



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

**BOARD OF DIRECTORS MEETING AGENDA**  
**Wednesday, March 13, 2019 – 1:30 p.m.**

**Location--1630 West Redlands Boulevard, Suite A, Redlands, California**

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

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**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

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**1. PUBLIC PARTICIPATION**

*Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.*

**2. ADDITIONS/DELETIONS TO AGENDA**

*Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.*

**3. CONSENT CALENDAR**

- A. Approval of Special Board Minutes, February 6, 2019.....4
- B. Approval of Board Minutes, February 13, 2019 .....6
- C. Approval of Expenditure Report, February 2019.....14

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Redlands, CA 92373  
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**BOARD OF DIRECTORS**

Division 1:  
Richard Corneille  
Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL MANAGER**

Daniel B. Cozad

4. COMMITTEE REPORTS /ACTION ITEMS

Action Items

- A. UNAUDITED FINANCIAL REPORTS, FEBRUARY 2019 - 5 minutes (M#1627).....22

*Presenter: Daniel Cozad*

**Recommendation:** Review and approve the unaudited financials for February 2019.

- B. GROUNDWATER LATE PAYER, NON-RESPONDENTS AND INVESTIGATION LIST FOR GWA #51 – 15 minutes (M#1628).....28

*Presenter: Daniel Cozad*

**Recommendation:** Review, discuss and direct staff to investigate late payers and non-respondents for the period of July 1, 2018-December 31, 2018.

- C. FINAL ENGINEERING INVESTIGATION AND DRAFT GROUNDWATER RESOLUTION – 15 minutes (M#1629).....30

*Presenter: Daniel Cozad*

**Recommendation:** Review, discuss and consider approval of the 2019 Engineering Investigation and review and provide any comments to District Counsel on the Draft Groundwater Resolution.

- D. STAFF PLANNING UPDATE – 15 minutes (M#1630).....38

*Presenter: Daniel Cozad*

**Recommendation:** Discuss and provide feedback on Staff’s proposed revisions to the Staffing Plan for FY 2019-2020 to support Active Recharge Transfer Projects and alternatives.

- E. CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS AND REQUEST FOR CONCURRING NOMINATION – 5 minutes (M#1631).....42

*Presenter: Daniel Cozad*

**Recommendation:** Review and provide direction to staff to nominate a Board member if interested in CSDA Board of Directors and prepare concurring nomination resolutions for selected requestors.

- F. ACWA/JPIA REQUEST FOR CONCURRING NOMINATIONS – 5 minutes (M#1632).....50

*Presenter: Daniel Cozad*

**Recommendation:** Review and provide direction to staff to prepare concurring nomination resolution for those who requested it.

5. INFORMATION ITEMS:

- A. Wash Plan Verbal Update – 5 Minutes
- B. Emergency Actions and Active Recharge Verbal Report – 10 minutes we will have a ppt for this
- C. General Manager’s Report and Monthly Recharge Report – 5 Minutes .....61
- D. Future Agenda Items & Staff Tasks

6. MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS

- A. Board Member Meeting Reports – 15 minutes
- B. ACWA Spring Conference Travel Requests (handouts)

7. **UPCOMING MEETINGS:**

- A. March 14, 2019                      Big Bear Watermaster Committee, 2:00 p.m. at Conservation District
- B. March 18, 2019                      Association of San Bernrdino County Special Districts, 6:00 p.m. at Panda Inn (Ontario)
- C. March 19, 2019                      San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal
- D. March 27, 2019                      Finance & Administration Committee Meeting, 1:30 p.m. at Conservation District
- E. March 29, 2019                      Santa Ana River Watershed Conference, at Cal State Fullerton
- F. April 11, 2019                      Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipa
- G. May 7-10, 2019                      ACWA Spring Conference, Monterey, CA  
*(Board Approval Required)*

8. **CLOSED SESSION**

1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.
  2. The Board may convene in Closed Session for Conference to discuss Real Property Negotiations pursuant to Government Code §54956.8; Owner: 7W Enterprises for property located at 1500 Crafton Ave in Redlands, APN 0168237109, 016837106 and 016838103 Negotiator: Daniel Cozad.
  3. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential renewal of lease of various properties located within section 11 and 12 more specifically described in “Mineral Lease for Extraction of Sand and Gravel Materials” dated November 1, 2011. The discussion will concern the price and terms of a potential renewal of the lease. The District’s negotiators are Daniel Cozad and David Cosgrove. The party with whom the District will negotiate is Cemex Materials Pacific, LLC, and its negotiators are Sean Palmer and Christine Jones.
  4. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential to initiate litigation related to illegal grading and trespass on APN No. 0302-131-14.
  5. The Board will meet in Closed Session under the authority of Government Code §54956.9 regarding D2, E1, significant exposure to litigation.
9. **ADJOURN MEETING.** The next regularly scheduled Board of Directors/Public Meeting on Groundwater will be on April 10, 2019 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
SPECIAL BOARD OF DIRECTORS MEETING

MINUTES OF February 6, 2019  
1:30 P.M.

President Corneille called the Board Meeting of the Board of Directors to order at 1:35 p.m. All present stood for the pledge of allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President  
Melody McDonald, Vice President  
David E. Raley, Director  
John Longville, Director (Arrival 1:41 p.m.)

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager  
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

T. Milford Harrison, San Bernardino Valley Municipal Water District  
David E. Smith, East Valley Water District  
Robert Stewart, Board applicant

1. PUBLIC PARTICIPATION

President Corneille announced this as the time for any persons present, who so desire, to make an oral presentation to the Board of Directors. Hearing none, the meeting continued with published agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were none.

3. DIVISION 3 INTERVIEWS

A. ROBERT STEWART INTERVIEW

Mr. Stewart gave a brief statement about himself and his background and provided an overview of his reasons behind seeking a position on the District Board. Each Board member had the opportunity to ask questions and conduct a dialog with Mr. Stewart. At the end of the questions and discussion, the interview was closed.

4. ACTION ITEMS

A. DIVISION 3 APPOINTMENT

The Board discussed the candidate's qualifications and interest in the position.

**It was moved by Director Longville and seconded by Vice President McDonald to appoint Robert Stewart to Director of Division 3. The motion carried 4-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes**

5. ADJOURN MEETING

**It was moved by Director Longville and seconded by Vice President McDonald to adjourn. The motion carried 4-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes**

At 2:01 p.m. the meeting adjourned to regular Board Meeting scheduled for February 13, 2019 at 1:30 p.m. at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

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Daniel B. Cozad  
General Manager

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING

MINUTES OF February 13, 2019  
1:30 p.m.

President Corneille called the meeting of the Board of Directors to order at 1:36 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President  
Melody McDonald, Vice President  
David E. Raley, Director  
John Longville, Director (Arrival 1:41 p.m.)  
Robert Stewart, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager  
Jeff Beehler, Land Resources Manager  
Athena Monge, Administrative Services Specialist  
Katelyn Scholte, Assistant Engineer

GUESTS PRESENT:

Michelle Diamond, Tetra Tech  
T. Milford Harrison, San Bernardino Valley Municipal Water District  
David E. Smith, East Valley Water District

1. PUBLIC PARTICIPATION

President Corneille announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. Hearing none, the meeting continued with the published Agenda items.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. DISTRICT STANDING COMMITTEE APPOINTMENTS

This item was taken out of order to allow all members to participate.

President Corneille introduced this item for discussion. He said that Director Longville had expressed an interest in being a member of the Finance & Administration and Outreach &

Communications committees. Vice President McDonald had expressed interest in being on the Operations Committee. President Corneille proposed that Director Raley remain and consider becoming chair on the Finance & Administration Committee with Director Longville being a committee member and Director Stewart an alternate committee member. He also proposed that he would continue to serve on the Operations Committee and would be willing to continue as chair, with Vice President McDonald as a committee member and Director Stewart as the alternate committee member. President Corneille proposed that for the Outreach & Communications Committee Director Longville will remain on the committee and be chair with Director Stewart as a committee member and Vice President McDonald as the alternate committee member.

**It was moved by Director Longville and seconded by Vice President McDonald to approve the appointments proposed by President Corneille. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

The Board reviewed President's Corneille's suggested assignments to the organizations and committees in Appendix C of the Board Policy Manual beginning on Board meeting package page 6. Director Raley was assigned as alternate representative for the Association of California Water Agencies/JPIA. Vice President McDonald was assigned as the primary representative for the Association of San Bernardino County Special Districts and Director Stewart was assigned as the alternate representative. President Corneille recommended that Director Stewart be appointed as primary representative for the Basin Technical Advisory Committee (BTAC); Vice President McDonald spoke in opposition stating that she would like to remain primary. Director Raley proposed that for the BTAC, both Vice President McDonald and Director Stewart be permitted to attend as a District Requested meeting allowing for two members to be present. President Corneille asked for the Finance & Administration Committee to review this change to existing Board Policy and provide a recommendation to the Board. Vice President McDonald will remain as primary for the Basin Technical Advisory Committee with Director Stewart assigned as alternate representative. President Corneille will remain the primary representative to the Valley District Advisory Commission on Water Policy and Director Raley as alternate. Vice President McDonald will remain the primary representative for the Valley Municipal Board meetings and Director Raley will be the alternate representative. The San Bernardino Valley Conservation Trust will remain with Director Raley and Director Longville as members. The Wash Plan Task Force will have Director Raley as primary representative and Director Longville as alternative. Director Raley will remain the primary representative for the Big Bear Watermaster Committee with Director Stewart appointed as alternate representative. President Corneille was appointed as the primary representative for the Partnership Agreement Policy Committee with Vice President McDonald appointed as the alternate. President Corneille requested that ACWA Local Government Committee, CSDA Professional Development Committee and Countywide Oversight Board be removed from Appendix C since there is no Board member currently appointed to those committees. President noted that the Trails Ad Hoc Committee will consist of Director Raley and Director Stewart.

**It was moved by Director Longville and seconded by Director Raley to approve the appointments proposed by President Corneille. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

4. CONSENT CALENDAR

**It was moved by Vice President McDonald and seconded by President Corneille to approve Item A: Board Meeting Minutes, January 9, 2019, Item B: Expenditure Report, January 2019 and Item C: Groundwater Assessment Report for July 1, 2018-December 31, 2018. The motion carried 3-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

5. COMMITTEE REPORTS/ACTION ITEMS

A. OPERATIONS COMMITTEE VERBAL UPDATE

President Corneille reported on the January 17 Operations Committee Meeting. Manuel Colunga, Field Supervisor provided a field operations update. President Corneille said that the Mendoza Property fencing types and costs were discussed. Staff is looking into seeing if placing boulders along the property would be more practical and cost-effective as a barrier. Field staff and CalFire completed clearing for a firebreak on the Mendoza Property. The Operations Committee provided feedback on the Plunge Creek procurement documents. Mr. Beehler said that the documents will not be finalized until staff receives the 2181 Permit so that they are revised only once. He said that Woolly Star seeding will also be done after the 2181 Permit is received. President Corneille stated that field staff is spreading sand from the pits along the roads to create more potential habitat for San Bernardino Kangaroo Rats. The Committee reviewed the Capital Improvements Project listing and made suggestions; it will be brought back to full Board during the budget workshop. This item was received and filed.

B. INSTALLATION OF MILL CREEK NORTH CANAL MEASUREMENT DEVICE

Ms. Scholte presented a PowerPoint presentation on this item. Senate Bill 88 requires that measurements be taken every hour if we divert more than 10-acre-feet per year. The water through the North Canal cannot currently be measured in compliance with this requirement. Diversion measurements are currently estimated by field staff. The Board approved the project and the gate was ordered and has arrived. Ms. Scholte said that the District needs a concrete structure built to hold the gate and related equipment. Staff received two proposals for the concrete construction channel: Larry Jacinto, \$58,670; and Carri Construction, \$120,510. Staff estimates the total cost of the project to be \$108,000. Ms. Scholte noted that the installation of

the measurement device would be done in-house by staff. Mr. Cozad briefly reviewed the purpose behind the regulation and answered questions.

**It was moved by Vice President McDonald and seconded by Director Longville to authorize staff to enter into a contract with Larry Jacinto Construction, Inc. for an amount not to exceed \$60,000 to construct the concrete spreading channel and to install the dual leaf slide gate. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

C. 2<sup>ND</sup> QUARTER ANNUAL UNAUDITED FINANCIALS FOR 2018-2019

Vice President McDonald introduced this item for discussion. The Finance & Administration Committee met on January 23 and reviewed the 2<sup>nd</sup> Quarter Annual Unaudited Financials for 2018-2019 as presented on package pages 37 to 38. It was noted that the election invoice had not been received yet; costs were reduced because only one election was held. This item was received and filed.

D. UNAUDITED FINANCIAL REPORTS, JANUARY 2019

Mr. Cozad noted this item inclusion in the Board package beginning on package page 41.

**It was moved by Director Raley and seconded by Director Longville to approve the Unaudited Financial Reports for January 2019. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

E. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2019

Ms. Scholte presented a PowerPoint presentation on the draft Engineering Investigation Report. She said that the well depth data was received promptly from the water agencies. The annual change in storage decreased to -46,268 acre-feet (AF). The accumulated change in storage in the Bunker Hill Basin decreased to -569,198 AF from 1993. Ms. Scholte then reviewed the water elevation maps from 2017 and 2018. The groundwater production from the Bunker Hill Basin is 161,708 AF for 2017-2018. The estimated annual change in storage for the current year is a decrease of -77,468 AF. The average change in storage is a decrease of -5,921 AF. The ensuing water year production within the District boundaries is estimated at 11,065 AF for historically agricultural and 95,056 AF for non-agricultural. The estimated surface diversion from the basin is 76,743 AF and from the District is 53,963 AF for 2018-2019. The estimated replenishment required for constant storage is an estimated 136,493 AF for the basin and

112,042 AF for the District. The replenishment required to reach the 1993 full level is 783,159 AF for the ensuing water year. Mr. Cozad indicated that staff would offer to present the data to the Basin Technical Advisory Committee, which meets every other month. The Board thanked Ms. Scholte for her hard work in preparing and presenting the Draft Engineering Investigation Report for 2019.

**It was moved by Vice President McDonald and seconded by Director Stewart for the Board to receive and file the Draft Engineering Investigation Report for 2019. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

F. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR 2019-2020, PROPOSED GROUNDWATER COUNCIL O&M FEE AND ADVERTISED GROUNDWATER CHARGE

Mr. Cozad introduced this item for discussion and gave a brief overview of the groundwater budgeting process. He noted the inclusion of this item in the package on pages 49 to 57. Last year, the Board approved a three-year phase-in for agricultural producers, and the District has implemented the first year of the phase-in. Mr. Cozad presented a PowerPoint presentation showing the Groundwater Council and groundwater charge staff proposed the Board consider. Staff is recommending a 5% increase in the groundwater rate for 2019-2020. The presented revenue is slightly different from that in the Board package due to the Groundwater Council's request after its Monday meeting. The contribution to capital projects will be smaller if the District decides not to increase the groundwater rate as proposed by staff. There are a number of capital projects on the Board's priorities from 2019-2020; therefore, the District would need to take more funding from groundwater reserves if it did not increase its rates. Director Longville spoke in support of staff's recommendation. President Corneille spoke in support of advertising a groundwater rate increase of 5% but suggested that a budget workshop be held prior to the public hearing to review assumptions and to allow the Board to determine the necessary increase. Director Stewart asked for a historical overview of the groundwater budget and reserve levels for reference: potentially showing the five-year rolling average. The budget workshop was set for April 17. The Finance & Administration Committee will meet prior to the budget workshop to review the groundwater budget plan and third quarter financials.

**It was moved by Director Longville and seconded by Director Raley to advertise a 5% groundwater rate increase in the overall groundwater charge transition to a unitary charge for all production with the consideration for phasing the Groundwater Charge for Agricultural Production Groundwater Charge over two or more years and to hold a budget workshop to review and approve a budget plan. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes**

**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Stewart: Yes**

#### G. INVESTMENT MANAGEMENT SERVICES

Mr. Cozad introduced this item for discussion. Staff requested that PFM Asset Management, who prepared the District's Investment Policy, assist the District with a Management Plan for the short-term investment of the proceeds from the Partnership Agreement for Active Recharge.

**It was moved by Vice President McDonald and seconded by President Corneille to authorize the General Manager to extend the existing agreement with PFM Asset Management to provide assistance and recommendations on investments for Capital Improvement Projects up to the level of his authority, notifying the Board if costs exceed this level. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Stewart: Yes**

#### H. ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS BOARD NOMINATION OF MELODY MCDONALD

**It was moved by President Corneille and seconded by Director Longville to nominate Vice President McDonald for the Board of the Association of San Bernardino County Special Districts. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Stewart: Yes**

#### 6. INFORMATION ITEMS

##### A. WASH PLAN VERBAL UPDATE

Mr. Beehler provided a verbal update on the Wash Plan. No action was accomplished by federal agencies during the government shutdown. This item was received and filed.

##### B. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board package on pages 62 to 66. The Monthly Recharge Report was included on page 67. Mr. Cozad stated that there was a car accident that occurred in Mill Creek; no fuel was identified to

have been spilled. Senate Bill 47 is expected to go the House for approval next week. This item was received and filed.

### C. FUTURE AGENDA ITEMS AND STAFF TASKS

There were none discussed.

#### 7. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

President Corneille chaired the Advisory Commission on Water Policy on January 10 and Operations Committee meeting on January 17. He made a presentation on January 22 to the Valley Municipal Board on the Advisory Commission recommendations. President Corneille attended the Redlands Chamber Installation Dinner on January 23, Highland Area Chamber of Commerce (HACC) Installation Dinner on January 24 and Association of San Bernardino County Special District (ASBCSD) on January 28. He also had a meeting with the General Manager on January 31 for agenda planning, Redlands Rise N Shine on February 1 and met with the Mentone Area Community Association on February 4. He also attended the Special Board meeting on February 6.

Vice President McDonald attended the San Bernardino State of the County on February 12, James Ramos Swearing-In Ceremony on February 9, and the Special Board meeting on February 6. She attended the Valley Municipal Board meeting on February 5, Basin Technical Advisory Committee on February 4, California Special Districts Association Membership Committee on February 1, and San Bernardino Area Chamber Koffee Klatch on January 30. Vice President McDonald attended the HACC Installation Dinner on January 24, HACC Monthly Luncheon on January 22 and the Finance & Administration Committee on January 23.

Director Raley attended the Advisory Commission on Water Policy on January 10 and the Operations Committee meeting on January 17. He attended the Finance & Administration Committee on January 23, Big Bear Watermaster Committee on January 31 and Valley Municipal Joint Board meeting on January 30. Director Raley attended the Valley Municipal Board Meeting on January 22, Redlands Rise N Shine on February 1, and Special Board Meeting on February 6. He attended the Legislative & Policy Committee on February 6, Valley Municipal Board meeting on January 8, and SB State of the County on February 12. Director Raley attended the Redlands Chamber Installation dinner on January 23.

Director Longville attended the Martin Luther King Day at Cal State San Bernardino on January 31, and Valley Municipal Board meetings on January 22 and February 5. He attended the Special Board meeting on February 6, James Ramos Swearing-In Ceremony on February 9, and San Bernardino State of the County address on February 12.

Director Stewart attended today's Board meeting.

#### 8. UPCOMING MEETINGS

President Corneille noted that Form 700's are due to the District Office by March 22.

#### 9. CLOSED SESSION

There was none held.

10. ADJOURN MEETING

**It was moved by Director Longville and seconded by Director Raley to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Stewart: Yes**

At 4:06 p.m., the meeting was adjourned to the Board of Directors Meeting scheduled for 1:30 p.m. March 13, 2019, at District Headquarters, 1630 W. Redlands Blvd., Redlands, Calif.

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Daniel B. Cozad  
General Manager

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**February 2019**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
PC 02.13.19	02/13/2019	Paychex	1012 · Citizens Busine...		<b>-85.89</b>
			6042 · Payroll Processing	4-General Fund Ent.	85.89
TOTAL					85.89
PC 02.27.19	02/27/2019	Paychex	1012 · Citizens Busine...		<b>-85.89</b>
			6042 · Payroll Processing	4-General Fund Ent.	85.89
TOTAL					85.89
ACH0174	02/12/2019	Raley, David	1012 · Citizens Busine...		<b>-44.66</b>
			6410 · Mileage	4-General Fund Ent.	44.66
TOTAL					44.66
ACH0175	02/12/2019	Melody McDonald	1012 · Citizens Busine...		<b>-9.28</b>
			6410 · Mileage	4-General Fund Ent.	9.28
TOTAL					9.28
ACH0176	02/25/2019	Raley, David	1012 · Citizens Busine...		<b>-27.80</b>
			6410 · Mileage	4-General Fund Ent.	27.80
TOTAL					27.80
ACH0177	02/26/2019	Melody McDonald	1012 · Citizens Busine...		<b>-62.64</b>
			6410 · Mileage	4-General Fund Ent.	62.64
TOTAL					62.64
ACH0178	02/26/2019	Melody McDonald	1012 · Citizens Busine...		<b>-554.72</b>
			6425 · Meals	4-General Fund Ent.	44.41
			6415 · Air Fare	4-General Fund Ent.	489.96
			6420 · Other Travel	4-General Fund Ent.	20.35
TOTAL					554.72
ACH0179	02/28/2019	Melody McDonald	1012 · Citizens Busine...		<b>-103.82</b>
			6410 · Mileage	4-General Fund Ent.	103.82
TOTAL					103.82
21612	02/05/2019	Aaron Pederson	1012 · Citizens Busine...		<b>-35.00</b>
	01/27/2019		6018 · Janitorial Services	4-General Fund Ent.	35.00
TOTAL					35.00
21613	02/05/2019	American Power Security	1012 · Citizens Busine...		<b>-520.00</b>
	01/04/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	520.00
TOTAL					520.00

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**February 2019**

03/06/19

Num	Date	Name	Account	Class	Original Amount
<b>21614</b>	<b>02/05/2019</b>	<b>Angie J. Quiroga</b>	<b>1012 · Citizens Busine...</b>		<b>-23.73</b>
	02/05/2019		6510 · Mileage	4-General Fund Ent.	9.49
			6510 · Mileage	1-Groundwater Ent.	11.87
			6510 · Mileage	3-Land Resources	2.37
TOTAL					23.73
<b>21615</b>	<b>02/05/2019</b>	<b>Castro Landscaping Se...</b>	<b>1012 · Citizens Busine...</b>		<b>-250.00</b>
	01/30/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
<b>21616</b>	<b>02/05/2019</b>	<b>Citizens Business Bank</b>	<b>1012 · Citizens Busine...</b>		<b>-1,544.22</b>
	01/11/2019		5215 · Property Mainten...	1-Groundwater Ent.	153.21
			5215 · Property Mainten...	3-Land Resources	38.30
			5460 · Water / Trash / S...	4-General Fund Ent.	32.52
			5460 · Water / Trash / S...	1-Groundwater Ent.	26.02
			5460 · Water / Trash / S...	3-Land Resources	6.50
			6002 · Website Adminis...	4-General Fund Ent.	225.00
			6004 · Meeting Expenses	4-General Fund Ent.	39.76
			6004 · Meeting Expenses	3-Land Resources	39.76
			6030 · Office Supplies	4-General Fund Ent.	18.54
			6030 · Office Supplies	1-Groundwater Ent.	1.16
			6030 · Office Supplies	2-Redlands Plaza/...	2.32
			6030 · Office Supplies	3-Land Resources	1.16
			6039 · Postage and Ov...	4-General Fund Ent.	39.46
			6039 · Postage and Ov...	1-Groundwater Ent.	17.94
			6039 · Postage and Ov...	2-Redlands Plaza/...	7.17
			6039 · Postage and Ov...	3-Land Resources	7.17
			6051 · Uniforms	4-General Fund Ent.	32.94
			6051 · Uniforms	1-Groundwater Ent.	76.85
			6060 · Outreach	4-General Fund Ent.	30.00
			6060 · Outreach	1-Groundwater Ent.	12.00
			6060 · Outreach	3-Land Resources	18.00
			6425 · Meals	4-General Fund Ent.	384.56
			6525 · Meals	4-General Fund Ent.	150.25
			6525 · Meals	1-Groundwater Ent.	116.86
			6525 · Meals	3-Land Resources	66.77
TOTAL					1,544.22
<b>21617</b>	<b>02/05/2019</b>	<b>Corneille, Richard</b>	<b>1012 · Citizens Busine...</b>		<b>-61.48</b>
	02/04/2019		6410 · Mileage	4-General Fund Ent.	61.48
TOTAL					61.48
<b>21618</b>	<b>02/05/2019</b>	<b>Edison - 8812</b>	<b>1012 · Citizens Busine...</b>		<b>-118.60</b>
	01/31/2019		5420 · Electricity	4-General Fund Ent.	33.21
			5420 · Electricity	1-Groundwater Ent.	23.72
			5420 · Electricity	2-Redlands Plaza/...	61.67
TOTAL					118.60
<b>21619</b>	<b>02/05/2019</b>	<b>Edison - Redlands Plaza</b>	<b>1012 · Citizens Busine...</b>		<b>-275.05</b>
	01/31/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	275.05
TOTAL					275.05

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**February 2019**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
<b>21620</b>	<b>02/05/2019</b>	<b>Frontier-4860</b>	<b>1012 · Citizens Busine...</b>		<b>-465.91</b>
	01/28/2019		5440 · Telephone	4-General Fund Ent.	224.64
			5440 · Telephone	1-Groundwater Ent.	96.28
			5470 · Internet Services	4-General Fund Ent.	72.50
			5470 · Internet Services	1-Groundwater Ent.	43.50
			5470 · Internet Services	2-Redlands Plaza/...	7.25
			5470 · Internet Services	3-Land Resources	21.74
TOTAL					465.91
<b>21621</b>	<b>02/05/2019</b>	<b>Frontier-7275</b>	<b>1012 · Citizens Busine...</b>		<b>-149.11</b>
	01/19/2019		5440 · Telephone	4-General Fund Ent.	51.88
			5440 · Telephone	1-Groundwater Ent.	22.24
			5470 · Internet Services	4-General Fund Ent.	37.50
			5470 · Internet Services	1-Groundwater Ent.	22.50
			5470 · Internet Services	2-Redlands Plaza/...	3.75
			5470 · Internet Services	3-Land Resources	11.24
TOTAL					149.11
<b>21622</b>	<b>02/05/2019</b>	<b>Home Depot Credit Ser...</b>	<b>1012 · Citizens Busine...</b>		<b>-48.39</b>
	01/28/2019		5215 · Property Mainten...	1-Groundwater Ent.	33.87
			5215 · Property Mainten...	3-Land Resources	14.52
TOTAL					48.39
<b>21623</b>	<b>02/05/2019</b>	<b>ICF Jones &amp; Stokes, Inc</b>	<b>1012 · Citizens Busine...</b>		<b>-55,295.35</b>
	11/15/2018		5124 · Plunge Creek Pr...	3-Land Resources	5,298.72
			5124 · Plunge Creek Pr...	1-Groundwater Ent.	278.88
	12/13/2018		5124 · Plunge Creek Pr...	3-Land Resources	1,282.50
			5124 · Plunge Creek Pr...	1-Groundwater Ent.	67.50
	01/28/2019		5120 · Misc. Profession...	3-Land Resources	32,697.21
			5122 · Wash Plan Profe...	5-Wash Plan	15,670.54
TOTAL					55,295.35
<b>21624</b>	<b>02/05/2019</b>	<b>IERCD</b>	<b>1012 · Citizens Busine...</b>		<b>-1,140.00</b>
	01/15/2019		6060 · Outreach	4-General Fund Ent.	399.00
			6060 · Outreach	1-Groundwater Ent.	285.00
			6060 · Outreach	3-Land Resources	285.00
			6060 · Outreach	5-Wash Plan	171.00
TOTAL					1,140.00
<b>21625</b>	<b>02/05/2019</b>	<b>Image Source</b>	<b>1012 · Citizens Busine...</b>		<b>-164.51</b>
	01/13/2019		6033 · Office Equipmen...	4-General Fund Ent.	123.38
			6033 · Office Equipmen...	1-Groundwater Ent.	8.22
			6033 · Office Equipmen...	2-Redlands Plaza/...	24.69
			6033 · Office Equipmen...	3-Land Resources	8.22
TOTAL					164.51
<b>21626</b>	<b>02/05/2019</b>	<b>JAN-PRO Cleaning Sys...</b>	<b>1012 · Citizens Busine...</b>		<b>-618.00</b>
	02/01/2019		6018 · Janitorial Services	4-General Fund Ent.	618.00
TOTAL					618.00

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**February 2019**

Num	Date	Name	Account	Class	Original Amount
<b>21627</b>	<b>02/05/2019</b>	<b>Katelyn Scholte</b>	<b>1012 · Citizens Busine...</b>		<b>-38.86</b>
	01/31/2019		6510 · Mileage	4-General Fund Ent.	15.54
			6510 · Mileage	1-Groundwater Ent.	19.43
			6510 · Mileage	3-Land Resources	3.89
TOTAL					38.86
<b>21628</b>	<b>02/05/2019</b>	<b>Lowe's Companies, Inc.</b>	<b>1012 · Citizens Busine...</b>		<b>-123.73</b>
	01/25/2019		5210 · Equipment Maint...	1-Groundwater Ent.	76.51
			5215 · Property Mainten...	1-Groundwater Ent.	37.78
			5215 · Property Mainten...	3-Land Resources	9.44
TOTAL					123.73
<b>21629</b>	<b>02/05/2019</b>	<b>Municipal Treatment E...</b>	<b>1012 · Citizens Busine...</b>		<b>-23,029.16</b>
	01/02/2019		7110 · Property Capital ...	3-Land Resources	23,029.16
TOTAL					23,029.16
<b>21630</b>	<b>02/05/2019</b>	<b>Netsteller</b>	<b>1012 · Citizens Busine...</b>		<b>-450.00</b>
	02/05/2019		5160 · IT Support	4-General Fund Ent.	180.00
			5160 · IT Support	1-Groundwater Ent.	225.00
			5160 · IT Support	3-Land Resources	45.00
TOTAL					450.00
<b>21631</b>	<b>02/05/2019</b>	<b>Parts Authority</b>	<b>1012 · Citizens Busine...</b>		<b>-46.89</b>
	01/22/2019		5310 · Vehicle Mainten...	1-Groundwater Ent.	46.89
TOTAL					46.89
<b>21632</b>	<b>02/05/2019</b>	<b>Quill Corporation</b>	<b>1012 · Citizens Busine...</b>		<b>-90.81</b>
	01/10/2019		6030 · Office Supplies	4-General Fund Ent.	72.65
			6030 · Office Supplies	1-Groundwater Ent.	4.54
			6030 · Office Supplies	2-Redlands Plaza/...	9.08
			6030 · Office Supplies	3-Land Resources	4.54
TOTAL					90.81
<b>21633</b>	<b>02/05/2019</b>	<b>Schubert Landscaping,...</b>	<b>1012 · Citizens Busine...</b>		<b>-295.00</b>
	01/20/2019		6015 · Mentone House ...	2-Redlands Plaza/...	295.00
TOTAL					295.00
<b>21634</b>	<b>02/05/2019</b>	<b>U.S. Bank Equipment F...</b>	<b>1012 · Citizens Busine...</b>		<b>-336.18</b>
	01/11/2019		6033 · Office Equipmen...	4-General Fund Ent.	252.13
			6033 · Office Equipmen...	1-Groundwater Ent.	16.81
			6033 · Office Equipmen...	2-Redlands Plaza/...	50.43
			6033 · Office Equipmen...	3-Land Resources	16.81
TOTAL					336.18

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**February 2019**

03/06/19

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
21635	02/05/2019	Valero Marketing & Sup...	1012 · Citizens Busine...		-289.23
	01/30/2019		5320 · Fuel	1-Groundwater Ent.	289.23
TOTAL					289.23
21636	02/08/2019	Manuel Colunga	1012 · Citizens Busine...		-116.00
			5310 · Vehicle Mainten...		116.00
TOTAL					116.00
21637	02/06/2019	ACWA/JPIA-Health	1012 · Citizens Busine...		-13,268.20
	02/04/2019		6110 · Vision Insurance	4-General Fund Ent.	26.60
			6110 · Vision Insurance	1-Groundwater Ent.	84.25
			6110 · Vision Insurance	2-Redlands Plaza/...	8.45
			6110 · Vision Insurance	3-Land Resources	27.99
			6110 · Vision Insurance	5-Wash Plan	18.33
			6130 · Dental Insurance	4-General Fund Ent.	112.73
			6130 · Dental Insurance	1-Groundwater Ent.	357.07
			6130 · Dental Insurance	2-Redlands Plaza/...	35.80
			6130 · Dental Insurance	3-Land Resources	118.62
			6130 · Dental Insurance	5-Wash Plan	77.70
			6150 · Medical Insurance	4-General Fund Ent.	1,991.55
			6150 · Medical Insurance	1-Groundwater Ent.	6,308.22
			6150 · Medical Insurance	2-Redlands Plaza/...	632.43
			6150 · Medical Insurance	3-Land Resources	2,095.71
			6150 · Medical Insurance	5-Wash Plan	1,372.75
TOTAL					13,268.20
21638	02/06/2019	American Power Security	1012 · Citizens Busine...		-620.00
	02/02/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	620.00
TOTAL					620.00
21639	02/06/2019	Assoc. San Bernardino...	1012 · Citizens Busine...		-35.00
	02/19/2019		6425 · Meals	4-General Fund Ent.	35.00
TOTAL					35.00
21640	02/06/2019	Bob's Plumbing	1012 · Citizens Busine...		-316.70
	02/11/2019		6015 · Mentone House ...	2-Redlands Plaza/...	316.70
TOTAL					316.70
21641	02/06/2019	City of Redlands -Muni...	1012 · Citizens Busine...		-2,031.01
	02/07/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	2,031.01
TOTAL					2,031.01

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**February 2019**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
<b>21642</b>	<b>02/06/2019</b>	<b>Edison - 7241</b>	<b>1012 · Citizens Busine...</b>		<b>-66.10</b>
	02/09/2019		5420 · Electricity	4-General Fund Ent.	18.51
			5420 · Electricity	1-Groundwater Ent.	13.22
			5420 · Electricity	2-Redlands Plaza/...	34.37
TOTAL					66.10
<b>21643</b>	<b>02/06/2019</b>	<b>Edison -5552</b>	<b>1012 · Citizens Busine...</b>		<b>-291.41</b>
	02/08/2019		5420 · Electricity	4-General Fund Ent.	74.28
			5420 · Electricity	1-Groundwater Ent.	53.05
			5420 · Electricity	2-Redlands Plaza/...	137.94
			6020 · Vacancy Marketi...	2-Redlands Plaza/...	26.14
TOTAL					291.41
<b>21644</b>	<b>02/06/2019</b>	<b>Highland Area Chambe...</b>	<b>1012 · Citizens Busine...</b>		<b>-600.00</b>
	01/01/2019		6093 · Memberships	4-General Fund Ent.	600.00
TOTAL					600.00
<b>21645</b>	<b>02/06/2019</b>	<b>ICF Jones &amp; Stokes, Inc</b>	<b>1012 · Citizens Busine...</b>		<b>-18,279.51</b>
	02/13/2019		5124 · Plunge Creek Pr...	3-Land Resources	5,482.40
			5122 · Wash Plan Profe...	5-Wash Plan	6,305.00
	02/15/2019		5120 · Misc. Profession...	3-Land Resources	6,492.11
TOTAL					18,279.51
<b>21646</b>	<b>02/06/2019</b>	<b>Koff &amp; Associates</b>	<b>1012 · Citizens Busine...</b>		<b>-8,201.00</b>
	02/04/2019		5120 · Misc. Profession...	4-General Fund Ent.	2,460.30
			5120 · Misc. Profession...	1-Groundwater Ent.	1,722.21
			5120 · Misc. Profession...	3-Land Resources	4,018.49
TOTAL					8,201.00
<b>21647</b>	<b>02/06/2019</b>	<b>Larry Jacinto Construc...</b>	<b>1012 · Citizens Busine...</b>		<b>-2,507.50</b>
	01/19/2019		5050 · Basin Cleaning	1-Groundwater Ent.	2,507.50
TOTAL					2,507.50
<b>21648</b>	<b>02/06/2019</b>	<b>Redlands Ford</b>	<b>1012 · Citizens Busine...</b>		<b>-1,193.59</b>
	02/06/2019		5310 · Vehicle Mainten...	1-Groundwater Ent.	1,193.59
TOTAL					1,193.59
<b>21649</b>	<b>02/06/2019</b>	<b>Shell</b>	<b>1012 · Citizens Busine...</b>		<b>-353.00</b>
	02/03/2019		5320 · Fuel	1-Groundwater Ent.	353.00
TOTAL					353.00
<b>21650</b>	<b>02/06/2019</b>	<b>Terminix</b>	<b>1012 · Citizens Busine...</b>		<b>-69.00</b>
	01/31/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	69.00
TOTAL					69.00

**San Bernardino Valley Water Conservation District**  
**Expenditure Report**  
**February 2019**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
21651	02/20/2019	WEX Bank-Shell GAS	1012 · Citizens Busine...		-177.00
	02/06/2019		5320 · Fuel	1-Groundwater Ent.	177.00
TOTAL					177.00
100216N	02/12/2019	PERS	1012 · Citizens Busine...		-6,259.58
			6170 · PERS Retirement	4-General Fund Ent.	1,005.29
			6170 · PERS Retirement	1-Groundwater Ent.	3,184.25
			6170 · PERS Retirement	2-Redlands Plaza/...	319.24
			6170 · PERS Retirement	3-Land Resources	932.68
			6170 · PERS Retirement	5-Wash Plan	818.12
TOTAL					6,259.58
100217N	02/25/2019	PERS	1012 · Citizens Busine...		-6,245.90
			6170 · PERS Retirement	4-General Fund Ent.	1,003.09
			6170 · PERS Retirement	1-Groundwater Ent.	3,177.29
			6170 · PERS Retirement	2-Redlands Plaza/...	318.54
			6170 · PERS Retirement	3-Land Resources	930.64
			6170 · PERS Retirement	5-Wash Plan	816.34
TOTAL					6,245.90

San Bernardino Valley Water Conservation District  
**Director Fees Expenditure Payroll Report**  
 February 2019

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
2/13/2019	Corneille, R	Jan-19	\$ 1,800.00	\$ 278.49	\$ 1,521.51
2/13/2019	McDonald, M	Jan-19	\$ 225.00	\$ 19.47	\$ 205.53
2/13/2019	Raley, D	Jan-19	\$ 1,575.00	\$ 377.08	\$ 1,197.92
2/27/2019	McDonald, M	Jan-Feb 19	\$ 2,250.00	\$ 194.62	\$ 2,055.38
2/27/2019	Raley, D	Dec-18	\$ 864.00	\$ 233.45	\$ 630.55



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1627

**To:** Board of Directors  
**From:** General Manager, Daniel Cozad  
**Date:** March 13, 2019  
**Subject:** Unaudited Financial Reports, February 2019

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## **RECOMMENDATION**

Review and approve the unaudited financials for February 2019.

## **BACKGROUND**

Each month staff presents the unaudited financials for the District. The reports to be presented are as of February 28, 2019.

## **DISCUSSION**

Groundwater revenue is above budget and less than \$1,600 additional is expected from remaining producers. Wash Plan revenue from District loans is slightly higher than expected but will be offset by reimbursement from San Bernardino Valley Conservation Trust.

## **FISCAL IMPACT**

There is no fiscal impact from reporting the financial status of the District.

## **POTENTIAL MOTIONS**

1. Move approval of the Unaudited Financials for February 2019 as presented.
2. Move to request this item be tabled and referred to Finance & Administration Committee for reconsideration of specific issues discussed.

## **ATTACHMENTS OR MATERIALS**

Graph Financials for February 2019  
Profit & Loss to Date vs. Annual Budget

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvxcd.org Email: info@sbvxcd.org

### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

### **GENERAL MANAGER**

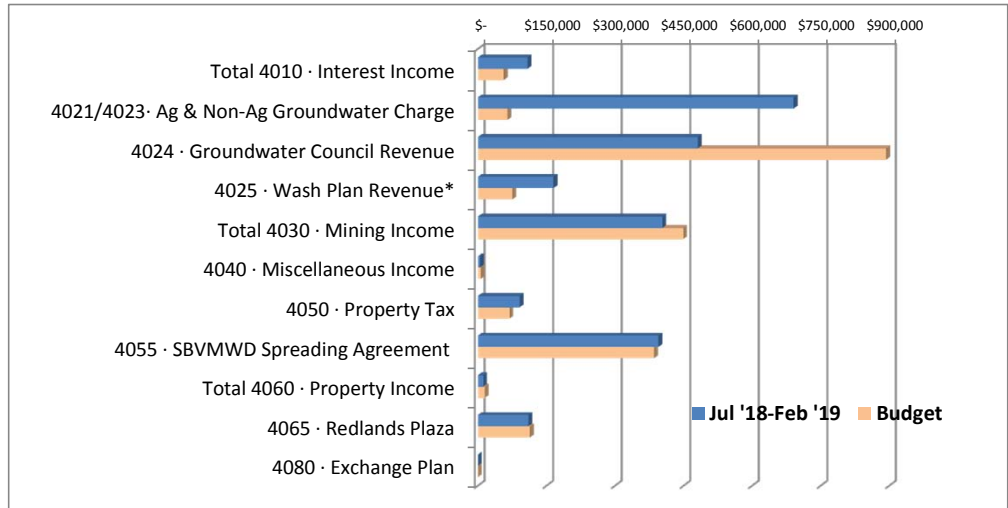
Daniel B. Cozad

**SBVWCD - All Enterprises Budget and Actual**

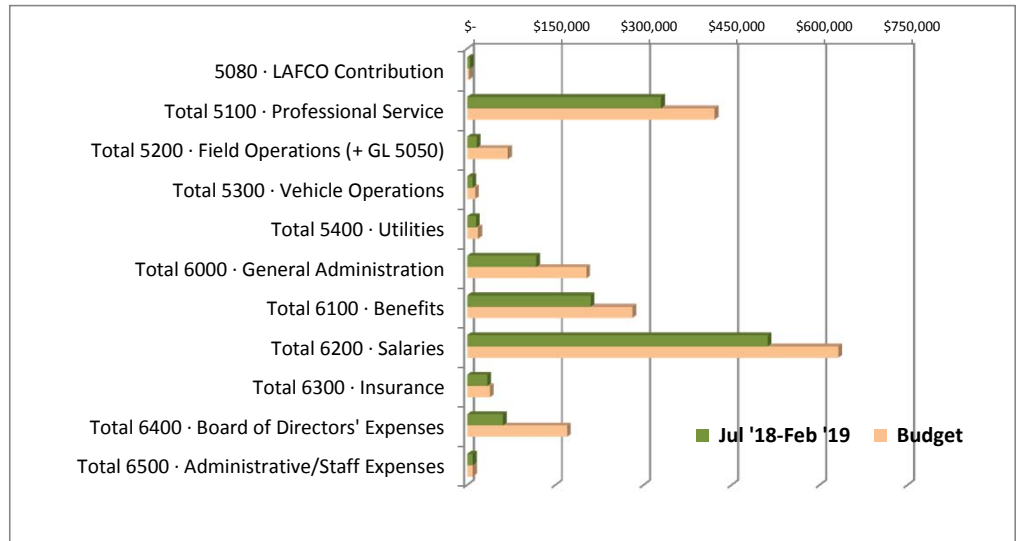
**February 2019**

<b>REVENUE</b>	<b>Jul '18-Feb '19</b>	<b>Budget</b>
Total 4010 · Interest Income	\$ 108,772	\$ 56,667
4021/4023· Ag & Non-Ag Groundwater Charge	\$ 691,120	\$ 64,920
4024 · Groundwater Council Revenue	\$ 481,377	\$ 893,577
4025 · Wash Plan Revenue*	\$ 165,843	\$ 75,433
Total 4030 · Mining Income	\$ 403,997	\$ 449,333
4040 · Miscellaneous Income	\$ 4,732	\$ 6,667
4050 · Property Tax	\$ 91,588	\$ 69,424
4055 · SBVMWD Spreading Agreement	\$ 395,205	\$ 385,696
Total 4060 · Property Income	\$ 11,800	\$ 15,200
4065 · Redlands Plaza	\$ 110,685	\$ 113,865
4080 · Exchange Plan	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 2,465,119</b>	<b>\$ 2,130,782</b>

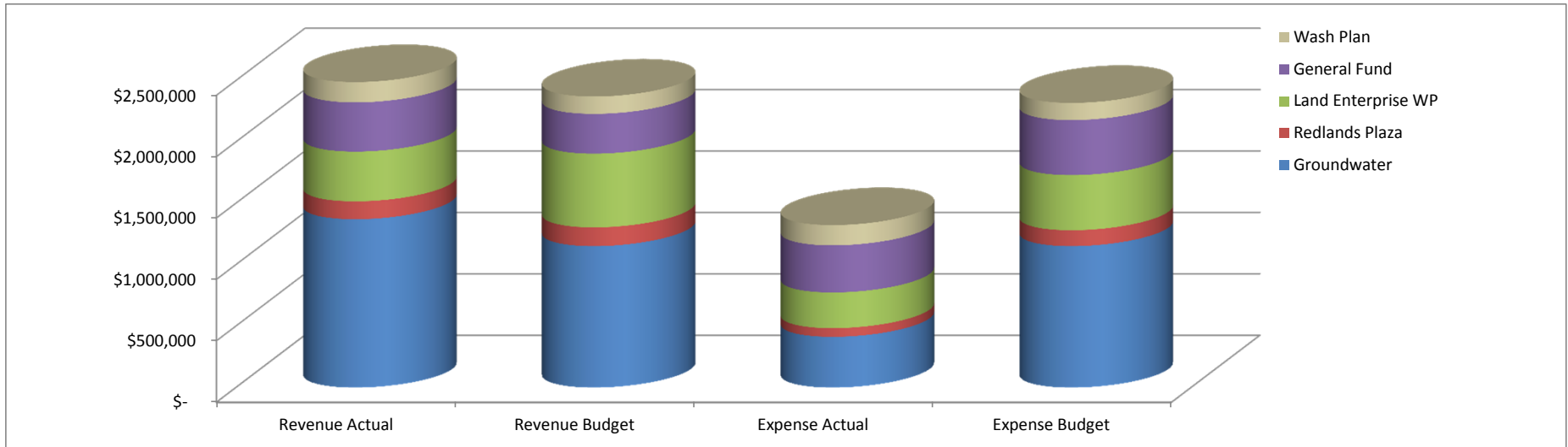
\*District loans to the WP



<b>EXPENSES Operating and Capital</b>	<b>Jul '18-Feb '19</b>	<b>Budget</b>
5080 · LAFCO Contribution	\$ 5,000	\$ 3,000
Total 5100 · Professional Service	\$ 330,097	\$ 421,392
Total 5200 · Field Operations (+ GL 5050)	\$ 16,431	\$ 69,453
Total 5300 · Vehicle Operations	\$ 9,047	\$ 13,659
Total 5400 · Utilities	\$ 15,229	\$ 18,983
Total 6000 · General Administration	\$ 117,569	\$ 203,049
Total 6100 · Benefits	\$ 210,396	\$ 281,414
Total 6200 · Salaries	\$ 511,753	\$ 632,211
Total 6300 · Insurance	\$ 34,303	\$ 38,800
Total 6400 · Board of Directors' Expenses	\$ 60,916	\$ 170,228
Total 6500 · Administrative/Staff Expenses	\$ 9,834	\$ 10,001
<b>Total Expense</b>	<b>\$ 1,320,575</b>	<b>\$ 1,862,189</b>



## Enterprises to Date (February 2019)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,370,099	\$ 1,151,345	119%
Groundwater Expense	\$ 412,804	\$ 708,661	58%
Revenue -Expense	\$ 957,295	\$ 442,684	
Redlands Plaza Revenue	\$ 145,740	\$ 152,399	96%
Redlands Plaza Expense	\$ 70,627	\$ 128,971	55%
Revenue -Expense	\$ 75,113	\$ 23,428	
Land Enterprise Revenue	\$ 405,869	\$ 601,000	68%
Land Enterprise Expense	\$ 290,745	\$ 449,815	65%
Revenue -Expense	\$ 115,124	\$ 151,185	
General Fund Revenue *	\$ 400,822	\$ 323,938	124%
General Fund Expense	\$ 383,443	\$ 448,105	86%
Revenue -Expense	\$ 17,379	\$ (124,166)	
Wash Plan Revenue	\$ 165,843	\$ 142,100	117%
Wash Plan Expense	\$ 164,772	\$ 140,221	118%
Revenue-Expense	1,072	1,879	
<b>Total All Revenue - Expense</b>	<b>\$ 1,165,983</b>	<b>\$ 495,010</b>	

Cash Status	As of 7/1/2018	As of 2/28/19
LAIF	\$ 456,175.70	\$ 3,491,024.66
Cal Trust	\$ 3,048,113.21	\$ 3,098,859.07
Citizens Bank	\$ 862,874.97	\$ 1,527,622.69
UBS Financial Services	\$ 1,860,713.75	\$ 1,876,708.72
Cal Credit Union	\$ 3,302,520.81	\$ 252,577.92
Total Cash	\$ 9,530,398.44	\$ 10,246,793.06
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
<b>Cash Position</b>	<b>\$ 4,530,398.44</b>	<b>\$ 5,246,793.06</b>

Increase (decrease) of  
Percent Increase \$ 716,394.62  
15.8%

\* General Fund Revenue shown here does not include overhead

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul '18 - Feb 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4010 · Interest Income				
4012 · LAIF	32,684.37	4,500.00	28,184.37	726.32%
4013 · Caltrust Investment Income	50,745.86	32,500.00	18,245.86	156.14%
4014 · CalCredit Union Interest Income	4,013.75	26,000.00	-21,986.25	15.44%
4015 · UBS Interest Income	36,656.89	22,000.00	14,656.89	166.62%
<b>Total 4010 · Interest Income</b>	<u>124,100.87</u>	<u>85,000.00</u>	<u>39,100.87</u>	<u>146.0%</u>
4020 · Groundwater Charge				
4021 · Assessments - Ag	52,596.83	23,926.20	28,670.63	219.83%
4023 · Assessments - Non-Ag	638,522.68	40,993.72	597,528.96	1,557.61%
4024 · Groundwater Council Revenue	481,377.00	893,577.00	-412,200.00	53.87%
<b>Total 4020 · Groundwater Charge</b>	<u>1,172,496.51</u>	<u>958,496.92</u>	<u>213,999.59</u>	<u>122.33%</u>
4025 · Wash Plan Revenue	165,843.29	100,000.00	65,843.29	165.84%
4030 · Mining Income				
4031 · Plant Site - CEMEX	32,000.00	48,000.00	-16,000.00	66.67%
4032 · Cemex - Royalty / Lease	341,833.31	586,000.00	-244,166.69	58.33%
4036 · Aggregate Maintenance	30,163.25	40,000.00	-9,836.75	75.41%
<b>Total 4030 · Mining Income</b>	<u>403,996.56</u>	<u>674,000.00</u>	<u>-270,003.44</u>	<u>59.94%</u>
4040 · Miscellaneous Income				
4041 · Reimbursed Expenses	2,301.62			
4040 · Miscellaneous Income - Other	2,430.00	10,000.00	-7,570.00	24.3%
<b>Total 4040 · Miscellaneous Income</b>	<u>4,731.62</u>	<u>10,000.00</u>	<u>-5,268.38</u>	<u>47.32%</u>
4050 · Property Tax	91,587.89	104,135.47	-12,547.58	87.95%
4055 · SBVMWD Spreading Agreement Reim	395,205.47	385,696.20	9,509.27	102.47%
4060 · Property Income				
4062 · Mentone Property	11,800.00	22,800.00	-11,000.00	51.75%
<b>Total 4060 · Property Income</b>	<u>11,800.00</u>	<u>22,800.00</u>	<u>-11,000.00</u>	<u>51.75%</u>
4065 · Redlands Plaza	110,685.31	170,798.18	-60,112.87	64.81%
4066 · Redlands Plaza CAM	23,254.97	35,000.00	-11,745.03	66.44%
4080 · Exchange Plan	0.00	30,000.00	-30,000.00	0.0%
4086 · Plunge Creek IRWMP	0.00	150,000.00	-150,000.00	0.0%
4998 · Rate Stabilization From Reserve	0.00	22,223.00	-22,223.00	0.0%
4999 · Trust Reimbursement-Wash Plan	0.00	100,000.00	-100,000.00	0.0%
<b>Total Income</b>	<u>2,503,702.49</u>	<u>2,848,149.77</u>	<u>-344,447.28</u>	<u>87.91%</u>
<b>Gross Profit</b>	<u>2,503,702.49</u>	<u>2,848,149.77</u>	<u>-344,447.28</u>	<u>87.91%</u>
<b>Expense</b>				
5040 · Regional Programs				
5080 · LAFCO Contribution	5,000.00	3,000.00	2,000.00	166.67%
<b>Total 5040 · Regional Programs</b>	<u>5,000.00</u>	<u>3,000.00</u>	<u>2,000.00</u>	<u>166.67%</u>
5050 · Basin Cleaning	9,020.00	50,000.00	-40,980.00	18.04%
5100 · Professional Service				
5120 · Misc. Professional Services	111,316.59	130,000.00	-18,683.41	85.63%
5122 · Wash Plan Professional Services	99,533.47	30,000.00	69,533.47	331.78%
5124 · Plunge Creek Prof Services	60,450.92	150,000.00	-89,549.08	40.3%
5125 · Engineering Services	0.00	18,000.00	-18,000.00	0.0%
5130 · Aerial Photography & Surveying	0.00	1,000.00	-1,000.00	0.0%
5160 · IT Support	3,195.00	7,000.00	-3,805.00	45.64%
5170 · Audit	22,750.00	26,225.00	-3,475.00	86.75%
5175 · Legal - Wash Plan	32.50	10,000.00	-9,967.50	0.33%
5180 · Legal	32,818.71	175,000.00	-142,181.29	18.75%
<b>Total 5100 · Professional Service</b>	<u>330,097.19</u>	<u>547,225.00</u>	<u>-217,127.81</u>	<u>60.32%</u>
5123 · Temp. Field Labor	1,815.52	11,000.00	-9,184.48	16.51%
5133 · Regional River HCP Contribution	0.00	25,000.00	-25,000.00	0.0%
5143 · SBVCT District Contribution	0.00	0.00	0.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	1,623.78	6,180.00	-4,556.22	26.28%
5215 · Property Maintenance	5,787.49	42,000.00	-36,212.51	13.78%
5220 · Maintenance Materials/Shop/Flid	0.00	0.00	0.00	0.0%
5225 · Field Clean Up-Illegal dumping	0.00	6,000.00	-6,000.00	0.0%
<b>Total 5200 · Field Operations</b>	<u>7,411.27</u>	<u>54,180.00</u>	<u>-46,768.73</u>	<u>13.68%</u>
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	2,405.59	8,000.00	-5,594.41	30.07%
5320 · Fuel	6,641.81	12,500.00	-5,858.19	53.13%
<b>Total 5300 · Vehicle Operations</b>	<u>9,047.40</u>	<u>20,500.00</u>	<u>-11,452.60</u>	<u>44.13%</u>

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul '18 - Feb 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>5400 - Utilities</b>				
5410 - Alarm Service	903.00	1,500.00	-597.00	60.2%
5420 - Electricity	4,422.20	9,747.00	-5,324.80	45.37%
5430 - Mobile Phone	2,295.00	3,550.00	-1,255.00	64.65%
5440 - Telephone	3,783.48	8,000.00	-4,216.52	47.29%
5450 - Natural Gas	716.96	942.30	-225.34	76.09%
5460 - Water / Trash / Sewer	1,156.23	2,160.00	-1,003.77	53.53%
5470 - Internet Services	1,952.32	2,575.00	-622.68	75.82%
<b>Total 5400 - Utilities</b>	<b>15,229.19</b>	<b>28,474.30</b>	<b>-13,245.11</b>	<b>53.48%</b>
<b>6000 - General Administration</b>				
6001 - General Administration - Other	724.54	4,500.00	-3,775.46	16.1%
6002 - Website Administration	1,967.94	3,300.00	-1,332.06	59.64%
6003 - Property Tax	0.00	235.10	-235.10	0.0%
6004 - Meeting Expenses	1,342.04	2,000.00	-657.96	67.1%
6006 - Permits	50.00	10,000.00	-9,950.00	0.5%
6007 - Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 - Licenses	1,267.74	1,217.88	49.86	104.09%
6010 - Surety Bond	3,025.00	1,900.00	1,125.00	159.21%
6012 - Office Maintenance	2,024.69	3,180.00	-1,155.31	63.67%
6013 - Office Lease Payment	35,000.00	60,000.00	-25,000.00	58.33%
6015 - Mentone House Maintenance	5,495.25	5,000.00	495.25	109.91%
6016 - Redlands Plaza Maintenance	7,039.05	40,000.00	-32,960.95	17.6%
6018 - Janitorial Services	5,189.00	9,108.89	-3,919.89	56.97%
6019 - Janitorial Supplies	250.13	500.00	-249.87	50.03%
6020 - Vacancy Marketing-Redlands Plaz	185.65	5,500.00	-5,314.35	3.38%
6026 - Redlands Plaza CAM expenses	19,684.92	29,355.00	-9,670.08	67.06%
6027 - Computer Software	0.00	600.00	-600.00	0.0%
6030 - Office Supplies	1,014.27	3,750.67	-2,736.40	27.04%
6033 - Office Equipment Rental	4,627.35	9,500.00	-4,872.65	48.71%
6036 - Printing	940.02	980.00	-39.98	95.92%
6039 - Postage and Overnight Delivery	401.59	1,200.00	-798.41	33.47%
6042 - Payroll Processing	1,647.52	2,523.50	-875.98	65.29%
6045 - Bank Service Charges	164.00	2,575.00	-2,411.00	6.37%
6051 - Uniforms	1,051.72	2,200.00	-1,148.28	47.81%
6060 - Outreach	2,410.00	60,000.00	-57,590.00	4.02%
6087 - Educational Reimbursement	2,500.00	5,000.00	-2,500.00	50.0%
6090 - Subscriptions/Publications	915.52	1,210.00	-294.48	75.66%
6091 - Public Notices	292.95	3,200.00	-2,907.05	9.16%
6093 - Memberships	18,357.67	20,860.20	-2,502.53	88.0%
<b>Total 6000 - General Administration</b>	<b>117,568.56</b>	<b>299,396.24</b>	<b>-181,827.68</b>	<b>39.27%</b>
<b>6100 - Benefits</b>				
6110 - Vision Insurance	1,324.96	2,731.16	-1,406.20	48.51%
6120 - Workers' Comp. Insurance	5,908.29	14,867.37	-8,959.08	39.74%
6130 - Dental Insurance	5,615.36	11,659.41	-6,044.05	48.16%
6150 - Medical Insurance				
6150.01 - Medical Employee Contribution	-14,718.36	-27,635.26	12,916.90	53.26%
6150 - Medical Insurance - Other	101,153.48	209,888.74	-108,735.26	48.19%
<b>Total 6150 - Medical Insurance</b>	<b>86,435.12</b>	<b>182,253.48</b>	<b>-95,818.36</b>	<b>47.43%</b>
6160 - Payroll Taxes-Employer	30,608.59	67,314.14	-36,705.55	45.47%
6170 - PERS Retirement				
6170.01 - PERS Employee Contributions	-33,700.14	-30,611.84	-3,088.30	110.09%
6170 - PERS Retirement - Other	114,203.88	173,907.07	-59,703.19	65.67%
<b>Total 6170 - PERS Retirement</b>	<b>80,503.74</b>	<b>143,295.23</b>	<b>-62,791.49</b>	<b>56.18%</b>
<b>Total 6100 - Benefits</b>	<b>210,396.06</b>	<b>422,120.79</b>	<b>-211,724.73</b>	<b>49.84%</b>
<b>6200 - Salaries</b>				
6230 - Regular Salaries	511,753.25	980,564.97	-468,811.72	52.19%
<b>Total 6200 - Salaries</b>	<b>511,753.25</b>	<b>980,564.97</b>	<b>-468,811.72</b>	<b>52.19%</b>
<b>6300 - Insurance</b>				
6310 - Property/ Auto Insurance	2,431.50	7,000.00	-4,568.50	34.74%
6320 - General Liability Insurance	31,871.00	31,800.00	71.00	100.22%
<b>Total 6300 - Insurance</b>	<b>34,302.50</b>	<b>38,800.00</b>	<b>-4,497.50</b>	<b>88.41%</b>
<b>6400 - Board of Directors' Expenses</b>				
6401 - Directors' Fees				
6401.5 - Payroll Taxes-Directors	5,743.57			
6401 - Directors' Fees - Other	44,747.00	86,042.00	-41,295.00	52.01%
<b>Total 6401 - Directors' Fees</b>	<b>50,490.57</b>	<b>86,042.00</b>	<b>-35,551.43</b>	<b>58.68%</b>

San Bernardino Valley Water Conservation District  
Profit & Loss To Date vs. Annual Budget

	<u>Jul '18 - Feb 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6410 · Mileage	1,975.44	4,000.00	-2,024.56	49.39%
6415 · Air Fare	489.96	2,500.00	-2,010.04	19.6%
6420 · Other Travel	351.30	500.00	-148.70	70.26%
6425 · Meals	1,326.18	3,500.00	-2,173.82	37.89%
6430 · Lodging	3,052.23	3,800.00	-747.77	80.32%
6435 · Conf/Seminar Registrations	3,230.00	5,000.00	-1,770.00	64.6%
6440 · Election Fees / Re-Districting	0.00	100,000.00	-100,000.00	0.0%
<b>Total 6400 · Board of Directors' Expenses</b>	<b>60,915.68</b>	<b>205,342.00</b>	<b>-144,426.32</b>	<b>29.67%</b>
6500 · Administrative/Staff Expenses				
6510 · Mileage	880.84	1,800.00	-919.16	48.94%
6515 · Air Fare	2,126.85	2,000.00	126.85	106.34%
6520 · Travel, Other (rental car, taxi)	591.90	1,000.00	-408.10	59.19%
6525 · Meals	1,017.57	1,545.00	-527.43	65.86%
6530 · Lodging	2,828.52	3,000.00	-171.48	94.28%
6535 · Conf/Seminar Registrations	2,388.00	4,000.00	-1,612.00	59.7%
<b>Total 6500 · Administrative/Staff Expenses</b>	<b>9,833.68</b>	<b>13,345.00</b>	<b>-3,511.32</b>	<b>73.69%</b>
9999 · Contribution to Capital Maint.	0.00	314,500.00	-314,500.00	0.0%
<b>Total Expense</b>	<b>1,322,390.30</b>	<b>3,013,448.30</b>	<b>-1,691,058.00</b>	<b>43.88%</b>
<b>Net Ordinary Income</b>	<b>1,181,312.19</b>	<b>-165,298.53</b>	<b>1,346,610.72</b>	<b>-714.65%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
7000 · Construction				
7010 · Materials	0.00	12,000.00	-12,000.00	0.0%
7055 · Plunge Creek Expansion	0.00	462,228.00	-462,228.00	0.0%
<b>Total 7000 · Construction</b>	<b>0.00</b>	<b>474,228.00</b>	<b>-474,228.00</b>	<b>0.0%</b>
7100 · Land & Buildings				
7110 · Property Capital Repairs	23,029.16	60,000.00	-36,970.84	38.38%
7130 · Mentone Property (House)-CapRep	12,440.00			
7140 · Mentone Property (Shop)-CapRep	0.00	200,000.00	-200,000.00	0.0%
7150 · Mill Creek Diversion	0.00	479,200.00	-479,200.00	0.0%
7160 · Mendoza Property	0.00	165,000.00	-165,000.00	0.0%
<b>Total 7100 · Land &amp; Buildings</b>	<b>35,469.16</b>	<b>904,200.00</b>	<b>-868,730.84</b>	<b>3.92%</b>
7200 · Equipment & Vehicles				
7210 · Computer Hardware-Capital Purch	0.00	5,000.00	-5,000.00	0.0%
7220 · Computer Software	7,259.28	10,000.00	-2,740.72	72.59%
7230 · Field Equipment / Vehicles	0.00	145,000.00	-145,000.00	0.0%
7240 · Office Equipment	0.00	1,500.00	-1,500.00	0.0%
<b>Total 7200 · Equipment &amp; Vehicles</b>	<b>7,259.28</b>	<b>161,500.00</b>	<b>-154,240.72</b>	<b>4.5%</b>
7400 · Professional Services Capital				
7438 · Engineering Services-Other	0.00	125,000.00	-125,000.00	0.0%
<b>Total 7400 · Professional Services Capital</b>	<b>0.00</b>	<b>125,000.00</b>	<b>-125,000.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>42,728.44</b>	<b>1,664,928.00</b>	<b>-1,622,199.56</b>	<b>2.57%</b>
<b>Net Other Income</b>	<b>-42,728.44</b>	<b>-1,664,928.00</b>	<b>1,622,199.56</b>	<b>2.57%</b>
<b>Net Income</b>	<b>1,138,583.75</b>	<b>-1,830,226.53</b>	<b>2,968,810.28</b>	<b>-62.21%</b>



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

Memorandum No. 1628

**To:** Board of Directors  
**From:** General Manager, Daniel Cozad  
**Date:** March 13, 2019  
**Subject:** Groundwater Late Payer, Non-Respondents and Investigation List for GWA #51

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**RECOMMENDATION**

Review, discuss and direct staff to continue to investigate late payers and non-respondents for the period of July 1, 2018 – December 31, 2018.

**BACKGROUND**

The District sent notices to all producers as it does every 6 months. GWA 51 covers the period from July 1, to December 31, 2018. After each assessment period's payment deadline, staff follows the Board approved procedure; sending late notices, calling and attempting to assist any producer who has filed incorrect statements or has failed to file or pay or both. Each groundwater assessment cycle has both late-payers or non-paying producers. Staff makes several attempts to contact producers who have not paid and find owners for wells that have new owners or managers.

**DISCUSSION**

District staff has made contact with Laranni Gunter, Piperhill Redlands, Tennessee Water Co, Greenspot Mutual Well Co. and Splash Kingdom. Payment and reporting are expected to be submitted soon. Additional emails and messages have been sent to Arrowhead Country Club and Redlands Unified School District.

**FISCAL IMPACT**

Staff time and potentially legal support may be required to determine ownership and production.

**ATTACHMENTS OR MATERIALS**

Past Due GW #51 Producers Investigation List

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwc.org Email: info@sbvwc.org

**BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL MANAGER**

Daniel B. Cozad

# PAST DUE GW #51 PRODUCERS INVESTIGATION LIST

PAST DUE GW #51 PRODUCERS INVESTIGATION LIST				Expect Pymt/Report	Late Reporters	Field Visit Needed
PRODUCERS	WELL CODE	RECORDATION	LAST PAYMENT/REPORTING			
1. Arrowhead Country Club	1N4W23E	3601925	\$789.60/GW #50 (Jan-Jun 2018)	X		
2. Greenspot Mutual Well Co	1S2W16C01S	3600266	\$256.56/GW #50 (Jan-Jun 2018)	X		
3. Redlands Unified School Dst	1S2W30C01S	3601641	\$378.02/GW #50 (Jan-Jun 2018)	X		
4. Splash Kingdom	1S3W29J01S	3600415	\$653.63/GW #48 (Jan-Jun 2017)	X		
5. Laranni Gunter	1S3W32G01S	3600160	\$0/GW #49 (Jul-Dec 2017)		X	
6. Piperhill Redlands	1S2W30H	3601126	\$121.63/GW #49 (Jul-Dec 2017)		X	
7. Tennessee Water Co	1S3W16L	3600474	\$55.10/GW #49 (Jul-Dec 2017)		X	



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

Memorandum No. 1629

**To: Board of Directors**

**From: General Manager, Daniel Cozad**

**Date: March 13, 2019**

**Subject: Final 2019 Engineering Investigation Report and Draft Groundwater Resolution**

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**RECOMMENDATION**

Review, discuss and consider approval of the 2019 Engineering Investigation Report and review and provide any comments to District Counsel on the Draft Groundwater Resolution.

**BACKGROUND**

Over five years ago, Staff prepared the first EI Report Plan after receiving considerable input and discussion with the BTAC and other parties in the Basin. Recently, Staff has updated the plan to incorporate changes and revisions that were identified from the production of the EI Report in 2017.

Staff developed the 2019 EI Report in accordance with the updated EI plan approved by the Board last year. Staff posted the Draft EI Report and will present the report to the Board in the meeting. The next BTAC meeting will be on April 8, 2019 and staff will offer a presentation if the BTAC is interested. Staff has not received any comments nor have any requests for changes been received.

**DISCUSSION**

Generally, the EI Report process was very similar to prior years. Data for well location was requested and Katelyn Scholte verified locations, basins and wells to improve accuracy and mapping quality. This year when mapping we have locations for more than 180 wells giving a more accurate representation of the ground water elevation. Staff has not received any changes since posting, however that is very recent. Virtually all requested well levels were reported, with the exception of Fontana Water Company. SBVMWD will again run their model for the basin with our data to compare with the EI Report and results will be reported when complete.

The 2019 EI Report indicates precipitation was lower for the water year and for the calendar year. This year precipitation was approximately 56% of normal. The EI shows a general drop in basin water levels from the elevations from the prior year. Many areas decreased ranging from 0.5 to 9.3 feet; however, some areas of the basin have decreased almost 25 feet due to a decrease in the quantity of State Water

Project water recharged in the area. Only 16,000AF of State Project Water was available for recharge in the basin in 2018, compared to 47,000 AF in 2017. This decreased availability of imported water for groundwater recharge and the less than average precipitation caused a decline in water levels resulting in a decrease of about 48,000 AF for the Bunker Hill Basin. Groundwater production was approximately the same for the previous period with 83,000 AF within SBVWCD boundaries and 162,000 AF within the Bunker Hill Basin boundary was used.

The EI Report with appendices is available on the District's website <http://www.sbvwd.org/reports-and-data/engineering-investigation.html>. Limited copies of the EI Report will be produced with primary distribution by Adobe Acrobat file. Staff will provide a copy for any Board member who requests them.

### **FISCAL IMPACT**

The EI Report preparation alone does not have a significant fiscal impact. Costs to produce the 2019 EI are similar to the last few years and lower than the past due to the exclusive use of in-house and intern staff for data acquisition, management, analysis, and document preparation. This represents a savings to the Groundwater Enterprise and to the District. A primary purpose of the report is to provide the basis for the Groundwater Charge in compliance with Water Code §75523. The budget for the Groundwater Enterprise covers the cost for the EI Report.

### **POTENTIAL MOTIONS**

1. Move to approve the 2019 Engineering Investigation Report.
2. Provide specific direction to staff.
3. Take no action.

**RESOLUTION NO. 5xx**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN BERNARDINO VALLEY WATER CONSERVATION  
DISTRICT ESTABLISHING A GROUNDWATER CHARGE ON THE PRODUCTION OF  
GROUNDWATER WITHIN DISTRICT BOUNDARIES, AND MAKING CERTAIN FINDINGS  
RELATIVE THERETO**

**WHEREAS**, California Water Code, Division 21, Part 9 provides authority for the San Bernardino Valley Water Conservation District to consider and impose a groundwater charge on groundwater production within the District; and

**WHEREAS**, the California Legislature has found, in Water Code Section 75521, that such groundwater charges are in furtherance of District activities in the protection and augmentation of water supplies for users, which are necessary for the public health, welfare and safety; and

**WHEREAS**, Water Code Section 75523 allows for the use of proceeds from a groundwater charge for any District purposes, which may be authorized by law; and

**WHEREAS**, The District has presented a budget showing the needs and uses of the Groundwater Charge for 2019-20 water year; and

**WHEREAS**, at the regular meeting of the Board of Directors on February 13, 2019, the District accepted an Engineering Investigation report, relating to groundwater conditions in the Bunker Hill Basin underlying the District boundaries; and

**WHEREAS**, the Engineering Investigation and preliminary Groundwater Enterprise Budget and rate options were presented to the Basin Technical Advisory Committee on April 8, 2019; and

**WHEREAS**, The BTAC and Basin Producers, as well as the District, have formed a Groundwater Council, and in connection with that Groundwater Council have entered into the San Bernardino Basin Groundwater Council Framework Agreement (“GC Agreement”), which includes the annual review and funding of various maintenance costs for facilities used to replenish the Bunker Hill Basin, including facilities owned or managed by the District, pursuant to an Equitable Allocation formula developed as part of the GC Agreement; and

**WHEREAS**, the California Supreme Court on December 4, 2017 issued its decision in the case of *City of San Buenaventura v. United Water Conservation District*; Case No. S226036 (“Ventura Decision”) which resolved outstanding legal issues relating to the procedures and constitutional requirements attending the levy and collection of groundwater charges under applicable authorizing statutes pertaining to water conservation districts like the District; and

**WHEREAS**, under that opinion, the California Supreme Court clarified that such groundwater charges are not “property related charges” under California Constitution Article XIII D (Proposition 218), but did affirm that such charges are governed by California Constitution Article XIII C (Proposition 26), such that the charge must be set at a rate that in the aggregate is no more than is necessary to cover the reasonable costs of the governmental activity for which it is charged, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor’s burdens on, or benefits received from, the governmental activity; and

**WHEREAS**, the California Supreme Court’s opinion in the Ventura Decision cast serious legal doubt on the continuing validity of the statutory differentials in groundwater charge rates provided under Water Code section 75594, which dictates that groundwater charges for non-agricultural uses be three to five times greater than agricultural uses; and

**WHEREAS**, the District desires to comply with the procedural and constitutional requirements clarified by the California Supreme Court in the Ventura Decision, while at the same time understanding that agricultural producers within the District may bear a short-term transitional burden from elimination of statutorily-dictated rate differentials in groundwater charges, and

**WHEREAS**, the District provided mailed notice to all groundwater producers within its District boundaries of a public meeting held on April 10, 2019, and a public hearing held on April 24, 2019, inviting all groundwater producers and all persons interested in the condition of groundwater or surface water supplies of the District to appear and submit evidence, and inviting all water producers to examine the Engineering Investigation report; and

**WHEREAS**, the Board of Directors has conducted a public meeting on April 10, 2019, and a public hearing on April 24, 2019, to receive comment and evidence submitted by the public at such hearing; and

**WHEREAS**, the Board has considered the Engineering Investigation report, and considered all comments and evidence presented to it at the public meetings and hearings; and

**WHEREAS**, the District has made available by wide distribution, beginning on February 13, 2019, a Groundwater Enterprise Budget identifying the proposed use of the estimated Groundwater Charge proceeds, which will be subsequently incorporated in the District budget; and

**WHEREAS**, the District's ad valorem tax revenues are limited and the District has experienced a decrease in revenues from interest on reserves, which is expected to remain at a low rate; and

**WHEREAS**, on the basis of all evidence presented, including the Engineering Investigation report and such public comment, the Board has determined that it is appropriate and in the best interests of the District and all those water users who rely, directly or indirectly, on the District's services, to levy a groundwater charge as further provided herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT AS FOLLOWS:**

Section 1. As required by Water Code Section 75574, the Board hereby makes the following findings:

- A. Annual Change in Storage in those portions of the Bunker Hill Basin lying within the District's boundaries ("Bunker Hill Basin" herein), Fall 2017 to Fall 2018, is a decrease of -46,268 acre-feet or more.
- B. Accumulated Change in Storage in the Bunker Hill Basin as of the Last Day of the Preceding Water Year (using 1993 as base year) is -569,198 acre-feet or more.
- C. Total Groundwater Production from the Bunker Hill Basin from the Preceding Water Year July 1, 2017 to June 30, 2018 is 161,708 acre-feet.
- D. Estimate of the Annual Change in Storage for the Current Water Year (July 1, 2018 to June 30, 2019) in the Bunker Hill Basin is -77,468 acre-feet or more.
- E. Estimate of the Annual Change in Storage for the Ensuing Water Year (July 1, 2019 to June 30, 2020) in the Bunker Hill Basin is -5,921 acre-feet.
- F. Average Annual Change in Storage for the Immediate Past Ten Water Years in the Bunker Hill Basin is -13,862 acre-feet or more.
- G. Estimated Amount of Agricultural Water Withdrawn from the Groundwater Supplies of the District for the Ensuing Water Year (July 1, 2019 to June 30, 2020) is 11,065 acre-feet.
- H. Estimated Amount of Other-than-Agricultural Water Withdrawn from the Groundwater Supplies of the District for the Ensuing Water Year (July 1, 2019 to June 30, 2020) is 95,056 acre-feet.
- I. Estimated Amount of Water Necessary for Surface Distribution for the Ensuing Water Year (July 1, 2019 - June 30, 2020) within the Bunker Hill Basin is 76,743 acre-feet.
- J. Estimated Amount of Water Necessary for Surface Distribution for the Ensuing Water Year (July 1, 2019 - June 30, 2020) for the District is 53,963 acre-feet.
- K. The Amount of Water which is Necessary for the Replenishment of the Groundwater Supplies of the Bunker Hill Basin to maintain constant groundwater supplies for the Ensuing Water Year (July 1, 2019 to June 30, 2020) is 136,493 acre-feet.
- L. The Amount of Water which is necessary from all sources, including natural recharge to bring the basin back to its "full" condition of 1993 is 783,159 acre-feet.

Section 2. The Board of Directors hereby finds that the entire District constitutes a single zone of benefit for the imposition of this charge. The basis for this finding is that the entire portion of the basin underlying the District boundary is fed by the same naturally occurring surface flows. Although the basin may be divided into various subparts, because of hydrogeological conditions these areas are interconnected, and water recharged by the District from its existing recharge facilities contributes to underground "flows" which eventually reach other subparts of the basin. Thus, the District's recharge inures to the benefit of users in other areas by enhancing the availability of water supplies throughout the basin. In addition, the District maintains both the availability of surface water flows for groundwater recharge, and the facilities for accommodating the recharge, whether by the District or by other parties pursuant to collaborative regional groundwater management efforts.

Section 3. The Board finds that there is no past accumulation of the amount of water necessary to be replaced in the intake areas of the groundwater basins within the District to prevent the landward movement of salt water into the fresh groundwater body, or to prevent subsidence of the land within the District, either in the past water year or the proceeding 10 years, nor is there likely to be any amount of water necessary for these purposes in the ensuing water year. The Board further finds that the District is not obligated by contract to purchase any water, though depending on the decision making processes of the Groundwater Council, the District may be asked to help fund regional purchases of imported water to augment native water supplies, in amounts presently unknown. The Board also finds that further recharge of the basin is required based upon the findings related to change in storage stated in Section 1 above, to prevent depletion or degradation to the basin's groundwater supplies, to enhance both the availability and accessibility of such supplies, and to replenish, augment, and protect such supplies, and that the proceeds of the groundwater charge established hereon shall be used for such purposes.

Section 4. The Board of Directors hereby levies, assesses and affixes a groundwater charge in the amount of \$13.19, to be applicable to both agricultural and non-agricultural use. The Board imposes this unitary rate in response to, and in an attempt to comply with, the Ventura Decision, but also because the District has not historically segregated either facilities or groundwater charge-funded efforts based on agricultural vs. non-agricultural use basis. Nor has the District undertaken studies to isolate a predominantly agricultural producing zone or region within the District boundaries, and even if such an area were to be isolated, there is some question based on existing facts and circumstances whether the benefits and burdens of the District's groundwater management and replenishment services could support a rate differential based on agricultural use. Late charges on delinquent accounts will be 1% interest per month in accordance with Water Code §75615 et seq. and any additional actual costs to collect delinquent amounts not paid by August 1, 2019 and February 1, 2020

Section 5. Notwithstanding the unitary rate set above, the District recognizes that the elimination of the previously statutorily-directed rate differential between agricultural and non-agricultural uses may cause some short-term transitional financial hardship on certain users that previously paid the lower agricultural rate. In recent years, the District has accumulated a Rate Stabilization Fund, which it has drawn from to reduce the year-by-year step increases occasioned by the increases in costs of the services the District provides. In order to alleviate burdens on certain agricultural producers from compliance with the Ventura Decision, and consistent with the discretion for application of groundwater charge proceeds granted to the District under Water Code section 75523, the District has determined to draw on this fund to subsidize a portion of the rate increase on certain agricultural use producers for the upcoming water year. Those Agricultural producers eligible for the Rate Stabilization offset shall be those whose pumped groundwater is applied directly to production of agricultural products or livestock, or is directly applied to landscape watering for cemeteries or golf courses. The District's Rate Stabilization Fund shall be used to offset the costs for such producers on a per acre foot basis of production, in the amount of \$6.51 per acre foot, which will reduce the "effective rate" such producers pay to \$9.54 per acre foot. In making this determination, the Board of Directors also indicates its intent to continue to utilize the Rate Stabilization Fund in additional amounts for the next upcoming water years which along with the use of Rate Stabilization Funds this year, will provide the last two of a three-step phasing of rates to bring those eligible agricultural producers' rates to an amount equal to the rates paid by all other users at the end of three years.

Section 6. Exemptions:

A. Notwithstanding the foregoing, for producers who can demonstrate that their production for the water year is restricted to basic, personal residential use limited to the property on which the applicable groundwater production facility is based, and the total cumulative production for the applicable producer within the District is not in excess of two (2) acre feet over the course of the water year; such production shall be exempted from the groundwater charge provided the producer documents its exemption prior to bi-annual collection of the groundwater charge. In establishing this exemption, the Board finds that the likely revenues to be derived from the groundwater production subject to the exemption is outweighed by the administrative burdens in administering and collecting the charge. The District General Manager is authorized to waive late fees with explanation and request from payees or if the cost of recovery outweighs the fee to be collected.

B. To the extent that a party who is a member of the Groundwater Council has paid a maintenance and operation charge through the Equitable Allocation based upon an approved budget for the Groundwater Council that includes the maintenance and operations costs reflected in the District's budget showing the needs and uses of the Groundwater Charge for 2019-20 water year, and such payment is remitted to the District, the General Manager is authorized to accept such Equitable Allocation payment as payment in full for groundwater charges due from that party's production for the applicable water year. If a party remits its Equitable Allocation for maintenance and operation costs to the District, but in that same water year leaves or otherwise ceases to participate in the Groundwater Council, the District's then-current groundwater charges shall apply to such party's production for the entire water year, and that party's amount of the Equitable Allocation so remitted will be used as a

prepayment offset for groundwater charges otherwise due from such party's production. The purpose for this credit is to assure that parties contributing to the maintenance and operations component of the Equitable Allocation do not double-pay for their proportionate cost of the District's services.

C. The District has been in discussions with various Riverside County entities who propose to be Ex Officio members of the Groundwater Council, and who may, by separate agreement with the District, agree to fund portions of the maintenance and operations costs of existing recharge facilities. To the extent such an agreement is reached, and a party otherwise subject to the District's groundwater charge contributes in such a way this its payment is remitted to the District; the General Manager is authorized to provide discharges and credits to such Ex Officio members in the same manner as for Groundwater Council members, provided above. The purpose for this credit is to assure that parties contributing to the maintenance and operations of the District though any such agreement do not double-pay for their proportionate cost of the District's services.

Section 7. In connection with fixing the groundwater charge as set forth in Section 4 above, the Board of Directors makes the following findings:

- A. Consistent with the Ventura Decision, the District's groundwater charge is not a "property-related charge" for purposes of determining the applicability of Article XIID of the California Constitution. Notwithstanding, the District has provided mailed notice of the proposed charge and the amounts proposed to be charged to all known groundwater producers within its jurisdictional boundaries.
- B. The groundwater charge is imposed upon the action of extraction of groundwater from the basin underlying the District's boundaries, and not on property or groundwater extraction facilities as such. The groundwater charge will be incurred by groundwater producers through their voluntary action of groundwater production. The groundwater charge is not one for water delivery by the District to groundwater extractors, but rather relates to the District's service of maintaining groundwater supplies, recharge facilities, and management of both for groundwater extractors within the District. The District maintains no pipes, canals or other facilities directly connecting District facilities to the groundwater extractors' property or pumping facilities. In addition, parties subject to the groundwater charge are predominantly either public or private entities involved in the business of providing water, or persons or entities involved in irrigation, for agricultural-related activities, and for uses of water exceeding what would be required for basic residential use of the property.
- C. The District has provided notice of the proposal for imposition of the groundwater charge through a number of different avenues. Mailed notice was provided to all operators reflected on the District's records as containing active groundwater production facilities within the District. In addition, published notice was provided in the San Bernardino Sun on March 1, 8 and 15, 2019, and in the Highland Community News on March 1, 8 and 15, 2019. All such notices identified the prior and proposed rate for agricultural and non-agricultural water, the estimated total revenue to be collected from the charge, and the time and place for public hearing at a public meeting at which parties objecting to the charge could appear and be heard. That notice also reflected the rate and method of calculation for this consumption-based charge, which provided notice of the basis of the charge.
- D. The proposed groundwater charges, and Engineering Investigation report prepared by the District, were reviewed at a public meeting held April 10, 2019, and a public hearing held April 25, 2018. In addition, the Engineering Investigation report prepared by the District was presented to and reviewed with the Board of Directors at a public meeting on February 13, 2019, and was discussed at the Basin Technical Advisory Committee on April 8, 2019.
- E. The groundwater charge is being levied to assist in offsetting the costs of the District's Groundwater Enterprise in providing groundwater supplies, groundwater recharge facilities, and recharge management and administration for the benefit of groundwater producers within the District. The Groundwater Enterprise Budget includes, but is not limited to, funding the following:
  1. Making available the District's Santa Ana River water rights, in an amount no less than 10,400 acre per feet per year, for recharge into the Bunker Hill Basin;
  2. Conducting groundwater recharge activities by diverting both Santa Ana River and Mill Creek water supplies into District's recharge facilities;
  3. Applying the District's experience and expertise in directing groundwater recharge effectively and efficiently, administering the physical recharge of groundwater both directly for the District and its water supplies, and recharging on behalf of other entities,

including exchanges under the Santa Ana River/Mill Creek Cooperative Water Project Agreement;

4. Maintaining and operating the District's diversion works, recharge basins and canals to insure the availability of sufficient infrastructure to accommodate needed groundwater recharge; and defense and protection of the District's water rights and manner of operations; and performing such maintenance of other parties' diversion works, recharge basins and canals as requested and per prior agreements.
5. Pursuing various environmental permits and related permissions to continue the maintenance and operation of the District's Facilities for the future and to provide for potential expansion of facilities for Bunker Hill recharge;
6. Investigation and implementation of improvements to groundwater recharge infrastructure;
7. Reporting to groundwater producers and other interested parties of groundwater recharge activities and conditions, including but not limited to the daily flow report;
8. Conducting engineering analyses, such as the District's annual Engineering Investigation, designed to provide information regarding the District's groundwater basin and groundwater recharge facilities;
9. Participating in, and serving as the accounting arm for the collection of, facilities maintenance and operations funds and contributions for the Groundwater Council; and
10. Administrative support, training and overhead for all the above-listed activities.

F. The total amount of estimated revenues from the groundwater charge is estimated at approximately \$972,859 based on production reported for the 2018-2019 water year. These revenues do not fully recover expected cost and will not exceed the costs of providing the services as detailed above, in that the District's Groundwater Enterprise Budget for fiscal year 2019-2020 proposes total expenditures of \$1,229,911.

G. The amount of groundwater charge paid by each individual payor will not exceed the benefit of the Conservation District's services to such parties, because the structure of the groundwater charge is such that the amount paid varies in direct proportion to the amount of groundwater supplies extracted, and therefore is proportional to the benefit each individual payor receives from the District's services.

Section 8. The Board of Directors further finds that the groundwater charge adopted herein is statutorily exempt from CEQA under Title 14, California Code of Regulations Sections 15273, 15301, and 15306. The action contemplated herein constitutes a structuring and establishment of a charge which will be used in part for meeting operating expenses and for purchasing or leasing equipment and materials. To the extent the groundwater charge revenues will be applied to groundwater testing, these activities fit within Title 14, California Code of Regulations Section 15306. Such activities involve the occasional taking of groundwater samples by means of temporary equipment, which will not cause any alteration to the land, and consist solely of information gathering. To the extent any portion of the funds is directed to maintenance, operation, or repair of existing facilities, involving no or negligible expansion of existing uses, these activities fit within Title 14, California Code of Regulations Section 15301. To the extent any portion of the funds is directed to construction or establishment of new facilities, environmental review of such facilities will occur at such time those facilities are proposed, and the nature, location, scope, and function of such potential future facilities becomes known. Under each of the above-referenced exemptions, therefore, the Board of Directors finds that the levy and implementation of the groundwater charge is properly exempt from CEQA.

Section 9. The General Manager is hereby authorized and directed to provide notice to operators of the levy of the groundwater charge, as provided for in Water Code Section 75610.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Board of Directors this 24<sup>th</sup> day of April 2019, by the following roll-call vote:

YES:	DIRECTORS:
NO:	DIRECTORS:
ABSTAIN:	DIRECTORS:
ABSENT:	DIRECTORS:

ATTEST:

\_\_\_\_\_  
Richard Corneille, President

\_\_\_\_\_  
Daniel Cozad, Secretary



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1630

**To:** Board of Directors  
**From:** Daniel Cozad, General Manager  
**Date:** March 13, 2019  
**Subject:** Staffing Plan Update

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## RECOMMENDATION

Review, discuss and provide feedback to Staff on updates to the District Staffing plans.

## BACKGROUND

The Board approved a staffing plan in 2013 and a revised staffing and succession plan in 2017. Annually the Board reviews staffing and sets salary ranges as part of the budget. Last year the Board requested a consultant performed Classification and Compensation Survey be completed. In addition, the Board approved the Partnership Agreement for Active Recharge project earlier this calendar year. These issues impact the staffing plan and while the Classification and Compensation plan has not been completed by the consultant staff wanted to get Board feedback on the support for the Active Recharge Transfer projects.

## POLICY CONSIDERATIONS

The scope of work for the Classification and Compensation Survey included preparing a position description and salary analysis for a Senior Engineer to provide project management and Engineering review planning, development and design of Active Recharge Transfer Projects. The staff has prepared a draft organization chart showing an additional position for a Senior Engineer. While the salary survey is not complete staff has estimated the increase in salary budget at about \$142,000, and health benefits, CalPERS and other employment costs are estimated at about \$45,000 per year. Project Partners, a professional staffing firm specializing in engineering and related support could provide similar staff for \$130. per hour or about \$270,000 per year. Alternatively, Consulting Engineering firms could project support, but rates range from \$150 to \$200 per hour.

Staff is recommending adding a position based on the following considerations

- Long term project planning, development and permitting
- The learning curve required for District recharge projects and needed consistency
- Working relationships needed to be useful in active recharge projects
- Potential for improvements and support for ongoing operations and Enhanced Recharge
- Lower total cost and with succession opportunities for future vacancies

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwd.org Email: info@sbvwd.org

### **BOARD OF DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

### **GENERAL MANAGER**

Daniel B. Cozad

The Board could choose to expand staffing and accomplish these additional efforts, maintain current staff and reduce expectations for progress in other areas. With the Board's feedback staff will modify the existing staffing plan as needed make the best use of full-time staff, part-time staff, interns and contract staff and consultants to achieve the mission and Board priorities.

### **ALTERNATIVES**

Potential Board Actions include:

- Direct no changes in the staffing plan for the budget
- Table the issue to a future meeting of the Board
- Provide specific changes or requests as staff revises the plan

### **FISCAL IMPACT**

The financial impacts for future staffing are difficult to determine until the salary portion of the Class and Compensation study are determined. Staff's estimates are based on similar hired positions and current Board approved consulting agreements. The addition of Senior Engineer position and support for that position would be paid from interest earnings from the Conservation Easement payments for the Active Recharge Transfer Projects. Additional funding is available from the Enhanced Recharge Agreement to pay the salary or contracts for that staffing. Increased in benefits and other costs would be covered by those activities as well. If staffing is contracted costs would be higher, but benefit costs would not increase. The fiscal impact of any additional staffing would be identified and evaluated in detail in the annual budget.

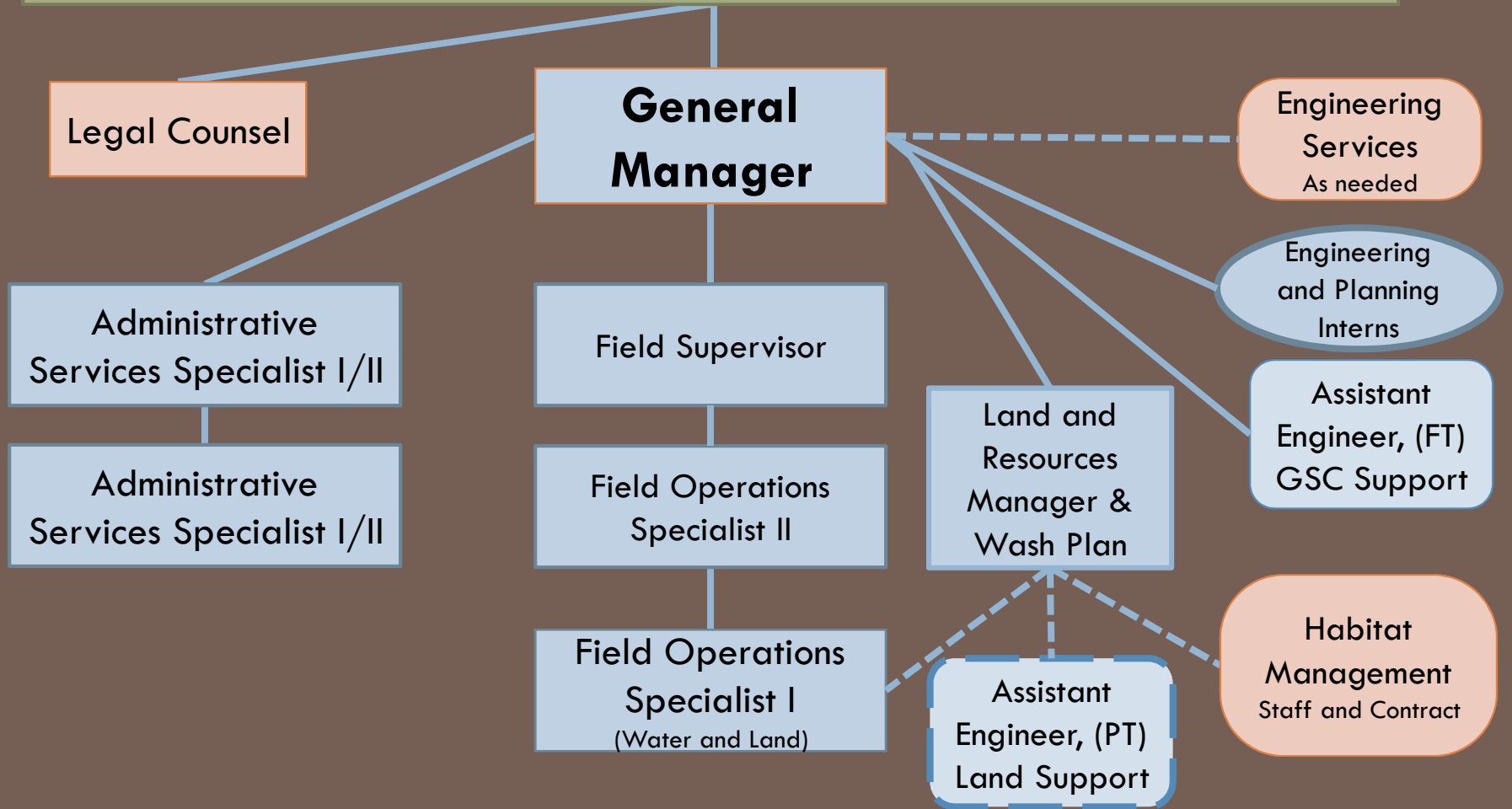
### **ATTACHMENTS OR MATERIALS**

Existing Organizational Chart

Proposed 2019-20 Organizational Chart

# BOARD OF DIRECTORS

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT

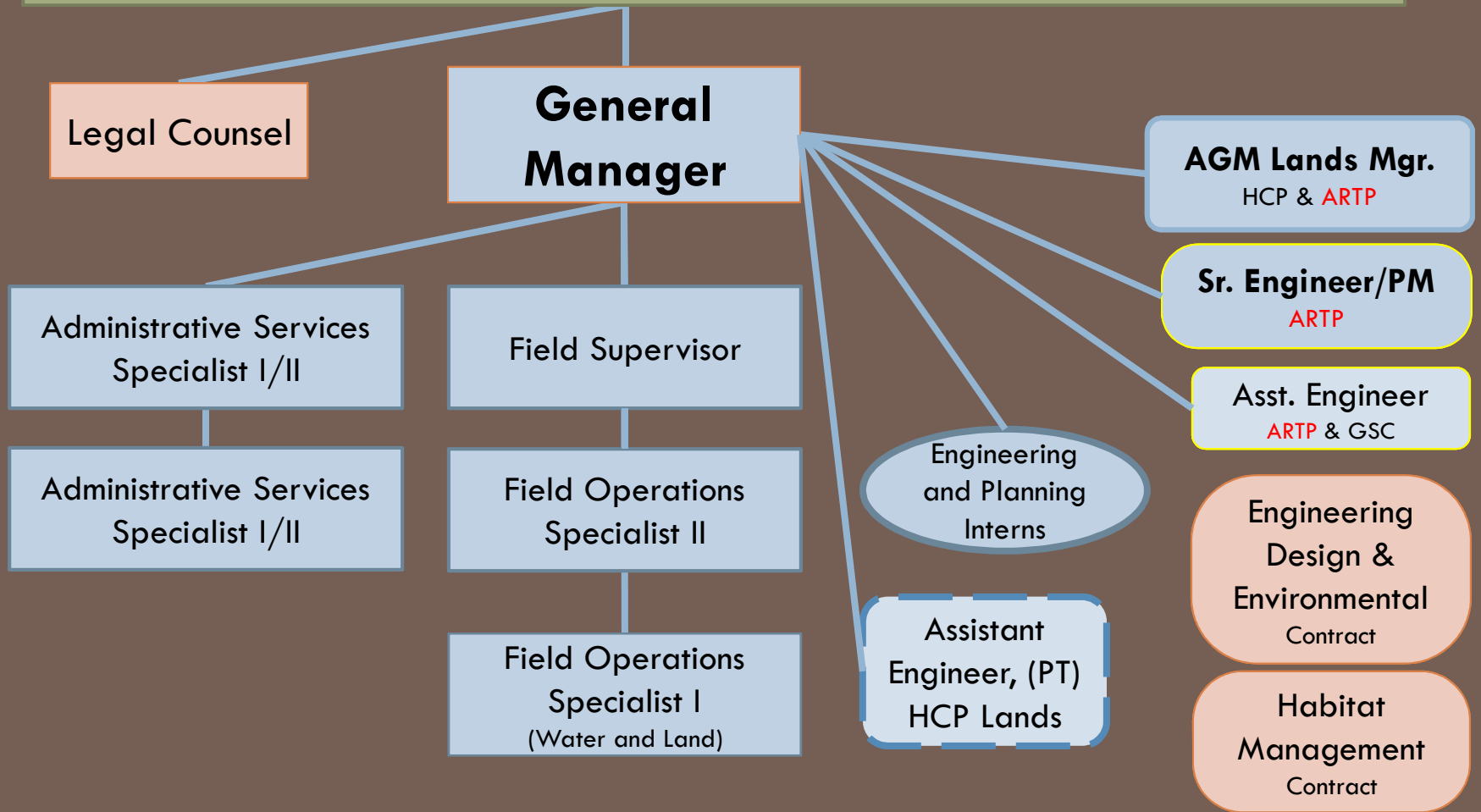


FY 2018-2019

7 full time, 1 part time, Interns, GM, and District Counsel

# BOARD OF DIRECTORS

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT



FY 2019-2020

8 full time, 1 part time, Interns, GM, and District Counsel



# San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1631

**To:** Board of Directors  
**From:** General Manager, Daniel Cozad  
**Date:** March 13, 2019  
**Subject:** CSDA Board of Directors Call for Nominations and Request for Concurring Nomination

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## **RECOMMENDATION**

Review and provide direction to staff to nominate a Board member if interested in CSDA Board of Directors and prepare concurring nomination resolutions for selected requestors.

## **BACKGROUND**

The leadership of CSDA is elected from its six geographical regions. Each region has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA member, such as the SBVWCD.

Board members are expected to attend all board meetings held every other month at CSDA's office in Sacramento, participate in at least one committee and attend two annual events (Special District's Legislative Days (held in the spring and fall). CSDA reimburses directors for their related expenses for Board and Committee meetings. Expenses for the two annual events are not reimbursed by CSDA. CSDA requires Board members are expected to complete all four modules of CSDA's Special District Leadership Academy within 2 years.

The Conservation District has received a request for concurring nomination from Lindsay Woods from Hesperia Recreation & Park District. Any other requests that are received after the publication of the Board Package will be provided as a handout.

The deadline for filing a nomination is April 17, 2019. Additional information is included in the package.

## **FISCAL IMPACT**

The District would be responsible for paying expenses for at least the two annual events. Other regular meeting costs would be paid by CSDA. Staff's preliminary cost estimate for the meeting participation is \$2,250 per year which does not include travel costs. The cost for all four modules of CSDA's Special District Leadership Academy is \$600 plus travel and per diem.

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwcd.org Email: info@sbvwcd.org

### **BOARD OF DIRECTORS**

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Division 5:  
Melody McDonald

### **GENERAL MANAGER**

Daniel B. Cozad

**POTENTIAL MOTIONS**

1. Move to direct staff to prepare a resolution in support of Lindsay Woods from Hesperia Recreation & Park District and any others selected.
2. Move to direct staff to prepare a resolution in support of a Board Member from the Conservation Board and/or Lindsay Woods from Hesperia Recreation & Park District or others selected by the Board received after publication of package.
3. Provide other specific direction to staff
4. Take no action.

**ATTACHMENTS OR MATERIALS**

Call for Nominations

Candidate Letter



**California Special  
Districts Association**  
*Districts Stronger Together*

FEB 14 2019

**DATE:** February 15, 2019  
**TO:** CSDA Voting Member Presidents and General Managers  
**FROM:** CSDA Elections and Bylaws Committee  
**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT B**

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The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2020 - 2022 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.  
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.  
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

**Nomination Procedures:** Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 17, 2019. Nominations and supporting documentation may be mailed, faxed, or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814  
Fax: 916.442.7889  
E-mail: [amberp@cdda.net](mailto:amberp@cdda.net)

Once received, nominees will receive a candidate's letter in the mail. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019. The successful candidates will be notified no later than August 13, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2018.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

**Northern Network** Seat B-Greg Orsini, GM, McKinleyville Community Services District\*  
**Sierra Network** Seat B-Ginger Root, GM, Lincoln Rural County Fire Protection District \*  
**Bay Area Network** Seat B-Ryan Clausnitzer, SDA, GM, Alameda County Mosquito Abatement District\*  
**Central Network** Seat B-Tim Ruiz, GM, West Niles Community Services District  
**Coastal Network** Seat B-Jeff Hodge, SDA, GM, Santa Ynez Community Services District\*  
**Southern Network** Seat B-Bill Nelson, Director, Orange County Cemetery District  
(\* = Incumbent is running for re-election)

#### **AGAIN, THIS YEAR!**

**This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 17, 2019. All votes must be received through the system no later than 5:00 p.m. August 9, 2019.**

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail [Amberp@cdda.net](mailto:Amberp@cdda.net) by April 17, 2019 in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on June 17 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. August 9, 2019.

The successful candidates will be notified no later than August 14, 2019. All selected Board Members will be introduced at the Annual Conference in Anaheim, CA in September 2019.

If you have any questions, please contact Amber Phelen at [amberp@cdda.net](mailto:amberp@cdda.net).



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2019 BOARD OF DIRECTORS NOMINATION FORM

**Name of Candidate:** \_\_\_\_\_

**District:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_

**Network:** \_\_\_\_\_ (see map)

**Telephone:** \_\_\_\_\_  
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

**Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Nominated by (optional):** \_\_\_\_\_

**Return this form and a Board resolution/minute action supporting the candidate  
and Candidate Information Sheet by fax, mail, or email to:**

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732 (916) 442-7889 fax

amberp@csla.net

***DEADLINE FOR RECEIVING NOMINATIONS – April 17, 2019***



**2019 CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

\_\_\_\_\_  
\_\_\_\_\_

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

\_\_\_\_\_  
\_\_\_\_\_

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

\_\_\_\_\_  
\_\_\_\_\_

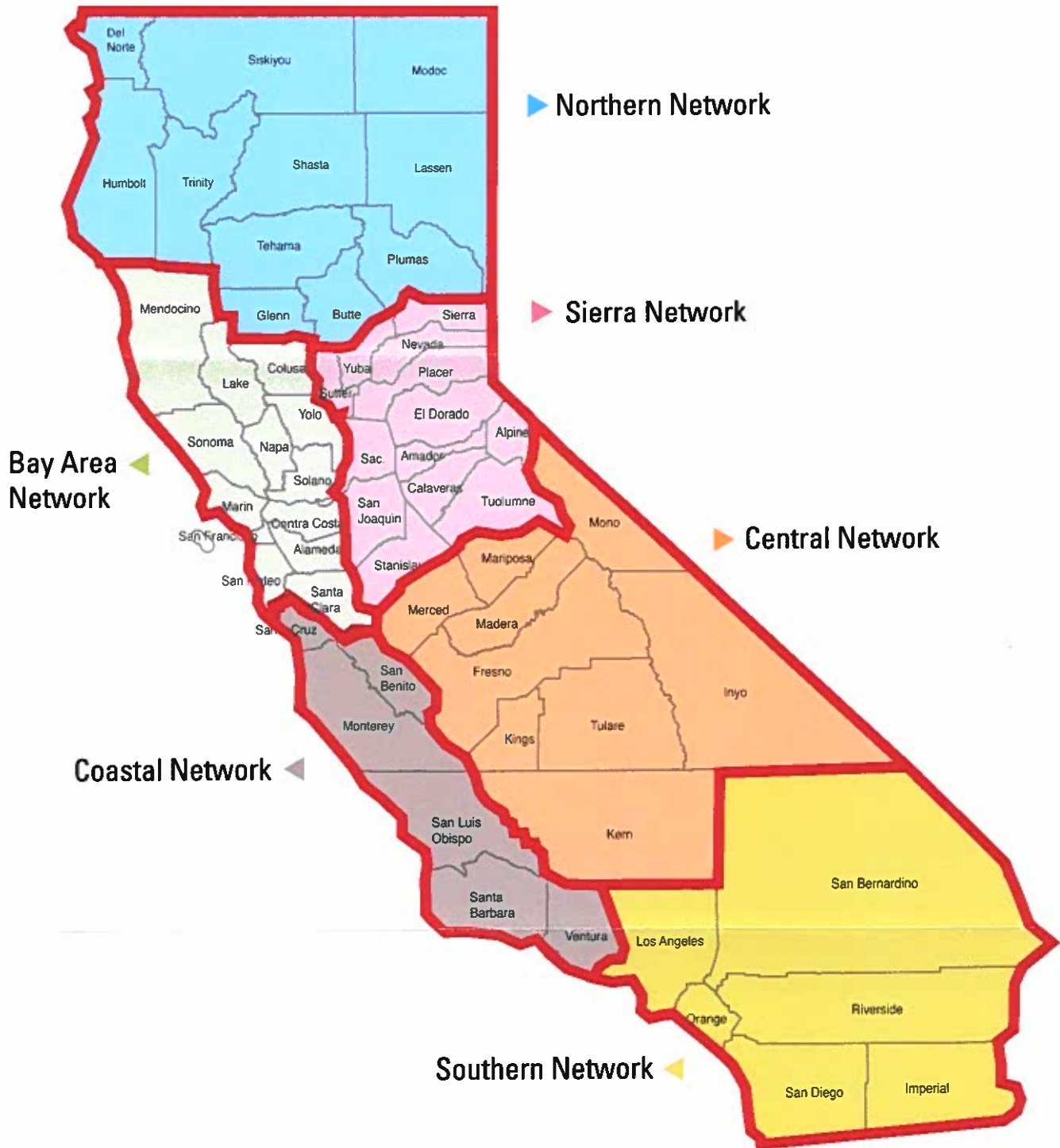
4. List civic organization involvement:

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



California Special Districts Association  
**DISTRICT NETWORKS**





# HESPERIA

Recreation & Park District

... Serving the Community Since 1957

Post Office Box 401055 • Hesperia, California 92340-1055 • (760) 244-5488

February 26, 2019

Daniel Cozad  
San Bernardino Valley Water Conservation District  
1630 West Redlands Boulevard, Suite A  
Redlands, CA 92373-8032

MAR -4 2019

Dear Daniel:

I want to share my interest in serving you and your District as the Southern Network (Seat B) representative on the CSDA Board of Directors. In order to accomplish this I am asking for your consideration and hopefully your District's vote. Once the nominations close, April 17<sup>th</sup>, the ballots will be emailed to each district's CSDA contact person. The deadline for returning the ballot to CSDA's office is August 9<sup>th</sup>.

It has been a privilege and honor to be active with CSDA by serving at the committee level as a representative of the California Special Districts Association's Southern Network. I have served the Hesperia Recreation and Park District (HRPD) since 1987 in a variety of capacities which has given me a well-rounded foundation in the special district governance. HRPD was established in 1957 and now serves a diverse population of over 90,000. Our District provides a wide range of recreational, educational, social and other vital community services to our residents.

With your support I will serve you, your agency, and the other member districts of CSDA with the same high level of professionalism, dedication, service, and innovation that I have provided to the residents of Hesperia and HRPD. If elected, I will work cooperatively with the other CSDA Board of Directors to advance the work we do throughout the state as well as work with other organizations to protect our districts and the vital services we provide to our communities. We are all facing many of the same challenges and I want to be an active part of the future of CSDA as we work to educate, strengthen, and defend special districts both now and in the future. Lastly, I am committed to working hard to keep our Districts intact.

I would greatly appreciate your board of director's support in the coming election. Thank you for your consideration.

Sincerely,

HESPERIA RECREATION AND PARK DISTRICT

Lindsay Woods  
General Manager

/ldw



**San Bernardino Valley  
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1632

**To:** Board of Directors  
**From:** General Manager, Daniel Cozad  
**Date:** March 13, 2019  
**Subject:** ACWA/JPIA Concurring Nominations

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**RECOMMENDATION**

Review, discuss and authorize staff to prepare resolutions in concurrence of ACWA/JPIA concurring nomination requests.

**BACKGROUND**

The District has received requests for concurring nominations for ACWA/JPIA Executive Committee from the following candidates:

- Brent Hastey, Yuba Water Agency
- Jerry Gladbach, Santa Clarita Valley Water Agency
- Al Lopez, Western Municipal Water District

Formal requests with biographies received prior to publishing of Board package are included as attachments. Additional candidates requesting concurring nominations may be handed out at the Board meeting and/or presented by Directors.

**FISCAL IMPACT**

There is no fiscal impact.

**POTENTIAL MOTIONS**

1. Move to direct staff to prepare resolutions and submit for ACWA/JPIA Concurring Nominations Requests received.
2. Take no action

**ATTACHMENTS OR MATERIALS**

Requests for Concurring Nominations

1630 W. Redlands Blvd, Suite A  
Redlands, CA 92373  
Phone: 909.793.2503  
Fax: 909.793.0188  
www.sbvwd.org Email: info@sbvwd.org

**BOARD OF  
DIRECTORS**

Division 1:  
Richard Corneille

Division 2:  
David E. Raley

Division 3:  
Robert Stewart

Division 4:  
John Longville

Division 5:  
Melody McDonald

**GENERAL  
MANAGER**

Daniel B. Cozad

Craig D. Miller  
General Manager

Robert Stockton  
Division 1

Gracie Torres  
Division 2

Brenda Dennstedt  
Division 3

Donald D. Galleano  
Division 4

S.R. "Al" Lopez  
Division 5



Securing Your Water Supply

March 1, 2019

Daniel B. Cozad  
General Manager  
San Bernardino Valley Water Conservation District  
1630 West Redlands Blvd., Suite A  
Redlands, CA 92373

RE: Request for Resolution in support of S. R. Al Lopez to the ACWA JPIA Executive Committee

Dear Daniel Cozad,

Western Municipal Water District is pleased to support our Director S. R. Al Lopez in his interest in being a candidate for the upcoming election for the Association of California Water Agencies Joint Powers Insurance Authority (JPIA) Executive Committee. The election will be held on May 6, 2019 and requires the candidate to receive resolutions of support from three other JPIA members. Nominations and supporting resolutions must be submitted to the JPIA by March 22, 2019.

Western will be taking this item to our Board for consideration on March 6, 2019 and requests your support as well. I have attached a draft resolution, and Director Lopez's Bio and qualifications for your convenience. If you have any questions regarding this letter of support, please feel free to contact me or Jean Perry, at (951) 571-7224.

Very Respectfully,

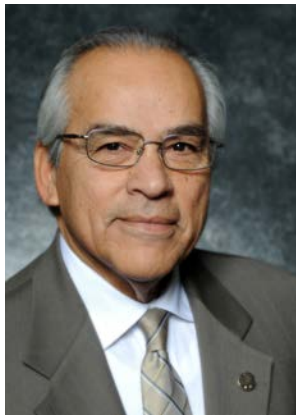
A handwritten signature in black ink that reads "Craig D. Miller".

CRAIG D. MILLER, P.E.  
General Manager



## S.R. “Al” Lopez

### Division 5



A pillar in the water quality community and in Riverside County, S.R. “Al” Lopez joined Western’s board in January 2001. He represents Division 5, which includes the City of Corona, Home Gardens, El Cerrito and a portion of Temescal Canyon.

Mr. Lopez has been an active community partner throughout his service on the board. He represents Western on committees for several agencies, including the Western Riverside County Regional Wastewater Authority; the Temescal Valley Municipal Advisory Council; and the Association of California Water Agencies Joint Powers Insurance Authority Liability Committee.

In addition, Director Lopez serves as Western’s alternate representative for the Santa Rosa Regional Resources Authority Committee and the Joint Inland-Orange County Caucuses. Director Lopez’s leadership in the region includes his membership on Western’s Finance Committee and his roles on the joint committees of Western and Elsinore Valley Municipal Water Districts.

Director Lopez was honored in February 2005 by Congressman Ken Calvert with a Congressional Record Tribute for 25 years of Community Service.

Mr. Lopez earned an Associate of Arts degree from Riverside Community College and received “The Watershed Certificate” award from Chapman University in Orange, California. Lopez is the owner of SR Consulting specializing in business, governmental relations and real estate. In addition to his unwavering commitment to community service, Director Lopez enjoys riding his motorcycle.

Director Lopez is a veteran of the United States Marine Corp, serving from 1958 - 1962.

Director Lopez’s current term on the Western Municipal Water District Board expires Dec. 2020.

14205 Meridian Parkway, California 92518 - Main No.: 951.571.7100  
wmwd.com

## Athena Monge

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**From:** Daniel Cozad  
**Sent:** Wednesday, February 20, 2019 4:12 PM  
**To:** Athena Monge  
**Subject:** Fwd: Nomination of Brent Hastey to the ACWA JPIA Executive Committee  
**Attachments:** image001.jpg; ATT00001.htm; resolution\_concurring\_2019.docx; ATT00002.htm; B.Hastey Bio.docx; ATT00003.htm

Daniel  
Sent from my iPhone please excuse typographical errors.

Begin forwarded message:

**From:** Jeanene Upton <[jupton@yubawater.org](mailto:jupton@yubawater.org)>  
**Date:** February 20, 2019 at 3:46:06 PM PST  
**To:** Jeanene Upton <[jupton@yubawater.org](mailto:jupton@yubawater.org)>  
**Cc:** Brent Hastey <[bhastey@gmail.com](mailto:bhastey@gmail.com)>, "Randy Fletcher ([randy@fletcherins.com](mailto:randy@fletcherins.com))" <[randy@fletcherins.com](mailto:randy@fletcherins.com)>, "dlofton@co.yuba.ca.us" <[dlofton@co.yuba.ca.us](mailto:dlofton@co.yuba.ca.us)>, Andy Vasquez <[avasquez@co.yuba.ca.us](mailto:avasquez@co.yuba.ca.us)>, Charlie Mathews <[cmathews@pulsarco.com](mailto:cmathews@pulsarco.com)>, Mike Leahy <[mleahy@co.yuba.ca.us](mailto:mleahy@co.yuba.ca.us)>, "Bradford, Gary" <[gbradford@CO.YUBA.CA.US](mailto:gbradford@CO.YUBA.CA.US)>, Terri Daly <[tdaly@yubawater.org](mailto:tdaly@yubawater.org)>, Curt Aikens <[caikens@yubawater.org](mailto:caikens@yubawater.org)>, DeDe Cordell <[dcordell@yubawater.org](mailto:dcordell@yubawater.org)>  
**Subject: Nomination of Brent Hastey to the ACWA JPIA Executive Committee**

### ***On behalf of Curt Aikens:***

Greetings!

On behalf of the Yuba Water Agency and our Board of Directors, I ask that you consider offering your organization's support for the nomination of Brent Hastey, our chairman and the President of the Association of California Water Agencies, to the ACWA JPIA Executive Committee.

When Brent was the vice president of ACWA from 2016-2017, he served on the Executive Committee, and during that time, he was instrumental in the decision for our agency to join JPIA, and we are so glad we did. We have saved a significant amount of money and enjoyed a remarkably higher level of service as a result of that decision.

Brent found the experience invaluable, and would love the opportunity to serve a full term on the committee.

We have included a sample resolution you could use to show your board's support for Brent's nomination. Please consider having your board approve this resolution and submitting it to JPIA before March 22, 2019.

Sincerely,

**Curt Aikens**

General Manager  
(530) 741-5000 office  
[caikens@yubawater.org](mailto:caikens@yubawater.org)  
[yubawater.org](http://yubawater.org)



Brent Hastey was elected to a two-year term as president of the Association of California Water Agencies on Nov. 29, 2017.

He is a member and chairperson of the Yuba Water Agency Board of Directors and a former member of the Yuba County Board of Supervisors. He also has served on the boards of Reclamation District 784, Yuba County LAFCO, Regional Council of Rural Counties and the Sacramento Area Council of Governments.

In addition to his service in the water management arena, Hastey has worked in higher education both locally and on a statewide level. In 2010, he was elected to the Yuba Community College District, which serves eight counties and spans nearly 4,200 square miles of rural Northern California. He is a member of the California Community College Trustee Board, which represents the state's 72 community college districts. Hastey also serves as a Director of Bank of Feather River, a community bank in Yuba City, CA.

Hastey previously served as vice president of the ACWA for the 2016-'17 term and on the ACWA JPIA executive committee 2016-2017.



February 11, 2019

FEB 19 2019

Daniel Cozad  
General Manager  
San Bernardino Valley Water Conservation District  
1630 W. Redlands Blvd Ste A  
Redlands, CA 92373

Re: Request for Concurrence for Nomination of E. G. "Jerry" Gladbach to the  
ACWA/JPIA's Executive Committee

Dear Mr. Cozad:

The Board of Directors of the Santa Clarita Valley Water Agency (SCVWA) is submitting E. G. "Jerry" Gladbach as a candidate for reelection to the Executive Committee of ACWA/JPIA. Mr. Gladbach is a SCVWA Director, is serving as the SCVWA representative on the ACWA/JPIA Board of Directors and is currently the President of the ACWA/JPIA Board of Directors. He has been a member of the ACWA/JPIA Executive Committee since 2006 and was also a member of the ACWA/JPIA Executive Committee as ACWA Vice President from 2002 to 2003.

Enclosed is a certified copy of SCVWA's Resolution No. SCV-92 nominating Mr. Gladbach to the Executive Committee of ACWA/JPIA. Also enclosed is a sample concurring resolution for your consideration in support of Mr. Gladbach's nomination.

Please ask your Board to consider supporting Mr. Gladbach by adopting the concurring resolution for his nomination to the ACWA/JPIA's Executive Committee.

Please send a certified copy of the resolution to:

ACWA/JPIA  
Attention: Sylvia Robinson  
P.O. Box 619082  
Roseville, CA 95661-9082

and

Santa Clarita Valley Water Agency  
Attention: April Jacobs  
27234 Bouquet Canyon Road  
Santa Clarita, CA 91350

The resolution must be received by ACWA/JPIA no later than March 22, 2019. We greatly appreciate your consideration of this request.

Sincerely,

  
Matthew G. Stone  
General Manager

Enclosures



**RESOLUTION NO. SCV-92**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SANTA CLARITA VALLEY WATER AGENCY NOMINATING  
ITS ACWA JPIA BOARD MEMBER TO THE EXECUTIVE COMMITTEE  
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA JPIA")**

**WHEREAS**, this district is a member district of the ACWA JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

**WHEREAS**, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, the member district must place into nomination its member of the ACWA JPIA Board of Directors for such open position;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Santa Clarita Valley Water Agency that its member of the ACWA JPIA Board of Directors, Jerry Gladbach be nominated as a candidate for the **Executive Committee** for the election to be held on May 6, 2019.

**BE IT FURTHER RESOLVED** that the ACWA JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to effect such nomination.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

**ADOPTED** this Tuesday, the 5<sup>th</sup> of February, 2019.

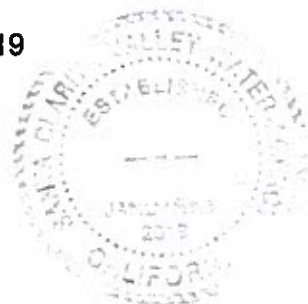
  
Board President

ATTEST:

  
Secretary

I, the undersigned, hereby certify: That I am the duly appointed and acting Secretary of the Santa Clarita Valley Water Agency, and that at a regular meeting of the Board of Directors of said Agency held on February 5, 2019, the foregoing Resolution No. SCV-92 was duly and regularly adopted by said Board, and that said resolution has not been rescinded or amended since the date of its adoption, and that it is now in full force and effect.

Dated: February 5, 2019



  
Secretary

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF THE

(NAME OF MEMBER DISTRICT)

**CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE**

OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA JPIA")

**WHEREAS**, this district is a member district of the ACWA JPIA; and

**WHEREAS**, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

**WHEREAS**, another ACWA JPIA member district, the *Santa Clarita Valley Water Agency* has requested that this district concur in its nomination of its member of the ACWA JPIA Board of Directors to the **Executive Committee** of the ACWA JPIA;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the (NAME OF MEMBER DISTRICT) that this district concur with the nomination of *Jerry Gladbach* of *Santa Clarita Valley Water Agency* to the **Executive Committee** of the ACWA JPIA.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

**ADOPTED** this (DATE) day of (MONTH), 2019.

(SIGNATURE)

Board President

ATTEST:

(SIGNATURE)

Secretary



## E.G. "Jerry" Gladbach

27491 Hillcrest Place / Valencia, CA 91354  
Phone: (661) 297-2200 / Email: [ejglad@aol.com](mailto:ejglad@aol.com)

### EXPERIENCE / COMMITMENT / DEDICATION

*It has been an honor to serve you as the President of ACWA/JPIA's Board of Directors. I welcome the opportunity to continue in a leadership role to further develop better ways to serve the member agencies. I ask for your vote to*

**continue being on the Executive Committee which is the prerequisite to being selected as the President of your Board of Directors.** I would be honored to continue serving you again in this position in order to go forward with the captive insurance company and continue with the positive enhancements that have been implemented during the last few years.

*A few of our most significant accomplishments have been:*

- Board approval for the formation of a captive insurance company. The captive is part of a long-term strategy that is expected to provide significant savings for JPIA members on their insurance.
- With Executive Committee oversight, successfully transitioned nearly half of the JPIA Management Team, due to retirements of long term employees.
- Expanded the number of training opportunities for our members' employees and, new in 2018, we began providing additional training opportunities for Board members.
- In recent years, rates have decreased 15% in the Liability Program, 20% in Property, and 10% in Workers' Comp. Employee Benefits Program rates for the current year remained unchanged in all but the Kaiser Plans, which increased 2.5%.
- In the last five years, the JPIA refunded nearly \$19 million in premiums to the members.

*My experience as Vice President and President of ACWA, my years of service as a member of the Executive Committee and the ACWA/JPIA President has given me the opportunity to go up and down the state and meet with member agencies. My desire to understand and represent **all** agencies is my goal, and my renewed interest to serve with knowledge and dedication remains the foundation of my commitment to you.*

#### PROFESSIONAL / COMMUNITY EXPERIENCE

##### ACWA – Joint Powers Insurance Authority

President	2010 – present
Executive Committee	2002 – 2003, 2006 – present
Chair, Building and Property Ad Hoc Committee	2008 – 2010
Chair, Liability Sub-Committee	2007 – 2010
Board of Directors	2002 – present

##### Association of California Water Agencies (ACWA)

ACWA's Rep. to NWRA's Board of Directors	2009 – Present
President	2004 – 2005
Vice President	2002 – 2003
Chair, Region 8	1998 – 2001
Board of Directors	1998 – present
Chair, Energy Committee	1982 – 1989, 2006 – 2007

##### Santa Clarita Valley Water Agency (formerly Castaic Lake WA)

Board of Directors	1985 – present
President	1987 – 1990
Committee Chair	1991 – 2015

##### LAFCO – Los Angeles

Chair	2006 – present
Commissioner	2002 – present

##### Water Education Foundation, Board of Directors

1987 – 2009

##### L.A. Department of Water and Power /retired after 35 years of Leadership

##### Past Member, United States EPA Groundwater Task Force

##### Professional Engineer, Reg. in CA – Life Member, American Society of Civil Engineers

##### Master of Science Degree in Civil Engineering / Water Resources

#### PERSONAL

*Married with 3 children, and 6 grandchildren, I have lived in the Santa Clarita Valley over 45 years and have been devoted to community service for that entire period.*

# General Manager's Report

For February 9, to 2019  
Daniel B. Cozad



**San Bernardino Valley  
Water Conservation District**  
Helping Nature Store Our Water

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The following report covers the weeks between meetings and the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Periodic Pacific Storms have provided watershed flows in Mill Creek and Santa Ana River Watersheds. Flows in Santa Ana of about 100 CFS are regularly being recharged, and the remainder of rains are being held behind the SOD. These flood waters are about 15,000 AF that have to be evacuated in the future. During February and March provided significant water and recharge has increased to near maximum with about 100 CFS from State Water Project flows. Mill Creek has had significant flows and large peaks that have challenged staff to keep working. Staff has taken all the water possible. Mill Creek recharge is about 2,850 AF, Santa Ana recharge is about 11,500 AF for a total of 14,400 AF. Of the total flow about 6,750 AF was from State Water Project imports.
- 2. Facility Maintenance and Cleanout – Plan Goal 1** – Significant management and heavy maintenance have been required to keep the Mill Creek soft plugs, and diversion canals and levees in operation during storm events. The diversion has been out of operation for less than 24 hours during the storms thanks to diligent efforts from staff and quick work from Jacinto. Basins 1, 2 and portions of 3 are completely full of sand and rock. Staff and contractors are managing flows, and sediment removal to maintain maximum recharge. Operating the basins for flowthrough requires additional management and maintenance to continue operations in the aggressive recharge scenario. A separate report on aggressive recharge operations is prepared.



- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues to sell sand and rock and has significantly stepped up assistance in District basin cleaning efforts. We have adjusted the royalty on sand and dirt to accommodate our excess and limited market.

4. **Personnel/Administration/Staff** – Staff, coordinated to try to get the Classification and Compensation Study by Koff and Associates completed. We expect that the draft report will be presented in the April 17<sup>th</sup> Board Budget Workshop. Staff reviewed the staffing and succession plan and alternatives as requested by Board members; the recommendation is shown on the March 13 agenda.
5. **Finance/Budget/Audit** – Staff revised the budget for the Groundwater Council, and District O&M costs to prepare the GW Enterprise budget for 2019/2020. These are used to set the Groundwater Council and Groundwater charge budget or rates. Staff also worked to compile additional cost and revenue information in the continued development of the 2019-2020 Enterprise and District budget.
6. **Mill Creek Diversion Engineering** – *Plan Goals 1/4* – SBC Flood Control and Staff continue to work with USACOE Section 408 permit staff. All requests have been supplied to the USACOE. We have heard some comments are complete and when all sections have completed their comments, they will be transmitted to us. All other permits will be timed to coordinate with the 408 permit.
7. **Plunge Creek Restoration Conservation Project** – *Plan Goals 1/4* – Regional Water Quality Control Board 401 certification permit is complete. The USACOE 404 permit is nearly complete awaiting COE's USFWS consultation which should be completed in late March or April.
8. **Enhanced Recharge Project** – *Plan Goal 1* – J.F. Shea Construction has completed the initial phase of the project and has completed the Parshall flume upgrades as well. The Enhanced Recharge Basins are scheduled for construction in 2020. Improvements at the Cuttle Weir are permitted in the River Habitat Conservation Plan and will follow its approval. The sedimentation basin was tested but continues to have issues with seepage, and additional repairs are planned. Engineering and planning are ongoing toward design, cataloging and locating all existing facilities are ongoing.
9. **Groundwater Council** – *Plan Goal 1* – The Groundwater Council last met on February 11<sup>th</sup> and to reviewed the 2019/20 Budget and RAM recommendations as reported at the last meeting, the next meeting will be April 8<sup>th</sup>.
10. **Wash Plan** – *Plan Goal 4* – The Wash Plan has a separate report listed on the agenda. USFWS and BLM are reviewing documents at the Washington DC level and completing tasks to meet the requirements for Federal Registrar Publication in February. The staff briefed legislative staff in Calvert, Aguilar and Cook's offices related to difficulties with the US BLM.
11. **Santa Ana River Wash Plan Land Exchange Act** – *Plan Goal 4* – HR-497 was incorporated into S. 47 during the lame duck session, and on February 7<sup>th</sup> S. 47 was debated on the Senate floor, approved and move to the House. On February 26, the House passed S. 47, and it passed to the President on March 4<sup>th</sup>. The President has 10 days to sign or veto the bill but is rumored to support the bill. The staff has provided press updates at each step.

- 12. Conservation Trust – Plan Goal 4** - The Conservation Trust Board of Directors last met on February 19, 2019. Staff continues to coordinate with the City of Highland and development interests adjoining the Wash Plan for Community Mitigation needs. Staff is working with Wash Plan participants who may need more mitigation than expected for their projects to get their projects permitted. A Conservation Trust meeting is scheduled for May 29<sup>th</sup>.
- 13. Property/Redlands Plaza** – Staff continues to manage Redlands Plaza and various issues related to tenants and maintenance. One unit is vacant with one current tenant interested in leasing the unit and another tenant considering larger space. Mentone house occupancy has been transferred to Steps 4 Life.
- 14. Mining** – Mining efforts by CEMEX contractors continue on the Plant Site quarry. District Counsel drafted revisions to the existing lease to revise it for the Wash Plan implementation. CEMEX has requested additional mining in existing areas that were once part of the Redlands Ag area they purchased. CEMEX and the District met productively and set a meeting for April 16th. Staff continues to work with USFWS for potential Robertson’s mining area.
- 15. Public Outreach and Legislative – Plan Goal 5** – Staff continued working with the BTAC group on Conservation outreach and related efforts. Staff also continued coordination and efforts for school education with IERCD. Significant effort was expended to support the Wash Plan Land Exchange Act legislation. Staff provided significant public information on Greenspot Road closures and wet weather operations. Staff has expended considerable effort and made many trips to Sacramento to secure the best outcome possible from the State Dredge and Fill Regulation changes. A verbal update will be provided.
- 16. Community Recharge and Mitigation – Plan Goal 1 and 4** – The 2017 Community Strategic Plan (CSP) included this effort for planning and implementation. Based on staff efforts and in accordance with the resolution the District and SBVMWD are documenting the partnership to expand River HCP mitigation and Active Recharge Projects discussed below.
- 17. Active Recharge Partnership – Plan Goals 1, 2 and 4** – On January 22<sup>nd</sup> the Partnership Agreement for Active Recharge Projects and Habitat Conservation Easements was approved by the SBVMWD’s Board. The 120 day diligence period began and continues through the end of April. Staff has met with County Flood and Public Works management to prepare for the efforts and has solicited assistance in investment.
- 18. Current Board Action Implementation** – Many priority efforts have separate sections of the General Manager’s Report, or independent Board requested reports. Staff and District Counsel worked closely on EHL/CBD v. USACOE settlement as well as other closed session property items. Staff continues to work with consultants on outreach planning for 2019.

**19. Future Board Activities** – Expected short-term items for consideration or note

- Potential Presidential approval of the Wash Plan Land Exchange Act
- District and Enterprise Budget Workshop April 17
- Engineering Investigation Approval (this meeting)
- Groundwater Rate Public Meeting – April 10
- Groundwater Rate Public Hearing – April 24
- Classification and Compensation Report April 17

**20. District Successes**

- Significant effort resulted in additional clarifications and changes to the State Water Board Dredge and Fill regulation, being led by the District with ACWA, IRWD and others will limit the impacts of these new procedures on District facilities, but will likely require new permitting of operations and maintenance efforts. A tour is scheduled for the Regional Board Executive Officer and staff April 4<sup>th</sup>.
- Congressional approval of S. 47 includes the Land Exchange and authorization of the Land and Water Conservation Fund which has broad national benefits.
- Aggressive Recharge in Mill Creek continues to be challenging. Continued regular storms provide good rain and creek flow, but the prior Storms surges have destabilized the Creek bed. Repaired soft plugs and diversion are operating correctly. However, a large amount of sand and rock filled basins #1, #2 and portions of #3. Additionally, the north canal became silted in. We very much appreciate the work of field staff, Upland Rock and Jacinto. These efforts led to the recharge of over 2,000 AF that would not have been available otherwise representing water worth as much as \$500,000.



# San Bernardino Valley Water Conservation District

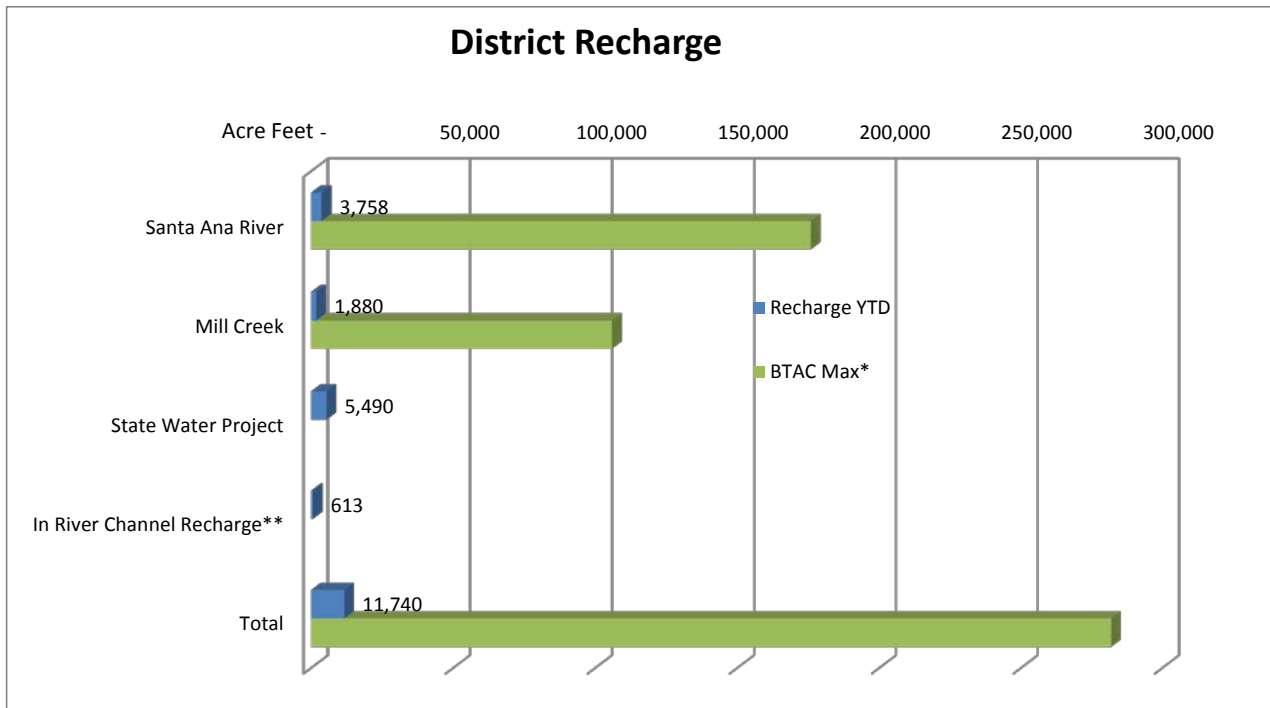
## Monthly Recharge Report

From: 2/1/2019  
 To: 2/28/2019



	February				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	113.4	3,176	3,758	176,000	2%
Mill Creek	33.7	944	1,880	106,000	2%
State Water Project	155.0	4,340	5,490	NA	NA
In River Channel Recharge**	12.0	335	613	NA	NA
<b>Total</b>	<b>314</b>	<b>8,795</b>	<b>11,740</b>	<b>282,000</b>	<b>4%</b>

Values in Acre Feet  
 \*BTAC Revised Max in December 2018  
 \*\*Monitoring began in Mid-April 2011  
 \*\*\* All Values Based on Water Year Oct-Sep 2018





# 2019 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jan. 9 Board Meeting  
 Jan. 23 2<sup>nd</sup> Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jul. 10 Board Meeting  
 Jul. 24 4<sup>th</sup> Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Feb. 6 Special Board Mtg.  
 Feb. 13 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug. 14 Board Meeting

MARCH						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar. 13 Board Meeting  
 Engineering Investigation Report Presentation  
 Mar. 27 3<sup>rd</sup> Qtr. Finance & Admin Mtg.

SEPTEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sept. 11 Board Meeting

APRIL						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr. 10 Board Meeting  
 Public Meeting/Groundwater Charge  
 Apr. 17 Budget Workshop  
 Apr. 24 Board Meeting  
 Public Hearing/Groundwater Charge

OCTOBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct. 9 Board Meeting

MAY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 22 Board Meeting

NOVEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Nov. 13 Board Meeting  
 Nov. 20 1<sup>st</sup> Qtr. Finance & Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun. 12 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec. 11 Board Meeting  
 (@ 9:30 a.m.)  
 Holiday Luncheon