

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES OF July 9, 2014  
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:34 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President  
Melody McDonald, Vice President  
David E. Raley, Director  
Manuel Aranda, Director  
John Longville, Director (Arrival 1:39 p.m.)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager  
Athena Monge, Administrative Services Specialist  
Jeff Beehler, Land Resource Manager

GUESTS PRESENT:

Charles Roberts, Highland Community News  
James Walker, Tetra Tech  
Bob Tincher, San Bernardino Valley Municipal Water District  
Ron Coats, East Valley Water District

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the Agenda.

### 3. PRESENTATION

Bob Tincher of San Bernardino Valley Municipal Water District (SBVMWD) presented a PowerPoint presentation on the Enhanced Recharge Project (Project). The Project is a cooperative project in which City of Riverside Public Utilities, SBVMWD, SBVWCD and Western Municipal Water District are partnering. Mr. Tincher thanked the Board for the opportunity to present on this item. He noted that the purpose of the Project is to capture additional stormwater from Santa Ana River (SAR). The cost to capture stormwater is \$150/af; significantly less than other water supplies which can range from \$600-\$1,650 per acre foot. Since the construction of Seven Oaks Dam (SOD) in 1998 SOD has slowed and stored the flows in the river which have increased the ability to capture water. In June 2010, SBVMWD obtained two permits and are currently in the seasons of diversion. Mr. Tincher reviewed the historical flows of the river prior to SOD; in 1943 the peak flow was 82,000 CFS. Currently the maximum flow rate is 7000 CFS. SOD modeling was performed by SBVMWD using the data from 1961-1999; the releases out of the dam are estimated to average 500 CFS. Through that process SBVMWD identified that WCD existing canals and basins can handle 195 CFS without restrictions. The goal is to add basins to be able to handle 500 CFS or up to 80,000 AF per year. Once these facilities are constructed, we will be able to capture up to 80% of stormwater. Mr. Tincher reviewed a schematic of the project. He noted the enhancements for debris removal 1) addition of deflection berm, 2) move debris to notch at Cuttle Weir and 3) flush debris through notch at the Cuttle Weir. Mr. Tincher indicated that the original design included a horizontal raking system, but instead a back hoe system has been developed. The back hoe system can be operated by SBVWCD field staff out of the flow of the stream in a safe and efficient manner. Additionally, an inflatable spill gate and hydraulically operated gate will be installed. A sedimentation basin will be installed off the existing Sandbox; which includes emergency overflow back into the SAR. There will be approximately 500 acres of new recharge ponds constructed and an expanded canal to manage 500 CFS. Mr. Tincher reviewed the phasing process that is being driven by environmental permitting. The facilities within the Wash Plan are \$21 million and the facilities outside of the Wash Plan are \$9 million. The facilities outside of the Wash Plan can be built now; they plan to use design-build and bid these facilities in the fall of this year. The facilities within the Wash Plan area are being permitted under the Wash Plan, which is scheduled for completion by November 2015. The Project is primarily on SBVWCD property and agreements are already in place. Additional lands to be purchased are corners of EVWD land, Flood Control District, Arnott, and a couple of private land owners. There are SCE power poles which need relocated for construction of the sedimentation basin, but that redesign process will take SCE 2 years. SBVMWD engineers are working to reconfigure the sedimentation basin in-house to avoid a 2 year delay in the project.

Once SBVMWD finalizes the design they will bring it back to partners for feedback; this should be completed shortly. The culvert at Greenspot Road has been completed and can handle up to 600 CFS. The anticipated schedule is to begin construction on facilities outside of Wash Plan in the beginning of 2015 and the facilities within the Wash Plan should be complete the end of 2016. The next steps for Phase I: Construction documents-60% submittal (Aug 24), final submittal (Nov); Environmental Compliance-permits; Property Acquisition, Prop & Grant Application and Army Corps studies. President Corneille noted that the District has an agreement in place to operate and maintain the facilities. The Board thanked Mr. Tincher for the detailed presentation.

### 4. CONSENT CALENDAR

**It was moved by Director Aranda and seconded by Vice President McDonald to approve Consent Calendar Item A: Board Minutes,**

June 11, 2014 and Item B: Expenditure Report, June 2014. The motion carried with all Directors present voting in the affirmative.

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Aranda: Yes**

5. COMMITTEE REPORTS/ACTION ITEMS

A. UNAUDITED FINANCIALS, JUNE 2014

Mr. Cozad stated that not all entries have been made through the end of fiscal year 2013-2014. He indicated that this is the last time the Board will see the "cash basis" numbers. The accruals will be entered within the next few weeks. Mr. Cozad said that actual expenses are below budget. The net status of reserves and cash on hand will be approximately \$1.2 million depending on final entries; which is an improvement over last year. An update on reserves will be presented after completion of the audit. President Corneille noted that the Board of Directors expenses are under budget. He thanked the Board for timely submittal of their expense reports allowing staff to bring financials up to date.

**It was moved by Director Aranda and seconded by Vice President McDonald to approve the Unaudited Financials for June 2014. The motion carried with all Directors present voting in the affirmative.**

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Aranda: Yes**

B. CSDA MAIL BALLOT

President Corneille requested feedback from the Board regarding candidates. Brief discussion ensued.

**It was moved by Vice President McDonald and seconded by Director Aranda to vote for Arlene Schafer of Costa Mesa Sanitary District for CSDA Region 6 Seat C. The motion carried with all Directors present voting in the affirmative.**

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Aranda: Yes**

## 6. INFORMATION ITEMS

### A. BOARD COMMITTEE REPORTS-WITHOUT ACTION

Director Raley gave a report on the Ad Hoc Audit Committee meeting held on June 12<sup>th</sup>. He indicated that Eadie & Payne expressed their appreciation for the efforts made by staff in preparation of the financials. Director Raley stated that since the District will not be utilizing RAMS this year; Eadie & Payne will assign two separate groups to perform the audit and the other to assist in performing the year-end closeout. The final audit report should be ready by the September Board meeting.

Director Aranda provided a brief oral report on the Outreach & Communications Committee meeting held on June 24<sup>th</sup>. He stated that the public is becoming more aware of the drought issue. Director Aranda noted that Mr. Beehler reported on the Wash Plan outreach efforts and it is progressing well. The Committee discussed participating in the Loma Linda Business Expo in which they decided that it would be permissible to participate stipulating that no staff time will be utilized since the District is short staffed and this will be an all-day event. Director Longville stated that the most effective way to educate the public is relative to partnering with retail water service providers. He supported Director Aranda's request with the minimal cost of \$175. Director Aranda confirmed with the Loma Linda Chamber that the event will not be held until April 2015. He will continue to work on collaboration efforts with other water agencies to staff this event.

### B. WASH PLAN REPORT

Mr. Beehler indicated the written report is included in the Board package. The Wash Plan Task Force meeting was held on June 4<sup>th</sup> where all participants were asked to perform a final review of their covered activities. There were several meetings held with Wash Plan participants. Meetings were held with mining interests to discuss conservation and mining lands and an agreement was reached. Mr. Beehler noted that there was no coverage in current mining areas where vegetation had grown back; this was added to the mining activities and no additional mitigation was needed.

In regards to species, all of the bio surveys have been completed with the exception of the newly added species, the cactus wren. FWS is completing the final bio work to add surveys for the cactus wren as of today's date. Mr. Beehler said that the prescriptions are being completed; these are the efforts to identify the activities that will be required to manage habitat and species. The spineflower working group has been identified and invitations will be sent out at the end of this month. Staff has met with federal partners regarding the EIS. We have developed a posting strategy that will require minimal efforts by Staff but maximum benefits for partners. These items are moving forward: 1) CA Fish & Wildlife, coverage of biological opinion for the HCP and 2) BLM, environmental due diligence on the land swap. Mr. Beehler is working on the required maintenance and identifying ways to keep costs down. Some efforts identified include sheep grazing and the use of horses to pull equipment as to not compact soil. Brief discussion ensued regarding maintenance of habitat. The HCP process is on schedule. Director Raley inquired about financial information for this project. Mr. Cozad indicated that he is tracking

funds overall and that Mr. Beehler is in charge of ensuring that the consultants stay within their budgets. President Corneille requested that a summary financial section be added to the monthly Wash Plan Report prepared by Mr. Beehler. Staff will implement this at the next meeting. Vice President McDonald commended Staff on their efforts in trying to keep operational costs down.

#### C. MONTHLY RECHARGE REPORT

The written report is included in package. President Corneille asked staff to confirm the reporting period and verify reported numbers at the next Board meeting. He would like to be able to see year to date information or have a note added to indicate the reported period shown.

#### D. GENERAL MANAGER'S REPORT

Mr. Cozad noted that the General Manager's report is included in the Board package. He indicated that there is a lot of field construction ongoing. For EBX II, the forms have been set and the initial concrete for our diversion has been poured. We should be able to use that diversion in the near future. Mr. Cozad reported that at the last BTAC Conservation Committee they identified programs to educate commercial landscapers. The Committee suggested collaboration with the IE Garden Friendly organization. Eastern Municipal Water District and Western Municipal Water District are interested in participating in these programs as well. Mr. Cozad has developed an action plan for that and they will meet in late July or early August. The Plunge Creek grant project will go out for bid once comments are received from FCD, FWS, CAFWS and the Regional Board on the RFP Scope of Work. Feedback is expected back in a few weeks and we hope to have a contract from SAWPA ready for review and approval at the August Board meeting. Mr. Cozad noted the article in the Highland Community News highlighting the District for obtaining the District's District of Distinction and Transparency Certificate. Kathy Tiegs of CVWD and CSDA will be presenting these to the District at the upcoming July 21<sup>st</sup> ASBCSD Dinner Meeting. Director Raley spoke highly of the General Manager's report.

#### E. INTRODUCTION AND DISCUSSION OF POLICY PRINCIPLES

Mr. Cozad presented a PowerPoint on this item. The District has a mission, vision, strategic plan and district priorities. Policy governance came up when in Governance Training to fill the holes where there is no specific policy in place. He reviewed the Draft Policy Statements developed by Staff indicating that this is part of our organizational development process. President Corneille requested feedback from the Board. Vice President McDonald stated that the District has many policies in place and that as long as these Policy Principles will not contradict them they are good. Director Raley asked for clarification on principle #1 asking if we manage the water for the producers or for the entire region. Staff can work to identify what is considered to be a region. Discussion ensued. President Corneille asked if the Policy Principles are a preamble to the Board Policy Manual. Mr. Cozad indicated that policy principals help translate the culture and viewpoints of the Board into principals. President Corneille stated that the Policy Principles should be packaged along with our mission statement.

Brief discussion ensued. It was the concurrence of the Board to bring back this item for discussion and possible approval at the August Board meeting or a future potential workshop.

#### F. FUTURE AGENDA ITEMS & STAFF TASKS

President Corneille requested an Operations Committee be held to discuss trails, Mill Creek diversion and possible improvements; September 12<sup>th</sup> at 9 a.m.

#### 7. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Director Longville made no report.

Vice President McDonald attended the BTAC where Stacy Alstadt of City of San Bernardino gave a history on their Consent Decree with EPA; other topics discussed were the IRWMP and updates on various subcommittees. She also attended the SBVMWD Board Meeting and workshop. Additional written reports are included in Board package.

Director Raley attended the Ad Hoc Audit Committee Meeting, SBVMWD Advisory Commission, SBVMWD Board Workshop and BTAC.

Director Aranda made a presentation on July 2<sup>nd</sup> at the LLCC. He also attended BTAC and tomorrow he will make a legislative report at the USAWRA. Additional written reports are included in Board package.

President Corneille presented at the Highland Area Chamber of Commerce monthly luncheon with Vice President McDonald on the District activities and the Wash Plan. President Corneille also reminded all Board Members that Mr. Cozad's agreement, specifically the Board's Resolution No. 493 provides the GM sole authority to direct District staff. Any time that correspondence is exchanged with a staff member Mr. Cozad should be cc'd on that email to insure proper channels are followed. Any work or assistance that is needed from staff should be coordinated through the General Manager. Discussion ensued.

#### 8. UPCOMING MEETINGS

President Corneille asked who will be attending the SBC Water Conference; Vice President McDonald, Director Aranda, Raley and Longville expressed their interest in attending. He indicated that this is a Director Selected meeting. The full Board confirmed their attendance at the ASBCSD July 21<sup>st</sup> Dinner meeting where the District will be honored. President Corneille noted that there will be an Advisory Commission meeting on September 4<sup>th</sup>. The OWOW conference on October 14<sup>th</sup> will be attended by Director Raley and Aranda. The ACWA/JPIA Sexual Harassment training will be attended by Director Aranda, President Corneille and Director Longville.

Director Aranda requested authorization from the Board to make a second presentation for July and receive compensation as a District Requested event. Brief discussion ensued.

**It was moved by Vice President McDonald and seconded Director Aranda to approve Director Aranda's participation and compensation**

in a secondary presentation for July. The motion failed 2-3 with President Corneille, Director Raley and Longville in opposition.

**President Corneille: No**  
**Vice President McDonald: Yes**  
**Director Longville: No**  
**Director Raley: No**  
**Director Aranda: Yes**

President Corneille stated that Director Aranda may receive compensation for this meeting only if he claims it as Director Selected.

9. CLOSED SESSION

It was moved by Vice President McDonald and seconded by Director Longville to adjourn to Closed Session. The motion was carried with all Directors present voting in the affirmative.

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Aranda: Yes**

General Counsel announced that the meeting will adjourn to closed session under all of the items listed on the posted agenda.

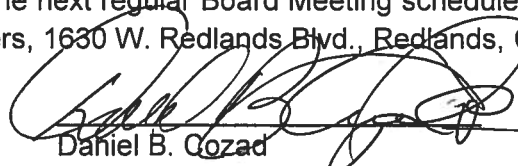
At 4:37 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted while in Closed Session under Government Code section 54957.1 there was no reportable action taken.

10. ADJOURN MEETING

It was moved by Director Longville and seconded by Vice President McDonald to adjourn. The motion carried with all Directors present voting in the affirmative.

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Aranda: Yes**

At 4:38 p.m. the meeting adjourned to the next regular Board Meeting scheduled for August 13, 2014 at 1:30 p.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

  
Daniel B. Cozad  
General Manager