



BOARD OF DIRECTORS MEETING AGENDA

Wednesday, August 10, 2016 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE FOR DIRECTOR ARANDA

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

- A. Approval of Board Minutes, July 13, 2016 4
- B. Approval of Expenditure Report, July 2016 11
- C. Groundwater Assessment Report #46 for January 1, 2016-June 30, 2016 19

4. COMMITTEE REPORTS /ACTION ITEMS

Committee Reports

- A. FOURTH QUARTER UNAUDITED FINANCIALS REVIEW FOR 2015-2016 – 10 minutes
(M#1431) 34

Presenter: Vice President McDonald, Chair of Finance & Administration Committee

Recommendation: The Finance & Administration Committee recommends the Board review and accept the 2015-2016 Fourth Quarter Unaudited Financials as reviewed by the Committee in July.

B. RECORDS RETENTION AND DESTRUCTION POLICY (M#1432) 5 minutes..... 39

Presenter: Vice President McDonald, Chair of Finance & Administration Committee

Recommendation: The Finance & Administration Committee recommends the Board review and accept the revised Records Retention and Destruction Policy (RRD).

C. AD HOC AUDIT COMMITTEE UPDATE 5 minutes

Presenter: David E. Raley, Chair of Ad Hoc Audit Committee

Recommendation: Receive verbal update from chair regarding 2015-2016 Audit process.

Action Items

D. UNAUDITED FINANCIAL REPORTS, July 2016 – 5 minutes (M#1433) 48

Presenter: Daniel Cozad

Recommendation: Review and approve the unaudited financials for July 2016.

E. AUTHORIZATION FOR DISTRICT RECORDS DESTRUCTION– 5 minutes (M#1434)..... 55

Presenter: Daniel Cozad

Recommendation: Requests approval of the destruction of District records in accordance with current policy of the documents listed within Destruction Log #0008.

F. CEQA NOTICE OF EXEMPTION FOR MAINTENANCE AND REPAIR OF MILL CREEK NORTH CANAL CULVERT– 10 minutes (M#1436) 57

Presenter: Jeff Beehler

Recommendation: Receive report from staff on North Canal Culvert maintenance and repair and authorize staff to file a CEQA Notice of Exemption for maintenance and repairs.

G. CSDA COMMITTEE AND EXPERT FEEDBACK TEAM APPOINTMENTS– 5 minutes (M#1435)..... 62

Presenter: Daniel Cozad

Recommendation: Review and consider appointing directors to committees at their request for 2017. The term of office is one year, January 1, 2017 to December 31, 2017.

5. **INFORMATION ITEMS:**

A. Wash Plan Report – 5 Minutes 66

B. Plunge Creek Conservation Project Status Update (M#1439) – 5 Minutes 69

C. General Manager’s Report and Monthly Recharge Report – 5 Minutes 72

D. Groundwater Sustainability Council Update – 5 Minutes 76

E. Notice of Vacancy and Appointment Process-Division 3 (M#1437) – 10 Minutes 77

F. Future Agenda Items & Staff Tasks

6. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

A. Board Member Meeting Reports - 15 minutes

7. **UPCOMING MEETINGS:**

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| A. August 12, 2016 | San Bernardino County Water Conference, 7:00 a.m. – 12:00 p.m. at Ontario Convention Center |
| B. August 15, 2016 | San Bernardino Valley Conservation Trust, 9:30 a.m. at District Office |
| C. August 16, 2016 | San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:00 p.m. at Valley District |
| D. September 5, 2016 | Office Closed in Observance of Labor Day, District Office |
| E. September 19, 2016 | Association of San Bernardino County Special District Dinner Meeting, 6:30 p.m. (location to be determined) |
| F. September 20, 2016 | San Bernardino Valley Municipal Water District Board of Directors Meeting, 2:00 p.m. at Valley District |
| G. September 22, 2016 | Advisory Commission on Water Policy, 6:30 p.m. at Valley District |
| H. October 10-13, 2016 | California Special Districts Association Annual Conference, San Diego
(Board Approval Required) |
| I. November 29, 2016-December 2, 2016 | Association of California Water Agencies Fall Conference, Anaheim
(Board Approval Required) |

8. **CLOSED SESSION**

1. The Board may convene in Closed Session for Conference with Real Property Negotiators - Pursuant to Government Code Section 54956.8 -Property APN No. 0302-131-14 - Owner: Mendoza Trust - Under Negotiation: Price and Terms of purchase, Negotiator: Daniel Cozad Negotiating Parties Gina Roquet and San Bernardino Valley Water Conservation District

9. **ADJOURN MEETING.** The next regular scheduled Board of Directors Meeting will be on September 14, 2016 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.