

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING**

**MINUTES OF March 13, 2019
1:30 p.m.**

President Corneille called the meeting of the Board of Directors to order at 1:33 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
Melody McDonald, Vice President (Departure 3:13 p.m.)
David E. Raley, Director (Departure 3:40 p.m.)
John Longville, Director (Arrival 1:51 p.m.)
Robert Stewart, Director

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Jeff Beehler, Land Resources Manager
Athena Monge, Administrative Services Specialist
Katelyn Scholte, Assistant Engineer

GUESTS PRESENT:

T. Milford Harrison, San Bernardino Valley Municipal Water District
Paul Kielhold, San Bernardino Valley Municipal Water District
Richard De La Rosa

1. PUBLIC PARTICIPATION

President Corneille announced that any persons present, who so desired, may make an oral presentation to the Board of Directors. Mr. Harrison thanked the Conservation District, particularly Mr. Cozad, for their efforts on the enactment of the Santa Ana Wash Plan Land Exchange Act (Senate Bill 47). President Corneille expressed his appreciation for Valley Municipal's support including lobbyist support.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. CONSENT CALENDAR

It was moved by Director Raley and seconded by Vice President McDonald to approve Item A: Special Board Meeting Minutes, February 6, 2019, Item B: Board Minutes, February 13, 2019, and Item C: Expenditure Report, February 2019. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes

4. COMMITTEE REPORTS/ACTION ITEMS

A. UNAUDITED FINANCIAL REPORTS, FEBRUARY 2019

Mr. Cozad noted the inclusion of the Board memo on package page 22.

It was moved by Director Raley and seconded by Director Stewart to approve the Unaudited Financial Reports for February 2019. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes

B. GROUNDWATER LATE PAYER, NONRESPONDENTS AND INVESTIGATION LIST FOR GWA #51

Mr. Cozad presented on this item noting its inclusion on package page 29. He said that since the publication of the Board package, both Greenspot Mutual and Redlands Unified School District have paid. Mr. Cozad noted that most are regular late payers and that staff does not feel the need to investigate any at this time. This item was received and filed.

C. FINAL ENGINEERING INVESTIGATION AND DRAFT GROUNDWATER RESOLUTION

Ms. Scholte noted that there was only one minor change to the Engineering Investigation (EI) Report after receiving the data from Fontana Water Company to the change in storage. Mr. Cozad noted that no comments had been received related to the EI Report. President Corneille asked if any member of the public wished to see the PowerPoint presentation on the EI report; there were none. President Corneille asked for feedback on the draft groundwater resolution. Mr. Cosgrove noted a non-substantive change in Section 7 (D) related to the year that needs to be updated. President Corneille asked staff to check on why the Section 5 rates double. Mr. Cozad also noted that the budgeted numbers in Section 7 (F) are last year's numbers and will

be updated. The groundwater resolution will be brought back for approval at the April 24 Groundwater Public Hearing.

It was moved by Vice President McDonald and seconded by Director Raley to approve the 2019 Engineering Investigation Report. The motion carried 4-0 with all Directors present voting in the affirmative and Director Longville noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Absent
Director Raley: Yes
Director Stewart: Yes**

D. STAFF PLANNING UPDATE

Mr. Cozad noted this item was included in the Board package beginning on package page 38. The salary review has not been completed by Koff & Associates and will likely be presented at the Budget Workshop scheduled for April 17. Mr. Cozad reviewed the proposed organizational chart on package page 41. He said the Active Recharge Transfer Projects ARTP acronym is used in the charts. Mr. Cozad said that, through the Partnership Agreement with Valley Municipal, the District would be undertaking several projects. He said that a Senior Engineer/Project Manager would likely be needed to manage the ARTP projects. Mr. Cozad suggested it be a staff person rather than consultant since this is an ongoing project. He indicated that the type of work the District does is unique and having a dedicated person to manage this agreement and projects with the potential to lead other overlapping projects would be useful. The potential salary for this position is estimated to be around \$146,000 and approximately \$40,000 in benefits. Mr. Cozad said that if the District contracted out for this work, it would be roughly \$240,000-\$270,000. He asked for the Board's feedback on hiring a staff person.

President Corneille concurred that for this large of a capital improvement program over multiple years that a staff person is preferential rather than a consultant. He said they would be able to grow with the organization and it would be useful to have the person who manages the projects be someone who knows District operations. Director Raley spoke in opposition to hiring a staff person. He indicated that the District should hire a consultant until it identifies the need for a full-time person. Mr. Cozad said that he is proposing this staff person be hired in the next fiscal year and be made responsible for reviewing the projects and developing a plan on implementing them. Currently, the District does not have enough staff to perform these tasks. Director Longville spoke in support of hiring a Senior Engineer/Project Manager. He stated that previously, the District had a full staff but that has not been the case since Mr. Cozad's arrival. Director Longville said that he had saved the District a substantial amount of money by utilizing interns and fully supports the hiring of a staff person versus a consultant or contract employee. Vice President McDonald concurred with Director Longville and President Corneille. Director Stewart asked what the project costs are. Mr. Cozad said that the Partnership Agreement is \$36 million. Director Stewart said that the cost to manage a contract of that magnitude as well as consultants can be costly, and he would recommend staff manage the consultants and projects.

It was moved by Director Longville and seconded by Vice President McDonald to authorize the hiring of a Senior Engineer/Project

Manager. The motion carried 4-1 with President Corneille, Vice President McDonald, and Directors Longville and Stewart voting in the affirmative. Director Raley voted in opposition of the motion.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: No
Director Stewart: Yes**

E. CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS AND REQUEST FOR CONCURRING

President Corneille introduced this item for discussion. He asked if any member of the Board would have any interest in being seated on the CSDA Board of Directors. There were none. The District received one request for support from Lindsay Woods of Hesperia Recreation & Park District.

It was moved by Vice President McDonald and seconded by Director Stewart to direct staff to prepare a resolution in support of Lindsay Woods of Hesperia Recreation & Park District. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

F. ACWA/JPIA REQUEST FOR CONCURRING NOMINATIONS

Vice President McDonald introduced this item for discussion. She provided a handout to the Board for Bruce Rupp of Humboldt Bay Municipal Water District.

It was moved by Vice President McDonald and seconded by Director Longville to direct staff to prepare a concurring nomination resolution for Bruce Rupp, Brent Hastey, Jerry Gladbach and Al Lopez for ACWA/JPIA. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

5. INFORMATION ITEMS

A. WASH PLAN VERBAL UPDATE

Mr. Beehler provided a verbal update on the Wash Plan. The Bureau of Land Management (BLM) and California Department of Fish and Wildlife (CDFW) are working on the environmental documents for publication in the Federal Registrar. Staff is preparing for implementation and has staked the area for the San Bernardino Kangaroo Rat (SBKR) bridge which will go over Dike D. Staff has completed herbicide trials and has identified an herbicide which offers cost savings to the District. Staff has also done thinning and will be doing habitat assessments. Mr. Beehler said that staff has been placing sand over areas where they are trying to restore habitat for SBKR. He said that the CDFW Streambed Alteration Agreement is finished and the 2081 endangered species permit is forthcoming. Mr. Beehler indicated to CDFW that this year might be the best year for reseeding Woolly Star using District seeds that they would like to plant soon. President Corneille asked about the slender-horned Spineflower (Spineflower). Mr. Beehler said that they would be working on a model to identify where Spineflower can be located. The District will be engaging a botanist to assist with the model. This item was received and filed.

B. EMERGENCY ACTIONS AND ACTIVE RECHARGE VERBAL REPORT

Mr. Cozad presented a PowerPoint presentation on field operations. He reviewed the aggressive recharge and historical recharge approach. The District recharged approximately 6,000 AF more water by using the aggressive recharge approach. Mr. Cozad said that in Mill Creek the District had spent \$15,000 to \$25,000 in repairs alone. He reviewed the recent storms via PowerPoint. Mr. Cozad suggested having an Operations Committee and field tour in early- to mid-April so that the Board can see the facilities filled with water.

C. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board package on pages 61 to 64. The Monthly Recharge Report was included on page 65. Staff obtained an exemption from the State Water Board for Dredge and Fill Regulations; this has taken a significant amount of staff time. The exemption received was for ongoing maintenance of facilities that are used for maximizing water recharge. President Corneille thanked Mr. Cozad for all of his hard work and dedication to getting the District its exemption. Director Longville asked for a summary of the agencies it benefited; such as local cities and counties. President Corneille suggested incorporating Director Longville's suggestion into the annual reports that will be made available to the local city councils and elected officials. This item was received and filed.

D. FUTURE AGENDA ITEMS AND STAFF TASKS

There were none discussed.

6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Vice President McDonald attended the Valley Municipal Board Workshop on March 12, Legislative & Policy Committee on March 6, and Valley Municipal Board of Directors Meeting on March 5. She attended the Water Use Efficiency Committee Workshop on February 20, Valley Municipal Board of Directors Meeting on February 19 and Strategic Analysis/Plan Committee Workshop on February 14. Vice President McDonald attended the Highland Area Chamber of Commerce (HACC) Luncheon on February 26 and Association of San Bernardino County Special Districts (ASBCSD) dinner on February 25.

Director Stewart attended Valley Municipal Board of Directors Meeting on March 5, Valley Municipal Board of Directors Meeting on February 19 and San Bernardino Area Chamber of Commerce (SBACC) Installation Dinner on February 28. He attended the Loma Linda Chamber of Commerce (LLCC) on February 14, Bear Valley Mutual Water Company meeting on February 19 and Bear Valley Extension Pipeline meeting on March 6.

Director Raley attended the Strategic Analysis/Plan Committee Workshop on February 14, Water Use Efficiency Committee Workshop on February 20 and Redlands Rise N Shine on March 1. He attended the Valley Municipal Board of Directors Meeting on March 5 and the Legislative & Policy Committee on March 6.

President Corneille attended a Groundwater Committee meeting via web on February 21, HACC Luncheon on February 26, and SBACC Installation Dinner on February 28. He attended Redlands Rise N Shine on March 1 and HACC Quarterly Breakfast on March 12.

Director Longville attended the George Brown Legacy Foundation Meeting on March 10, ASBCSD dinner on February 25 and Valley Municipal Board of Directors Meeting on March 5. He attended the Conservation Trust Board meeting on February 19, Congressman Pete Aguilar meeting on February 14 and Valley Municipal Board of Directors Meeting on March 5. Director Longville attended the State of the County on February 12 and Valley Municipal Board of Directors Meeting on February 5.

It was moved by Director Raley and seconded by Director Longville to approve President Corneille's travel request to attend the ACWA Spring Conference. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Absent
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

7. UPCOMING MEETINGS

President Corneille noted that Form 700s are due to the District Office by March 22.

8. CLOSED SESSION

It was moved by Director Longville and seconded by President Corneille to adjourn to Closed Session. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Absent
Director Longville: Yes
Director Raley: Yes
Director Stewart: Yes**

General Counsel announced that the meeting would adjourn to closed session under all of the posted agenda items.

At 3:51 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted that there was no reportable action.

9. ADJOURN MEETING

It was moved by Director Longville and seconded by Director Stewart to adjourn. The motion carried 3-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Absent
Director Longville: Yes
Director Raley: Absent
Director Stewart: Yes**

At 3:51 p.m., the meeting was adjourned to the Board of Directors Meeting and Groundwater Public Hearing scheduled for 1:30 p.m. April 10, 2019, at District Headquarters, 1630 W. Redlands Blvd., Redlands, Calif.


Daniel B. Cozad
General Manager