

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS

MINUTES OF April 10, 2013
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:30 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President
Bob Glaubig, Director
David E. Raley, Director
Manuel Aranda, Director
Clare Henry Day, Director (1:42 p.m. arrival)
John Longville, Director (1:37 p.m. arrival)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David B. Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Athena Medina, Administrative Services Specialist

GUESTS PRESENT:

Don Lee, Tetra Tech
Charles Roberts, Highland Community News
Matt Litchfield, San Bernardino Municipal Water Department

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions/deletions to the agenda.

3. PRESENTATIONS

There were no presentations.

4. PUBLIC MEETING RELATED TO ADOPTION OF THE GROUNDWATER CHARGE

President Corneille opened the Public Meeting related to the adoption of the groundwater charge. General Manager, Daniel Cozad presented a Power Point on the Engineering Investigation Report (EI) required for the District to implement the groundwater charge. Mr. Cozad also presented and reviewed the Draft Groundwater Enterprise Budget for FY 2013-2014. President Corneille noted that the Draft Resolution is included in the Board package for review. President Corneille announced this as the time for any persons present, who so desire, to make a comment pertaining to the groundwater charge to the Board of Directors. There being none, the Public Meeting was closed.

5. CONSENT CALENDAR

President Corneille announced this as the time for any director who desires to pull an item from consent calendar prior to approval. Director Raley requested the board minutes from March 13, 2013 be pulled for discussion.

1. Approval of the Board Minutes from March 13, 2013

This item was taken out of order.

Director Raley indicated minor revisions to be made to board minutes. Brief discussion ensued.

It was moved by Director Raley and seconded by Director Aranda to approve Board Minutes with revisions. The motion carried 7-0.

2. Approval of Check Register, March 2013

President Corneille asked the Board if the Check Register should be an action item. The Board concurred that it should remain a consent calendar item since it is informational and can be pulled for discussion prior to approval of consent calendar.

3. GWA #39

Mr. Cozad presented a letter of request for fee waiver from the City of Redlands as requested by the Board at their prior meeting.

It was moved by Director McDonald and seconded by Director Longville to approve balance of the consent calendar (items two and three). The motion carried 7-0.

6. ACTION ITEMS, NEW BUSINESS

A. UNAUDITED FINANCIAL REPORTS FOR MARCH 2013 AND COMPENSATION AND EXPENSE ANNUAL DISCLOSURE

Mr. Cozad introduced this item for discussion. He provided an overview of financials. Mr. Cozad indicated that under California Government Code § 53065.5; the District has implemented the requirement to disclose reimbursed expenses which exceed \$100 for each year to provide transparency. A report is included on package page 29-30. Director McDonald reviewed director's expenses, fees and benefits for additional public agencies. She noted that the District does not provide benefits for the Board as some agencies do. The only items the Board is eligible for are the per diem rate, mileage and reimbursements for travel expenses.

President Corneille noted that this is the end of the quarter and a quarterly report will be anticipated for the April 24th meeting. Mr. Cozad indicated there is an Administrative Committee scheduled for April 15th for the Committee to review and prepare report for the April 24th meeting. This item was received and filed.

B. OUTREACH COMMITTEE BUDGET FOR FY 2013-2014

Director Aranda spoke on this item indicating that a Redlands High School student had requested \$500 from the District for completion of a conservation project and the project has been completed. There may be a ribbon cutting ceremony in the near future. Mr. Cozad presented a Power Point slide show of the student's completed conservation project. He stated that the conservation

project includes a drip irrigation system, decomposed granite, mulch, and native plants among other conservation mechanisms. Staff will advise the Board of the date of ribbon cutting once it becomes known. Mr. Cozad reviewed the Outreach Budget; noting that the IERCD programs have been increased from ten to twenty for next fiscal year. He stated the budget amount is \$5,000 and a breakdown of expenses is included on package page 31 for review.

It was moved by Director McDonald and seconded by Director Aranda to approve the Outreach Budget. The motion carried unanimously.

C. ASBCSD BOARD OF DIRECTORS OPENING

Director Aranda is seeking a position on the Board for The Association of San Bernardino County Special Districts. Director Raley inquired as to the fiscal impact. It was noted that there will be no additional fiscal impact aside from those approved under Appendix C.

It was moved by Director McDonald and seconded by Director Glaubig to support Director Aranda in seeking a position on the Board for ASBCSD. The motion carried unanimously.

D. CONCURRING NOMINATIONS FOR ACWA

It was moved by Director McDonald and seconded by Director Glaubig to support Kathy Tiegs of Cucamonga Valley Water District in seeking a position as Board Vice-President for ACWA. The motion carried unanimously.

E. AGGREGATE MATERIAL SALE/ROYALTY AGREEMENT

Mr. Cozad presented the Board Letter and a letter of request from Upland Rock to enter into a short term contract for sale of aggregate materials accumulated at project site. Upland Rock would like to process material near the Borrow Pit area and the District would receive a small amount of revenue in the future. Mr. Cozad stated it may also help reduce hauling costs for DWR and outside agencies.

It was moved by Director Longville and seconded by Director McDonald to authorize the General Manager and General Counsel to negotiate a short term contract for the sale of aggregate for Upland Rock. The motion carried unanimously.

F. BOARD POLICY MANUAL APPROVAL

President Corneille introduced this item for discussion. Mr. Cozad indicated that suggested revisions have been incorporated including additional policies such as the addition of an annual disclosure policy. He noted that revisions are shown in redline. President Corneille stated that the new policy on consent calendar will need to be incorporated as well. Mr. Cozad stated that the Form 806 has been included in the Board package and upon approval will be published on the District website. Director Raley inquired as to what is defined as a presentation under Appendix C. Director McDonald stated that it is an agendaized or formal presentation to the public or other entities. Brief discussion ensued. Director McDonald noted that the Form 806 is a document which is updated as the Board makes appointments and changes of meetings and committees. It will be posted on District website.

It was moved by Director Aranda and seconded by Director Day to approve the Board Policy Manual Final Revisions and approve the presented Form 806. The motion carried unanimously.

7. INFORMATION ITEMS:

A. General Manager's Report

This written report was included in the Agenda package. Mr. Cozad noted that the District's GIS Intern, Craig Brudin will graduate in the near future and will be obtaining employment elsewhere. Therefore, the District has hired Emerald Mancilla to fill this position. He also noted that the cost for the LiDAR Agreement approved at the March 13th meeting has been reduced by approximately \$15,000 due to other agencies participation. President Corneille asked when the Wash Plan Task Force meeting indicated in the General Manager's report will be held. Mr. Cozad stated we do not have a firm date yet and that he is in the process of obtaining one.

B. Monthly Recharge Report

Mr. Cozad stated that the District is taking SWP water due to pipeline rerouting in the field. The USACOE will begin releasing 100 cfs between now and next week to draw down the reservoir. They will also be removing stop logs to dewater basin for maintenance. Mr. Cozad noted that even though we have received minor amounts of rainfall, it is being absorbed. The dry year continues and there seems to be 46% of normal, about 20% less precipitation than last year.

C. Future Agenda Items & Staff Task requests from Directors

President Corneille announced that he will not be attending the Public Hearing on April 24th.

8. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND /OR COMMENTS BY BOARD MEMBERS

Director Activity Reports

Director Day attended the Resources Committee Meeting and will be attending the Administrative Committee meeting on April 15th. He also noted that he will be out of the country for the Board meeting in June.

Director Longville made no report.

Director Glaubig attended Resource Committee meeting.

Director McDonald attended BTAC. She noted that Doug Headrick of SBVMWD made a presentation at that meeting and reviewed the Basin Management Fund among other issues. Director McDonald also attended the Advisory Commission on Water Policy where Mr. Cozad presented a PowerPoint presentation. She attended the Water Management Committee where they reviewed the Water Management Framework, CA Headwater Initiative and Strategic Plan on IRWMP.

Director Aranda attended the BTAC, San Bernardino Chamber, Redlands Chamber, and Loma Linda Chamber of Commerce meetings. He will be attending the ASBCSD meeting on April 15th.

Director Raley attended the Advisory Commission on Water Policy meeting; where they discussed that Riverside be permitted to increase their allocation of water. Additionally, he attended the Redlands Chamber of Commerce meeting.

President Corneille attended the SBVMWD Board meeting where they passed a joint agreement to take over construction on E Street Park project. SBVMWD is also in the process of updating their Communications Plan. He chaired the Advisory Commission on Water Policy meeting. President Corneille stated that Mr. Cozad made an excellent presentation pertaining to the District and its functions. There was also a video on the Delta Conservation Plan and a presentation by Sam Fuller on the field activities. President Corneille attended the Resources Committee meeting and Ad Hoc Committee meeting.

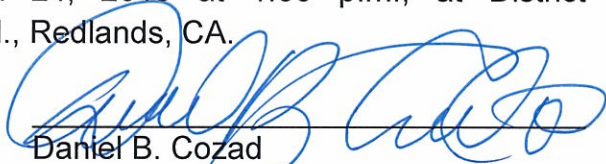
9. UPCOMING MEETINGS

President Corneille advised the Board of the upcoming SBVMWD facilities tour to be held on April 19th. The next Advisory Commission meeting will be on July 11th.

10. ADJOURN MEETING

It was moved by Director Day and seconded by Director Aranda to adjourn to the next scheduled meeting. The motion carried.

At 3:17 p.m. the meeting adjourned to the Groundwater Public Hearing and Board meeting scheduled for April 24, 2013 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.



Daniel B. Cozad
General Manager