



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

## **BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, February 10, 2021 – 1:30 p.m.**

In accordance with [Governor Newsom's Executive Order N-25-20 and N-29-20](#), this meeting is being conducted via teleconference/Zoom. Anyone wishing to join the meeting can join via

**Zoom: Call in (669) 900-6833, Meeting ID: 923 4838 9922**

To join the Zoom Meeting online: <https://zoom.us/j/92348389922>

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the District's website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Lokelani at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

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#### **1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

#### **2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

#### **3. CONSENT CALENDAR**

- A. Approval of Board Minutes, January 13, 2021
- B. Approval of Expenditure Report, January 2021
- C. Approval of Unaudited Financials, January 2021 (M#1759)
- D. Groundwater Assessment Report for July 1, 2020 to December 31, 2020
- E. District Board Priorities for 2021(M#1760)

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#### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

#### **GENERAL MANAGER**

Daniel B. Cozad

- F. Board Policy Manual Revisions, Resolution No. 582
- G. ACWA/JPIA Executive Committee Concurring Nominations Resolutions

4. COMMITTEE REPORTS /ACTION ITEMS

Committee Reports

A. OPERATIONS COMMITTEE VERBAL UPDATE - 5 minutes

**Presenter:** Vice President Corneille, Chair of Operations Committee

**Recommendation:** The Operations Committee chair will provide a verbal update of the meeting held on January 27.

B. MENTONE SHOP IMPROVEMENT PLANNING- 5 minutes (M#1761).....48

**Presenter:** Vice President Corneille and Erwin Fogerson

**Recommendation:** The Operations Committee recommends that the Board: 1) Review and accept the recommendations contained in the Mentone Shop Needs Analysis regarding improvements to the Mentone Shop, 2) Authorize the General Manager to procure architectural services through a Request for Proposals for the proposed new Mentone Shop building and award a contract not to exceed \$50,000 3) Authorize the General Manager to procure and plan for future shop facilities closer to the Santa Ana Spreading grounds.

C. FINANCE & ADMINISTRATION COMMITTEE VERBAL UPDATE - 5 minutes

**Presenter:** Director Raley, Chair of Finance & Administration Committee

**Recommendation:** The Finance & Administration Committee chair will provide a verbal update of the meeting held on January 27.

D. 2<sup>nd</sup> QUARTER ANNUAL UNAUDITED FINANCIALS FOR 2020-2021 – 5 minutes

(M#1762) .....73

**Presenter:** David E. Raley/Daniel Cozad

**Recommendation:** The Finance & Administration Committee recommends the Board receive and file the 2<sup>nd</sup> Quarter Annual Unaudited Financials for 2020-2021 as presented.

Action Items

E. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2021 – 10 Minutes (M#1763) .....78

**Presenter:** Katelyn Scholte

**Recommendation:** Receive and file staff’s presentation, provide any comments or changes to the Engineering Investigation Report (EI Report).

F. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR 2021-2022, PROPOSED GROUNDWATER COUNCIL O&M FEE AND ADVERTISED GROUNDWATER CHARGE – 20 minutes (M#1764).....120

**Presenter:** Daniel Cozad and Finance & Administration Committee

**Recommendation:** Review, discuss and approve issues for inclusion in the 2021-2022 Groundwater Enterprise Budget and provide direction to staff on Public Notice for the Groundwater Charge.

- G. CONSERVATION SERVICES AGREEMENT WITH INLAND EMPIRE RESOURCES  
CONSERVATION DISTRICT FOR IMPLEMENTATION OF PERMIT CONDITIONS FOR THE  
PLUNGE CREEK CONSERVATION PROJECT – 10 Minutes (M#1765).....132

**Presenter:** *Betsy Miller*

**Recommendation:** Consider approval of Conservation Services Agreement with Inland Empire Resources Conservation District (IERCD) for implementation of permit conditions associated with the Plunge Creek Conservation Project.

- H. COMMUNITY MITIGATION PROGRAM AGREEMENTS FOR 210 FREEWAY PROJECT  
(M#1766) .....151

**Presenter:** *David Cosgrove/Betsy Miller*

**Recommendation:** Approve in concept the Agreement for Acquisition of Conservation Easement for the San Bernardino County Transportation Authority’s (SBCTA) State Route 210 Mixed Flow Lane Addition Project.

- I. STATE OF THE CONSERVATION TRUST REPORT – 5 minutes (M#1767).....204

**Presenter:** *Daniel Cozad*

**Recommendation:** Receive and file the report on the State of the San Bernardino Valley Conservation Trust.

- J. CSDA CALL FOR NOMINATIONS FOR SEAT A, SOUTHERN NETWORK – 5 minutes  
(M#1768) .....222

**Presenter:** *Daniel Cozad*

**Recommendation:** Review and provide direction to staff to nominate a Board member if interested for the CSDA Board of Directors, Seat A, Southern Network for the term of 2022-2024.

5. **INFORMATION ITEMS:**

- A. Wash Plan Implementation and State Permitting Update – 5 Minutes
- B. Active Recharge Transfer Projects Status Report No. 5 .....229
- C. General Manager’s Report and Monthly Recharge Report – 5 Minutes .....244
- D. Future Agenda Items & Staff Tasks

6. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports – 15 minutes

7. **UPCOMING MEETINGS:**

**\*Please note: All future District meetings may be held remotely via zoom. See Agendas for detailed information.**

- A. February 16, 2021                      San Bernardino Valley Municipal Water District Board Meeting, 2:00 p.m., via Zoom
- B. February 15, 2021                      Office Closed in Observance of President’s Day
- C. February 19, 2021                      Outreach & Communications Committee, 9:30 a.m., via Zoom

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|------------------------|---|
| D. March 2, 2021       | San Bernardino Valley Municipal Water District Board Meeting, 2:00 p.m. at Valley Municipal |
| E. March 10, 2021      | Board of Directors Meeting, 1: 30 p.m. at Conservation District                             |
| F. March 19, 2021      | <i>Form 700's Due to District Office</i>  |
| G. March 23, 2021      | Big Bear Watermaster Committee, 1:30 p.m. via Zoom  |
| H. March 24, 2021      | Finance & Administration Committee, 1:30 p.m. via Zoom                                      |
| I. April 5, 2021       | San Bernardino Valley Conservation Trust Meeting, 1:30 p.m. via Zoom                        |
| J. April 8, 2021       | Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipal                          |
| K. April 13, 2021      | Active Recharge Transfer Projects Policy Committee, 9:00 a.m. at Conservation District      |
| L. May 12-May 13, 2021 | ACWA 2021 Virtual Spring Conference   |

8. **CLOSED SESSION**

1. The Board will meet in closed session under authority of Government Code section 54954.8, real estate negotiations, to discuss price and terms of a transfer of a conservation easement over some 0.64 acres of property in connection with the Elder Creek Channel Improvement project, which will involve construction work along 1,200 linear feet of Elder Creek Channel, grading and reconfiguration within East Highland Storm Drain, and vegetation removal within Church Street Channel, located between Old Greenspot Road and Abbey Way, east of Church Street. The party with whom the District will be negotiating is San Bernardino County Flood Control District, and Michele Derry. The District's negotiators are Daniel Cozad and David B. Cosgrove.

9. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on March 10, 2021 at 1:30 p.m., via Zoom.