



**BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, July 12, 2017 – 1:30 p.m.**

**Location--1630 West Redlands Boulevard, Suite A, Redlands, California**

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

---

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

---

**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. CONSENT CALENDAR**

A. Approval of Strategic Planning Workshop Minutes, June 7, 2017.....	4
B. Approval of Board Minutes, June 14, 2017.....	7
C. Approval of Expenditure Report, June 2017 .....	13
D. Resolution No. 554 Board Policy Manual Revisions .....	21

4. COMMITTEE REPORTS /ACTION ITEMS

Action Items

- A. UNAUDITED FINANCIAL REPORTS, JUNE 2017 – 5 minutes (M#1505) ..... 22  
*Presenter: Daniel Cozad*  
*Recommendation:* Review and approve the unaudited financials for June 2017.
- B. MITIGATED NEGATIVE DECLARATION FOR MILL CREEK– 15 minutes (M#1506) .....30  
*Presenter: Jeff Beehler*  
*Recommendation:* Staff recommends that the Board: 1) adopt the draft Mitigated Negative Declaration for the Mill Creek Diversion Improvements Project; 2) direct staff to file all required applications and notices, including a Notice of Determination with the State Clearinghouse, and; 3) authorize the General Manager to execute reimbursement and other agreements with San Bernardino Flood Control District for an amount not to exceed \$25,000 for required Federal permits.
- C. ACWA CALL FOR CANDIDATES – 5 minutes (M#1507) .....34  
*Presenter: Daniel Cozad*  
*Recommendation:* Review and consider nominations for 2018-2019 term.

5. INFORMATION ITEMS:

- A. Ad Hoc Trails Committee Verbal Update
- B. Wash Plan Report – 5 Minutes ..... 40
- C. General Manager’s Report and Monthly Recharge Report – 5 Minutes ..... 42
- D. 2017 Board Priorities Update – 5 minutes ..... 48
- E. Groundwater Council Verbal Update – 5 Minutes
- F. Future Agenda Items & Staff Tasks

6. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. Board Member Meeting Reports – 15 minutes

7. UPCOMING MEETINGS:

- A. July 17, 2017 Association of San Bernardino County Special Districts’ Dinner Meeting, 6:00 p.m hosted by Phelan Pinon Hills at El Pescador (Victorville)
- B. July 18, 2017 Strategic Planning Workshop, 1:30 p.m. at Conservation District
- C. July 18, 2017 San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:30 p.m. at Valley Municipal
- D. July 19, 2017 Finance & Administration Committee, 1:30 p.m. at Conservation District
- E. August 1, 2017 San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:30 p.m. at Valley Municipal

- F. August 7, 2017 Basin Technical Advisory Committee, 1:30 p.m. at Valley Municipal
- G. August 9, 2017 Board of Directors Meeting, 1:30 p.m. at Conservation District
- H. August 11, 2017 San Bernardino County Water Conference, 9:00 a.m.-1:00 p.m. at Double Tree Hotel in Ontario
- I. August 15, 2017 San Bernardino Valley Municipal Water District Board of Directors Workshop, 3:00 p.m. at Valley Municipal

8. **CLOSED SESSION**

- 1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.
- 9. **ADJOURN MEETING.** The Strategic Planning Workshop scheduled for July 18, 2017 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
STRATEGIC PLANNING WORKSHOP

MINUTES OF June 7, 2017  
1:30 P.M.

President Corneille called the Workshop of the Board of Directors to order at 1:34 p.m.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President  
Melody McDonald, Vice President  
David E. Raley, Director  
John Longville, Director  
T. Milford Harrison, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker

STAFF PRESENT:

Daniel Cozad, General Manager  
Jeff Beehler, Land Resource Manager  
Athena Monge, Administrative Services Specialist  
Katelyn Scholte, Assistant District Engineer

GUESTS PRESENT:

None

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none.

### 3. STRATEGIC PLANNING WORKSHOP

Mr. Cozad reviewed the strategic planning process and the ranking of issues using PowerPoint presentation. The first issue being discussed was Item B-Trail Recreation. The Board approved the Master Trails Plan in November 2016 and appointed an Ad Hoc Trails Committee February 2017. Staff has been working with the Cities and Redlands Conservancy to identify next steps and coordinating with the Ad Hoc Trails Committee. The District needs to work with the land use entities to clarify issues such as costs, liability and enforcement. President Corneille asked if the District would need to seek activation of its latent powers through LAFCO and asked the Board if it should. Staff indicated that the District would not need to if it partners with those that already have authority to perform these functions. Mr. Cosgrove added that a request to activate latent powers through LAFCO is an extensive and costly process. The Board would need to assess viability and accessibility of activating such powers. President Corneille indicated that it could be a long term goal for the District, if needed. Vice President McDonald supported partnering with the Cities and Redlands Conservancy; she sees the District as more of a participant than a lead in trails. President Corneille said the County needs to be included in the parks discussions because they oversee the Santa Ana River Trail implementation. The Board requested that staff provide them with current powers the District is authorized to perform by LAFCO and powers that they are authorized in their organic act. Staff will provide this information at the next workshop.

Staff provided a map as a handout showing existing trails. Mr. Cozad asked for feedback from the Board. President Corneille requested that staff meet with the Trails Committees for each of the Cities to assist in preparing a priority list of trails. Mr. Beehler clarified that for paved road trails the Cities are lead entities for the completion of those Trails. The Alabama Street Trail is contingent on when street widening reaches completion. The District is the lead on wildland trails; all of the others are contingent on lead agency efforts. Mr. Cozad said the Cone Camp trail will be the longest lead and most complicated to implement. In the short term the goal is to get an MOU with Highland and Redlands for the governance of the trails. President Corneille said the District should set a goal to complete one or two of the wildland trails within the next five years.

The second issue being discussed was Item C. – Expanded Habitat Management. Vice President McDonald stated that mitigation banking may be a long term goal and objective for the District. President Corneille said that he sees this as a reactive goal not an aggressive goal or objective because it is not the primary function of the District. Director Raley said that the District should not have idle capacity and that any revenue generated should be set aside for purchase of land. The Board is in support of purchasing buffer land if the opportunity arises.

The third issue being discussed was Item D. – Treatment Wetlands. Mr. Cozad reviewed the purpose of treatment wetlands in a PowerPoint presentation. The typical timeline for implementation of wetlands is estimated around seven years. Wetlands are heavily regulated in implementation and operation. The total costs of large wetlands were between \$6 and \$21 million dollars. This estimate is based on 3-6 acre wetlands. Mr. Cozad reviewed wetlands concept developed for the District in 2008-2009 for treatment of poor quality water from Seven Oaks Dam or water from development. Discussion ensued. It was the consensus of the Board that it is not feasible for the District at this time, with opportunities for cooperative projects to be considered on a case by case basis.

The next Strategic Planning Workshop is scheduled for July 28<sup>th</sup> at 1:30 p.m.

4. ADJOURN MEETING

**It was moved by Director Raley and seconded by Director Longville to adjourn. The motion carried 4-0 with all Directors present voting in the affirmative and Director Harrison noted absent from the vote.**

**President Corneille: Yes**

**Vice President McDonald: Yes**

**Director Longville: Yes**

**Director Raley: Yes**

**Director Harrison: Absent**

At 3:18 p.m. the meeting adjourned to Regular Board Meeting scheduled for June 14, 2017 at 1:30 p.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

---

Daniel B. Cozad  
General Manager

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES OF June 14, 2017  
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President  
Melody McDonald, Vice President (Departure: 3:46 p.m.)  
David E. Raley, Director  
T. Milford Harrison, Director  
John Longville, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager  
Jeff Beehler, Land Resource Manager  
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

David E. Smith, East Valley Water District  
Clayton Larkins, Tetra Tech

1. CLOSED SESSION

**It was moved by Vice President McDonald and seconded by Director Longville to adjourn to Closed Session under Government Code section 54957(b)(1), to consider performance review of the General Manager. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes**

**Director Harrison: Yes**

General Counsel announced that the meeting will adjourn to closed session for those items listed on the posted agenda.

At 3:00 p.m., the meeting reconvened into Open Session. Under 54957.1 there was no reportable action.

2. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desired, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

3. ADDITIONS/DELETIONS TO AGENDA

There were none.

4. CONSENT CALENDAR

**It was moved by Director Raley and seconded by Director Longville to approve Consent Calendar Item A: Board Minutes, May 31, 2017, Item B: Budget Workshop Minutes, May 31, 2017 and Item C: Expenditure Report, May 2017. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Yes**

5. COMMITTEE REPORTS/ACTION ITEMS

A. GENERAL MANAGER ANNUAL PERFORMANCE EVALUATION AND EMPLOYMENT AGREEMENT

Mr. Cosgrove introduced this item for discussion. At the Board's request, he summarized the results of the Board's performance review of the General Manager. He conveyed the Board's sincerest appreciation of Mr. Cozad's hard work and dedication to the District. Mr. Cosgrove stated that the Board as a whole is pleased with performance of the General Manager and his exceptional efforts in pursuit of the Board's directives.

Discussion then shifted to the Ad Hoc General Manager Committee (Committee) contract renewal proposal. The proposal was for a one-year extension, with a 2.5% COLA increase as provided for all staff and the base salary for next year increase by 2.5% as a merit increase. Also, the Committee proposed that Mr. Cozad receive a 5% bonus for work performed in 2016-2017 as permitted under his existing contract. President Corneille noted the Committee had suggested a merit bonus of up to 7.5% be included in the 2017-2018 General Manager

Employment agreement. Director Longville, by motion, suggested that rather than the proposed agreement, the Board consider providing Mr. Cozad a 5% merit increase for Fiscal Year 2017-2018 and that the merit bonus opportunity for 2017-2018 remain at 5%. He also suggested moving up the process of contract renewal discussions, and engaging in discussions to adopt a multi-year contract that would amend the employment agreement being considered today for the 2017-2018 period. Director Longville expressed his desire to maintain current leadership and indicated that he is extremely appreciative of Mr. Cozad's efforts. He indicated that Mr. Cozad has a wonderful ability to get exceedingly good work from his minimal staff which benefits the District. Director Longville said that Mr. Cozad is an extraordinary manager; the best one since he has been on the Board. Director Raley spoke against the motion, acknowledging his approval of the General Manager's performance, but expressing his position stating that the salary proposed by the Committee is appropriate and commensurate with the District's needs and the demands of the position. Director Raley expressed concern about the long term impacts on the District's finances by giving the extra 2.5% percent merit increase, which would serve as a base for pension and benefits, as opposed to one-time bonus payments, which would not. Director Harrison supported the motion; saying that it shows our appreciation for all that Mr. Cozad does for the District. He complimented operations staff and the General Manager as among the best he has worked with. Director Harrison said that although he is relatively new to the District it was clear to him Mr. Cozad is held in high regard by his peers. President Corneille expressed his support of the motion, stating that Mr. Cozad has done a fantastic job and the District has come a long way. He said the Committee makes the recommendation but the Board as a whole takes actions and the Board wants to show Mr. Cozad that it appreciates all he does for the District. Vice President McDonald indicated she concurs with previous comments made by those in support of the motion. She said she is grateful for all Mr. Cozad and staff do and is supportive of a multi-year agreement.

**It was moved by Director Longville and seconded by Director Harrison to give the General Manager the full 5% merit bonus for 2016-2017 and increase the salary for 2017-2018 with a 2.5% COLA and base salary increase of 5%, and begin discussions with the General Manager to consider a multi-year contract which might amend the 2017-2018 agreement. The motion carried 4-1 with President Corneille, Vice President McDonald, Director Longville and Director Harrison voting in the affirmative and Director Raley voting in opposition.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: No  
Director Harrison: Yes**

**B. DISTRICT AND ENTERPRISE BUDGET FOR FISCAL YEAR 2017-2018**

President Corneille introduced this item for discussion noting that it has been discussed in depth at other meetings. Director Raley made a motion for an amendment to the Budget reducing the salary raise pool from 5% to 3%. The amendment to the motion had no second.

**It was moved by Vice President McDonald and seconded by President Corneille to approve the District and Enterprise**

**Budget for Fiscal Year 2017-2018 as presented. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Yes**

**C. UNAUDITED FINANCIAL REPORTS, MAY 2017**

**It was moved by Director Harrison and seconded by Director Longville to approve the Unaudited Financial Reports for May 2017 as presented. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Yes**

**D. LEGAL SERVICES CONTRACT AMENDMENT**

President Corneille expressed his appreciation of Mr. Cosgrove's services and reducing his rates for the District during its financial hardship several years ago and supports the contract amendment.

**It was moved by Vice President McDonald and seconded by Director Harrison to approve the Legal Services Contract Amendment. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Yes**

**E. UPDATE ON DISTRICT CAPITAL PROJECTS**

Mr. Beehler introduced this item for discussion. As indicated in staff memo on package page 56-57 there are two capital projects underway: Plunge Creek and Mill Creek. Mr. Beehler reviewed project summary and permitting actions on package page 58. The Mitigated Negative Declaration (MND) on Mill Creek will be brought to the Board at the July 12<sup>th</sup> meeting for consideration of adoption.

F. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2017 BOARD ELECTIONS

Director Harrison explained to the Board the rationale for him removing himself as a candidate after the Board Supported his candidacy. He indicated he would like to have more experience before running for the Board of Directors for CSDA.

**It was moved by Director Harrison and seconded by Vice President McDonald to nominate Richard Hall for the CSDA Board. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Yes**

6. COMMITTEE REPORTS/ACTION ITEMS

A. AD HOC AUDIT COMMITTEE APPOINTMENT

President Corneille appointed himself and Director Longville to the Ad Hoc Audit Committee.

B. WASH PLAN REPORT

Mr. Beehler noted the written Wash Plan Report's inclusion on package page 70. The project readiness survey is included on page 71. The City of Highland and the Conservation District each have a project ready for Certificate of Inclusion. Mr. Beehler said that the District is performing a protocol survey using a drone; this is a survey done that counts endangered species. He said that the traditional method of having a biologist perform the survey and the drone survey will be compared. Director Harrison proposed the District purchase a drone. Mr. Cozad said that now that ACWA/JPIA provides insurance and training to be a certified operator he will ask field staff if they want to become certified operators. EVWD reports it will bring the Wash Plan MOU to its Board in July for consideration of approval. The miners are currently working on the Mining Plan prior to approval of the MOU. This item was received and filed.

C. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report is included in the Board Package on pages 72-74. He provided a handout of the Groundwater Council Report. Mr. Cosgrove reviewed the revisions to Groundwater Council agreement with the Board. Mr. Cozad provided handout on the status of H.R. 497. The congressional budget office analyzed cost of the bill and it has been added to Union Calendar and could be heard as early as June 24<sup>th</sup>. Mr. Cozad noted that Mr. Beehler received a watershed award at the SAWPA conference for his service in biological resources. The monthly recharge report is included on package page 75.

#### D. FUTURE AGENDA ITEMS & STAFF TASKS

President Corneille requested an update on the Trails Plan at the next Board meeting.

#### 7. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Vice President McDonald attended the Ad Hoc on June 5<sup>th</sup> as did Director Raley. She attended the June 6<sup>th</sup> Valley Municipal Board of Directors Meeting and June 13<sup>th</sup> Valley Municipal Board of Directors Workshop.

President Corneille chaired the Advisory Commission meeting on June 8<sup>th</sup> and attended the Redlands Chamber of Commerce State of Community Luncheon on June 9<sup>th</sup>.

Director Harrison attended the June 6<sup>th</sup> Valley Municipal Board Meeting and the Ad Hoc Trails Committee on June 1<sup>st</sup>. He also attended the Three Valleys Municipal Water District Leadership Breakfast on June 8<sup>th</sup>.

Director Raley attended the Redlands Rise N Shine on June 2<sup>nd</sup>, Ad Hoc Trails Committee on June 1<sup>st</sup>, and Redlands Chamber of Commerce State of the Community Luncheon on June 9<sup>th</sup>. He also attended the Conservation Trust meeting on June 9<sup>th</sup>.

Director Longville attended the May 31<sup>st</sup> Board Meeting and Budget Workshop for Conservation District, June 7<sup>th</sup> Strategic Planning Workshop, and Conservation Trust meeting on June 9<sup>th</sup>. He also attended a Cal State San Bernardino Muslim Student Association event on June 8<sup>th</sup>.

#### 8. UPCOMING MEETINGS

There were none discussed.

#### 9. ADJOURN MEETING

**It was moved by Director Longville and second by Director Harrison to adjourn. The motion carried 4-0 with all Directors present voting in the affirmative and Vice President McDonald noted absent from the vote.**

**President Corneille: Yes  
Vice President McDonald: Absent  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Yes**

At 3:53 p.m. the meeting adjourned to the next regularly scheduled Board of Directors Meeting to be held on July 12, 2017 at 1:30 p.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

---

Daniel B. Cozad  
General Manager

## San Bernardino Valley Water Conservation District

## Expenditure Report

June 2017

Num	Date	Name	Account	Class	Original Amount
PC 06.21.17	06/21/2017	Paychex	1012 · Citizens Busine...		-82.06
			6042 · Payroll Processing	4-General Fund Ent.	82.06
TOTAL					82.06
PC 06.30.17	06/30/2017	Paychex	1012 · Citizens Busine...		-83.27
			6042 · Payroll Processing	4-General Fund Ent.	83.27
TOTAL					83.27
PC 6.07.17	06/07/2017	Paychex	1012 · Citizens Busine...		-24.49
			6042 · Payroll Processing	4-General Fund Ent.	24.49
TOTAL					24.49
ACH0099	06/01/2017	Melody McDonald	1012 · Citizens Busine...		-31.03
			6410 · Mileage	4-General Fund Ent.	31.03
TOTAL					31.03
ACH0100	06/19/2017	T. Milford Harrison	1012 · Citizens Busine...		-109.14
			6410 · Mileage	4-General Fund Ent.	109.14
TOTAL					109.14
ACH0101	06/27/2017	Raley, David	1012 · Citizens Busine...		-16.59
			6410 · Mileage	4-General Fund Ent.	16.59
TOTAL					16.59
ACH0102	06/30/2017	Melody McDonald	1012 · Citizens Busine...		-99.00
			6410 · Mileage	4-General Fund Ent.	99.00
TOTAL					99.00
ACH0103	06/30/2017	T. Milford Harrison	1012 · Citizens Busine...		-54.57
			6410 · Mileage	4-General Fund Ent.	54.57
TOTAL					54.57
20725	06/13/2017	ACWA/JPIA-Health	1012 · Citizens Busine...		-12,635.43
	06/01/2017		6110 · Vision Insurance	4-General Fund Ent.	26.60
			6110 · Vision Insurance	1-Groundwater Ent.	84.25
			6110 · Vision Insurance	2-Redlands Plaza/...	8.45
			6110 · Vision Insurance	3-Land Resources	24.67
			6110 · Vision Insurance	5-Wash Plan	21.65
			6130 · Dental Insurance	4-General Fund Ent.	112.73
			6130 · Dental Insurance	1-Groundwater Ent.	357.06
			6130 · Dental Insurance	2-Redlands Plaza/...	35.80
			6130 · Dental Insurance	3-Land Resources	104.59
			6130 · Dental Insurance	5-Wash Plan	91.74
			6150 · Medical Insurance	4-General Fund Ent.	1,889.92

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**June 2017**

Num	Date	Name	Account	Class	Original Amount
			6150 · Medical Insurance	1-Groundwater Ent.	5,986.33
			6150 · Medical Insurance	2-Redlands Plaza/...	600.16
			6150 · Medical Insurance	3-Land Resources	1,753.42
			6150 · Medical Insurance	5-Wash Plan	1,538.06
TOTAL					12,635.43
<b>20726</b>	<b>06/13/2017</b>	<b>Assoc. San Bernardino...</b>	<b>1012 · Citizens Busine...</b>		<b>-75.00</b>
	06/08/2017		6425 · Meals	4-General Fund Ent.	44.00
			6425 · Meals	4-General Fund Ent.	31.00
TOTAL					75.00
<b>20727</b>	<b>06/13/2017</b>	<b>Castro Landscaping Se...</b>	<b>1012 · Citizens Busine...</b>		<b>-250.00</b>
	05/30/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
<b>20728</b>	<b>06/13/2017</b>	<b>Corneille, Richard</b>	<b>1012 · Citizens Busine...</b>		<b>-974.42</b>
	06/02/2017		6410 · Mileage	4-General Fund Ent.	406.60
			6425 · Meals	4-General Fund Ent.	82.84
			6430 · Lodging	4-General Fund Ent.	484.98
TOTAL					974.42
<b>20729</b>	<b>06/13/2017</b>	<b>DMV</b>	<b>1012 · Citizens Busine...</b>		<b>-40.00</b>
	06/09/2017		5310 · Vehicle Mainten...	1-Groundwater Ent.	40.00
TOTAL					40.00
<b>20730</b>	<b>06/13/2017</b>	<b>Edison - 8812</b>	<b>1012 · Citizens Busine...</b>		<b>-124.21</b>
	06/02/2017		5420 · Electricity	4-General Fund Ent.	34.78
			5420 · Electricity	1-Groundwater Ent.	24.84
			5420 · Electricity	2-Redlands Plaza/...	64.59
TOTAL					124.21
<b>20731</b>	<b>06/13/2017</b>	<b>Edison - Redlands Plaza</b>	<b>1012 · Citizens Busine...</b>		<b>-181.74</b>
	06/02/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	181.74
TOTAL					181.74
<b>20732</b>	<b>06/13/2017</b>	<b>Edison -5552</b>	<b>1012 · Citizens Busine...</b>		<b>-420.77</b>
	06/10/2017		5420 · Electricity	4-General Fund Ent.	110.80
			5420 · Electricity	1-Groundwater Ent.	79.15
			5420 · Electricity	2-Redlands Plaza/...	205.77
			6020 · Vacancy Marketi...	2-Redlands Plaza/...	25.05
TOTAL					420.77

## San Bernardino Valley Water Conservation District

## Expenditure Report

June 2017

Num	Date	Name	Account	Class	Original Amount
<b>20733</b>	<b>06/13/2017</b>	<b>Frontier-4860</b>	<b>1012 · Citizens Busine...</b>		<b>-480.76</b>
	05/28/2017		5440 · Telephone	4-General Fund Ent.	235.04
			5440 · Telephone	1-Groundwater Ent.	100.73
			5470 · Internet Services	4-General Fund Ent.	72.50
			5470 · Internet Services	1-Groundwater Ent.	43.50
			5470 · Internet Services	2-Redlands Plaza/...	7.25
			5470 · Internet Services	3-Land Resources	21.74
TOTAL					480.76
<b>20734</b>	<b>06/13/2017</b>	<b>Home Depot Credit Ser...</b>	<b>1012 · Citizens Busine...</b>		<b>-27.31</b>
	05/28/2017		5210 · Equipment Maint...	1-Groundwater Ent.	10.75
			5215 · Property Mainte...	1-Groundwater Ent.	13.25
			5215 · Property Mainte...	3-Land Resources	3.31
TOTAL					27.31
<b>20735</b>	<b>06/13/2017</b>	<b>JAN-PRO Cleaning Sys...</b>	<b>1012 · Citizens Busine...</b>		<b>-1,236.00</b>
	05/01/2017		6018 · Janitorial Services	4-General Fund Ent.	1,236.00
TOTAL					1,236.00
<b>20736</b>	<b>06/13/2017</b>	<b>Jericho Systems, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-2,500.00</b>
	06/07/2017		1700 · Work in Progress	1-Groundwater Ent.	2,500.00
TOTAL					2,500.00
<b>20737</b>	<b>06/13/2017</b>	<b>John Longville</b>	<b>1012 · Citizens Busine...</b>		<b>-82.93</b>
	06/02/2017		6410 · Mileage	4-General Fund Ent.	13.91
			6410 · Mileage	4-General Fund Ent.	69.02
TOTAL					82.93
<b>20738</b>	<b>06/13/2017</b>	<b>Kelly Associates Mana...</b>	<b>1012 · Citizens Busine...</b>		<b>-2,453.75</b>
	06/01/2017		5120 · Misc. Profession...	4-General Fund Ent.	613.44
			5120 · Misc. Profession...	1-Groundwater Ent.	490.75
			5120 · Misc. Profession...	3-Land Resources	1,349.56
TOTAL					2,453.75
<b>20739</b>	<b>06/13/2017</b>	<b>Lowe's Companies, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-4.57</b>
	05/25/2017		5215 · Property Mainte...	1-Groundwater Ent.	41.02
			5215 · Property Mainte...	3-Land Resources	10.25
TOTAL					51.27
<b>20740</b>	<b>06/13/2017</b>	<b>Michael Baker Internati...</b>	<b>1012 · Citizens Busine...</b>		<b>-4,532.03</b>
	05/30/2017		5122 · Wash Plan Profe...	5-Wash Plan	1,765.00
			5145 · Environmental S...	5-Wash Plan	2,767.03
TOTAL					4,532.03

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
 June 2017

Num	Date	Name	Account	Class	Original Amount
<b>20741</b>	<b>06/13/2017</b>	<b>Netsteller</b>	<b>1012 · Citizens Busine...</b>		<b>-450.00</b>
	06/02/2017		5160 · IT Support	4-General Fund Ent.	180.00
			5160 · IT Support	1-Groundwater Ent.	225.00
			5160 · IT Support	3-Land Resources	45.00
TOTAL					450.00
<b>20742</b>	<b>06/13/2017</b>	<b>Patton Sales Corp</b>	<b>1012 · Citizens Busine...</b>		<b>-14.65</b>
	05/31/2017		5215 · Property Mainte...	1-Groundwater Ent.	14.65
TOTAL					14.65
<b>20743</b>	<b>06/13/2017</b>	<b>Redlands Lock &amp; Key</b>	<b>1012 · Citizens Busine...</b>		<b>-112.00</b>
	06/07/2017		6016 · Redlands Plaza ...	Redlands Plaza	112.00
TOTAL					112.00
<b>20744</b>	<b>06/13/2017</b>	<b>Redlands Tire Pros &amp; S...</b>	<b>1012 · Citizens Busine...</b>		<b>-95.00</b>
	05/04/2017		5310 · Vehicle Mainten...	1-Groundwater Ent.	95.00
TOTAL					95.00
<b>20745</b>	<b>06/13/2017</b>	<b>Rutan &amp; Tucker</b>	<b>1012 · Citizens Busine...</b>		<b>-23,007.00</b>
	05/16/2017		5180 · Legal	4-General Fund Ent.	6,119.10
			5180 · Legal	1-Groundwater Ent.	6,119.10
			5180 · Legal	2-Redlands Plaza/...	2,039.70
			5180 · Legal	3-Land Resources	6,119.10
			5175 · Legal - Wash Plan	5-Wash Plan	2,610.00
TOTAL					23,007.00
<b>20746</b>	<b>06/13/2017</b>	<b>Terminix</b>	<b>1012 · Citizens Busine...</b>		<b>-66.00</b>
	05/31/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	66.00
TOTAL					66.00
<b>20747</b>	<b>06/13/2017</b>	<b>Valero Marketing &amp; Su...</b>	<b>1012 · Citizens Busine...</b>		<b>-644.00</b>
	05/31/2017		5320 · Fuel	1-Groundwater Ent.	644.00
TOTAL					644.00
<b>20748</b>	<b>06/27/2017</b>	<b>AAA Alarm Systems, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-129.00</b>
	07/01/2017		5410 · Alarm Service	4-General Fund Ent.	64.50
			5410 · Alarm Service	1-Groundwater Ent.	64.50
TOTAL					129.00
<b>20749</b>	<b>06/27/2017</b>	<b>American Power Security</b>	<b>1012 · Citizens Busine...</b>		<b>-1,191.76</b>
	06/05/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	1,191.76
TOTAL					1,191.76

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**June 2017**

Num	Date	Name	Account	Class	Original Amount
<b>20750</b>	<b>06/27/2017</b>	<b>Citizens Business Bank</b>	<b>1012 · Citizens Busine...</b>		<b>-2,234.23</b>
	06/13/2017		6001 · General Adminis...	4-General Fund Ent.	249.98
			6001 · General Adminis...	1-Groundwater Ent.	249.97
			6002 · Website Adminis...	4-General Fund Ent.	175.00
			6004 · Meeting Expenses	4-General Fund Ent.	17.47
			6004 · Meeting Expenses	1-Groundwater Ent.	17.47
			6009 · Licenses	4-General Fund Ent.	147.65
			6009 · Licenses	1-Groundwater Ent.	590.59
			6039 · Postage and Ov...	4-General Fund Ent.	4.03
			6039 · Postage and Ov...	1-Groundwater Ent.	1.84
			6039 · Postage and Ov...	2-Redlands Plaza/...	0.74
			6039 · Postage and Ov...	3-Land Resources	0.74
			6051 · Uniforms	4-General Fund Ent.	15.58
			6051 · Uniforms	1-Groundwater Ent.	36.36
			6060 · Outreach	4-General Fund Ent.	9.18
			6060 · Outreach	1-Groundwater Ent.	3.67
			6060 · Outreach	3-Land Resources	5.51
			6430 · Lodging	4-General Fund Ent.	541.30
			6425 · Meals	4-General Fund Ent.	133.87
			6525 · Meals	4-General Fund Ent.	14.98
			6525 · Meals	1-Groundwater Ent.	11.65
			6525 · Meals	3-Land Resources	6.65
TOTAL					2,234.23
<b>20751</b>	<b>06/27/2017</b>	<b>City of Redlands -Muni...</b>	<b>1012 · Citizens Busine...</b>		<b>-1,783.04</b>
	06/15/2017		6026 · Redlands Plaza ...	2-Redlands Plaza/...	1,783.04
TOTAL					1,783.04
<b>20752</b>	<b>06/27/2017</b>	<b>Cozad, Daniel B</b>	<b>1012 · Citizens Busine...</b>		<b>-60.83</b>
	06/12/2017		6510 · Mileage	4-General Fund Ent.	50.83
			6520 · Travel, Other (re...	4-General Fund Ent.	10.00
TOTAL					60.83
<b>20753</b>	<b>06/27/2017</b>	<b>Daily Journal Corporati...</b>	<b>1012 · Citizens Busine...</b>		<b>-343.20</b>
	06/09/2017		6091 · Public Notices	4-General Fund Ent.	68.64
			6091 · Public Notices	1-Groundwater Ent.	274.56
TOTAL					343.20
<b>20754</b>	<b>06/27/2017</b>	<b>Edison - 7241</b>	<b>1012 · Citizens Busine...</b>		<b>-52.70</b>
	06/13/2017		5420 · Electricity	4-General Fund Ent.	14.76
			5420 · Electricity	1-Groundwater Ent.	10.54
			5420 · Electricity	2-Redlands Plaza/...	27.40
TOTAL					52.70

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**June 2017**

Num	Date	Name	Account	Class	Original Amount
<b>20755</b>	<b>06/27/2017</b>	<b>Frontier-7275</b>	<b>1012 · Citizens Busine...</b>		<b>-144.52</b>
	06/19/2017		5440 · Telephone	4-General Fund Ent.	48.67
			5440 · Telephone	1-Groundwater Ent.	20.86
			5470 · Internet Services	4-General Fund Ent.	37.50
			5470 · Internet Services	1-Groundwater Ent.	22.50
			5470 · Internet Services	2-Redlands Plaza/...	3.75
			5470 · Internet Services	3-Land Resources	11.24
TOTAL					144.52
<b>20756</b>	<b>06/27/2017</b>	<b>Highland Area Chambe...</b>	<b>1012 · Citizens Busine...</b>		<b>-70.00</b>
	05/23/2017		6425 · Meals	4-General Fund Ent.	70.00
TOTAL					70.00
<b>20757</b>	<b>06/27/2017</b>	<b>ICF Jones &amp; Stokes, Inc</b>	<b>1012 · Citizens Busine...</b>		<b>-380.00</b>
	06/20/2017		5124 · Plunge Creek Pr...	3-Land Resources	380.00
TOTAL					380.00
<b>20758</b>	<b>06/27/2017</b>	<b>IERCD</b>	<b>1012 · Citizens Busine...</b>		<b>-3,060.00</b>
	06/13/2017		6060 · Outreach	4-General Fund Ent.	1,530.00
			6060 · Outreach	1-Groundwater Ent.	612.00
			6060 · Outreach	3-Land Resources	918.00
TOTAL					3,060.00
<b>20759</b>	<b>06/27/2017</b>	<b>Image Source</b>	<b>1012 · Citizens Busine...</b>		<b>-261.08</b>
	06/15/2017		6033 · Office Equipmen...	4-General Fund Ent.	195.82
			6033 · Office Equipmen...	1-Groundwater Ent.	13.05
			6033 · Office Equipmen...	2-Redlands Plaza/...	39.16
			6033 · Office Equipmen...	3-Land Resources	13.05
TOTAL					261.08
<b>20760</b>	<b>06/27/2017</b>	<b>Industrial Fire Protection</b>	<b>1012 · Citizens Busine...</b>		<b>-182.51</b>
	06/23/2017		5210 · Equipment Maint...	1-Groundwater Ent.	143.44
			6012 · Office Maintenan...	4-General Fund Ent.	15.62
			6012 · Office Maintenan...	1-Groundwater Ent.	23.45
TOTAL					182.51
<b>20761</b>	<b>06/27/2017</b>	<b>JAN-PRO Cleaning Sys...</b>	<b>1012 · Citizens Busine...</b>		<b>-618.00</b>
	07/01/2017		6018 · Janitorial Services	4-General Fund Ent.	618.00
TOTAL					618.00
<b>20762</b>	<b>06/27/2017</b>	<b>Jericho Systems, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-4,310.00</b>
	06/22/2017		1700 · Work in Progress	1-Groundwater Ent.	4,310.00
TOTAL					4,310.00

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
 June 2017

Num	Date	Name	Account	Class	Original Amount
<b>20763</b>	<b>06/27/2017</b>	<b>Katelyn Scholte</b>	<b>1012 · Citizens Busine...</b>		<b>-2,500.00</b>
	06/23/2017		6087 · Educational Rei...	4-General Fund Ent.	2,500.00
TOTAL					2,500.00
<b>20764</b>	<b>06/27/2017</b>	<b>Patton Sales Corp</b>	<b>1012 · Citizens Busine...</b>		<b>-48.66</b>
	06/27/2017		5215 · Property Mainte...	1-Groundwater Ent.	48.66
TOTAL					48.66
<b>20765</b>	<b>06/27/2017</b>	<b>Redlands Ford</b>	<b>1012 · Citizens Busine...</b>		<b>-95.20</b>
	06/19/2017		5310 · Vehicle Mainten...	1-Groundwater Ent.	95.20
TOTAL					95.20
<b>20766</b>	<b>06/27/2017</b>	<b>Schubert Landscaping,...</b>	<b>1012 · Citizens Busine...</b>		<b>-250.00</b>
	06/20/2017		6015 · Mentone House ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
<b>20767</b>	<b>06/27/2017</b>	<b>The Gas Company</b>	<b>1012 · Citizens Busine...</b>		<b>-9.73</b>
	06/13/2017		5450 · Natural Gas	4-General Fund Ent.	5.84
			5450 · Natural Gas	1-Groundwater Ent.	3.89
TOTAL					9.73
<b>20768</b>	<b>06/27/2017</b>	<b>U.S. Bank Equipment F...</b>	<b>1012 · Citizens Busine...</b>		<b>-361.36</b>
	06/13/2017		6033 · Office Equipmen...	4-General Fund Ent.	271.02
			6033 · Office Equipmen...	1-Groundwater Ent.	18.07
			6033 · Office Equipmen...	2-Redlands Plaza/...	54.20
			6033 · Office Equipmen...	3-Land Resources	18.07
TOTAL					361.36
<b>20769</b>	<b>06/27/2017</b>	<b>Water Education Foun...</b>	<b>1012 · Citizens Busine...</b>		<b>-1,521.00</b>
	06/07/2017		6093 · Memberships	4-General Fund Ent.	1,521.00
TOTAL					1,521.00
<b>20770</b>	<b>06/27/2017</b>	<b>Wilbur's</b>	<b>1012 · Citizens Busine...</b>		<b>-120.68</b>
	06/20/2017		5310 · Vehicle Mainten...	1-Groundwater Ent.	120.68
TOTAL					120.68
<b>20771</b>	<b>06/27/2017</b>	<b>Building Principles</b>	<b>1012 · Citizens Busine...</b>		<b>-1,150.00</b>
	06/20/2017		6016 · Redlands Plaza ...	2-Redlands Plaza/...	750.00
			6016 · Redlands Plaza ...	2-Redlands Plaza/...	400.00
TOTAL					1,150.00

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
 June 2017

---

Num	Date	Name	Account	Class	Original Amount
100171N	06/20/2017	PERS	1012 · Citizens Busine...		-9,870.80
			6170 · PERS Retirement	4-General Fund Ent.	1,585.25
			6170 · PERS Retirement	1-Groundwater Ent.	5,021.28
			6170 · PERS Retirement	2-Redlands Plaza/...	503.41
			6170 · PERS Retirement	3-Land Resources	1,470.75
			6170 · PERS Retirement	5-Wash Plan	1,290.11
TOTAL					9,870.80
100172N	06/30/2017	PERS	1012 · Citizens Busine...		-4,945.01
			6170 · PERS Retirement	4-General Fund Ent.	794.17
			6170 · PERS Retirement	1-Groundwater Ent.	2,515.52
			6170 · PERS Retirement	2-Redlands Plaza/...	252.20
			6170 · PERS Retirement	3-Land Resources	736.81
			6170 · PERS Retirement	5-Wash Plan	646.31
TOTAL					4,945.01

**RESOLUTION NO. 554**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
ADOPTING REVISIONS TO  
THE BOARD POLICY MANUAL AND  
REVISIONS TO BOARD POLICY**

**WHEREAS**, The Board of Directors (Board) of the San Bernardino Valley Water Conservation District as required by Ordinance No. 2014-1 must pass by resolution and adopt any revisions made to the Board Policy Manual of the Board of Directors of the San Bernardino Valley Water Conservation District; and

**WHEREAS**, the Board of Directors met on April 26, 2017 and revised its Board Policy Manual Section 4010 and 1050; and

**WHEREAS**, the Board incorporated revisions based on recent court decision related to California Public Records Act (CPRA) requirements which specify that public business conducted on personal devices is subject to the CPRA; and

**WHEREAS**, the District has created District emails for each director and requested the Board make every effort to refrain from using personal devices and emails to conduct District business as shown in Section 4010 and 1050; and

**WHEREAS**, The Board Policy Manual revisions were added to streamline the process and remove the burden from the Board and allows for staff to respond promptly to CPRA requests.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Directors of San Bernardino Valley Water Conservation District does hereby adopt revisions to the Board Policy Manual as follows:

- A. Board Policy Manual Section 4010 and 1050 is revised to indicate that a Board Member shall make every effort to utilize District email for written electronic communications for the conducting of District Business and refrain from using personal devices; including private emails and text messaging.
- B. Board Members shall make every effort to search their own personal devices in the event public records request were to arise if they choose not to transfer electronic written communications or utilize the District email that has been provided to them.
- C. Board Members shall make every effort to locate any responsive records and sign an affidavit form that has been created by Counsel acknowledging that all responsive records have been forwarded or there were none found on their personal devices.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the Board of Directors this 12th day of July 2017, by the following vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

\_\_\_\_\_  
Richard Corneille, President

ATTEST:

\_\_\_\_\_  
Daniel B. Cozad, Secretary



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

Email: [info@sbvwcd.org](mailto:info@sbvwcd.org)  
[www.sbvwcd.org](http://www.sbvwcd.org)

Memorandum No. 1505

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: July 12, 2017**

**Subject: Unaudited Financial Reports for June 2017**

## **RECOMMENDATION**

Review and approve the unaudited financials for June 2017.

## **BACKGROUND**

Financials presented are as of June 30, 2017. This report is the last cash based report. Adjustments and accruals made for fiscal yearend closing will be made and presented with the audited financials in August or September 2017.

## **DISCUSSION**

All revenue sources are above budget for 2016-2017 with the following exceptions:

- Groundwater income is below budget due to continuing conservation efforts and wet winter months
- Mining Income is slightly below budget when the June payments from CEMEX are received' they will be accrued to this fiscal year in closeout.
- Additionally, as an enterprise General Fund shows a deficit, however the overhead from other enterprises will be allocated at the end of the fiscal year

All major expense categories are under budgeted estimates. Groundwater, Redlands Plaza and Land Enterprises have spent less than their revenue by large margins and these will be credited to reserves at the end of the fiscal year. The Wash Plan Enterprise is spending approved fund advancement from the District.

Net position for the agency before Audit accruals, total available cash in reserves was \$4,166,225 as of July 1, 2016 and \$4,025,339 on June 30, 2017 a decrease of approximately \$141,000. This reduction in net position is primarily cash in Citizens Bank Account which in turn is due to timing of CEMEX payments which occur shortly after the month. After accruals and payments are credited, the reserves are expected to be similar to last year's levels due to budget use of reserves for capital projects.

The financials are attached for the Board review and approval.

BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2:  
David E. Raley

Division 3:  
T. Milford Harrison  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad

**FISCAL IMPACT**

There is no fiscal impact from reporting the financial status of the District.

**POTENTIAL MOTIONS**

1. Move approval of the Unaudited Financials for June 2017 as presented.
2. Move to request this item be tabled and referred to Finance & Administration Committee for reconsideration of specific issues discussed.

**ATTACHMENTS OR MATERIALS**

Graph Financials for June 2017

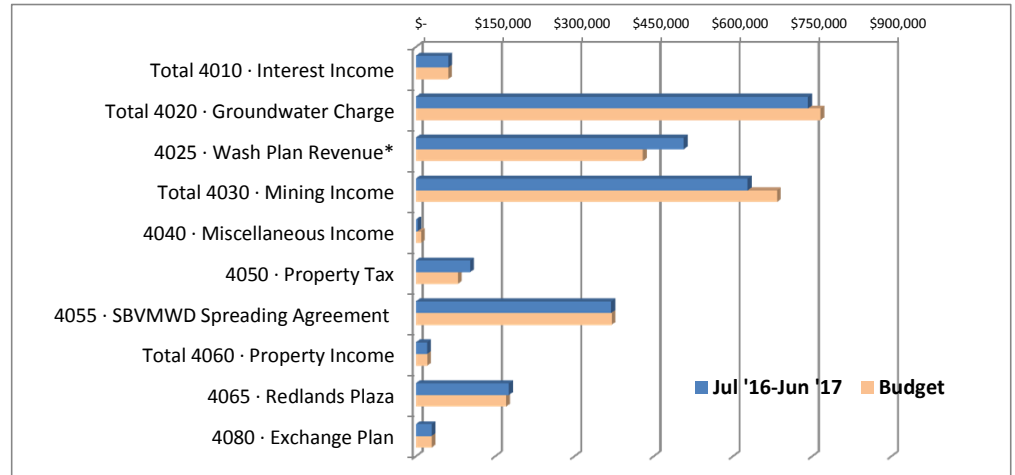
Profit & Loss to Date vs. Annual Budget

**SBVWCD - All Enterprises Budget and Actual**

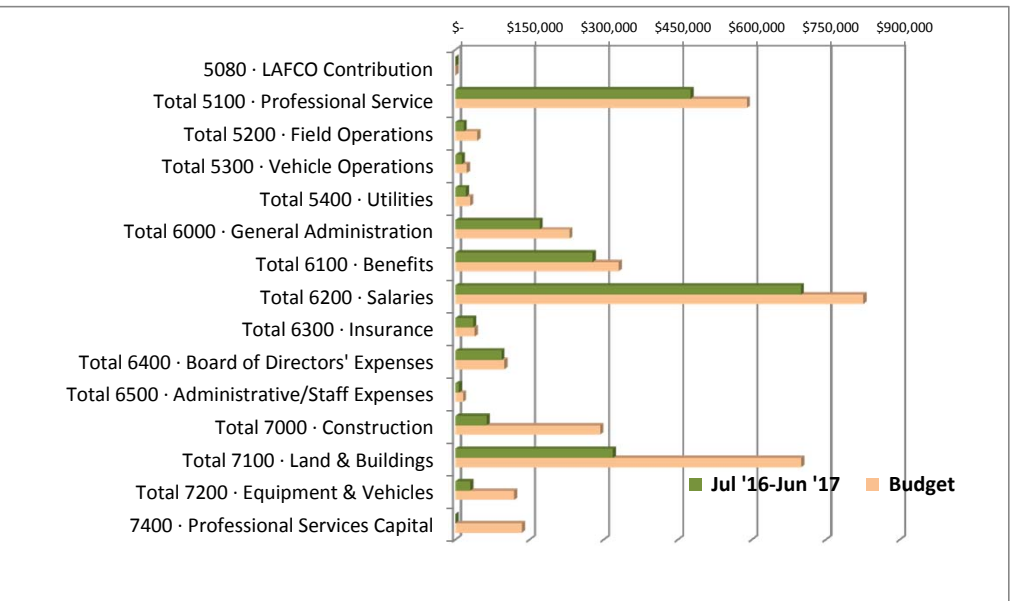
**June 2017**

<b>REVENUE</b>	<b>Jul '16-Jun '17</b>	<b>Budget</b>
Total 4010 · Interest Income	\$ 61,458	\$ 61,300
Total 4020 · Groundwater Charge	\$ 742,664	\$ 766,398
4025 · Wash Plan Revenue*	\$ 507,205	\$ 430,000
Total 4030 · Mining Income	\$ 628,622	\$ 684,000
4040 · Miscellaneous Income	\$ 3,294	\$ 10,000
4050 · Property Tax	\$ 102,985	\$ 79,800
4055 · SBVMWD Spreading Agreement	\$ 370,011	\$ 370,887
Total 4060 · Property Income	\$ 21,305	\$ 21,600
4065 · Redlands Plaza	\$ 176,632	\$ 170,906
4080 · Exchange Plan	\$ 30,000	\$ 30,000
<b>Total Revenue</b>	<b>\$ 2,644,176</b>	<b>\$ 2,624,890</b>

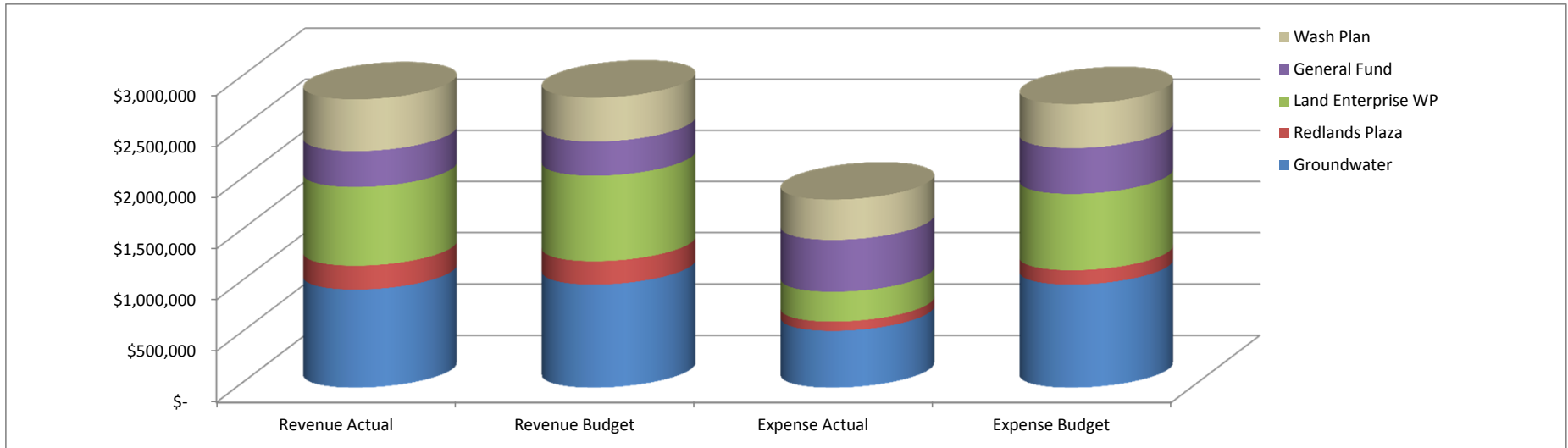
\*District loans to the WP



<b>EXPENSES Operating and Capital</b>	<b>Jul '16-Jun '17</b>	<b>Budget</b>
5080 · LAFCO Contribution	\$ -	\$ 400
Total 5100 · Professional Service	\$ 476,021	\$ 590,000
Total 5200 · Field Operations	\$ 16,883	\$ 44,500
Total 5300 · Vehicle Operations	\$ 13,248	\$ 23,000
Total 5400 · Utilities	\$ 21,045	\$ 29,760
Total 6000 · General Administration	\$ 170,550	\$ 230,755
Total 6100 · Benefits	\$ 277,949	\$ 330,193
Total 6200 · Salaries	\$ 699,427	\$ 826,163
Total 6300 · Insurance	\$ 36,276	\$ 39,133
Total 6400 · Board of Directors' Expenses	\$ 93,133	\$ 99,019
Total 6500 · Administrative/Staff Expenses	\$ 7,065	\$ 15,400
Total 7000 · Construction	\$ 63,307	\$ 293,000
Total 7100 · Land & Buildings	\$ 318,698	\$ 700,000
Total 7200 · Equipment & Vehicles	\$ 29,936	\$ 119,000
7400 · Professional Services Capital	\$ -	\$ 135,000
<b>Total Expense</b>	<b>\$ 2,223,537</b>	<b>\$ 3,475,322</b>



## Enterprises to Date (June 2017)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 957,669	\$ 1,006,698	95%
Groundwater Expense	\$ 554,799	\$ 851,507	65%
Revenue -Expense	\$ 402,870	\$ 155,190	
Redlands Plaza Revenue	\$ 232,678	\$ 227,506	102%
Redlands Plaza Expense	\$ 89,847	\$ 139,422	64%
Revenue -Expense	\$ 142,832	\$ 88,083	
Land Enterprise Revenue	\$ 769,857	\$ 836,500	92%
Land Enterprise Expense	\$ 291,766	\$ 746,457	39%
Revenue -Expense	\$ 478,091	\$ 90,043	
General Fund Revenue *	\$ 350,240	\$ 334,043	105%
General Fund Expense	\$ 506,708	\$ 447,860	113%
Revenue -Expense	\$ (156,468)	\$ (113,817)	
Wash Plan Revenue	\$ 507,205	\$ 430,000	118%
Wash Plan Expense	\$ 393,594	\$ 430,075	92%
Revenue-Expense	113,611	(75)	
<b>Total All Revenue - Expense</b>	<b>\$ 980,937</b>	<b>\$ 219,425</b>	<b>447%</b>

Cash Status	As of 7/1/2016	As of 6/30/2017
LAIF	\$ 447,930.82	\$ 450,847.82
Cal Trust	\$ 2,980,263.74	\$ 3,003,802.30
Citizens Bank	\$ 616,344.18	\$ 425,411.04
UBS Financial Services	\$ 1,871,300.49	\$ 1,868,928.62
Cal Credit Union	\$ 3,250,385.53	\$ 3,276,349.50
Total Cash	\$ 9,166,224.76	\$ 9,025,339.28
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
<b>Cash Position</b>	<b>\$ 4,166,224.76</b>	<b>\$ 4,025,339.28</b>
	Increase (decrease) of	\$ (140,885.48)
	Percent Increase	-3.4%

\* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4010 · Interest Income				
4012 · LAIF	2,917.00	1,300.00	1,617.00	224.39%
4013 · Caltrust Investment Income	21,401.57	20,000.00	1,401.57	107.01%
4014 · CalCredit Union Interest Income	25,963.96	20,000.00	5,963.96	129.82%
4015 · UBS Interest Income	11,175.30	20,000.00	-8,824.70	55.88%
<b>Total 4010 · Interest Income</b>	<b>61,457.83</b>	<b>61,300.00</b>	<b>157.83</b>	<b>100.26%</b>
4020 · Groundwater Charge				
4021 · Assessments - Ag	36,355.27	47,158.00	-10,802.73	77.09%
4023 · Assessments - Non-Ag	706,308.51	719,239.60	-12,931.09	98.2%
<b>Total 4020 · Groundwater Charge</b>	<b>742,663.78</b>	<b>766,397.60</b>	<b>-23,733.82</b>	<b>96.9%</b>
4025 · Wash Plan Revenue	507,204.91	430,000.00	77,204.91	117.96%
4030 · Mining Income				
4031 · Plant Site - CEMEX	44,000.00	48,000.00	-4,000.00	91.67%
4032 · Cemex - Royalty / Lease	537,366.63	586,000.00	-48,633.37	91.7%
4034 · Redlands Aggregate 5% Royalty	0.00	0.00	0.00	0.0%
4036 · Aggregate Maintenance	47,455.49	50,000.00	-2,544.51	94.91%
4030 · Mining Income - Other	0.00	0.00	0.00	0.0%
<b>Total 4030 · Mining Income</b>	<b>628,822.12</b>	<b>684,000.00</b>	<b>-55,177.88</b>	<b>91.93%</b>
4040 · Miscellaneous Income				
4041 · Reimbursed Expenses	-1,528.09	0.00	-1,528.09	100.0%
4040 · Miscellaneous Income - Other	4,822.26	10,000.00	-5,177.74	48.22%
<b>Total 4040 · Miscellaneous Income</b>	<b>3,294.17</b>	<b>10,000.00</b>	<b>-6,705.83</b>	<b>32.94%</b>
4050 · Property Tax	102,985.47	79,800.00	23,185.47	129.05%
4055 · SBVMWD Spreading Agreement Reim	370,010.78	370,886.54	-875.76	99.76%
4060 · Property Income				
4062 · Mentone Property	21,305.00	21,600.00	-295.00	98.63%
<b>Total 4060 · Property Income</b>	<b>21,305.00</b>	<b>21,600.00</b>	<b>-295.00</b>	<b>98.63%</b>
4065 · Redlands Plaza	176,631.62	170,905.56	5,726.06	103.35%
4066 · Redlands Plaza CAM	34,741.44	35,000.00	-258.56	99.26%
4080 · Exchange Plan	30,000.00	30,000.00	0.00	100.0%
4086 · Plunge Creek IRWMP	81,898.69	150,000.00	-68,101.31	54.6%
4998 · Rate Stabilization From Reserve	0.00	24,857.00	-24,857.00	0.0%
<b>Total Income</b>	<b>2,761,015.81</b>	<b>2,834,746.70</b>	<b>-73,730.89</b>	<b>97.4%</b>
<b>Gross Profit</b>	<b>2,761,015.81</b>	<b>2,834,746.70</b>	<b>-73,730.89</b>	<b>97.4%</b>
<b>Expense</b>				
5040 · Regional Programs				
5080 · LAFCO Contribution	0.00	400.00	-400.00	0.0%
<b>Total 5040 · Regional Programs</b>	<b>0.00</b>	<b>400.00</b>	<b>-400.00</b>	<b>0.0%</b>
5050 · Basin Cleaning	0.00	0.00	0.00	0.0%
5100 · Professional Service				
5120 · Misc. Professional Services	33,974.92	150,000.00	-116,025.08	22.65%
5122 · Wash Plan Professional Services				
5122.01 · Professional Services-Wash Plan	-1,528.09			
5122 · Wash Plan Professional Services - Other	72,547.57	70,000.00	2,547.57	103.64%
<b>Total 5122 · Wash Plan Professional Services</b>	<b>71,019.48</b>	<b>70,000.00</b>	<b>1,019.48</b>	<b>101.46%</b>
5124 · Plunge Creek Prof Services	33,927.77	50,000.00	-16,072.23	67.86%
5125 · Engineering Services	8,974.24	16,000.00	-7,025.76	56.09%
5130 · Aerial Photography & Surveying	0.00	1,000.00	-1,000.00	0.0%
5145 · Environmental Services (WP)	174,448.52	160,000.00	14,448.52	109.03%
5160 · IT Support	5,355.00	6,000.00	-645.00	89.25%
5170 · Audit	23,134.00	22,000.00	1,134.00	105.16%
5175 · Legal - Wash Plan	19,367.23	25,000.00	-5,632.77	77.47%
5180 · Legal	105,819.52	90,000.00	15,819.52	117.58%
<b>Total 5100 · Professional Service</b>	<b>476,020.68</b>	<b>590,000.00</b>	<b>-113,979.32</b>	<b>80.68%</b>
5123 · Temp. Field Labor	0.00	10,000.00	-10,000.00	0.0%
5133 · Regional River HCP Contribution	25,000.00	30,000.00	-5,000.00	83.33%
5143 · SBVCT District Contribution	116.55	50,000.00	-49,883.45	0.23%

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>5200 - Field Operations</b>				
5210 - Equipment Maintenance	4,478.20	6,000.00	-1,521.80	74.64%
5215 - Property Maintenance	12,404.91	32,500.00	-20,095.09	38.17%
5220 - Maintenance Materials/Shop/Fld	0.00	0.00	0.00	0.0%
5225 - Field Clean Up-Illegal dumping	0.00	6,000.00	-6,000.00	0.0%
<b>Total 5200 - Field Operations</b>	<u>16,883.11</u>	<u>44,500.00</u>	<u>-27,616.89</u>	<u>37.94%</u>
<b>5300 - Vehicle Operations</b>				
5310 - Vehicle Maintenance	5,373.84	10,000.00	-4,626.16	53.74%
5320 - Fuel	7,873.73	13,000.00	-5,126.27	60.57%
<b>Total 5300 - Vehicle Operations</b>	<u>13,247.57</u>	<u>23,000.00</u>	<u>-9,752.43</u>	<u>57.6%</u>
<b>5400 - Utilities</b>				
5410 - Alarm Service	1,075.00	2,500.00	-1,425.00	43.0%
5420 - Electricity	6,558.96	9,500.00	-2,941.04	69.04%
5430 - Mobile Phone	3,645.00	3,500.00	145.00	104.14%
5440 - Telephone	5,041.74	8,700.00	-3,658.26	57.95%
5450 - Natural Gas	905.28	900.00	5.28	100.59%
5460 - Water / Trash / Sewer	1,436.86	2,160.00	-723.14	66.52%
5470 - Internet Services	2,382.17	2,500.00	-117.83	95.29%
<b>Total 5400 - Utilities</b>	<u>21,045.01</u>	<u>29,760.00</u>	<u>-8,714.99</u>	<u>70.72%</u>
<b>6000 - General Administration</b>				
6001 - General Administration - Other	1,411.51	7,000.00	-5,588.49	20.16%
6002 - Website Administration	2,353.13	3,100.00	-746.87	75.91%
6003 - Property Tax	0.00	235.10	-235.10	0.0%
6004 - Meeting Expenses	1,424.87	2,200.00	-775.13	64.77%
6006 - Permits	370.00	10,000.00	-9,630.00	3.7%
6007 - Inter District Costs	0.00	12,500.00	-12,500.00	0.0%
6009 - Licenses	1,026.84	1,639.00	-612.16	62.65%
6010 - Surety Bond	1,210.00	1,900.00	-690.00	63.68%
6012 - Office Maintenance	160.81	3,180.00	-3,019.19	5.06%
6013 - Office Lease Payment	60,000.00	60,000.00	0.00	100.0%
6015 - Mentone House Maintenance	3,868.82	6,500.00	-2,631.18	59.52%
6016 - Redlands Plaza Maintenance	1,654.10	15,000.00	-13,345.90	11.03%
6018 - Janitorial Services	7,696.00	9,108.89	-1,412.89	84.49%
6019 - Janitorial Supplies	264.75	500.00	-235.25	52.95%
6020 - Vacancy Marketing-Redlands Plaz	282.40	5,050.00	-4,767.60	5.59%
6024 - Computer Equip Maint.	0.00	200.00	-200.00	0.0%
6026 - Redlands Plaza CAM expenses	25,983.91	25,000.00	983.91	103.94%
6027 - Computer Supplies	280.80	689.00	-408.20	40.76%
6030 - Office Supplies	2,106.05	4,250.67	-2,144.62	49.55%
6033 - Office Equipment Rental	8,768.37	8,734.40	33.97	100.39%
6036 - Printing	512.17	980.00	-467.83	52.26%
6039 - Postage and Overnight Delivery	766.41	1,800.00	-1,033.59	42.58%
6042 - Payroll Processing	2,306.79	2,347.54	-40.75	98.26%
6045 - Bank Service Charges	2,000.22	3,150.00	-1,149.78	63.5%
6051 - Uniforms	1,010.51	2,000.00	-989.49	50.53%
6060 - Outreach	19,571.62	20,000.00	-428.38	97.86%
6087 - Educational Reimbursement	2,958.13	2,500.00	458.13	118.33%
6090 - Subscriptions/Publications	1,032.77	750.00	282.77	137.7%
6091 - Public Notices	3,027.40	2,940.00	87.40	102.97%
6093 - Memberships	18,501.67	17,500.00	1,001.67	105.72%
6000 - General Administration - Other	0.00	0.00	0.00	0.0%
<b>Total 6000 - General Administration</b>	<u>170,550.05</u>	<u>230,754.60</u>	<u>-60,204.55</u>	<u>73.91%</u>
<b>6100 - Benefits</b>				
6110 - Vision Insurance	1,940.12	2,355.91	-415.79	82.35%
6120 - Workers' Comp. Insurance	7,447.20	14,341.09	-6,893.89	51.93%
6130 - Dental Insurance	8,292.64	10,566.73	-2,274.09	78.48%
6150 - Medical Insurance				
6150.01 - Medical Employee Contribution	-21,526.92	-20,773.25	-753.67	103.63%
6150 - Medical Insurance - Other	134,522.64	157,423.96	-22,901.32	85.45%
<b>Total 6150 - Medical Insurance</b>	<u>112,995.72</u>	<u>136,650.71</u>	<u>-23,654.99</u>	<u>82.69%</u>

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6160 · Payroll Taxes-Employer	49,929.31	60,382.29	-10,452.98	82.69%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-39,735.68	-22,897.65	-16,838.03	173.54%
6170 · PERS Retirement - Other	137,079.46	128,793.80	8,285.66	106.43%
<b>Total 6170 · PERS Retirement</b>	<u>97,343.78</u>	<u>105,896.15</u>	<u>-8,552.37</u>	<u>91.92%</u>
<b>Total 6100 · Benefits</b>	<u>277,948.77</u>	<u>330,192.88</u>	<u>-52,244.11</u>	<u>84.18%</u>
6200 · Salaries				
6220 · Contingency/Temporary	0.00	0.00	0.00	0.0%
6230 · Regular Salaries	699,427.05	826,162.50	-126,735.45	84.66%
<b>Total 6200 · Salaries</b>	<u>699,427.05</u>	<u>826,162.50</u>	<u>-126,735.45</u>	<u>84.66%</u>
6300 · Insurance				
6310 · Property/ Auto Insurance	4,218.99	6,924.00	-2,705.01	60.93%
6320 · General Liability Insurance	32,057.00	32,209.32	-152.32	99.53%
<b>Total 6300 · Insurance</b>	<u>36,275.99</u>	<u>39,133.32</u>	<u>-2,857.33</u>	<u>92.7%</u>
6400 · Board of Directors' Expenses				
6401 · Directors' Fees				
6401.5 · Payroll Taxes-Directors	6,131.27	0.00	6,131.27	100.0%
6401 · Directors' Fees - Other	74,160.00	78,718.78	-4,558.78	94.21%
<b>Total 6401 · Directors' Fees</b>	<u>80,291.27</u>	<u>78,718.78</u>	<u>1,572.49</u>	<u>102.0%</u>
6410 · Mileage	3,347.05	4,000.00	-652.95	83.68%
6415 · Air Fare	919.84	3,000.00	-2,080.16	30.66%
6420 · Other Travel	147.01	500.00	-352.99	29.4%
6425 · Meals	2,437.96	2,600.00	-162.04	93.77%
6430 · Lodging	2,476.47	3,200.00	-723.53	77.39%
6435 · Conf/Seminar Registrations	3,513.00	7,000.00	-3,487.00	50.19%
6440 · Election Fees / Re-Districting	0.00	0.00	0.00	0.0%
<b>Total 6400 · Board of Directors' Expenses</b>	<u>93,132.60</u>	<u>99,018.78</u>	<u>-5,886.18</u>	<u>94.06%</u>
6500 · Administrative/Staff Expenses				
6510 · Mileage	1,531.55	2,000.00	-468.45	76.58%
6515 · Air Fare	920.81	2,000.00	-1,079.19	46.04%
6520 · Travel, Other (rental car, taxi	358.54	1,400.00	-1,041.46	25.61%
6525 · Meals	1,484.49	1,500.00	-15.51	98.97%
6530 · Lodging	1,000.87	3,500.00	-2,499.13	28.6%
6535 · Conf/Seminar Registrations	1,769.00	5,000.00	-3,231.00	35.38%
<b>Total 6500 · Administrative/Staff Expenses</b>	<u>7,065.26</u>	<u>15,400.00</u>	<u>-8,334.74</u>	<u>45.88%</u>
8010 · Capital Reserve GWE/Rate Stabil	0.00	0.00	0.00	0.0%
9999 · Contribution to Capital Maint.	0.00	297,000.00	-297,000.00	0.0%
<b>Total Expense</b>	<u>1,836,712.64</u>	<u>2,615,322.08</u>	<u>-778,609.44</u>	<u>70.23%</u>
<b>Net Ordinary Income</b>	924,303.17	219,424.62	704,878.55	421.24%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
7000 · Construction				
7010 · Materials	0.00	8,000.00	-8,000.00	0.0%
7050 · Basins- Capital Annual Repair	9,265.00	20,000.00	-10,735.00	46.33%
7053 · HCP Endowment	54,042.00	55,000.00	-958.00	98.26%
7055 · Plunge Creek Expansion	0.00	210,000.00	-210,000.00	0.0%
<b>Total 7000 · Construction</b>	<u>63,307.00</u>	<u>293,000.00</u>	<u>-229,693.00</u>	<u>21.61%</u>
7100 · Land & Buildings				
7110 · Property Capital Repairs	7,586.00	50,000.00	-42,414.00	15.17%
7120 · Property-Land Purchase	311,111.50			
7130 · Mentone Property (House)-CapRep	0.00	0.00	0.00	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	50,000.00	-50,000.00	0.0%
7150 · Mill Creek Diversion	0.00	600,000.00	-600,000.00	0.0%
7160 · Mendoza Property	0.00	0.00	0.00	0.0%
<b>Total 7100 · Land &amp; Buildings</b>	<u>318,697.50</u>	<u>700,000.00</u>	<u>-381,302.50</u>	<u>45.53%</u>

San Bernardino Valley Water Conservation District  
 Profit & Loss To Date vs. Annual Budget

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>7200 - Equipment &amp; Vehicles</b>				
7210 - Computer Hardware-Capital Purch	0.00	5,000.00	-5,000.00	0.0%
7220 - Computer Software	10,274.38	12,500.00	-2,225.62	82.2%
7230 - Field Equipment / Vehicles	19,661.84	100,000.00	-80,338.16	19.66%
7240 - Office Equipment	0.00	1,500.00	-1,500.00	0.0%
<b>Total 7200 - Equipment &amp; Vehicles</b>	<u>29,936.22</u>	<u>119,000.00</u>	<u>-89,063.78</u>	<u>25.16%</u>
<b>7400 - Professional Services Capital</b>				
7438 - Engineering Services-Other	0.00	135,000.00	-135,000.00	0.0%
<b>Total 7400 - Professional Services Capital</b>	<u>0.00</u>	<u>135,000.00</u>	<u>-135,000.00</u>	<u>0.0%</u>
<b>9010 - General Fund - Transfer Out</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Total Other Expense</b>	<u>411,940.72</u>	<u>1,247,000.00</u>	<u>-835,059.28</u>	<u>33.04%</u>
<b>Net Other Income</b>	<u>-411,940.72</u>	<u>-1,247,000.00</u>	<u>835,059.28</u>	<u>33.04%</u>
<b>Net Income</b>	<u><u>512,362.45</u></u>	<u><u>-1,027,575.38</u></u>	<u><u>1,539,937.83</u></u>	<u><u>-49.86%</u></u>



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

Email: [info@sbvwcd.org](mailto:info@sbvwcd.org)  
[www.sbvwcd.org](http://www.sbvwcd.org)

Memorandum No. 1506

**To: Board of Directors**

**From: Jeffrey Beehler, Land Resources Manager**

**Date: July 12, 2017**

**Subject: Mitigated Negative Declaration for Mill Creek Diversion Improvements**

## RECOMMENDATION

Staff recommends that the Board: 1) adopt the draft Mitigated Negative Declaration for the Mill Creek Diversion Improvements Project; 2) direct staff to file all required applications and notices, including a Notice of Determination with the State Clearinghouse, and; 3) authorize the General Manager to execute reimbursement and other agreements with San Bernardino Flood Control District for an amount not to exceed \$25,000 for required Federal permits.

## BACKGROUND

The Mill Creek Diversion Improvement Project involves a redesign and reconstruction of portions of the existing water diversion channel and structures to redirect sediment and debris away from the water diversion gates, allowing water to flow through the diversion structure and returning sediment/debris back to the main flow of Mill Creek. The proposed improvements include: 1) a new hardened debris return structure consisting of an approximately 0.48 acre rip rap area; 2) hardening of the existing earthen channel diversion berm; 3) a new sediment bypass channel; 4) new debris diversion structures to capture debris and direct it to the new debris return structure; 5) replacement of the existing main weir intake gates; 6) installing a trash rack, removing and replacing the existing concrete channel bottom; and; 7) removing and replacing the existing catwalks. The structure is located adjacent to a Corps-constructed flood control levee, and portions of the levee were integrated into the channel bottom of the diversion structure when the levee was constructed.

This project requires both state and local permits, so staff prepared an Initial Study (IS) in compliance with the California Environmental Quality Act (CEQA). Through the IS, staff determined that mitigation measures were necessary to reduce potential impacts to less than significant. A Mitigation Monitoring and Reporting Program (MMRP) was prepared that summarizes the mitigation measures and outlines compliance requirements. Because the project area is within Critical Habitat for San Bernardino Kangaroo Rat the project will require specific mitigation measures during project construction, including biomonitoring and exclusionary fencing. It is also likely that Federal and State permits could require up to 1.5 acres of suitable habitat be set aside to offset the loss of Critical Habitat. Additionally, this CEQA IS and appendices addresses the required elements for preparation of project required permits.

BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2:  
David E. Raley

Division 3:  
T. Milford Harrison  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad

The IS was noticed for comment from June 9, 2017 to July 8, 2017. Notices were placed in the San Bernardino Sun, as well as, the Highland Community News. Additionally, a notice was provided to the State Clearinghouse, Office of Planning and Research. One comment letter was received (as of July 5, 2017) from the California Native American Heritage Commission. Staff also notified local Native American Tribes in accordance with AB-52. Three tribes responded to the noticing and two tribes requested consultation. The District initiated consultation with the Soboba Band of Luiseno Indians and the San Manuel Band of Mission Indians. The Soboba Band deferred further consultation to the San Manuel Band who reviewed project documents and visited the site of the proposed project. After adopting an IS/MND, the District will be requesting that San Bernardino County Flood Control District (SBCFCD) apply for a permit (408 permit) from the US Army Corps of Engineers to alter a Corps constructed flood control structure on behalf of the project. SBCFCD has a reimbursement agreement with the Corps to cover Corps staff costs associated with permit review processing and issuance. These costs are estimated to be less than \$25,000. SBCFC will also review the plans and issue an access permit.

Based on the IS, review of the comments and tribal consultation, staff recommends that a finding adopting the draft Mitigated Negative Declaration can be adopted. The IS/MND is a large document and is posted at <http://www.sbvwd.org/reports-and-data/others/4988-mill-creek-diversion-draft-mitigated-neg-dec.html> Additionally, a hard copy is available to review at the District Office located at 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373.

### **ALTERNATIVES**

Potential Board Actions include:

- Adopt Mitigated Negative Declaration for Mill Creek Diversion
- Direct staff to file all required applications and notices, including a Notice of Determination with the State Clearinghouse
- Table the issue and refer to the Operations Committee prior to the next meeting of the Board

### **POTENTIAL MOTIONS**

1. Move to adopt the attached draft Mitigated Negative Declaration for the Mill Creek Diversion Improvements Project; and direct staff to file all required applications and notices, including a Notice of Determination with the State Clearinghouse, and; authorize the General Manager to execute reimbursement and other agreements with San Bernardino Flood Control District for an amount not to exceed \$25,000 for required Federal permits.
2. Move to defer to Operations Committee to discuss specific issues.
3. Move to table the item to a future meeting the Board.

### **FISCAL IMPACT**

A project charter for this effort was prepared and approved in 2015 and updated in May 2016 during preparation of the 201-15-2017 budget. This project is a budgeted capital project with an estimated construction cost of \$482,000. The total project cost will not be known until all permits are issued and procurement is completed but costs appear to be in line with the projected cost of \$750,000-\$800,000 in the approved Project Charter.

### **ATTACHMENTS**

Mill Creek Charter Summary

# Mill Creek Diversion - Project Charter Update (May 2016)

---

## Scope

Mill Creek is an internal project to increase the District's ability to manage debris and sediment and maintain water diversion in high flows and to regain capacity and reduce costs due to sediment. This Project coordinates with Flood Control and SBVMWD on Active Recharge. This Project is included in River HCP with SBVMWD.

## Project Budget

\$200K Design Permitting – CWE \$188,037 expended \$93,860 remaining \$94,177, contingency \$10,973  
\$80,000 Environmental Permitting and Procurement  
\$395 - \$450K (\$482) Final Design for Construction  
\$50,000 Monitoring and Post Project Reporting  
\$750,000 - \$800,000 Total

## Project Benefits

- Expects 3,967 Acre feet of additional water capture over 10 years assuming 20 days of 50 CFS and 40 days of 25 CFS
- Based on the capital costs and expected water created over 10 years the average capital water cost is \$189/AF
- Avoided Cost \$25,000 of capital maintenance and sand management plus there is additional water expected \$991,750, when recharge water is valued at \$250 per Acre Foot
- ROI is 39.3% and payback is 7.2 years

## Approvals Required

- SBVWCD - Complete
- BTAC - Complete
- Flood Control Encroachment and (408 Levee Permit) with US Army Corps of Engineers
- US Army Corps of Engineers (404 permit)
- USFWS & CA DFW (HCP coverage (Section 10) and 1602 permit)
- Regional Water Quality Control Board (401 certification)?
- Others

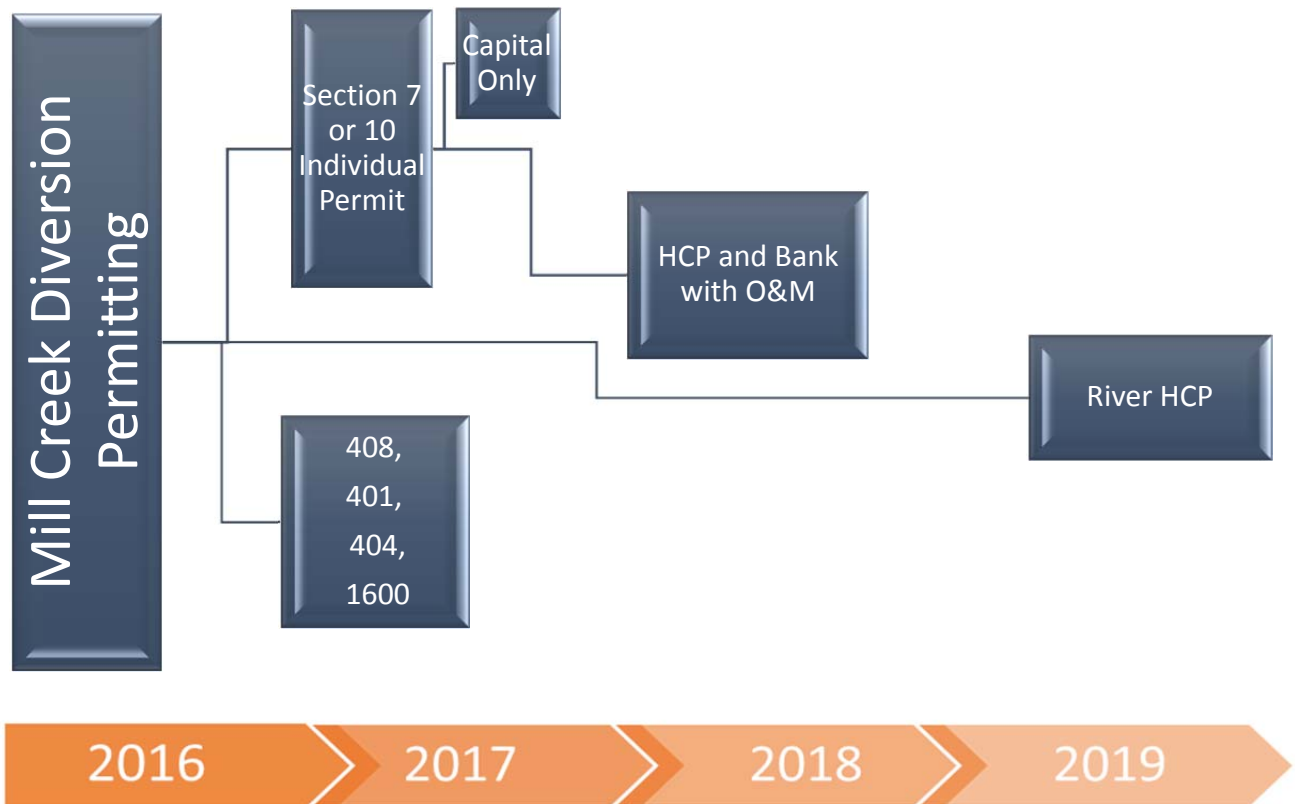
## Summary Schedule

2-3 year Design and Implementation

- Year 1 design – Permitting drawings complete by end of Fiscal Year
- Year 2 Permitting Approvals – March 2017 or later – Depending on options\*
- Year 3 Construction/Operations – April-October 2017 or April –October 2018\*

## Permitting Options available\*

Individual Permits under Section 7 or Section 10 HCP or a combined HCP with O&M activities and Bank Agreements. The Project is also in the River HCP in case SAS



## Policy Decisions and Considerations

The Committee and Board may consider the following:

1. Permitting – The Committee and Board may consider from among several options for piecemeal or holistic permitting for Mill Creek project, spreading grounds or continuing with the River HCP. Implications of the selection will determine schedule and budget.
2. Project Procurement – At the end of design and permitting the Board may consider directing staff to initiate procurement
3. Selection and Construction Budget – The Committee and Board may consider award of a contract for construction of project and setting a construction budget based on bids and contingency.
4. Construction Management and Oversight – The Committee and Board may consider contracting for construction management and oversight to insure staff limitations to not constrain the project.
5. Cooperation with Partners – The Committee and Board may consider the Active Recharge Project when fully identified with SBVMWD.



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

Email: [info@sbvwcd.org](mailto:info@sbvwcd.org)  
[www.sbvwcd.org](http://www.sbvwcd.org)

Memorandum No. 1507

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: July 12, 2017**

**Subject: ACWA Call for Candidates**

---

## **RECOMMENDATION**

Review and consider nominations for 2018-2019 term.

## **BACKGROUND**

The District has received a call for candidate nominations for 2018-2019 term from ACWA. Any nominations are due by September 1, 2017. The District has not received any requests for concurring nominations at this time.

## **FISCAL IMPACT**

There is no fiscal impact.

---

BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2: David E.  
Raley

Division 3:  
T. Milford Harrison  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad



# MEMORANDUM

**TO:** ACWA Public Agency Members  
General Managers and Board Presidents

**CC:** ACWA Board of Directors

**FROM:** ACWA Nominating Committee

**DATE:** June 7, 2017

**SUBJECT:** Call for Candidates Nominations for the 2018-2019 Term

San Bernardino Valley



Water Conservation  
District

ACWA's Nominating Committee is responsible for submitting a slate for the Association's statewide positions of President and Vice President to the general membership meeting at Fall Conference.

Nominations must be received in the ACWA office by **Friday, September 1, 2017** to be considered by the committee.

The following criteria must be met for names to be considered:

- At the time of their election, the President and Vice President will each be an elected or appointed member of the governing body or commission of a member agency of the Association.
- An official nominating resolution from the Association member agency on whose board the nominee serves will accompany all nominations for the position of President and Vice President. An authorized signatory of the member agency's Board of Directors will sign said resolution.
- Each nomination will include a statement of qualifications or resume highlighting the candidate's qualifications for the position.

Additional letters or resolutions of support from other agencies may be submitted but are not required.

ACWA's Bylaws and Board policies establish the criteria set forth above, which also govern nominations from the floor. ACWA Bylaws (Article 9, Section 9) and Board Policy 2.3.3 require that all nominations received for the positions of ACWA President and Vice President will be accompanied by a nominating resolution from the ACWA member agency on whose board the nominee serves, and signed by an authorized signatory of the member agency's Board of Directors. This policy applies to nominations received in the ACWA office prior to election, as well as to all nominations received from the floor at general session during the floor nomination process.

**SACRAMENTO** 910 K Street, Suite 100, Sacramento, CA 95814 • (916) 441-4545  
**WASHINGTON, D.C.** 400 North Capitol Street NW, Suite 357, Washington, DC 20001 • (202) 434-4760  
[www.acwa.com](http://www.acwa.com)

## **GO-2.3 Board Officers**

The President and Vice President are the elected officers of the Association.

### **2.3.1 President**

The President is an elected officer of the Association and presides at all meetings of the Board, the Executive Committee, and the general membership. The President is responsible to the Board of Directors and the general membership for the duties established by the Bylaws.

#### **2.3.1.1 Duties and Authority**

Within the limits of Bylaws and the Duties and Authorities established for Board members, and in coordination with the Executive Director, the President:

- Serves on the ACWA Board and presides at all meetings.
- Serves as the chair of the Executive Committee and presides at all meetings.
- Schedules special Board and Executive Committee meetings.
- Presides over all general membership meetings.
- Serves as a non-voting *ex officio* member of each committee, but will not be an *ex officio* member of the Nominating Committee or the region boards.
- Appoints members of all committees upon recommendation from members and regions as communicated by the region chairs.
- Appoints the chair and vice chair of each committee, each of whom will be subject to ratification by the Board.
- Appoints Nominating Committee, whose purpose will be to nominate qualified individuals for the offices of President and Vice President of the Association for the succeeding term.
- Appoints special committees, work groups, and task forces from time to time as needed to accomplish a specific task or assignment, consistent with and supportive of the mission of the Association.
- Participates in the Association's spring and fall conferences.
- Represents and supports the Association's official policies and positions when acting in capacity of President.

### **2.3.2 Vice President**

The Vice President is an elected officer of the Association and is a voting member of the Board. The Vice President is responsible to the Board of Directors and the general membership for the duties established by Bylaws.

#### **2.3.2.1 Duties and Authority**

Within the limits of the Bylaws and the Duties and Authorities established for ACWA Board members, and in coordination with the Executive Director and President, the Vice President:

• Serves as a voting member of the Board.

- Serves as a voting member of the Executive Committee.
- Performs the duties of the President in the President's absence.
- Succeeds the President for an unexpired term if vacancy occurs.
- Serves on the ACWA/JPIA's Executive Committee.
- Participates in the Association's spring and fall conferences.
- Represents and supports the Association's official policies and positions when acting in capacity of Vice President.
- Represents and promotes the Association's purposes, policies, and goals at a variety of Association functions/events, including visits to member agencies for ceremonies, meetings, and retention efforts in coordination with the Executive Director.
- Represents and promotes the Association's purposes, policies, and goals at a variety of external functions/events, including speaking engagements, event participation, and news media and other contacts in coordination with the Executive Director.
- Authorizes expenditures from the Executive Director's contingency fund in conjunction with the President and Finance Committee Chair.
- Serves as a chair/vice chair or participant on committees or task forces as appointed by the President or Board.
- Performs other responsibilities assigned by the Board and President.

#### **2.3.2.2 Qualification**

The Vice President will be an elected or appointed member of the governing body or commission of a member agency of the Association at the time of his/her election.

#### **2.3.2.3 Term of Office**

The members of the Association will elect the Vice President at its fall conference in each odd-numbered year. The Vice President will take office on January 1 of the calendar year following election and will



# Sample Resolution to Nominate Candidate for ACWA President or Vice President

## RESOLUTION OF THE BOARD OF DIRECTORS OF

\_\_\_\_\_

### TO NOMINATE AND SUPPORT

\_\_\_\_\_

### AS A CANDIDATE FOR THE POSITION OF ACWA \_\_\_\_\_

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association's statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, \_\_\_\_\_ has served in a leadership role as a member of the \_\_\_\_\_ Board of Directors since \_\_\_\_\_; and

WHEREAS, (list positions held to demonstrate knowledge of water and leadership)

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the \_\_\_\_\_ Board of Directors that \_\_\_\_\_ possesses all of the qualities needed to fulfill the duties of the office of ACWA \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED, that the \_\_\_\_\_ Board of Directors does hereby nominate and support \_\_\_\_\_ as a candidate for the office of ACWA \_\_\_\_\_, pledging the District's support of his/her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the \_\_\_\_\_ Board of Directors at a regular meeting of said Board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, by the following vote:

Ayes: Directors

Noes: Directors

Absent: Directors



# Sample Resolution to Support Nomination ACWA President or Vice President Candidate

## RESOLUTION OF THE BOARD OF DIRECTORS OF

\_\_\_\_\_

## IN SUPPORT OF THE NOMINATION OF

\_\_\_\_\_

## AS A CANDIDATE FOR THE POSITION OF ACWA \_\_\_\_\_

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association's statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, \_\_\_\_\_ has served in a leadership role as a member of the \_\_\_\_\_ Board of Directors since \_\_\_\_\_; and

WHEREAS, (list positions held to demonstrate knowledge of water and leadership)

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the \_\_\_\_\_ Board of Directors that \_\_\_\_\_ possesses all of the qualities needed to fulfill the duties of the office of ACWA \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED, that the \_\_\_\_\_ Board of Directors wholeheartedly supports \_\_\_\_\_ for nomination as a candidate for the office of ACWA \_\_\_\_\_.

PASSED AND ADOPTED by the \_\_\_\_\_ Board of Directors at a regular meeting of said Board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, by the following vote:

Ayes: Directors

Noes: Directors

Absent: Directors



# Wash Plan Update

June 7 through July 6, 2017



While good progress is being made, based on the time required for completion of the EIR/EIS and the review time in Washington DC, staff now estimates publication in the Federal Register of the HCP in the late Fall/early winter of 2017. The earliest scheduled project implementation of HCP projects is summer of 2018, so at this time, it appears the Incidental Take Permit will be complete and the HCP implemented prior to construction impacts. The US Fish and Wildlife (FWS), the Bureau of Land Management (BLM), and the California Department of Fish and Wildlife (CDFW) initiated meetings this week to develop a “durability agreement” whereby the conservation values of the BLM lands in the Wash Plan preserve receive additional protection through the CDFW. This will help ensure that mitigation for projects, especially mining, can be guaranteed.

Wash Plan Habitat Conservation Plan (HCP) Document. All remaining issues have been resolved and the draft document is again “complete” and ready for publication in the Federal Register. It has been reviewed and approved for circulation by the (FWS) local office, as well as, by the Federal Solicitor and Regional Office staff. The accompanying GIS database is updated with improved species model information and updated project information so it is ready for use in issuing project level COI. Staff continues to use the database in the development of the EIR/EIS.

Implementing Agreement (IA). The IA agreement is an agreement between the District and the FWS describing specifically how the HCP will be implemented. Final FWS solicitor comments were addressed and the document returned to the FWS and it is complete. It will receive no additional Solicitor review. Staff continues to provide assistance to Flood Control in scoping their RFP for land management activities on their HCP lands.

Environmental Documents. The Environmental Impact Report (EIR) and the Environmental Impact Statement (EIS) are the review documents that disclose impacts related to implementation of the HCP. These documents are combined in a single EIR/EIS document with the Federal Partners (the FWS and the Bureau of Land Management) using the EIS section and the District using the EIR as their decision support documents.

The chapters describing the project, mitigation actions and updated covered activities are complete. Other sections are being provided to the District and Federal Partners on schedule. FWS has requested simultaneous document review by the Sacramento office to move the documents as quickly as possible. A section of the biological review and associated findings was found to be incomplete by Regional FWS staff. Local FWS and District staff has revised the text of the section and the findings to address the Regional FWS comments.

Land Transfers. There are several land transfers required for full implementation of the HCP. The first is a land transfer between Robertson’s and the Flood Control District. Work continues

on this transfer with an anticipated hearing by the Board of Supervisors this summer. The second transfer, a transfer of land between the District and the BLM, requires Congressional approval. Congressmen Cook and Aguilar sponsored H.R. 497 facilitating that transfer. The House passed H.R. 497 unanimously (424- 0) in June. The Senate version of the land transfer bill, S357, has a scheduled full committee hearing this week and could be considered by the full Senate in the early fall. It is important to note, that the initial phase of the Wash Plan can be implemented prior to the Congressional action. Full implementation of the mining activities described in the HCP; however, require the land transfer to be completed.

Additionally, the HCP calls for the transfer of approximately 114 acres of land fee title to the District from Redlands. This land will be managed as part of the Wash Plan preserve. Staff met with the City of Redlands to begin work on the transfer.



# General Manager's Report

For June 10, to July 7, 2017

Daniel B. Cozad

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

**1. Water Conservation – Plan Goal 1** – Santa Ana flows have diminished significantly with little additional rain in the area since March. Very small residual watershed flows are being recharged with significant State Project Water flows in June and July. Edison facilities are in operation and no flood control activity occurred. Santa Ana recharge now totals are over 31,000 AF and Mill Creek nearly 8,000 AF. While all basins continue to recharge well cleaned basins in Mill Creek and Santa Ana are still developing algae from both native river water and from State Project water. Staff is researching alternatives for management. Total recharge is about 39,500 AF with about 13,500 AF from State Project water.

**2. Facility Maintenance and Cleanout – Plan Goal 1** – Field staff are operating all basins and rotating the basins where possible to allow drying. The Mill Creek diversion occasionally has Creek flows around 1-5 CFS depending on other surface water uses with most recharge from State Project waters. Sand ponds 1 and 12 in Mill Creek were cleaned. Staff continued to build and install gates for better access control at Facility entrances, see photo.



**3. Aggregate Management – Plan Goal 2** – Staff and Upland Rock performed sand cleanout as basins are dried up. Sand sales have increased after the bridge completion and will further increase when Enhanced Recharge facilities are underway.

**4. Personnel/Administration/Staff – Plan Goal 6** – Staff worked on the Board's strategic planning sessions materials. Staff completed performance plans and reviews for all staff for the fiscal year and made adjustments to salaries. Staff continued to work with legal counsel on a number of closed session items.

**5. Finance/Budget/Audit – Plan Goal 6** – Staff began implementation of the District budget for 2017-2018. Staff met with the principal from Rogers Anderson Malady and Scott (RAMS) the Board's new auditor. Staff is preparing for Audit fieldwork and staff prepared the OPEB report it is under review by the Auditor.

6. **Mill Creek Diversion Engineering** – *Plan Goals 1/7* – Staff concluded efforts for the Initial Study and Mitigated Negative Declaration on the Board Agenda this month. Land Resources Manager Beehler negotiated with the Tribes on AB-52 Consultation. After explanation the tribes deferred to the San Manuel who the District has an MOU with and they will coordinate only. After CEQA approval SB County Flood Control will be able to submit for Section 408 permit.
7. **Plunge Creek Project** – *Plan Goals 1/4/7* – ICF Jones & Stokes is supporting regulatory permitting for Plunge Creek (as well as Mill Creek). Permit applications are being prepared for submission in line with the Mill Creek permits.
8. **Collaborative Enhanced Recharge Project** – *Plan Goal 7* – SBVMWD awarded phase 1 work with notice to proceed in July and construction from winter 2017 to summer 2018. Work phasing requirements to keep District facilities open. The sedimentation basin related canals and pipeline are planned to be complete in summer 2018 with other parts of the project in 2019 or after.
9. **Groundwater Sustainability Council** – *Plan Goal 1* – No additional meetings have been held yet the next meeting is scheduled for July 10<sup>th</sup>. No GSC Report was prepared this month, however a brief update will be provided at the Board meeting.
10. **Wash Plan** – *Plan Goal 2* – A separate report is provided in the agenda on the Wash Plan.
11. **Santa Ana River Wash Plan Land Exchange Act** – Congressman Cook and Aguilar are the coauthors of HR 497 passed House of Representatives in June. Coordinated press around H.R. 497 was mostly positive. Staffs are working with Senator Harris and Senator Feinstein on S. 357 for hearing. Action in the Senate is most likely in the fall.
12. **Conservation Trust** – The Conservation Trust Board of Directors last met on June 9<sup>th</sup>, 2017. They addressed mitigation need for the District projects and Community Mitigation opportunities. They next meet in September.
13. **Property/Redlands Plaza** – *Plan Goal 3* – Staff continues to manage Redlands Plaza. All units are leased but the chiropractor's unit is vacant. Efforts are ongoing to obtain a new tenant.
14. **Mining** – *Plan Goal 2/3* – Mining efforts by CEMEX Contractors continue on the Plant Site quarry. CEMEX and Robertson's will shortly be submitting a mining plan to the District detail the areas to be mined by each company. CEMEX accepted the Audit methodology after a meeting in June will begin the validation of mining revenues and verification of excavations. This process is planned to take about 3-4 months.
15. **Public Outreach and Legislative** – *Plan Goal 4* – Staff continued worked with the BTAC group on iEfficient efforts. The General Manager submitted a letter opposing public records act changes. A copy of the letter is attached.

**16. Current Board Action Implementation** – *Plan Goal 3* – Staff is implementing the updated priorities of the Board. Most priority elements are segregated into separate sections of the General Manager’s Report or separate reports. Staff and District Counsel coordinated EHL/CBD v. USACOE as well as other closed session items. Staff worked to coordinate the Strategic Planning Sessions and is preparing for the meeting in July.

**17. Future Board Activities** – Expected short term items for consideration or note

- Board Strategic Planning Final Workshop July 18, 2017

**18. District Successes** – *Plan Goal 6*

- Staff was happy to celebrate the passage of HR-497, we appreciate the hard work of the staff and federal consultants and we are working with Senate folks to prepare for a Hearing, potentially in July.
- Staff welcomed Ryan Deleon a mechanical engineering student from UCLA here for the summer to help with gates and basin overflows, supporting field operations.



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

Email: [info@sbvwcd.org](mailto:info@sbvwcd.org)  
[www.sbvwcd.org](http://www.sbvwcd.org)

June 28, 2017

The Honorable Hannah-Beth Jackson  
Chair, Senate Judiciary Committee  
State Capitol, Room 2187  
Sacramento, CA 95814  
*Distribution by email only*

**RE: AB 1479 (Bonta) Public Records: Custodian of Records: Civil Penalties - Oppose**  
Hearing Date: July 11, 2017 – *Senate Judiciary Committee*

Dear Senator Jackson:

The San Bernardino Valley Water Conservation District respectfully opposes Assembly Bill 1479 (Bonta). While we are strongly in favor of government transparency we believe the measure places substantial burdens on local agencies by adding costly and unnecessary requirements in processing California Public Records Act (CPRA) requests. AB 1479 would establish new and costly civil penalties assessed to agencies above and beyond plaintiffs' attorneys' fees established in current law.

Under current law, all costs are placed on local public agencies when responding to CPRA requests and local agencies would receive virtually no reimbursements for the increased staffing/staff time that would be required to comply with this measure.

### **Opportunistic Litigation**

Introducing civil penalties into CPRA sets a costly and precarious precedent. Other laws with similar civil penalties have led to abuses. The well-documented abuses associated with frivolous Americans with Disabilities Act (ADA) lawsuits filed against small businesses. Similar to unwarranted ADA lawsuits, AB 1479 would provide a financial incentive for serial litigants, from across the nation, to extort taxpayer dollars from the state and local public agencies. Those rates and fees would otherwise be used to provide essential water conservation services. Public agencies and their insurers will likely settle out of court to avoid expending time and resources for a costly trial, even when the agency is attempting to comply in good faith with the law, but providing a target for abuse.

Currently under the CPRA, a requester can file suit on the day after responsive records are due which could be as early as eleven days after the request, if there has been no extension of time. Once a suit is filed, generous attorneys' fees established in current law may still be awarded under the "catalyst" theory even if the agency discloses the requested records after the litigation has commenced. Paying plaintiff's attorneys' fees in a CPRA case can cost an agency upwards of \$100,000. An additional \$5,000 fine on top of the existing \$100,000 will not stop bad actors from willful violations—rather AB 1479 will incentivize litigation while punishing good actors trying to comply with the statutory deadlines in CPRA law.

---

BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2:  
David E. Raley

Division 3:  
T. Milford Harrison  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

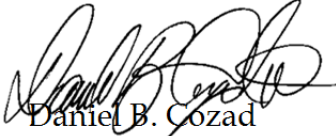
Daniel B. Cozad

**Creates New Costs and Impediments to Process Public Records Act Requests in a Timely Manner**

Local agencies strive to comply with the strict guidelines inherent with the CPRA, including responding within a 10-day period from the time of the request; this measure runs counter to that intent. The new law would come at a time when managing public records is more difficult, given the San Jose case that includes records not normally managed by agencies on personal phones.

For these reasons the San Bernardino Valley Water Conservation District respectfully opposes Assembly Bill 1479. If you have any questions regarding our position, please do not hesitate to contact our district.

Sincerely,



Daniel B. Cozad  
General Manager

CC: The Honorable Rob Bonta  
Members, Senate Judiciary Committee  
Marisa Shea, Counsel, Senate Judiciary Committee  
Mike Petersen, Consultant, Senate Republican Caucus  
Melinda Grant, Deputy Legislative Secretary, Office of Governor Edmund G. Brown Jr.

# San Bernardino Valley Water Conservation District

## Monthly Recharge Report

From: 6/1/2017  
To: 6/30/2017



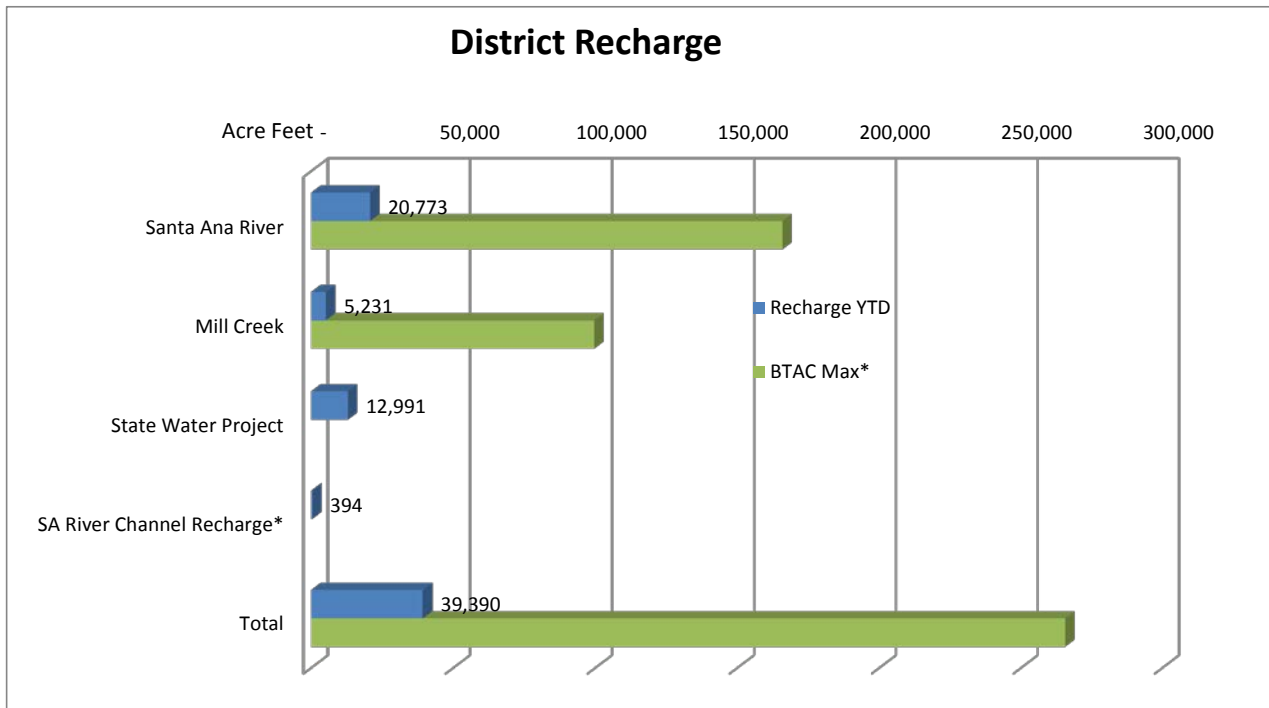
	June				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	3.3	100	20,773	166,000	13%
Mill Creek	5.6	167	5,231	99,700	5%
State Water Project	129.2	3,875	12,991	NA	NA
In River Channel Recharge**	0.0	-	394	NA	NA
<b>Total</b>	<b>138</b>	<b>4,143</b>	<b>39,390</b>	<b>265,700</b>	<b>15%</b>

Values in Acre Feet

\*BTAC Revised Max in December 2016

\*\*Monitoring began in Mid-April 2011

\*\*\* All Values Based on Water Year Oct-Sep 2017



## SBVWCD Board Priorities for 2017

Priorities are special efforts or emphasis items for the General Manager and staff. These are in addition to core mission elements such as water spreading, conservation, and policy principals such as collaboration, transparency, sustainability and safety.\*

No.	Area or Item	Status as of 6/30/17	Board Priority	Target Completion	Estimated Completion	Resource Needs	Links to	Plan Goal #
1	Regional Groundwater Sustainability Council Formed	Mgt Review Mou	1	Jun-17	Dec-17	👏👏👏 \$\$\$	➡	1/7
2	Wash Plan - Federal Register Publication	Final Sections	1	Apr-17	Sep-17	👏👏 \$\$	➡	2
3	Wash Plan - All Members Sign MOU	3 of 9 +3 in process	1	May-17	Sep-17	👏👏👏 \$\$	➡	2
4	Wash Plan - Land Exchange HR-497 Committee Hearing	Approved in House	1	May-17	Completed	👏👏 \$\$	➡	2
5	Wash Plan Implementation and Trust development	Completed	1	Jul-17	Completed	👏👏👏 \$\$	➡	2
6	Plunge Creek Conservation Project Permits	Ongoing	1	Jul-17	Oct-17	👏👏👏 \$\$	➡	1/2/4
7	Mill Creek Diversion Permitted (408, 404, 1600, ESA)	CEQA MND in June	1	Jan-18	Jan-18	👏👏👏 \$\$\$	➡	1
8	Updated Mining Agreement - CEMEX	Audit ongoing	1	Jul-17	Oct-17	👏👏 \$\$	➡	2/3
9	ESA Permitting for O&M at Mill Creek	Separate Permit	2	Ongoing	TBD	👏👏 \$\$	➡	1/2
10	Enhanced/Active Recharge Support Phase II	Awarded Phase 1	2	Ongoing	2019	👏 \$	➡	1
11	Trails Governance Agreement Development	MOU Deal Points	2	Oct-17	Oct-17	👏👏 \$\$	➡	5
12	Support Outreach/Conservation QWEL Training	Ongoing	3	Ongoing		👏👏👏 \$\$	➡	4/7
13	Update Strategic Plan based on workshop	Workshop 4	3	Sep-17	Sep-17	👏👏👏	➡	6
14	Update Operations and Maintenance Manuals	Initial revisions	3	Nov-17	Nov-17	👏👏👏	➡	6

1	Must do in 2017 <i>as noted</i>
2	Do based on resources
3	If possible, as needed

On Schedule	Groundwater
Watch	Land/Wash Plan
Caution	District/GFE

\* District Mission and Policy Principals are shown on the District website, boardroom and offices.



# 2017 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan. 11 Board Meeting  
 Jan. 25 2<sup>nd</sup> Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jul. 12 Board Meeting  
 July 18<sup>th</sup> Strategic Planning Workshop  
 Jul. 19 4<sup>th</sup> Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Feb. 08 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug. 09 Board Meeting

MARCH						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Mar. 1 Special Board Meeting (@ 1:00 p.m.)

Mar. 15 Board Meeting (@ 9:00 a.m.)  
Engineering Investigation Report Presentation

Mar. 23 Strategic Planning Workshop

SEPTEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sept. 13 Board Meeting

APRIL						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Apr. 12 Board Meeting  
Public Meeting/Groundwater Charge

Apr. 21<sup>st</sup> 3<sup>rd</sup> Qtr. Finance & Admin Mtg.

Apr. 26 Board Meeting  
Public Hearing/Groundwater Charge

OCTOBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Oct. 18 Board Meeting

MAY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 3 Strategic Planning Workshop

May 31 Board Meeting  
Public Hearing/Groundwater Charge

NOVEMBER						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Nov. 08 Board Meeting  
 Nov. 15 1<sup>st</sup> Qtr. Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Jun. 7 Strategic Planning Workshop

Jun. 14 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec. 13 Board Meeting (@ 9:30 a.m.)  
Holiday Luncheon