


<http://watermanusa.com/products/large-custom-gates/tilting-weir-gates/>

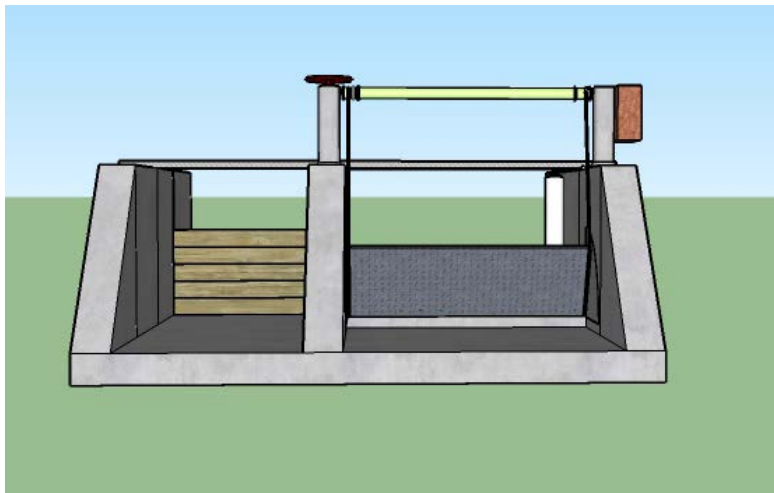


<https://www.fresnovalves.com/prod/sub/33/>

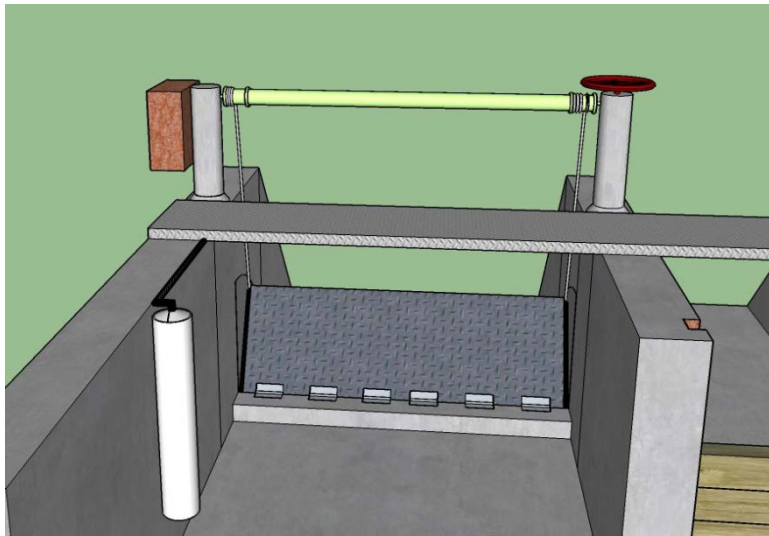
The tilting weir gate comes as a complete package including the submittal drawings and would only require installation by either the concrete contractor or the field staff. The concrete structure for the tilting weir required a raised section for the bottom of the weir to attach to. This also allows the weir to lay perfectly flat when in the open position.



Tilting Weir Upstream View



Tilting Weir Downstream View



Tilting Weir Close Up Gate Structure

Tilting Weir Gate

	Quantity	Description/Unit	Rate	Amount
Hardware and Equipment				
72" x 24" Watermand Tilting Weir gate	1	Full Weir System	\$ 23,000	\$ 23,000
A-36 steel gate leaf				
Neoprene side seals and invert seal				
Side rub plates				
Type 304 stainless steel assembly hardware				
Cable drum and hoist assembly				
Manual operator				
Submittal drawings				
Freight for Tilting Weir Gate from Exeter, CA	1	Freight	\$ 1,500	\$ 1,500
Safety Grating for catwalk	1	24" galvanized steel	\$ 369.84	\$ 370
Wood Boards for sluice channel	3	4" x 6" x 12'	\$ 26.40	\$ 79
		Subtotal		\$ 24,949
Monitoring Equipment				
Dlight Datalogger	1	level sensor	\$ 995	\$ 995
Ultra Sonic Level Sensor with 6ft Cable	1	level sensor	\$ 990	\$ 990
Sensor Cable per foot	10	level sensor	\$ 1.75	\$ 17.50
Solar Panel	1	level sensor	\$ 59.99	\$ 59.99
Battery 12v	1	Battery	\$ 38.71	\$ 39
Solar Charge Controller	1	level sensor	\$ 18.98	\$ 18.98
6" PVC sensor housing	1	6" x 10'	\$ 40.15	\$ 40.15
		Subtotal		\$ 2,160
Concrete Work				
All Concrete Work	1	Jacinto	\$ 21,500	\$ 21,500
		Subtotal		\$ 21,500
Labor				
Grading	8	Supervisor	\$ 86	\$ 687
Grading	8	Field Tech	\$ 45	\$ 362
Construction	10	Supervisor	\$ 86	\$ 859
Construction	20	Field Tech	\$ 45	\$ 904
Electronics Integration	12	Field Tech	\$ 45	\$ 542
Electronics Integration	8	Assistant Engineer	\$ 47	\$ 373
		Subtotal		\$ 3,727
Total				
Contingency	20%		NA	\$ 10,467
		Total		\$ 62,804

Option 2: Weir Gate

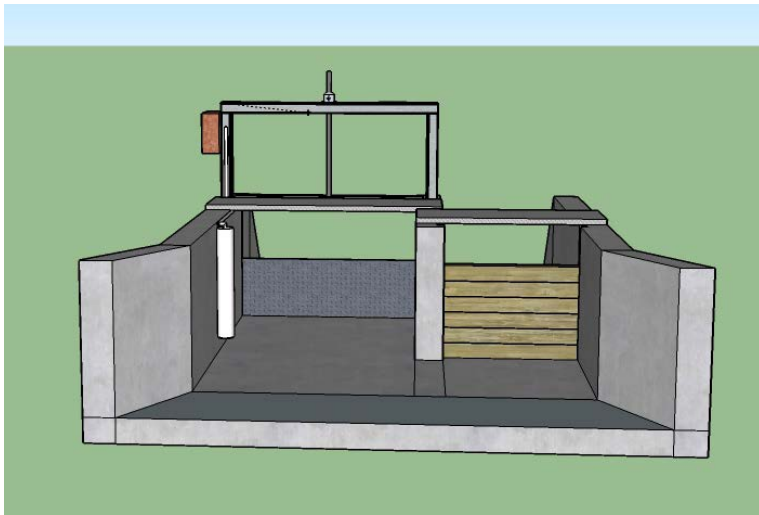
The second option is a modification of a weir gate or overshot/undershot gate. The standard weir gate has two plates when both plates are in the down position water can flow over the top as it would with a standard weir. The gate can also be closed with one gate raised and the other in the weir position. This halts water flows and allows water to dam behind the gate. Finally both gates can be raised and allow flows to travel beneath the gate to allow sediment to pass.



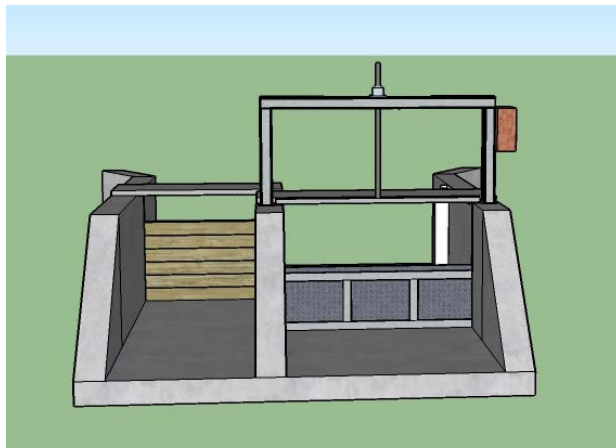
<https://www.fresnovalves.com/prod/sub/33/>

This weir gate is available from Fresno Valves and Castings, but was ultimately deemed to be over built for this measurement application. There is no point at this location where both gates would be required to create a pool of water. The goal at the measurement location is to move the flow downstream to the basins and only slow it long enough to take a measurement, but not stop flow completely.

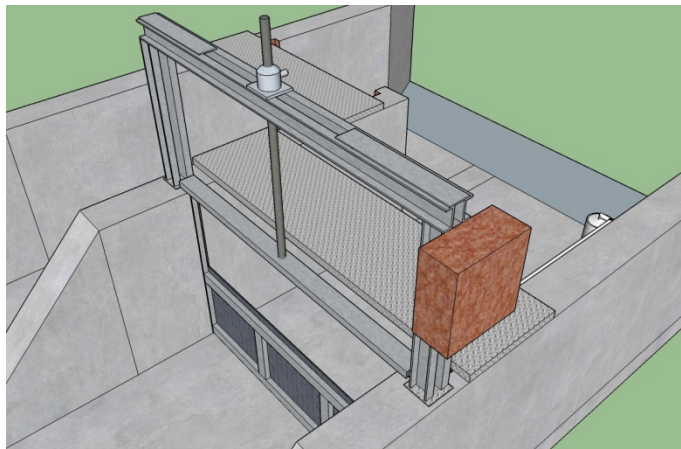
Ultimately, staff developed a version of this gate that only utilizes the weir portion of the gate. This weir would be 2ft in height with connections on either end to a frame that allows flows to both travel over the weir and lift the weir out of the way to sluice out the channel. This weir gate utilizes the same gearbox as the Santa Ana and Mill Creek Diversion with the hand crank. When the gate is in the down position, water flows over the weir with a maximum head of 2ft, approximately 40cfs. When the gate is in the up position, 2 feet of open flow is able to pass under the gate approximately 80cfs. This structure would require much more time and effort from field staff as they would be building the gate and structure as well as installing the gear box.



Weir Gate Upstream View



Weir Gate Downstream View



Weir Gate Close Up Gate Structure

Weir Gate

	Quantity	Description/Unit	Rate	Amount
Hardware and Equipment				
Channel steel 4 x 7.25lb 6ft	2	4" x 1.721" x 0.321"	\$ 68.22	\$ 136
Channel steel 4 x 7.25lb 8ft	3	4" x 1.721" x 0.321"	\$ 89.96	\$ 270
Channel Steel 3 x 3.5lbs 6ft	4	3" x 1.372" x 0.132"	\$33.50	\$ 134
1/4" steel plate	1	2' x 8'	\$249.92	\$ 250
1/4" Steel Plate	1	1' x 2'	\$ 39.70	\$ 40
1/4" strap	2	1/4" x 4" x 2'	\$ 12.34	\$ 25
Golden Harvest geared manual lift with crank	1	lift with shipping	\$ 2,500	\$ 2,500
Safety grating for catwalk galvanized steel	1	24" x 2' x 6'	\$268.62	\$ 269
Safety grating for catwalk galvanized steel	1	24" x 2' x 12'	\$369.84	\$ 370
Wood Boards for sluice channel and gate	7	4" x 6" x 12'	\$ 26.40	\$ 185
			Subtotal	\$ 4,178
Monitoring Equipment				
Dlight Datalogger	1	level sensor	\$ 995	\$ 995
Ultra Sonic Level Sensor with 6ft Cable	1	level sensor	\$ 990	\$ 990
Sensor Cable per foot	10	level sensor	\$ 1.75	\$ 18
Solar Panel	1	solar	\$ 59.99	\$ 60
Battery 12v	1	Battery	\$ 38.71	\$ 39
Solar Charge Controller	1	solar	\$ 18.98	\$ 19
6" PVC sensor housing	1	6" x 10'	\$ 40.15	\$ 40
			Subtotal	\$ 2,160
Concrete Work				
All Concrete Work	1	Jacinto	\$21,500	\$ 21,500
			Subtotal	\$ 21,500
Labor				
Grading	8	Supervisor	\$ 86	\$ 687
Grading	8	Field Tech	\$ 45	\$ 362
Construction	20	Supervisor	\$ 86	\$ 1,718
Construction	40	Field Tech	\$ 45	\$ 1,808
Electronics Integration	20	Field Tech	\$ 45	\$ 904
Electronics Integration	8	Assistant Engineer	\$ 47	\$ 373
			Subtotal	\$ 5,852
Total				
Contingency	20%		NA	\$ 6,738
			Total	\$ 40,429



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1565

To: Board of Directors

From: General Manager, Daniel Cozad

Date: April 11, 2018

Subject: Unaudited Financial Reports, March 2018

RECOMMENDATION

Review and approve the unaudited financials for March 2018.

BACKGROUND

Each month staff presents the unaudited financials for the District. The reports presented under this Board Letter are as of March 31, 2018.

DISCUSSION

Costs remain below budget and as expected. Mill Creek Diversion expenses that will be capitalized upon completion are currently \$270,799.96. Cash and investment funds are 14.9% above the level in June 2017, mostly due to additional cash on hand, these funds will be invested if not needed over the next few months.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Unaudited Financials for March 2018 as presented.
2. Move to request this item be tabled and referred to Finance & Administration Committee for reconsideration of specific issues discussed.

ATTACHMENTS OR MATERIALS

Graph Financials for March 2018
Profit & Loss to Date vs. Annual Budget

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

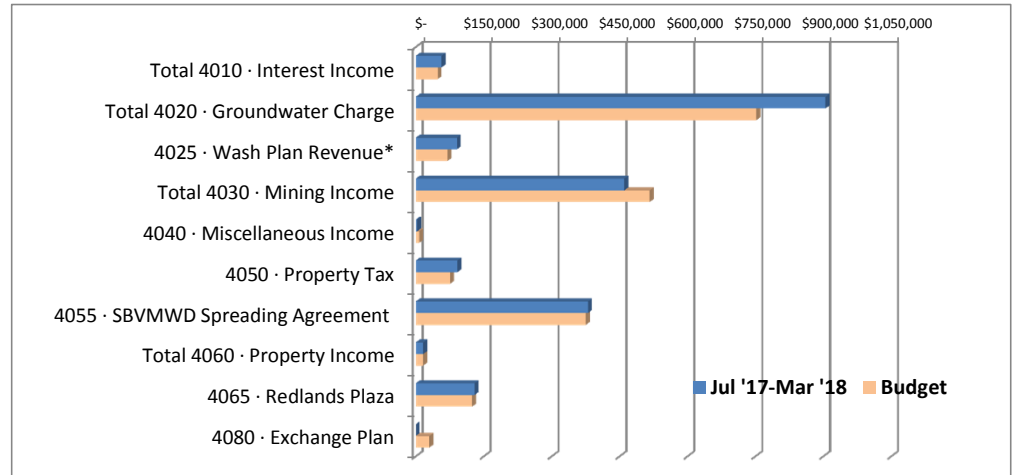
Daniel B. Cozad

SBVWCD - All Enterprises Budget and Actual

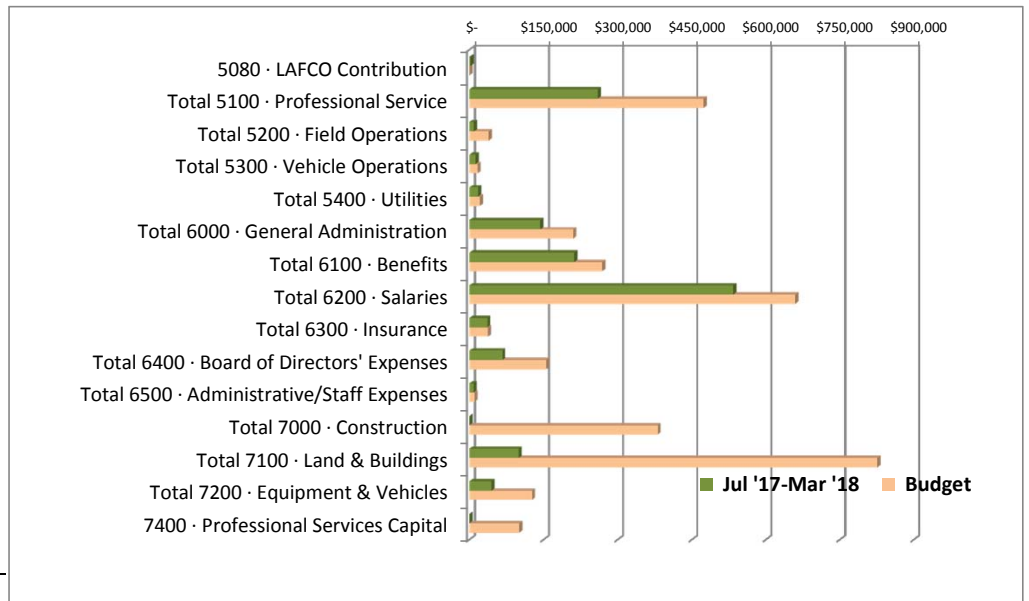
March 2018

REVENUE	Jul '17-Mar '18	Budget
Total 4010 · Interest Income	\$ 56,948	\$ 48,224
Total 4020 · Groundwater Charge	\$ 905,330	\$ 752,622
4025 · Wash Plan Revenue*	\$ 90,880	\$ 70,000
Total 4030 · Mining Income	\$ 460,959	\$ 516,750
4040 · Miscellaneous Income	\$ 3,103	\$ 7,500
4050 · Property Tax	\$ 92,219	\$ 75,767
4055 · SBVMWD Spreading Agreement	\$ 380,371	\$ 376,067
Total 4060 · Property Income	\$ 16,550	\$ 16,200
4065 · Redlands Plaza	\$ 129,978	\$ 124,367
4080 · Exchange Plan	\$ -	\$ 30,000
Total Revenue	\$ 2,136,338	\$ 2,017,496

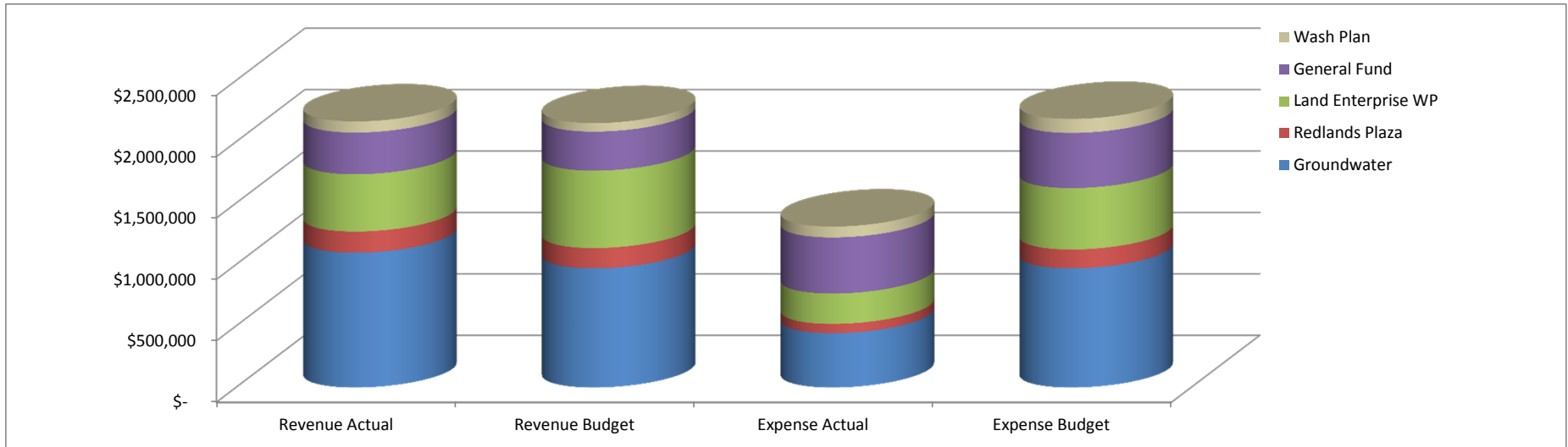
*District loans to the WP



EXPENSES Operating and Capital	Jul '17-Mar '18	Budget
5080 · LAFCO Contribution	\$ 2,153	\$ 400
Total 5100 · Professional Service	\$ 259,564	\$ 473,634
Total 5200 · Field Operations	\$ 9,336	\$ 38,998
Total 5300 · Vehicle Operations	\$ 12,655	\$ 16,688
Total 5400 · Utilities	\$ 17,591	\$ 21,082
Total 6000 · General Administration	\$ 143,504	\$ 209,897
Total 6100 · Benefits	\$ 212,139	\$ 268,500
Total 6200 · Salaries	\$ 533,698	\$ 659,445
Total 6300 · Insurance	\$ 36,440	\$ 37,750
Total 6400 · Board of Directors' Expenses	\$ 66,483	\$ 155,514
Total 6500 · Administrative/Staff Expenses	\$ 8,593	\$ 10,274
Total 7000 · Construction	\$ -	\$ 380,999
Total 7100 · Land & Buildings	\$ 99,800	\$ 826,497
Total 7200 · Equipment & Vehicles	\$ 44,863	\$ 126,750
7400 · Professional Services Capital	\$ -	\$ 101,250
Total Expense	\$ 1,446,818	\$ 3,327,678



Enterprises to Date (March 2018)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,097,589	\$ 970,655	113%
Groundwater Expense	\$ 442,715	\$ 763,503	58%
Revenue -Expense	\$ 654,874	\$ 207,152	
Redlands Plaza Revenue	\$ 172,044	\$ 164,566	105%
Redlands Plaza Expense	\$ 75,052	\$ 152,966	49%
Revenue -Expense	\$ 96,992	\$ 11,600	
Land Enterprise Revenue	\$ 467,261	\$ 631,125	74%
Land Enterprise Expense	\$ 247,750	\$ 500,527	49%
Revenue -Expense	\$ 219,512	\$ 130,598	
General Fund Revenue *	\$ 339,632	\$ 317,649	107%
General Fund Expense	\$ 456,351	\$ 449,277	102%
Revenue -Expense	\$ (116,718)	\$ (131,628)	
Wash Plan Revenue	\$ 90,880	\$ 70,000	130%
Wash Plan Expense	\$ 88,542	\$ 114,689	77%
Revenue-Expense	2,338	(44,689)	
Total All Revenue - Expense	\$ 856,998	\$ 173,032	495%

Cash Status	As of 7/1/2017	As of 3/31/2018
LAIF	\$ 450,847.82	\$ 454,484.74
Cal Trust	\$ 3,003,802.30	\$ 3,030,816.57
Citizens Bank	\$ 425,411.04	\$ 985,053.94
UBS Financial Services	\$ 1,868,928.62	\$ 1,857,990.30
Cal Credit Union	\$ 3,276,349.50	\$ 3,295,975.69
Total Cash	\$ 9,025,339.28	\$ 9,624,321.24
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Cash Position	\$ 4,025,339.28	\$ 4,624,321.24

Increase (decrease) of
Percent Increase \$ 598,981.96
14.9%

* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '17 - Mar 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4010 - Interest Income				
4012 - LAIF	3,636.92	1,800.00	1,836.92	202.05%
4013 - Caltrust Investment Income	25,943.03	20,000.00	5,943.03	129.72%
4014 - CalCredit Union Interest Income	17,399.63	25,000.00	-7,600.37	69.6%
4015 - UBS Interest Income	9,968.05	17,500.00	-7,531.95	56.96%
Total 4010 - Interest Income	<u>56,947.63</u>	<u>64,300.00</u>	<u>-7,352.37</u>	<u>88.57%</u>
4020 - Groundwater Charge				
4021 - Assessments - Ag	37,019.88	38,921.24	-1,901.36	95.12%
4023 - Assessments - Non-Ag	868,310.43	713,700.40	154,610.03	121.66%
Total 4020 - Groundwater Charge	<u>905,330.31</u>	<u>752,621.64</u>	<u>152,708.67</u>	<u>120.29%</u>
4025 - Wash Plan Revenue	90,880.18	70,000.00	20,880.18	129.83%
4030 - Mining Income				
4031 - Plant Site - CEMEX	36,000.00	48,000.00	-12,000.00	75.0%
4032 - Cemex - Royalty / Lease	390,666.64	586,000.00	-195,333.36	66.67%
4034 - Redlands Aggregate 5% Royalty	0.00	0.00	0.00	0.0%
4036 - Aggregate Maintenance	34,292.54	55,000.00	-20,707.46	62.35%
4030 - Mining Income - Other	0.00	0.00	0.00	0.0%
Total 4030 - Mining Income	<u>460,959.18</u>	<u>689,000.00</u>	<u>-228,040.82</u>	<u>66.9%</u>
4040 - Miscellaneous Income				
4041 - Reimbursed Expenses	100.00	0.00	100.00	100.0%
4040 - Miscellaneous Income - Other	3,003.00	10,000.00	-6,997.00	30.03%
Total 4040 - Miscellaneous Income	<u>3,103.00</u>	<u>10,000.00</u>	<u>-6,897.00</u>	<u>31.03%</u>
4050 - Property Tax	92,219.36	81,800.00	10,419.36	112.74%
4055 - SBVMWD Spreading Agreement Reim	380,371.00	376,066.70	4,304.30	101.15%
4060 - Property Income				
4062 - Mentone Property	16,550.00	21,600.00	-5,050.00	76.62%
Total 4060 - Property Income	<u>16,550.00</u>	<u>21,600.00</u>	<u>-5,050.00</u>	<u>76.62%</u>
4065 - Redlands Plaza	129,977.72	165,822.65	-35,844.93	78.38%
4066 - Redlands Plaza CAM	25,416.56	32,000.00	-6,583.44	79.43%
4080 - Exchange Plan	0.00	30,000.00	-30,000.00	0.0%
4086 - Plunge Creek IRWMP	5,651.92	150,000.00	-144,348.08	3.77%
4998 - Rate Stabilization From Reserve	0.00	35,000.00	-35,000.00	0.0%
Total Income	<u>2,167,406.86</u>	<u>2,478,210.99</u>	<u>-310,804.13</u>	<u>87.46%</u>
Gross Profit	2,167,406.86	2,478,210.99	-310,804.13	87.46%
Expense				
5040 - Regional Programs				
5080 - LAFCO Contribution	2,152.67	400.00	1,752.67	538.17%
Total 5040 - Regional Programs	<u>2,152.67</u>	<u>400.00</u>	<u>1,752.67</u>	<u>538.17%</u>
5050 - Basin Cleaning	6,655.00	50,000.00	-43,345.00	13.31%
5100 - Professional Service				
5120 - Misc. Professional Services	51,079.86	150,000.00	-98,920.14	34.05%
5122 - Wash Plan Professional Services				
5122.01 - Professional Services-Wash Plan	-251.80			
5122 - Wash Plan Professional Services - Other	10,634.45	50,000.00	-39,365.55	21.27%
Total 5122 - Wash Plan Professional Services	<u>10,382.65</u>	<u>50,000.00</u>	<u>-39,617.35</u>	<u>20.77%</u>
5124 - Plunge Creek Prof Services	48,574.51	150,000.00	-101,425.49	32.38%
5125 - Engineering Services	0.00	18,000.00	-18,000.00	0.0%
5130 - Aerial Photography & Surveying	0.00	1,000.00	-1,000.00	0.0%
5145 - Environmental Services (WP)	510.69	0.00	510.69	100.0%
5160 - IT Support	3,600.00	7,000.00	-3,400.00	51.43%
5170 - Audit	23,500.00	27,135.00	-3,635.00	86.6%
5175 - Legal - Wash Plan	2,265.00	10,000.00	-7,735.00	22.65%
5180 - Legal	119,650.83	209,000.00	-89,349.17	57.25%
Total 5100 - Professional Service	<u>259,563.54</u>	<u>622,135.00</u>	<u>-362,571.46</u>	<u>41.72%</u>
5123 - Temp. Field Labor	1,598.80	11,000.00	-9,401.20	14.54%
5133 - Regional River HCP Contribution	0.00	40,000.00	-40,000.00	0.0%
5143 - SBVCT District Contribution	0.00	4,042.00	-4,042.00	0.0%
5200 - Field Operations				
5210 - Equipment Maintenance	4,135.85	6,000.00	-1,864.15	68.93%
5215 - Property Maintenance	5,199.98	40,000.00	-34,800.02	13.0%
5220 - Maintenance Materials/Shop/Flid	0.00	3,000.00	-3,000.00	0.0%
5225 - Field Clean Up-Illegal dumping	0.00	3,000.00	-3,000.00	0.0%
Total 5200 - Field Operations	<u>9,335.83</u>	<u>52,000.00</u>	<u>-42,664.17</u>	<u>17.95%</u>
5300 - Vehicle Operations				
5310 - Vehicle Maintenance	6,586.44	10,000.00	-3,413.56	65.86%
5320 - Fuel	6,068.39	12,250.00	-6,181.61	49.54%
Total 5300 - Vehicle Operations	<u>12,654.83</u>	<u>22,250.00</u>	<u>-9,595.17</u>	<u>56.88%</u>
5400 - Utilities				

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul '17 - Mar 18	Budget	\$ Over Budget	% of Budget
5410 · Alarm Service	1,459.50	1,500.00	-40.50	97.3%
5420 · Electricity	5,627.45	9,500.00	-3,872.55	59.24%
5430 · Mobile Phone	2,565.00	3,550.00	-985.00	72.25%
5440 · Telephone	3,998.82	8,000.00	-4,001.18	49.99%
5450 · Natural Gas	503.95	900.00	-396.05	55.99%
5460 · Water / Trash / Sewer	1,311.03	2,160.00	-848.97	60.7%
5470 · Internet Services	2,124.81	2,500.00	-375.19	84.99%
Total 5400 · Utilities	17,590.56	28,110.00	-10,519.44	62.58%
6000 · General Administration				
6001 · General Administration - Other	1,125.94	5,500.00	-4,374.06	20.47%
6002 · Website Administration	2,142.94	3,100.00	-957.06	69.13%
6003 · Property Tax	0.00	235.10	-235.10	0.0%
6004 · Meeting Expenses	887.68	2,000.00	-1,112.32	44.38%
6006 · Permits	2,316.25	10,000.00	-7,683.75	23.16%
6007 · Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 · Licenses	1,014.90	1,639.00	-624.10	61.92%
6010 · Surety Bond	3,025.00	1,900.00	1,125.00	159.21%
6012 · Office Maintenance	748.53	3,180.00	-2,431.47	23.54%
6013 · Office Lease Payment	45,000.00	60,000.00	-15,000.00	75.0%
6015 · Mentone House Maintenance	2,520.00	5,000.00	-2,480.00	50.4%
6016 · Redlands Plaza Maintenance	8,707.17	65,000.00	-56,292.83	13.4%
6018 · Janitorial Services	5,772.00	9,108.89	-3,336.89	63.37%
6019 · Janitorial Supplies	251.66	500.00	-248.34	50.33%
6020 · Vacancy Marketing-Redlands Plaz	237.71	5,050.00	-4,812.29	4.71%
6024 · Computer Equip Maint.	0.00	0.00	0.00	0.0%
6026 · Redlands Plaza CAM expenses	19,916.50	28,500.00	-8,583.50	69.88%
6027 · Computer Supplies	0.00	689.00	-689.00	0.0%
6030 · Office Supplies	1,805.77	4,250.67	-2,444.90	42.48%
6033 · Office Equipment Rental	5,516.49	8,900.00	-3,383.51	61.98%
6036 · Printing	210.31	980.00	-769.69	21.46%
6039 · Postage and Overnight Delivery	626.88	1,200.00	-573.12	52.24%
6042 · Payroll Processing	2,066.92	2,450.00	-383.08	84.36%
6045 · Bank Service Charges	1,432.31	2,500.00	-1,067.69	57.29%
6051 · Uniforms	1,522.16	2,000.00	-477.84	76.11%
6060 · Outreach	16,210.95	20,000.00	-3,789.05	81.06%
6087 · Educational Reimbursement	0.00	2,500.00	-2,500.00	0.0%
6090 · Subscriptions/Publications	1,095.99	1,000.00	95.99	109.6%
6091 · Public Notices	1,575.20	3,000.00	-1,424.80	52.51%
6093 · Memberships	17,775.00	18,500.00	-725.00	96.08%
Total 6000 · General Administration	143,504.26	278,682.66	-135,178.40	51.49%
6100 · Benefits				
6110 · Vision Insurance	1,490.58	2,355.91	-865.33	63.27%
6120 · Workers' Comp. Insurance	5,404.23	13,265.35	-7,861.12	40.74%
6130 · Dental Insurance	6,317.28	10,566.73	-4,249.45	59.79%
6150 · Medical Insurance				
6150.01 · Medical Employee Contribution	-15,601.29	-22,217.51	6,616.22	70.22%
6150 · Medical Insurance - Other	110,000.65	167,161.64	-57,160.99	65.81%
Total 6150 · Medical Insurance	94,399.36	144,944.13	-50,544.77	65.13%
6160 · Payroll Taxes-Employer	35,905.27	64,235.94	-28,330.67	55.9%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-33,016.39	-26,015.02	-7,001.37	126.91%
6170 · PERS Retirement - Other	101,638.22	148,647.12	-47,008.90	68.38%
Total 6170 · PERS Retirement	68,621.83	122,632.10	-54,010.27	55.96%
Total 6100 · Benefits	212,138.55	358,000.16	-145,861.61	59.26%
6200 · Salaries				
6220 · Contingency/Temporary	0.00	0.00	0.00	0.0%
6230 · Regular Salaries	533,698.46	879,260.46	-345,562.00	60.7%
Total 6200 · Salaries	533,698.46	879,260.46	-345,562.00	60.7%
6300 · Insurance				
6310 · Property/ Auto Insurance	3,242.00	7,000.00	-3,758.00	46.31%
6320 · General Liability Insurance	33,197.95	32,500.00	697.95	102.15%
Total 6300 · Insurance	36,439.95	39,500.00	-3,060.05	92.25%
6400 · Board of Directors' Expenses				
6401 · Directors' Fees				
6401.5 · Payroll Taxes-Directors	4,342.86	0.00	4,342.86	100.0%
6401 · Directors' Fees - Other	51,572.00	78,718.78	-27,146.78	65.51%
Total 6401 · Directors' Fees	55,914.86	78,718.78	-22,803.92	71.03%
6410 · Mileage	2,444.32	4,000.00	-1,555.68	61.11%
6415 · Air Fare	0.00	2,500.00	-2,500.00	0.0%
6420 · Other Travel	122.00	500.00	-378.00	24.4%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '17 - Mar 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6425 · Meals	2,248.63	2,500.00	-251.37	89.95%
6430 · Lodging	1,790.19	3,000.00	-1,209.81	59.67%
6435 · Conf/Seminar Registrations	3,963.00	5,000.00	-1,037.00	79.26%
6440 · Election Fees / Re-Districting	0.00	100,000.00	-100,000.00	0.0%
Total 6400 · Board of Directors' Expenses	66,483.00	196,218.78	-129,735.78	33.88%
6500 · Administrative/Staff Expenses				
6510 · Mileage	874.23	1,800.00	-925.77	48.57%
6515 · Air Fare	803.07	2,000.00	-1,196.93	40.15%
6520 · Travel, Other (rental car, taxi)	101.31	1,400.00	-1,298.69	7.24%
6525 · Meals	1,419.24	1,500.00	-80.76	94.62%
6530 · Lodging	2,090.58	3,000.00	-909.42	69.69%
6535 · Conf/Seminar Registrations	3,305.00	4,000.00	-695.00	82.63%
Total 6500 · Administrative/Staff Expenses	8,593.43	13,700.00	-5,106.57	62.73%
9999 · Contribution to Capital Maint.	0.00	280,500.00	-280,500.00	0.0%
Total Expense	1,310,408.88	2,875,799.06	-1,565,390.18	45.57%
Net Ordinary Income	856,997.98	-397,588.07	1,254,586.05	-215.55%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	8,000.00	-8,000.00	0.0%
7050 · Basins- Capital Annual Repair	0.00	0.00	0.00	0.0%
7053 · HCP Endowment	0.00	0.00	0.00	0.0%
7055 · Plunge Creek Expansion	0.00	500,000.00	-500,000.00	0.0%
Total 7000 · Construction	0.00	508,000.00	-508,000.00	0.0%
7100 · Land & Buildings				
7110 · Property Capital Repairs	99,800.00	260,000.00	-160,200.00	38.39%
7130 · Mentone Property (House)-CapRep	0.00	0.00	0.00	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	50,000.00	-50,000.00	0.0%
7150 · Mill Creek Diversion	0.00	577,000.00	-577,000.00	0.0%
7160 · Mendoza Property	0.00	215,000.00	-215,000.00	0.0%
Total 7100 · Land & Buildings	99,800.00	1,102,000.00	-1,002,200.00	9.06%
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	0.00	5,000.00	-5,000.00	0.0%
7220 · Computer Software	7,271.38	12,500.00	-5,228.62	58.17%
7230 · Field Equipment / Vehicles	32,009.42	150,000.00	-117,990.58	21.34%
7240 · Office Equipment	5,581.88	1,500.00	4,081.88	372.13%
Total 7200 · Equipment & Vehicles	44,862.68	169,000.00	-124,137.32	26.55%
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	135,000.00	-135,000.00	0.0%
Total 7400 · Professional Services Capital	0.00	135,000.00	-135,000.00	0.0%
Total Other Expense	144,662.68	1,914,000.00	-1,769,337.32	7.56%
Net Other Income	-144,662.68	-1,914,000.00	1,769,337.32	7.56%
Net Income	712,335.30	-2,311,588.07	3,023,923.37	-30.82%



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1566

To: Board of Directors
From: Daniel Cozad, General Manager
Date: April 11, 2018
Subject: Easement Agreement with Southern California Edison

RECOMMENDATION

Authorize General Manager to execute Easement Agreement with Southern California Edison (SCE) for the Enhanced Recharge Project under the October 2012 Agreement to develop and operate Enhanced Recharge Facilities.

BACKGROUND

In October 2012 the Board executed an agreement with San Bernardino Valley Municipal Water District (SBVMWD) and Western Municipal Water District (WMWD) to make land available under lease, assist in the development Enhanced Recharge Facilities (ER) and operate the facilities when constructed. Staff has billed and received payment for the annual payment (\$350,000 plus CPI-U LA). Staff has participated in the design, review and cooperative development of the facilities for ER. Staff has assisted SBVMWD with the environmental permitting under the Wash Plan and coordinated operations during investigation and construction. Phase 1 A of the Construction of ER will be completed this summer, and future phases will be completed over the next two years.

DISCUSSION

Under the Agreement the District has a duty to facilitate the development of the ER facilities. SBVMWD is responsible for the cost of permitting property acquisition and other development costs. The facilities in Phase 1 A and Phase 1 B include electrical service to the Cuttle Weir area to operate equipment critical to the operation of the facilities. SCE is preparing to design electrical service to the Cuttle Weir area and required a little easement to be able to install and maintain electrical poles when the design is complete.

POLICY CONSIDERATIONS

The agreement does not entitle SBVMWD to any land easement or ownership absent the lease interest. However, it does require cooperation in development, construction, and operations. The easement that SCE needs is small and if paid would cost more to appraise and process than

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

the easement value. Staff is recommending that the Board authorize the General Manager to grant these minimal easements as part of the support for development and construction in the agreement. Alternatively, the Board could authorize only this easement or not authorize the easement impacting the schedule of the project and implementation cost.

JUSTIFICATION

Because the estimated easement payment from SBVMWD to the District was between \$500 and \$1,000 the de minimus value seems to justify providing the easement at no cost to avoid the appraisal and other related costs. Legal Counsel has reviewed the easement language, and while not ideal it is common SCE language.

ALTERNATIVES

Potential Board Actions include:

- Authorize the General Manager to execute all documents required to provide the easements under the ER agreement
- Authorize the General Manager to execute all documents required to provide this easement to SCE under the ER agreement with any other needed easements being approved by the Board
- Provide other direction to staff related to the easement
- Table the issue to a future meeting of the Board.

FISCAL IMPACT

The fiscal impact is minimal; the future use of the land would likely be for the provision of utilities to the Cuttle Weir. Revenue not received is offset by staff and legal costs nor required and saves SBVMWD considerable delay and expense.

POTENTIAL MOTIONS

1. Move to authorize the General Manager to execute all documents required to provide the easements under the ER agreement
2. Move to authorize the General Manager to execute all documents required to provide this easement to SCE under the ER agreement only
3. Move to table the issue to a future meeting of the Board.

ATTACHMENTS OR MATERIALS

Easement Location Map
Easement

APPROVALS

Reviewed by District Counsel



December 11, 2017

Mike Esquer
380 East Vanderbilt Way
San Bernardino, CA 92408

Edison Project Location: Santa Ana Canyon, Highland
Edison Work Order: TD1203433

Dear Mike:

Southern California Edison has retained Spectrum Land Services to acquire rights of way for installation of Edison's electric distribution facilities. Edison has been requested to furnish electric service to the above referenced project location.

Please have the enclosed Grant of Easement executed by the appropriate Grantor(s), have the signatures notarized by a notary public, and return to my attention. Please note that the notary stamps must be clear and legible to be accepted for recording by the County Recorder's Office. The copy of the easement is for your files.

Please be advised that failure to promptly return the signed and properly notarized easement to this office will delay the scheduling of the facility installations.

Thank you for your cooperation in this matter. If you have any questions, or need additional information, please call me at (714) 568-1800 ext.227 or email me at aeisner@spectrumland.com.

Sincerely,

A handwritten signature in black ink that reads "Austin Eisner". The signature is written in a cursive style with a large, sweeping initial "A".

Austin Eisner
Right of way agent

725 W. Town & Country Road, Suite 410, Orange, CA 92868
Phone (714) 568- 1800 Fax (714) 568- 1801
www.spectrumland.com

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA
EDISON

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

SOUTHERN CALIFORNIA EDISON COMPANY

2 INNOVATION WAY, 2nd FLOOR
POMONA, CA 91768

Attn: Title and Valuation

Mail Tax Statements to: N/A

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.

**GRANT OF
EASEMENT**

DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00	DISTRICT	SERVICE ORDER	SERIAL NO.	MAP SIZE
	Redlands	TD1203433		
SCE Company	FIM 222-2271-1	APPROVED:	BY	DATE
SIG. OF DECLARANT OR AGENT DETERMINING TAX FIRM NAME	APN 0297-041-07	REAL PROPERTIES DEPARTMENT	SLS/BT	12/11/2017

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT, (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time overhead electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of poles, guy wires and anchors, crossarms, wires and other appurtenant fixtures and/or equipment necessary or useful, for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, along and across that certain real property in the County of San Bernardino, State of California, described as follows:

VARIOUS STRIPS OF LAND LYING WITHIN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP 1 SOUTH, RANGE 2 WEST, SAN BERNARDINO BASE AND MERIDIAN, THE CENTERLINES OF SAID STRIPS ARE DESCRIBED AS FOLLOWS:

STRIP #1 (10.00 FEET WIDE)

COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 4, AS SHOWN ON A RECORD OF SURVEY, AS PER MAP FILED IN BOOK 83, PAGES 60 THROUGH 63 OF RECORD OF SURVEYS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE ALONG THE SOUTHERLY LINE OF SAID SECTION 4, SOUTH 89°26'55" EAST 427.66 FEET; THENCE LEAVING THE SOUTHERLY LINE OF SAID SECTION 4, NORTH 139.28 FEET TO THE TRUE POINT OF BEGINNING; THENCE SOUTH 84°33'22" EAST 28.35 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A"; THENCE NORTH 46°16'51" EAST 158.30 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "B"; THENCE NORTH 64°09'09" EAST 221.00 FEET TO A POINT OF ENDING.

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO JOIN AT THE ANGLE POINTS.

EXCEPTING THEREFROM ANY PORTION INCLUDED WITHIN PUBLIC STREET.

STRIP #2 (10.00 FEET WIDE)

BEGINNING AT SAID POINT "B"; THENCE NORTH 39°29'13" WEST 50.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #1 DESCRIBED HEREINABOVE.

ALSO, EXCEPTING THEREFROM ANY PORTION INCLUDED WITHIN PUBLIC STREET.

STRIP #3 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "A"; THENCE SOUTH 19°08'15" EAST 20.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #1 DESCRIBED HEREINABOVE.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantor further grants, bargains, sells and conveys unto the Grantee the right of assignment, in whole or in part, to others, without limitation, and the right to apportion or divide in whatever manner Grantee deems desirable, any one or more, or all, of the easements and rights, including but not limited to all rights of access and ingress and egress granted to the Grantee by this Grant of Easement.

Grantor hereby also grants to Grantee, its successors and assigns, and its and their contractors, agents and employees, the right of free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted, and the right to clear and to keep clear the above described real property, free from explosives, buildings, equipment, brush, combustible material and any and all other obstructions of any kind, and the right to trim or remove any tree or shrub which, in the opinion of Grantee, may endanger said systems, or any part thereof, or interfere with the exercise of the rights herein granted.

EXECUTED this ____ day of _____, 20____.

GRANTOR

SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT

Signature

Print Name

Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____, a Notary Public, personally appeared

_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA
EDISON

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO
SOUTHERN CALIFORNIA EDISON COMPANY
2 INNOVATION WAY, 2nd FLOOR
POMONA, CA 91768

Attn: Title and Valuation

Mail Tax Statements to: N/A

COPY

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.

**GRANT OF
EASEMENT**

DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00)	DISTRICT Redlands	SERVICE ORDER TD1203433	SERIAL NO.	MAP SIZE
SCE Company	FIM 222-2271-1	APPROVED:	BY	DATE
SIG. OF DECLARANT OR AGENT DETERMINING TAX FIRM NAME	APN 0297-041-07	REAL PROPERTIES DEPARTMENT	SLS/BT	12/11/2017

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EXCEPTING THEREFROM ANY PORTION INCLUDED WITHIN PUBLIC STREET.

STRIP #2 (10.00 FEET WIDE)

BEGINNING AT SAID POINT "B"; THENCE NORTH 39°29'13" WEST 50.00 FEET TO A POINT OF ENDING.

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #1 DESCRIBED HEREINABOVE.

ALSO, EXCEPTING THEREFROM ANY PORTION INCLUDED WITHIN PUBLIC STREET.

STRIP #3 (4.00 FEET WIDE)

BEGINNING AT SAID POINT "A"; THENCE SOUTH 19°08'15" EAST 20.00 FEET TO A POINT OF ENDING.
EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #1 DESCRIBED HEREINABOVE.

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This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

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Grantor hereby also grants to Grantee, its successors and assigns, and its and their contractors, agents and employees, the right of free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted, and the right to clear and to keep clear the above described real property, free from explosives, buildings, equipment, brush, combustible material and any and all other obstructions of any kind, and the right to trim or remove any tree or shrub which, in the opinion of Grantee, may endanger said systems, or any part thereof, or interfere with the exercise of the rights herein granted.

EXECUTED this ____ day of _____, 20 ____.

GRANTOR

SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT

Signature

Print Name

Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____, a Notary Public, personally appeared

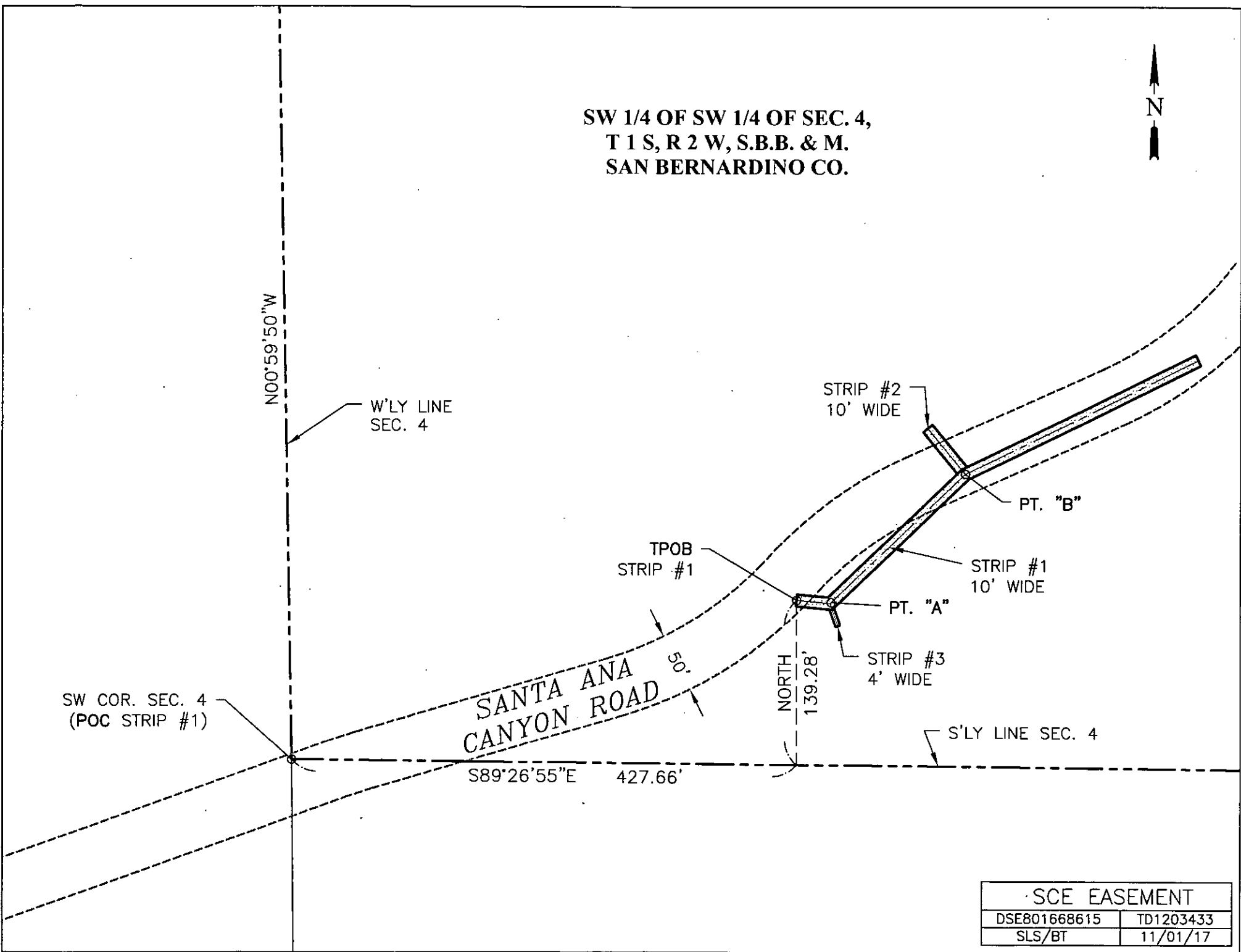
_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

SW 1/4 OF SW 1/4 OF SEC. 4,
T 1 S, R 2 W, S.B.B. & M.
SAN BERNARDINO CO.



SCE EASEMENT	
DSE801668615	TD1203433
SLS/BT	11/01/17



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1567

To: Board of Directors

From: General Manager, Daniel Cozad

Date: April 11, 2018

Subject: IERCD MEMORANDUM OF UNDERSTANDING - AMENDMENT

RECOMMENDATION

Review and consider authorizing General Manager to execute an Amendment to the existing Memorandum of Understanding with the Inland Empire Resource Conservation District to allow shared use of facilities and equipment.

BACKGROUND

In September 2013 the Board of the Inland Empire Resource Conservation District (IERCD) and the SBVWCD approved a memorandum of understanding (MOU). This MOU documented existing cooperation that the two districts had been enjoying informally into writing. The MOU provided for services to be performed for the District. Since the MOU IERCD has performed School Water Conservation Education and Annual Invasive Removal with District staff and many other efforts that support each agencies mission.

DISCUSSION

Because of the excellent working relationship and project that are occurring in Mill Creek, IERCD approached the District about using some space to store materials, chemicals and stage vehicles. Staffs of both districts met in the field and identified space for material storage and adequate spaces is available outside for vehicle staging as needed. IERCD also indicated they might need additional space in the future. There may be more opportunities to share facilities and equipment as the Wash Plan implementation proceeds so the District's managers are requesting authority to execute an amendment, acceptable to both agencies legal counsels, to share and reimburse the use of real property and equipment as appropriate. After the amendment, each request would be documented.

FISCAL IMPACT

There is likely little fiscal impact to the District, income would likely be minimal but cost savings could be significant over time.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

POTENTIAL MOTIONS

1. Move to authorize the General Manager to execute an Amendment to the existing Memorandum of Understanding with the Inland Empire Resource Conservation District to allow shared use of facilities and equipment.
2. Move to request this item be tabled and referred to Finance & Administration Committee for reconsideration of specific issues discussed.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
AND
INLAND EMPIRE RESOURCE CONSERVATION DISTRICT**

WHEREAS, San Bernardino Valley Water Conservation District hereinafter referred to as (SBVWCD) desires to partner with the Inland Empire Resource Conservation District hereinafter referred to as IERCD to jointly develop and promote conservation values, by working collaboratively on performance of environmental education and outreach, and implementation of conservation, enhancement, and restoration work associated with the SBVWCD's Wash Plan within their common jurisdictions. The partnership is meant to unify, coordinate, carry out, logically plan and shape in an orderly way the development of local government agencies to advantageously provide for the present and future needs of the county and its communities.

WHEREAS, SBVWCD is a political subdivision of the State of California formed to under Division 21 of the California Water Code § 74000 to replenish the Groundwater Basin with native Santa Ana River water to ensure adequate reliable water supplies for producers in the District.

WHEREAS, IERCD is a Self Governed Special District, organized under Division IX of the state Public Resources Code and empowered to conduct core services including conservation, restoration, and education and outreach work throughout its district boundaries. IERCD work may be performed through execution of contracts with federal, state, and local entities including counties, cities, and other special district, as well as any individual within its service area. The IERCD service-area boundary includes all areas within SBVWCD.

WHEREAS, SBVWCD and the IERCD are separate organizations with similar interests found to be compatible specific to the provision of environmental education outreach and implementation of conservation, enhancement, and restoration work associated with SBVWCD's Wash Plan; and

WHEREAS, SBVWCD is actively working with the Wash Plan Task Force partners who guide and benefit from the Habitat Conservation Plan under SBVWCD's management; and

WHEREAS, SBVWCD desires services be provided by IERCD to support provision of environmental education and outreach services and implementation of conservation, enhancement, and restoration work associated with the Wash Plan

NOW THEREFORE, IERCD and SBVWCD agree to the following:

SECTION I - INTRODUCTION

This Memorandum of Understanding (MOU) defines the manner of service and reciprocal actions for exchange of services and funds between SBVWCD and the IERCD. This MOU acknowledges and establishes a working relationship between the two organizations for the purposes of executing tasks designed to facilitate provision of environmental education and outreach services, and conservation, enhancement, and restoration work associated with the Wash Plan.

SECTION II – SERVICES TO BE PERFORMED

IERCD agrees to provide consultation, trained and professional staff, and/or program assistance to SBVWCD both under fee for service and as a complimentary (non fee) reciprocal action as may be agreed to through correspondence. This is to include any of IERCD work/staff time associated with the development of environmental education and outreach programs and the performance of other conservation, enhancement, and/pr restoration work requested by SBVWCD. The IERCD is to be monetarily compensated equal to wage rates established for IERCD staff members and positions as agreed and budgeted in advance. Examples of services provided to SBVWCD by the IERCD may include but should not be limited to the following:

A. Development of methodology for implementation of comprehensive environmental education and outreach programming on educational campuses and community facilities within the shared service area to include:

1. Creation of Learning Objectives for short-term and long-term awareness of conservation
2. Refinement of existing curriculums for each grade level, and correlation to 2013 Science Standards for California Public Schools.

B. Support for the Wash Plan Implementation:

1. Consultation and coordination with the SBVWCD and Wash Plan partners, as requested
2. Assistance in habitat conservation, enhancement, and restoration work efforts, as available and as requested.
3. Provision of administrative tasks including report development as available and as requested

SECTION III – FEE FOR SERVICE PAYMENT

A. The IERCD will provide a budget for approval before any task is undertaken, including detail and documentation of all projected hours, services, and supplies for which a reimbursement will be sought. Following completion of target tasks, SBVWCD will review IERCD expenses submitted for reimbursement and shall submit payment based on actual direct costs including reasonable overhead. Requests for reimbursement (invoices) must include a date description of the specific work task and staff performing the task. Post-task performance deliverables will be submitted on or before desired date as described in approved plan for individual task performance.

1. IERCD shall submit detailed invoice to be evaluated by SBVWCD for approval of request and prompt payment. SBVWCD will process all payments within 30 days of receipt of the approved invoice
2. All invoices should be sent to:

San Bernardino Valley Water Conservation District
1630 W Redlands Blvd Suite A
Redlands, CA 92373

SECTION IV – INSURANCE AND INDEMNIFICATION

A. Mutual Indemnification.

The IERCD agrees to indemnify, defend and hold harmless the SBVWCD, its officers, employees, agents and volunteers, from any and all liabilities for injury to persons and damage to property arising out of any act or omission of SBVWCD, its officers, employees, agents or volunteers in connection with the performance of its obligations under this MOU.

The SBVWCD agree to indemnify, defend and hold harmless IERCD, its officers, employees, agents and volunteers, from any and all liabilities for injury to persons and damage to property arising out of any act or omission of IERCD, its officers, employees, agents or volunteers in connection with the performance of its obligations under this MOU.

In the event IERCD or SBVWCD are found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this Agreement, IERCD, or SBVWCD, as applicable, shall indemnify the other to the extent of its comparative fault. Furthermore, if IERCD or SBVWCD attempts to seek recovery from the other for Workers' Compensation benefits paid to an employee, IERCD or SBVWCD agree that any alleged negligence of the employee shall not be construed against the employer of that employee.

B Insurance

1. Insurance: Without limiting IERCD's indemnification obligations, IERCD shall not enter or occupy the Premises until IERCD has obtained all of the insurance required herein from a company or companies acceptable to SBVWCD, and IERCD shall maintain all such insurance in full force and effect at all times during the term of this License and any extension or renewal thereof. Insurance shall be placed with insurers having a current A.M. Best rating of no less than A-:VII or equivalent or as otherwise approved by SBVWCD.

1.1.1. IERCD shall at a minimum maintain the following insurance:

1.1.1.1 Workers' Compensation and Employer's Liability Insurance: IERCD shall cover or insure under the applicable laws relating to workers' compensation insurance all of its employees working on or about the Premises, in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any Acts amendatory thereof. IERCD shall provide worker's compensation insurance and employer's liability insurance with limits not less than One Million Dollars (\$1,000,000) each occurrence, One Million Dollars (\$1,000,000) disease policy limit, and One Million Dollars (\$1,000,000) disease each employee. Such policy of workers compensation insurance shall contain the following separate endorsements:

(a) "Insurer waives all rights of subrogation against the San Bernardino Valley Water Conservation SBVWCD, its officers, directors, employees, representatives and volunteers."

(b) "This insurance policy shall not be suspended, voided, reduced in coverage or in limits, cancelled, limited, non-renewed or materially changed for any reason by the insurer until thirty (30) days after receipt by the San Bernardino Valley Water Conservation SBVWCD of a written notice of such cancellation, limitation or reduction of coverage."

1.1.1.2 Commercial General Liability Insurance providing coverage in the following minimum limits:

(a) Combined single limit of One Million Dollars (\$1,000,000) per occurrence for Bodily Injury, Personal Injury or Death and Property.

(b) Damage Coverage shall be at least as broad as Insurance Services Office (ISO) Commercial General Liability coverage (occurrence Form CG 0001).

(c) If Commercial General Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503 or ISO CG 2504, or insurer's equivalent endorsement provided to SBVWCD), or the general aggregate limit shall be twice the required occurrence limit.

1.1.1.3 Comprehensive Automobile Liability Insurance, including owned, non-owned, leased, hired, and borrowed automobiles and similar vehicles, providing the following minimum limits:

(a) Combined single limit of One Million Dollars (\$1,000,000) per occurrence for Bodily Injury or Death and Property Damage.

(b) Coverage shall be at least as broad as Insurance Services Office (ISO) Business and Auto Coverage (Form CA 0001) covering any auto.

1.1.2. Endorsements: The policies of liability insurance provided for in Paragraphs 2.4.1.2 and 2.4.1.3 shall specify that this specific License is insured and that coverage for injury to participants resulting from IERCD's activities is not excluded, and shall be in a form satisfactory to SBVWCD and contain the following separate endorsements:

(a) "The San Bernardino Valley Water Conservation SBVWCD, its officers, directors, employees, representatives and volunteers, are declared to be additional insureds on all of the above policies with respects to the operations and activities of the named insured at or from the premises of the San Bernardino Valley Water Conservation SBVWCD. The coverage shall contain no special limitations on the scope of protection afforded to the San Bernardino Valley Water Conservation SBVWCD, its officers, directors, employees, representatives and volunteers."

(b) "This insurance policy shall not be suspended, voided, reduced in coverage or in limits, canceled, limited, non-renewed, or materially changed for any reason until thirty (30) days after receipt by the San Bernardino Valley Water Conservation SBVWCD of a written notice of such cancellation, limitation or reduction of coverage."

(c) "This insurance policy is primary insurance and no insurance held or owned by the designated additional insureds shall be called upon or looked to cover a loss under said policy; the San Bernardino Valley Water Conservation SBVWCD shall not be liable for the payment of premiums or assessments on this policy."

(d) "Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the San Bernardino Valley Water Conservation SBVWCD, its officers, directors, employees, representatives, or volunteers."

(e) "This insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability."

1.1.3. Evidence of Coverage: IERCD shall at the time of the execution of the License present to SBVWCD the original policies of insurance required by this Paragraph 2.4 or a certificate of the insurance, with separate endorsements (Insurance Services Office Form CG 2026, or equivalent), showing the issuance of such insurance and the additional insured and other provisions and endorsements required herein and copies of all endorsements signed by the insurer's representative. All policies shall contain the IERCD's name and location of the Premises on the certificate. At least thirty (30) days prior to the expiration of any such policy, a signed complete certificate of insurance, with all endorsements provided herein, showing that such insurance coverage has been renewed or extended, shall be filed with SBVWCD. IERCD's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

1.1.4. Review of Coverage: SBVWCD shall have the right at any time to review the coverage, form, and limits of insurance required under this License. If, in the sole and absolute discretion of SBVWCD, the insurance provisions in this License do not provide adequate protection for SBVWCD, SBVWCD shall have the right to require IERCD to obtain insurance sufficient in coverage, form and limits to provide adequate protection and IERCD shall promptly comply with any such requirement. SBVWCD's requirements shall not be unreasonable, but shall be adequate in the sole opinion of SBVWCD to protect against the kind and extent of risks which may exist at the time a change of insurance is required, or thereafter.

1.1.5. Deductibles: Any and all deductibles must be declared and approved by SBVWCD prior to execution of this License.

1.1.6. License Contingent Upon Coverage: Notwithstanding any other provision of this License, this License shall be null and void at all times when the above-referenced original policies of insurance or Certificate of Insurance or Renewal Certificates or Endorsements are not on file with SBVWCD.

Indemnification

1.1.7. SBVWCD Not Liable: SBVWCD shall not be liable at any time for any loss, damage or injury whatsoever to the person or property of any person or entity whatsoever, including but not limited to any employee, agent or contractor of IERCD, resulting from or arising out of any act or omission of IERCD or of any person or entity holding under IERCD, or the occupancy or use of the Premises or any part thereof by or under IERCD, the physical condition or state of the Premises, or any act or omission in

the exercise of any right or the performance of any obligation under this License, or directly or indirectly from any state or condition of the Premises, or any part thereof.

1.1.8. Indemnification: Irrespective of any insurance carried by IERCD for the benefit of SBVWCD, and notwithstanding any other provision or statement of precedence of this License to the contrary, IERCD shall indemnify and hold SBVWCD, its officers, directors, employees, representatives and volunteers (collectively "SBVWCD Personnel") harmless from and against any and all actions, claims, demands, judgments, attorneys fees, costs, damages to persons or property, penalties, obligations, expenses or liabilities of any kind that may be asserted or claimed by any person or entity (including, but not limited to, any employee, agent or contractor of IERCD) in any way arising out of or in connection with this License, the operations carried on by IERCD on the Premises or any lands to which IERCD has access hereunder, or the occupation or use of the Premises by IERCD or any person or entity holding under IERCD (collectively, "Claims"), whether or not there is concurrent active or passive negligence on the part of SBVWCD, and/or acts for which the SBVWCD would be held strictly liable, but excluding the sole active negligence or willful misconduct of SBVWCD. In connection therewith:

1.1.8.1 IERCD shall defend and hold SBVWCD and SBVWCD Personnel harmless from any and all Claims, whether caused in whole or in part by SBVWCD's active or passive negligence, and/or acts for which SBVWCD and/or SBVWCD Personnel would be held strictly liable, but excluding any Claim that results from the sole active negligence or willful misconduct of SBVWCD or SBVWCD Personnel; and IERCD shall pay all expenses and costs, including attorneys' fees, incurred in connection therewith.

1.1.8.2 IERCD shall promptly pay any judgment rendered against IERCD or SBVWCD covering any Claim, and hold and save SBVWCD and SBVWCD Personnel harmless therefrom, whether such Claim was caused in whole or in part by SBVWCD and/or SBVWCD Personnel's active or passive negligence, and/or acts for which SBVWCD and/or SBVWCD Personnel would be held strictly liable, but excluding the sole active negligence and willful misconduct of SBVWCD and/or SBVWCD Personnel.

1.1.8.3 In the event SBVWCD is made a party to any action or proceeding filed or prosecuted for or arising out of or in connection with any Claim, IERCD shall pay to SBVWCD any and all costs and expenses incurred by SBVWCD in any such action or proceeding, together with reasonable attorneys' fees.

1.1.8.4 All of the indemnity obligations of IERCD under this Paragraph 2.5.2, or as otherwise set forth in this License, shall survive the expiration or earlier termination of this License.

SECTION V - GENERAL PROVISIONS

A. This MOU shall not be assigned by IERCD, either in whole or in part, without the prior written consent of the SBVWCD.

B. This MOU and all terms, conditions and covenants hereto shall inure to the benefit of, and binding upon, the successors and assigns of the parties hereto.

SECTION VI - CONCLUSION

A. This MOU, consisting of eight (8) pages, is the full and complete document describing services to be rendered by IERCD including all covenants, conditions and benefits. Task scope, budget and schedule will be coordinated among the principal program directors for the agencies.

INLAND EMPIRE RESOURCE CONSERVATION DISTRICT

Paul C. Williams

Mr. Paul Williams, Board President

9-11-2013

Date:

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Richard Corneille

Mr. Richard Corneille, Board President

9-17-13

Date:



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1568

To: Board of Directors

From: General Manager, Daniel Cozad

Date: April 11, 2018

Subject: Educational Assistance Reimbursement

RECOMMENDATION

Staff recommends the Board approve the Education Assistance Reimbursement of \$4,165 in tuition expenses for Katelyn Scholte for a Masters in Engineering.

BACKGROUND AND DISCUSSION

In August of 2017, the District updated the Personnel Manual with respect to Education Assistance reimbursement, the current language is attached.

Katelyn Scholte has been working on her Masters in Environmental Engineering Systems, specifically water, at the University of California Riverside since the fall of 2016 and is anticipated to complete her program in June of 2018.

DISCUSSION

Staff is bringing this request in accordance with the Districts personnel policy and recommending the Board approve the reimbursement. Katelyn's professional project design report is focused on the Mill Creek watershed, specifically looking at developing a method to anticipate the amount of loss within the natural Mill Creek channel and the factors that influence this loss such as storm frequency, storm duration, temperature, flow rate, sediment load, etc. This report will be applicable to District operations in Mill Creek both in the diversion of water to the North Canal and diversion of flows from the East Weir. When staff diverts water from the East Weir, flows travel approximately one mile in the natural Mill Creek channel before they may or may not reach the Diversion. Flow losses have ranged between 40-100% depending on time of year and consistency of flow. The same scenario occurs between the Mill Creek Diversion to the North Canal and Mill Creek basin 12, and may also be applicable to future recharge on the Mendoza property. Her efforts are very important to the District and support for the Field Operations.

FISCAL IMPACT

Staff included funding for educational reimbursement in the annual budget. Expenses for reimbursement would exceed the approved budget, however the General Manager has identified spending in other areas such as professional services that would more than offset the cost.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

Additionally, this is appropriate because of savings in professional services due to Katelyn's in-house work.

POTENTIAL MOTIONS

1. Move to approve reimbursement as recommended for \$4,165.
2. Move to approve reimbursement under other terms identified during the meeting.
3. Move to request this item be tabled and referred to Finance and Administration Committee for reconsideration of specific issues discussed.

ATTACHMENTS

Education Assistance-Personnel Manual Policy

Educational Assistance Reimbursement Forms

3. Should an employee violate any of these requirements, said violation may be cause for disciplinary actions up to and including termination.

VIII. EDUCATIONAL ASSISTANCE

The District encourages employees to continue their education, as related to their employment. In order to do so, the following procedure will be observed:

1. Prior to enrollment, a memo requesting reimbursement upon satisfactory completion of the course shall be sent to the General Manager for approval.
2. Upon successful completion of the course(s) with a minimum final grade of “C” or equivalent, the employee shall submit a memo requesting reimbursement by attaching proof of the successful completion of the course and all receipts. The District shall then reimburse the employee for tuition, registration, parking fees and textbooks.
3. Reimbursement of educational expenses is limited to \$2,500 per calendar year for full-time and three-quarter time employees. Temporary and part-time employees are not eligible for educational assistance. Rather than revise the limit on a regular basis, if the General Manager Determines that costs above the annual limit are appropriate for reimbursement, Board approval of the exception should be requested.
4. The employee should consult with a tax advisor to determine if tuition reimbursement qualifies as taxable income.
5. Funds may be advanced at the discretion of the General Manager when deemed appropriate. If the course is not successfully completed the employee will be responsible for retaking the course at their own expense and will not be given any further funding until successful completion. If not completed in 12 months the employee will be required to repay the District the funding provided on their behalf and at the discretion of the General Manager elect to have this cost deducted from paychecks for up to 6 months. Prior to advancement of funds employee and employer will enter into loan agreement outlining the terms of advancement of funds.

IX. EMPLOYEE SAFETY

Performing your job in the safest manner possible is a condition of employment at the District. Your Supervisor will instruct you in safety procedures and will evaluate your safety performance. Each employee shall comply with all applicable safety laws, policies and regulations. All employees shall follow safety practices, use personal protective equipment as required, render every possible aid to safe operations, and report to the proper authority all unsafe conditions or practices.

If you have any questions about the safety of a job you are doing, bring it to the attention of your Supervisor immediately. On-the-job injuries are a very serious matter, and you are required to immediately report any injury to your Supervisor, regardless of how minor you think it may be.

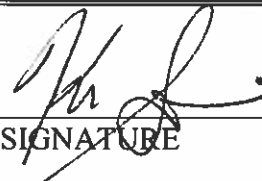
MEMORANDUM

DATE: December 14, 2017
TO: Daniel Cozad
FROM: Katelyn Scholte
SUBJECT: Request Authorization to Attend Classes and Reimbursement


I would like to request authorization to attend the following classes, and to be reimbursed for the cost of tuition (with required incidentals), books, and parking.

TITLE OF COURSE(S)	SCHOOL DEPARTMENT	COURSE NUMBER	NUMBER OF UNITS
Aquatic Chemistry	UCR Engineering	CEE241	4

TUITION \$	LAB FEES & BOOKS	PARKING	TOTAL
\$3,332	\$0	\$0	\$3,332

Dated: 12/14/17  _____
 SIGNATURE

Dated: _____
 SUPERVISOR

Dated: 1/31/18  _____
 GENERAL MANAGER

MEMORANDUM

DATE: March 5, 2018
TO: Daniel Cozad
FROM: Katelyn Scholte
SUBJECT: Request Authorization to Attend Classes and Reimbursement

I would like to request authorization to attend the following classes, and to be reimbursed for the cost of tuition (with required incidentals), books, and parking.

TITLE OF COURSE(S)	SCHOOL DEPARTMENT	COURSE NUMBER	NUMBER OF UNITS
Professional Project Design	CEE	296	1

TUITION \$	LAB FEES & BOOKS	PARKING	TOTAL
\$833	0	0	\$833

Dated: 03/08/18 _____

 SIGNATURE

Dated: 3-13-18 _____

 SUPERVISOR

Dated: _____

 GENERAL MANAGER



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1569

To: Board of Directors

From: General Manager, Daniel Cozad

Date: April 11, 2018

Subject: Countywide RDA Oversight Board Regular and Alternate Election

RECOMMENDATION

Staff recommends that the Board review and select a candidate for both regular and alternate positions for the Special District representatives for the Countywide RDA Oversight Board, authorize the Board President to sign required documents and direct staff to submit any necessary documentation to LAFCO.

BACKGROUND

As required by the Redevelopment Agency (RDA) dissolution act RDA was dissolved as of February 2012, and various successor agencies were formed to supervise the dissolution. On July 1, 2018, as required by the RDA dissolution law, the individual oversight boards will be consolidated into one oversight board per county. In San Bernardino County, the Local Agency Formation Commission (LAFCO) called for nominees from all eligible Special Districts to appoint a regular and an alternate member to the Countywide RDA Oversight Board. If more than one candidate is nominated, each eligible Special District will cast a vote for the candidate of their choice. The San Bernardino Valley Municipal Water District has already selected a member for the primary seat for Special Districts on the Oversight Board. In order to be eligible to sit on the Oversight Board, the agency must receive RDA funding. While the District receives a minimal amount of funding from RDA dissolution, it is one of the 23 agencies eligible to participate in the Oversight Board. The Conservation District took action on February 14 nominating Director Harrison for an alternate member of the Countywide Oversight Board.

DISCUSSION

Staff has received resumes for candidates for regular and alternate members to the Countywide Oversight Board for review and consideration. LAFCO has requested that ballots be submitted no later than April 27.

FISCAL IMPACT

The District will be required to pay any authorized per diem and mileage to attend meetings where an alternate is required; the number of sessions is unknown at this time but is not expected to be frequent and will likely be located in the valley within San Bernardino County.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

POTENTIAL MOTIONS

1. Move to vote for a candidate for alternate and regular positions for special districts on the CSDA Countywide RDA Oversight Board, authorize Board President to sign ballot and for staff to submit to LAFCO.
2. Table to the Board meeting on April 25, 2018

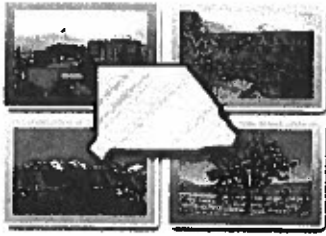
ATTACHMENTS OR MATERIALS

LAFCO Letter and Resumes of candidates

LAFCO Ballot Form

MAR 23 2018

March 22, 2018



LAFCO

**Local Agency
Formation Commission**
for San Bernardino County

1170 West 3rd Street, Unit 150
San Bernardino, CA 92416-0490
909.388.0480 | Fax 909.388.0481
E-mail: lafco@lafco.sbccounty.gov
www.sbc Lafco.org

Established by the State of California
to serve the Citizens, Cities, Special Districts
and the County of San Bernardino

COMMISSIONERS

JIM BAGLEY
Public Member

KIMBERLY COX, Chair
Special District

JAMES V. CURATALO
Special District

ROBERT A. LOVINGOOD
Board of Supervisors

LARRY McCALLON
City Member

JAMES RAMOS, Vice Chair
Board of Supervisors

DIANE WILLIAMS
City Member

ALTERNATES

STEVEN FARRELL
Special District

JANICE RUTHERFORD
Board of Supervisors

Vacant
Public Member

ACQUANETTA WARREN
City Member

STAFF

KATHLEEN ROLLINGS-McDONALD
Executive Officer

SAMUEL MARTINEZ
Assistant Executive Officer

MICHAEL TUERPE
Project Manager

LA TRICI JONES
Clerk to the Commission

LEGAL COUNSEL

CLARK H. ALSOP

**TO: Presidents of the Boards of Directors of the Independent
Special Districts in San Bernardino County**

**SUBJECT: NOTIFICATION OF DESIGNATION OF ALTERNATE
SPECIAL DISTRICT MEMBER AND SPECIAL DISTRICT
ELECTION FOR REGULAR LAFCO SPECIAL DISTRICT
MEMBER**

By distribution of this letter, the Independent Special Districts are notified that a single candidate nomination for the position of Alternate Special District Member was received. Pursuant to the provisions of Government Code Section 56332 (f)(2) since a single candidate, Steven Farrell, has been nominated, he is deemed appointed as the Alternate Special District member, with a term expiring the first Monday in May 2022.

During the nomination period, LAFCO has received nominations for two candidates for the position of Regular Special District member. Therefore, the official voting process as defined in Government Code Section 56332 for the Regular Special District Member of the Local Agency Formation Commission shall commence. Attached to this letter is the ballot for the selection of this position. Pursuant to the provisions of Government Code Section 56332, the voting period will commence as of **March 22, 2018** and end on **Monday, April 27, 2018 at the close of business**. The voting instructions for this selection are as follows:

1. Each District may vote for one candidate. The vote shall be cast as directed by the Board of Directors of the District through consideration at a Board Hearing and a roll call vote. The existing policy of the Selection Committee is that LAFCO commission members should represent districts located in the Valley, Mountain and Desert regions. Inasmuch as possible, they should represent different types of special districts.
2. The signed original ballot, with the name of each voting Board Member outlined, must be received in the LAFCO Office by 5:30 p.m. on **April 27, 2018**. If a faxed copy of the ballot is provided by the April 27 deadline, the original signed copy must be received by 5:30 p.m. on **May 3**, or the ballot will be declared invalid.
3. Twenty-six (26) ballots are required to be received to establish a quorum for selection of the Alternate Special District position.

SPECIAL DISTRICT ELECTION LETTER
REGULAR MEMBER
MARCH 22, 2018

The completed ballot is to be mailed to:

Kathleen Rollings-McDonald, Executive Officer
Local Agency Formation Commission
1170 West Third Street, Unit 150
San Bernardino, CA 92415-0490

If you are faxing a copy of the ballot, the LAFCO fax number is (909) 388-0481. As outlined in Item #2 above, if the ballot is faxed to the LAFCO office, the original signed copy of the ballot will need to be mailed or delivered to the above address and received by 5:30 p.m. on **May 3, 2018** to be considered in the election process.

Please let me know if you have any questions concerning this selection process. You may contact me at the address listed above, by e-mail at kmcdonald@lafco.sbcounty.gov, or by phone at (909) 388-0480.

Sincerely,



KATHLEEN ROLLINGS-McDONALD
Executive Officer

KRM/ltj

Enclosures

BALLOT

**REGULAR SPECIAL DISTRICT MEMBER
OF THE LOCAL AGENCY FORMATION COMMISSION**

The _____
(Name of District)

hereby votes for the marked candidate as indicated below:

REGULAR SPECIAL DISTRICT MEMBER OF LAFCO:

_____ **JAMES CURATALO (Incumbent -- Member of the Board of
Directors of Cucamonga Valley Water District)**

_____ **STEVE BOYDSTON (Member of the Board of
Directors of Lake Arrowhead Community Services District)**

I, _____, do hereby certify that at its regularly-scheduled meeting of _____, the Board of Directors voted to elect the above-marked candidate as the Alternate Special District Member of the Local Agency Formation Commission of San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: _____

JAMES V. CURATALO, JR.

P.O. Box 638, Rancho Cucamonga, CA 91729
| Cell: 909-261-7055 | jamesc@cvwdwater.com |

EDUCATION

- California Special District Association Special District Leadership & Management Program – September 2008
- University of La Verne, La Verne, California – Coursework in public administration
- Extensive coursework in fire science

EXPERIENCE

- **Cucamonga Valley Water District, President (CVWD) – 1999 to present**
CVWD is a retail water agency providing water and wastewater services to a population of 200,000. Responsible for providing organizational direction and policy development for the agency. Serves in a leadership role as President working closely with the General Manager/CEO. Currently appointed to the Human Resources/Risk Management and Water Resources Committees.
- **CALAFCO – Commissioner/Chair – 2013 to 2017**
The California Association of LAFCO's serves as an organization dedicated to assisting member LAFCO's with educational and technical resources that otherwise would not be available. The Association provides statewide coordination of LAFCO activities, serves as a resource to the Legislature and other bodies, and offers a structure for sharing information among the various LAFCO's and other governmental agencies.
- **Coalition of California LAFCO's – Commissioner/Vice-Chair – 2010 to 2016**
The Coalition of California LAFCOs was formed to foster collaboration among commissioners and staff and to provide an educational, legislative, technical and training resource to further the goals of the Cortese-Knox-Hertzberg Act and other priorities of interest to its members.
- **San Bernardino LAFCO – Commissioner/Chair – 2009 to present**
The Local Agency Formation Commission is to ensure the establishment of an appropriate, sustainable, and logical municipal level government structure for the distribution of efficient and effective public services. The Local Agency Formation Commission for San Bernardino County encourages and promotes communication among agencies (public and private), property owners and residents of the County to achieve these goals.
- **Fontana Union Water Company – Director/Chair – 2003 to present**
Serves on the board of directors of a mutual water company that has surface and groundwater rights in San Bernardino County. Ensures the company fulfills its corporate and fiduciary responsibilities to its shareholders.

- **Chino Basin Watermaster – Vice-Chair– 2012-2013, 2016-2017**
The Watermaster consists of various entities pumping water from the Chino Groundwater Basin including cities, water districts, water companies, agricultural, commercial and other private concerns. Chino Basin Watermaster's mission is to manage the Chino Groundwater Basin in the most beneficial manner and to equitably administer and enforce the provisions of the Chino Basin Watermaster Judgment.
- **Rancho Cucamonga Chamber of Commerce – Board Member – 2015 to 2017**
The Rancho Cucamonga Chamber of Commerce is a voluntary organization of business professionals and firms whose purpose is to promote economic growth in the region and meet the needs of the business community, industry and tourism.

WORK EXPERIENCE

- City of Rancho Cucamonga Fire Protection District – Battalion Chief
- Small Business Owner



LAFCO

Local Agency Formation Commission *for San Bernardino County*

1170 West 3rd Street, Unit 150
San Bernardino, CA 92415-0490
909.388.0480 | Fax 909.388.0481
E-mail: lafco@lafco.sbcounty.gov
www.sbclafco.org

Established by the State of California
to serve the Citizens, Cities, Special Districts
and the County of San Bernardino

COMMISSIONERS

JIM BAGLEY
Public Member

KIMBERLY COX, Chair
Special District

JAMES V. CURATALO
Special District

ROBERT A. LOVINGOOD
Board of Supervisors

LARRY McCALLON
City Member

JAMES RAMOS, Vice Chair
Board of Supervisors

DIANE WILLIAMS
City Member

ALTERNATES

STEVEN FARRELL
Special District

JANICE RUTHERFORD
Board of Supervisors

Vacant
Public Member

ACQUANETTA WARREN
City Member

STAFF

KATHLEEN ROLLINGS-McDONALD
Executive Officer

SAMUEL MARTINEZ
Assistant Executive Officer

MICHAEL TUERPE
Project Manager

LA TRICI JONES
Clerk to the Commission

LEGAL COUNSEL

CLARK H. ALSOP

March 26, 2018
(Via Email and Regular Mail)

**TO: Presidents of the Boards of Directors of the
independent Special Districts Within
Redevelopment Agencies in San Bernardino
County**

**Subject: ELECTION OF THE REGULAR AND ALTERNATE
MEMBERS TO THE COUNTYWIDE OVERSIGHT
BOARD RESUMES/LETTERS OF INTEREST**

The enclosed resumes should have been included with our letter dated March 22 circulating the ballots for selection of a special district representative for both positions. These resumes were inadvertently left out as attachments to that letter.

We apologize for any inconvenience this may have caused. If you have any questions, please contact me at 909-388-0480 or by email at kmcdonald@lafco.sbcounty.gov.

Sincerely,

KATHLEEN ROLLINGS-McDONALD
Executive Officer

Enclosures

RECEIVED

**NOMINATION FOR
ALTERNATE SPECIAL DISTRICT MEMBER
MEMBER OF THE
COUNTYWIDE OVERSIGHT BOARD
(REDEVELOPMENT)**

2018 MAR 12 AM 10:11
LOCAL AGENCY
FORMATION COMMISSION

The San Bernardino Valley Water Cons. Dist.
(Name of District)

hereby nominates the following person for the position on the Countywide Oversight Board

T. Milford Harrison ALTERNATE SPECIAL DISTRICT MEMBER
(Name of Nominee)

I, Richard Corneille, do hereby certify that at its regularly
(Name of President or Designee of District)
scheduled meeting of February 14, 2018, the Board of Directors voted to
nominate the above-identified candidate for the Alternate Special District Member
of the Countywide Oversight Board (Redevelopment) of San Bernardino County,
by the following vote:

AYES: Corneille, McDonald, Longville, Raley, Harrison

NOES:

ABSENT:

ABSTAIN:

Richard Corneille
District President/Authorized Board Member

Dated: 2/28/18

Attach – Letter of Interest or Resume of Nominee

T. MILFORD HARRISON

To Whom It May Concern

March, 2018

It is an honor to be able to submit this summary of my background and experience in support of my possible appointment to the position of Alternate Special District Member of the Countywide Oversight Board for Redevelopment. A significant portion of my professional career has involved working with, chairing or directing Redevelopment agencies.

As a Government Relations Consultant, I was able to represent clients who proposed and developed various commercial and residential projects which received support from several local City and County Redevelopment Agencies. As a City Council Member for Loma Linda I was involved in the formation of, and was Chairman of, the City's first Redevelopment Agency. During the time I was Chairman the Agency built and occupied our notable City Hall and Fire Museum as well as our auto center and other businesses.

As Mayor of Loma Linda, I participated in the formation and management of what was at that time, the largest multi-jurisdictional Redevelopment Agency in California, the 13,000 acre Inland Valley Development Agency (IVDA). This is the agency charged with the redevelopment of the former Norton Air Force Base.

Two years after leaving the City Council I became Economic Development Director for Loma Linda as the Redevelopment Agency added auto dealerships and assisted in the reconstruction of our major shopping center and building of a number of new businesses. Following this position, I served on the administrative staffs of two San Bernardino County Supervisors. While serving as Chief of Staff to one of the Supervisors, I was chosen to be Executive Director of San Bernardino International Airport and the IVDA. I held that position for four years. During this time we selected Hillwood Development Company to become Master Developer of the IVDA project and they have brought a great deal of value to the Airport and surrounding area!

I am now honored to be a Member of the Board of Directors of the San Bernardino Valley Water Conservation District as well as the Association of San Bernardino County Special Districts. It is a privilege to serve on these Boards. SBVWCD receives a small amount of taxes and therefore redevelopment funds, but the Countywide Oversight Board is intended to look out for those who will have large or small amounts returned. I also hold positions on several California Special Districts Association(CSDA) and Association of California Water Agency(ACWA) Committees.

I would appreciate your consideration of my appointment to this Oversight Board position.

**NOMINATION FOR
ALTERNATE SPECIAL DISTRICT MEMBER
MEMBER OF THE
COUNTYWIDE OVERSIGHT BOARD
(REDEVELOPMENT)**

RECEIVED
MAR -8 PM 3:02
LOCAL AGENCY
FORMATION COMMISSION

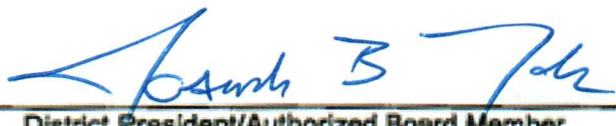
The Yucaipa Valley Water District
(Name of District)

hereby nominates the following person for the position on the Countywide Oversight Board

Chris Mann ALTERNATE SPECIAL DISTRICT MEMBER
(Name of Nominee)

I, Joseph B. Zoba, do hereby certify that at its regularly
(Name of President or Designee of District)
scheduled meeting of February 20, 2018, the Board of Directors voted to
nominate the above-identified candidate for the Alternate Special District Member
of the Countywide Oversight Board (Redevelopment) of San Bernardino County,
by the following vote:

Ayes: Director Jay Bogh, Director Bruce Granlund,
Director Lonni Granlund, Director Chris Mann
Noes: None
Absent: Tom Shalhoub
Abstain: None


District President/Authorized Board Member
Dated: March 8, 2018

Attach – Letter of Interest or Resume of Nominee



CHRIS MANN

PUBLIC AFFAIRS
PUBLIC POLICY
LOCAL GOV'T PRACTITIONER

(805) 907-6386 cell
chrismann76@gmail.com
33773 Cansler Way,
Yucaipa, CA 92399

STATEMENT

Working in and with local government my entire career, I have developed a passion for the tangible positive impacts that can be realized in people's daily lives through the development and effective implementation of sound public policy.

Dedicated to the cause of improving quality of life through the practice of good government, I am looking to take my career in the direction of city, county or special district management.

HOBBIES



motorcycles



theater



cigars



movies



Cowboys



Angels

WORK

**DEPUTY CHIEF
OF STAFF/
ADMIN ANALYST**
May 2014 – March 2017

County of San Bernardino, Board of Supervisors, 5th District

Directly managed a staff of 10, and a yearly budget of \$1.4 million. Came in under budget each year. Analyzed and recommended policy pertaining to the County's 22,000 employees and a budget of \$5.4 billion. Made human resources decisions resulting in a highly professional and cohesive team commonly accepted as the most effective Board of Supervisors office in the County. Developed positive union relationships and helped negotiate the end to a year-long impasse situation with our Sheriff's Deputies. Led an overhaul of the office's communications strategy and tactics, including website, social media, emails and media relations. Primary responsibility for the following areas: land use and planning, economic development, political and union related issues, transportation, public works, public safety, Inland Valley Development Agency, San Bernardino International Airport.

PRESIDENT
May 2005 – Present

Mann Communications

Public affairs consulting services focused on helping clients interface and do business with local government, and helping local government communicate effectively with the public. Specialization in land use entitlement, community outreach, media relations, crisis communications, and political strategy.

**PARTNER/
PRINCIPAL**
Jan. 2007 – Dec. 2012

Rotkin Real Estate Group/ADR Preferred Business Properties

Developed and managed commercial real estate in Southern CA, AZ & NV. Directed the entire development process, including land acquisition, entitlement, design, construction, leasing, management and sale of assets. Regularly worked with city and county planning and economic development staff, met often with elected officials, managed multimillion dollar project budgets and coordinated efforts of large project teams.

**SENIOR
ACCOUNT
EXECUTIVE**
Sep. 2004 – May 2005

O'Reilly Public Relations

Provided the following services while working for the largest and best known public relations firm in the Inland Empire: government relations, legislative advocacy, policy development, media relations, community organizing and speechwriting. Specialization in land use entitlement, crisis communications, community outreach and political strategy.

EDUCATION

**MASTERS IN
PUBLIC POLICY
& ADMIN.**
June 1999 – Aug. 2000

California Lutheran University

Coursework included: public budgeting & finance, law & public policy, labor arbitration, administrative analysis, intergovernmental relations, etc. All required coursework (36 semester credits) completed. Cumulative GPA 3.67. Degree will be awarded upon completion of thesis.

**BS PSYCHOLOGY/
BA POLI-SCI**
Aug. 1995 – May 1999

California Lutheran University

Double-majored in Psychology and Political Science. Worked as a Department Assistant in the Psychology Department, and volunteered on city council and State Assembly campaigns. Completed 134 semester credits and graduated cum laude.

ELECTED EXPERIENCE

DIRECTOR
Dec. 2016 – Present

Yucaipa Valley Water District
Elected in November 2016.

DIRECTOR
Dec. 2004 – Dec. 2008

San Geronio Pass Water Agency
Chaired the Finance & Budget Committee.

**MAYOR/
COUNCIL
MEMBER**
Dec. 1999 – Dec. 2003

City of Westlake Village, CA
At the age of 23, defeated an incumbent to become the youngest elected official in CA at the time.

STRENGTHS

Managing People	
Managing Budgets	
Labor Relations	
Communications	
Economic Dev.	
Land Use	

33773 Cansler Way, Yucaipa, CA 92399

(805) 907-6386

chrismann76@gmail.com



CHRIS MANN

PUBLIC AFFAIRS
PUBLIC POLICY
LOCAL GOV'T PRACTITIONER

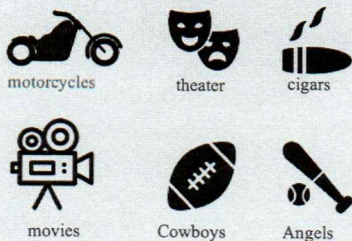
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Yucaipa, CA 92399

STATEMENT

Working in and with local government my entire career, I have developed a passion for the tangible positive impacts that can be realized in people's daily lives through the development and effective implementation of sound public policy.

Dedicated to the cause of improving quality of life through the practice of good government, I am looking to take my career in the direction of city, county or special district management.

HOBBIES



WORK

**DEPUTY CHIEF
OF STAFF/
ADMIN ANALYST**
May 2014 – March 2017

County of San Bernardino, Board of Supervisors, 5th District

Directly managed a staff of 10, and a yearly budget of \$1.4 million. Came in under budget each year. Analyzed and recommended policy pertaining to the County's 22,000 employees and a budget of \$5.4 billion. Made human resources decisions resulting in a highly professional and cohesive team commonly accepted as the most effective Board of Supervisors office in the County. Developed positive union relationships and helped negotiate the end to a year-long impasse situation with our Sheriff's Deputies. Led an overhaul of the office's communications strategy and tactics, including website, social media, emails and media relations. Primary responsibility for the following areas: land use and planning, economic development, political and union related issues, transportation, public works, public safety, Inland Valley Development Agency, San Bernardino International Airport.

PRESIDENT
May 2005 – Present

Mann Communications

Public affairs consulting services focused on helping clients interface and do business with local government, and helping local government communicate effectively with the public. Specialization in land use entitlement, community outreach, media relations, crisis communications, and political strategy.

**PARTNER/
PRINCIPAL**
Jan. 2007 – Dec. 2012

Rotkin Real Estate Group/ADR Preferred Business Properties

Developed and managed commercial real estate in Southern CA, AZ & NV. Directed the entire development process, including land acquisition, entitlement, design, construction, leasing, management and sale of assets. Regularly worked with city and county planning and economic development staff, met often with elected officials, managed multimillion dollar project budgets and coordinated efforts of large project teams.

**SENIOR
ACCOUNT
EXECUTIVE**
Sep. 2004 – May 2005

O'Reilly Public Relations

Provided the following services while working for the largest and best known public relations firm in the Inland Empire: government relations, legislative advocacy, policy development, media relations, community organizing and speechwriting. Specialization in land use entitlement, crisis communications, community outreach and political strategy.

EDUCATION

**MASTERS IN
PUBLIC POLICY
& ADMIN.**
June 1999 – Aug. 2000

California Lutheran University

Coursework included: public budgeting & finance, law & public policy, labor arbitration, administrative analysis, intergovernmental relations, etc. All required coursework (36 semester credits) completed. Cumulative GPA 3.67. Degree will be awarded upon completion of thesis.

**BS PSYCHOLOGY/
BA POLI-SCI**
Aug. 1995 – May 1999

California Lutheran University

Double-majored in Psychology and Political Science. Worked as a Department Assistant in the Psychology Department, and volunteered on city council and State Assembly campaigns. Completed 134 semester credits and graduated cum laude.

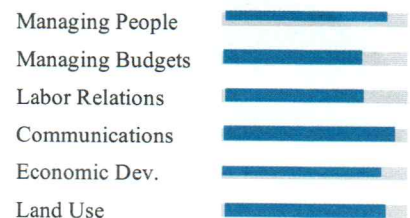
ELECTED EXPERIENCE

DIRECTOR Yucaipa Valley Water District
Dec. 2016 – Present Elected in November 2016.

DIRECTOR San Geronio Pass Water Agency
Dec. 2004 – Dec. 2008 Chaired the Finance & Budget Committee.

**MAYOR/
COUNCIL
MEMBER** City of Westlake Village, CA
Dec. 1999 – Dec. 2003 At the age of 23, defeated an incumbent to become the youngest elected official in CA at the time.

STRENGTHS



RECEIVED

NOMINATION FOR
REGULAR SPECIAL DISTRICT MEMBER
MEMBER OF THE
COUNTYWIDE OVERSIGHT BOARD
(REDEVELOPMENT)

2018 FEB 22 AM 11:29
LOCAL AGENCY
FORMATION COMMISSION

The San Bernardino Valley Municipal Water District
(Name of District)

hereby nominates the following person for the position on the Countywide
Oversight Board:

Cindy Saks REGULAR SPECIAL DISTRICT MEMBER
(Name of Nominee)

I, Susan Longville, do hereby certify that at its regularly
(Name of President or Designee of District)
scheduled meeting of February 6, 2018, the Board of Directors voted to
nominate the above-identified candidate for the Regular Special District Member
of the Countywide Oversight Board of San Bernardino County, by the following
vote:

AYES: Longville, Navarro, Hayes, Copelan, Bulot

NOES: None

ABSENT: None

ABSTAIN: None


District President/Authorized Board Member

Dated: February 6, 2018

Attach – Letter of Interest or Resume of Nominee

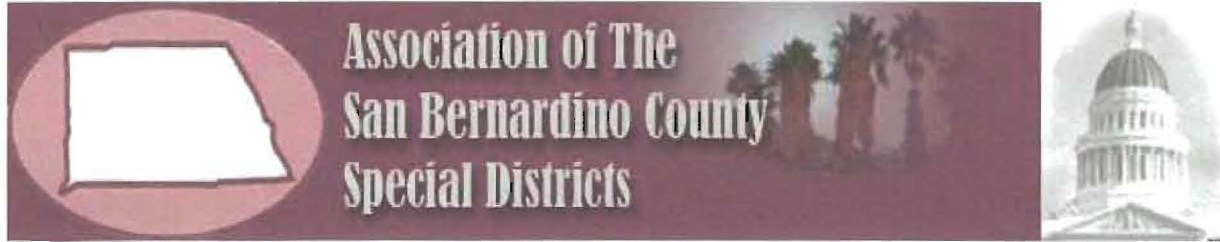
Cindy Saks, C.P.A.
Deputy General Manager - Administration
San Bernardino Valley Municipal Water District

Ms. Saks has been employed by the San Bernardino Valley Municipal Water District (Valley District) since February 2007. Based upon the policy decisions set by Valley District's Board of Directors, she is responsible for managing all aspects of the District's financial activities.

Within San Bernardino County, Valley District is the largest Special District receiving funds through the Redevelopment Property Tax Trust Fund (RPTTF). Since Redevelopment Agency Dissolution in 2012, Ms. Saks has been appointed and faithfully served as the Special District representative on the Successor Agency Oversight Boards for the cities of Colton, Grand Terrace, Highland and Redlands. During the past six years as an Oversight Board member, Ms. Saks has gained extensive knowledge of the successor agency financial reporting process including annual Recognized Obligation Payment Schedules (ROPS), Long Range Property Management Plans (LRPMP) and required Taxing Entities Compensation Agreements for RDA asset liquidations. Ms. Saks was instrumental in providing documentation that empowered the Legislature to include language in Senate Bill 107 where revenues attributable to a property tax rate approved by voters to make payments in support of pension programs, capital projects and the State Water Project and levied in addition to the general property tax rate be allocated and paid to the fund of that taxing entity. Thus returning the proper proportionate share of any residual balance of the successor agency RPTTF to the appropriate taxing entity that levied the tax.

Ms. Saks graduated from California State University, San Bernardino with a Bachelors of Science in Business Administration with an emphasis in Accounting. She is a Certified Public Accountant and maintains an active license through the completion of annual continued education requirements. In her previous employment, Ms. Saks worked for over twenty years in public accounting as an Audit Manager conducting independent financial audits of various water districts and special districts.

Throughout her accounting career Ms. Saks has acquired broad experience in evaluating business policies and procedures, reviewing internal controls and performing analytical financial reviews. She is a member of the California Society of Certified Public Accountants, California Society of Municipal Finance Officers and the Government Finance Officers Association.



April 3, 2018

The ASBCSD Board has received the various applications and resumes for the Oversight Board submitted by member Special Districts. After review of these applications and resumes the Board has voted unanimously to recommend the following names for the Oversight Board Member and Oversight Board Member Alternate:

MEMBER: Cindy Saks

ALTERNATE MEMBER: T. Milford Harrison

Their respective resumes are attached.

While these are the recommendations of your ASBCSD Board, your District is allowed to vote for whichever applicants you feel will best serve our Organization's best interest.

Thank you for your careful consideration of this important vote on behalf of Special Districts!

Sincerely,

Richard Hall, President

Cindy Saks, C.P.A.
Deputy General Manager - Administration
San Bernardino Valley Municipal Water District

Ms. Saks has been employed by the San Bernardino Valley Municipal Water District (Valley District) since February 2007. Based upon the policy decisions set by Valley District's Board of Directors, she is responsible for managing all aspects of the District's financial activities.

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Throughout her accounting career Ms. Saks has acquired broad experience in evaluating business policies and procedures, reviewing internal controls and performing analytical financial reviews. She is a member of the California Society of Certified Public Accountants, California Society of Municipal Finance Officers and the Government Finance Officers Association.

T. MILFORD HARRISON

To Whom It May Concern:

February, 2018

It is an honor to be able to submit this summary of my background and experience in support of my possible appointment to the position of Alternate Special District Member of the Countywide Oversight Board for Redevelopment. A significant portion of my professional career has involved working with, chairing and directing Redevelopment agencies.

As a Government Relations Consultant I was able to represent clients who proposed and developed various commercial and residential projects which received support from several local City and County Redevelopment Agencies. As a Council Member for the City of Loma Linda I was involved in the formation, and Chairman of, the City's first Redevelopment Agency. During the time I was Chairman the Agency built and occupied our notable City Hall Complex as well as our auto center and other businesses.

As Mayor of Loma Linda I participated in the formation and management of what was, at that time, the largest multi-jurisdictional Redevelopment Agency in California, the 13,000 acre Inland Valley Development Agency (IVDA). This was the Agency charged with the redevelopment of the former Norton Air Force Base.

Two years after leaving the City Council I became Economic Development Director for Loma Linda as the Redevelopment Agency added dealerships and assisted in the reconstruction of our major shopping center and building of a number of new businesses. Following this position I served on the administrative staff of two different San Bernardino County Supervisors. While serving as Chief of Staff to one the Supervisors I was chosen to become Executive Director of San Bernardino International Airport and the IVDA, a position I held for four years. During this time we selected Hillwood Development Company as the Master Developer of the IVDA project area, and they have done a great job.

I am now a member of the Board of Directors of the San Bernardino Valley Water Conservation District and the Association of San Bernardino County Special Districts. I am honored to be on both of these boards as well as several CSDA and ACWA Committees.

I would appreciate your consideration of my appointment for this Oversight Board position.

**BALLOT FOR
SPECIAL DISTRICT MEMBER OF THE
COUNTYWIDE OVERSIGHT BOARD
(REDEVELOPMENT)**

The San Bernardino Valley Water Conservation District
(Name of District)

hereby votes for the marked candidate as indicated below:

SPECIAL DISTRICT MEMBER OF COUNTYWIDE OVERSIGHT BOARD:

_____ **CINDY SAKS**
(Deputy General Manager of the San Bernardino
Valley Municipal Water District – Valley Region)

_____ **CHRIS MANN**
(Member of the Board of Directors of Yucaipa Valley Water
District – Valley Region)

I, Richard Corneille, do hereby certify that at its regularly-scheduled
meeting of April 11, 2018, the Board of Directors voted to elect the above-
marked candidate as the Special District Member of the Countywide Oversight Board
(Redevelopment) for San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: 4/11/2018

**BALLOT FOR
ALTERNATE SPECIAL DISTRICT MEMBER
OF THE COUNTYWIDE OVERSIGHT BOARD
(REDEVELOPMENT)**

The San Bernardino Valley Water Conservation District

(Name of District)

hereby votes for the marked candidate as indicated below:

ALTERNATE SPECIAL DISTRICT MEMBER OF COUNTYWIDE OVERSIGHT BOARD:

_____ **CHRIS MANN**
(Member of the Board of Directors of Yucaipa Valley Water District – Valley Region)

_____ **T. MILFORD HARRISON**
(Member of the Board of Directors of the San Bernardino Valley Water Conservation District – Valley Region)

I, Richard Corneille, do hereby certify that at its regularly-scheduled meeting of April 11, 2018, the Board of Directors voted to elect the above-marked candidate as the Alternate Special District Member of the Countywide Oversight Board (Redevelopment) for San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: 4/11/2018



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwd.org

Memorandum No. 1570

To: Board of Directors

From: General Manager, Daniel Cozad

Date: April 11, 2018

Subject: CSDA Board of Directors Request for Concurring Nomination

RECOMMENDATION

Review and provide direction to staff to prepare concurring nomination resolution for those who requested it.

BACKGROUND

The Conservation District has received a request for concurring nomination from Jo MacKenzie of Vista Irrigation District. Any other requests that are received after the publication of the Board Package will be provided as a handout.

The deadline for filing a nomination is April 18, 2018. Additional information is included in the package.

FISCAL IMPACT

There is no fiscal impact.

POTENTIAL MOTIONS

1. Move to direct staff to prepare a resolution in support of Jo MacKenzie of Vista Irrigation District and any received after publication of package.
2. Provide specific direction to staff
3. Take no action.

ATTACHMENTS OR MATERIALS

Candidate Information Sheet

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad



2018 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jo MacKenzie

District/Company: Vista Irrigation District

Title: President, Board of Directors

Elected/Appointed/Staff: Elected

Length of Service with District: 26 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

- President 2011, Vice President 2010, Treasurer 2008-2009
- CSDA Legislative Advocate of the Year 2010
- Finance Corporation 2007-present, President 2012, 2013, 2015- present
- Special District Leadership Foundation Board of Directors, Treasurer 2014-present
- Fiscal and Audit Committees; Membership Committee 2011- present
- Legislative Committee 2004-present; Chair, 2006-2010 and 2012
- San Diego Chapter, Board of Directors 1993-present, President 1998-2000
- Graduate of CSDA Governance Academy
- Attend Annual Conference and Legislative Days

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

- ACWA: Past Board Director; Local Government, Chair 2014-2015 and Membership Committees
- ACWA Region 10 Board, Vice Chair, Alternate Chair, Director 1997-2010
- Special District Official of the Year by PublicCEO 2011

3. List local government involvement (such as LAFCO, Association of Governments, etc.):

- San Diego LAFCO, 1994-present, Current Chair; served on Advisory Committee for 14 years
- CALAFCO Board member
- Served on City of San Marcos Planning and Traffic Commissions
- Personally initiated the City of San Marcos Budget Review Committee in 1980, Chair 1996-2006

4. List civic organization involvement:

- San Marcos Chamber of Commerce, Lifetime Ambassador
- Graduate Leadership 2000, Cal State San Marcos
- Soroptimist International

****Candidate Statement-**Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2018 will not be included with the ballot mailing.**



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1571

To: Board of Directors

From: Land Resources Manager, Jeff Beehler

Date: April 11, 2018

Subject: Santa Ana River Parkway and Open Space Plan: Letter of Support

RECOMMENDATION

Staff recommends that the Board: 1) direct staff to submit a letter of support for the Santa Ana River Parkway and Open Space Plan to the Coastal Conservancy, and; 2) receive and file an update on the Santa Ana River Trail construction.

BACKGROUND AND DISCUSSION

The District is currently implementing two projects aimed at improving recharge activities, one within the Mill Creek spreading basin area and the other adjacent to the Santa Ana River spreading basins. Both will result in a net increase in water available for recharge in the Bunker Hill Groundwater Basin. Both projects have completed CEQA filings.

Santa Ana River Trail Progress Update

Orange County: The trail is mostly complete in Orange County with work directly downstream of Prado Dam scheduled for completion in 2021

Riverside County: Partners are working to develop final alignment and associated landowner agreements for construction of the trail in the Green River/ Prado area. Planning is complete for work in connecting the Prado Basin area with the existing trail through Corona and Eastvale. Construction and road striping is expected to begin in the spring of 2019.

San Bernardino County: The design and engineering of the trail segment between Waterman and California is complete, and construction is expected to start in the late fall of 2018. The design and engineering work for the segment between California and Orange are underway with plans completed in July 2019. The planning for the final segment through Redlands connecting at Garnet Street will be completed in 2020. The District was active in developing a footprint for the trail as it passed through the Wash Plan area and added it as a “covered activity” within the HCP.

Santa Ana River Trail and Parkway Open Space Plan

In 2014, the California legislature (SB 1390) created the Santa Ana River Conservancy Program within the Coastal Conservancy. The Conservancy’s initial project was to complete the Santa Ana River Parkway and Open Space Plan identifying resources within 0.5 mile of the Santa Ana River.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

The plan was to consider recreational, water and habitat resource areas and to determine potential projects within the plan area. After a number of community meetings, including one in Redlands and a call for projects, the draft plan was circulated for comment. The plan was reviewed by the *ad hoc* trails committee, as well as staff, and comments were provided to the Conservancy. In addition, the District submitted trail extensions, and amenities from the District's trails plan to the Conservancy for inclusion in the plan.

The Conservancy will consider adopting the plan in mid-May and use the plan as a way to allocate future bond funding to the Santa Ana River. In June, the voters will consider the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 which includes a \$16 M allocation to the Conservancy's Santa Ana River Program.



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

John Bosco, Chairman
California Coastal Conservancy
1515 Clay Street
Oakland, CA 94612

April 11, 2018

Dear Mr. Bosco,

On behalf of the San Bernardino Valley Water Conservation District, we respectfully request that the board of the Coastal Conservancy approve the Santa Ana River Parkway and Open Space Plan. We were pleased to participate in the preparation and review of the plan, and we support the final plan.

The plan is focused and successful due to the years of effort by cities, counties and other agencies along the Santa Ana River and throughout the watershed. The District provided several suggestions and some projects that would make the plan more comprehensive and support our trail and open space goals in the Santa Ana Wash. We support the goals identified in the Parkway and OpenSpace Plan. The Parkway and Open Space Plan, if approved, would assist the region in forming a connected recreational amenity for the future. Some parts of the watershed have been highly developed, and many communities have limited access to parks and other recreational activities. We hope approval, implementation, and funding of this plan and its project will enhance the watershed for its residents and guests who visit.

We urge the Coastal, Conservancy Board to approve the Parkway and Open Space Plan as written and recommend timely implementation and funding of the plan

Sincerely,

Daniel B. Cozad
General Manager

BOARD
OF
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Division 1:
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Division 2:
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Division 3:
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Division 4:
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Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad



Santa Ana River Trail and Parkway Partnership

A regional collaboration to build and manage the Santa Ana River Trail

John Bosco, Chairman
California Coastal Conservancy
1515 Clay Street
Oakland, CA 94612



April XX, 2018

Dear Mr. Bosco,

On behalf of the Santa Ana River Trail and Parkway Partnership Policy Advisory Group (PAG), I respectfully request that the board of the Coastal Conservancy approve the Santa Ana River Parkway and Open Space Plan. After many months of participation, input and review, the PAG has approved the final version of the plan.



The plan is the culmination of years of effort by the local cities and counties along the Santa Ana River to produce a regional, comprehensive, and coordinated approach to projects in the watershed.



We strongly support the objectives and approach identified in the Parkway and Open Space Plan. The Santa Ana River connects three counties and has the potential to be an environmental and recreational resource for nearly 7 million people, many of whom are young and disadvantaged. The Parkway and Open Space Plan, if approved, can transform the region. The area has been intensely developed and many communities, having limited public access to parks and other recreational activities would like to see the watershed enhanced by the types of projects identified in the plan.



I urge the Coastal Conservancy Board to approve the Parkway and Open Space Plan as written and allow the good work to continue in the watershed.

Sincerely,



William R. Bailey, III
Mayor, City of Riverside
Chairman, Santa Ana River Trail and Parkway Partnership

P.O. Box 124 • 5225 Canyon Crest Dr. 71-124 • Riverside, CA 92507-6301

www.santaanarivertrail.org

Attachment 2

**Santa Ana River Trail and Parkway Partnership
Policy Advisory Group**

**Draft Letter of Recommendation to Coastal Conservancy Board
Recommending Approval of Parkway and Open Space Plan**

Agenda Item	Background Information	Action Required
(9) Priorities for 2018	<p>The PAG to discuss priorities for the year. Some ideas:</p> <p>Plan promotion: Encourage cities to adopt resolutions to incorporate plan</p> <p>Plan implementation: Work with stakeholders to facilitate completion of projects</p> <p>Trail development: Groundbreaking on one aspect or amenity</p>	Discussion.
(10) Update on Parkway and Open Space Plan	Timeline. Greg Gauthier will present a timeline for plan completion. (Attachment 6)	None. Informational.
(11) Update on legislative reception in Sacramento	<p>The Partnership hosted a reception on February 21 for our local and state leaders who have advanced efforts in the watershed to build the trail and improve recreational, water quality, and economic opportunities. The event, held at Mayahuel (across from Capitol) from 5:30 to 7:30 was hosted by Wildlands Conservancy and was very well attended. Approximately 12 members of the legislature came with staff as well as leadership from Coastal Conservancy, San Bernardino County Parks, and others. The program included recognition of leadership in the legislature and local jurisdictions.</p> <p>The intent of the reception was to recognize the courage of leaders who have stepped out in support of the river. Events such as these allow us to express our sincere appreciation, raise our profile, and facilitate advocacy efforts.</p>	None. Informational.
(12) Status of Trail Construction in the three counties	San Bernardino County: Design and Engineering is nearly complete on Phase III (section between Waterman Avenue and California Street) which is expected to go into construction late in 2018. Design and Engineering are underway on Phase IV, Reach A (this is section between California and Orange Streets). Plans should be done by July 2019. Design, engineering and	

Agenda Item	Background Information	Action Required
	<p>permitting for Phase IV, Reach B and C in Redlands will be completed in 2020.</p> <p>Riverside County: Progress on the segment of the trail behind Green River Golf Course is being held pending receipt letters of commitment from adjacent partners on the trail in and around Green River/Prado Basin. Commitment letters have come in from two of four partners. Riverside County Flood Control District has complied as has CA State Parks; the County is waiting on OC Public Works and the Army Corps of Engineers. CA Natural Resources Agency, administrator of the grant funds is requesting that the County provide the letters. This requirement has come very late in the grant process.</p> <p>For Phase I and IIB, staff is working to get a draft environmental document ready for public review in May 2018. They plan to hold two project information meetings- one meeting in the city of Corona and a second meeting in the city of Eastvale during the public review period. Groundbreaking is expected spring 2019.</p> <p>Orange County: Work on the trail will extend through the end of 2021.</p>	
IX. Future agenda items		Action item: PAG suggest future agenda items.



Wash Plan Update

March 9 through April 5, 2018



Staff estimates publication in the Federal Register of the HCP in the spring of 2018 and with no additional financial resources needed. A draft notice for the Federal Register has been completed by the Fish and Wildlife Service (FWS) Regional Office and has been circulated for comment to the District and Bureau of Land Management (BLM). The District has provided comments. A Task Force meeting is scheduled for May 1 to discuss completion of the Wash Plan, schedule, and how to ensure that the schedule does not adversely impact projects.

Wash Plan Habitat Conservation Plan (HCP) Document. Complete.

Implementing Agreement (IA). Complete.

Environmental Documents. Final formatting is complete on most of the document, with three of the final chapters still under review by the FWS regional office. Upon completion of these chapters, the document will be uploaded to the FWS Regional Office allowing them to begin the process of Federal Register publication. This Federal process generally takes two months. The District, FWS and BLM staff is meeting on April 18 to discuss the publication process and any opportunities for streamlining.

Land Transfers. There are three land transfers required for full implementation of the HCP. The first is a land transfer between Robertson's and the Flood Control District. The second transfer, a transfer of land between the District and the BLM, requires Congressional approval. The Senate version of the land transfer bill, S357, has passed out of the Senate Committee on Energy and Natural Resources and is still awaiting further consideration. Full implementation of the mining activities described in the HCP requires the land transfer to be completed.

Additionally, the HCP calls for the transfer of approximately 114 acres of land fee title to the District from Redlands. This land will be managed as part of the Wash Plan preserve. Redlands staff is preparing draft documents supporting this transfer.



General Manager's Report

For March 10, 2018 to April 6, 2018

Daniel B. Cozad

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – The Field staff recharged State Project Water flows intermittently in March with stormwater in Mill Creek, and Santa Ana River flows when storms provided flows. In mid-April, Orange County flood will release residual water held behind Seven Oaks Dam in the debris pool. Currently meeting environmental flows and low rainfall has not raised water levels to the top of the debris pool yet. Edison facilities were mostly in operation but were out for short periods in storms. No significant flood control flows have occurred during this period. Staff continues to work hard to recharge all possible storms due to the limited rain. Santa Ana recharge totals for the Water Year beginning October 1, 2017, total 7,700 AF, storms in February provided limited native SA River Flow. Mill Creek received significant flows from the recent rains, and total recharge stands at about 3,200 AF.
- 2. Facility Maintenance and Cleanout – Plan Goal 1** – The Mill Creek diversion received flows in March while the surface water plant is being maintained. All basins are functioning, but repairs have continued to maintain basin levees including a void in the berm in Basin 14 in Santa Ana requiring significant reconstruction and rework.
- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues to sell rock and sand and support basin cleaning efforts.
- 4. Personnel/Administration/Staff** – Staff completed reporting and coordination for several budget-related personnel issues.
- 5. Finance/Budget/Audit** – The District is implementing the budget for 2017-2018. Staff completed developing the Groundwater Enterprise costs and revenue for the 2018-2019 budget process. Staff worked to coordinate revenue estimated between the Groundwater Council and the groundwater charge with the court required changes. Staff was asked to serve as chair of the Groundwater Council (GC) Budget Committee and prepared agenda, minutes and Budget Policy for the Committee. Staff also provided information for the Committee on allocation and areas of recharge for all GC members
- 6. Mill Creek Diversion Engineering – Plan Goals 1/4** – SBC Flood Control and Staff coordinated with USACOE for the Section 408 permit, all other permits will be timed to coordinate with the 408 permit. The USACOE has begun processing the 408 application submitted by staff in March.

7. **Plunge Creek Restoration Conservation Project** – *Plan Goals 1/4* – Permit applications for the 401 and 404 permits are proceeding. Regulatory feedback is positive and regulatory agencies are working to expedite permitting. Permitting for the project may run through the Section 7 initiated by the USACOE process rather than Section 10 HCP process to ensure readiness to construct. Staff will present some additional preconstruction needs and staff’s approach to procurement and completion.
8. **Collaborative Enhanced Recharge Project** – *Plan Goal 1* – J.F. Shea Construction continues building the sedimentation basin and has completed the first phase of the pipeline. Construction is expected to continue until the end of August 2018. The Enhanced Recharge Basins are programmed for 2020 with the improvements at the Cuttle Weir to follow the approval of the River Habitat Conservation Plan.



9. **Groundwater Council** – *Plan Goal 1* – The Groundwater Council Framework Agreement and Equitable Allocation methodology is complete. Currently, only two agencies have not yet approved the agreement. A quorum of members does exist and held its first meeting under the Agreement on March 12, 2018. The Committee named governance and budget committees. The District is on the Budget Committee, and the General Manager was elected to chair the Budget Committee. Staff prepared a draft budget and fiscal policy for the Council.
10. **Wash Plan** – *Plan Goal 4* – The Wash Plan has a separate report listed on the agenda.
11. **Santa Ana River Wash Plan Land Exchange Act** – *Plan Goal 4 - S. 357 (Feinstein)*
The Bill is awaiting a hearing in the Senate, we hear the bill is slotted for a possible committee markup this spring.
12. **Conservation Trust** – *Plan Goal 4* - The Conservation Trust Board of Directors met on March 15, 2018, and reviewed projects for Community Mitigation. Staff has coordinated with City of Highland and development interests adjoining the Wash Plan for Community Mitigation needs and conservation easements and legal counsel has prepared a draft conservation easement for the first projects. One deposit agreement has been signed and deposit received by the trust. The Trust Board authorized its initial investments in accordance with its investment policy. Staff is working to implement the policy.
13. **Property/Redlands Plaza** – Staff continues to manage Redlands Plaza. Staff is working to refresh the mulch and landscaping. Staff also completed a lease amendment for Inland

Valley Therapy due to a change in ownership with the new tenant taking the space in April.

14. Mining – Mining efforts by CEMEX contractors continue on the Plant Site quarry. CEMEX and the staff worked to identify terms and changes needed to the existing lease to revise it for the Wash Plan implementation. Staff is looking at the conditions and needs for the expansion of mining onto District lands under the Wash Plan but before completion of the incidental take permits.

15. Public Outreach and Legislative – *Plan Goal 5* – Staff continued working with the BTAC group on Conservation Outreach efforts, formerly iEfficient. District Outreach Consultants completed and presented the final results to the Outreach & Communications Committee in March. Outreach consultants prepared press information on the Groundwater Council formation and made applications for innovation awards. Staff continued to work on follow-up efforts related to the State Water Boards’ Dredge and Fill Regulations.

16. Current Board Action Implementation – Many priority efforts have separate sections of the General Manager’s Report, or independent Board requested reports. Staff and District Counsel worked closely on EHL/CBD v. USACOE settlement as well as other closed session items. Staff continues to work on alternatives for storage and bathroom facilities for the Mentone Shop with the Operations Committee. IERCDC requested permission to store materials at the Mentone shop and field staff found them an unused shed. Staff is working to get estimates for other capital efforts for the year. Other Board implementation efforts include Mill and Plunge Creek permitting and outreach to regulatory staff. Staff supported the Conservation Trust efforts in implementing the Wash Plan and Community Mitigation efforts. Staff assisted the City of Highland for Trails Day on April 7. Trail planning meetings are being rescheduled with City staff.

17. Future Board Activities – Expected short-term items for consideration or note

- District Draft Budget in April
- Groundwater charge public meeting and public hearing in April
- Review and consideration of approval of the Memorandum of Agreement with the BLM in 2018

18. District Successes

- Congratulations to all Groundwater Council participants, consultants, legal counsel and staff for their efforts to complete formation of the council.
- Staff prepared a complete 408 Permit Application in-house
- Staff filed all annual Water License and Permit notices for water rights filings

San Bernardino Valley Water Conservation District

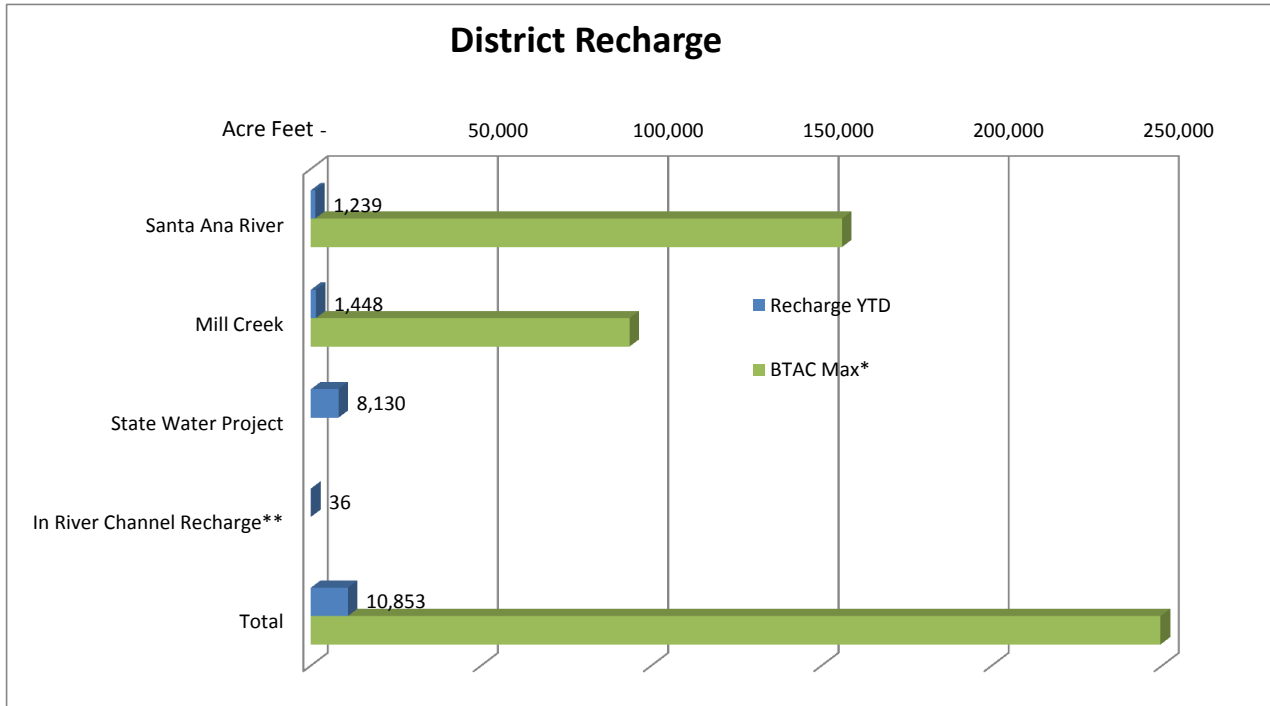
Monthly Recharge Report

From: 3/1/2018
To: 3/31/2018



	March				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	20.6	638	1,239	156,000	1%
Mill Creek	14.8	458	1,448	93,600	2%
State Water Project	0.0	-	8,130	NA	NA
In River Channel Recharge**	0.9	28	36	NA	NA
Total	36	1,124	10,853	249,600	4%

Values in Acre Feet
 *BTAC Revised Max in December 2017
 **Monitoring began in Mid-April 2011
 *** All Values Based on Water Year Oct-Sep 2018





2018 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan. 10 Board Meeting
 Jan. 24 2nd Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jul. 11 Board Meeting
 Jul. 25 4th Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
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18	19	20	21	22	23	24
25	26	27	28			

Feb. 14 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
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Aug. 08 Board Meeting

MARCH						
S	M	T	W	Th	F	S
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11	12	13	14	15	16	17
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Mar. 14 Board Meeting
Engineering Investigation Report Presentation

SEPTEMBER						
S	M	T	W	Th	F	S
						1
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9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30						

Sept. 12 Board Meeting

APRIL						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
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29	30					

Apr. 11 Board Meeting
Public Meeting/Groundwater Charge
 Apr. 25 Board Meeting
Public Hearing/Groundwater Charge
 Apr. 27 3rd Qtr. Finance & Admin Mtg.

OCTOBER						
S	M	T	W	Th	F	S
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21	22	23	24	25	26	27
28	29	30	31			

Oct. 10 Board Meeting

MAY						
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27	28	29	30	31		

May 23 Board Meeting

NOVEMBER						
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11	12	13	14	15	16	17
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Nov. 14 Board Meeting
 Nov. 21 1st Qtr. Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
				1	2	
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Jun. 13 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Dec. 12 Board Meeting
 (@ 9:30 a.m.)
Holiday Luncheon