

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF April 11, 2018
1:30 p.m.

President Corneille called the meeting of the Board of Directors to order at 1:30 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President (Departed 3:15 p.m.)
Melody McDonald, Vice President
David E. Raley, Director
T. Milford Harrison, Director
John Longville, Director (Arrived 1:35 p.m.)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Athena Monge, Administrative Services Specialist
Katelyn Scholte, Assistant Engineer

GUESTS PRESENT:

Kimberli Munkres, Thunderwheel Communications
Gil Navarro, Valley Municipal
Clayton Larkins, Tetra Tech
Troy Martinez, Redlands Unified School District
Ken Morse, Redlands Unified School District

1. PUBLIC PARTICIPATION

President Corneille announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

Mr. Cosgrove noted corrections to Closed Session Item 1 regarding property negotiations. The first is property negotiations with SP Deerfield LLC for property located on Greenspot

Road in Highland. The second is property negotiations with Seven W Enterprises for property located at 1500 Crafton Avenue in Redlands with Daniel Cozad as negotiator for the District on both matters. He noted that the board would also be going into Closed Session on items 2 and 3 on the printed agenda.

3. PUBLIC MEETING RELATED TO ADOPTION OF GROUNDWATER CHARGE

President Corneille opened the public meeting to invite members of the public to comment on the Engineering Investigation Report and groundwater charge. He asked if any written comments were received by staff. Mr. Cozad indicated that there were no written comments received. There being no public present wishing to address the Board, President Corneille closed the public meeting.

4. CONSENT CALENDAR

It was moved by Director Harrison and seconded by Vice President McDonald to approve the Consent Calendar: Item A: Board Minutes, March 14, 2018; and Item B: Expenditure Report, March 2018. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes**

5. COMMITTEE REPORTS/ACTION ITEMS

A. OUTREACH PLAN IMPLEMENTATION AND BRANDING AND VERBAL UPDATE ON OUTREACH & COMMUNICATIONS COMMITTEE

This item was taken out of order.

Director Longville introduced this item for discussion. Kimberli Munkres, Thunderwheel Communications, presented a PowerPoint presentation and reviewed branding results that are included in the package on pages 20 through 28. She also reviewed the electronic newsletter which will be distributed to partners and interested parties. Ms. Munkres also discussed an annual awards event, called *The Scrappies*, that would be presented by the District to partner agencies. These awards will be created from items found in the wash and would be bestowed upon individuals and organizations that exhibit District values and show resourcefulness and frugality. Thunderwheel Communications will continue scheduling presentations to cities and counties and will coordinate with Board members and advise the entire Board of the dates. The Board thanked Ms. Munkres for her efforts on the Outreach Plan and brand changes.

It was moved by Director Longville and seconded by Director Raley to accept and implement internal and external change to communications materials as presented. The motion carried 5-0 with all Directors present voting in the affirmative

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

B. VERBAL REPORT ON OPERATIONS COMMITTEE

President Corneille noted that the Operations Committee met on March 21 and reviewed several items; including the Mill Creek and Plunge Creek projects. The Committee reviewed engineering drawings for the Mill Creek project and it recommends using a traditional competitive bid process. The Plunge Creek project should utilize competition to fulfill grant conditions but may choose unit price with a maximum price. Staff is hoping to obtain permits this summer on Plunge Creek; construction would likely be in fall or winter. President Corneille noted that for the Mill Creek project, a 408 permit is required, which will take longer to obtain. A topographic survey will be done. The Mentone shop facilities were discussed along with the possibility of expanding upon current facilities. The Committee also reviewed the Capital Equipment and Improvement Project list and provided input; which will be incorporated into the 2018-2019 budget. This item was received and filed.

C. INSTALLATION OF MILL CREEK NORTH CANAL MEASUREMENT DEVICE

President Corneille introduced this item for discussion. Ms. Scholte provided a detailed overview of the project referencing the written report on package pages 29 through 43. There were multiple options discussed with the Operations Committee. The Committee is recommending installing a new weir gate measurement system south of the levee.

It was moved by Vice President McDonald and seconded by Director Longville to authorize staff to procure a contractor to install a weir measurement device within the North Canal on the Mill Creek spreading facilities for a cost not to exceed \$50,000 and to file a CEQA Notice of Exemption. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

D. UNAUDITED FINANCIAL REPORTS, FEBRUARY 2018

It was moved by Director Longville and seconded by Vice President McDonald to approve the Unaudited Financial Reports for February 2018. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes

Director Raley: Yes
Director Harrison: Yes

E. EASEMENT AGREEMENT WITH SOUTHERN CALIFORNIA EDISON

Mr. Cozad presented this item for discussion indicating the inclusion of materials on package page 50. Southern California Edison requires a Grant of Easement in order to install power poles which will be utilized for the Enhanced Recharge Project-Phase 2 facilities near the Cuttle Weir.

It was moved by Director Harrison and seconded by Vice President McDonald to authorize the General Manager to execute an Easement Agreement with Southern California Edison for the Enhanced Recharge Project. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

F. IERCD MEMORANDUM OF UNDERSTANDING AMENDMENT

Mr. Cozad introduced this item for discussion noting the inclusion of background materials on package page 61. Representatives of Inland Empire Resource Conservation District (IERCD) has requested that the District store herbicide for them at the District's Mentone shop. They intend to utilize a 9-by-12-foot shed that is not currently in use.

It was moved by Director Harrison and seconded by President Corneille to authorize the General Manager to execute an Amendment to the existing Memorandum of Understanding with the Inland Empire Resource Conservation District to allow shared use of the facilities and equipment. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

G. EDUCATIONAL ASSISTANCE REIMBURSEMENT

It was moved by Vice President McDonald and seconded by Director Harrison to approve the Education Assistance Reimbursement of \$4,165 in tuition expenses to Katelyn Scholte for a Master's in Engineering. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

H. COUNTYWIDE RDA OVERSIGHT BOARD REGULAR AND ALTERNATE ELECTION

It was moved by Director Longville and seconded by Vice President McDonald to support James Curatalo as Regular Special District Member for the Local Agency Formation Commission. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

It was moved by Director Harrison and seconded by Vice President McDonald to support Cindy Saks as Special District Member of Countywide Oversight Board. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

It was moved by Vice President McDonald and seconded by President Corneille to support Director Harrison as Alternate Special District Member of the Countywide Oversight Board. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

I. CSDA BOARD OF DIRECTORS REQUEST FOR CONCURRING NOMINATION

Mr. Cozad introduced this item for discussion noting the inclusion of background information beginning on package page 96. A brief discussion ensued.

It was moved by Vice President McDonald and seconded by Director Harrison to support Jo MacKenzie of Vista Irrigation District for CSDA Board of Directors. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

J. SANTA ANA RIVER PARKWAY AND OPEN SPACE PLAN: LETTER OF SUPPORT

Mr. Cozad introduced this item for discussion. The board memo on this item is included on package page 98. A draft letter of support is listed on package page 100. President Corneille requested that staff add verbiage relating to the permitting of the Santa Ana River Trail in the District's Wash Plan HCp.

It was moved by Director Harrison and seconded by Director Raley to direct staff to submit a letter of support with minor revisions for the Santa Ana River Parkway and Open Space Plan to the Coastal Conservancy and receive and file the update on the Santa Ana River Trail construction. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

6. INFORMATION ITEMS

A. BOARD COMMITTEE REPORTS WITHOUT ACTION

There were none.

B. JPIA COVERAGE CHANGES

This item was taken out of order.

Vice President McDonald provided a brief update. She indicated that ACWA/JPIA has approved a 10% rate reduction for the current policy year and increased coverage limits and areas of coverage.

C. WASH PLAN UPDATE

Mr. Cozad introduced this item for discussion noting the inclusion of Jeff Beehler's written report on package page 105. It is hoped that the Land Exchange Bill will get marked up in the Senate this spring. The Task Force Meeting is scheduled for May 1. This item was received and filed.

D. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board Package on pages 106 through 108. The Monthly Recharge Report was included on package

page 109. President Corneille congratulated staff on the implementation of the Groundwater Council under District Successes. This item was received and filed.

E. FUTURE AGENDA ITEMS AND STAFF TASKS

The Wash Plan Task Force meeting will be held May 1 at 10 a.m. The Budget Workshop will be held on May 22 at 2 p.m. Director Raley requested an update on the current Material Processing Agreement with Upland Rock. He also asked to receive an update on the Annual CalPERS Actuarial Report.

7. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

President Corneille chaired the Advisory Commission on Water Policy on March 15 and the Operations Committee on March 21. He met with Doug Headrick on April 9 to plan the Advisory Commission meeting Agendas and attended the City of Highland Council meeting on April 10 to promote the Advisory Commission.

Director Raley chaired the Conservation Trust meeting on March 15. He attended the Advisory Commission on March 15, Valley Municipal Water Use Efficiency Committee Workshop on March 21, and East Valley Water District Board meeting on March 28. He attended the Redlands Rise N Shine on April 6, Highland Trails Event on April 7, and Valley Municipal Board Workshop on April 10.

Vice President McDonald attended the Valley Municipal Board Workshop on April 10, Valley Municipal Board of Directors Meeting on April 3, and the Basin Technical Advisory Commission (BTAC) on April 2. She also attended the Highland Area Chamber of Commerce (HACC) Luncheon on March 27, the Valley Municipal Water Use Efficiency Committee Workshop on March 21, and the West Valley Water District Board of Directors Meeting on April 5. Vice President McDonald attended the Baseline Feeder on March 15.

Director Harrison attended the Outreach & Communications Committee Meeting on March 15, the Association of San Bernardino County Special District's (ASBCSD) dinner meeting on March 19, and Valley Municipal Board of Director's Meeting on March 20. He attended the Operations Committee Meeting on March 21, the HACC Luncheon on March 27, and the San Bernardino Area Chamber of Commerce (SBCC) Meeting on March 28. Director Harrison attended the BTAC on April 2, Valley Municipal Board of Directors Meeting on April 3, and the Redlands Rise-n-Shine on April 6.

Director Longville attended the Valley Municipal Board of Directors Meeting on April 3, and Outreach & Communications Committee Meeting on March 15. He attended the Conservation Trust meeting on March 15.

8. UPCOMING MEETINGS

The Board of Directors set the Budget Workshop for May 22 at 2 p.m.

9. CLOSED SESSION

It was moved by Director Longville and seconded by Director Harrison to adjourn to Closed Session. The motion carried 4-0 with all Directors present voting in the affirmative and President Corneille noted absent from the vote.

President Corneille: Absent
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

General Counsel announced that the meeting would adjourn to closed session under all items posted on the published agenda. In addition, Item 1 real property negotiations with SP Deerfield LLC for property located on Greenspot Road in Highland, and with Seven W Enterprises for property located at 1500 Crafton Avenue in Redlands with Daniel Cozad as negotiator for the District on both matters.

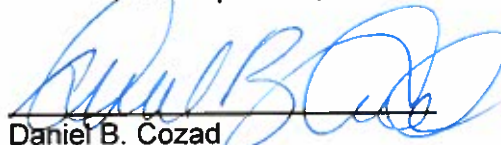
At 4:18 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted that there was no reportable action.

10. ADJOURN MEETING

It was moved by Director Longville and seconded by Director Harrison to adjourn. The motion carried 4-0 with all Directors present voting in the affirmative and President Corneille noted absent from the vote.

President Corneille: Absent
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

At 4:19 p.m., the meeting adjourned to the Board of Directors/Groundwater Public Hearing scheduled for 1:30 p.m. April 25, 2018, at District Headquarters, 1630 W. Redlands Blvd., Redlands, Calif.



Daniel B. Cozad
General Manager