



BOARD OF DIRECTORS MEETING AGENDA

Wednesday, March 9, 2016 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

A. Approval of Board Minutes, February 10, 2016	4
B. Approval of Expenditure Report, February 2016	15
C. Groundwater Assessment Report #45, 07/01/2015-12/31/2015	22
D. Top Five Groundwater Producers List for GWA #45 (M#1408)	37

4. COMMITTEE REPORTS /ACTION ITEMS

Committee Reports

- A. ENDOWMENT AND DISTRICT RESERVE INVESTMENT POLICIES – 20 minutes (M#1402)..... 39
Presenter: Vice President McDonald, Chair of Finance & Administration Committee
Recommendation: Review and discuss the Committee’s recommendation for the PFM Asset Management LLC prepared Investment Policies for the Endowment and District Reserves and consider approval.

Actions Items

- B. UNAUDITED FINANCIAL REPORTS, February 2016 – 5 minutes (M#1403) 63
Presenter: Daniel Cozad
Recommendation: Review and approve the unaudited financials for February 2016.
- C. GROUNDWATER LATE PAYER AND NON-RESPONDENTS AND INVESTIGATION LIST FOR GWA #45- 5 minutes (M#1404)..... 70
Presenter: Daniel Cozad
Recommendation: Review, discuss and direct staff to investigate late payers and non-respondents for the period of July 1, 2015 – December 31, 2015.
- D. FINAL 2016 ENGINEERING INVESTIGATION REPORT- 20 minutes (M#1405) 72
Presenter: Daniel Cozad
Recommendation: Consider approval of the 2016 Engineering Final Report (EI Report).
- E. ADVANCE TO WASH PLAN FOR FINALIZATION AND CONTRACT CHANGES-15 minutes (M#1406) 74
Presenter: Jeffrey Beehler/Daniel Cozad
Recommendation: Consider approval of the Wash Plan Task Force recommendations: 1) Advance funds to complete the Wash Plan under the terms of the MOU not to exceed \$500,000; 2) Modify the MOU to include repayment of these funds at the ratio and timing of the Endowment funding; and 3) Authorize the General Manager to execute change orders to ICF and RBF for the completion of Wash Plan documents to include final comment response and changes from United States Fish and Wildlife Service (FWS), Bureau of Land Management (BLM) and the California Department of Fish and Wildlife (DFW) in an amount not to exceed a total of \$276,000.
- F. PER DIEM FOR BOARD OF DIRECTORS FOR 2016-2017 - 15 minutes (M#1407)..... 76
Presenter: Daniel Cozad
Recommendation: Discuss the per diem rate process and consider the rate for fiscal year 2016-2017 to be included in the budget.

5. INFORMATION ITEMS:

- A. Board Committee Reports Without Action – 5 Minutes
- B. Wash Plan Report – 5 Minutes 82
- C. General Manager’s Report and Monthly Recharge Report – 5 Minutes 86
- D. Future Agenda Items & Staff Tasks

6. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. Board Member Meeting Reports – 15 minutes..... 90
- B. ACWA Spring Conference Travel Requests

7. **UPCOMING MEETINGS:**

- A. March 11, 2016 CSDA Professional Development Committee, 12:00 p.m. in Sacramento
- B. March 15, 2016 San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley District
- C. March 16, 2016 Advisory Commission on Water Policy, 6:30 p.m. at Valley District
- D. March 21, 2016 Association of San Bernardino County Special District’s Dinner Meeting, 6:00 p.m. at Panda Inn Ontario
(Speaker: Charles Wilson, Southern California Water Committee)
- E. March 23, 2016 ACWA Communications Committee Tour, 10:00 a.m. begins at Ontario Airport
- F. March 24, 2016 Form 700’s Due to District Office
- G. April 4, 2016 Basin Technical Advisory Committee, 1:30 p.m. at Valley District
- H. April 5, 2016 San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley District
- I. April 6, 2016 State of the County, 4:30 p.m. at Citizens Business Bank Arena
- J. April 13, 2016 Groundwater Public Meeting/Board Meeting, 1:30 p.m. at District Office
- K. April 20, 2016 Finance & Administration Committee Quarterly Meeting, 1:30 p.m. at District Office
- L. April 27, 2016 Groundwater Public Hearing/Board Meeting, 1:30 p.m. at District Office
- M. May 3-6, 2016 ACWA Spring Conference, Monterey
Board Approval Required

8. **ADJOURN MEETING.** The next regular scheduled Board of Directors Meeting/Public Meeting on Groundwater Charge will be on April 13, 2016 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.