

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF July 11, 2018
1:30 p.m.

President Corneille called the meeting of the Board of Directors to order at 1:30 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President
David E. Raley, Director
T. Milford Harrison, Director (Departure 3:53 p.m.)
John Longville, Director (Arrival 2:52 p.m.)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Jeff Beehler, Land Resources Manager
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

David Smith, East Valley Water District
Tatiana Nuiseeva, Tetra Tech
Don Evenson, Big Bear Municipal Water District
Mike Stephenson, Big Bear Municipal Water District
James Bellis, Big Bear Municipal Water District
Kim Munkreis, ThunderWheel Communications

1. PUBLIC PARTICIPATION

President Corneille announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none added.

3. PRESENTATIONS

Don Evenson of Big Bear Municipal Water District (BBMWD) presented a PowerPoint presentation on the Forty-First Big Bear Watermaster Annual Report for Calendar Year 2017. He provided a brief history of the 1977 Case Judgment (No. 165493) that requires the annual report to be performed and submitted to the court. The Judgment established how BBMWD would operate the lake and created the Big Bear Watermaster Committee (Watermaster). The Watermaster functions are: 1) To undertake studies and collect data, 2) To maintain three basic accounts (lake account, mutual account, and basin make-up account) and, 3) Prepare annual reports that outline each account and any activities of the Watermaster. Mr. Evenson reviewed accounts in depth. The Board thanked Mr. Evenson for his comprehensive presentation.

Mr. Cozad said that Mr. Stephenson GM for BBMWD has been working on a recycled water project in the area that will keep water in the basin that usually goes to the Mojave Watershed. Mr. Stephenson said that the project is a \$43 million project that stemmed from the BBMWD being required to have a Groundwater Sustainability Agency (GSA). The project would treat wastewater and store it in the lake. Mr. Stephenson gave a brief overview of the project and estimates three years for project implementation.

4. CONSENT CALENDAR

It was moved by Vice President McDonald and seconded by Director Raley to approve the Consent Calendar: Item A: Board Minutes, June 13, 2018, and Item B: Expenditure Report, June 2018. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes**

5. COMMITTEE REPORTS/ACTION ITEMS

A. AD HOC TRAILS COMMITTEE VERBAL UPDATE

Mr. Cozad provided a handout of the trails map. Mr. Beehler reviewed the trails covered in the Wash Plan. Santa Ana River Trail (SART) is being built by the San Bernardino County Department of Public Works (Public Works) and Flood Control. Due to the opposition of SART by some local residents, the trail was realigned. This change required CEQA/NEPA compliance that will need to be done before the end of the year by Public Works. Two of the items to be addressed are cultural resources and endangered species issues. Staff performed an analysis and presented it to Public Works noting that species impacts are less than initially thought. Mr. Beehler said that the trail would likely be constructed by 2021. Mr. Cozad reviewed the Wash Plan Area Trails handout and next steps. He stated that the trails budget is estimated to be \$150,000 per year. Costs were added to the trails budget to pay for insurance, legal and a trails coordinator. Mr. Cozad proposed that the annual expenses be split among CEMEX, Robertson's and the District. However, the cities would have to agree to allow the miners to pay the funds to Conservation Trust or Conservation District directly. The idea was to alleviate liability and costs to the cities because those issues slowed progress on the trails. Staff is

working on a plan to address homelessness and will report back to the Ad Hoc Committee and Board once it is developed. President Corneille asked if there were capital costs associated with trails. Mr. Beehler indicated that there are costs for signage and access points. Director Raley stated that he is pleased with the outcome of the Ad Hoc Trails Committee and the planning staff outlined. Director Harrison attended the Santa Ana River Trail meeting and said that all environmental documents need to be certified by the beginning of the next year or the grant money will be lost. This item was received and filed.

B. UNAUDITED FINANCIAL REPORTS, JUNE 2018

Mr. Cozad said that staff is currently making audit accrual changes so it may have minor effects on this month's reports. He indicated actual revenue would end the fiscal year slightly higher than anticipated because of the groundwater production due to the dry year. President Corneille noted that the capital items were removed from this report, but they will be reported separately on a quarterly basis.

It was moved by Director Harrison and seconded by Vice President McDonald to approve the Unaudited Financial Reports for June 2018. The motion carried 4-0 with all Directors present voting in the affirmative with Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes**

C. HABITAT SURVEY ASSESSMENT FOR AREAS OF MILL CREEK

Mr. Beehler introduced this item for discussion. A request for proposal (RFP) is included in the package on pages 42-51 for baseline studies for Mill Creek. This RFP was sent out the beginning of July to seven different firms that have biological consulting and resource identification experience. The operations of Mill Creek are not covered in the Wash Plan, and the District needs to permit all of its facilities fully. It is expected the cost would not exceed \$85,000. This item is included in the annual capital budget and will likely be a joint project with Valley Municipal; in that case, a cost-share agreement will be developed. President Corneille suggested tabling the item to the August Board Meeting and asked staff to include the selected proposal and value. He also requested that the criteria and schedule be discussed with consultants.

It was moved by Vice President McDonald and seconded President Corneille to table this item until the August 8 Board meeting with a recommendation for Board consideration. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

D. DISTRICT PROCUREMENT AND PURCHASING POLICY

President Corneille asked to refer the issue to the Finance & Administration Committee. President Corneille and Director Harrison provided comments and revisions to staff.

It was moved by Director Harrison and seconded by President Corneille to table this item and refer to the Finance & Administration Committee. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

E. MILL CREEK AND PLUNGE CREEK PROJECT CHARTER UPDATES

President Corneille requested the issue be referred to the Operations Committee. Vice President McDonald asked for schematics of these projects to be brought back with this item for review.

It was moved by Director Harrison and seconded by President Corneille to table this item and refer to the Operations Committee. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

F. BOARD PRIORITIES REVIEW AND UPDATE FOR 2018

Mr. Cozad provided an update on the Board Priorities as requested by the Board President. On package page 64 there is an update through the end of the fiscal year. Board Priorities: 1) Regional Groundwater Sustainability Council Formed, 6) Update Groundwater Charge Process and, 7) Wash Plan – Land Exchange Act Senate Action is complete. Vice President McDonald thanked the staff for the update. Director Longville expressed his appreciation of Mr. Cozad for his efficiency and excellent leadership. He also thanked District Counsel for his efforts and spoke highly of staff.

It was moved by Vice President McDonald and seconded by Director Longville to receive and file the 2018 Update Board Priorities as presented. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes**

Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

G. 2018 CSDA BOARD OF DIRECTORS ELECTIONS

It was moved by Vice President McDonald and seconded by Director Harrison to vote for Jo MacKenzie. The motion carried 5-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes

6. INFORMATION ITEMS

A. WASH PLAN UPDATE

Mr. Beehler provided a verbal update on the Wash Plan. He said that the EIR/EIS is under review at the regional offices. The Orange Street Bike Trail is moving forward. The Plunge Creek permit applications are moving forward, and the habitat analysis has been completed for additional mitigation. Staff is working with COE on a Section 106-Tribal Consultation before the District can obtain a 404 Permit. President Corneille asked when Plunge Creek will go out to bid. Mr. Beehler indicated that it depends on when the Section 106 is completed, possibly September. President Corneille stated that the Operations Committee would need to review the bidding documents for Plunge Creek. This item was received and filed.

B. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board Package on pages 70 to 73. The Monthly Recharge Report was included on package page 74. Mr. Cozad said that field staff is making excellent progress on getting maintenance completed and ready for fall. He noted that there was a fire in Mill Creek over the weekend. Staff is working on new billing procedures for groundwater council and groundwater charge.

Kim Munkres with Thunderwheel Communications provided a brief update on outreach efforts. Director Raley expressed distress over the color of the logo. Mr. Cozad indicated staff would request a press proof for review of the color when printed. District Counsel requested that the Board utilize their District emails. Ms. Munkres provide an update and coordinated outreach presentations with directors. This item was received and filed.

C. FUTURE AGENDA ITEMS AND STAFF TASKS

The Finance & Administration Committee will meet and discuss Board Policy section 4025 and Appendix C at their next quarterly meeting. The Operations Committee will review the project charter for Plunge Creek and Mill Creek at their next meeting.

7. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

President Corneille chaired the Advisory Commission on Water Policy on June 14. He attended the Redlands Chamber State of the Community Luncheon on June 21, Loma Linda Chamber State of the Community Luncheon on June 29 and met with General Manager on July 3 to discuss agenda.

Director Raley attended the Advisory Commission on Water Policy on June 14, Redlands Chamber State of the Community Luncheon on June 21, and Ad Hoc Trails Committee on July 5. He also attended the Big Bear Watermaster Committee and Valley Municipal Board Workshop on July 10. Director Raley attended the Valley Municipal Board Meeting on June 19.

Director Longville made no report.

Vice President McDonald attended the Strategic Analysis/Plan Committee Workshop on June 14, Association of San Bernardino County Special Districts Meeting on June 18 and Valley Municipal Board Meeting on June 19. She also attended the Baseline Feeder on June 21 and San Bernardino Koffee Klatch on June 27.

Director Harrison attended the Countywide Oversight Board Meeting on June 18, Association of San Bernardino County Special Districts Meeting on June 18 and Valley Municipal Board Meeting on June 19. He attended the Redlands State of the Community Luncheon on June 22, Santa Ana River Trail Meeting on June 26, and Highland Chamber Monthly Luncheon on June 26. Director Harrison made a presentation to the Loma Linda City Council on June 26 and San Bernardino Area Chamber of Commerce on June 27. He attended the Loma Linda Chamber State of the Community Luncheon on June 29, Ad Hoc Trails Committee on July 5 and Valley Municipal Board Workshop on July 10.

8. UPCOMING MEETINGS

President Corneille noted the handout of information provided on the SBC Water Conference to be held on August 10.

9. CLOSED SESSION

It was moved by Vice President McDonald and seconded by Director Longville to adjourn to Closed Session. The motion carried 4-0 with all Directors present voting in the affirmative and Director Harrison absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes**

Director Raley: Yes
Director Harrison: Absent

General Counsel announced that the meeting would adjourn to closed session under the posted agenda items.


At 4:49 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted that there was no reportable action.

10. ADJOURN MEETING

It was moved by President Corneille and seconded by Vice President McDonald to adjourn. The motion carried 4-0 with all Directors present voting in the affirmative and Director Harrison noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Absent

At 4:49 p.m., the meeting to the Board of Directors Meeting scheduled for 1:30 p.m. August 8, 2018, at District Headquarters, 1630 W. Redlands Blvd., Redlands, Calif.



Daniel B. Cozad
General Manager