



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

**BOARD OF DIRECTORS MEETING AGENDA**  
**Wednesday, January 13, 2021 – 1:30 p.m.**

In accordance with [Governor Newsom's Executive Order N-25-20 and N-29-20](#), this meeting is being conducted via teleconference/Zoom. Anyone wishing to join the meeting can join via Zoom: **Call in (669) 900-6833, Meeting ID: 845 5094 7232**  
To join the Zoom Meeting online: <https://zoom.us/j/84550947232>

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Lokelani at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. DISTRICT STANDING COMMITTEE APPOINTMENTS**

**A. Board President Appointments**

- Appendix B-Standing Committees .....4
- Appendix C-Roster of Organizations and Committees with Assigned Representatives .....5

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Redlands, CA 92373  
Phone: 909.793.2503  
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**BOARD OF DIRECTORS**

Division 1:  
Richard Corneille  
Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL MANAGER**

Daniel B. Cozad

- 4. **CONSENT CALENDAR**
  - A. Approval of Board Minutes, December 9, 2020 .....8
  - B. Approval of Expenditure Report, December 2020.....16

5. **COMMITTEE REPORTS /ACTION ITEMS**

**Action Items**

- A. UNAUDITED FINANCIAL REPORTS, December 2020 - 5 minutes (M#1755).....23

*Presenter: Daniel Cozad*

**Recommendation:** Review and approve the unaudited financials for December 2020.

- B. STATEMENT OF INVESTMENT POLICY 2021 – 5 minutes (M#1756) .....29

*Presenter: Daniel Cozad*

**Recommendation:** Staff recommends no changes to the Statement of Investment Policy and recommends the Board consider approval of the existing policy for calendar year 2021.

- C. DISTRICT BOARD PRIORITIES FOR 2021 – 20 minutes (M#1757).....40

*Presenter: Daniel Cozad*

**Recommendation:** Review, provide new or revised priorities, feedback and ranking or consider approval of the 2021 District Board Priorities.

- D. ACWA JPIA EXECUTIVE COMMITTEE NOMINATION – 5 minutes (M#1758) .....44

*Presenter: Daniel Cozad*

**Recommendation:** Review and consider providing a nominating resolution for Vice President McDonald for the ACWA JPIA Executive Committee and approve Resolution No. 581.

6. **INFORMATION ITEMS:x**

- A. Wash Plan Implementation and State Permitting Update – 5 Minutes
- B. Active Recharge Transfer Projects Update
- C. General Manager’s Report and Monthly Recharge Report – 5 Minutes .....46
- D. Future Agenda Items & Staff Tasks

7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports – 15 minutes

8. **UPCOMING MEETINGS:**

**\*Please note: All future District meetings may be held remotely via zoom. See Agendas for detailed information.**

A. January 14, 2021

San Bernardino Valley Municipal Water Policy Workshop, 2:00 p.m. at Valley Municipal

- B. January 14, 2021                      Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipal
- C. January 18, 2021                      Office Closed in Observance of Martin Luther King Jr. Birthday
- D. January 19, 2021                      San Bernardino Valley Conservation Trust Meeting, 1:30 p.m. via Zoom
- E. January 19, 2021                      San Bernardino Valley Municipal Water District Board Meeting, 2:00 p.m. at Valley Municipal
- F. January 20, 2021                      Big Bear Watermaster Committee, 1:30 p.m. via Zoom
- G. January 25, 2021                      Association of San Bernardino County Special Districts Virtual Meeting at 6:00 p.m. hosted by Cucamonga Valley Water District
- H. January 27, 2021                      Operations Committee, 9:00 a.m. at 9:00 a.m. via Zoom
- I. January 27, 2021                      Finance & Administration Committee, 1:30 p.m. via Zoom
- J. February 10, 2021                      Board of Directors Meeting, 1: 30 p.m. at Conservation District
- K. March 19, 2021                        Form 700's Due to District Office

9.        **CLOSED SESSION**

1.    The Board will meet in closed session under authority of Government Code section 54954.8, real estate negotiations, to discuss price and terms of a transfer of a conservation easement over some 0.64 acres of property in connection with the Elder Creek Channel Improvement project, which will involve construction work along 1,200 linear feet of Elder Creek Channel, grading and reconfiguration within East Highland Storm Drain, and vegetation removal within Church Street Channel, located between Old Greenspot Road and Abbey Way, east of Church Street. The party with whom the District will be negotiating is San Bernardino County Flood Control District, and Michele Derry. The District's negotiators are Daniel Cozad and David B. Cosgrove.

2.    The Board will meet in closed session under authority of Government Code §54956.8 regarding the lease of various tenant suites at 1630 West Redlands Boulevard, Redlands, CA. The parties with whom the District may negotiate are listed below. The discussion will concern the price and terms of a potential revision of applicable leases. The District's negotiators are Daniel Cozad and David Cosgrove. The parties with whom the District may negotiate are: Chris Pohren, Discover Cruises; and Reverend Daniel Yeboah, Help for Future Leaders and Lightway Church.

10.    **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on February 10, 2020 at 1:30 p.m., location to be determined.

**APPENDIX "B"**  
**BOARD COMMITTEES**

**STANDING COMMITTEES**

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**FINANCE/ADMINISTRATION**

**Chair** – David E. Raley  
**Member** - John Longville  
**Alternate** – Robert Stewart

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**COMMITTEE CHARTER**

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The Finance and Administration Committee may review or be referred items by the Board or General Manager in the areas of Finance, Budget, Investments and Reporting, Staffing and Human Resources, Benefits, Board and Employee Administrative Policies and Procedures, and other issues designated by the Board.

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**OPERATIONS (formerly Resources)**

**Chair** – Richard Corneille  
**Member** – Melody McDonald  
**Alternate** – Robert Stewart

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The Operations Committee may review or be referred items by the Board or General Manager in the areas of Water Management, Land and Habitat Resource Planning, Groundwater Recharge Monitoring and Reporting, Engineering Investigation, Groundwater Charge Rates. Facilities Operation, Maintenance and Development, Regulatory Compliance, Mineral Lease Oversight or other issues designated by the Board.

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**OUTREACH AND COMMUNICATIONS**

**Chair** – John Longville  
**Member** – Robert Stewart  
**Alternate** – Melody McDonald

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The Outreach and Communications Committee may review or be referred items by the Board or General Manager in the areas of Public Information, Outreach Programs, Conservation and Landscape Education, District Legislative Monitoring, Intergovernmental Press and Media Coordination or other issues designated by the Board.

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**AD HOC COMMITTEES**

Ad Hoc Committees are informal, temporarily formed advisory committees to investigate or address situation specific occurrences, and are created by appointment of the President of the Board of Directors. For example, an Ad Hoc Audit committee is formed in the spring each year to oversee the District's Annual Audit.

# APPENDIX "C"

## Roster of Organizations and Committees with Assigned Representatives

### District Requested Meetings

District Requested Meetings are organizations that the Board has determined as essential for participation. The Board designates a primary and alternate; the alternate only attends if the primary indicates they are unavailable to attend. Included are all District Board meetings and Standing and Ad Hoc committees the member is appointed to, and those meetings or events a member is required to attend as a part of his or her role as a member of any other committee, board, or organization to which the member was appointed by the entire Board, or whose appointment was solicited or approved by the entire Board. If service on a committee requires travel or other costs such costs must be disclosed prior to appointment. Attendance by another Board member, other than the primary or alternate designee, may only be eligible for per diem compensation as a Director Selected meeting. Travel costs include conference registration, airfare car rental, hotel or similar reimbursable costs. Meeting Expenses include local mileage, meals, and parking. A cost estimate (Travel and Per Diem) must be presented to the Board in advance at its regularly scheduled Board meeting for approval for meetings listed as "Set by Board Action". Once "Set by Board Action" meetings are approved by the Board they may be claimed as District Requested meetings. Any District Requested or Director Selected meetings beyond ten per month are eligible for reimbursement of Expenses only. California Government Code § 53232.3 requires Board members to report on each compensated meeting outside of meetings District Board or Committee meetings at the next regular Board Meeting as designated in the Agenda. The reports may be made verbally or provided in writing at the discretion of the director.

<u>Organization/Committee</u>	<u>Primary/Alternate</u>
1. Association of California Water Agencies/JPIA	McDonald/Raley
2. Association of California Water Agencies (Spring/Fall Conferences)	Set by Board Action
3. California Special Districts Association Annual Conference **	Set by Board Action
4. Association of San Bernardino County Special Districts	McDonald/Stewart
5. Special Presentations [only one per month per director]	All Board Limited

6. ACWA Region 9 Meetings	All Board Limited
7. Basin Technical Advisory Committee	McDonald/Stewart
8. SBVMWD Advisory Commission on Water Policy	Corneille/Raley
9. SBVMWD Board Meetings	McDonald/Raley
10. Wash Plan Task Force	Raley/Longville
11. Big Bear Watermaster Committee (Court Appointed Attendee-Cozad)	Raley/Stewart
12. San Bernardino Valley Conservation Trust	Raley & Longville
13. Partnership Agreement Policy Committee	Corneille/McDonald
14. Meeting(s) Requested by the General Manager and/or Board President	All Board Limited
15. Any District Required/Mandated Training	All Board Limited

**Organization/Committee's selected by Outside Organization subject to Board Approval**

**Other Activities:**

**Organization/Committee**

**Primary/Alternate**

a. Sacramento Legislative Forums	Set by Board Action
b. Washington DC Legislative Forum	Set by Board Action
c. ACWA Groundwater Committee	Corneille/McDonald*
d. ACWA State Legislative Committee	McDonald/No Alternate**
e. CSDA Audit Committee	Raley/No Alternate**
f. CSDA Fiscal Committee	Raley/No Alternate**
g. CSDA Member Services Committee	McDonald/No Alternate**
h. Local Government Commission	Longville/No Alternate

\*Only one member should attend meeting on behalf of the District

\*\* If appointed and while appointed.

**Director Selected Meetings - Maximum of 3**

The Director Selected meetings are pre-approved; discretionary meetings that each Director may attend, in a number not to exceed three (3) per month, and are eligible for meeting per diem compensation and eligible Expense (local mileage, meals, and parking) reimbursement. Directors may attend more than three (3) Director Selected meetings in a single month; such attendance will be eligible only for reimbursement of Expenses, and ineligible for meeting per diem reimbursement. Reimbursement for Travel expenses (conference registration, airfare car rental, hotel or etc.) for any Director Selected meeting shall be paid only upon prior approval of the Board. A cost estimate must be presented to the Board in advance at a regularly scheduled Board meeting for approval. Expenses are subject to limitations provided for in the Board Policy Handbook Section 4025.1 for all Director Selected meeting.

### Organization

- |                                       |                   |
|---------------------------------------|-------------------|
| A. Redlands Chamber of Commerce       | Director Selected |
| B. Highland Area Chamber of Commerce  | Director Selected |
| C. Loma Linda Chamber of Commerce     | Director Selected |
| D. Mentone Chamber of Commerce        | Director Selected |
| E. San Bernardino Chamber of Commerce | Director Selected |
| F. Various Water Related Meetings     | Director Selected |

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES OF December 9th, 2020  
1:30 p.m.

President Corneille called the meeting of the Board of Directors to order at 1:30 p.m. by teleconference and Zoom meeting; all those in attendance stood for the pledge of allegiance led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President  
Melody McDonald, Vice President  
David E. Raley, Director  
Robert Stewart, Director  
John Longville, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker

STAFF PRESENT:

Daniel Cozad, General Manager  
Betsy Miller, Land Resources Manager/Assistant General Manager  
Erwin Fogerson, Senior Engineer/Project Manager  
Katelyn Scholte, Assistant Engineer

GUESTS PRESENT:

T. Milford Harrison, San Bernardino Valley Municipal Water District  
June Hayes, San Bernardino Valley Municipal Water District  
David E. Smith, East Valley Water District  
Clayton Larkin, Tetra Tech  
Kimberly Munkres, Thunderwheel Communications

1. PUBLIC PARTICIPATION

President Corneille announced that any person present, who so desired, may make an oral presentation to the Board of Directors. There being none, the meeting continued with the posted agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none.

3. OATH OF OFFICE

Mr. Cozad administered the oath of office to Directors Corneille and Stewart.

4. ELECTION OF BOARD OFFICERS

President Corneille opened nominations for District Board President for a two-year term through December 2022. He indicated he would be nominating current Vice President McDonald for the position of President.

**It was moved by President Corneille to nominate Vice President McDonald for President and seconded by Director Longville. There being no other nominations, the President closed the nominations without objection and called for voting on the office of President. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

President Corneille opened nominations for Vice President for a two-year term through December 2022. Director Raley nominated President Corneille for the position of Vice President.

**It was moved by Director Raley to nominate President Corneille for Vice President and seconded by Vice President McDonald. There being no other nominations, the President closed the nominations without objection and called for voting on Vice President's office. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

5. CONSENT CALENDAR

President McDonald introduced this item for discussion.

**It was moved by Director Raley and seconded by Director Longville to approve the Consent Calendar: Item A: Board Minutes, November 18th, 2020 and Item B: Expenditure Report, November 2020. The motion carried 5-0 with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

6. COMMITTEE REPORTS/ACTION ITEMS

A. 2021 PER DIEM RATE

President McDonald introduced this item for discussion. The Finance and Administration Committee met on November 18<sup>th</sup> and recommended an increase of \$4 per meeting for calendar year 2021. Vice President Corneille recommended that section three of the resolution be revised to include the following:

Section 3. Each director shall receive per diem compensation in an amount of two hundred and thirty-five dollars (\$235) per meeting for the calendar year 2021 for attendance at each regular, adjourned, or special meeting of the Board of Directors, and for District Requested and Director Selected meetings, as provided for and under the conditions specified in the Board Policy Manual;”

**It was moved by Director Raley and seconded Vice President Corneille to approve an increase in the per diem rate for 2021 to \$235 per meeting. The motion carried 5-0 with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

B. UNAUDITED FINANCIAL REPORTS, NOVEMBER 2020

Mr. Cozad presented this item for discussion, noting its inclusion on package page 20. The Groundwater Council (GC) revenue for the City of San Bernardino has not yet been received but is expected, and the City of Redlands has not yet joined the GC. This is the last quarter used in developing the budget beginning in January. Vice President Corneille asked if the expenses paid for 5175 Legal – Wash Plan is reimbursable. Mr. Cozad indicated that the agreements that the District has for the most part are reimbursable, and may be reimbursed through issuance costs.

**It was moved by Vice President Corneille and seconded Director Longville to approve the Unaudited Financial Reports for November 2020 as presented. The motion carried 5-0 with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

C. WASH PLAN COVERED ACTIVITIES CALIFORNIA ENDANGERED SPECIES ACT PERMIT APPLICATION

Ms. Miller introduced this item for discussion, noting its inclusion on package page 26. This item is related to the 2081 permit application, which will be submitted to the California Department of Fish and Wildlife (CDFW) and the application fee is not to exceed \$45,000. Ms. Miller is leading preparation with support

from AECOM under their existing contract. Mr. Cozad said that the amount of application fee is beyond the General Manager's authority and Board approval and authorization is being requested at this time. Director Stewart asked what the timeline is once paid and submitted to CDFW. Ms. Miller indicated that once all permit applications are submitted, we hope to have permits within approximately one year. The District is requesting a multi project permit. Director Raley asked about the contract with AECOM. Ms. Miller indicated that the AECOM agreement is within scope and budget. Vice President Corneille asked what the District's percentage of costs are for this item. Ms. Miller stated that the exact percentage of shared costs for the State and Waters permits have to be calculated based on the impacts, which will occur in January.

**It was moved by Director Raley and seconded by Vice President Corneille to authorize the General Manager to prepare and submit a permit application for Wash Plan Covered Activities and pay up to \$45,000 in associated permit application fees to California Department of Fish and Wildlife. The motion carried 5-0 with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

**D. MEMORANDUM OF UNDERSTANDING WITH SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT TO SUPPORT CONSERVATION AND HABITAT MANAGEMENT ACTIVITIES ASSOCIATED WITH WASH PLAN IMPLEMENTATION**

Ms. Miller noted this item's inclusion on package page 28. This item is related to the Wash Plan. The San Bernardino County Flood Control District (SBCFCD) has requested the Districts' assistance with various items associated with the Wash Plan listed in Section I of agreement shown on package page 32 to 33. Mr. Cosgrove provided a through overview of the Memorandum of Understanding (MOU); Exhibits A, B and C were shown via Zoom. Mr. Cozad reviewed the exhibits. Mr. Cosgrove said that SBCFCD has their own Implementing Agreement and Incidental Take Permit for the Wash Plan, but there are responsibilities outlined within MOU that can be efficiently implemented cooperatively. Director Stewart asked if the District will be obligated to accept their projects. Mr. Cosgrove indicated that the District would not unless it is mutually agreed upon. President McDonald inquired about title insurance for properties upon which the Trust will hold conservation easements. Mr. Cosgrove and District staff is currently using Lawers Title, but is still reviewing options. .

**It was moved by Vice President Corneille and seconded by Director Longville to authorize the General Manager to execute the Agreement for Management of Conservation Easement, Funding for Conservation Activities, and Memorandum of Understanding Regarding Habitat Management Activities with San Bernardino County Flood Control District in a form substantially consistent with Attachment 1, including changes approved by the District's Legal Counsel and inclusion of Exhibits A, B and C. The motion carried 5-0 with all Board members present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes**

**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Stewart: Yes**

E. PLANNING MEMORANDUM OF UNDERSTANDING BY AND BETWEEN SAN BERNARDINO COUNTY FLOOD DISTRICT (SBCFCD) AND THE DISTRICT FOR THE POTENTIAL GROUNDWATER RECHARGE PROJECTS WITHIN SBCFCD LAND

Mr. Cozad presented this item for discussion. He noted this item's inclusion on package page 44 to 53. This agreement is in support of the Active Recharge Transfer Projects (ARTP). This item is scheduled to be review by the San Bernardino County Board of Supervisors at their second meeting in January. Director Raley asked who is doing the engineering design for these projects. Mr. Cozad said that Mr. Fogerson and Ms. Scholte are working on preliminary design and the final design will be completed by a consultant selected under a Request for Qualifications that was posted on November 16th, 2020. Mr. Cozad said that there may be specific projects fees or charges but Flood would not charge for the cooperative planning work and review. Director Stewart asked for more detailed information about the work planned for Twin Creek. Mr. Fogerson said that Twin Creek was a spreading ground at one time, but the intermediate spillways were blown out, by high flows. However, there is a certified levee which runs along the facility and whatever is done for the reconstruction must ensure that the certification is not compromised. This will be reconstruction of the basin, but more complex because of the levee.. Mr. Cosgrove said that the District is trying to maximize the water spreading by using various SBCFCD facilities without compromising the flood control mission. President McDonald commended staff and SBCFCD for their efforts and cooperation. Discussion ensued regarding joint use. Vice President Corneille noted that the ARTP Policy Committee reviewed the deal points of the MOU and approved this approach.

**It was moved by Director Raley and seconded by Director Longville to approve the presented Planning Memorandum of Understanding by and between the San Bernardino County Flood Control District as presented. The motion carried 5-0 with all Board members present voting in the affirmative.**

**President McDonald: Yes**  
**Vice President Corneille: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Stewart: Yes**

F. CONSIDER THE REAPPOINTMENT OF VICE PRESIDENT MCDONALD TO THE ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS BOARD

President McDonald introduced the need for her reappointment.

**It was moved by Vice President Corneille and seconded by Director Longville to approve Vice President McDonald's reappointment to the Association of San Bernardino Special Districts Board and direct staff to prepare required documents for submittal if needed. The motion carried 5-0 with all Board members present voting in the affirmative.**

**President McDonald: Yes**  
**Vice President Corneille: Yes**

**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Stewart: Yes**

## 7. INFORMATION ITEMS

### A. WASH PLAN IMPLEMENTATION AND STATE PERMITTING UPDATE

Ms. Miller indicated that AECOM provided a detailed update to the Wash Plan Task Force as its meeting yesterday on the State and Waters permits. All sixty-three of the Wash Plan Covered Activities were reviewed, and significant fieldwork was performed by AECOM, especially related to jurisdictional delineation. There are three projects that will not be permitted under the AECOM project. There are thirty-one that will need permitting under the California Endangered Species Act and twenty that will need full waters permitting (1602, 402, 401, 404), and another nine that will require only state permitting. There are thirty-two that are estimated not to have any waters impacts. Mr. Cosgrove said that we are still engaging with the Bureau of Land Management (BLM) staff on the legal analysis related to preexisting rights. He noted that there are additional discussions being held related to the amendment to the Enhanced Recharge MOU. The statement of work can be completed once feedback is received from BLM. The legal services will be needed until the appraisal process is completed. This item was received and filed.

### B. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board package on pages 55 through 58. Mr. Cozad said that CalOSHA has released their temporary directive orders related to COVID, and mandatory training that will be conducted. There has been a link included to the Monthly Newsletter on package page 57. The Monthly Recharge Report was included on package page 59. Mr. Cozad thanked Ms. Miller and our outreach consultant, ThunderWheel Communications, for help in preparing the Annual Year In Review. Vice President Corneille said that the ARTP consulting firms Request for Qualifications (RFQ) had been sent out. Mr. Fogerson said that the RFQ submissions are due January 14th, 2021. He also noted that a Request for Proposal would likely be issued to some consultants in January. President McDonald asked about the Redlands Plaza tenants and if there will be a need to extend the payment arrangements. Mr. Cozad indicated that there have been no requests thus far but requests are likely. This item was received and filed.

### C. FUTURE AGENDA ITEMS AND STAFF TASKS

Director Raley requested a presentation on the Weir and Borrow Pit modifications that will be performed by SBVMWD as part of the Enhanced Recharge Project. Director Stewart requested that management develop a concept related to in-person meetings and the option to attend those via Zoom for those who are unable to attend in person. Mr. Cosgrove said that existing legislation allows for attending meetings through teleconference but requires that the location has to be open to the public; however, those restrictions have been temporarily revised due to the pandemic. Director Raley would like an update on trails in early 2021. Vice President Corneille requested an overview of the Conservation Trust financials position and an update on how the relationship between the District and the Conservation Trust is working at the February meeting. President McDonald requested an item for her re-election to the ACWA/JPIA Executive Committee be

placed on a future agenda. Vice President Corneille noted that a date for an Operations Committee will need to be identified in January 2021.

8. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

Vice President Corneille attended a meeting to discuss the update of Advisory Commission contacts on December 2nd and attended the ACWA Virtual Fall Conference on December 2<sup>nd</sup> and 3rd. He attended the ACWA Groundwater Committee on December 8th and sat in on Wash Plan Task Force meeting on December 8th.

Director Stewart attended today's meeting.

Director Longville attended the Valley Municipal Board meeting on November 17th and December 1st.

Director Raley attended the Basin Technical Advisory Committee on December 7th, Wash Plan Task Force meeting on December 8th and Valley Municipal Engineering Workshop; on December 8th.

President McDonald attended the Highland Area Chamber of Commerce on November 24th, the ACWA/JPIA Directors Meeting, and Valley Municipal Board meeting on December 1st. She attended the virtual Armed Robbery Seminar and ACWA Fall Conference on December 2nd and 3rd. She attended the Valley Municipal Engineering Workshop on December 8th.

9. UPCOMING MEETINGS

There were none discussed.

10. CLOSED SESSION

**It was moved by Vice President Corneille and seconded by Director Longville to adjourn to Closed Session. The motion carried with all directors present voting in the affirmative.**

**President McDonald: Yes  
Vice President Corneille: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

General Counsel announced that the meeting would adjourn to Closed Session under item number four on the published agenda.

At 3:18 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted while in Closed Session under Government Code section 54954.8 that there was no reportable action.

11. ADJOURN MEETING

**It was moved by Director Longville and seconded by Vice President Corneille to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President McDonald: Yes**  
**Vice President Corneille: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Stewart: Yes**

At 3:20 p.m., the meeting adjourned to the Board meeting scheduled for 1:30 p.m. on January 13, 2021, via Zoom.

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Daniel B. Cozad  
General Manager

## San Bernardino Valley Water Conservation District Expenditure Report December 2020

Num	Date	Name	Account	Class	Original Amount
PC 12.02.20	12/02/2020	Paychex	1012 · Citizens Busine...		-107.86
			6042 · Payroll Processing	4-General Fund Ent.	107.86
TOTAL					107.86
PC 12.16.20	12/16/2020	Paychex	1012 · Citizens Busine...		-107.86
			6042 · Payroll Processing	4-General Fund Ent.	107.86
TOTAL					107.86
PC 12.30.20	12/30/2020	Paychex	1012 · Citizens Busine...		-106.34
			6042 · Payroll Processing	4-General Fund Ent.	106.34
TOTAL					106.34
22666	12/18/2020	AAA Alarm Systems, Inc.	1012 · Citizens Busine...		-129.00
	01/01/2021		5410 · Alarm Service	4-General Fund Ent.	64.50
			5410 · Alarm Service	1-Groundwater Ent.	64.50
TOTAL					129.00
22667	12/18/2020	Brownstein Hyatt Farbe...	1012 · Citizens Busine...		0.00
TOTAL					0.00
22668	12/18/2020	Aaron Pederson	1012 · Citizens Busine...		-35.00
	11/29/2020		6018 · Janitorial Services	4-General Fund Ent.	35.00
TOTAL					35.00
22669	12/18/2020	ACWA/JPIA-Health	1012 · Citizens Busine...		-19,096.80
	12/04/2020		6110 · Vision Insurance	4-General Fund Ent.	27.68
			6110 · Vision Insurance	1-Groundwater Ent.	95.82
			6110 · Vision Insurance	2-Redlands Plaza/...	8.52
			6110 · Vision Insurance	3-Land Resources	21.29
			6110 · Vision Insurance	5-Wash Plan	44.72
			6110 · Vision Insurance	6-Active Recharge ...	14.91
			6130 · Dental Insurance	4-General Fund Ent.	108.49
			6130 · Dental Insurance	1-Groundwater Ent.	375.55
			6130 · Dental Insurance	2-Redlands Plaza/...	33.38
			6130 · Dental Insurance	3-Land Resources	83.46
			6130 · Dental Insurance	5-Wash Plan	58.42
			6130 · Dental Insurance	6-Active Recharge ...	175.26
			6150 · Medical Insurance	4-General Fund Ent.	2,346.41
			6150 · Medical Insurance	1-Groundwater Ent.	8,122.19
			6150 · Medical Insurance	2-Redlands Plaza/...	721.97
			6150 · Medical Insurance	3-Land Resources	1,804.93
			6150 · Medical Insurance	5-Wash Plan	1,263.45
			6150 · Medical Insurance	6-Active Recharge ...	3,790.35
TOTAL					19,096.80

## San Bernardino Valley Water Conservation District Expenditure Report December 2020

Num	Date	Name	Account	Class	Original Amount
<b>22670</b>	<b>12/18/2020</b>	<b>American Power Security</b>	<b>1012 · Citizens Busine...</b>		<b>-720.00</b>
	11/30/2020		6026 · Redlands Plaza ...	2-Redlands Plaza/...	720.00
TOTAL					720.00
<b>22671</b>	<b>12/18/2020</b>	<b>Beach Boyz Auto Service</b>	<b>1012 · Citizens Busine...</b>		<b>-125.18</b>
	12/15/2020		5310 · Vehicle Mainten...	1-Groundwater Ent.	125.18
TOTAL					125.18
<b>22672</b>	<b>12/18/2020</b>	<b>Brownstein Hyatt Farbe...</b>	<b>1012 · Citizens Busine...</b>		<b>-30,750.00</b>
	12/07/2020		5122 · Wash Plan Profe...	5-Wash Plan	30,750.00
TOTAL					30,750.00
<b>22673</b>	<b>12/18/2020</b>	<b>California Dept of Fish ...</b>	<b>1012 · Citizens Busine...</b>		<b>-38,114.75</b>
	12/18/2020		5122 · Wash Plan Profe...	5-Wash Plan	38,114.75
TOTAL					38,114.75
<b>22674</b>	<b>12/18/2020</b>	<b>Castro Landscaping Se...</b>	<b>1012 · Citizens Busine...</b>		<b>-250.00</b>
	11/30/2020		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
<b>22675</b>	<b>12/18/2020</b>	<b>Citrograph Printing Co.</b>	<b>1012 · Citizens Busine...</b>		<b>-1,568.84</b>
	12/08/2020		6036 · Printing	4-General Fund Ent.	784.42
			6036 · Printing	1-Groundwater Ent.	627.54
			6036 · Printing	3-Land Resources	156.88
TOTAL					1,568.84
<b>22676</b>	<b>12/18/2020</b>	<b>City of Redlands -Muni...</b>	<b>1012 · Citizens Busine...</b>		<b>-1,903.29</b>
	12/10/2020		6026 · Redlands Plaza ...	2-Redlands Plaza/...	1,903.29
TOTAL					1,903.29
<b>22677</b>	<b>12/18/2020</b>	<b>Diamond Environmenta...</b>	<b>1012 · Citizens Busine...</b>		<b>-85.00</b>
	12/07/2020		5460 · Water / Trash / S...	4-General Fund Ent.	42.50
			5460 · Water / Trash / S...	1-Groundwater Ent.	34.00
			5460 · Water / Trash / S...	3-Land Resources	8.50
TOTAL					85.00
<b>22678</b>	<b>12/18/2020</b>	<b>Edison - 5552</b>	<b>1012 · Citizens Busine...</b>		<b>-204.88</b>
	12/11/2020		5420 · Electricity	4-General Fund Ent.	57.37
			5420 · Electricity	1-Groundwater Ent.	40.98
			5420 · Electricity	2-Redlands Plaza/...	106.53
TOTAL					204.88

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**December 2020**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
<b>22679</b>	<b>12/18/2020</b>	<b>Edison - 7241</b>	<b>1012 · Citizens Busine...</b>		<b>-47.70</b>
	12/12/2020		5420 · Electricity	4-General Fund Ent.	13.36
			5420 · Electricity	1-Groundwater Ent.	9.54
			5420 · Electricity	2-Redlands Plaza/...	24.80
TOTAL					47.70
<b>22680</b>	<b>12/18/2020</b>	<b>Edison - 8812</b>	<b>1012 · Citizens Busine...</b>		<b>-133.19</b>
	12/03/2020		5420 · Electricity	4-General Fund Ent.	37.29
			5420 · Electricity	1-Groundwater Ent.	26.64
			5420 · Electricity	2-Redlands Plaza/...	69.26
TOTAL					133.19
<b>22681</b>	<b>12/18/2020</b>	<b>Edison - Redlands Plaza</b>	<b>1012 · Citizens Busine...</b>		<b>-239.19</b>
	12/03/2020		6026 · Redlands Plaza ...	2-Redlands Plaza/...	239.19
TOTAL					239.19
<b>22682</b>	<b>12/18/2020</b>	<b>Empire Disposal</b>	<b>1012 · Citizens Busine...</b>		<b>-171.67</b>
	11/30/2020		5460 · Water / Trash / S...	4-General Fund Ent.	85.83
			5460 · Water / Trash / S...	1-Groundwater Ent.	68.67
			5460 · Water / Trash / S...	3-Land Resources	17.17
TOTAL					171.67
<b>22683</b>	<b>12/18/2020</b>	<b>FMB Truck Outfitters</b>	<b>1012 · Citizens Busine...</b>		<b>-1,454.56</b>
	12/01/2020		7230 · Field Equipment ...	1-Groundwater Ent.	1,454.56
TOTAL					1,454.56
<b>22684</b>	<b>12/18/2020</b>	<b>Frontier-4860</b>	<b>1012 · Citizens Busine...</b>		<b>-786.08</b>
	11/28/2020		5440 · Telephone	4-General Fund Ent.	448.76
			5440 · Telephone	1-Groundwater Ent.	192.33
			5470 · Internet Services	4-General Fund Ent.	72.50
			5470 · Internet Services	1-Groundwater Ent.	43.50
			5470 · Internet Services	2-Redlands Plaza/...	7.25
			5470 · Internet Services	3-Land Resources	21.74
TOTAL					786.08
<b>22685</b>	<b>12/18/2020</b>	<b>Home Depot Credit Ser...</b>	<b>1012 · Citizens Busine...</b>		<b>-132.19</b>
	11/27/2020		5210 · Equipment Maint...	1-Groundwater Ent.	58.02
			5215 · Property Mainten...	1-Groundwater Ent.	59.34
			5215 · Property Mainten...	3-Land Resources	14.83
TOTAL					132.19

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**December 2020**

Num	Date	Name	Account	Class	Original Amount
<b>22686</b>	<b>12/18/2020</b>	<b>Image Source</b>	<b>1012 · Citizens Busine...</b>		<b>-310.93</b>
	12/13/2020		6033 · Office Equipmen...	4-General Fund Ent.	233.19
			6033 · Office Equipmen...	1-Groundwater Ent.	15.55
			6033 · Office Equipmen...	2-Redlands Plaza/...	46.64
			6033 · Office Equipmen...	3-Land Resources	15.55
TOTAL					310.93
<b>22687</b>	<b>12/18/2020</b>	<b>JAN-PRO Cleaning Sys...</b>	<b>1012 · Citizens Busine...</b>		<b>-700.00</b>
	12/01/2020		6018 · Janitorial Services	4-General Fund Ent.	700.00
TOTAL					700.00
<b>22688</b>	<b>12/18/2020</b>	<b>Lowe's Companies, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-365.38</b>
	12/13/2020		5210 · Equipment Maint...	1-Groundwater Ent.	49.08
			5310 · Vehicle Mainten...	1-Groundwater Ent.	316.30
TOTAL					365.38
<b>22689</b>	<b>12/18/2020</b>	<b>Mikael Romich</b>	<b>1012 · Citizens Busine...</b>		<b>-12,093.48</b>
	11/25/2020		5120 · Misc. Profession...	4-General Fund Ent.	1,619.50
			5120 · Misc. Profession...	1-Groundwater Ent.	1,133.66
			5120 · Misc. Profession...	3-Land Resources	2,645.20
			5120 · Misc. Profession...	6-Active Recharge ...	851.60
			5120 · Misc. Profession...	3-Land Resources	333.92
			5120 · Misc. Profession...	3-Land Resources	240.00
			5120 · Misc. Profession...	3-Land Resources	851.60
	11/25/2020		5120 · Misc. Profession...	3-Land Resources	4,418.00
TOTAL					12,093.48
<b>22690</b>	<b>12/18/2020</b>	<b>Netsteller</b>	<b>1012 · Citizens Busine...</b>		<b>-593.75</b>
	12/01/2020		5160 · IT Support	4-General Fund Ent.	180.00
			5160 · IT Support	1-Groundwater Ent.	225.00
			5160 · IT Support	3-Land Resources	45.00
			6027 · Computer Softw...	4-General Fund Ent.	107.81
			6027 · Computer Softw...	1-Groundwater Ent.	7.19
			6027 · Computer Softw...	2-Redlands Plaza/...	14.38
			6027 · Computer Softw...	3-Land Resources	14.37
TOTAL					593.75
<b>22691</b>	<b>12/18/2020</b>	<b>O'Reilly</b>	<b>1012 · Citizens Busine...</b>		<b>-75.40</b>
	12/04/2020		5210 · Equipment Maint...	1-Groundwater Ent.	75.40
TOTAL					75.40
<b>22692</b>	<b>12/18/2020</b>	<b>ReadyRefresh by Nestle</b>	<b>1012 · Citizens Busine...</b>		<b>-110.69</b>
	11/25/2020		5460 · Water / Trash / S...	4-General Fund Ent.	55.34
			5460 · Water / Trash / S...	1-Groundwater Ent.	44.28
			5460 · Water / Trash / S...	3-Land Resources	11.07
TOTAL					110.69

## San Bernardino Valley Water Conservation District Expenditure Report December 2020

Num	Date	Name	Account	Class	Original Amount
<b>22693</b>	<b>12/18/2020</b>	<b>Redlands Ford-Ken Gr...</b>	<b>1012 · Citizens Busine...</b>		<b>-60.47</b>
	11/19/2020		5310 · Vehicle Mainten...	1-Groundwater Ent.	60.47
TOTAL					60.47
<b>22694</b>	<b>12/18/2020</b>	<b>Rutan &amp; Tucker</b>	<b>1012 · Citizens Busine...</b>		<b>-38,267.91</b>
	11/30/2020		5180 · Legal	4-General Fund Ent.	1,552.50
			5180 · Legal	1-Groundwater Ent.	1,327.50
			5180 · Legal	2-Redlands Plaza/...	309.75
			5180 · Legal	3-Land Resources	1,947.75
			5175 · Legal - Wash Plan	5-Wash Plan	12,801.00
	12/08/2020		5120 · Misc. Profession...	3-Land Resources	3,750.00
			5180 · Legal	4-General Fund Ent.	1,080.00
			5180 · Legal	1-Groundwater Ent.	1,080.00
			5180 · Legal	2-Redlands Plaza/...	252.00
			5180 · Legal	3-Land Resources	2,425.50
			5175 · Legal - Wash Plan	5-Wash Plan	5,854.41
	12/18/2020		5120 · Misc. Profession...	3-Land Resources	1,050.00
			5180 · Legal	4-General Fund Ent.	562.50
			5180 · Legal	1-Groundwater Ent.	562.50
			5180 · Legal	2-Redlands Plaza/...	131.25
			5180 · Legal	3-Land Resources	618.75
			5175 · Legal - Wash Plan	5-Wash Plan	2,962.50
TOTAL					38,267.91
<b>22695</b>	<b>12/18/2020</b>	<b>Terminix</b>	<b>1012 · Citizens Busine...</b>		<b>-81.00</b>
	11/17/2020		6026 · Redlands Plaza ...	2-Redlands Plaza/...	81.00
TOTAL					81.00
<b>22696</b>	<b>12/18/2020</b>	<b>The Gas Company</b>	<b>1012 · Citizens Busine...</b>		<b>-89.43</b>
	12/15/2020		5450 · Natural Gas	4-General Fund Ent.	53.66
			5450 · Natural Gas	1-Groundwater Ent.	35.77
TOTAL					89.43
<b>22697</b>	<b>12/18/2020</b>	<b>Valero Marketing &amp; Sup...</b>	<b>1012 · Citizens Busine...</b>		<b>-273.44</b>
	11/23/2020		5320 · Fuel	1-Groundwater Ent.	273.44
TOTAL					273.44
<b>22698</b>	<b>12/18/2020</b>	<b>WEX Bank-Shell</b>	<b>1012 · Citizens Busine...</b>		<b>-265.47</b>
	12/06/2020		5320 · Fuel	1-Groundwater Ent.	265.47
TOTAL					265.47
<b>22699</b>	<b>12/18/2020</b>	<b>Wilbur's</b>	<b>1012 · Citizens Busine...</b>		<b>-585.46</b>
	12/01/2020		5210 · Equipment Maint...	1-Groundwater Ent.	585.46
TOTAL					585.46

## San Bernardino Valley Water Conservation District Expenditure Report December 2020

Num	Date	Name	Account	Class	Original Amount
<b>22700</b>	<b>12/22/2020</b>	<b>Angie J. Quiroga</b>	<b>1012 · Citizens Busine...</b>		<b>-75.00</b>
	12/22/2020		6001 · General Adminis...	4-General Fund Ent.	37.50
			6001 · General Adminis...	1-Groundwater Ent.	37.50
TOTAL					75.00
<b>22701</b>	<b>12/22/2020</b>	<b>Citizens Business Bank</b>	<b>1012 · Citizens Busine...</b>		<b>-668.33</b>
	12/11/2020		6001 · General Adminis...	4-General Fund Ent.	37.50
			6001 · General Adminis...	1-Groundwater Ent.	37.50
			6002 · Website Adminis...	4-General Fund Ent.	365.00
			6027 · Computer Softw...	4-General Fund Ent.	81.25
			6027 · Computer Softw...	1-Groundwater Ent.	5.42
			6027 · Computer Softw...	2-Redlands Plaza/...	10.83
			6027 · Computer Softw...	3-Land Resources	10.83
			6039 · Postage and Ov...	4-General Fund Ent.	55.00
			6039 · Postage and Ov...	1-Groundwater Ent.	25.00
			6039 · Postage and Ov...	2-Redlands Plaza/...	10.00
			6039 · Postage and Ov...	3-Land Resources	10.00
			6060 · Outreach	4-General Fund Ent.	10.00
			6060 · Outreach	1-Groundwater Ent.	4.00
			6060 · Outreach	3-Land Resources	6.00
TOTAL					668.33
<b>22702</b>	<b>12/22/2020</b>	<b>U.S. Bank Equipment F...</b>	<b>1012 · Citizens Busine...</b>		<b>-336.18</b>
	12/11/2020		6033 · Office Equipmen...	4-General Fund Ent.	252.13
			6033 · Office Equipmen...	1-Groundwater Ent.	16.81
			6033 · Office Equipmen...	2-Redlands Plaza/...	50.43
			6033 · Office Equipmen...	3-Land Resources	16.81
TOTAL					336.18
<b>100264N</b>	<b>12/23/2020</b>	<b>PERS</b>	<b>1012 · Citizens Busine...</b>		<b>-9,558.77</b>
			6170 · PERS Retirement	4-General Fund Ent.	1,242.64
			6170 · PERS Retirement	1-Groundwater Ent.	4,301.45
			6170 · PERS Retirement	2-Redlands Plaza/...	382.35
			6170 · PERS Retirement	3-Land Resources	955.88
			6170 · PERS Retirement	5-Wash Plan	2,007.34
			6170 · PERS Retirement	6-Active Recharge ...	669.11
TOTAL					9,558.77

San Bernardino Valley Water Conservation District  
**Director Fees Expenditure Payroll Report**  
December 2020

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
12/2/2020	McDonald, M	Nov-20	\$ 924.00	\$ 79.93	\$ 844.07
12/2/2020	Raley, D	May & Jun 20	\$ 2,310.00	\$ 550.37	\$ 1,759.63
12/16/2020	McDonald, M	Dec-20	\$ 1,617.00	\$ 139.86	\$ 1,477.14
12/16/2020	Raley, D	Oct-20	\$ 1,617.00	\$ 384.23	\$ 1,232.77
12/30/2020	McDonald, M	Dec-20	\$ 231.00	\$ 19.98	\$ 211.02



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

Memorandum No. 1755

**To: Board of Directors**  
**From: General Manager, Daniel Cozad**  
**Date: January 13, 2021**  
**Subject: Unaudited Financial Reports, December 2020**

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**RECOMMENDATION**

Review and approve the unaudited financials for December 2020.

**BACKGROUND**

Each month staff presents the unaudited financials for the District. The reports submitted with this Board Letter have a closing date of December 31, 2020.

**DISCUSSION**

Performance of most revenue and expense are operating as projected in the budget. Interest earnings are still well below budget due to pandemic lockdowns and fluctuations in the market. Staff has made contact with the City of San Bernardino regarding their past due Groundwater Council payment of \$263,484. Payment is expected within the next thirty days. Increased Cemex mining has resulted in increased GL 4032 royalty payments. GL 4065 and GL 4066 are under budget due to deferred lease payment allowances for majority of Redlands Plaza Tenants. A quarterly report spreadsheet will be presented to the Finance & Administration Committee at its January 27, 2021 meeting.

**FISCAL IMPACT**

There is no fiscal impact from reporting the financial status of the District.

**POTENTIAL MOTIONS**

1. Move approval of the Unaudited Financials for December 2020 as presented.
2. Move to request this item be tabled and referred to Finance & Administration Committee for reconsideration of specific issues discussed.

**ATTACHMENTS OR MATERIALS**

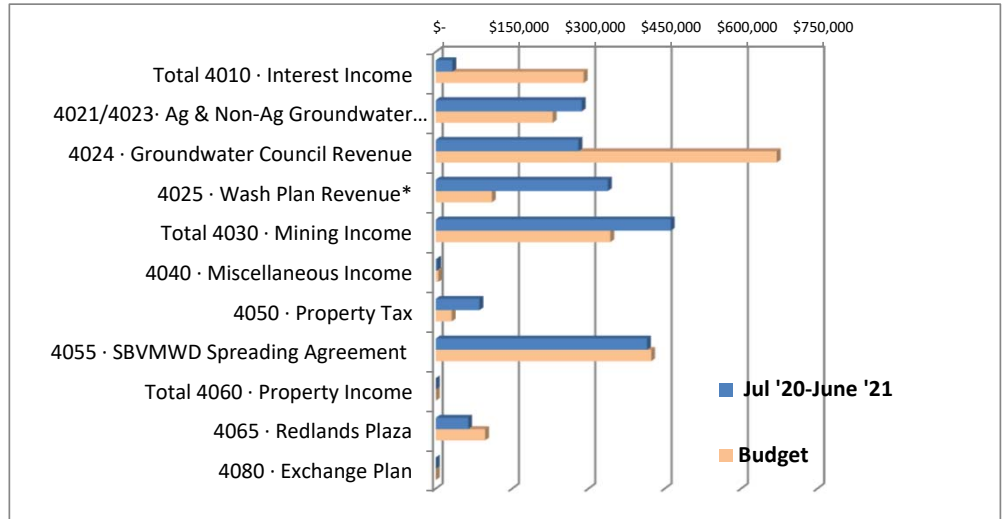
Graph Financials for December 2020  
Profit & Loss to Date vs. Annual Budget

**SBVWCD - All Enterprises Budget and Actual**

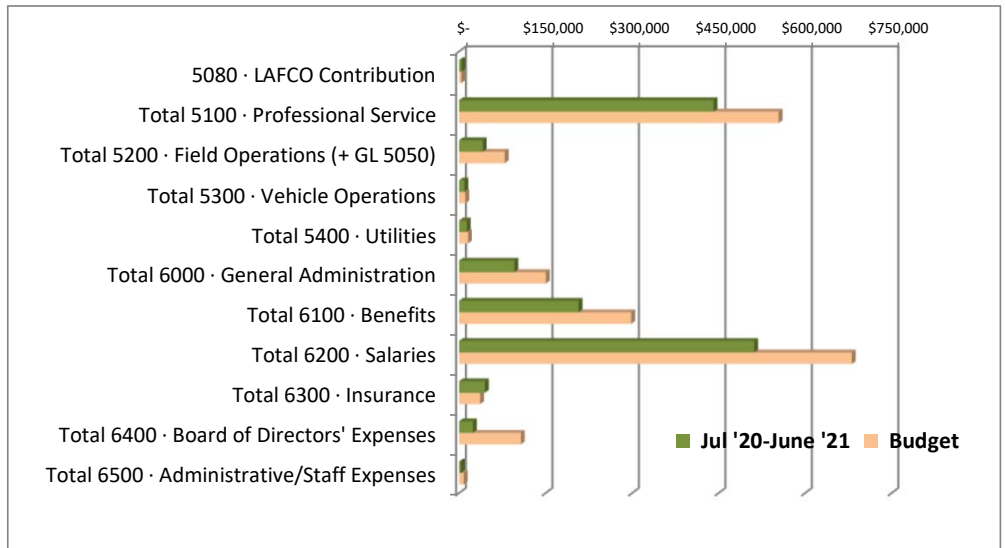
**December 2020**

<b>REVENUE</b>	<b>Jul '20-June '21</b>	<b>Budget</b>
Total 4010 · Interest Income	\$ 32,540	\$ 290,807
4021/4023· Ag & Non-Ag Groundwater Charge	\$ 286,694	\$ 229,861
4024 · Groundwater Council Revenue	\$ 280,200	\$ 670,000
4025 · Wash Plan Revenue*	\$ 338,323	\$ 110,000
Total 4030 · Mining Income	\$ 461,716	\$ 343,000
4040 · Miscellaneous Income	\$ 2,314	\$ 5,000
4050 · Property Tax	\$ 85,708	\$ 31,148
4055 · SBVMWD Spreading Agreement	\$ 415,203	\$ 423,344
Total 4060 · Property Income	\$ 100	\$ 100
4065 · Redlands Plaza	\$ 63,562	\$ 96,822
4080 · Exchange Plan	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 1,966,360</b>	<b>\$ 2,200,082</b>

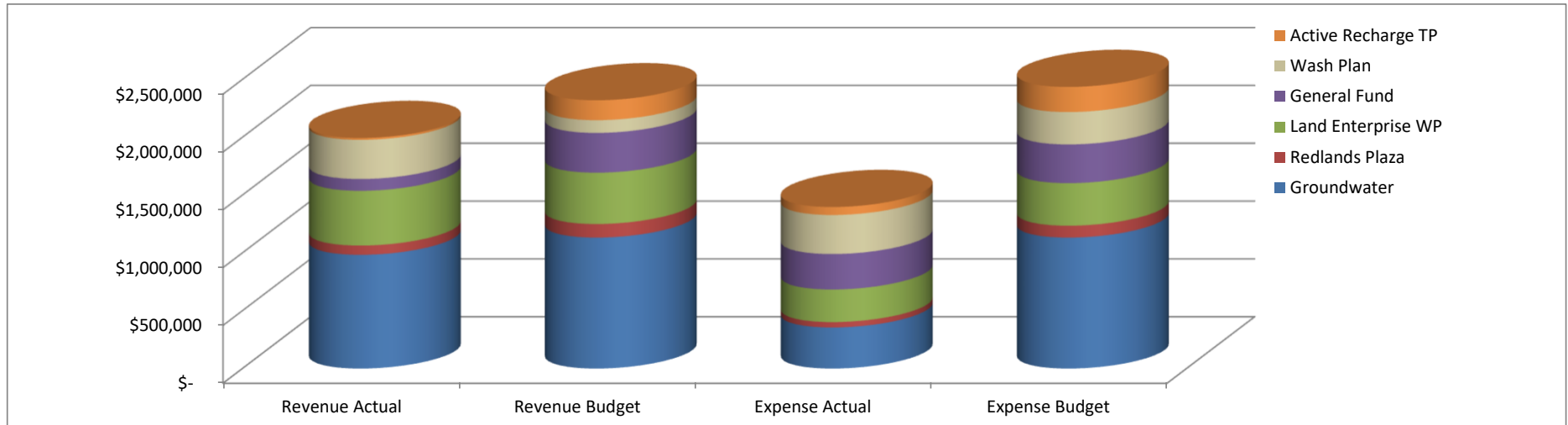
\*District loans to the WP



<b>EXPENSES Operating and Capital</b>	<b>Jul '20-June '21</b>	<b>Budget</b>
5080 · LAFCO Contribution	\$ 4,282	\$ 4,000
Total 5100 · Professional Service	\$ 441,571	\$ 554,260
Total 5200 · Field Operations (+ GL 5050)	\$ 41,221	\$ 79,278
Total 5300 · Vehicle Operations	\$ 9,356	\$ 10,873
Total 5400 · Utilities	\$ 13,412	\$ 15,533
Total 6000 · General Administration	\$ 96,054	\$ 150,463
Total 6100 · Benefits	\$ 207,441	\$ 298,716
Total 6200 · Salaries	\$ 511,712	\$ 681,217
Total 6300 · Insurance	\$ 44,961	\$ 36,700
Total 6400 · Board of Directors' Expenses	\$ 23,875	\$ 107,181
Total 6500 · Administrative/Staff Expenses	\$ 3,388	\$ 8,165
<b>Total Expense</b>	<b>\$ 1,397,271</b>	<b>\$ 1,946,386</b>



## Enterprises to Date (December 2020)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 983,518	\$ 1,132,700	87%
Groundwater Expense	\$ 355,477	\$ 661,485	54%
Revenue -Expense	\$ 628,041	\$ 471,215	
Redlands Plaza Revenue	\$ 80,114	\$ 117,182	68%
Redlands Plaza Expense	\$ 46,373	\$ 102,448	45%
Revenue -Expense	\$ 33,742	\$ 14,734	
Land Enterprise Revenue	\$ 473,844	\$ 444,050	107%
Land Enterprise Expense	\$ 281,983	\$ 368,210	77%
Revenue -Expense	\$ 191,861	\$ 75,840	
General Fund Revenue *	\$ 101,898	\$ 344,085	30%
General Fund Expense	\$ 306,586	\$ 334,867	92%
Revenue -Expense	\$ (204,689)	\$ 9,218	
Wash Plan Revenue	\$ 338,323	\$ 110,000	308%
Wash Plan Expense	\$ 337,805	\$ 280,115	121%
Revenue-Expense	518	(170,115)	
Active Recharge TP Revenue	\$ 16,402	\$ 172,125	10%
Active Recharge TP Expense	\$ 69,047	\$ 217,261	32%
Revenue-Expense	\$ (52,646)	\$ (45,136)	
Total All Revenue - Expense	\$ 596,827	\$ 355,756	

Cash Status	As of 7/1/2020	As of 12/31/20
LAIF	\$ 128,186.22	\$ 429,474.46
Cal Trust	\$ 3,213,064.41	\$ 3,220,941.57
Citizens Bank	\$ 904,498.58	\$ 1,142,617.15
UBS Financial Services	\$ 1,925,315.82	\$ 1,004,617.31
US Bank-CAMP	\$ 18,725,746.48	\$ 18,747,615.29
Total Cash	\$ 24,896,811.51	\$ 24,545,265.78
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Less ARTP obligation	\$ (18,437,500.00)	\$ (18,509,555.59)
<b>Cash Position</b>	<b>\$ 1,459,311.51</b>	<b>\$ 1,035,710.19</b>

Increase (decrease) of  
Percent Increase      -\$423,601.32  
   -29.0%

\* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District  
 Profit & Loss To Date vs. Annual Budget

	<u>Jul - Dec 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4010 · Interest Income</b>				
4012 · LAIF	855.73	2,400.00	-1,544.27	35.66%
4013 · Caltrust Investment Income	7,877.16	79,822.43	-71,945.27	9.87%
4014 · CalCredit Union Interest Income	0.00	3,672.00	-3,672.00	0.0%
4015 · UBS Interest Income	1,938.70	36,720.00	-34,781.30	5.28%
4016 · Interest Income ARTP	21,868.81	459,000.00	-437,131.19	4.76%
<b>Total 4010 · Interest Income</b>	<u>32,540.40</u>	<u>581,614.43</u>	<u>-549,074.03</u>	<u>5.6%</u>
<b>4020 · Groundwater Charge</b>				
4021 · Assessments - Ag	44,630.01	128,045.00	-83,414.99	34.86%
4023 · Assessments - Non-Ag	242,064.20	331,676.79	-89,612.59	72.98%
4024 · Groundwater Council Revenue	280,200.00	670,000.00	-389,800.00	41.82%
<b>Total 4020 · Groundwater Charge</b>	<u>566,894.21</u>	<u>1,129,721.79</u>	<u>-562,827.58</u>	<u>50.18%</u>
<b>4025 · Wash Plan Revenue</b>	338,322.91	220,000.00	118,322.91	153.78%
<b>4030 · Mining Income</b>				
4031 · Plant Site - CEMEX	20,000.00	48,000.00	-28,000.00	41.67%
4032 · Cemex - Royalty / Lease	427,387.02	586,000.00	-158,612.98	72.93%
4036 · Aggregate Maintenance	14,328.58	60,000.00	-45,671.42	23.88%
<b>Total 4030 · Mining Income</b>	<u>461,715.60</u>	<u>694,000.00</u>	<u>-232,284.40</u>	<u>66.53%</u>
<b>4040 · Miscellaneous Income</b>				
4041 · Reimbursed Expenses	863.77	0.00	863.77	100.0%
4040 · Miscellaneous Income - Other	1,450.00	10,000.00	-8,550.00	14.5%
<b>Total 4040 · Miscellaneous Income</b>	<u>2,313.77</u>	<u>10,000.00</u>	<u>-7,686.23</u>	<u>23.14%</u>
<b>4050 · Property Tax</b>	85,708.21	124,588.24	-38,880.03	68.79%
<b>4055 · SBVMWD Spreading Agreement Reim</b>	415,202.87	423,344.11	-8,141.24	98.08%
<b>4060 · Property Income</b>				
4062 · Mentone Property	100.00	100.00	0.00	100.0%
<b>Total 4060 · Property Income</b>	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>	<u>100.0%</u>
<b>4065 · Redlands Plaza</b>	63,561.73	193,643.56	-130,081.83	32.82%
<b>4066 · Redlands Plaza CAM</b>	16,360.80	40,520.36	-24,159.56	40.38%
<b>4080 · Exchange Plan</b>	0.00	30,000.00	-30,000.00	0.0%
<b>4086 · Plunge Creek IRWMP</b>	11,378.12	200,000.00	-188,621.88	5.69%
<b>4998 · Rate Stabilization From Reserve</b>	0.00	0.00	0.00	0.0%
<b>4999 · Trust Reimbursement-Wash Plan</b>	0.00	142,500.00	-142,500.00	0.0%
<b>Total Income</b>	<u>1,994,098.62</u>	<u>3,790,032.49</u>	<u>-1,795,933.87</u>	<u>52.61%</u>
<b>Gross Profit</b>	1,994,098.62	3,790,032.49	-1,795,933.87	52.61%
<b>Expense</b>				
<b>5040 · Regional Programs</b>				
5080 · LAFCO Contribution	4,281.93	4,000.00	281.93	107.05%
<b>Total 5040 · Regional Programs</b>	<u>4,281.93</u>	<u>4,000.00</u>	<u>281.93</u>	<u>107.05%</u>
<b>5050 · Basin Cleaning</b>	35,742.50	50,000.00	-14,257.50	71.49%
<b>5100 · Professional Service</b>				
5120 · Misc. Professional Services	51,104.63	130,000.00	-78,895.37	39.31%
5122 · Wash Plan Professional Services	158,018.50	245,000.00	-86,981.50	64.5%
5123 · Habitat Management-WP	0.00	142,500.00	-142,500.00	0.0%
5124 · Plunge Creek Prof Services	118,886.99	150,000.00	-31,113.01	79.26%
5125 · Engineering Services	0.00	18,000.00	-18,000.00	0.0%
5130 · Aerial Photography & Surveying	0.00	1,000.00	-1,000.00	0.0%
5155 · WP Trails Professional Services	0.00	25,000.00	-25,000.00	0.0%
5160 · IT Support	4,245.00	7,210.00	-2,965.00	58.88%
5170 · Audit	23,840.00	26,155.00	-2,315.00	91.15%
5175 · Legal - Wash Plan	60,880.63	20,000.00	40,880.63	304.4%
5180 · Legal	24,595.61	175,000.00	-150,404.39	14.06%
<b>Total 5100 · Professional Service</b>	<u>441,571.36</u>	<u>939,865.00</u>	<u>-498,293.64</u>	<u>46.98%</u>
<b>5133 · Regional River HCP Contribution</b>	0.00	25,000.00	-25,000.00	0.0%
<b>5200 · Field Operations</b>				
5210 · Equipment Maintenance	4,352.99	6,556.36	-2,203.37	66.39%
5215 · Property Maintenance	1,125.65	42,000.00	-40,874.35	2.68%
5225 · Field Clean Up-Illegal dumping	0.00	60,000.00	-60,000.00	0.0%
<b>Total 5200 · Field Operations</b>	<u>5,478.64</u>	<u>108,556.36</u>	<u>-103,077.72</u>	<u>5.05%</u>
<b>5223 · Temp. Field Labor</b>	0.00	11,000.00	-11,000.00	0.0%
<b>5300 · Vehicle Operations</b>				
5310 · Vehicle Maintenance	1,717.66	8,000.00	-6,282.34	21.47%
5320 · Fuel	7,637.93	13,750.00	-6,112.07	55.55%
<b>Total 5300 · Vehicle Operations</b>	<u>9,355.59</u>	<u>21,750.00</u>	<u>-12,394.41</u>	<u>43.01%</u>

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul - Dec 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>5400 · Utilities</b>				
5410 · Alarm Service	718.75	1,500.00	-781.25	47.92%
5420 · Electricity	3,601.63	10,000.34	-6,398.71	36.02%
5430 · Mobile Phone	2,632.51	5,265.00	-2,632.49	50.0%
5440 · Telephone	3,211.32	8,000.00	-4,788.68	40.14%
5450 · Natural Gas	100.78	1,134.58	-1,033.80	8.88%
5460 · Water / Trash / Sewer	1,731.94	2,438.00	-706.06	71.04%
5470 · Internet Services	1,414.86	2,731.82	-1,316.96	51.79%
<b>Total 5400 · Utilities</b>	<b>13,411.79</b>	<b>31,069.74</b>	<b>-17,657.95</b>	<b>43.17%</b>
<b>6000 · General Administration</b>				
6001 · General Administration - Other	893.09	4,500.00	-3,606.91	19.85%
6002 · Website Administration	2,357.94	6,000.00	-3,642.06	39.3%
6003 · Property Tax	0.00	0.00	0.00	0.0%
6004 · Meeting Expenses	212.31	2,060.00	-1,847.69	10.31%
6006 · Permits	560.00	10,000.00	-9,440.00	5.6%
6007 · Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 · Licenses	1,650.20	1,630.53	19.67	101.21%
6010 · Surety Bond	1,210.00	1,900.00	-690.00	63.68%
6012 · Office Maintenance	68.32	3,275.40	-3,207.08	2.09%
6013 · Office Lease Payment	30,000.00	60,000.00	-30,000.00	50.0%
6015 · Mentone House Maintenance	437.38	5,000.00	-4,562.62	8.75%
6016 · Redlands Plaza Maintenance	0.00	40,000.00	-40,000.00	0.0%
6018 · Janitorial Services	4,375.00	9,108.89	-4,733.89	48.03%
6019 · Janitorial Supplies	105.63	515.00	-409.37	20.51%
6020 · Vacancy Marketing-Redlands Plaz	0.00	1,500.00	-1,500.00	0.0%
6026 · Redlands Plaza CAM expenses	14,695.39	32,290.50	-17,595.11	45.51%
6027 · Computer Software	500.82	600.00	-99.18	83.47%
6030 · Office Supplies	1,173.61	3,750.67	-2,577.06	31.29%
6033 · Office Equipment Rental	3,874.97	9,500.00	-5,625.03	40.79%
6036 · Printing	1,568.84	1,100.00	468.84	142.62%
6039 · Postage and Overnight Delivery	338.52	1,200.00	-861.48	28.21%
6042 · Payroll Processing	1,317.03	2,775.85	-1,458.82	47.45%
6045 · Bank Service Charges	164.91	1,575.00	-1,410.09	10.47%
6051 · Uniforms	1,139.41	2,750.00	-1,610.59	41.43%
6060 · Outreach	40.00	60,000.00	-59,960.00	0.07%
6087 · Educational Reimbursement	0.00	5,000.00	-5,000.00	0.0%
6090 · Subscriptions/Publications	1,297.81	1,232.00	65.81	105.34%
6091 · Public Notices	0.00	3,200.00	-3,200.00	0.0%
6093 · Memberships	28,072.83	22,042.80	6,030.03	127.36%
<b>Total 6000 · General Administration</b>	<b>96,054.01</b>	<b>302,506.64</b>	<b>-206,452.63</b>	<b>31.75%</b>
<b>6100 · Benefits</b>				
6110 · Vision Insurance	1,277.64	3,090.02	-1,812.38	41.35%
6120 · Workers' Comp. Insurance	3,906.03	19,834.77	-15,928.74	19.69%
6130 · Dental Insurance	4,835.56	13,265.60	-8,430.04	36.45%
<b>6150 · Medical Insurance</b>				
6150.01 · Medical Employee Contribution	-15,133.74	-28,597.42	13,463.68	52.92%
6150 · Medical Insurance - Other	105,499.39	256,353.45	-150,854.06	41.15%
<b>Total 6150 · Medical Insurance</b>	<b>90,365.65</b>	<b>227,756.03</b>	<b>-137,390.38</b>	<b>39.68%</b>
6160 · Payroll Taxes-Employer	26,829.93	97,451.74	-70,621.81	27.53%
<b>6170 · PERS Retirement</b>				
6170.01 · PERS Employee Contributions	-51,948.68	-44,054.08	-7,894.60	117.92%
6170 · PERS Retirement - Other	132,174.48	280,127.11	-147,952.63	47.18%
<b>Total 6170 · PERS Retirement</b>	<b>80,225.80</b>	<b>236,073.03</b>	<b>-155,847.23</b>	<b>33.98%</b>
<b>Total 6100 · Benefits</b>	<b>207,440.61</b>	<b>597,471.19</b>	<b>-390,030.58</b>	<b>34.72%</b>
<b>6200 · Salaries</b>				
6230 · Regular Salaries	511,711.62	1,362,433.86	-850,722.24	37.56%
<b>Total 6200 · Salaries</b>	<b>511,711.62</b>	<b>1,362,433.86</b>	<b>-850,722.24</b>	<b>37.56%</b>
<b>6300 · Insurance</b>				
6310 · Property/ Auto Insurance	4,209.65	4,400.00	-190.35	95.67%
6320 · General Liability Insurance	40,751.21	32,300.00	8,451.21	126.17%
<b>Total 6300 · Insurance</b>	<b>44,960.86</b>	<b>36,700.00</b>	<b>8,260.86</b>	<b>122.51%</b>
<b>6400 · Board of Directors' Expenses</b>				
<b>6401 · Directors' Fees</b>				
6401.5 · Payroll Taxes-Directors	3,013.68	0.00	3,013.68	100.0%
6401 · Directors' Fees - Other	19,860.82	94,861.31	-75,000.49	20.94%
<b>Total 6401 · Directors' Fees</b>	<b>22,874.50</b>	<b>94,861.31</b>	<b>-71,986.81</b>	<b>24.11%</b>

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul - Dec 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6410 · Mileage	0.00	4,000.00	-4,000.00	0.0%
6415 · Air Fare	0.00	2,500.00	-2,500.00	0.0%
6420 · Other Travel	0.00	500.00	-500.00	0.0%
6425 · Meals	9.10	3,500.00	-3,490.90	0.26%
6430 · Lodging	0.00	4,000.00	-4,000.00	0.0%
6435 · Conf/Seminar Registrations	991.00	5,000.00	-4,009.00	19.82%
6440 · Election Fees / Re-Districting	0.00	100,000.00	-100,000.00	0.0%
<b>Total 6400 · Board of Directors' Expenses</b>	<b>23,874.60</b>	<b>214,361.31</b>	<b>-190,486.71</b>	<b>11.14%</b>
<b>6500 · Administrative/Staff Expenses</b>				
6510 · Mileage	952.39	2,500.00	-1,547.61	38.1%
6515 · Air Fare	0.00	3,000.00	-3,000.00	0.0%
6520 · Travel, Other (rental car, taxi)	0.00	1,050.00	-1,050.00	0.0%
6525 · Meals	46.40	2,035.00	-1,988.60	2.28%
6530 · Lodging	0.00	3,750.00	-3,750.00	0.0%
6535 · Conf/Seminar Registrations	2,389.00	4,000.00	-1,611.00	59.73%
<b>Total 6500 · Administrative/Staff Expenses</b>	<b>3,387.79</b>	<b>16,335.00</b>	<b>-12,947.21</b>	<b>20.74%</b>
9999 · Contribution to Capital Maint.	0.00	444,000.00	-444,000.00	0.0%
<b>Total Expense</b>	<b>1,397,271.30</b>	<b>4,165,049.10</b>	<b>-2,767,777.80</b>	<b>33.55%</b>
<b>Net Ordinary Income</b>	<b>596,827.32</b>	<b>-375,016.61</b>	<b>971,843.93</b>	<b>-159.15%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
7000 · Construction				
7010 · Materials	0.00	12,000.00	-12,000.00	0.0%
7055 · Plunge Creek Expansion	423,706.51	500,000.00	-76,293.49	84.74%
<b>Total 7000 · Construction</b>	<b>423,706.51</b>	<b>512,000.00</b>	<b>-88,293.49</b>	<b>82.76%</b>
7100 · Land & Buildings				
7110 · Property Capital Repairs	0.00	315,000.00	-315,000.00	0.0%
7120 · Property-Land Purchase	22,722.32	0.00	22,722.32	100.0%
7126 · ARTP Engr/Prof Services	0.00	500,000.00	-500,000.00	0.0%
7130 · Mentone Property (House)-CapRep	0.00	25,000.00	-25,000.00	0.0%
7140 · Mentone Property (Shop)-CapRep	0.00	0.00	0.00	0.0%
7150 · Mill Creek Diversion	0.00	1,100,000.00	-1,100,000.00	0.0%
7160 · Mendoza Property	0.00	467,000.00	-467,000.00	0.0%
<b>Total 7100 · Land &amp; Buildings</b>	<b>22,722.32</b>	<b>2,407,000.00</b>	<b>-2,384,277.68</b>	<b>0.94%</b>
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	4,528.15	5,000.00	-471.85	90.56%
7220 · Computer Software	10,940.24	10,000.00	940.24	109.4%
7230 · Field Equipment / Vehicles	40,895.56	72,500.00	-31,604.44	56.41%
7240 · Office Equipment	0.00	1,500.00	-1,500.00	0.0%
<b>Total 7200 · Equipment &amp; Vehicles</b>	<b>56,363.95</b>	<b>89,000.00</b>	<b>-32,636.05</b>	<b>63.33%</b>
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	125,000.00	-125,000.00	0.0%
<b>Total 7400 · Professional Services Capital</b>	<b>0.00</b>	<b>125,000.00</b>	<b>-125,000.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>502,792.78</b>	<b>3,133,000.00</b>	<b>-2,630,207.22</b>	<b>16.05%</b>
<b>Net Other Income</b>	<b>-502,792.78</b>	<b>-3,133,000.00</b>	<b>2,630,207.22</b>	<b>16.05%</b>
<b>Net Income</b>	<b>94,034.54</b>	<b>-3,508,016.61</b>	<b>3,602,051.15</b>	<b>-2.68%</b>



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1756

**To:** Board of Directors  
**From:** Daniel Cozad, General Manager  
**Date:** January 13, 2020  
**Subject:** Statement of Investment Policy 2021

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**RECOMMENDATION**

Staff recommends no changes to the Statement of Investment Policy and recommends the Board reapprove the existing Policy for calendar year 2021.

**BACKGROUND**

In December 2019, PFM Asset Management LLC (PFM) reviewed the 2019 policy and recommended revisions to accommodate Active Recharge Transfer Project (ARTP) Funding. The policy changes implemented in 2019 to accommodate ARTP investments are performing well given general rates.

**DISCUSSION**

Staff is implementing the existing Policy and is not recommending revisions for 2021. The investments are performing as expected despite turbulent conditions, and the Board receives a quarterly report on investments in accordance with the Policy. The Statement of Investment Policy calls for the Board to review the delegation of authority of the General Manager annually and consider the renewal of that delegation. The Board updated that delegation in April 2019. If the Board does not have any recommended revisions to the attached Policy, staff is requesting approval as presented, renewing the Policy and General Manager's delegation of authority for the calendar year 2021.

**FISCAL IMPACT**

There is no significant cost to review and approve the Statement of Investment Policy for 2021.

**POTENTIAL MOTIONS**

1. Move to approve the Statement of Investment Policy for 2021.
2. Move to refer Statement of Investment Policy to the Finance & Administration Committee to discuss potential revisions needed to Policy.

**ATTACHMENTS OR MATERIALS**

Policy 0005-19-2 Statement of Investment Policy

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**BOARD OF  
DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL  
MANAGER**

Daniel B. Cozad

# SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

## STATEMENT OF INVESTMENT POLICY

Originally Approved: April 24, 2019

### POLICY

This Investment Policy (the “Policy”) of the San Bernardino Valley Water Conservation District (the “District”) provides delegation and guidelines for the investment of the District’s surplus cash and reserves that are not required for near-term operational needs of the District. The District will invest these funds in such a manner as to comply with applicable state laws, including California Government Code Sections 53600, et seq. and Sections 53630 – 53686.

No investment shall be made unless authorized under California Government Code Sections 53600, et seq. and Sections 53630 – 53686. The District shall utilize conservative investment vehicles consistent with its objectives and investment strategies identified and listed in this document.

#### 1. SCOPE

The Investment Policy applies to all surplus cash and reserves that are not required for near-term operational needs of the District and all investment activities of the District except for the investment of bond proceeds, which are governed by the appropriate bond documents, and any pension, other post-employment benefit funds, or any other funds held in a trust that has a separate Investment Policy.

#### 2. PRUDENCE

The standard of prudence to be used by those authorized to invest on behalf of the District will be the “prudent investor” standard and will be applied in the context of managing an overall portfolio. The “prudent investor” standard states that:

*“When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.”*

#### 3. OBJECTIVES

The primary objectives, in priority order, of the investment activities of the District are:

1. Safety—Safety of principal is the foremost objective of the investment program. Investments will be undertaken in a manner that seeks to ensure preservation of capital in the portfolio.
2. Liquidity—The investment portfolio will remain sufficiently liquid to enable the District to meet its cash flow requirements.
3. Return on Investment—The investment portfolio will be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into consideration the investment risk constraints of safety and liquidity needs.

#### **4. DELEGATION OF AUTHORITY**

In accordance with Government Code Section §53607, the Board of Directors hereby delegates investment management responsibility for the investment program to the General Manager, for a one-year period. Subject to review, the Board of Directors may renew the delegation of authority pursuant to this section each year. The General Manager, and the General Manager's designees, will monitor and review all investments for consistency with this Investment Policy. The General Manager may delegate day-to-day investment decision making and execution authority to an Investment Advisor. Eligible Investment Advisors must be registered with the Securities and Exchange Commission (SEC) under the Investment Advisors Act of 1940. The Advisor will follow the Policy and such other written instructions as are provided.

Investments shall be limited to investments listed in this Policy or investments added to California Government Code with the approval of the Board. Further, any significant changes in investment strategy will be brought forth by the General Manager and/or Investment Advisor for consideration at a meeting of the Finance and Administration Committee (the "Committee"). If it is deemed necessary by the Committee, such changes in investment strategy may also be taken to the Board of Directors for approval.

#### **5. ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process will refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions. Employees and investment officials will disclose to the General Manager any material financial interests in financial institutions that conduct business within their jurisdiction, and they will further disclose any large personal financial/investment positions that could be related to the performance of the District's portfolio.

#### **6. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS**

The General Manager, or his/her designee, will maintain a list of financial dealers and institutions qualified and authorized to transact business with the District.

The purchase by the District of any investment other than those purchased directly from the issuer, will be purchased either from an institution licensed by the State as a broker-dealer, as defined in Section 25004 of the Corporations Code, who is a member of Financial Industry Regulatory Authority (FINRA), or a member of a Federally-regulated securities exchange, a National- or State-Chartered Bank, a Federal or State Association (as defined by Section 5102 of the Financial Code), or a brokerage firm designated as a Primary Government Dealer by the Federal Reserve Bank.

The General Manager, or his/her designee, will investigate all institutions that wish to do business with the District, in order to determine if they are adequately capitalized, make markets in securities appropriate to the District's needs, and agree to abide by the conditions set forth in the District's Investment Policy and any other guidelines that may be provided. This will be done annually by requiring the financial institutions to submit in writing that they have read and will abide by the District's Investment Policy and submit its most recent Audited Financial Statement within 120 days of the institution's fiscal year-end.

If the District has retained the services of an Investment Advisor, the Investment Advisor may use its own list of authorized broker/dealers to conduct transactions on behalf of the District.

Purchase and sale of securities will be made on the basis of competitive bids and offers with a minimum of three quotes being obtained, whenever possible.

## 7. AUTHORIZED AND SUITABLE INVESTMENTS

The District will limit investments in any one issuer, except for U.S. Treasuries, federal agencies, U.S. instrumentalities, and pooled funds (i.e., money market funds, local government investment pools, and LAIF), to no more than 5% regardless of security type.

Where this section specifies a percentage limitation for a particular security type, that percentage is applicable only at the date of purchase. Credit criteria listed in this section refers to the credit rating category (inclusive of modifiers) at the time the security is purchased. If an investment's credit rating falls below the minimum rating required at the time of purchase, the General Manager, or his/her designee, will perform a timely review and decide whether to sell or hold the investment. If the District has retained the services of an Investment Advisor, the Investment Advisor will notify the General Manager of such a downgrade and will recommend a plan of action.

The following instruments are hereby authorized for investment by the District. If a type of instrument is not specifically authorized by this Policy, it is not a permitted investment.

1. **U.S. Treasuries.** United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest.
2. **U.S. Federal Agency Obligations.** Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. **California State and Local Agency Obligations.** Obligations of the State of California or any local agency within the state, including bonds payable solely out of revenues from a revenue-producing property owned, controlled or operated by the state or any local agency or by a department, board, agency or authority of the state or any local agency. Obligations eligible for investment under this subdivision with maturities in excess of one year must be rated "A," its equivalent, or better by two Nationally Recognized Statistical Rating Organizations ("NRSROs"). Obligations eligible for investment under this subdivision with maturities under one year must be rated at least "A-1," its equivalent, or better by an NRSRO. No more than 30% of the District's portfolio may be invested in municipal obligations (combined with other state obligations, as described in section 8.4).
4. **Other State Obligations.** Registered treasury notes or bonds of any of the other 49 United States in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California. Obligations eligible for investment under this subdivision with maturities in excess of one year must be rated "A," its equivalent, or better by an NRSRO. Obligations eligible for investment under this subdivision with maturities under one year must be rated at least "A-1," its equivalent, or better by an NRSRO. No more than 30% of the District's portfolio may be invested in municipal obligations (combined with California state and local agency obligations, described in section 8.3).

5. **Bankers' Acceptances.** Purchases of bankers' acceptances will have a maximum maturity of 180 days. No more than 30% of the District's portfolio may be invested in bankers' acceptances. Eligible bankers' acceptances must be rated at least "A-1," its equivalent, or better by an NRSRO.
6. **Commercial Paper.** Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by two NRSROs. The entity that issues the commercial paper will meet all of the following conditions in either paragraph a or paragraph b:
  - a. The entity meets the following criteria: (i) Is organized and operating in the United States as a general corporation. (ii) Has total assets in excess of five hundred million dollars (\$500,000,000). (iii) Has debt other than commercial paper, if any, that is rated "A" or higher by an NRSRO.
  - b. The entity meets the following criteria: (i) Is organized within the United States as a special purpose corporation, trust, or limited liability company. (ii) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond. (iii) Has commercial paper that is rated "A-1" or higher, or the equivalent, by an NRSRO.

Eligible commercial paper will have a maximum maturity of 270 days or less. No more than 25% of the District's portfolio may be invested in commercial paper. The City may purchase no more than 10% of the outstanding commercial paper of any single issuer.

7. **Medium-Term Notes.** Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state, and operating within the U.S. medium-term notes must be rated "A," its equivalent, or better by an NRSRO. No more than 30% of the District's portfolio may be invested in medium-term notes.
8. **Bank Deposits.** Funds may be deposited in federally-insured or collateralized bank deposits to include, but not limited to, demand deposit accounts, savings accounts, market rate accounts, and time deposits. To be eligible to receive District deposits, the financial institution must be located in California and comply with the requirements listed in Government Code Section 53630 et. seq. The General Manager, at his/her discretion, may waive the collateralization requirements for any portion that is insured by the Federal Deposit Insurance Corporation or by the National Credit Union Administration. The District shall have a signed agreement with any depository accepting District funds per Government Code Section 53649. The final maturity of time deposits may not exceed five years. There is no limit on the percentage of the portfolio that may be invested in bank deposits. However, a maximum of 50 percent of the portfolio may be invested in time deposits.
9. **Deposit Placement Services.** The District may invest a portion of its portfolio in deposits at a commercial bank, savings bank, savings and loan association, or credit union in the State of California (the selected depository) that uses a private sector entity that assists in the placement of deposits in the United States. The full amount of each deposit placed and the interest that may accrue on each such deposit will at all times be insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA). Additional required criteria for this investment type can be found in California Government Code Section 53601.8.

If the District also uses negotiable certificates of deposit (“CDs”) (described in section 8.10), the 30% limit applies to the combined total invested in negotiable CDs and with deposit placement services. The maximum maturity of these instruments may not exceed five years.

The District will monitor the financial institutions selected by deposit placement services to ensure that the District does not deposit more than the amount eligible for FDIC insurance in a single financial institution through non-negotiable CDs and deposit placement services. California Government Code Section 53601.8 expires January 1, 2021 unless legislation is enacted to extend the expiration date.

10. **Negotiable Certificates of Deposit.** Negotiable certificates of deposit issued by a nationally- or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a federally- or state-licensed branch of a foreign bank. Eligible negotiable CDs with maturities in excess of one year must be rated “A,” its equivalent, or better by an NRSRO. Eligible negotiable CDs with maturities under one year must be rated at least “A-1,” its equivalent, or better by an NRSRO. No more than 30% of the District's investment portfolio may be invested in negotiable CDs. If the District also uses a deposit placement service (described in section 8.9), the 30% limit applies to the combined total invested in negotiable CDs and with deposit placement services.
11. **State of California's Local Agency Investment Fund (LAIF).** The State Treasurer established LAIF for the benefit of local agencies. The District can invest up to the maximum amount permitted by the State Treasurer.
12. **Money Market Funds.** Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies will either:
  - a. Attain the highest ranking letter or numerical rating provided by not less than two of the three largest NRSROs or
  - b. Have an Investment Advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years experience managing money market mutual funds and with assets under management in excess of \$500,000,000.

No more than 20% of the District’s portfolio may be invested in money market funds.

13. **Local Government Investment Pools (LGIPs).** Shares of beneficial interest issued by a joint powers authority organized pursuant to Government Code Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (q), inclusive, of Government Code Section 53601. Each share will represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares will have retained an investment adviser that meets all of the following criteria:
  - a. The adviser is registered or exempt from registration with the Securities and Exchange Commission.
  - b. The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (q), inclusive of California Government Code Section 53601.

- c. The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).
14. **U.S. Instrumentalities.** United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision must be rated at least “AA” by an NRSRO. No more than 30% of the District’s portfolio may be invested in these obligations.
15. **Asset-Backed Securities (ABS).** A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-back certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond of a maximum of five years maturity. Securities eligible for investment under this subdivision shall be issued by an issuer having an “A” or higher rating for the issuer’s debt as provided by an NRSRO and rated in a rating category of “AA” or its equivalent or better by an NRSRO. No more than 20% of the District’s portfolio may be invested in ABS with a maturity duration of no more than five (5) years.

## 8. PROHIBITED INVESTMENTS

Investments not described herein, including but not limited to stocks, inverse floaters, range notes, mortgage-derived, interest-only strips, or any security that could result in zero interest accrual if held to maturity are prohibited for purchased by the District. The District will not leverage or borrow money for the purpose of investing.

## 9. INVESTMENT POOLS

The District will complete due diligence for any pooled investments the District invests in. The General Manager will collect and evaluate the following information for each pool/fund:

- Permitted investments and objectives
- Description of interest calculations
- Method/frequency of interest distribution
- Treatment of gains and losses
- Method/frequency of audits
- Description of eligible investors
- Limits/minimum account sizes, type of assets, transaction sizes, and number of transactions
- Limits on withdrawals
- Frequency of statements and reporting of underlying investments
- Reserves or retained earnings
- Fee schedules

## 10. COLLATERALIZATION

Collateralization is required for deposits. Deposits must be collateralized as specified under Government Code Section 53630, et seq. The District, at its discretion, may waive the collateralization requirements for any portion that is covered by federal deposit insurance. Funds

may be deposited in active or inactive accounts, but may not exceed the total paid-up capital and surplus in any depository.

#### **11. SAFEKEEPING AND CUSTODY**

All deliverable securities owned by the District will be kept in safekeeping/custody by a third-party bank's trust department. All trades of marketable securities will be executed (cleared and settled) on a delivery vs. payment (DVP) basis to ensure that securities are deposited in the District's safekeeping/custody bank prior to the release of funds.

#### **12. MAXIMUM MATURITIES**

Maturities will be based on a review of cash flow forecasts. Maturities will be scheduled to permit the District to meet all projected obligations.

The purchase of U.S. Treasuries, Federal Agencies and Municipals with maturities in excess of five years is permitted, subject to the following constraints: U.S. Treasuries, Federal Agencies and Municipals shall have a maximum maturity at time of purchase of eleven years or less. This change to the investment policy approved by the Board of Directors on April 24, 2019.

#### **13. INTERNAL CONTROLS**

The General Manager will establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

#### **14. PERFORMANCE STANDARDS**

The District will establish a performance benchmark consistent with its investment strategy and supportive of its investment objectives.

#### **15. REPORTING REQUIREMENTS**

The General Manager shall submit a monthly report of investment transactions, if any, that is in accordance with California Government Code §53607. In addition, on a regular basis, the General Manager may provide the Board of Directors with a report that shall disclose, at a minimum, the following information about the risk characteristics of District's portfolio: A listing of District assets showing par value, cost, and market value of each security, type of investment, issuer name, credit quality, coupon rate, and yield to maturity at cost. This report may also include a statement of compliance with the Investment Policy, including a schedule of any transactions or holdings which do not comply with this Policy or with the California Government Code, if any, including a justification for their presence in the portfolio and a timetable for resolution, and a statement that the District has adequate funds to meet its cash flow requirements for the next six months.

These reports shall also contain any additional information as is requested by the Board of Directors.

#### **16. INVESTMENT POLICY ADOPTION AND REVIEW**

The District's Investment Policy is hereby adopted by the District's Board of Directors. This Policy will be reviewed annually by the Board of Directors and any modifications made thereto must be approved by the Board of Directors.

## 17. GLOSSARY

See attached **Appendix A**.

## APPENDIX A GLOSSARY

**AGENCIES:** Federal agency securities and/or Government-sponsored enterprises.

**BENCHMARK:** A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

**BROKER:** A broker brings buyers and sellers together for a commission.

**CERTIFICATE OF DEPOSIT (CD):** A deposit with a specific maturity evidenced by a Certificate. Large-denomination CDs are typically negotiable.

**COLLATERAL:** Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies. California Government Code Sections 53630 – 53686 et seq. mandate the collateral requirements for public funds in the state of California.

**DEALER:** A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

**DELIVERY VERSUS PAYMENT:** There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

**FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC):** A federal agency that insures bank deposits, currently up to \$250,000 per entity.

**LIQUIDITY:** A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

**MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.

**MONEY MARKET:** The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

**PORTFOLIO:** Collection of securities held by an investor.

**PRIMARY DEALER:** A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

**RATE OF RETURN:** The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

**SAFEKEEPING:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

**SECURITIES & EXCHANGE COMMISSION:** Agency created by Congress to protect investors in securities transactions by administering securities legislation.

## APPENDIX A

**SEC RULE 15(C)3-1:** See Uniform Net Capital Rule.

**UNIFORM NET CAPITAL RULE:** Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1757

**To:** Board of Directors  
**From:** Daniel Cozad, General Manager  
**Date:** January 13, 2021  
**Subject:** District Board Priorities for 2021

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## **RECOMMENDATION**

Review, provide new or revised priorities, feedback, and ranking or consider approval of the 2021 District Board Priorities.

## **BACKGROUND**

The Board has set annual priorities since 2012. This process provides an opportunity for Board Members to discuss and prioritize District projects, tasks and set goals based on staffing and other constraints. Since 2012, the Board has reviewed its priorities in January to incorporate into District resource planning and budgets. The priorities are derived from the Board's Community Strategic Plan (CSP). Staff will present the updated priorities and status from 2020.

## **POLICY CONSIDERATION**

For consideration, staff prepared a draft priorities matrix for 2021 for the Board's review discussion and ranking. Staffing and resources are limitations to existing and new priority tasks; however, many efforts await other entities or permit agencies to act. Staff proposes continuing some priorities from the 2017 CSP Goals. The 2020 matrix includes an early completion goal and reasonable completion dates for discussion purposes. The matrix also attempts to estimate resource needs and link to CSP Goal numbers.

## **ALTERNATIVES**

Potential Board Actions include:

- Approve the 2021 priorities for incorporation into District budgets and plans.
- Provide specific feedback for staff to revise the plan
- Table the issue to a future meeting of the Board for review

## **FISCAL IMPACT**

Planning efforts and staff costs are included in the approved 2020-21 budget. Costs for the elements which are prioritized are included in the District budget to the extent possible. Additional efforts may be included in the 2021-2022 budget planning.

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwd.org Email: info@sbvwd.org

### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

### **GENERAL MANAGER**

Daniel B. Cozad

**POTENTIAL MOTIONS**

1. Move to approve the priorities as listed or with specified changes.
2. Move to direct staff on specific changes to incorporated into the plan and place it on the February agenda for approval.
3. Move to table the item to a future meeting of the Board.

**ATTACHMENTS OR MATERIALS**

2020 Final Priorities Report

Draft 2021 Priorities Matrix

## SBVWCD Board Priorities 2020

Priorities are special efforts or emphasis items for the General Manager and staff. These are in addition to core mission elements such as water spreading, conservation, and policy principals such as collaboration, transparency, sustainability and safety.\*

No.	Area or Item	Current Status as of 12/31/20	Board Priority	Early Completion	Likely Completion	Resource Needs	Links to	Plan Goal #
1	Active Recharge Transfer Projects Concept Design	Ongoing	1	Jun-21	Oct-21	👤👤👤 \$\$\$	↔	1
2	Plunge Creek Conservation Project Permits Bid Docs	Complete	1	Feb-20	Jun-20	👤👤 \$\$	↔	1
3	Mill Creek Diversion Permitted (408, 404, 1600, ESA)	Ongoing	1	Ongoing	Jun-21	👤👤 \$\$	↔	1
4	Wash Plan Permit Completed (BO/ITP)	Implementing	1	Jul-20	Sep-20	👤👤👤 \$\$	NEW	4
6	Plunge Creek Conservation Construction	Operating	1	Sep-20	Nov-20	👤👤 \$	↔	1
7	Wash Plan - Land Exchange Agreements	Ongoing	1	May-20	Jul-21	👤👤👤 \$	↔	4
8	Wash Plan Response to Comments	Complete	2	Mar-20	May-20	👤👤 \$\$	↔	4
9	Community Mitigation Conservation Easements	Ongoing	2	Ongoing	Ongoing	👤👤 \$\$	↔	4
10	Wash Plan Trails Progress	Planning	2	Ongoing	Ongoing	👤👤👤 \$	↔	3
11	Plan and develop collaborative project opportunities	Ongoing	3	Ongoing	Ongoing	👤👤? \$?	↔	2
12	Mentone Shop Design/Permitting	Per Ops Committee	3	Ongoing	Ongoing	👤👤 \$\$	↔	1
13	Mill Creek Diversion Procurement	awaiting permits	3	May-21	Oct-22	👤👤👤 \$\$	↔	1

Priority Key		Staffing and Program Key		
1	Must Do in 2020/21 as noted	Relative Staffing Need	👤 -- 👤👤👤	👤 -- 👤👤👤
2	Do based on resources	Relative Financial Cost	\$ -- \$\$\$	\$ -- \$\$\$
3	If possible, as needed	Ongoing or New Links	↔ or NEW	↔ or NEW

\* District Mission and Policy Principles are shown on the District website, boardroom and offices.

## SBVWCD DRAFT Board Priorities 2021

Priorities are special efforts or emphasis items for the General Manager and staff. These are in addition to core mission elements such as water spreading, conservation, and policy principals such as collaboration, transparency, sustainability and safety.\*

No.	Area or Item	Current Status as of 12/31/20	Board Priority	Early Completion	Likely Completion	Resource Needs	Links to	Plan Goal #
1	Active Recharge Transfer Projects Concept Design	Ongoing	1	Jun-21	Oct-21	👉👉👉 \$\$\$	⇒	1
2	Mill Creek Diversion Permitted (408, 404, 1600, ESA)	Ongoing	1	Ongoing	Jun-21	👉👉 \$\$	⇒	1
3	Wash Plan Permit State and Waters Permits Round 1	Development	1	Mar-21	Aug-21	👉👉👉 \$\$	⇒	4
4	Wash Plan - Land Exchange Agreements	Ongoing	1	Jun-21	Jul-21	👉👉👉 \$	⇒	4
5	Mill Creek Diversion Procurement	Awaiting Permits	2	May-21	Oct-22	👉👉👉 \$\$	⇒	1
6	Wash Plan Trails Progress	Planning/Coord	2	Ongoing	Ongoing	👉👉👉 \$	⇒	3
7	Community Mitigation Conservation Easements	Ongoing	2	Ongoing	Ongoing	👉👉 \$\$	⇒	4
8	Mentone Shop Study Approved	Per Ops Committee	3	Feb-21	Apr-21	👉👉 \$\$	⇒	1
9	Plan and develop collaborative project opportunities	Ongoing	3	Ongoing	Ongoing	👉👉? ??	⇒	2
10	Mentone Shop Design/Permitting/Approved	Per Ops Committee	3	Dec-21	Apr-22	👉👉 \$\$	⇒	1

Priority Key		Staffing and Program Key			
1	Must Do in 2021/22 as noted	Relative Staffing Need	👉 -- 👉👉👉	👉 -- 👉👉👉	Groundwater
2	Do based on resources	Relative Financial Cost	\$ -- \$\$\$	\$ -- \$\$\$	Land/Wash Plan
3	If possible, as needed	Ongoing or New Links	⇒ or NEW	⇒ or NEW	District/GFE

\* District Mission and Policy Principles are shown on the District website, boardroom and offices.



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

Memorandum No. 1758

**To: Board of Directors**  
**From: General Manager, Daniel Cozad**  
**Date: January 13, 2021**  
**Subject: ACWA JPIA Executive Committee Nomination**

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**RECOMMENDATION**

Review, discuss, and consider approval of providing nominating resolution for President McDonald for the ACWA JPIA Executive Committee and approve Resolution No. 581.

**BACKGROUND**

The District has received a request from President McDonald requesting support for a position on the ACWA JPIA Executive Committee. No other requests have been received for the position; that is a four-year term which, if elected, begins in May 2021.

**FISCAL IMPACT**

The costs are already included in the 2020-2021 approved budget for President McDonald's position on the JPIA Committee.

**POTENTIAL MOTIONS**

1. Move to authorize staff to prepare resolutions for specific nominees for the ACWA JPIA Executive Committee.
2. Move to request this item to be tabled and referred to the Finance & Administration Committee for reconsideration of specific issues discussed.

**ATTACHMENTS OR MATERIALS**

Resolution No. 581

## RESOLUTION NO. 581

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
NOMINATING ITS ACWA/JPIA BOARD  
MEMBER TO THE EXECUTIVE COMMITTEE  
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY (“ACWA/JPIA”)**

**WHEREAS**, this District is a member district of the ACWA/JPIA that participates in all four of its Programs: Liability, Property, and Workers’ Compensation; and Employee Benefits; and

**WHEREAS**, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA’s **Executive Committee**, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position; and

**WHEREAS**, President McDonald has served District and the ACWA/JPIA Executive Committee for many years and brings leadership experience and perspective.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the San Bernardino Valley Water Conservation District that its member of the ACWA/JPIA Board of Directors, Melody McDonald, be nominated as a candidate for the **Executive Committee** for the election to be held at JPIA’s Spring 2021 Conference.

**BE IT FURTHER RESOLVED** that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to affect such nomination.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, California 95661-9082, forthwith.

**ADOPTED** this 13th day of January 2021.

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President, Board of Directors

ATTEST:

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Secretary

# General Manager's Report

From December 5th, 2020 to January 13, 2021  
Daniel B. Cozad



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

The District continues to operate in Phase 3 COVID 19 response level. CalOSHA Standards for COVID require masks in the common areas of the office. Staff prepared a COVID Illness Prevention Plan, to supplement the existing Injury and Illness Prevention Plan and requested all staff accept and complete the CalOSHA training. We continue to do our best to keep all District activities moving forward. San Bernardino County cases and transmission rates continue to be the highest in California, except for Los Angeles County. We hope that once vaccinations are available to staff we will be able to add office staffing days based on County and State Health officer guidance.

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – A new storm in late December provided some rain and mountain snow to the Watershed. SOD continues to flow 3-5 CFS at the Parshall Flume, with the remaining flow going to direct use. Mill Creek has around 3-10 CFS continues good recharge in Mill Creek. Total recharge is nearly 1,000 AF for the new water year. The Santa Ana River recharge totals are nearly 800 AF since October. Total recharge for the year, including Plunge Creek is approximately 1800 AF, if flows continue. The storm's snow has melted and the watershed absorbed the precipitation, without new storms recharge will finish the year below normal.



- 2. Facility Maintenance and Cleanout – Plan Goal 1** – Winter operations and holidays deferred most facility maintenance. Staff surveyed Plunge Creek for any issues or need after the December storm.
- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues to sell sand and rock from District basin cleaning efforts. Staff renewed the existing Material Processing License without significant changes to the terms of the agreement.

4. **Personnel/Administration/Staff** – Staff continues to monitor and implement the District Extreme Flu/COVID19 plan. The District continues to operate in Stage 3. Other updates were listed in the introduction.
5. **Finance/Budget/Audit** – Support for the financial reporting to the Board and standard accounting efforts were completed. Budget preparation for the GW enterprise is beginning and will continue through February to provide the board a range of Groundwater Charge options to advertise.
6. **Mill Creek Diversion Engineering** – *Plan Goals 1/4* – Erwin reports on the engineering and construction projects at meetings when there are updates not included in agenda items. Additional Soils/Geotech information was requested and provided as the review continues.
7. **Plunge Creek Conservation Project** – *Plan Goals 1/4* – Habitat monitoring and management are ongoing. Late December storms provided the 5-10 CFS flows to the new project and resulted in recharge of almost all of the flow during the storm and snow melt the following days. Photos below show the area just south of the first splitter mound. Recharge for this water year is estimated at about 25-30 AF. All but two reimbursement checks from SAWPA have been received.



8. **Enhanced Recharge Project** – *Plan Goal 1* – The Enhanced Recharge Phase 1A is completed. Engineering design is nearing completion for the new basins scheduled for construction in 2021 or 2022. State and Waters permitting are needed to proceed. The Operations Committee will receive a presentation from SBVMWD reviewing the design on January 27<sup>th</sup>. The amendment to the Enhanced Recharge Agreement to ensure that Valley Municipal/Western does not need a Right of Way from BLM was approved by all three Boards. Another amendment to facilitate recharge of recycled water from Sterling Natural Resources Center may be forthcoming, as staffs are jointly working on this effort.
9. **Active Recharge Transfer Project Partnership** – *Plan Goals 1, 2, and 4* – The Committee met on January 12<sup>th</sup>. Staff prepared a status memo for distribution to the partners. This will be provided to the Board at their February meeting. The Board has approved the purchase and sale agreement supporting the Plunge Creek Quarry Recharge Basin. We expect Robertson's to approve the Agreement shortly. Staff developed and released a Request for Qualifications for the ARTP efforts. Several SOQ documents have been received. Staff will review the submittals and select firms from which to request proposals.

10. **Edison Divestiture to Water Users** – *Plan Goals 1/4* – The Committee has held no meetings since August but continues to coordinate.
11. **Shop Facilities for Field Staff** – *Plan Goals - 1* – Staff prepared a scope of work for architectural services at the Operations Committee's direction. Staff reviewed the needs and planning memo with the Operations Committee. Staff will present the evaluation of facilities and locations to the Operations Committee in January.
12. **Groundwater Council** – *Plan Goal 1* – The Groundwater Council last met on January 11, 2021. The Budget Committee recommended an EAM and Budget for planning and consideration and staff will report action take at the January 13 Board meeting. The Budget Committee also began efforts to encourage membership from "Other Production," and the GC is documenting some changes they recommend. Staff received input from the Finance & Administration Committee. Staff will report on feedback from the GC. District staff continues to coordinate with the Redlands City Manager and Utilities Director John Harris on consideration of the Agreement in the near future. The next meeting of the GC is on March 8, 2021.
13. **Wash Plan** – *Plan Goal 4* – The Wash Plan has a separate report listed on the agenda. Staff worked with AECOM on preliminary permitting. A Task Force meeting was held on December 8<sup>th</sup> to discuss covered activities needing State/Waters permits. Staff prepared and submitted the 2081 permit application in December and it was deemed complete.
14. **Santa Ana River Wash Plan Land Exchange Act Implementation** – *Plan Goal 4* – S.-47 was passed and signed by the President, becoming PL 119-6. Staff, District Counsel, and special legal counsel are working closely with BLM to expedite the exchange. A Chain of Title and environmental review has been prepared; the updated Mineral Potential Report is complete. Appraisal Directorate and District Counsel are working to identify alternatives to move the appraisal forward. An amendment to the Enhanced Recharge agreement was approved by all parties to clarify operating easements and right of way without additional Right of Way applications.
15. **Conservation Trust** – *Plan Goal 4* – The Conservation Trust Board of Directors met on October 7th, 2020. Staff has met with entities with which a deposit agreement is on file. Most projects continue to move forward slowly. The SBCTA project is progressing, and agreements may be ready for approval in January. The District and Trust have been reimbursed for services and funding for conservation easements and will contribute to the endowment. Blossom Trails is also preparing to receive State and Federal permits and related mitigation and endowment funds as financing is arranged.
16. **Property/Redlands Plaza** – Staff continues to manage Redlands Plaza and various issues related to tenants and maintenance. All units are now fully leased. The church is working with the City on permitting the changes needed for the CUP. Many tenants are utilizing the Board's payment plan to weather the COVID 19 downturn. Most tenants will be able to pay rent but may request continued deferral of repayment.
17. **Mining** – Mining efforts by CEMEX contractors continue at the Plant Site quarry. District Counsel finalized the lease document, and Robertson's and CEMEX paid issuance costs in their agreed shares. Executed copies of the Agreement are being recorded.

**18. Public Outreach and Legislative** – *Plan Goal 5* Staff worked with consultants to coordinate the [Year in Review](#) presented in this meeting. Please click on link to access the latest [Monthly Newsletter](#).

**19. Community Recharge and Mitigation** – *Plan Goal 1 and 4* – The 2017 Community Strategic Plan (CSP) included this effort for planning and implementation. The Active Recharge Transfer Projects in the Partnership Agreement are the first efforts under this goal. Additional recharge options where flows and open space allow recharge will be sought as staff has time.

**20. Current Board Action Implementation** – Many priority efforts have separate sections of the General Manager's Report, or independent Board requested reports. Staff and District Counsel worked closely on EHL/CBD v. USACOE settlement-related studies. Staff also has several MOUs and agreements in development to support the Wash Plan and its projects. Status of the agreements are show blow or in item

- Amendment to Enhanced Recharge Agreement SBVMWD/WMWD/SBVWCD – Approved by WMWD and SBVMWD
- BLM MOU for Wash Plan – pending ROW issues above
- Robertson's Plunge Creek Quarry – Approved awaiting final approval
- CEMEX Lease and Lease memo – Approved, executed agreement being recorded
- Blossom Trails Conservation Easement/Endowment Agreement – in review

**21. Future Board Activities** – Expected short-term items for consideration or note

- MOU with SBC Flood Control District for Wash Plan Project Implementation being scheduled for February BOS meeting
- Conservation Easement/Endowment Agreement SBCFCD Plunge Elder Creek Implementation in January/February
- Exchange Plan Amendment – in progress Task Force review and approval in March
- SBCTA - 210 Freeway Conservation/Endowment Agreement – February
- BLM Land MOU working with regional manager to complete in early 2021
- Groundwater Enterprise Budget and EI Draft in February

## **22. District Successes**

- Plunge Creek Conservation facilities performed well in the winter precipitation, as shown at right.
- Staff is thankful for time away over the holidays.
- The staff developed umbrella 2018 permit was completed and deemed complete by CDFW in December.
- The GG and District received the CSDA award in the summer and [San Bernardino Valley Water Conservation District - Groundwater Council Featured on Cover of CSDA Magazine](#)





**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

Memorandum No. \_\_\_\_\_

**To:** Groundwater Council Members

**From:** Daniel Cozad, General Manager

**Date:** January 11, 2021

**Subject:** Groundwater Council Full Participation - Replenishment Component to District the Groundwater Charge

**RECOMMENDATION**

Review, and provide feedback on the preliminary assessment of impacts to Groundwater Charge Fees and implementation questions.

**BACKGROUND**

Nearly all the groundwater producers in the San Bernardino Basin have entered into the historic San Bernardino Basin Groundwater Council Framework Agreement (Agreement), that generally establishes a process for sharing the costs to manage the San Bernardino Basin sustainably. The Agreement establishes the San Bernardino Basin Groundwater Council (Council), made up of executive staff members from the participating agencies, to implement the Agreement.

During the development of the Council, achieving equity was a driving principle for the group. Costs to participate were developed through an Equitable Allocation Model (EAM), and considerable discussion focused on broad involvement to avoid “free riders” that were producing from, not contributing to the sustainability of, the basin. The Council achieved membership from virtually all large producers but could not secure all producers during development.

On October 12, 2020, the Council approved a plan to achieve full financial participation from those remaining agencies that pump from the basin but have not yet signed to become members of the Council. . Several efforts are included in this plan. The Council will be performing outreach to producers over 300 AF per year who are not members. For efficiency and to ensure the sustainability of the basin, for those that do not join the Council proposes to send a letter requesting the Conservation District to evaluate and consider including a replenishment component in its Groundwater Charge for production. This charge would be assessed as may be permitted under the Conservation District’s organic act on San Bernardino County production, and in a manner similar to that assessed on production through the Council’s EAM.

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
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**BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL MANAGER**

Daniel B. Cozad

**DISCUSSION**

Conservation District Staff reviewed the EAM for “Other Producers” (as they were identified in the development of the Council) who pump or divert more than 300 AF per year. The current Groundwater Charge covers operations and maintenance and limited capital replacement or improvements. Page one of the attached tables shows Other Producers' production/diversion during the adjudication period (1959-63) and the most recent period 2015-2019. Also shown are their 2019 production if they are in the Conservation District Groundwater Charge boundary. In this table, producers are sorted by their 2019 production. Thirty producers had production in 2019 and were analyzed further on page 2 of the table.

Page 2 provides calculates which follow the methodology used for Council members by calculating a gap and sustainability totals for each well owner. This assessment, including a sustainability charge, increased the Groundwater Charges by a range from just over 100% for the City of Redlands up to 1249% for a small producer with an average closer to 300%. District staff reviewed these tables and the Council’s request with the District’s Finance and Administration Committee. The Committee understood the logic and thought it proper to have all producers contribute to the sustainability costs, but were concerned about the impact of the increase on small and Ag producers. Staff and the Committee identified a few questions for the Council.

1. Is it appropriate to use the Gap/Sustainability approach for these producers, or can the same goals be achieved with a more straightforward \$/AF fee, like the existing Groundwater Charge but for replenishment? Would this still result in an equitable allocation of costs?
2. Producers who have past production (pre-2019) but no current 2019 or 2020 production may not be congruent with the existing authorities (CWC 75522) for the Groundwater Charge, so a fee based on current year production may be more appropriate.
3. Adding a sustainability/replenishment cost would be a significant increase in costs for some producers, especially those with a “GAP.” While this is primarily due to the otherwise low cost of the Groundwater Charge, it could produce “rate shock” to some small producers, especially Ag well producers who recently adjusted to the unitary rate due to the Conservation District’s response to the case of *City of San Buenaventura v. United Water Conservation District*; Case No. S226036. Over what phase-in period should the addition of a sustainability/replenishment implemented? Should this occur in conjunction with GC agreement renewal?

Staff plans to update the Conservation District Board based on the Council discussion. Based on feedback from the Conservation District Board, staff will propose alternatives to be evaluated during the Groundwater Rate setting process.

**FISCAL IMPACT**

Implementing the replenishment cost to the Groundwater Charge would significantly increase the equity among producers. It would also increase revenue to the Groundwater Council for replenishment water by about \$280,000 per year after any phase-in period is completed.

**ATTACHMENTS OR MATERIALS**

Other Producer Historic and Current Production Table  
Preliminary Rate Impacts to Other Producers Table

<b>GC Non-Members with Production Above 300AF/year</b>	<b>Average 1959-1963 (AF)</b>	<b>Average 2015-2019 (AF)</b>	<b>2019 (AF)</b>	<b>SBVWCD Boundary</b>
REDLANDS, CITY OF	25526	21302	25739	SBVWCD
MOUNTAIN VIEW POWER CO.	1105	1718	1251	SBVWCD
CEMEX CONSTRUCTION MATERIALS PACIFIC, LLC	251	640	886	SBVWCD
MONTECITO MEMORIAL PARK	94	385	770	SBVWCD
MENTONE CITRUS GROWERS	588	639	495	SBVWCD
ARROWHEAD COUNTRY CLUB	631	422	352	SBVWCD
MT . VIEW CEMETERY	190	249	255	SBVWCD
WILLIAMSWELL CORPORATION LTD	694	325	245	SBVWCD
AHD LIMITED (DEER PARK)	94	193	231	SBVWCD
NEW ENGLAND WATER COMPANY	0	231	194	SBVWCD
CRAM-PATTERSON WELL	320	159	153	SBVWCD
GREENSPOT MUTUAL WELL COMPANY	119	148	149	SBVWCD
RAMIREZ, J. J.	1783	232	127	SBVWCD
CBC OWNERS ASSOCIATION C/O SCRES	373	128	117	SBVWCD
REDLANDS UNIFIED SCHOOL DISTRICT	459	86	103	SBVWCD
TENNESSEE MUTUAL WELL COMPANY	530	131	103	SBVWCD
CALVARY CHAPEL OF REDLANDS	0	95	95	SBVWCD
BARTON DEVELOPMENT C/O LUCKY FARMS	119	67	85	SBVWCD
CRAFTON WATER COMPANY	933	213	78	SBVWCD
RAUGHT MUTUAL WELL COMPANY	526	198	62	SBVWCD
GAY GROVE	222	62	58	SBVWCD
NATIONAL ORANGE SHOW	135	34	40	SBVWCD
MONTE LLC	527	51	35	SBVWCD
HAPPE MUTUAL WELL COMPANY	525	68	33	SBVWCD
GLADYSTA WELL & WATER COMPANY	529	29	25	SBVWCD
TENNESSEE WATER COMPANY	538	21	18	SBVWCD
PIONEER MUTUAL WATER CO	283	21	13	SBVWCD
DEPARTMENT OF STATE HOSPITALS - PATTON	1014	4	6	SBVWCD
BELL H EUGENE	97	1	1	SBVWCD
EAST HIGHLAND RANCH	2933	1	1	SBVWCD
REDLANDS-BRANSON DEVELOPMENT (BROOKSIDE PLAZA)	0	9	1	SBVWCD
CANYON RANCH	200	0	0	SBVWCD
DANGERMOND, JACK	263	0	0	SBVWCD
FAR WELL	107	48	0	SBVWCD
FOX ROTHSCHILD LLP	890	11	0	SBVWCD
GREENSPOT VILLAGE & MARKET PLACE LLC	1397	0	0	SBVWCD
GUYETTE, DOUG	28	0	0	SBVWCD
INLAND VALLEY DEVELOPMENT AGENCY	5598	0	0	SBVWCD
J. G. GOLFING ENTERPRISES	0	205	0	SBVWCD
KANSAS STREET MUTUAL WATER COMPANY	352	0	0	SBVWCD
KING STREET MUTUAL WELL COMPANY	358	0	0	SBVWCD
PHARAOHS LOST KINGDOM	0	1	0	SBVWCD
SAN BERNARDINO AVE WATER CO.	344	0	0	SBVWCD
SAN BERNARDINO COUNTY FLOOD CONTROL	409	2	0	SBVWCD
SOLANO WELL NO 3	76	52	0	SBVWCD
T ROJAN GROVES	840	0	0	SBVWCD
TEACHERS INSURANCE AND ANNUITY ASSOCIATION OF AMERICA	1366	50	0	SBVWCD

OWNER	Average 2015-2019 Production (AF)	Average Gap (AF)	Sustaina bility (AF)	Estimated Water Replenishment Cost	Estimated O&M (Groundwater Charge \$13.91)	Estimated New Total	%
AHD LIMITED (DEER PARK)	193	65	28	\$ 10,924	\$ 3,047	\$ 13,970	459%
ARROWHEAD COUNTRY CLUB	422	0	60	\$ 7,108	\$ 4,643	\$ 11,751	253%
BARTON DEVELOPMENT C/O LUCKY FARMS	67	0	10	\$ 1,129	\$ 1,121	\$ 2,250	201%
BELL H EUGENE	1	0	0	\$ 17	\$ 13	\$ 30	228%
CALVARY CHAPEL OF REDLANDS	95	36	14	\$ 5,833	\$ 1,253	\$ 7,086	565%
CANYON RANCH	0	0	0	\$ -	\$ -	\$ -	-
CBC OWNERS ASSOCIATION C/O SCRES	128	0	18	\$ 2,156	\$ 1,543	\$ 3,699	240%
CEMEX CONSTRUCTION MATERIALS PACIFIC, LLC	640	365	91	\$ 53,876	\$ 11,686	\$ 65,562	561%
CRAFTON WATER COMPANY	213	0	30	\$ 3,588	\$ 1,029	\$ 4,617	449%
CRAM-PATTERSON WELL	159	0	23	\$ 2,678	\$ 2,018	\$ 4,696	233%
DANGERMOND, JACK	0	0	0	\$ -	\$ -	\$ -	-
DEPARTMENT OF STATE HOSPITALS - PATTON	4	0	1	\$ 67	\$ 79	\$ 147	185%
EAST HIGHLAND RANCH	1	0	0	\$ 17	\$ 13	\$ 30	228%
FAR WELL	48	0	7	\$ 809	\$ -	\$ 809	-
FOX ROT HSCHILD LLP	11	0	2	\$ 185	\$ -	\$ 185	-
GAY GROVE	62	0	9	\$ 1,044	\$ 765	\$ 1,809	237%
GLADYSTA WELL & WATER COMPANY	29	0	4	\$ 488	\$ 330	\$ 818	248%
GREENSPOT MUTUAL WELL COMPANY	148	0	21	\$ 2,493	\$ 1,965	\$ 4,458	227%
GREENSPOT VILLAGE & MARKET PLACE LLC	0	0	0	\$ -	\$ -	\$ -	-
GUYETTE, DOUG	0	0	0	\$ -	\$ -	\$ -	-
HAPPE MUTUAL WELL COMPANY	68	0	10	\$ 1,145	\$ 435	\$ 1,581	363%
INLAND VALLEY DEVELOPMENT AGENCY	0	0	0	\$ -	\$ -	\$ -	-
J. G. GOLFING ENTERPRISES	205	0	29	\$ 3,453	\$ -	\$ 3,453	0%
KANSAS STREET MUTUAL WATER COMPANY	0	0	0	\$ -	\$ -	\$ -	-
KING STREET MUTUAL WELL COMPANY	0	0	0	\$ -	\$ -	\$ -	-
MENTONE CITRUS GROWERS	639	0	91	\$ 10,764	\$ 6,529	\$ 17,293	265%
MONTE LLC	51	0	7	\$ 859	\$ 462	\$ 1,321	286%
MONTECITO MEMORIAL PARK	385	485	55	\$ 63,657	\$ 10,156	\$ 73,814	727%
MOUNTAIN VIEW POWER CO.	1718	0	256	\$ 30,178	\$ 16,501	\$ 46,679	283%
MT . VIEW CEMETERY	249	7	36	\$ 5,061	\$ 3,363	\$ 8,424	250%
MUSCOY MUTUAL WATER COMPANY NO. 1	1599	0	238	\$ 28,098	\$ 20,721	\$ 48,820	236%
NATIONAL ORANGE SHOW	34	0	5	\$ 573	\$ 528	\$ 1,100	209%
NEW ENGLAND WATER COMPANY	231	50	33	\$ 9,816	\$ 2,559	\$ 12,375	484%
PHARAOHS LOST KINGDOM	1	0	0	\$ 17	\$ -	\$ 17	-
PIONEER MUTUAL WATER CO	21	0	3	\$ 354	\$ 171	\$ 525	306%
RAMIREZ, J. J.	232	0	33	\$ 3,908	\$ 1,675	\$ 5,583	333%
RAUGHT MUTUAL WELL COMPANY	198	0	28	\$ 3,335	\$ 818	\$ 4,153	508%
REDLANDS UNIFIED SCHOOL DISTRICT	86	0	12	\$ 1,449	\$ 1,359	\$ 2,807	207%
REDLANDS-BRANSON DEVELOPMENT (BROOKSIDE PLA	9	0	1	\$ 152	\$ 13	\$ 165	1249%
REDLANDS, CITY OF	21302	0	4271	\$ 18,452	\$ 339,497	\$ 357,950	105%
SAN BERNA RDINO COUNTY FLOOD CONTROL	2	0	0	\$ 34	\$ 26	\$ 60	228%
SAN BERNARDINO AVE WATER CO.	0	0	0	\$ -	\$ -	\$ -	-
SAN BERNARDINO COUNTY - FACILITY MANAGEMENT	712	0	106	\$ 12,515	\$ 10,156	\$ 22,672	223%
SOLANO WELL NO 3	52	0	7	\$ 876	\$ -	\$ 876	-
TEACHERS INSURANCE AND ANNUITY ASSOCIATION OF	50	0	7	\$ 842	\$ -	\$ 842	-
TENNESSEE MUTUAL WELL COMPANY	131	0	19	\$ 2,207	\$ 1,359	\$ 3,565	262%
TENNESSEE WATER COMPANY	21	0	3	\$ 354	\$ 237	\$ 591	249%
TERRACE WATER COMPANY	381	0	57	\$ 6,693	\$ 2,704	\$ 9,397	348%
TROJAN GROVES	0	0	0	\$ -	\$ -	\$ -	-
WILLIAMS WELL CORPORATION LTD	0	0	0	\$ -	\$ -	\$ -	-
	<b>30,598</b>	<b>1,008</b>	<b>5,626</b>	<b>\$ 297,204</b>	<b>\$ 418,835</b>	<b>\$ 619,029</b>	<b>148%</b>



<http://www.sbgroundwatercouncil.org/>

October 12, 2020

Board of Directors  
San Bernardino Valley Water Conservation District  
1630 West Redlands Blvd. Suite A  
Redlands, California 92373

Dear Board of Directors,

In 2018, nearly all the groundwater producers in the San Bernardino Basin entered into the historic *San Bernardino Basin Groundwater Council Framework Agreement* (Agreement) that generally establishes a process for sharing the costs to manage the San Bernardino Basin sustainably. The Agreement establishes the San Bernardino Basin Groundwater Council (Council), made up of executive staff members from the participating agencies, to implement the Agreement. At its last meeting, the Council developed a plan to achieve full financial participation from those remaining agencies that pump from the basin but have not yet signed it.

During the development of the Council, achieving equity was a driving principle for the group. Costs to participate were developed through an Equitable Allocation Model, and considerable discussion focused on broad involvement to avoid “free riders” that were not contributing to the sustainability of the basin. The Council achieved membership from virtually all large producers but could not secure all producers during development. One large producer was processing the Agreement and expected to join; however, they have yet to join and there are also many smaller, but significant producers, that have yet to join.

The Council will be performing outreach to producers over 300 AF per year that has not yet signed the Agreement. However, to be able to ensure the sustainability of the basin, for those that do not join, the Council respectfully requests that the San Bernardino Valley Conservation District (Conservation District) evaluate and consider including a replenishment component in its Groundwater Charge for production. This charge would be assessed on San Bernardino County production applicable under the water code, not precluded and in a manner similar to that assessed on production through the Council’s EAM.

Thank you for your consideration of this request.

Sincerely,

Thomas J. Crowley, President  
San Bernardino Basin Groundwater Council

# San Bernardino Valley Water Conservation District

## Monthly Recharge Report

From: 12/1/2020  
To: 12/31/2020



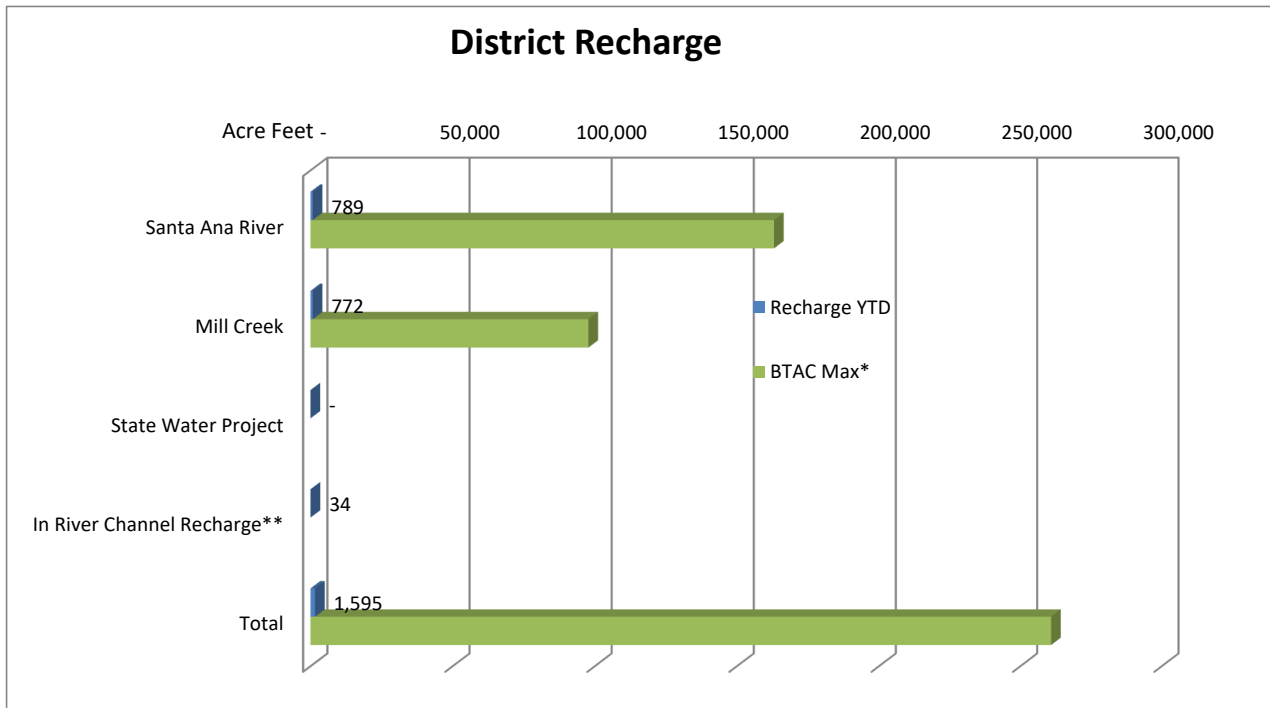
	December				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	10.3	320	789	163,100	0%
Mill Creek	5.7	177	772	97,800	1%
State Water Project	0.0	-	-	NA	NA
In River Channel Recharge**	0.0	-	34	NA	NA
<b>Total</b>	<b>16</b>	<b>497</b>	<b>1,595</b>	<b>260,900</b>	<b>1%</b>

Values in Acre Feet

\*BTAC Revised Max in December 2020

\*\*Monitoring began in Mid-April 2011

\*\*\* All Values Based on Water Year Oct-Sep 2021





## 2021 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan. 13 Board Meeting  
Jan. 27 2<sup>nd</sup> Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jul. 14 Board Meeting  
Jul. 28 4<sup>th</sup> Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb. 10 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Aug. 12 Board Meeting

MARCH						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Mar. 10 Board Meeting  
Engineering Investigation Report Presentation  
Mar. 24 3<sup>rd</sup> Qtr. Finance & Admin Mtg.

SEPTEMBER						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Sept. 8 Board Meeting

APRIL						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Apr. 14 Board Meeting  
Public Meeting/Groundwater Charge  
Apr. 28 Board Meeting  
Public Hearing/Groundwater Charge

OCTOBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Oct. 13 Board Meeting

MAY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 12 Board Meeting

NOVEMBER						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Nov. 10 Board Meeting  
Nov. 24 1<sup>st</sup> Qtr. Finance & Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Jun. 9 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Dec. 8 Board Meeting  
(@ 9:30 a.m.)  
Holiday Luncheon