

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING  
AGENDA**

**Wednesday, December 9, 2015 – 9:30 a.m.**

**Location--1630 West Redlands Boulevard, Suite A, Redlands, California**

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website.

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. OATH OF OFFICE**

*Administration of Oaths of Office for the following:*

Richard Corneille, Division 1

Manuel Aranda, Division 3

**4. ELECTION OF OFFICERS**

1. Open Nominations for President and Vice President - Close Nominations
2. Election for President and Vice President

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It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Medina at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

5.	<b>CONSENT CALENDAR</b>	
	A. Approval of Board Minutes, November 10, 2015 .....	4
	B. Approval of Expenditure Report, November 2015.....	14
6.	<b>COMMITTEE REPORTS/ACTION ITEMS</b>	
A.	UNAUDITED FINANCIALS, NOVEMBER 2015(M#1381) .....	21
	<b>Presenter:</b> Daniel Cozad	
	<b>Recommendation:</b> Review, discuss and approve the unaudited financials for November 2015.	
B.	APPROVAL OF DISTRICT QUARTERLY FINANCIAL REPORT(M#1382).....	28
	<b>Presenter:</b> Daniel Cozad	
	<b>Recommendation:</b> Finance and Administration Committee recommends the Board review and approve the first quarter financial report.	
C.	APPROVAL OF DISTRICT 2016 MEETING DATES .....	30
	<b>Presenter:</b> Daniel Cozad	
	<b>Recommendation:</b> Recommends consider approval of District meeting dates as presented in the calendar.	
D.	GROUNDWATER SUSTAINABILITY COUNCIL DEVELOPMENT MEMORANDUM OF UNDERSTANDING (M#1383) .....	31
	<b>Presenter:</b> Daniel Cozad	
	<b>Recommendation:</b> Consider authorizing the District to enter into a Memorandum of Understanding for the development of a Groundwater Sustainability Council to equitably share management responsibility for the Upper Santa Ana River Groundwater Basin and authorize staff to participate in agreement development.	
E.	TRAILS PLAN CONSULTANT SELECTION AND AUTHORIZATION (M#1384) .....	45
	<b>Presenter:</b> Jeff Beehler	
	<b>Recommendation:</b> Request the Board Authorize the General Manager to execute a services agreement with CDM SMITH for a not to exceed amount of \$50,000 dollars to complete selected elements of the Phase II Trails Plan.	
F.	SELECTION OF INVESTMENT MANAGEMENT SERVICES PROVIDER (M#1385)...	46
	<b>Presenter:</b> Daniel Cozad	
	<b>Recommendation:</b> Staff and Finance and Administration Committee recommend the selection of PFM Financial Services to manage reserves and Wash Plan endowment funds and authorize the General Manager to negotiate and execute an acceptable agreement for services	
G.	DISTRICT RECORDS DESTRUCTION (M#1386) .....	47
	<b>Presenter:</b> Daniel Cozad	
	<b>Recommendation:</b> Requests authorizing the destruction of listed District records in accordance with existing policy.	

- 7. **INFORMATION ITEMS:**
  - A. General Manager’s Report.....48
  - B. Monthly Recharge Report .....53
  - C. Wash Plan Report .....54
  - D. Future Agenda Items & Staff Task requests from Directors
  
- 8. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**
  - A. Board Member Meeting Reports .....58
  
- 9. **UPCOMING MEETINGS:**
  - A. December 10, 2015            Advisory Commission on Water Policy, 6:30 p.m. at Valley District
  - B. December 14, 2015            Association of San Bernardino County Special District’s Dinner Meeting, 6:00 p.m. at Yucaipa Valley Water District’s Crystal Creek Facility, Yucaipa
  - C. December 15, 2015            San Bernardino Valley Municipal Water District, 2:30 p.m. at Valley District
  - D. December 24-25, 2015        Office Closed in Observance of Christmas Holiday
  - E. December 31, 2015-        Office Closed in Observances of New Year’s Holiday  
January 1, 2016
  - F. January 4, 2016                Basin Technical Advisory Commission, 1:30 p.m. at Valley District
  - G. January 5, 2016                San Bernardino Valley Municipal Water District, 2:30 p.m. at Valley District
  - H. January 18, 2016              Office Closed in Observance of Martin Luther King, Jr.
  - I. January 19, 2016                Big Bear Watermaster Meeting, 1:30 p.m.
  - J. January 19, 2016                San Bernardino Valley Municipal Water District, 2:30 p.m. at Valley District
  - K. January 20, 2016                Finance & Administration Committee Meeting, 1:30 p.m.
  
- 10. **ADJOURN MEETING.** The next regular Board meeting will be on January 13, 2016 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES OF November 10, 2015  
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President  
Melody McDonald, Vice President (Arrived at 1:36 P.M.)  
David E. Raley, Director  
Manuel Aranda, Director  
John Longville, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager  
Jeff Beehler, Land Resources Manager  
Angie Quiroga, Administrative Services Specialist

GUESTS PRESENT:

Christine Jones, CEMEX  
John Withers, California Strategies  
Jan Leja, Congressman Cook's representative

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none.

### 3. CONSENT CALENDAR

**It was moved by Director Aranda and seconded by President Corneille to approve all Consent Calendar Items, A: Board Minutes, October 14, 2015 and Item B: Expenditure Report, October 2015. The motion carried 4-0 with all Directors present voting in the affirmative and Vice President McDonald noted absent from the vote.**

**President Corneille: Yes  
Vice President McDonald: Absent  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

### 4. COMMITTEE REPORTS/ACTION ITEMS

#### A. UNAUDITED FINANCIAL REPORTS, OCTOBER 2015

Mr. Cozad stated that there were no specific comments on the report but to remind the Board of the upcoming Finance and Administration Committee meeting on November 16, 2015. The outcome from the meeting will be considered at the December 9, 2015 Board meeting. All areas are proceeding as budgeted.

**It was moved by Director Aranda and seconded by Director Longville to approve the Unaudited Financials for October 2015. The motion carried 4-0 with all Directors present voting in the affirmative and Vice President McDonald noted absent from the vote.**

**President Corneille: Yes  
Vice President McDonald: Absent  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

#### B. COST ANALYSIS REVIEW FOR OUTSIDE COMMITTEE MEETINGS

President Corneille introduced this item for discussion. Mr. Cozad indicated on Package Page 28 staff provided a spreadsheet of outside committee meeting costs, broken down for each appointed meeting, Board member, and including the average/total meeting costs. The per diem for meetings are the primary driver of most meeting costs with the exception of those that require longer distance travel. This item was received and filed without comment.

#### C. LAFCO SPHERE OF INFLUENCE APPROVAL DISCUSSION

Mr. Cozad directed Board members to Package Page 29 for the summary of activities that led to LAFCO's Sphere of Influence (SOI) decision. The District has received a final official copy of the legal description of sphere. The existing divisions and boundary can be found on Package Page 30. Mr. Cozad noted some partners have already questioned the size of the sphere. Mr. Cozad

was able to reassure our partners that we plan to use the Groundwater Sustainability Counsel (GSC) to assess, screen, and evaluate any requests that might be made to annex or enlarge the District's boundary. President Corneille asked if there was a need for a motion to have a policy of the Board to support the GSC and work with the GSC in relation with any enlargement or annexation of the District. John Withers from California Strategies congratulated the District and the efforts of Mr. Cozad and David Cosgrove for their efforts and strongly believes LAFCO made the right decision in not consolidating the District with Valley District years ago. He believes what the District has done will serve the valley well for years to come being an example of effective special district governance. The Board concurred.

**It was moved by Director Longville and seconded by Vice President McDonald to approve working with the GSC in relation to any enlargement and/or annexation of the District. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

**D. REDLANDS AGGREGATE LEASE ASSUMPTION BY CEMEX**

Mr. Cozad introduced Package Page 31: Staff's Assessment, Package Page 32: the letter received from CEMEX requesting the District's concurrence, and Package Page 33: the Redlands-Aggregate lease from 1984. He briefly explained that CEMEX had been operating on the Redlands-Aggregate lease site until they ceased mining; the agreement was to mine and they coordinated a payment on both royalties. CEMEX now has initial agreement to assume that lease. The Lease agreement requires the District to concur in the assumption of leases. President Corneille noted that the lease is for 35 years and the current term ends in 2019; he ensured Ms. Christine Jones was aware the District will need a new lease at that time. Mr. Cosgrove confirmed that the requirement of the lease is for the District to approve of the assignment beforehand in writing. The Board is to consent to the transfer of the lease unless there is basis for objection.

**It was moved by President Corneille and seconded by Director Longville to approve the Redlands-Aggregate lease assumption by CEMEX. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

E. AGREEMENT WITH BUREAU OF LAND MANAGEMENT TO INITIATE A LAND EXCHANGE

Mr. Cozad explained that many years ago the District executed an agreement with BLM but a new agreement is now needed because some parcels were changed and a new parcel was added. An entirely new agreement is presented for approval, but about 75% of the work is already completed. President Corneille referenced Package Pages 53-57 (Exhibit A and Exhibit B), asking about the stated values where Federal Lands are \$14,700 per acre and non-Federal Lands are \$15,500 per acre. Mr. Cosgrove confirmed it is historical information from the prior appraisal and explained whoever is receiving the higher-valued land has to make an equalization payment of up to 25% to the party that is transferring the more valuable land. In order to facilitate the Wash Plan completion, the legislation that will be considered by Congress states the District will waive that payment for the Federal government. It essentially works as a guarantee to the Federal government that they will receive land that is more valuable than what they are exchanging or they will not have to pay the equalization payment.

President Corneille noted there are \$45,000 worth of expenditures to complete the land exchange and asked whether this was in the budget. Mr. Cozad responded in the affirmative and confirmed that the appraisal is the largest fee at \$30,000. Jan Leja, District Representative of Congressman Paul Cook's shared that they will introduce the legislation before the end of the year, probably within the next couple of weeks. It could then be taken up around the end of January or in February 2016. Congressman Cook and Congressman Aguilar will be co-authors. Director Longville asked whether it will be incorporated into another bill. Ms. Leja responded that there is a new speaker with different rules so they will be working through the new process.

**It was moved by Director Raley and seconded by Director Longville to approve the agreement with the Bureau of Land Management to Initiate a Land Exchange. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

F. AGREEMENT WITH CALFIRE FOR BRUSH CLEARING CREW

Mr. Cozad presented the agreement as one of the first Wash Plan implementation items. He reminded the Board of Mr. Beehler's discussion of working with CALFIRE for the purposes of reducing the invasive grass and brush related to the Wash Plan. However, through this agreement they can work on projects that will help the District reduce brush areas, like canals and above the Cuttle Weir intake. The 13-17 member inmate crews are managed by CALFIRE under agreement with the prison system. They are work-released and supervised inmates. District counsel reviewed and had a section added for the oversight, security, and supervision of the crews. The draft of the agreement with this inclusion can be found on Package Page 63 Section D. The cost to the District for a crew is about \$200 per day. The crews will do preventive clearing for fire and flood preventions. President Corneille noted County Flood also uses the same inmate crews. Ms. Leja stated she has been involved with the use of these crews and they do a good job.

**It was moved by Vice President McDonald and seconded by President Corneille to approve the agreement with CALFIRE for a brush clearing crew. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

**G. TEMPORARY PART TIME ASSISTANT ENGINEER POSITION**

Mr. Cozad responded to questions related to this item. Director Raley inquired about the length of the temporary position. Mr. Cozad responded the intention is for it to be less than one calendar year in any given appointment. Work performed will be charged to the applicable fund: Wash Plan, Land Resources, etc. The position will pay about \$25 per hour. Benefits do not apply for part-time except for sick pay. Employee status is to be treated as would be done with an intern position.

**It was moved by Director Longville and seconded by Vice President McDonald to approve a temporary part-time assistant engineer position. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

**H. WASH PLAN IMPLEMENTATION STRUCTURE AND ORGANIZATION**

Mr. Cozad provided a PowerPoint slide presentation. He reminded the Board of the policy principles for implementation of the Wash Plan that the Task Force and Board approved at the September meetings. The Board Ad Hoc committee has worked with staff on the element of the principals. Each option in all three roles is marked for ability and likelihood of working out to satisfy the principals. Mr. Cozad stated a JPA is highly unlikely due to the District not having a power-in-common similar to those of IERCD's that are recognized by LAFCO. Under investment management, the District must find someone to invest the \$10 million endowment at an interest rate of 4% or greater. Although it is possible to get a 4% return, it is not possible under the government code investment restrictions on the District. Endowments are long term investments so a community foundation or a non-profit can invest, but not a government entity. Mr. Cozad continued noting the District owns a majority of the land with more land soon to-be owned. BLM will also own some of the land and be able to do management. Mr. Cozad suggested the District could have other entities perform elements of management. He then listed the governance roles and options, exemplifying three possible entities that could provide the other elements needed: (1) an existing non-profit land trust 501(c)3, (2) create a new non-

profit trust 501(c)3, or (3) the IERCD has LAFCO authority, can contract, and is certified to hold easements. He stated that either a single option can be chosen or the Board can choose a combination of options.

District staff worked with the Ad Hoc Committee to identify the agreement elements that would be necessary to hold the endowment. Director Raley asked what the fee would be if IERCD were to agree to hold the contract and easements. Mr. Cozad stated if IERCD holds the easements they are also responsible for reporting how the work is being done and they would have a percentage of the endowment proceeds. Mr. Cozad then reviewed roles, steps, and pros and cons for the different options. He noted that the District holding the endowments and easements may not be possible in the short term. The District could have to (1) clarify its authority in state law, (2) revise state law to be able to hold easements, (3) revise state law to allow public agencies to invest in endowments to achieve a higher yield, (4) apply to CDFW for certification, and (5) hire an endowment manager. Mr. Cozad asked for the Board's opinion on the different approaches. Director Aranda suggested using IERCD would not provide adequate control. Vice President McDonald asked how to maintain control and about the reputation of established land trusts. Mr. Cozad responded that some are very good and others not as good. Vice President McDonald stated a preference for avoiding LAFCO, due to the time involved. Mr. Cosgrove noted the law has changed since the Wash Plan was initially conceived, with a number of regulatory and legal hurdles having been added. He believes the District would not be able to complete the Wash Plan in the timeframe requested by Wash Plan participants with the use of LAFCO. From a practical standpoint, the District may want to contract with IERCD and still hold the money and management, but not have a JPA with them in order alleviate the need for LAFCO timelines. Additionally, a 501(c) 3 provides more options in terms of management, but it would likely be subject to the Brown Act and FPPC requirements. Vice President McDonald asked why the District Board cannot be the Board for the non-profit option. Mr. Cozad responded that the IRS mandates that there has to be diversity in the Board. It may have been possible in the past, but new Boards are not approved with identical membership. Discussion ensued. President Corneille asked what the time frame is before an option is required to be in effect. Mr. Cozad responded that there should be a biological opinion by March or April 2016, so approximately 90 to 120 days. President Corneille believes the new non-profit trust looks like the best option, as it provides the District the most control. He dislikes the existing non-profit land trust option because of the risk of losing control. Mr. Cozad suggested for the new non-profit Board to only have two District Board members in order to prevent a District Board quorum. He added the District should do the initial work on the new non-profit and work diligently on the agreements needed with the non-profit the District forms or with an existing non-profit. Director Longville indicated an early interest for membership in the new Board. Vice President McDonald requested a list of the entities approved to hold easements and endowments.

**It was moved by Director Raley and seconded by Director Aranda to approve work on a new non-profit land trust and its respective agreements. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

I. UNITED WATER CONSERVATION DISTRICT AMICUS BRIEF

Mr. Cosgrove provided the memorandum explaining the City of San Buenaventura vs. United Water Conservation District court case. The United Water Conservation District enacted groundwater charges under the same organic act that the District uses. President Corneille requested a Board discussion, as this is money invested into another agency that may not need the support, and noted that he is not in favor. David Cosgrove calculated about 60 hours of time to put together an amicus brief. Director Longville asked Mr. Cosgrove what the financial impact would be on the District if UWCD loses the case, because ultimately the District would be losing that same authority. Mr. Cosgrove responded that the District's biggest common issue is the Proposition 218 requirements, specifically majority protest. Mr. Cosgrove added that he shares a lot of President Corneille's observations, expressing his uncertainty of whether the District would add much dimension to the litigation. However, sometimes allowing the courts to see that others are involved helps in expanding their minds to the broader application of the Court's decision. Mr. Cosgrove explained that an amicus brief is submitted by a party that is affected by the issues that are subject to the litigation, but are not directly a party of it. An amicus brings in broader policy perspectives and discusses legal impacts; they are written to influence the court. Director Longville asked whether the District could get by with a less substantive amicus brief that would require less time. Mr. Cosgrove responded that it is a barebones budget and if it is going to be done, it should be done right.

**It was moved by Director Longville and seconded by Director Raley to approve District staff writing an amicus brief. The motion carried 4-1 with President Corneille voting against.**

**President Corneille: No  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

J. SPONSORSHIP OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS ASSOCIATION DINNER IN 2016

Director Aranda requested this item and stated as a member of the Board of the Special Districts Association whose goal is to have meetings that appeal to their members. The last meeting the District sponsored was well appreciated and the Special Districts Board asked whether the District would sponsor in March 2016. President Corneille supports the District sponsoring a meeting every other year. Mr. Cozad added the Groundwater Sustainability Counsel is far enough along that this may be a timely opportunity to discuss that. Staff suggested sponsoring in September or October as an alternative due to limited staffing and March being in the middle of the busiest time for the District.

**It was moved by Director Aranda and seconded by President Corneille to approve sponsoring a San Bernardino County Special Districts Association Dinner in either September or October 2016. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Aranda: Yes**

## 5. INFORMATION ITEMS

### A. BOARD COMMITTEE REPORTS-WITHOUT ACTION

There were none.

### B. WASH PLAN REPORT

Director Raley presented an Environmental Leadership Award plaque received from the Riverside Land Conservancy acknowledging the work of the Wash Plan Committee. Mr. Beehler thanked the Board for approving the Agreement to initiate the land transfer. The legislation grants BLM the authority to work on the land transfer and BLM will be working on the administrative part with the District. Mr. Beehler then presented the Wash Plan flow chart and stated there are comments back from the solicitor. Comments on the HCP from FWS are still coming in even though it was sent to their solicitor. The District has addressed all comments and will be meeting with FWS and the consultant on Thursday in San Diego. The District should be on track to have a complete HCP document in December. The Task Force asked for comments on avoidance and minimization measures and the comments were incorporated. The legislation is moving forward. The San Manuel Band of Indians should have the MOA agreement signed and returned to the Board in the near future. President Corneille read a news article regarding a grant for the Orange Street Trail System and asked who the grant is from and whether it has a timeframe. Mr. Beehler responded that the grant covered work is in the Wash Plan and should meet the grant timeframe.

### C. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad directed members to the General Manager's Report on Package Pages 85-87. Both SBC Flood Control and District staff are doing a lot of work preparing for El Niño rains. The District is also working with the City of Redlands and aggregate management firms. Muñoz Construction was notified that their lease will not be renewed for the area near Mill Creek. The District will issue the City of Redlands an access permit to repair an uncovered pipeline. The SBVWCD family has had an addition, Athena's new baby Josiah James. CEMEX has some concrete that needs to be crushed as a part of projects but the lease is silent on whether that is possible. It's been done in the past, so it is not a significant new activity, but they have not done that in this area before so they are informing the District. CEMEX is also moving a trailer that is attached to existing utilities. Mr. Cosgrove stated the District needs to start monitoring the material being moved, but the current letter (Action Item D) does not present any legal issues.

### D. FUTURE AGENDA ITEMS & STAFF TASKS

In response to questions, Mr. Cozad provided a brief update on Plunge Creek. There was a conference call with the regulatory community on the actions at Plunge Creek with very good participation from FWS and CDFWS. The District received some feedback and agreed to 30 days for comments to be received. President Corneille requested having an Operations Committee Meeting after the ACWA Fall Conference.

6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Director Aranda is on the Professional Development committee for the Special Districts Association. A phone conference was scheduled but, unfortunately, the District office phone system was down during the scheduled time. Director Aranda requested payment for the meeting, which brought no objection.

Director Raley attended the Riverside Land Conservancy event for the award he presented. He also attended the Redlands Rise and Shine where they discussed a new ordinance to prevent homeless camping in downtown Redlands. The City Fire Department is also preparing for El Niño and is handing out sand bags at the fire station.

Director Longville attended the Special Districts Dinner and LAFCO hearing.

Vice President McDonald attended the Special Districts Dinner and the SBVMWD District meetings on November 3<sup>rd</sup> and October 20<sup>th</sup>. SBVMWD approved a loan agreement with the City of San Bernardino and approved a voting-delegate for the ACWA Conference. At the October 20<sup>th</sup> SBVMWD meeting awarded contracts for the active recharge project and funded the Santa Ana Sucker Translocation Plan. The December 1<sup>st</sup> SBVMWD meeting was cancelled. She also attended JPIA meetings on October 5<sup>th</sup>, 6<sup>th</sup>, and 30<sup>th</sup>. JPIA is rebranding to reduce confusion between ACWA and JPIA.

President Corneille attended the LAFCO hearing regarding Sphere of Influence.

7. UPCOMING MEETINGS

President Corneille requested for former Board members to be invited to the annual holiday luncheon after the meeting on December 9<sup>th</sup>. The 2016 Board Meeting Calendar is to be reviewed at the next Board Meeting; changes in consideration are March and April meetings.

**It was moved by President Corneille and seconded by Director Aranda to approve Vice President Melody McDonald as the District's representative for the ACWA election. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

8. ADJOURN MEETING

**It was moved by Director Raley and seconded by Director Aranda to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Aranda: Yes**

At 3:55 p.m. the meeting adjourned to the next regular Board Meeting scheduled for December 9, 2015 at 9:30 a.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

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Daniel B. Cozad  
General Manager

## San Bernardino Valley Water Conservation District Expenditure Report November 2015

Num	Date	Name	Account	Class	Original Amount
<b>P/R11.06.15</b>	<b>11/10/2015</b>	<b>Paychex</b>	<b>1012 · Citizens Busine...</b>		<b>-70.81</b>
			6042 · Payroll Processing	4-General Fund Ent.	70.81
TOTAL					70.81
<b>P/R11.25.25</b>	<b>11/25/2015</b>	<b>Paychex</b>	<b>1012 · Citizens Busine...</b>		<b>-72.43</b>
			6042 · Payroll Processing	4-General Fund Ent.	72.43
TOTAL					72.43
<b>ACH0048</b>	<b>11/06/2015</b>	<b>Aranda, Manuel</b>	<b>1012 · Citizens Busine...</b>		<b>-1,311.39</b>
			6401 · Directors' Fees	4-General Fund Ent.	1,236.00
			6410 · Mileage	4-General Fund Ent.	70.39
			6420 · Other Travel	4-General Fund Ent.	5.00
TOTAL					1,311.39
<b>ACH0049</b>	<b>11/06/2015</b>	<b>Raley, David</b>	<b>1012 · Citizens Busine...</b>		<b>-1,305.26</b>
			6401 · Directors' Fees	4-General Fund Ent.	1,236.00
			6410 · Mileage	4-General Fund Ent.	51.76
			6425 · Meals	4-General Fund Ent.	6.50
			6420 · Other Travel	4-General Fund Ent.	11.00
TOTAL					1,305.26
<b>ACH0050</b>	<b>11/30/2015</b>	<b>Melody McDonald</b>	<b>1012 · Citizens Busine...</b>		<b>-1,288.34</b>
			6401 · Directors' Fees	4-General Fund Ent.	1,236.00
			6410 · Mileage	4-General Fund Ent.	52.34
TOTAL					1,288.34
<b>ACH0051</b>	<b>11/30/2015</b>	<b>Aranda, Manuel</b>	<b>1012 · Citizens Busine...</b>		<b>-1,236.00</b>
			6401 · Directors' Fees	4-General Fund Ent.	1,236.00
TOTAL					1,236.00
<b>19849</b>	<b>11/03/2015</b>	<b>AAA Alarm Systems, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-9,307.00</b>
	10/16/2015		6026 · Redlands Plaza ...	2-Redlands Plaza/...	9,334.00
TOTAL					9,334.00
<b>19850</b>	<b>11/03/2015</b>	<b>Aaron Pederson</b>	<b>1012 · Citizens Busine...</b>		<b>-35.00</b>
	10/30/2015		6018 · Janitorial Services	4-General Fund Ent.	35.00
TOTAL					35.00
<b>19851</b>	<b>11/03/2015</b>	<b>ACWA JPIA - Workers ...</b>	<b>1012 · Citizens Busine...</b>		<b>-2,915.00</b>
	10/06/2015		6120 · Workers' Comp. ...	4-General Fund Ent.	468.15
			6120 · Workers' Comp. ...	1-Groundwater Ent.	1,482.86
			6120 · Workers' Comp. ...	2-Redlands Plaza/...	148.67
			6120 · Workers' Comp. ...	3-Land Resources	434.34
			6120 · Workers' Comp. ...	5-Wash Plan	380.98
TOTAL					2,915.00

## San Bernardino Valley Water Conservation District Expenditure Report November 2015

Num	Date	Name	Account	Class	Original Amount
<b>19852</b>	<b>11/03/2015</b>	<b>Bob's Plumbing</b>	<b>1012 · Citizens Busine...</b>		<b>-250.00</b>
	10/16/2015		6015 · Mentone House ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
<b>19853</b>	<b>11/03/2015</b>	<b>California Strategies</b>	<b>1012 · Citizens Busine...</b>		<b>-3,000.00</b>
	10/20/2015		5120 · Misc. Profession...	4-General Fund Ent.	1,330.00
			5120 · Misc. Profession...	1-Groundwater Ent.	88.00
			5120 · Misc. Profession...	3-Land Resources	1,582.00
TOTAL					3,000.00
<b>19854</b>	<b>11/03/2015</b>	<b>Castro Landscaping Se...</b>	<b>1012 · Citizens Busine...</b>		<b>-250.00</b>
	10/30/2015		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
<b>19855</b>	<b>11/03/2015</b>	<b>Chevron &amp; Texaco Car...</b>	<b>1012 · Citizens Busine...</b>		<b>-85.44</b>
	09/22/2015		5320 · Fuel	1-Groundwater Ent.	85.44
TOTAL					85.44
<b>19856</b>	<b>11/03/2015</b>	<b>Citizens Business Bank</b>	<b>1012 · Citizens Busine...</b>		<b>-3,922.15</b>
	10/14/2015		5210 · Equipment Maint...	1-Groundwater Ent.	247.19
			5215 · Property Mainten...	1-Groundwater Ent.	109.21
			5215 · Property Mainten...	3-Land Resources	27.30
			5310 · Vehicle Mainten...	1-Groundwater Ent.	168.75
			6002 · Website Adminis...	4-General Fund Ent.	175.00
			6027 · Computer Suppli...	4-General Fund Ent.	15.50
			6039 · Postage and Ov...	4-General Fund Ent.	78.56
			6039 · Postage and Ov...	1-Groundwater Ent.	35.71
			6039 · Postage and Ov...	2-Redlands Plaza/...	14.28
			6039 · Postage and Ov...	3-Land Resources	14.28
			6435 · Conf/Seminar R...	4-General Fund Ent.	60.00
			6425 · Meals	4-General Fund Ent.	253.98
			6430 · Lodging	4-General Fund Ent.	431.79
			6525 · Meals	4-General Fund Ent.	133.16
			6525 · Meals	1-Groundwater Ent.	103.57
			6525 · Meals	3-Land Resources	59.18
			7130 · Mentone Propert...	2-Redlands Plaza/...	1,994.69
TOTAL					3,922.15
<b>19857</b>	<b>11/03/2015</b>	<b>City of Redlands -Muni...</b>	<b>1012 · Citizens Busine...</b>		<b>-1,663.80</b>
	10/15/2015		6026 · Redlands Plaza ...	2-Redlands Plaza/...	1,663.80
TOTAL					1,663.80
<b>19858</b>	<b>11/03/2015</b>	<b>DMV Renewal</b>	<b>1012 · Citizens Busine...</b>		<b>-50.00</b>
	11/02/2015	SBVWCD:General Admi...	5310 · Vehicle Mainten...	1-Groundwater Ent.	50.00
TOTAL					50.00
<b>19859</b>	<b>11/03/2015</b>	<b>Edison - 8812</b>	<b>1012 · Citizens Busine...</b>		<b>-250.68</b>
	10/31/2015		5420 · Electricity	4-General Fund Ent.	70.19
			5420 · Electricity	1-Groundwater Ent.	50.14
			5420 · Electricity	2-Redlands Plaza/...	130.35
TOTAL					250.68

## San Bernardino Valley Water Conservation District Expenditure Report November 2015

Num	Date	Name	Account	Class	Original Amount
<b>19860</b>	<b>11/03/2015</b>	<b>Edison - Redlands Plaza</b>	<b>1012 · Citizens Busine...</b>		<b>-217.90</b>
	10/31/2015		6026 · Redlands Plaza ...	2-Redlands Plaza/...	217.90
TOTAL					217.90
<b>19861</b>	<b>11/03/2015</b>	<b>Highland Area Chambe...</b>	<b>1012 · Citizens Busine...</b>		<b>-20.00</b>
	10/27/2015		6425 · Meals	4-General Fund Ent.	20.00
TOTAL					20.00
<b>19862</b>	<b>11/03/2015</b>	<b>ICF Jones &amp; Stokes, Inc</b>	<b>1012 · Citizens Busine...</b>		<b>0.00</b>
TOTAL					0.00
<b>19863</b>	<b>11/03/2015</b>	<b>ICF Jones &amp; Stokes, Inc</b>	<b>1012 · Citizens Busine...</b>		<b>-23,986.00</b>
	10/26/2015		5122 · Wash Plan Profe...	5-Wash Plan	23,986.00
TOTAL					23,986.00
<b>19864</b>	<b>11/03/2015</b>	<b>Image Source</b>	<b>1012 · Citizens Busine...</b>		<b>-279.53</b>
	10/16/2015		6033 · Office Equipmen...	4-General Fund Ent.	209.65
			6033 · Office Equipmen...	1-Groundwater Ent.	13.98
			6033 · Office Equipmen...	2-Redlands Plaza/...	41.92
			6033 · Office Equipmen...	3-Land Resources	13.98
TOTAL					279.53
<b>19865</b>	<b>11/03/2015</b>	<b>JAN-PRO Cleaning Sys...</b>	<b>1012 · Citizens Busine...</b>		<b>-618.00</b>
	11/01/2015		6018 · Janitorial Services	4-General Fund Ent.	618.00
TOTAL					618.00
<b>19866</b>	<b>11/03/2015</b>	<b>Lowe's Companies, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-209.41</b>
	10/25/2015		6015 · Mentone House ...	2-Redlands Plaza/...	16.77
			5210 · Equipment Maint...	1-Groundwater Ent.	54.16
			5215 · Property Mainten...	1-Groundwater Ent.	87.43
			5215 · Property Mainten...	3-Land Resources	21.86
			6012 · Office Maintenan...	4-General Fund Ent.	11.68
			6012 · Office Maintenan...	2-Redlands Plaza/...	17.51
TOTAL					209.41
<b>19867</b>	<b>11/03/2015</b>	<b>Pat's Pots</b>	<b>1012 · Citizens Busine...</b>		<b>-210.00</b>
	10/26/2015		5460 · Water / Trash / S...	4-General Fund Ent.	105.00
			5460 · Water / Trash / S...	1-Groundwater Ent.	84.00
			5460 · Water / Trash / S...	3-Land Resources	21.00
TOTAL					210.00
<b>19868</b>	<b>11/03/2015</b>	<b>Quill Corporation</b>	<b>1012 · Citizens Busine...</b>		<b>-5.00</b>
	10/20/2015		6030 · Office Supplies	4-General Fund Ent.	5.00
TOTAL					5.00

## San Bernardino Valley Water Conservation District Expenditure Report November 2015

Num	Date	Name	Account	Class	Original Amount
<b>19869</b>	<b>11/03/2015</b>	<b>ReadyRefresh by Nestle</b>	<b>1012 · Citizens Busine...</b>		<b>-67.60</b>
	10/24/2015		5460 · Water / Trash / S...	4-General Fund Ent.	33.80
			5460 · Water / Trash / S...	1-Groundwater Ent.	27.04
			5460 · Water / Trash / S...	3-Land Resources	6.76
TOTAL					67.60
<b>19870</b>	<b>11/03/2015</b>	<b>Rutan &amp; Tucker</b>	<b>1012 · Citizens Busine...</b>		<b>-20,833.94</b>
	10/22/2015		5180 · Legal	4-General Fund Ent.	513.30
			5180 · Legal	1-Groundwater Ent.	548.70
			5180 · Legal	2-Redlands Plaza/...	177.00
			5180 · Legal	3-Land Resources	531.00
			5175 · Legal - Wash Plan	5-Wash Plan	19,063.94
TOTAL					20,833.94
<b>19871</b>	<b>11/03/2015</b>	<b>Schubert Landscaping</b>	<b>1012 · Citizens Busine...</b>		<b>-250.00</b>
	10/20/2015		6015 · Mentone House ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
<b>19872</b>	<b>11/03/2015</b>	<b>The Alarm and Sprinkle...</b>	<b>1012 · Citizens Busine...</b>		<b>-2,874.59</b>
	10/15/2015		6016 · Redlands Plaza ...	2-Redlands Plaza/...	2,874.59
TOTAL					2,874.59
<b>19873</b>	<b>11/03/2015</b>	<b>Valero Marketing &amp; Sup...</b>	<b>1012 · Citizens Busine...</b>		<b>-328.00</b>
	10/29/2015		5320 · Fuel	1-Groundwater Ent.	328.00
TOTAL					328.00
<b>19874</b>	<b>11/03/2015</b>	<b>Verizon California -7275</b>	<b>1012 · Citizens Busine...</b>		<b>-128.76</b>
	10/19/2015		5440 · Telephone	4-General Fund Ent.	62.84
			5440 · Telephone	1-Groundwater Ent.	26.93
			5470 · Internet Services	4-General Fund Ent.	19.49
			5470 · Internet Services	1-Groundwater Ent.	11.70
			5470 · Internet Services	2-Redlands Plaza/...	1.95
			5470 · Internet Services	3-Land Resources	5.85
TOTAL					128.76
<b>19875</b>	<b>11/03/2015</b>	<b>Wilbur's</b>	<b>1012 · Citizens Busine...</b>		<b>-11.87</b>
	10/30/2015		5210 · Equipment Maint...	1-Groundwater Ent.	11.87
TOTAL					11.87
<b>19876</b>	<b>11/17/2015</b>	<b>ACWA</b>	<b>1012 · Citizens Busine...</b>		<b>-7,910.00</b>
	11/02/2015		6093 · Memberships	4-General Fund Ent.	7,910.00
TOTAL					7,910.00

## San Bernardino Valley Water Conservation District Expenditure Report November 2015

Num	Date	Name	Account	Class	Original Amount
<b>19877</b>	<b>11/17/2015</b>	<b>ACWA/JPIA-Health</b>	<b>1012 · Citizens Busine...</b>		<b>-9,525.62</b>
	11/04/2015		6110 · Vision Insurance	4-General Fund Ent.	22.80
			6110 · Vision Insurance	1-Groundwater Ent.	72.22
			6110 · Vision Insurance	2-Redlands Plaza/...	7.24
			6110 · Vision Insurance	3-Land Resources	21.15
			6110 · Vision Insurance	5-Wash Plan	18.55
			6130 · Dental Insurance	4-General Fund Ent.	102.55
			6130 · Dental Insurance	1-Groundwater Ent.	324.79
			6130 · Dental Insurance	2-Redlands Plaza/...	32.56
			6130 · Dental Insurance	3-Land Resources	95.13
			6130 · Dental Insurance	5-Wash Plan	83.45
			6150 · Medical Insurance	4-General Fund Ent.	1,404.48
			6150 · Medical Insurance	1-Groundwater Ent.	4,448.67
			6150 · Medical Insurance	2-Redlands Plaza/...	446.00
			6150 · Medical Insurance	3-Land Resources	1,303.03
			6150 · Medical Insurance	5-Wash Plan	1,143.00
TOTAL					9,525.62
<b>19878</b>	<b>11/17/2015</b>	<b>American Power Security</b>	<b>1012 · Citizens Busine...</b>		<b>-475.00</b>
	11/03/2015		6026 · Redlands Plaza ...	2-Redlands Plaza/...	475.00
TOTAL					475.00
<b>19879</b>	<b>11/17/2015</b>	<b>Antimite Pest Control, I...</b>	<b>1012 · Citizens Busine...</b>		<b>-66.00</b>
	11/10/2015		6026 · Redlands Plaza ...	2-Redlands Plaza/...	66.00
TOTAL					66.00
<b>19880</b>	<b>11/17/2015</b>	<b>Assoc. San Bernardino...</b>	<b>1012 · Citizens Busine...</b>		<b>-64.00</b>
	11/09/2015		6425 · Meals	4-General Fund Ent.	34.00
			6425 · Meals	4-General Fund Ent.	30.00
TOTAL					64.00
<b>19881</b>	<b>11/17/2015</b>	<b>BOE</b>	<b>1012 · Citizens Busine...</b>		<b>-953.94</b>
	11/03/2015		6009 · Licenses	4-General Fund Ent.	190.79
			6009 · Licenses	1-Groundwater Ent.	763.15
TOTAL					953.94
<b>19882</b>	<b>11/17/2015</b>	<b>California Special Distri...</b>	<b>1012 · Citizens Busine...</b>		<b>-4,950.00</b>
	10/19/2015		6093 · Memberships	4-General Fund Ent.	4,950.00
TOTAL					4,950.00
<b>19883</b>	<b>11/17/2015</b>	<b>Corneille, Richard</b>	<b>1012 · Citizens Busine...</b>		<b>-1,041.50</b>
	11/01/2015		6401 · Directors' Fees	4-General Fund Ent.	1,030.00
			6410 · Mileage	4-General Fund Ent.	11.50
TOTAL					1,041.50
<b>19884</b>	<b>11/17/2015</b>	<b>Day Lite Maintenance, I...</b>	<b>1012 · Citizens Busine...</b>		<b>-144.00</b>
	11/01/2015		6026 · Redlands Plaza ...	2-Redlands Plaza/...	144.00
TOTAL					144.00

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**November 2015**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
<b>19885</b>	<b>11/17/2015</b>	<b>Edison - 7241</b>	<b>1012 · Citizens Busine...</b>		<b>-61.69</b>
	11/12/2015		5420 · Electricity	4-General Fund Ent.	17.27
			5420 · Electricity	1-Groundwater Ent.	12.34
			5420 · Electricity	2-Redlands Plaza/...	32.08
TOTAL					61.69
<b>19886</b>	<b>11/17/2015</b>	<b>Edison -5552</b>	<b>1012 · Citizens Busine...</b>		<b>-376.65</b>
	11/10/2015		5420 · Electricity	4-General Fund Ent.	92.53
			5420 · Electricity	1-Groundwater Ent.	66.10
			5420 · Electricity	2-Redlands Plaza/...	171.85
			6026 · Redlands Plaza ...	2-Redlands Plaza/...	46.17
TOTAL					376.65
<b>19887</b>	<b>11/17/2015</b>	<b>Home Depot Credit Ser...</b>	<b>1012 · Citizens Busine...</b>		<b>-358.40</b>
	10/28/2015		5210 · Equipment Maint...	1-Groundwater Ent.	152.00
			5215 · Property Mainten...	1-Groundwater Ent.	165.12
			6015 · Mentone House ...	2-Redlands Plaza/...	41.28
TOTAL					358.40
<b>19888</b>	<b>11/17/2015</b>	<b>Image Source</b>	<b>1012 · Citizens Busine...</b>		<b>-483.90</b>
	08/17/2015		6033 · Office Equipmen...	4-General Fund Ent.	362.92
			6033 · Office Equipmen...	1-Groundwater Ent.	24.20
			6033 · Office Equipmen...	2-Redlands Plaza/...	72.58
			6033 · Office Equipmen...	3-Land Resources	24.20
TOTAL					483.90
<b>19889</b>	<b>11/17/2015</b>	<b>Netsteller</b>	<b>1012 · Citizens Busine...</b>		<b>-900.00</b>
	11/01/2015		5160 · IT Support	4-General Fund Ent.	330.00
			5160 · IT Support	1-Groundwater Ent.	480.00
			5160 · IT Support	3-Land Resources	90.00
TOTAL					900.00
<b>19890</b>	<b>11/17/2015</b>	<b>Quill Corporation</b>	<b>1012 · Citizens Busine...</b>		<b>-316.15</b>
	11/09/2015		6019 · Janitorial Supplies	4-General Fund Ent.	9.31
			6019 · Janitorial Supplies	1-Groundwater Ent.	6.20
			6027 · Computer Suppli...	4-General Fund Ent.	13.77
			6027 · Computer Suppli...	1-Groundwater Ent.	0.93
			6027 · Computer Suppli...	2-Redlands Plaza/...	1.84
			6027 · Computer Suppli...	3-Land Resources	1.84
			6030 · Office Supplies	4-General Fund Ent.	60.31
			6030 · Office Supplies	1-Groundwater Ent.	3.77
			6030 · Office Supplies	2-Redlands Plaza/...	7.54
			6030 · Office Supplies	3-Land Resources	3.77
			6004 · Meeting Expenses	4-General Fund Ent.	155.00
			6004 · Meeting Expenses	1-Groundwater Ent.	51.87
TOTAL					316.15
<b>19891</b>	<b>11/17/2015</b>	<b>Redlands Daily Facts</b>	<b>1012 · Citizens Busine...</b>		<b>-143.65</b>
	11/05/2015		6090 · Subscriptions/Pu...	4-General Fund Ent.	143.65
TOTAL					143.65

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**November 2015**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
<b>19892</b>	<b>11/17/2015</b>	<b>Riverside Personnel Se...</b>	<b>1012 · Citizens Busine...</b>		<b>-2,996.25</b>
	11/03/2015		6220 · Contingency/Te...	4-General Fund Ent.	2,996.25
TOTAL					2,996.25
<b>19893</b>	<b>11/17/2015</b>	<b>Telecomm</b>	<b>1012 · Citizens Busine...</b>		<b>-946.64</b>
	11/04/2015		5440 · Telephone	4-General Fund Ent.	662.65
			5440 · Telephone	1-Groundwater Ent.	283.99
TOTAL					946.64
<b>19894</b>	<b>11/17/2015</b>	<b>Verizon California-4860</b>	<b>1012 · Citizens Busine...</b>		<b>-430.77</b>
	10/28/2015		5440 · Telephone	4-General Fund Ent.	285.45
			5440 · Telephone	1-Groundwater Ent.	122.33
			5470 · Internet Services	4-General Fund Ent.	11.49
			5470 · Internet Services	1-Groundwater Ent.	6.90
			5470 · Internet Services	2-Redlands Plaza/...	1.15
			5470 · Internet Services	3-Land Resources	3.45
TOTAL					430.77
<b>100123N</b>	<b>11/30/2015</b>	<b>PERS</b>	<b>1012 · Citizens Busine...</b>		<b>-3,965.52</b>
			6170 · PERS Retirement	4-General Fund Ent.	528.74
			6170 · PERS Retirement	1-Groundwater Ent.	1,674.78
			6170 · PERS Retirement	2-Redlands Plaza/...	167.91
			6170 · PERS Retirement	3-Land Resources	490.55
			6170 · PERS Retirement	5-Wash Plan	430.30
			2102 · Pers Retirement ...	4-General Fund Ent.	673.24
TOTAL					3,965.52
<b>100124N</b>	<b>11/30/2015</b>	<b>PERS</b>	<b>1012 · Citizens Busine...</b>		<b>-350.00</b>
			2102 · Pers Retirement ...	4-General Fund Ent.	350.00
TOTAL					350.00



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

Email: [info@sbvwcd.org](mailto:info@sbvwcd.org)  
[www.sbvwcd.org](http://www.sbvwcd.org)

Memorandum No. 1381

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: December 9, 2015**

**Subject: Unaudited Financial Reports for November 2015**

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## **RECOMMENDATION**

Review, discuss and approve the unaudited financials for November 2015.

## **BACKGROUND**

The financials are attached for Board review and approval.

## **FISCAL IMPACT**

None.

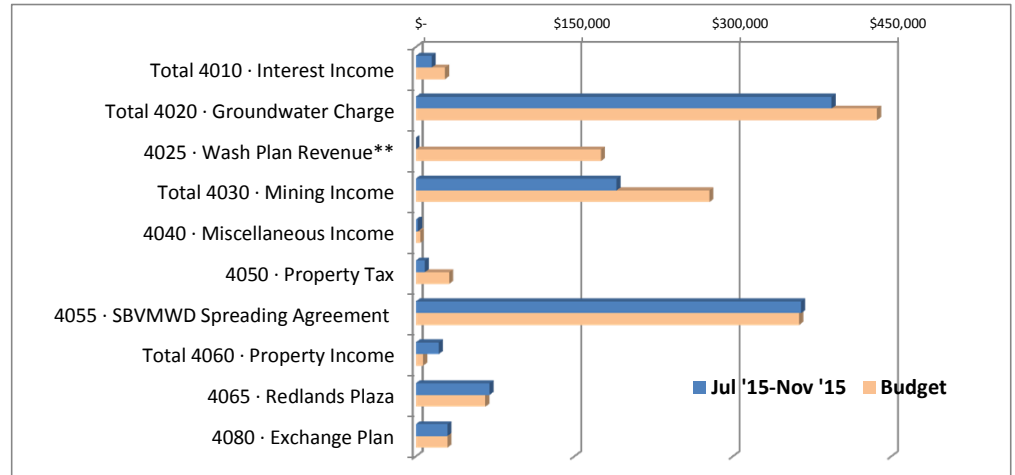
**SBVWCD - All Enterprises Budget and Actual**

**November 2015**

**REVENUE**

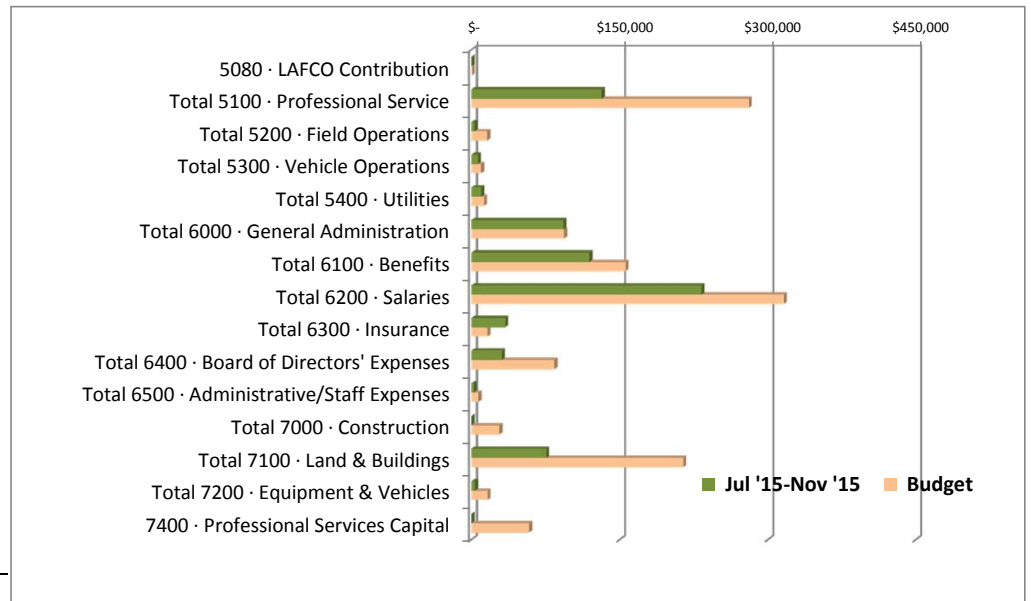
	<b>Jul '15-Nov '15</b>	<b>Budget</b>
Total 4010 · Interest Income	\$ 15,122	\$ 27,733
Total 4020 · Groundwater Charge	\$ 393,739	\$ 436,648
4025 · Wash Plan Revenue**	\$ -	\$ 175,355
Total 4030 · Mining Income	\$ 190,230	\$ 278,056
4040 · Miscellaneous Income	\$ 2,087	\$ 4,167
4050 · Property Tax	\$ 8,542	\$ 31,667
4055 · SBVMWD Spreading Agreement	\$ 364,902	\$ 363,096
Total 4060 · Property Income	\$ 21,825	\$ 6,982
4065 · Redlands Plaza	\$ 69,796	\$ 65,889
4080 · Exchange Plan	\$ 30,000	\$ 30,000
<b>Total Revenue</b>	<b>\$ 1,096,244</b>	<b>\$ 1,419,592</b>

\*\*4025 revenue received in FY 2014/2015

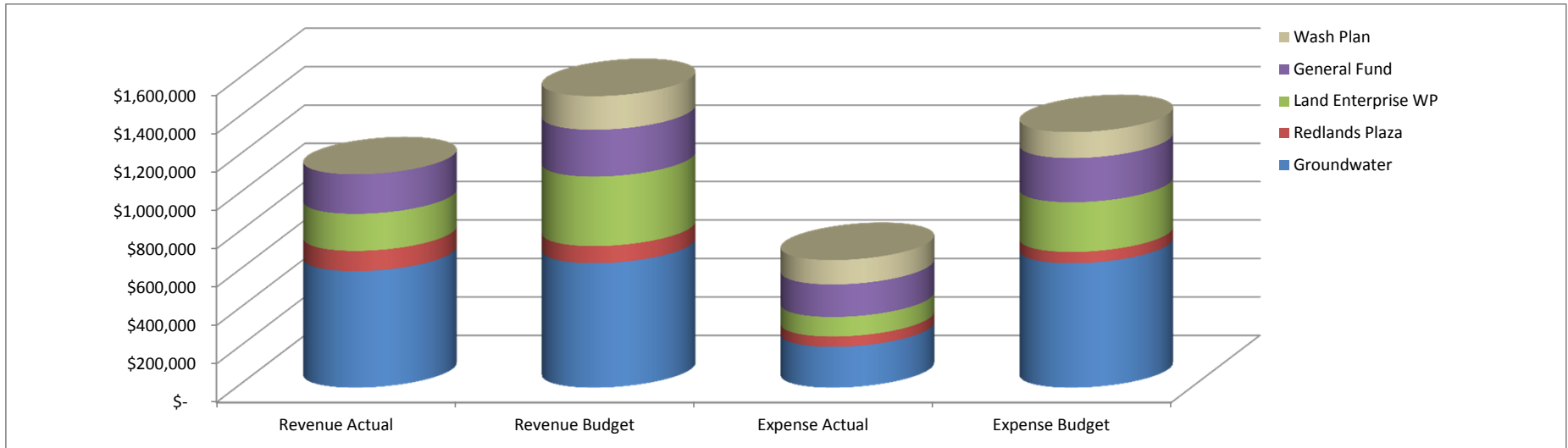


**EXPENSES Operating and Capital**

	<b>Jul '15-Nov '15</b>	<b>Budget</b>
5080 · LAFCO Contribution	\$ 359	\$ 561
Total 5100 · Professional Service	\$ 131,696	\$ 280,732
Total 5200 · Field Operations	\$ 3,103	\$ 16,024
Total 5300 · Vehicle Operations	\$ 6,692	\$ 9,875
Total 5400 · Utilities	\$ 10,102	\$ 12,858
Total 6000 · General Administration	\$ 93,205	\$ 93,755
Total 6100 · Benefits	\$ 119,228	\$ 155,957
Total 6200 · Salaries	\$ 232,760	\$ 316,250
Total 6300 · Insurance	\$ 34,247	\$ 16,305
Total 6400 · Board of Directors' Expenses	\$ 30,807	\$ 83,940
Total 6500 · Administrative/Staff Expenses	\$ 2,376	\$ 7,294
Total 7000 · Construction	\$ -	\$ 28,313
Total 7100 · Land & Buildings	\$ 75,661	\$ 214,291
Total 7200 · Equipment & Vehicles	\$ 3,562	\$ 16,448
7400 · Professional Services Capital	\$ -	\$ 58,333
<b>Total Expense</b>	<b>\$ 743,797</b>	<b>\$ 1,310,937</b>



## Enterprises to Date (November 2015)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 606,842	\$ 648,196	94%
Groundwater Expense	\$ 212,495	\$ 348,412	61%
Revenue -Expense	\$ 394,348	\$ 299,784	
Redlands Plaza Revenue	\$ 105,575	\$ 89,121	118%
Redlands Plaza Expense	\$ 53,787	\$ 58,660	92%
Revenue -Expense	\$ 51,788	\$ 30,461	
Land Enterprise Revenue	\$ 192,848	\$ 362,431	53%
Land Enterprise Expense	\$ 102,110	\$ 258,964	39%
Revenue -Expense	\$ 90,738	\$ 103,467	
General Fund Revenue	\$ 206,127	\$ 244,073	84%
General Fund Expense	\$ 169,114	\$ 230,329	73%
Revenue -Expense	\$ 37,013	\$ 13,744	
Wash Plan Revenue	\$ -	\$ 175,355	0%
Wash Plan Expense	\$ 127,069	\$ 135,428	94%
Revenue-Expense	(127,069)	39,927	
Total All Revenue - Expense	\$ 446,818	\$ 487,383	-9%

Cash Status	As of 7/1/2015	As of 11/30/2015
LAIF	\$ 446,325.52	\$ 447,000.64
Cal Trust	\$ 8,159,371.85	\$ 8,178,226.51
Citizens Bank	\$ 722,704.66	\$ 376,691.60
Total Cash	\$ 9,328,402.03	\$ 9,001,918.75
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
<b>Cash Position</b>	<b>\$ 4,328,402.03</b>	<b>\$ 4,001,918.75</b>
	Increase of	\$ (326,483.28)
	Percent Increase	-7.5%

San Bernardino Valley Water Conservation District  
 Profit & Loss To Date vs. Annual Budget

	<u>Jul - Nov 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4010 · Interest Income</b>				
4012 · LAIF	675.12	1,300.00	-624.88	51.93%
4013 · Caltrust Investment Income	14,446.85	65,000.00	-50,553.15	22.23%
<b>Total 4010 · Interest Income</b>	<u>15,121.97</u>	<u>66,300.00</u>	<u>-51,178.03</u>	<u>22.81%</u>
<b>4020 · Groundwater Charge</b>				
4021 · Assessments - Ag	24,083.16	43,628.00	-19,544.84	55.2%
4023 · Assessments - Non-Ag	369,656.02	829,668.00	-460,011.98	44.56%
<b>Total 4020 · Groundwater Charge</b>	<u>393,739.18</u>	<u>873,296.00</u>	<u>-479,556.82</u>	<u>45.09%</u>
<b>4025 · Wash Plan Revenue</b>	0.00	175,355.20	-175,355.20	0.0%
<b>4030 · Mining Income</b>				
4031 · Plant Site - CEMEX	20,000.00	48,000.00	-28,000.00	41.67%
4032 · Cemex - Royalty / Lease	150,000.00	508,333.33	-358,333.33	29.51%
4034 · Redlands Aggregate 5% Royalty	9,000.00	36,000.00	-27,000.00	25.0%
4036 · Aggregate Maintenance	11,230.12	75,000.00	-63,769.88	14.97%
<b>Total 4030 · Mining Income</b>	<u>190,230.12</u>	<u>667,333.33</u>	<u>-477,103.21</u>	<u>28.51%</u>
<b>4040 · Miscellaneous Income</b>				
4041 · Reimbursed Expenses	587.32			
4040 · Miscellaneous Income - Other	1,500.00	10,000.00	-8,500.00	15.0%
<b>Total 4040 · Miscellaneous Income</b>	<u>2,087.32</u>	<u>10,000.00</u>	<u>-7,912.68</u>	<u>20.87%</u>
<b>4050 · Property Tax</b>	8,541.53	76,000.00	-67,458.47	11.24%
<b>4055 · SBVMWD Spreading Agreement Reim</b>	364,902.15	363,095.86	1,806.29	100.5%
<b>4060 · Property Income</b>				
4062 · Mentone Property	21,825.00	19,200.00	2,625.00	113.67%
<b>Total 4060 · Property Income</b>	<u>21,825.00</u>	<u>19,200.00</u>	<u>2,625.00</u>	<u>113.67%</u>
<b>4065 · Redlands Plaza</b>	69,796.28	158,132.82	-88,336.54	44.14%
<b>4066 · Redlands Plaza CAM</b>	14,140.68	39,001.28	-24,860.60	36.26%
<b>4080 · Exchange Plan</b>	30,000.00	30,000.00	0.00	100.0%
<b>4086 · Plunge Creek IRWMP</b>	1,008.38	200,000.00	-198,991.62	0.5%
<b>Total Income</b>	<u>1,111,392.61</u>	<u>2,677,714.49</u>	<u>-1,566,321.88</u>	<u>41.51%</u>
<b>Gross Profit</b>	1,111,392.61	2,677,714.49	-1,566,321.88	41.51%
<b>Expense</b>				
<b>5050 · Regional Programs</b>				
5080 · LAFCO Contribution	359.39	1,345.83	-986.44	26.7%
<b>Total 5050 · Regional Programs</b>	<u>359.39</u>	<u>1,345.83</u>	<u>-986.44</u>	<u>26.7%</u>
<b>5100 · Professional Service</b>				
5120 · Misc. Professional Services	17,900.54	150,000.00	-132,099.46	11.93%
5122 · Wash Plan Professional Services	26,881.00	62,000.00	-35,119.00	43.36%
5124 · Plunge Creek Prof Services	11,803.23	184,510.00	-172,706.77	6.4%
5125 · Engineering Services	0.00	16,000.00	-16,000.00	0.0%
5130 · Aerial Photography & Surveying	0.00	1,000.00	-1,000.00	0.0%
5145 · Environmental Services (WP)	0.00	55,000.00	-55,000.00	0.0%
5160 · IT Support	1,800.00	6,000.00	-4,200.00	30.0%
5170 · Audit	20,635.00	21,000.00	-365.00	98.26%
5175 · Legal - Wash Plan	39,799.89	44,500.00	-4,700.11	89.44%
5180 · Legal	12,876.29	110,227.77	-97,351.48	11.68%
<b>Total 5100 · Professional Service</b>	<u>131,695.95</u>	<u>650,237.77</u>	<u>-518,541.82</u>	<u>20.25%</u>
<b>5123 · Temp. Field Labor</b>	0.00	5,000.00	-5,000.00	0.0%
<b>5133 · Regional River HCP Contribution</b>	0.00	30,000.00	-30,000.00	0.0%
<b>5143 · Wash Plan District Contribution</b>	0.00	33,033.00	-33,033.00	0.0%
<b>5200 · Field Operations</b>				
5210 · Equipment Maintenance	1,101.65	5,958.00	-4,856.35	18.49%
5215 · Property Maintenance	2,001.07	32,500.00	-30,498.93	6.16%
<b>Total 5200 · Field Operations</b>	<u>3,102.72</u>	<u>38,458.00</u>	<u>-35,355.28</u>	<u>8.07%</u>

San Bernardino Valley Water Conservation District  
 Profit & Loss To Date vs. Annual Budget

	<u>Jul - Nov 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>5300 - Vehicle Operations</b>				
5310 - Vehicle Maintenance	2,610.42	10,000.00	-7,389.58	26.1%
5320 - Fuel	4,081.63	13,700.00	-9,618.37	29.79%
<b>Total 5300 - Vehicle Operations</b>	<u>6,692.05</u>	<u>23,700.00</u>	<u>-17,007.95</u>	<u>28.24%</u>
<b>5400 - Utilities</b>				
5410 - Alarm Service	884.40	3,400.00	-2,515.60	26.01%
5420 - Electricity	3,719.08	9,500.00	-5,780.92	39.15%
5430 - Mobile Phone	1,225.00	1,000.00	225.00	122.5%
5440 - Telephone	3,321.12	6,400.00	-3,078.88	51.89%
5450 - Natural Gas	0.00	900.00	-900.00	0.0%
5460 - Water / Trash / Sewer	681.41	2,160.00	-1,478.59	31.55%
5470 - Internet Services	270.91	7,500.00	-7,229.09	3.61%
<b>Total 5400 - Utilities</b>	<u>10,101.92</u>	<u>30,860.00</u>	<u>-20,758.08</u>	<u>32.74%</u>
<b>6000 - General Administration</b>				
6001 - General Administration - Other	39.00	7,000.00	-6,961.00	0.56%
6002 - Website Administration	875.00	3,100.00	-2,225.00	28.23%
6003 - Property Tax	0.00	235.10	-235.10	0.0%
6004 - Meeting Expenses	700.17	2,700.00	-1,999.83	25.93%
6006 - Permits	0.00	8,197.44	-8,197.44	0.0%
6007 - Inter District Costs	0.00	12,500.00	-12,500.00	0.0%
6009 - Licenses	953.94	1,639.00	-685.06	58.2%
6010 - Surety Bond	1,210.00	2,060.00	-850.00	58.74%
6012 - Office Maintenance	29.19	3,180.00	-3,150.81	0.92%
6013 - Office Lease Payment	25,000.00	60,000.00	-35,000.00	41.67%
6015 - Mentone House Maintenance	4,610.36	3,050.00	1,560.36	151.16%
6016 - Redlands Plaza Maintenance	3,229.59	15,000.00	-11,770.41	21.53%
6018 - Janitorial Services	3,415.00	8,843.58	-5,428.58	38.62%
6019 - Janitorial Supplies	91.69	500.00	-408.31	18.34%
6020 - Vacancy Marketing-Redlands Plaz	0.00	5,010.00	-5,010.00	0.0%
6024 - Computer Equip Maint.	0.00	200.00	-200.00	0.0%
6026 - Redlands Plaza CAM expenses	16,730.72	24,000.00	-7,269.28	69.71%
6027 - Computer Supplies	49.38	689.00	-639.62	7.17%
6030 - Office Supplies	983.79	4,250.67	-3,266.88	23.14%
6033 - Office Equipment Rental	3,198.96	8,734.40	-5,535.44	36.63%
6036 - Printing	175.44	980.00	-804.56	17.9%
6039 - Postage and Overnight Delivery	351.51	1,790.00	-1,438.49	19.64%
6042 - Payroll Processing	815.51	1,530.25	-714.74	53.29%
6045 - Bank Service Charges	579.94	3,150.00	-2,570.06	18.41%
6051 - Uniforms	545.60	2,000.00	-1,454.40	27.28%
6060 - Outreach	10,000.00	24,000.00	-14,000.00	41.67%
6087 - Educational Reimbursement	0.00	3,635.00	-3,635.00	0.0%
6090 - Subscriptions/Publications	254.50	750.00	-495.50	33.93%
6091 - Public Notices	0.00	2,800.00	-2,800.00	0.0%
6093 - Memberships	19,366.00	15,500.00	3,866.00	124.94%
6000 - General Administration - Other	0.00			
<b>Total 6000 - General Administration</b>	<u>93,205.29</u>	<u>227,024.44</u>	<u>-133,819.15</u>	<u>41.06%</u>
<b>6100 - Benefits</b>				
6110 - Vision Insurance	709.80	1,999.46	-1,289.66	35.5%
6120 - Workers' Comp. Insurance	2,915.00	21,103.82	-18,188.82	13.81%
6130 - Dental Insurance	3,192.40	8,976.48	-5,784.08	35.56%
6150 - Medical Insurance				
6150 - Medical Insurance - Other	38,964.38	115,493.77	-76,529.39	33.74%
<b>Total 6150 - Medical Insurance</b>	<u>38,964.38</u>	<u>99,859.19</u>	<u>-60,894.81</u>	<u>39.02%</u>
6160 - Payroll Taxes-Employer	13,709.17	55,358.09	-41,648.92	24.77%
6170 - PERS Retirement				
6170 - PERS Retirement - Other	59,737.23	170,523.81	-110,786.58	35.03%
<b>Total 6170 - PERS Retirement</b>	<u>59,737.23</u>	<u>152,861.13</u>	<u>-93,123.90</u>	<u>39.08%</u>
<b>Total 6100 - Benefits</b>	<u>119,227.98</u>	<u>340,158.17</u>	<u>-220,930.19</u>	<u>35.05%</u>
<b>6200 - Salaries</b>				

San Bernardino Valley Water Conservation District  
 Profit & Loss To Date vs. Annual Budget

	<u>Jul - Nov 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6220 · Contingency/Temporary	4,722.09			
6230 · Regular Salaries	228,037.64	758,999.24	-530,961.60	30.05%
<b>Total 6200 · Salaries</b>	<b>232,759.73</b>	<b>758,999.24</b>	<b>-526,239.51</b>	<b>30.67%</b>
<b>6300 · Insurance</b>				
6310 · Property/ Auto Insurance	3,096.75	6,924.00	-3,827.25	44.73%
6320 · General Liability Insurance	31,150.27	32,209.32	-1,059.05	96.71%
<b>Total 6300 · Insurance</b>	<b>34,247.02</b>	<b>39,133.32</b>	<b>-4,886.30</b>	<b>87.51%</b>
<b>6400 · Board of Directors' Expenses</b>				
6401 · Directors' Fees	23,278.00	76,426.00	-53,148.00	30.46%
6410 · Mileage	1,512.52	2,750.00	-1,237.48	55.0%
6415 · Air Fare	2,186.41	6,412.50	-4,226.09	34.1%
6420 · Other Travel	118.00	1,000.00	-882.00	11.8%
6425 · Meals	820.04	1,935.00	-1,114.96	42.38%
6430 · Lodging	431.79	4,900.00	-4,468.21	8.81%
6435 · Conf/Seminar Registrations	2,460.00	8,032.50	-5,572.50	30.63%
6440 · Election Fees / Re-Districting	0.00	100,000.00	-100,000.00	0.0%
<b>Total 6400 · Board of Directors' Expenses</b>	<b>30,806.76</b>	<b>201,456.00</b>	<b>-170,649.24</b>	<b>15.29%</b>
<b>6500 · Administrative/Staff Expenses</b>				
6510 · Mileage	390.89	2,940.00	-2,549.11	13.3%
6515 · Air Fare	173.46	2,200.00	-2,026.54	7.89%
6520 · Travel, Other (rental car, taxi)	27.48	1,367.11	-1,339.63	2.01%
6525 · Meals	545.04	1,500.00	-954.96	36.34%
6530 · Lodging	0.00	4,128.51	-4,128.51	0.0%
6535 · Conf/Seminar Registrations	1,239.00	5,370.63	-4,131.63	23.07%
<b>Total 6500 · Administrative/Staff Expenses</b>	<b>2,375.87</b>	<b>17,506.25</b>	<b>-15,130.38</b>	<b>13.57%</b>
8010 · Capital Reserve GWE/Rate Stabil	0.00	20,000.00	-20,000.00	0.0%
9999 · Contribution to Capital Maint.	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<b>664,574.68</b>	<b>2,416,912.02</b>	<b>-1,752,337.34</b>	<b>27.5%</b>
<b>Net Ordinary Income</b>	<b>446,817.93</b>	<b>260,802.47</b>	<b>186,015.46</b>	<b>171.32%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>7000 · Construction</b>				
7010 · Materials	0.00	7,950.00	-7,950.00	0.0%
7050 · Basins- Capital Annual Repair	0.00	60,000.00	-60,000.00	0.0%
7055 · Plunge Creek Expansion	0.00	0.00	0.00	0.0%
<b>Total 7000 · Construction</b>	<b>0.00</b>	<b>67,950.00</b>	<b>-67,950.00</b>	<b>0.0%</b>
<b>7100 · Land &amp; Buildings</b>				
7110 · Property Capital Repairs	7,975.00	175,000.00	-167,025.00	4.56%
7130 · Mentone Property (House)-CapRep	10,320.69	21,798.38	-11,477.69	47.35%
7140 · Mentone Property (Shop)-CapRep	3,811.00	17,500.00	-13,689.00	21.78%
7150 · Mill Creek Diversion	53,554.00	300,000.00	-246,446.00	17.85%
<b>Total 7100 · Land &amp; Buildings</b>	<b>75,660.69</b>	<b>514,298.38</b>	<b>-438,637.69</b>	<b>14.71%</b>
<b>7200 · Equipment &amp; Vehicles</b>				
7210 · Computer Hardware-Capital Purch	789.22	4,500.00	-3,710.78	17.54%
7220 · Computer Software	0.00	6,500.00	-6,500.00	0.0%
7230 · Field Equipment / Vehicles	1,572.34	27,240.00	-25,667.66	5.77%
7240 · Office Equipment	1,200.00	1,235.99	-35.99	97.09%
<b>Total 7200 · Equipment &amp; Vehicles</b>	<b>3,561.56</b>	<b>39,475.99</b>	<b>-35,914.43</b>	<b>9.02%</b>
<b>7400 · Professional Services Capital</b>				
7438 · Engineering Services-Other	0.00	140,000.00	-140,000.00	0.0%
<b>Total 7400 · Professional Services Capital</b>	<b>0.00</b>	<b>140,000.00</b>	<b>-140,000.00</b>	<b>0.0%</b>

San Bernardino Valley Water Conservation District  
 Profit & Loss To Date vs. Annual Budget

	<u>Jul - Nov 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
9010 - General Fund - Transfer Out	764,154.00			
Total Other Expense	<u>843,376.25</u>	<u>761,724.37</u>	<u>81,651.88</u>	<u>110.72%</u>
Net Other Income	<u>-843,376.25</u>	<u>-761,724.37</u>	<u>-81,651.88</u>	<u>110.72%</u>
Net Income	<u><u>-396,558.32</u></u>	<u><u>-500,921.90</u></u>	<u><u>104,363.58</u></u>	<u><u>79.17%</u></u>



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

Email: [info@sbvwcd.org](mailto:info@sbvwcd.org)  
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Memorandum No. 1382

**To: Board of Directors**

**From: Finance & Administration Committee & General Manager, Daniel Cozad**

**Date: December 9, 2015**

**Subject: First Quarter Financial Report Review, FY 2015-2016**

## RECOMMENDATION

Finance and Administration Committee recommends the Board review and approve the First Quarter financial report.

## BACKGROUND

Staff prepared financials for the first quarter of fiscal year 2015-2016 in the consolidated format. The financials were reviewed with the Committee on November 16<sup>th</sup> and the first quarter report is attached.

There has been a noticeable, but not significant, reduction in groundwater production revenue. Wash Plan revenue was budgeted in anticipation Cemex's payment would not be received until this fiscal year. Arbitration ended sooner than expected and Cemex's payment was received prior to year-end of FY 2014-2015 but after the budget for FY 2015-2016 was approved. An adjustment was made to GL 4025 Wash Plan Revenue to reflect this change. It appears as a loss on this budget but it is due to payment already received. Revenue is down slightly and if we see significant rain, we can expect the City of Redlands to have notably less production in the Fall as well.

## FISCAL IMPACT

Adjustments are included in the quarterly financial spreadsheet for FY 2015-2016.

BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2: David E.  
Raley

Division 3:  
Manual Aranda, Jr.  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad

1ST QUARTER		2015-2016 Budget	Expended/Received to Date as of 09/30/2015	Expected Remaining Costs/Revenue	Projected Annual Costs (7/1/15-6/30/16)	Projected Over/Under Budget	Notes	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE		REDLANDS PLAZA & LEASED PROPERTY-MENTONE HOUSE		LAND RESOURCE		WASH PLAN	
GL ACCT:	GL DESCRIPTION:							2015 BUDGET:	% BUDGET	BASIS:	2015 BUDGET:	% BUDGET	2015 BUDGET:	% BUDGET	2015 BUDGET:	% BUDGET	2015 BUDGET:	% BUDGET
<b>Approved 2015-2016 Budget</b>																		
<b>INCOME:</b>																		
4012-13	INTEREST INCOME	66,300.00	17,076.78	49,223.22	66,300.00	0.00				0.00		0.00		0.00				
4021-23	GROUNDWATER	873,296.00	393,739.18	440,000.00	833,739.18	-39,556.82	Conservation reduction			833,739.18		0.00		0.00				
4031-34	MINING	592,333.33	96,000.00	496,333.33	592,333.33	0.00				0.00		0.00		592,333.33				
4036,40,80	MISCELLANEOUS	115,000.00	1,475.32	113,524.68	115,000.00	0.00				30,000.00		0.00		77,500.00				
4050	PROPERTY TAX	76,000.00	0.00	76,000.00	76,000.00	0.00		100.00%	Assessor \$70K + \$6K RDA	0.00		0.00		0.00				
4055	SBVMWD LEASE AGREEMENT	363,095.86	364,902.15	0.00	364,902.15	1,806.29	Actual payment with CPI	50.00%	General and Reserve	181,547.93	50.00%	0.00		0.00	0.00%			
4062-66	RENTALS	216,334.10	73,513.35	145,445.75	218,959.10	2,625.00				0.00		216,334.10		0.00				
4025	WASH PLAN REVENUE	175,355.20	0.00	0.00	0.00	-175,355.20	Paid in prior year		CEMEX	0.00		0.00		0.00				100.00%
4086	PLUNGE CREEK IRWMP	200,000.00	1,008.38	198,991.62	200,000.00	0.00		0.00%	Per Plunge Creek Budget	0.00		0.00		200,000.00	100.00%			0.00
<b>TOTAL INCOME:</b>		<b>2,677,714.49</b>	<b>947,715.16</b>	<b>1,559,075.42</b>	<b>2,506,790.58</b>	<b>-207,855.73</b>				<b>331,347.93</b>		<b>1,084,843.93</b>		<b>216,334.10</b>		<b>869,833.33</b>		<b>0.00</b>
<b>EXPENSES:</b>																		
5000	MISCELLANEOUS	1,345.83	359.39	986.44	1,345.83	0.00				0.00		0.00		0.00				0.00
5100	PROFESSIONAL SERVICES	453,010.00	58,345.74	364,219.73	453,010.00	0.00				77,370.00		3,150.00		284,090.00				44,500.00
5120	MISC. PROFESSIONAL SERVICES	150,000.00	14,900.54	135,099.46	150,000.00	0.00		25.00%		26,010.00	17.34%	0.00	0.00%	86,490.00	57.66%			0.00
5122	WASH PLAN PROFESSIONAL SERVICES	194,533.00	16,950.47	177,582.53	194,533.00	0.00				0.00		0.00		33,033.00				161,500.00
52-53	FIELD OPERATIONS	67,158.00	7,170.78	59,987.22	67,158.00	0.00				60,658.00		0.00		6,500.00				0.00
5400	UTILITIES:	30,860.00	5,777.90	27,332.10	33,110.00	2,250.00	Electrical costs higher			9,744.00		5,315.00		1,341.00				0.00
6000	GENERAL ADMINISTRATION:	227,024.44	37,475.96	189,500.00	227,974.44	48.48				45,907.36		56,971.13		32,180.15				0.00
6100	BENEFITS:	286,469.88	77,031.14	209,438.74	286,469.88	0.00				178,260.84		17,871.64		52,213.22				45,800.46
6200	SALARIES:	650,092.54	133,382.06	516,710.50	650,092.54	0.00				386,834.56		34,466.50		118,796.81				113,342.18
6300	INSURANCE:	39,133.30	34,247.02	4,886.28	39,133.30	0.00				29,349.98		5,870.00		1,956.67				0.00
6400	DIRECTOR'S EXPENSES:	201,456.00	12,312.47	189,143.53	201,456.00	0.00				0.00		0.00		0.00				0.00
6500	ADMINISTRATIVE/STAFF EXPENSES:	17,506.22	1,543.74	15,962.48	17,506.22	0.00				7,730.80		6,211.47		3,563.96				0.00
9999	Contribution toward Capital Maint.	543,798.38	0.00	543,798.38	543,798.38	0.00			See Below in 7000 series	237,000.00		56,798.38		250,000.00				0.00
8010	Capital Reserve GWE/Rate Stabilization	20,000.00	0.00	20,000.00	20,000.00	0.00		0.00%		20,000.00	100.00%	0.00		0.00				0.00
<b>TOTAL EXPENSES:</b>		<b>2,798,115.36</b>	<b>375,317.49</b>	<b>2,425,997.89</b>	<b>2,801,315.36</b>	<b>5,498.48</b>				<b>546,347.37</b>		<b>1,085,506.81</b>		<b>191,465.42</b>		<b>816,743.14</b>		<b>320,642.63</b>
Operating Revenue		2,677,714.49	947,715.16	1,559,075.42	2,506,790.58	-207,855.73				331,347.93		1,084,843.93		216,334.10		869,833.33		0.00
<b>NET OPERATING REVENUE</b>		<b>-120,400.87</b>	<b>572,397.67</b>	<b>-866,922.47</b>	<b>-294,524.78</b>	<b>-213,354.21</b>				<b>-214,999.44</b>		<b>-662.88</b>		<b>24,868.68</b>		<b>53,090.19</b>		<b>-320,642.63</b>
OVERHEAD										162,590.02								
NET GENERAL FUND ANNUAL										-52,409.43								
<b>CONSTRUCTION CAPITAL COSTS:</b>																		
7010	MATERIALS	7,950.00	0.00	7,950.00	7,950.00	0.00				7,950.00	100.00%	0.00		0.00				0.00
7050	BASINS -CAPITAL ANNUAL REPAIRS	20,000.00	0.00	20,000.00	20,000.00	0.00				20,000.00	100.00%	0.00		0.00				0.00
7055	PLUNGE CREEK PROJECT LOCAL MATCH	200,000.00	0.00	200,000.00	200,000.00	0.00			This may be in 1 or more FY	0.00		0.00		200,000.00	100.00%			0.00
LAND & BUILDINGS																		
7100	CAPITAL REPAIRS	214,298.38	20,112.00	194,186.38	214,298.38	0.00				122,500.00		56,798.38		35,000.00				0.00
7200	EQUIPMENT & VEHICLES	39,475.99	2,772.34	36,703.65	39,475.99	0.00				30,290.00		0.00		2,600.00				0.00
7150	MILL CREEK DIVERSION	300,000.00	40,290.00	259,710.00	300,000.00	0.00				300,000.00	100.00%	0.00		0.00	0.00%			0.00
7438	ENGINEERING SERVICES-OTHER	140,000.00	0.00	140,000.00	140,000.00	0.00				56,000.00	40.00%	0.00		65,000.00	60.00%			0.00
<b>CAPITAL EXPENSE</b>		<b>961,724.37</b>	<b>63,174.34</b>	<b>898,550.03</b>	<b>961,724.37</b>	<b>0.00</b>				<b>6,585.99</b>		<b>576,740.00</b>		<b>56,798.38</b>		<b>302,600.00</b>		<b>0.00</b>
CAPITAL REVENUE		543,798.38								0.00		237,000.00		56,798.38		250,000.00		0.00
CAPITAL SUBTOTAL ANNUAL NET		-346,325.99								-6,585.99		-339,740.00		0.00		-52,600.00		0.00
<b>RESERVE CONTRIBUTION OR (-USE)</b>		<b>-466,726.86</b>								<b>-58,995.42</b>		<b>-340,402.88</b>		<b>24,868.68</b>		<b>490.19</b>		<b>-320,642.63</b>

District Cost Budget	2,798,115.36
Capital Contribution	543,798.38
Wash Plan	161,500.00
Plunge Creek	184,510.00
Net of Capital and Projects	1,908,306.98

-343,971.66 Actual use of reserves

346000



# 2016 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan. 13 Board Meeting  
 Jan. 20 2<sup>nd</sup> Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jul. 13 Board Meeting  
 Jul. 20 4<sup>th</sup> Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

Feb. 10 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug. 10 Board Meeting

MARCH						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Mar. 9 Board Meeting  
*Engineering Investigation Report Presentation*

SEPTEMBER						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sept. 14 Board Meeting

APRIL						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Apr. 13 Board Meeting  
*Public Meeting/Groundwater Charge*  
 Apr. 20 3<sup>rd</sup> Qtr. Finance & Admin Mtg.  
 Apr. 27 Board Meeting  
*Public Hearing/Groundwater Charge*

OCTOBER						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Oct. 12 Board Meeting

MAY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 11 Board Meeting

NOVEMBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Nov. 14 1<sup>st</sup> Qtr. Admin Mtg  
 Nov. 16 Board Meeting

JUNE						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Jun. 08 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Dec. 07 Board Meeting  
*Holiday Luncheon*



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

Email: [info@sbvwcd.org](mailto:info@sbvwcd.org)  
[www.sbvwd.org](http://www.sbvwd.org)

Memorandum No. 1383

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: December 9, 2015**

**Subject: Groundwater Sustainability Council Development Memorandum of Understanding**

## **RECOMMENDATION**

It is recommended that the Board consider authorizing the District to enter into a Memorandum of Understanding for the development of a Groundwater Sustainability Council to equitably share management responsibility for the Upper Santa Ana River Groundwater Basin and authorize staff to participate in agreement development.

## **BACKGROUND**

In recent years, the State of California has experienced historically low rain fall and hot summers leading to more than four years of drought conditions. These drought impacts have become acute across many areas of the state as water stored in reservoirs was depleted and water levels in groundwater basins declined. This caused the Governor to declare a state of emergency in early 2014. As a result, the California Legislature enacted the Sustainable Groundwater Management Act of 2014 (SGMA) in September 2014. This act established statewide framework for the sustainable management of groundwater resources, which focuses on granting new authorities and responsibilities to local agencies. Ensuring water supply reliability and long-term groundwater sustainability has become even more important as a result of the long-term drought and the reduced availability of State Project Water from Northern California.

## **DISCUSSION**

The Upper Santa Ana River Groundwater Basin, as defined by the California Department of Water Resources' Bulletin 118, includes the following groundwater basins: the Arlington Basin, Rialto-Colton Basin, the Riverside Basin, the San Bernardino Basin Area (including Bunker Hill Basin and the Lytle Basin), the San Timoteo Basin and the Yucaipa Basin. Area surface and groundwater supplies are governed by a number of judicial decrees and contracts, including but not limited to the Orange County Judgement, the Western Judgement, and the 1961 decree governing most of the Rialto-Colton Basin. In an effort to build on the foundation of existing laws and regulations, contracts and judicial decrees, and the recent enactment of SGMA, the water producers intending to enter into this Memorandum of Understanding (MOU) wish to collaboratively develop a cooperative structure for groundwater in the Upper Santa Ana River

BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2: David E.  
Raley

Division 3:  
Manual Aranda, Jr.  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad

Groundwater Basin. Their goal is to ensure that these groundwater basins are managed in a manner that will be sustainable over the long-term. The development of a Groundwater Sustainability Council (GSC) would represent a collaborative effort to develop framework for sharing of resources and responsibilities that will be key to the success of this effort. This collaborative management approach is intended to insure compliance with SGMA, as well as efficiency and fairness of basin management costs to beneficiaries.

Participation in the GSC is open to groundwater producers in the San Bernardino Basin Area, Rialto-Colton Basin, Yucaipa Basin, Riverside Basin, and San Timoteo Basin. Purposed members include: City of Colton, City of Redlands, City of Rialto, City of Riverside Public Utilities, City of San Bernardino Municipal Water Department, City of Loma Linda, Riverside Highland Water Company, East Valley Water District, West Valley Water District, San Bernardino Valley Municipal Water District, San Bernardino Valley Water Conservation District, Fontana Water Company, Western Municipal Water District, and Yucaipa Valley Water District. Membership is secured by signing on to the governance document for the group.

Members of the GSC wish to develop a comprehensive process and governance structure that will guide their implementation of SGMA as expeditiously as possible. It is the intent of the members to complete the development of a framework agreement that would enable the implementation of SGMA and promote long-term sustainability by December 31, 2016, and fully implement the provisions of the framework agreement by December 31, 2018. Committees will be formed for separate basins, and participation will be based on production and use of or benefit from the basin. These committees will determine recharge and other programs and projects that are to be funded for long term basin benefit. A cost model will be developed that is fair to all producers, small and large, public and private, in a collaborative manner based on basin usage and/or production.

The approach outlined in the development materials was proposed to the San Bernardino County Local Agency Formation Commission (LAFCO). The LAFCO Commission accepted this proposal as part of its Municipal Service Review and utilized it as a basis for the Sphere of Influence approved for the San Bernardino Valley Water Conservation District.

This MOU, and the establishment of the GSC aim to develop and implement a representative organization to adequately fund basin management in order to create a sustainable regional groundwater basin in the most fair and equitable manner possible. This MOU establishes the process for development and parties that will be engaged in the development. Considerable work will be needed to complete the framework agreement.

### **FISCAL IMPACTS**

No significant fiscal impacts are associated with the development of the GSC. Limited staff time is included in water management budgets. The costs and benefits of participating in the GSC will be evaluated as development work in this MOU. Certain costs for recharge water are likely to increase for entities not currently budgeting for them and other costs may be reduced. Full analysis will be developed under this MOU.

### **ALTERNATIVES**

1. Approve staff recommendation
2. Board may provide alternate direction to staff

**ATTACHMENTS**

1. Exhibit A: Memorandum of Understanding for the Development of a Groundwater Sustainability Council Framework Agreement
2. Descriptive materials describing intended development



40 D. The purpose of ensuring water supply reliability and long-term sustainability has become  
41 even more important as a result of the long-term drought currently limiting the importation of  
42 water to the Parties from Northern California. One purpose of this MOU is to facilitate the  
43 cooperation of the Parties to ensure a reliable water supply during an extended drought and for  
44 the foreseeable future.

45 E. The Parties wish to develop a comprehensive process and governance structure that will  
46 guide their implementation of SGMA as expeditiously as possible. It is the intent of the Parties  
47 to complete the development of a framework agreement that would enable the Parties to  
48 implement SGMA and promote long-term sustainability by December 31, 2016 and fully  
49 implement the provisions of the framework agreement by December 31, 2018.

50 Understandings

51 1. *Term.* This MOU shall remain in full force and effect until the earliest of the following  
52 events: (i) the approval of a groundwater sustainability council framework agreement  
53 (the “GSC Framework Agreement”) to implement this MOU; (ii) the date upon which all  
54 of the Parties execute a document jointly terminating the provisions of this MOU, or (iii)  
55 December 31, 2016.

56 a. In the event that any Party chooses to withdraw from this MOU, the MOU shall  
57 remain in force among the remaining Parties.

58 b. Nothing in this MOU shall be construed to interfere with or prohibit two or more  
59 Parties, either acting independently or with all or a portion of the other Parties or  
60 with non-Parties, from acting cooperatively to conjunctively manage surface  
61 water and groundwater so as to improve drought resilience and water supply  
62 reliability.

63 2. *Development of the GSC Framework Agreement*

64 a. *Governance.* The Parties wish to establish the Upper Santa Ana River  
65 Groundwater Sustainability Council (the “Council”) that will be responsible for  
66 the overall coordination and sustainable management of the surface water and  
67 groundwater resources in the basins. Each Party shall have representation on the  
68 Council.

69 (1) The Council will coordinate its efforts with the Santa Ana River  
70 Watermaster, the Western-San Bernardino Watermaster and other similar  
71 agencies that are charged with implementing judicial decrees. The  
72 Council will also create a technical advisory committee to assist in  
73 evaluating water supplies, managing water for long-term reliability and  
74 sustainability, and developing new sources of water supplies (e.g.,  
75 recycled water).

76 (2) The Council will create “Basin Councils” that will be composed of the  
77 Parties that produce from the groundwater basins. Each Basin Council

78 may develop its own governing rules, provided that those rules are  
79 consistent with the overall management of the water supplies of the  
80 region.

81 (3) The current Basin Technical Advisory Committee will provide technical  
82 support for the efforts of the Council and each Basin Council.

83 b. *Financing.* The Parties will develop a coordinated financing plan for the GSC  
84 Framework Agreement that will include, without limitation, seeking bond  
85 funding, state loan funds, and imposing appropriate fees and assessments for  
86 water supply reliability approved by the Council. In the event<sup>5</sup> the 1969 Western-  
87 San Bernardino Judgment, or any subsequent amendments or agreements to the  
88 Judgment, conflicts with any provision of this MOU, the Judgment documents  
89 shall apply.

90 3. *Schedule for the Completion of the Framework Agreement.* The Parties agree that they  
91 will use their best efforts to complete the Framework Agreement and obtain approval by  
92 governing boards no later than December 31, 2016.

93 4. *Water Rights and Prior Agreements.* Nothing in this MOU shall be construed to create or  
94 confer any new rights to the groundwater basin to any of the Parties or to interfere with or  
95 divest any non-Party of any right to the groundwater basin that may exist as of the  
96 effective date of this MOU. This MOU shall not operate to validate or invalidate, modify  
97 or affect any Party's water rights or any Party's obligations under any agreement,  
98 contract or memorandum of understanding/agreement entered into prior to the effective  
99 date of this MOU. Each Party to this MOU reserves any and all claims and causes of  
100 action respecting its water rights and/or any agreement, contract or memorandum of  
101 understanding/agreement; any and all defenses against any water rights claims or claims  
102 under any agreement, contract or memorandum of understanding/agreement; and any  
103 claims arising from contamination or water quality degradation.

104 5. *Cost-Sharing.* Each Party agrees that it will devote sufficient staff time and other  
105 resources to actively participate in the development of the GSC Framework Agreement.  
106 If a Party wishes to involve counsel in the review or development of the GSC Framework  
107 Agreement, all such costs will be borne only by that Party. While not currently  
108 contemplated, should consultants be needed, the Parties shall agree on how  
109 technical/consultant costs associated with developing the GSC Framework Agreement  
110 will be funded.

111 6. *Withdrawal.* Any Party may withdraw by providing the other Parties with sixty days'  
112 written notice of withdrawal. Such Party's withdrawal shall be conditioned upon the  
113 Party's payment of its proportionate share of the costs of this effort, as described in  
114 paragraph \_\_\_ above, up through and including the date of its notice of withdrawal.

115 7. *General Provisions*

116 a. *Authority.* Each signatory of this MOU represents that s/he is authorized to  
117 execute this MOU on behalf of the Party for which s/he signs. Each Party  
118 represents that it has legal authority to enter into this MOU and to perform all  
119 obligations under this MOU.

120 b. *Amendment.* This MOU may be amended or modified only by a written  
121 instrument executed by each of the Parties to this MOU.

122 c. *Jurisdiction and Venue.* This MOU shall be governed by and construed in  
123 accordance with the laws of the State of California, except for its conflicts of law  
124 rules. Any suit, action, or proceeding brought under the scope of this MOU shall  
125 be brought and maintained to the extent allowed by law in the County of San  
126 Bernardino, California.

127 d. *Headings.* The paragraph headings used in this MOU are intended for  
128 convenience only and shall not be used in interpreting this MOU or in  
129 determining any of the rights or obligations of the Parties to this MOU.

130 e. *Construction and Interpretation.* This MOU has been arrived at through  
131 negotiations and each Party has had a full and fair opportunity to revise the terms  
132 of this MOU. As a result, the normal rule of construction that any ambiguities are  
133 to be resolved against the drafting Party shall not apply in the construction or  
134 interpretation of this MOU.

135 f. *Entire Agreement.* This MOU constitutes the entire agreement of the Parties with  
136 respect to the subject matter of this MOU and supersedes any prior oral or written  
137 agreement, understanding, or representation relating to the subject matter of this  
138 MOU.

139 g. *Partial Invalidity.* If, after the date of execution of this MOU, any provision of  
140 this MOU is held to be illegal, invalid, or unenforceable under present or future  
141 laws effective during the term of this MOU, such provision shall be fully  
142 severable. However, in lieu thereof, there shall be added a provision as similar in  
143 terms to such illegal, invalid or unenforceable provision as may be possible and  
144 be legal, valid and enforceable.

145 h. *Successors and Assigns.* This MOU shall be binding on and inure to the benefit  
146 of the successors and assigns of the respective Parties to this MOU. No Party  
147 may assign its interests in or obligations under this MOU without the written

148 consent of the other Parties, which consent shall not be unreasonably withheld or  
149 delayed.

150 i. *Waivers.* Waiver of any breach or default hereunder shall not constitute a  
151 continuing waiver or a waiver of any subsequent breach either of the same or of  
152 another provision of this MOU and forbearance to enforce one or more of the  
153 remedies provided in this MOU shall not be deemed to be a waiver of that  
154 remedy.

155 j. *Attorneys' Fees and Costs.* The prevailing Party in any litigation or other action  
156 to enforce or interpret this MOU shall be entitled to reasonable attorneys' fees,  
157 expert witnesses' fees, costs of suit, and other and necessary disbursements in  
158 addition to any other relief deemed appropriate by a court of competent  
159 jurisdiction.

160 k. *Necessary Actions.* Each Party agrees to execute and deliver additional  
161 documents and instruments and to take any additional actions as may be  
162 reasonably required to carry out the purposes of this MOU.

163 l. *Compliance with Law.* In performing their respective obligations under this  
164 MOU, the Parties shall comply with and conform to all applicable laws, rules,  
165 regulations and ordinances.

166 m. *Third Party Beneficiaries.* This MOU shall not create any right or interest in any  
167 non-Party or in any member of the public as a third party beneficiary.

168 n. *Counterparts.* This MOU may be executed in one or more counterparts, each of  
169 which shall be deemed to be an original, but all of which together shall constitute  
170 but one and the same instrument.

171 o. *Notices.* All notices, requests, demands or other communications required or  
172 permitted under this MOU shall be in writing unless provided otherwise in this  
173 MOU and shall be deemed to have been duly given and received on: (i) the date  
174 of service if served personally or served by electronic mail or facsimile  
175 transmission on the Party to whom notice is to be given at the address(es)  
176 provided below, (ii) on the first day after mailing, if mailed by Federal Express,  
177 U.S. Express Mail, or other similar overnight courier service, postage prepaid, and  
178 addressed as provided below, or (iii) on the third day after mailing if mailed to the  
179 Party to whom notice is to be given by first class mail, registered or certified,  
180 postage prepaid, addressed as follows:

181

182 [SIGNATURES ON SUBSEQUENT PAGE]

Dated: \_\_\_\_\_

Agency \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

# Regional Groundwater Sustainability Council

## **Purpose:**

**To develop and implement a representative organization to adequately fund basin management to create a sustainable regional groundwater basin in the most fair and equitable manner possible. And to provide a more beneficial alternative to consolidation of the San Bernardino Valley Water Conservation District.**

## **Principals to advance Groundwater Sustainability Group**

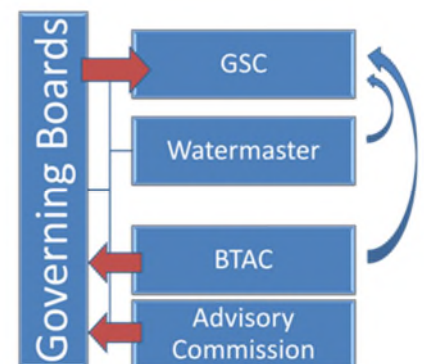
- A. Develop Collaborative Management to ensure efficiency and fairness of costs to beneficiaries
- B. Develop regional Groundwater Sustainability Council structure to help basin users meet sustainability need and equitably share management responsibility
- C. Most efficiently support the basin for those using the basin
- D. Groundwater Sustainability Council expected to be MOU based to allow needed participation at least cost/complexity.
- E. Participation based on production and use of or benefit from the basin
- F. Develop cost model fair to all producers, small and large, public and private in a collaborative manner based on basin usage/production
- G. Fund the import of entitlement water by establishing a fund from rates to cover the energy cost of available water for recharge
- H. Replace Groundwater Charge
- I. Implement the Sustainability Charge as a pass-through expense
- J. Integrate Groundwater Sustainability Council with the existing collaborative efforts and allow for basin specific subcommittees.
- K. Fund the recharge costs to alleviate the need for the WCD Groundwater Charge and protect recharge lands and long term ability to recharge
- L. Implement the new Groundwater Sustainability legislation to guard against the State of California stepping in to manage the groundwater
- M. Support cooperative agency and staff relationships

- You Pump
- You Pay
- You Say
- You Share Benefits



## **Elements of the Groundwater Sustainability Organization**

1. Core is a cooperative approach to sustainability and certainty for the future of the basin
2. Basin Producers represented/accountable to each other
  - a. Public Agencies
  - b. Independent Large Producers
  - c. Ag. Representation Method - TBD
3. Delegate executives are directed by their boards and are the liaison for their agency with support from their own staff.
4. Cost and Charges
  - a. Basin producers participation based on percentage of production
  - b. Charge to be Pass-Through for 218
  - c. Strongly encouraged to be on retail water bill to encourage water conservation
  - d. Sustainability based funding
    - i. For additional imported water
    - ii. For recharge of local and imported
    - iii. For management needs for the Basin
    - iv. Replacement for current groundwater charge
  - e. Approved capital improvements and permitting
5. Council coordinated and integrated with existing collaborations and organizations



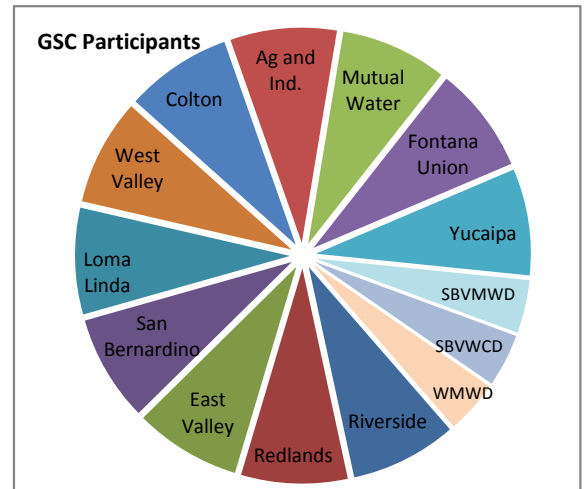
### **Implementation Steps**

1. Develop concept and options
2. Gain initial feedback and support from Watermaster Collaborative
3. Seek support for new direction
4. Satisfy the LAFCO process
5. Document and Implement

# Structure of the Groundwater Sustainability Council (GSC)

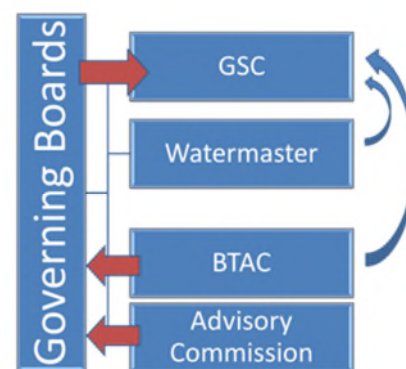
## Organizational Structure

Participation in the GSC is open to groundwater producers in the San Bernardino Basin Area, Rialto-Colton Basin, Yucaipa Basin, Riverside Basin, and San Timoteo Basin. Membership is secured by signing on to the governance document for the group. This collaborative management approach is intended to ensure 1) compliance with the Sustainable Groundwater Management Act of 2014 and, 2) efficiency and fairness of basin management costs to beneficiaries. The GSC would likely be based on a Memorandum of Agreement (MOA) or similar document that would have several principal parts and important components:



- 1) The GSC will be structured to help basin users meet their sustainability needs and shared responsibility.
- 2) The MOA will be developed and reviewed by the members, joining would be voluntary.
- 3) Governance procedures will be further developed based on the MOA provisions as appropriate.
- 4) Membership
  - a) Council Members will be
    - i) Producers from the Groundwater basin
      - (1) Municipal Agencies
      - (2) Ag, Business, and Independent producers
    - ii) Regional Management Districts for import and recharge support
  - b) Members are the agency or organization who appoints a representative
  - c) Representatives shall be the Senior Executive of the agency or organization, generally the General Manager
  - d) Members shall endeavor to have equal level staff participants whenever possible
  - e) Senior executives act as the liaison to the governing boards that retain all authority.
- 5) Committees will be formed for separate basins and work tasks to be listed ....
- 6) GSC would function as the Groundwater Sustainability Agency for all appropriate functions as decided by the GSC.
- 7) Funding
  - a) Basin Management costs will be based on groundwater production totals
  - b) The Group will determine programs and project that are to be funded for long term basin benefit.
  - c) Charges will be based on the established needs recommended by the GSC and subsequently approved by their respective Boards including
    - i) Purchase of available SBVMWD annual entitlement water

- ii) Purchase of recycled water and other water available to the basin
- iii) Groundwater recharge services including those previously funded through the SBVWCD groundwater charge
- iv) Other programs and projects which will provide positive results
- d) GSC is an independent entity and funding shall be generated as fee on water use and applied as a “pass through” fee to minimize member effort and ensure equitability.
- e) Funding may be committed and paid over multiple fiscal years to accommodate different rate setting structures in the agencies.
- f) The GSC may utilize other funding methods to ensure equitability for producers who are non-members or terminate membership
- 8) Staffing for GSC is provided by member districts
- 9) Administration may be provided by a member district, initially SBVWCD will provide administration
- 10) GSC shall coordinate with entities as needed such as DWR, Watermaster, BTAC, the Advisory Commission and others
- 11) MOA would stipulate to some ground rules for decision making



*Future topics:*

Powers and Authority

Term and Termination of MOA

Meeting schedule and Logistics

Withdrawal or expulsion of a member

## **Ground Rules or the GSC**

- 1) Decorum and conduct are expected as cooperation and fairness is the objective
- 2) Agendas are to be published in advance of meetings as required for decision making longer for critical or more highly complex or controversial issues, less for routine or simple issues. The group should determine if anything about this group requires a brown act meeting. *It would be best if we could come up with some way to keep this at the sr. staff level only. Not sure how we do that, but I want this to be a forum for active, productive discussion*
- 3) It is expected that each representative will have authority to agree to a reasonable range of options to achieve consensus and be clear on positions on issues while recognizing that final authority/approval can only come from elected/appointed Boards and Councils.
- 4) It is also expected that a representative will know agency priorities adequately to vote as needed on issues before the GSC.
- 5) Roles of the members will be determined by the GSC.
- 6) The GSC may elect one of more officers to manage meetings or serve in capacities as needed
- 7) The GSC may form committees to address...
- 8) Decision Making Process
  - a) Strive for Consensus – the Council will strive to reach consensus
  - b) Consensus may range from support to acceptance to standing aside to allow the action
  - c) Disagreement will be documented significant disagreement will result in decision resolution processes

- i) Alternate proposal by dissenter
  - ii) Subgroup for resolution
  - iii) Issue deferral or holding
  - iv) Consensus minus minority
  - v) Consensus failure – Vote
- d) Voting will be use where consensus fails to reach a decision
- i) Each member will have a vote
  - ii) Voting may be weighted by production on issues of revenue and expenditures
  - iii) Majority will be 51% of voting members or weighed votes
  - iv) Super majority will be 67% of voting member s or weighted votes
- 9) Independent action by members which could affect the group should be announced where possible
- 10) Media or legislative contacts about the GSC should be coordinated for common messages
- 11) Ground rules may be modified by consensus or supermajority of the voting members

## **Next Steps**

### **Group**

MOU for Development of Agreement – To be approved by all boards Authorizing staff to work on the agreement for the GSC. An update provided 12 months after approval and to be completed by 2017. *Future topics* may include Confidentiality, Election process, etc.



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

Email: [info@sbvwcd.org](mailto:info@sbvwcd.org)  
[www.sbvwcd.org](http://www.sbvwcd.org)

Memorandum No. 1384

**To: Board of Directors**

**From: Land Resources Manager, Jeffrey Beehler/Daniel Cozad, General Manager**

**Date: December 9, 2015**

**Subject: Trails Plan Consultant Selection and Authorization**

## **RECOMMENDATION**

Staff recommends that the Board authorize the General Manager to enter into an agreement with CDM Smith for the preparation of an updated Trails Plan for the Wash Plan Area for an amount not-to-exceed \$50,000.

## **BACKGROUND**

In August, 2015, the Board adopted a conceptual trails plan for the Wash Plan area (<http://sbvwcd.org/docman-projects/4092-conceptual-trails-plan.html>). The document was the first step in developing legal public access to the Wash Plan area and was developed in-house, primarily with intern assistance. As part of the District's annual budget priorities, staff developed a Request for Proposal (RFP) to: 1) ensure the plan was consistent with local and state-wide trail standards, and; 2) develop a set of design and operational standards so that trails may be permitted by FWS on lands adjacent to HCP habitat management areas. The RFP also requested suggested implementation and governance strategies.

The RFP was provided to 20 firms with experience in trail planning on October 20, 2015. On the RFP closing date, November 20, two proposals had been received. They were:

- 1) Community Works Design Group, Riverside, CA \$64,850
- 2) CDM Smith, Los Angeles, CA \$30,710 (\$89,910 including additional tasks)

Both respondents had extensive trail planning experience. However, CDM was significantly more experienced with developing projects with resource agency constraints. As Fish and Wildlife Service and CA Department of Fish and Wildlife approval is the lynchpin in developing a trail system as part of the Wash Plan HCP, a consultant with experience working on Endangered Species and other habitat issues was viewed by staff as essential.

Staff is recommending that CDM complete the tasks requested in the RFP, as well as, additional scope related to the preparation of draft operations criteria for FWS and DFW review.

## **FISCAL IMPACT**

Costs for this effort are included in the FY 2015/2016 budget.



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Memorandum No. 1385

**To:** Board of Directors  
**From:** Daniel Cozad, General Manager  
**Date:** December 9, 2015  
**Subject:** Selection of Investment Management Services Provider

## RECOMMENDATION

Staff and Finance and Administration Committee recommend the Selection of PFM Financial Services to manage reserves and Wash Plan endowment funds and authorize the General Manager to negotiate and execute an acceptable agreement for services.

## BACKGROUND

In April staff and the Finance & Administration Committee recommended the District prepare a request for proposals for investment of District funds long term. The RFP would be open to brokers and investment managers. By using an investment manager it is anticipated that the District will earn a higher rate of return over the duration of the investments compared to CalTrust or LAIF. Additionally, the Wash Plan will have a need when approved to invest the Wash Plan Endowment, ultimately approximately \$10 Million in total.

Staff developed and released the request for proposals in June 2015 and the proposals were due August 13, 2015. Staff received eight timely proposals and reviewed them based on the criteria in the RFP along with a member of the Finance and Administration Committee. Based on the consensus reviews the selection committee recommended three firms to interview. Chandler, Alpha and PFM were interviewed. After interviews and some legal review of investment options some additional questions were requested from the three firms.

The selection Committee is recommending the Board consider the Selection of PFM Financial for services to manage District and endowment funds. The firm will assist in the development of an investment policy for the Wash Plan Endowment and may provide suggestions on the investment of District Reserves. The firm would provide services to the governance entity that would hold the Wash Plan Endowment if not the District itself.

## FISCAL IMPACT

The cost of financial management for District funds would be offset by higher returns. Costs for the Endowment management would be offset by the revenue of the endowment returns. The Districts costs and revenue would likely increase in the coming year.

BOARD  
OF  
DIRECTORS

Division 1:  
Richard Corneille  
Division 2: David E.  
Raley

Division 3:  
Manual Aranda, Jr.  
Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad



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Memorandum No. 1386

**To: Board of Directors**

**From: Daniel Cozad, General Manager**

**Date: December 9, 2015**

**Subject: District Records Destruction**

## RECOMMENDATION

Requests authorizing the destruction of listed District records in accordance with existing policy.

## BACKGROUND

The existing Records Retention Schedule last revised in 2013 provides for destruction of any accounts payable records that are older than seven years, completed District contracts older than seven years, and separated employee personnel files older than four years. Staff is continuously working toward eliminating the backlog in records destruction and maintaining policy guidelines. In accordance with the approved policy staff seeks the Board's concurrence to destroy the following records:

- Expenditures, 2004-2005
- Expenditures, 2005-2006
- Expenditures, 2006-2007
- Expenditures, 2007-2008
- Bank Deposit Slips, 2003-2004
- Cancelled Checks & Check Stubs, 2003-2005
- Separated Employee Personnel Files, 1999-2011
- Inactive/Expired Contract Agreements, 1977-2008

The Staff will continue to bring additional requests back to the Board as other records are marked for destruction.

## FISCAL IMPACT

The projected cost to the District is estimated to be less than \$150.

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Division 2: David E.  
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Division 4:  
John Longville

Division 5:  
Melody McDonald

GENERAL  
MANAGER

Daniel B. Cozad



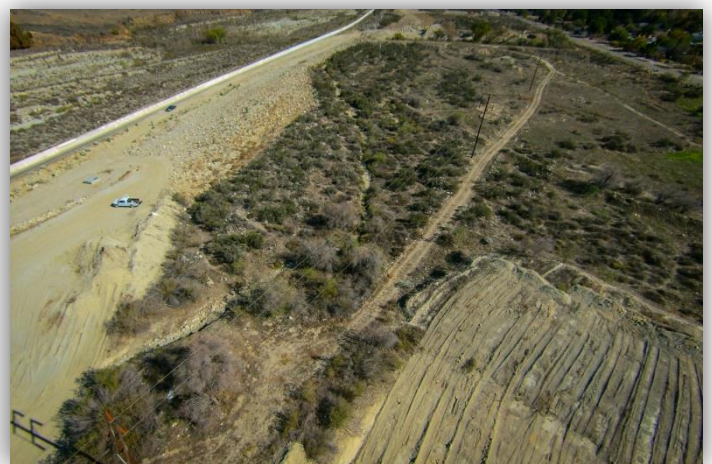
# General Manager's Report

For November 7, to December 4, 2015

Daniel B. Cozad

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Very little recent rainfall has allowed the District staff to complete all of the major preparations for forecast El Nino winter rains. Water recharge so far this year is very limited. Approximately 250 acre feet have been recharged in Santa Ana River spreading grounds including ash containing water from burn areas. About 50 acre feet have been recharged in Mill Creek from thunderstorms.
- 2. Facility Maintenance and Cleanout- Plan Goal 1** – Staff worked much of the month with contractors and permittees for their on-site field work. Screening and removal of significant rock that was generated by construction project continues by Upland Rock in Mill Creek. Major cleaning in Mill Creek Ponds was completed. Staff also worked with the City of Redlands to repair a pipe from their Mill Creek well, where it crossed the South Canal of Mill Creek Basins. This will secure the piping and allow recharge.



- 3. Aggregate Management – Plan Goal 2** – Staff worked with MCC/Munoz Construction to remove sand and rock materials that were related to their expiring Access Permit for the equipment yard in the Mill Creek near pond #1. Staff supervised the work and their restoration plan. Restoration is mostly complete and should be by December 15, 2015.
- 4. Personnel/Administration/Staff – Plan Goal 6** – Staff appreciated the Boards approval of the Temporary Assistant Engineer and confirmed Katelyn Scholte for the position. Staff planned holiday events and presentations.

5. **Finance/Budget/Audit** – *Plan Goal 6* – Staff referred the Audit Management Letter recommendation on IRS handling (1099 or W-2) for Board member payments to Legal counsel for recommendation in December or January Board meeting.
6. **East Branch Extension** – *Plan Goal 7* – EBX2 work is substantially completed with restoration of the land over the next few years to complete the mitigation requirements from USFWS. Upland Rock has sorted and shipped a significant portion of the rock stockpile left by Spiniello Construction closest to Highway 38. If purchase for the material hold, they will meet the goal to have the material sold by the end of December.
7. **Mill Creek Diversion Engineering** – *Plan Goals 1/7* – California Watershed Engineering reviewed comments by consultant working on Active Recharge and by the River HCP consultants. CWE is working on the 30% design sheets for the project.
8. **Plunge Creek Grant** – *Plan Goals 1/4/7* – ICF Jones and Stokes, staff and resources agency managers reviewed the concepts and provided recommended changes. Revised concepts will be finalized shortly and will be reviewed by the Operations Committee.
9. **Collaborative Enhanced Recharge Project** – *Plan Goal 7* – Staff coordinated with SBVMWD’s design/construction for the Enhanced Recharge project in the Wash Plan area and attended the Kickoff Meeting. The Design Management firm has reviewed the design of the sedimentation basin and pipeline and costs have increased. The construction and implementation is expected to begin in September 2016.
10. **Wash Plan** – *Plan Goal 2* – Staff and District Legal Counsel worked with the USFWS Solicitor and staff to resolve questions. Staff and District Counsel met to draft agreements to clarify roles and requirements for the investment of the endowment funds and holding of mitigation agreements. Staff also met with USFWS and others to resolve issues related to final HCP and EIR/EIS. Staff will meet with California Department of Fish and Wildlife in Mid-December. Staff worked with finance firms related to Wash Plan implementation.
11. **Property/Redlands Plaza** – *Plan Goal 3* –The Chiropractic office despite advertising has not yielded potential new tenants. The current tenants do not intend to fulfil their lease but remain paying their monthly lease payment.
12. **Mining** – *Plan Goal 2/3* – Staff coordinated with mining entities gaining agreement on Wash Plan implementation issues. Staff is still working with them to update the CUP and Mining Plans required for mining in the wash area after the land transfer. Staff communicated the Board actions from the last meeting in November to CEMEX.
13. **Public Outreach and Legislative** – *Plan Goal 4* – Staff coordinated with Board Members with Congressman Cook’s legislative staff for the land exchange bill. Support from Deniene Rivenburg allowed coordinated press releases for the bill. HR 4024 was introduced and referred to the House Natural Resources Subcommittee. Staff drafted sample letters of support for HR 4024 and met with lobbyists for SBVMWD who may be able to assist. Meetings were held in Sacramento with California Farm Bureau Federation and others to support clarifications needed to the SGMA for the region. The Association

of SB County Special Districts could not move to November but staff agreed to take a June 2016 slot. The District made its contribution for the iEfficient program in December allowing us to help continue outreach on conservation and critical water issues.

**14. Current Board Action Implementation – Plan Goal 3** – Staff is implementing the priorities and other recommendations of the Board. A regional meeting was held for the continued development of the groundwater sustainability counsel. An MOU for development of the organization for consideration by governing board is scheduled for December and January. Staff met with the City of Rialto to respond to concerns they had about the sphere approved by LAFCO. It appears they were satisfied with the responses. Staff is working on governance documents with legal counsel for the Wash Plan Implementation.

**15. Future Board Activities** – Expected short term items for consideration or note

- Governance and investment actions to support the Wash Plan
- Trails Plan proposals for consultant support
- Groundwater Sustainability Council Development MOU
- Board Member IRS reporting method
- Wash Plan HCP and Environmental document publication in Federal Register

**16. District Successes – Plan Goal 6**

- We are happy to have such excellent support from the staff for our Congressmen, Aguilar and Cook in the introduction of HR 4024
- We are happy to have Isabela Uribe to support the administrative functions while Athena is on maternity leave.
- IERCD has completed education and outreach efforts, a report is attached.



# San Bernardino Valley Water Conservation District Water Conservation Programs Report

**To:** Daniel Cozad

**Contact Information:** Office: (909) 793-2503 Cell: (909) 747-5240  
dcozad@sbvwcd.dst.ca.us

**From:** Shari Tindall

**Contact Information:** 25864-K, Business Center Drive, Redlands, CA, 92374  
909-799-7407 ext. 101  
[abonczewski@iercd.org](mailto:abonczewski@iercd.org)  
[www.iercd.org](http://www.iercd.org)

**Report Last Updated:** 10/31/15

On behalf of the IERCD Board of Directors, I want to thank you so much for your support of our District and your amazing partnership!

## San Bernardino Valley Water Conservation District General Program Overview

### Total Classroom Programs Contracted: 15

- Number of programs presented:5
- Number of programs scheduled:9
- Number of outstanding programs:1

### Schools/Cities

The following programs have been presented in each city:

- Redlands:3
- Highland:2

### Presentation Links

These links represent the most recent Prezis being presented on behalf of SBVWCD. Please send any feedback concerning elements that should be excluded or are missing from the presentations.

- **Kindergarten:**  
[http://prezi.com/qsbnp18gqxiz/?utm\\_campaign=share&utm\\_medium=copy&rc=ex0share](http://prezi.com/qsbnp18gqxiz/?utm_campaign=share&utm_medium=copy&rc=ex0share)
- **1<sup>st</sup> grade:**  
[http://prezi.com/kqjzbatubjz5/?utm\\_campaign=share&utm\\_medium=copy&rc=ex0share](http://prezi.com/kqjzbatubjz5/?utm_campaign=share&utm_medium=copy&rc=ex0share)
- **2<sup>nd</sup>-3<sup>rd</sup> grade:**  
[http://prezi.com/4uz\\_gitorz5x/?utm\\_campaign=share&utm\\_medium=copy&rc=exoshare](http://prezi.com/4uz_gitorz5x/?utm_campaign=share&utm_medium=copy&rc=exoshare)
- **4<sup>th</sup>-5<sup>th</sup> grade:**  
[http://prezi.com/peoqg6ivtrxa/?utm\\_campaign=share&utm\\_medium=copy&rc=ex0share](http://prezi.com/peoqg6ivtrxa/?utm_campaign=share&utm_medium=copy&rc=ex0share)
- **Middle School**

[http://prezi.com/3gowntqbx\\_xq/?utm\\_campaign=share&utm\\_medium=copy&rc=exoshare](http://prezi.com/3gowntqbx_xq/?utm_campaign=share&utm_medium=copy&rc=exoshare)

- **High School**

[http://prezi.com/plqm3tolooc/?utm\\_campaign=share&utm\\_medium=copy&rc=exoshare](http://prezi.com/plqm3tolooc/?utm_campaign=share&utm_medium=copy&rc=exoshare)

# San Bernardino Valley Water Conservation District

## Monthly Recharge Report

From: 11/1/2015  
To: 11/30/2015



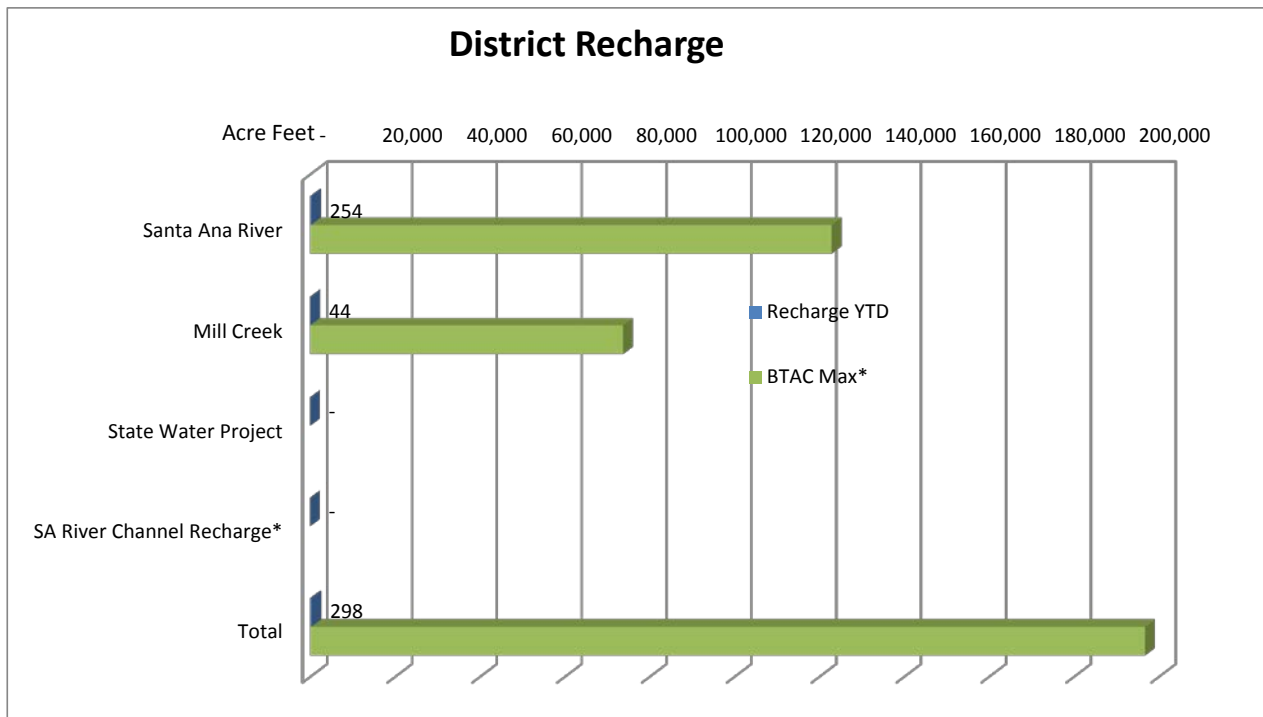
	November				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	1.9	56	254	123,000	0%
Mill Creek	0.0	0	44	73,800	0%
State Water Project	0.0	0	-	NA	NA
In River Channel Recharge**	0.0	0	-	NA	NA
<b>Total</b>	<b>2</b>	<b>56</b>	<b>298</b>	<b>196,800</b>	<b>0%</b>

Values in Acre Feet

\*BTAC Revised Max in December 2014

\*\*Monitoring began in Mid-April 2011

\*\*\* All Values Based on Water Year Oct-Sep 2016





## Wash Plan Update

Nov. 6, 2015 through Dec. 4, 2015



The Wash Plan Habitat Conservation Plan has three distinct components: 1) the Wash Plan HCP document; 2) the environmental documents needed for analysis and approval of the HCP, and; 3) the Implementing Agreement (IA). A flow chart diagramming these relationships and the pathway to HCP completion continues to be included as an attachment to this report. In September, the Fish and Wildlife Service (FWS) submitted to their solicitor for review the HCP and the IA documents. Comments were received back by FWS staff this month. As the HCP document is the basis for the other documents, addressing the solicitor's HCP comments is a crucial step.

The solicitor identified approximately 250 issues that needed to be addressed before the HCP could move forward. Most of these were technical in nature or a request for further clarifying information. There were several policy or larger issues identified. They were:

- 1) How does the District administratively address permit enforcement through the Certificate of Inclusion? The District has a process that is currently being reviewed by FWS staff and solicitor.
- 2) How does the FWS cover management activities occurring on Federal lands? Staff and FWS proposed a solution to the solicitor.
- 3) How does water extraction from new wells impact listed species on the site and downstream? The issue needed additional clarification and information was requested from both Redlands and Valley District.
- 4) How are the operations and maintenance impact acreages (O & M) reported? O & M impacts have been addressed and separated from temporary construction impacts for analysis.

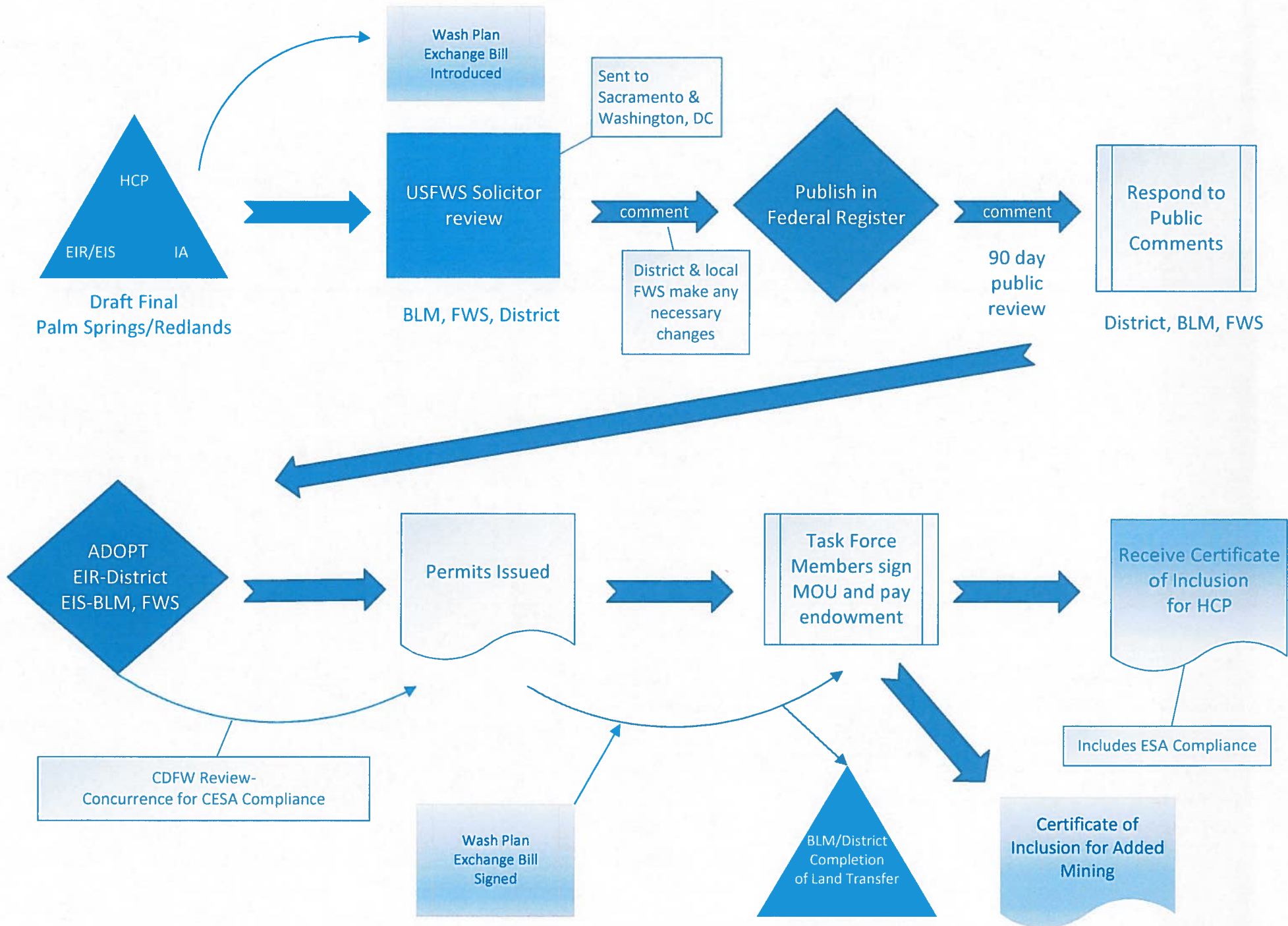
Other technical and informational issues were addressed in November. A teleconference was held with FWS senior staff to review major issues and ensure that the FWS solicitor has the requested information. Staff also met with the Executive Director of a local nonprofit to discuss the pros and cons of using an existing or newly formed nonprofit for managing HCP endowment funds and/or easements.

Additional work on the "screen check" version of the **EIR/EIS** environmental review documents continues to be on hold until the final HCP document is completed. This document analyzes environmental impacts resulting from the HCP, the land transfer between the District and BLM, and the changes in land use in the BLM South Coast Regional Management Plan (SCRMP) needed to implement the Wash Plan. The District and BLM have completed their initial review and FWS has provided comment on most of the draft document.

The final required component to the Wash Plan HCP is the **Implementing Agreement (IA)**. The IA also includes a Memorandum of Understanding between the District and the other Task Force participants with covered activities. The FWS solicitor and FWS staff are currently

reviewing the Certificate of Inclusion process described in the MOU to determine if it complies with FWS Regional Office Policy.

An important component of full Wash Plan implementation will be the transfer of land between the District and BLM to concentrate mining in one area where mining already occurs and habitat conservation in areas of high value to species covered by the Wash Plan. The Federal legislation allowing this transfer to move forward, co-sponsored by Congressmen Cook and Aguilar, was introduced November 17, 2015 (HR 4024). BLM has begun its administrative process to transfer lands between parties. The first steps of the process will be the completion of an Agreement to Initiate (ATI) between the District and the BLM (completed last month), updated title searches and the publication of an announcement of the District's intent to exchange land.



# FINAL STEPS OF WASH PLAN PROCESS

**WASH PLAN**  
**PROFIT & LOSS BUDGET VS ACTUAL**  
 FY 2015-2016 AND TOTAL BUDGET through November 2015

	FY 2013-2014 Wash Plan				FY 2014-2015 Wash Plan				FY 2015-2016 Wash Plan				TOTAL WP Budget as of November 30, 2015			
	Jul '13 - Jun '14	Budget	\$ Over Budget	% of Budget	Jul '14 - Jun '15	Budget	\$ Over Budget	% of Budget	Jul '15 - Nov '15	Budget	\$ Over Budget	% of Budget	Jul '13 - Nov '15	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>																
<b>Income</b>																
4025 - Wash Plan Revenue	518,586.24	415,800.00	102,786.24	124.72%	433,410.05	404,700.00	28,710.05	107.09%	0.00	175,355.20	-175,355.20	0.0%	951,996.29	995,855.20	-43,858.91	95.6%
<b>Total Income</b>	<u>518,586.24</u>	<u>415,800.00</u>	<u>102,786.24</u>	<u>124.72%</u>	<u>433,410.05</u>	<u>404,700.00</u>	<u>28,710.05</u>	<u>107.09%</u>	<u>0.00</u>	<u>175,355.20</u>	<u>-175,355.20</u>	<u>0.0%</u>	<u>951,996.29</u>	<u>995,855.20</u>	<u>-43,858.91</u>	<u>95.6%</u>
<b>Expense</b>																
5083 - Repayment of Wash Plan Advance	188,365.40	0.00	188,365.40	100.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	188,365.40	0.00	188,365.40	100.0%
5122 - Wash Plan Professional Services	67,030.80	100,000.00	-32,969.20	67.03%	216,763.32	162,000.00	54,763.32	133.81%	26,881.00	62,000.00	-35,119.00	43.36%	310,675.12	324,000.00	-13,324.88	95.89%
5145 - Environmental Services (WP)	2,880.00	250,000.00	-247,120.00	1.15%	16,786.25	305,000.00	-288,213.75	5.5%	0.00	55,000.00	-55,000.00	0.0%	19,666.25	610,000.00	-590,333.75	3.22%
5175 - Legal - Wash Plan	8,940.70	42,000.00	-33,059.30	21.29%	15,982.06	44,500.00	-28,517.94	35.92%	39,799.89	44,500.00	-4,700.11	89.44%	64,722.65	131,000.00	-66,277.35	49.41%
* District Support-overhead, benefits, salary	71,191.46	134,526.17	-63,334.71	52.92%	131,364.61	144,952.94	-13,588.33	90.63%	60,388.37	144,952.94	-84,564.57	41.66%	262,944.44	424,432.05	-161,487.61	61.95%
<b>Total Expense</b>	<u>338,408.36</u>	<u>526,526.17</u>	<u>-188,117.81</u>	<u>64.27%</u>	<u>380,896.24</u>	<u>656,452.94</u>	<u>-275,556.70</u>	<u>58.02%</u>	<u>127,069.26</u>	<u>306,452.94</u>	<u>-179,383.68</u>	<u>41.47%</u>	<u>846,373.86</u>	<u>1,489,432.05</u>	<u>-643,058.19</u>	<u>56.83%</u>
<b>Net Income</b>	<u>180,177.88</u>	<u>-110,726.17</u>	<u>290,904.05</u>	<u>-162.72%</u>	<u>52,513.81</u>	<u>-251,752.94</u>	<u>304,266.75</u>	<u>-20.86%</u>	<u>-127,069.26</u>	<u>-131,097.74</u>	<u>4,028.48</u>	<u>96.93%</u>	<u>105,622.43</u>	<u>-493,576.85</u>	<u>599,199.28</u>	<u>-21.4%</u>

\*WP Professional Services  
 Baker (RBF Consulting) (EIS)-35% spent  
 ICF Jones & Stokes (HCP)-100% spent  
 ICF Jones & Stokes (HCP Amendment)-100% spent  
 ICF Jones & Stokes (HCP Amendment)-88% spent  
 Jericho Systems (survey work)-100% spent  
 Randy Scott (management)-38% spent-Contract Expired



## Board Member Meeting Report

Prepared by: Melody McDonald

Date: 11/24/2015

Meeting Name: Highland Chamber Lunch

Meeting Location: Immanuel Baptist Church

### Meeting Purpose and Value to District:

To stay involved and visible in the communities we serve.

### Significant or Notable Meeting Actions/Issues of Interest for the Board

Highland Senior Center, Presentation.  
Operation Cause, for senior hot meals on thanksgiving and Christmas  
Silent Christmas Tree Auction fund raiser for chamber. I got 2

### Recommendations or Concerns

### Member or Members Attending

Melody McDonald

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## Board Member Meeting Report

Prepared by: M. Aranda

Date: 11/2/2015

Meeting Name: BTAC

Meeting Location: Muni's Offices

Meeting Purpose and Value to District:

Regular monthly meeting of the BTAC Committee

### Significant or Notable Meeting Actions/Issues of Interest for the Board

1. Report from the Engineering Subcommittee: Submission of Ground Water Model Report is Postpone.
2. 11/19/2015 is the date for the kick-off of Urgent Water Plan. Muni plus all retailers in water meet to discuss ground water, surplus water, Storm water.
3. Muni has made available the sum of \$200,000 for turf removal. See attached turf removal rebate program summary.
4. Dan Cosad reported Wash Plan.
5. Next meeting date of December 7 2015.

### Recommendations or Concerns

Will continue attending these meetings.

### Member or Members Attending

Dan Cozad, M. Aranda

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## Board Member Meeting Report

Prepared by: M. Aranda

Date: 11/02/2015

Meeting Name: BTAC

Meeting Location: Muni 's Office

Meeting Purpose and Value to District:

Regular monthly meeting

### Significant or Notable Meeting Actions/Issues of Interest for the Board

Discussed:

Report from the Engineering Subcommittee: Report of Ground Water Model was post pone. Not Completed. November 19, 2015 is the date for the Urgent Water Plan Kick-off. i.e. ground water, surplus water and storm water.

State water project allocation supply. No change. (5%) ?

Muni has initiated a rebate program for the removal of turf. Muni has allocated \$200,00 to be distributed among the local water agencies. Rebate: \$1.00 per sq. foot. The agencies can add to that dollar with their own rebate.

### Recommendations or Concerns

Will continue attending BTAC meetings.

### Member or Members Attending

M. Aranda, Melody McDonald

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## Board Member Meeting Report

Prepared by: M. Aranda

Date: 11/04/2015

Meeting Name: San Bernardino Chamber of Commerce

Meeting Location: SBCC Office

Meeting Purpose and Value to District:

Regular weekly Koffee klash

### Significant or Notable Meeting Actions/Issues of Interest for the Board

Reported about present drought conditions. Remained members that they must keep up the conservation measures. Informed group of the rebates offered by their water agencies and that Muni has tossed into the rebate pot the sum of \$200,000. (See attachment).

Ladies from the National Orange reported the National Orange Show Citrus Fair will be held April 20-April 24, 2016. Activities, entertainment, VIP access and food for all.

### Recommendations or Concerns

Continue reported to this group of drought. Many questions of this topic.

### Member or Members Attending

M. Aranda

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## Board Member Meeting Report

Prepared by: M. Aranda

Date: 11/16/2015

Meeting Name: Association of the San Bernardino Special Districts

Meeting Location: Victorville, CA

### Meeting Purpose and Value to District:

Monthly Board Meeting of S.D. and membership meeting

### Significant or Notable Meeting Actions/Issues of Interest for the Board

**Board:**  
The Board accepted Aranda's report on the giving of scholarships and who the recipients thereof can be. Board decided to give scholarships to at least four students from JOB Corp and a stipend to a teacher that works at a disadvantage school. Randy Reed, Director and Aranda were appointed to draft an addition to the Board's By laws setting forth the procedure for the giving and the selection of students. That report will be given in December meeting

Aranda informed the Board that the SBVWCD could not host the monthly SD meeting in the month of March, 2016. They were informed that late in the year would be better for us. Richard Hall of Mojave Water District offered to give us November, 2016, which they are set for and take March at

### Recommendations or Concerns

Continue: as the date of their sponsorship. This exchange of dates will be taken to the respective Boards for approval.

Rorbert Lovingood, Supervisor of First District, Spoke on plans to built a Fast Train from Barstow to Las Vegas (??).

### Member or Members Attending

M. Aranda

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## Board Member Meeting Report

Prepared by: M. Aranda

Date: 11/17/2015

Meeting Name: Regular Meeting of the Board of Directors : Muni

Meeting Location: Offices of Muni

Meeting Purpose and Value to District:

Regular bi-monthly Board Meeting: Muni

### Significant or Notable Meeting Actions/Issues of Interest for the Board

1. Considered an approved SAWPA Budget for Fiscal Years 2015-2016 and 2016-2017 . Adoption of Resolution No. 1032, approving SAWPA Budget. Approved, 3-2. with two directors voting against the Resolution. They question the very existence of SAWPA.
2. Considered and approved the Design, Engineering and Construction Management Services for Phase 1a of the Enhanced Recharge in the Santa Ana River Basins Project. Total cost: \$1,448,495, Western Municipal Water District to be billed \$405,578.00 , Western' portion of cost.
3. Considered and approved Inundation Study for Yucaipa Regional Park Dams. Contract with West Consultants for preparation of an inundation studyFor the Yucaipa Regional Park Dams approved. Cost of contract \$50,582.
4. Consider and approved Procurement of Turbine and Generator for the Waterman Turnout

### Recommendations or Concerns

Continued: Hydroelectric Generation Equipment Cost: \$770,484.

Will continue attending these meetings.

### Member or Members Attending

M. Aranda, Melody Mc Donald

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## Board Member Meeting Report

Prepared by: M. Aranda

Date: 11/17/2015

Meeting Name: SBCC

Meeting Location: SBCC Office

Meeting Purpose and Value to District:

Weekly Koffee Klash

### Significant or Notable Meeting Actions/Issues of Interest for the Board

Informed the members of their continued need to conserve water. Many are under the impression that EL NINO will end California's drought. Misinformed.

The general manager of the Merriot Hotel spoke about the advantages of staying at their Hotel.

### Recommendations or Concerns

Will continue attending and providing up-to-date info on the drought.

### Member or Members Attending

M. Aranda

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## Board Member Meeting Report

Prepared by: M. Aranda

Date: 11/19/2015

Meeting Name: Redlands Morning Kiwanis

Meeting Location: EIRC Offices

### Meeting Purpose and Value to District:

Presentation to Kiwanis on topic: Up-date on the Drought

### Significant or Notable Meeting Actions/Issues of Interest for the Board

Made presentation using program entitled : the Drought.

Informed members that the State is getting hard on water agencies that have not reduced or reached their water quotas. They will be fined, i.e. City of Redlands fined \$61,000 for such failure. Members complained that they have reduced the use of water around their house but see only a small reduction in their monthly water bill. ex: \$15.00. Further, that Cities such Loma Linda have done nothing to encourage their citizens to reduce their water use. True. There is nothing but green lawns in Loma Linda. Unless, Loma Linda complies they too will be fined big bucks!  
I have noticed that for the most part citizens are reducing their water use.

### Recommendations or Concerns

Continue with these presentations. They will be different each time to keep up with the water situation in California.

### Member or Members Attending

M. Aranda

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