

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING  
AGENDA**

**May 15, 2013 – 1:30 p.m.**

**Location--1630 West Redlands Boulevard, Suite A, Redlands, California**

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website.

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. CONSENT CALENDAR**

- A. Approval of Board Minutes, April 29, 2013 **(Page 4)**
- B. Approval of Check Register, April 2013 **(Page 8)**

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It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Medina at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**4. ACTION ITEMS, NEW BUSINESS**

**A. UNAUDITED FINANCIALS, APRIL 2013 (Page 14)**

*Recommendation:* Staff recommends the Board review and approve the unaudited financials for April, 2013.

**B. DISTRICT AND ENTERPRISE BUDGET FOR 2013-2014 AND PROJECTION OF 2014-2015 (Page 26)**

*Recommendation:* Staff recommends the Board review the 2013-2014 and 2014-2015 District Enterprise Budgets and consider approval of the 2013-2014 Budget.

**C. CALPERS CONTRIBUTIONS FOR EMPLOYEES INCREASE TO 2% (Page 36)**

*Recommendation:* Staff recommends in accordance with the existing Board policy of increasing the CalPERS contribution rate by one half percent per year, the Board consider approval of Resolution No. 495 to document this change for CalPERS.

**D. COMMUNITY STRATEGIC PLAN (Page 38)**

*Recommendation:* Staff recommends the Board review and consider approval of the Strategic Plan incorporating all partner and community feedback.

**E. CEQA NOTICE OF EXEMPTION FOR SPHERE OF INTEREST REINSTATEMENT/MODIFICATION (Page 56)**

*Recommendation:* Staff recommends the Board consider approval of Resolution No. 496 accompanying the Notice of Exemption for the LAFCO application to reinstate the sphere of influence.

**F. RATE STUDY APPROACH (Page 61)**

*Recommendation:* Staff recommends the Board receive the staff report on the suggested approach to a formal Groundwater Charge Rate Study, provide any comments or recommendations and file the report.

**5. INFORMATION ITEMS:**

A. General Manager's Report (Page 62)

B. Monthly Recharge Report

C. Task Force/Wash Plan Written Update (Page 65)

D. Future Agenda Items & Staff Task requests from Directors

**6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS**

**7. UPCOMING MEETINGS:**

1. May 16, 2013 Upper Santa Ana Water Resources Association, 9:30 a.m.
2. May 20, 2013 Association of San Bernardino County Special District's Dinner, 6:00 p.m.  
Mentone Chamber of Commerce, 7:30 p.m.
3. May 21, 2013 San Bernardino Valley Municipal Water District, 2:30 p.m.
4. May 23, 2013 Western-San Bernardino Watermaster Collaborative Meeting, 1:30 p.m.
5. May 27, 2013 Office Closed in Observance of Memorial Day
6. June 3, 2013 Basin Technical Advisory Committee, 1:30 p.m.
7. June 4, 2013 San Bernardino Valley Municipal Water District, 2:30 p.m.
8. June 11, 2013 Highland Chamber of Commerce Breakfast, 8:00 a.m.
9. June 12, 2013 Board of Directors Meeting, 1:30 p.m.

9. **ADJOURN MEETING.** The next regular Board meeting will be on June 12, 2013 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS

MINUTES OF April 29, 2013  
1:30 P.M.

President Corneille called the Special Board Meeting of the Board of Directors to order at 1:32 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President  
Melody McDonald, Vice President  
Bob Glaubig, Director  
David E. Raley, Director  
John Longville, Director  
Clare Henry Day, Director  
Manuel Aranda, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David B. Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager  
Angie Quiroga, Administrative Services Specialist

GUESTS PRESENT:

None

## 1. PUBLIC PARTICIPATION

President Corneille announced no public were present. There being none, the meeting continued with published agenda items.

## 2. ADDITIONS/DELETIONS TO AGENDA

Daniel Cozad, General Manager, stated staff wishes to present a staff report regarding the recent fuel spill in Angeles Oaks, no action is required.

## 3. CONSENT CALENDAR

Approval of the Board Minutes from April 24, 2013

**Board Minutes were approved with a vote of 6-0 with President Corneille abstaining due to his absence at that meeting.**

## 4. ACTION ITEMS

### A. CONSIDER ADOPTION OF RESOLUTION 492

This item was continued from the Public Hearing held on April 24<sup>th</sup>, 2013. The Board having held the public meeting, public hearing was prepared to consider approval of Resolution 492. President Corneille pointed out that the revenue from the groundwater charge does not fully cover the enterprise costs as shown in the budget. Mr. Cozad explained that other sources of revenue fund the remaining costs for the groundwater enterprise. Legal counsel, David Cosgrove, suggested changing the wording of the resolution under Section 5, paragraph E to read "These revenues do not fully recover expected costs and will not exceed the costs...". He also stated it will be necessary to re-word the last line of Section 5, paragraph D in conjunction with previous change to read "The Groundwater Enterprise Budget includes, but is not limited to, the following:". Director Raley requested clarification as to why it is estimated that the annual change in storage for the ensuing water year is only 6,047 acre feet when the storage in the Bunker Hill Basin went down 89,775 acre feet from Fall 2011-Fall 2012. Mr. Cozad explained that the District follows the Water Code section which requires a consistent approach and that the District assumes average rainfall.

**It was moved by Vice President McDonald and seconded by Director Aranda to approve the adoption of Resolution No. 492 with noted changes. The motion carried 7-0.**

## B. GENERAL MANAGER ANNUAL PERFORMANCE REVIEW AND EMPLOYMENT AGREEMENT

President Corneille stated the Ad Hoc Committee met twice for the General Manager's review and the consensus was that Mr. Cozad is doing an outstanding job. Salary increases were discussed and the committee decided a 5% raise (comprised of 2% COLA and 3% merit) with a potential of up to 5% performance bonus would be best for the upcoming contract of July 1, 2013-June 30, 2014. Discussion ensued. Vice-President McDonald and Director Longville gave great merit to Mr. Cozad's accomplishments. Director Raley noted the lack of a severance package in the agreement due to the uncapped accrual of sick and vacation that can be cashed out at any time. Director Aranda asked about the financial liability that could arise from the long term accrual. President Corneille noted that the contract is only for one fiscal year and the issue can be reviewed in future contracts if it becomes a problem. President Corneille noted the General Manager's role was updated in Resolution 493 in a couple of areas such as raising the allowed amount that the GM can make financial decisions from \$5,000 to \$25,000. Mr. Cozad stated changes were also made to emergency expenditures and the Board's review of the GM's expense reimbursements. Director McDonald noted that Mr. Cozad's salary is less than the area average due to the understanding that Mr. Cozad is able to do consulting work in addition to District work. Director Glaubig requested clarification on Payment of Bills regarding Board of Director approval (paragraph C 9) of Resolution 493. Mr. Cosgrove stated it is not worded correctly in the description of timing but it is appropriate until RAMS reviews the policy as requested by the General Manager and a policy change is needed. President Corneille noted that either he or Vice President McDonald co-signs all checks and two Director's sign off on all warrants.

**It was moved by Director Raley and seconded by Director Longville to approve the Employment Agreement that was prepared by General Counsel and Resolution No. 493 which revises the responsibilities and authority of the General Manager. The motion carried unanimously 7-0.**

## 5. INFORMATION ITEMS:

### A. STAFF REPORT

Daniel Cozad reported on the fuel spill that occurred Friday, April 26, 2013 about 9:35 a.m. in Angeles Oaks. He stated due to planning after a previous incident, our alerted time of this incident was much quicker; about 2 hours vs. 1 day. The District closed the Cuttle Weir and ceased diversion upon hearing of

the spill and that there was fuel entering the water. The weir gates leak a little or quite a bit depending on sand and silt build up and were leaking about 10 cfs flow. Because of this, field staff pulled the weir steel gates to allow all water to pass and took samples at Cuttle Weir and Recharge Basin 1. We are waiting for other agency analysis results before analyzing our samples but are not expecting them to come back positive for contamination. EVWD has offered to consolidate all agency analysis results. The spill was fairly large and moved down Cold Creek and to south fork of the SAR. Within about 3 hours, Edison's Plant 1 believes fuel had entered in their system and the intake facility was closed. It is unlikely the District has any of that water because it wasn't headed to our facilities. Mr. Cozad does not believe we will need any clean up. It looks like it has been trapped upstream from us.

The Regional Water Quality Control Board's staff has been on spill site since mid-Friday. Edison closed the penstock valve to stop water. No flow is coming past Edison's facilities until the water has been shown to be clean. However, the pipeline is still full of water and they believe it may be contaminated.

The District has done everything possible to prevent contamination of District facilities and water. Mr. Cozad said all surface water users can take water from the SWP if needed.

#### B. FUTURE AGENDA ITEMS & STAFF TASK REQUESTS FROM DIRECTORS

There was no report on this item.

#### 6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

There were no committee reports or comments at this meeting.

#### 7. ADJOURN MEETING

**It was moved by Director Aranda and seconded by Director Longville to adjourn to the next scheduled meeting. The motion carried 7-0.**

At 2:19 p.m. the meeting adjourned to the Board of Director's Meeting scheduled for May 15, 2013 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

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Daniel B. Cozad, General Manager

**San Bernardino Valley Water Conservation District**  
**Check Detail**  
 April 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		4/12/2013	ADP		1012 · Citizens Bu...		-62.85
			SBVWCD:General ...		5000 · Payroll Expe...	-62.85	62.85
TOTAL						-62.85	62.85
Bill Pmt -Check	18462	4/2/2013	San Bernardino C...		1012 · Citizens Bu...		-288.00
Bill		4/2/2013			6999 · Uncategoriz...	-288.00	288.00
TOTAL						-288.00	288.00
Bill Pmt -Check	18463	4/9/2013	Aaron Pederson		1012 · Citizens Bu...		-35.00
Bill		4/9/2013	SBVWCD:General ...		6018 · Janitorial Ser...	-35.00	35.00
TOTAL						-35.00	35.00
Bill Pmt -Check	18464	4/9/2013	ACWA/JPIA		1012 · Citizens Bu...		-6,045.54
Bill		4/9/2013	SBVWCD:Groundw...		6110 · Vision Insura...	-61.60	61.60
			SBVWCD:Groundw...		6130 · Dental Insur...	-257.03	257.03
			SBVWCD:Groundw...		6150 · Medical Insu...	-3,006.42	3,006.42
			SBVWCD:Redlands...		6110 · Vision Insura...	-22.40	22.40
			SBVWCD:Redlands...		6130 · Dental Insur...	-93.46	93.46
			SBVWCD:Redlands...		6150 · Medical Insu...	-1,093.24	1,093.24
			SBVWCD:Land Co...		6110 · Vision Insura...	-5.60	5.60
			SBVWCD:Land Co...		6130 · Dental Insur...	-23.37	23.37
			SBVWCD:Land Co...		6150 · Medical Insu...	-273.31	273.31
			SBVWCD:General ...		6110 · Vision Insura...	-22.40	22.40
			SBVWCD:General ...		6130 · Dental Insur...	-93.46	93.46
			SBVWCD:General ...		6150 · Medical Insu...	-1,093.25	1,093.25
TOTAL						-6,045.54	6,045.54
Bill Pmt -Check	18465	4/9/2013	American Express		1012 · Citizens Bu...		-289.38
Bill		4/9/2013	SBVWCD:General ...		6039 · Postage and...	-39.43	39.43
			SBVWCD:General ...		7220 · Computer S...	-249.95	249.95
TOTAL						-289.38	289.38
Bill Pmt -Check	18466	4/9/2013	Angie J. Quiroga		1012 · Citizens Bu...		-41.01
Bill		4/9/2013	SBVWCD:General ...		6510 · Mileage	-41.01	41.01
TOTAL						-41.01	41.01
Bill Pmt -Check	18467	4/9/2013	Antimite Pest Cont...		1012 · Citizens Bu...		-62.00
Bill		4/9/2013	SBVWCD:Redlands...		6026 · Redlands Pl...	-62.00	62.00
TOTAL						-62.00	62.00
Bill Pmt -Check	18468	4/9/2013	Arrowhead		1012 · Citizens Bu...		-8.63
Bill		4/9/2013	SBVWCD:Groundw...		5460 · Water / Tras...	-8.63	8.63
TOTAL						-8.63	8.63
Bill Pmt -Check	18469	4/9/2013	Athena Medina		1012 · Citizens Bu...		-100.01
Bill		4/9/2013	SBVWCD:General ...		6510 · Mileage	-100.01	100.01
TOTAL						-100.01	100.01

9:09 AM  
05/07/13

## San Bernardino Valley Water Conservation District

### Check Detail

April 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	18470	4/9/2013	California Special ...		1012 - Citizens Bu...		-112.66
Bill		4/9/2013	SBVWCD:General ...		6090 - Subscription...	-112.66	112.66
TOTAL						-112.66	112.66
Bill Pmt -Check	18471	4/9/2013	Castro Landscapi...		1012 - Citizens Bu...		-500.00
Bill		4/9/2013	SBVWCD:Mentone ...		6015 - Mentone Ho...	-200.00	200.00
			SBVWCD:Redlands...		6026 - Redlands Pl...	-300.00	300.00
TOTAL						-500.00	500.00
Bill Pmt -Check	18472	4/9/2013	Corneille, Richard		1012 - Citizens Bu...		-1,245.71
Bill		4/9/2013	SBVWCD:General ...		6401 - Directors' Fe...	-985.00	985.00
			SBVWCD:General ...		6410 - Mileage	-64.41	64.41
			SBVWCD:General ...		6415 - Air Fare	-165.30	165.30
			SBVWCD:General ...		6420 - Other Travel	-31.00	31.00
TOTAL						-1,245.71	1,245.71
Bill Pmt -Check	18473	4/9/2013	Daily Journal Corp...		1012 - Citizens Bu...		-1,003.20
Bill		4/9/2013	SBVWCD:Groundw...		6091 - Public Notices	-1,003.20	1,003.20
TOTAL						-1,003.20	1,003.20
Bill Pmt -Check	18474	4/9/2013	Day Lite Maintena...		1012 - Citizens Bu...		-288.00
Bill		4/9/2013	SBVWCD:General ...		6026 - Redlands Pl...	-288.00	288.00
TOTAL						-288.00	288.00
Bill Pmt -Check	18475	4/9/2013	Edison - 8812		1012 - Citizens Bu...		-165.51
Bill		4/9/2013	SBVWCD:General ...		5420 - Electricity	-165.51	165.51
TOTAL						-165.51	165.51
Bill Pmt -Check	18476	4/9/2013	Edison - Redlands...		1012 - Citizens Bu...		-237.41
Bill		4/9/2013	SBVWCD:General ...		5420 - Electricity	-237.41	237.41
TOTAL						-237.41	237.41
Bill Pmt -Check	18477	4/9/2013	Highland Commun...		1012 - Citizens Bu...		-515.78
Bill		4/9/2013	SBVWCD:Groundw...		6091 - Public Notices	-515.78	515.78
TOTAL						-515.78	515.78
Bill Pmt -Check	18478	4/9/2013	Home Depot		1012 - Citizens Bu...		-75.96
Bill		4/9/2013	SBVWCD:Groundw...		5215 - Property Mai...	-75.96	75.96
TOTAL						-75.96	75.96

## San Bernardino Valley Water Conservation District Check Detail April 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	18479	4/9/2013	Melody McDonald		1012 · Citizens Bu...		-2,974.60
Bill		4/9/2013	SBVWCD:General ...		6401 · Directors' Fe...	-1,773.00	1,773.00
			SBVWCD:General ...		6410 · Mileage	-140.12	140.12
			SBVWCD:General ...		6425 · Meals	-114.13	114.13
			SBVWCD:General ...		6415 · Air Fare	-887.10	887.10
			SBVWCD:General ...		6420 · Other Travel	-60.25	60.25
TOTAL						-2,974.60	2,974.60
Bill Pmt -Check	18480	4/9/2013	Netsteller		1012 · Citizens Bu...		-900.00
Bill		4/9/2013	SBVWCD:General ...		5160 · IT Support	-900.00	900.00
TOTAL						-900.00	900.00
Bill Pmt -Check	18481	4/9/2013	Rutan & Tucker		1012 · Citizens Bu...		-8,875.76
Bill		4/9/2013	SBVWCD:General ...		5180 · Legal	-6,865.76	6,865.76
			SBVWCD:Land Co...		5180 · Legal	-300.00	300.00
			SBVWCD:Land Co...		5175 · Legal - Was...	-1,710.00	1,710.00
TOTAL						-8,875.76	8,875.76
Bill Pmt -Check	18482	4/9/2013	San Bernardino A...		1012 · Citizens Bu...		-924.00
Bill		4/9/2013	SBVWCD:Redlands...		6026 · Redlands Pl...	-924.00	924.00
TOTAL						-924.00	924.00
Bill Pmt -Check	18483	4/9/2013	Star Auto Parts		1012 · Citizens Bu...		-27.09
Bill		4/9/2013	SBVWCD:Groundw...		5310 · Vehicle Main...	-27.09	27.09
TOTAL						-27.09	27.09
Bill Pmt -Check	18484	4/9/2013	Valero Marketing ...		1012 · Citizens Bu...		-1,546.57
Bill		4/9/2013	SBVWCD:Groundw...		5320 · Fuel	-1,546.57	1,546.57
TOTAL						-1,546.57	1,546.57
Bill Pmt -Check	18485	4/9/2013	Verizon California-...		1012 · Citizens Bu...		-290.77
Bill		4/9/2013	SBVWCD:General ...		5470 · Internet Serv...	-290.77	290.77
TOTAL						-290.77	290.77
Bill Pmt -Check	18486	4/9/2013	Verizon California-...		1012 · Citizens Bu...		-174.84
Bill		4/9/2013	SBVWCD:General ...		5410 · Alarm Service	-174.84	174.84
TOTAL						-174.84	174.84
Bill Pmt -Check	18487	4/9/2013	Wilbur's		1012 · Citizens Bu...		-26.99
Bill		4/9/2013	SBVWCD:Groundw...		5210 · Equipment ...	-26.99	26.99
TOTAL						-26.99	26.99
Check	18488	4/16/2013	Randy Carlisle		1012 · Citizens Bu...		-78.00
					6230 · Regular Sala...	-78.00	78.00
TOTAL						-78.00	78.00

**San Bernardino Valley Water Conservation District**  
**Check Detail**  
 April 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	18489	4/23/2013	Antimite Pest Cont...		1012 · Citizens Bu...		-66.00
Bill		4/23/2013	SBVWCD:Redlands...		6026 · Redlands Pl...	-66.00	66.00
TOTAL						-66.00	66.00
Bill Pmt -Check	18490	4/23/2013	Aranda, Manuel		1012 · Citizens Bu...		-1,210.25
Bill		4/23/2013	SBVWCD:General ...		6401 · Directors' Fe...	-1,182.00	1,182.00
			SBVWCD:General ...		6410 · Mileage	-28.25	28.25
TOTAL						-1,210.25	1,210.25
Bill Pmt -Check	18491	4/23/2013	BSA Troop 11		1012 · Citizens Bu...		-500.00
Bill		4/22/2013	SBVWCD:General ...		6001 · General Ad...	-500.00	500.00
TOTAL						-500.00	500.00
Bill Pmt -Check	18492	4/23/2013	Citizens Business ...		1012 · Citizens Bu...		-3,444.75
Bill		4/23/2013	SBVWCD:Groundw...		5320 · Fuel	-146.31	146.31
			SBVWCD:Groundw...		5215 · Property Mai...	-151.23	151.23
			SBVWCD:General ...		6001 · General Ad...	-134.88	134.88
			SBVWCD:General ...		6004 · Meeting Exp...	-101.89	101.89
			SBVWCD:General ...		6036 · Printing	-53.14	53.14
			SBVWCD:General ...		6415 · Air Fare	-333.30	333.30
			SBVWCD:General ...		6435 · Conf/Semina...	-1,760.00	1,760.00
			SBVWCD:General ...		6535 · Conf/Semina...	-764.00	764.00
TOTAL						-3,444.75	3,444.75
Bill Pmt -Check	18493	4/23/2013	City of Redlands - ...		1012 · Citizens Bu...		-1,657.24
Bill		4/23/2013	SBVWCD:Redlands...		6026 · Redlands Pl...	-1,657.24	1,657.24
TOTAL						-1,657.24	1,657.24
Bill Pmt -Check	18494	4/23/2013	Day Lite Maintena...		1012 · Citizens Bu...		-222.58
Bill		4/23/2013	SBVWCD:Redlands...		6026 · Redlands Pl...	-222.58	222.58
TOTAL						-222.58	222.58
Bill Pmt -Check	18495	4/23/2013	Edison - 7241		1012 · Citizens Bu...		-56.52
Bill		4/23/2013	SBVWCD:Groundw...		5420 · Electricity	-56.52	56.52
TOTAL						-56.52	56.52
Bill Pmt -Check	18496	4/23/2013	Edison -5552		1012 · Citizens Bu...		-264.68
Bill		4/23/2013	SBVWCD:General ...		5420 · Electricity	-182.14	182.14
			SBVWCD:Redlands...		5420 · Electricity	-80.60	80.60
			SBVWCD:General ...		5420 · Electricity	-1.94	1.94
TOTAL						-264.68	264.68
Bill Pmt -Check	18497	4/23/2013	Grainger		1012 · Citizens Bu...		-282.09
Bill		4/23/2013	SBVWCD:Groundw...		5210 · Equipment ...	-282.09	282.09
TOTAL						-282.09	282.09

## San Bernardino Valley Water Conservation District Check Detail April 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	18498	4/23/2013	Guy Darrow		1012 · Citizens Bu...		-400.00
Bill		4/23/2013	SBVWCD:Groundw...		5210 · Equipment ...	-400.00	400.00
TOTAL						-400.00	400.00
Bill Pmt -Check	18499	4/23/2013	Highland Area Cha...		1012 · Citizens Bu...		-15.00
Bill		4/23/2013	SBVWCD:General ...		6425 · Meals	-15.00	15.00
TOTAL						-15.00	15.00
Bill Pmt -Check	18500	4/23/2013	Image Source		1012 · Citizens Bu...		-706.03
Bill		4/23/2013	SBVWCD:General ...		6033 · Office Equip...	-706.03	706.03
TOTAL						-706.03	706.03
Bill Pmt -Check	18501	4/23/2013	Joseph E. Bonadi...		1012 · Citizens Bu...		-1,305.00
Bill		4/23/2013	SBVWCD:Land Co...		5055 · SAWPA Pro...	-1,305.00	1,305.00
TOTAL						-1,305.00	1,305.00
Bill Pmt -Check	18502	4/23/2013	Melody McDonald		1012 · Citizens Bu...		-2,322.27
Bill		4/23/2013	SBVWCD:General ...		6401 · Directors' Fe...	-1,576.00	1,576.00
			SBVWCD:General ...		6410 · Mileage	-136.73	136.73
			SBVWCD:General ...		6425 · Meals	-37.60	37.60
			SBVWCD:General ...		6415 · Air Fare	-461.80	461.80
			SBVWCD:General ...		6420 · Other Travel	-110.14	110.14
TOTAL						-2,322.27	2,322.27
Bill Pmt -Check	18503	4/23/2013	Press Enterprise		1012 · Citizens Bu...		-207.99
Bill		4/23/2013	SBVWCD:General ...		6090 · Subscription...	-207.99	207.99
TOTAL						-207.99	207.99
Bill Pmt -Check	18504	4/23/2013	Randy L. Scott		1012 · Citizens Bu...		-3,585.10
Bill		4/23/2013	SBVWCD:Land Co...		5122 · Wash Plan P...	-3,562.50	3,562.50
			SBVWCD:Land Co...		5122 · Wash Plan P...	-22.60	22.60
TOTAL						-3,585.10	3,585.10
Bill Pmt -Check	18505	4/23/2013	Stanley Converge...		1012 · Citizens Bu...		-302.70
Bill		4/23/2013	SBVWCD:Redlands...		6026 · Redlands Pl...	-302.70	302.70
TOTAL						-302.70	302.70
Bill Pmt -Check	18506	4/23/2013	The Gas Company		1012 · Citizens Bu...		-48.84
Bill		4/23/2013			5450 · Natural Gas	-48.84	48.84
TOTAL						-48.84	48.84
Bill Pmt -Check	18507	4/23/2013	Verizon California ...		1012 · Citizens Bu...		-710.84
Bill		4/23/2013	SBVWCD:General ...		5440 · Telephone	-510.84	510.84
			SBVWCD:General ...		5470 · Internet Serv...	-200.00	200.00
TOTAL						-710.84	710.84

**San Bernardino Valley Water Conservation District**  
**Check Detail**  
April 2013

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	18508	4/23/2013	Verizon California ...		1012 - Citizens Bu...		-150.44
Bill		4/23/2013	SBVWCD:Groundw...		5440 - Telephone	-100.45	100.45
			SBVWCD:Groundw...		5470 - Internet Serv...	-49.99	49.99
TOTAL						-150.44	150.44
Check	1000...	4/23/2013	PERS		1012 - Citizens Bu...		-3,144.40
			SBVWCD:General ...		6170 - PERS Retire...	-880.43	880.43
			SBVWCD:Groundw...		6170 - PERS Retire...	-1,666.53	1,666.53
			SBVWCD:Redlands...		6170 - PERS Retire...	-220.11	220.11
			SBVWCD:Land Co...		6170 - PERS Retire...	-377.33	377.33
TOTAL						-3,144.40	3,144.40
Check	1000...	4/24/2013	PERS		1012 - Citizens Bu...		-3,144.40
			SBVWCD:General ...		6170 - PERS Retire...	-880.43	880.43
			SBVWCD:Groundw...		6170 - PERS Retire...	-1,666.53	1,666.53
			SBVWCD:Redlands...		6170 - PERS Retire...	-220.11	220.11
			SBVWCD:Land Co...		6170 - PERS Retire...	-377.33	377.33
TOTAL						-3,144.40	3,144.40



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

P.O. Box 1839  
Redlands, CA 92373-0581  
Email: [info@sbvwcd.dst.ca.us](mailto:info@sbvwcd.dst.ca.us)  
[www.sbvwd.dst.ca.us](http://www.sbvwd.dst.ca.us)

Memorandum No. 1173

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: May 15, 2013**

**Subject: Unaudited Financial Reports for April 2013**

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## **RECOMMENDATION**

Staff recommends the Board review and consider approval of the unaudited financials for April 2013.

## **BACKGROUND**

At the March 13, 2013 Board of Directors meeting the Board agreed to place unaudited financials as an action item on future agendas instead of on the consent calendar which will now be voted on as a whole.

The financials are attached for the Board review and approval.

## **FISCAL IMPACT**

None.

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BOARD  
OF  
DIRECTORS

Richard W. Corneille  
Clare Henry Day

Bob Glaubig  
John Longville

David E. Raley  
Melody McDonald  
Manuel Aranda, Jr.

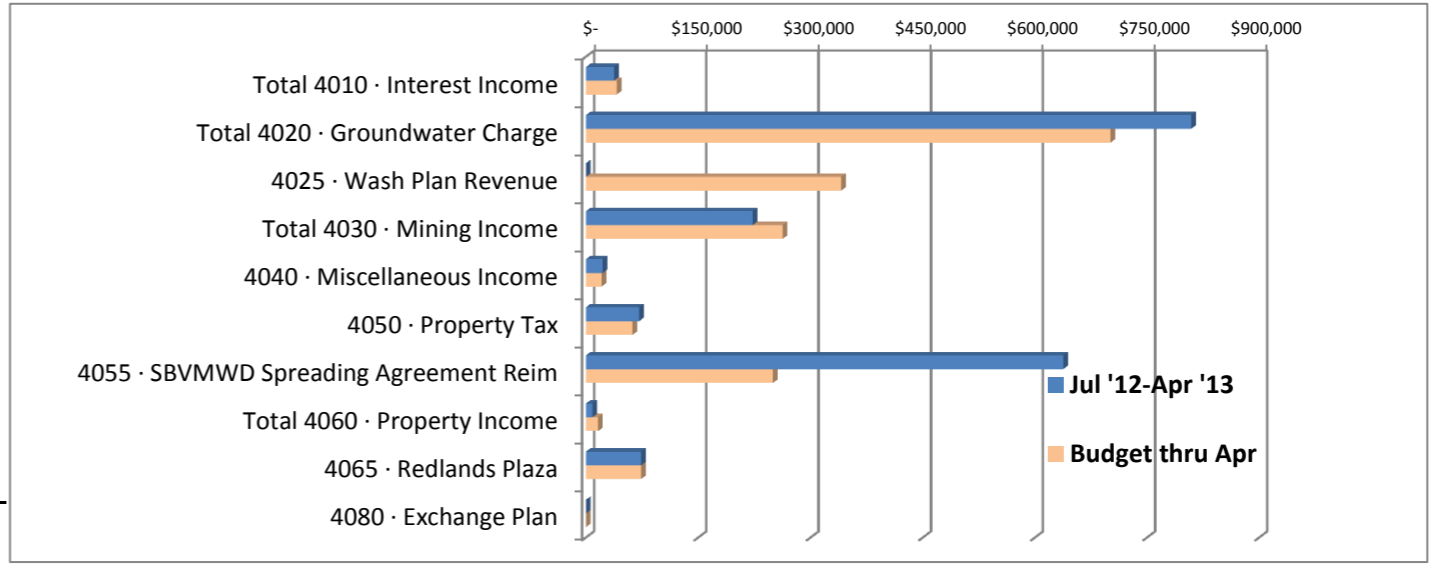
GENERAL  
MANAGER

Daniel B. Cozad

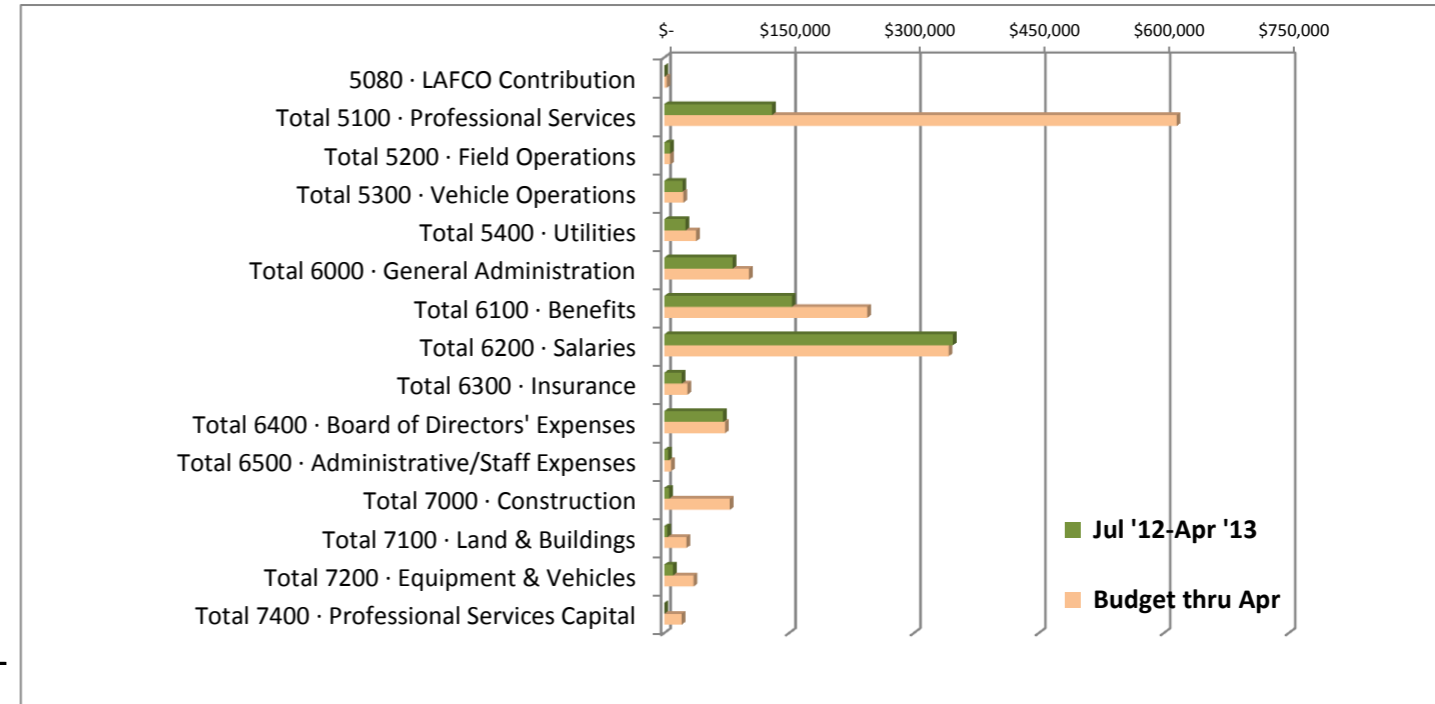
**SBVWCD - All Enterprises Budget and Actual**

**July '12 - Apr '13**

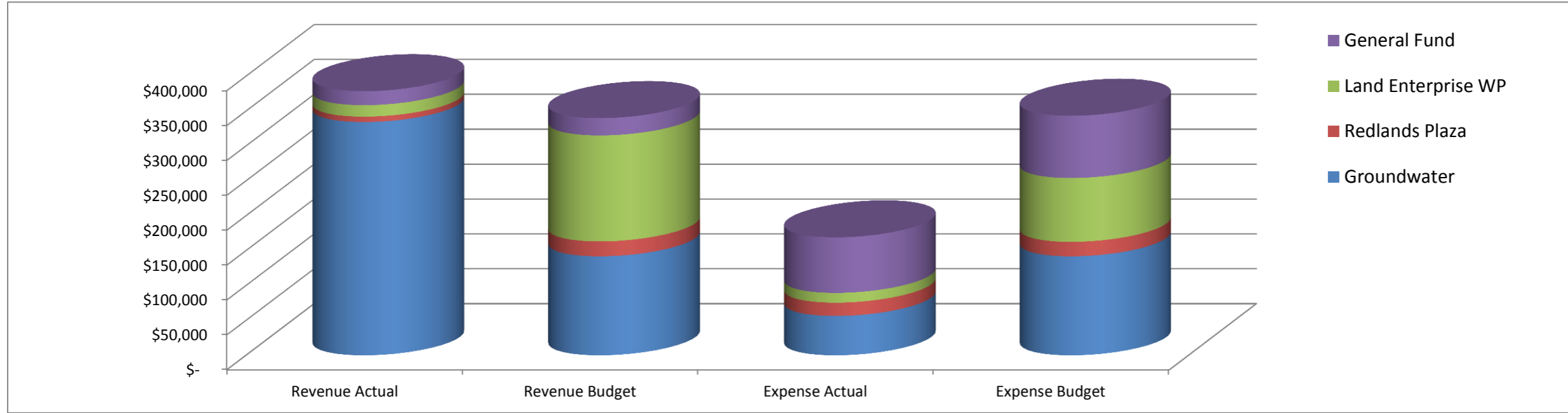
<b>REVENUE</b>	<b>Jul '12-Apr '13</b>	<b>Budget thru Apr</b>
Total 4010 · Interest Income	\$ 37,554	\$ 41,250
Total 4020 · Groundwater Charge	\$ 809,165	\$ 701,341
4025 · Wash Plan Revenue	\$ -	\$ 341,250
Total 4030 · Mining Income	\$ 223,212	\$ 263,194
4040 · Miscellaneous Income	\$ 22,695	\$ 20,833
4050 · Property Tax	\$ 71,388	\$ 62,500
4055 · SBVMWD Spreading Agreement Reim	\$ 638,026	\$ 250,000
Total 4060 · Property Income	\$ 8,854	\$ 16,500
4065 · Redlands Plaza	\$ 73,592	\$ 73,625
4080 · Exchange Plan	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 1,884,487</b>	<b>\$ 1,770,493</b>



<b>EXPENSES Operating and Capital</b>	<b>Jul '12-Apr '13</b>	<b>Budget thru Apr</b>
5080 · LAFCO Contribution	\$ 346	\$ 3,125
Total 5100 · Professional Services	\$ 129,530	\$ 615,500
Total 5200 · Field Operations	\$ 7,332	\$ 7,500
Total 5300 · Vehicle Operations	\$ 21,779	\$ 22,917
Total 5400 · Utilities	\$ 25,896	\$ 38,583
Total 6000 · General Administration	\$ 82,438	\$ 102,204
Total 6100 · Benefits	\$ 153,448	\$ 243,863
Total 6200 · Salaries	\$ 346,984	\$ 341,909
Total 6300 · Insurance	\$ 21,035	\$ 27,977
Total 6400 · Board of Directors' Expenses	\$ 71,019	\$ 73,500
Total 6500 · Administrative/Staff Expenses	\$ 5,133	\$ 8,083
Total 7000 · Construction	\$ 5,733	\$ 79,167
Total 7100 · Land & Buildings	\$ 3,831	\$ 26,667
Total 7200 · Equipment & Vehicles	\$ 10,409	\$ 35,417
Total 7400 · Professional Services Capital	\$ -	\$ 20,833
<b>Total Expense</b>	<b>\$ 884,913</b>	<b>\$ 1,647,245</b>



# Enterprises



Enterprise	Actual	Budget thru Apr	% of Budget
Groundwater Revenue	\$ 1,347,216	\$ 801,341	168%
Groundwater Expense	\$ 291,975	\$ 488,021	60%
Revenue -Expense	\$ 1,055,241	\$ 313,319	
Redlands Plaza Revenue	\$ 94,991	\$ 106,791	89%
Redlands Plaza Expense	\$ 70,891	\$ 102,673	69%
Revenue -Expense	\$ 24,100	\$ 4,118	
Land Enterprise and Wash Plan Revenue	\$ 322,971	\$ 759,653	43%
Land Enterprise and Wash Plan Expense	\$ 80,093	\$ 457,697	17%
Revenue -Expense	\$ 242,879	\$ 301,956	
General Fund Revenue	\$ 131,915	\$ 119,375	111%
General Fund Expense	\$ 425,131	\$ 438,854	97%
Revenue -Expense	\$ (293,216)	\$ (319,479)	
Total All Revenue - Expense	\$ 1,029,003	\$ 299,915	

Cash Status	As of 7/1/2012	As of 4/30/2013
LAIF	\$ 442,569.08	\$ 444,140.23
Cal Trust	\$ 5,532,327.66	\$ 6,068,310.83
Citizens Bank	\$ -	\$ 726,272.01
Bank of America	\$ 81,677.94	\$ -
Redlands Plaza	\$ 137,352.14	\$ -
	\$ 6,193,926.82	\$ 7,238,723.07
Less Cal Trust	\$ (5,000,000.00)	\$ (5,000,000.00)
<b>Total</b>	\$ 1,193,926.82	\$ 2,238,723.07
Increase of		\$ 1,044,796.25

## San Bernardino Valley Water Conservation District Profit & Loss To Date vs. Annual Budget

	<u>Jul '12 - Apr 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4010 · Interest Income</b>				
4012 · LAIF	1,571.15	3,750.00	-2,178.85	41.9%
4013 · Caltrust Investment Income	35,983.17	37,500.00	-1,516.83	95.96%
<b>Total 4010 · Interest Income</b>	<u>37,554.32</u>	<u>41,250.00</u>	<u>-3,695.68</u>	<u>91.04%</u>
<b>4020 · Groundwater Charge</b>				
4021 · Assessments - Ag	42,190.00	48,730.50	-6,540.50	86.58%
4023 · Assessments - Non-Ag	766,975.09	652,610.25	114,364.84	117.52%
<b>Total 4020 · Groundwater Charge</b>	<u>809,165.09</u>	<u>701,340.75</u>	<u>107,824.34</u>	<u>115.37%</u>
4025 · Wash Plan Revenue	0.00	341,250.00	-341,250.00	0.0%
<b>4030 · Mining Income</b>				
4031 · Plant Site - CEMEX	36,000.00	40,000.00	-4,000.00	90.0%
4032 · Cemex - Royalty / Lease	145,833.32	173,610.84	-27,777.52	84.0%
4034 · Redlands Aggregate 5% Royalty	27,000.00	30,000.00	-3,000.00	90.0%
4036 · Aggregate Maintenance	13,709.00	19,583.34	-5,874.34	70.0%
4030 · Mining Income - Other	670.00			
<b>Total 4030 · Mining Income</b>	<u>223,212.32</u>	<u>263,194.18</u>	<u>-39,981.86</u>	<u>84.81%</u>
4040 · Miscellaneous Income	22,695.19	20,833.34	1,861.85	108.94%
4050 · Property Tax	71,388.22	62,500.00	8,888.22	114.22%
4055 · SBVMWD Spreading Agreement Reim	638,026.02	250,000.00	388,026.02	255.21%
<b>4060 · Property Income</b>				
4062 · Mentone Property	8,853.51	16,500.00	-7,646.49	53.66%
<b>Total 4060 · Property Income</b>	<u>8,853.51</u>	<u>16,500.00</u>	<u>-7,646.49</u>	<u>53.66%</u>
4065 · Redlands Plaza	73,591.83	73,624.64	-32.81	99.96%
4066 · Redlands Plaza CAM	12,545.69	16,666.66	-4,120.97	75.27%
4072 · Reimbursed Expenses	60.57			
4080 · Exchange Plan	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<u>1,897,092.76</u>	<u>1,787,159.57</u>	<u>109,933.19</u>	<u>106.15%</u>
<b>Gross Profit</b>	1,897,092.76	1,787,159.57	109,933.19	106.15%
<b>Expense</b>				
5000 · Payroll Expenses	855.35			
<b>5050 · Regional Programs</b>				
5055 · SAWPA Programs	2,295.00			
5080 · LAFCO Contribution	345.83	3,125.00	-2,779.17	11.07%
<b>Total 5050 · Regional Programs</b>	<u>2,640.83</u>	<u>3,125.00</u>	<u>-484.17</u>	<u>84.51%</u>
5100 · Professional Service				

## San Bernardino Valley Water Conservation District Profit & Loss To Date vs. Annual Budget

	Jul '12 - Apr 13	Budget	\$ Over Budget	% of Budget
5120 · Misc. Professional Services	44,795.97	79,166.66	-34,370.69	56.58%
5121 · Consultants Misc. Expenses	8,000.00			
5122 · Wash Plan Professional Services	10,596.73	105,833.34	-95,236.61	10.01%
5125 · Engineering Services	4,357.50	12,500.00	-8,142.50	34.86%
5130 · Aerial Photography & Surveying	0.00	50,000.00	-50,000.00	0.0%
5145 · Environmental Services	0.00	177,500.00	-177,500.00	0.0%
5160 · IT Support	7,055.81	6,333.34	722.47	111.41%
5170 · Audit	11,940.00	15,833.34	-3,893.34	75.41%
5175 · Legal - Wash Plan	4,080.00	35,000.00	-30,920.00	11.66%
5180 · Legal	38,704.15	133,333.34	-94,629.19	29.03%
<b>Total 5100 · Professional Service</b>	<b>129,530.16</b>	<b>615,500.02</b>	<b>-485,969.86</b>	<b>21.05%</b>
5123 · Temp. Field Labor	0.00	2,083.34	-2,083.34	0.0%
<b>5200 · Field Operations</b>				
5210 · Equipment Maintenance	3,417.96	2,083.34	1,334.62	164.06%
5215 · Property Maintenance	3,877.29	5,416.66	-1,539.37	71.58%
5220 · Maintenance Materials/Shop/Fld	8.05			
5230 · Field Tools	28.41			
<b>Total 5200 · Field Operations</b>	<b>7,331.71</b>	<b>7,500.00</b>	<b>-168.29</b>	<b>97.76%</b>
<b>5300 · Vehicle Operations</b>				
5310 · Vehicle Maintenance	10,422.48	10,416.66	5.82	100.06%
5320 · Fuel	11,356.48	12,500.00	-1,143.52	90.85%
<b>Total 5300 · Vehicle Operations</b>	<b>21,778.96</b>	<b>22,916.66</b>	<b>-1,137.70</b>	<b>95.04%</b>
<b>5400 · Utilities</b>				
5410 · Alarm Service	1,992.89	3,458.32	-1,465.43	57.63%
5420 · Electricity	7,524.50	12,500.00	-4,975.50	60.2%
5430 · Mobile Phone	1,345.99	1,250.00	95.99	107.68%
5440 · Telephone	6,206.27	5,833.34	372.93	106.39%
5450 · Natural Gas	761.48	875.00	-113.52	87.03%
5460 · Water / Trash / Sewer	2,663.86	8,833.32	-6,169.46	30.16%
5470 · Internet Services	5,401.00	5,833.32	-432.32	92.59%
<b>Total 5400 · Utilities</b>	<b>25,895.99</b>	<b>38,583.30</b>	<b>-12,687.31</b>	<b>67.12%</b>
<b>6000 · General Administration</b>				
6001 · General Administration - Other	968.35	8,333.34	-7,364.99	11.62%
6002 · Website Administration	980.42	2,583.34	-1,602.92	37.95%
6003 · Property Tax	0.00	1,808.34	-1,808.34	0.0%
<b>6004 · Meeting Expenses</b>				
6004.01 · Wash Plan Meeting expense	0.00	520.84	-520.84	0.0%
6004 · Meeting Expenses - Other	1,134.60	1,562.50	-427.90	72.61%
<b>Total 6004 · Meeting Expenses</b>	<b>1,134.60</b>	<b>2,083.34</b>	<b>-948.74</b>	<b>54.46%</b>

## San Bernardino Valley Water Conservation District Profit & Loss To Date vs. Annual Budget

	Jul '12 - Apr 13	Budget	\$ Over Budget	% of Budget
6006 · Permits	50.00	1,333.32	-1,283.32	3.75%
6009 · Licenses	819.00	833.32	-14.32	98.28%
6010 · Surety Bond	1,815.00	1,583.34	231.66	114.63%
6012 · Office Maintenance	511.38	833.34	-321.96	61.37%
6015 · Mentone House Maintenance	3,700.35	2,750.00	950.35	134.56%
6016 · Redlands Plaza Maintenance	4,280.00	11,666.66	-7,386.66	36.69%
6017 · Management Labor-Redlands Plaza	0.00	0.00	0.00	0.0%
6018 · Janitorial Services	6,565.00	6,750.00	-185.00	97.26%
6019 · Janitorial Supplies	135.78	250.00	-114.22	54.31%
6020 · Vacancy Marketing-Redlands Plaz	0.00	4,616.66	-4,616.66	0.0%
6021 · Office Equipment Maint.	1,081.71			
6024 · DONT USE-Computer Equip Maint.	0.00	0.00	0.00	0.0%
6026 · Redlands Plaza CAM expenses	27,944.13	16,666.66	11,277.47	167.67%
6027 · Computer Supplies	515.74	416.66	99.08	123.78%
6030 · Office Supplies	2,161.70	2,916.68	-754.98	74.12%
6032 · Small Office Equipment	700.13	1,000.00	-299.87	70.01%
6033 · Office Equipment Rental	6,412.17	5,666.68	745.49	113.16%
6036 · Printing	578.97	833.34	-254.37	69.48%
6039 · Postage and Overnight Delivery	1,189.33	1,333.36	-144.03	89.2%
6042 · Payroll Processing	684.55	1,250.00	-565.45	54.76%
6045 · Bank Service Charges	1,722.15	416.66	1,305.49	413.32%
6051 · Uniforms	965.99	750.00	215.99	128.8%
6084 · Training Registrations	15.00			
6087 · Educational Reimbursement	363.00	1,666.66	-1,303.66	21.78%
6090 · Subscriptions/Publications	642.64	1,250.00	-607.36	51.41%
6091 · Public Notices	2,774.60	1,666.66	1,107.94	166.48%
6093 · Memberships	13,989.00	20,945.84	-6,956.84	66.79%
<b>Total 6000 · General Administration</b>	<b>82,700.69</b>	<b>102,204.20</b>	<b>-19,503.51</b>	<b>80.92%</b>
<b>6100 · Benefits</b>				
6110 · Vision Insurance	975.60	1,307.26	-331.66	74.63%
6115 · Maint/Rep. Rolling Maint. Equip	0.00	1,250.00	-1,250.00	0.0%
6120 · Workers' Comp. Insurance	11,383.00	11,250.10	132.90	101.18%
6130 · Dental Insurance	4,371.48	4,308.51	62.97	101.46%
6140 · State Unemployment Insurance	0.00	572.92	-572.92	0.0%
6150 · Medical Insurance	49,222.23	77,518.84	-28,296.61	63.5%
6160 · Payroll Taxes-Employer	26,937.40	29,458.34	-2,520.94	91.44%
6170 · PERS Retirement	60,558.29	67,757.48	-7,199.19	89.38%
6190 · Life Insurance	0.00	50,439.47	-50,439.47	0.0%
<b>Total 6100 · Benefits</b>	<b>153,448.00</b>	<b>243,862.92</b>	<b>-90,414.92</b>	<b>62.92%</b>
<b>6200 · Salaries</b>				
6230 · Regular Salaries	346,983.83	305,792.46	41,191.37	113.47%

## San Bernardino Valley Water Conservation District Profit & Loss To Date vs. Annual Budget

	Jul '12 - Apr 13	Budget	\$ Over Budget	% of Budget
6231 · Salary Overhead Charge	0.00	36,116.36	-36,116.36	0.0%
<b>Total 6200 · Salaries</b>	<b>346,983.83</b>	<b>341,908.82</b>	<b>5,075.01</b>	<b>101.48%</b>
<b>6300 · Insurance</b>				
6310 · Property/ Auto Insurance	3,572.00	2,853.32	718.68	125.19%
6320 · General Liability Insurance	17,463.00	25,124.00	-7,661.00	69.51%
<b>Total 6300 · Insurance</b>	<b>21,035.00</b>	<b>27,977.32</b>	<b>-6,942.32</b>	<b>75.19%</b>
<b>6400 · Board of Directors' Expenses</b>				
6401 · Directors' Fees	55,160.00	56,250.00	-1,090.00	98.06%
6410 · Mileage	1,692.78	2,375.00	-682.22	71.28%
6415 · Air Fare	4,378.50	2,500.00	1,878.50	175.14%
6420 · Other Travel	546.64	291.66	254.98	187.42%
6425 · Meals	2,420.86	1,250.00	1,170.86	193.67%
6430 · Lodging	2,684.87	2,916.66	-231.79	92.05%
6435 · Conf/Seminar Registrations	4,135.00	3,750.00	385.00	110.27%
6440 · Election Fees / Re-Districting	0.00	4,166.66	-4,166.66	0.0%
<b>Total 6400 · Board of Directors' Expenses</b>	<b>71,018.65</b>	<b>73,499.98</b>	<b>-2,481.33</b>	<b>96.62%</b>
<b>6500 · Administrative/Staff Expenses</b>				
6505 · Mtg. Support Expense (food, bev)	0.00	1,250.00	-1,250.00	0.0%
6510 · Mileage	1,335.55	1,250.00	85.55	106.84%
6515 · Air Fare	0.00	1,250.00	-1,250.00	0.0%
6520 · Travel, Other (rental car, taxi)	142.00	416.68	-274.68	34.08%
6525 · Meals	831.96	1,250.00	-418.04	66.56%
6530 · Lodging	672.84	1,000.00	-327.16	67.28%
6535 · Conf/Seminar Registrations	2,151.00	1,666.66	484.34	129.06%
<b>Total 6500 · Administrative/Staff Expenses</b>	<b>5,133.35</b>	<b>8,083.34</b>	<b>-2,949.99</b>	<b>63.51%</b>
6999 · Uncategorized Expenses	288.00			
<b>Total Expense</b>	<b>868,640.52</b>	<b>1,487,244.90</b>	<b>-618,604.38</b>	<b>58.41%</b>
<b>Net Ordinary Income</b>	<b>1,028,452.24</b>	<b>299,914.67</b>	<b>728,537.57</b>	<b>342.92%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>7000 · Construction</b>				
7010 · Materials	0.00	4,166.66	-4,166.66	0.0%
7050 · Basins- Capital Annual Repair	5,733.00	75,000.00	-69,267.00	7.64%
7051 · Capital Repairs-Periodic	0.00	0.00	0.00	0.0%
<b>Total 7000 · Construction</b>	<b>5,733.00</b>	<b>79,166.66</b>	<b>-73,433.66</b>	<b>7.24%</b>
<b>7100 · Land &amp; Buildings</b>				
7110 · Property Capital Repairs	585.08	22,916.66	-22,331.58	2.55%

## San Bernardino Valley Water Conservation District Profit & Loss To Date vs. Annual Budget

	<u>Jul '12 - Apr 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
7130 · Mentone Property (House)-CapRep	3,946.00	1,666.66	2,279.34	236.76%
7140 · Mentone Property (Shop)-CapRep	0.00	2,083.34	-2,083.34	0.0%
<b>Total 7100 · Land &amp; Buildings</b>	<b>4,531.08</b>	<b>26,666.66</b>	<b>-22,135.58</b>	<b>16.99%</b>
<b>7200 · Equipment &amp; Vehicles</b>				
7210 · Computer Hardware-Capital Purch	6,002.91	5,416.66	586.25	110.82%
7220 · Computer Software	3,991.79	4,583.32	-591.53	87.09%
7230 · Field Equipment / Vehicles	0.00	25,416.66	-25,416.66	0.0%
7240 · Office Equipment	414.59	0.00	414.59	100.0%
<b>Total 7200 · Equipment &amp; Vehicles</b>	<b>10,409.29</b>	<b>35,416.64</b>	<b>-25,007.35</b>	<b>29.39%</b>
<b>7400 · Professional Services Capital</b>				
7438 · Engineering Services Capital	0.00	20,833.34	-20,833.34	0.0%
<b>Total 7400 · Professional Services Capital</b>	<b>0.00</b>	<b>20,833.34</b>	<b>-20,833.34</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>20,673.37</b>	<b>162,083.30</b>	<b>-141,409.93</b>	<b>12.76%</b>
<b>Net Other Income</b>	<b>-20,673.37</b>	<b>-162,083.30</b>	<b>141,409.93</b>	<b>12.76%</b>
	<b><u>1,007,778.87</u></b>	<b><u>137,831.37</u></b>	<b><u>869,947.50</u></b>	<b><u>731.17%</u></b>

## San Bernardino Valley Water Conservation District Enterprise Budget to Actual Report

GL ACCT:	GL DESCRIPTION:	Approved 2012-2013 Budget	Expended/Received to Date as of 4/30/13	Expected Remaining Costs/Revenue	Projected Annual Costs (7/1/12-6/30/13)	Over/Under Budget	Notes
	<b>Draft Budget</b>						
	<b>INCOME:</b>						
4012	INTEREST INCOME-LAIF	5,000.00	1,571.15	190.00	1,761.15	3,238.85	Based on current rates
4013	INTEREST INCOME-CALTRUST	50,000.00	35,983.17	11,000.00	46,983.17	3,016.83	
4021	GROUNDWATER CHARGE-AG	48,730.50	42,190.00	0.00	42,190.00	6,540.50	Lower Ag Production than est.
4023	GROUNDWATER CHARGE-NON AG	652,610.25	766,975.00	0.00	766,975.00	-114,364.75	Higher production dry weather
4031	PLANT SITE CEMEX	48,000.00	36,000.00	12,000.00	48,000.00	0.00	
4032	CEMEX - ROYALTY/LEASE	208,333.00	145,833.32	62,499.68	208,333.00	0.00	
4034	REDLANDS AGGREGATE 5% ROYALTY	36,000.00	27,000.00	9,000.00	36,000.00	0.00	
4036	AGGREGATE MAINTENANCE	23,500.00	13,409.00	10,091.00	23,500.00	0.00	
4040	MISCELLANEOUS INCOME	25,000.00	22,695.19	2,304.81	25,000.00	0.00	
4050	PROPERTY TAX	75,000.00	71,388.22	3,611.78	75,000.00	0.00	
4055	SBVMWD SPREADING AGREEMENT REIMB	300,000.00	638,026.02	0.00	638,026.02	-338,026.02	Payment of back costs
4062	MENTONE PROPERTY INCOME	19,800.00	8,853.51	2,925.00	11,778.51	8,021.49	Vacant for several months
4065	REDLANDS PLAZA	88,349.58	73,591.83	14,757.75	88,349.58	0.00	
4066	REDLANDS PLAZA CAM	20,000.00	12,545.69	7,454.31	20,000.00	0.00	
4080	EXCHANGE PLAN	30,000.00	0.00	30,000.00	30,000.00	0.00	
4025	WASH PLAN REVENUE	409,500.00	0.00		0.00	409,500.00	Not initiated
4085	AB 303 GRANT		0.00	0.00	0.00	0.00	
	<b>TOTAL INCOME:</b>	<b>2,039,823.33</b>	<b>1,896,062.10</b>	<b>165,834.33</b>	<b>2,061,896.43</b>	<b>-22,073.10</b>	
	<b>EXPENSES:</b>						
5080	LAFCO CONTRIBUTION/FEES	3,750.00	345.83	8,000.00	8,345.83	-4,595.83	Expected fees for SOI
5081	WASH PLAN			0.00	0.00	0.00	
5120	MISC. PROFESSIONAL SERVICES	95,000.00	44,795.97	30,000.00	74,795.97	20,204.03	
5122	WASH PLAN PROFESSIONAL SERVICES	127,000.00	10,596.73	26,420.00	37,016.73	89,983.27	Depending on approval
5125	ENGINEERING SERVICES	15,000.00	4,357.50	10,642.50	15,000.00	0.00	
5130	AERIAL PHOTO/SURVEYING/MARKET	60,000.00	0.00	15,000.00	15,000.00	45,000.00	Deal with County for LIDAR
5145	ENVIRONMENTAL SERVICES (WASH PLAN)	213,000.00	0.00	213,000.00	213,000.00	0.00	
5160	IT SUPPORT	7,500.00	7,055.81	600.00	7,655.81	-155.81	
5170	AUDIT	19,000.00	11,940.00	7,060.00	19,000.00	0.00	
5175	LEGAL-WASH PLAN	42,000.00	4,080.00	790.00	4,870.00	37,130.00	Limited requests and needs
5180	LEGAL	160,000.00	38,704.15	33,000.00	71,704.15	88,295.85	Limited requests and litigation
	FIELD OPERATIONS:					0.00	
5123	TEMP FIELD LABOR	2,500.00	0.00	0.00	0.00	2,500.00	No planned
5210	EQUIPMENT MAINTENANCE	2,500.00	3,417.96	2,300.00	5,717.96	-3,217.96	Higher than normal repairs
5215	PROPERTY MAINTENANCE	6,500.00	3,877.29	3,122.71	7,000.00	-500.00	Expected costs for maintenance
	VEHICLE OPERATIONS:					0.00	
5310	VEHICLE MAINTENANCE	12,500.00	10,422.48	3,450.00	13,872.48	-1,372.48	Higher maintenance
5320	FUEL	15,000.00	11,356.48	2,307.12	13,663.60	1,336.40	Lower vehicle use

## San Bernardino Valley Water Conservation District Enterprise Budget to Actual Report

GL ACCT:	GL DESCRIPTION:	Approved 2012-2013 Budget	Expended/Received to Date as of 4/30/13	Expected Remaining Costs/Revenue	Projected Annual Costs (7/1/12-6/30/13)	Over/Under Budget	Notes
	<b>Draft Budget</b>						
	UTILITIES:					0.00	
5410	ALARM SERVICE	4,150.00	1,992.89	370.58	2,363.47	1,786.53	Based on actual
5420	ELECTRICITY	15,000.00	7,524.50	7,475.50	15,000.00	0.00	Summer to come
5430	MOBILE PHONES	1,500.00	1,345.99	154.01	1,500.00	0.00	
5440	TELEPHONE	7,000.00	6,206.27	793.73	7,000.00	0.00	
5450	NATURAL GAS	1,050.00	761.48	200.00	961.48	88.52	
5460	WATER / TRASH / SEWER	10,600.00	2,663.86	4,000.00	6,663.86	3,936.14	Summer to come
5470	INTERNET SERVICES	7,000.00	5,401.00	1,599.00	7,000.00	0.00	
	GENERAL ADMINISTRATION					0.00	
6001	GENERAL ADMIN-OTHER	10,000.00	968.35	9,031.65	10,000.00	0.00	
6002	WEBSITE ADMINISTRATION	3,100.00	980.42	2,900.00	3,880.42	-780.42	site improvements
6003	PROPERTY TAX	2,170.00	0.00	2,170.00	2,170.00	0.00	
6004	MEETING EXPENSES	4,000.00	1,134.60	1,900.00	3,034.60	965.40	
6006	PERMITS	1,600.00	50.00	1,550.00	1,600.00	0.00	Paid late in year
6009	LICENSES	1,000.00	819.00	181.00	1,000.00	0.00	
6010	SURETY BOND	1,900.00	1,815.00	0.00	1,815.00	85.00	
6012	OFFICE MAINTENANCE	1,000.00	511.38	3,000.00	3,511.38	-2,511.38	Plan for office repairs in spring
6015	MENTONE HOUSE MAINTENANCE	3,300.00	3,700.35	350.00	4,050.35	-750.35	Dishwasher etc.
6016	REDLANDS PLAZA MAINTENANCE	14,000.00	4,280.00	9,720.00	14,000.00	0.00	Potential cleanup
6026	REDLANDS PLAZA CAM EXPENSES	20,000.00	27,882.13	6,970.53	34,852.66	-14,852.66	Actual CAM, Better allocation
6017	MANAGEMENT LABOR-REDLANDS PLAZA	0.00	0.00	0.00	0.00	0.00	
6018	JANITORIAL SERVICES	8,100.00	6,565.00	1,535.00	8,100.00	0.00	
6019	JANITORIAL SUPPLIES	300.00	135.78	164.22	300.00	0.00	
6020	VACANCY MARKETING-REDLANDS PLAZA	5,540.00	0.00	5,540.00	5,540.00	0.00	
6024	COMPUTER EQUIPMENT MAINTENANCE	100.00	0.00	100.00	100.00	0.00	
6027	COMPUTER SUPPLIES	500.00	515.74	-15.74	500.00	0.00	
6030	OFFICE SUPPLIES	3,500.00	2,161.70	1,338.30	3,500.00	0.00	
6033	OFFICE EQUIPMENT RENTAL	8,000.00	6,412.17	1,587.83	8,000.00	0.00	
6036	PRINTING	1,000.00	578.97	9,950.00	10,528.97	-9,528.97	PO Box change
6039	POSTAGE AND OVERNIGHT DELIVERY	1,600.00	1,189.33	410.67	1,600.00	0.00	
6042	PAYROLL PROCESSING FEES	1,500.00	508.80	991.20	1,500.00	0.00	
6045	BANK SERVICE CHARGES	500.00	1,697.15	509.15	2,206.30	-1,706.30	Lower balance that expected
6045	WASH PLAN BANK CHARGES	0.00	0.00	0.00	0.00	0.00	
6051	UNIFORMS	750.00	965.99	350.00	1,315.99	-565.99	New employees
6087	EDUCATIONAL REIMBURSEMENT	2,000.00	363.00	1,637.00	2,000.00	0.00	
6090	SUBSCRIPTIONS/PUBLICATIONS	1,500.00	642.64	857.36	1,500.00	0.00	
6091	PUBLIC NOTICES	2,000.00	2,774.60	-774.60	2,000.00	0.00	
6093	MEMBERSHIPS	25,135.00	13,989.00	5,000.00	18,989.00	6,146.00	

## San Bernardino Valley Water Conservation District Enterprise Budget to Actual Report

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	<b>Draft Budget</b>						
	BENEFITS:					0.00	
6110	VISION INSURANCE	1,568.62	975.60	593.02	1,568.62	0.00	
6115	MAINT/REP. ROLLING MAINT. EQUIP	1,500.00	0.00		0.00	1,500.00	Now in Vehicle Maintenance
6120	WORKER'S COMP INSURANCE	13,500.00	11,383.00	4,797.00	16,180.00	-2,680.00	broken out from payroll
6130	DENTAL INSURANCE	5,170.20	4,371.48	798.72	5,170.20	0.00	
6140	STATE UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	
6150	MEDICAL INSURANCE	93,022.60	49,222.23	19,688.89	68,911.12	24,111.48	
6160	PAYROLL TAXES - EMPLOYER	36,047.50	26,937.40	8,081.22	35,018.62	1,028.88	separate Workers comp
6170	PERS RETIREMENT	81,309.00	60,558.29	18,167.49	78,725.78	2,583.22	
	SALARIES:					0.00	
6210	OVERTIME	0.00				0.00	
6230	REGULAR SALARIES					0.00	
Sub	Field Supervisor	50,000.00	1,411.78	15,000.00	16,411.78	33,588.22	Lower need than expected EBX2
Sub	Field Tech II	66,424.78	54,278.49	12,146.29	66,424.78	0.00	
Sub	Field Tech I	34,530.30	28,873.00	5,657.30	34,530.30	0.00	
Sub	Admin Services Spec.	59,400.00	50,080.79	9,319.21	59,400.00	0.00	
Sub	Admin Services Spec.	59,071.68	41,167.71	17,903.97	59,071.68	0.00	
Sub	Engineering Intern	12,135.00	14,590.00	4,377.00	18,967.00	-6,832.00	Higher availability and work
Sub	GIS Intern/contract	10,000.00	10,516.50	3,154.95	13,671.45	-3,671.45	Higher availability and work
Sub	General Manager	179,256.24	144,558.80	36,139.70	180,698.50	-1,442.26	
Sub	Document Imaging Assistant		1,472.51	700.00	2,172.51		
	INSURANCE:					0.00	
6310	PROPERTY / AUTO INSURANCE	3,424.00	3,572.00	-148.00	3,424.00	0.00	
6320	GENERAL LIABILITY INSURANCE	25,124.00	17,463.00	0.00	17,463.00	7,661.00	Lower billing and rates
	DIRECTOR'S EXPENSES:					0.00	
6401	DIRECTOR'S FEES	67,500.00	55,160.00	14,484.00	69,644.00	-2,144.00	Additional meetings added
6410	MILEAGE	2,850.00	1,692.78	1,157.22	2,850.00	0.00	
6415	AIR FARE	3,000.00	4,378.50	-1,378.50	3,000.00	0.00	
6420	OTHER TRAVEL	350.00	546.64	-196.64	350.00	0.00	
6425	MEALS	1,500.00	2,420.86	726.26	3,147.12	-1,647.12	
6430	LODGING	3,500.00	2,684.87	1,073.95	3,758.82	-258.82	ACWA to come
6435	CONF/SEMINAR REGISTRATIONS	4,500.00	4,135.00	365.00	4,500.00	0.00	
6440	ELECTION FEES/REDISTRICTING	5,000.00	0.00	5,000.00	5,000.00	0.00	

## San Bernardino Valley Water Conservation District Enterprise Budget to Actual Report

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	<b>Draft Budget</b>						
	ADMINISTRATIVE/STAFF EXPENSES:					0.00	
6505	MEETING SUPPORT EXP (FOOD,BEV...)	0.00	0.00	0.00	0.00	0.00	
6510	MILEAGE	1,500.00	1,335.55	400.67	1,736.22	-236.22	
6515	AIR FARE	1,500.00	0.00	500.00	500.00	1,000.00	ACWA to come
6520	OTHER TRAVEL	500.00	142.00	358.00	500.00	0.00	
6525	MEALS	1,500.00	831.96	668.04	1,500.00	0.00	
6530	LODGING	1,200.00	672.84	527.16	1,200.00	0.00	
6535	CONF/SEMINAR REGISTRATIONS	2,000.00	2,151.00	0.00	2,151.00	-151.00	
6502	WASH PLAN-ENVIRON SERVICES		0.00	0.00	0.00	0.00	
	CONSTRUCTION COSTS					0.00	
7010	MATERIALS	5,000.00	0.00	5,000.00	5,000.00	0.00	
7050	BASINS -CAPITAL ANNUAL REPAIRS	60,000.00	5,733.00	12,000.00	17,733.00	42,267.00	Dry Year Limited needs
	3 year Maintenance	30,000.00		0.00		30,000.00	Dry Year Limited needs
	LAND & BUILDINGS					0.00	
7110	PROPERTY - CAPITAL REPAIRS	27,500.00	585.08	35,000.00	35,585.08	-8,085.08	New Sign and Landscape
7130	MENTONE PROPERTY (HOUSE) CAPITAL REPA	2,000.00	3,246.00	500.00	3,746.00	-1,746.00	Required repairs termite
7140	MENTONE PROPERTY (SHOP) CAPITAL REPAIR	2,500.00	0.00	2,500.00	2,500.00	0.00	Paint and roof
	EQUIPMENT & VEHICLES					0.00	
7210	COMPUTER HARDWARE CAPITAL REPAIRS	6,500.00	6,002.91	497.09	6,500.00	0.00	
7220	COMPUTER SOFTWARE	5,500.00	3,991.79	1,250.00	5,241.79	258.21	
7230	FIELD EQUIPMENT / VEHICLES	30,500.00	0.00	60,000.00	60,000.00	-29,500.00	Expected Tractor Purchase
7240	OFFICE EQUIPMENT	0.00	414.59	-414.59	0.00	0.00	
	PROFESSIONAL SERVICES:					0.00	
7438	ENGINEERING SERVICES-OTHER	25,000.00	0.00	25,000.00	25,000.00	0.00	
	<b>TOTAL EXPENSES:</b>	<b>1,974,028.92</b>	<b>875,045.24</b>	<b>758,633.13</b>	<b>1,633,678.37</b>	<b>342,523.06</b>	
	Projected Revenue	2,039,823.33			2,061,896.43		
	Revenue Minus Expenses	-65,794.41			428,218.06		
	EBX Minimum Revenue				293,500.00		
	Contributions to Reserves Various				750,000.00		
	<b>Projected Deficit (-Credit)</b>	18,803.18			-28,281.94		



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Memorandum No. 1174

**To: Board of Directors**

**From: Administrative Committee and the General Manager, Daniel Cozad**

**Date: May 15, 2013**

**Subject: District and Enterprise Budget for 2013-2014 and projection of 2014-2015**

## RECOMMENDATION

Staff recommends the Board review and consider approval of the 2013-2014 District and Enterprise Budget and accept the projected budget for 2014-2015.

## BACKGROUND AND PROCESS

Many District policies, approaches and precedents approved by the Board have been used by staff in the preparation of the 2013-2014 budget and are incorporated into the Budget by reference. Some of the more significant sources are shown below:

- Budget development approach
- District Enterprise Policy
- Reserve and Operating Fund Policies
- 2010 zero based budget
- Policy Changes to meetings Board Policy
- Groundwater Enterprise Budget and groundwater charges approved in April 2013
- Policy reductions to CalPERS and Health Care Employer share contributions
- Comments and feedback from the Administrative Committee, Public Meeting and Hearing

Based on these guiding documents and Board feedback Staff has prepared the District and Enterprise Budget for 2013-2014. This financial spreadsheet looks similar to the prior years but has been redesigned to facilitate staff's budgeting efforts and better document the basis of the budget. This budget aggregates all District Enterprises and projects to develop the District budget in a manner similar to that done in 2011 and 2012. Staff has also used the 2013-2014 Budget to develop the financial spreadsheet showing a projected 2014-2015 budget to guide staff and provide for multiyear planning. The spreadsheet and the companion documents, Reserve policy, Investment policy, and others will comprise the final budget. The District Budget approval must be completed before the end of June 2013.

BOARD  
OF  
DIRECTORS

Richard W. Cornielle  
Clare Henry Day

Bob Glaubig  
John Longville

David E. Raley  
Melody McDonald  
Manuel Aranda, Jr.

GENERAL  
MANAGER

Daniel B. Cozad

The recommended budget follows the approved budget approach which includes the following elements and activities:

- Develop and review draft budget with groundwater partners (those who pay the groundwater charge)
- Review the budget with the Administrative Committee or in a Board Workshop and with groundwater partners and others before submitting to the Board for approval
- Utilize the Groundwater Enterprise Budget to develop the proposed groundwater charge
- Review and discuss the groundwater charge with the groundwater partners
- Review other budgets with appropriate partners and stakeholders
- Utilize feedback from all of the above in the development of the budget

The Administrative Committee and the Board reviewed the draft budgets. In the development all requests identified were implemented in the Draft Budget with two exceptions. Some Administrative Committee members requested the separation of the Wash Plan Budget and Plunge Creek Project from the District General Budget. Separating these projects is desired to provide added transparency and understanding of the costs and performance of the project separate from the Land Resource Enterprise. At the time these projects are approved and funded the recommendation will include potential changes to the budget structure to accommodate this request.

The second exception was to budget depreciation and remove capital purchases from the budget. Based on feedback from the District's outside CPA from RAMS, standard governmental accounting procedures require the calculation of depreciation, but agencies budget reserves rather than funding depreciation because of the requirements in the various laws related to setting of rates, fees and charges.

### **Assumptions**

The budget, as presented, uses the approved approach which uses the following assumptions and basis for the 2013-2014 budget where known:

#### Revenue

- Groundwater revenue based on actual charges paid and with review from groundwater partners
- Groundwater revenue will include a portion of the lease/services reimbursement from SBVMWD allocated to the Enterprises where the preliminary work, engineering review, maintenance and environmental permitting is occurring
- Mining Revenue will be estimated based on lease guarantee

#### Expenses

- Expenses are estimated on the 2010 zero basis or actual costs/estimates documented in 2011 and 2012
- COLA increases based on Bureau of Labor Statistics CPI-U at 2% <http://www.bls.gov/cpi/cpid1012.pdf>
- Salary forecast includes raise pool at 5% of total salaries
- Utilities, fuel and electricity increase at approximately 8% based on sector CPI
- Miscellaneous expenses were generally increased where no other basis is available - 3% or less.

**DISCUSSION**

The Budget prepared by staff is based on full costs of field and office operations, repairs and regular maintenance, reporting and management for all enterprises. Additionally, it includes cost reductions compared to the 2011 budget:

1. Computer services reduced
2. Legal services costs reduced
3. Cell phone costs reduced
4. Air photo costs reduced due to partnership with the SB County
5. Health care costs shift from 2011, employees pay 25% of dependent coverage
6. CalPERS costs shift increase to 2% from employees per 2012 policy

Increases to the Budget include

1. Wash Plan cost and revenue has been adjusted to budgeted expected costs
2. Plunge Creek Project costs for year one (mostly grant reimbursed)
3. An Inter-District expense GL was added to fund cooperative agreements for services
4. Salaries and benefits were increased for the addition of the Land Resources Manager
5. Significant increase in Board related costs due to 2013 elections, exact costs are not known.
6. Inclusion of capital improvements to the Mentone shop

Estimated Total Revenue for the District is estimated at \$2,325,612. Estimated costs including contributions to reserves are expected to be \$2,319,836. This budget projects includes a contribution to GWE Rate Stabilization Reserve of \$20,000.

**Reserves**

Operating costs were lower than budgeted in 2012-2013 and one time revenue from repayment of reimbursable agreements and the expected payment of East Branch Extension II easement have generated significant excess revenue that is by policy contributed to reserves. The results of these reserve repayments and contributions achieve most of the minimum reserve needs for 2012.

The proposed budget does not significantly contribute to reserves overtly, with the exception of the Groundwater Enterprise Rate Stabilization Reserve which is included in the revised District Reserve Policy proposed for 2013-2014. By policy one time or new revenue should be allocated to repay prior use of reserves. Excess revenue should be credited to the reserves and repayment of loans provided by the enterprises. These will be accomplished in July when actual costs are known and fiscal year is closed.

**Risks**

The budget under Director Expenses is increased to \$95,000 to cover expected election costs; however, this could be higher or lower than the actual cost depending on the actual number of challengers for the 3 divisions up for election. This year has been dry and groundwater production is likely higher than in prior years, we have budgeted conservatively despite this due to the variability of weather. This level of production is used for the revenue estimates. Actual production and payments may be lower or higher.

A large part of the budget, both revenue and expense, is dependent on a full restart of the Wash Plan. If the Wash Plan is not initiated in the FY 2013-2014, revenue and expense will be significantly reduced for professional services and text in green. Some costs for land planning and permitting will be required if the

Wash Plan is not approved. Decisions on the method and manner of accounting for costs will be proposed with the recommendation on the project. Other major risks include increased costs or reduced revenue due to changes in general economy or climatic conditions affecting reimbursements or minimum royalties.

During the review of the Draft Budget, Board members requested an assessment of the Budget without the Wash Plan and Plunge Creek projects. A simplistic assessment was performed by subtracting the revenue and expenses for these projects from the District Budget. This analysis is imprecise for several reasons, it does not account for staff costs that may be avoided, unearned overhead charges and similar indirect costs. Based on the analysis, the shift to separate accounting would reduce the District Revenue to \$1,844,361 and District Expenses to \$1,831,338.

### **Loans**

At the close of the fiscal year, accounts will be reviewed and revenue or expense will be booked as loans or repayment of loans to the Enterprises. In 2011-2012 the Land Resource Enterprise and Property/Redlands Plaza Enterprises loaned all excess revenue to the General Fund Enterprise to cover costs. These balances will be entered at the end of the year and the reserve levels adjusted.

### **2014-2015 Budget**

The Board authorized the development of a two year budget process to provide additional planning and capacity to forecast rates and charges in advance. Based on the Review of 2013-2014 budget staff will prepare a preliminary 2014-2015 budget and 5 year groundwater charge projection. To accomplish staff will use forecast revenue and cost including the following:

- Groundwater charge rates to unchanged or at the level forecast in the 5 year projection
- CEMEX minimum annual guarantee increment increases
- Wash Plan revenue reduced for year two based on project budget
- Revenue from Enhanced Recharge Collaborative Agreement continues with 2012 COLA level
- Staffing adjusted by 1 full time equivalent for Field construction/operations
- No election costs are budgeted and Board expense saving occurs
- CalPERS and Health Care costs adjusted based on 2013 increases
- Capital repairs and improvements for security increase

The 2014-2015 budget is a balanced budget and is presented for acceptance by the Board of Directors. In Spring 2014, staff will update this budget and present it for approval. Assumptions and bases cost and revenue for the budget are likely to change in the ensuing year and require adjustment.

### **FISCAL IMPACT**

The development of the budget itself does not have a significant fiscal impact; however, the development of a balanced budget is critical to the ongoing financial health of the District. The 2013-2014 Budget achieves the goal of a balanced budget and eliminates the use of the District's reserves by recovering all costs in each enterprise and fund enterprise reserves so that they minimize future cost increases.

GL ACCT:	GL DESCRIPTION:	Proposed 2012-2013 Budget	Projected Annual Costs (7/1/12-6/30/13)	Increase/Decrease	DRAFT 2013-2014 Budget	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE			REDLANDS PLAZA & LEASED PROPERTY-MENTONE HOUSE			LAND RESOURCE (WASH PLAN & MINING)		
						2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:
<b>INCOME:</b>																	
4012	INTEREST INCOME-LAIF	5,000.00	1,762.08	\$237.92	2,000.00	2,000.00	100.00%		0.00			0.00			0.00		
4013	INTEREST INCOME-CALTRUST	50,000.00	54,093.21	\$5,906.79	60,000.00	60,000.00	100.00%		0.00			0.00			0.00		
4021	GROUNDWATER CHARGE-AG	48,730.50	42,190.00	-3,725.00	38,465.00	0.00		38,465.00	100.00%	No Rate increase		0.00			0.00		
4023	GROUNDWATER CHARGE-NON AG	652,610.25	766,975.00	-50,695.00	716,280.00	0.00		716,280.00	100.00%	No Rate lincrease		0.00			0.00		
4031	PLANT SITE CEMEX	48,000.00	48,000.00		48,000.00	0.00		0.00			754,745.00	0.00			48,000.00	100.00% PER LEASE MIN	
4032	CEMEX - ROYALTY/LEASE	208,333.33	208,333.00	\$100,000.00	308,333.33	0.00		0.00		Includes CEMEX Wash Plan		0.00			308,333.33	100.00% Per Lease Agreement	
4034	REDLANDS AGGREGATE 5% ROYALTY	36,000.00	36,000.00	\$0.00	36,000.00	0.00		0.00				0.00			36,000.00	100.00% PER CONTRACT	
4036	AGGREGATE MAINTENANCE	23,500.00	23,500.00	\$0.00	23,500.00	0.00		0.00				0.00			23,500.00	100.00% EST FROM 2010	
4040	MISCELLANEOUS INCOME	25,000.00	25,000.00	\$0.00	25,000.00	18,750.00	75.00%	ESTIMATE	0.00			0.00			6,250.00	25.00% ESTIMATE	
4050	PROPERTY TAX	75,000.00	75,000.00	\$1,000.00	76,000.00	76,000.00	100.00%	Assessor \$70K plus \$6K RDA	0.00			0.00			0.00		
4055	SBVMWD LEASE AGREEMENT	300,000.00	638,026.02	\$50,000.00	350,000.00	210,000.00	60.00%	General and Reserve	115,500.00	33.00%	Allocation to Cost	0.00			24,500.00	7.00% Land Lease Cost	
4062	MENTONE PROPERTY INCOME	19,800.00	11,778.51	\$7,121.49	18,900.00	0.00		0.00		Lower rental value		18,900.00	100.00%	PER LEASE	0.00		
4065	REDLANDS PLAZA	88,349.58	88,349.58	\$3,533.98	91,883.56	0.00		0.00				91,883.56	100.00%	Estimated via revised leases	0.00		
4066	REDLANDS PLAZA CAM	20,000.00	20,000.00	\$0.00	20,000.00	0.00		0.00				20,000.00	100.00%	Estimated via revised leases	0.00	0.00%	
4080	EXCHANGE PLAN	30,000.00	30,000.00		30,000.00	0.00		30,000.00	100.00%	HISTORIC		0.00			0.00		
4025	WASH PLAN REVENUE	409,500.00	0.00	\$6,300.00	415,800.00	0.00		0.00		Per Wash Plan		0.00			415,800.00	100.00%	
4086	PLUNGE CREEK IRWMP	0.00	0.00	\$190,000.00	190,000.00	8,550.00	4.50%		0.00			0.00			180,500.00	95.00%	
<b>TOTAL INCOME:</b>		<b>2,039,823.66</b>	<b>2,069,007.40</b>	<b>\$119,680.19</b>	<b>2,450,161.90</b>	<b>375,300.00</b>			<b>900,245.00</b>			<b>130,783.56</b>			<b>1,042,883.33</b>		
<b>EXPENSES:</b>																	
5080	LAFCO CONTRIBUTION/FEES	3,750.00	8,345.83	\$1,000.00	9,345.83	9,345.83	100.00%		0.00			0.00			0.00		
5082	PLUNGE CREEK LABOR EXPENSE		0.00	\$8,617.03	8,617.03	0.00	0.00%		0.00			0.00			8,617.03	100.00%	
5120	MISC. PROFESSIONAL SERVICES	95,000.00	74,795.97	\$25,000.00	120,000.00	120,000.00	100.00%	Accounting/Sub.	0.00	0.00%		0.00	0.00%		0.00		
5122	WASH PLAN PROFESSIONAL SERVICES	127,000.00	37,011.63		127,000.00	0.00		0.00		Per Wash Plan Budget		0.00			127,000.00	100.00% Per Wash Plan Budget	
5124	PLUNGE CREEK PROFESSIONAL SERVICES		15,000.00	\$164,510.00	179,510.00	0.00		17,951.00	10.00%			0.00			161,559.00	90.00% Per Wash Plan Budget	
5125	ENGINEERING SERVICES	15,000.00	15,000.00		15,000.00	0.00		15,000.00	100.00%	GENERAL ENG./GIS		0.00			0.00		
5130	AERIAL PHOTO/SURVEYING/MARKET	60,000.00	15,000.00	-59,000.00	1,000.00	0.00		0.00		Complete 2013		0.00			1,000.00	100.00%	
5145	ENVIRONMENTAL SERVICES (WASH PLAN)	213,000.00	213,000.00		213,000.00	0.00		0.00		Per Wash Plan Budget		0.00			213,000.00	100.00% Per Wash Plan Budget	
5160	IT SUPPORT	7,500.00	7,655.81		7,500.00	2,750.00	36.67%		4,000.00	53.33%	% OF 2010	0.00			750.00	10.00%	
5170	AUDIT	19,000.00	19,000.00		19,000.00	1,900.00	10.00%		10,640.00	56.00%	ON REVENUE	2,850.00	15.00%	ON REVENUE	3,610.00	19.00% ON REVENUE	
5175	LEGAL-WASH PLAN	42,000.00	4,870.00		42,000.00	0.00		0.00		Per Wash Plan Budget		0.00			42,000.00	100.00% Per Wash Plan Budget	
5180	LEGAL	160,000.00	71,538.39	-40,000.00	120,000.00	48,000.00	40.00%		60,000.00	50.00%	Collaboative Agreement Etc.	12,000.00	10.00%	REV/NO WASH PLAN	0.00		
<b>FIELD OPERATIONS:</b>																	
5123	TEMP FIELD LABOR	2,500.00	0.00	-2,500.00	0.00	0.00		0.00	100.00%			0.00			0.00		
5210	EQUIPMENT MAINTENANCE	2,500.00	5,708.88	\$5,500.00	8,000.00	0.00		8,000.00	100.00%	EST. FROM 2010		0.00			0.00		
5215	PROPERTY MAINTENANCE	6,500.00	7,000.00	\$1,000.00	7,500.00	0.00		7,500.00	100.00%	EST. FROM 2010		0.00			0.00		
5310	VEHICLE MAINTENANCE	12,500.00	13,895.39	\$2,500.00	15,000.00	0.00		15,000.00	100.00%	EST. FROM 2010 BASE		0.00			0.00		
5320	FUEL	15,000.00	13,663.60	\$1,500.00	16,500.00	0.00		16,500.00	100.00%	EST. PLUS FUEL COST		0.00			0.00		
<b>UTILITIES:</b>																	
5410	ALARM SERVICE	4,150.00	2,363.47	-1,150.00	3,000.00	1,500.00	50.00%		1,500.00	50.00%		0.00			0.00		
5420	ELECTRICITY	15,000.00	15,000.00	-1,000.00	14,000.00	3,920.00	28.00%		2,800.00	20.00%	% OF 2010	7,280.00	52.00%		0.00		
5430	MOBILE PHONES	1,500.00	1,500.00	-500.00	1,000.00	26.67	2.67%		973.33	97.33%	% OF 2010	0.00			0.00		
5440	TELEPHONE	7,000.00	7,000.00	\$400.00	7,400.00	5,180.00	70.00%		2,220.00	30.00%	% OF 2010	0.00			0.00		
5450	NATURAL GAS	1,050.00	962.64	\$450.00	1,500.00	900.00	60.00%		600.00	40.00%	% OF 2010	0.00			0.00		
5460	WATER / TRASH / SEWER	10,600.00	6,655.23	\$1,060.00	11,660.00	5,830.00	50.00%		4,664.00	40.00%	% OF 2010	0.00			1,166.00	10.00%	
5470	INTERNET SERVICES	7,000.00	7,000.00	\$500.00	7,500.00	3,750.00	50.00%		2,250.00	30.00%		375.00	5.00%		1,125.00	15.00%	
<b>GENERAL ADMINISTRATION:</b>																	
6001	GENERAL ADMIN-OTHER	10,000.00	10,000.00	-2,500.00	7,500.00	3,750.00	50.00%		3,750.00	50.00%		0.00			0.00		
6002	WEBSITE ADMINISTRATION	3,100.00	3,880.42		3,100.00	3,100.00	100.00%		0.00			0.00			0.00		
6003	PROPERTY TAX	2,170.00	2,170.00		2,170.00	2,170.00	100.00%		0.00			0.00			0.00		
6004	MEETING EXPENSES	4,000.00	3,032.71	\$1,200.00	5,200.00	3,900.00	75.00%		0.00			0.00			1,300.00	25.00%	
6006	PERMITS	1,600.00	1,600.00	\$48.00	1,648.00	824.00	50.00%		824.00	50.00%	% OF 2010	0.00			0.00		
6007	INTER DISTRICT COSTS	0.00	0.00	\$10,000.00	10,000.00	1,000.00	10.00%		3,750.00	37.50%		0.00			5,250.00	52.50%	
6009	LICENSES	1,000.00	1,000.00	\$300.00	1,300.00	260.00	20.00%		1,040.00	80.00%	% OF 2010	0.00			0.00		
6010	SURETY BOND	1,900.00	1,815.00	\$100.00	2,000.00	0.00	0.00%		0.00			0.00			2,000.00	100.00%	

GL ACCT:	GL DESCRIPTION:	Proposed 2012-2013 Budget	Projected Annual Costs (7/1/12-6/30/13)	Increase/Decrease	DRAFT 2013-2014 Budget	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE			REDLANDS PLAZA & LEASED PROPERTY-MENTONE HOUSE			LAND RESOURCE (WASH PLAN & MINING)		
						2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:
<b>Draft Budget 2013-2014</b>																	
6012	OFFICE MAINTENANCE	1,000.00	3,511.38	\$2,000.00	3,000.00	1,200.00	40.00%		0.00			1,800.00	60.00%	upkeep	0.00		
6015	MENTONE HOUSE MAINTENANCE	3,300.00	4,050.35	-250.00	3,050.00	0.00	0.00%		0.00			3,050.00	100.00%	TERMITE REPAIRS	0.00		
6016	REDLANDS PLAZA MAINTENANCE	14,000.00	14,000.00		14,000.00	0.00	0.00%	New sign on Redlands Blvd from	0.00			14,000.00	100.00%	ADJUST FOR CAM	0.00		
6026	REDLANDS PLAZA CAM EXPENSES	20,000.00	29,699.51	\$5,000.00	25,000.00	0.00	0.00%		0.00			25,000.00	100.00%	ADJUST FOR CAM	0.00		
6018	JANITORIAL SERVICES	8,100.00	8,100.00	\$243.00	8,343.00	8,343.00	100.00%		0.00			0.00	0.00%		0.00		
6019	JANITORIAL SUPPLIES	300.00	300.00	\$15.00	315.00	189.00	60.00%		126.00	40.00%		0.00			0.00		
6020	VACANCY MARKETING-REDLANDS PLAZA	5,540.00	5,540.00	\$277.00	5,817.00	0.00			0.00			5,817.00	100.00%	RENTAL SUPPORT	0.00		
6024	COMPUTER EQUIPMENT MAINTENANCE	100.00	100.00	\$100.00	200.00	55.00	27.50%		125.00	62.50%	% OF 2010	20.00	10.00%		0.00		
6027	COMPUTER SUPPLIES	500.00	500.00	\$150.00	650.00	455.00	70.00%		130.00	20.00%		65.00	10.00%		0.00		
6030	OFFICE SUPPLIES	3,500.00	3,500.00	\$175.00	3,675.00	2,940.00	80.00%		183.75	5.00%	% OF 2010	367.50	10.00%		183.75	5.00%	
6033	OFFICE EQUIPMENT RENTAL	8,000.00	8,000.00	\$240.00	8,240.00	6,180.00	75.00%		412.00	5.00%	% OF 2010	1,236.00	15.00%		412.00	5.00%	
6036	PRINTING	1,000.00	1,525.83		1,000.00	500.00	50.00%		400.00	40.00%		0.00			100.00	10.00%	
6039	POSTAGE AND OVERNIGHT DELIVERY	1,600.00	1,600.00		1,600.00	880.00	55.00%		400.00	25.00%	% OF 2010	160.00	10.00%		160.00	10.00%	
6042	PAYROLL PROCESSING FEES	1,500.00	1,500.00		1,500.00	1,500.00	100.00%		0.00			0.00			0.00		
6045	BANK SERVICE CHARGES	500.00	2,206.30	\$2,500.00	3,000.00	3,000.00	100.00%		0.00			0.00			0.00		
6051	UNIFORMS	750.00	1,315.99	\$700.00	1,450.00	580.00	40.00%		870.00	60.00%	% OF 2010	0.00			0.00		
6060	OUTREACH	0.00	0.00	\$5,000.00	5,000.00	2,500.00	50.00%		2,000.00	40.00%	Estimate	0.00			500.00	10.00%	
6087	EDUCATIONAL REIMBURSEMENT	2,000.00	2,000.00		2,000.00	2,000.00	100.00%		0.00			0.00			0.00		
6090	SUBSCRIPTIONS/PUBLICATIONS	1,500.00	1,500.00		1,500.00	1,500.00	100.00%		0.00			0.00			0.00		
6091	PUBLIC NOTICES	2,000.00	2,000.00		2,000.00	200.00	10.00%		1,600.00	80.00%	% OF 2010	0.00			200.00	10.00%	
6093	MEMBERSHIPS	25,135.00	18,989.00	-5,135.00	20,000.00	20,000.00	100.00%	ACWA CSDA see subsheet	0.00			0.00			0.00		
<b>BENEFITS:</b>																	
6110	VISION INSURANCE	1,568.62	1,568.62	\$44.18	1,612.80	249.10	15.45%	7% INCREASE FORECAST	816.99	50.66%	Based on percent of hours	81.95	5.08%		464.76	28.82%	
6120	WORKER'S COMP INSURANCE	13,500.00	16,180.00	\$1,892.08	18,072.08	2,791.30	15.45%	BASE ON LABOR	9,154.74	50.66%	Based on percent of hours	918.24	5.08%		5,207.81	28.82%	
6130	DENTAL INSURANCE	5,170.20	5,170.20	\$1,291.80	6,462.00	998.08	15.45%	BASE ON LABOR	3,273.44	50.66%	Based on percent of hours	328.33	5.08%		1,862.15	28.82%	
6150	MEDICAL INSURANCE	93,022.60	61,258.41	\$13,704.11	74,962.52	11,578.23	15.45%	Policy Reduction	37,973.62	50.66%	Based on percent of hours	3,808.82	5.08%		21,601.84	28.82%	
6160	PAYROLL TAXES - EMPLOYER	36,047.50	29,345.36	\$16,176.28	45,521.63	7,030.98	15.45%	Consolidated	23,059.81	50.66%	Based on percent of hours	2,312.94	5.08%		13,117.90	28.82%	
6170	PERS RETIREMENT	81,309.00	70,550.34	\$48,229.67	118,780.01	18,346.00	15.45%	Actual increase	60,170.16	50.66%	Based on percent of hours	6,035.18	5.08%		34,228.67	28.82%	
<b>SALARIES:</b>																	
6230	REGULAR SALARIES				563,468.43												
<b>Sub</b>																	
	Field Supervisor	50,000.00	16,326.40	\$16,457.60	32,784.00	0.00			39,340.80	100.00%	Salary+overhead 20% % time	0.00	0.00%		0.00		
	Field Tech II	66,424.78	66,424.78	-5,358.58	61,066.21	0.00		Increase COLA 2%/RP - EMP PBs	69,615.48	95.00%	Salary+overhead 20% % time	3,663.97	5.00%		0.00		
	Field Tech I	34,530.30	34,530.30	\$476.16	35,006.46	0.00		Increase COLA 2%/RP - EMP PBs	42,007.75	100.00%	Salary+overhead 20% % time	0.00			0.00		
	Lands and Habitat Mgr.	0.00	0.00	\$119,973.00	119,973.00	11,997.30	10.00%	Increase COLA 2%/RP - EMP PBs	43,190.28	30.00%	Salary overhead 20% % time	0.00	0.00%		86,380.56	60.00%	
	Admin Services Spec.	59,400.00	59,400.00	-1,090.54	58,309.46	23,323.78	40.00%	Increase COLA 2%/RP - EMP PBs	30,787.40	44.00%	Salary+overhead 20% % time	3,498.57	5.00%		7,696.85	11.00%	
	Admin Services Spec.	59,071.68	59,071.68	-7,205.41	51,866.27	12,966.57	25.00%	Increase COLA 2%/RP - EMP PBs	18,671.86	30.00%	Salary+overhead 20% % time	15,559.88	25.00%		12,447.91	20.00%	
	Engineering Intern	12,135.00	16,357.90	-1,977.10	14,380.80	0.00		Increase hrs COLA 2%/RP-EMP PBs	13,805.57	80.00%	Salary+overhead 20% % time	0.00			3,451.39	20.00%	
	GIS Intern/contract	10,000.00	12,674.35	\$679.25	13,353.60	0.00		Increase COLA 2%/RP - EMP PBs	11,217.02	70.00%	Salary+overhead 20% % time	0.00			4,807.30	30.00%	
	General Manager	179,256.24	164,260.50	\$12,468.12	176,728.62	53,018.59	30.00%	Increase COLA 2%/RP - EMP PBs	63,622.30	30.00%	Salary overhead 20% % time	10,603.72	5.00%		74,226.02	35.00%	
<b>INSURANCE:</b>																	
6310	PROPERTY / AUTO INSURANCE	3,424.00	3,572.00	\$3,500.00	6,924.00	346.20	5.00%	Labor Total \$ 563,468.43	5,193.00	75.00%	FROM INSURER	1,038.60	15.00%	0.05	346.20	5.00%	0.27
6320	GENERAL LIABILITY INSURANCE	25,124.00	17,463.00	-5,000.00	20,124.00	1,006.20	5.00%		15,093.00	75.00%	FROM INSURER	3,018.60	15.00%		1,006.20	5.00%	
<b>DIRECTOR'S EXPENSES:</b>																	
6401	DIRECTOR'S FEES	67,500.00	69,644.00	\$12,000.00	79,500.00	79,500.00	100.00%	Based on board Polic and 2011 a	0.00			0.00			0.00		
6410	MILEAGE	2,850.00	2,850.00	\$150.00	3,000.00	3,000.00	100.00%	Based on board Polic and 2011 a	0.00			0.00			0.00		
6415	AIR FARE	3,000.00	3,000.00	\$500.00	3,500.00	3,500.00	100.00%	Based on board Polic and 2011 a	0.00			0.00			0.00		
6420	OTHER TRAVEL	350.00	350.00	\$150.00	500.00	500.00	100.00%	Based on board Polic and 2011 a	0.00			0.00			0.00		
6425	MEALS	1,500.00	2,930.37	\$0.00	2,930.37	2,930.37	100.00%	Based on board Polic and 2011 a	0.00			0.00			0.00		
6430	LODGING	3,500.00	3,758.82	-258.82	3,500.00	3,500.00	100.00%	Based on board Polic and 2011 a	0.00			0.00			0.00		
6435	CONF/SEMINAR REGISTRATIONS	4,500.00	4,500.00	\$90.00	4,590.00	4,590.00	100.00%	Based on board Polic and 2011 a	0.00			0.00			0.00		
6440	ELECTION FEES/REDISTRICTING	5,000.00	5,000.00	\$95,000.00	100,000.00	100,000.00	100.00%	2x\$50K from registrar	0.00			0.00			0.00		
<b>ADMINISTRATIVE/STAFF EXPENSES:</b>																	
6510	MILEAGE	1,500.00	1,552.89	\$400.00	1,900.00	1,425.00	75.00%		380.00	20.00%	Allocation of 2011	0.00			95.00	5.00%	
6515	AIR FARE	1,500.00	500.00		1,500.00	1,125.00	75.00%		300.00	20.00%	Allocation of 2011	0.00			75.00	5.00%	
6520	OTHER TRAVEL	500.00	500.00		500.00	375.00	75.00%		100.00	20.00%	Allocation of 2011	0.00			25.00	5.00%	

GL ACCT:	GL DESCRIPTION:	Proposed 2012-2013 Budget	Projected Annual Costs (7/1/12-6/30/13)	Increase/Decrease	DRAFT 2013-2014 Budget	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE			REDLANDS PLAZA & LEASED PROPERTY- MENTONE HOUSE			LAND RESOURCE (WASH PLAN & MINING)		
						2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:
	<b>Draft Budget 2013-2014</b>																
6525	MEALS	1,500.00	1,500.00		1,500.00	1,125.00	75.00%		300.00	20.00%	Allocation of 2011	0.00			75.00	5.00%	
6530	LODGING	1,200.00	1,200.00		1,200.00	900.00	75.00%		240.00	20.00%	Allocation of 2011	0.00			60.00	5.00%	
6535	CONF/SEMINAR REGISTRATIONS	2,000.00	2,137.00	\$631.32	2,631.32	2,631.32	100.00%		0.00			0.00			0.00		
	CONSTRUCTION CAPITAL COSTS:																
7010	MATERIALS	5,000.00	5,000.00	\$2,500.00	7,500.00	0.00			7,500.00	100.00%	Field Security Changes	0.00			0.00		
7050	BASINS -CAPITAL ANNUAL REPAIRS	60,000.00	17,733.00		60,000.00	0.00			60,000.00	100.00%	ANNUAL MAINTENANCE	0.00			0.00		
7055	PLUNGE CREEK EXPANSION				0.00	0.00			0.00			0.00			0.00		
	3 year Maintenance	30,000.00			30,000.00	0.00			30,000.00	100.00%	25% OF \$120K IN 3 YEARS	0.00			0.00		
	LAND & BUILDINGS																
7110	PROPERTY - CAPITAL REPAIRS	27,500.00	35,585.08	\$2,500.00	30,000.00	0.00			27,000.00	90.00%	Allocation of 2011	0.00			3,000.00	10.00%	
7130	MENTONE PROPERTY (HOUSE) CAPITAL REPAIR	2,000.00	3,746.00	-2,000.00	1,746.00	0.00			0.00			1,746.00	100.00%		0.00		
7140	MENTONE PROPERTY (SHOP) CAPITAL REPAIR	2,500.00	2,500.00	\$15,000.00	15,500.00	0.00			15,500.00	100.00%	Field Shop capital repairs	0.00			0.00		
	EQUIPMENT & VEHICLES																
7210	COMPUTER HARDWARE CAPITAL REPAIRS	6,500.00	6,500.00	-2,000.00	4,500.00	4,050.00	90.00%		450.00	10.00%	Allocation of 2011	0.00			0.00		
7220	COMPUTER SOFTWARE	5,500.00	5,241.84	-2,000.00	3,500.00	1,225.00	35.00%		1,050.00	30.00%	Allocation of 2011	0.00			1,225.00	35.00%	
7230	FIELD EQUIPMENT / VEHICLES	30,500.00	60,000.00	-25,000.00	35,000.00	0.00		Inc. Capital Repair/Replace	35,000.00	100.00%	Vehicle expense/Replacement	0.00			0.00		
7240	OFFICE EQUIPMENT	0.00	0.00		0.00	0.00	100.00%		0.00			0.00			0.00		
8010	Capital Reserve GWE/Rate Stabilization			\$20,000.00	20,000.00	0.00	0.00%		20,000.00	100.00%	Rate Stabilization/Capital	0.00			0.00		
	PROFESSIONAL SERVICES:																
7438	ENGINEERING SERVICES-OTHER	25,000.00	25,000.00	\$6,750.00	31,750.00	0.00			31,750.00	100.00%	Add Rate Study for 14	0.00			0.00		
	<b>TOTAL EXPENSES:</b>	<b>1,972,528.92</b>	<b>1,590,286.16</b>	<b>\$466,723.16</b>	<b>2,401,466.02</b>	<b>624,157.51</b>			<b>901,772.32</b>			<b>126,635.30</b>			<b>841,333.33</b>		
	Projected Revenue	2,039,823.66	2,069,007.40	\$119,680.19	2,450,161.90	375,300.00			900,245.00			130,783.56			1,042,883.33		
	Revenue Minus Expenses	67,294.74	478,721.24	-347,042.98	48,695.88	248,857.51											
	Overhead Charged out	70,708.17				-92,432.44											
	One Time revenue		293,500.00														
	Contributions to Reserves		750,000.00		20,000.00							4148.26			0.00		
	<b>Projected Deficit (-Credit)</b>		22,221.24		-63,597.61	156,425.08			1,527.32			0.00			-201,550.00		

GL ACCT:	GL DESCRIPTION:	Budgeted Annual Costs (7/1/13-6/30/14)	Increase/Decrease	Projected 2014-2015 Budget	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE			REDLANDS PLAZA & LEASED PROPERTY-MENTONE HOUSE			LAND RESOURCE (WASH PLAN & MINING)		
					2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:
<b>PROJECTED 2014-2015</b>																
<b>INCOME:</b>																
4012	INTEREST INCOME-LAIF	2,000.00	250.00	2,250.00	2,250.00	100.00%		0.00			0.00			0.00		
4013	INTEREST INCOME-CALTRUST	60,000.00	10,000.00	70,000.00	70,000.00	100.00%		0.00			0.00			0.00		
4021	GROUNDWATER CHARGE-AG	38,465.00	1,923.25	40,388.25	0.00			40,388.25	100.00%	5% rate or production	0.00			0.00		
4023	GROUNDWATER CHARGE-NON AG	716,280.00	35,814.00	752,094.00	0.00			752,094.00	100.00%	5% rate or production	0.00			0.00		
4031	PLANT SITE CEMEX	48,000.00	0.00	48,000.00	0.00			0.00		792,482.25	0.00			48,000.00	100.00% PER LEASE MIN	
4032	CEMEX - ROYALTY/LEASE	308,333.33	100,000.00	408,333.33	0.00			0.00		Includes CEMEX Wash Pla	0.00			408,333.33	100.00% Per Lease Agreement	
4034	REDLANDS AGGREGATE 5% ROYALTY	36,000.00		36,000.00	0.00			0.00			0.00			36,000.00	100.00% PER CONTRACT	
4036	AGGREGATE MAINTENANCE	23,500.00	1,500.00	25,000.00	0.00			0.00			0.00			25,000.00	100.00% EST FROM 2010	
4040	MISCELLANEOUS INCOME	25,000.00		25,000.00	18,750.00	75.00%	ESTIMATE	0.00			0.00			6,250.00	25.00% ESTIMATE	
4050	PROPERTY TAX	76,000.00	1,000.00	77,000.00	77,000.00	100.00%	Assessor \$70K + \$6K RDA	0.00			0.00			0.00		
4055	SBVMWD LEASE AGREEMENT	350,000.00	7,000.00	357,000.00	214,200.00	60.00%	General and Reserve	117,810.00	33.00%	Allocation to Cost	0.00			24,990.00	7.00% Land Lease Cost	
4062	MENTONE PROPERTY INCOME	18,900.00		18,900.00	0.00		Lower rental value	0.00			18,900.00	100.00%	PER LEASE	0.00		
4065	REDLANDS PLAZA	91,883.56	3,675.34	95,558.91	0.00			0.00			95,558.91	100.00%	Estimated via revised leases	0.00		
4066	REDLANDS PLAZA CAM	20,000.00	800.00	20,800.00	0.00			0.00			20,800.00	100.00%	Estimated via revised leases	0.00	0.00%	
4080	EXCHANGE PLAN	30,000.00		30,000.00	0.00			30,000.00	100.00%	HISTORIC	0.00			0.00		
4025	WASH PLAN REVENUE	415,800.00		387,000.00	0.00		Per Wash Plan	0.00			0.00			387,000.00	100.00%	
4086	PLUNGE CREEK IRWMP	190,000.00	-70,000.00	120,000.00	5,400.00	4.50%		0.00			0.00			-66,500.00	95.00%	
<b>TOTAL INCOME:</b>		<b>2,450,161.90</b>	<b>91,962.59</b>	<b>2,513,324.49</b>	<b>387,600.00</b>			<b>940,292.25</b>			<b>135,258.91</b>			<b>869,073.33</b>		
<b>EXPENSES:</b>																
5080	LAFCO CONTRIBUTION/FEES	9,345.83	-2,500.00	6,845.83	6,845.83	100.00%		0.00			0.00			0.00		
5082	PLUNGE CREEK LABOR EXPENSE	8,617.03		8,617.03	0.00	0.00%		0.00			0.00			8,617.03	100.00%	
5120	MISC. PROFESSIONAL SERVICES	120,000.00		120,000.00	120,000.00	100.00%	Accounting/Sub.	0.00	0.00%		0.00	0.00%		0.00		
5122	WASH PLAN PROFESSIONAL SERVICES	127,000.00		127,000.00	0.00		Per Wash Plan Budget	0.00			0.00			127,000.00	100.00% Per Wash Plan Budget	
5124	PLUNGE CREEK PROFESSIONAL SERVICES	179,510.00	-179,510.00	0.00	0.00			0.00	10.00%		0.00			0.00	90.00% Per Wash Plan Budget	
5125	ENGINEERING SERVICES	15,000.00		15,000.00	0.00			15,000.00	100.00%	GENERAL ENG./GIS	0.00			0.00		
5130	AERIAL PHOTO/SURVEYING/MARKET	1,000.00		1,000.00	0.00		Complete 2013	0.00			0.00			1,000.00	100.00%	
5145	ENVIRONMENTAL SERVICES (WASH PLA)	213,000.00	-71,000.00	142,000.00	0.00		Per Wash Plan Budget	0.00			0.00			142,000.00	100.00% Per Wash Plan Budget	
5160	IT SUPPORT	7,500.00		7,500.00	2,750.00	36.67%		4,000.00	53.33%	% OF 2010	0.00			750.00	10.00%	
5170	AUDIT	19,000.00		19,000.00	1,900.00	10.00%		10,640.00	56.00%	ON REVENUE	2,850.00	15.00%	ON REVENUE	3,610.00	19.00% ON REVENUE	
5175	LEGAL-WASH PLAN	42,000.00	14,000.00	56,000.00	0.00		Per Wash Plan Budget	0.00			0.00			56,000.00	100.00% Per Wash Plan Budget	
5180	LEGAL	120,000.00		120,000.00	48,000.00	40.00%		60,000.00	50.00%	Collaboative Agreement Etc.	12,000.00	10.00%	REV/NO WASH PLAN	0.00		
<b>FIELD OPERATIONS:</b>																
5123	TEMP FIELD LABOR	0.00		0.00	0.00			0.00	100.00%		0.00			0.00		
5210	EQUIPMENT MAINTENANCE	8,000.00	240.00	8,240.00	0.00			8,240.00	100.00%	EST. FROM 2010	0.00			0.00		
5215	PROPERTY MAINTENANCE	7,500.00	225.00	7,725.00	0.00			7,725.00	100.00%	EST. FROM 2010	0.00			0.00		
5310	VEHICLE MAINTENANCE	15,000.00	450.00	15,450.00	0.00			15,450.00	100.00%	EST. FROM 2010 BASE	0.00			0.00		
5320	FUEL	16,500.00	1,155.00	17,655.00	0.00			17,655.00	100.00%	EST. PLUS FUEL COST	0.00			0.00		
<b>UTILITIES:</b>																
5410	ALARM SERVICE	3,000.00	90.00	3,090.00	1,545.00	50.00%		1,545.00	50.00%		0.00			0.00		
5420	ELECTRICITY	14,000.00	980.00	14,980.00	4,194.40	28.00%		2,996.00	20.00%	% OF 2010	7,789.60	52.00%		0.00		
5430	MOBILE PHONES	1,000.00		1,000.00	26.67	2.67%		973.33	97.33%	% OF 2010	0.00			0.00		
5440	TELEPHONE	7,400.00	222.00	7,622.00	5,335.40	70.00%		2,286.60	30.00%	% OF 2010	0.00			0.00		
5450	NATURAL GAS	1,500.00	90.00	1,590.00	954.00	60.00%		636.00	40.00%	% OF 2010	0.00			0.00		
5460	WATER / TRASH / SEWER	11,660.00	1,166.00	12,826.00	6,413.00	50.00%		5,130.40	40.00%	% OF 2010	0.00			1,282.60	10.00%	
5470	INTERNET SERVICES	7,500.00	225.00	7,725.00	3,862.50	50.00%		2,317.50	30.00%		386.25	5.00%		1,158.75	15.00%	

GL ACCT:	GL DESCRIPTION:	Budgeted Annual Costs (7/1/13-6/30/14)	Increase/Decrease	Projected 2014-2015 Budget	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE			REDLANDS PLAZA & LEASED PROPERTY-MENTONE HOUSE			LAND RESOURCE (WASH PLAN & MINING)		
					2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:
<b>PROJECTED 2014-2015</b>																
<b>GENERAL ADMINISTRATION:</b>																
6001	GENERAL ADMIN-OTHER	7,500.00	225.00	7,725.00	3,862.50	50.00%		3,862.50	50.00%		0.00			0.00		
6002	WEBSITE ADMINISTRATION	3,100.00		3,100.00	3,100.00	100.00%		0.00			0.00			0.00		
6003	PROPERTY TAX	2,170.00	65.10	2,235.10	2,235.10	100.00%		0.00			0.00			0.00		
6004	MEETING EXPENSES	5,200.00	156.00	5,356.00	4,017.00	75.00%		0.00			0.00			1,339.00	25.00%	
6006	PERMITS	1,648.00	49.44	1,697.44	848.72	50.00%		848.72	50.00%	% OF 2010	0.00			0.00		
6007	INTER DISTRICT COSTS	10,000.00	5,000.00	15,000.00	1,500.00	10.00%		5,625.00	37.50%		0.00			7,875.00	52.50%	
6009	LICENSES	1,300.00	39.00	1,339.00	267.80	20.00%		1,071.20	80.00%	% OF 2010	0.00			0.00		
6010	SURETY BOND	2,000.00	60.00	2,060.00	0.00	0.00%		0.00			0.00			2,060.00	100.00%	
6012	OFFICE MAINTENANCE	3,000.00	90.00	3,090.00	1,236.00	40.00%		0.00			1,854.00	60.00%	upkeep	0.00		
6015	MENTONE HOUSE MAINTENANCE	3,050.00		3,050.00	0.00	0.00%		0.00			3,050.00	100.00%	TERMITE REPAIRS	0.00		
6016	REDLANDS PLAZA MAINTENANCE	14,000.00	420.00	14,420.00	0.00	0.00%		0.00			14,420.00	100.00%	ADJUST FOR CAM	0.00		
6026	REDLANDS PLAZA CAM EXPENSES	25,000.00	750.00	25,750.00	0.00	0.00%		0.00			25,750.00	100.00%	ADJUST FOR CAM	0.00		
6018	JANITORIAL SERVICES	8,343.00	250.29	8,593.29	8,593.29	100.00%		0.00			0.00	0.00%		0.00		
6019	JANITORIAL SUPPLIES	315.00		315.00	189.00	60.00%		126.00	40.00%		0.00			0.00		
6020	VACANCY MARKETING-REDLANDS PLAZA	5,817.00	174.51	5,991.51	0.00			0.00			5,991.51	100.00%	RENTAL SUPPORT	0.00		
6024	COMPUTER EQUIPMENT MAINTENANCE	200.00		200.00	55.00	27.50%		125.00	62.50%	% OF 2010	20.00	10.00%		0.00		
6027	COMPUTER SUPPLIES	650.00	19.50	669.50	468.65	70.00%		133.90	20.00%		66.95	10.00%		0.00		
6030	OFFICE SUPPLIES	3,675.00	110.25	3,785.25	3,028.20	80.00%		189.26	5.00%	% OF 2010	378.53	10.00%		189.26	5.00%	
6033	OFFICE EQUIPMENT RENTAL	8,240.00	247.20	8,487.20	6,365.40	75.00%		424.36	5.00%	% OF 2010	1,273.08	15.00%		424.36	5.00%	
6036	PRINTING	1,000.00	30.00	1,030.00	515.00	50.00%		412.00	40.00%		0.00			103.00	10.00%	
6039	POSTAGE AND OVERNIGHT DELIVERY	1,600.00	160.00	1,760.00	968.00	55.00%		440.00	25.00%	% OF 2010	176.00	10.00%		176.00	10.00%	
6042	PAYROLL PROCESSING FEES	1,500.00	45.00	1,545.00	1,545.00	100.00%		0.00			0.00			0.00		
6045	BANK SERVICE CHARGES	3,000.00	150.00	3,150.00	3,150.00	100.00%		0.00			0.00			0.00		
6051	UNIFORMS	1,450.00	145.00	1,595.00	638.00	40.00%		957.00	60.00%	% OF 2010	0.00			0.00		
6060	OUTREACH	5,000.00	150.00	5,150.00	2,575.00	50.00%		2,060.00	40.00%	Estimate	0.00			515.00	10.00%	
6087	EDUCATIONAL REIMBURSEMENT	2,000.00		2,000.00	2,000.00	100.00%		0.00			0.00			0.00		
6090	SUBSCRIPTIONS/PUBLICATIONS	1,500.00		1,500.00	1,500.00	100.00%		0.00			0.00			0.00		
6091	PUBLIC NOTICES	2,000.00	400.00	2,400.00	240.00	10.00%		1,920.00	80.00%	% OF 2010	0.00			240.00	10.00%	
6093	MEMBERSHIPS	20,000.00		20,000.00	20,000.00	100.00%	ACWA CSDA see subsheet	0.00			0.00			0.00		
<b>BENEFITS:</b>																
6110	VISION INSURANCE	1,612.80	129.02	1,741.82	269.03	15.45%	7% INCREASE FORECAST	882.35	50.66%	Based on percent of hours	88.50	5.08%		501.94	28.82%	
6120	WORKER'S COMP INSURANCE	18,072.08	1,445.77	19,517.85	3,014.60	15.45%	BASE ON LABOR	9,887.12	50.66%	Based on percent of hours	991.70	5.08%		5,624.43	28.82%	
6130	DENTAL INSURANCE	6,462.00	516.96	6,978.96	1,077.93	15.45%	BASE ON LABOR	3,535.32	50.66%	Based on percent of hours	354.60	5.08%		2,011.12	28.82%	
6150	MEDICAL INSURANCE	74,962.52	5,997.00	80,959.53	12,504.49	15.45%	Policy Reduction	41,011.51	50.66%	Based on percent of hours	4,113.53	5.08%		23,329.99	28.82%	
6160	PAYROLL TAXES - EMPLOYER	45,521.63	3,641.73	49,163.37	7,593.46	15.45%	Consolidated	24,904.59	50.66%	Based on percent of hours	2,497.98	5.08%		14,167.34	28.82%	
6170	PERS RETIREMENT	118,780.01	3,563.40	122,343.41	18,896.38	15.45%	Actual increase	61,975.27	50.66%	Based on percent of hours	6,216.23	5.08%		35,255.53	28.82%	
<b>SALARIES:</b>																
6230	REGULAR SALARIES	563,468.43	39,442.79	602,911.22												
INSURANCE:																
Labor Total \$ 602,911.22																
6310	PROPERTY / AUTO INSURANCE	6,924.00	0.00	6,924.00	346.20	5.00%		5,193.00	75.00%	FROM INSURER	1,038.60	15.00%		346.20	5.00%	
6320	GENERAL LIABILITY INSURANCE	20,124.00		20,124.00	1,006.20	5.00%		15,093.00	75.00%	FROM INSURER	3,018.60	15.00%		1,006.20	5.00%	
<b>DIRECTOR'S EXPENSES:</b>																
6401	DIRECTOR'S FEES	79,500.00	2,385.00	81,885.00	81,885.00	100.00%	Board Policy/2011 actual	0.00			0.00			0.00		
6410	MILEAGE	3,000.00	90.00	3,090.00	3,090.00	100.00%	Board Policy/2011 actual	0.00			0.00			0.00		
6415	AIR FARE	3,500.00	350.00	3,850.00	3,850.00	100.00%	Board Policy/2011 actual	0.00			0.00			0.00		
6420	OTHER TRAVEL	500.00	15.00	515.00	515.00	100.00%	Board Policy/2011 actual	0.00			0.00			0.00		

GL ACCT: GL DESCRIPTION:	Budgeted Annual Costs (7/1/13-6/30/14)	Increase/Decrease	Projected 2014-2015 Budget	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE			REDLANDS PLAZA & LEASED PROPERTY-MENTONE HOUSE			LAND RESOURCE (WASH PLAN & MINING)		
				2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:	2013 BUDGET:	% BUDGET	BASIS:
<b>PROJECTED 2014-2015</b>															
6425 MEALS	2,930.37	87.91	3,018.28	3,018.28	100.00%	Board Policy/2011 actual	0.00			0.00			0.00		
6430 LODGING	3,500.00	105.00	3,605.00	3,605.00	100.00%	Board Policy/2011 actual	0.00			0.00			0.00		
6435 CONF/SEMINAR REGISTRATIONS	4,590.00	137.70	4,727.70	4,727.70	100.00%	Board Policy/2011 actual	0.00			0.00			0.00		
6440 ELECTION FEES/REDISTRICTING	100,000.00	-100,000.00	0.00	0.00	100.00%		0.00			0.00			0.00		
<b>ADMINISTRATIVE/STAFF EXPENSES:</b>															
6510 MILEAGE	1,900.00	190.00	2,090.00	1,567.50	75.00%		418.00	20.00%	Allocation of 2011	0.00			104.50	5.00%	
6515 AIR FARE	1,500.00	150.00	1,650.00	1,237.50	75.00%		330.00	20.00%	Allocation of 2011	0.00			82.50	5.00%	
6520 OTHER TRAVEL	500.00	15.00	515.00	386.25	75.00%		103.00	20.00%	Allocation of 2011	0.00			25.75	5.00%	
6525 MEALS	1,500.00	45.00	1,545.00	1,158.75	75.00%		309.00	20.00%	Allocation of 2011	0.00			77.25	5.00%	
6530 LODGING	1,200.00	36.00	1,236.00	927.00	75.00%		247.20	20.00%	Allocation of 2011	0.00			61.80	5.00%	
6535 CONF/SEMINAR REGISTRATIONS	2,631.32	394.70	3,026.02	3,026.02	100.00%		0.00			0.00			0.00		
<b>CONSTRUCTION CAPITAL COSTS:</b>															
7010 MATERIALS	7,500.00	225.00	7,725.00	0.00			7,725.00	100.00%	Field Security Changes	0.00			0.00		
7050 BASINS -CAPITAL ANNUAL REPAIRS	60,000.00		60,000.00	0.00			60,000.00	100.00%	ANNUAL MAINTENANCE	0.00			0.00		
7055 PLUNGE CREEK EXPANSION	0.00	210,840.58	210,840.58	0.00			0.00			0.00			0.00		
3 year Maintenance	30,000.00		30,000.00	0.00			30,000.00	100.00%	25% OF \$120K IN 3 YEARS	0.00			0.00		
<b>LAND &amp; BUILDINGS</b>															
7110 PROPERTY - CAPITAL REPAIRS	30,000.00		30,000.00	0.00			27,000.00	90.00%	Allocation of 2011	0.00			3,000.00	10.00%	
7130 MENTONE PROPERTY (HOUSE) CAPITAL	1,746.00	52.38	1,798.38	0.00			0.00			1,798.38	100.00%		0.00		
7140 MENTONE PROPERTY (SHOP) CAPITAL R	15,500.00	-12,000.00	3,500.00	0.00			3,500.00	100.00%	Field Shop capital repairs	0.00			0.00		
<b>EQUIPMENT &amp; VEHICLES</b>															
7210 COMPUTER HARDWARE CAPITAL REPAIR	4,500.00	135.00	4,635.00	4,171.50	90.00%		463.50	10.00%	Allocation of 2011	0.00			0.00		
7220 COMPUTER SOFTWARE	3,500.00	1,500.00	5,000.00	1,750.00	35.00%		1,500.00	30.00%	Allocation of 2011	0.00			1,750.00	35.00%	
7230 FIELD EQUIPMENT / VEHICLES	35,000.00	5,000.00	40,000.00	0.00		Inc. Capital Repair/Replac	40,000.00	100.00%	Vehicle expense/Replacement	0.00			0.00		
7240 OFFICE EQUIPMENT	0.00		0.00	0.00	100.00%		0.00			0.00			0.00		
8010 Capital Reserve GWE/Rate Stabilization	20,000.00	20,000.00	40,000.00	0.00	0.00%		40,000.00	100.00%	Rate Stabilization/Capital	0.00			0.00		
<b>PROFESSIONAL SERVICES:</b>															
7438 ENGINEERING SERVICES-OTHER	31,750.00	5,000.00	36,750.00	0.00			36,750.00	100.00%	Add Rate Study for 14	0.00			0.00		
<b>TOTAL EXPENSES:</b>	<b>2,401,466.02</b>	<b>3,503.02</b>	<b>2,365,526.25</b>	<b>538,745.91</b>			<b>939,134.20</b>			<b>131,783.00</b>			<b>643,925.27</b>		
Projected Revenue	2,450,161.90	91,962.59	2,513,324.49	387,600.00			940,292.25			135,258.91			869,073.33		
Revenue Minus Expenses	48,695.88	88,459.57	147,798.24	151,145.91											
Overhead Charged out				-133,993.40											
One Time revenue	293,500.00														
Contributions to Reserves	750,000.00		200,000.00							3475.90			0.00		
<b>Projected Deficit (-Credit)</b>	<b>(407,804.12)</b>		<b>-9,153.61</b>	<b>17,152.51</b>			<b>-1,158.05</b>			<b>0.00</b>			<b>-225,148.06</b>		



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032  
(909) 793-2503  
Fax: (909) 793-0188

P.O. Box 1839  
Redlands, CA 92373-0581  
Email: [info@sbvwcd.dst.ca.us](mailto:info@sbvwcd.dst.ca.us)  
[www.sbvwd.dst.ca.us](http://www.sbvwd.dst.ca.us)

Memorandum No. 1175

**To: Administrative Committee and Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: May 15, 2013**

**Subject: CalPERS Contributions for Employees Increase to 2%**

## **RECOMMENDATION**

Staff recommends in accordance with the existing Board policy of increasing the CalPERS contribution rate by one half percent per year, the Board consider approval of Resolution No. 495 to document this change for CalPERS.

## **BACKGROUND**

Prior to 2012, the District fully funded the Employee share of the CalPERS cost. In 2012 the Administrative Committee recommended the Board have the employees pay one half percent per more each year until the employee share is 3.5%. Following this methodology the Administrative committee and Board reviewed the budget and are set to consider approval of the budget increasing the percentage employees pay from 1.5% to 2.0%. This will reduce the need for future increased in rates or other sources of funding and maintain benefits to employees but reduces employees take home pay.

With reduced stock returns CalPERS has had to increase the employer share. Additionally they have determined that they will increase the employer share over a period of time to increase the percentage of full funding for liabilities. This is forecast to increase the employer cost of contributions expected in the range of 15-16.5%.

## **FISCAL IMPACT**

The estimated PERS salary for 2013-14 is approximately \$564,688; the change contemplated by the committee would reduce the PERS cost by approximately \$1885, from \$124,719 to \$117,780. The District's historic and current prudent benefit decisions have limited the total costs.

BOARD  
OF  
DIRECTORS

Richard W. Cornelle  
Clare Henry Day

Bob Glaubig  
John Longville

David E. Raley  
Melody McDonald  
Manuel Aranda, Jr.

GENERAL  
MANAGER

Daniel B. Cozad

**RESOLUTION NO. 495**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
AMENDING THE DISTRICT'S POLICY FOR EMPLOYEES  
TO SHARE IN PAYING MEMBER CONTRIBUTIONS TO THE  
PUBLIC EMPLOYEES RETIREMENT SYSTEM**

**WHEREAS**, the San Bernardino Valley Water Conservation District has the authority to implement Government Code Section 20691;

**WHEREAS**, the San Bernardino Valley Water Conservation District has a written agreement which specifically provides for the normal member contributions to be paid by the employer on behalf of the members;

**WHEREAS**, one of the steps in the procedures to implement this section is the adoption by the Board of Directors of the San Bernardino Valley Water Conservation District of a Resolution giving notice of its intention for employees to pay an additional percentage of the (7%) of Employees' normal member contribution which has been paid by the Employer since July 1, 1998;

**WHEREAS**, the following is a statement of the proposed change in reporting compensation to the California Public Employees Retirement System (PERS);

**WHEREAS**, the Board passed, approved and adopted at a regular meeting of the Board of Directors on June 13, 2012 with a vote of 5-1, with Director McDonald in opposition and Director Day noted absent from the vote, a change to the benefit provided to reduce the employee share from 7% to pay 5.5% of the employees share with employees paying the remaining 1.5% of the employees share effective, July 1, 2012.

**WHEREAS**, the Board of Directors of San Bernardino Valley Water Conservation District has the intention to increase the employee paid shared by one half percent per year until the total is 3.5% current employee share.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the San Bernardino Valley Water Conservation District shall implement Government Code Section 20691 by paying six percent (6%) of the employees' normal member contributions as Employer Paid Member Contributions (EMPC) and employees will pay the remaining two percent (2%) of the employees' normal member contributions. This will be effective as of July 1, 2013.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a copy of this resolution to the CalPERS Retirement Contract Department, forthwith.

This resolution is **APPROVED** and **ADOPTED** and effective this 15<sup>th</sup> day of May, 2013, by the following roll-call vote:

YES: DIRECTORS  
NO: DIRECTORS  
ABSTAIN: DIRECTORS  
ABSENT: DIRECTORS

---

Richard Corneille, President

ATTEST:

---

Daniel B. Cozad, Secretary



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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P.O. Box 1839  
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[www.sbvwd.dst.ca.us](http://www.sbvwd.dst.ca.us)

Memorandum No. 1176

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: May 15, 2013**

**Subject: Community Strategic Plan**

## **RECOMMENDATION**

Staff recommends the Board review and consider approval of the Strategic Plan incorporating all partner and community feedback.

## **BACKGROUND**

The Board approved the current Strategic Plan in April 2010. This Strategic Plan was developed with significant work and dedication from the Board and from the staff of the District at that time. The Strategic Plan was approved without final review from District partners at the end of the planning process. In 2012 the Board directed staff to update the Strategic Plan, noting accomplishments and inserting elements that were suggested by the Board. At the January 9, 2013 Board meeting staff reviewed the changes based on a PowerPoint presentation for concurrence. Based on Board comments provided on the draft, staff prepared and provided the Board a draft document to be shared with District Partners and Stakeholders. At the February 13, 2013 meeting the Board approved a Circulation Draft and the Board directed staff to provide the draft to the District Partners and Stakeholders and solicit informal and formal comments on the Community Strategic Plan. Staff forwarded the plan to the Districts stakeholders, partners and communities offering to make presentations to their boards or councils.

## **FEEDBACK**

Staff received many favorable comments and recommendations. Stakeholder and Partner reviewers were supportive of the direction of the District and the strategies in the plan. No formal comments were submitted. Informal suggestions on the plan were received from:

- SAWPA
- CEMEX
- President Corneille
- Director Glaubig
- SBVMWD
- US Fish and Wildlife Service
- West Valley Water District
- East Valley Water District
- City of Highland
- Upper Santa Ana Water Resources Association Members
- San Bernardino Advisory Commission on Water Members
- Consultants and vendors

BOARD  
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GENERAL  
MANAGER

Daniel B. Cozad

Staff has incorporated suggestions and recommendations into the draft that is provided and recommended for the Boards consideration of approval.

**FISCAL IMPACT**

Because this effort uses District staff skills to implement the majority of the process, there are few additional costs. These costs are included in the 2012-2013 budget.

# San Bernardino Valley Water Conservation District Community Strategic Plan 2012-2013

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*Proposed Final  
For  
Board Review  
May 15, 2013*

# Table of Contents

1	Introduction and History.....	3
1.1	Introduction .....	3
1.2	District History .....	3
1.2.1	Recent History.....	4
1.2.2	Recent Changes and Accomplishments .....	4
1.2.3	Summary of Community Strategic Plan Goals .....	5
2	Core Mission and Activities.....	5
2.1	Water Activities.....	5
2.1.1	Water Facilities Management .....	6
2.1.2	Water Facilities Partnerships .....	6
2.2	Strategic Efforts Related to the Water Mission .....	7
2.2.1	Enhanced Recharge.....	7
2.2.2	Enhanced Security and Habitat Management .....	8
2.2.3	Water Use Efficiency Efforts .....	9
3	Land Resource Management .....	10
3.1	Land Management Enterprise .....	10
3.2	Long Term Wash Planning and Management.....	10
3.2.1	Strategic Goals Related to the Wash Plan.....	11
3.3	Mining, Land Use and Development.....	12
3.3.1	Mining .....	12
3.3.2	Land Use and Development .....	12
3.4	Sustainability and Resource Management .....	13
4	Agency and General Fund .....	13
4.1	Annual and Short Term Efforts .....	13
4.2	Organizational and Financial Improvement.....	13
4.3	Develop Staff and Organizational Capacity.....	14
5	Strategic Revenue Initiatives.....	14
5.1	Renewable.....	14
5.1.1	Groundwater Charge.....	14
5.1.2	Investments.....	15
5.1.3	Rental/Lease Income.....	15
5.1.4	Service Fees and Other Income.....	15
5.1.5	Property Tax .....	15
5.2	Extractive or Non-Renewable .....	15
5.2.1	Mining Royalties.....	15
5.2.2	Property Sale Easement or Mitigation Revenue .....	15
6	Community Strategic Plan Input and Feedback.....	16
6.1	Process and Feedback.....	16
6.2	Approvals .....	16
6.3	Implementation and Revision .....	16

# 1 Introduction and History

## 1.1 Introduction

This Community Strategic Plan for the San Bernardino Valley Water Conservation District (“District”) was developed during 2012 and early 2013 as a Community Strategic Plan built on the Board’s 2010 Strategic Plan. The purpose of the update was to assess progress from the 2010 plan and to evaluate certain elements of the 2010 plan for community support and financial feasibility. The Strategic Plan completed in 2010 was created to assist the District Board and Management in the development of a vision for the District shortly after the efforts to consolidate the District were not upheld. Certain expansion strategies and financial issues were of concern to various communities and partners. The Board set aside the approved plan and commenced with the short term actions and seeking community and partner feedback on the Community Strategic Plan.

During 2012, the Board of Directors and General Manager reviewed various issues in the Community Strategic Plan and better developed elements that lacked detail. The 2012-2013 Strategic Plan was presented at the January 2013 Board meeting in PowerPoint summary form. The plan described in the following pages expands on details and documents the plan for final review by the Board and the District partners, communities and stakeholders.

## 1.2 District History

The District has a long history in water management in the east end of the San Bernardino Valley. A long drought from 1898 to 1903 brought sustainable water supplies for the Santa Ana River to the forefront of attention for San Bernardino, Riverside and Orange Counties. A private Water Conservation Association (WCA) was formed in 1909; led by Francis Cuttle, the Manager of the Riverside Water Company. This group pushed for surface water flows to be stored underground for future use. In 1909 four entire sections were set aside by the Federal Government for water conservation.

Percolation ponds were dug, and the Cuttle Weir was completed by 1914. The current District was formed by the San Bernardino County Board of Supervisors on January 4, 1932 by a vote of landowners to obtain water for conservation purposes as a special purpose District under §74000 California Water Code Water Conservation District Act of 1931, and shortly thereafter the WCA dissolved. The District has fee ownership, water recharge easements, and/or permitted use on more than 3,650 acres. The District, as an agency, serves a total of approximately 50,000 acres.



Cuttle Weir Diversion Structure Dedication

This water mission, which is the origin of the District, continues to be critical to the water basin and to the farmers, communities and stakeholders of the region as they were when the District began.

### 1.2.1 Recent History

Relevant to the history of the mission of the District is its interaction with the region. In 2005, the Local Agency Formation Commission (“LAFCO”) eliminated the District’s Sphere of Influence signaling it intended to consolidate the District. In 2009, LAFCO proposed consolidation of the District into the San Bernardino Valley Municipal Water District, despite the objections of the District. The LAFCO Commission did not approve the consolidation and the District operates today having implemented most of the recommendations made by LAFCO, short of consolidating. The District has greatly improved its financial ability to provide recharge and related conservation services as well as cooperation with partners and communities for shared services and access to facilities. The District has recently filed to reinstate a sphere of influence for the District. Additionally, the District has continued to strengthen relationships and open lines of communications with water agencies, cities and its partners in the region.

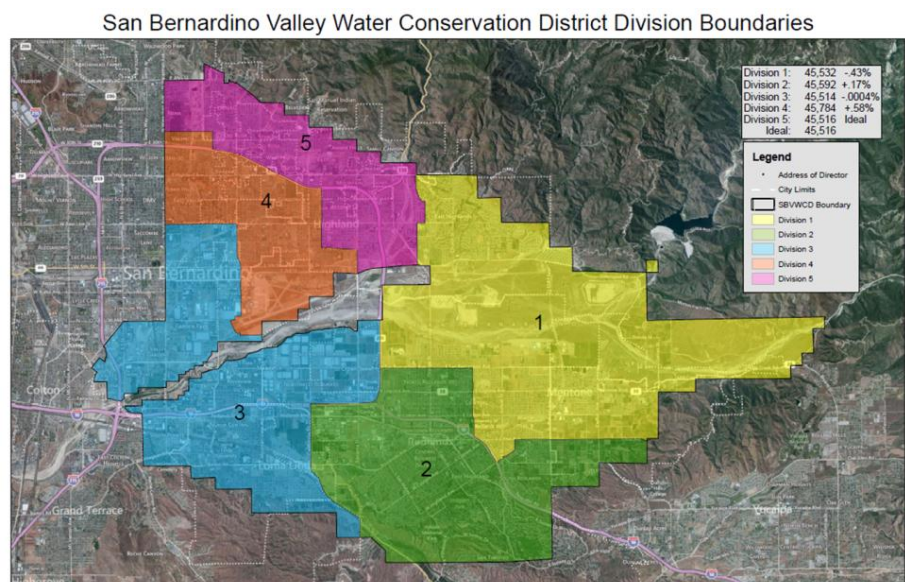
### 1.2.2 Recent Changes and Accomplishments

In 2011, the District addressed several governance issues and developed an enterprise financial system to separate the District’s activities into distinct enterprises providing transparency and accountability in the District’s financial dealings. In 2011 and 2012 the Groundwater Charge was increased by 25% and 15% respectively to allow the groundwater enterprise to raise adequate revenue to operate the Water Enterprise facilities within its financial ability without subsidy from the District reserves or other enterprises. The District also developed a concise reserve policy to provide clarity to the development, maintenance and use of reserves.

2012 marked the completion of the District’s Enhanced Recharge Agreement with Western Municipal Water District (“WMWD”) and San Bernardino Valley Municipal Water District (“SBVMWD”). This agreement, dubbed the Collaborative Agreement, was developed to cooperatively provide existing recharge facilities, and develop and operate new facilities on District lands. This agreement is a cost effective method for additional recharge within the Basin for all three districts.

In October 2012, the District took the final steps to implement SB-235, a bill sponsored by the District, to allow it to reduce from seven board members to five Board members. The Board adopted five new Division boundaries, based on the 2010 Census.

Finally, 2012 marked the decision by the Board to proceed with Phase 1 of the Wash Plan, which would renegotiate the conservation



strategy and gain agreements needed to proceed with completion of the Wash Plan in accordance with the shared cooperative structure under the Wash Plan Task Force.

### 1.2.3 Summary of Community Strategic Plan Goals

This Community Strategic Plan provides background and context to the efforts and goals in the plan. The following table summarizes the Community Strategic Plan goals as described in more detail as they relate to the District’s mission in the rest of the plan.

No.	Community Strategic Plan Goal
1	Increase and enhance basin water resources and conservation management through core mission efforts and enhancement projects
2	Provide effective stewardship of District lands for environmental, water conservation and habitat management through the Wash Plan, the Districts land use planning effort
3	Continue to develop and improve financially sound and efficient District organization with secure foundation to better serve District Partners and Communities
4	Deliver services and programs to improve non-retail outdoor water use efficiency and new groundwater recharge in the valley watershed.
5	Support trails and outdoor recreation identified in the Wash Plan and in cooperation with District Partners and Communities where financially viable
6	Develop staff and District organization to support District mission and regional projects and programs
7	Support and lead regional efforts related to water conservation and management of natural resources with District partners and communities

## 2 Core Mission and Activities

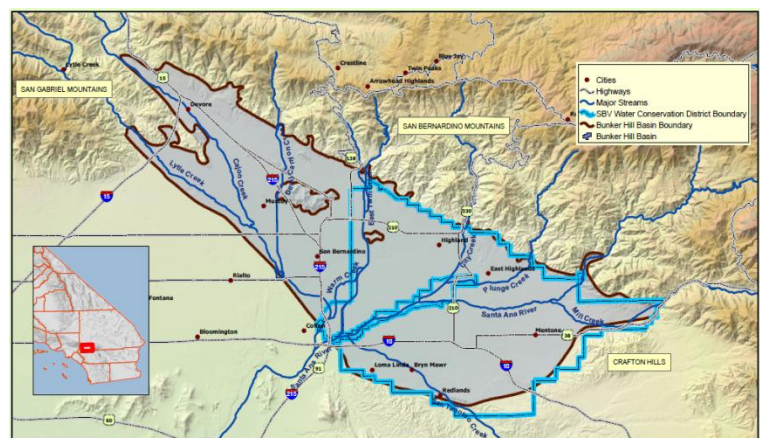
While the District has the tag line “our name is our mission”, the formal adopted mission of the District approved in 2001 is shown below:

*The mission of the San Bernardino Valley Water Conservation District is to ensure recharge of the Bunker Hill Groundwater Basin in an environmentally and economically responsible way, using local native surface water to the maximum extent practicable. We strive to improve the supply and quality of groundwater, balancing such demands with those of land, mineral, and biological resources.*

The core water mission is but one of the District’s important efforts undertaken by the District. The section below describes several of the core activities of the District that are ongoing.

### 2.1 Water Activities

Water conservation management and recharging the groundwater aquifer are the core water activities of the District. These vital functions have been provided by the District and its predecessor association for over 100 years. The District has recorded



Bunkerhill Groundwater Basin

more than one million acre feet of water recharged in its history which equates to approximately 325 billion gallons.

### **2.1.1 Water Facilities Management**

The facilities of the District for water recharge are a diverse collection of weirs, diversion structures, gates, canals, recharge basins and overflows. Field operations personnel are adept at utilizing and enhancing the capabilities of the existing facilities. While many of these facilities were constructed many years ago, annual cleaning, maintenance, and upgrades are critical to achieving the strategic goals in this area. As the population of the District has grown, Enhanced Recharge facilities have been planned to support the additional needed recharge in a financially efficient manner through shared facility uses with SBVMWD and WMWD.

In 2012, the District updated its Operations and Maintenance Plan and Manual. This update significantly enhanced the documented information about the facilities and their operations. The manual describes the field functions for all facilities, equipment and operations. It also provides information on the many coordinated efforts and partnerships related to the District's operations.



**District Percolation Basins in Mill Creek**

### **2.1.2 Water Facilities Partnerships**

The District is an active participant in several regional partnerships related to the water mission. These separate efforts are related by the District's position in the watershed and its independent purpose in the region. These partnerships and shared services assist the public and other agencies as much as they do the District. They enable all entities to operate more efficiently and ensure adequate services are available to the public.

#### **2.1.2.1 Big Bear Watermaster**

The District is one of the three court-appointed Watermaster members with Big Bear Municipal Water District and Bear Valley Mutual Water Company. The District's primary role is as an unbiased representative of the groundwater basin to ensure the basin is kept whole in the operations of the Big Bear Dam facilities and water management activities. This strategic partnership supports the working relationships between the mountain communities, their water supply and the water supply for the valley and its users.

#### **2.1.2.2 Exchange Plan**

The Exchange Plan is an existing program cooperative measurement and documentation of surface waters that are directed and divided above, on and around District lands. The District field staff monitors Santa Ana River and Mill Creek water diversions, transfers, exchanges and the amount of water recharged for the benefit of the basin on a daily basis. This is summarized in Daily and Monthly Flow Reports provided to water managers and the public through email and the District website. These efforts support strategic goals for many agencies and ensure documentation and efficient surface flow deliveries.

### 2.1.2.3 Facility Improvements

In addition to annual cleaning and maintenance, the District has made a number of changes and improvements in the facilities over time. These changes increase the efficiency of operations and reduce likelihood of injury and damage to facilities. Gates and other control structures have been improved and updated as well as overflows to recharge basins. Many of these improvements have been done in coordination with partners to accommodate additional flows, such as State Water Project imported water recharged on behalf of the District's water partners.



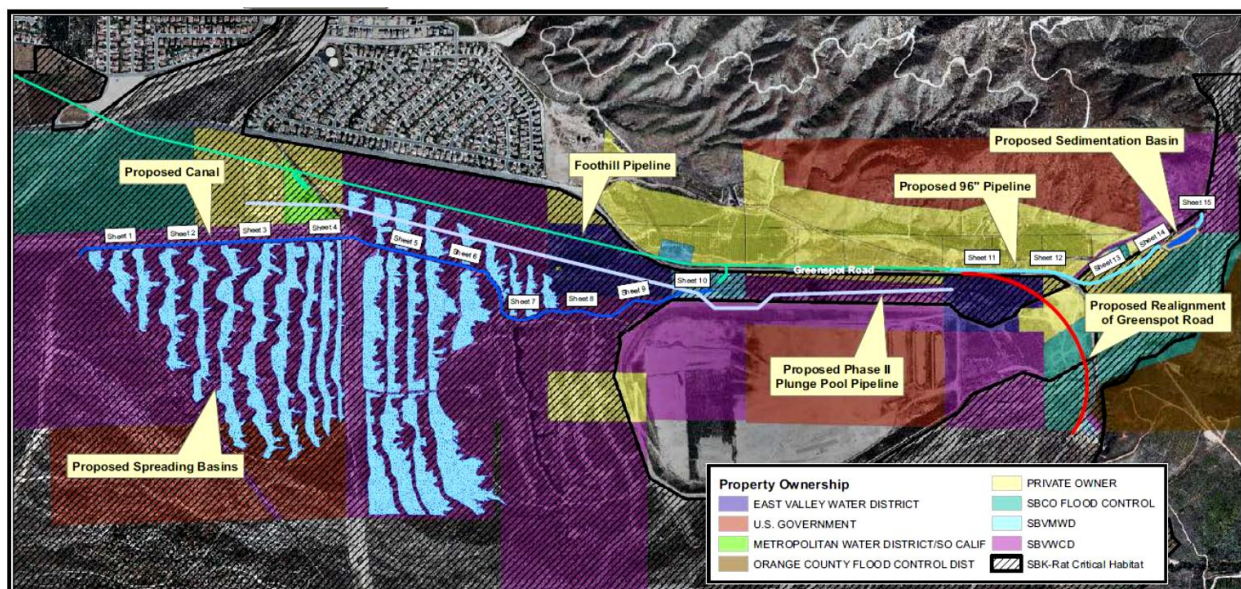
Diversion Maintenance Activities

The Enhanced Recharge joint project with SBVMWD and WMWD will improve and increase capacity needed to support present and projected population needs as well as the current capacity of the District's facilities. In partnership, SBVMWD led the second phase of the project developing a design for additional recharge of water that was demonstrated to be available through the water rights application approved by the State Water Resources Control Board. This project is further described in Section 2.2.1 below.

## 2.2 Strategic Efforts Related to the Water Mission

### 2.2.1 Enhanced Recharge

The joint cooperative project initiated in 2008 and codified in a three party, 50 year lease agreement is one of the District's most significant strategic goals. The productive combination of capital and water rights from WMWD and SBVMWD with the District's ideally suited lands and operations capabilities create significant value for the San Bernardino Basin Area (SBBA). This effort expands recharge capacity on District lands by more than 100 acres of new facilities supporting current reliability and projected growth. The agreement also requires the District to efficiently maintain the facilities as it does the existing recharge basins. Collaboratively developing this expanded capacity is one of the District's most significant strategic element activities.



Enhanced Recharge Plans and Land Ownership

This 50 year agreement allows the benefit of use of the shared facilities to reduce the cost and increase operational efficiency for the public. This agreement also sets the stage for additional shared services and support between the upper watershed agencies.

### **2.2.1.1 Resource Implications**

The District currently allocates enhanced recharge funding toward the Groundwater Enterprise field efforts. The agreement also requires the District to hold, in reserve, money from the lease payment to prepare for basin cleaning. This revenue is generated from the annual payments as provided for in the lease agreement with WMWD and SBVMWD for the expanded facilities with revenue also allocated to the Land Enterprise. This additional revenue increased the financial ability of the District to provide these and other critical public services.

Current efforts include coordinating engineering, environmental and other planning. In 2013 and 2014, the District will be supporting the final design, permitting, construction, and initial operations of the Enhanced Recharge facilities. The District will support these efforts with current field staff and contract personnel. Upon completion of the facilities and initial operations, the District will budget to add an additional field staff person to assist in the operations and maintenance of the new facilities, as needed.

### **2.2.2 Enhanced Security and Habitat Management**

An important strategic goal is to increase the security of the facilities and lands the District owns or manages under easement. The increases in metal theft, trespassing and off road vehicle traffic damage the District's lands, facilities and habitat. Reducing illegal access is a strategic long term effort of the District in order to reliably provide services and safeguard facilities. Additionally, increasing appropriate legal access to the District lands is an important goal as well. While these goals may seem in opposition, properly designed and managed trail access can actually reduce illegal access in some areas while providing an important amenity to the Communities within the District. Issues related to habitat are discussed in the Land Management Section, but controlling access to sensitive habitat areas will be critical to the success of that program as well. Significant efforts will be planned to place barriers, increase enforcement, and other cooperative efforts with public safety entities.

#### **2.2.2.1 Resources Implications**

The District currently budgets funding for Security Enhancements, primarily in the area of maintaining fencing, destruction of nuisance buildings and development of better perimeter control to discourage illegal entry by vehicle. Current funding is primarily focused on the groundwater facilities and funded from the Groundwater Enterprise. Future funding and coordination with the East Branch Extension II (EBX2) work will be associated



**District Main Canal to Santa Ana Basins**

with the Land Enterprise. Currently and for the near term, field staff will support this effort on a time available or needed basis. Future efforts associated with the Wash Plan will require additional staffing and funding.

### 2.2.3 Water Use Efficiency Efforts

The District has had a limited role in retail customer water use efficiency; as discussed, its primary role is in diverting surface water to recharge groundwater. The Board has a strategic goal to efficiently expand its water use efficiency efforts to more fully implement its mission within its financial ability. To accomplish this in an effective manner, these efforts will seek opportunities in which it can partner with others or to work in areas not served by retail water providers.

#### 2.2.3.1 Communication with Groundwater Producers

Because the retail water providers are the District’s partners and pay the Groundwater Charge, it is more efficient for them to communicate with retail water users. The District can fulfill this part of its strategic goals by partnering with them to assist where needed in reaching their customers. Additionally, there are partners not currently adequately served by retail water suppliers, communities or others who are engaged in current conservation programs. These are producers who are likely our non-governmental Groundwater Charge payees and may not be receiving a message about conservation. This is an area the District can assist and provide these services.

#### 2.2.3.2 Educational Outreach

The Board has authorized the District to participate with the Inland Empire Resource Conservation District (“IERCD”) in its Elementary School Education efforts. This mature program is in need of additional support to reach more students. By partnering with the IERCD, the District can convey messages about conservation and its efforts to help while supporting the existing programs. This cost effective program shares staff and facilities, and achieves multiple goals at a low cost.

#### 2.2.3.3 New Recharge Projects

Just as with the other conservation elements, developing additional water recharge facilities is a strategic goal of the District in order to provide adequate recharge to the public. In 2012, the District was selected for a One Water One Watershed grant under the SAWPA Integrated Regional Water Management Planning program. This project seeks to increase water recharge and endangered habitat in the Upper Plunge Creek. This project developed in conjunction with the San Bernardino Flood Control District, San Bernardino Valley Municipal Water District and US Fish and Wildlife service will support increased recharge, significantly improve habitat and help restore the healthy function of Plunge Creek. As a collaborative project, its shared benefits efficiently provide services to the region

and it is an opportunity to work together with the resources agencies and habitat managers in the region.



Plunge Creek Habitat and Water Conservation Project – restoration areas shown in green

#### **2.2.3.4 Conservation Education and Outreach**

The Board identified an opportunity to help develop and provide conservation education to landscapers and gardeners who manage water at the many facilities they maintain. This unmet conservation gap could have a significant impact on outdoor water usage from municipal waters, but more importantly from small agricultural groves and facilities that obtain water from mutual water companies or private wells. This sector is not currently served or targeted for education in the District’s area. Staff was tasked to better characterize the opportunity and coordinate with District partners and communities to determine the feasibility and approach to fill this service need. Resource needs are not identified at this time but believed to be limited, due to cooperation with other agencies for development and implementation.

#### **2.2.3.5 Resources Implications**

The District currently budgets very limited funding toward conservation education and outreach efforts. The strategic goal of increasing conservation reduces the water demand on the basin and the amount of water recharge needed to maintain the groundwater basin. By cooperating with others for shared services and with our groundwater producers that do not have existing programs, we can very cost effectively reach groups who do not otherwise get these messages. Projects like the Plunge Creek Conservation Project bring funding for efficient expanded recharge services at a low cost to the District with significant benefits for natural resources of the region.

### **3 Land Resource Management**

In 2011, the District established a Land Management Enterprise to better clarify the roles of the District and to provide better accountability of the sources and use of funding provided in the various areas of the District’s efforts. Components and tasks are described below along with several strategic goals related to this effort.

#### **3.1 Land Management Enterprise**

The Land Management Enterprise holds the District’s land holdings not directly related to current water recharge activities. Revenue related to this enterprise includes mining royalties, land leases, commercial property leases, and easement payments for encroachments and encumbrances. These revenues enhance the District’s financial position through one time and recurring revenue opportunities which can support the District’s core functions and augment reserves to stabilize rates and allow funding of improvements.

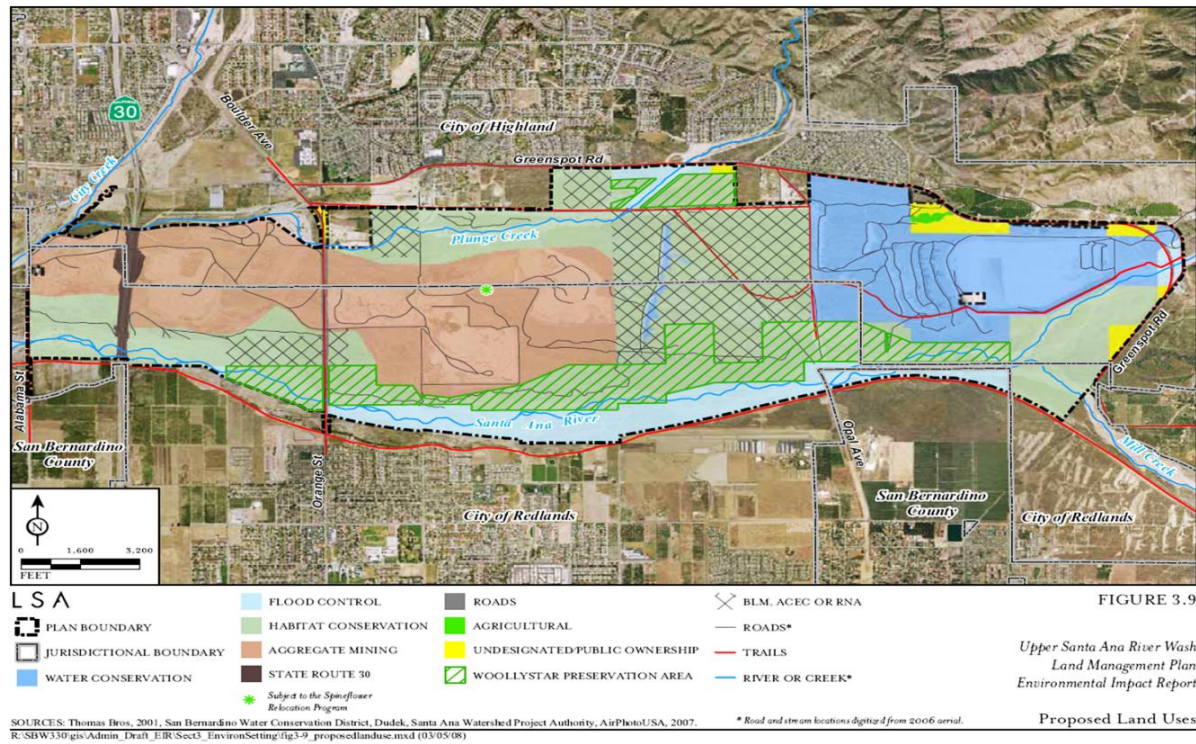


**Blooming Santa Ana Woolly Star, an endangered species**

#### **3.2 Long Term Wash Planning and Management**

A key planning and management effort related to the land management enterprise is Plan B or the Santa Ana Wash Plan. This plan is a long term management approach to create a comprehensive program to manage the Wash Area shown on the following page. The development of this plan is

difficult and requires the participation of the Task Force, made up of stakeholder communities and partners as well as resource agencies such as US Fish and Wildlife Service, the Bureau of Land Management and the California Department of Fish and Wildlife.



### District Wash Plan Showing Proposed Land Uses

While time consuming and difficult to complete, this plan is critical to permitting mining operations beyond their current boundaries, accommodating enhanced recharge facilities, documenting and permitting maintenance functions the District undertakes as well as supporting our community and partner local projects with impacts to endangered and threatened species present in the wash.

### 3.2.1 Strategic Goals Related to the Wash Plan

Several strategic goals related to this planning effort are summarized by the Wash Plan's commitments to effective stewardship of District owned and managed easement lands. Habitat management and enhancement in accordance with the Wash Plan is both a requirement and an opportunity for the District. Implementing the Wash Plan is a key element to sustainability of water recharge in the wash area. Current strategic examples include:

- Development of Conservation Strategy
- Wash Plan Phase II implementation
- Continue to develop projects with partners and communities
- Expand partnerships for water use efficiency and recharge efforts
- Support the Wash Plan with District capabilities as needed and funded

### 3.2.1.1 Community Resources and Recreation

From the work with the Task Force, the Wash Plan incorporates community use of District Land Resources. The development of trails which connect to the Santa Ana River Trail and open District lands to hikers, runners and off road bicycles is an element of the Wash Plan that creates a community recreational resource opportunity. The Board has embraced this opportunity as a strategic goal to coordinate and support its communities in ways that are financially viable for the District to provide access. These efforts would likely be implemented with the Communities and County as partners, as appropriate, to bring expertise and potentially commitment of support.

## 3.3 Mining, Land Use and Development

Responsibly planning, managing and developing the District's lands are key to the sustainability of the District and its land holdings.

### 3.3.1 Mining

An example of these development proposals is aggregate mining leases which pay royalties to the District.



Mining in the wash seen from the air

Additionally, they make aggregate material available to the local

communities at a lower cost and a lower carbon footprint than hauling it from longer distances. Furthermore, these mining efforts also pay tax or royalties to the surrounding communities' general funds. In 2011, the District negotiated a revised agreement with CEMEX to provide Minimum Annual Guaranteed revenue to the District in the case that they did not mine the resources. The District also has agreements with Redlands Aggregate for permitted aggregate mining. Even in the mining area, the District facilitated an agreement with CEMEX and the County of San Bernardino to provide an easement allowing the County to cooperatively operate on District lands for processing sediment from flood control facilities. The District continues to maximize opportunities for new amenities for District community partners and better land use not currently being mined or when mining is complete.

In addition, the District has a contract with Robertson's Ready Mix, including a prepaid royalty, which provides for mining on District property when permitting is completed. A prepaid royalty has been provided to the District to hold this opportunity until permitting is completed under the Wash Plan.

### 3.3.2 Land Use and Development

In a given year several proposals will be presented to the District to participate in related development on District lands or in nearby communities. These proposals, where consistent with the Wash Plan and District policy, can be accommodated if in the best interest of the District or its communities and partners. Easement and fee proposals to develop District lands not needed for water conservation are received and may be solicited under certain conditions. A strategic goal related to this area is to continue to develop alternate long term funding mechanisms for the District to mitigate rates for groundwater producers and to fund District land management needs.

### 3.4 Sustainability and Resource Management

The District is also committed to sustainably managing the lands it owns and uses with its partners and communities. In prior strategic plans the District has provided vision for community parks and recreational amenities. Additionally, wetland areas were suggested for water quality issues. Currently there is no driving need or funding to support these projects but the Board believes that these amenities may fit into broader future resource management efforts with partners in the region. It is important to keep these efforts in mind when discussing resources management for the region.



District Lands and Native Habitat

## 4 Agency and General Fund

While a majority of the strategic goals are related to projects of the District, some are primarily related to the District operations and are listed in this section.

### 4.1 Annual and Short Term Efforts

The prior Community Strategic Plan contained a number of efforts which were short term, generally less than one year. Beginning in 2011, the Board began setting priorities at the beginning of its calendar year to allow these priorities to be implemented during the calendar year. Some of these items were normal District efforts that required special attention or were infrequent projects. Other priorities are more related to providing direction and accountability for the staff and Board by being tracked and reported upon. These items are no longer contained in the Community Strategic Plan.

### 4.2 Organizational and Financial Improvement

The District has the strategic goal of continuing to develop a more efficient District governance and organization with a secure organizational and financial foundation. Enhancing this status and continuing to build relationships are a strategic goal intended to provide better, more reliable service to the District's partners and communities.

An example of this strategic goal accomplished in 2012 was the development of the groundwater charge rates which are adequate to fund the District's groundwater recharge services.

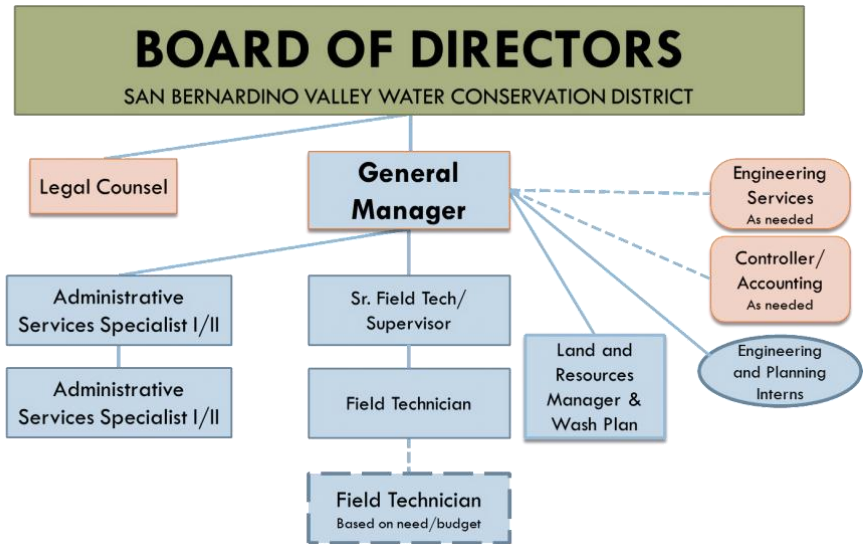
Current strategic effort examples include:

- Managing costs and expenses to ensure cost effective service
- Rebuilding reserves from revenue opportunities to stabilize District costs and service levels
- Application to reinstate the District's Sphere of Influence and demonstration of improvements in the Municipal Service Review (MSR) process
- Working with regional partners and supporting projects, common needs and shared facilities
- Developing cooperative agreements to support mutual needs

- Demonstrating the value of the District’s role and services in supporting and enhancing community and partner resources

### 4.3 Develop Staff and Organizational Capacity

The Board recommended a strategic goal of developing staff and the District’s capability to support key regional programs such as the Wash Plan, and Natural Resources Management in cooperation with the District’s partners. This development will be done as needed and as they are financially viable. A 2013 proposed organization chart is shown here. Expansion of training for existing staff, use of interns and consultants, and collaborative staff sharing with neighboring agencies and communities will be used. Based on this strategic goal the District staffing plan may need to be revised.



District Organization Chart

## 5 Strategic Revenue Initiatives

The District has recently come out of a difficult financial time which began in 2008 and continued through 2011. This situation mirrored the overall economic slow-down; however, the effect on the District was more severe because all sources of the District Revenues were impacted at the same time. Since this time, the District has revised its financial structure, reduced costs, and implemented various policies that will reduce the likelihood and severity of these occurrences in the future. This will allow the District the financial ability to adequately provide its core public services. The District implemented cost reductions documented in the annual budgets including the reduction from Seven to Five Divisions for the Board of Directors as allowed by SB-235. The District also adopted the Enterprise Financial structure and reserve policies to limit the future impact of the broader economic times on the District, since drought happens in good and bad economic times. The District revenues are described briefly below, categorized as renewable and non-renewable.

### 5.1 Renewable

Renewable revenues are generated every year in varying levels based on the source and conditions.

#### 5.1.1 Groundwater Charge

The District has increased its Groundwater Charge in both of the past two years with the support of the District partners and communities; no rate changes are anticipated for the present year. The rates per acre-foot are still very low and affordable to the water producers in the basin.

### 5.1.2 Investments

The District reserves are adequate to ensure future operations and the variability of its revenue sources. The District's investments include significant funding provided as a prepayment of royalties. Investment of these cash reserves provides a small but sustainable amount of revenue to the District.

### 5.1.3 Rental/Lease Income

The District owns fee lands and office and residential space beyond the current needs of the District. The District manages these investments to reduce its operating cost and provide public opportunities for local communities.

### 5.1.4 Service Fees and Other Income

The District provides a number of services and allows use of its land for compatible purposes. Recharge and other services performed for others are ongoing sources of stable revenue. Additionally, the District gains other revenue from sales of materials that are generated from the cleaning of basins or placement of materials for storage or processing on District lands.

### 5.1.5 Property Tax

The District has a minimal amount of General Fund property tax it receives related to its share of county collected taxes. The annual property tax of the past few years is approximately \$75,000. This cost is adequate to pay for elections in years when Board Members are challenged in elections.

## 5.2 Extractive or Non-Renewable

Certain funding sources are not renewable and when used or spent are no longer available to the District.

### 5.2.1 Mining Royalties

Mining royalties from extracted material are priced based on a market rate negotiated with the company mining the lease. The material that is permitable and minable is finite and cannot be easily expanded. The Wash Plan conservation strategy provides for a large increase in minable area and although increased, will be finite. Additionally, the lands after mining are less useful and more difficult to reclaim for productive purposes.

### 5.2.2 Property Sale Easement or Mitigation Revenue

District fee lands can be sources of revenue to the District if well managed. Various public and private organizations seek easements which are generally compatible with the use of the land for recharge and habitat lands. However, once a pipeline or road is developed in the land, that generally precludes other uses of the



Collaborative Use of District Lands

land. Additional mitigation for habitat may be required due to District or other party actions.

The District may be able to provide offsetting mitigation for its own projects, easement projects or partners' requirements. These offsets for habitat are likely to generate revenue, but are unlikely to generate revenue significantly above the costs required to maintain the land. Careful consideration

should be given to the acceptance or use of these revenues due to the loss of alternative opportunities for the property and funding.

## **6 Community Strategic Plan Input and Feedback**

The community based process uses the elements of the April 2010 Strategic Plan to develop the Community Strategic Plan. Upon receiving input from water partners, community partners, and wash plan stakeholders, staff will develop a draft for review and comment. By enlisting participations from these key contributors, it will enable a better understanding of their needs and an opportunity to create a shared vision.

### **6.1 Process and Feedback**

The District has, and will continue to, solicit feedback on its Community Strategic Plan to understand the community's needs and suggestions. This draft document will be circulated and presented in summary for water and other partner's feedback including the communities we serve. Staff and/or Directors will be available to meet with:

- Groundwater Recharge Partners and Water Agencies
- Land Stakeholders and Wash Plan Task Force Members
- Mining Partners
- Resource Agencies
- Districts, Cities and the County of San Bernardino
- Community Stakeholders

### **6.2 Approvals**

The Board of Directors has reviewed the Circulation Draft Community Strategic Plan and approved it for circulation and comment. The Board will approve the final version for implementation based on community feedback and comment.

### **6.3 Implementation and Revision**

Staff will implement the Community Strategic Plan with direction from the Board of Directors and in cooperation with the District's partners and communities. The Community Strategic Plan will assist with the development of the Annual Priorities List and the Annual Fiscal Budget for the District. It is recommended that staff and the Board review the Community Strategic Plan related to critical decisions and formally review and potentially revise the plan every three years.

If you have questions or comments please feel free to contact the District.

**Daniel Cozad, General Manager**

[dcozad@sbywcd.org](mailto:dcozad@sbywcd.org)

909-793-2503

1630 Redlands Blvd. Suite 1

Redlands, California 92373



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Fax: (909) 793-0188

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[www.sbvwd.dst.ca.us](http://www.sbvwd.dst.ca.us)

Memorandum No. 1177

**To: Board of Directors**

**From: General Manager, Daniel B. Cozad**

**Date: May 15, 2013**

**Subject: CEQA Notice of Exemption for Sphere of Interest Reinstatement/Modification**

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## **RECOMMENDATION**

Staff recommends the Board consider approval of Resolution No. 496 accompanying the Notice of Exemption for the LAFCO application to reinstate the sphere of influence.

## **BACKGROUND**

Through Resolution No. 2893 adopted by LAFCO on March 15, 2006 determination that the District had a zero sphere of influence. When the consolidation actions were not approved in July 2009, most believed the Sphere of Influence (SOI) had been reestablished, but it had not been reestablished. With the initiation of a Collaborative agreement for long term sharing of lands and recharge services San Bernardino Municipal Water District and Western Municipal Water District need to be assured of the Districts consistent future. The Board appointed an Ad Hoc Committee (Committee) to review the Sphere of Influence SOI and make recommendations to the Board.

On September 12<sup>th</sup>, the Board directed Staff to coordinate with the District's water, community and other partners and request their support in preparation for submittal of the District's proposed sphere of influence and directed Staff to coordinate with Local Agency Formation Commission (LAFCO) to request reinstatement of the District's SOI.

The District has received or believes it will soon receive support letters from virtually all its partners. To date letters received include:

- San Bernardino Valley Municipal Water District
- City of Loma Linda
- West Valley Water District
- City of Highland
- City of Redlands
- East Valley Water District

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GENERAL  
MANAGER

Daniel B. Cozad

Based on the support from District partners and communities and Board concurrence Staff coordinated with LAFCO staff to review and prepare to finalize and submit the application for reinstatement. Staff learned that the municipal service review (MSR) would be processed at the same time and so there will be some additional information needs and costs.

Based on the recommendation of the Ad Hoc Committee staff plans to prepare the additional information and prepare to provide a deposit for fees. The final item not yet prepared was the CEQA Notice of Exemption (NOE). The NOE is attached as well as resolution 496 authorizing and supporting the NOE.

**Fiscal Impact**

The costs of application for Sphere Reinstatement and the MSR process estimated to be at least \$8,000. Additional funding may be needed to support staff or LAFCO efforts which will not be known until a later date. Funding is available for the fees, staff and LAFCO support in the approved 2012-2013 budget and staff has included funding in the budget for 2013-2014..

## Notice of Exemption

Appendix E

To: Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk

County of: San Bernardino  
222 W. Hospitality Lane  
San Bernardino, CA 92415-0026

From: (Public Agency): San Bernardino Valley Water Conserv  
1630 West Redlands Blvd.  
Redlands, CA 92373-8032

(Address)

Project Title: Application for Amendment to Sphere of Influence-SBVWCD

Project Applicant: San Bernardino Valley Water Conservation District ("District")

Project Location - Specific:

Within the jurisdictional boundaries of the District, encompassing areas of the Cities of San Bernardino, Highland, Redlands, and Loma Linda

Project Location - City: San Bernardino, et al. Project Location - County: San Bernardino

Description of Nature, Purpose and Beneficiaries of Project:

Application for an amendment to the District's Sphere of Influence under Government Code section 56425, to include the District's existing jurisdictional boundaries, and various other properties more specifically described in the District's application

Name of Public Agency Approving Project: San Bernardino Local Agency Formation Commission

Name of Person or Agency Carrying Out Project: San Bernardino Local Agency Formation Commission

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: 15061(b)(3); 15320; 15378(b)(5)
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

Project involves the request to restore the district's sphere of influence. The sphere of influence is a planning tool for potential future proposals relating to District boundaries or services, but establishment of the sphere itself does not present any possibility for any physical change in the environment. Later proposals for potential adjustments to boundaries or services, will be subject to their own environmental review.

Lead Agency  
Contact Person: Daniel Cozad Area Code/Telephone/Extension: 909-793-2503

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

Signed by Lead Agency  Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

**RESOLUTION NO. 496**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT FINDING ITS REQUEST FOR AMENDMENT TO THE DISTRICT'S SPHERE OF INFLUENCE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

**WHEREAS**, in its Resolution No. 488, the San Bernardino Valley Water Conservation District ("District") initiated a request under Government Code section 56428 to the San Bernardino County Local Agency Formation Commission ("LAFCO") for an amendment to its sphere of influence; and

**WHEREAS**, on March 15, 2006, LAFCO assigned a zero sphere of influence to the District, as part of a broader consideration of a potential consolidation of the District with the San Bernardino Valley Municipal Water District; and

**WHEREAS**, on July 15, 2009, after extensive public review, testimony, hearings, and comment, LAFCO determined not to approve consolidating the District; and

**WHEREAS**, the District has undertaken significant efforts to be responsive to various points of criticism raised about both its structure and operations during the course of such consolidation proceedings; and

**WHEREAS**, in May 2013, the District's Board of Directors initiated an application under Government Code section 56428 of the California Government Code, requesting LAFCO to restore its sphere of influence to include its existing jurisdictional boundaries, and certain additional territory located within the Sant Ana River Wash; and

**WHEREAS**, as part of the application process for the sphere of influence amendment to LAFCO, LAFCO requires documentation of the District's compliance with the California Environmental Quality Act; and

**WHEREAS**, the application for restoration of the District's sphere of influence implicates no commitment on the part of the District or any other agency to any specific course of action, does not implicate any change in existing services nor the area over which such services are to be provided, and does not implicate the possibility of any direct or indirect physical change in the environment;

**NOW THEREFORE, IN CONSIDERATION OF ALL THE FOREGOING, THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

1. The District finds its application for restoration of its sphere of influence, initiated by Resolution No. 488, to be exempt from CEQA under the provisions of Title 14, California Code of Regulations, section 15061(b)(3) in that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Here, there is no possibility that the amendment to a sphere of influence, which is itself a planning tool utilized by LAFCO for future decisionmaking, may have a significant effect on the environment.
2. Alternatively, the District's request for an amendment to its sphere of influence is exempt from CEQA under Title 14, California Code of Regulations, section 15320, which pertains to changes in organization or re-organization of local government agencies, where the changes do not change the geographical area in which previously existing powers are exercised. Here, the request for an amendment to the sphere of influence does not implicate any annexation or detachment, nor any consolidation or formation of any subsidiary districts. It pertains solely to the sphere of influence determination which may guide LAFCO in any future decisions it may make regarding any of these matters, or other items related to the jurisdiction or scope of services to be provided by the District.

3. Alternatively, the request for an amendment to the District's sphere of influence is exempt from CEQA under Title 14, California Code of Regulations, section 15378(b)(5) in that it constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.
4. The General Manager is instructed and authorized to prepare and file a Notice of Exemption under Title 14, California Code of Regulations, Section 15374, consistent with the findings made herein.

This Resolution is **APPROVED** and **ADOPTED** and effective this 15<sup>th</sup> day of May, 2013, by the following roll-call vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

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Richard Corneille, President

ATTEST:

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Daniel B. Cozad, General Manager



# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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[www.sbvwd.dst.ca.us](http://www.sbvwd.dst.ca.us)

Memorandum No. 1178

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: May 15, 2013**

**Subject: Rate Study Approach**

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## RECOMMENDATION

Staff recommends the Board receive the staff report on the suggested approach to a formal Groundwater Charge Rate Study, provide any comments or recommendations and file the report.

## BACKGROUND

Staff included budget for a groundwater charge rate study in the current and future year budget. This funding was included in the budget because there was a need for a rate study to review the more technical and complicated elements of the rate and ensure the administrative record completely and transparently described the rate.

## DISCUSSION

Staff and District Counsel have reported on several legal challenges to rate setting processes including those of other water conservation districts. These legal issues have complicated the groundwater charge rate setting. While the District fully complies with the laws and rules for setting its charges, there has not been a formal rate study to pull all the elements of the charge together at the level the District would prefer.

A tentative decision in the Venture vs. United Water Conservation (UWCD) Case, may clarify an approach and process for ensuring that such changes meet the legal requirements in the California Constitution and California Water Code. Staff would like to cooperate with UWCD as they implement their rate study under the tentative decision from the court. Limited details are available at the time of this memo, but staff will be meeting with UWCD and will be able to further update the Board on the approach.

## FISCAL IMPACT

The rate study costs themselves are included in the current 2012-2013 budget and also in the 2013-2014 budget. The full cost of the study and implementation are not known. The study is intended to reduce the confusion of those who pay the District's groundwater charge and the risk of future litigation: both would save the District and its rate payers money.

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GENERAL  
MANAGER

Daniel B. Cozad



# General Manager's Report

For April 6, 2013 through May 9, 2013

Daniel B. Cozad

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The following report summarizes the efforts and activities during the reporting period.

- 1. Water Conservation** – The dry spring continues, April 15<sup>th</sup> brought the annual draining of Seven Oaks Dam, reducing the 2000+ AF behind the dam to about 300 AF. On Friday April 26, a Fuel truck carrying diesel and gasoline lost control and crashed spilling around 5000 gallons of its load. This drained into Cold Creek a tributary of the Santa Ana River. All flows were curtailed that afternoon and Edison's intake for Plant 2 and 3 was closed. Staff monitored the spill information and closed the District's intakes and took samples to determine if any contamination had reached the District Facilities. Efforts related to the spill have taken a significant amount of staff time.
- 2. Personnel/Administration/Staff** – Staff prepared position description for the Land Resources Manager, researched salary and identified salary range for review by the Administrative Committee and approval by the Board. Staff posted the position and advertised in BC Water Jobs and has been reviewing resumes. The opening will close on May 15<sup>th</sup>; at that time, interviews will be scheduled. Participated in Ad Hoc and Board review of the performance of the General Manager.
- 3. Finance/Budget/Audit** – Staff received recommendations from the Administrative Committee and the Board in April and revised the budget based on the recommendations. Staff incorporated all changes into new Budget Spreadsheets that will allow easier estimation of costs. Plans made for District Audit including internal meetings in May and June with closeout scheduled for early July.
- 4. Facilities Maintenance/Aggregate Management** – Munoz Construction continues to remove about 300+ tons of sand per month from Mill Creek for City of Redlands pipeline under temporary access permit including sand from in the ponds. Coordinated with EVWD Staff to locate approximately 3000 yards of excess rock from headquarters near the borrow pit and canal crossing. Worked with SBVMWD to store rock for a City Creek Project in the borrow pit. Completed draft agreement with Upland Rock for processing material from cleaning and excess to District needs for royalty. Coordinated with CEMEX on proposed changes they are considering for their operations and performance for the royalty market evaluation.
- 5. Wash Plan** – Conservation Strategy map was approved by all, USFWS and California Department of Fish and Wildlife. Review special meeting was held with mining partners, County Flood, SBVMWD and others to gain full agreement on the strategy map and requirements. Staff and USFWS have held several meetings to complete the plan. Staff and RBF are compiling the avoidance and minimization measures for mitigation that will be used in the financial (PARS) analysis which is underway. Staff will be scheduling dates for Task Force meeting in late May or early June. Prepared and edited Draft MOU with BLM on issues with land and holdings as well as exchange in the future.

- 6. Plunge Creek Conservation Project** – Staff coordinated with Forest Service for information on a project they are planning for the upper reaches of Plunge Creek. Coordinated support letter with USFWS.
- 7. East Branch Extension** – Continued coordination with DWR and SBVMWD on plans and needs. Easement documents and the final executed agreement were received in early May. Department of General Service review and processing of the payment is still ongoing. EBX-2 contractor is excavating and placing pipe in Santa Ana.
- 8. Collaborative Enhanced Recharge Project** – Staff with District equipment implementing maintenance work in support of contractor’s efforts to keep 60 CFS flowing to basins. Significant coordination and cooperation on permitting and environmental habitat issues. Successful meetings with USFWS and SBVMWD on permit needs and mitigation. Meetings on engineering design including diversion structure cleaning and weir gate changes.
- 9. Property/Redlands Plaza** – Renewing one additional lease. When complete, one lease will remain that is not updated.
- 10. Engineering Investigation and Rate Setting**  
Staff completed all activities to support the EI and the Public Hearing and Public meeting to set the Groundwater Charge rate. Coordinated with other agencies and provided information to any interested.
- 11. Public Outreach and Legislative** – Coordinated meetings with partners related to Wash Plan, water management and groundwater. Continued coordination with SAWPA and SB County Flood, US Fish and Wildlife and another on the Plunge Creek Conservation project.
- 12. Current Board Action Implementation** –Staff revised the Strategic Plan to create a Draft Final for Board Consideration. The Circulation Draft was distributed by web and email to all District partners for comment and was presented in several forums. No formal comments were provided and informal comments were positive.
- 13. Computer and IS** – Contracted web management system implementation to be complete and ready for staff review. Staff is working to review the website when available and to provide updates and transfer by June 30, 2013.
- 14. Future Board Activities** – Expected short term items for consideration
  - a. Budget approvals in May
  - b. Audit committee in July
- 15. District Successes**
  - a. Field staff successfully coordinated with Edison, Redlands and EVWD related to the fuel spill and closed District Facilities to waters that may be contaminated.

**San Bernardino Valley Water Conservation District**



**Monthly Recharge Report**

From: 4/1/2013  
To: 4/30/2013

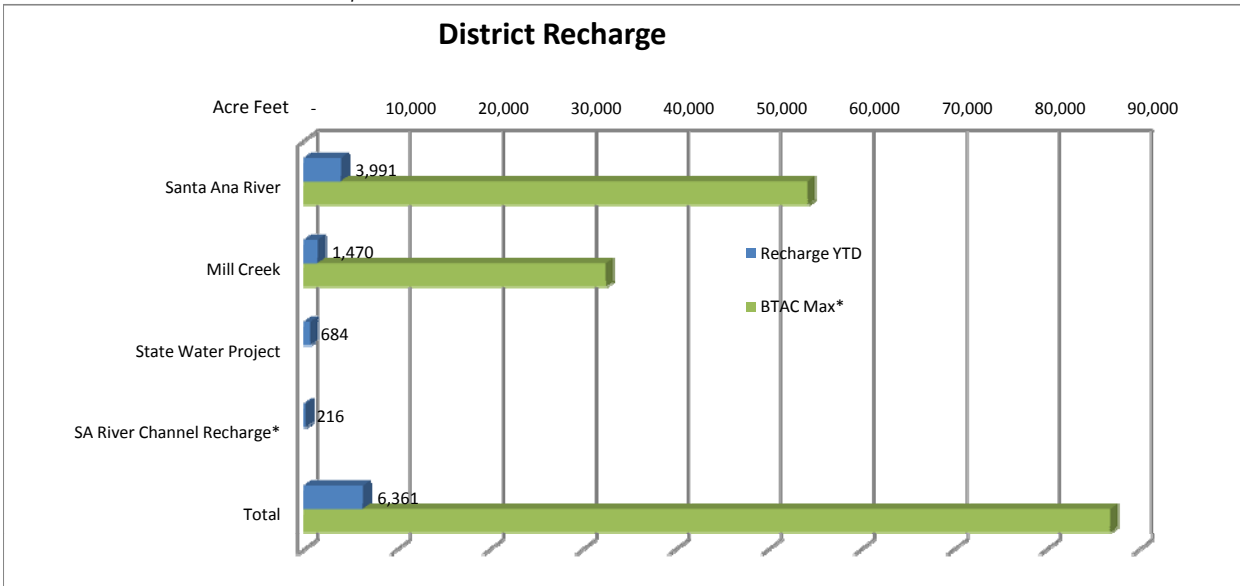
April					
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	56.5	1696	3,991	54,375	7%
Mill Creek	2.0	61	1,470	32,625	5%
State Water Project	0.0	0	684	NA	NA
In River Channel Recharge**	0.0	0	216	NA	NA
<b>Total</b>	<b>59</b>	<b>1757</b>	<b>6,361</b>	<b>87,000</b>	<b>7%</b>

Values in Acre Feet

\*BTAC Revised Max in October 2012

\*\*Monitoring began in Mid-April 2011

\*\*\* All Values Based on Water Year Oct-Sep 2013





# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

Established 1932

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Memorandum No. 1179

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: May 15, 2013**

**Subject: Wash Plan Status Report**

## RECOMMENDATION

Staff recommends the Board receive and file Staff's report and presentation on the Wash Plan.

## BACKGROUND

The District has been engaged in a land use, habitat and water conservation planning effort, generally referred to as the Wash Plan or Plan B for many years. Staff was directed to provide a Go/No Go recommendation on the project by May 2012 in the Boards goals process. Due to intensive work with the U. S. Fish and Wildlife Service (USFWS) the decisions needed for a project decision was not available at that time. Staff prepared a report and recommendation for the project which was approved by the Board in June 2012. Staff estimated many elements of the Conservation Strategy and financial analysis of mitigation requirements, management and land transfer/exchange. Due to these issues staff proposed moving forward with the project in the phases shown below:

- Phase 1, Finalizing Conservation Strategy, Project Funding, and Implementation Planning – **Complete**
- Phase 2, Mitigation Maintenance Requirements and Funding – **Ongong**
- Phase 3, EIR and HCP Revisions – **Budgeted**
- Phase 4, Conservation Easements and Commitments
- Phase 5, Land Exchange and Certification
- Phase 6, Implementation and Permitting

The Board authorized moving forward with Phase 1 and Phase 2 to identify the critical elements of Phase 3 in order move forward and prepare to make a decision on Phases 3 through 6. We reported in February that based on agreement from US Fish and Wildlife Service and California Department of Fish and Wildlife, staff believes the Phase 1 is complete and all parties agreed to move forward with Phase 2. Since February Staff and consultants have had numerous meetings with Agency officials to secure agreements and determine management actions required for the mitigation of development and the cost of the required actions.

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Staff and RBF consultants are working on final revisions and are preparing a PARS (cost analysis) to be completed in Mid-May, with a Task Force meeting in June. Staff will show some of the maps and materials being developed and discuss progress.

**FISCAL IMPACT**

The District's approved budget includes funding for Wash Plan efforts. If and when the Board should approve moving forward, Staff will resolve any funding issues with the District's mining partners.