

**SAN BERNARDINO VALLEY
WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING
AGENDA**

July 10, 2013 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website.

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. CONSENT CALENDAR

- A. Approval of Board Minutes, June 12, 20134
- B. Approval of Check Register, June 201310

It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Medina at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

4. ACTION ITEMS

- A. UNAUDITED FINANCIALS, JUNE 2013 (M#1182)..... 14
Recommendation: Review, discuss and approve the unaudited financials for June 2013.

- B. ACWA CALL FOR CANDIDATES (M#1183)..... 21
Presenter: *Daniel Cozad*
Recommendation: Consider approval of Resolution No. 498 nominating John Coleman from the East Bay Municipal Utilities District/Bay Planning Coalition for the position of President on the ACWA Board of Directors.

- C. CSDA 2013 BOARD ELECTION (M#1184)..... 27
Presenter: *Daniel Cozad*
Recommendation: Review and consider submission of a vote for Kathy Tiegs for the California Special Districts Association (CSDA) Board Directors, Region 5, Seat B.

- D. IERCD MOU & OUTREACH PROGRAM UPDATE (M#1185)..... 29
Presenter: *Daniel Cozad*
Recommendation: Review the Draft MOU with the IERCD and provide feedback to Staff or consider approval of the agreement. Receive and file the update on the progress of the School Outreach Program

- E. ACCESS PERMIT WITH SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT FOR ROCK STORAGE (M#1186)..... 39
Presenter: *Daniel Cozad*
Recommendation: Review, approve and authorize the General Manager grant an Access Permit to SBVMWD under non-standard terms for the City Creek Project.

- F. GREENSPOT ROAD AND SANTA ANA BRIDGE PIPELINE CELL (M#1187)..... 48
Presenter: *Daniel Cozad*
Recommendation: Consider cost estimates to continue to reserve a cell in the Greenspot Bridge for potential future use. Provide direction to Staff on the value of future pipeline space in the bridge over the Santa Ana River.

5. INFORMATION ITEMS:

- A. General Manager’s Report 51
- B. Wash Plan Status Update..... 54
- C. Monthly Recharge Report 55
- D. Future Agenda Items & Staff Task requests from Directors

6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

- A. ACWA Regulatory Summit Request for Approval 56
 - President Corneille, Cost Estimate \$810.55

7. UPCOMING MEETINGS:

- 1. July 11, 2013 Upper Santa Ana Water Resources Association, 9:30 a.m. at District Office
- 2. July 11, 2013 Advisory Commission Meeting, 7:00 p.m. at Valley District
- 3. July 15, 2013 Association of San Bernardino County Special District's Dinner, 6:00 p.m.
- 4. July 16, 2013 San Bernardino Valley Municipal Water District, 2:30 p.m. at Valley District
- 5. July 19, 2013 Ad Hoc Audit Committee Meeting, 10:00 a.m.
- 6. July 25, 2013 Western-San Bernardino Watermaster Collaborative Meeting, 1:30 p.m. at Valley District
- 7. August 5, 2013 Basin Technical Advisory Committee, 1:30 p.m. at Valley District
- 8. August 6, 2013 San Bernardino Valley Municipal Water District, 2:30 p.m. at Valley District
- 9. August 7, 2013 Board of Directors Meeting, 1:30 p.m. at District Office
- 10. August 14, 2013 ACWA Regulatory Summit, Oxnard at Embassy Suites
(Board Approval Required)

- 9. **ADJOURN MEETING.** The next regular Board meeting will be on August 7, 2013 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

MINUTES OF June 12, 2013
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President
Bob Glaubig, Director
David E. Raley, Director
Manuel Aranda, Director
John Longville, Director (2:23 p.m. departure)

BOARD MEMBERS ABSENT:

Clare Henry Day, Director (Excused)

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Athena Medina, Administrative Services Specialist

GUESTS PRESENT:

Charles Roberts, Highland Community News
Steve Johnson, SCE
Don Lee, Tetra Tech
Jeff Beehler, SAWPA

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions/deletions to the agenda.

3. SPECIAL PRESENTATION BY STEVE JOHNSON FROM SOUTHERN CALIFORNIA EDISON

This item was taken out of order to accommodate Mr. Johnson's schedule.

Steve Johnson with Southern California Edison (SCE) presented a PowerPoint presentation. Mr. Johnson is the Technical Manager at SCE's Mountain View Generating Station (Station) located here in Redlands. He gave a brief history of the Station. The Station uses both reclaimed water and contaminated groundwater in its cooling water operations, and is the largest energy production facility owned by SCE. Mr. Johnson continued reviewing a detailed schematic of the water treatment system at the Station. He stated that SCE has adjudicated Water Rights from 1969; which allows SCE to use the water from the SBBA aquifer to cool the turbines at the power plant. Mr. Johnson concluded by stating the Station provides power to over 700,000 customers. Mr. Johnson thanked the District for their efforts and the opportunity to address the Board.

4. CONSENT CALENDAR

- A. Approval of the Board Minutes from May 15, 2013
- B. Approval of Check Register, May 2013

It was moved by Vice President McDonald to approve the Consent Calendar, and seconded by Director Aranda. The motion carried 6-0 with Director Day noted absent from vote.

5. ACTION ITEMS

A. UNAUDITED FINANCIALS, MAY 2013

General Manager Daniel Cozad commented briefly on the financials and reported that General Ledger Account 6190 for Life Insurance was off by one line item indicated at the bottom of package page 25. This was corrected and revised financials were provided as a hand out to the Board at the meeting. Additionally noted was the possibility of a future budget amendment. Mr. Cozad stated that those up for election were unopposed this year resulting in a cost savings to the District. President Corneille advised the Board to submit any unclaimed expenses for the fiscal year prior to June 30th.

It was moved by Director Longville and seconded by Vice President McDonald to approve the Unaudited Financials for May 2013 with corrections. The motion carried 6-0 with Director Day noted absent from the vote.

B. WASH PLAN STATUS REPORT

Mr. Cozad reviewed the PowerPoint presentation used for the Wash Plan Task Force meeting on June 4th and gave an overview of the meeting. He reviewed the project components and amendments such as: transportation expansion dedication, land exchange between District and Bureau of Land Management mining, water conservation and lands being dedicated by San Bernardino County Flood Control District and Robertson's. Mr. Cozad stated that Ken Corey with United States Fish & Wildlife Service (USFWS) presented his history on the project at the meeting and demonstrated his commitment to seeing the project through to issuance of permits. Mr. Cozad presented to the Board a few slides from USFWS' PowerPoint presentation. The Conservation Strategy map gives an overview of activities that USFWS has observed in the field. The proposed map shows all major activities as well as proposed additional mining. There was also a treatment area and land use map presented.

Mr. Cozad reviewed the management and monitoring element required of the Wash Plan. Discussion ensued regarding this element and its future cost and economics. Director Aranda asked who would be responsible for the habitat restoration. Mr. Cozad stated this is to be determined. Director Raley stated that the meeting went well, but a significant financial review will need to be done prior to an implementation decision. He would like to see anticipated costs broken out in detail. David Cosgrove, General Counsel, stated that the reason the financial

elements had not been finalized is because there was no conservation strategy confirmed. He indicated the conservation strategy is completed and the next step is to identify covered activities and then the financial analysis will need to be performed. Management and monitoring costs are based on the tasks each agency will perform. These preliminary estimations of costs were done by Tom McGill with RBF Consulting working closely with Geary Hund from USFWS. Mr. Cozad presented a Wash Plan Budget and Schedule for 2013-2014 and 2014-2015. He reviewed in detail cost share percentages. Mr. Cozad stated that everyone in the region seems to be committed to the project. Several groups, including the Cities, will have to go to their boards or councils for funding approvals.

Director Raley stated that the financial analysis will also need to take into account the land that the District is committing to the project. Mr. Cozad agreed that the financial review is critical and that tradeoffs and risks need to be taken into account when the Board is making a “go, no-go” decision.

President Corneille inquired as to what “covered activities” may be included under the Wash Plan. Mr. Cosgrove stated that in addition to mining and water conservation, potential roadway widening, establishment of trail heads, habitat conservation, and permits for City of Redlands are examples of proposed covered activities. Mr. Cozad stated there is a debt owed to the District from the Wash Plan for costs after the last appropriation by the Task Force and before the initiation of activities for news work of approximately \$120,000. Charles Roberts of Highland Community News inquired if there was a possibility for the District to obtain grant funding for the Wash Plan. Mr. Cozad stated that there is a possibility and if the District applies for and is granted funds there will be a refund to stakeholders. He indicated the District is unable to wait for funding prior to implementation. Mr. Cosgrove stated that once we move forward with the legislative process, we will ask if there is additional funding available. Director Raley is in support of keeping the Wash Plan on schedule and moving forward. President Corneille asked if we expect commitment from partner agencies at the next meeting. Mr. Cozad stated that the next meeting will be to discuss the proposed covered activities identified by partner agencies and the revised budget so they can move forward and request approval from their council or board of directors. Staff will request authority and approval to move forward with the Task Force if they decide to move forward with the implementation of the Wash Plan. The update was received and filed.

6. INFORMATION ITEMS

A. GENERAL MANAGER'S REPORT

The written General Manager's Report, prepared by Mr. Cozad, is found on package page 30. Mr. Cozad handed out a map of current and potential aggregate management. A request for interest in a request for proposals for aggregate management was sent out to contractors who had expressed interest. SBVMWD has requested storage for their City Creek project. The District is also accepting rock for EVWD and has an existing contract with Upland Rock. Mr. Cozad said that CEMEX is going to demobilize their existing plant and build a smaller plant in the next few months. Additionally, Staff is coordinating with other water conservation districts as an approach to perform a royalty rate study.

Mr. Cozad said that Staff just finished coordinating with SBVMWD on the water rights license filing will continue to work with them to reduce to only one meter to measure flow at our parshall flume rather than the two currently installed. This will help both districts provide the most accurate reporting for water rights.

He also noted that SBVMWD will be requesting authorization for \$20,000 from all parties to move forward with the river-wide Habitat Conservation Plan for projects which may help or impact the Santa Ana Sucker. The District has expressed interest in being a part of the project and the amount per agency is approximately \$20,000. He indicated unless there are objections, he will bring forward this request for the Board's approval for permits to maintain the Mill Creek channel diversion.

B. MONTHLY RECHARGE REPORT

The written report is included in the package on page 32. The District has begun taking water from Seven Oaks Dam since being sampled and confirmed non-detect regarding the earlier tanker spill. The District has spread 5,450 AF in Santa Ana River and 2,000 AF in Mill Creek so far this water year.

C. FUTURE AGENDA ITEMS & STAFF TASK REQUEST FROM DIRECTORS

President Corneille appointed an Ad Hoc Audit Committee naming Director Raley, Director Glaubig and himself as members of the committee; a meeting is to be scheduled for July.

7. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Director Raley attended the Wash Plan Task Force meeting.

Director Aranda attended the Redlands Chamber of Commerce, BTAC, and he will be making a presentation at the Loma Linda Chamber at the end of the month.

Director Glaubig made no report.

Vice President McDonald attended the Highland Area Chamber of Commerce Breakfast where they presented an economic update. She attended the BTAC, Santa Ana Sucker Task Force by phone, SBVMWD Board Meeting, and ACWA State Legislative Committee meeting.

President Corneille reported he had no outside activities due to his being out of the country for most of the time between May and June monthly meetings.

8. UPCOMING MEETINGS

President Corneille noted the next SBVMWD Advisory Commission Meeting will be July 11th.

9. ADJOURN MEETING

It was moved by Director Aranda and seconded by Vice President McDonald to adjourn to the next scheduled meeting. The motion carried 5-0 with Directors Longville and Day noted absent from the vote.

At 3:39 p.m. the meeting adjourned to the next regular Board Meeting scheduled for July 10, 2013 at 1:30 p.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

Daniel B. Cozad
General Manager

7:48 AM

07/05/13

San Bernardino Valley Water Conservation District
Check Detail
 June 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		06/03/2013	ADP		1012 · Citizens Busi...		-66.65
					6042 · Payroll Proce...	-66.65	66.65
TOTAL						-66.65	66.65
Check		06/28/2013	ADP		1012 · Citizens Busi...		-64.65
					6042 · Payroll Proce...	-64.65	64.65
TOTAL						-64.65	64.65
Check	ACH 1029	06/18/2013	Melody McDonald		1012 · Citizens Busi...		-2,168.87
					6401 · Directors' Fees	-1,576.00	1,576.00
					6410 · Mileage	-99.44	99.44
					6425 · Meals	-13.88	13.88
					6415 · Air Fare	-449.30	449.30
					6420 · Other Travel	-30.25	30.25
TOTAL						-2,168.87	2,168.87
Check	ACH 1029	06/18/2013	Aranda, Manuel		1012 · Citizens Busi...		-1,182.00
					6401 · Directors' Fees	-1,182.00	1,182.00
TOTAL						-1,182.00	1,182.00
Check	18554	06/03/2013	Clerk of the Board ...		1012 · Citizens Busi...		-50.00
			SBVWCD		6006 · Permits	-50.00	50.00
TOTAL						-50.00	50.00
Bill Pmt -Check	18555	06/04/2013	Antimite Pest Contr...		1012 · Citizens Busi...		-66.00
Bill		06/04/2013			6026 · Redlands Pla...	-66.00	66.00
TOTAL						-66.00	66.00
Bill Pmt -Check	18556	06/04/2013	Arrowhead		1012 · Citizens Busi...		-38.52
Bill		06/04/2013	SBVWCD:Groundwa...		5460 · Water / Trash ...	-38.52	38.52
TOTAL						-38.52	38.52
Bill Pmt -Check	18557	06/04/2013	Charles Z. Fedak & ...		1012 · Citizens Busi...		-6,520.00
Bill		06/04/2013	SBVWCD:General A...		5170 · Audit	-6,520.00	6,520.00
TOTAL						-6,520.00	6,520.00
Bill Pmt -Check	18558	06/04/2013	Edison - 8812		1012 · Citizens Busi...		-181.95
Bill		06/04/2013	SBVWCD:General A...		5420 · Electricity	-181.95	181.95
TOTAL						-181.95	181.95
Bill Pmt -Check	18559	06/04/2013	Edison - Redlands ...		1012 · Citizens Busi...		-198.41
Bill		06/04/2013	SBVWCD:Redlands ...		6026 · Redlands Pla...	-198.41	198.41
TOTAL						-198.41	198.41
Bill Pmt -Check	18560	06/04/2013	Industrial Fire Prote...		1012 · Citizens Busi...		-213.50
Bill		06/04/2013	SBVWCD:General A...		5210 · Equipment M...	-213.50	213.50
TOTAL						-213.50	213.50
Bill Pmt -Check	18561	06/04/2013	J. R. Freeman		1012 · Citizens Busi...		-148.65
Bill		06/04/2013			6030 · Office Supplies	-148.65	148.65
TOTAL						-148.65	148.65

San Bernardino Valley Water Conservation District
Check Detail
 June 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	18562	06/04/2013	JAN-PRO Cleaning ...		1012 · Citizens Busi...		-618.00
Bill		06/04/2013	SBVWCD:General A...		6018 · Janitorial Serv...	-618.00	618.00
TOTAL						-618.00	618.00
Bill Pmt -Check	18563	06/04/2013	John Longville		1012 · Citizens Busi...		-5,591.62
Bill		06/04/2013			6401 · Directors' Fees	-4,925.00	4,925.00
					6410 · Mileage	-114.92	114.92
					6430 · Lodging	-96.60	96.60
					6415 · Air Fare	-453.60	453.60
					6420 · Other Travel	-1.50	1.50
TOTAL						-5,591.62	5,591.62
Bill Pmt -Check	18564	06/04/2013	Netsteller		1012 · Citizens Busi...		-1,552.50
Bill		06/04/2013			5160 · IT Support	-1,350.00	1,350.00
					5160 · IT Support	-202.50	202.50
TOTAL						-1,552.50	1,552.50
Bill Pmt -Check	18565	06/04/2013	Rutan & Tucker		1012 · Citizens Busi...		-11,124.92
Bill		06/04/2013	SBVWCD:General A...		5180 · Legal	-5,344.92	5,344.92
			SBVWCD:Land Coord...		5180 · Legal	-270.00	270.00
			SBVWCD:Land Coord...		5175 · Legal - Wash ...	-5,510.00	5,510.00
TOTAL						-11,124.92	11,124.92
Bill Pmt -Check	18566	06/04/2013	Verizon California-6...		1012 · Citizens Busi...		-290.61
Bill		06/04/2013	SBVWCD:General A...		5470 · Internet Servi...	-290.61	290.61
TOTAL						-290.61	290.61
Bill Pmt -Check	18567	06/04/2013	Verizon California-8...		1012 · Citizens Busi...		-179.87
Bill		06/04/2013	SBVWCD:General A...		5410 · Alarm Service	-179.87	179.87
TOTAL						-179.87	179.87
Bill Pmt -Check	18568	06/12/2013	Randy L. Scott		1012 · Citizens Busi...		-6,273.17
Bill		06/18/2013	SBVWCD:Land Coord...		5122 · Wash Plan Pr...	-6,273.17	6,273.17
TOTAL						-6,273.17	6,273.17
Bill Pmt -Check	18569	06/12/2013	Ryan Hejka		1012 · Citizens Busi...		-1,000.00
Bill		06/12/2013			5120 · Misc. Professi...	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Bill Pmt -Check	18570	06/18/2013	Aaron Pederson		1012 · Citizens Busi...		-35.00
Bill		06/18/2013			6018 · Janitorial Serv...	-35.00	35.00
TOTAL						-35.00	35.00
Bill Pmt -Check	18571	06/18/2013	ACWA/JPIA		1012 · Citizens Busi...		-12,091.08
Bill		06/18/2013	SBVWCD:General A...		6110 · Vision Insuran...	-22.40	22.40
			SBVWCD:General A...		6130 · Dental Insura...	-93.46	93.46
			SBVWCD:General A...		6150 · Medical Insur...	-1,093.25	1,093.25
			SBVWCD:Groundwa...		6110 · Vision Insuran...	-61.60	61.60
			SBVWCD:Groundwa...		6130 · Dental Insura...	-257.03	257.03
			SBVWCD:Groundwa...		6150 · Medical Insur...	-3,006.42	3,006.42
			SBVWCD:Redlands ...		6110 · Vision Insuran...	-22.40	22.40
			SBVWCD:Redlands ...		6130 · Dental Insura...	-93.46	93.46
			SBVWCD:Redlands ...		6150 · Medical Insur...	-1,093.24	1,093.24
			SBVWCD:Land Coord...		6110 · Vision Insuran...	-5.60	5.60
			SBVWCD:Land Coord...		6130 · Dental Insura...	-23.37	23.37
			SBVWCD:Land Coord...		6150 · Medical Insur...	-273.31	273.31
Bill		06/18/2013	SBVWCD:General A...		6110 · Vision Insuran...	-22.40	22.40
			SBVWCD:General A...		6130 · Dental Insura...	-93.46	93.46

San Bernardino Valley Water Conservation District
Check Detail
 June 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			SBVWCD:General A...		6150 · Medical Insur...	-1,093.24	1,093.24
			SBVWCD:Groundwa...		6110 · Vision Insuran...	-61.60	61.60
			SBVWCD:Groundwa...		6130 · Dental Insura...	-257.03	257.03
			SBVWCD:Groundwa...		6150 · Medical Insur...	-3,006.42	3,006.42
			SBVWCD:Redlands ...		6110 · Vision Insuran...	-22.40	22.40
			SBVWCD:Redlands ...		6130 · Dental Insura...	-93.46	93.46
			SBVWCD:Redlands ...		6150 · Medical Insur...	-1,093.25	1,093.25
			SBVWCD:Land Coor...		6110 · Vision Insuran...	-5.60	5.60
			SBVWCD:Land Coor...		6130 · Dental Insura...	-23.37	23.37
			SBVWCD:Land Coor...		6150 · Medical Insur...	-273.31	273.31
TOTAL						-12,091.08	12,091.08
Bill Pmt -Check	18572	06/18/2013	Angie J. Quiroga		1012 · Citizens Busi...		-25.43
Bill		06/18/2013			6510 · Mileage	-25.43	25.43
TOTAL						-25.43	25.43
Bill Pmt -Check	18573	06/18/2013	Babcock Laboratori...		1012 · Citizens Busi...		-5,740.00
Bill		06/18/2013			5120 · Misc. Professi...	-2,765.00	2,765.00
					5120 · Misc. Professi...	-2,975.00	2,975.00
TOTAL						-5,740.00	5,740.00
Bill Pmt -Check	18574	06/18/2013	Castro Landscapin...		1012 · Citizens Busi...		-500.00
Bill		06/18/2013			6015 · Mentone Hou...	-200.00	200.00
					6026 · Redlands Pla...	-300.00	300.00
TOTAL						-500.00	500.00
Bill Pmt -Check	18575	06/18/2013	Day Lite Maintenanc...		1012 · Citizens Busi...		-282.04
Bill		06/18/2013			6026 · Redlands Pla...	-144.00	144.00
					6026 · Redlands Pla...	-138.04	138.04
TOTAL						-282.04	282.04
Bill Pmt -Check	18576	06/18/2013	Edison - 7241		1012 · Citizens Busi...		-53.86
Bill		06/18/2013			5420 · Electricity	-53.86	53.86
TOTAL						-53.86	53.86
Bill Pmt -Check	18577	06/18/2013	Edison -5552		1012 · Citizens Busi...		-257.95
Bill		06/18/2013			5420 · Electricity	-159.32	159.32
					5420 · Electricity	-98.63	98.63
TOTAL						-257.95	257.95
Bill Pmt -Check	18578	06/18/2013	Experienced Tracto...		1012 · Citizens Busi...		-78.92
Bill		06/18/2013			5210 · Equipment M...	-78.92	78.92
TOTAL						-78.92	78.92
Bill Pmt -Check	18579	06/18/2013	Home Depot		1012 · Citizens Busi...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	18580	06/18/2013	J. R. Freeman		1012 · Citizens Busi...		-58.00
Bill		06/18/2013			6030 · Office Supplies	-37.60	37.60
					6030 · Office Supplies	-20.40	20.40
TOTAL						-58.00	58.00
Bill Pmt -Check	18581	06/18/2013	Pat's Pots		1012 · Citizens Busi...		-140.00
Bill		06/18/2013			5460 · Water / Trash ...	-70.00	70.00
					5460 · Water / Trash ...	-70.00	70.00
TOTAL						-140.00	140.00

San Bernardino Valley Water Conservation District
Check Detail
 June 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	18582	06/18/2013	Raley, David		1012 · Citizens Busi...		-1,970.00
Bill		06/18/2013			6401 · Directors' Fees	-1,182.00	1,182.00
					6401 · Directors' Fees	-788.00	788.00
TOTAL						-1,970.00	1,970.00
Bill Pmt -Check	18583	06/18/2013	Rogers, Anderson, ...		1012 · Citizens Busi...		-1,760.00
Bill		06/18/2013			5170 · Audit	-1,760.00	1,760.00
TOTAL						-1,760.00	1,760.00
Bill Pmt -Check	18584	06/18/2013	San Bernardino Are...		1012 · Citizens Busi...		-50.00
Bill		06/18/2013			6425 · Meals	-50.00	50.00
TOTAL						-50.00	50.00
Bill Pmt -Check	18585	06/18/2013	Star Auto Parts		1012 · Citizens Busi...		-24.84
Bill		06/18/2013			5310 · Vehicle Maint...	-24.84	24.84
TOTAL						-24.84	24.84
Bill Pmt -Check	18586	06/18/2013	Valero Marketing & ...		1012 · Citizens Busi...		-1,127.72
Bill		06/18/2013			5320 · Fuel	-1,127.72	1,127.72
TOTAL						-1,127.72	1,127.72
Bill Pmt -Check	18587	06/18/2013	Verizon California - ...		1012 · Citizens Busi...		-752.29
Bill		06/18/2013			5440 · Telephone	-552.29	552.29
					5470 · Internet Servi...	-200.00	200.00
TOTAL						-752.29	752.29
Check	100059N	06/10/2013	PERS		1012 · Citizens Busi...		-3,144.40
			SBVWCD:General A...		6170 · PERS Retire...	-880.43	880.43
			SBVWCD:Groundwa...		6170 · PERS Retire...	-1,666.53	1,666.53
			SBVWCD:Redlands ...		6170 · PERS Retire...	-220.11	220.11
			SBVWCD:Land Coor...		6170 · PERS Retire...	-377.33	377.33
TOTAL						-3,144.40	3,144.40



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.dst.ca.us
www.sbvwcd.dst.ca.us

Memorandum No. 1182

To: Board of Directors

From: General Manager, Daniel Cozad

Date: July 10, 2013

Subject: Unaudited Financial Reports for June 2013

RECOMMENDATION

Review, discuss and approve the unaudited financials for June 2013.

BACKGROUND

Prior to the June 12, 2013 Board of Directors meeting Staff recognized a line item error and made corrections. Additionally, due to the unopposed election the District will have a cost savings allocated to fiscal year 2012-2013; which may lead us to consider a budget amendment. Staff is in the process of closing fiscal year 2012-13 and will present the report to the Audit Committee and to the Board when complete.

The financials are attached for the Board review and approval.

FISCAL IMPACT

None.

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Bob Glaubig
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

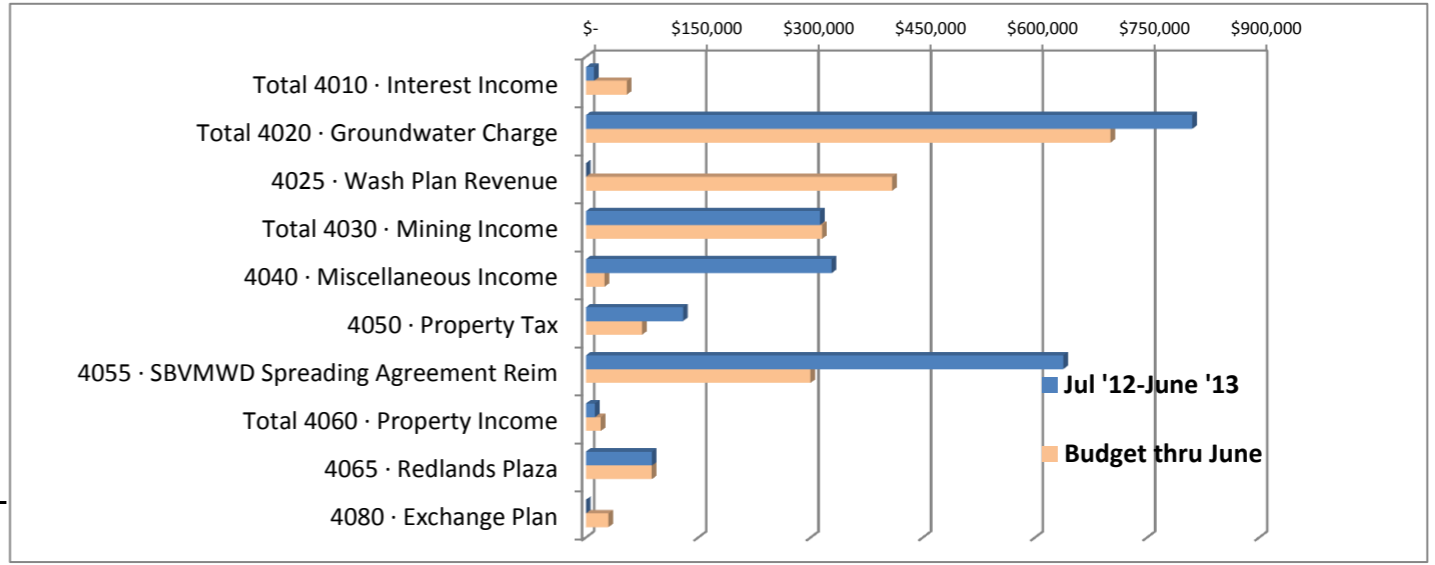
GENERAL
MANAGER

Daniel B. Cozad

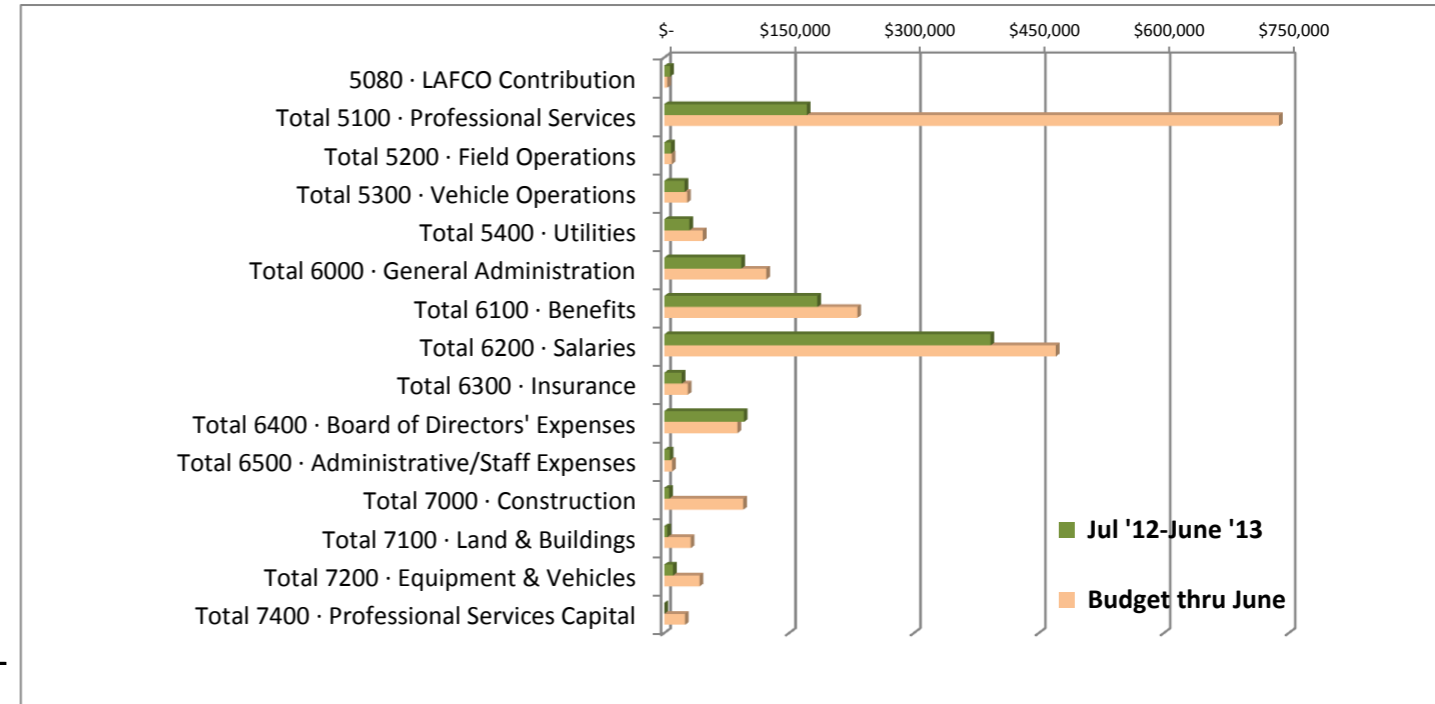
SBVWCD - All Enterprises Budget and Actual

July '12 - June '13

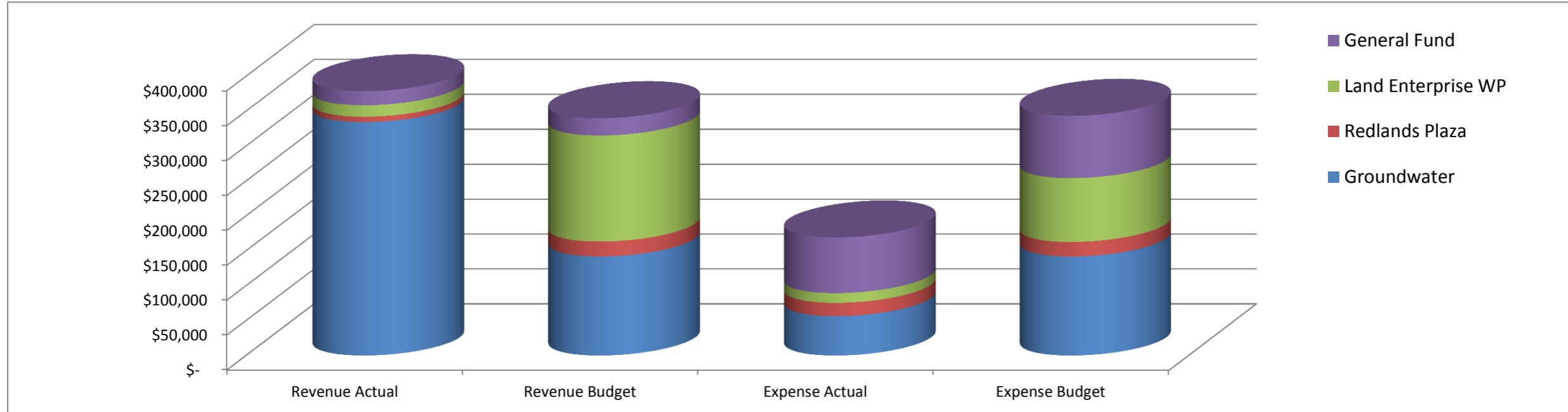
REVENUE	Jul '12-June '13	Budget thru June
Total 4010 · Interest Income	\$ 10,897	\$ 55,000
Total 4020 · Groundwater Charge	\$ 810,720	\$ 701,341
4025 · Wash Plan Revenue	\$ -	\$ 409,500
Total 4030 · Mining Income	\$ 312,912	\$ 315,833
4040 · Miscellaneous Income	\$ 328,634	\$ 25,000
4050 · Property Tax	\$ 129,852	\$ 75,000
4055 · SBVMWD Spreading Agreement Reim	\$ 638,026	\$ 300,000
Total 4060 · Property Income	\$ 12,004	\$ 19,800
4065 · Redlands Plaza	\$ 88,495	\$ 88,350
4080 · Exchange Plan	\$ -	\$ 30,000
Total Revenue	\$ 2,331,539	\$ 2,019,823



EXPENSES Operating and Capital	Jul '12-June '13	Budget thru June
5080 · LAFCO Contribution	\$ 7,096	\$ 3,750
Total 5100 · Professional Services	\$ 171,699	\$ 738,600
Total 5200 · Field Operations	\$ 8,402	\$ 9,000
Total 5300 · Vehicle Operations	\$ 24,498	\$ 27,500
Total 5400 · Utilities	\$ 30,454	\$ 46,300
Total 6000 · General Administration	\$ 92,787	\$ 122,495
Total 6100 · Benefits	\$ 184,261	\$ 232,108
Total 6200 · Salaries	\$ 392,446	\$ 470,818
Total 6300 · Insurance	\$ 21,035	\$ 28,548
Total 6400 · Board of Directors' Expenses	\$ 95,674	\$ 88,200
Total 6500 · Administrative/Staff Expenses	\$ 6,694	\$ 9,700
Total 7000 · Construction	\$ 5,733	\$ 95,000
Total 7100 · Land & Buildings	\$ 3,831	\$ 32,000
Total 7200 · Equipment & Vehicles	\$ 10,706	\$ 42,500
Total 7400 · Professional Services Capital	\$ -	\$ 25,000
Total Expense	\$ 1,055,317	\$ 1,971,519



Enterprises



Enterprise	Actual	Budget thru June	% of Budget
Groundwater Revenue	\$ 1,348,771	\$ 851,341	158%
Groundwater Expense	\$ 336,474	\$ 582,018	58%
Revenue -Expense	\$ 1,012,297	\$ 269,322	
Redlands Plaza Revenue	\$ 115,815	\$ 128,150	90%
Redlands Plaza Expense	\$ 79,436	\$ 122,203	65%
Revenue -Expense	\$ 36,379	\$ 5,947	
Land Enterprise and Wash Plan Revenue	\$ 717,611	\$ 911,583	79%
Land Enterprise and Wash Plan Expense	\$ 100,017	\$ 549,236	18%
Revenue -Expense	\$ 617,594	\$ 362,347	
General Fund Revenue	\$ 164,602	\$ 148,750	111%
General Fund Expense	\$ 519,120	\$ 526,062	99%
Revenue -Expense	\$ (354,518)	\$ (377,312)	100%
Total All Revenue - Expense	\$ 1,311,752	\$ 260,304	

Cash Status	As of 7/1/2012	As of 6/30/2013
LAIF	\$ 442,569.08	\$ 444,140.23
Cal Trust	\$ 5,532,327.66	\$ 6,041,653.21
Citizens Bank	\$ -	\$ 1,008,933.14
Bank of America	\$ 81,677.94	\$ -
Redlands Plaza	\$ 137,352.14	\$ -
	\$ 6,193,926.82	\$ 7,494,726.58
Less Cal Trust	\$ (5,000,000.00)	\$ (5,000,000.00)
Total	\$ 1,193,926.82	\$ 2,494,726.58
Increase of		\$ 1,300,799.76

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '12 - Jun 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	1,571.15	5,000.00	-3,428.85	31.42%
4013 · Caltrust Investment Income	9,325.55	50,000.00	-40,674.45	18.65%
Total 4010 · Interest Income	<u>10,896.70</u>	<u>55,000.00</u>	<u>-44,103.30</u>	<u>19.81%</u>
4020 · Groundwater Charge				
4021 · Assessments - Ag	42,465.20	48,730.50	-6,265.30	87.14%
4023 · Assessments - Non-Ag	768,255.26	652,610.25	115,645.01	117.72%
Total 4020 · Groundwater Charge	<u>810,720.46</u>	<u>701,340.75</u>	<u>109,379.71</u>	<u>115.6%</u>
4025 · Wash Plan Revenue	0.00	409,500.00	-409,500.00	0.0%
4030 · Mining Income				
4031 · Plant Site - CEMEX	48,000.00	48,000.00	0.00	100.0%
4032 · Cemex - Royalty / Lease	208,332.98	208,333.00	-0.02	100.0%
4034 · Redlands Aggregate 5% Royalty	36,000.00	36,000.00	0.00	100.0%
4036 · Aggregate Maintenance	20,579.00	23,500.00	-2,921.00	87.57%
Total 4030 · Mining Income	<u>312,911.98</u>	<u>315,833.00</u>	<u>-2,921.02</u>	<u>99.08%</u>
4040 · Miscellaneous Income	328,634.10	25,000.00	303,634.10	1,314.54%
4050 · Property Tax	129,851.77	75,000.00	54,851.77	173.14%
4055 · SBVMWD Spreading Agreement Reim	638,026.02	300,000.00	338,026.02	212.68%
4060 · Property Income				
4062 · Mentone Property	12,003.51	19,800.00	-7,796.49	60.62%
Total 4060 · Property Income	<u>12,003.51</u>	<u>19,800.00</u>	<u>-7,796.49</u>	<u>60.62%</u>
4065 · Redlands Plaza	88,494.57	88,349.58	144.99	100.16%
4066 · Redlands Plaza CAM	15,259.11	20,000.00	-4,740.89	76.3%
4080 · Exchange Plan	0.00	30,000.00	-30,000.00	0.0%
Total Income	<u>2,346,798.22</u>	<u>2,039,823.33</u>	<u>306,974.89</u>	<u>115.05%</u>
Gross Profit	2,346,798.22	2,039,823.33	306,974.89	115.05%
Expense				
5050 · Regional Programs				
5080 · LAFCO Contribution	7,095.83	3,750.00	3,345.83	189.22%
Total 5050 · Regional Programs	<u>7,095.83</u>	<u>3,750.00</u>	<u>3,345.83</u>	<u>189.22%</u>
5100 · Professional Service				
5120 · Misc. Professional Services	62,175.92	95,000.00	-32,824.08	65.45%
5122 · Wash Plan Professional Services	16,869.90	127,000.00	-110,130.10	13.28%
5125 · Engineering Services	4,637.50	15,000.00	-10,362.50	30.92%
5130 · Aerial Photography & Surveying	288.00	60,000.00	-59,712.00	0.48%
5145 · Environmental Services	0.00	213,000.00	-213,000.00	0.0%
5160 · IT Support	8,608.31	7,600.00	1,008.31	113.27%

San Bernardino Valley Water Conservation District Profit & Loss To Date vs. Annual Budget

	<u>Jul '12 - Jun 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5170 · Audit	20,220.00	19,000.00	1,220.00	106.42%
5175 · Legal - Wash Plan	9,590.00	42,000.00	-32,410.00	22.83%
5180 · Legal	49,309.45	160,000.00	-110,690.55	30.82%
Total 5100 · Professional Service	171,699.08	738,600.00	-566,900.92	23.25%
5123 · Temp. Field Labor	0.00	2,500.00	-2,500.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	4,259.15	2,500.00	1,759.15	170.37%
5215 · Property Maintenance	4,142.43	6,500.00	-2,357.57	63.73%
Total 5200 · Field Operations	8,401.58	9,000.00	-598.42	93.35%
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	11,066.32	12,500.00	-1,433.68	88.53%
5320 · Fuel	13,431.78	15,000.00	-1,568.22	89.55%
Total 5300 · Vehicle Operations	24,498.10	27,500.00	-3,001.90	89.08%
5400 · Utilities				
5410 · Alarm Service	2,350.87	4,150.00	-1,799.13	56.65%
5420 · Electricity	8,511.33	15,000.00	-6,488.67	56.74%
5430 · Mobile Phone	1,897.24	1,500.00	397.24	126.48%
5440 · Telephone	7,469.06	7,000.00	469.06	106.7%
5450 · Natural Gas	783.44	1,050.00	-266.56	74.61%
5460 · Water / Trash / Sewer	2,959.93	10,600.00	-7,640.07	27.92%
5470 · Internet Services	6,482.20	7,000.00	-517.80	92.6%
Total 5400 · Utilities	30,454.07	46,300.00	-15,845.93	65.78%
6000 · General Administration				
6001 · General Administration - Other	968.35	10,000.00	-9,031.65	9.68%
6002 · Website Administration	1,030.41	3,100.00	-2,069.59	33.24%
6003 · Property Tax	0.00	2,170.00	-2,170.00	0.0%
6004 · Meeting Expenses				
6004.01 · Wash Plan Meeting expense	0.00	625.00	-625.00	0.0%
6004 · Meeting Expenses - Other	1,384.21	1,875.00	-490.79	73.83%
Total 6004 · Meeting Expenses	1,384.21	2,500.00	-1,115.79	55.37%
6006 · Permits	100.00	1,600.00	-1,500.00	6.25%
6009 · Licenses	819.00	1,000.00	-181.00	81.9%
6010 · Surety Bond	1,815.00	1,900.00	-85.00	95.53%
6012 · Office Maintenance	511.38	1,000.00	-488.62	51.14%
6015 · Mentone House Maintenance	4,327.08	3,300.00	1,027.08	131.12%
6016 · Redlands Plaza Maintenance	4,280.00	14,000.00	-9,720.00	30.57%
6017 · Management Labor-Redlands Plaza	0.00	0.00	0.00	0.0%
6018 · Janitorial Services	7,871.00	8,100.00	-229.00	97.17%
6019 · Janitorial Supplies	186.30	300.00	-113.70	62.1%
6020 · Vacancy Marketing-Redlands Plaz	0.00	5,540.00	-5,540.00	0.0%
6024 · DONT USE-Computer Equip Maint.	0.00	0.00	0.00	0.0%
6026 · Redlands Plaza CAM expenses	31,769.08	20,000.00	11,769.08	158.85%

**San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget**

	<u>Jul '12 - Jun 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6027 · Computer Supplies	515.74	500.00	15.74	103.15%
6030 · Office Supplies	4,044.44	3,500.00	544.44	115.56%
6032 · Small Office Equipment	700.13	1,200.00	-499.87	58.34%
6033 · Office Equipment Rental	7,327.82	6,800.00	527.82	107.76%
6036 · Printing	618.71	1,000.00	-381.29	61.87%
6039 · Postage and Overnight Delivery	1,488.32	1,600.00	-111.68	93.02%
6042 · Payroll Processing	1,875.15	1,500.00	375.15	125.01%
6045 · Bank Service Charges	1,782.46	500.00	1,282.46	356.49%
6051 · Uniforms	965.99	750.00	215.99	128.8%
6060 · Outreach	700.00			
6087 · Educational Reimbursement	363.00	2,000.00	-1,637.00	18.15%
6090 · Subscriptions/Publications	842.64	1,500.00	-657.36	56.18%
6091 · Public Notices	2,774.60	2,000.00	774.60	138.73%
6093 · Memberships	13,989.00	25,135.00	-11,146.00	55.66%
Total 6000 · General Administration	93,049.81	122,495.00	-29,445.19	75.96%
6100 · Benefits				
6110 · Vision Insurance	1,199.60	1,568.72	-369.12	76.47%
6115 · Maint/Rep. Rolling Maint. Equip	0.00	1,500.00	-1,500.00	0.0%
6120 · Workers' Comp. Insurance	15,097.00	13,500.10	1,596.90	111.83%
6130 · Dental Insurance	5,306.12	5,170.21	135.91	102.63%
6140 · State Unemployment Insurance	0.00	687.50	-687.50	0.0%
6150 · Medical Insurance	60,154.67	93,022.60	-32,867.93	64.67%
6160 · Payroll Taxes-Employer	30,538.01	35,350.00	-4,811.99	86.39%
6170 · PERS Retirement	73,135.89	81,309.00	-8,173.11	89.95%
Total 6100 · Benefits	185,431.29	232,108.13	-46,676.84	79.89%
6200 · Salaries				
6230 · Regular Salaries	392,445.82	427,478.33	-35,032.51	91.81%
6231 · Salary Overhead Charge	0.00	43,339.64	-43,339.64	0.0%
Total 6200 · Salaries	392,445.82	470,817.97	-78,372.15	83.35%
6300 · Insurance				
6310 · Property/ Auto Insurance	3,572.00	3,424.00	148.00	104.32%
6320 · General Liability Insurance	17,463.00	25,124.00	-7,661.00	69.51%
Total 6300 · Insurance	21,035.00	28,548.00	-7,513.00	73.68%
6400 · Board of Directors' Expenses				
6401 · Directors' Fees	74,860.00	67,500.00	7,360.00	110.9%
6410 · Mileage	2,288.98	2,850.00	-561.02	80.32%
6415 · Air Fare	5,982.35	3,000.00	2,982.35	199.41%
6420 · Other Travel	801.88	350.00	451.88	229.11%
6425 · Meals	2,773.24	1,500.00	1,273.24	184.88%
6430 · Lodging	4,832.52	3,500.00	1,332.52	138.07%
6435 · Conf/Seminar Registrations	4,135.00	4,500.00	-365.00	91.89%
6440 · Election Fees / Re-Districting	0.00	5,000.00	-5,000.00	0.0%
Total 6400 · Board of Directors' Expenses	95,673.97	88,200.00	7,473.97	108.47%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '12 - Jun 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6500 · Administrative/Staff Expenses				
6505 · Mtg. Support Expense (food, bev)	0.00	1,500.00	-1,500.00	0.0%
6510 · Mileage	1,697.16	1,500.00	197.16	113.14%
6515 · Air Fare	427.30	1,500.00	-1,072.70	28.49%
6520 · Travel, Other (rental car, taxi	217.75	500.00	-282.25	43.55%
6525 · Meals	1,033.47	1,500.00	-466.53	68.9%
6530 · Lodging	672.84	1,200.00	-527.16	56.07%
6535 · Conf/Seminar Registrations	2,645.95	2,000.00	645.95	132.3%
Total 6500 · Administrative/Staff Expenses	<u>6,694.47</u>	<u>9,700.00</u>	<u>-3,005.53</u>	<u>69.02%</u>
Total Expense	<u>1,036,479.02</u>	<u>1,779,519.10</u>	<u>-743,040.08</u>	<u>58.25%</u>
Net Ordinary Income	1,310,319.20	260,304.23	1,050,014.97	503.38%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	5,000.00	-5,000.00	0.0%
7050 · Basins- Capital Annual Repair	5,733.00	90,000.00	-84,267.00	6.37%
7051 · Capital Repairs-Periodic	0.00	0.00	0.00	0.0%
Total 7000 · Construction	<u>5,733.00</u>	<u>95,000.00</u>	<u>-89,267.00</u>	<u>6.04%</u>
7100 · Land & Buildings				
7110 · Property Capital Repairs	585.08	27,500.00	-26,914.92	2.13%
7130 · Mentone Property (House)-CapRep	3,946.00	2,000.00	1,946.00	197.3%
7140 · Mentone Property (Shop)-CapRep	0.00	2,500.00	-2,500.00	0.0%
Total 7100 · Land & Buildings	<u>4,531.08</u>	<u>32,000.00</u>	<u>-27,468.92</u>	<u>14.16%</u>
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	6,002.91	6,500.00	-497.09	92.35%
7220 · Computer Software	4,288.69	5,500.00	-1,211.31	77.98%
7230 · Field Equipment / Vehicles	0.00	30,500.00	-30,500.00	0.0%
7240 · Office Equipment	414.59	0.00	414.59	100.0%
Total 7200 · Equipment & Vehicles	<u>10,706.19</u>	<u>42,500.00</u>	<u>-31,793.81</u>	<u>25.19%</u>
7400 · Professional Services Capital				
7438 · Engineering Services Capital	0.00	25,000.00	-25,000.00	0.0%
Total 7400 · Professional Services Capital	<u>0.00</u>	<u>25,000.00</u>	<u>-25,000.00</u>	<u>0.0%</u>
Total Other Expense	<u>20,970.27</u>	<u>194,500.00</u>	<u>-173,529.73</u>	<u>10.78%</u>
Net Other Income	<u>-20,970.27</u>	<u>-194,500.00</u>	<u>173,529.73</u>	<u>10.78%</u>
Net Income	<u><u>1,289,348.93</u></u>	<u><u>65,804.23</u></u>	<u><u>1,223,544.70</u></u>	<u><u>1,959.37%</u></u>



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.dst.ca.us
www.sbvwd.dst.ca.us

Memorandum No. 1183

To: Board of Directors

From: General Manager, Daniel Cozad

Date: July 10, 2013

Subject: ACWA Call for Candidates

RECOMMENDATION

Consider approval of Resolution No. 498 nominating John Coleman from the East Bay Municipal Utilities District/Bay Planning Coalition for the position of President on the ACWA Board of Directors.

BACKGROUND

The District has received a request from John Coleman from East Bay Municipal Utilities District requesting support for a position on the ACWA board as Board President. No other requests have been received for position. The Board previously supported the nomination of Kathleen Tiegs from Cucamonga Valley Water District for position of Vice President.

FISCAL IMPACT

There is no fiscal impact.

BOARD
OF
DIRECTORS

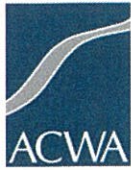
Richard W. Corneille
Clare Henry Day

Bob Glaubig
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

Daniel B. Cozad



MEMORANDUM

TO: ACWA Member Agencies
Board Presidents and General Managers

CC: ACWA Board of Directors

FROM: ACWA Nominating Committee

DATE: June 7, 2013

SUBJECT: Call for Candidate Nominations

ACWA's Nominating Committee is responsible for submitting a slate for the Association's statewide positions of President and Vice President to the general membership meeting at Fall Conference.

Nominations must be received in the ACWA office by **Tuesday, September 3, 2013**, to be considered by the committee. Candidate interviews are slated for **Wednesday, September 18**.

The following criteria must be met for names to be considered:

- Only elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association shall be eligible for election to the officer positions.
- Nominations of qualified candidates are encouraged from all member agencies.
- All nominations for the positions of ACWA President and Vice President shall be accompanied by a resolution of support from the ACWA member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.
- A resume of the candidate, highlighting qualifications for the position, shall accompany each nomination.

It is not necessary to have additional letters or resolutions of support from other agencies, but the Nominating Committee will review all materials received.

ACWA's Bylaws and Board policies establish the criteria outlined above, which also govern nominations from the floor. Board policy reads, "All nominations received for the positions of ACWA President and Vice President shall be accompanied by a resolution of support from the

ACWA member agency on whose board the nominee serves, and signed by an authorized signatory of the Board of Directors. This policy applies to nominations received in the ACWA office prior to elections, as well as to all nominations received from the floor at general session during the floor nomination process” (Policy O.3.a.).

We appreciate your interest and participation in this process to find the best qualified individuals to serve in representing the statewide membership of ACWA. Thank you for your consideration of our request.

Nominating Committee members include:

- Paul Kelley, Region 1
- Thad Bettner, Region 2
- Joe Parker, Region 3
- Mike Hardesty, Region 4
- David Hodgins, Region 5
- William Diedrich, Region 6
- J. Paul Hendrix, Region 7
- Stephen Cole, Region 8
- Martha Davis, Region 9
- Linda Ackerman, Region 10

We ask that candidates not approach Nominating Committee members directly to solicit their support, but it is acceptable for candidates to interact with the regions, committees, and ACWA members.

Should you have any questions regarding this process, please contact Clerk of the Board Donna Pangborn at the ACWA office at 916-441-4545 or donnap@acwa.com

Enclosures:

1. Basic Information for ACWA Officer Nominees
2. Sample Resolution to Nominate Candidate for ACWA President or Vice President

PRESIDENT

- Must be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association
- Term of office begins January 1 following election
- Term of office—2 years
- Willingness and ability to represent ACWA at a variety of functions / events, including visits to member agencies for ceremonies, events, and retention efforts
- President unable to succeed him / herself in that office
- Serves on the ACWA Board and presides at all Board meetings—approximately six per year
- May call special Board meetings with proper notification
- Serves on Executive Committee and presides at meetings—approximately six in-person meetings and additional teleconference meetings as needed
- Presides over all general membership meetings—potentially two per year
- Appoints members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors
- Appoints task forces and work groups as needed, consistent with and supportive of the mission of the Association
- Non-voting ex officio member of all committees, except Nominating Committee or region boards
- Agrees to support ACWA positions on issues of importance to the statewide membership
- Determines with vice president how to handle attendance at region functions
- Expenses for official ACWA functions are paid by ACWA; spouse registration and meals are also covered for official ACWA functions
- Receives weekly packets from ACWA
- Business cards are provided by ACWA if desired
- Time commitment between Board meetings and events limited to weekly conference calls with the Executive Director and other Board officers regarding Association matters

VICE PRESIDENT

- Must be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association
- Term of office begins January 1 following election
- Term of office—2 years
- Willingness and ability to represent ACWA at a variety of functions / events
- Assumes all duties in absence of president
- Succeeds president for an unexpired term if vacancy occurs
- Serves on the ACWA Board and presides over Board meetings in the absence of the President
- Serves on the ACWA Executive Committee
- Serves as chair / vice chair of task forces / work groups as requested by the President
- Agrees to support ACWA position on issues of importance to the statewide membership
- Determines with president how to handle attendance at region functions
- Budget is provided to cover expenses for official ACWA functions; spouse registration and meals are also covered for official ACWA functions
- Receives weekly packets from ACWA
- Business cards are provided by ACWA if desired
- Time commitment between Board meetings and events limited to weekly conference calls with the Executive Director and other Board officers regarding Association matters
- ACWA / JPIA
 - Serves on ACWA / JPIA's Executive Committee—meets approximately 10 times a year
 - Attends ACWA / JPIA Board meetings—meets two times a year
 - ACWA / JPIA pays related expenses to attend their meetings

RESOLUTION NO. 498

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT
IN SUPPORT OF THE NOMINATION OF
JOHN A. COLEMAN AS CANDIDATE
FOR THE POSITION OF
ASSOCIATION OF CALIFORNIA WATER AGENCIES
PRESIDENT**

WHEREAS, Association of California Water Agencies (ACWA) has announced that a Nominating Committee has been formed to develop a slate for the Association’s statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, Director Coleman will be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, Director Coleman has served in a leadership role as a member of the East Bay Municipal Utility District Board of Directors since 1990; and

WHEREAS, Director Coleman is the current Vice President of ACWA Board of Directors and also serves as Chair of the ACWA California Finance Water Task Force, Chair of Freeport Regional Water Authority; and

WHEREAS, it is the opinion of the San Bernardino Valley Water Conservation District Board of Directors that Director Coleman possesses the qualities needed to fulfill the duties of the office of ACWA President.

NOW, THEREFORE, BE IT RESOLVED, that the San Bernardino Valley Water Conservation District Board of Directors does hereby nominate and support Director Coleman as a candidate for the office of ACWA President, pledging the District’s support of his endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the San Bernardino Valley Water Conservation District Board of Directors at a regular meeting of said Board held on the 10th day of July, 2013, by the following vote:

- YES:
- NO:
- ABSTAIN:
- ABSENT:

Richard Corneille, President

ATTEST:

Daniel B. Cozad,
General Manager/Board Secretary



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: info@sbvwcd.dst.ca.us
www.sbvwcd.dst.ca.us

Memorandum No. 1184

To: Board of Directors

From: General Manager, Daniel Cozad

Date: July 10, 2013

Subject: CSDA 2013 Board Election

RECOMMENDATION

Review and consider submission of a vote for Kathy Tiegs for the California Special Districts Association (CSDA) Board Directors, Region 5, Seat B.

BACKGROUND

The leadership of CSDA is elected from its six geographical regions. Each region has three seats on the Board with staggered 3 year terms. Candidates must be affiliated with an independent special district that is a CSDA member.

The District is in receipt of a candidate statement from Kathy Tiegs of Cucamonga Valley Water District requesting the support of the Board for her bid as the Region 5, Seat B, Board of Directors representative.

The deadline for submission of mail ballot is August 2, 2013.

FISCAL IMPACT

There is no fiscal impact.

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Bob Glaubig
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

Daniel B. Cozad

Kathleen Tiegs
For
2014-2016 California Special Districts Association
Region 5, Board of Directors, Seat B

My Fellow CSDA Member:



I am requesting your support for my bid as the Region 5, Seat B, Board of Directors representative for the California Special Districts Association (CSDA). I currently serve as the Region 5 representative and have done so with great passion and commitment since 2011.

Through my involvement with CSDA I have actively served on the Membership, Legislative, and the By-laws Committees. This past year I had the opportunity to serve on the Regionalization Task Force, which evaluated the effectiveness of our regions and how to better manage the flow of information to strengthen our role as special districts throughout the state.

My experience on the Cucamonga Valley Water District (CVWD) Board of Directors has provided me with a solid foundation of experience. Elected to the CVWD in November 2005, I have served as the Board President and currently serve on the Legislative and Public Affairs and Human Resources/Risk Management Committees. In April 2011, I was honored by State Assembly Member Mike Morrell as the 63rd Assembly District Woman of the Year.



I currently serve as the President of the Association of San Bernardino County Special Districts and have done so for the past three years. My participation has allowed me to develop a network of colleagues in a variety of different agencies, with a common goal of serving the needs of our constituents.

There are numerous critical issues that confront special districts; these challenges will require strong and enterprising leadership, as well as a commitment to preserving the model of special district governance.



Thank you for allowing me to share with you my experience, leadership and knowledge. I look forward to serving you and the entire CSDA organization.

With Best Regards,

Kathleen J Tiegs



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Memorandum No. 1185

To: Board of Directors

From: General Manager, Daniel Cozad

Date: July 10, 2013

Subject: IERCD MOU & Outreach Program Update

RECOMMENDATION

Review the Draft MOU with the IERCD and provide feedback to Staff or consider approval of the agreement. Receive and file the update on the progress of the School Outreach Program.

BACKGROUND

The Inland Empire Resource Conservation District (IERCD) has been performing Water Use Efficiency Public Outreach Programs to area schools. An update on the programs is attached to this board letter. In brief, the IERCD staff has provided 10 programs to educate the students within District boundaries and include conservation information in other presentations as well. Staff proposes to continue to work with IERCD and fund at least 10 additional programs in fiscal year 2013-2014.

The staffs of the districts have been meeting for over two years to coordinate and understand how we can work together to mutual benefit. With the efforts planned for the Wash Plan and other habitat related needs the staff propose to memorialize the excellent working relationship that has been developed in a Memorandum of Understanding (MOU). The MOU is permissive and does not specifically require the agencies to any specific action or budget; rather it allows the Districts to contract for services or assistance and to be assured of payment and standard contract terms. We value the experience that IERCD has with habitat efforts and education and wish to work more closely in future efforts.

FISCAL IMPACT

The outreach program total is \$1000.00 for 10 programs and additional programs may be added if there are opportunities to present. The funding for this effort was included in the approved fiscal year 2013-14 outreach budget. Funding for any efforts under the MOU would be from funding within the existing budget which contains funding for inter-district work.

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Bob Glaubig
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

Daniel B. Cozad

MEMORANDUM OF UNDERSTANDING
BETWEEN
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
AND
INLAND EMPIRE RESOURCE CONSERVATION DISTRICT

WHEREAS, San Bernardino Valley Water Conservation District hereinafter referred to as (SBVWCD) desires to partner with the Inland Empire Resource Conservation District hereinafter referred to as IERCD to jointly develop and promote conservation values, by working collaboratively on performance of environmental education and outreach, and implementation of conservation, enhancement, and restoration work associated with the SBVWCD's Wash Plan within their common jurisdictions. The partnership is meant to unify, coordinate, carry out, logically plan and shape in an orderly way the development of local government agencies to advantageously provide for the present and future needs of the county and its communities.

WHEREAS, SBVWCD is a political subdivision of the State of California formed to under Division 21 of the California Water Code § 74000 to replenish the Groundwater Basin with native Santa Ana River water to ensure adequate reliable water supplies for producers in the District.

WHEREAS, IERCD is a Self Governed Special District, organized under Division IX of the state Public Resources Code and empowered to conduct core services including conservation, restoration, and education and outreach work throughout its district boundaries. IERCD work may be performed through execution of contracts with federal, state, and local entities including counties, cities, and other special district, as well as any individual within its service area. The IERCD service-area boundary includes all areas within SBVWCD.

WHEREAS, SBVWCD and the IERCD are separate organizations with similar interests found to be compatible specific to the provision of environmental education outreach and implementation of conservation, enhancement, and restoration work associated with SBVWCD's Wash Plan; and

WHEREAS, SBVWCD is actively working with the Wash Plan Task Force partners who guide and benefit from the Habitat Conservation Plan under SBVWCD's management; and

WHEREAS, SBVWCD desires services be provided by IERCD to support provision of environmental education and outreach services and implementation of conservation, enhancement, and restoration work associated with the Wash Plan

NOW THEREFORE, IERCD and SBVWCD agree to the following:

SECTION I - INTRODUCTION

This Memorandum of Understanding (MOU) defines the manner of service and reciprocal actions for exchange of services and funds between SBVWCD and the IERCD. This MOU acknowledges and establishes a working relationship between the two organizations for the purposes of executing tasks designed to facilitate provision of environmental education and outreach services, and conservation, enhancement, and restoration work associated with the Wash Plan.

SECTION II – SERVICES TO BE PERFORMED

IERCD agrees to provide consultation, trained and professional staff, and/or program assistance to SBVWCD both under fee for service and as a complimentary (non fee) reciprocal action as may be agreed to through correspondence. This is to include any of IERCD work/staff time associated with the development of environmental education and outreach programs and the performance of other conservation, enhancement, and/pr restoration work requested by SBVWCD. The IERCD is to be monetarily compensated equal to wage rates established for IERCD staff members and positions as agreed and budgeted in advance. Examples of services provided to SBVWCD by the IERCD may include but should not be limited to the following:

- A. Development of methodology for implementation of comprehensive environmental education and outreach programming on educational campuses and community facilities within the shared service area to include:
 - 1. Creation of Learning Objectives for short-term and long-term awareness of conservation
 - 2. Refinement of existing curriculums for each grade level, and correlation to 2013 Science Standards for California Public Schools.

- B. Support for the Wash Plan Implementation:
 - 1. Consultation and coordination with the SBVWCD and Wash Plan partners, as requested
 - 2. Assistance in habitat conservation, enhancement, and restoration work efforts, as available and as requested.
 - 3. Provision of administrative tasks including report development as available and as requested

SECTION III – FEE FOR SERVICE PAYMENT

A. The IERCD will provide a budget for approval before any task is undertaken, including detail and documentation of all projected hours, services, and supplies for which a reimbursement will be sought. Following completion of target tasks, SBVWCD will review IERCD expenses submitted for reimbursement and shall submit payment based on actual direct costs including reasonable overhead. Requests for reimbursement (invoices) must include a date description of the specific work task and staff performing the task. Post-task performance deliverables will be submitted on or before desired date as described in approved plan for individual task performance.

- 1. IERCD shall submit detailed invoice to be evaluated by SBVWCD for approval of request and prompt payment. SBVWCD will process all payments within 30 days of receipt of the approved invoice

- 2. All invoices should be sent to:

San Bernardino Valley Water Conservation District
1630 W Redlands Blvd Suite A
Redlands, CA 92373

SECTION IV – INSURANCE AND INDEMNIFICATION

A Insurance

Insurance: Without limiting IERCD’s indemnification obligations, IERCD shall not enter or occupy the Premises until IERCD has obtained all of the insurance required herein from a company or companies acceptable to SBVWCD, and IERCD shall maintain all such insurance in full force and effect at all times during the term of this License and any extension or renewal thereof. Insurance shall be placed with insurers having a current A.M. Best rating of no less than A-:VII or equivalent or as otherwise approved by SBVWCD.

1. IERCD shall at a minimum maintain the following insurance:

1.1 Workers’ Compensation and Employer’s Liability Insurance: IERCD shall cover or insure under the applicable laws relating to workers’ compensation insurance all of its employees working on or about the Premises, in accordance with the “Workers’ Compensation and Insurance Act,” Division IV of the Labor Code of the State of California and any Acts amendatory thereof. IERCD shall provide worker’s compensation insurance and employer’s liability insurance with limits not less than One Million Dollars (\$1,000,000) each occurrence, One Million Dollars (\$1,000,000) disease policy limit, and One Million Dollars (\$1,000,000) disease each employee. Such policy of workers compensation insurance shall contain the following separate endorsements:

“Insurer waives all rights of subrogation against the San Bernardino Valley Water Conservation SBVWCD, its officers, directors, employees, representatives and volunteers.”

“This insurance policy shall not be suspended, voided, reduced in coverage or in limits, cancelled, limited, non-renewed or materially changed for any reason by the insurer until thirty (30) days after receipt by the San Bernardino Valley Water Conservation SBVWCD of a written notice of such cancellation, limitation or reduction of coverage.”

1.2 Commercial General Liability Insurance providing coverage in the following minimum limits:

Combined single limit of One Million Dollars (\$1,000,000) per occurrence for Bodily Injury, Personal Injury or Death and Property.

Damage Coverage shall be at least as broad as Insurance Services Office (ISO) Commercial General Liability coverage (occurrence Form CG 0001).

If Commercial General Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503 or ISO CG 2504, or insurer’s equivalent endorsement provided to SBVWCD), or the general aggregate limit shall be twice the required occurrence limit.

1.3 Comprehensive Automobile Liability Insurance, including owned, non-owned, leased, hired, and borrowed automobiles and similar vehicles, providing the following minimum limits:

Combined single limit of One Million Dollars (\$1,000,000) per occurrence for Bodily Injury or Death and Property Damage.

Coverage shall be at least as broad as Insurance Services Office (ISO) Business and Auto Coverage (Form CA 0001) covering any auto.

2 Endorsements: The policies of liability insurance provided for in Paragraphs 2.4.1.2 and 2.4.1.3 shall specify that this specific License is insured and that coverage for injury to participants resulting from IERCD's activities is not excluded, and shall be in a form satisfactory to SBVWCD and contain the following separate endorsements:

“The San Bernardino Valley Water Conservation SBVWCD, its officers, directors, employees, representatives and volunteers, are declared to be additional insureds on all of the above policies with respects to the operations and activities of the named insured at or from the premises of the San Bernardino Valley Water Conservation SBVWCD. The coverage shall contain no special limitations on the scope of protection afforded to the San Bernardino Valley Water Conservation SBVWCD, its officers, directors, employees, representatives and volunteers.”

“This insurance policy shall not be suspended, voided, reduced in coverage or in limits, canceled, limited, non-renewed, or materially changed for any reason until thirty (30) days after receipt by the San Bernardino Valley Water Conservation SBVWCD of a written notice of such cancellation, limitation or reduction of coverage.”

“This insurance policy is primary insurance and no insurance held or owned by the designated additional insureds shall be called upon or looked to cover a loss under said policy; the San Bernardino Valley Water Conservation SBVWCD shall not be liable for the payment of premiums or assessments on this policy.”

“Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the San Bernardino Valley Water Conservation SBVWCD, its officers, directors, employees, representatives, or volunteers.”

“This insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.”

3 Evidence of Coverage: IERCD shall at the time of the execution of the License present to SBVWCD the original policies of insurance required by this Paragraph 2.4 or a certificate of the insurance, with separate endorsements (Insurance Services Office Form CG 2026, or equivalent), showing the issuance of such insurance and the additional insured and other provisions and endorsements required herein and copies of all endorsements signed by the insurer’s representative. All policies shall contain the IERCD’s name and location of the Premises on the certificate. At least thirty (30) days prior to the expiration of any such policy, a signed complete certificate of insurance, with all endorsements provided herein, showing that such insurance coverage has been renewed or extended, shall be filed with SBVWCD. IERCD’s insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.

4 Review of Coverage: SBVWCD shall have the right at any time to review the coverage, form, and limits of insurance required under this License. If, in the sole and absolute discretion of SBVWCD, the insurance provisions in this License do not provide adequate protection for SBVWCD, SBVWCD shall have the right to require IERCD to obtain insurance sufficient in coverage, form and limits to provide adequate protection and IERCD shall promptly comply with any such requirement. SBVWCD’s requirements shall not be unreasonable, but shall be adequate in the sole opinion of SBVWCD to protect against the kind and extent of risks which may exist at the time a change of insurance is required, or thereafter.

5 Deductibles: Any and all deductibles must be declared and approved by SBVWCD prior to execution of this License.

6 License Contingent Upon Coverage: Notwithstanding any other provision of this License, this License shall be null and void at all times when the above-referenced original policies of insurance or Certificate of Insurance or Renewal Certificates or Endorsements are not on file with SBVWCD.

B. Indemnification

1. SBVWCD Not Liable: SBVWCD shall not be liable at any time for any loss, damage or injury whatsoever to the person or property of any person or entity whatsoever, including but not limited to any employee, agent or contractor of IERCD, resulting from or arising out of any act or omission of IERCD or of any person or entity holding under IERCD, or the occupancy or use of the Premises or any part thereof by or under IERCD, the physical condition or state of the Premises, or any act or omission in the exercise of any right or the performance of any obligation under this License, or directly or indirectly from any state or condition of the Premises, or any part thereof.

2. Indemnification: Irrespective of any insurance carried by IERCD for the benefit of SBVWCD, and notwithstanding any other provision or statement of precedence of this License to the contrary, IERCD shall indemnify and hold SBVWCD, its officers, directors, employees, representatives and volunteers (collectively "SBVWCD Personnel") harmless from and against any and all actions, claims, demands, judgments, attorneys fees, costs, damages to persons or property, penalties, obligations, expenses or liabilities of any kind that may be asserted or claimed by any person or entity (including, but not limited to, any employee, agent or contractor of IERCD) in any way arising out of or in connection with this License, the operations carried on by IERCD on the Premises or any lands to which IERCD has access hereunder, or the occupation or use of the Premises by IERCD or any person or entity holding under IERCD (collectively, "Claims"), whether or not there is concurrent active or passive negligence on the part of SBVWCD, and/or acts for which the SBVWCD would be held strictly liable, but excluding the sole active negligence or willful misconduct of SBVWCD. In connection therewith:

IERCD shall defend and hold SBVWCD and SBVWCD Personnel harmless from any and all Claims, whether caused in whole or in part by SBVWCD's active or passive negligence, and/or acts for which SBVWCD and/or SBVWCD Personnel would be held strictly liable, but excluding any Claim that results from the sole active negligence or willful misconduct of SBVWCD or SBVWCD Personnel; and IERCD shall pay all expenses and costs, including attorneys' fees, incurred in connection therewith.

IERCD shall promptly pay any judgment rendered against IERCD or SBVWCD covering any Claim, and hold and save SBVWCD and SBVWCD Personnel harmless therefrom, whether such Claim was caused in whole or in part by SBVWCD and/or SBVWCD Personnel's active or passive negligence, and/or acts for which SBVWCD and/or SBVWCD Personnel would be held strictly liable, but excluding the sole active negligence and willful misconduct of SBVWCD and/or SBVWCD Personnel.

In the event SBVWCD is made a party to any action or proceeding filed or prosecuted for or arising out of or in connection with any Claim, IERCD shall pay to SBVWCD any and all costs and expenses incurred by SBVWCD in any such action or proceeding, together with reasonable attorneys' fees.

All of the indemnity obligations of IERCD under this Paragraph 2.5.2, or as otherwise set forth in this License, shall survive the expiration or earlier termination of this License.

SECTION V - GENERAL PROVISIONS

A. This MOU shall not be assigned by IERCD, either in whole or in part, without the prior written consent of the SBVWCD.

B. This MOU and all terms, conditions and covenants hereto shall inure to the benefit of, and binding upon, the successors and assigns of the parties hereto.

SECTION VI - CONCLUSION

A. This MOU, consisting of eight (8) pages, is the full and complete document describing services to be rendered by IERCD including all covenants, conditions and benefits. Task scope, budget and schedule will be coordinated among the principal program directors for the agencies.

INLAND EMPIRE RESOURCE CONSERVATION DISTRICT

Mr. Paul Williams, Board President

Date:

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Mr. Richard Corneille, Board President

Date:

City	Grade level	School Name	Date	Time/no. of progrms
Redlands	6-9 yr olds	Redlands Montessori	1/22/2013	1pm/1
SBVWCD Program Log: February				
Loma Linda	5th	Loma Linda Academy	2/25/2013	9am/1
Redlands	1st	Crafton Elementary	2/28/2013	10:15am/1
Redlands	5th	McKinley Elementary	2/28/2013	2:30pm/1
SBVWCD Program Log: March				
Redlands	1st	Redlands Adventist	3/5/2013	1pm-2:30pm/2
Redlands	2nd	Redlands Adventist	3/18/2013	1:30pm/1
SBVWCD Program Log: May				
Redlands	4th	Valley Prep School	5/16/2013	9:50am/1
Redlands	K	Mariposa Elementary	5/20/2013	10:15am/1
Redlands	2nd	Valley Prep School	5/23/2013	9am/1



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Memorandum No. 1186

To: Board of Directors

From: General Manager, Daniel Cozad

Date: July 10, 2013

Subject: Access Permit with San Bernardino Valley Municipal Water District for Rock Storage

RECOMMENDATION

Review, approve and authorize the General Manager to grant an Access Permit to SBVMWD under non-standard terms for the City Creek Project.

BACKGROUND

Staff has worked with many partners to accommodate needs for rock, sand and fill materials and rock storage under short term Access Permits under the District's standard terms. Staff granted San Bernardino Valley Municipal Water District (SBVMWD) informal permission to stockpile excess rock near the Borrow Pit for their City Creek Project.

SBVMWD has been working with the United States Army Corps of Engineers (USACE) in the planning and preliminary design to arrest the erosion and scour occurring in the City Creek channel over the Foothill Pipeline. The erosion and scour has exposed the top of the pipeline encasement and threatens to undermine the pipeline causing a catastrophic failure. USACE estimates approximately 64,000 tons of rock/cobble, 12 inch to 20 inch, and boulders, 22 to 40 inch, rock will be needed for the stream bed protection project. To assist SBVMWD meet the needs of this project the quantity of material was expanded to a maximum of 150,000 tons and duration expanded to 18 months for the project. This quantity and duration exceeds that normally covered in a standard Access Permit. In addition, SBVMWD is self-insured and asked for several changes to the standard terms language in the District Access Permit. The language in the agreement has been reviewed and accepted by both Districts' Counsel.

Staff is requesting authority to grant the Access Permit to store aggregate materials from other construction efforts for use in the City Creek Project for a period of 18 months at no cost to the SBVMWD. SBVMWD already leases land for the Enhanced Recharge Project from the District, and while this use is not contemplated in that agreement Staff believes this would be appropriate for waiver of royalty or rent that would generally be expected.

FISCAL IMPACT

Currently rent or royalty rock and sand materials are paid in the range of \$.50 to \$1.00 per ton. Space availability is currently only a few hundred dollars per acre per month and combined this is not expected to exceed \$10,000 to \$15,000 in revenue.

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Bob Glaubig
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Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

Daniel B. Cozad

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
("DISTRICT") ACCESS PERMIT**

Permittee: San Bernardino Valley Municipal Water District

Permit Term: 18 months from the date this Permit has been Approved and Accepted, below.

Permit Area: Rock Storage Locations 10 and 10A.near coordinates J-2 and F-5 within the Borrow Pit including existing access points and roadways providing vehicular and pedestrian access thereto, as shown on the site map included herein as "Rock Storage Locations Near the Borrow Pit" Exhibit A ("Permit Area").

Permit Purposes and Use of Permit Area: The Permit shall allow Permittee ingress and egress to District's property to deposit clean native rock material in, upon or around the Permit Area of up to 15,000 yards for storage of such rock material for use at Permittee's City Creek Project as supervised by Daniel B. Cozad, District's General Manager, or other District designee identified to Permittee in writing.

Valley District has been working with the U.S. Army Corps of Engineers (USACE) in the planning and preliminary design to arrest the erosion and scour occurring in the City Creek channel over the Foothill Pipeline. The erosion and scour has exposed the top of the pipeline encasement and threatens to undermine the pipeline causing a catastrophic failure. USACE estimates approx. 64,000 tons of rock cobble, 12-20 inch, and boulders 22-40 inch (RCBM) will be needed for the stream bed protection project.

Permit Insurance Requirements: Permittee is self-insured for any and all third party liability loss, which insurance meets or is comparable to the requirements set forth in Section 3 "Insurance" of the attached General Conditions. Permittee shall maintain its insurance program in full force during the term of this Permit, and applicable to all activities undertaken by Permittee hereunder. Where permitted, District shall be named as an additional insured on all insurance and excess liability policies.

Notice: Permittee	District
San Bernardino Valley Municipal Water District 380 East Vanderbilt Way, San Bernardino, CA 92408 Phone: (909) 387-9200 Attn: Mike Esquer	San Bernardino Valley Water Conservation District 1630 Redlands Boulevard, Ste. A Redlands, California 92373 Attn: General Manager

This Permit is conditioned upon, and subject to, all of the General Conditions attached hereto as Exhibit B and incorporated herein by this reference. Permittee represents and warrants to District it has read and understands all of the provisions, conditions, and restrictions of this Permit, has had the opportunity to consult with legal counsel regarding them, and knowingly and voluntarily accepts and agrees to be bound by them.

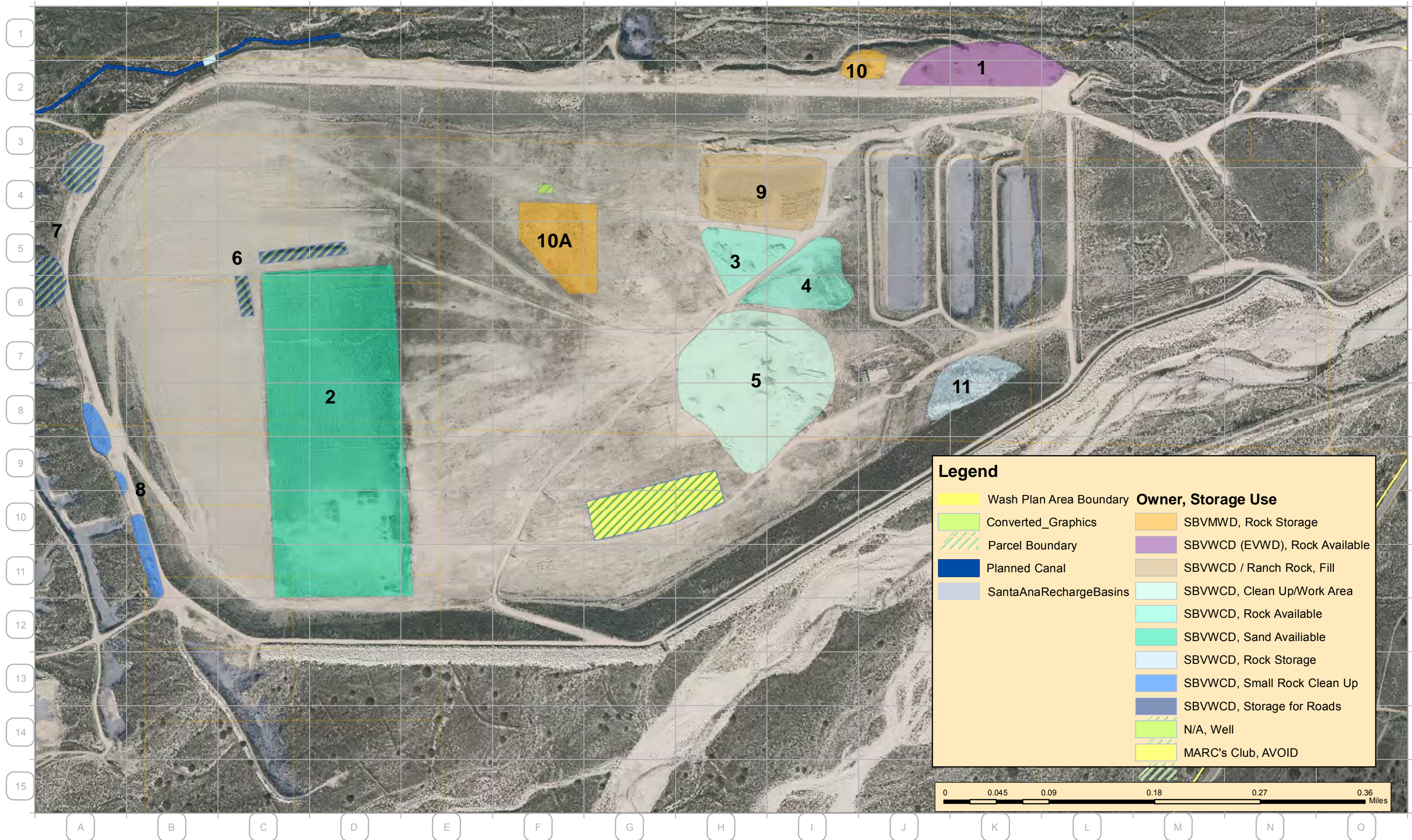
Compensation: In exchange for the Permit, Permittee shall provide reasonable maintenance of the roads used by Permittee or Permittee's contractors at no cost to District. Permittee shall have no obligation to pay to the District any additional compensation for the issuance of the Permit.

APPROVED:	ACCEPTANCE:
San Bernardino Valley Water Conservation District	San Bernardino Valley Municipal Water District
By: _____ Daniel B. Cozad, General Manager	By: _____ Douglas D. Headrick, General Manager
Dated: _____	Dated: _____

Rock Storage Locations Near the Borrow Pit



Coordinate System:
 NAD 1983 StatePlane California V FIPS 0405 Feet
 Projection: Lambert Conformal Conic
 Datum: North American 1983
 Source:
 SBVWCD GIS
 BING Maps
 Author: Emerald Mancilla
 June 3, 2013



Legend

Wash Plan Area Boundary	Owner, Storage Use
Converted_Graphics	SBVMWD, Rock Storage
Parcel Boundary	SBVWCD (EVWD), Rock Available
Planned Canal	SBVWCD / Ranch Rock, Fill
SantaAnaRechargeBasins	SBVWCD, Clean Up/Work Area
	SBVWCD, Rock Available
	SBVWCD, Sand Available
	SBVWCD, Rock Storage
	SBVWCD, Small Rock Clean Up
	SBVWCD, Storage for Roads
	N/A, Well
	MARC's Club, AVOID

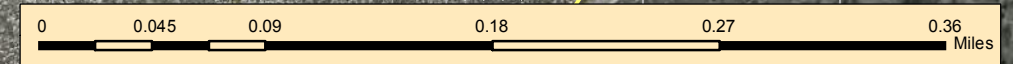


EXHIBIT B

GENERAL COVENANTS AND CONDITIONS

1.0 Assignment.

This Permit is personal to the Permittee and neither this Permit nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of the San Bernardino Valley Water Conservation District (“District”). Any such prohibited assignment or transfer shall be void.

District hereby grants permission to Permittee and its agents and subcontractors to enter onto real property owned by District on the areas specifically set out in this Permit for the Permit Purposes described herein only. Permittee shall be responsible for any actions taken by its employees, agents, subcontractors and assigns pursuant to the rights granted hereunder as if such actions were Permittee’s own.

2.0 Indemnification.

2.1 Indemnification. Permittee hereby indemnifies the District, its officers, agents and employees against, and holds and saves them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities (herein "Claims") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the willful or negligent acts or omissions of Permittee, its agents, consultants, employees, subcontractors or invitees under this Permit. The foregoing excludes such claims or liabilities arising from the sole negligence or willful misconduct of District, its officers, agents or employees who are directly responsible to the District. In connection with the above:

2.1.1 Permittee shall defend any action or actions filed in connection with any Claims and shall pay all costs and expenses, including legal costs and reasonable attorneys' fees for counsel of District’s choosing incurred in connection with any such action or actions that may be asserted or claimed by any person, firm or entity arising out of or in connection with the willful or negligent acts or omissions of Permittee, its agents, consultants, employees, subcontractors or invitees under this Permit.

2.1.2 Permittee shall promptly pay any judgment entered by a court having jurisdiction over the parties, and rendered against District, its officers, agents or employees for any Claims that may be asserted or claimed by any person, firm or entity arising out of or in connection with the willful or negligent acts or omissions of Permittee, its agents, consultants, employees, subcontractors or invitees under this Permit. Permittee shall save and hold District, its officers, agents and employees harmless from the above.

2.1.3 In the event District, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Permittee arising out of or related to any Claims that may be asserted or claimed by any person, firm or entity arising out of or in connection with the willful or negligent acts or omissions of Permittee, its agents, consultants, employees, subcontractors or invitees under this Permit, Permittee shall pay to District, its officers, agents or employees, any and all costs

and expenses actually incurred by District, its officers, agents or employees, provided such costs are reasonably documented, in such action or proceeding, including but not limited to legal costs and reasonable attorneys' fees.

3.0 INSURANCE

3.1 Insurance. Permittee shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to District, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

3.2 Workers' Compensation Insurance. By signature hereunder, Permittee certifies that Permittee is aware of the provisions of Section 3700 of the Labor Code, which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and Permittee will comply with such provisions before commencing the performance or the work of this Agreement.

3.3 Workers' Compensation and Employer's Liability Insurance. Permittee, its agents, and its sub-contractors shall cover or insure under the applicable laws relating to workers' compensation insurance, all of their employees employed directly by them or through subcontractors in carrying out the work contemplated under this Agreement, all in accordance with the Workers' Compensation and Insurance Act, Division IV of the Labor Code of the State of California and any Acts amendatory thereof. Permittee shall provide employer's liability insurance in the amount of, at least, \$1,000,000 per accident for bodily injury and disease.

3.4 Liability Insurance. Permittee shall provide and maintain at all times during the performance of this Agreement, the following commercial general liability insurance:

3.4.1 Coverage. Coverage shall be at least as broad as the following:

3.4.2 Commercial General Liability. Commercial General Liability coverage (Occurrence Form CG 0001) in the amount of two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2501 or insurer's equivalent endorsement provided to the District) or the general aggregate limit shall be twice the required occurrence limit. Notwithstanding anything to the contrary set forth in this Section 3, Permittee shall be entitled to have a self-insured deductible for its general liability insurance requirements and/or other insurance obligations set forth in this Article 5.

3.5 Required Provisions. The policies specified in Sections 3.2-3.5 are to state or be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days (10 days for nonpayment of premium) prior written notice by U.S. mail has been given to the District.

3.6 Required Format. All of the liability insurance shall be provided on policy forms satisfactory to the District. All insurance correspondence, notations, certificates, or other documents from the insurance carrier or agent/broker shall each separately reference the District project number.

3.7 Deductibles and Self-Insured Retention. Any deductible or self-insurance retention must be declared to and approved by the District. At the option of the District, the insurer shall reduce or eliminate such deductibles or self-insured retention.

3.8 Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best's rating of no less than A-:VII or equivalent or as otherwise approved by the District.

3.9 Evidences and Cancellation of Insurance. Prior to execution of this Agreement, Permittee shall file with the District evidence of insurance satisfactory to the District. The insurer will give by U.S. mail written notice to the District at least thirty (30) days prior to the effective date of any cancellation, except for nonpayment of premium for which ten (10) days prior written notice will be given. Permittee shall, upon demand of the District, deliver to the District all such policy or policies of insurance and the receipts for payment of premiums thereon.

4.0 Termination Prior to Expiration of Term. Either party may terminate this Permit at any time, with or without cause, upon thirty (30) days written notice to the other party. Upon receipt of the notice of termination, Permittee shall immediately cease all work or services hereunder except as may be specifically approved by District, and shall commence actions within a reasonable period of time to remove equipment and stockpiles of material from the Permit Area. Unless the District directs in writing to the contrary, Permittee shall remain bound by Section 6 "Damage or Injury to District Works" and Section 10 "Limitations on Use," which requirements shall survive termination of this Permit.

5.0 Extension of Term. This Permit may be extended by District for up to two (2) six-month terms. Each such extension requires a written request for extension be delivered from Permittee to District no later than five (5) days prior to expiration of the then current term, which request may be acted upon in District's sole discretion.

6.0 Damage or Injury to District Works. Should any damage or injury to District's property or facilities occur, either through the acts of agents, servants or employees of Permittee, or by any independent contractor of Permittee, in the exercise of the rights herein granted, Permittee shall immediately, upon the written demand of District, restore such property or facilities to the condition of same on the date of the occurrence of said damage or injury at Permittee's sole cost and expense within 30 days, or such additional period of time as may be mutually agreed by the parties to be required to allow Permittee a reasonable opportunity to restore such damaged property or facilities.

7.0 No Warranty. District makes no representation or warranty regarding the condition of its basins, nor the potential presence of hazardous substances on, over, or under the

surface of the ground thereon. As used herein, “hazardous substances” shall include hazardous substances, hazardous materials, hazardous waste, or toxic waste as those terms are defined in CERCLA (42 U.S.C. § 9601 et seq.), the Hazardous Waste Control Law (California Health and Safety Code §§ 25100 et seq.), the Porter Cologne Act (California Water Code §§ 13000 et seq.), California Health and Safety Code §§ 25280 et seq., 33459 et seq., and the provisions of California Proposition 65. It shall be Permittee’s responsibility to conduct all of its activities in such a way as to prevent the release, spill, or migration of any hazardous substance within the Permit Area, and to assure that its activities do not in any way impede any hazardous substance investigation, characterization, cleanup, or other remediation effort on or over the Permit Area, whether conducted by District or any other party. District makes no representation, and offers no warranty, as to the suitability for any proposed use or application of the material removed by Permittee from the basins.

8.0 Reservation of District's Rights. District reserves the right to perform any and all work involved in protecting and replenishing and conserving the basin ground water supply, and any other work necessary or convenient to the function of District, upon any portion or all of the Permit Area, at any time. Such work may be performed without any liability of District of any nature to Permittee, except for the willful misconduct of District in performance of such work. It is further agreed that District reserves the rights of ingress and egress over all or any portion of the Permit Area. Notwithstanding the foregoing, District shall not undertake any activity on the Permit Area which will unreasonably interfere with Permittee’s exercise of the rights granted hereunder, so long as District has viable, practicable alternative sites or courses of action to accomplish District’s purposes, which alternative(s), if utilized, would avoid interference with Permittee’s activities hereunder.

9.0 Condition of Permit Area at Expiration of Term or Earlier Termination. Upon the expiration or earlier termination of this Permit, Permittee shall return the Permit Area to District in a clean, safe, and undamaged condition, clear of debris, equipment, or other personal property, excepting only such items, including rock material, District specifically indicates to Permittee in writing that District is willing to have remain on the Permit Area. All items so left or abandoned on the Permit Area shall become the sole property of District.

10.0 Limitations on Use.

10.1 Permittee must meet with District to discuss proposed work in the Permit Area prior to such work beginning.

10.2 Permit activity shall be confined to the conduct of the Permit Purposes, within the Permit Area only, unless otherwise agreed to in writing by District.

10.3 Permit activity shall be confined to the period of time between 7:00 am and 5:00 pm from Monday through Friday, inclusive. Permittee must first receive written authorization from District prior to engaging in any Permit activity in the Permit Area on any Saturday, which authorization must be requested at least 48 hours prior to the Saturday work period in question. No permit activity may be performed in the Permit Area on any Sunday. Notwithstanding the foregoing in this section, Permittee shall have access at all times to the Permit Area for the purposes of providing maintenance and security to its equipment.

10.4 District or its authorized representative shall have the right at all times to inspect the Permit Area to determine if the provisions of this Permit are met.

10.5 Permittee shall conduct any and all of its activities on the Permit Area so as to minimize interference with any use by District or its agents, lessees, licensees, or invitees of District's property.

10.6 No liquids other than water or appropriate soil amenities shall be drained or released onto the soil within, or the canals or waterways traversing, the Permit Area.

11.0 Miscellaneous.

11.1 Permits and Compliance with Laws. Permittee is solely responsible for obtaining any and all licenses, permits and permissions necessary to undertake any and all of Permittee's activities permitted hereunder, including but not limited to any applicable grading permits, permits to haul material on public roadways, if such hauling is to occur, and any and all contractor's or business licenses. Permittee shall assume all responsibility for assuring the payment of prevailing wage on any portion of its activities undertaken hereunder that are not otherwise exempt from prevailing wage requirements, and Permittee shall be responsible to assure that its subcontractors, agents, assigns, and invitees so comply. Permittee shall at all times comply with all applicable provisions of federal, state, and local laws and regulations governing or relating to any of Permittee's activities on the Permit Area, and shall not conduct or undertake any activity which would create or constitute a waste of any portion of the Permit Area.

11.2 Non-liability of District Officers and Employees. No officer or employee of District shall be personally liable to Permittee, or any successor in interest, in the event of any default or breach by District or for breach of any of the provisions of this Permit.

11.3 Conflict of Interest. No officer or employee of District shall have any personal financial interest, direct or indirect, in this Permit or in Permittee, nor shall any such officer or employee participate in any decision relating to the Permit which affects his or her financial interest or the financial interest of any corporation, partnership or association in which he or she is directly or indirectly interested in this Permit or in Permittee. Permittee warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Permit.

11.4 Interpretation. The terms of this Permit shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Permit.

11.5 Integration and Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Permit. This Permit supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Permit. Permittee is entitled to only the rights included in this Permit. This Permit may be amended at any time by the mutual consent of the parties by an instrument in writing.

11.6 Severability. In the event that part of this Permit shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Permit which are hereby declared as severable and shall be interpreted to carry out the intent of the parties unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Permit meaningless.

11.7 Waiver. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a valid waiver of any other default concerning the same or any other provision of this Permit.

11.8 Attorneys' Fees. If either party to this Permit is required to initiate or defend, or made a party to, any action or proceedings in any way connected with this Permit, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to an award of reasonable attorney's fees.

11.9 Corporate Authority. The persons executing this Permit on behalf of the parties hereto warrant that (1) such party is duly organized and existing; (2) the signatory is duly authorized to execute and deliver this Permit on behalf of said party; (3) by so executing this Permit, such party is formally bound to the provisions of this Permit; and (4) the entering into of this Permit does not violate any provision of any other permit to which said party is bound.

11.10 Counterparts. This Permit may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

(END OF GENERAL COVENANTS AND CONDITIONS)



SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Redlands, CA 92373-8032
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Fax: (909) 793-0188

Email: info@sbvwcd.dst.ca.us
www.sbvwcd.dst.ca.us

Memorandum No. 1187

To: Board of Directors

From: General Manager, Daniel Cozad

Date: July 10, 2013

Subject: Greenspot Road and Santa Ana Bridge Pipeline Cell

RECOMMENDATION

Consider cost estimates to continue to reserve a cell in the Greenspot Bridge for potential future use. Provide direction to Staff on the value of future pipeline space in the bridge over the Santa Ana River.

BACKGROUND

The City of Highland (City) is realigning and expanding Greenspot Road and replacing the bridge crossing over the Santa Ana River. In 2009 the District requested to reserve one of the cells in the bridge for a potential future use. In 2010, we coordinated with the City's engineering contractor and determined, based on the costs of pipeline and the Districts fiscal situation that we could not install piping in the cell at the time of construction and we would request to maintain the reserved cell with no infrastructure at the time of construction. Additionally, the City and East Valley Water District (EVWD) were in the process of working with Harmony on the needs for the development and may need the cell.

CURRENT OPTIONS AND FEEDBACK

In recent discussions with the City, they indicated that they do not feel that it is feasible to reserve the cell with no infrastructure, due to the extensive work that would be needed to install pipeline later. In 2011, they requested their design engineer T.Y. Lin to review options based on the more developed design. Also, they reviewed the needs with EVWD and determined that the cell is still available for the District.

Several options are available to the District based on the past requests and current situation:

1. Officially relinquish the cell and notify the City
2. Put in the minimum infrastructure for the cell to be useable in the future
3. Install a 12 inch pipe at the time of construction estimated at \$83,200
4. Install the largest pipe possible (16 inch) pipe at the time of construction.

There is no cost to option #1 the likely costs for the other options are shown in fiscal impacts. However, the key question is the likelihood the District will need the pipe capacity in the future.

BOARD
OF
DIRECTORS

Richard W. Corneille
Clare Henry Day

Bob Glaubig
John Longville

David E. Raley
Melody McDonald
Manuel Aranda, Jr.

GENERAL
MANAGER

Daniel B. Cozad

FISCAL IMPACT

The costs of the cell are not included in the Approved 2013-14 budget. The anticipated costs for the options are shown in the table below.

Option	Cost	Comments
1. Relinquish Cell	\$0	No future access to cross
2. Minimum infrastructure for future installation in Cell	\$24,500	Higher cost to install pipe in the future
3. Install 12 inch welded steel pipe in the cell at time of Construction	\$83,200	Connection to the pipe would be the only cost
4. Install maximum pipe size 16 inch in the call at time of construction	\$105,000	Maximum flexibility and capacity, Connection to the pipe would be the only cost

All options are a significant commitment of funds to unidentified future infrastructure needs. The costs are lower that when first presented to the District.

City of Highland, Project No. BRG04005
 Greenspot Road Bridge at Santa Ana River and Roadway Realignment
Bridge Utilities Estimate with Flex Fittings

TYLIN INTERNATIONAL

Last Update: 7/2/13

T.Y.LIN PROJECT NUMBER: 701023

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
Water and Sewer Utilities					
SBVWCD ESTIMATE Alt 1					
1	18" UTILITY CASING (for 12" pipe)	LF	74.00	\$ 175.00	\$ 12,950.00
2	12" FLEX TEND	EA	2.00	\$ 7,500.00	\$ 15,000.00
3	12" DIP (water)	LF	304.00	\$ 59.00	\$ 17,936.00
4	CONCRETE SUPPORTS	CY	2.10	\$ 1,200.00	\$ 2,520.00
5	MISCELLANEOUS METAL	LB	260.00	\$ 5.50	\$ 1,430.00
6	SOFFIT DRAINAGE GRATES (4 total)	LB	870.00	\$ 5.50	\$ 4,785.00
7	EX-TEND EXPANSION JOINT	EA	2.00	\$ 3,500.00	\$ 7,000.00
SUBTOTAL CONSTRUCTION					\$ 61,621
CONTINGENCIES @ 10%					\$ 6,162
ENGINEERING, ADMIN, CM @ 25%					\$ 15,405
TOTAL					\$ 83,188
SBVWCD ESTIMATE Alt 2					
1	20" UTILITY CASING (for 12" pipe)	LF	74.00	\$ 200.00	\$ 14,800.00
2	16" FLEX TEND	EA	2.00	\$ 10,000.00	\$ 20,000.00
3	16" DIP (water)	LF	304.00	\$ 80.00	\$ 24,320.00
4	CONCRETE SUPPORTS	CY	2.20	\$ 1,200.00	\$ 2,640.00
5	MISCELLANEOUS METAL	LB	300.00	\$ 5.50	\$ 1,650.00
6	SOFFIT DRAINAGE GRATES (4 total)	LB	870.00	\$ 5.50	\$ 4,785.00
7	EX-TEND EXPANSION JOINT	EA	2.00	\$ 4,800.00	\$ 9,600.00
SUBTOTAL CONSTRUCTION					\$ 77,795
CONTINGENCIES @ 10%					\$ 7,780
ENGINEERING, ADMIN, CM @ 25%					\$ 19,449
TOTAL					\$ 105,023



General Manager's Report

For June 8, 2013 through July 5, 2013

Daniel B. Cozad

The following report summarizes the efforts and activities during the reporting period.

- 1. Water Conservation** – The dry spring is now a dry summer and heating up. Seven Oaks Dam (SOD) was drained by the first week in June. A car accident at the Main canal halted recharge of very low flows for about a week while water quality testing was performed to insure the levels were within the limits provided by the Regional Water Quality Control Board. Staff is performing maintenance on the Mentone shop and on the canal in Mill Creek.
- 2. Personnel/Administration/Staff** – Staff reviews are complete for employee annual performance planning and two staff achieved the requirements for promotion in their performance plans. Manuel Colunga was promoted to Field Supervisor and Athena Medina was promoted to Administrative Services Specialist II.
- 3. Finance/Budget/Audit** – Staff worked to schedule annual closeout and audit for July. Staff is also preparing the final Budget Document that is a compendium of budget related documents and policies as was done in 2011.
- 4. Facilities Maintenance/Aggregate Management** – Munoz Construction continues to remove about 300 tons of sand per month from Mill Creek for City of Redlands pipeline under temporary access permit including sand from in the ponds. The project is to be completed in August. Their Permit was extended to cover the completion of the work. Worked with SBVMWD to review and revise Access Permit to store rock for the City Creek Project in the Borrow Pit. Coordinated with CEMEX on proposed changes to their operations and performance of a royalty market evaluation.
- 5. Wash Plan** – Staff held three meetings since the Wash Plan Task Force meeting on June 4, 2013. These meetings with USFWS and stakeholders led staff to revise the Covered Activities for all parties except mining and water conservation. Staff and consultants revised management and mitigation costs with USFWS and stakeholders. Next Task Force meeting is scheduled for July 17th. At the meeting the updated Covered Activities and Management costs will be presented and the project schedule will be reviewed. Continued coordination of Draft MOU with BLM on issues with land and holdings as well as exchange in the future.
- 6. East Branch Extension** – Continued coordination with DWR, contractors and SBVMWD on field changes, new plans and material needs. Easement documents and the final executed agreement were received in early May, payment of easement compensation on June 27, 2013. EBX-2 contractor continues to excavate and place pipe in Santa Ana and is working in area of the River.

- 7. Collaborative Enhanced Recharge Project** – Staff with District equipment implementing maintenance work in support of contractor’s efforts to keep 60 CFS flowing to basins. Significant coordination and cooperation on permitting and environmental habitat issues now related to the Wash Plan. Successful meetings with USFWS and SBVMWD on including their efforts in the Wash Plan. Engineering design review for diversion structure and sediment basin and initial canal design ongoing.
- 8. Property/Redlands Plaza** – Working with Hello Sushi on lease renewal and issues related to sale of business to management. Expected to be completed in July 2013. Still seeking tenants for two units.
- 9. Public Outreach and Legislative** – Coordinated meetings with partners related to Wash Plan, EVWD headquarters, auto crash in District Canal and other water management and groundwater issues. Continued coordination with staff at cities and districts for projects and Wash Plan HCP.
- 10. Current Board Action Implementation** – Staff prepared final materials for LAFCO sphere request, submitted 7/3/13.
- 11. Computer and IS** – Contracted web management system implementation initial transfer is complete and ready for staff review. Staff is working to review and make changes and update to the website and transition in August 2013.
- 12. Future Board Activities** – Expected short term items for consideration
 - a. Wash Plan Phase 3 Consideration
 - b. Audit Committee meeting in July
 - c. Wash Plan Task Force July 17, 2013
 - d. Good progress on District Priorities, see attached chart
- 13. District Successes**
 - a. Congratulations to Intern Ryan Hejka who finished the DFR Smart Phone Application and now works for Carollo Engineers in Pasadena.
 - b. Congratulations to staff who were promoted.

SBVWCD Board Priorities 2013

Status as of 7/1/13

Approved for 2013

No.	Area or Item	Status	Board Priority	Target Completion	Resources	Links	Estimate
1	Sphere of Influence Reinstatement Application/Approval	Submitted	1	Jun-13	👏👏 \$\$	➡	12/13?
2	Wash Plan - Complete Phase 1 and Proceed on Phase 2	Phase 2 ongoing	1	Jun-13	👏👏 \$\$	✓	
3	Strategic Plan review, revisions, and adoption	Completed	1	May-13	👏👏 \$	✓	May-13
4	Plunge Creek Conservation Project Application/Grant Letter	Selected	1	2013	👏👏 \$\$	➡	3/15/13 - 12/13
5	Updating the Website	Ongoing	1	2013	👏👏👏 \$\$\$	➡	Aug-13
6	Updating the Board Policy Handbook	Completed	1	Jun-13	👏👏👏 \$	✓	Apr-13
7	Municipal Service Review	See #1	1	TBD	👏👏 \$\$		12/13?
8	East Branch Extension Easement and Construction	Paid/Construction	1	2013	👏👏 \$\$	➡	2014
9	Enhanced Recharge Support Coop SBVMWD/WMWD	Ongoing	1	2013	👏👏👏 \$\$\$	➡	Jul-05
10	Field Security and Habitat Issues	Ongoing	1	2013	👏👏 \$\$\$\$	➡	Ongoing
11	Leasing of Redlands Plaza Units	Contracted	1		👏👏 \$\$?
12	Support Outreach/Conservation	In budget	2	2013	👏👏 \$\$		June-14
13	Other Revenue Sources	Developing	2	2013	👏👏 \$	➡	Ongoing
14	CIP for District (automation etc and grant targets)	Budgeted Engineer	2	2013	👏👏👏 \$	➡	Nov-14
15	Cooperative Joint Projects	Ongoing	2	TBD	👏👏 \$\$	➡	Ongoing
16	Aggregate Management RFP	Ongoing Contract	3	2013	👏👏 \$	➡	August-13
17	Sale of excess property (22 acres)	Contracted	3	2013	👏 \$		TBD
18	Greenspot Road	Ongoing	3	TBD	👏 \$		Fall 2013
19	Harmony Development	Ongoing	3	TBD	👏 \$		TBD

1	Must Do 2012 (11)	Groundwater
2	Do based on resources (4)	District/Gen. Fund
3	If possible, as needed (4)	Land/Wash Plan

On Schedule	➡	In progress
Watch	✓	Completed
Caution		

San Bernardino Valley Water Conservation District



Monthly Recharge Report

From: 6/1/2013
To: 6/30/2013

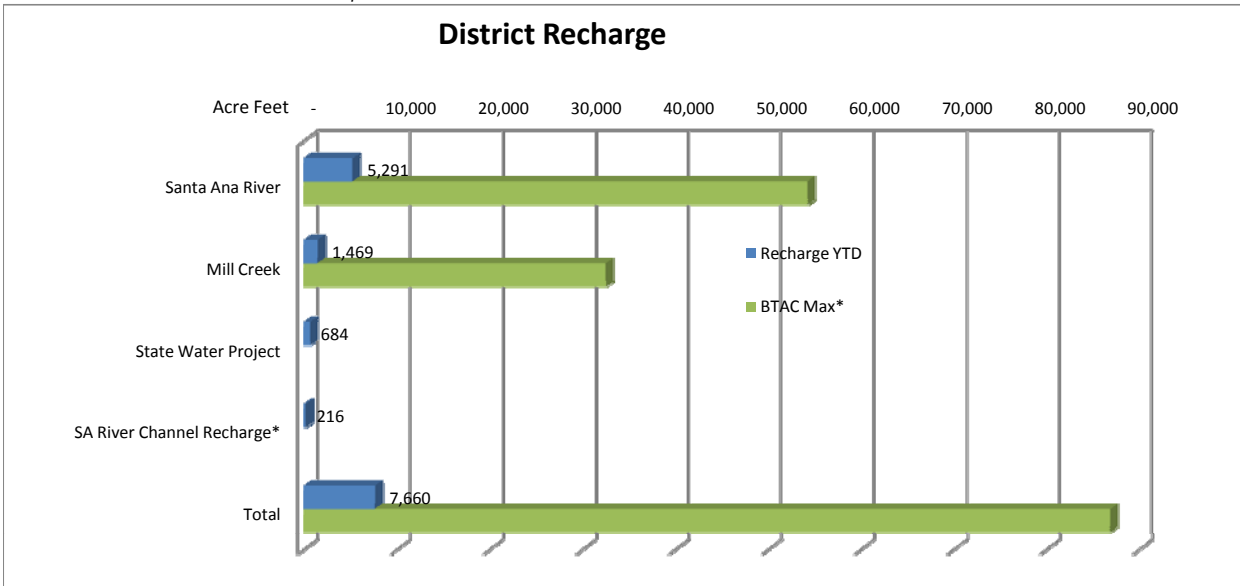
June					
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	38.2	1146	5,291	54,375	10%
Mill Creek	0.0	0	1,469	32,625	5%
State Water Project	0.0	0	684	NA	NA
In River Channel Recharge**	0.0	0	216	NA	NA
Total	38	1146	7,660	87,000	9%

Values in Acre Feet

*BTAC Revised Max in October 2012

**Monitoring began in Mid-April 2011

*** All Values Based on Water Year Oct-Sep 2013



REQUEST FOR APPROVAL FOR **RICHARD CORNEILLE**
TRAVEL AND EXPENSES COST ESTIMATE TO ATTEND
2013 ACWA Regulatory Summit

Registration	\$	235.00	
Hotel	\$	188.55	Includes Taxes\Fees
Mileage	\$	140.00	
Per Diem	\$	197.00	1 day
Meals	\$	50.00	
Total	\$	810.55	