



BOARD OF DIRECTORS MEETING AGENDA

Wednesday, March 15, 2017 – 9:00 a.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

- A. Approval of Board Minutes, February 8, 2017 4
- B. Approval of Special Board Minutes, March 1, 2017 12
- C. Approval of Expenditure Report, February 2017 14
- D. Groundwater Assessment Report for July 1, 2016-December 31, 2016..... 22

4. COMMITTEE REPORTS /ACTION ITEMS

Operations Committee Report

- A. OPERATIONS COMMITTEE VERBAL UPDATE – 5 minutes

Presenter: Chairperson, Richard Corneille

Recommendation: The Operations Committee chair will provide verbal update of Operations Committee held on March 13th.

Action Items

- B. UNAUDITED FINANCIAL REPORTS, FEBRUARY 2017 – 5 minutes (M#1479) 37
Presenter: Daniel Cozad
Recommendation: Review and approve the unaudited financials for February 2017.

- C. GROUNDWATER LATE PAYER, NON-RESPONDENTS AND INVESTIGATION LIST FOR GWA #47 – 5 minutes (M#1480)..... 43
Presenter: Daniel Cozad
Recommendation: Review, discuss and direct staff to investigate late payers and non-respondents for the period of July 1, 2016-December 31, 2016.

- D. FINAL ENGINEERING INVESTIGATION REPORT FOR 2017 – 5 minutes (M#1481)..... 45
Presenter: Daniel Cozad
Recommendation: Receive and file Staff’s presentation, provide any comments or changes to the Engineering Investigation (EI Report) or consider approval of the report.

- E. PUBLIC RECORDS REQUEST ACT POLICY REVIEW AND DISCUSSION – 20 minutes (M#1482)..... 47
Presenter: Daniel Cozad
Recommendation: Review and discuss existing Public Records Request Policy and recent court decision and how it will affect the District.

- F. ACWA/JPIA CONCURRING NOMINATIONS – 5 minutes (M#1483) 52
Presenter: Daniel Cozad
Recommendation: Review, discuss and authorize staff to prepare resolutions in concurrence of ACWA/JPIA concurring nomination requests.

- G. CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS – 5 minutes (M#1484) 62
Presenter: Daniel Cozad
Recommendation: Consider nominating Director Harrison at his request to run for election for the CSDA Board of Directors, Southern Network, Seat C and adopt nominating Resolution No. 546.

- 5. **INFORMATION ITEMS:**
 - A. Wash Plan Report – 5 Minutes 70
 - B. General Manager’s Report and Monthly Recharge Report – 5 Minutes 73
 - C. Strategic Planning Workshop Review 81
 - D. Groundwater Sustainability Council Update – 5 Minutes 89
 - E. Future Agenda Items & Staff Tasks

- 6. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**
 - A. Board Member Meeting Reports – 15 minutes
 - B. ACWA Spring Conference Travel Requests 90
 - C. ACWA State Legislative Symposium Travel Requests 92

7. **UPCOMING MEETINGS:**

- A. March 20, 2017 Association of San Bernardino County Special Districts' Dinner Meeting, 6:00 p.m hosted by Inland Empire Utilities Agency at Panda Inn (Ontario)
- B. March 21, 2017 San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:30 p.m. at Valley Municipal
- C. March 23, 2017 Strategic Planning Workshop, 10:30 a.m. at Napoli's Italian Restaurant
- D. March 24, 2017 Form 700's Due, Conservation District
- E. April 3, 2017 Basin Technical Advisory Committee, 1:30 p.m. at Valley Municipal
- F. April 4, 2017 San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:30 p.m. at Valley Municipal
- G. April 11, 2017 San Bernardino Valley Municipal Water District Board of Directors Workshop, 3:00 p.m. at Valley Municipal
- H. May 9-12, 2017 ACWA Spring Conference (Monterey, CA)
Board Approval Required
- I. June 8, 2017 Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipal

8. **CLOSED SESSION**

- 1. The Board will meet in Closed Session under authority of Government Code §54956.9 (d) (4) in order to determine whether to initiate litigation in two cases.

9. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting/Public Meeting on Groundwater Charge will be on April 12, 2017 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF February 8, 2017
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President
David E. Raley, Director
T. Milford Harrison, Director
John Longville, Director (Arrival 1:47 p.m.)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Athena Monge, Administrative Services Specialist
Jeff Beehler, Land Resources Manager

GUESTS PRESENT:

Michelle Diamond, Tetra Tech
Socorro Pantaleon, Representative of Assemblyman Marc Steinorth
Charles Roberts, Highland Community News
David E. Smith, East Valley Water District

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desired, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none.

3. CONSENT CALENDAR

It was moved by Director Harrison and seconded by Director Raley to approve Consent Calendar Item A: Board Minutes, January 11, 2017, Item B: Expenditure Report, January 2017 and Groundwater Assessment Report for July 1,2016-December 31, 2016. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes**

4. COMMITTEE REPORTS/ACTION ITEMS

A. LEGISLATIVE AND REGULATORY PLATFORM

Mr. Cozad stated that there was consensus from the Outreach & Communications Committee to approve the recommended revisions to Legislative and Regulatory Platform and Resolution No. 544. On page 34 of the Board Meeting package the memo gives a summary of items discussed at the Committee meeting. Mr. Cozad stated that there were minor revisions proposed to Resolution No. 544 by Director Harrison in Section 19 of resolution for clarifications which are included in package in redline for review. Director Harrison said that his changes were proposed because there may be specific legislation that requires more of a definitive response rather than a comment from the General Manager. Vice President McDonald asked how the Committee envisions the District obtain and keep up with changes in and new legislation that may affect the District. Director Harrison indicated that the Committee looks to staff and member agencies such as ACWA for that information. Director Raley said that CSDA sends out legislative updates via email regularly which are helpful.

It was moved by Director Harrison and seconded by Vice President McDonald to approve the Legislative and Regulatory Platform and adopt Resolution No. 544 as presented. The motion carried 4-0 with all Directors present voting in the affirmative with Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes**

B. 2ND QUARTER UNAUDITED FINANCIAL REVIEW FOR 2016-2017

Mr. Cozad presented this item for discussion noting its inclusion in the Board Meeting package on pages 42-43. He stated that these items will be reviewed in greater detail as we work on the budget for next year. Director Raley indicated he reviewed the Quarterly Investment Report. He proposed that the District separate Citizens checking account from the status of investments. He was also concerned because of the payoff of PERS unfunded liability and

property purchases, the investment appears to show a significant loss of the invested funds. Mr. Cozad said that the -2% is the balance not the return on investments, but a change in total cash from the last fiscal year. He said that this report includes cash and investments but staff will move the Citizens checking account under a separate subheading.

By unanimous consent the Board approved the 2nd Quarter Unaudited Financials for 2016-2017 with proposed revisions to Quarterly Investment Report. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes**

C. UNAUDITED FINANCIAL REPORTS, DECEMBER 2016

Mr. Cozad stated that the City of Riverside has paid their groundwater charge since the Board Packet was published. The Groundwater Top Five Producers list was provided as a handout at the meeting. He reviewed the financials briefly noting that the expenses are under budget and income is also slightly under budget. Revenue is under budget because not all groundwater charge payments have been received yet. Director Raley asked if it is cash or accrual accounting basis. Mr. Cozad stated cash basis until the end of the year when we do the audit, then it is shown as accrual.

It was moved by Director Raley and seconded by President Corneille to approve the Unaudited Financial Reports for January 2017 as presented. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

D. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2017

Mr. Cozad presented a PowerPoint presentation on this item. He said that Article 1, Section 75560 of California Water Code requires the District to prepare and present annually Engineering Investigation Report on groundwater conditions of the District. In December 2016, the Engineering Investigation Plan was approved by the Board. The draft EI Report is completed in February and circulated to partner agencies and posted on District website for review and comment. Katelyn Scholte, Assistant Engineer, collected the data and was primarily responsible for preparation of report. Jennifer Zhou, Engineering Intern assisted with data management. There will be small revisions to the data because one agency did not submit data in time for the draft report and it will be included in the final. Mr. Cozad thanked Ms. Scholte for her efforts and basin producers who reported data in time for draft. He reviewed the list of collaborators and producers. The change in groundwater storage increased by 20,933 AF since

last year primarily because of recharge of imported groundwater. The accumulated change in storage of the basin is a decrease of -562,444 AF from 1993. If the basin did not receive State Water Project (SWP) water, the decrease would have been significantly more. The District is expecting this year to be a significant water year for recharge. The current allocation for SWP water is 60%. Mr. Cozad reviewed the changes in water elevations between 2015 and 2016. He also presented a map which shows what water elevations would have look like if SWP was not purchased by producers such as East Valley Water District. The current production for the basin is 183,355 AF compared to last year's 169,866 AF. The estimated annual change in storage is -32,326 AF which is less than last year's estimate of -84,647 AF; this is based on average production and rainfall, and does not take into account current year rainfall. Staff estimated the annual change in storage based on average rainfall at -176 AF. If rainfall was 150% of average the change in storage would increase by approximately 85,000 AF. The average annual change in storage over 10 years is estimated to be -27,883 AF. The estimated production from within District boundaries is 14,597 AF for agricultural and 92,947 AF for non-agricultural. The estimated surface diversion from the basin and District for ensuing water year, 2017-2018 is 67,613 AF for the basin and 52,754 AF for District. The estimated replenishment required for constant storage for the ensuing water year is 143,792 AF for the basin and 107,719 AF for the District. The total amount required to reach the 1993 full level is 738,559 AF. President Corneille thanked staff for their presentation and work on the report. He stated that it is available on the District website for reviewing. Mr. Cozad stated that copies are also available upon request. The link to the report has been emailed to those who produce from the basin and pay the groundwater charge. This item was received and filed.

E. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR FY 2017-2018 AND ADVERTISED GROUNDWATER CHARGE

Mr. Cozad presented a PowerPoint presentation on this item. He said that the process the District utilizes to set the groundwater charge each year begins with the preparation of the annual Engineering Investigation Report summarizing production for the basin and preparation of a preliminary groundwater budget. These are used to identify a potential water charge for the ensuing year for agricultural and non-agricultural use that supports the Groundwater Enterprise Operations and Maintenance costs. Staff accomplishes this work to provide the Board a Groundwater Charge that can be advertised and noticed to the groundwater producers. There will be a public meeting on April 12th to review proposed water charge and groundwater budget. On April 26th there will be a public hearing where the Board will set the Groundwater Charge for July 2017-June 2018. The current agricultural rate is \$3.23 and for non-agricultural is \$11.62 per acre foot. He reviewed groundwater usage from 2014 to the current year; which decreased significantly in 2016 after the Governor's mandatory conservation order went into effect. Mr. Cozad reviewed preliminary groundwater charge revenue estimates. He also reviewed sources of revenue and groundwater related expenses. Several years ago the Board established a rate stabilization fund to help reduce fluctuations in the rates for the groundwater enterprise. The contribution to capital for this year has been reduced and there will not be a contribution to the rate stabilization fund as it is being used to dampen the increase needed. Staff proposes using funds from the rate stabilization fund as well as recommending a 4% increase in Ag and Non-Ag rates. The result will be total groundwater revenue estimated to be \$1,005,654.99 for 2017-2018 and expenses estimated to be \$1,005,659.53. Without this increase a larger rate increase will be needed in the future. Vice President McDonald asked if there are plans to replenish the rate stabilization fund. Mr. Cozad said that if the District is able to save any money throughout the year it can put it to the rate stabilization fund under existing policy and the rest would go directly to the groundwater reserve fund. Director Raley stated that the more water the District replenishes the more expenses increase and in a dry year expenses are lower but revenue

goes up. We need to have the Groundwater reserve and rate stabilization fund. The Finance & Administration Committee reviewed this item and concurs with staff's recommendation since the District has not had a groundwater charge increase in three years. Staff forecasted when the rate was not raised last year that it would not be able to avoid an increase this year and made the producers aware in the public meeting and public hearing. Director Longville said that not having an increase on an annual basis is difficult on the District because expenses increase each year. He said that each year we should have a modest increase because the reality is that we are not putting as much into capital as we should be.

It was moved by Director Raley and seconded by Director Longville to direct staff to advertise a 4% increase in the groundwater charge and approve the budget plan. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

F. INITIAL IMPLEMENTATION STEPS FOR THE WASH TRAILS PLAN

Mr. Beehler presented a PowerPoint on this item for discussion. The Board adopted the Trails Master Plan in November 2016 and requested at its last Board meeting that staff review the Plan. On package page 63 there is a table that shows the next steps and on page 64 it goes over in more detail how to move from Phase I to Phase II. Staff recommends that the District staff meet with the Cities of Redlands and Highlands' planning staff and the community and then the Board hold a joint workshop with the Cities. Once that is accomplished staff is recommending meeting with elected officials to develop governing body, agreement and implementation. President Corneille appointed Director Harrison and Director Raley to the Ad Hoc Trails Plan Committee. Staff will bring back to the Committee the rules and purpose. This item was received and filed.

5. INFORMATION ITEMS

A. WASH PLAN REPORT

Mr. Beehler indicated that the Wash Plan Report is included on Board Package on pages 66. The Implementation Agreement has been reviewed and forwarded to the solicitor at CADFW. The first two chapters of the EIR/EIS are currently at BLM and CADFW for review. The biological resources section will be completed this week and sent to resource agencies for review. Resource agencies have held preliminary meetings to discuss the notice in the Federal Register. The Land Transfer, HR-497 was introduced early in the month and referred to the House Resources Committee. The regional office has approved the Conservation Trust to hold endowments and conservation easements, but still has to go to Sacramento office for final review and approval. Staff is working with IERCD on invasive grass management to test herbicides and are reviewing long term effects. This item was received and filed.

B. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report is included in the Board Package on pages 68-72. The District held a field tour on January 26, 2017 in Santa Ana to view operations and water received by recent storms as well as imported water. In January there was around 230 AF/day; the District is recharging as much as it can. San Bernardino Flood Control District staff attended the tour as well as Susan Longville of Valley Municipal, Charles Roberts of Highland Community News, District Directors Longville and Harrison, and staff. The total recharge through January 31st is 9,687 AF. President Corneille requested an Operation Committee meeting and field tour. Mr. Cozad noted that updated Board Priorities are included in package on page 71. This item was received and filed.

C. CALPERS INFORMATION UPDATE

Mr. Cozad introduced this item noting the CalPERS circular letter on package page 73. This item was discussed and reviewed by Finance & Administration Committee. CalPERS reduced its discount rate and staff was asked by the Board to identify the effect on the District. Since the District paid off its unfunded liability its future rates will increase by 0.5%-3%.

D. ROBERTSON'S LEASE AGREEMENT VERBAL OVERVIEW

Mr. Cosgrove gave an overview of the Robertson's Lease (Lease). The Robertson's Lease Area is 240 acres in section 10 east of Inland Feeder Pipeline. The lease had an original 10 year term with four five year options. The District could terminate at the end of the third option making it either a 25 year lease or continuing with lease would make it a 30 year lease. Robertson's paid in 1992 a pre-paid royalty of \$5 million dollars to the District. The District has held that \$5 million in short term investment accounts because there is a possibility that the District would have to repay it if the Wash Plan is not completed. The \$5 million covers the first 12 million tons; 2 million tons per year approximately 6 years of excavated materials (approximately \$0.42/ton). The royalty rate adjusts after the first 12 million tons are excavated; it then changes to a per ton rate of \$0.50-\$0.55 a ton. The rate increased with CPI, but there is a cap on the CPI to prevent from increasing more than 10% per year. The Agreement has minimum annual guarantee rental provision after the first 12 million tons is excavated which requires Robertson's to pay the District \$1 million per year in royalties. It is credit against any actual excavation that occurs. Discussion ensued. Mr. Cosgrove reviewed 2003 amendment. If the Wash Plan did not go through the District would have had to refund the \$5 million. This item was received and filed.

E. FUTURE AGENDA ITEMS & STAFF TASKS

President Corneille requested a Field Tour and Operations Committee meeting, date to be determined. Director Longville noted that the State of the County and ACWA State Legislative Symposium are the same day as the next Board meeting which would be a conflict for those attending. Vice President McDonald proposed changing the Board meeting to March 15th. Discussion ensued regarding scheduling. It was the consensus of the Board to move the regularly scheduled March 8th Board meeting to March 15th at 9:00 a.m.

6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Director Harrison attended a meeting with the General Manager on January 12th and Valley Municipal Board Meeting on January 17th where they discussed GSC. He attended the San Bernardino Chamber on January 18th and January 25th, ASBCSD on January 23rd. Director Harrison also attended an ASBCSD Board meeting on January 27th, District Field Tour on January 26th, Loma Linda Chamber on February 1st and Valley Municipal Board Meeting on February 7th.

Director Raley attended the Redlands Chamber Installation Dinner on January 24th, Valley Municipal Board Meeting on January 17th and Redlands Rise N Shine on February 3rd.

President Corneille attended the MACA (Mentone Area Community Association) meeting on January 10th and Ad Hoc GSC Meeting on January 13th.

Vice President McDonald attended the Ad Hoc GSC Meeting on January 13th, District Field on January 26th, Highland Chamber Luncheon on January 24th, and Finance & Administration Committee on January 25th. She attended the BTAC on February 6th, Valley Municipal Board Meeting on February 7th, and ACWA/JPIA on February 6th.

Director Longville attended the Valley Municipal Board meeting on January 17th and District Field Tour on January 26th.

7. UPCOMING MEETINGS

President Corneille said that March 9th is the next Advisory Commission on Water Policy meeting at Valley Municipal. He requested that the 2017 Board Calendar be updated to reflect March 15th Board Meeting at 9:00 a.m. and March 23rd Strategic Planning Workshop at 10:30 a.m..

8. CLOSED SESSION

It was moved by Vice President McDonald and seconded by Director Harrison to adjourn to Closed Session. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

General Counsel announced that the meeting will adjourn to closed session under all items posted on the published agenda.

At 4:34 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted pursuant to 54957.1 (a) (2) that the Board took no reportable action.

9. ADJOURN MEETING

It was moved by Director Raley and seconded by Director Longville to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Harrison: Yes**

At 4:35 p.m. the meeting adjourned to the next regular Board Meeting March 15, 2017 at 9:00 a.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

Daniel B. Cozad
General Manager

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING

MINUTES OF March 1, 2017
1:00 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:07 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President
David E. Raley, Director

BOARD MEMBERS ABSENT:

John Longville, Director

GENERAL COUNSEL PRESENT:

None

STAFF PRESENT:

Daniel Cozad, General Manager
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

David E. Smith, East Valley Water District

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none.

3. ACTION ITEMS

A. EVEN YEAR ELECTION CYCLE

Mr. Cozad introduced this item for discussion. He stated that Senate Bill 415 (SB-415) brought forth the reasoning behind Registrar of Voters (ROV) and staff's request to change Board elections from odd to even years. The legislation is included in the Board meeting package on pages 6-7. Although District Counsel was unable to attend today's meeting, he did review both the Board Memo and Resolution No. 545. The passing of Resolution No. 545 will extend those Board Members whose terms end in 2017 to 2018 and 2019 to 2020. Discussion ensued regarding SB-415. ROV stated that currently about half of the Special Districts in its pool are moving to even years; this exposes the District to higher election costs if it were to stay in odd years. ROV and the Clerk of the Board of Supervisors are requesting that if the District decides to change its election to even years that a resolution be adopted and submitted to both by no later than March 10th. Existing law requires that any changes to election be made 240 days prior to the next election.

It was moved by Director Harrison and seconded by Vice President McDonald to adopt Resolution No. 545 changing Board Elections from odd years to even years. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes**

4. ADJOURN MEETING

It was moved by Vice President McDonald and seconded by President Corneille to adjourn. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Harrison: Yes**

At 1:28 p.m. the meeting adjourned to Regular Board Meeting scheduled for March 15, 2017 at 9:00 a.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

Daniel B. Cozad
General Manager

San Bernardino Valley Water Conservation District
Expenditure Report
February 2017

03/07/17

Num	Date	Name	Account	Class	Original Amount
PC 2.01.17	02/01/2017	Paychex	1012 · Citizens Busine...		-81.28
			6042 · Payroll Processing	4-General Fund Ent.	81.28
TOTAL					81.28
PC 2.15.17	02/15/2017	Paychex	1012 · Citizens Busine...		-77.84
			6042 · Payroll Processing	4-General Fund Ent.	77.84
TOTAL					77.84
ACH0084	02/15/2017	T. Milford Harrison	1012 · Citizens Busine...		-6.42
			6410 · Mileage	4-General Fund Ent.	6.42
TOTAL					6.42
ACH0085	02/15/2017	Raley, David	1012 · Citizens Busine...		-9.10
			6410 · Mileage	4-General Fund Ent.	9.10
TOTAL					9.10
20532	02/09/2017	ACWA/JPIA-Health	1012 · Citizens Busine...		-25,270.86
	01/06/2017		6110 · Vision Insurance	4-General Fund Ent.	53.20
			6110 · Vision Insurance	1-Groundwater Ent.	168.50
			6110 · Vision Insurance	2-Redlands Plaza/...	16.90
			6110 · Vision Insurance	3-Land Resources	49.34
			6110 · Vision Insurance	5-Wash Plan	43.30
			6130 · Dental Insurance	4-General Fund Ent.	225.46
			6130 · Dental Insurance	1-Groundwater Ent.	714.12
			6130 · Dental Insurance	2-Redlands Plaza/...	71.60
			6130 · Dental Insurance	3-Land Resources	209.18
			6130 · Dental Insurance	5-Wash Plan	183.48
			6150 · Medical Insurance	4-General Fund Ent.	3,779.84
			6150 · Medical Insurance	1-Groundwater Ent.	11,972.66
			6150 · Medical Insurance	2-Redlands Plaza/...	1,200.32
			6150 · Medical Insurance	3-Land Resources	3,506.84
			6150 · Medical Insurance	5-Wash Plan	3,076.12
TOTAL					25,270.86
20533	02/09/2017	American Power Security	1012 · Citizens Busine...		-475.00
	02/01/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	475.00
TOTAL					475.00
20534	02/09/2017	Assoc. San Bernardino...	1012 · Citizens Busine...		-105.00
	02/01/2017		6425 · Meals	4-General Fund Ent.	70.00
			6525 · Meals	4-General Fund Ent.	35.00
TOTAL					105.00
20535	02/09/2017	Castro Landscaping Se...	1012 · Citizens Busine...		-250.00
	01/30/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00

San Bernardino Valley Water Conservation District
Expenditure Report
February 2017

Num	Date	Name	Account	Class	Original Amount
20536	02/09/2017	City of Grand Terrace	1012 · Citizens Busine...		-95.00
	01/10/2017		4041 · Reimbursed Exp...	4-General Fund Ent.	95.00
TOTAL					95.00
20537	02/09/2017	Corneille, Richard	1012 · Citizens Busine...		0.00
TOTAL					0.00
20538	02/09/2017	Cozad, Daniel B	1012 · Citizens Busine...		-260.52
	02/09/2017		6510 · Mileage	4-General Fund Ent.	88.02
			6510 · Mileage	4-General Fund Ent.	132.15
			5320 · Fuel	1-Groundwater Ent.	40.35
TOTAL					260.52
20539	02/09/2017	Edison - 8812	1012 · Citizens Busine...		-122.05
	02/01/2017		5420 · Electricity	4-General Fund Ent.	34.17
			5420 · Electricity	1-Groundwater Ent.	24.41
			5420 · Electricity	2-Redlands Plaza/...	63.47
TOTAL					122.05
20540	02/09/2017	Edison - Redlands Plaza	1012 · Citizens Busine...		-249.94
	02/01/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	249.94
TOTAL					249.94
20541	02/09/2017	ESRI, Inc.	1012 · Citizens Busine...		-3,012.38
	01/12/2017		7220 · Computer Softw...	4-General Fund Ent.	602.48
			7220 · Computer Softw...	1-Groundwater Ent.	903.71
			7220 · Computer Softw...	3-Land Resources	903.71
			7220 · Computer Softw...	5-Wash Plan	602.48
TOTAL					3,012.38
20542	02/09/2017	Frontier-4860	1012 · Citizens Busine...		-474.97
	01/28/2017		5440 · Telephone	4-General Fund Ent.	230.99
			5440 · Telephone	1-Groundwater Ent.	98.99
			5470 · Internet Services	4-General Fund Ent.	72.50
			5470 · Internet Services	1-Groundwater Ent.	43.50
			5470 · Internet Services	2-Redlands Plaza/...	7.25
			5470 · Internet Services	3-Land Resources	21.74
TOTAL					474.97

San Bernardino Valley Water Conservation District
Expenditure Report
February 2017

03/07/17

Num	Date	Name	Account	Class	Original Amount
20543	02/09/2017	Frontier-7275	1012 · Citizens Busine...		-141.22
	01/19/2017		5440 · Telephone	4-General Fund Ent.	46.36
			5440 · Telephone	1-Groundwater Ent.	19.87
			5470 · Internet Services	4-General Fund Ent.	37.50
			5470 · Internet Services	1-Groundwater Ent.	22.50
			5470 · Internet Services	2-Redlands Plaza/...	3.75
			5470 · Internet Services	3-Land Resources	11.24
TOTAL					141.22
20544	02/09/2017	Home Depot Credit Ser...	1012 · Citizens Busine...		-51.07
	01/27/2017		5210 · Equipment Maint...	1-Groundwater Ent.	51.07
TOTAL					51.07
20545	02/09/2017	Image Source	1012 · Citizens Busine...		-176.62
	01/18/2017		6033 · Office Equipmen...	4-General Fund Ent.	132.47
			6033 · Office Equipmen...	1-Groundwater Ent.	8.83
			6033 · Office Equipmen...	2-Redlands Plaza/...	26.49
			6033 · Office Equipmen...	3-Land Resources	8.83
TOTAL					176.62
20546	02/09/2017	JAN-PRO Cleaning Sys...	1012 · Citizens Busine...		-618.00
	02/01/2017		6018 · Janitorial Services	4-General Fund Ent.	618.00
TOTAL					618.00
20547	02/09/2017	John Longville	1012 · Citizens Busine...		-28.62
	01/30/2017		6410 · Mileage	4-General Fund Ent.	28.62
TOTAL					28.62
20548	02/09/2017	Kelly Associates Mana...	1012 · Citizens Busine...		-332.50
	02/01/2017		5120 · Misc. Profession...	4-General Fund Ent.	83.12
			5120 · Misc. Profession...	1-Groundwater Ent.	66.50
			5120 · Misc. Profession...	3-Land Resources	182.88
TOTAL					332.50
20549	02/09/2017	Lowe's Companies, Inc.	1012 · Citizens Busine...		-60.47
	01/25/2017		5215 · Property Mainte...	1-Groundwater Ent.	5.85
			5215 · Property Mainte...	3-Land Resources	1.46
			5215 · Property Mainte...	1-Groundwater Ent.	53.16
TOTAL					60.47
20550	02/09/2017	Netsteller	1012 · Citizens Busine...		-450.00
	02/01/2017		5160 · IT Support	4-General Fund Ent.	180.00
			5160 · IT Support	1-Groundwater Ent.	225.00
			5160 · IT Support	3-Land Resources	45.00
TOTAL					450.00

San Bernardino Valley Water Conservation District Expenditure Report February 2017

Num	Date	Name	Account	Class	Original Amount
20551	02/09/2017	Pat's Pots	1012 · Citizens Busine...		-160.00
	02/02/2017		5460 · Water / Trash / ...	4-General Fund Ent.	80.00
			5460 · Water / Trash / ...	1-Groundwater Ent.	64.00
			5460 · Water / Trash / ...	3-Land Resources	16.00
TOTAL					160.00
20552	02/09/2017	ReadyRefresh by Nestle	1012 · Citizens Busine...		-9.69
	02/07/2017		5460 · Water / Trash / ...	1-Groundwater Ent.	9.69
TOTAL					9.69
20553	02/09/2017	Rettig Machine, Inc.	1012 · Citizens Busine...		-186.00
	01/31/2017		7110 · Property Capital ...	1-Groundwater Ent.	111.60
			7110 · Property Capital ...	3-Land Resources	74.40
TOTAL					186.00
20554	02/09/2017	Rutan & Tucker	1012 · Citizens Busine...		-5,673.18
	01/19/2017		5180 · Legal	4-General Fund Ent.	1,494.95
			5180 · Legal	1-Groundwater Ent.	498.33
			5180 · Legal	2-Redlands Plaza/...	1,494.95
			5180 · Legal	3-Land Resources	1,494.95
			5175 · Legal - Wash Plan	5-Wash Plan	690.00
TOTAL					5,673.18
20555	02/09/2017	Three Valleys Municipa...	1012 · Citizens Busine...		-20.00
	01/31/2017		6425 · Meals	4-General Fund Ent.	20.00
TOTAL					20.00
20556	02/09/2017	Valero Marketing & Su...	1012 · Citizens Busine...		-783.00
	01/31/2017		5320 · Fuel	1-Groundwater Ent.	783.00
TOTAL					783.00
20557	02/09/2017	Corneille, Richard	1012 · Citizens Busine...		-11.77
	02/09/2017		6410 · Mileage	4-General Fund Ent.	11.77
TOTAL					11.77
20558	02/21/2017	Citizens Business Bank	1012 · Citizens Busine...		-2,569.31
	02/10/2017		5215 · Property Mainte...	1-Groundwater Ent.	303.94
			6001 · General Adminis...	4-General Fund Ent.	4.99
			6001 · General Adminis...	1-Groundwater Ent.	5.00
			6002 · Website Adminis...	4-General Fund Ent.	175.00
			6004 · Meeting Expenses	4-General Fund Ent.	7.99
			6004 · Meeting Expenses	3-Land Resources	7.99
			6027 · Computer Suppli...	4-General Fund Ent.	40.38
			6027 · Computer Suppli...	1-Groundwater Ent.	2.69
			6027 · Computer Suppli...	2-Redlands Plaza/...	5.39
			6027 · Computer Suppli...	3-Land Resources	5.39
			6036 · Printing	4-General Fund Ent.	19.93

San Bernardino Valley Water Conservation District
Expenditure Report
February 2017

03/07/17

Num	Date	Name	Account	Class	Original Amount
			6036 · Printing	1-Groundwater Ent.	15.94
			6036 · Printing	3-Land Resources	3.98
			6039 · Postage and Ov...	4-General Fund Ent.	97.02
			6039 · Postage and Ov...	1-Groundwater Ent.	44.10
			6039 · Postage and Ov...	2-Redlands Plaza/...	17.64
			6039 · Postage and Ov...	3-Land Resources	17.64
			6060 · Outreach	4-General Fund Ent.	2.50
			6060 · Outreach	1-Groundwater Ent.	1.00
			6060 · Outreach	3-Land Resources	1.50
			6435 · Conf/Seminar R...	4-General Fund Ent.	50.00
			6425 · Meals	4-General Fund Ent.	47.76
			6525 · Meals	4-General Fund Ent.	26.00
			6525 · Meals	1-Groundwater Ent.	20.22
			6525 · Meals	3-Land Resources	11.56
			6530 · Lodging	4-General Fund Ent.	678.50
			6530 · Lodging	1-Groundwater Ent.	527.72
			6530 · Lodging	3-Land Resources	301.55
			6535 · Conf/Seminar R...	4-General Fund Ent.	22.50
			6535 · Conf/Seminar R...	1-Groundwater Ent.	17.50
			6535 · Conf/Seminar R...	3-Land Resources	10.00
			5215 · Property Mainte...	3-Land Resources	75.99
TOTAL					2,569.31
20559	02/21/2017	City of Highland	1012 · Citizens Busine...		-100.00
	02/14/2017		6060 · Outreach	4-General Fund Ent.	50.00
			6060 · Outreach	1-Groundwater Ent.	20.00
			6060 · Outreach	3-Land Resources	30.00
TOTAL					100.00
20560	02/21/2017	City of Redlands -Muni...	1012 · Citizens Busine...		-1,638.64
	02/09/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	1,638.64
TOTAL					1,638.64
20561	02/21/2017	Day Lite Maintenance, I...	1012 · Citizens Busine...		-92.28
	02/08/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	92.28
TOTAL					92.28
20562	02/21/2017	Edison - 7241	1012 · Citizens Busine...		-49.97
	02/10/2017		5420 · Electricity	4-General Fund Ent.	13.99
			5420 · Electricity	1-Groundwater Ent.	9.99
			5420 · Electricity	2-Redlands Plaza/...	25.99
TOTAL					49.97
20563	02/21/2017	Edison -5552	1012 · Citizens Busine...		-271.99
	02/09/2017		5420 · Electricity	4-General Fund Ent.	68.91
			5420 · Electricity	1-Groundwater Ent.	49.22
			5420 · Electricity	2-Redlands Plaza/...	127.97
			6020 · Vacancy Marketi...	2-Redlands Plaza/...	25.89
TOTAL					271.99

San Bernardino Valley Water Conservation District
Expenditure Report
February 2017

Num	Date	Name	Account	Class	Original Amount
20564	02/21/2017	ICF Jones & Stokes, Inc	1012 · Citizens Busine...		-681.15
	02/10/2017		1700 · Work in Progress	1-Groundwater Ent.	681.15
TOTAL					681.15
20565	02/21/2017	Jerry Herbert Roofing, I...	1012 · Citizens Busine...		-400.00
	01/27/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	400.00
TOTAL					400.00
20566	02/21/2017	Pine Environmental Se...	1012 · Citizens Busine...		-159.47
	02/07/2017		5120 · Misc. Profession...	4-General Fund Ent.	39.87
			5120 · Misc. Profession...	1-Groundwater Ent.	31.89
			5120 · Misc. Profession...	3-Land Resources	87.71
TOTAL					159.47
20567	02/21/2017	Redlands Tire Pros & S...	1012 · Citizens Busine...		-623.96
	02/15/2017		5310 · Vehicle Mainten...	1-Groundwater Ent.	623.96
TOTAL					623.96
20568	02/21/2017	Terminix	1012 · Citizens Busine...		-66.00
	02/07/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	66.00
TOTAL					66.00
20569	02/21/2017	The Gas Company	1012 · Citizens Busine...		-276.64
	02/07/2017		5450 · Natural Gas	4-General Fund Ent.	165.98
			5450 · Natural Gas	1-Groundwater Ent.	110.66
TOTAL					276.64
20570	02/21/2017	U.S. Bank Equipment F...	1012 · Citizens Busine...		-361.36
	02/10/2017		6033 · Office Equipmen...	4-General Fund Ent.	271.02
			6033 · Office Equipmen...	1-Groundwater Ent.	18.07
			6033 · Office Equipmen...	2-Redlands Plaza/...	54.20
			6033 · Office Equipmen...	3-Land Resources	18.07
TOTAL					361.36
20571	02/21/2017	Watermaster Support S...	1012 · Citizens Busine...		-2,100.00
	02/15/2017		5120 · Misc. Profession...	4-General Fund Ent.	525.00
			5120 · Misc. Profession...	1-Groundwater Ent.	420.00
			5120 · Misc. Profession...	3-Land Resources	1,155.00
TOTAL					2,100.00

San Bernardino Valley Water Conservation District Expenditure Report February 2017

Num	Date	Name	Account	Class	Original Amount
100162N	02/16/2017	PERS	1012 · Citizens Busine...		-4,933.80
			6170 · PERS Retirement	4-General Fund Ent.	792.37
			6170 · PERS Retirement	1-Groundwater Ent.	2,509.82
			6170 · PERS Retirement	2-Redlands Plaza/...	251.62
			6170 · PERS Retirement	3-Land Resources	735.14
			6170 · PERS Retirement	5-Wash Plan	644.85
TOTAL					4,933.80
100163N	02/23/2017	PERS	1012 · Citizens Busine...		-5,127.05
			6170 · PERS Retirement	4-General Fund Ent.	823.40
			6170 · PERS Retirement	1-Groundwater Ent.	2,608.13
			6170 · PERS Retirement	2-Redlands Plaza/...	261.48
			6170 · PERS Retirement	3-Land Resources	763.93
			6170 · PERS Retirement	5-Wash Plan	670.11
TOTAL					5,127.05

San Bernardino Valley Water Conservation District

Director Fees Expenditure Payroll Report

February 2017

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
2/1/2017	McDonald, M	Jan-17	\$ 1,442.00	\$ 123.29	\$ 1,318.71
2/1/2017	Harrison, T.M.	Jan-17	\$ 1,442.00	\$ 215.66	\$ 1,226.34
2/1/2017	Longville, J	Nov-16	\$ 618.00	\$ 242.97	\$ 375.03
2/1/2017	Longville, J	Dec-16	\$ 1,030.00	\$ 352.16	\$ 677.84
2/15/2017	Corneille, R	Jan-17	\$ 824.00	\$ 88.43	\$ 735.57
2/15/2017	Harrison, T.M.	Feb-17	\$ 618.00	\$ 52.83	\$ 565.17

SBVWCD Groundwater Assessment Re

GWA Number **47**

Period July 1, 2016 to December 31, 2016

AgRate **\$3.23**

NonAgRate **\$11.62**

Owner	RecordationNumber	StateWellNumber	LocalName	Ag Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
AHD Limited								
	3601632	2S3W05A02S	Clock Canyon/Marcum Wel					
Arrowhead Country Club								
	3601925	1N4W23E	1	237.62	\$767.50	0.00	\$0.00	
					\$767.50		\$0.00	\$767.50
Bear Valley Mutual Water Company								
	3600023	1S3W24C	Judson 1	0.00	\$0.00	0.00	\$0.00	
	3601585	1S3W23A03S	San Bernardino Ave. 1	15.87	\$51.26	0.00	\$0.00	
					\$51.26		\$0.00	\$51.26
Calvary Chapel Packinghouse								
	3600449	01S03W20A	Bell Well	0.00	\$0.00	0.42	\$4.88	
	3603919		Calvary Well	0.00	\$0.00	36.64	\$425.76	
					\$0.00		\$430.64	\$430.64
Cemex USA								
	3601420	1S3W09E02S	Alabama Street 2	0.00	\$0.00	68.80	\$799.46	
	3603653	1S3W10J2S	Orange Street	0.00	\$0.00	277.00	\$3,218.74	
					\$0.00		\$4,018.20	\$4,018.20
Crafton Water Company								
	3600272	1S2W29N	Fifth Ave. 1	0.00	\$0.00	0.00	\$0.00	
	3602186	1S2W21L02S	Garnet/2 Zanja Well	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	\$0.00

GWA Number 47

Period July 1, 2016 to December 31, 2016

AgRate \$3.23

NonAgRate \$11.62

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
Cram Patterson Well Co.								
	3600188	1S2W16C	Cram-Patterson 2	71.80	\$231.91	0.00	\$0.00	
					\$231.91		\$0.00	<u>\$231.91</u>
Doug Guyette								
	3600458	1N4W36M01S	PS & B2	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
DRC Industrial CBC 1, LP (So Cal Real Estate Serv								
	3601352	1S3W19N	Langford	0.00	\$0.00	80.51	\$935.53	
					\$0.00		\$935.53	<u>\$935.53</u>
East Valley Water District								
	3603734	1S3W02P06S	PL 147	0.00	\$0.00	523.83	\$6,086.90	
	3603774	1S3W3R4S	PL 146A	0.00	\$0.00	294.02	\$3,416.51	
	3601639	1S3W03R01S	PL 146	0.00	\$0.00	29.03	\$337.33	
	3603247	1S3W06P18S	PL 141 / McDaniel	0.00	\$0.00	1047.60	\$12,173.11	
	3600220	1S3W01H	PL 142	0.00	\$0.00	19.39	\$225.31	
	3603926	01S03W06L06S	PL 151	0.00	\$0.00	1298.05	\$15,083.34	
	3601184	1N3W33F01S	PL 94 / Corwin	0.00	\$0.00	0.00	\$0.00	
	3603583	1S3W02N02S	PL 143 / Abbey Way	0.00	\$0.00	105.52	\$1,226.14	
	3601978	1S3W04N01S	PL 40	0.00	\$0.00	0.00	\$0.00	
	3602560	1S3W04G03S	PL 136 / Dunkirk 2	0.00	\$0.00	0.00	\$0.00	
	3601987	1S3W04G	PL 136 / Dunkirk 1	0.00	\$0.00	0.00	\$0.00	
	3603904	01S03W05D03S	PL 132/Cull 5	0.00	\$0.00	699.95	\$8,133.42	
	3602370	1N4W25F04S	PL 107	0.00	\$0.00	0.00	\$0.00	
	3601675	1N4W25A01S	PL 27	0.00	\$0.00	0.00	\$0.00	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3602338	1S3W04N03S	PL 40A	0.00	\$0.00	0.00	\$0.00	
	3602034	1S4W01Q08	PL 12A	0.00	\$0.00	0.00	\$0.00	
	3600680	1S3W02J	PL 120/Cram	0.00	\$0.00	0.00	\$0.00	
	3601660	1S3W06H04S	PL 9A	0.00	\$0.00	224.50	\$2,608.69	
	3601663	1S4W02Q08S	PL 12	0.00	\$0.00	0.00	\$0.00	
	3602799	1S2W07F01S	PL 125	0.00	\$0.00	471.13	\$5,474.53	
	3602563	1S4W02Q09S	PL 11A	0.00	\$0.00	257.00	\$2,986.34	
	3601671	1N4W26A02S	PL 24A	0.00	\$0.00	123.44	\$1,434.37	
	3602337	1N4W26A03S	PL 24B	0.00	\$0.00	1056.34	\$12,274.67	
	3601673	1N4W25C02S	PL 25A	0.00	\$0.00	432.80	\$5,029.14	
	3602564	1S4W12B07S	PL 28A	0.00	\$0.00	290.63	\$3,377.12	
	3602274	1N3W30J05S	PL 39	0.00	\$0.00	291.18	\$3,383.51	
					\$0.00		\$83,250.43	\$83,250.43
Fairview Water Company								
	3600554	1S3W17R	Fairview 1	15.90	\$51.36	0.00	\$0.00	
					\$51.36		\$0.00	\$51.36
Gage Canal Company								
	3602331	1S4W23G03S	66-1	1321.00	\$4,266.83	0.00	\$0.00	
	3600796	1S4W23A05S	51-1	460.00	\$1,485.80	0.00	\$0.00	
	3600798	1S4W23G01S	Cowlane	0.00	\$0.00	0.00	\$0.00	
	3600788	1S4W23H01S	27-1	712.00	\$2,299.76	0.00	\$0.00	
	3600789	1S4W23K01S	27-2	130.00	\$419.90	0.00	\$0.00	
	3600787	1S4W23A02S	26-1	602.00	\$1,944.46	0.00	\$0.00	

GWA Number 47

Period July 1, 2016 to December 31, 2016

AgRate \$3.23

NonAgRate \$11.62

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3600790	1S4W23K02S	29-1	384.00	\$1,240.32	0.00	\$0.00	
					\$11,657.07		\$0.00	<u>\$11,657.07</u>
George & Diane Everett								
	WP0003068		Everett Well	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
George Meadows								
	WP0002552	E085386	Meadows Well	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Gladysta Well & Water Company								
	3600182	1S3W20H02S		14.63	\$47.26	0.00	\$0.00	
					\$47.26		\$0.00	<u>\$47.26</u>
Greenspot Mutual Well Company								
	3600266	1S2W16C01S	Greenspot Mutual					
Happe Mutual Well Company								
	3600238	1S2W29M01S	1	0.00	\$0.00	0.00	\$0.00	
	3603921	01S04W13G04S	Gauge 46-1R	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Hillwood Investment Properties								
	3600757	1S3W19L	Mission Marigold/Well 2	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Inland Valley Development Agency								
	0000091	1S4W12Q	Palm Meadows	0.00	\$0.00	0.00	\$0.00	
	0000089	1S4W12F	Local 5	0.00	\$0.00	0.00	\$0.00	

GWA Number 47

Period July 1, 2016 to December 31, 2016

AgRate \$3.23

NonAgRate \$11.62

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	0000087	1S4W12C	Local 3	0.00	\$0.00	0.00	\$0.00	
	0000086	1S4W12B	Local 2A	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
J.G. Golfing Enterprises, Inc.								
	3602499	1S4W22A01S	Paine	150.90	\$487.41	0.00	\$0.00	
	3601478	1S4W22B03S	Thorn 10 & 11	215.40	\$695.72	0.00	\$0.00	
					\$1,183.13		\$0.00	<u>\$1,183.13</u>
Jack Dangermond								
	3602188	01S02W29K01	Rancho Ladera Roladera	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Laranni Gunter Well								
	3600160	1S3W32G01S	Gunter	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Larry Jacinto Construction								
	3602020	1S2W20K	F A R	39.60	\$127.90	0.00	\$0.00	
					\$127.90		\$0.00	<u>\$127.90</u>
Loma Linda University Power Plant								
			Anderson 4	0.00	\$0.00	478.36	\$5,558.54	
	3602781	1S4W25D06S	Anderson 2	0.00	\$0.00	0.24	\$2.79	
	3602855	1S4W25D07S	Anderson 3	0.00	\$0.00	61.49	\$714.51	
					\$0.00		\$6,275.84	<u>\$6,275.84</u>
Loma Linda, City of								
	3603523	1S4W24P04S	Richardson 3	0.00	\$0.00	628.68	\$7,305.26	
	3603721	1S4W24D08S	Mt. View #4	0.00	\$0.00	0.00	\$0.00	

GWA Number 47

Period July 1, 2016 to December 31, 2016

AgRate \$3.23

NonAgRate \$11.62

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3603720	1S4W24F011S	Richardson 4	0.00	\$0.00	0.00	\$0.00	
	3603927	01S04W24L07	Richardson 6	0.00	\$0.00	605.94	\$7,041.02	
	3603057	1S4W23C02S	Richardson 1	0.00	\$0.00	0.00	\$0.00	
	3603719	1S4W24A05S	Mt. View 3	0.00	\$0.00	422.20	\$4,905.96	
		01S04W24B04S	Mt. View #6	0.00	\$0.00	378.84	\$4,402.12	
	3603776	01S04W24B03S	Mt. View #5	0.00	\$0.00	0.54	\$6.27	
		1S4W24B05S	Richardson 5	0.00	\$0.00	584.33	\$6,789.91	
					\$0.00		\$30,450.54	<u>\$30,450.54</u>
Meeks & Daley Water Co.								
	3601887	1S4W15L03S	Station 59	0.50	\$1.62	0.00	\$0.00	
	3603906	1S4W14N09S	Raub 5	0.00	\$0.00	0.00	\$0.00	
	3602864	1S4W14N10S	Raub 6	0.00	\$0.00	1005.70	\$11,686.23	
			Raub 7	0.00	\$0.00	397.50	\$4,618.95	
	3602863	1S4W22H02S	Warren 4	0.00	\$0.00	432.40	\$5,024.49	
	3603905	1S4W14N115S	Raub 8	0.00	\$0.00	0.00	\$0.00	
	3603215	1S4W15M11S	Station 91	0.00	\$0.00	0.00	\$0.00	
	3603903	1S4W22H04S	Warren 1	0.00	\$0.00	70.60	\$820.37	
					\$1.62		\$22,150.04	<u>\$22,151.66</u>
Mentone Citrus Groves								
	3600139	1S2W18R01S	1 - PRH Ranch	2.40	\$7.75	0.00	\$0.00	
	3602280	1S2W18Q	2	338.40	\$1,093.40	0.00	\$0.00	
					\$1,101.15		\$0.00	<u>\$1,101.15</u>

Monte LLC (Dangermond)

GWA Number 47

Period July 1, 2016 to December 31, 2016

AgRate \$3.23

NonAgRate \$11.62

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3600493	01S03W29K	New Well	40.32	\$130.23	0.00	\$0.00	
					\$130.23		\$0.00	<u>\$130.23</u>
Montecito Memorial Park and Mortuary								
	3603949	1S4W26F	2	37.36	\$120.60	0.00	\$0.00	
	3600119	1S4W26F01S	1	37.36	\$120.61	0.00	\$0.00	
					\$241.21		\$0.00	<u>\$241.21</u>
Mountain View Mortuary & Cemetery								
	3600742	1N4W26N	2	0.00	\$0.00	66.00	\$766.92	
	3600743	1N4W26M	1	0.00	\$0.00	74.00	\$859.88	
					\$0.00		\$1,626.80	<u>\$1,626.80</u>
Mountainview Generating Station								
	3603795	01S03W18N06S	Edison Mid Aquifer Well A	0.00	\$0.00	819.84	\$9,526.54	
	3603796	01S03W18N01S	Edison Mid Aquifer Well B	0.00	\$0.00	132.46	\$1,539.19	
	3601015	1S3W18N02S	SB STMP2 67 (DW#1)	0.00	\$0.00	1.70	\$19.75	
	3601014	1S3W18N03S	SB STPM 66 (DW#2)	0.00	\$0.00	212.60	\$2,470.41	
					\$0.00		\$13,555.89	<u>\$13,555.89</u>
National Orange Show								
	3601924	1S4W15D		0.00	\$0.00	24.26	\$281.91	
					\$0.00		\$281.91	<u>\$281.91</u>
New England Water Co.								
	3602320	1S3W16L		149.80	\$483.85	0.00	\$0.00	
					\$483.85		\$0.00	<u>\$483.85</u>
Patton State Hospital								
	3602381	1N3W29M	14	0.00	\$0.00	0.00	\$0.00	

GWA Number 47

Period July 1, 2016 to December 31, 2016

AgRate \$3.23

NonAgRate \$11.62

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3600931	1N3W29N01S	Patton 10	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Pioneer Mutual Water Company								
	3600642	1S3W14P01S	San Bernardino 1	12.80	\$41.34	0.00	\$0.00	
					\$41.34		\$0.00	<u>\$41.34</u>
Ramirez, J.J. Citrus Mgmt								
	3600527	1S3W16A	Midas	56.26	\$181.72	0.00	\$0.00	
	3600484	1S3W16F	Buckeye 2	0.00	\$0.00	0.00	\$0.00	
	3601046	1S3W21A	1 Stowe	0.00	\$0.00	0.00	\$0.00	
	3601728	1S3W30K	Frink 1	0.00	\$0.00	0.00	\$0.00	
					\$181.72		\$0.00	<u>\$181.72</u>
Ramirez, Laura								
	3601649	1S3W28M	Hoover	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Raught Mutual Well Company								
	3602193	1S3W14R01S	Raught	122.22	\$394.77	0.00	\$0.00	
					\$394.77		\$0.00	<u>\$394.77</u>
Redland-Branson Development								
	3602917	1S3W33D01S	Stater Well	0.00	\$0.00	5.64	\$65.54	
					\$0.00		\$65.54	<u>\$65.54</u>
Redlands Custom Estates, LLC								
	3601126	1S2W30H	1	4.19	\$13.54	0.00	\$0.00	
					\$13.54		\$0.00	<u>\$13.54</u>
Redlands Unified School District								

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3601641	1S2W30C01S	Opal St.	0.00	\$0.00	50.60	\$587.97	
					\$0.00		\$587.97	\$587.97
Redlands, City of								
	3600918	2S3W01E01S	Redlands Heights IRR	0.00	\$0.00	204.50	\$2,376.29	
	3603655	1S3W29Q01S	38	0.00	\$0.00	846.30	\$9,834.01	
	3601308	1S2W19K01S	Agate 1	0.00	\$0.00	0.00	\$0.00	
	3602654	1S2W19J02S	Crafton	58.70	\$189.60	0.00	\$0.00	
	3602031	1S3W21H06S	30-A	0.00	\$0.00	250.80	\$2,914.30	
	3603766	01S03W10K01S	N. Orange #1	0.00	\$0.00	488.40	\$5,675.21	
	3602346	1S3W28J02S	New York St. IRR	509.00	\$1,644.07	0.00	\$0.00	
	3601301	1S3W28H01S	41	83.90	\$271.00	0.00	\$0.00	
	3602036	1S3W21H07S	31-A	0.00	\$0.00	0.00	\$0.00	
	3601283	1S2W22C02S	East Lugonia 2	0.00	\$0.00	0.00	\$0.00	
	3600748	1S3W24A01S	Mentone Acres #1	59.80	\$193.15	0.00	\$0.00	
	3602065	1S3W32J02S	Lee Well	0.00	\$0.00	0.00	\$0.00	
	3601290	1S2W21D01S	East Lugonia 6	0.00	\$0.00	91.30	\$1,060.91	
	3601287	1S2W21B02S	East Lugonia 3	0.00	\$0.00	131.00	\$1,522.22	
	3602895	1S3W13H02S	Airport 1	0.00	\$0.00	409.70	\$4,760.71	
	3601284	1S2W21E01S	Maguet 2	0.00	\$0.00	103.00	\$1,196.86	
	3600749	1S3W13Q	Mentone Acres #2	0.00	\$0.00	480.60	\$5,584.57	
	3603762	1S3W13M01S	Airport 2	0.00	\$0.00	133.40	\$1,550.11	
	3600054	1S3W31A03S	Bryn Mawr 2	0.00	\$0.00	0.00	\$0.00	
	3601298	1S3W21H01S	32	0.00	\$0.00	43.70	\$507.79	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3602109	1S3W31B01S	Bryn Mawr 4	0.00	\$0.00	0.00	\$0.00	
	3600756	1S3W19L01S	Mission 1	0.00	\$0.00	0.00	\$0.00	
	3601299	1S4W24K01S	34	0.00	\$0.00	0.00	\$0.00	
	3600053	1S3W31A02S	Bryn Mawr 1	0.00	\$0.00	0.00	\$0.00	
	3601296	1S3W35H03S	16 IRR	0.00	\$0.00	0.00	\$0.00	
	3601295	1S3W35H04S	14	0.00	\$0.00	0.00	\$0.00	
	3601294	1S3W35G09S	13	0.00	\$0.00	0.00	\$0.00	
	3601291	1S3W35G08S	10	0.00	\$0.00	0.00	\$0.00	
	3600019	1S3W23A05S	Rees Well 1	0.00	\$0.00	458.70	\$5,330.10	
	3602791	1S2W20B01S	East Lugonia 4	0.00	\$0.00	0.00	\$0.00	
	3600055	1S3W31A06S	Bryn Mawr	0.00	\$0.00	0.00	\$0.00	
	3602896	1S2W20D01S	Madeira	0.00	\$0.00	355.00	\$4,125.10	
	3602211	1S3W26C01S	37 Sylvyn	0.00	\$0.00	0.00	\$0.00	
	3603760	1S3W29Q02S	Well #39	0.00	\$0.00	0.00	\$0.00	
	3602792	01S02W19A01S	Agate #2 IRR.	0.00	\$0.00	600.20	\$6,974.32	
	3601281	1S2W36F01S	Maguet 1	0.00	\$0.00	0.00	\$0.00	
	3602032	1S3W22A02S	35	0.00	\$0.00	0.00	\$0.00	
	3603656	1S3W14E01S	Church St	0.00	\$0.00	391.50	\$4,549.23	
	3600628	1S3W15G	Redlands Trap & Skeet	0.00	\$0.00	0.00	\$0.00	
	3602082	02S03W03K01S	36 (Irrigation)	0.00	\$0.00	32.70	\$379.97	
	3601586	1S3W15F01S	Orange St.	0.00	\$0.00	565.10	\$6,566.46	
	3601292	1S3W35G07S	11 IRR	0.00	\$0.00	46.30	\$538.01	
	3603767	01S03W10K02S	N. Orange #2	0.00	\$0.00	292.00	\$3,393.04	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3602549	01S03W19J01E	California St. IRR	0.00	\$0.00	81.00	\$941.22	
					\$2,297.82		\$69,780.43	\$72,078.25
Riverside, City of								
	3601238	1S4W23C03S	Raub 4	0.00	\$0.00	333.00	\$3,869.46	
	3601227	1S4W02N02S	Cooley G	0.00	\$0.00	0.00	\$0.00	
	3602771	1S4W27A11S	Hunt 6	0.00	\$0.00	0.04	\$0.46	
	3601230	1S4W22H03S	Warren 3	0.00	\$0.00	0.00	\$0.00	
	3601431	1S4W27H01S	Stewart 20	0.00	\$0.00	0.00	\$0.00	
	3601231	1S4W22H01S	Warren 2	0.00	\$0.00	0.00	\$0.00	
	3602773	1S4W27A10S	Hunt 11	0.00	\$0.00	0.00	\$0.00	
	3601467	1S4W02Q06S	Garner 4	0.00	\$0.00	2.10	\$24.40	
	3601468	1S4W02P01S	Garner 5	0.00	\$0.00	1134.90	\$13,187.54	
	3601464	1S4W02P06S	Garner 1	0.00	\$0.00	2.30	\$26.73	
	3603254	1S4W02P09S	Garner 6	0.00	\$0.00	780.60	\$9,070.57	
	3601476	1S4W22G19S	Thorn 8	0.00	\$0.00	0.00	\$0.00	
	3601489	1S4W02L01S	Scheuer	0.00	\$0.00	56.30	\$654.21	
	3602484	1S4W14N09S	Raub 5	0.00	\$0.00	1863.20	\$21,650.38	
	3601465	1S4W02Q03S	Garner 2	0.00	\$0.00	0.00	\$0.00	
	3602772	1S4W27A09S	Hunt 10	0.00	\$0.00	477.20	\$5,545.06	
	3601475	1S4W22G17S	Thorn 7	0.00	\$0.00	0.00	\$0.00	
	3601243	1S4W22H02S	Warren 4	0.00	\$0.00	650.60	\$7,559.97	
	3601228	1S4W11D02S	Cooley H	0.00	\$0.00	161.40	\$1,875.47	
	3310031	01S04W11D0	Cooley J	0.00	\$0.00	217.30	\$2,525.03	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3601229	1S4W11D03S	Cooley I	0.00	\$0.00	283.60	\$3,295.43	
	3601479	1S4W22B05S	Thorn 11	0.00	\$0.00	215.40	\$2,502.95	
	3302794	1S4W02Q11S	Garner 7	0.00	\$0.00	195.90	\$2,276.36	
	3601463	1S4W02A03S	Stiles	0.00	\$0.00	461.20	\$5,359.14	
	3602778	1S4W14N10S	Raub 6	0.00	\$0.00	0.00	\$0.00	
	3601470	1S4W22B07S	Thorn 12	0.00	\$0.00	1734.90	\$20,159.54	
	3603555	1S4W14N10S	Raub 8	0.00	\$0.00	830.90	\$9,655.06	
	3601474	1S4W22G18S	Thorn 6	0.00	\$0.00	0.00	\$0.00	
	3601473	1S4W22G16S	Thorn 5	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$109,237.76	\$109,237.76
San Bernardino County (Dave Lovell)								
			Lovell Fire Suppression Wel	0.00	\$0.00	0.00	\$0.02	
	3603900	1S2W8A2	Seven Oaks Dam Domestic	0.00	\$0.00	0.73	\$8.48	
					\$0.00		\$8.50	\$8.50
San Bernardino Valley MWD								
	3603116	1S3W13Q01S	SB Ave. 1/Big Bear	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	\$0.00
San Bernardino, City of								
	3602124	1S4W14J	Central Ave.	0.00	\$0.00	0.00	\$0.00	
	3601114	1N4W35C01S	Perris Hill 2	0.00	\$0.00	0.00	\$0.00	
	3603581	1S4W22C05S	Century	0.00	\$0.00	0.00	\$0.00	
	3600733	1S4W02K04S	Antil 1	0.00	\$0.00	0.00	\$0.00	
	3600727	1N4W26G	Lynwood	0.00	\$0.00	513.20	\$5,963.38	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3600729	1N4W35M03S	Gilbert St.	0.00	\$0.00	1950.50	\$22,664.81	
	3601117	1N4W35C03S	Perris Hill 4	0.00	\$0.00	0.00	\$0.00	
	3603582	1S4W15P05S	Chandler	0.00	\$0.00	178.30	\$2,071.85	
	3602123	1S4W14J	Norman Road	0.00	\$0.00	0.00	\$0.00	
	3601316	1S4W23N	Inter City	0.00	\$0.00	0.00	\$0.00	
	3602125	1S4W24F04S	Gould 1 Old	0.00	\$0.00	0.00	\$0.00	
	3602126	1S4W24F	Gould 2 New	0.00	\$0.00	0.00	\$0.00	
	3602422	1S4W02K08S	Antil 6	0.00	\$0.00	0.00	\$0.00	
	3602128	1S4W14A	Gifford Park	0.00	\$0.00	0.00	\$0.00	
	3601115	1N4W26P03S	Perris Hill 5	0.00	\$0.00	0.00	\$0.00	
	3600732	1S4W02K05S	Antil 2	0.00	\$0.00	0.00	\$0.00	
	3600734	1S4W02K03S	Antil 4	0.00	\$0.00	0.00	\$0.00	
	3600730	1S4W02K01S	Antil 3	0.00	\$0.00	0.00	\$0.00	
	3602066	1S4W02B	Van Loon 1	0.00	\$0.00	0.00	\$0.00	
	3603649	1S3W7A6S	Local 11	0.00	\$0.00	0.00	\$0.00	
	3601116	1N4W35C02S	Perris Hill 3	0.00	\$0.00	0.00	\$0.00	
	3600731	1S4W02K02S	Antil 5	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$30,700.04	\$30,700.04
San Bernardino, County of								
	3601171	1S3W20F03S	Crim 1	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	\$0.00
Solono Well Company								
	3602003	1S2W16C	Solano 3	0.00	\$0.00	0.00	\$0.00	

GWA Number 47

Period July 1, 2016 to December 31, 2016

AgRate \$3.23

NonAgRate \$11.62

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
					\$0.00		\$0.00	\$0.00
Splash Kingdom Waterpark								
	3600415	1S3W29J01S		31.75	\$102.55	21.00	\$244.02	
					\$102.55		\$244.02	\$346.57
Tennessee Mutual Well Company								
	3601161	1S3W16L	Pioneer 1	55.10	\$177.97	0.00	\$0.00	
					\$177.97		\$0.00	\$177.97
Tennessee Water Company								
	3600474	1S3W16L	1	14.72	\$5.30	0.00	\$0.00	
					\$5.30		\$0.00	\$5.30
TIAA-CREF Financial Services								
	3600757	1S3W19L	Mission Marigold/Well 2					
Trojan Groves								
	3600451	1S3W15M		0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	\$0.00
University of California, Riverside								
	3601222	1S4W27A11S	Hunt 6	0.00	\$0.00	0.00	\$0.00	
	3601245	1S4W27A10S	Hunt 11	0.00	\$0.00	0.00	\$0.00	
	3601244	1S4W27A09S	Hunt 10	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	\$0.00
Williams Well Corporation, LTD								
	3600828	1S3W16J	-	201.27	\$650.10	0.00	\$0.00	
					\$650.10		\$0.00	\$650.10

GWA Number **47**

Period July 1, 2016 to December 31, 2016

AgRate **\$3.23**

NonAgRate **\$11.62**

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
Total Ag Payment:		\$19,940.56	al Non-Ag Payment:		\$373,600.08	Total Ag + Non-Ag Pay		\$393,540.64



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No.1479

To: Board of Directors

From: General Manager, Daniel Cozad

Date: March 15, 2017

Subject: Unaudited Financial Reports, February 2017

RECOMMENDATION

Review and approve the unaudited financials for February 2017.

BACKGROUND

Each month staff presents the unaudited financials for the District. The reports to be presented are as of February 28, 2017.

DISCUSSION

Groundwater revenue is below budget and is expected to end below budget for the year by about \$25,000. This is primarily due to Agricultural production being below estimates. Mining income appears under budget due to Cemex being slightly behind on their payments. Staff met with Cemex to address timeliness of payment and we anticipate payment soon. Construction expenses are expected to be lower than budget for the year due to permitting needs.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Unaudited Financials for February 2017 as presented.
2. Move to request this item be tabled and referred to Finance & Administration Committee for reconsideration of specific issues discussed.

ATTACHMENTS OR MATERIALS

Graph Financials for February 2017
Profit & Loss to Date vs. Annual Budget

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

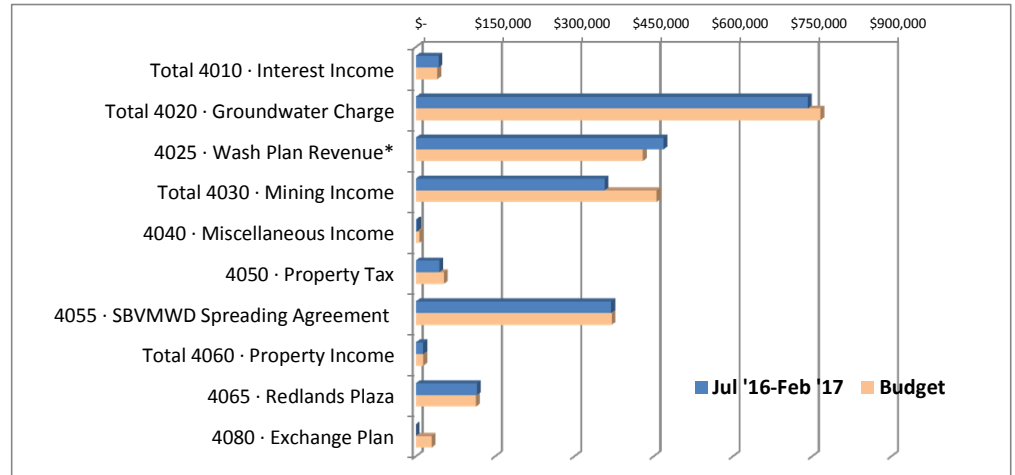
SBVWCD - All Enterprises Budget and Actual

February 2017

REVENUE

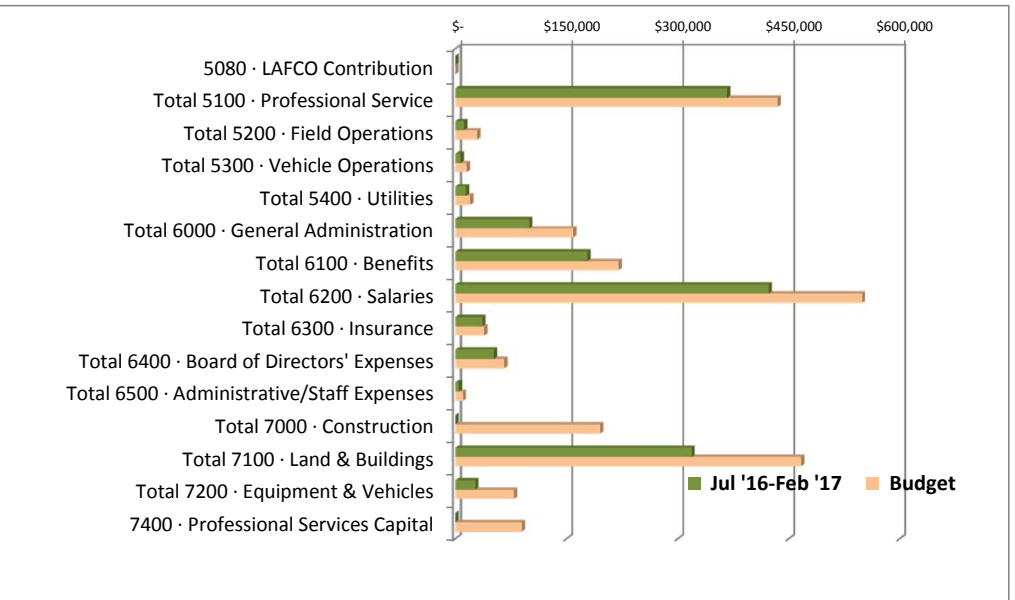
	Jul '16-Feb '17	Budget
Total 4010 · Interest Income	\$ 42,991	\$ 40,875
Total 4020 · Groundwater Charge	\$ 742,189	\$ 766,398
4025 · Wash Plan Revenue*	\$ 469,067	\$ 430,000
Total 4030 · Mining Income	\$ 357,443	\$ 456,007
4040 · Miscellaneous Income	\$ 2,743	\$ 6,667
4050 · Property Tax	\$ 44,591	\$ 53,200
4055 · SBVMWD Spreading Agreement	\$ 370,011	\$ 370,887
Total 4060 · Property Income	\$ 14,105	\$ 14,400
4065 · Redlands Plaza	\$ 115,770	\$ 113,937
4080 · Exchange Plan	\$ -	\$ 30,000
Total Revenue	\$ 2,158,910	\$ 2,282,369

*current income is from District loans to the WP

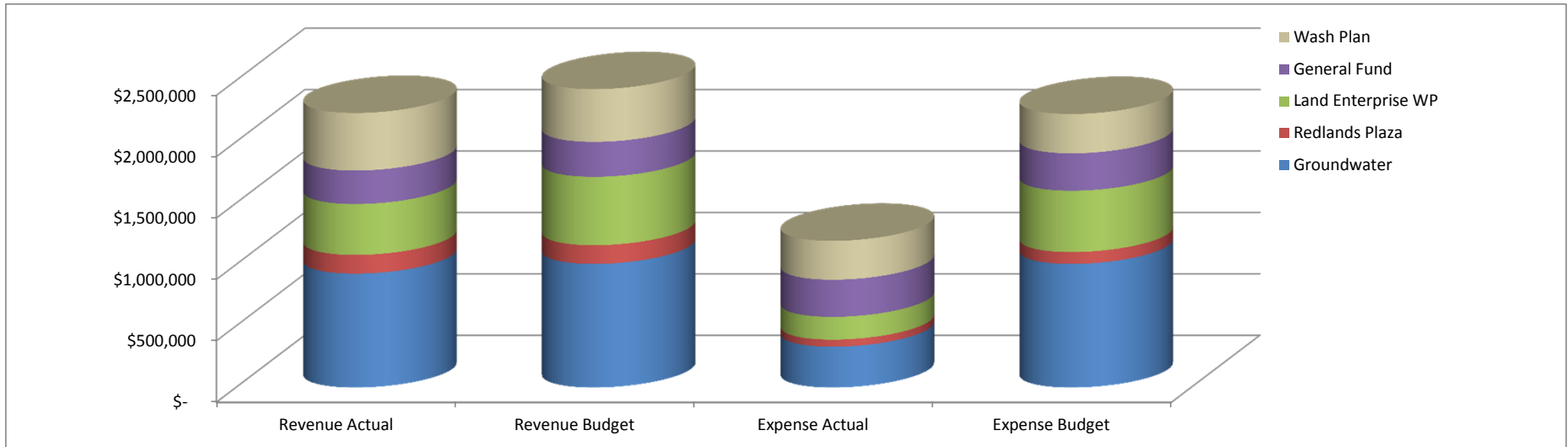


EXPENSES Operating and Capital

	Jul '16-Feb '17	Budget
5080 · LAFCO Contribution	\$ -	\$ 267
Total 5100 · Professional Service	\$ 366,764	\$ 434,838
Total 5200 · Field Operations	\$ 11,834	\$ 29,667
Total 5300 · Vehicle Operations	\$ 7,191	\$ 15,333
Total 5400 · Utilities	\$ 14,565	\$ 19,925
Total 6000 · General Administration	\$ 99,800	\$ 158,897
Total 6100 · Benefits	\$ 178,351	\$ 220,129
Total 6200 · Salaries	\$ 422,892	\$ 549,034
Total 6300 · Insurance	\$ 36,276	\$ 39,133
Total 6400 · Board of Directors' Expenses	\$ 51,853	\$ 66,019
Total 6500 · Administrative/Staff Expenses	\$ 4,799	\$ 10,269
Total 7000 · Construction	\$ -	\$ 195,339
Total 7100 · Land & Buildings	\$ 318,698	\$ 466,680
Total 7200 · Equipment & Vehicles	\$ 26,936	\$ 79,333
7400 · Professional Services Capital	\$ -	\$ 90,000
Total Expense	\$ 1,539,958	\$ 2,374,863



Enterprises to Date (February 2017)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 927,194	\$ 1,006,698	92%
Groundwater Expense	\$ 332,566	\$ 587,574	57%
Revenue -Expense	\$ 594,628	\$ 419,124	
Redlands Plaza Revenue	\$ 152,464	\$ 151,670	101%
Redlands Plaza Expense	\$ 57,436	\$ 96,011	60%
Revenue -Expense	\$ 95,028	\$ 55,659	
Land Enterprise Revenue	\$ 414,577	\$ 557,673	74%
Land Enterprise Expense	\$ 185,323	\$ 499,693	37%
Revenue -Expense	\$ 229,254	\$ 57,980	
General Fund Revenue *	\$ 272,828	\$ 284,518	96%
General Fund Expense	\$ 302,170	\$ 304,854	99%
Revenue -Expense	\$ (29,343)	\$ (20,336)	
Wash Plan Revenue	\$ 469,067	\$ 430,000	109%
Wash Plan Expense	\$ 316,945	\$ 320,883	99%
Revenue-Expense	152,122	109,117	
Total All Revenue - Expense	\$ 1,041,689	\$ 621,543	168%

Cash Status	As of 7/1/2016	As of 2/28/2017
LAIF	\$ 447,930.82	\$ 449,986.93
Cal Trust	\$ 2,980,263.74	\$ 2,996,700.90
Citizens Bank	\$ 616,344.18	\$ 653,894.38
UBS Financial Services	\$ 1,871,300.49	\$ 1,870,394.47
Cal Credit Union	\$ 3,250,385.53	\$ 3,267,650.00
Total Cash	\$ 9,166,224.76	\$ 9,238,626.68
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Cash Position	\$ 4,166,224.76	\$ 4,238,626.68

Increase (decrease) of
Percent Increase \$ 72,401.92
1.7%

* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '16 - Feb 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	2,056.11	1,300.00	756.11	158.16%
4013 · Caltrust Investment Income	14,300.17	20,000.00	-5,699.83	71.5%
4014 · CalCredit Union Interest Income	17,264.46	20,000.00	-2,735.54	86.32%
4015 · UBS Interest Income	9,370.65	20,000.00	-10,629.35	46.85%
Total 4010 · Interest Income	42,991.39	61,300.00	-18,308.61	70.13%
4020 · Groundwater Charge				
4021 · Assessments - Ag	35,945.66	47,158.00	-11,212.34	76.22%
4023 · Assessments - Non-Ag	706,242.97	719,239.60	-12,996.63	98.19%
Total 4020 · Groundwater Charge	742,188.63	766,397.60	-24,208.97	96.84%
4025 · Wash Plan Revenue	469,067.13	430,000.00	39,067.13	109.09%
4030 · Mining Income				
4031 · Plant Site - CEMEX	28,000.00	48,000.00	-20,000.00	58.33%
4032 · Cemex - Royalty / Lease	295,999.98	586,000.00	-290,000.02	50.51%
4034 · Redlands Aggregate 5% Royalty	0.00	0.00	0.00	0.0%
4036 · Aggregate Maintenance	33,442.92	50,000.00	-16,557.08	66.89%
4030 · Mining Income - Other	0.00	0.00	0.00	0.0%
Total 4030 · Mining Income	357,442.90	684,000.00	-326,557.10	52.26%
4040 · Miscellaneous Income				
4041 · Reimbursed Expenses	0.00	0.00	0.00	0.0%
4040 · Miscellaneous Income - Other	2,743.00	10,000.00	-7,257.00	27.43%
Total 4040 · Miscellaneous Income	2,743.00	10,000.00	-7,257.00	27.43%
4050 · Property Tax	44,591.05	79,800.00	-35,208.95	55.88%
4055 · SBVMWD Spreading Agreement Reim	370,010.78	370,886.54	-875.76	99.76%
4060 · Property Income				
4062 · Mentone Property	14,105.00	21,600.00	-7,495.00	65.3%
Total 4060 · Property Income	14,105.00	21,600.00	-7,495.00	65.3%
4065 · Redlands Plaza	115,769.77	170,905.56	-55,135.79	67.74%
4066 · Redlands Plaza CAM	22,589.63	35,000.00	-12,410.37	64.54%
4080 · Exchange Plan	0.00	30,000.00	-30,000.00	0.0%
4086 · Plunge Creek IRWMP	54,630.71	150,000.00	-95,369.29	36.42%
4998 · Rate Stabilization From Reserve	0.00	24,857.00	-24,857.00	0.0%
Total Income	2,236,129.99	2,834,746.70	-598,616.71	78.88%
Gross Profit	2,236,129.99	2,834,746.70	-598,616.71	78.88%
Expense				
5050 · Regional Programs				
5080 · LAFCO Contribution	0.00	400.00	-400.00	0.0%
Total 5050 · Regional Programs	0.00	400.00	-400.00	0.0%
5100 · Professional Service				
5120 · Misc. Professional Services	17,034.83	150,000.00	-132,965.17	11.36%
5122 · Wash Plan Professional Services	63,230.95	70,000.00	-6,769.05	90.33%
5124 · Plunge Creek Prof Services	30,446.62	50,000.00	-19,553.38	60.89%
5125 · Engineering Services	0.00	16,000.00	-16,000.00	0.0%
5130 · Aerial Photography & Surveying	0.00	1,000.00	-1,000.00	0.0%
5145 · Environmental Services (WP)	157,846.49	160,000.00	-2,153.51	98.65%
5160 · IT Support	3,555.00	6,000.00	-2,445.00	59.25%
5170 · Audit	23,134.00	22,000.00	1,134.00	105.16%
5175 · Legal - Wash Plan	15,932.00	25,000.00	-9,068.00	63.73%
5180 · Legal	55,584.21	90,000.00	-34,415.79	61.76%
Total 5100 · Professional Service	366,764.10	590,000.00	-223,235.90	62.16%
5123 · Temp. Field Labor	0.00	10,000.00	-10,000.00	0.0%
5133 · Regional River HCP Contribution	0.00	30,000.00	-30,000.00	0.0%
5143 · SBVCT District Contribution	116.55	50,000.00	-49,883.45	0.23%
5200 · Field Operations				
5210 · Equipment Maintenance	2,857.03	6,000.00	-3,142.97	47.62%
5215 · Property Maintenance	8,976.59	32,500.00	-23,523.41	27.62%
5225 · Field Clean Up-Illegal dumping	0.00	6,000.00	-6,000.00	0.0%
Total 5200 · Field Operations	11,833.62	44,500.00	-32,666.38	26.59%
5300 · Vehicle Operations				

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul '16 - Feb 17	Budget	\$ Over Budget	% of Budget
5310 · Vehicle Maintenance	2,029.91	10,000.00	-7,970.09	20.3%
5320 · Fuel	5,160.96	13,000.00	-7,839.04	39.7%
Total 5300 · Vehicle Operations	7,190.87	23,000.00	-15,809.13	31.27%
5400 · Utilities				
5410 · Alarm Service	946.00	2,500.00	-1,554.00	37.84%
5420 · Electricity	4,182.28	9,500.00	-5,317.72	44.02%
5430 · Mobile Phone	2,295.00	3,500.00	-1,205.00	65.57%
5440 · Telephone	3,763.28	8,700.00	-4,936.72	43.26%
5450 · Natural Gas	675.06	900.00	-224.94	75.01%
5460 · Water / Trash / Sewer	1,056.17	2,160.00	-1,103.83	48.9%
5470 · Internet Services	1,647.24	2,500.00	-852.76	65.89%
Total 5400 · Utilities	14,565.03	29,760.00	-15,194.97	48.94%
6000 · General Administration				
6001 · General Administration - Other	638.82	7,000.00	-6,361.18	9.13%
6002 · Website Administration	1,583.14	3,100.00	-1,516.86	51.07%
6003 · Property Tax	0.00	235.10	-235.10	0.0%
6004 · Meeting Expenses	1,027.87	2,200.00	-1,172.13	46.72%
6006 · Permits	370.00	10,000.00	-9,630.00	3.7%
6007 · Inter District Costs	0.00	12,500.00	-12,500.00	0.0%
6009 · Licenses	288.60	1,639.00	-1,350.40	17.61%
6010 · Surety Bond	1,210.00	1,900.00	-690.00	63.68%
6012 · Office Maintenance	51.74	3,180.00	-3,128.26	1.63%
6013 · Office Lease Payment	40,000.00	60,000.00	-20,000.00	66.67%
6015 · Mentone House Maintenance	2,473.82	6,500.00	-4,026.18	38.06%
6016 · Redlands Plaza Maintenance	567.86	15,000.00	-14,432.14	3.79%
6018 · Janitorial Services	5,154.00	9,108.89	-3,954.89	56.58%
6019 · Janitorial Supplies	223.25	500.00	-276.75	44.65%
6020 · Vacancy Marketing-Redlands Plaz	181.22	5,050.00	-4,868.78	3.59%
6024 · Computer Equip Maint.	0.00	200.00	-200.00	0.0%
6026 · Redlands Plaza CAM expenses	16,551.49	25,000.00	-8,448.51	66.21%
6027 · Computer Supplies	280.80	689.00	-408.20	40.76%
6030 · Office Supplies	1,219.98	4,250.67	-3,030.69	28.7%
6033 · Office Equipment Rental	5,848.50	8,734.40	-2,885.90	66.96%
6036 · Printing	251.53	980.00	-728.47	25.67%
6039 · Postage and Overnight Delivery	513.39	1,800.00	-1,286.61	28.52%
6042 · Payroll Processing	1,485.64	2,347.54	-861.90	63.29%
6045 · Bank Service Charges	1,151.30	3,150.00	-1,998.70	36.55%
6051 · Uniforms	488.23	2,000.00	-1,511.77	24.41%
6060 · Outreach	156.98	20,000.00	-19,843.02	0.79%
6087 · Educational Reimbursement	0.00	2,500.00	-2,500.00	0.0%
6090 · Subscriptions/Publications	957.87	750.00	207.87	127.72%
6091 · Public Notices	420.85	2,940.00	-2,519.15	14.32%
6093 · Memberships	16,703.17	17,500.00	-796.83	95.45%
6000 · General Administration - Other	0.00	0.00	0.00	0.0%
Total 6000 · General Administration	99,800.05	230,754.60	-130,954.55	43.25%
6100 · Benefits				
6110 · Vision Insurance	1,277.64	2,355.91	-1,078.27	54.23%
6120 · Workers' Comp. Insurance	5,051.00	14,341.09	-9,290.09	35.22%
6130 · Dental Insurance	5,484.96	10,566.73	-5,081.77	51.91%
6150 · Medical Insurance				
6150.01 · Medical Employee Contribution	-12,859.41	-20,773.25	7,913.84	61.9%
6150 · Medical Insurance - Other	87,451.08	157,423.96	-69,972.88	55.55%
Total 6150 · Medical Insurance	74,591.67	136,650.71	-62,059.04	54.59%
6160 · Payroll Taxes-Employer	29,174.35	60,382.29	-31,207.94	48.32%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-24,961.68	-22,897.65	-2,064.03	109.01%
6170 · PERS Retirement - Other	87,732.65	128,793.80	-41,061.15	68.12%
Total 6170 · PERS Retirement	62,770.97	105,896.15	-43,125.18	59.28%
Total 6100 · Benefits	178,350.59	330,192.88	-151,842.29	54.01%
6200 · Salaries				
6220 · Contingency/Temporary	0.00	0.00	0.00	0.0%
6230 · Regular Salaries	422,891.77	826,162.50	-403,270.73	51.19%
Total 6200 · Salaries	422,891.77	826,162.50	-403,270.73	51.19%
6300 · Insurance				
6310 · Property/ Auto Insurance	4,218.99	6,924.00	-2,705.01	60.93%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	Jul '16 - Feb 17	Budget	\$ Over Budget	% of Budget
6320 · General Liability Insurance	32,057.00	32,209.32	-152.32	99.53%
Total 6300 · Insurance	36,275.99	39,133.32	-2,857.33	92.7%
6400 · Board of Directors' Expenses				
6401 · Directors' Fees				
6401.5 · Payroll Taxes-Directors	3,499.84	0.00	3,499.84	100.0%
6401 · Directors' Fees - Other	42,848.00	78,718.78	-35,870.78	54.43%
Total 6401 · Directors' Fees	46,347.84	78,718.78	-32,370.94	58.88%
6410 · Mileage	1,311.00	4,000.00	-2,689.00	32.78%
6415 · Air Fare	445.96	3,000.00	-2,554.04	14.87%
6420 · Other Travel	32.00	500.00	-468.00	6.4%
6425 · Meals	1,085.07	2,600.00	-1,514.93	41.73%
6430 · Lodging	961.29	3,200.00	-2,238.71	30.04%
6435 · Conf/Seminar Registrations	1,670.00	7,000.00	-5,330.00	23.86%
6440 · Election Fees / Re-Districting	0.00	0.00	0.00	0.0%
Total 6400 · Board of Directors' Expenses	51,853.16	99,018.78	-47,165.62	52.37%
6500 · Administrative/Staff Expenses				
6510 · Mileage	722.10	2,000.00	-1,277.90	36.11%
6515 · Air Fare	300.96	2,000.00	-1,699.04	15.05%
6520 · Travel, Other (rental car, taxi)	101.71	1,400.00	-1,298.29	7.27%
6525 · Meals	864.24	1,500.00	-635.76	57.62%
6530 · Lodging	1,814.91	3,500.00	-1,685.09	51.86%
6535 · Conf/Seminar Registrations	995.00	5,000.00	-4,005.00	19.9%
Total 6500 · Administrative/Staff Expenses	4,798.92	15,400.00	-10,601.08	31.16%
8010 · Capital Reserve GWE/Rate Stabil	0.00	0.00	0.00	0.0%
9999 · Contribution to Capital Maint.	0.00	297,000.00	-297,000.00	0.0%
Total Expense	1,194,440.65	2,615,322.08	-1,420,881.43	45.67%
Net Ordinary Income	1,041,689.34	219,424.62	822,264.72	474.74%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	8,000.00	-8,000.00	0.0%
7050 · Basins- Capital Annual Repair	0.00	20,000.00	-20,000.00	0.0%
7053 · HCP Endowment	0.00	55,000.00	-55,000.00	0.0%
7055 · Plunge Creek Expansion	0.00	210,000.00	-210,000.00	0.0%
Total 7000 · Construction	0.00	293,000.00	-293,000.00	0.0%
7100 · Land & Buildings				
7110 · Property Capital Repairs	7,586.00	50,000.00	-42,414.00	15.17%
7120 · Property-Land Purchase	311,111.50			
7130 · Mentone Property (House)-CapRep	0.00	0.00	0.00	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	50,000.00	-50,000.00	0.0%
7150 · Mill Creek Diversion	0.00	600,000.00	-600,000.00	0.0%
Total 7100 · Land & Buildings	318,697.50	700,000.00	-381,302.50	45.53%
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	0.00	5,000.00	-5,000.00	0.0%
7220 · Computer Software	7,274.38	12,500.00	-5,225.62	58.2%
7230 · Field Equipment / Vehicles	19,661.84	100,000.00	-80,338.16	19.66%
7240 · Office Equipment	0.00	1,500.00	-1,500.00	0.0%
Total 7200 · Equipment & Vehicles	26,936.22	119,000.00	-92,063.78	22.64%
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	135,000.00	-135,000.00	0.0%
Total 7400 · Professional Services Capital	0.00	135,000.00	-135,000.00	0.0%
9010 · General Fund - Transfer Out	0.00	0.00	0.00	0.0%
Total Other Expense	345,633.72	1,247,000.00	-901,366.28	27.72%
Net Other Income	-345,633.72	-1,247,000.00	901,366.28	27.72%
Net Income	696,055.62	-1,027,575.38	1,723,631.00	-67.74%



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1480

To: Board of Directors

From: General Manager, Daniel Cozad

Date: March 15, 2017

Subject: Groundwater Late Payer, Non-Respondents and Investigation List for GWA #47

RECOMMENDATION

Review, discuss and direct staff to investigate late payers and non-respondents for the period of July 1, 2016 – December 31, 2016.

BACKGROUND

The District sent notices to all producers as it does every 6 months. GWA 47 covers the period from July 1, to December 31, 2016. After each assessment period's payment deadline, staff follows the procedure; sending late notices, calling and attempting to assist any producer who has filed incorrect statements or has failed to file or pay or both. Each groundwater assessment cycle has both late-payers or non-paying producers. Staff makes several attempts to contact producers who have not paid and find owners for wells that have new owners or managers.

DISCUSSION

District staff has made contact with TIAA-CREF Financial Services, the new owner of a well formerly owned by Lucky Farms, and payment is expected soon. Greenspot Mutual and AHD Limited are the remaining two producers who have not responded. Greenspot Mutual has been a late responder in the past. Should staff identify as part of the investigation that production is not being reported and paid, we will follow district policy to estimate and bill the entity. Per Board action, AHD Limited is currently being served legal documents for their lack of response to groundwater production reporting since period July-December 2013. .

FISCAL IMPACT

Staff time.

ATTACHMENTS OR MATERIALS

Past due GW #47 Producers Investigation List

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

PAST DUE GW #47 PRODUCERS INVESTIGATION LIST

PAST DUE GW #47 PRODUCERS INVESTIGATION LIST					Expect Pymt/Report	Late Reporters	Field Visit Needed
PRODUCERS		WELL CODE	RECORDATION	LAST PAYMENT/REPORTING			
1. TIAA_CREF Financial		1S3W19L	3600757	new owner	X		
2. Greenspot Mutual Well Co		1S2W16C01S	3600266	\$318.48/GW #45 (Jul- Dec 2015)		X	
3. AHD Limited		2S3W05A02S	3601632	\$0.00/GW #41 (Jul-Dec 2013)		X	



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1481

To: Board of Directors

From: General Manager, Daniel Cozad

Date: March 15, 2017

Subject: Final 2017 Engineering Investigation Report

RECOMMENDATION

Receive and file Staff's presentation, provide any comments or changes to the Engineering Investigation (EI Report) or consider approval of the report.

BACKGROUND

Over five years ago, Staff prepared the first EI Report Plan after receiving considerable input and discussion with the BTAC and other parties in the Basin. Recently, Staff has updated the plan to incorporate changes and revisions that were identified from the production of the EI Report in 2016.

Staff developed the 2017 EI Report in accordance with the updated EI plan approved by the Board last year. Staff posted the Draft EI Report and will present the report to the Board in the meeting. Due to changes in the Basin Technical Advisory Committee meeting schedule the EI availability was noted at the February 6 2017 meeting. The next BTAC meeting will be on April 3, 2017 and staff will make a presentation to the BTAC. Staff has not received any comments nor have any requests for changes been received.

DISCUSSION

Generally, the EI Report process was very similar to prior years. Data for well location was requested and Katelyn Scholte verified locations, basins and wells to improve accuracy and mapping quality. This year when mapping we have locations for more than 250 wells giving a more accurate representation of the ground water elevation. Staff has made non-substantive changes, changes to the report to update data sources and streamline the document including the following:

- Updating wells to increase coverage and use continuously monitored wells
- Improving map format and presentation to assist the reader
- Increasing precipitation data and spreadsheet automation

Staff has not received any changes since posting, however that is very recent. Virtually all requested well levels were reported, with the exception of Fontana Water Company and some Riverside wells that were not monitored.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

SBVMWD ran their model for the basin to compare with the EI Report and results showed a change of storage value closer to -20,000AF. SBVMWD's model utilizes 79 wells distributed across the basin, and utilizes the deepest water level during the fall periods (October-December). In the past 5 years the District has been using values from 200 plus wells utilizing the available values closest to the end of the year. Due to State Project Water spreading and increased precipitation in the end of November and beginning of December, several wells within or near the District's spreading facilities had water levels rise fifty feet or more between October and December. This increase would not have shown in SBVMWD's model as they do not utilize all of the wells in that area, and would have used the October value as it would have been deeper than the December value. When the District's calculation is performed utilizing the deepest well levels for the fall period, a change in storage value of approximately -15,000 AF is obtained, which is comparable to SBVMWD's value of -20,000AF. The correlation between the calculations appears to be well within the error of the methods.

The 2017 EI Report indicates precipitation was low again for the water year and for the calendar year even through December was wetter than usual. This year precipitation was approximately 61% of normal. The EI shows a general rise in basin water levels from the elevations from the prior year. Many areas decreased ranging from 1 to 9 feet; however, some areas of the basin have increased almost 15 feet due to a large quantity of State Water Project water recharged in the area. The record recharge of State Project Water in these areas stopped the average decline in water levels resulting in an increase of about 16,820 AF for the Bunker Hill Basin. Groundwater production was slightly lower than previous years due to surface water usage and conservation at approximately 80,000 AF within SBVWCD boundaries and 158,000 AF within the Bunker Hill Basin boundary.

The EI Report with appendices is available on the District's website <http://www.sbvwd.org/reports-and-data/engineering-investigation.html>. Limited copies of the EI Report will be produced with primary distribution by Adobe Acrobat file. Staff will provide a copy for any Board member who requests them.

FISCAL IMPACT

The EI Report preparation alone does not have a significant fiscal impact. Costs to produce the 2017 EI are similar to the last few years and lower than the past due to the exclusive use of in-house and intern staff for data acquisition, management, analysis, and document preparation. This represents a savings to the Groundwater Enterprise and to the District. A primary purpose of the report is to provide the basis for the Groundwater Charge in compliance with Water Code §75523. The budget for the Groundwater Enterprise covers the cost for the EI Report.



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1482

To: Board of Directors

From: General Manager, Daniel Cozad

Date: March 15, 2017

Subject: Public Records Request Policy

RECOMMENDATION

Review and discuss existing Public Records Request Policy and recent court decision and how it will affect the District.

BACKGROUND

The Public Records Request Act (Act) governed by Government Code §6250-6276.48 requires that the District make available certain documents available to the public if requested by a member of the public. The District in relation to this Act established a Public Records Request Policy (PRR) in February 2014.

On March 2, 2017, a recent Court decision regarding *City of San Jose v. Superior Court (Smith)* was made related to a 2009 California Public Records Act (CPRA) request of emails and text messages on Mayor, council members and staff's personal devices; which the city refused to disclose. The decision deemed that Public Records kept on private devices and accounts are considered to be public records and subject to the CPRA. The recent ruling indicated that any writings, emails, texts, notes, or photos sent from or stored on a Staff and Board Members cell phones, tablets (electronic device) or private email accounts are subject to disclosure if they are related to the conduct of District business. ACWA/JPIA and CSDA are currently working on developing policy templates addressing these issues.

DISCUSSION

The driving factor behind whether or not a writing is considered to be subject to CPRA is not so much what device it is sent from but whether or not the content of such writings are related to the conduct of public business. Any writings communicated between majorities of the Board or between the full Board on an agenda item automatically make that communication subject to CPRA. In order to conduct a proper search for records, Staff and Board Members should participate in training to be able to identify what constitutes a public record and review retention term for those records. Training courses have not been set up yet, but are in the works. Each individual party will be responsible for conducting a self-search of their records.

It is recommended that each Board Member obtain a District email to utilize for District business and refrain from using other personal accounts for conducting business of the District. Upon obtaining a District email, Board Members are urged to adhere to *Section XV. Use of Computer, Internet and Email* of District's Personnel Manual and Record Retention Policy on how long to keep those communications.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
T. Milford Harrison
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

Due to how recent the nature of this court decision is, staff is in the early process of developing updated policies and procedures on how the requirements of CPRA will be governed. Staff is requesting feedback from the Board and will be responding to any questions or concerns they may have.

FISCAL IMPACT

The fiscal impact has not been identified.

San Bernardino Valley Water Conservation District

POLICY HANDBOOK

POLICY TITLE: Public Records Request Policy

POLICY NUMBER: 1050

The Public Records Request Act (Act) declares that access to information concerning the conduct of the public's business is a fundamental and necessary right. The Act requires the District to make "public records," as that term is defined in California Government Code sections 6250 et seq., available for inspection to the public and to provide copies upon written request. Requests for Public records of the District may be made at any time during regular office hours, Monday-Thursday 8 am-5 pm at the District's headquarters located at 1630 W. Redlands Blvd., Suite A, Redlands, CA 92373.

1050.1 Any Individuals requesting copies of a specific public document must submit a written request identifying the public records (s) to be inspected to the attention of the General Manager. The District has prepared a form for this purpose, which it encourages all Public Records Act requestors to use, to help expedite the District's compliance with the Public Records Act request. Members of the public may make written requests in person, by mail or via email.

1050.2 Copies of agendas and other writings (except for privileged documents) distributed to a majority of the Board of Directors at open Board meetings shall be made available to the public. A limited quantity of such documents (based on normal audience attendance) shall be copied in advance of each meeting and made available to the public in attendance at the meeting to which the material pertains at no charge.

1050.3 Any individual may review a copy of any identifiable public record or copy thereof. If the request is readily discernible and requests a public record which is immediately available, the record shall be made available for inspection or copying. Public records requested which are kept in the form of computer data shall be made available in the form determined by SBVWCD. For all other requests, the District shall determine within 10 calendar days after receipt of such request whether it has Public Records in its possession or control that it determines are responsive to the request. , and within that time period shall notify the person making the request of such determination. Except with respect to public records exempt by express provision of law from disclosure, the District, upon any request for a copy of record which reasonably describes an identifiable record, or information produced therefrom, shall make the record available, or may, at the District's option, arrange to make copies upon prior payment of applicable fees. In the event the request presents unusual circumstances, including but not limited to the scope or breadth of the request, the age of the records requested, the location of storage of records likely to be responsive to the request, the availability and amount of staff time to devote to the request at the time it is made, the need to consult with other agencies or persons regarding the request who may have access to requested records, or other such circumstance, the District may extend the date for the time to respond to the request by up to an additional fourteen (14) days.

1050.4 The District may attempt to obtain additional information or clarification from the requesting party on any Public Records Act request where the District is uncertain regarding the meaning of the terms used in the

request, the applicable date ranges of the records requested, the content of the documents requested, or in those instances when dialogue with the requesting party regarding the information technology, location of the storage of the records, formatting, or manner in which the records are kept by the District in the normal course of business will facilitate the identification of the specific records being requested, the manner in which the records might most feasibly be made available, or the appropriate persons on District staff to assist the requesting party secure the records sought.

1050.5 The District may determine that it is appropriate to withhold and requested record by demonstrating that the record in question is exempt from public records disclosure under state law, or that on the facts of the particular case the public interest served by not making the record public clearly outweighs the public interest served by disclosure of the record

1050.6 Any notification of denial of any request for records shall set forth the names and titles or positions of each person responsible for the denial.

1050.7 Staff will provide and post annually the current rate for copying public documents on the District website at www.sbvwc.org. The copying fees are as follows:

- (a) For copies made by District staff: \$0.20 cents per page, including administrative staff time billed at \$60 per hour for all time involved in copying in excess of 20 minutes; unless the General Manager determines the fees are not effective to collect.
- (b) For copies made by copying service: the actual costs billed by copying service
- (c) Copies of tape records, computer records, mylars, sepia prints, maps, photographs and blueprints shall be made by a copying service, the fee for which shall be the actual costs of reproduction.

1050.8 Members of the public may not remove District records from SBVWCD's offices nor may they use SBVWCD's copying equipment. However, members of the public may examine written documents or listen to tape records of public meetings without charge under all of the following conditions:

- (a) A mutually-convenient time is arranged between the requesting party and staff;
- (b) The examination occurs in District office;
- (c) A member of staff is present at all times during such examination and, in the case of a tape recording, operating the playback machine.

1050.9 Although numerous types of records that are exempt from disclosure to the public, including those listed in Government Code section 6254, as may be amended, the following is a brief list of commonly-requested records which are not normally disclosed to members of the public:

- (a) Preliminary drafts, notes or memoranda which are not retained by the District in the ordinary course of its business;
- (b) Records pertaining to pending Government Tort Claims and litigation;
- (c) Personnel files, disclosure of which would result in an unwarranted invasion of privacy;
- (d) Certain data obtained by the District in confidence from third parties;
- (e) Real estate appraisals, engineering or feasibility estimates and evaluations used in connection with the acquisition of property;
- (f) Computer software;
- (g) Privileged Communications with legal counsel.
- (h) Trade Secrets.

PUBLIC RECORDS REQUEST FORM

TO: Office of the General Manager
San Bernardino Valley Water Conservation District
1630 W. Redlands Blvd., Suite A
Redlands, CA 92373-8032

FROM: Name: _____

Address: _____

Telephone No: _____

DATE REQUEST RECEIVED BY SBVWCD: _____

Pursuant to State law and the policy of the San Bernardino Valley Water Conservation District (SBVWCD) as described in the attached policy, please provide me with a copy of the following public records:

Description of Documents Requested:

1. _____

2. _____

3. _____

4. _____

Attach a second sheet if necessary.

(Signature)

(Print Name)



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1483

To: Board of Directors

From: General Manager, Daniel Cozad

Date: March 15, 2017

Subject: ACWA/JPIA Concurring Nominations

RECOMMENDATION

Review, discuss and authorize staff to prepare resolutions in concurrence of ACWA/JPIA concurring nomination requests.

BACKGROUND

The District has received requests for concurring nominations for ACWA/JPIA Executive Committee from the following candidates:

- Kathy Tiegs, Cucamonga Valley Water District
- David A. Drake, Rincon Water
- Thomas A. Cuquet, South Sutter Water District

Formal requests with biographies received prior to publishing of Board package are included as attachments. Additional candidates requesting concurring nominations may be handed out at the Board meeting and/or presented by Directors.

FISCAL IMPACT

There is no fiscal impact.

POTENTIAL MOTIONS

1. Move to direct staff to prepare resolutions and submit for ACWA/JPIA Concurring Nominations Requests received.
2. Take no action

ATTACHMENTS OR MATERIALS

Requests for Concurring Nominations

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

Martin E. Zvirbulis
Secretary/General Manager/CEO

January 25, 2017

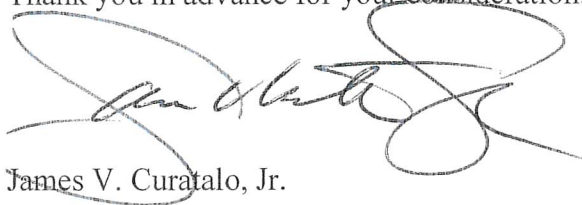
Dear Fellow ACWA/JPIA Member:

On January 24, 2017 the Cucamonga Valley Water District Board of Directors adopted Resolution No. 2017-1-1 nominating Director Kathleen J. Tieggs for the position of ACWA/JPIA Executive Committee. We are formally requesting your support of Director Tieggs' nomination through the adoption of a concurring resolution from your agency.

Director Tieggs has been actively involved in ACWA/JPIA having served the past 10 years on the board, as well as having experience as the ex-officio member on the Executive Committee. Director Tieggs is committed to continuing the great work of providing quality insurance and employee benefit services that ensure our agencies and ratepayers are receiving the most cost-effective service possible.

I have attached a sample concurring resolution in support of Director Tieggs' nomination, as well as her candidate statement. The elections for ACWA/JPIA Executive Committee will be held May 8, 2017, should you desire to adopt a resolution or if you have questions please contact our Executive Assistant to the Board, Taya Victorino at 909.987.2591 or tayav@cvwdwater.com.

Thank you in advance for your consideration.



James V. Curatalo, Jr.
President

Attachments:
Sample Concurring Resolution
Candidate Statement – Director Tieggs

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE (NAME OF MEMBER DISTRICT)
CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("ACWA JPIA")

WHEREAS, this district is a member district of the ACWA JPIA; and

WHEREAS, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another ACWA JPIA member district, the Cucamonga Valley Water District has requested that this district concur in its nomination of its member of the ACWA JPIA Board of Directors to the **Executive Committee** of the ACWA JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (NAME OF MEMBER DISTRICT) that this district concur with the nomination of Kathleen J. Tiegs of Cucamonga Valley Water District to the **Executive Committee** of the ACWA JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED this (DATE) day of (MONTH), 2017.

(SIGNATURE)
Board President

ATTEST:

(SIGNATURE)
Secretary

Kathleen J. Tiegs
Candidate Statement for
Association of California Water Agencies
Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee

Dear ACWA/JPIA Board Members:

I am pleased to share with you my interest in serving on the Executive Committee for ACWA/JPIA. I believe I am prepared and ready for the challenge to help lead the organization as we continue to grapple with providing the best and most cost-effective insurance and employee benefit services to our members.



My experience with the ACWA/JPIA began over 10 years ago when I was appointed by the Cucamonga Valley Water District (CVWD) to serve as their ACWA/JPIA representative. I have also served as the ex-officio member of the Executive Committee in 2015-2016. As part of the Executive Committee I was able to provide the leadership and feedback to staff to ensure they were continuing to uphold the mission of the ACWA/JPIA: *“to consistently and cost effectively provide the broadest possible affordable insurance coverage and related services to its member agencies”*.

I have served on the CVWD board of directors for approximately 12 years, and have served in the role as both president and vice-president of the board of directors. I am currently a member of the Legislative/Outreach and the Human Resources/Risk Management committees. The Human Resources/Risk Management Committee is responsible for overseeing employee benefits, risk management and safety programs for the organization. At CVWD, we have taken full advantage of all the programs the ACWA/JPIA has to offer to ensure our employees are working in the safest environment possible. Our board of directors has also adopted the *Commitment to Excellence* Program pledge putting into place best management practices which bolsters our effectiveness for loss prevention and safety.

I currently serve as the President for the Association of California Agencies (ACWA). In my role as president I have focused on increasing my understanding of our members needs so that I may know how to better serve and lead the ACWA organization. I will use this same approach if elected to serve on the ACWA/JPIA Executive Committee.

The election for ACWA/JPIA is scheduled for May 8, 2017 at the conference. Thank you for allowing me to share my experience, leadership and knowledge. I look forward to the opportunity to represent you and your agency. Please feel free to contact me directly at (909) 635-4177 should you have questions or if you would like to support my candidacy.

Thank you in advance for your consideration,

A handwritten signature in black ink that reads "Kathy Tiegs". The signature is written in a cursive, flowing style.

Board of Directors

James B. Murtland, President
Erin R. Lump, Vice President
David A. Drake, Treasurer
Dr. Gregory M. Quist, Director
Diana L. Towne, Director



*A Public Agency Serving the
Greater Escondido Valley Since 1954*

General Manager

Greg Thomas

Board Secretary

Wanda Cassidy

General Counsel

Redwine and Sherrill

February 7, 2017

Re: Nomination of David A. Drake to the ACWA/JPIA Executive Committee

Dear Fellow ACWA/JPIA Member:

On February 14, 2017 the Rincon del Diablo Municipal Water District Board of Directors will adopt Resolution No. 2017-02 nominating Director David A. Drake for the position of ACWA/JPIA Executive Committee. We are formally requesting your support of Director Drake's nomination through the adoption of a concurring resolution from your agency.

Director Drake has represented Rincon del Diablo Municipal Water District on ACWA/JPIA since 2006 and currently serves on the JPIA Executive and the Workers Compensation Committees. As a current committee member, Director Drake has a clear understanding of how ACWA/JPIA works and is committed to improving processes in order to provide quality insurance and benefits to our agencies at the lowest possible cost.

Attached is a sample concurring resolution in support of David Drake's nomination, as well as his qualifications. As you can see from the attached background information, Director Drake is currently serving on ACWA/JPIA and is well qualified for this position. All concurring nominations must reach the JPIA office to the attention of Sylvia Robinson at P.O. Box 619082, Roseville, CA 95661-9082 by 4:30 p.m. on Friday, March 24, 2017. The elections for ACWA/JPIA Executive Committee will be held May 8, 2017. If you have any questions, please feel free to contact me.

Thank you for your consideration. Please don't hesitate to contact me at 760-644-5379 with any questions.

Sincerely,

A handwritten signature in blue ink that reads "G. Thomas".

Greg Thomas
General Manager

Attachments:

- David Drake ACWA/JPIA Qualifications for the Executive Committee
- Copy of Rincon Water Resolution No. 17-02 nominating David Drake for ACWA/JPIA
- Sample Concurring Resolution



David A. Drake
ACWA/JPIA Qualifications for the Executive Committee



Current Responsibilities

Mr. Drake has served the Rincon del Diablo MWD ratepayers since 2006 as the Director for Division 2. He currently serves as the Treasurer of the Board for Rincon Water, is past President for 2014-2016, and is also a member of the Emergency Preparedness/Fire Services and the Audit Committees, in addition to previously serving on the Engineering and Long Range Planning Committee. In addition, Director Drake has represented Rincon Water to the ACWA/JPIA since 2006, and currently serves on the JPIA Executive and the Workers Compensation Committees. As an Executive Committee member, he has encouraged more detailed analysis and reconciliation of large health care invoices thereby avoiding unnecessary expenses. He has submitted improvements for the application process to the Liability Program, and has promoted development of an "early warning system" for districts at risk.

Past Service

- As a member of the Rincon Water Ad Hoc Committee, assisted in the negotiations for adjusting health care coverage, and reducing overall District costs, for current and retired Rincon employees
- Past Chair of the City of Escondido Planning Commission
- Served on the City of Escondido's Franchise Commission and General Plan Committee
- Represented the City of Escondido to the San Diego County Water Authority for nine years, wherein he served on the SDCWA Engineering and Administrative/Finance Committees
- Served as the San Diego FBI InfraGard President during 2004-2006

Employment

Currently, Vice President of SmartCover Systems, in Escondido focusing on water system risk and cost reduction. In February 2017, SmartCover Systems will be celebrating twelve years of service to the water and wastewater industries. During this time SmartCover Systems purchased over \$250,000 in commercial insurance.

- Pointsource Technologies, Inc. - Vice President of Engineering 2001-2005
- SAIC - Internet Services Architect 1997-2001
- Mitchell International - Vice President and Chief Information Officer 1993-1997
- Digital Equipment Corporation - San Diego Software Unit Manager 1985-1993
- Oak Industries - Manager of Engineering 1979-1985
- Jet Propulsion Laboratory – Member of the Technical Staff 1974-1979

Education and Recognition

- BS in Engineering, California Institute of Technology, 1974 (Life Member of the Caltech Alumni Association)
- Holds twelve U.S. and five foreign patents
- Received a First Place design award from the EE Times
- Member of the AWWA, AAAS, and IEEE
- Extra Class Radio Amateur AC6OA
- Graduate of the FBI and Justice Department Citizens Academy and active member
- Mr. Drake has lived in Escondido since 1979 and has been married to Virginia for 33 years

Statement

The ACWA JPIA provides a unique and critical service for California's public water agencies. The JPIA has filled this role for decades and has become a leader among its peers. The past two years of my participation on the Executive Committee have been very active with no missed meetings. I have concentrated on the major impacts to the JPIA and have not been shy to express opinions concerning cost control, accuracy, and improved customer service.

RESOLUTION NO. 17-02

**Resolution of the Board of Directors of
the Rincon del Diablo Municipal Water District
Nominating David A. Drake to the Executive Committee of
the Association of California Water Agencies
Joint Powers Insurance Authority ("ACWA/JPIA")**

WHEREAS, Rincon del Diablo Municipal Water District is a member district of the ACWA/JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's Executive Committee, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open positions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rincon del Diablo Municipal Water District that its member of the ACWA/JPIA Board of Directors, David A. Drake be nominated as a candidate for the Executive Committee for the election to be held on May 8, 2017.

BE IT FURTHER RESOLVED, that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to effect such nomination.

BE IT FURTHER RESOLVED, that the District Secretary is hereby directed to transmit a certified copy of the resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9092 forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for Rincon del Diablo Municipal Water District this 14th day of February, 2017.

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED:

James B. Murtland, President

ATTEST:

Wanda Cassidy, Board Secretary

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE

(NAME OF MEMBER DISTRICT)

CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE

OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("ACWA JPIA")

WHEREAS, this district is a member district of the ACWA JPIA; and

WHEREAS, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another ACWA JPIA member district, the (NAME OF NOMINATING DISTRICT) has requested that this district concur in its nomination of its member of the ACWA JPIA Board of Directors to the **Executive Committee** of the ACWA JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (NAME OF MEMBER DISTRICT) that this district concur with the nomination of (NAME OF NOMINEE) of (NAME OF NOMINATING DISTRICT) to the **Executive Committee** of the ACWA JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED this (DATE) day of (MONTH), 2017.

(SIGNATURE)
Board President

ATTEST:

(SIGNATURE)
Secretary

SOUTH SUTTER WATER DISTRICT

2464 Pacific Avenue • Trowbridge, CA 95659 • Office (530) 656-2242 • FAX (530) 656-2416

Bradley J. Arnold
General Manager / Secretary
sswd@hughes.net



February 3, 2017

Board of Directors
San Bernardino Valley Water Conservation District
P. O. Box 1839
Red Lands, CA 92373

Subject: Request for Concurrence for Nomination of Thomas A. Cuquet for the ACWA/JPIA's Board of Directors Executive Committee.

Dear Directors:

The Board of Directors of the South Sutter Water District will be submitting Thomas A. Cuquet as a candidate for a position on the ACWA/JPIA Executive Committee. Mr. Cuquet is presently the South Sutter Water District representative on the ACWA/JPIA Board of Directors and is currently serving as a member of the ACWA/JPIA Executive Committee.

Enclosed is a sample concurring resolution for your consideration in support of Mr. Cuquet's nomination

Please consider supporting Mr. Cuquet by adopting the concurring resolution in his nomination to the ACWA/JPIA Executive Committee. Please send a certified copy of the adopted resolution to:

ACWA/JPIA
Attention: Sylvia Robinson
P. O. Box 619082
Roseville, CA 95661-9082
and
South Sutter Water District
2464 Pacific Avenue
Trowbridge, CA 95659

The resolution must be received by the ACWA/JPIA prior to March 24, 2017.

Sincerely,

Bradley J. Arnold
General Manager/Secretary

encls

BOARD OF DIRECTORS

Thomas A. Cuquet • Matthew R. Conant • Gregory J. Nelson • David Rai • Walter P. Trevethan • James C. Van Dyke • John W. Vertrees

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE

CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE

**OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")**

WHEREAS, this district is a member district of the ACWA/JPIA; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's **Executive Committee**, five member districts must concur with the nominating district, and

WHEREAS, another ACWA/JPIA member district, the South Sutter Water District has requested that this district concur in its nomination of its member of the ACWA/JPIA Board of Directors to the **Executive Committee** of the ACWA/JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the _____

_____ that this district concur with the nomination of

THOMAS A. CUQUET of **SOUTH SUTTER WATER DISTRICT** to the **Executive Committee** of the ACWA/JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P. O. 619082 Roseville, California 95661-9082, forthwith.

Adopted this _____ day of _____, 2017.

Board President

ATTEST:

Secretary



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.org
www.sbvwcd.org

Memorandum No. 1484

To: Board of Directors

From: General Manager, Daniel Cozad

Date: March 15, 2017

**Subject: CSDA Board of Directors Call for Nominations
Southern Network-Seat C**

RECOMMENDATION

Consider nominating Director Harrison at his request to run for election for the CSDA Board of Directors, Southern Network, Seat C and adopt nominating Resolution No. 546.

BACKGROUND

The leadership of CSDA is elected from its six geographical regions. Each region has three seats on the Board with staggered 3 year terms. Candidates must be affiliated with an independent special district that is a CSDA member, such as the SBVWCD.

Board members are expected to attend all board meetings held every other month at CSDA's office in Sacramento, participate in at least one committee and attend two annual events (Special District's Legislative Days (held in the spring and fall). CSDA reimburses directors for their related expenses for Board and Committee meetings. Expenses for the two annual events are not reimbursed by CSDA. CSDA requires Board members are expected to complete all four modules of CSDA's Special District Leadership Academy within 2 years.

The deadline for filing a nomination is May 19, 2017. Additional information is included in package.

FISCAL IMPACT

District would be responsible for paying expenses for at least the two annual events. Other regular meeting costs would be paid by CSDA. Staff's preliminary cost estimate for the meeting participation is \$4,000 per year. The cost for all four modules of CSDA's Special District Leadership Academy is \$800 plus travel and per diem.

POTENTIAL MOTIONS

1. Move approval of Resolution No. 546 nominating Director Harrison for the CSDA Board of Directors, Southern Network, Seat C.

BOARD
OF
DIRECTORS

Division 1:
Richard Corneille
Division 2: David E.
Raley

Division 3:
Manual Aranda, Jr.
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

2. Provide specific direction to staff
3. Take no action.

ATTACHMENTS OR MATERIALS

CSDA Board of Directors Call for Nominations
Resolution No. 546



**California Special
Districts Association**
Districts Stronger Together



DATE: February 17, 2017
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT C**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2018 - 2020 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular member located within the geographic network that they seek to represent. (See attached Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, held every other month at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend CSDA's two annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years.
(CSDA does not reimburse for expenses for the two conferences or the Academy classes even if a Board or committee meeting is held in conjunction with the events).

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is May 19, 2017.** Nominations and supporting documentation may be mailed or faxed.

Nominees will receive a Candidate's Packet in the mail. The packet will include campaign guidelines.

CSDA will mail ballots on June 2nd. The ballots must be received by CSDA no later than 5:00 p.m. August 4, 2017. The successful candidates will be notified no later than August 8, 2017. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in September 2017.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network	Seat C Fred Ryness, Burney Water District*
Sierra Network	Seat C Peter Kampa, Saddle Creek Community Services District*
Bay Area Network	Seat C Stanley Caldwell, Mt. View Sanitary District*
Central Network	Seat C Sandi Miller, Selma Cemetery District*
Coastal Network	Seat C Vincent Ferrante, Moss Landing Harbor District*
Southern Network	Seat C Arlene Schafer, Costa Mesa Sanitary District*

(* = Incumbent is running for re-election)

If you have any questions, please contact Beth Hummel at 877-924-CSDA or bethh@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2017 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map on back)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by fax or mail to:

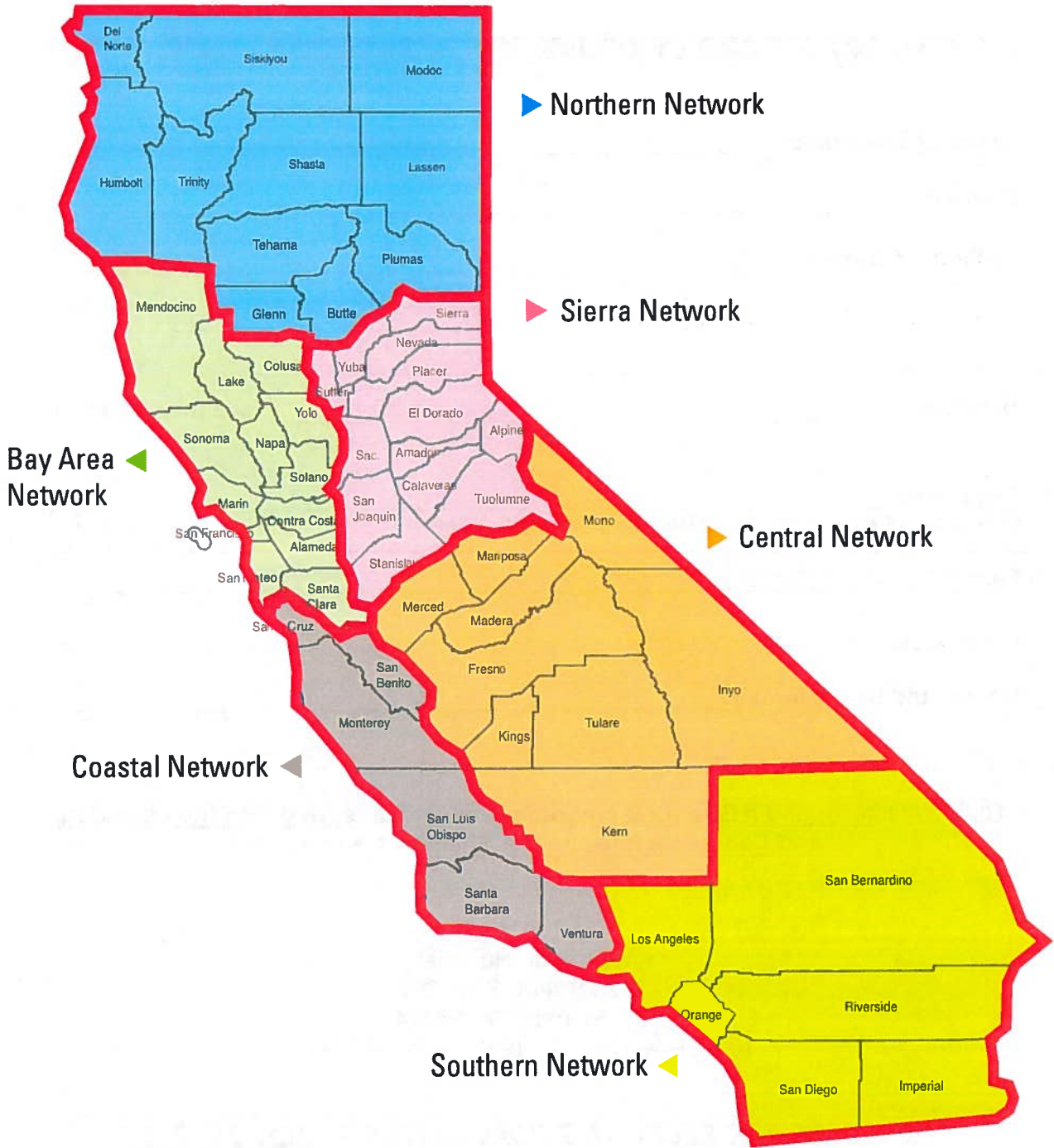
CSDA
Attn: Beth Hummel
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732 (916) 442-7889 fax

DEADLINE FOR RECEIVING NOMINATIONS – May 19, 2017



California Special Districts Association

DISTRICT NETWORKS



LAST UPDATED APR. 15, 2016



**California Special
Districts Association**
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

RESOLUTION NO. 546

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT IN PLACING IN NOMINATION T. MILFORD HARRISON AS A MEMBER OF THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS REPRESENTING SOUTHERN NETWORK

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT AS FOLLOWS:

WHEREAS, being a member district of the California Special Districts Association (CSDA), the Board of Directors of San Bernardino Valley Water Conservation District, does encourage and support the participation of its members in CSDA affairs; and

WHEREAS, T. Milford Harrison has served as Director of the San Bernardino Valley Water Conservation District Board of Directors for since September 2016; and

WHEREAS, T. Milford Harrison has indicated a desire to serve as a member of the CSDA Board for Southern Network.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of San Bernardino Valley Water Conservation District does place its full and unreserved support in the nomination of T. Milford Harrison for the CSDA Board position representing Southern Network.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors this 15th day of March 2017, by the vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

Richard Corneille, President

ATTEST:

Daniel B. Cozad, Secretary



Wash Plan Update

Feb. 3 through March 9, 2017



Staff is still estimating completion of the HCP in the Fall of 2017. Thus far, only two Task Force members have taken action on the MOU with the District or requested mitigation funding from their decision making body. In March and April, two additional Task Force members, the San Bernardino Valley Municipal Water District and the City of Redlands, will consider the MOU.

The approval of the MOU with the District and payment of mitigation costs is the first step for the issuance of a Certificate of Inclusion (COI). Any entity planning a project as soon as the Wash Plan is approved should begin the COI process in the Spring. Staff will be meeting with the City of Highland this week to outline the COI process for several of their projects. It is likely we will be asked to bring to the Board for consideration a mechanism for “conditional” COI approval so that projects can move forward as soon as take authorization in issued. We will host a project implementation workshop as we prepare to post the Wash Plan to the Federal Register.

The draft MOU between the District and BLM allowing management of habitat on BLM lands has been reviewed and modified by BLM staff and has been forwarded to the Field Manager for final comment. The District should have the final draft document in several weeks.

Wash Plan Habitat Conservation Plan (HCP) Document. The draft document is complete and ready for publication in the Federal Register. It has been reviewed and approved for circulation by the US Fish and Wildlife (FWS) local office, as well as, by the Federal Solicitor and Regional Office staff. The accompanying GIS database is updated with improved species model and project information so it is ready for use in issuing project level COI. Staff has initiated a study of herbicide effectiveness in control of invasive grasses in cooperation with Inland Empire Resource Conservation District to confirm that our grass control budget strategy is sufficient to meet management goals.

Implementing Agreement (IA). The IA agreement is an agreement between the District and the FWS describing specifically how the HCP will be implemented. The Solicitor has completed her final review of the document for Register publication and the District will have comments, if any, next week. The Flood Control District will develop a separate IA to implement their section of the HCP. An MOU defining the relationship between Flood and the District was approved in January by the Board of Supervisors. Staff has provided Flood Control HCP information and is currently assisting them in preparation of a draft Implementing Agreement.

Environmental Documents. The Environmental Impact Report (EIR) and the Environmental Impact Statement (EIS) are the review documents that disclose impacts related to implementation of the HCP. These documents are combined in a single EIR/EIS document with the Federal Partners (the FWS and the Bureau of Land Management) using the EIS section and

the District using the EIR as their decision support documents. The “screen check” version completed last fall is being updated to reflect updates to the HCP.

Sections of the updated document are currently under review with the rest of the document following in the next several weeks. The initial chapters describing the project and updated covered activities are complete. The biological resources sections required some significant modification to comply with CEQA, most of which were completed by District staff. The remaining portions of the document require less updating.

Land Transfers. There are two land transfers required for full implementation of the HCP. The first is a land transfer between Robertson’s and the Flood Control District. This transfer is rescheduled for Board of Supervisors consideration in May as Flood needs to get additional approvals from Riverside and Orange County Flood agencies. The second transfer, a transfer of land between the District and the BLM, requires Congressional approval. Congressman Cook reintroduced a bill (H.R. 497) authorizing that transfer in January and H.R. 497 was referred to the House Resources Committee. Senator Feinstein introduced a companion Senate Bill in February. Congressman Aguilar also signed on as a cosponsor of H.R. 497.

WASH PLAN

PROFIT & LOSS BUDGET VS ACTUAL

FY 2016-2017 AND TOTAL BUDGET through February 2017

	FY 2015-2016 Wash Plan				FY 2016-2017 Wash Plan				TOTAL WP Budget as of February 28, 2017			
	Jul '15 - Jun '16	Budget	\$ Over Budget	% of Budget	Jul '16 - Jun '17	Budget	\$ Over Budget	% of Budget	Jul '13 - Feb '17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense												
Income												
4025 - Wash Plan Revenue	0.00	175,355.20	-175,355.20	0.0%	469,067.13	430,000.00	39,067.13	109.09%	1,421,063.42	1,425,855.20	-4,791.78	99.66%
Total Income	<u>0.00</u>	<u>175,355.20</u>	<u>-175,355.20</u>	<u>0.0%</u>	<u>469,067.13</u>	<u>430,000.00</u>	<u>39,067.13</u>	<u>109.09%</u>	<u>1,421,063.42</u>	<u>1,425,855.20</u>	<u>-4,791.78</u>	<u>99.66%</u>
Expense												
5081 - Wash Plan	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	282.46	0.00	282.46	100.0%
5083 - Repayment of Wash Plan Advance	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	188,365.40	0.00	188,365.40	100.0%
5122 - Wash Plan Professional Services	82,109.55	62,000.00	20,109.55	132.44%	63,833.43	70,000.00	-6,166.57	91.19%	528,437.10	421,000.00	107,437.10	125.52%
5145 - Environmental Services (WP)	0.00	55,000.00	-55,000.00	0.0%	157,846.49	160,000.00	-2,153.51	98.65%	177,512.74	733,000.00	-555,487.26	24.22%
5175 - Legal - Wash Plan	76,318.21	44,500.00	31,818.21	171.5%	15,932.00	25,000.00	-9,068.00	63.73%	117,172.97	156,000.00	-38,827.03	75.11%
* District Support-overhead, benefits, salary	127,083.41	144,952.94	-17,869.53	87.67%	79,935.73	175,075.05	-95,139.32	45.66%	409,575.21	599,507.10	-189,931.89	68.32%
Total Expense	<u>285,511.17</u>	<u>306,452.94</u>	<u>-20,941.77</u>	<u>93.17%</u>	<u>317,547.65</u>	<u>430,075.05</u>	<u>-112,527.40</u>	<u>73.84%</u>	<u>1,421,063.42</u>	<u>1,909,507.10</u>	<u>-488,443.68</u>	<u>74.42%</u>
Net Income	<u><u>-285,511.17</u></u>	<u><u>-131,097.74</u></u>	<u><u>-154,413.43</u></u>	<u><u>217.79%</u></u>	<u><u>151,519.48</u></u>	<u><u>-75.05</u></u>	<u><u>151,594.53</u></u>	<u><u>-201,891.38%</u></u>	<u><u>0.00</u></u>	<u><u>-483,651.90</u></u>	<u><u>483,651.90</u></u>	<u><u>0.0%</u></u>

*WP Professional Services

Baker (RBF Consulting) (EIS)-Complete
 Baker (RBF Consulting) (1st Amendment)-46% remaining
 Michael Baker International (survey work)-Complete
 Jericho Systems (survey work)-Complete
 Randy Scott (management)-38% spent-Contract Expired

ICF Jones & Stokes (HCP)-Complete
 ICF Jones & Stokes (1st Amendment)-Complete
 ICF Jones & Stokes (2nd Amendment)-Complete
 ICF Jones & Stokes (3rd Amendment)-22% remaining
 CDM Smith (Trail Planning)-4% remaining

Total due to District
\$469,067.13

General Manager’s Report

For February 4, to March 10, 2017
 Daniel B. Cozad

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Strong and repeated winter storms in the last month brought additional rain to the area and snow to the mountains. Additional benefit accrues to the groundwater basin from the recharged water and lower production. Significant issues became news related to the dam at Lake Oroville. Storms in January and February increased pool levels behind Seven Oaks Dam which provided Significant water to spread between storms with the national news.



Santa Ana recharge now totals more than 18,000 AF and Mill Creek about 3,750 AF. About 6,000 AF of the Santa Ana recharge is from the State Water Project. The combination of water flow from Edison and the outflow from Seven Oaks Dam have led to nearly 300 CFS entering the spreading grounds between storms. The photo to the right shows the canal crossing of the old Greenspot Road, near maximum flow. All basins continue to recharge well and as expected. This is impressive as parts of the Santa Ana spreading grounds have recharged flows for over 8 months.



- 2. Facility Maintenance and Cleanout- Plan Goal 1** – All water facilities in Santa Ana are fully utilized and working well, only operational maintenance is occurring. Significant effort is needed to balance the water in the 20 basins, outlets, canals gates and channels. Mill Creek diversion was successfully operated despite heavy flows that contained heavy sediment and debris. The diversion is fully operable diverting available flows around 10 to 40 CFS depending on the storm phase. Sand ponds 1 and 12 in Mill Creek are being rotated for drying and sand removal when possible. About 20 of the 56 basins are in operation with additional capacity to increase recharge on Mill Creek when flows or State Water Project flows are available.



- 3. Aggregate Management – Plan Goal 2** – Staff and Upland Rock work on basin 12 sand cleanout and are assisting field staff in efforts in Santa Ana spreading grounds.
- 4. Personnel/Administration/Staff – Plan Goal 6** – Staff received the remainder of the Groundwater Charge notices and remittances for the period. Staff worked with legal counsel on a number of items and continued the preparation of the budget.
- 5. Finance/Budget/Audit – Plan Goal 6** – Staff worked with RAMS to develop the elements that may be included in the Statistical Section of the Comprehensive Annual Financial Report as part of the 2017 Audit to further increase the transparency of District finances.
- 6. East Branch Extension – Plan Goal 7** – Planning with IERCD to develop costs gain agreement for the District to perform the habitat management for the EBX2 easement areas on District Owned property for Valley Municipal to improve habitat management efforts. Currently it appears that USFWS requirements are significantly below the District’s standard and our performance may not reduce costs.
- 7. Mill Creek Diversion Engineering – Plan Goals 1/7** – Staff reviewed the ICF permitting requirements memo and provided feedback; the memo will be finalized with operations committee recommendations. Staff submitted information to SB County Flood Control in December 2016. Good progress is being made on the Mitigated Negative Declaration as the next step in the permitting for Mill Creek.
- 8. Plunge Creek Project – Plan Goals 1/4/7** – ICF Jones & Stokes is supporting regulatory permitting for Plunge Creek and Mill Creek. Permit applications are being prepared for submittal and preapplication meetings are being held.
- 9. Collaborative Enhanced Recharge Project – Plan Goal 7** – SBVMWD is finalizing Phase I construction plans to prepare for procurement. The draft schedule indicates advertising in March and notice to proceed in July. The construction timeline shows

significant field work in fall and winter 2017, however the work phasing and requirements to keep District facilities open are included in the specifications. The sedimentation basin related canals and pipeline are planned to be complete in summer 2018.

10. Groundwater Sustainability Council – Plan Goal 1 – The meeting was held on February 13, 2017 and details are shown in the separate GSC report.

11. Wash Plan – Plan Goal 2 – A separate report is provided in the agenda on the Wash Plan.

12. Santa Ana River Wash Plan Land Exchange Act – Congressman Cook reintroduced the Act as HR – 497. Congressman Aguilar signed on to coauthor the bill as well. Senator Feinstein also reintroduced her bill for the exchange act which has the same language as the house version. Staff and lobbyists are working on a plan for 2017 with the new administration to get the bill a hearing in 2017. Staff also worked with staff from Senator Ben Allen’s office related to needed amendments to the recently introduced SB – 50 which is intended to prohibit federal land transfers in California except for timber and park uses. Staff worked with Senator Allen’s staff to secure an amendment that would exempt the HCPs and NCCPs from the limitations of the bill at its hearing in Senate Natural Resources and Water Committee on March 14, 2017.

13. Conservation Trust – The Conservation Trust Board of Directors met on February 10, 2017 when they reviewed the financial status wash plan status. They received a favorable Department of Fish and Wildlife approval, with the signed letter (attached) on March 1, 2017. The next planned meeting is planned for June 9th.

14. Property/Redlands Plaza – Plan Goal 3 – Staff continues to manage Redlands Plaza. All units are leased but the chiropractor’s unit is vacant. Efforts are ongoing to obtain a new tenant. Efforts to plan for the Mendoza property acquisition are ongoing to be included in the 2017-18 budget.

15. Mining – Plan Goal 2/3 – Mining efforts by CEMEX Contractors continue on the Plant Site quarry where they have mined more than one million tons under the lease. Staff and District Counsel met with CEMEX to discuss the Community Facilities District (CFD) financing related to Wash Plan CUP and habitat mitigation costs. Staff met with Robertson’s to update them on the Wash Plan and discuss the CFD approach. Staff also met with CEMEX to plan a review of mining royalty payments based on the existing agreement. A methodology and procedure was drafted for review by CEMEX.

16. Public Outreach and Legislative – Plan Goal 4 – Staff coordinated with the Outreach & Communications Committee on watershed signs. The Committee discussed items to budget and the legislative and regulatory platform. Staff cooperated in another QWEL class offered at Eastern Municipal Water District, where 18 class



members took the QWEL 20 hour class and took the exam. Staff proctored, graded and issued certificates to those who passed the exam. Staff developed and communicated a Support if amended letter to accompany its amendment request on SB – 50 (attached). Staff worked with the group on iEfficient efforts.

17. Current Board Action Implementation – Plan Goal 3 – Staff is implementing the updated priorities of the Board. Most priority elements are segregated into separate sections of the General Manager’s Report or separate reports. Staff and District Counsel coordinated on AHD Limited and USACOE v. EHL/CBD cases. Staff met with litigant’s prior considering action. Staff worked to coordinate the Strategic Planning Session for 3/23/17. Staff coordinated with, Board of Supervisors Clerk, Registrar of voters, District Counsel and other agencies related to the Even-Odd election options. Staff developed the Resolution and Memo with Counsel review.

18. Future Board Activities – Expected short term items for consideration or note

- EI Report Approval
- Board Strategic Planning Workshop on March 23rd.
- Mill Creek Project permitting recommendations from Operations Comm.
- Groundwater Public Meeting April 12
- Groundwater Public Hearing April 26
- BLM MOU for Wash Plan and other District efforts in May

19. District Successes – Plan Goal 6

- Continued appreciation for all staff supporting the recharge operations in the field.
- Significant recharge operations and coordination are leading to a good groundwater year, but cleaning and repairs will require work later this year.
- Appreciation for Katelyn Scholte and Jennifer Zhou for their support of the Engineering Investigation and Mendoza Land planning efforts.



State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Division of Ecosystem Conservation
1416 Ninth Street, Suite 1208
Sacramento, CA 95814
www.wildlife.ca.gov

EDMUND G. BROWN JR., Governor
CHARLTON H. BONHAM, Director



March 1, 2017

Mr. Daniel Cozad, Executive Director
San Bernardino Valley Conservation Trust
1630 West Redlands Blvd., Suite A
Redlands, California, 92373-8032

Dear Mr. Cozad:

Application for Nonprofit Organization Requesting to Hold and Manage Mitigation Lands

On December 14, 2016, the Inland Deserts Region of California Department of Fish and Wildlife (CDFW) received your application to hold and manage mitigation lands. Pursuant to Government Code Section 65967, CDFW has exercised our required due diligence process in reviewing your application and supporting documentation, and we are pleased to inform you that your request to hold and manage mitigation lands within the Inland Deserts Region is hereby approved. Please keep this letter of approval until its expiration on February 15, 2022.

If you would like to renew your current approval status, we encourage you to contact CDFW six months prior to February 15, 2022. When renewing, you will be required to submit application sections: A, B, and I. Application sections C, D, and H, are required only if any information has changed since the approval date. Application sections E, F, and G are not required for renewal.

Please provide a copy of this letter to any project proponent that wishes to seek CDFW approval for your organization to hold and manage mitigation lands as a condition of any permit requiring the transfer interest in real property to mitigate the impact that the project will have on fish and wildlife resources. If you have any questions please contact Jeff Brandt, Senior Environmental Scientist at (909) 987-7161 or by email at jeff.brandt@wildlife.ca.gov.

Sincerely,

Leslie MacNair, Regional Manager
Inland Deserts Region

Richard Macedo, Branch Chief
Habitat Conservation Planning Branch

Conserving California's Wildlife Since 1870

Mr. Daniel Cozad, Executive Director
San Bernardino Valley Conservation Trust
March 1, 2017
Page 2

Attachment

ec: California Department of Fish and Wildlife

Wendy Bogdan, Chief Counsel
Office of the General Counsel
wendy.bogdan@wildlife.ca.gov

Beatriz Rambarran, Senior Environmental Scientist (Specialist)
Habitat Conservation Planning Branch
beatriz.rambarran@wildlife.ca.gov

Diana Garofolo, Mitigation Lands Senior Land Agent
Habitat Conservation Planning Branch
diana.garofolo@wildlife.ca.gov

Sean McWhirter, Mitigation Endowments Analyst
Habitat Conservation Planning Branch
sean.mcwhirter@wildlife.ca.gov

Jeff Brandt, Senior Environmental Scientist (Supervisory)
Habitat Conservation Planning Branch
jeff.brandt@wildlife.ca.gov



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Redlands, CA 92373-0581
Email: info@sbvwcd.org
www.sbvwcd.org

March 1, 2017

Honorable Senator Ben Allen
State Capitol
Room 2054
SacramentoCA95814
Hard Copy and via email

Re: SUPPORT IF AMMENDED POSITION on Senate Bill 50

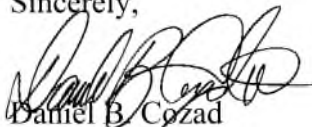
Dear Senator Allen:

The San Bernardino Valley Water Conservation District appreciates your leadership and the opportunity to work with you staff on the SB 50. Our District has been working for more than 10 years with the US Fish and Wildlife Service and Bureau of Land Management, the Cities of Redlands and Highland and the County of San Bernardino, other special districts and private sector landowners to consolidate federal and private land to permanently conserve critical habitat in the Santa Ana River Wash area. This effort benefits the critical habitat of several endangered species and is supported by local, state and federal environmental regulatory agencies. Senator Feinstein, Congressman Cook have introduced bills to facilitate an exchange of land between our District and the BLM.

Unless amended Senate Bill 50 would prohibit or significantly delay such these environmental benefits. The land exchange is a critical step to permanently preserving over 750 acres of critical habitat and managing another 700 acres of additional habitat that is unmanaged today, we fear that losing the ability to complete the exchange in a timely manner would delay or destroy more than 10 years of work for this Habitat Conservation Plan. The impacts of this HCP are reviewed and approved by the USFWS, BLM and the California Department of Fish and Wildlife. This HCP is essential to permitting our continued stormwater recharge to the local groundwater basin and concentrates infrastructure in poor quality habitat and preserves the more valuable habitat, but requires ownership exchange to complete it.

We have worked with your staff on amendments that support HCP's such as ours with an exception to the provisions of the SB 50. These amendments are critical to the preservation of the 1474 acres with nearly \$10 million in local funding. We cannot support SB 50 without amendment.

Sincerely,


Daniel B. Cozad
General Manager

cc: Senator Mike Morell

BOARD
OF
DIRECTORS

Division 1:
Richard W. Corneille
Division 2:
David E. Raley

Division 3:
Vacant
Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL
MANAGER

Daniel B. Cozad

San Bernardino Valley Water Conservation District

Monthly Recharge Report

From: 2/1/2017
To: 2/28/2017



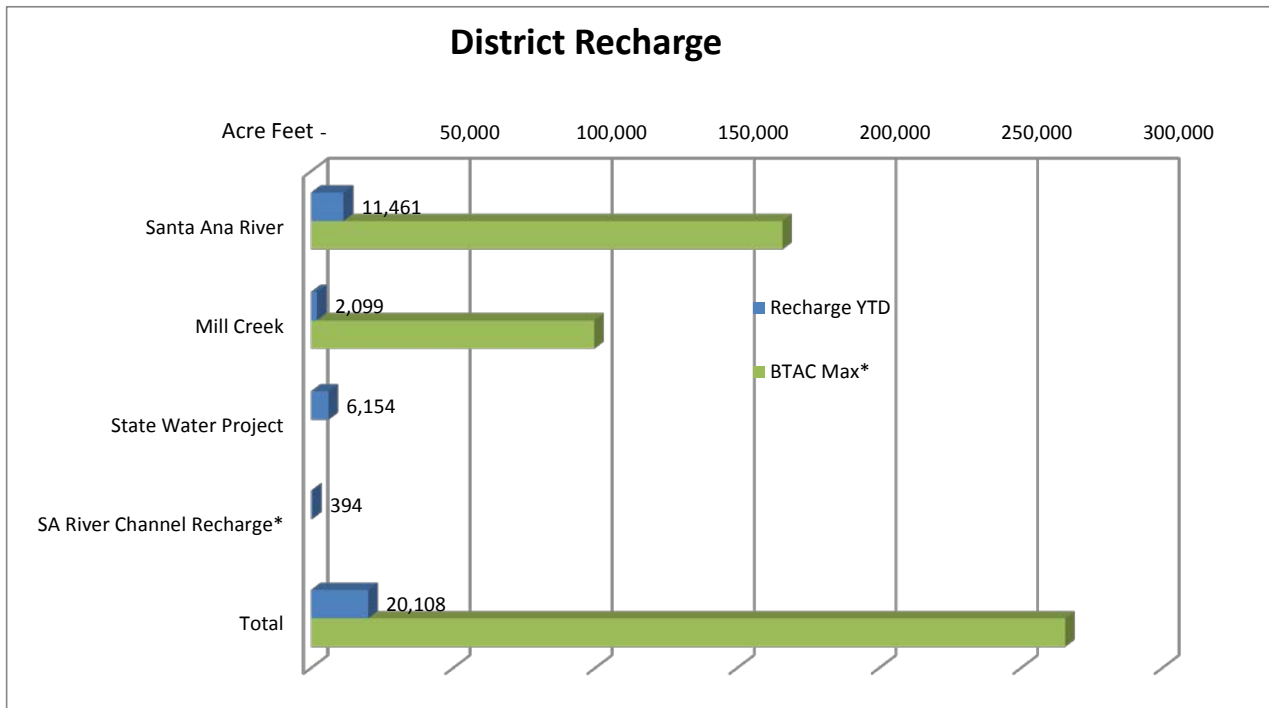
	February				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	233.5	6,537	11,461	166,000	7%
Mill Creek	38.8	1,086	2,099	99,700	2%
State Water Project	0.0	-	6,154	NA	NA
In River Channel Recharge**	1.5	42	394	NA	NA
Total	274	7,664	20,108	265,700	8%

Values in Acre Feet

*BTAC Revised Max in December 2016

**Monitoring began in Mid-April 2011

*** All Values Based on Water Year Oct-Sep 2017



SBVWCD Strategic Planning

Process: In a workshop setting, summarize Vision, Mission Statement, Values and 2014 Strategic Plan.

The outcome of the process will identify significant issues and changes from existing strategic plan and gain Board direction on those issues. Board members need to have clarity and alignment on the issues for staff to provide potential changes to the Strategic Plan. Staff will be guided by Board direction.

We will discuss in the workshop

External trends and threats:

- Political/Legal/Legislative
- LAFCO
- Local issues: City and County
- Growth
- Market/Climate/Environmental

Internal excellence and challenges:

- Service and organization
- Infrastructure and future needs
- Financial health
- Capacity and staffing
- Improvement Goals

Opportunities and planning:

- Area of service
- Next generation conservation
- Future habitat planning
- Financial health and needs/uses
- Capacity and staffing
- Improvement and goals

Advance surveys and questions

- Board Effectiveness Survey
- District Orientation Ranking
- Pre Workshop Questions
 - Why do you serve on the Board and what is the one thing you get from your service, that if absent, would cause you to not seek office in the future?
 - How would you like to see the role of the Board change?
 - What do you find most fun about serving on the Board?
 - What do you find least fun about serving on the Board?

ASSESSING GOVERNING BOARD EFFECTIVENESS

This survey was developed by Len Wood & Associates to help assess the effectiveness of the governing body and its relationship with staff. Please address each statement by allocating points on the answer grid as follows:

- "0" if you feel the statement is very true.
- "1" if you feel the statement is somewhat true.
- "2" if you feel the statement is somewhat untrue.
- "3" if you feel the statement is very untrue.

Do not spend too much time on any statement. Your first reaction is usually best. Answer the way things are - not the way you would like them to be.

ISSUE	POINTS
1. Board meetings start on time.	<input type="text"/>
2. All board members feel free to express their opinions.	<input type="text"/>
3. All members are contributing members of the board team.	<input type="text"/>
4. The elected body does not attempt to micro-manage.	<input type="text"/>
5. While they may not like some of the decisions, people perceive the board as fair.	<input type="text"/>
6. Staff provides a recommendation on every issue no matter how controversial.	<input type="text"/>
7. The board has an overall vision for the community.	<input type="text"/>
8. The chair keeps audience members informed of board issues and actions	<input type="text"/>
9. Our board gets things done.	<input type="text"/>

ISSUE**POINTS**

- | | | |
|-----|--|--------------------------|
| 10. | There is agreement on who is ultimately responsible for putting items on and/or removing them from the agenda. | <input type="checkbox"/> |
| 11. | Members feel free to critique each other's positions on issues. | <input type="checkbox"/> |
| 12. | The board works well as a team. | <input type="checkbox"/> |
| 13. | Our board does not engage in solution "reengineering" at meetings. | <input type="checkbox"/> |
| 14. | Board members avoid berating members of the audience; even if provoked. | <input type="checkbox"/> |
| 15. | The board conducts timely and meaningful evaluations of the manager's performance. | <input type="checkbox"/> |
| 16. | The board has developed its own mission or goal statement. | <input type="checkbox"/> |
| 17. | The chairperson prevents dominating board members from having a disproportionate influence. | <input type="checkbox"/> |
| 18. | The board does not get stalemated over the process or procedures. | <input type="checkbox"/> |
| 19. | The board does not spend too much time modifying or correcting the minutes at meetings. | <input type="checkbox"/> |
| 20. | Civilized disagreement is a board strength. | <input type="checkbox"/> |
| 21. | Team members actively listen to each other. | <input type="checkbox"/> |
| 22. | Staff does not get overly involved in policy decisions. | <input type="checkbox"/> |
| 23. | Meaningful public participation is encouraged. | <input type="checkbox"/> |
| 24. | Staff does not filter the information it passes on to the board. | <input type="checkbox"/> |
| 25. | Members know what the board's top five goals are. | <input type="checkbox"/> |

ISSUE**POINTS**

- | | | |
|-----|--|--------------------------|
| 26. | The chairperson protects board members from audience or colleague attacks. | <input type="checkbox"/> |
| 27. | The board made significant progress on its top goals last year. | <input type="checkbox"/> |
| 28. | Operating rules and procedures are known by all board members. | <input type="checkbox"/> |
| 29. | "Baggage" from one argument is not carried to the next. | <input type="checkbox"/> |
| 30. | While board members may have positions, minds are not made up before meetings. | <input type="checkbox"/> |
| 31. | Individual board members do not try to influence personnel decisions. | <input type="checkbox"/> |
| 32. | Board members keep the audience informed of each item, the issue, the background and possible decisions. | <input type="checkbox"/> |
| 33. | Staff follows through as promised. | <input type="checkbox"/> |
| 34. | Day-to-day decisions are consistent with the board's overall goals. | <input type="checkbox"/> |
| 35. | The chairperson prevents premature rejection of new thoughts without a fair evaluation. | <input type="checkbox"/> |
| 36. | Board members do their homework before meetings. | <input type="checkbox"/> |
| 37. | The agenda packet is "user friendly." | <input type="checkbox"/> |
| 38. | Decisions are usually made only after each member has had his/her say. | <input type="checkbox"/> |
| 39. | Members are open with each other. | <input type="checkbox"/> |

ISSUE**POINTS**

- | | |
|--|--------------------------|
| 40. Board members adequately communicate goals and philosophies to staff. | <input type="checkbox"/> |
| 41. Members of the audience do not feel intimidated when appearing before the board. | <input type="checkbox"/> |
| 42. Openness and trust exists between the board and staff. | <input type="checkbox"/> |
| 43. The board develops an annual work program with clear objectives. | <input type="checkbox"/> |
| 44. The chairperson does not unfairly use the powers of the position to win a point or argument. | <input type="checkbox"/> |
| 45. The board is not reluctant to make an important, yet controversial decision. | <input type="checkbox"/> |
| 46. Staff provides all the significant alternatives in their staff reports. | <input type="checkbox"/> |
| 47. Members know how to keep conflict from becoming destructive. | <input type="checkbox"/> |
| 48. The board does not operate as an exclusive country club. | <input type="checkbox"/> |
| 49. The board is not complacent about its oversight responsibilities. | <input type="checkbox"/> |
| 50. Board members take care to observe the appearance as well as the principle of impartiality. | <input type="checkbox"/> |
| 51. The board and staff do not surprise each other at meetings. | <input type="checkbox"/> |
| 52. Our priorities do not change too often. | <input type="checkbox"/> |
| 53. In our meetings, the discussion rarely drifts off the subject. | <input type="checkbox"/> |
| 54. The board is adept at identifying and exploiting opportunities. | <input type="checkbox"/> |

ASSESSING GOVERNING BOARD EFFECTIVENESS

Record your answers here.

A	B	C	D	E	F	G	H	I
1 <input type="text"/>	2 <input type="text"/>	3 <input type="text"/>	4 <input type="text"/>	5 <input type="text"/>	6 <input type="text"/>	7 <input type="text"/>	8 <input type="text"/>	9 <input type="text"/>
10 <input type="text"/>	11 <input type="text"/>	12 <input type="text"/>	13 <input type="text"/>	14 <input type="text"/>	15 <input type="text"/>	16 <input type="text"/>	17 <input type="text"/>	18 <input type="text"/>
19 <input type="text"/>	20 <input type="text"/>	21 <input type="text"/>	22 <input type="text"/>	23 <input type="text"/>	24 <input type="text"/>	25 <input type="text"/>	26 <input type="text"/>	27 <input type="text"/>
28 <input type="text"/>	29 <input type="text"/>	30 <input type="text"/>	31 <input type="text"/>	32 <input type="text"/>	33 <input type="text"/>	34 <input type="text"/>	35 <input type="text"/>	36 <input type="text"/>
37 <input type="text"/>	38 <input type="text"/>	39 <input type="text"/>	40 <input type="text"/>	41 <input type="text"/>	42 <input type="text"/>	43 <input type="text"/>	44 <input type="text"/>	45 <input type="text"/>
46 <input type="text"/>	47 <input type="text"/>	48 <input type="text"/>	49 <input type="text"/>	50 <input type="text"/>	51 <input type="text"/>	52 <input type="text"/>	53 <input type="text"/>	54 <input type="text"/>

TOTALS

A <input type="text"/>	B <input type="text"/>	C <input type="text"/>	D <input type="text"/>	E <input type="text"/>	F <input type="text"/>	G <input type="text"/>	H <input type="text"/>	I <input type="text"/>
------------------------	------------------------	------------------------	------------------------	------------------------	------------------------	------------------------	------------------------	------------------------

Total Points:

ASSESSING GOVERNING BOARD EFFECTIVENESS

	<u>Points</u>	<u>Rank</u>
A. A Supportive Framework	<input type="text"/>	<input type="text"/>
B. Conflict Management Process	<input type="text"/>	<input type="text"/>
C. Teamwork	<input type="text"/>	<input type="text"/>
D. Roles	<input type="text"/>	<input type="text"/>
E. Community Rapport	<input type="text"/>	<input type="text"/>
F. Staff Relationships	<input type="text"/>	<input type="text"/>
G. Clear Sense of Purpose	<input type="text"/>	<input type="text"/>
H. Chairperson Leadership	<input type="text"/>	<input type="text"/>
I. Productivity	<input type="text"/>	<input type="text"/>

District Attitudes - 2017 Status, rate the general attitude of each district

1 2 3 4 5 6 7 8 9 10
1 Growth or Limits

SBVWCD										
SBVMWD										
EVWD										
SB City										

2 Independence or Interdependence

SBVWCD										
SBVMWD										
EVWD										
SB City										

3 Water supplier or Resource stewards

SBVWCD										
SBVMWD										
EVWD										
SB City										

4 Innovation or Standard

SBVWCD										
SBVMWD										
EVWD										
SB City										

5 Function as Business or Government

SBVWCD										
SBVMWD										
EVWD										
SB City										

1 2 3 4 5 6 7 8 9 10
Ave 6 Autonomous driver or Collaborator Ave

SBVWCD										
SBVMWD										
EVWD										
SB City										

7 Expansion or Status quo

SBVWCD										
SBVMWD										
EVWD										
SB City										

8 Build for the future or Build as needed

SBVWCD										
SBVMWD										
EVWD										
SB City										

9 Low Cost Sensitivity High

SBVWCD										
SBVMWD										
EVWD										
SB City										

10 Low Basin Protection High

SBVWCD										
SBVMWD										
EVWD										
SB City										

Each attitude area will be explained, examples below, further your interpretation is subjective and for external alignment only
 # 1 are you inclined to expand the district & service to accommodate or support growth or limit growth for agency continuity
 # 5, should the District be more like an ideal business, (efficient-results) or an ideal government agency (service-process)

GSC Status Update

For February 2017

Daniel B. Cozad



The following update on the development of the Groundwater Sustainability Council (GSC) included activities from the prior monthly meeting and related efforts:

- 1. Accomplishments** – The BTAC Engineering Committee finalized most all of the issues related to the Equitable Allocation Methodology to determine both Cost Share and Vote Weight for each entity producing from the Basin. Production information from the Base Period of the Adjudication 1959-1963 was used to allocate production within safe yield. Current 2009-2013 project was also determined to assess entity demand or usage. The difference between the base period safe yield usage and Urban Water Management Plan demand not fulfilled by any other water source was call “the Gap” and was the basis for setting “basin usage”. This value and the allocation in the Base Period were averaged to determine the allocation. The BTAC Engineering Committee also recommended the Operations and Maintenance \$1 million be allocated on current (2015) production.

The Framework Agreement was developed by legal counsel and staff for review by the GSC members. This draft was distributed on February 6th. Twenty three detailed comments and questions were received from WMWD on behalf of the City of Riverside and other Plaintiff parties in Riverside County. Preliminary responses were developed and provided on February 10th and discussed at the February 13, 2017 meeting

- 2. Council Development Meeting** – At the February 13th meeting a brief update on the Equitable Allocation Model was discussed and general agreement that the approach was reasonable. Several agencies voiced concern about commitment to pay for imported water when the already do so.
- 3. Upcoming Efforts and Decisions** – In the March meeting it is expected that additional comments will be discussed and that a meeting of participants who border or discharge to the City of San Bernardino will provide comments and concerns. The Group will continue discussions on how the GSC will work as well as continue funding allocation discussions.

TRAVEL AND EXPENSES COST ESTIMATE

Name of Event:	ACWA Spring Conference
Event Dates:	May 9, 2017-May 12, 2017
Requested by:	Richard Corneille

GL	GL Name	Cost	Notes
	6401 Directors Fees (\$206)	\$ 832.00	
	6410 Mileage (.535)	\$ 407.00	will drive - 380 miles each way
	6420 Other Travel	\$ -	
	6425 Meals	\$ 100.00	
	6430 Lodging	\$ 485.00	Colton Inn 3 nights
	6435 Conference Registration (Full)	\$ 699.00	
Estimated Total		\$ 2,523.00	

TRAVEL AND EXPENSES COST ESTIMATE

Name of Event:	ACWA Spring Conference
Event Dates:	May 9, 2017-May 12, 2017
Requested by:	T. Milford Harrison

GL	GL Name	Cost	Notes
	6401 Directors Fees (\$206)	\$ 1,236.00	6 days
	6410 Mileage (.535)	\$ 407.67	Roundtrip
	6420 Other Travel	\$ 50.00	Estimate for Parking
	6425 Meals	\$ 150.00	Estimate for Meals not include in conference registration
	6430 Lodging	\$ 1,151.80	Includes taxes/fees
	6435 Conference Registration (Full)	\$ 699.00	Full Conference
Estimated Total		\$ 3,694.47	

TRAVEL AND EXPENSES COST ESTIMATE

Name of Event:	ACWA State Legislative Symposium
Event Dates:	March 8, 2017
Requested by:	Melody McDonald

GL	GL Name	Cost	Notes
	6401 Directors Fees	\$ 206.00	1 day
	6410 Mileage	\$ 34.24	64 miles roundtrip
	6415 Air Fare	\$ 473.88	RT Anytime
	6420 Other Travel	\$ 74.51	car, fuel, parking
	6425 Meals	\$ 92.86	2 days
	6430 Lodging	\$ -	
	6435 Conference Registration	\$ 245.00	
Estimated Total		\$ 1,126.49	

*Mileage Rate is \$0.535

*Per Diem is \$206 per day



2017 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan. 11 Board Meeting
 Jan. 25 2nd Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jul. 12 Board Meeting
 Jul. 19 4th Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Feb. 08 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug. 09 Board Meeting

MARCH						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Mar. 1 Special Board Meeting (@ 1:00 p.m.)
 Mar. 15 Board Meeting (@ 9:00 a.m.)
Engineering Investigation Report Presentation
 Mar. 23 Strategic Planning Workshop

SEPTEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sept. 13 Board Meeting

APRIL						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Apr. 12 Board Meeting
Public Meeting/Groundwater Charge
 Apr. 19 3rd Qtr. Finance & Admin Mtg.
 Apr. 26 Board Meeting
Public Hearing/Groundwater Charge

OCTOBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Oct. 11 Board Meeting

MAY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 24 Board Meeting

NOVEMBER						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Nov. 08 Board Meeting
 Nov. 15 1st Qtr. Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Jun. 14 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec. 13 Board Meeting (@ 9:30 a.m.)
Holiday Luncheon