



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, February 14, 2024 – 1:30 p.m.

Location – 1630 W. Redlands Blvd., Ste. A, Redlands, CA 92373

Anyone wishing to listen to or participate in the meeting can join via Zoom:

Call in (669) 900-6833, Meeting ID: 846 8609 6002

To join the Zoom Meeting at <https://us02web.zoom.us/j/84686096002>

While the District makes every attempt to follow all guidance regarding COVID-19 safety protocols, the District cannot assure in-person attendees that they will not be exposed to COVID-19 or persons who have been so exposed, and attendees are advised to exercise caution in limiting their own incidences of exposure, particularly those who may be in groups at higher risk of infection, or severe symptoms of COVID-19 if infected.

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information pertaining to agenda topics listed, received, or generated by the District after the posting of this agenda but before the meeting will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if, as a participant at this meeting, you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Laroche at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of

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BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

- 3. **GUEST RECOGNITION/SELF INTRODUCTIONS**

- 4. **SOUTHERN CALIFORNIA WATER COALITION PRESENTATION**

- 5. **CONSENT CALENDAR**
 - A. Approval of Board Minutes, January 10, 2024.....6
 - B. Approval of Expenditure Report, January 202416
 - C. Report of Excused Absences
 - D. Groundwater Assessment Report for July 1, 2023-December 31, 2023.....30
 - E. District Board Priorities for 202441
 - F. Board Policy Manual Revisions (Appendix C), Resolution No. 62142

6. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

- A. OPERATIONS COMMITTEE VERBAL REPORT – 5 minutes
Presenter: Operations Committee Chair
Recommendation: The chair of the Operations Committee will provide a verbal report of the meeting held on February 6.

- B. FINANCE & ADMINISTRATION COMMITTEE VERBAL REPORT – 5 minutes
Presenter: Finance & Administration Committee Chair
Recommendation: The chair of the Finance & Administration Committee will provide a verbal report of the meeting held on January 24.

Action Items

- C. SECOND QUARTER ANNUAL UNAUDITED FINANCIAL REPORTS FOR FY24
– 5 minutes (M#2004).....43
Presenter: Finance & Administration Committee/Betsy Miller
Recommendation: The Finance & Administration Committee recommends the Board approve the Second Quarter Annual Unaudited Financial Reports for FY24 as presented.

- D. UNAUDITED FINANCIAL REPORTS FOR JANUARY 2024 – 5 minutes (M#2005).....49
Presenter: Betsy Miller
Recommendation: Review and approve the unaudited financials for January 2024.

- E. PARTICIPATION IN EVALUATION OF HISTORIC ZANJA RESTORATION – 10 minutes (M#2006)56

Presenter: *Betsy Miller*

Recommendation: Provide direction to staff on possible participation in the evaluation of the feasibility of restoration of the historic Zanja.

- F. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2024 – 10 Minutes (M#2007)58

Presenter: *Katelyn Scholte*

Recommendation: Provide comments or request changes to the Draft Engineering Investigation (EI Report); receive and file staff’s presentation.

- G. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR FY25: ADVERTISED GROUNDWATER CHARGE – 20 minutes (M#2008).....60

Presenter: *Finance & Administration Committee/Betsy Miller*

Recommendation: The Finance & Administration Committee recommends the Board review and discuss the FY25 Groundwater Enterprise Budget and provide direction to staff on Public Notice for the Groundwater Charge.

7. INFORMATION ITEMS:

- A. Engineering Update67
- B. Environmental Update69
- C. General Manager’s Report and Monthly Recharge Report72
- D. Future Agenda Items & Staff Tasks

8. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. H2O Women in Water Conference Travel Request78

9. UPCOMING MEETINGS:

- A. February 15-16, 2024 2024 Santa Ana River Science and Conservation Symposium hosted by San Bernardino Valley Municipal Water District at ESRI Headquarters
Topic: Climate Whiplash: Riding the Highs and Lows of Extreme Weather
- B. February 19, 2024 Office Closed in Observance of President’s Day
- C. February 22, 2024 Valley’s 70th Anniversary Dinner, 5:30 p.m. at The Mitten Building
- D. February 26, 2024 Association of San Bernardino County Special Districts Dinner, 6:00 p.m. hosted by Chino Valley Fire District at Planes of Fame Museum in Chino

Presentation by Chief Dave Williams, Chino Valley Fire District

- E. February 27, 2024 Program for Expansion of Recharge Capacity Policy Committee,
(Zoom Meeting ID: 868 1176 7112)
- F. March 13, 2024 Board of Directors Meeting, 1:30 p.m. at Conservation District
(Zoom Meeting ID: 846 8609 6002)
- G. March 15, 2024 **Form 700 Due to District Office**
- H. March 19, 2024 Big Bear Watermaster Committee, 11:00 a.m. at Conservation District
(Zoom Meeting ID: 889 7848 5135)
- I. April 10, 2024 Board of Directors Meeting/Groundwater Public Meeting, 1:30 p.m. at Conservation District
(Zoom Meeting ID: 846 8609 6002)
- J. April 17, 2024 San Bernardino Valley Conservation Trust, 2:00 p.m. at Conservation District
(Zoom Meeting ID: 864 2238 1298)
- K. April 24, 2024 Board of Directors Meeting/Groundwater Public Hearing, 1:30 p.m. at Conservation District
(Zoom Meeting ID: 811 9302 1966)
- L. April 25, 2024 Finance & Administration Committee, 1:30 p.m. at Conservation District
(Zoom Meeting ID: 843 7978 6030)
- M. May 7 – 9, 2024 ACWA Spring Conference, Sacramento, CA
(Board Approval Required)
- N. May 21, 2024 Operations Committee, 9:00 a.m. at Conservation District
(Zoom Meeting ID: 842 4390 8855)
- O. October 3-4, 2024 H2O Women Conference, Santa Barbara, CA
(Board Approval Required)

10. **CLOSED SESSION**

1. The Board will meet in Closed Session under the authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case No.: 2:16-cv-09178-MWF-E.
2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: Southern California Edison East End Hydroelectric Generation Plant property located on various parcels and easements in Mill

Creek and Santa Ana River Canyons, Negotiator: Betsy Miller and David Cosgrove Owner: Southern California Edison Negotiators Allison, Bahen, Property Manager and Steven Powell, Vice President.

3. The Board may meet in Closed Session under Government Code section 54956.8, to discuss the terms and conditions of the potential acquisition of Federal properties as part of the Wash Plan land exchange with BLM, consisting of 327.5 acres of the Federal Exchange Parcel, and 90 acres of the Federal Equalization Parcels, in exchange for District property of Assessor Parcel Nos. 0291-151-01, -02, and-05. David Cosgrove and Betsy Miller are the District's negotiators, and Dara Glass is the lead negotiator for BLM.

4. The Board may convene in closed session under Government Code Sections 54956.9(a), (d)(2) and (4); and (e) (2), to discuss pending or potential litigation, relating to conditions of property at 1630 West Redlands Boulevard Suites G, H, and I.

5. The Board may meet in closed session under Government code section 54956.8 Real Property negotiations, to consider the terms of conditions of a possible lease for 1630 W. Redlands Boulevard, Suites G and H. Betsy Miller and David Cosgrove are the District's negotiators. Tae Sang Park is the negotiator on behalf of the prospective tenant.

11. **ADJOURN MEETING.** The next scheduled Regular Board Meeting will be on March 13, 2024, at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA, and via Zoom/teleconference.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF JANUARY 10, 2024
1:30 p.m.

President McDonald called the Board of Directors meeting to order at 1:30 p.m. in person, by teleconference, and by Zoom meeting. All those in attendance stood for the pledge of allegiance led by President McDonald.

ROLL CALL:

BOARD MEMBERS PRESENT:

Melody McDonald, President
Robert Stewart, Vice President
Richard Corneille, Director
David E. Raley, Director
John Longville, Director (Arrival: 1:45 p.m.)

BOARD MEMBERS ABSENT:

None

STAFF PRESENT:

Betsy Miller, General Manager
David Cosgrove, District Counsel
Milan Mitrovich, Land Resources Manager
Katelyn Scholte, Principal Engineer
Angie Quiroga, Senior Administrative Analyst
Athena Laroche, Administrative Specialist

Anna Frey, Assistant Biologist
Laura Torres, Assistant Engineer
Caryn Iwanaga, Intern
Zach Blum, Intern

GUESTS PRESENT:

T. Milford Harrison, San Bernardino Valley Municipal Water District
June Hayes, San Bernardino Valley Municipal Water District
Susan Longville, San Bernardino Valley Municipal Water District
Gil Botello, San Bernardino Valley Municipal Water District
Ellen Cross, Strategy Driver
David E. Smith, East Valley Water District
Thomas Crowley
Trevor Slazas

1. PUBLIC PARTICIPATION

President McDonald announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. There being none, the meeting continued with the posted agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. GUEST RECOGNITIONS/SELF INTRODUCTIONS

4.

The Board and staff made self-introductions. President McDonald introduced online attendees.

5. DISTRICT COMMITTEE APPOINTMENTS

President McDonald opened this item for discussion. Following a review of Appendix B: Standing Committees, she requested comments from Board members, shown on package page 6. There were no changes suggested to Appendix B, therefore all existing appointments will remain in effect until next year.

President McDonald requested feedback from the Board on Appendix C: Roster of Organizations and Committees with Assigned Representatives, as shown on package page 7. Item 9A has been revised to state the new name of the workshop, "Resources & Engineering Workshop," and 9B has been renamed to "Policy & Administration Workshop" with the deletion of Item 9C, "Resources Workshop." Item 13 has been renamed to the Program for the Expansion of Recharge Capacity (PERC) Policy Committee. No additional changes were recommended.

6. CONSENT CALENDAR

It was moved by Director Corneille and seconded by Director Stewart to approve the Consent Calendar: Item A: Board Minutes, December 13, 2023; and Item B: Expenditure Report, December 2023. The motion carried 4-0, with all Board members present voting in the affirmative. Director Longville was noted absent from the vote.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Absent
Director Raley: Yes**

7. COMMITTEE REPORTS/ACTION ITEMS

A. UNAUDITED FINANCIAL REPORTS FOR DECEMBER 2023

Ms. Quiroga reviewed this item beginning package page 23. She reviewed the Expenditure Report for December 2023, noting an expenditure of \$354,568.04 and \$201,191.72 for Empire Equipment Services for the Mill Creek Diversion & Debris Management Project. She highlighted Q3 Consulting, Inc. expenditures of \$39,748.86 from GL 7126 PERC Engineering/Professional Services, Tryco General Engineering in the amount of \$7,800 from GL 7140 Mentone Property for the fire hydrant installation for Mentone Shop, Water Systems Consulting in the amount of \$11,771.25 from GL 7126 and 5120 Miscellaneous Professional Services, CS-NK Construction in the amount of \$21,145.33 from GL 7140, DUDEK in the amount of \$6,847.27 from GL 5123 Habitat Management, and G3 Quality, Inc. in the amount of \$28,246.50 expended from GL 7150 Mill Creek Diversion. Ms. Quiroga reviewed expenditures for R&S Overhead Doors in the amount of \$3,953.42 from GL 7110 Property Capital and Redlands Ford in the amount of \$80,783.38 from GL 7230 Field Equipment. The expenditure report on package page 23 begins with check number 24571 and ends with check number 24632.

She reviewed the graph financials on package page 33. GL 4010 Interest Income increased by \$338,000, and GL 4030 Mining Income increased by \$247,000 from November 2023. Ms. Quiroga said that the expenses incurred during December were not significant. She reviewed the District's cash status, noting the transfer of \$3,000,000 from Citizens into CAMP.

It was moved by Director Corneille and seconded by Director Stewart to approve the Unaudited Financial Reports for December 2023. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes**

B. STATEMENT OF INVESTMENT POLICY 2024

Ms. Miller introduced this item for discussion, noting its inclusion on package page 38. She noted that the Board may annually renew their delegation in accordance with Section. C.4 of Resolution No. 604, which defines the General Manager's responsibility and authority. The Finance & Administration Committee reviewed the Statement of Investment Policy (Policy) at their July 26 and November 15 meetings. The Policy was also examined by PFM, with minimal changes recommended, as shown on package page 38. These revisions were related to changes in regulations for government investments. The Committee recommended approval of these revisions as presented, and staff requests renewal of the General Manager's delegation of authority.

It was moved by Director Raley and seconded by Director Longville to approve the Statement of Investment Policy 2024 and renew the

delegation of authority for investment management responsibility to the General Manager for 2024. The motion carried 5-0, with all Board members present voting in the affirmative.

President McDonald: Yes

Vice President Stewart: Yes

Director Corneille: Yes

Director Longville: Yes

Director Raley: Yes

C. AMENDMENT TO 2003 AGREEMENT WITH ROBERTSON'S READY MIX TO INCLUDE ADVANCED TRANSFER PREMISES UNDER THE ORIGINAL 1992 LEASE

Mr. Cosgrove reviewed this item, noting its inclusion on package page 51. In 1992, the original sand and gravel lease was entered into with Robertson's Ready Mix (Robertson's), including a \$5 million prepaid royalty to the District. The planned mining was delayed by listing of the San Bernardino kangaroo rat (SBKR) under the Endangered Species Act in the mid-1990s. In 2003, an updated agreement was approved that included a phased transfer of the original lease premises based on the Wash Plan. In order to begin mining in early 2024, Robertson's proposed that a 58-acre parcel be permitted through the California Department of Fish and Wildlife (CDFW); a map of the area is included on package page 59. The agreement before the Board today clarifies the ability for mining to begin on the 58-acre premises with Wash Plan and CDFW permits in advance of the complete planned land transfer. Mr. Cosgrove noted that staff requests the Board find that the EIR/EIS for the Upper Santa Ana River Wash Habitat Conservation Plan adequately addresses the approval of the Amendment under the California Environmental Quality Act.

Director Raley requested information on the financial aspects of the agreement. Mr. Cosgrove indicated that this agreement does not change the financial aspects of the 1992 agreement. Director Corneille asked if the pre-paid royalty would be released upon signing this agreement. Mr. Cosgrove spoke in the affirmative. Discussion on the certificate of inclusion ensued. Vice President Stewart asked if this process may be needed again if the planning mining area is not fully mined. Mr. Cosgrove said it is possible but is not expected to be needed. Vice President Stewart asked if the District is able to sink water on leased lands. Mr. Cosgrove stated that the District reserves the right to flood areas if necessary to preserve its water operations on leased properties under the 1992 agreement.

It was moved by Director Longville and seconded by Director Corneille to approve the Amendment to the 2003 Agreement, authorizing the Board President to sign on the District's behalf, and make a finding that the EIR/EIS for the Upper Santa Ana River Wash Habitat Conservation Plan adequately addresses the approval of the Amendment under the California Environmental Quality Act. The motion carried 5-0, with those present voting in the affirmative.

President McDonald: Yes

Vice President Stewart: Yes

Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes

D. AGREEMENT FOR CONSULTING ENGINEERING SERVICES WITH E-PUR LLC

Ms. Miller introduced this item for discussion, noting its inclusion on package page 60. The agreement would allow John Lambie to support the District and Program for Expansion of Recharge Capacity (PERC) engineering functions following the retirement of the previous PERC Engineer. She noted that Mr. Lambie has extensive experience with modeling and sediment transport and is a licensed civil engineer in California, Oregon, and Washington. Ms. Miller said that an update on this approach was provided to the PERC Policy Committee. The proposed contract is for a minimum of 27 hours per week from mid-January to mid-May, with an additional 13 hours per week if needed. The total compensation for the agreement over four months is up to \$90,489. Director Corneille spoke in support of the agreement, requesting that the agreement include a key employee provision for Mr. Lambie. Director Stewart spoke in support of this request and expressed concern over the broadness of the duties included within the agreement. Mr. Cosgrove said that the agreement would be updated to include the key employee provision and noted that the scope was intended to be inclusive.

It was moved by Director Corneille and seconded by Director Longville to authorize an Agreement for Consulting Engineering Services with E-PUR LLC to support the PERC and other District engineering needs in an amount not to exceed \$90,489, with the addition of a key employee provision for John Lambie. The motion carried 5-0, with those present voting in the affirmative.

President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes

E. DISTRICT BOARD PRIORITIES FOR 2024

Ms. Miller introduced this item for discussion, noting its inclusion on package page 66. This is an annual item brought to the Board in January. The District has completed six of the 2023 District Board Priorities:

- Priority 1: Existing Groundwater Recharge Operations
- Priority 3: Mill Creek Diversion Permits (401, 404, 408, 1600, ESA)
- Priority 4: Mill Creek Diversion Construction Complete
- Priority 7: Wash Plan Natural Resources Management Plan
- Priority 9: Five-Year Strategic Plan Update
- Priority 10: Renew Groundwater Council Agreement

She reviewed the Board Priorities for 2024 on package page 69. Director Corneille expressed his approval of the updated format and stated that Priority 9: Wash Plan Trails MOU should also include initiation of

permitting or other project needs. Ms. Miller said that we will add permitting to that item. Vice President Stewart discussed the addition of a Trails Management Plan to identify a plan for operating the trails. Ms. Miller noted that the District prepared a Trails Master Plan with details of management included in the MOU and the five-party agreement. The Board requested Priority 9 be revised to “Wash Plan Trails MOU, Permitting and Operations Plan.” Director Corneille asked if Priority 14: Apply and/or Secure Grant Funds is related to PERC or other District activities. Ms. Miller stated that it is intended to include PERC, operations and maintenance, and natural resource grants. The Board agreed with the priority as written.

Director Raley and President McDonald said the trails are a priority for the District. Director Longville expressed his desire to see the trails open expeditiously. Vice President Stewart discussed the Salt and Nutrient Management Plan. Ms. Miller indicated that this is an effort led by San Bernardino Valley Municipal Water District, for which the District is providing comments related to our mission. Vice President Stewart requested that sediment removal be added as a priority item. Ms. Miller noted that this is included in Priority 7: Facilities Management Plan, noting that staff is looking at grant funding for sediment removal. Vice President Stewart stated that he would like to see Mill Creek sediment removal as a separate priority. Ms. Miller indicated that Priority 7 will likely be finalized in Q1 or Q2 of this year and will guide the prioritization of maintenance across District facilities. Mr. Cosgrove stated that the District lacks statutory authority to open trails under LAFCO; therefore, the MOU is required to implement this goal.

It was moved by Director Corneille and seconded by Director Stewart to approve the District Board Priorities for 2024 with revisions. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes**

F. COMMUNICATIONS AND ENGAGEMENT PLAN SCOPE OF WORK

Ms. Miller presented this item for discussion, noting its inclusion on package page 70. After approval of the Strategic Plan, the Board directed staff to develop a plan to raise awareness and foster engagement with the Plan initiatives. Ellen Cross from Strategy Driver reviewed and discussed various tasks and approaches to achieve this goal as listed on package pages 70 through 72.

Director Corneille noted his interest in the District sharing our Strategic Plan, accomplishments, and initiatives with city councils, the Board of Supervisors, service clubs, and chambers of commerce. Director Longville noted his support of sharing our role, functions, and purpose with other agencies. Discussion on the history of the District ensued. Vice President Stewart said the Communications and Engagement Plan contract should have gone to the Outreach Committee before coming to the Board. Ms. Miller noted that the Communication and Engagement Plan will be developed with input from the Outreach Committee and offered to delay the adoption of the project contract pending the convening of an Outreach Committee. Director Longville spoke in favor of approving the contract today. The Board

requested that the trail communications be included in the Plan. President McDonald thanked Director Longville for sharing history on this topic and spoke in support of inter-agency collaboration.

It was moved by Director Longville and seconded by Director Stewart to approve the scope of work for a Communications and Engagement Plan with each task listed on package pages 71 to 72, with close coordination with the Outreach Committee. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes**

G. RESOLUTION NO. 619 HONORING MR. THOMAS J. CROWLEY, P.E., ON HIS RETIREMENT

This item was taken out of order.

President McDonald introduced this item for discussion, noting its inclusion on package page 73. She read Resolution No. 619 aloud and thanked Mr. Crowley for his years of service to the region. Mr. Cosgrove expressed his appreciation and gratitude for Mr. Crowley. Mr. Crowley discussed his career history and his experience working for the Conservation District, and thanked the Board and the District.

It was moved by Director Corneille and seconded by Director Raley to approve Resolution No. 619, honoring Thomas J. Crowley, P.E., on his retirement. The motion carried 4-0, with Director Longville noted absent from the vote.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Absent
Director Raley: Yes**

H. RESOLUTION NO. 620 HONORING COLONEL DAVID E. RALEY, USAF, RETIRED, ON HIS 90TH BIRTHDAY

President McDonald introduced this item for discussion, noting its inclusion on package page 76. She read Resolution No. 620 aloud. The Board wished Director Raley a happy birthday and thanked him for his service to the District. Director Raley thanked the Board. Ms. Miller read aloud a note from Heather Dyer wishing Director Raley a happy birthday. David Smith of East Valley Water District wished Director Raley a happy birthday.

It was moved by Director Corneille and seconded by Director Longville to approve Resolution No. 620 Honoring Colonel David E. Raley, USAF, Retired, on His 90th Birthday. The motion carried 5-0, with all Board members present voting in the affirmative.

**President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes**

8. INFORMATION ITEMS

A. ENGINEERING UPDATE

Ms. Scholte presented this item, noting its inclusion on package page 79. She reported that staff is awaiting delivery of the building for the Mentone Shop improvements as well as the septic permit from the County.

Ms. Scholte reviewed the Mill Creek Diversion and Debris Management Improvement Project. The project has been completed and operational. President McDonald requested a video of the system in operation. Ms. Scholte said that field staff will need more drills to operate the gates.

Ms. Scholte reviewed the Enhanced Recharge Project.

Ms. Scholte said that the PERC Engineer updated the project costs and descriptions before his retirement, which will be reviewed with the PERC Policy Committee. She noted that staff turnover at the San Bernardino County Flood Control District (FCD) may impact some PERC project schedules.

She reviewed the current status of the PERC projects as follows:

- Waterman and Twin Creek – The focus is on the sediment transport models, which will be used in the hydraulic modeling upon completion.
- Plunge and Oak Creek – The sediment transport model is underway. Significant comments were provided to CASQ on the hydrology study. We are waiting for updates from CASQ.
- Mill and Bledsoe Creek – The focus is on integrating the percolation test results into the hydraulic models. Ms. Scholte expects the average annual hydrology study for Bledsoe Creek soon, noting that it does not appear to be a viable site at this time. This item was received and filed.

B. ENVIRONMENTAL UPDATE

Mr. Mitrovich introduced this item for discussion, noting its inclusion on package page 81. He said that new data on the San Bernardino kangaroo eat (SBKR) are available following the USGS analysis of our monitoring work. He said the next Preserve Management Committee will be held on January 25. Mr. Mitrovich reviewed the slender-horned spineflower (SHSF) activities. He stated that staff requested a three-year extension on the 2081 (a) permit to continue SHSF work. He discussed bulking and

outplanting in brief. Vice President Stewart asked if we could repeat the bulking and seed collection. Mr. Mitrovich noted that the three-year extension would cover this work. He discussed the BLM fuels management grant, including the contract with Nakae & Associates. Mr. Mitrovich discussed the Secretary of the Interior's visit and thanked all those who participated. This item was received and filed.

C. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Ms. Miller indicated that the written General Manager's Report was included on package pages 84 through 89. She stated the District has recharged 17,845 AF for this water year as of this morning. She reported that the Enhance Recharge Facilities had begun taking water. Ms. Miller said staff had yet to hear back from the City of Redlands staff on the trails MOU, so we are working to schedule a meeting with the City Manager. Suite I passed its mold and remediation test, and the final restoration is underway. Ms. Miller thanked Laura Torres, Assistant Engineer, and President McDonald for attending Career Day at Dominguez Elementary. The District's monthly successes on package page 86 were reviewed. The Monthly Recharge Report was shown on package page 90. This item was received and filed.

D. FUTURE AGENDA ITEMS AND STAFF TASKS

These were discussed previously.

9. MONTHLY BOARD MEMBER MEETING REPORTS AND/OR BOARD MEMBER COMMENTS

Vice President Stewart attended the SBVMWD Resource & Engineering Workshop on November 14 and the Finance & Administration Committee on November 15. He attended a Big Bear Watermaster meeting on November 20.

Director Corneille attended the Secretary of the Interiors visit on December 16, Redlands Rise and Shine on January, and a meeting with the GM on the PERC engineer replacement on the same day

Director Raley attended the Redlands Rise and Shine on January 4 and signed expenditures on December 14.

President McDonald attended the Women in Water on December 14, the SBVMWD Board meeting on January 2, and the SBVMWD Policy and Administration Committee on January 4.

Director Longville made no report.

10. UPCOMING MEETINGS

There were none discussed.

11. CLOSED SESSION

It was moved by Director Corneille and a second by Director Raley, adjourned to Closed Session. The motion carried 5-0, with those present voting in the affirmative.

President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes

Mr. Cosgrove announced that the meeting would adjourn to Closed Session to discuss all posted agenda items.

At 4:01 p.m., the meeting reconvened into an open session. Mr. Cosgrove noted that there was no reportable action during the closed session under Government Code section 54957.1.

12. ADJOURN MEETING

It was moved by Director Corneille and a second by Director Longville, adjourn. The motion carried 5-0, with those present voting in the affirmative.

President McDonald: Yes
Vice President Stewart: Yes
Director Corneille: Yes
Director Longville: Yes
Director Raley: Yes

At 4:02 p.m., the meeting adjourned to the Board meeting scheduled for 1:30 p.m. on February 14, 2024, in-person, teleconference, and Zoom meeting.

Betsy Miller
General Manager

San Bernardino Valley Water Conservation District Expenditure Report January 2024

Num	Date	Name	Account	Class	Original Amount
Online Py...	01/09/2024	WEX Bank-Shell	1012 · Citizens Busines...		-729.84
	01/09/2024		5320 · Fuel	1-Groundwat...	729.84
TOTAL					729.84
PC 01.10.24	01/10/2024	Paychex	1012 · Citizens Busines...		-433.04
			6042 · Payroll Processing	4-General Fu...	433.04
TOTAL					433.04
PC 01.24.24	01/24/2024	Paychex	1012 · Citizens Busines...		-138.30
			6042 · Payroll Processing	4-General Fu...	138.30
TOTAL					138.30
ACH0267	01/03/2024	Melody McDonald	1012 · Citizens Busines...		-32.75
			6420 · Other Travel	4-General Fu...	32.75
TOTAL					32.75
ACH0268	01/23/2024	Melody McDonald	1012 · Citizens Busines...		-724.56
			6410 · Mileage	4-General Fu...	33.50
			6425 · Meals	4-General Fu...	17.10
			6415 · Air Fare	4-General Fu...	649.96
			6420 · Other Travel	4-General Fu...	24.00
TOTAL					724.56
ACH0269	01/31/2024	Melody McDonald	1012 · Citizens Busines...		-57.62
			6410 · Mileage	4-General Fu...	57.62
TOTAL					57.62
24633	01/04/2024	American Expre...	1012 · Citizens Busines...		-3,601.00
	12/24/2023		6002 · Website Administr...	4-General Fu...	365.00
			6425 · Meals	4-General Fu...	1,329.63
			6525 · Meals	4-General Fu...	448.03
			6525 · Meals	1-Groundwat...	348.46
			6525 · Meals	3-Land Reso...	199.12
			6530 · Lodging	4-General Fu...	414.76
			6530 · Lodging	1-Groundwat...	322.60
			6530 · Lodging	3-Land Reso...	184.34
TOTAL					3,611.94
24634	01/04/2024	Anna Frey	1012 · Citizens Busines...		-755.96
	01/04/2024		6510 · Mileage	3-Land Reso...	721.94
			6525 · Meals	3-Land Reso...	34.02
TOTAL					755.96

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Num	Date	Name	Account	Class	Original Amount
24635	01/04/2024	Assoc. San Ber...	1012 · Citizens Busines...		-74.00
	12/31/2023		6425 · Meals	4-General Fu...	35.00
	01/03/2024		6425 · Meals	4-General Fu...	39.00
TOTAL					74.00
24636	01/04/2024	California Tool ...	1012 · Citizens Busines...		-103.86
	11/30/2023		5210 · Equipment Mainte...	1-Groundwat...	103.86
TOTAL					103.86
24637	01/04/2024	CASC Engineeri...	1012 · Citizens Busines...		-2,859.14
	11/30/2023		7150 · Mill Creek Diversion	1-Groundwat...	2,859.14
TOTAL					2,859.14
24638	01/04/2024	Citizens Busine...	1012 · Citizens Busines...		-10,466.57
	12/12/2023		5210 · Equipment Mainte...	1-Groundwat...	4,050.85
			5215 · Property Maintena...	1-Groundwat...	1,003.02
			5215 · Property Maintena...	3-Land Reso...	250.76
			5460 · Water / Trash / Se...	4-General Fu...	2.70
			5460 · Water / Trash / Se...	1-Groundwat...	2.10
			5460 · Water / Trash / Se...	3-Land Reso...	0.60
			5460 · Water / Trash / Se...	6-Active Rec...	0.60
			6001 · General Administr...	4-General Fu...	582.55
			6001 · General Administr...	1-Groundwat...	582.54
			6027 · Computer Software	4-General Fu...	114.19
			6027 · Computer Software	1-Groundwat...	30.05
			6027 · Computer Software	2-Redlands ...	45.08
			6027 · Computer Software	3-Land Reso...	45.08
			6027 · Computer Software	5-Wash Plan	15.03
			6027 · Computer Software	6-Active Rec...	51.09
			6030 · Office Supplies	4-General Fu...	43.63
			6030 · Office Supplies	1-Groundwat...	34.91
			6030 · Office Supplies	2-Redlands ...	17.45
			6030 · Office Supplies	3-Land Reso...	17.45
			6030 · Office Supplies	5-Wash Plan	26.18
			6030 · Office Supplies	6-Active Rec...	34.91
			6036 · Printing	4-General Fu...	101.36
			6036 · Printing	1-Groundwat...	81.08
			6036 · Printing	3-Land Reso...	20.27
			6039 · Postage and Over...	4-General Fu...	9.91
			6039 · Postage and Over...	1-Groundwat...	4.50
			6039 · Postage and Over...	2-Redlands ...	1.80
			6039 · Postage and Over...	3-Land Reso...	1.80
			6051 · Uniforms	4-General Fu...	38.50
			6051 · Uniforms	1-Groundwat...	89.84
			6090 · Subscriptions/Pub...	4-General Fu...	32.60
			6430 · Lodging	4-General Fu...	1,364.57
			6525 · Meals	4-General Fu...	33.04
			6525 · Meals	1-Groundwat...	25.70
			6525 · Meals	3-Land Reso...	14.69
			6530 · Lodging	4-General Fu...	706.74
			6530 · Lodging	1-Groundwat...	549.68
			6530 · Lodging	3-Land Reso...	314.10
			7140 · Mentone Property ...	1-Groundwat...	125.62
TOTAL					10,466.57

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24639	01/04/2024	Day Lite Mainte...	1012 · Citizens Busines...		-174.00
	01/01/2024		6026 · Redlands Plaza C...	2-Redlands ...	174.00
TOTAL					174.00
24640	01/04/2024	Edison - 6256 (R...	1012 · Citizens Busines...		-231.29
	12/29/2023		6026 · Redlands Plaza C...	2-Redlands ...	231.29
TOTAL					231.29
24641	01/04/2024	Edison - 9779	1012 · Citizens Busines...		-264.50
	12/29/2023		5420 · Electricity	4-General Fu...	74.06
			5420 · Electricity	1-Groundwat...	52.90
			5420 · Electricity	2-Redlands ...	111.09
			5420 · Electricity	6-Active Rec...	26.45
TOTAL					264.50
24642	01/04/2024	Empire Disposal	1012 · Citizens Busines...		-216.33
	12/31/2023		5460 · Water / Trash / Se...	4-General Fu...	97.35
			5460 · Water / Trash / Se...	1-Groundwat...	75.72
			5460 · Water / Trash / Se...	3-Land Reso...	21.63
			5460 · Water / Trash / Se...	6-Active Rec...	21.63
TOTAL					216.33
24643	01/04/2024	Frontier-7275	1012 · Citizens Busines...		-151.80
	12/19/2023		5440 · Telephone	4-General Fu...	26.30
			5440 · Telephone	1-Groundwat...	10.96
			5440 · Telephone	6-Active Rec...	6.57
			5470 · Internet Services	4-General Fu...	48.59
			5470 · Internet Services	1-Groundwat...	26.99
			5470 · Internet Services	2-Redlands ...	5.40
			5470 · Internet Services	3-Land Reso...	16.20
			5470 · Internet Services	6-Active Rec...	10.79
TOTAL					151.80
24644	01/04/2024	Katelyn Scholte	1012 · Citizens Busines...		-38.58
	01/03/2024		6510 · Mileage	1-Groundwat...	38.58
TOTAL					38.58
24645	01/04/2024	Lowe's Compan...	1012 · Citizens Busines...		-526.27
	12/25/2023		5210 · Equipment Mainte...	1-Groundwat...	154.28
			5215 · Property Maintena...	1-Groundwat...	177.62
			5215 · Property Maintena...	3-Land Reso...	44.40
			6001 · General Administr...	4-General Fu...	74.99
			6001 · General Administr...	1-Groundwat...	74.98
TOTAL					526.27

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Num	Date	Name	Account	Class	Original Amount
24646	01/04/2024	Manuel Colunga	1012 - Citizens Busines...		-20.00
	01/04/2024		5320 - Fuel	1-Groundwat...	20.00
TOTAL					20.00
24647	01/04/2024	Mikael Romich	1012 - Citizens Busines...		-19,847.00
	01/02/2024		5123 - Habitat Managem...	5-Wash Plan	8,687.00
			7151 - Mill Creek Permitti...	1-Groundwat...	11,160.00
TOTAL					19,847.00
24648	01/04/2024	Minds Illustrated	1012 - Citizens Busines...		-2,880.00
	01/01/2024		6060 - Outreach	1-Groundwat...	2,160.00
			6060 - Outreach	4-General Fu...	720.00
TOTAL					2,880.00
24649	01/04/2024	Q3 Consulting, I...	1012 - Citizens Busines...		-55,722.64
	12/21/2023		7126 - PERC Engr/Prof S...	6-Active Rec...	55,722.64
TOTAL					55,722.64
24650	01/04/2024	Securitas Techn...	1012 - Citizens Busines...		-40,008.69
	12/20/2023		7240 - Office Equipment	4-General Fu...	5,215.39
	12/20/2023		7240 - Office Equipment	4-General Fu...	21,644.53
	12/21/2023		7240 - Office Equipment	4-General Fu...	6,079.73
	12/26/2023		7240 - Office Equipment	4-General Fu...	7,069.04
TOTAL					40,008.69
24651	01/04/2024	Smart & Final	1012 - Citizens Busines...		-96.00
	12/21/2023		6004 - Meeting Expenses	4-General Fu...	39.16
			6004 - Meeting Expenses	3-Land Reso...	39.16
			6019 - Janitorial Supplies	4-General Fu...	5.81
			6019 - Janitorial Supplies	1-Groundwat...	3.88
			6030 - Office Supplies	4-General Fu...	2.00
			6030 - Office Supplies	1-Groundwat...	1.60
			6030 - Office Supplies	2-Redlands ...	0.80
			6030 - Office Supplies	3-Land Reso...	0.80
			6030 - Office Supplies	5-Wash Plan	1.20
			6030 - Office Supplies	6-Active Rec...	1.59
TOTAL					96.00
24652	01/04/2024	Sonsray Machin...	1012 - Citizens Busines...		-687.77
	12/20/2023		5050 - Basin Cleaning	1-Groundwat...	687.77
TOTAL					687.77

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24653	01/04/2024	State Water Res...	1012 - Citizens Busines...		-5,226.00
	12/15/2023		6006 · Permits	5-Wash Plan	2,318.00
	12/15/2023		6006 · Permits	3-Land Reso...	399.00
	12/15/2023		7126 · PERC Engr/Prof S...	6-Active Rec...	2,509.00
TOTAL					5,226.00
24654	01/04/2024	Thompson Reut...	1012 - Citizens Busines...		-1,588.95
	11/01/2023		5180 · Legal	4-General Fu...	132.41
			5180 · Legal	1-Groundwat...	132.41
			5180 · Legal	3-Land Reso...	105.93
			5180 · Legal	6-Active Rec...	158.90
	12/01/2023		5180 · Legal	4-General Fu...	132.41
			5180 · Legal	1-Groundwat...	132.41
			5180 · Legal	3-Land Reso...	105.93
			5180 · Legal	6-Active Rec...	158.90
	01/03/2024		5180 · Legal	4-General Fu...	132.41
			5180 · Legal	1-Groundwat...	132.41
			5180 · Legal	3-Land Reso...	105.93
			5180 · Legal	6-Active Rec...	158.90
TOTAL					1,588.95
24655	01/04/2024	Unlimited Servi...	1012 - Citizens Busines...		-800.00
	01/01/2024		6018 · Janitorial Services	4-General Fu...	800.00
TOTAL					800.00
24656	01/04/2024	Visual Edge IT, I...	1012 - Citizens Busines...		-276.81
	12/22/2023		6033 · Office Equipment ...	4-General Fu...	207.61
			6033 · Office Equipment ...	1-Groundwat...	13.84
			6033 · Office Equipment ...	2-Redlands ...	41.52
			6033 · Office Equipment ...	3-Land Reso...	13.84
TOTAL					276.81
24657	01/04/2024	WEX Bank-Valero	1012 - Citizens Busines...		-690.69
	12/23/2023		5320 · Fuel	1-Groundwat...	690.69
TOTAL					690.69
24658	01/16/2024	Aaron Pederson	1012 - Citizens Busines...		-40.00
	01/11/2024		6018 · Janitorial Services	4-General Fu...	40.00
TOTAL					40.00
24659	01/16/2024	Assoc. San Ber...	1012 - Citizens Busines...		-267.00
	01/05/2024		6425 · Meals	4-General Fu...	117.00
	01/09/2024		6093 · Memberships	4-General Fu...	150.00
TOTAL					267.00

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Num	Date	Name	Account	Class	Original Amount
24660	01/16/2024	CASC Engineeri...	1012 · Citizens Busines...		-3,685.00
	11/30/2023		7126 · PERC Engr/Prof S...	6-Active Rec...	3,685.00
TOTAL					3,685.00
24661	01/16/2024	Castro Landsca...	1012 · Citizens Busines...		-312.50
	12/30/2023		6026 · Redlands Plaza C...	2-Redlands ...	250.00
	01/09/2024		6026 · Redlands Plaza C...	2-Redlands ...	62.50
TOTAL					312.50
24662	01/16/2024	Diamond Enviro...	1012 · Citizens Busines...		-100.48
	01/01/2024		5460 · Water / Trash / Se...	4-General Fu...	45.22
			5460 · Water / Trash / Se...	1-Groundwat...	35.17
			5460 · Water / Trash / Se...	3-Land Reso...	10.05
			5460 · Water / Trash / Se...	6-Active Rec...	10.04
TOTAL					100.48
24663	01/16/2024	DUDEK	1012 · Citizens Busines...		-18,260.00
	01/11/2024		5123 · Habitat Managem...	5-Wash Plan	18,260.00
TOTAL					18,260.00
24664	01/16/2024	Edison - 8958	1012 · Citizens Busines...		-244.89
	01/06/2024		5420 · Electricity	4-General Fu...	68.57
			5420 · Electricity	1-Groundwat...	48.98
			5420 · Electricity	2-Redlands ...	102.85
			5420 · Electricity	6-Active Rec...	24.49
TOTAL					244.89
24665	01/16/2024	FMB Truck Outfi...	1012 · Citizens Busines...		-4,153.00
	01/09/2024		7230 · Field Equipment / ...	1-Groundwat...	4,153.00
TOTAL					4,153.00
24666	01/16/2024	Frontier-4860	1012 · Citizens Busines...		-1,024.17
	11/28/2023		5440 · Telephone	4-General Fu...	140.17
			5440 · Telephone	1-Groundwat...	58.41
			5440 · Telephone	6-Active Rec...	35.04
			5470 · Internet Services	4-General Fu...	122.14
			5470 · Internet Services	1-Groundwat...	67.85
			5470 · Internet Services	2-Redlands ...	13.57
			5470 · Internet Services	3-Land Reso...	40.71
			5470 · Internet Services	6-Active Rec...	27.14
	01/09/2024		5440 · Telephone	4-General Fu...	148.64
			5440 · Telephone	1-Groundwat...	61.93
			5440 · Telephone	6-Active Rec...	37.16
			5470 · Internet Services	4-General Fu...	122.14
			5470 · Internet Services	1-Groundwat...	67.85
			5470 · Internet Services	2-Redlands ...	13.57

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Num	Date	Name	Account	Class	Original Amount
			5470 · Internet Services	3-Land Reso...	40.71
			5470 · Internet Services	6-Active Rec...	27.14
TOTAL					1,024.17
24667	01/16/2024	Geoscience	1012 · Citizens Busines...		-596.00
	01/11/2024		5120 · Misc. Professional...	3-Land Reso...	596.00
TOTAL					596.00
24668	01/16/2024	Home Depot Cr...	1012 · Citizens Busines...		-191.66
	12/28/2023		5210 · Equipment Mainte...	1-Groundwat...	191.66
TOTAL					191.66
24669	01/16/2024	Intertelligence	1012 · Citizens Busines...		-2,100.00
	01/02/2024		5120 · Misc. Professional...	4-General Fu...	2,100.00
TOTAL					2,100.00
24670	01/16/2024	Larry Jacinto C...	1012 · Citizens Busines...		-6,450.00
	12/31/2023		7150 · Mill Creek Diversion	1-Groundwat...	6,450.00
TOTAL					6,450.00
24671	01/16/2024	O'Reilly	1012 · Citizens Busines...		-7.60
	01/09/2024		5210 · Equipment Mainte...	1-Groundwat...	7.60
TOTAL					7.60
24672	01/16/2024	PCtronics	1012 · Citizens Busines...		-3,184.67
	01/01/2024		5160 · IT Support	4-General Fu...	750.00
			5160 · IT Support	1-Groundwat...	1,125.00
			5160 · IT Support	3-Land Reso...	250.00
			5160 · IT Support	5-Wash Plan	125.00
			5160 · IT Support	6-Active Rec...	250.00
	01/01/2024		6027 · Computer Software	4-General Fu...	227.21
			6027 · Computer Software	1-Groundwat...	59.79
			6027 · Computer Software	2-Redlands ...	89.68
			6027 · Computer Software	3-Land Reso...	89.68
			6027 · Computer Software	5-Wash Plan	29.89
			6027 · Computer Software	6-Active Rec...	101.64
			6024 · Computer Equip ...	4-General Fu...	24.30
			6024 · Computer Equip ...	1-Groundwat...	53.80
			6027 · Computer Software	2-Redlands ...	8.68
TOTAL					3,184.67

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24673	01/16/2024	Quill Corporation	1012 - Citizens Busines...		-119.69
	12/27/2023		6030 · Office Supplies	4-General Fu...	29.92
			6030 · Office Supplies	1-Groundwat...	23.94
			6030 · Office Supplies	2-Redlands ...	11.97
			6030 · Office Supplies	3-Land Reso...	11.97
			6030 · Office Supplies	5-Wash Plan	17.95
			6030 · Office Supplies	6-Active Rec...	23.94
TOTAL					119.69
24674	01/16/2024	Rebecca Martin	1012 - Citizens Busines...		-43.23
	01/16/2024		6510 · Mileage	4-General Fu...	17.29
			6510 · Mileage	1-Groundwat...	10.81
			6510 · Mileage	3-Land Reso...	4.32
			6510 · Mileage	6-Active Rec...	10.81
TOTAL					43.23
24675	01/16/2024	Strategy Driver I...	1012 - Citizens Busines...		-3,065.00
	01/07/2024		6060 · Outreach	4-General Fu...	919.50
			6060 · Outreach	1-Groundwat...	613.00
			6060 · Outreach	3-Land Reso...	919.50
			6060 · Outreach	5-Wash Plan	214.55
			6060 · Outreach	6-Active Rec...	398.45
TOTAL					3,065.00
24676	01/16/2024	Tetra Tech	1012 - Citizens Busines...		-29,232.40
	12/28/2023		7126 · PERC Engr/Prof S...	6-Active Rec...	29,232.40
TOTAL					29,232.40
24677	01/16/2024	The Readmond ...	1012 - Citizens Busines...		-500.00
	12/17/2023		6060 · Outreach	4-General Fu...	150.00
			6060 · Outreach	1-Groundwat...	100.00
			6060 · Outreach	3-Land Reso...	150.00
			6060 · Outreach	5-Wash Plan	35.00
			6060 · Outreach	6-Active Rec...	65.00
TOTAL					500.00
24678	01/16/2024	TMB Constructi...	1012 - Citizens Busines...		-2,536.20
	01/10/2024		7110 · Property Capital R...	2-Redlands ...	1,500.00
	01/15/2024		7110 · Property Capital R...	2-Redlands ...	1,036.20
TOTAL					2,536.20
24679	01/17/2024	Blum, Zachary	1012 - Citizens Busines...		0.00
TOTAL					0.00
24680	01/17/2024	Iwanaga, Caryn	1012 - Citizens Busines...		0.00
TOTAL					0.00

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Num	Date	Name	Account	Class	Original Amount
24681	01/17/2024	Blum, Zachary	1012 · Citizens Busines...		-15.12
	01/03/2024		6510 · Mileage	1-Groundwat...	15.12
TOTAL					15.12
24682	01/17/2024	Iwanaga, Caryn	1012 · Citizens Busines...		-439.37
	01/03/2024		6510 · Mileage	1-Groundwat...	439.37
TOTAL					439.37
24683	01/30/2024	ACWA JPIA - W...	1012 · Citizens Busines...		-5,162.92
	01/24/2024		6120 · Workers' Comp. I...	4-General Fu...	671.18
			6120 · Workers' Comp. I...	1-Groundwat...	2,323.32
			6120 · Workers' Comp. I...	2-Redlands ...	206.52
			6120 · Workers' Comp. I...	3-Land Reso...	516.29
			6120 · Workers' Comp. I...	5-Wash Plan	361.40
			6120 · Workers' Comp. I...	6-Active Rec...	1,084.21
TOTAL					5,162.92
24684	01/30/2024	ACWA/JPIA-Hea...	1012 · Citizens Busines...		-24,106.40
	01/02/2024		6110 · Vision Insurance	4-General Fu...	39.99
			6110 · Vision Insurance	1-Groundwat...	138.41
			6110 · Vision Insurance	2-Redlands ...	12.30
			6110 · Vision Insurance	3-Land Reso...	30.76
			6110 · Vision Insurance	5-Wash Plan	21.53
			6110 · Vision Insurance	6-Active Rec...	64.59
			6130 · Dental Insurance	4-General Fu...	125.44
			6130 · Dental Insurance	1-Groundwat...	434.23
			6130 · Dental Insurance	2-Redlands ...	38.60
			6130 · Dental Insurance	3-Land Reso...	96.50
			6130 · Dental Insurance	5-Wash Plan	67.55
			6130 · Dental Insurance	6-Active Rec...	202.64
			6150 · Medical Insurance	4-General Fu...	2,968.40
			6150 · Medical Insurance	1-Groundwat...	10,275.24
			6150 · Medical Insurance	2-Redlands ...	913.35
			6150 · Medical Insurance	3-Land Reso...	2,283.39
			6150 · Medical Insurance	5-Wash Plan	1,598.37
			6150 · Medical Insurance	6-Active Rec...	4,795.11
TOTAL					24,106.40
24685	01/30/2024	AECOM Technic...	1012 · Citizens Busines...		-6,716.58
	12/10/2023		5122 · Wash Plan Profes...	5-Wash Plan	1,398.80
	01/15/2024		7151 · Mill Creek Permitti...	1-Groundwat...	5,235.88
	01/15/2024		5122 · Wash Plan Profes...	5-Wash Plan	81.90
TOTAL					6,716.58
24686	01/30/2024	Big Bear Grizzly	1012 · Citizens Busines...		-89.00
	01/26/2024		6090 · Subscriptions/Pub...	4-General Fu...	89.00
TOTAL					89.00

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Num	Date	Name	Account	Class	Original Amount
24687	01/30/2024	CASC Engineeri...	1012 · Citizens Busines...		-2,876.25
	01/18/2024		7126 · PERC Engr/Prof S...	6-Active Rec...	2,876.25
TOTAL					2,876.25
24688	01/30/2024	Citizens Busine...	1012 · Citizens Busines...		-4,755.15
	01/11/2024		5210 · Equipment Mainte...	1-Groundwat...	161.61
			5320 · Fuel	1-Groundwat...	118.09
			6001 · General Administr...	4-General Fu...	268.22
			6001 · General Administr...	1-Groundwat...	268.21
			6004 · Meeting Expenses	4-General Fu...	153.04
			6004 · Meeting Expenses	3-Land Reso...	153.03
			6016 · Redlands Plaza M...	2-Redlands ...	1,000.00
			6027 · Computer Software	4-General Fu...	191.92
			6027 · Computer Software	1-Groundwat...	50.51
			6027 · Computer Software	2-Redlands ...	75.76
			6027 · Computer Software	3-Land Reso...	75.76
			6027 · Computer Software	5-Wash Plan	25.25
			6027 · Computer Software	6-Active Rec...	85.86
			6030 · Office Supplies	4-General Fu...	26.98
			6030 · Office Supplies	1-Groundwat...	21.59
			6030 · Office Supplies	2-Redlands ...	10.80
			6030 · Office Supplies	3-Land Reso...	10.80
			6030 · Office Supplies	5-Wash Plan	16.19
			6030 · Office Supplies	6-Active Rec...	21.59
			6036 · Printing	1-Groundwat...	53.61
			6039 · Postage and Over...	4-General Fu...	55.00
			6039 · Postage and Over...	1-Groundwat...	25.00
			6039 · Postage and Over...	2-Redlands ...	10.00
			6039 · Postage and Over...	3-Land Reso...	10.00
			6060 · Outreach	4-General Fu...	222.92
			6060 · Outreach	1-Groundwat...	148.61
			6060 · Outreach	3-Land Reso...	222.92
			6060 · Outreach	5-Wash Plan	52.01
			6060 · Outreach	6-Active Rec...	96.59
			6090 · Subscriptions/Pub...	4-General Fu...	16.30
			6425 · Meals	4-General Fu...	93.22
			6525 · Meals	4-General Fu...	75.18
			6525 · Meals	1-Groundwat...	58.47
			6525 · Meals	3-Land Reso...	33.41
			6535 · Conf/Seminar Reg...	4-General Fu...	371.25
			6535 · Conf/Seminar Reg...	1-Groundwat...	288.75
			6535 · Conf/Seminar Reg...	3-Land Reso...	165.00
			5123 · Habitat Managem...	5-Wash Plan	21.70
TOTAL					4,755.15
24689	01/30/2024	City of Redland...	1012 · Citizens Busines...		-125.40
	01/26/2024		5215 · Property Maintena...	1-Groundwat...	100.32
			5215 · Property Maintena...	3-Land Reso...	25.08
TOTAL					125.40
24690	01/30/2024	Edison - 6493	1012 · Citizens Busines...		-82.22
	01/09/2024		5420 · Electricity	4-General Fu...	23.03
			5420 · Electricity	1-Groundwat...	16.44
			5420 · Electricity	2-Redlands ...	34.53
			5420 · Electricity	6-Active Rec...	8.22
TOTAL					82.22

San Bernardino Valley Water Conservation District
Expenditure Report
January 2024

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24691	01/30/2024	Empire Disposal	1012 · Citizens Busines...		-216.33
	01/31/2024		5460 · Water / Trash / Se...	4-General Fu...	97.35
			5460 · Water / Trash / Se...	1-Groundwat...	75.72
			5460 · Water / Trash / Se...	3-Land Reso...	21.63
			5460 · Water / Trash / Se...	6-Active Rec...	21.63
TOTAL					216.33
24692	01/30/2024	Empire Equipm...	1012 · Citizens Busines...		-64,813.77
	01/19/2024		7150 · Mill Creek Diversion	1-Groundwat...	64,813.77
TOTAL					64,813.77
24693	01/30/2024	Frontier-7275	1012 · Citizens Busines...		-152.02
	01/19/2024		5440 · Telephone	4-General Fu...	26.32
			5440 · Telephone	1-Groundwat...	10.97
			5440 · Telephone	6-Active Rec...	6.58
			5470 · Internet Services	4-General Fu...	48.66
			5470 · Internet Services	1-Groundwat...	27.04
			5470 · Internet Services	2-Redlands ...	5.41
			5470 · Internet Services	3-Land Reso...	16.22
			5470 · Internet Services	6-Active Rec...	10.82
TOTAL					152.02
24694	01/30/2024	HCC Surety Gro...	1012 · Citizens Busines...		-1,815.00
	01/22/2024		6010 · Surety Bond	3-Land Reso...	1,815.00
TOTAL					1,815.00
24695	01/30/2024	Horizon Water	1012 · Citizens Busines...		-5.75
	01/16/2024		5460 · Water / Trash / Se...	4-General Fu...	2.59
			5460 · Water / Trash / Se...	1-Groundwat...	2.00
			5460 · Water / Trash / Se...	3-Land Reso...	0.58
			5460 · Water / Trash / Se...	6-Active Rec...	0.58
TOTAL					5.75
24696	01/30/2024	Larry Jacinto C...	1012 · Citizens Busines...		-14,825.00
	12/07/2023		7150 · Mill Creek Diversion	1-Groundwat...	14,825.00
TOTAL					14,825.00
24697	01/30/2024	Najera Environ...	1012 · Citizens Busines...		-350.00
	01/22/2024		6016 · Redlands Plaza M...	2-Redlands ...	350.00
TOTAL					350.00
24698	01/30/2024	Q3 Consulting, I...	1012 · Citizens Busines...		-11,465.00
	01/24/2024		7126 · PERC Engr/Prof S...	6-Active Rec...	11,465.00
TOTAL					11,465.00

San Bernardino Valley Water Conservation District
Expenditure Report
January 2024

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24699	01/30/2024	Quill Corporation	1012 - Citizens Busines...		-115.26
	01/06/2024		6030 · Office Supplies	4-General Fu...	28.81
			6030 · Office Supplies	1-Groundwat...	23.05
			6030 · Office Supplies	2-Redlands ...	11.53
			6030 · Office Supplies	3-Land Reso...	11.53
			6030 · Office Supplies	5-Wash Plan	17.29
			6030 · Office Supplies	6-Active Rec...	23.05
TOTAL					115.26
24700	01/30/2024	Redlands Tire P...	1012 - Citizens Busines...		-1,257.21
	01/16/2024		5310 · Vehicle Maintenanc...	1-Groundwat...	1,237.21
	01/22/2024		5310 · Vehicle Maintenanc...	1-Groundwat...	20.00
TOTAL					1,257.21
24701	01/30/2024	Securitas Techn...	1012 - Citizens Busines...		-6,446.51
	01/01/2024		6026 · Redlands Plaza C...	2-Redlands ...	869.78
	01/01/2024		6026 · Redlands Plaza C...	2-Redlands ...	519.78
	01/09/2024		7240 · Office Equipment	4-General Fu...	5,056.95
TOTAL					6,446.51
24702	01/30/2024	Steven Enterpri...	1012 - Citizens Busines...		-463.54
	01/09/2024		6030 · Office Supplies	4-General Fu...	115.89
			6030 · Office Supplies	1-Groundwat...	92.71
			6030 · Office Supplies	2-Redlands ...	46.35
			6030 · Office Supplies	3-Land Reso...	46.35
			6030 · Office Supplies	5-Wash Plan	69.53
			6030 · Office Supplies	6-Active Rec...	92.71
TOTAL					463.54
24703	01/30/2024	Tetra Tech	1012 - Citizens Busines...		-26,265.32
	01/26/2024		7126 · PERC Engr/Prof S...	6-Active Rec...	26,265.32
TOTAL					26,265.32
24704	01/30/2024	The Gas Compa...	1012 - Citizens Busines...		-176.94
	01/16/2024		5450 · Natural Gas	4-General Fu...	88.47
			5450 · Natural Gas	1-Groundwat...	53.08
			5450 · Natural Gas	6-Active Rec...	35.39
TOTAL					176.94
24705	01/30/2024	Visual Edge IT, I...	1012 - Citizens Busines...		-275.22
	01/22/2024		6033 · Office Equipment ...	4-General Fu...	206.42
			6033 · Office Equipment ...	1-Groundwat...	13.76
			6033 · Office Equipment ...	2-Redlands ...	41.28
			6033 · Office Equipment ...	3-Land Reso...	13.76
TOTAL					275.22

San Bernardino Valley Water Conservation District
Expenditure Report
January 2024

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
24706	01/30/2024	Xerox Financial ...	1012 - Citizens Busines...		-337.44
	01/02/2024		6033 · Office Equipment ...	4-General Fu...	253.08
			6033 · Office Equipment ...	1-Groundwat...	16.87
			6033 · Office Equipment ...	2-Redlands ...	50.62
			6033 · Office Equipment ...	3-Land Reso...	16.87
TOTAL					337.44
100346N	01/03/2024	PERS	1012 - Citizens Busines...		-10,205.92
			6170 · PERS Retirement	4-General Fu...	1,326.78
			6170 · PERS Retirement	1-Groundwat...	4,592.66
			6170 · PERS Retirement	2-Redlands ...	408.24
			6170 · PERS Retirement	3-Land Reso...	1,020.59
			6170 · PERS Retirement	5-Wash Plan	714.41
			6170 · PERS Retirement	6-Active Rec...	2,143.24
TOTAL					10,205.92
100347N	01/04/2024	PERS	1012 - Citizens Busines...		-16,796.89
			6170 · PERS Retirement	4-General Fu...	2,183.60
			6170 · PERS Retirement	1-Groundwat...	7,558.59
			6170 · PERS Retirement	2-Redlands ...	671.88
			6170 · PERS Retirement	3-Land Reso...	1,679.69
			6170 · PERS Retirement	5-Wash Plan	1,175.78
			6170 · PERS Retirement	6-Active Rec...	3,527.35
TOTAL					16,796.89
100348N	01/11/2024	PERS	1012 - Citizens Busines...		-9,745.96
			6170 · PERS Retirement	4-General Fu...	1,266.97
			6170 · PERS Retirement	1-Groundwat...	4,385.68
			6170 · PERS Retirement	2-Redlands ...	389.84
			6170 · PERS Retirement	3-Land Reso...	974.60
			6170 · PERS Retirement	5-Wash Plan	682.22
			6170 · PERS Retirement	6-Active Rec...	2,046.65
TOTAL					9,745.96

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report
January

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
1/24/2024	McDonald, M	1-Jan	\$ 1,890.00	\$ 270.92	\$ 1,619.08

SBVWCD Groundwater Assessment Report

GWA Number **61**

Period July 1, 2023 to December 31, 2023

AgRate

NonAgRate **\$28.95**

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
AHD Limited/Herbal Bees								
	3601632	2S3W05A02S	Clock Canyon/Marcum Well					
Arrowhead Country Club								
	3601925	1N4W23E	1		280.40		\$8,129.58	
							\$8,129.58	
Calvary Chapel Packinghouse								
	3603919		Calvary Well		38.08		\$1,102.41	
	3600449	01S03W20A	Bell Well		0.21		\$6.07	
							\$1,108.48	
Cemex USA								
	3603653	1S3W10J2S	Orange Street		345.80		\$10,010.91	
	3601420	1S3W09E02S	Alabama Street 2		59.10		\$1,710.95	
							\$11,721.86	
Crafton Water Company								
	3600313	1S2W29N1	Nye Well		87.15		\$2,523.00	
	3600530	1S2W30G2	King St #2		0.00		\$0.00	
	3602186	1S2W21L02S	Garnet/2 Zanja Well		0.00		\$0.00	
	3600272	1S2W29N	Fifth Ave. 1		157.29		\$4,553.55	
							\$7,076.55	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt\Non-AgProduction	Non-Ag Pymt	Amount Paid
Cram Patterson Well Co.							
	3600188	1S2W16C	Cram-Patterson 2		100.80	\$2,918.16	
							\$2,918.16
Doug Guyette							
	3600458	1N4W36M01S	PS & B2				
	3610007		Well 5				
DRC Industrial CBC 1, LP (So Cal Real Estate Serv							
	3601352	1S3W19N	Langford		73.53	\$2,128.69	
							\$2,128.69
East Valley Water District							
	3602274	1N3W30J05S	PL 39		136.31	\$3,946.27	
	3602564	1S4W12B07S	PL 28A		766.14	\$22,179.71	
	3602370	1N4W25F04S	PL 107				
	3601660	1S3W06H04S	PL 9A				
	3601184	1N3W33F01S	PL 94 / Corwin				
	3601978	1S3W04N01S	PL 40				
	3603583	1S3W02N02S	PL 143 / Abbey Way				
	3602563	1S4W02Q09S	PL 11A		315.92	\$9,145.93	
	3601663	1S4W02Q08S	PL 12				
	3600680	1S3W02J	PL 120/Cram				

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
	3602799	1S2W07F01S	PL 125		615.14		\$17,808.30	
	3602034	1S4W01Q08	PL 12A					
	3603904	01S03W05D03S	PL 132/Cull 5		932.39		\$26,992.78	
	3601987	1S3W04G	PL 136 / Dunkirk 1					
	3602560	1S3W04G03S	PL 136 / Dunkirk 2					
	3602338	1S3W04N03S	PL 40A					
	3600220	1S3W01H	PL 142		387.78		\$11,226.10	
	3601675	1N4W25A01S	PL 27					
	3601639	1S3W03R01S	PL 146		6.29		\$181.97	
	3603774	1S3W3R4S	PL 146A		426.04		\$12,333.92	
	3603734	1S3W02P06S	PL 147		891.65		\$25,813.35	
	3603926	01S03W06L06S	PL 151		1202.65		\$34,816.63	
	3601671	1N4W26A02S	PL 24A		38.34		\$1,109.95	
	3602337	1N4W26A03S	PL 24B		384.24		\$11,123.82	
	3601673	1N4W25C02S	PL 25A		334.72		\$9,690.21	
	3603247	1S3W06P18S	PL 141 / McDaniel		794.30		\$22,995.11	
							\$209,364.05	
Gage Canal Company								
	3603728	01S04W23A06S	Gage 98-1		1508.30		\$25,565.69	
	3600790	1S4W23K02S	29-1		0.00		\$0.00	
	3600796	1S4W23A05S	51-1		800.00		\$13,560.00	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
	3602331	1S4W23G03S	66-1			1304.80	\$22,116.36	
	3600789	1S4W23K01S	27-2			11.80	\$200.01	
	3600788	1S4W23H01S	27-1			229.40	\$3,888.33	
	3600798	1S4W23G01S	Cowlane			0.00	\$0.00	
	3600787	1S4W23A02S	26-1			13.00	\$220.35	
							\$65,550.74	
George Meadows								
	WP0002552	E085386	Meadows Well					
Gladysta Well & Water Company								
	3600182	1S3W20H02S						
Greenspot Mutual Well Company								
	3600266	1S2W16C01S	Greenspot Mutual			102.40	\$2,964.48	
							\$2,964.48	
Happe Mutual Well Company								
	3600238	1S2W29M01S	1			72.82	\$2,108.14	
							\$2,108.14	
Highpointe Grove LLC								
	3601728	1S3W30K	Frink 1			0.00	\$0.00	
							\$0.00	
Inland Valley Development Agency								

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
	0000091	1S4W12Q	Palm Meadows		0.00		\$0.00	
	0000089	1S4W12F	Local 5		0.00		\$0.00	
	0000086	1S4W12B	Local 2A		0.00		\$0.00	
	0000087	1S4W12C	Local 3		0.00		\$0.00	
							\$0.00	
Jack Dangermond								
	3602188	01S02W29K01	Rancho Ladera Roladera		0.00		\$0.00	
							\$0.00	
Laranni Gunter Well c/o Canyon Ranch								
	3600160	1S3W32G01S	Gunter		0.00		\$0.00	
							\$0.00	
Lucky Farms, Inc./Spring Pacific Properties								
	3603554	1S3W19A01S	California St.					
Meeks & Daley Water Co.								
		01S04W22A01S	Warren 4R					
	3603903	1S4W22H04S	Warren 1					
	3603215	1S4W15M11S	Station 91					
	3601887	1S4W15L03S	Station 59					
	3601238	1S4W23C03S	Raub 4R					
	3603905	1S4W14N115S	Raub 8					

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
	3602484	1S4W14N09S	Raub 5R					
			Raub 7					
	3602864	1S4W14N10S	Raub 6					
Mentone Citrus Growers								
	3602280	1S2W18Q	2		280.80		\$8,129.16	
	3600139	1S2W18R01S	1 - PRH Ranch		25.20		\$729.54	
							\$8,858.70	
Monte LLC (Dangermond)								
	3600493	01S03W29K	New Well		15.12		\$437.72	
							\$437.72	
Montecito Memorial Park and Mortuary								
	3600119	1S4W26F01S	1		11.56		\$334.75	
	3603949	1S4W26F	2		11.56		\$334.75	
							\$669.50	
Mountain View Mortuary & Cemetery								
	3600743	1N4W26M	1		88.00		\$2,547.80	
	3600742	1N4W26N	2		27.00		\$781.69	
							\$3,329.49	
Mountainview Generating Station								
	3601014	1S3W18N03S	SB STPM 66 (DW#2)		115.00		\$3,329.25	
	3601015	1S3W18N02S	SB STMP2 67 (DW#1)		0.00		\$0.00	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
	3603796	01S03W18N01S	Edison Mid Aquifer Well B		68.60		\$1,985.97	
	3603795	01S03W18N06S	Edison Mid Aquifer Well A		639.40		\$18,510.63	
							\$23,825.85	
Mroland Management Services, Inc.								
	3601126	1S2W30H	1					
National Orange Show								
	3601924	1S4W15D			16.97		\$491.28	
							\$491.28	
New England Water Co.								
	3602320	1S3W16L						
Patton State Hospital								
	3600931	1N3W29N01S	Patton 10					
	3600924	1N3W29M01S	2					
	3602381	1N3W29M	14					
Pioneer Mutual Water Company								
	3600642	1S3W14P01S	San Bernardino 1		0.00		\$0.00	
							\$0.00	
Ramirez, J.J. Citrus Mgmt								
	3600484	1S3W16F	Buckeye 2					

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
	3600527	1S3W16A	Midas					
	3601046	1S3W21A	1 Stowe					
Ramirez, Laura								
	3600415	01S03W29J01S	Pharoah Powell					
	3601649	1S3W28M	Hoover					
Raught Mutual Well Company								
	3602193	1S3W14R01S	Raught		23.41		\$677.72	
								\$677.72
Redland-Branson Development								
	3602917	1S3W33D01S	Stater Well		0.00		\$0.00	
								\$0.00
Redlands Unified School District								
	3601641	1S2W30C01S	Opal St.					
Redlands, City of								
	3600748	1S3W24A01S	Mentone Acres #1		33.76		\$977.35	
								\$977.35
Riverside, City of								
	3601489	1S4W02L01S	Scheuer		1950.37		\$33,058.77	
		01S04W22A01S	Warren 4R		1209.66		\$20,503.74	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
	3601470	1S4W22B07S	Thorn 12		56.54		\$958.35	
	3601227	1S4W02N02S	Cooley G		0.00		\$0.00	
	3601431	1S4W27H01S	Stewart 20		0.00		\$0.00	
	3603555	1S4W14N10S	Raub 8		382.09		\$6,476.43	
	3602778	1S4W14N10S	Raub 6		397.52		\$6,737.96	
	3603981	1N04W23	Raub 5R		430.66		\$7,299.69	
	3603975	01N04W23	Raub 4R		1129.86		\$19,151.13	
	3602771	1S4W27A11S	Hunt 6		0.00		\$0.00	
	3602772	1S4W27A09S	Hunt 10		355.48		\$6,025.39	
	3302794	1S4W02Q11S	Garner 7		1078.70		\$18,283.97	
	3603254	1S4W02P09S	Garner 6		863.82		\$14,641.75	
	3601468	1S4W02P01S	Garner 5		1019.18		\$17,275.10	
	3601467	1S4W02Q06S	Garner 4		0.00		\$0.00	
	3601465	1S4W02Q03S	Garner 2		0.00		\$0.00	
	3601464	1S4W02P06S	Garner 1		0.00		\$0.00	
	3310031	01S04W11D0	Cooley J		550.84		\$9,336.74	
	3601229	1S4W11D03S	Cooley I		928.37		\$15,375.87	
	3602773	1S4W27A10S	Hunt 11		0.00		\$0.00	
	3601228	1S4W11D02S	Cooley H		606.20		\$10,275.09	
	3601463	1S4W02A03S	Stiles		0.00		\$0.00	
							\$185,399.98	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-Ag Production	Non-Ag Pymt	Amount Paid
San Bernardino County								
	3603900	1S2W8A2	Seven Oaks Dam Domestic			0.02	\$0.00	
			Lovell Fire Suppression Well			0.00	\$0.00	
							\$0.00	
San Bernardino, County of								
	3601171	1S3W20F03S	Crim 1			0.00	\$0.00	
							\$0.00	
Solono Well Company								
	3602003	1S2W16C	Solano 3			27.20	\$787.44	
							\$787.44	
Splash Kingdom Waterpark/The California Gatewa								
	3602549	1S3W19J07S	California St					
Tennessee Mutual Well Company								
	3601161	1S3W16L	Pioneer 1					
Tennessee Water Company								
	3600474	1S3W16L	1			0.00	\$0.00	
							\$0.00	
TIAA-CREF Financial Services								
	3600757	1S3W19L	Mission Marigold/Well 2				\$0.00	
							\$0.00	

GWA Number 61

Period July 1, 2023 to December 31, 2023

AgRate [REDACTED]

NonAgRate \$28.95

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
Trojan Groves								
	3600451	1S3W15M						
University of California, Riverside								
	3601244	1S4W27A09S	Hunt 10		0.00		\$0.00	
	3601245	1S4W27A10S	Hunt 11		0.00		\$0.00	
	3601222	1S4W27A11S	Hunt 6		0.00		\$0.00	
							\$0.00	
Williams Well Corporation								
	3600828	1S3W16J	-					
Total Ag Payment:			Total Non-Ag Payment: \$538,525.76			Total Ag + Non-Ag Pay		

SBVWCD BOARD PRIORITIES 2024

Priorities are set by the Board as special efforts or emphasis items for the General Manager and staff for the coming year.



#	Item	Priority	Projected Completion	Relative Staff Effort	Relative Financial Cost	Strategic Plan Goal #
1	Groundwater Recharge Operations	1	Ongoing	High	Medium	1A, 2A, 2B
2	Operate Enhanced Recharge Basins	1	3/2024	Medium	Medium	1A
3	PERC Project Feasibility Studies	1	9/2024	High	High	1B, 2C
4	Wash Plan BLM Land Exchange	1	4/2024	Medium	Medium	3A
5	Mentone Shop Permitting and Construction	1	5/2024	Medium	High	1A, 2A, 7G
6	Wash Plan State/Waters Permits	1	6/2024	Medium	Medium	2D
7	Facilities Maintenance Plan	2	7/2024	Medium	Low	2B
8	Mill Creek Operations Safe Harbor Agreement	2	8/2024	Medium	Low	2D
9	Wash Plan Trails MOU, Permitting and Operations Framework	2	9/2024	Medium	Low	3E
10	Communications and Engagement Plan	2	5/2024	Medium	Medium	4, 5
11	Expand Integrated SAR Model to Incorporate Recharge	2	8/2024	Low	Medium	4A
12	Analyze Wash Plan SBKR Data	2	10/2024	Medium	Low	3A
13	Initiate Final Design for Top Priority PERC Project	2	12/2024	High	High	1B, 2C
14	Mill Creek Sediment Removal	2	12/2024	Medium	Medium	2B
15	Apply for and/or Secure Grant Funds	3	12/2024	Medium	Medium	6E

Priority	Definition
1	Complete in 2024
2	Based on resources
3	If possible, as needed

SBVWCD MISSION

As one of California's first sustainable groundwater replenishment agencies, the District proactively recharges water, improving supply for the benefit of water users, local businesses, and native flora and fauna in a financially responsible way.

The District leverages our unparalleled expertise as stewards of the water and land, responsibly innovating in water and habitat conservation, harmonizing, and enhancing working landscapes, and enriching open space as a community asset.

GOAL TOPICS FROM STRATEGIC PLAN 2024–2028

IMPORTANT: Below is a list of the Goal **topics** presented in the SBVWCD Strategic Plan 2024–2028. The language is extremely abbreviated and should be read in conjunction with the Strategic Plan document. The list is provided as a key to the Board Priorities listed on the left side of this sheet and should not be construed as a full representation of the District's Strategic Goals.

Goal 1: Water Supply Reliability through Groundwater Recharge

- 1A. Groundwater spreading basins
- 1B. Supplemental supply sources

Goal 2: Infrastructure Expansion and Operations Optimization

- 2A. Operations management
- 2B. Facility-wide maintenance assessments
- 2C. PERC partnerships
- 2D. Permitting compliance and database

Goal 3: Natural Resource Stewardship and Environmental Enhancement

- 3A. Wash HCP implementation
- 3B. Trespassing
- 3C. San Bernardino Valley Conservation Trust
- 3D. Plunge Creek Conservation Project success
- 3E. Trails system
- 3F. Community Mitigation Program
- 3G. Environmental mitigation and enhancement tracking
- 3H. Regional cooperation
- 3I. Disturbed lands and retired facilities rewilding

Goal 4: Community Engagement and Education

- 4A. Quantifying recharge
- 4B. Thought leadership
- 4C. District accomplishments
- 4D. Successful partnerships
- 4E. Unified messaging
- 4F. Branding
- 4G. Public asset management
- 4H. Supporting persons experiencing homelessness
- 4I. Outreach and key publications
- 4J. Qualified Water Efficient Landscaper program
- 4K. Internships and education

Goal 5: Collaborative Partnerships

- 5A. City Councils, Tribal Councils, and County Board of Supervisors
- 5B. Research and publishing
- 5C. Groundwater Council
- 5D. Regulatory agencies
- 5E. Local water agencies
- 5F. Local aggregate producers
- 5G. Big Bear Watermaster
- 5H. Santa Ana River Wash partners
- 5I. Conservation Trust
- 5J. San Bernardino County Flood Control District
- 5K. Legislators
- 5L. Contiguous HCPs as "*Santa Ana Supershed*"

Goal 6: Fiscal Commitment and Accountability

- 6A. Groundwater charges
- 6B. Diversified income streams
- 6C. Hazard and vulnerability assessment
- 6D. Financial Strategy update
- 6E. Grant strategies and opportunities
- 6F. Financial forecasting
- 6G. Cost-benefit ratio process

Goal 7: Sustainable Organization & Governance

- 7A. Employee benefits and recognition
- 7B. Staffing and Succession Plan
- 7C. Board Director changes
- 7D. Cybersecurity
- 7E. Facility and land security
- 7F. Professional development
- 7G. Facilities and Property Management Strategy
- 7H. Project contract monitoring
- 7I. Roles and responsibilities
- 7J. Strategic Plan implementation

RESOLUTION NO. 621

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
ADOPTING REVISIONS TO
THE BOARD POLICY MANUAL APPENDIX C**

WHEREAS, The Board of Directors (“Board”) of the San Bernardino Valley Water Conservation District periodically reviews its “Board Policy Manual of the Board of Directors of the San Bernardino Valley Water Conservation District”; and

WHEREAS, the Finance & Administration Committee met on November 15, 2023, and recommended minor revisions to Appendix C; and

WHEREAS, the Board acted at its January 10, 2024, to revise Appendix C as follows:

- a) Item 9A was revised to update the name of the workshop to “Resources and Engineering Workshop”.
- b) Item 9B was revised to update the name of the workshop to “Policy and Administration Workshop”.
- c) Item 9C was eliminated; and
- d) Item 13 was updated to provide the new title of “program for the Expansion of Recharge Capacity,” which was formerly called the Active Recharge Transfer Projects; and

WHEREAS, the Board on January 10, 2024, instructed staff to return with a resolution for its next regular meeting of February 14, 2024, memorializing the above-listed changes; and

WHEREAS, the Board desires to implement the proposed changes to the Board Policy Manual:

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of San Bernardino Valley Water Conservation District does hereby adopt revisions to the Board Policy Manual as follows:

- A. Appendix C is hereby amended to read as reflected in the attached Attachment A.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors this 14th day of February 2024, by the following vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

Melody McDonald, President

ATTEST:

Betsy Miller, Secretary



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2004

To: Board of Directors

**From: Finance & Administration Committee
Betsy Miller, General Manager**

Date: February 14, 2024

Subject: Second Quarter Unaudited Financial Reports for FY24

RECOMMENDATION

The Finance & Administration Committee recommends the Board approve the Second Quarter Financial Reports for FY24 as presented.

BACKGROUND AND DISCUSSION

The Finance & Administration Committee reviewed the Second Quarter Unaudited Financial Reports in their January 24, 2024, meeting and recommended Board approval of the Reports as presented.

Interest Income exceeded the mid-year budget due to higher yield investments. Groundwater revenue received to date is \$943,592; note that this amount will be adjusted at year-end for revenue received for the prior reporting period, with staff expecting to end the year slightly below budget due to the previous wet year. Aggregate Maintenance revenue is well above budget for this time of year and is expected to exceed the total budget. Property Tax revenue is as expected. Professional Services expenses are low for the second quarter as most expenses are expected to be received in the second half of the fiscal year. All other expenses are as expected.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Second Quarter Unaudited Financial Reports for FY24 as presented.
2. Move to request referral of this item to the Finance & Administration Committee for reconsideration of specific issues.

ATTACHMENTS

FY24 Second Quarter Rolled Up Budget Worksheet
SBVWCD Quarterly Investment Report

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller

GL ACCT: GL DESCRIPTION:	Approved 2023-2024 Budget	Expended/ Received to Date as of 12/31/23	Actual Over/Under Budget	Projected Annual Costs (7/1/23- 6/30/24)	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE			REDLANDS PLAZA & LEASED PROPERTY- MENTONE HOUSE			LAND RESOURCE			ACTIVE RECHARGE TRANSFER PROJECTS			WASH PLAN and TRUST SUPPORT		
					2023 BUDGET:	% BUDGET	BASIS:	2023 BUDGET:	% BUDGET	BASIS:	2023 BUDGET:	% BUDGET	BASIS:	2023 BUDGET:	% BUDGET	BASIS:	2023 Budget	% BUDGET	BASIS:	2023 BUDGET:	% BUDGET	BASIS:
INCOME:																						
4012-17 INTEREST INCOME	1,342,938.99	1,358,064.07	15,125.08	2,156,315.78	388,728.99			0.00			0.00			0.00			799,500.00			0.00		
4021-26 GROUNDWATER	1,545,960.17	943,592.05	-602,368.12	1,545,960.17	0.00			1,014,102.17			0.00			0.00			0.00			0.00		
4024 GROUNDWATER COUNCIL REVENUE	731,858.00	703,949.29	-27,908.71	731,858.00	0.00		\$ 1,745,960.17	731,858.00	100%	11% increase	0.00			0.00			0.00			0.00		
4024-2 GW COUNCIL PASSTHROUGH	200,000.00	117,698.71	-82,301.29	200,000.00	0.00			200,000.00	100%		0.00			0.00			0.00			0.00		
4026 GW SUSTAINABILITY/REPLENISHMEN	61,040.75	10,891.07	-50,149.68	61,040.75	0.00			61,040.75	100%		0.00			0.00			0.00			0.00		
4031-34 MINING	648,000.00	522,813.17	-125,186.83	798,000.00	0.00			0.00			0.00			648,000.00			0.00			0.00		
4032 CEMEX - ROYALTY/LEASE	600,000.00	502,813.17	-97,186.83	750,000.00	0.00		Estimated sales	0.00			0.00			600,000.00	100%	Per Lease Agmt	0.00			0.00		
4036,40,81 MISCELLANEOUS	85,000.00	37,653.77	-47,346.23	60,000.00	7,500.00			0.00			0.00			77,500.00			0.00			0.00		
4036 AGGREGATE MAINTENANCE	60,000.00	27,907.36	-32,092.64	60,000.00	0.00			0.00			0.00			60,000.00	100%	ESTIMATE	0.00			0.00		
4050 PROPERTY TAX	141,479.29	130,464.38	-11,014.91	141,479.29	141,479.29	100%	+5%	141,479.29			0.00			0.00			0.00			0.00		
4055 SBVMWD LEASE AGREEMENT	483,213.76	479,961.36	-3,252.40	479,961.36	217,446.19	45%	+1.4% CPI	265,767.57	55%		0.00			0.00			0.00			0.00		
4062-66 RENTALS	252,881.76	101,509.50	-151,372.26	204,503.05	0.00			0.00			252,881.76			0.00			0.00			0.00		
4025 WASH PLAN REVENUE * from Reserve	374,450.00	209,074.46	-165,375.54	374,450.00	0.00			0.00			0.00			0.00			0.00			374,450.00	100%	
4999 TRUST REIMBURSEMENT WASH PLAN	225,000.00	351,153.64	126,153.64	576,153.64	0.00			0.00			0.00			0.00			0.00			225,000.00	100%	
TOTAL INCOME:	5,474,923.97	4,251,985.11	-1,222,938.86	6,737,823.29	755,154.47			2,121,727.73			252,881.76			791,500.00			954,210.00			599,450.00		
EXPENSES:																						
5000 MISCELLANEOUS	541,681.95	72,638.52	-469,043.43	541,673.06	15,556.95			120,000.00			0.00			206,125.00			190,000.00			10,000.00		
5100 PROFESSIONAL SERVICES	1,401,916.25	365,686.64	-1,036,229.61	1,403,216.25	37,712.50			479,362.00			1,425.00			328,673.00			212,762.50			341,981.25		
5120 MISC. PROFESSIONAL SERVICES	539,625.00	70,590.46	-469,034.54	539,625.00	13,500.00			120,000.00		Consulting Services	0.00	0%		206,125.00			190,000.00			10,000.00		
5123 HABITAT MANAGEMENT-WP	329,700.00	115,275.51	-214,424.49	329,700.00	0.00			0.00			0.00			0.00			0.00			329,700.00	100%	
52-53 FIELD OPERATIONS	399,329.17	263,530.82	-135,798.35	404,240.00	0.00			367,329.17			0.00			32,000.00			0.00			0.00		
5400 UTILITIES	31,632.30	16,178.60	-15,453.70	31,632.30	11,492.37			9,861.70			4,684.22			1,530.29			4,063.73			0.00		
6000 GENERAL ADMINISTRATION	444,566.06	185,890.24	-258,675.82	441,586.78	136,159.01			60,961.03			116,178.53			48,817.50			74,082.50			8,367.50		
6100 BENEFITS	542,839.49	218,596.60	-324,242.89	542,839.49	70,569.13			308,870.10			27,455.12			68,637.80			144,139.38			48,046.46		
6160 PAYROLL TAXES - EMPLOYER	120,309.44	48,985.89	-71,323.55	120,309.44	15,640.23	13%		66,049.88	45%	Based on percent of hou	5,871.10	4%		14,677.75	10%		30,823.28	21%		10,274.43	7%	
6170 PERS RETIREMENT	225,400.91	108,819.14	-116,581.77	225,400.91	29,302.12	13%	Includes UA Liability	123,745.10	45%	Based on percent of hou	10,999.56	4%		27,498.91	10%		57,747.71	21%		19,249.24	7%	
6170.01 PERS EMPLOYEE CONTRIBUTION	-68,320.21	-32,722.60	35,597.61	-68,320.21	-8,881.63	13%		-30,744.10	45%		-2,732.81	4%		-6,832.02	10%		-14,347.24	21%		-4,782.41	7%	
6170.02 457 Plan EMPLOYEE CONTRIBUTION		-31,100.97	-31,100.97																			
SALARIES:																						
6200 SALARIES	1,676,139.84	825,883.90	-850,255.94	1,676,139.84	216,876.51			825,546.05			91,935.37			171,727.14			500,311.79			170,594.12		
6300 INSURANCE	52,670.29	64,500.37	11,830.08	53,948.86	2,633.51			39,502.72			7,900.54			2,633.51			0.00			0.00		
6310 PROPERTY / AUTO INSURANCE	6,374.80	7,653.37	1,278.57	7,653.37	318.74	5%		4,781.10	75%	Approximate from Insur	956.22	15%		318.74	5%		0.00			0.00		
6320 GENERAL LIABILITY INSURANCE	46,295.49	56,847.00	10,551.51	46,295.49	2,314.77	5%		34,721.62	75%	Approximate from Insur	6,944.32	15%		2,314.77	5%		0.00			0.00		
DIRECTOR'S EXPENSES:																						
6400 DIRECTOR EXPENSES	130,076.25	31,989.06	-98,087.19	130,076.25	130,076.25	8.00	Board Total	0.00			0.00			0.00			0.00			0.00		
6500 ADMINISTRATIVE/STAFF EXPENSES	50,075.00	28,012.45	-22,062.55	51,575.00	21,653.75			15,863.75			0.00			10,088.00			2,469.50			0.00		
TOTAL EXPENSES:	4,979,301.60	2,008,396.64	-2,970,904.96	4,985,302.83	729,229.98			2,115,371.23			249,578.78			792,181.96			937,829.40			601,026.69		
Operating Revenue	5,474,923.97	4,251,985.11	-1,222,938.86	6,737,823.29	755,154.47			2,121,727.73			252,881.76			791,500.00			954,210.00			599,450.00		
NET OPERATING REVENUE	495,622.37	2,243,588.47	1,747,966.10	1,752,520.46	25,924.50			6,356.50			3,302.98			-681.96			16,380.60			-1,576.69		
OVERHEAD																						
NET GENERAL FUND ANNUAL																						

San Bernardino Valley Water Conservation District

Investment Report thru December 31, 2023

Investment Instruments	Beginning Balance as of Jul 1, 2023	thru Dec 31, 2023	Yield	Cumulative Unrealized Gain (Loss)
Pooled Money Investment Accounts				
LAIF	\$ -	\$ 1,005.22	3.26%	\$ -
CalTRUST				
Short-Term Fund	\$ 3,305,798.37	\$ -	4.49%	\$ -
Investment Accounts				
UBS Financial Services				
CDs/Bonds/Securities-General	\$ 1,428,254.52	\$ 5,574,979.73	1.23%	\$ 70,273.30
Cash Dep Acct-General	\$ -	\$ 4,334.55		
CDs/Bonds/Securities-PERC	\$ 19,450,051.01	\$ 23,990,858.11	4.54%	\$ 220,588.69
Money Market-PERC		\$ 4,108,831.65		
Cash Dep Acct-PERC		\$ 1,060.61		
CAMP				
Investment Pool-General	\$ -	\$ 1,004,412.17	5.55%	\$ -
1 Year Term-General	\$ -	\$ 2,000,000.00	4.93%	
Investment Pool-PERC	\$ 18,130,261.02	\$ 3,249,153.40	5.55%	\$ -
1 Year Term-PERC	\$ -	\$ 2,000,000.00	5.63%	
OPEB-Other Postemployment Benefits				
CERBT-CA Employers' Retiree Benefit Trust	\$ 657,590.28	\$ 699,227.81	4.84%	\$ -
TOTAL	\$ 42,971,955.20	\$ 42,633,863.25		\$ 290,861.99

Net Change

\$ (338,091.95)
-0.79%

Banking Institutions	Beginning Balance as of July 1, 2023	ending Dec 31, 2023
Citizen's Business Bank	\$ 814,215.58	\$ 1,254,950.25
Cash and Cash Equivalents	\$ 814,215.58	\$ 1,254,950.25
Change in Value		\$ 440,734.67

Description	NAV	Annual Yield	Average Maturity	Shares
LAIF	N/A	3.26%	Not available	
CalTrust Short-Term Fund	\$10.00	4.49%	.85 years (310.25 days)	0.000
CERBT	\$21.76	4.84%		32,139.573
UBS-CD's, Bonds, Securities-see below				

UBS Investments-General

Certificates of Deposit (CDs), Bonds & Securities	Price	Yield	Maturity	Shares	Purchase Price	Market Value as of 12/31/23	Duration
1. Freedom First Fed BA US Rate 4.9% (Cusip: 35638CAG4)	\$0.993	4.91%	10/28/2024	248,000	\$248,000.00	\$247,526.32	1.5 yr
2. FHLB Bond-Rate 1.00% Bond (Cusip: 3130APNR2)	\$0.941	1.04%	11/22/2024	250,000	\$250,005.25	\$241,410.00	3 yr
3. Sallie Mae Bank UT US-Rate 1.00% fixed rate CD (Cusip: 795451BA0)	\$0.938	1.04%	12/16/2024	245,000	\$245,000.00	\$235,489.10	3 yr
4. FFCB Bond-Rate 2.19% fixed rate CD (Cusip: 3133ENSK7)	\$0.951	2.26%	3/21/2025	252,000	\$252,000.00	\$244,109.88	3 yr
5. FHLB Bond-Rate 3.00% fixed rate CD (Cusip: 3130ARLN9)	\$0.962	3.05%	4/25/2025	250,000	\$250,005.25	\$245,662.50	3 yr
6. FHLB Bond 4 Yr Step-Up Rate 1.2% Callable 120921 (Cusip: 3130ANRAO)	\$0.932	1.25%	9/9/2025	250,000	\$250,005.25	\$239,647.50	4 yr
7. FHLB Bond-Rate 0.75% PTY 5.05% (Cusip: 3130ALCV4)	\$0.910	0.81%	2/24/2026	2,210,000	\$ 2,000,099.06	\$2,047,056.70	2 yr, 4 mos
8. FHLB Bond-Rate 0.83% PTY 4.93% (Cusip: 3130AKYH3)	\$0.884	0.92%	2/10/2027	2,280,000	\$ 1,997,269.69	\$2,056,879.20	3 yr 4 mos
						\$17,198.53	Accrued Interest
Average	\$0.94	1.91%	Total Interest Withdrawals	\$90,047.25	TOTAL	\$5,492,384.50	\$5,574,979.73

UBS Investments-PERC

Certificates of Deposit (CDs), Bonds & Securities	Price	Yield	Maturity	Shares	Purchase Price	Market Value as of 12/31/23	Duration
1. US Treasury Bill-Rate 5.195% (Cusip: 912797FS1)	\$0.951	5.20%	6/13/2024	4,205,000	\$3,999,767.95	\$4,108,831.65	1 yr
2. FFCB Bond-Rate 4.25% (Cusip: 3133ENP79)	\$0.991	4.27%	9/26/2024	2,500,000	\$2,473,151.08	\$2,486,375.00	1 yr
3. FHLMC MED TERM NTS-Rate 4.125% (Cusip: 3134GX2P8)	\$0.980	4.16%	9/30/2024	4,000,000	\$4,000,000.00	\$3,970,120.00	2 yr
4. Bank of America-Rate 5.4% (Cusip: 06051V5G7)	\$1.000	5.37%	5/22/2025	240,000	\$240,000.00	\$241,204.80	1.5 yr
5. Wells Fargo Bank-Rate 5.35% (Cusip: 949764JD7)	\$0.998	5.30%	11/21/2025	240,000	\$240,000.00	\$242,316.00	2 yr
6. US Treasury Note-Rate 0.375% (Cusip: 91282CAZ4)	\$0.915	0.400%	11/30/2025	2,000,000	\$1,827,262.42	\$1,857,820.00	2 yr
7. US Treasury Note-Rate 4.125% (Cusip: 91282CHH7)	\$0.990	4.12%	6/15/2026	2,510,000	\$2,499,469.04	\$2,510,301.20	3 yr
8. UBS BK USA-Rate 5.15% (Cusip: 90355GHN9)	\$1.000	5.11%	11/9/2026	240,000	\$240,000.00	\$241,706.40	3 yr
9. Am Ex National Bank-Rate 5.15% (Cusip: 02589AF80)	\$1.001	5.11%	11/9/2026	240,000	\$240,000.00	\$241,732.80	3 yr
10. Morgan Stanley BK N A-Rate 5.15% (Cusip: 61690DGP7)	\$1.000	5.11%	11/9/2026	240,000	\$240,000.00	\$241,732.80	3 yr
11. Morgan Stanley Private Bk-Rate 5.15% (Cusip: 61768EE74)	\$1.000	5.11%	11/9/2026	240,000	\$240,000.00	\$241,732.80	3 yr
12. California Credit Union-Rate 5.5% (Cusip: 130162BE9)	\$1.009	5.41%	11/16/2026	240,000	\$240,000.00	\$243,969.60	3 yr
13. FHLB -Rate 5.4% (Cusip: 3134H1MK6)	\$1.000	5.40%	12/21/2026	2,051,000	\$2,051,000.00	\$2,051,020.51	3 yr
14. FFCB Bond-Rate 4.75% (Cusip: 3133EPYM1)	\$1.005	4.63%	10/13/2027	2,000,000	\$1,995,036.35	\$2,053,940.00	4 yr
15. Maine Savings-Rate 5.2% (Cusip: 560507AS4)	\$0.999	5.12%	11/8/2027	240,000	\$240,000.00	\$243,960.00	4 yr
16. Empower Fed Credit Union-Rate 5.35% (Cusip: 291916AH7)	\$1.005	5.23%	11/15/2027	240,000	\$240,000.00	\$245,313.60	4 yr
17. Workers Credit Union-Rate 5.35% (Cusip: 98138MCB4)	\$1.005	5.23%	11/15/2027	240,000	\$240,000.00	\$245,284.80	4 yr
18. FHLB Bond-Rate 6% (Cusip: 3130AXRP5)	\$1.000	6.01%	11/23/2027	2,000,000	\$ 2,000,000.00	\$1,998,200.00	4 yr
19. FHLB Bond Step-Up-Rate 5.5% (Cusip: 3130AVSR4)	\$0.992	5.51%	5/18/2028	4,500,000	\$4,500,000.00	\$4,491,090.00	5 yr
Average	\$0.99	4.83%				\$143,037.80	Accrued Interest
			Total Interest Withdrawals	\$236,177.84	TOTAL	\$27,745,686.84	\$28,099,689.76



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2005

To: Board of Directors

From: Angie Quiroga, Senior Administrative Analyst
Betsy Miller, General Manager

Date: February 14, 2024

Subject: Unaudited Financial Reports for January 2024

RECOMMENDATION

Review and approve the Unaudited Financial Reports for January 2024.

BACKGROUND

Staff presents the previous month's unaudited financial report at the subsequent Board meeting. The reports presented here include information through January 31, 2024.

DISCUSSION

GL 4010 Interest Income remains above budget. Groundwater producer payments continue to be received for the period from July-December 2023. The two largest producer payments were received just after the end of the month and will be reflected in the February report. Late groundwater production statements have been sent out to each producer who has not paid. GL 4032 Cemex-Royalty/Lease is currently above budget. GL 4999 Trust Reimbursement-Wash Plan reflects a \$1,125,000 payment received in January from San Bernardino Valley Conservation Trust against their current liability to the District. Vehicle Operations are above budget primarily due to additional fuel costs needed to complete significant basin maintenance after a high rainfall year. GL 6401 Director Fees are currently under budget, but costs are expected to increase as expenditure sheets are submitted. All other expenses are as expected.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

POTENTIAL MOTIONS

1. Move approval of the Unaudited Financial Report for January 2024 as presented.
2. Move to request referral of this item to the Finance & Administration Committee for reconsideration of specific issues.

ATTACHMENTS

Graph Financials for January 2024
Profit & Loss to Date vs. Annual Budget

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**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Betsy Miller

SBVWCD - All Enterprises Budget and Actual

January 2024

REVENUE

	Jul '23-June '24	Budget
Total 4010 · Interest Income	\$ 1,555,556	\$ 683,107
4022 · Groundwater Charge	\$ 316,574	\$ 625,000
4026 · GW Sustainability/Replenishment	\$ 26,659	\$ 50,521
4024 · Groundwater Council Revenue	\$ 703,949	\$ 731,858
4025 · Wash Plan Revenue*	\$ 258,488	\$ 218,429
Total 4030 · Mining Income	\$ 557,916	\$ 413,000
4040 · Miscellaneous Income	\$ 2,078	\$ 5,833
4050 · Property Tax	\$ 132,271	\$ 107,530
4055 · SBVMWD Spreading Agreement	\$ 479,961	\$ 483,214
Total 4060 · Property Income	\$ 100	\$ 100
4065 · Redlands Plaza	\$ 93,659	\$ 120,260
4999 · Trust Reimbursement-WP	\$ 1,476,154	\$ -

Total Revenue

\$ 5,603,365 \$ 3,438,852

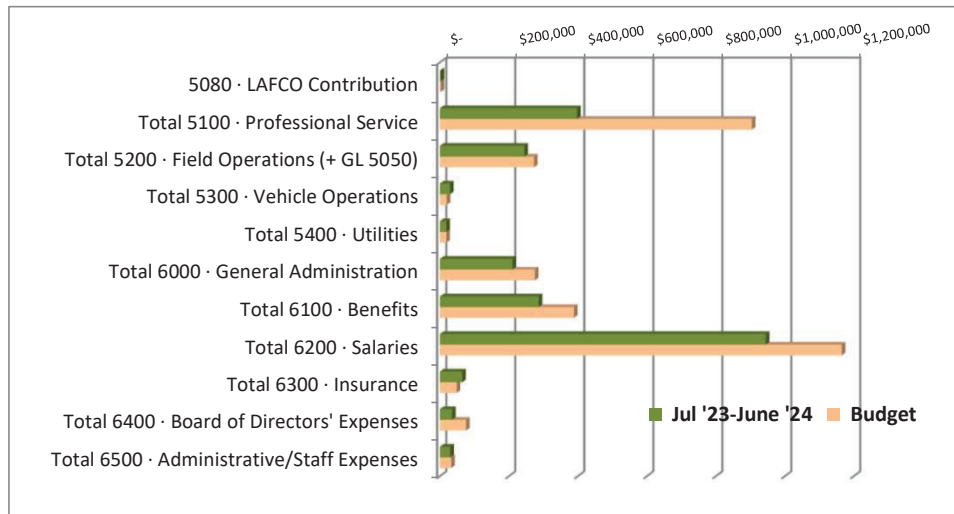
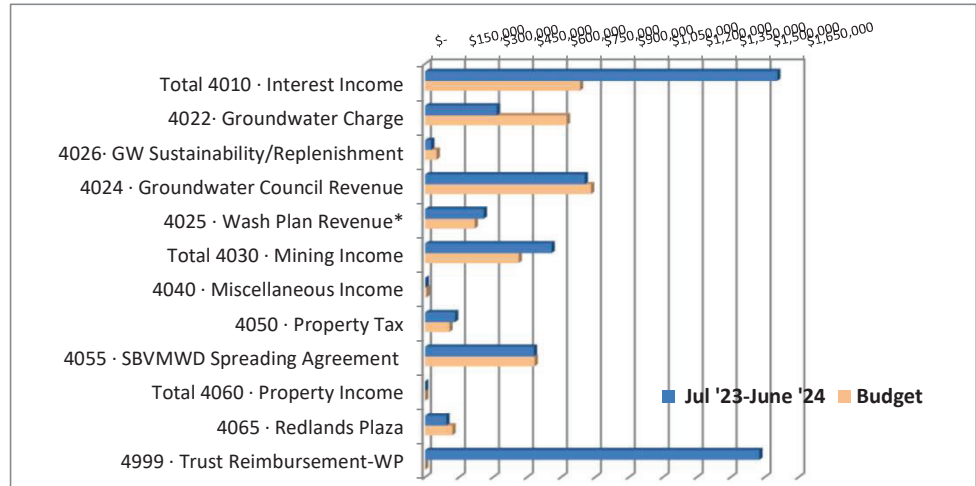
*District loans to the WP & State Permitting payments

EXPENSES Operating and Capital

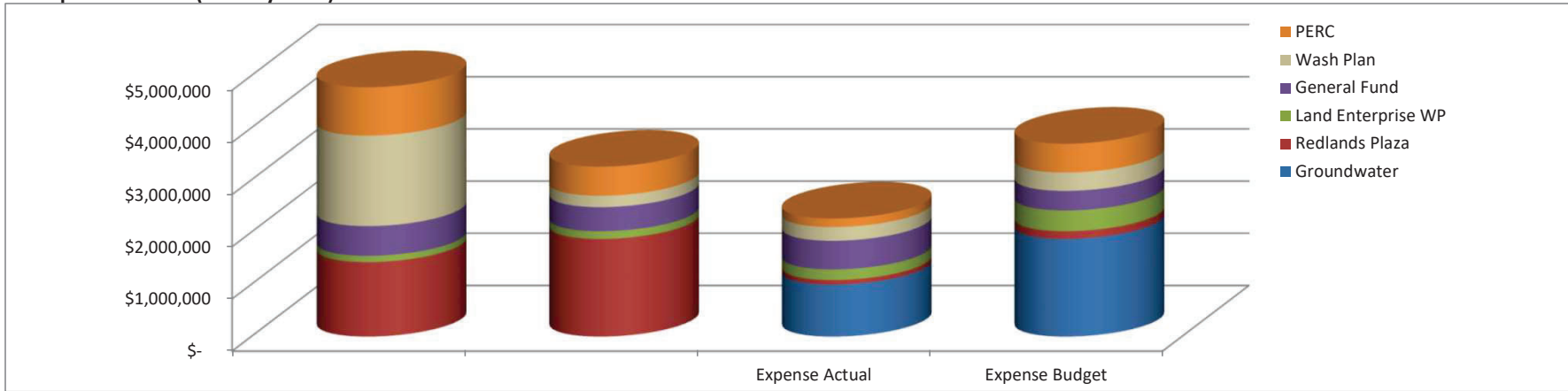
	Jul '23-June '24	Budget
5080 · LAFCO Contribution	\$ 2,048	\$ 2,057
Total 5100 · Professional Service	\$ 397,542	\$ 904,364
Total 5200 · Field Operations (+ GL 5050)	\$ 244,948	\$ 272,472
Total 5300 · Vehicle Operations	\$ 29,307	\$ 19,317
Total 5400 · Utilities	\$ 18,700	\$ 18,452
Total 6000 · General Administration	\$ 210,340	\$ 275,285
Total 6100 · Benefits	\$ 286,085	\$ 388,522
Total 6200 · Salaries	\$ 944,761	\$ 1,165,020
Total 6300 · Insurance	\$ 64,500	\$ 48,281
Total 6400 · Board of Directors' Expenses	\$ 35,106	\$ 75,878
Total 6500 · Administrative/Staff Expenses	\$ 29,870	\$ 32,410

Total Expense

\$ 2,263,208 \$ 3,202,059



Enterprises to Date (January 2024)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,428,860	\$ 1,873,146	76%
Groundwater Expense	\$ 997,522	\$ 1,401,296	71%
Revenue -Expense	\$ 431,338	\$ 471,851	
Redlands Plaza Revenue	\$ 120,646	\$ 147,556	82%
Redlands Plaza Expense	\$ 87,797	\$ 148,265	59%
Revenue -Expense	\$ 32,849	\$ (709)	
Land Enterprise Revenue	\$ 569,540	\$ 461,708	123%
Land Enterprise Expense	\$ 203,934	\$ 397,296	51%
Revenue -Expense	\$ 365,606	\$ 64,412	
General Fund Revenue *	\$ 979,691	\$ 556,110	176%
General Fund Expense	\$ 548,897	\$ 375,370	146%
Revenue -Expense	\$ 430,794	\$ 180,741	
Wash Plan Revenue	\$ 1,734,642	\$ 218,429	794%
Wash Plan Expense	\$ 262,391	\$ 351,099	75%
Revenue-Expense	1,472,251	(132,670)	
PERC Revenue	\$ 925,920	\$ 556,623	166%
PERC Expense	\$ 162,668	\$ 552,067	29%
Revenue-Expense	\$ 763,252	\$ 4,555	
Total All Revenue - Expense	\$ 3,496,091	\$ 588,180	

Cash Status	As of 7/1/2023	As of 01/31/24
LAIF	\$ -	\$ 1,015.32
Cal Trust	\$ 3,305,798.37	\$ -
Citizens Bank	\$ 814,215.58	\$ 747,634.95
UBS Financial-Gen	\$ 20,878,305.53	\$ 5,596,592.71
UBS Financial-PERC	\$ -	\$ 28,254,575.83
USBank-CAMP Gen	\$ 4,088,747.94	\$ 4,281,149.89
USBank-CAMP PERC	\$ 14,041,513.08	\$ 5,117,356.80
Total Cash	\$ 43,128,580.50	\$ 43,998,325.50
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Less PERC Obligation	\$ (35,108,303.19)	\$ (34,350,812.99)
Cash Position	\$ 3,020,277.31	\$ 4,647,512.51

Increase (decrease) of \$1,627,235.20
 Percent Increase 53.9%

* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '23 - Jan 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	1,015.32	0.00	1,015.32	100.0%
4013 · Caltrust Investment Income	71,315.78	99,039.99	-27,724.21	72.01%
4015 · UBS Interest Income	1,112,716.63	510,000.00	602,716.63	218.18%
4016 · Interest Income CAMP	370,508.09	562,000.00	-191,491.91	65.93%
Total 4010 · Interest Income	<u>1,555,555.82</u>	<u>1,171,039.99</u>	<u>384,515.83</u>	<u>132.84%</u>
4017 · PERC Capital Income	0.00	171,900.00	-171,900.00	0.0%
4020 · Groundwater Charge				
4022 · Groundwater Charge	316,574.25	753,061.42	-436,487.17	42.04%
4024-2 · GW Council Passthrough	117,698.71	200,000.00	-82,301.29	58.85%
4024 · Groundwater Council Revenue	703,949.29	731,858.00	-27,908.71	96.19%
4026 · GW Sustainability/Replenishment	26,658.53	61,040.75	-34,382.22	43.67%
Total 4020 · Groundwater Charge	<u>1,164,880.78</u>	<u>1,745,960.17</u>	<u>-581,079.39</u>	<u>66.72%</u>
4025 · Wash Plan Revenue	258,487.91	374,450.00	-115,962.09	69.03%
4030 · Mining Income				
4031 · Plant Site - CEMEX	20,000.00	48,000.00	-28,000.00	41.67%
4032 · Cemex - Royalty / Lease	502,813.17	600,000.00	-97,186.83	83.8%
4036 · Aggregate Maintenance	35,102.86	60,000.00	-24,897.14	58.51%
Total 4030 · Mining Income	<u>557,916.03</u>	<u>708,000.00</u>	<u>-150,083.97</u>	<u>78.8%</u>
4040 · Miscellaneous Income				
4041 · Reimbursed Expenses	338.24	0.00	338.24	100.0%
4040 · Miscellaneous Income - Other	1,739.50	10,000.00	-8,260.50	17.4%
Total 4040 · Miscellaneous Income	<u>2,077.74</u>	<u>10,000.00</u>	<u>-7,922.26</u>	<u>20.78%</u>
4043 · Project Salary Reimbursement	11,624.35	15,000.00	-3,375.65	77.5%
4050 · Property Tax	132,271.12	141,479.29	-9,208.17	93.49%
4051 · Wash Plan Trails	0.00	66,000.00	-66,000.00	0.0%
4055 · SBVMWD Spreading Agreement Reim	479,961.36	483,213.76	-3,252.40	99.33%
4060 · Property Income				
4062 · Mentone Property	100.00	100.00	0.00	100.0%
Total 4060 · Property Income	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>	<u>100.0%</u>
4065 · Redlands Plaza	93,659.40	206,160.35	-112,500.95	45.43%
4066 · Redlands Plaza CAM	26,610.26	46,621.41	-20,011.15	57.08%
4999 · Trust Reimbursement-Wash Plan	1,476,153.64	225,000.00	1,251,153.64	656.07%
Total Income	<u>5,759,298.41</u>	<u>5,364,924.97</u>	<u>394,373.44</u>	<u>107.35%</u>
Gross Profit	5,759,298.41	5,364,924.97	394,373.44	107.35%
Expense				
5040 · Regional Programs				
5080 · LAFCO Contribution	2,048.06	2,056.95	-8.89	99.57%
Total 5040 · Regional Programs	<u>2,048.06</u>	<u>2,056.95</u>	<u>-8.89</u>	<u>99.57%</u>
5050 · Basin Cleaning	201,081.38	250,000.00	-48,918.62	80.43%
5100 · Professional Service				
5120 · Misc. Professional Services	64,886.46	539,625.00	-474,738.54	12.02%
5122 · Wash Plan Professional Services	7,560.60	28,000.00	-20,439.40	27.0%
5123 · Habitat Management-WP	142,244.21	329,700.00	-187,455.79	43.14%
5125 · Engineering Services	0.00	35,000.00	-35,000.00	0.0%
5126 · GW Sustainability/Replenishment	0.00	61,040.75	-61,040.75	0.0%
5127 · Project Accounting Services	0.00	5,000.00	-5,000.00	0.0%
5128 · GC NonDistrict Facilities Maint	117,698.71	200,000.00	-82,301.29	58.85%
5130 · Aerial Photography & Surveying	0.00	2,425.50	-2,425.50	0.0%
5155 · WP Trails Professional Services	0.00	100,000.00	-100,000.00	0.0%
5160 · IT Support	20,387.19	45,625.00	-25,237.81	44.68%
5170 · Audit	29,800.00	28,500.00	1,300.00	104.56%
5180 · Legal	14,964.42	25,000.00	-10,035.58	59.86%
Total 5100 · Professional Service	<u>397,541.59</u>	<u>1,399,916.25</u>	<u>-1,002,374.66</u>	<u>28.4%</u>

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '23 - Jan 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5133 · Regional River HCP Contribution	0.00	30,000.00	-30,000.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	17,357.07	8,528.40	8,828.67	203.52%
5215 · Property Maintenance	2,632.97	40,000.00	-37,367.03	6.58%
5225 · Field Clean Up-Illegal dumping	23,877.00	60,000.00	-36,123.00	39.8%
Total 5200 · Field Operations	43,867.04	108,528.40	-64,661.36	40.42%
5223 · Temp. Field Labor	0.00	10,000.00	-10,000.00	0.0%
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	5,558.76	9,240.00	-3,681.24	60.16%
5320 · Fuel	23,748.19	21,560.77	2,187.42	110.15%
Total 5300 · Vehicle Operations	29,306.95	30,800.77	-1,493.82	95.15%
5400 · Utilities				
5410 · Alarm Service	597.00	1,200.00	-603.00	49.75%
5420 · Electricity	6,382.87	10,815.69	-4,432.82	59.02%
5430 · Mobile Phone	4,100.00	7,150.00	-3,050.00	57.34%
5440 · Telephone	1,934.82	3,000.00	-1,065.18	64.49%
5450 · Natural Gas	269.79	2,730.00	-2,460.21	9.88%
5460 · Water / Trash / Sewer	2,814.61	3,904.10	-1,089.49	72.09%
5470 · Internet Services	2,601.14	2,832.52	-231.38	91.83%
Total 5400 · Utilities	18,700.23	31,632.31	-12,932.08	59.12%
6000 · General Administration				
6001 · General Administration - Other	2,847.37	6,000.00	-3,152.63	47.46%
6002 · Website Administration	2,731.94	6,000.00	-3,268.06	45.53%
6004 · Meeting Expenses	1,892.49	2,200.00	-307.51	86.02%
6006 · Permits	2,767.00	15,000.00	-12,233.00	18.45%
6007 · Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 · Licenses	1,731.42	2,000.00	-268.58	86.57%
6010 · Surety Bond	3,025.00	1,900.00	1,125.00	159.21%
6012 · Office Maintenance	7,334.20	10,000.00	-2,665.80	73.34%
6013 · Office Lease Payment	29,166.69	50,000.00	-20,833.31	58.33%
6015 · Mentone House Maintenance	0.00	4,000.00	-4,000.00	0.0%
6016 · Redlands Plaza Maintenance	6,759.26	47,000.00	-40,240.74	14.38%
6018 · Janitorial Services	5,755.00	10,500.00	-4,745.00	54.81%
6019 · Janitorial Supplies	394.52	375.00	19.52	105.21%
6020 · Vacancy Marketing-Redlands Plaz	0.00	5,000.00	-5,000.00	0.0%
6024 · Computer Equip Maint.	1,374.36	3,000.00	-1,625.64	45.81%
6026 · Redlands Plaza CAM expenses	24,634.60	42,861.03	-18,226.43	57.48%
6027 · Computer Software	6,968.64	23,250.00	-16,281.36	29.97%
6030 · Office Supplies	3,090.02	12,100.00	-9,009.98	25.54%
6033 · Office Equipment Rental	4,371.87	8,000.00	-3,628.13	54.65%
6036 · Printing	2,331.56	2,500.00	-168.44	93.26%
6039 · Postage and Overnight Delivery	564.27	1,200.00	-635.73	47.02%
6042 · Payroll Processing	2,459.20	5,000.00	-2,540.80	49.18%
6045 · Bank Service Charges	584.12	10,000.00	-9,415.88	5.84%
6051 · Uniforms	1,809.46	3,115.76	-1,306.30	58.07%
6060 · Outreach	61,897.14	127,000.00	-65,102.86	48.74%
6087 · Educational Reimbursement	1,095.00	5,000.00	-3,905.00	21.9%
6090 · Subscriptions/Publications	1,503.56	3,000.00	-1,496.44	50.12%
6091 · Public Notices	0.00	3,200.00	-3,200.00	0.0%
6093 · Memberships	33,250.95	25,364.28	7,886.67	131.09%
Total 6000 · General Administration	210,339.64	444,566.07	-234,226.43	47.31%

San Bernardino Valley Water Conservation District
Profit & Loss To Date vs. Annual Budget

	<u>Jul '23 - Jan 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6100 · Benefits				
6110 · Vision Insurance	2,224.04	3,776.71	-1,552.67	58.89%
6120 · Workers' Comp. Insurance	10,348.29	25,528.10	-15,179.81	40.54%
6130 · Dental Insurance	7,299.98	13,056.65	-5,756.67	55.91%
6150 · Medical Insurance				
6150.01 · Medical Employee Contribution	-17,937.53	-41,288.06	23,350.53	43.45%
6150 · Medical Insurance - Other	151,949.68	323,085.52	-171,135.84	47.03%
Total 6150 · Medical Insurance	<u>134,012.15</u>	<u>281,797.46</u>	<u>-147,785.31</u>	<u>47.56%</u>
6160 · Payroll Taxes-Employer	60,477.50	143,336.67	-82,859.17	42.19%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-37,862.28	-68,320.21	30,457.93	55.42%
6170.02 · 457 Plan Employee Contributions	-35,982.32			
6170 · PERS Retirement - Other	145,567.91	268,542.64	-122,974.73	54.21%
Total 6170 · PERS Retirement	<u>71,723.31</u>	<u>200,222.43</u>	<u>-128,499.12</u>	<u>35.82%</u>
Total 6100 · Benefits	<u>286,085.27</u>	<u>667,718.02</u>	<u>-381,632.75</u>	<u>42.85%</u>
6200 · Salaries				
6230 · Regular Salaries	944,761.02	1,997,177.80	-1,052,416.78	47.31%
Total 6200 · Salaries	<u>944,761.02</u>	<u>1,997,177.80</u>	<u>-1,052,416.78</u>	<u>47.31%</u>
6300 · Insurance				
6310 · Property/ Auto Insurance	7,653.37	6,374.80	1,278.57	120.06%
6320 · General Liability Insurance	56,847.00	46,295.48	10,551.52	122.79%
Total 6300 · Insurance	<u>64,500.37</u>	<u>52,670.28</u>	<u>11,830.09</u>	<u>122.46%</u>
6400 · Board of Directors' Expenses				
6401 · Directors' Fees				
6401.5 · Payroll Taxes-Directors	-599.16	0.00	-599.16	100.0%
6401 · Directors' Fees - Other	27,240.18	105,600.00	-78,359.82	25.8%
Total 6401 · Directors' Fees	<u>26,641.02</u>	<u>105,600.00</u>	<u>-78,958.98</u>	<u>25.23%</u>
6410 · Mileage	486.10	4,840.00	-4,353.90	10.04%
6415 · Air Fare	1,227.92	3,906.25	-2,678.33	31.44%
6420 · Other Travel	185.76	605.00	-419.24	30.7%
6425 · Meals	2,167.32	4,235.00	-2,067.68	51.18%
6430 · Lodging	1,821.96	4,840.00	-3,018.04	37.64%
6435 · Conf/Seminar Registrations	2,576.17	6,050.00	-3,473.83	42.58%
Total 6400 · Board of Directors' Expenses	<u>35,106.25</u>	<u>130,076.25</u>	<u>-94,970.00</u>	<u>26.99%</u>
6500 · Administrative/Staff Expenses				
6510 · Mileage	2,405.76	2,750.00	-344.24	87.48%
6515 · Air Fare	1,299.30	4,950.00	-3,650.70	26.25%
6520 · Travel, Other (rental car, taxi)	1,257.88	1,500.00	-242.12	83.86%
6525 · Meals	2,629.64	4,500.00	-1,870.36	58.44%
6530 · Lodging	6,417.47	6,500.00	-82.53	98.73%
6535 · Conf/Seminar Registrations	15,860.00	29,875.00	-14,015.00	53.09%
Total 6500 · Administrative/Staff Expenses	<u>29,870.05</u>	<u>50,075.00</u>	<u>-20,204.95</u>	<u>59.65%</u>
9999 · Contribution to Capital Maint.	0.00	220,000.00	-220,000.00	0.0%
Total Expense	<u>2,263,207.85</u>	<u>5,425,218.10</u>	<u>-3,162,010.25</u>	<u>41.72%</u>
Net Ordinary Income	3,496,090.56	-60,293.13	3,556,383.69	-5,798.49%
Other Income/Expense				
Other Expense				
7000 · Construction				
7010 · Materials	0.00	12,000.00	-12,000.00	0.0%
Total 7000 · Construction	<u>0.00</u>	<u>12,000.00</u>	<u>-12,000.00</u>	<u>0.0%</u>
7100 · Land & Buildings				
7110 · Property Capital Repairs	30,647.00	387,999.50	-357,352.50	7.9%
7120 · Property-Land Purchase	0.00	70,000.00	-70,000.00	0.0%
7126 · PERC Engr/Prof Services	362,891.95	3,532,019.00	-3,169,127.05	10.27%
7130 · Mentone Property (House)-CapRep	29,000.00	7,000.00	22,000.00	414.29%
7140 · Mentone Property (Shop)-CapRep	110,090.83	891,649.15	-781,558.32	12.35%
7150 · Mill Creek Diversion	1,476,215.58	2,299,616.86	-823,401.28	64.19%

San Bernardino Valley Water Conservation District
 Profit & Loss To Date vs. Annual Budget

	<u>Jul '23 - Jan 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
7151 · Mill Creek Permitting	209,559.98	285,207.27	-75,647.29	73.48%
7160 · Mendoza Property	0.00	137,000.00	-137,000.00	0.0%
Total 7100 · Land & Buildings	<u>2,218,405.34</u>	<u>7,610,491.78</u>	<u>-5,392,086.44</u>	<u>29.15%</u>
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	13,691.60	10,000.00	3,691.60	136.92%
7220 · Computer Software	5,263.06	1,000.00	4,263.06	526.31%
7230 · Field Equipment / Vehicles	84,936.38	225,000.00	-140,063.62	37.75%
7240 · Office Equipment	55,950.98	54,400.00	1,550.98	102.85%
Total 7200 · Equipment & Vehicles	<u>159,842.02</u>	<u>290,400.00</u>	<u>-130,557.98</u>	<u>55.04%</u>
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	125,000.00	-125,000.00	0.0%
Total 7400 · Professional Services Capital	<u>0.00</u>	<u>125,000.00</u>	<u>-125,000.00</u>	<u>0.0%</u>
Total Other Expense	<u>2,378,247.36</u>	<u>8,037,891.78</u>	<u>-5,659,644.42</u>	<u>29.59%</u>
Net Other Income	<u>-2,378,247.36</u>	<u>-8,037,891.78</u>	<u>5,659,644.42</u>	<u>29.59%</u>
Net Income	<u>1,117,843.20</u>	<u>-8,098,184.91</u>	<u>9,216,028.11</u>	<u>-13.8%</u>



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 2006

To: Board of Directors
From: Betsy Miller, General Manager
Date: February 14, 2024
Subject: Participation in Evaluation of Historic Zanja Restoration

RECOMMENDATION

Provide direction to staff on possible participation in the evaluation of the feasibility of restoration of the historic Zanja.

BACKGROUND AND DISCUSSION

In January 2024, the District was invited to participate in an effort to evaluate the feasibility of restoration of the historic Zanja, an approximately 9-mile-long open channel canal constructed in the early 1800s from east of the community of Mentone to west of the city of Redlands. In addition to potential historical, cultural, flood control, and interpretive values, restoration of year-round flows along the eight-mile reach that is generally dry under current conditions may have groundwater recharge benefits.

The next steps in the evaluation process include engagement with the City of Redlands, the Redlands Conservancy, the University of Redlands, and the San Manuel Band of Mission Indians. With feedback and support of this group, along with continued participation from San Bernardino Valley Municipal Water District, preparation of a constraints and opportunities analysis would address existing and proposed conditions; alternatives; ownership, easements, and water conveyance rights, if any; modeled recharge benefits; and community values.

At their February 6, 2024, meeting, the Operations Committee recommended a Board discussion of this item. Thus, staff seeks Board direction on possible participation in the evaluation of the feasibility of restoration of the historic Zanja, including engagement with partners, contracting and project management of a constraints and opportunities analysis, and/or grant preparation to support such work and its relevance to Strategic Plan Goal 1A.

FISCAL IMPACT

None. Private and/or grant funding is expected for a constraints and opportunities analysis, if pursued.

POTENTIAL MOTIONS

1. Direct staff to participate in the evaluation of the feasibility of restoration of the historic Zanja.
2. Direct staff not to participate in the evaluation of the feasibility of restoration of the historic Zanja.

ATTACHMENTS

East End Facilities Map with Zanja

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Division 5:
Melody McDonald

GENERAL MANAGER

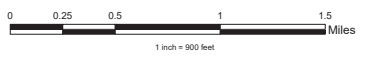
Betsy Miller



- DWR Pipeline
- Local Agency Pipeline
- MWDSC Pipeline
- SCE Pipeline
- SBVMWD Pipeline
- Enhanced Recharge Project (ERP) Basin
- ERP Pipeline
- ERP Canal

EAST END FACILITIES MAP

Imagery Date: 2020





**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 2007

To: Board of Directors

From: Katelyn Scholte, Principal Engineer

Date: February 14, 2024

Subject: Draft Engineering Investigation Report for 2024

RECOMMENDATION

Provide comments or request changes to the Draft Engineering Investigation (EI Report); receive and file staff's presentation.

BACKGROUND AND DISCUSSION

Over five years ago, staff prepared the first EI Report Plan after discussion and input from the Basin Technical Advisory Committee and other community stakeholders. Staff developed the Draft 2024 EI Report in accordance with the updated EI Plan approved by the Board last year, and presented the Draft EI data to the Operations Committee on February 6. The Draft EI Report has been posted to the District's website. We will also offer to present the Final EI Report at the June BTAC meeting.

Generally, the EI Report process was very similar to prior years. Well-location data were requested and verified by Laura Torres and Katelyn Scholte to improve the accuracy and quality of mapping. This year, we utilized more than 180 well locations to represent groundwater elevations accurately. No comments or requests to revise the Draft EI Report have been received to date. As in previous years, the EI Report results will be compared to San Bernardino Valley Municipal Water District's basin model for quality assurance and transparency when complete.

The 2024 EI Report indicates precipitation was approximately 163% higher than normal for both water and calendar years. The EI Report shows a general increase in basin water levels from the elevations of the prior year. Most of the basin increased between 5 and 100 ft due to the record-breaking supply of native and State Water Project water recharged. Combined, the abundant supply of native and imported water for recharge and above-average precipitation resulted in an increase of about 226,800 AF for the Bunker Hill Basin. Groundwater production was lower than in the previous period, with approximately 70,000 AF within SBVWCD boundaries and 139,000 AF within the Bunker Hill Basin boundary. The report's primary purpose is to provide the basis for the Groundwater Charge in compliance with Water Code §75523.

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**GENERAL
MANAGER**

Betsy Miller

FISCAL IMPACT

The EI Report (including data acquisition, management, analysis, and document preparation) is completed in-house by District staff; the 2024 EI Report is estimated to have cost approximately \$15,000 in salary charges to the Groundwater Recharge Enterprise.

POTENTIAL MOTIONS

1. Receive and file the Draft EI Report as presented, with the presentation of the Final EI Report planned for the March Board meeting.
2. Direct staff to make specific revisions to the Draft Engineering Investigation Report for 2024 prior to presentation of the Final EI Report at the March Board meeting.

ATTACHMENTS

The Draft EI Report with appendices is available on the District's website at <http://www.sbvxcd.org/reports-and-data/engineering-investigation.html>. Limited copies of the Draft EI Report will be produced with primary distribution by digital file; please contact staff if you would like a hard copy.



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 2008

To: Board of Directors

From: Finance & Administration Committee
Betsy Miller, General Manager

Date: February 14, 2024

Subject: Budget Planning for Groundwater Enterprise for FY25: Advertised Groundwater Charge

RECOMMENDATION

The Finance & Administration Committee recommends the Board review and discuss the FY25 Groundwater Enterprise Budget and provide direction to staff on Public Notice for the Groundwater Charge.

BACKGROUND

Each year, San Bernardino Valley Water Conservation District (District) staff prepares revenue and expense estimates for the Groundwater Enterprise, as underlying support for the Board to determine a proposed amount for the Groundwater Charge for public notice purposes. The estimated amount included in the proposed advertised rate provides public notice of the potential proposed rate for discussion purposes, and does not set or adopt any change. Following this analysis, the proposed Groundwater Charge rate is noticed in the newspaper and sent via mail to groundwater producers, with opportunities for community input and feedback at both a public meeting and a Board hearing to determine the annual groundwater charge.

In 2021, the groundwater charge shifted to a unitary rate from prior separate rates for Agricultural and Non-Agricultural usage. The Board approved a change to rates, increasing the unitary rate by 5% to \$14.54/AF and added a replenishment sustainability component for San Bernardino County entities that were not members of the Groundwater Council. In 2022, the Board approved a change to rates, increasing the charge by 5% to \$15.27/AF and the replenishment sustainability component to \$7.35/AF. In 2023, the Board approved a change to rates, higher than in past years due to new permitting compliance requirements, increasing the charge by 11% to \$16.95/AF and the replenishment sustainability component to \$12.00/AF.

Bunker Hill Groundwater Basin producers collaborated with the District to develop and approve a Groundwater Council (GC), which was formalized in 2018. The Groundwater Council offers a cooperative vehicle whereby members have created a method to allocate basin recharge operations and maintenance costs equitably and to provide funding for basin replenishment with imported water whenever feasible.

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Betsy Miller

Over the past five years, the GC payments and Groundwater Charge rates have proven effective in recovering the majority of costs for the Groundwater Enterprise, as well as providing a cooperative regional funding source for taking advantage of variable imported water supplies for local recharge. In 2023, the GC members renewed the GC agreement for one year through June 2024. It is anticipated that the GC will not renew again in time for the start of the FY25, or may cease entirely; thus, in the future, the current GC members who own wells within the District's jurisdiction will revert back to paying the Groundwater Charge until such time as a new GC that includes District operations and maintenance costs is adopted.

DISCUSSION

The Groundwater Enterprise fund revenue has met its operating expenditures for the past six years, with Groundwater Reserves used to fund capital construction projects (e.g. Mill Creek Diversion and Debris Management Plan) and major maintenance needs following high rainfall years. Based on performance for the first half of the fiscal year, staff has projected a budget for Groundwater Enterprise operations and updated capital expenses. Staff has estimated a preliminary Groundwater Charge rate and initial GC revenue budget needed to offset these expenses.

Budget Approach:

The budget approach recommended by staff includes the following efforts and activities:

- Utilize the Groundwater Enterprise Budget to develop the proposed Groundwater Charge;
- Review the draft budget with the Finance & Administration Committee and/or in a Board Workshop before submitting it to the Board for approval.

Assumptions

The budget process follows those used for previous budgets, including the following specific assumptions:

Revenue:

- Groundwater Charge revenue is based on actual charges paid in the prior year.

Expenses:

- Expenses are estimated on a zero basis, or actual costs/estimates modified based on specific needs and actual 2023 costs;
- Board administrative costs and Staff COLA increases are based on Bureau of Labor Statistics CPI-U All West at 3.6% based on the actual December 2023 rate compared to 6.2% over the previous budget year https://www.bls.gov/regions/west/news-release/consumerpriceindex_west.htm;
- Utilities increase at approximately 5-7%, based on sector CPI or projected rate changes;
- Salary forecast includes raise pool of up to 5% as a percentage of total salaries;
- Miscellaneous expenses are generally increased at 5% where no other basis is available;
- For FY25, significant planned costs include: 1) operation of the 20 new Enhanced Recharge basins, and 2) significant maintenance following a record recharge year in 2023.

During the 2016 budget process, the Board requested the full cost of capital improvements, repairs, and equipment in the budget. CIP costs are incorporated into the annual operating budget to account for

specific instances where operating revenue is paid to capital projects, and capital funding covers annual costs such as salaries. CIP costs in the current Groundwater Enterprise budget include the following:

- Design, permitting, and construction of PERC projects;
- Mentone shop construction;
Permit costs for the Mill Creek Groundwater Recharge Facility;
- Mill Creek North Canal measurement structure;
- Mill Creek/SAR Facility maintenance upgrades.

Based on the year-to-date budget information and the assumptions listed above, including operation of two of the 20 planned new Enhanced Recharge basins, staff projects that a 5% increase in the Groundwater Charge is needed for FY25.

Groundwater Sustainability and Replenishment

With the cessation of the Groundwater Council, the District will no longer collect the Replenishment/Sustainability component, which was originally approved by the Board during their FY22 rate-setting process, until such time as a new Groundwater Council is approved.

POLICY CONSIDERATIONS

The Board provides direction to staff on the appropriate Groundwater Charge rate to advertise in the notices for the public meeting and hearing. Staff has reviewed the groundwater recharge operational costs to date for FY25 and Groundwater Recharge Enterprise revenue likely to be generated by the Groundwater Charge. Staff believes that these data provide sufficient information to project the FY25 Groundwater Recharge Enterprise needs. Following this analysis, staff recommends that the Board advertise an 5% increase in rates for the upcoming fiscal year. The recommendation is in keeping with prior Board direction to limit annual rate increases to 3-5% except in cases of significant policy, economic, or operational change.

FISCAL IMPACT

The annual development of the Groundwater Charge rate is supported by the Groundwater Recharge Enterprise. Without the proposed 5% rate increase in FY25, the impact to the Rate Stabilization Fund would be approximately \$68,113.

POTENTIAL MOTIONS

1. Move to direct staff to advertise a 5% in the Groundwater Charge and approve the budget plan as shown herein.
2. Move to direct staff to advertise a different rate change to the Groundwater Charge and approve changes to the budget plan as shown herein.

ATTACHMENTS

Draft Groundwater Enterprise Budget for FY25
Groundwater Production and Charge Revenue Projection

GL ACCT: GL DESCRIPTION:		Approved 2023-2024 Budget	Projected Annual Costs (7/1/23-6/30/24)	Draft 2024-2025 Budget	GROUNDWATER RECHARGE ENTERPRISE		
Draft 2024-2025 Budget					2025 BUDGET:	% BUDGET	BASIS:
INCOME:							
4012	INTEREST INCOME-LAIF	0.00	1,100.00	0.00	0.00		
4013	INTEREST INCOME-CALTRUST	99,038.99	71,315.78	0.00	0.00		Groundwater Totals
4015	INTEREST INCOME-UBS	510,000.00	1,350,000.00	1,275,000.00	0.00		\$ 924,303
4016	INTEREST INCOME CAMP	562,000.00	562,000.00	385,000.00	0.00		
4017	PERC CAPITAL INCOME	171,900.00	171,900.00	171,900.00	0.00		
4022	GROUNDWATER CHARGE	753,061.42	753,061.42	661,905.57	661,905.57	100%	5% increase
4024	GROUNDWATER COUNCIL REVENUE	731,858.00	731,858.00	768,450.90	768,450.90	100%	5% increase
4024-2	GW COUNCIL PASSTHROUGH	200,000.00	200,000.00	177,084.88	177,084.88	100%	
4026	GW SUSTAIN./REPLENISHMENT	61,040.75	61,040.75	85,312.08	85,312.08	100%	
4031	PLANT SITE CEMEX	48,000.00	48,000.00	48,000.00	0.00		
4032	CEMEX - ROYALTY/LEASE	600,000.00	750,000.00	600,000.00	0.00		
4036	AGGREGATE MAINTENANCE	60,000.00	60,000.00	60,000.00	0.00		
4040	MISCELLANEOUS INCOME	10,000.00	10,000.00	10,000.00	0.00		
4043	PROJECT SALARY REIMBURSEMENT	15,000.00	15,000.00	15,000.00	0.00		
4050	PROPERTY TAX	141,479.29	141,479.29	145,723.67	0.00		
4051	WASH PLAN TRAILS	66,000.00	66,000.00	66,000.00	0.00		
4055	SBVMWD LEASE AGREEMENT	483,213.76	479,961.36	502,542.31	276,398.27	55%	
4062	MENTONE PROPERTY INCOME	100.00	100.00	100.00	0.00		
4065	REDLANDS PLAZA	206,160.35	157,781.64	206,160.35	0.00		
4066	REDLANDS PLAZA CAM	46,621.41	46,621.41	47,553.84	0.00		
4080	EXCHANGE PLAN	0.00	0.00	0.00	0.00		
4025	WASH PLAN REVENUE	374,450.00	374,450.00	374,450.00	0.00		
	GW Recharge Enterprise Reserve	110,000.00	110,000.00	250,000.00	250,000.00	100%	
4999	TRUST REIMBURSEMENT WP	225,000.00	576,153.64	225,000.00	0.00		
TOTAL INCOME:		5,474,923.97	6,737,823.29	6,075,183.59	2,219,151.70		
EXPENSES:							
5080	LAFCO CONTRIBUTION/FEES	2,056.95	2,048.06	2,056.95	0.00		
5120	PROFESSIONAL SERVICES	539,625.00	539,625.00	539,625.00	120,000.00		Consulting Services
5122	WASH PLAN PROF. SERVICES	28,000.00	28,000.00	28,000.00	0.00		
5123	WASH PLAN IMPLEMENTATON	329,700.00	329,700.00	329,700.00	0.00		
5125	ENGINEERING SERVICES	35,000.00	35,000.00	35,000.00	35,000.00	100.00%	
5126	GW SUSTAIN./REPLENISHMENT	61,040.75	61,040.75	85,312.08	85,312.08	100%	Pass through of GC cost
5127	PROJECT ACCOUNTING SERVICES	5,000.00	5,000.00	5,000.00	0.00		
5128	GC NONDISTRICT FACILITIES MAINT.	200,000.00	200,000.00	177,084.88	177,084.88	100%	Pass through of GC cost
5130	AERIAL PHOTO/SURVEYING/MARKET	2,425.50	2,425.50	2,546.78	0.00		
5133	Regional River HCP Contribution	30,000.00	30,000.00	30,000.00	24,000.00	80%	
5155	WP TRAILS SERVICES	100,000.00	100,000.00	100,000.00	0.00		
5160	IT SUPPORT	45,625.00	45,625.00	34,500.00	15,525.00	45%	Share by need
5170	AUDIT	28,500.00	29,800.00	31,350.00	13,794.00	44%	Share based on Revenue
5175	LEGAL-WASH PLAN	0.00	0.00	0.00	0.00		
5180	LEGAL	25,000.00	25,000.00	25,000.00	6,250.00	25%	GC and COE Litigation
FIELD OPERATIONS:							
5210	EQUIPMENT MAINTENANCE	8,528.40	20,000.00	15,000.00	15,000.00	100%	based on average actual
5215	PROPERTY MAINTENANCE	40,000.00	25,000.00	40,000.00	32,000.00	80%	
5223	TEMP FIELD LABOR	10,000.00	10,000.00	10,000.00	10,000.00	100%	Invasive and canal cleanin
5225	FIELD CLEAN UP-DUMPING/VECTOR	60,000.00	60,000.00	60,000.00	36,000.00	60%	

GL ACCT: GL DESCRIPTION:		Approved 2023-2024 Budget	Projected Annual Costs (7/1/23-6/30/24)	Draft 2024-2025 Budget	GROUNDWATER RECHARGE ENTERPRISE		
Draft 2024-2025 Budget					2025 BUDGET:	% BUDGET	BASIS:
5050	BASIN CLEANING	250,000.00	250,000.00	250,000.00	250,000.00	100%	
	VEHICLE OPERATIONS:						
5310	VEHICLE MAINTENANCE	9,240.00	9,240.00	10,626.00	10,626.00	100%	
5320	FUEL	21,560.77	30,000.00	30,000.00	30,000.00	100%	Based on FY 23 Actuals
	UTILITIES:						
5410	ALARM SERVICE	1,200.00	1,200.00	1,260.00	504.00	40%	FACILITIES SHARE
5420	ELECTRICITY	10,815.69	10,815.69	11,356.47	2,271.29	20%	FACILITIES SHARE
5430	MOBILE PHONES	7,150.00	7,150.00	7,507.50	3,753.75	50%	FACILITIES SHARE
5440	TELEPHONE	3,000.00	3,000.00	3,150.00	787.50	25%	FACILITIES SHARE
5450	NATURAL GAS	2,730.00	2,730.00	2,866.50	859.95	30%	FACILITIES SHARE
5460	WATER / TRASH / SEWER	3,904.11	3,904.11	4,099.32	1,434.76	35%	FACILITIES SHARE
5470	INTERNET SERVICES	2,832.50	2,832.50	2,974.13	743.53	25%	FACILITIES SHARE
	GENERAL ADMINISTRATION:						
6001	GENERAL ADMIN-OTHER	6,000.00	6,000.00	6,000.00	3,000.00	50%	ESTIMATE BY USE
6002	WEBSITE ADMINISTRATION	6,000.00	6,000.00	6,300.00	0.00		
6004	MEETING EXPENSES	2,200.00	2,500.00	2,500.00	0.00		
6006	PERMIT FEES	15,000.00	15,000.00	15,000.00	12,750.00	85%	USFWS/CDFW/COE
6007	INTER DISTRICT COSTS	10,000.00	10,000.00	10,000.00	5,000.00	50%	
6009	LICENSES	2,000.00	2,000.00	2,000.00	1,600.00	80%	
6010	SURETY BOND	1,900.00	1,210.00	1,900.00	0.00		
6012	OFFICE MAINTENANCE	10,000.00	10,000.00	10,000.00	0.00		
6013	OFFICE LEASE PAYMENT	50,000.00	50,000.00	50,000.00	10,000.00	20%	Share by allocation
6015	MENTONE HOUSE MAINTENANCE	4,000.00	4,000.00	4,000.00	0.00		
6016	REDLANDS PLAZA MAINTENANCE	47,000.00	47,000.00	47,000.00	0.00		
6026	REDLANDS PLAZA CAM EXPENSES	42,861.03	42,861.03	44,146.86	0.00		
6018	JANITORIAL SERVICES	10,500.00	10,500.00	10,560.00	0.00		
6019	JANITORIAL SUPPLIES	375.00	450.00	450.00	180.00	40%	FACILITIES SHARE
6020	VACANCY MARKETING-RP	5,000.00	5,000.00	5,000.00	0.00		
6024	COMPUTER HARDWARE	3,000.00	3,000.00	3,150.00	1,968.75	63%	FACILITIES SHARE
6027	COMPUTER SOFTWARE	23,250.00	23,250.00	23,250.00	2,325.00	10%	FACILITIES SHARE
6030	OFFICE SUPPLIES	12,100.00	12,100.00	10,000.00	2,000.00	20%	FACILITIES SHARE
6033	OFFICE EQUIPMENT RENTAL	8,000.00	8,000.00	8,100.00	405.00	5%	FACILITIES SHARE
6036	PRINTING	2,500.00	2,500.00	2,500.00	1,000.00	40%	
6039	POSTAGE AND OVERNIGHT DELIVERY	1,200.00	1,200.00	1,200.00	300.00	25%	
6042	PAYROLL PROCESSING FEES	5,000.00	5,000.00	5,000.00	0.00		
6045	BANK INVESTMT. SERVICE CHARGES	10,000.00	5,000.00	10,000.00	0.00		
6051	UNIFORMS	3,115.75	3,115.75	3,209.22	2,246.46	70%	Field Uniforms
6060	OUTREACH	127,000.00	127,000.00	77,000.00	15,400.00	20%	share by mission
6087	EDUCATIONAL REIMBURSEMENT	5,000.00	5,000.00	5,000.00	0.00		
6090	SUBSCRIPTIONS/PUBLICATIONS	3,000.00	3,000.00	3,150.00	0.00		
6091	PUBLIC NOTICES	3,200.00	3,200.00	3,200.00	2,560.00	80%	
6093	MEMBERSHIPS	25,364.28	28,000.00	29,400.00	0.00		
	BENEFITS:						
6110	VISION INSURANCE	3,169.97	3,169.97	3,169.97	1,740.31	45%	Based on percent of hours
6120	WORKER'S COMP INSURANCE	21,426.97	21,426.97	23,276.97	12,779.06	45%	Based on percent of hours
6130	DENTAL INSURANCE	10,959.08	10,959.08	12,136.64	6,663.01	45%	Based on percent of hours
6150	MEDICAL INSURANCE	271,181.40	271,181.40	278,413.54	152,849.04	45%	Based on percent of hours
6150.01	MEDICAL EMPLOYEE CONTRIBUTION	-41,288.07	-41,288.07	-39,230.38	-17,653.67	45%	

GL ACCT: GL DESCRIPTION:		Approved 2023-2024 Budget	Projected Annual Costs (7/1/23-6/30/24)	Draft 2024-2025 Budget	GROUNDWATER RECHARGE ENTERPRISE		
Draft 2024-2025 Budget					2025 BUDGET:	% BUDGET	BASIS:
6160	PAYROLL TAXES - EMPLOYER	120,309.44	120,309.44	117,848.16	64,698.64	45%	Based on percent of hours
6170	PERS RETIREMENT	225,400.91	225,400.91	282,564.33	155,127.82	45%	Based on percent of hours
6170.01	PERS EMPLOYEE CONTRIBUTION	-68,320.21	-68,320.21	-85,755.07	-38,589.78	45%	
6170.02	457 Plan EMPLOYEE CONTRIBUTION						
SALARIES:							
6210	OVERTIME				0.00		898,414.51
6230	REGULAR SALARIES	1,676,139.84	1,676,139.84	1,829,643.56			
Sub	Field Staff Part Time				0.00	100%	Salary+overhead 22% time
Sub	Field Supervisor	104,175.72	104,175.72	109,871.92	134,043.75	100%	Salary+overhead 22% time
Sub	Field Operations Spec I	69,388.80	69,388.80	76,192.02	92,954.27	100%	Salary+overhead 22% time
Sub	Field Operations Spec I	57,824.00	57,824.00	64,897.62	71,257.59	90%	Salary+overhead 22% time
Sub	Lands Resources Mgr.	172,523.69	172,523.69	185,860.65	90,700.00	40%	Salary+overhead 22% time
Sub	Admin Services Spec.	100,521.24	100,521.24	99,447.71	48,530.48	40%	Salary+overhead 22% time
Sub	Senior Admin Analyst	109,541.79	109,541.79	112,349.95	34,266.74	25%	Salary+overhead 22% time
Sub	Senior Engineer (Part-time)	98,542.77	98,542.77	176,800.00	43,139.20	20%	Salary+overhead 22% time
Sub	District Engineer	153,372.38	153,372.38	160,267.54	58,657.92	30%	Salary+overhead 22% time
Sub	Assistant Engineer	86,481.57	86,481.57	88,273.91	32,308.25	30%	Salary+overhead 22% time
Sub	Assistant Engineer/Biologist	74,500.44	74,500.44	78,744.56	48,034.18	50%	Salary+overhead 22% time
Sub	Legal Counsel	294,966.45	294,966.45	305,928.81	111,969.94	30%	Salary+overhead 22% time
Sub	General Manager	277,994.66	277,994.66	288,323.44	105,526.38	30%	Salary+overhead 22% time
Sub	Clerical (Part-time)	25,599.13	25,599.13	27,304.65	0.00	0%	Salary+overhead 22% time
Sub	Doc Imaging Intern	17,614.08	17,614.08	17,202.24	8,394.69	40%	Salary+overhead 22% time
sub	Engineering/GIS Intern	16,546.56	16,546.56	19,089.27	9,315.57	40%	Salary+overhead 22% time
sub	Biology Intern	16,546.56	16,546.56	19,089.27	9,315.57	40%	Salary+overhead 22% time
INSURANCE:							
6310	PROPERTY / AUTO INSURANCE	6,374.80	7,653.37	8,036.04	6,027.03	75%	Approximate from Insurer
6320	GENERAL LIABILITY INSURANCE	46,295.49	46,295.49	47,221.40	35,416.05	75%	Approximate from Insurer
DIRECTOR'S EXPENSES:							
6401	DIRECTOR'S FEES	105,600.00	105,600.00	110,600.00	0.00		
6410	MILEAGE	4,840.00	4,840.00	5,324.00	0.00		
6415	AIR FARE	3,906.25	3,906.25	4,882.81	0.00		
6420	OTHER TRAVEL	605.00	605.00	665.50	0.00		
6425	MEALS	4,235.00	4,235.00	4,658.50	0.00		
6430	LODGING	4,840.00	4,840.00	5,324.00	0.00		
6435	CONF/SEMINAR REGISTRATIONS	6,050.00	6,050.00	6,655.00	0.00		
6440	ELECTION FEES/REDISTRICTING	0.00	0.00	100,000.00	0.00		
ADMIN/STAFF EXPENSES:							
6510	MILEAGE	2,750.00	2,750.00	3,025.00	756.25	25%	
6515	AIR FARE	4,950.00	4,950.00	5,445.00	544.50	10%	
6520	OTHER TRAVEL	1,500.00	1,500.00	1,500.00	375.00	25%	
6525	MEALS	4,500.00	4,500.00	4,725.00	1,653.75	35%	
6530	LODGING	6,500.00	8,000.00	7,800.00	2,730.00	35%	
6535	CONF/TRAINING REGISTRATIONS	29,875.00	29,875.00	30,000.00	10,500.00	35%	
9999	Contribution toward Capital Maint.	220,000.00	220,000.00	220,000.00	0.00		Reduced Allocation
8010	Capital Reserve GWE/Rate Stabilizati	0.00	0.00	0.00	0.00	100%	Use not contribution
TOTAL EXPENSES:		4,979,301.60	4,985,602.83	5,260,961.66	2,225,713.47		
Operating Revenue		5,474,923.97	6,737,823.29	6,075,183.59	2,219,151.70		
NET OPERATING REVENUE		495,622.37	1,752,220.46	814,221.94	-6,561.77		

Attachment A Preliminary Groundwater Charge Revenue Estimates

GWA	Date	Total Prod	Rate(s)	GW Charge	GW Council	Total Rev
53	2019.5	28,853	\$9.54/\$13.19	\$ 359,858	\$326,026	\$685,884
54	2020	23,031	\$9.54/\$13.19	\$ 286,819	\$326,026	\$612,845
55	2020.5	27,187	\$13.85	\$ 326,545	\$280,197	\$606,742
56	2021	19,609	\$13.85	\$ 306,161	\$263,484	\$569,645
57	2021.5	23,250	\$14.54	\$ 338,060	\$348,401	\$686,461
58	2022	21,022	\$14.54	\$ 305,657	\$348,401	\$654,058
59	2022.5	22,763	\$15.27	\$ 347,594	\$365,820	\$713,414
60	2023	14,981	\$15.27	\$ 228,757	\$365,820	\$594,577
61	2023.5	19,039	\$16.95	\$ 322,710	\$365,929	\$688,639
62	2024	19,451	\$16.95	\$ 329,698	\$365,929	\$695,627

No Change in GW Charge			0%	GC Income	
62	2024	14,981	\$ 16.95	\$ 253,925	GC Income
63	2024.5	19,059	\$ 16.95	\$ 323,042	\$365,929.00
64	2025	18,132	\$ 16.95	\$ 307,344	\$365,929.00
Fiscal 24-25				\$ 630,386	\$731,858.00
Calendar 24				\$ 576,968	
				FY TOTAL	\$ 1,362,244

3% Increase GW Charge			3%	GC Income	
62	2024	14,981	\$ 16.95	253,925	GC Income
63	2024.5	19,059	\$ 17.46	332,734	\$376,906.87
64	2025	18,132	\$ 17.46	316,564	\$376,906.87
Fiscal 24-25				\$ 649,298	\$753,813.74
Calendar 24				\$ 586,659	
				FY TOTAL	\$ 1,403,112

5% Increase in GW Charge			5%	GC Income	
62	2024	14,981	\$ 16.95	\$ 253,925	GC Income
63	2024.5	19,059	\$ 17.80	\$ 339,194	\$384,225.45
64	2025	18,132	\$ 17.80	\$ 322,711	\$384,225.45
Fiscal 24-25				\$ 661,906	\$768,450.90
Calendar 24				\$ 593,120	
				FY TOTAL	\$ 1,430,356



Engineering Update

as of February 1, 2024

Mentone Shop

- The County has accepted architectural drawings, building manufacturer drawings/calculations, and structural foundation. Revisions to the Geotechnical Report have been made and accepted by the County. The permit was issued to the contractor on February 1.
- The building has been ordered; delivery was initially scheduled for December but has now been moved to February due to supply chain issues.
- Coordination on compaction and concrete testing is in progress, pending the building delivery date.
- Request for bids on the septic system can now be obtained; we plan to seek a joint quote for the new shop and to complete the septic work begun at the Mentone House last fall for efficiency.

Enhanced Recharge Phase 1B

- Basins AA and BB are being utilized for recharge.
- Earthwork and concrete placement for main canal drop structures 2 and 4 are underway.
- Ongoing coordination with SBVMWD's team has allowed recharge in the range of 100cfs from Santa Ana River and/or State Water Project to continue during construction.
- Clearing and grubbing of the A Basins is continuing. Grading of the B Basins is in process with expected completion in June 2024.

All PERC (Active Recharge Transfer) Projects

- The project cost for planning and budgeting is complete, including a review of potential project phasing.
- Project costs and project description updates are complete and will be presented to the PERC Policy Committee in February.

PERC Projects: Waterman, Twin Creek, and Lynwood Basins

- 1D and 2D hydraulic models for the Waterman Basin diversions have been reviewed by staff, including running the models to check for performance.
- Preliminary basin routing results have been discussed with District staff. Results indicate that the concept plan proposals require improvements to the basins to meet Flood Control design standards.
- The District received the revised average annual storm analysis, and Tetra Tech is developing a summary of the hydraulic modeling to submit to Flood Control to serve as the overall site Hydraulic Report.
- Basin routing and sediment transport models are being developed. Staff has coordinated with Tetra Tech on required basin drain times for vector and flood control purposes.
- Draft Geotechnical Report (infiltration only) was reviewed by staff. The report will be finalized as part of the basin routing and groundwater modeling process.
- Geoscience has set up the focused groundwater model and is waiting for the basin routing models to be completed.



**San Bernardino Valley
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PERC Projects: Plunge and Oak Creeks

- Final hydrology study and average annual storm event report has been received; Flood Control has approved the Q100 model.
- CASC has refined average storm event models based on actual precipitation data, which staff is in the process of reviewing.
- The existing condition 1D Hydraulic models were submitted to SBCFCD for approval. Flood Control has accepted the cross-section locations but will only review the model once the proposed condition is submitted.
- The proposed condition 2D hydraulic model (for diversion analysis) are being developed.
- The sediment transport analysis for the 100-year storm event has been completed, and the average annual event is in process.
- Initial infiltration testing is complete. Evaluation of additional geotechnical testing options on the Plunge Creek site is underway. Testing may be completed after the BLM land transfer.
- Analysis of existing City storm drains was recently submitted to the District and it is in review by staff.
- Geoscience has set up the focused groundwater model and is waiting for the basin routing models to be completed.

PERC Projects: Mill, Bledsoe, and Cook Creeks

- Alternatives for the proposed condition diversion structures have been reviewed by staff. Two options have been eliminated due to infeasibility. One alternative upstream of the current diversion structure is being analyzed by Q3.
- Additional analysis of the newly constructed Mill Creek Diversion improvements were completed to incorporate the results into the other hydraulic models. These results have also helped inform the operation of the new structure.
- The Basin routing model was revised to incorporate percolation testing results. The model was revised again using decay rate values to simulate the historically observed function of the system by Operations staff.
- Geotechnical testing for infiltration and test pits is complete. Additional borings may be completed. A draft infiltration report is being prepared.
- Initial average annual hydrology study results for both Bledsoe Creek and Mill Creek have been submitted.
- Cook Creek has been eliminated as a potential project site.



Environmental Update

as of February 5, 2024

Wash Plan Implementation – Monitoring Activities

- SBKR Monitoring Program
 - Results of the USGS analysis of SBKR trapping data from 2021 and 2022 were shared with the Preserve Management Committee (PMC) on November 2.
 - A follow-up working session focused on the monitoring methods and implications of results for monitoring and management was held for USGS and members of the PMC and invited guests on January 25. In total, 29 participants from 10 agencies attended the three-hour meeting.
 - On February 1, the USFWS hosted the annual meeting of the SBKR Partners. Results of the first two years of SBKR monitoring implemented under the Wash Plan, updates on the Plunge Creek Conservation Project, and the status of the development of the SBKR Region-wide Monitoring Program were presented by Conservation District staff and the USGS.
- Wash Plan Vegetation Classification and Mapping
 - On January 18, Conservation District staff joined BLM and AECOM staff for field training on the vegetation classification and map completed in 2023.

Wash Plan Implementation – Management Activities

- Slender-horned Spineflower (SHSF) Restoration Program
 - On January 4, District staff confirmed the germination of SHSF at the out-planting locations seeded on November 1. Germination of this state and federally listed species resulting from out-planting trials is likely a first for science. Following the discovery, Conservation District staff developed a monthly monitoring program of the out-planting sites for 2024.
 - On January 17, District staff observed a total of 1,136 young SHSF during their first month at the six experimental out-planting locations within the Wash Plan Preserve.
- BLM Fuels Management Grant
 - On January 8, Nakae visited areas treated to review and confirm the effectiveness of herbicide treatments on approximately 70 acres completed in December.
 - Beginning the week of January 22, Nakae initiated treatment of an additional 55 acres of annual grasses just west and east of D-Dike and east of Railroad Line Road to Cone Camp Road. To date, nearly 125 acres of annual grasses have been treated with a grass-specific herbicide under the grant program.

Wash Plan Implementation – Organizational Structure, Planning, and Reporting

- On February 5, District staff submitted a comment letter to the USFWS for inclusion and consideration of the proposed listing of the northern and southern distinct population segments of the western spadefoot as a threatened species.



**San Bernardino Valley
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Wash Plan Programmatic Permits

- USACE 404 Programmatic Individual Agreement –Beginning in January 2023 and extending through January, District staff and AECOM have continued to meet with USACE weekly in support of the completion of the EA and eventual issuance of the standard individual permit. AECOM and District staff are awaiting a review of submitted materials by the Corp’s cultural resources officer and the engagement of the State Historic Preservation Officer prior to the finalization of the 404 permit, now estimated to occur in early 2024.
- District staff met with the CDFW management team mid-August to discuss the 2081 ITP for Wash Plan Covered Activities. In response to CDFW’s recommendation for a phased approach to permit Covered Activities, the District organized meetings to address near-term mining activities by Robertson’s Ready Mix and CEMEX.
- On January 5, CDFW shared a completed 2081 Incidental Take Permit for authorization to incidentally take San Bernardino kangaroo rat and slender-horned spineflower as a result of the initiation of new mining activities by Robertson's Ready Mix.
- On January 8, District staff met with Robertson’s Ready Mix and their contractors in the field to discuss enhancement activities planned for implementation within the Plunge Creek Management Area consistent with the Wash Plan and requirements of the draft 2081 ITP, in support of the planned translocation of SBKR expected to be initiated within the first quarter of 2024.
- On January 31, District staff provided conditions for access to the Plunge Creek Management Area to Robertson’s Ready Mix.

Mill Creek Programmatic Permits

- The Final SHA has been prepared and is ready for submission to the Service following receipt of the abundance and density estimates for SBKR from the trapping data, which is currently being analyzed by USGS.

Mill Creek Diversion and Debris Management Project

- On January 12, District staff received a fully executed contract amendment from AECOM providing technical support to the Conservation District in addressing the needed offsite restoration required of the project’s Streambed Alteration Agreement with CDFW.

Partnership Activities

- On January 8 and 22, and February 5, District staff participated as a member of the Planning Committee supporting the Santa Ana River Science Symposium to be hosted by Valley District at the ESRI Headquarters on February 15 and 16.
- On January 11, District staff participated in the Forecast-Informed Reservoir Operations (FIRO) Environmental Work Team Meeting for Seven Oaks Dam (SOD) hosted by Valley District and the Climate, Atmospheric Science & Physical Oceanography Division of the Scripps Institution of Oceanography. The purpose of the meeting was to advance the development of the environmental objectives, specifically endangered species considerations and habitat restoration activities to be captured in the FIRO SOD Workplan.



**San Bernardino Valley
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- On January 18, District staff participated in the San Bernardino Mountains Headwaters Resiliency Partnership (HRP) Standing Committee Meeting hosted by Valley District.
- On January 26, Conservation District staff attended a field meeting hosted by BLM highlighting the agency's accomplishments tied to the cleanup and reclamation of the former Inland Shooting Range site located just north of CEMEX Operations east of Orange Road.

General Manager's Report

February 2024
Betsy Miller



**San Bernardino Valley
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The following report covers the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Santa Ana River and Mill Creek continue to receive flows from rainfall, snowmelt, and the State Water Project. In January, Mill Creek recharge totaled 2,451 AF, 1,799 AF of which was delivered via the State Water Project. Santa Ana River recharge for the month of January 3,872 AF, including 2,100 AF of imported water. Plunge Creek recharge was 88 AF.
- 2. Facility Maintenance and Cleanout – Plan Goal 1** – Water recharge operations are focused on operating the new Mill Creek diversion, operation of the first Enhanced Recharge basins, and on-going recharge operations at existing facilities.
- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues screening and selling sand and rock from District basin cleaning efforts in support of land management efforts.
- 4. Personnel/Administration/Staff** – Manuel Colunga reached his 23-year anniversary as a District employee on February 5, Tommy Purvis reached his eight-year anniversary as a District employee on February 8, and Milan Mitrovich will reach his two-year anniversary as a District employee on February 16. John Lambie joined the District as our Consulting Chief Engineer and Geohydrologist on January 16.
- 5. Finance/Budget/Audit** – The Finance & Administration Committee met on January 24, 2024.
- 6. Mill Creek Diversion Engineering – Plan Goals 1/4** – This project is completed, with one environmental mitigation permit requirement in progress.
- 7. Plunge Creek Conservation Project – Plan Goals 1/4** – Total project recharge for this water year is currently 112 AF.
- 8. Enhanced Recharge Project – Plan Goal 1** – The first completed basin began recharging on January 7, with a second basin now operational as well. Grading for additional basins for the Phase 1B basins is in progress. District biologists and engineers meet weekly with the Valley District team for project coordination, updates, and problem-solving.
- 9. Program for Expansion of Recharge Capacity Project Partnership – Plan Goals 1, 2, and 4** – Please refer to the Engineering Update.
- 10. Edison Divestiture – Plan Goals 1/4** – Updates will be discussed in Closed Session.

11. **Groundwater Council** – *Plan Goal 1* – None.
12. **Shop Facilities for Field Staff** – *Plan Goals 1* – Please refer to the Engineering Update.
13. **Wildland Trails** – *Plan Goal 3* – Director Corneille and Ms. Betsy Miller are scheduled to meet with the Redlands City Manager on February 22.
14. **Wash Plan** – *Plan Goal 4* – Please refer to the Environmental Update.
15. **Santa Ana River Wash Plan Land Exchange Act Implementation** – *Plan Goal 4* – The District has prepared a list of easements requested by BLM and is reviewing the legal descriptions provided by the surveyor.
16. **Conservation Trust** – *Plan Goal 4* – The Conservation Trust began work under the California Fuels Management and Community Fire Assistance Program grant from BLM on District lands on December 11, with invasive plants removed from approximately 125 acres to date.
17. **Property/Redlands Plaza** – Renovations have been completed in Suite K, which has been leased. Suite I passed its mold remediation test and restoration efforts are nearly complete with carpet installation pending.
18. **Mining** – Mining efforts by CEMEX contractors continue at the Plant Site quarry.
19. **Public Outreach and Legislative** – *Plan Goal 5* – IERCDC presented seven in-person water education programs on behalf of the District in January, including presentations to the TK, 4th, and 5/6th classrooms at Highland Pacific on January 17, a presentation to the 4th grade classroom at Lankershim Elementary on January 24, and presentations to three 5th grade classrooms at Smiley Elementary on January 31.

On January 17, Betsy Miller and Heather Dyer, CEO/General Manager of San Bernardino Valley Municipal Water District, were guests on the What Matters Water TV and Podcast hosted by Charlie Wilson of the Southern California Water Coalition.

On January 23, Betsy Miller joined other local agencies to present the work of special districts to the Office of Assemblymember Eloise Gomez Reyes' District Director Maha Rizvi in a meeting organized by the California Special District Association.

On January 31, Betsy Miller was interviewed by KVCR on the predicted storm event and its benefits for aquifer recharge.

20. **Current Board Action Implementation** – Significant staff resources were allocated to groundwater recharge, PERC, water rights reporting, the Engineering Investigation, Wash Plan interagency coordination, and outreach efforts.
21. **Future Board Activities** – Expected short-term items for consideration or note:
 - Septic contract for Mentone house
 - Septic contract for Mentone shop
 - Groundwater Charge Late Payment Report

- Final Engineering Investigation Report
- Appointment of the Ad Hoc General Manager Review Committee

22. District Successes

- The first Enhanced Recharge basin began recharging water on January 7.
- The District General Manager supported outreach efforts through media and elected official engagements on January 17, 23 and 31.
- The District hosted a workshop with regulators, partners and researchers on the results of the Wash Plan SBKR monitoring work, which was attended by 29 participants, on January 25.
- District water right reports were submitted on January 31.



Water building up to spill into the first completed Enhanced Recharge basin



The first water entering the first completed Enhanced Recharge basin on January 7



Sunrise in the Wash on January 5

San Bernardino Valley Water Conservation District

Monthly Recharge Report

From: 1/1/2024
To: 1/31/2024



	January				
	Avg Daily Recharge	Monthly Recharge	Recharge WYTD	10yr Avg Recharge*	BTAC Max**
Santa Ana River	62.3	1,931	9,547	14,913	71,250
Mill Creek	12.5	388	868	4,568	42,750
Plunge Creek	2.9	90.8	112	1,233	#N/A
State Water Project	8.6	266	14,416	7,093	#N/A
In River Channel Recharge***	1.1	35	1,540	#N/A	#N/A
Total	87	2710	26,484	27,807	114,000

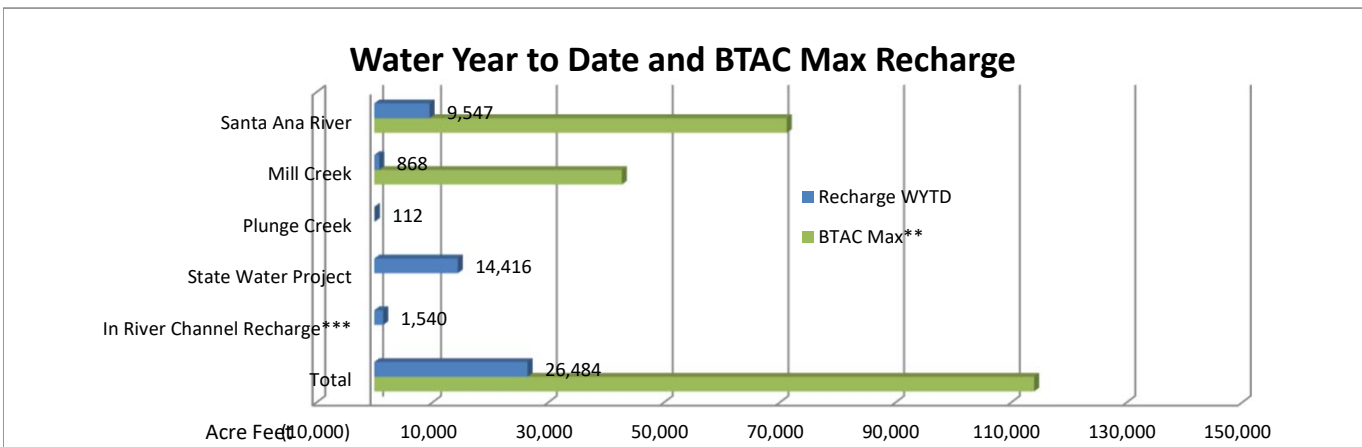
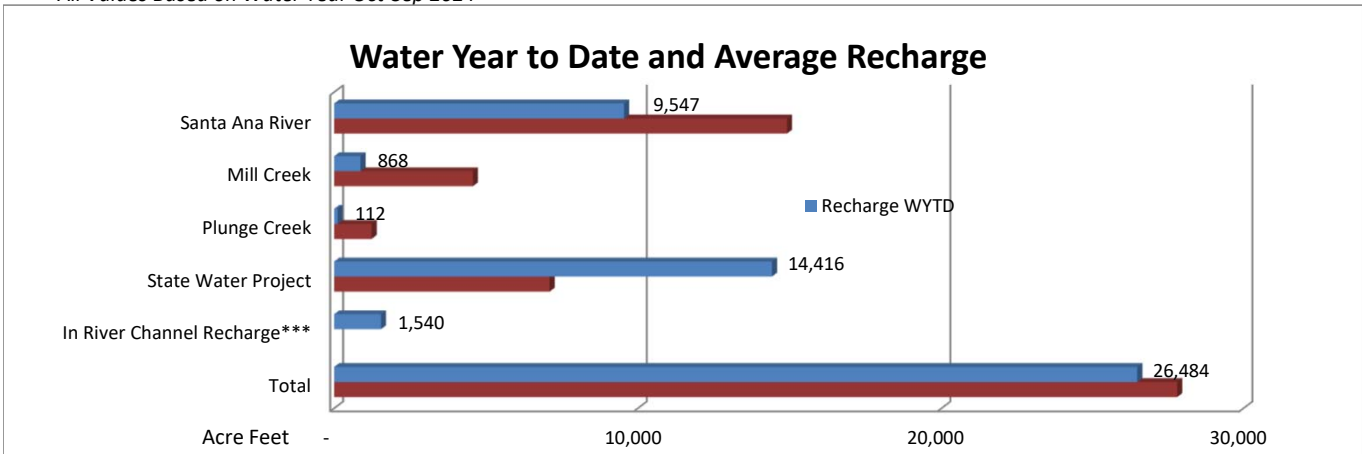
Values in Acre Feet

* Plunge Creek only has 3 years of available data

**BTAC Revised Max in December 2023

***Monitoring began in Mid-April 2011

**** All Values Based on Water Year Oct-Sep 2024



TRAVEL AND EXPENSES COST ESTIMATE

Name of Event:	<i>H2O Women Conference</i>
Event Dates:	10/03/2024-10/04/2024
Conference Location:	Santa Barbara
Requested by:	Melody McDonald

GL	GL Name	Cost	Notes
	6401 Directors Fees (\$270)	\$ 810.00	
	6410 Mileage (.67)	\$ 206.36	
	6415 Air Fare	\$ -	
	6420 Other Travel	\$ -	(Parking/Taxi/Rental Car)
	6425 Meals	\$ 100.00	
	6430 Lodging	\$ 900.00	
	6435 Conference Registration (Full)	\$ 450.00	
	Estimated Total	\$ 2,466.36	

2024 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jan. 10 Board Meeting
Jan. 24 2nd Qtr. Finance & Admin Committee

JULY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jul. 10 Board Meeting
Jul. 24 4th Qtr. Finance & Admin Committee

FEBRUARY						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Feb. 6 Operations Committee
Feb. 14 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug. 6 Operations Committee
Aug. 14 Board Meeting

MARCH						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar. 13 Board Meeting
Engineering Investigation Report Presentation

SEPTEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sept. 11 Board Meeting

APRIL						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr. 10 Board Meeting
Public Meeting/Groundwater Charge
Apr. 24 Board Meeting
Public Hearing/Groundwater Charge
Apr. 25 3rd Qtr. Finance & Admin Committee

OCTOBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct. 9 Board Meeting
Oct. 30 1st Qtr. Finance & Admin Committee

MAY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 15 Board Meeting
May 15 Budget Workshop
(Immediately following Board meeting)
May 21 Operations Committee

NOVEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Nov. 5 Operations Committee
Nov. 13 Board Meeting

JUNE						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun. 12 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec. 11 Board Meeting
(@ 9:30 a.m.)
Annual Luncheon