



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

BOARD OF DIRECTORS MEETING AGENDA
Wednesday, February 13, 2019 – 1:30 p.m.

Location--1630 West Redlands Boulevard, Suite A, Redlands, California

Note: Copies of staff reports and other documents relating to the items on this agenda are on file at the District office and are available for public review during normal District business hours. New information relating to agenda topics listed, received, or generated by the District after the posting of this agenda, but before the meeting, will be made available upon request at the District office and in the Agenda Package on the Districts website. It is the intention of the San Bernardino Valley Water Conservation District to comply with the Americans with Disabilities Act (ADA) in all respects. If you need special assistance with respect to the agenda or other written materials forwarded to the members of the Board for consideration at the public meeting, or if as an attendee or a participant at this meeting you will need special assistance, the District will attempt to accommodate you in every reasonable manner. Please contact Athena Monge at (909) 793-2503 at least 48 hours prior to the meeting to inform her of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

1. PUBLIC PARTICIPATION

Members of the public may address the Board of Directors on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) Section 54954.2 of the Government Code.

2. ADDITIONS/DELETIONS TO AGENDA

Section 54954.2 provides that a legislative body may take action on items of business not appearing on the posted agenda under the following conditions: (1) an emergency situation exists, as defined in Section 54956.5; (2) a need to take immediate action and the need for action came to the attention of the District subsequent to the agenda being posted; and (3) the item was posted for a prior meeting occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

3. DISTRICT STANDING COMMITTEE APPOINTMENTS

A. Board President Appointments

- Appendix B-Standing Committees5
- Appendix C-Roster of Organizations and Committees with Assigned Representatives (To be assigned after Division 3 Board Member Appointment).....6

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BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Daniel B. Cozad

- 4. **CONSENT CALENDAR**
 - A. Approval of Board Minutes, January 9, 20199
 - B. Approval of Expenditure Report, January 2019.....15
 - C. Groundwater Assessment Report for July 1, 2018-December 31, 201822

5. **COMMITTEE REPORTS /ACTION ITEMS**

Committee Reports

- A. OPERATIONS COMMITTEE VERBAL UPDATE – 10 minutes
Presenter: Richard Corneille, Operations Committee Chair
Recommendation: Receive an update from the chair of the Operations Committee meeting on the meeting held on January 17.

- B. INSTALLATION OF MILL CREEK NORTH CANAL MEASUREMENT DEVICE – 10 minutes
 (M#1620)33
Presenter: Daniel Cozad and Katelyn Scholte
Recommendation: Staff recommends that the Board: 1) authorize staff to spend up to \$60,000, for construction of the a flow measurement device in the Mill Creek north canal and; 2) enter into an agreement with Larry Jacinto Construction, Inc. to construct the concrete channel and install the previously procured gates.

- C. 2nd QUARTER ANNUAL UNAUDITED FINANCIALS FOR 2018-2019 – 5 minutes
 (M#1621)36
Presenter: Vice President McDonald, Finance & Administration Committee Chair/Daniel Cozad
Recommendation: The Finance & Administration Committee recommends the Board receive and file the 2nd Quarter Annual Unaudited Financials for 2018-2019.

Action Items

- D. UNAUDITED FINANCIAL REPORTS, JANUARY 2019 - 5 minutes (M#1622)41
Presenter: Daniel Cozad
Recommendation: Review and approve the unaudited financials for January 2019.

- E. DRAFT ENGINEERING INVESTIGATION REPORT FOR 2019 – 20 Minutes (M#1623)47
Presenter: Katelyn Sholte
Recommendation: Receive and file staff’s presentation, provide any comments or changes to the Engineering Investigation Report (EI Report).

- F. BUDGET PLANNING FOR GROUNDWATER ENTERPRISE FOR 2019-2020, PROPOSED GROUNDWATER COUNCIL O&M FEE AND ADVERTISED GROUNDWATER CHARGE – 20 minutes (M#1624).....49
Presenter: Daniel Cozad
Recommendation: Review, discuss and approve issues for inclusion in the 2019-2020 Groundwater Enterprise Budget and provide direction to staff on Public Notice for the Groundwater Charge.

G. INVESTMENT MANAGEMENT SERVICES – 10 Minutes (M#1625)58

Presenter: Daniel Cozad

Recommendation: Review and discuss authorizing the general manager extend the existing agreement with PFM Asset Management to provide assistance and recommendations on investments for Capital Improvement Projects.

H. ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS BOARD NOMINATION OF MELODY MCDONALD – 10 minutes (M#1626)60

Presenter: Daniel Cozad

Recommendation: Consider the request to nominate Vice President McDonald to serve on the Board of the Association of San Bernardino County Special Districts and consider approval of Resolution No. 464.

6. **INFORMATION ITEMS:**

- A. Wash Plan Verbal Update – 5 Minutes
- B. General Manager’s Report and Monthly Recharge Report – 10 Minutes62
- C. Future Agenda Items & Staff Tasks

7. **MONTHLY BOARD MEMBER MEETING REPORTS, AND/OR BOARD MEMBER COMMENTS**

- A. Board Member Meeting Reports – 15 minutes

8. **UPCOMING MEETINGS:**

- A. February 18, 2019 Office Closed in Observance of President’s Day
- B. February 19, 2019 San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal
- C. February 25, 2019 Association of The San Bernardino County Special Districts Dinner, The Castaway Restaurant, San Bernardino
Speaker: Rancho Cucamonga Mayor Pro Te Lynne Kennedy
- D. February 28, 2019 Three Valleys Municipal Water District Leadership Breakfast, 7:30 a.m., Pomona Fairplex
- E. March 5, 2019 San Bernardino Valley Municipal Water District Board Meeting, 2:30 p.m. at Valley Municipal
- F. March 22, 2019 **Form 700’s to be submitted to District Office**
- G. March 29, 2019 Santa Ana River Watershed Conference, at Cal State Fullerton
- H. April 8, 2019 Basin Technical Advisory Committee, 1:30 p.m. at Valley Municipal
- I. April 11, 2019 Advisory Commission on Water Policy, 6:30 p.m. at Valley Municipal

J. May 7-10, 2019

ACWA Spring Conference, Monterey, CA
(Board Approval Required)

9. **CLOSED SESSION**

1. The Board will meet in Closed Session under authority of Government Code §54956.9 (a), in order to discuss existing litigation, Endangered Habitats League et al. vs. U.S. Army Corps of Engineers, Central District Court Case no. Case No.: 2:16-cv-09178-MWF-E.

2. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential renewal of lease of various properties located within section 11 and 12 more specifically described in “Mineral Lease for Extraction of Sand and Gravel Materials” dated November 1, 2011. The discussion will concern the price and terms of a potential renewal of the lease. The District’s negotiators are Daniel Cozad and David Cosgrove. The party with whom the District will negotiate is Cemex Materials Pacific, LLC, and its negotiators are Sean Palmer and Christine Jones.

3. The Board will meet in closed session under authority of Government Code §54956.8 regarding the potential to initiate litigation related to illegal grading and trespass on APN No. 0302-131-14.

10. **ADJOURN MEETING.** The next regularly scheduled Board of Directors Meeting will be on March 13, 2019 at 1:30 p.m., at District Headquarters, 1630 W. Redlands Blvd., Redlands, CA.

APPENDIX "B"
BOARD COMMITTEES

STANDING COMMITTEES

FINANCE/ADMINISTRATION

Chair – Melody McDonald
Member - David E. Raley
Alternate: John Longville

COMMITTEE CHARTER

The Finance and Administration Committee may review or be referred items by the Board or General Manager in the areas of Finance, Budget, Investments and Reporting, Staffing and Human Resources, Benefits, Board and Employee Administrative Policies and Procedures, and other issues designated by the Board.

OPERATIONS (formerly Resources)

Chair – Richard Corneille
Member – TBD
Alternate – David E. Raley

The Operations Committee may review or be referred items by the Board or General Manager in the areas of Water Management, Land and Habitat Resource Planning, Groundwater Recharge Monitoring and Reporting, Engineering Investigation, Groundwater Charge Rates. Facilities Operation, Maintenance and Development, Regulatory Compliance, Mineral Lease Oversight or other issues designated by the Board.

OUTREACH AND COMMUNICATIONS

Chair – John Longville
Member – TBD
Alternate – Melody McDonald

The Outreach and Communications Committee may review or be referred items by the Board or General Manager in the areas of Public Information, Outreach Programs, Conservation and Landscape Education, District Legislative Monitoring, Intergovernmental Press and Media Coordination or other issues designated by the Board.

AD HOC COMMITTEES

Ad Hoc Committees are informal, temporarily formed advisory committees to investigate or address situation specific occurrences, and are created by appointment of the President of the Board of Directors. For example, an Ad Hoc Audit committee is formed in the spring each year to oversee the District's Annual Audit.

APPENDIX "C"

Roster of Organizations and Committees with Assigned Representatives

District Requested Meetings

District Requested Meetings are organizations that the Board has determined as essential for participation. The Board designates a primary and alternate; the alternate only attends if the primary indicates they are unavailable to attend. Included are all District Board meetings and Standing and Ad Hoc committees the member is appointed to, and those meetings or events a member is required to attend as a part of his or her role as a member of any other committee, board, or organization to which the member was appointed by the entire Board, or whose appointment was solicited or approved by the entire Board. If service on a committee requires travel or other costs such costs must be disclosed prior to appointment. Attendance by another Board member, other than the primary or alternate designee, may only be eligible for per diem compensation as a Director Selected meeting. Travel costs include conference registration, airfare car rental, hotel or similar reimbursable costs. Meeting Expenses include local mileage, meals, and parking. A cost estimate (Travel and Per Diem) must be presented to the Board in advance at its regularly scheduled Board meeting for approval for meetings listed as "Set by Board Action". Once "Set by Board Action" meetings are approved by the Board they may be claimed as District Requested meetings. Any District Requested or Director Selected meetings beyond ten per month are eligible for reimbursement of Expenses only. California Government Code § 53232.3 requires Board members to report on each compensated meeting outside of meetings District Board or Committee meetings at the next regular Board Meeting as designated in the Agenda. The reports may be made verbally or provided in writing at the discretion of the director.

<u>Organization/Committee</u>	<u>Primary/Alternate</u>
1. Association of California Water Agencies/JPIA	McDonald/TBD
2. Association of California Water Agencies (Spring/Fall Conferences)	Set by Board Action
3. California Special Districts Association Annual Conference **	Set by Board Action
4. Association of San Bernardino County Special Districts	McDonald/TBD
5. Special Presentations [only one per month per director]	All Board Limited
6. ACWA Region 9 Meetings	All Board Limited

7. Basin Technical Advisory Committee	McDonald/Harrison
8. SBVMWD Advisory Commission on Water Policy	Corneille/Raley
9. SBVMWD Board Meetings	McDonald/Harrison
10. Wash Plan Task Force	Raley/Longville
11. Big Bear Watermaster Committee (Court Appointed Attendee-Cozad)	Raley/Corneille
12. San Bernardino Valley Conservation Trust	Raley & Longville
13. Partnership Agreement Policy Committee	TBD*
14. Meeting(s) Requested by the General Manager and/or Board President	All Board Limited
15. Any District Required/Mandated Training	All Board Limited

Organization/Committee's selected by Outside Organization subject to Board Approval

Other Activities:

Organization/Committee

Primary/Alternate

a. Sacramento Legislative Forums	Set by Board Action
b. Washington DC Legislative Forum	Set by Board Action
c. ACWA Groundwater Committee	Corneille/McDonald*
d. ACWA State Legislative Committee	McDonald/No Alternate**
e. ACWA Local Government Committee	TBD/No Alternate**
f. CSDA Audit Committee	Raley/No Alternate**
g. CSDA Fiscal Committee	Raley/No Alternate**
h. CSDA Member Services Committee	McDonald/No Alternate**
i. CSDA Professional Development Committee	TBD/No Alternate**
j. Countywide Oversight Board (Alternate)	TBD/No Alternate**
k. Local Government Commission	Longville/No Alternate

*Only one member should attend meeting on behalf of the District

** If appointed and while appointed.

Director Selected Meetings - Maximum of 3

The Director Selected meetings are pre-approved; discretionary meetings that each Director may attend, in a number not to exceed three (3) per month, and are eligible for meeting per diem compensation and eligible Expense (local mileage, meals, and parking) reimbursement. Directors may attend more than three (3) Director Selected meetings in a single month; such attendance will be eligible only for reimbursement of Expenses, and ineligible for meeting per diem reimbursement. Reimbursement for Travel expenses (conference registration, airfare car rental, hotel or etc.) for any Director Selected meeting shall be paid only upon prior approval of the Board. A cost estimate must be presented to the Board in advance at a regularly scheduled Board meeting for approval. Expenses are subject to limitations provided for in the Board Policy Handbook Section 4025.1 for all Director Selected meeting.

Organization

- | | |
|---------------------------------------|-------------------|
| A. Redlands Chamber of Commerce | Director Selected |
| B. Highland Area Chamber of Commerce | Director Selected |
| C. Loma Linda Chamber of Commerce | Director Selected |
| D. Mentone Chamber of Commerce | Director Selected |
| E. San Bernardino Chamber of Commerce | Director Selected |
| F. Various Water Related Meetings | Director Selected |

SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS MEETING

MINUTES OF January 9, 2019
1:30 p.m.

President Corneille called the meeting of the Board of Directors to order at 1:37 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

ROLL CALL:

BOARD MEMBERS PRESENT:

Richard Corneille, President
David E. Raley, Director (Arrival 1:48 p.m.)
John Longville, Director
Melody McDonald, Vice President

BOARD MEMBERS ABSENT:

None

GENERAL COUNSEL PRESENT:

David Cosgrove, Rutan & Tucker, LLP

STAFF PRESENT:

Daniel Cozad, General Manager
Jeff Beehler, Land Resources Manager
Athena Monge, Administrative Services Specialist

GUESTS PRESENT:

Michelle Diamond, Tetra Tech
T. Milford Harrison, San Bernardino Valley Municipal Water District
Robert Stewart, Candidate for Division 3
David E. Smith, East Valley Water District
Shawn Redhage, Resident

1. PUBLIC PARTICIPATION

President Corneille announced that any persons present, who so desired, may make an oral presentation to the Board of Directors.

Mr. Cozad introduced Mr. Redhage and stated that the Staff and District Counsel had contacted him regarding some grading that was performed on the recently purchased Mendoza Property. Staff has been preparing the land for firebreak and for habitat improvement. Mr. Cozad, through our Field Supervisor, left a card at the residence of Mr. Redhage after speaking with neighbors to identify who performed the grading. District Counsel also sent out two letters contacting Mr. Redhage regarding this matter without response. Today is the first contact staff has had with Mr. Redhage. Mr. Redhage was asked to present any information he wished, and he stated that he spoke with Mr. Colunga regarding the removal of rocks he placed on the Mendoza Property. He said that he used a tractor to remove the rocks that he had put on the Mendoza Property. Mr. Redhage indicated that some of the excess materials were dumped by Southern California Edison (SCE) while they were performing maintenance on the power lines.

He said that SCE pushed the rocks he dumped on the property and used the tractor to move them back onto his property. The Board and District Counsel thanked Mr. Redhage for being present today and addressing this issue. This item will be discussed further in closed session.

2. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the posted agenda.

3. DISTRICT STANDING COMMITTEE APPOINTMENTS

This item was taken out of order.

President Corneille introduced this item for discussion. He asked if there were any changes to standing committees that a director would like to request. President Corneille noted that Director Longville expressed interest in being a member of the Finance & Administration Committee and that he would want to remain on the Outreach & Communications Committee. Vice President McDonald asked if the Board should wait until the Division 3 Director vacancy is filled. President Corneille noted that the Board Policy Manual calls for appointments to be made in January.

It was moved by Vice President McDonald and seconded by Director Longville to extend the current Committee Appointments for Appendix B and C for one month and table this item until the February 13 Board Meeting. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

4. CONSENT CALENDAR

It was moved by Director Longville and seconded by Vice President McDonald to approve Item A: Board Meeting Minutes, December 12, 2018, and Item B: Expenditure Report, December 2018. The motion carried 3-0 with all Directors present voting in the affirmative and Director Raley noted absent from the vote.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Absent**

5. COMMITTEE REPORTS/ACTION ITEMS

A. UNAUDITED FINANCIAL REPORTS, DECEMBER 2018

Mr. Cozad noted this item inclusion in Board package on page 23.

It was moved by Director Longville and seconded by Vice President McDonald to approve the Unaudited Financial Reports for December 2018. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

B. STATEMENT OF INVESTMENT POLICY 2019

Mr. Cosgrove identified one change in the law that should be included in the policy. On page 36 in section 15, the document should include at the end of the paragraph, “with maturity duration of no more than five years.”

It was moved by Director Raley and seconded by Vice President McDonald to approve the Statement of Investment Policy for 2019 with proposed revision. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

C. DISTRICT BOARD PRIORITIES FOR 2019

President Corneille introduced this item for discussion stating that he met with staff prior to today’s meeting and made some suggestions. Mr. Cozad noted the inclusion of this item in the package on pages 41 to 45. He said that one of the new items added is Item 1: Partnership Agreement Org Changes and Projects and will be labeled as a new project. The Board provided its recommendations as follows:

- Addition – Mill Creek Diversion Construction
- Deletion – Item 9 Conservation Trust Support and Development
- Deletion – Item 12 Outreach Plan Implementation
- Addition – Mentone Shop; the board believes it should be a priority this year.
- Addition – Mendoza Property Survey and Fencing
- Addition – Enhanced Recharge Projects

Director Longville stated that deleting items 9 and 12 from the priorities list signifies that these items are core elements and have been fully implemented.

It was moved by Director Longville and seconded by Vice President McDonald to approve the 2019 Board Priorities with recommended revisions. The motion carried 4-0 with all Directors present voting in the affirmative.

President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes

6. INFORMATION ITEMS

A. WASH PLAN VERBAL UPDATE

Mr. Beehler provided a verbal update on the Wash Plan. He stated that as of December 22, 2018, all work by federal partners stopped due to the government shutdown. The Department of Interior attorneys were discussing whether the Section 10 Consultation applies to the Bureau of Land Management (BLM). The updated cultural report has been completed and is being reviewed by ICF Jones & Stokes. After staff review, it will be forwarded to federal partners to be included when they return to work. The biological description is now complete and supports a low effect Habitat Conservation Plan so that Robertson's can perform mining. Staff talked to California Department of Fish & Wildlife Services (CADFW) which is reviewing the Incidental Take Permit for the Plunge Creek project, and has approved the replanting plan for the Woolly Star. This item was received and filed.

B. UPDATE ON DIVISION 3 APPOINTMENTS

President Corneille introduced Robert Stewart, a Division 3 applicant. Mr. Cozad noted that on package page 46 there is an outline of the application process and items that are completed have been checked off. To date, Mr. Stewart is the only applicant and the deadline to submit resumes is January 23. Discussion ensued regarding the selection process; it was the consensus of the Board to cancel the January 30 Special Board Meeting. The Board scheduled a Special Board Meeting to interview all applicants and appoint a Board member for February 6 at 1:30 p.m.

C. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report was included in the Board Package on pages 47 to 56. The Monthly Recharge Report was included on page 57. Mr. Cozad said that the District should have the Draft Classification and Compensation Study by February 13 for Board review. He gave a PowerPoint presentation update on the Enhanced Recharge Project. He said the water coming into the sedimentation basin that goes through the distribution wall is leaking into the Redlands Aqueduct causing an overflow at the old Greenspot Bridge trail. This water was turned out to the river due to this leakage. If the water goes past Alabama Street, it is not considered river recharge because other tributaries join the flow and it may not sink into the Bunker Hill Basin. Mr. Cozad reviewed the progress on repairs and upgrades to the Parshall Flume. He said there are repairs simultaneously in the Parshall Flume and Redlands Pipeline. The District is recharging in the Santa Ana River to the maximum extent possible. Mr. Cozad said that the Land Exchange Act had been placed into a Bill with approximately forty other bills; it will make its way to the floor in January or February. Staff provided a handout of the redline version of the Active Recharge Partnership Agreement with Valley District and discussed revisions. Mr. Cosgrove detailed the description for the Board,

noting that he prepared the revisions requested by Valley District and wrote the language and asked for Board concurrence. Board members expressed their support of the changes and stated there was no need to reconsider their prior approval. Mr. Cozad provided part of the Draft State Waterboard Dredge and Fill Regulations. He indicated that the yellow highlight shows the specific language that the District asked for as an exemption to the regulation and procedures. Staff is working with legal counsel to identify if the language in the new draft meets the District needs, and whether additional expenses within the general manager's spending authority will occur for outside counsel's assistance. This item was received and filed.

D. FUTURE AGENDA ITEMS AND STAFF TASKS

Director Raley indicated he would like the Conservation Trust to hold its meetings quarterly. He also asked that the Ad Hoc Trails Committee hold a meeting to get an update.

7. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

Director Longville attended the Valley Municipal Board Meeting on December 18.

Director Raley attended the Valley Municipal Board Workshop on December 11, Valley Municipal Board Meeting on December 18 and Redlands Rise N Shine on January 4.

Vice President McDonald attended the Strategic Analysis/Plan Committee Workshop on December 13, Valley Municipal Board Meeting on December 18 and San Bernardino Area Chamber of Commerce Koffee Klatch on December 19. She also attended the Valley Municipal Board meeting on January 8.

President Corneille attended the Valley Municipal Board Meeting on December 18 and Redlands Rise N Shine on January 4. He also met with the General Manager regarding the Blossom Trails.

8. UPCOMING MEETINGS

President Corneille noted that there would be an Operations Committee held on January 17. He also stated that the Valley Municipal Workshop will be held on January 14 and the Valley Municipal Board Meeting on January 22. President Corneille noted that he would chair the Advisory Commission on Water Policy tomorrow night.

9. CLOSED SESSION

It was moved by Vice President McDonald and seconded by Director Longville to adjourn to Closed Session. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

General Counsel announced that the meeting would adjourn to closed session under all of the posted agenda items. Additionally Mr. Cosgrove provided a correction to Item 3: the negotiators for CEMEX are Sean Palmer and Christine Jones.

At 3:40 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted that there was no reportable action.

10. ADJOURN MEETING

It was moved by Vice President McDonald and seconded by Director Longville to adjourn. The motion carried 4-0 with all Directors present voting in the affirmative.

**President Corneille: Yes
Vice President McDonald: Yes
Director Longville: Yes
Director Raley: Yes**

At 3:40 p.m., the meeting was adjourned to the Special Board of Directors Meeting scheduled for 1:30 p.m. February 6, 2019, at District Headquarters, 1630 W. Redlands Blvd., Redlands, Calif.

Daniel B. Cozad
General Manager

San Bernardino Valley Water Conservation District
Expenditure Report
January 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
PC 01.02.19	01/02/2019	Paychex	1012 · Citizens Busine...		-82.67
			6042 · Payroll Processing	4-General Fund Ent.	82.67
TOTAL					82.67
PC 01.16.19	01/16/2019	Paychex	1012 · Citizens Busine...		-278.32
			6042 · Payroll Processing	4-General Fund Ent.	278.32
TOTAL					278.32
PC 01.30.19	01/30/2019	Paychex	1012 · Citizens Busine...		-82.67
			6042 · Payroll Processing	4-General Fund Ent.	82.67
TOTAL					82.67
ACH 0172	01/14/2019	Raley, David	1012 · Citizens Busine...		-55.62
			6410 · Mileage	4-General Fund Ent.	55.62
TOTAL					55.62
ACH 0173	01/28/2019	Melody McDonald	1012 · Citizens Busine...		-52.20
			6410 · Mileage	4-General Fund Ent.	52.20
TOTAL					52.20
21572	01/04/2019	Rutan & Tucker	1012 · Citizens Busine...		-5,118.21
	12/31/2018		5180 · Legal	4-General Fund Ent.	1,561.46
			5180 · Legal	1-Groundwater Ent.	1,496.46
			5180 · Legal	2-Redlands Plaza/...	349.18
			5180 · Legal	3-Land Resources	1,646.11
			5180 · Legal	3-Land Resources	65.00
TOTAL					5,118.21
21573	01/08/2019	Aaron Pederson	1012 · Citizens Busine...		-35.00
	12/29/2018		6018 · Janitorial Services	4-General Fund Ent.	35.00
TOTAL					35.00
21574	01/08/2019	ACWA JPIA - Workers ...	1012 · Citizens Busine...		-2,742.35
	01/03/2019		6120 · Workers' Comp. ...	4-General Fund Ent.	440.42
			6120 · Workers' Comp. ...	1-Groundwater Ent.	1,395.03
			6120 · Workers' Comp. ...	2-Redlands Plaza/...	139.86
			6120 · Workers' Comp. ...	3-Land Resources	463.46
			6120 · Workers' Comp. ...	5-Wash Plan	303.58
TOTAL					2,742.35
21575	01/08/2019	Assoc. San Bernardino...	1012 · Citizens Busine...		-65.00
	01/07/2019		6425 · Meals	4-General Fund Ent.	30.00
			6425 · Meals	4-General Fund Ent.	35.00
TOTAL					65.00

San Bernardino Valley Water Conservation District Expenditure Report January 2019

Num	Date	Name	Account	Class	Original Amount
21576	01/08/2019	Dept of Forestry and Fi...	1012 · Citizens Busine...		-226.94
	12/27/2018		5123 · Temp. Field Labor	1-Groundwater Ent.	226.94
TOTAL					226.94
21577	01/08/2019	Edison - 8812	1012 · Citizens Busine...		-121.86
	01/02/2019		5420 · Electricity	4-General Fund Ent.	34.12
			5420 · Electricity	1-Groundwater Ent.	24.37
			5420 · Electricity	2-Redlands Plaza/...	63.37
TOTAL					121.86
21578	01/08/2019	Edison - Redlands Plaza	1012 · Citizens Busine...		-288.81
	01/02/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	288.81
TOTAL					288.81
21579	01/08/2019	Frontier-4860	1012 · Citizens Busine...		-463.94
	12/28/2018		5440 · Telephone	4-General Fund Ent.	223.26
			5440 · Telephone	1-Groundwater Ent.	95.69
			5470 · Internet Services	4-General Fund Ent.	72.50
			5470 · Internet Services	1-Groundwater Ent.	43.50
			5470 · Internet Services	2-Redlands Plaza/...	7.25
			5470 · Internet Services	3-Land Resources	21.74
TOTAL					463.94
21580	01/08/2019	Home Depot Credit Ser...	1012 · Citizens Busine...		-93.16
	12/28/2018		5210 · Equipment Maint...	1-Groundwater Ent.	93.16
TOTAL					93.16
21581	01/08/2019	Lowe's Companies, Inc.	1012 · Citizens Busine...		-32.33
	12/25/2018		5210 · Equipment Maint...	1-Groundwater Ent.	32.33
TOTAL					32.33
21582	01/08/2019	Michael Baker Internati...	1012 · Citizens Busine...		-918.75
	01/02/2019		5122 · Wash Plan Profe...	5-Wash Plan	918.75
TOTAL					918.75
21583	01/08/2019	Pat's Pots	1012 · Citizens Busine...		-95.00
	12/05/2018		5460 · Water / Trash / S...	4-General Fund Ent.	47.50
			5460 · Water / Trash / S...	1-Groundwater Ent.	38.00
			5460 · Water / Trash / S...	3-Land Resources	9.50
TOTAL					95.00

San Bernardino Valley Water Conservation District
Expenditure Report
January 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
21584	01/08/2019	Quill Corporation	1012 · Citizens Busine...		-43.92
	12/13/2018		6030 · Office Supplies	4-General Fund Ent.	35.12
			6030 · Office Supplies	1-Groundwater Ent.	2.20
			6030 · Office Supplies	2-Redlands Plaza/...	4.40
			6030 · Office Supplies	3-Land Resources	2.20
TOTAL					43.92
21585	01/08/2019	ReadyRefresh by Nestle	1012 · Citizens Busine...		-107.86
	12/24/2018		5460 · Water / Trash / S...	4-General Fund Ent.	53.93
			5460 · Water / Trash / S...	1-Groundwater Ent.	43.14
			5460 · Water / Trash / S...	3-Land Resources	10.79
TOTAL					107.86
21586	01/08/2019	Smart & Final	1012 · Citizens Busine...		-203.14
	01/03/2019		6019 · Janitorial Supplies	4-General Fund Ent.	31.41
			6019 · Janitorial Supplies	1-Groundwater Ent.	20.93
			6004 · Meeting Expenses	4-General Fund Ent.	75.40
			6004 · Meeting Expenses	3-Land Resources	75.40
TOTAL					203.14
21587	01/08/2019	Stanley Convergent Se...	1012 · Citizens Busine...		-378.54
	01/02/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	378.54
TOTAL					378.54
21588	01/08/2019	Terminix	1012 · Citizens Busine...		-69.00
	12/21/2018		6026 · Redlands Plaza ...	2-Redlands Plaza/...	69.00
TOTAL					69.00
21589	01/08/2019	The Alarm and Sprinkle...	1012 · Citizens Busine...		-2,165.95
	12/10/2018		6016 · Redlands Plaza ...	2-Redlands Plaza/...	2,165.95
TOTAL					2,165.95
21590	01/08/2019	Valero Marketing & Sup...	1012 · Citizens Busine...		-246.00
	12/31/2018		5320 · Fuel	1-Groundwater Ent.	246.00
TOTAL					246.00
21591	01/08/2019	Wilbur's	1012 · Citizens Busine...		-40.76
	12/28/2018		5210 · Equipment Maint...	1-Groundwater Ent.	40.76
TOTAL					40.76
21592	01/22/2019	AAA Alarm Systems, Inc.	1012 · Citizens Busine...		-258.00
	02/01/2019		5410 · Alarm Service	4-General Fund Ent.	129.00
			5410 · Alarm Service	1-Groundwater Ent.	129.00
TOTAL					258.00

San Bernardino Valley Water Conservation District Expenditure Report January 2019

Num	Date	Name	Account	Class	Original Amount
21593	01/22/2019	ACWA/JPIA-Health	1012 · Citizens Busine...		-13,268.20
	01/09/2019		6110 · Vision Insurance	4-General Fund Ent.	26.60
			6110 · Vision Insurance	1-Groundwater Ent.	84.25
			6110 · Vision Insurance	2-Redlands Plaza/...	8.45
			6110 · Vision Insurance	3-Land Resources	27.99
			6110 · Vision Insurance	5-Wash Plan	18.33
			6130 · Dental Insurance	4-General Fund Ent.	112.73
			6130 · Dental Insurance	1-Groundwater Ent.	357.07
			6130 · Dental Insurance	2-Redlands Plaza/...	35.80
			6130 · Dental Insurance	3-Land Resources	118.62
			6130 · Dental Insurance	5-Wash Plan	77.70
			6150 · Medical Insurance	4-General Fund Ent.	1,991.55
			6150 · Medical Insurance	1-Groundwater Ent.	6,308.22
			6150 · Medical Insurance	2-Redlands Plaza/...	632.43
			6150 · Medical Insurance	3-Land Resources	2,095.71
			6150 · Medical Insurance	5-Wash Plan	1,372.75
TOTAL					13,268.20
21594	01/22/2019	Anthony Abretski/Joan...	1012 · Citizens Busine...		-1,945.00
	01/17/2019		2210 · Security Deposit...	2-Redlands Plaza/...	1,945.00
TOTAL					1,945.00
21595	01/22/2019	Castro Landscaping Se...	1012 · Citizens Busine...		-250.00
	12/30/2018		6026 · Redlands Plaza ...	2-Redlands Plaza/...	250.00
TOTAL					250.00
21596	01/22/2019	City of Redlands -Muni...	1012 · Citizens Busine...		-15.00
	01/02/2019		6015 · Mentone House ...	2-Redlands Plaza/...	15.00
TOTAL					15.00
21597	01/22/2019	Corneille, Richard	1012 · Citizens Busine...		-19.62
	01/15/2019		6410 · Mileage	4-General Fund Ent.	19.62
TOTAL					19.62
21598	01/22/2019	Day Lite Maintenance, I...	1012 · Citizens Busine...		-355.82
	01/01/2019		6026 · Redlands Plaza ...	2-Redlands Plaza/...	144.00
			6026 · Redlands Plaza ...	2-Redlands Plaza/...	211.82
TOTAL					355.82
21599	01/22/2019	Edison - 7241	1012 · Citizens Busine...		-61.28
	01/10/2019		5420 · Electricity	4-General Fund Ent.	17.16
			5420 · Electricity	1-Groundwater Ent.	12.26
			5420 · Electricity	2-Redlands Plaza/...	31.86
TOTAL					61.28

San Bernardino Valley Water Conservation District
Expenditure Report
January 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Original Amount</u>
21600	01/22/2019	Edison -5552	1012 · Citizens Busine...		-284.46
	01/10/2019		5420 · Electricity	4-General Fund Ent.	71.77
			5420 · Electricity	1-Groundwater Ent.	51.26
			5420 · Electricity	2-Redlands Plaza/...	133.28
			6020 · Vacancy Marketi...	2-Redlands Plaza/...	28.15
TOTAL					284.46
21601	01/22/2019	HCC Surety Group	1012 · Citizens Busine...		-1,815.00
	01/10/2019		6010 · Surety Bond	3-Land Resources	1,815.00
TOTAL					1,815.00
21602	01/22/2019	ICF Jones & Stokes, Inc	1012 · Citizens Busine...		-823.80
	09/20/2018		5124 · Plunge Creek Pr...	3-Land Resources	564.11
			5124 · Plunge Creek Pr...	1-Groundwater Ent.	29.69
	01/18/2019		5124 · Plunge Creek Pr...	3-Land Resources	218.50
			5124 · Plunge Creek Pr...	1-Groundwater Ent.	11.50
TOTAL					823.80
21603	01/22/2019	JAN-PRO Cleaning Sys...	1012 · Citizens Busine...		-200.00
	01/11/2019		6015 · Mentone House ...	2-Redlands Plaza/...	200.00
TOTAL					200.00
21604	01/22/2019	Koff & Associates	1012 · Citizens Busine...		-2,780.00
	01/03/2019		5120 · Misc. Profession...	4-General Fund Ent.	834.00
			5120 · Misc. Profession...	1-Groundwater Ent.	583.80
			5120 · Misc. Profession...	3-Land Resources	1,362.20
TOTAL					2,780.00
21605	01/22/2019	Mikael Romich	1012 · Citizens Busine...		-3,449.00
	01/09/2019		1700 · Work in Progress	1-Groundwater Ent.	3,449.00
TOTAL					3,449.00
21606	01/22/2019	Netsteller	1012 · Citizens Busine...		-450.00
	01/01/2019		5160 · IT Support	4-General Fund Ent.	180.00
			5160 · IT Support	1-Groundwater Ent.	225.00
			5160 · IT Support	3-Land Resources	45.00
TOTAL					450.00
21607	01/22/2019	Parts Authority	1012 · Citizens Busine...		-14.37
	01/08/2019		5310 · Vehicle Mainten...	1-Groundwater Ent.	14.37
TOTAL					14.37

San Bernardino Valley Water Conservation District
Expenditure Report
January 2019

Num	Date	Name	Account	Class	Original Amount
21608	01/22/2019	Shell	1012 · Citizens Busine...		-518.13
	01/06/2019		5320 · Fuel	1-Groundwater Ent.	518.13
TOTAL					518.13
21609	01/22/2019	Sonoma County Water ...	1012 · Citizens Busine...		-500.00
	01/14/2019		6060 · Outreach	4-General Fund Ent.	200.00
			6060 · Outreach	1-Groundwater Ent.	150.00
			6060 · Outreach	3-Land Resources	150.00
TOTAL					500.00
21610	01/22/2019	Steve McKenzie Painting	1012 · Citizens Busine...		-460.00
	01/14/2019		6015 · Mentone House ...	2-Redlands Plaza/...	460.00
TOTAL					460.00
21611	01/22/2019	The Gas Company	1012 · Citizens Busine...		-308.78
	01/16/2019		5450 · Natural Gas	4-General Fund Ent.	185.27
			5450 · Natural Gas	1-Groundwater Ent.	123.51
TOTAL					308.78
100213N	01/03/2019	PERS	1012 · Citizens Busine...		-6,218.52
			6170 · PERS Retirement	4-General Fund Ent.	998.69
			6170 · PERS Retirement	1-Groundwater Ent.	3,163.36
			6170 · PERS Retirement	2-Redlands Plaza/...	317.15
			6170 · PERS Retirement	3-Land Resources	926.56
			6170 · PERS Retirement	5-Wash Plan	812.76
TOTAL					6,218.52
100214N	01/15/2019	PERS	1012 · Citizens Busine...		-6,238.07
			6170 · PERS Retirement	4-General Fund Ent.	1,001.83
			6170 · PERS Retirement	1-Groundwater Ent.	3,173.31
			6170 · PERS Retirement	2-Redlands Plaza/...	318.14
			6170 · PERS Retirement	3-Land Resources	929.47
			6170 · PERS Retirement	5-Wash Plan	815.32
TOTAL					6,238.07
100215N	01/31/2019	PERS	1012 · Citizens Busine...		-6,255.67
			6170 · PERS Retirement	4-General Fund Ent.	1,004.66
			6170 · PERS Retirement	1-Groundwater Ent.	3,182.26
			6170 · PERS Retirement	2-Redlands Plaza/...	319.04
			6170 · PERS Retirement	3-Land Resources	932.09
			6170 · PERS Retirement	5-Wash Plan	817.62
TOTAL					6,255.67

San Bernardino Valley Water Conservation District
Director Fees Expenditure Payroll Report
 January 2019

Pay Date	Name	For Period	Director Fees	Taxes Withheld	Check Amt
1/2/2019	McDonald, M	Dec-18	\$ 1,944.00	\$ 202.56	\$ 1,741.44
1/16/2019	Raley, D	Sept-Nov 18	\$ 3,672.00	\$ 914.53	\$ 2,757.47
1/16/2019	Corneille, R	Dec-18	\$ 1,080.00	\$ 123.73	\$ 956.27
1/30/2019	McDonald, M	Jan-18	\$ 1,350.00	\$ 116.77	\$ 1,233.23

SBVWCD Groundwater Assessment Re

GWA Number **51**

Period July 1, 2018 to December 31, 2018

AgRate **\$6.51**

NonAgRate **\$12.56**

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
AHD Limited								
	3601632	2S3W05A02S	Clock Canyon/Marcum Wel	176.30	\$1,147.71	0.00	\$0.00	
					\$1,147.71		\$0.00	<u>\$1,147.71</u>
Arrowhead Country Club								
	3601925	1N4W23E	1					
Cemex USA								
	3603653	1S3W10J2S	Orange Street	0.00	\$0.00	246.30	\$3,093.53	
	3601420	1S3W09E02S	Alabama Street 2	0.00	\$0.00	76.70	\$963.35	
					\$0.00		\$4,056.88	<u>\$4,056.88</u>
Crafton Water Company								
	3602186	1S2W21L02S	Garnet/2 Zanja Well	0.00	\$0.00	0.00	\$0.00	
	3600272	1S2W29N	Fifth Ave. 1	162.76	\$1,059.57	0.00	\$0.00	
					\$1,059.57		\$0.00	<u>\$1,059.57</u>
Cram Patterson Well Co.								
	3600188	1S2W16C	Cram-Patterson 2	1.20	\$7.81	0.00	\$0.00	
					\$7.81		\$0.00	<u>\$7.81</u>
Doug Guyette								
	3600458	1N4W36M01S	PS & B2					
	3610007		Well 5					
DRC Industrial CBC 1, LP (So Cal Real Estate Serv								

GWA Number 51

Period July 1, 2018 to December 31, 2018

AgRate \$6.51

NonAgRate \$12.56

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3601352	1S3W19N	Langford	0.00	\$0.00	82.32	\$1,033.94	
					\$0.00		\$1,033.94	<u>\$1,033.94</u>
Gage Canal Company								
	3600788	1S4W23H01S	27-1	588.00	\$3,827.88	0.00	\$0.00	
	3600787	1S4W23A02S	26-1	363.00	\$2,363.13	0.00	\$0.00	
	3600789	1S4W23K01S	27-2	461.00	\$3,001.11	0.00	\$0.00	
	3600790	1S4W23K02S	29-1	282.00	\$1,835.82	0.00	\$0.00	
	3600796	1S4W23A05S	51-1	727.00	\$4,732.77	0.00	\$0.00	
	3602331	1S4W23G03S	66-1	1309.00	\$8,521.59	0.00	\$0.00	
	3600798	1S4W23G01S	Cowlane	0.00	\$0.00	0.00	\$0.00	
					\$24,282.30		\$0.00	<u>\$24,282.30</u>
George & Diane Everett								
	WP0003068		Everett Well	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
George Meadows								
	WP0002552	E085386	Meadows Well	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Gladysta Well & Water Company								
	3600182	1S3W20H02S						
Greenspot Mutual Well Company								
	3600266	1S2W16C01S	Greenspot Mutual					
Happe Mutual Well Company								

GWA Number 51

Period July 1, 2018 to December 31, 2018

AgRate \$6.51

NonAgRate \$12.56

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3600238	1S2W29M01S	1	89.28	\$581.21	0.00	\$0.00	
	3603921	01S04W13G04S	Gauge 46-1R	0.00	\$0.00	0.00	\$0.00	
					\$581.21		\$0.00	<u>\$581.21</u>
Inland Valley Development Agency								
	0000089	1S4W12F	Local 5	0.00	\$0.00	0.00	\$0.00	
	0000087	1S4W12C	Local 3	0.00	\$0.00	0.00	\$0.00	
	0000086	1S4W12B	Local 2A	0.00	\$0.00	0.00	\$0.00	
	0000091	1S4W12Q	Palm Meadows	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Jack Dangermond								
	3602188	01S02W29K01	Rancho Ladera Roladera	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Laranni Gunter Well								
	3600160	1S3W32G01S	Gunter					
Larry Jacinto Construction								
	3602020	1S2W20K	F A R	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Lucky Farms, Inc./Spring Pacific Properties								
	3603554	1S3W19A01S	California St.	40.00	\$260.40	0.00	\$0.00	
					\$260.40		\$0.00	<u>\$260.40</u>
Meeks & Daley Water Co.								
	3602864	1S4W14N10S	Raub 6	0.00	\$0.00	437.40	\$5,218.32	
	3601238	1S4W23C03S	Raub 4R	0.00	\$0.00	0.00	\$0.00	

GWA Number 51

Period July 1, 2018 to December 31, 2018

AgRate \$6.51

NonAgRate \$12.56

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3603215	1S4W15M11S	Station 91	0.00	\$0.00	0.00	\$0.00	
	3601887	1S4W15L03S	Station 59	0.00	\$0.00	0.00	\$0.00	
		01S04W22A01S	Warren 4R	0.00	\$0.00	0.00	\$0.00	
	3603903	1S4W22H04S	Warren 1	0.00	\$0.00	0.00	\$0.00	
			Raub 7	0.00	\$0.00	470.10	\$5,904.46	
	3602484	1S4W14N09S	Raub 5R	0.00	\$0.00	257.90	\$3,239.22	
	3603905	1S4W14N115S	Raub 8	0.00	\$0.00	83.00	\$1,042.48	
					\$0.00		\$15,404.48	<u>\$15,404.48</u>
Mentone Citrus Growers								
	3600139	1S2W18R01S	1 - PRH Ranch					
	3602280	1S2W18Q	2					
Monte LLC (Dangermond)								
	3600493	01S03W29K	New Well	30.24	\$196.86	0.00	\$0.00	
					\$196.86		\$0.00	<u>\$196.86</u>
Montecito Memorial Park and Mortuary								
	3603949	1S4W26F	2	91.81	\$597.65	0.00	\$0.00	
	3600119	1S4W26F01S	1	91.81	\$597.65	0.00	\$0.00	
					\$1,195.30		\$0.00	<u>\$1,195.30</u>
Mountain View Mortuary & Cemetery								
	3600743	1N4W26M	1	0.00	\$0.00	76.00	\$954.56	
	3600742	1N4W26N	2	0.00	\$0.00	64.00	\$803.84	
					\$0.00		\$1,758.40	<u>\$1,758.40</u>
Mountainview Generating Station								

GWA Number 51

Period July 1, 2018 to December 31, 2018

AgRate \$6.51

NonAgRate \$12.56

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3601015	1S3W18N02S	SB STMP2 67 (DW#1)	0.00	\$0.00	1.30	\$16.33	
	3603796	01S03W18N01S	Edison Mid Aquifer Well B	0.00	\$0.00	56.90	\$714.66	
	3603795	01S03W18N06S	Edison Mid Aquifer Well A	0.00	\$0.00	309.50	\$3,887.32	
	3601014	1S3W18N03S	SB STPM 66 (DW#2)	0.00	\$0.00	68.40	\$859.10	
					\$0.00		\$5,477.41	<u>\$5,477.41</u>
National Orange Show								
	3601924	1S4W15D		0.00	\$0.00	25.60	\$321.53	
					\$0.00		\$321.53	<u>\$321.53</u>
New England Water Co.								
	3602320	1S3W16L		133.23	\$867.33	0.00	\$0.00	
					\$867.33		\$0.00	<u>\$867.33</u>
Patton State Hospital								
	3600924	1N3W29M01S	2	0.00	\$0.00	6.70	\$84.15	
	3600931	1N3W29N01S	Patton 10	0.00	\$0.00	0.00	\$0.00	
	3602381	1N3W29M	14	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$84.15	<u>\$84.15</u>
Pioneer Mutual Water Company								
	3600642	1S3W14P01S	San Bernardino 1	11.70	\$76.10	0.00	\$0.00	
					\$76.10		\$0.00	<u>\$76.10</u>
Piperhill Redlands LLC								
	3601126	1S2W30H	1					
Ramirez, J.J. Citrus Mgmt								
	3601046	1S3W21A	1 Stowe					

GWA Number 51

Period July 1, 2018 to December 31, 2018

AgRate \$6.51

NonAgRate \$12.56

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3600484	1S3W16F	Buckeye 2					
	3601728	1S3W30K	Frink 1					
	3600527	1S3W16A	Midas					
Ramirez, Laura								
	3601649	1S3W28M	Hoover					
	3600415	01S03W29J01S	Pharoah Powell					
Raught Mutual Well Company								
	3602193	1S3W14R01S	Raught	65.39	\$425.69	0.00	\$0.00	
					\$425.69		\$0.00	<u>\$425.69</u>
Redland-Branson Development								
	3602917	1S3W33D01S	Stater Well	0.00	\$0.00	5.80	\$79.13	
					\$0.00		\$79.13	<u>\$79.13</u>
Redlands Unified School District								
	3601641	1S2W30C01S	Opal St.					
Redlands, City of								
	3600756	1S3W19L01S	Mission 1	0.00	\$0.00	0.00	\$0.00	
	3600019	1S3W23A05S	Rees Well 1	0.00	\$0.00	545.40	\$6,850.22	
	3600053	1S3W31A02S	Bryn Mawr 1	0.00	\$0.00	0.00	\$0.00	
	3600054	1S3W31A03S	Bryn Mawr 2	0.00	\$0.00	0.00	\$0.00	
	3600055	1S3W31A06S	Bryn Mawr	0.00	\$0.00	0.00	\$0.00	
	3600749	1S3W13Q	Mentone Acres #2	0.00	\$0.00	536.20	\$6,734.67	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3602792	01S02W19A01S	Agate #2 IRR.	0.00	\$0.00	0.00	\$0.00	
	3600748	1S3W24A01S	Mentone Acres #1					
	3602032	1S3W22A02S	35	0.00	\$0.00	0.00	\$0.00	
	3600628	1S3W15G	Redlands Trap & Skeet	0.00	\$0.00	0.00	\$0.00	
	3602065	1S3W32J02S	Lee Well	0.00	\$0.00	0.00	\$0.00	
	3602082	02S03W03K01S	36 (Irrigation)	0.00	\$0.00	134.10	\$1,684.30	
	3602109	1S3W31B01S	Bryn Mawr 4	0.00	\$0.00	0.00	\$0.00	
	3602211	1S3W26C01S	37 Sylvyn	0.00	\$0.00	0.00	\$0.00	
	3602346	1S3W28J02S	New York St. IRR	166.60	\$1,084.57	0.00	\$0.00	
	3601586	1S3W15F01S	Orange St.	0.00	\$0.00	581.20	\$7,299.87	
	3602791	1S2W20B01S	East Lugonia 4	0.00	\$0.00	0.00	\$0.00	
	3602031	1S3W21H06S	30-A	0.00	\$0.00	325.50	\$4,088.28	
	3602895	1S3W13H02S	Airport 1	0.00	\$0.00	856.20	\$10,753.87	
	3602896	1S2W20D01S	Madeira	0.00	\$0.00	571.90	\$7,183.06	
	3603655	1S3W29Q01S	38	0.00	\$0.00	1031.50	\$12,955.64	
	3603760	1S3W29Q02S	Well #39	0.00	\$0.00	402.90	\$5,060.42	
	3603761	01S03W18R	California St. IRR	0.00	\$0.00	46.60	\$585.30	
	3603762	1S3W13M01S	Airport 2	0.00	\$0.00	60.10	\$754.86	
	3603766	01S03W10K01S	N. Orange #1	0.00	\$0.00	971.80	\$12,205.81	
	3603767	01S03W10K02S	N. Orange #2	0.00	\$0.00	1366.60	\$17,164.50	
	3603656	1S3W14E01S	Church St	0.00	\$0.00	366.00	\$4,597.00	
	3602654	1S2W19J02S	Crafton	0.00	\$0.00	0.00	\$0.00	
	3601291	1S3W35G08S	10	0.00	\$0.00	0.00	\$0.00	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3601301	1S3W28H01S	41	0.00	\$0.00	0.00	\$0.00	
	3601299	1S4W24K01S	34	0.00	\$0.00	0.00	\$0.00	
	3601298	01S03W21H01S	Well #32 IRR	0.00	\$0.00	0.00	\$0.00	
	3601298	1S3W21H01S	32	0.00	\$0.00	6.90	\$86.66	
	3601295	1S3W35H04S	14	0.00	\$0.00	0.00	\$0.00	
	3602036	1S3W21H07S	31-A	0.00	\$0.00	0.00	\$0.00	
	3601308	1S2W19K01S	Agate 1	0.00	\$0.00	0.00	\$0.00	
	3601292	1S3W35G07S	11 IRR	0.00	\$0.00	67.60	\$849.06	
	3601296	1S3W35H03S	16 IRR	250.10	\$1,628.15	0.00	\$0.00	
	3601290	1S2W21D01S	East Lugonia 6	0.00	\$0.00	194.90	\$2,447.94	
	3601287	1S2W21B02S	East Lugonia 3	0.00	\$0.00	212.40	\$2,667.74	
	3601284	1S2W21E01S	Maguet 2	0.00	\$0.00	204.00	\$2,562.24	
	3601283	1S2W22C02S	East Lugonia 2	0.00	\$0.00	0.00	\$0.00	
	3601281	1S2W36F01S	Maguet 1	0.00	\$0.00	0.00	\$0.00	
	3600918	2S3W01E01S	Redlands Heights IRR	0.00	\$0.00	198.00	\$2,486.88	
	3601294	1S3W35G09S	13	0.00	\$0.00	0.00	\$0.00	
					\$2,712.72		\$109,018.32	\$111,731.04
Riverside, City of								
	3601470	1S4W22B07S	Thorn 12	0.00	\$0.00	1556.46	\$19,549.14	
		01S04W22A01S	Warren 4R	0.00	\$0.00	0.00	\$0.00	
	3601431	1S4W27H01S	Stewart 20	0.00	\$0.00	0.00	\$0.00	
	3602773	1S4W27A10S	Hunt 11	0.00	\$0.00	0.00	\$0.00	
	3601465	1S4W02Q03S	Garner 2	0.00	\$0.00	0.00	\$0.00	

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3601227	1S4W02N02S	Cooley G	0.00	\$0.00	0.00	\$0.00	
	3602772	1S4W27A09S	Hunt 10	0.00	\$0.00	475.22	\$5,968.76	
	3601489	1S4W02L01S	Scheuer	0.00	\$0.00	1203.37	\$15,114.33	
	3603981	1N04W23	Raub 5R	0.00	\$0.00	467.44	\$5,871.05	
	3601468	1S4W02P01S	Garner 5	0.00	\$0.00	756.32	\$9,499.38	
	3601467	1S4W02Q06S	Garner 4	0.00	\$0.00	0.11	\$1.38	
	3601464	1S4W02P06S	Garner 1	0.00	\$0.00	2.29	\$28.76	
	3601463	1S4W02A03S	Stiles	0.00	\$0.00	309.26	\$3,884.31	
	3603975	01N04W23	Raub 4R	0.00	\$0.00	1242.11	\$15,600.90	
	3601228	1S4W11D02S	Cooley H	0.00	\$0.00	624.35	\$7,841.84	
	3310031	01S04W11D0	Cooley J	0.00	\$0.00	893.54	\$11,222.86	
	3602778	1S4W14N10S	Raub 6	0.00	\$0.00	787.62	\$9,892.51	
	3302794	1S4W02Q11S	Garner 7	0.00	\$0.00	283.88	\$3,565.53	
	3603254	1S4W02P09S	Garner 6	0.00	\$0.00	997.80	\$12,532.37	
	3603555	1S4W14N10S	Raub 8	0.00	\$0.00	1359.99	\$17,081.47	
	3601229	1S4W11D03S	Cooley I	0.00	\$0.00	825.78	\$10,371.80	
	3602771	1S4W27A11S	Hunt 6	0.00	\$0.00	0.49	\$6.15	
					\$0.00		\$148,032.54	\$148,032.54
San Bernardino County (Dave Lovell)								
			Lovell Fire Suppression Wel	0.00	\$0.00	0.00	\$0.00	
	3603900	1S2W8A2	Seven Oaks Dam Domestic	0.00	\$0.00	0.06	\$0.75	
					\$0.00		\$0.75	\$0.75
San Bernardino Valley MWD								

GWA Number 51

Period July 1, 2018 to December 31, 2018

AgRate \$6.51

NonAgRate \$12.56

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3603116	1S3W13Q01S	SB Ave. 1/Big Bear	0.00	\$0.00	412.60	\$5,182.26	
					\$0.00		\$5,182.26	<u>\$5,182.26</u>
San Bernardino, County of								
	3601171	1S3W20F03S	Crim 1	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Solono Well Company								
	3602003	1S2W16C	Solano 3	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Splash Kingdom Waterpark								
	3602549	1S3W19J07S	California St					
Sun Life Financial								
	3600554	1S3W17R	Fairview 1					
Tennessee Mutual Well Company								
	3601161	1S3W16L	Pioneer 1	63.36	\$412.47	0.00	\$0.00	
					\$412.47		\$0.00	<u>\$412.47</u>
Tennessee Water Company								
	3600474	1S3W16L	1					
TIAA-CREF Financial Services								
	3600757	1S3W19L	Mission Marigold/Well 2	0.00	\$0.00	0.00	\$0.00	
					\$0.00		\$0.00	<u>\$0.00</u>
Trojan Groves								

GWA Number 51

Period July 1, 2018 to December 31, 2018

AgRate \$6.51

NonAgRate \$12.56

Owner	RecordationNumber	StateWellNumber	LocalName	Ag-Production	Ag Pymt	Non-AgProduction	Non-Ag Pymt	Amount Paid
	3600451	1S3W15M						
University of California, Riverside								
	3601244	1S4W27A09S	Hunt 10					
	3601245	1S4W27A10S	Hunt 11					
	3601222	1S4W27A11S	Hunt 6					
Williams Well Corporation, LTD								
	3600828	1S3W16J	-	159.06	\$1,035.48	0.00	\$0.00	
					\$1,035.48		\$0.00	\$1,035.48
Total Ag Payment:		\$34,260.95	Total Non-Ag Payment:		\$290,449.79	Total Ag + Non-Ag Pay		\$324,710.74



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1620

To: Board of Directors
From: General Manager, Daniel Cozad/ Assistant Engineer, Katelyn Scholte
Date: February 13, 2019
Subject: Installation of Mill Creek North Canal Measurement Device

RECOMMENDATION

Staff recommends that the Board: 1) authorize staff to spend up to \$60,000, for construction of the a flow measurement device in the Mill Creek north canal and; 2) enter into an agreement with Larry Jacinto Construction, Inc. to construct the concrete channel and install the previously procured gates.

BACKGROUND

The State Water Board has been implementing the monitoring and reporting requirements established to comply with Senate Bill 88. All water right holders who have previously diverted or intend to divert more than 10 acre-feet per year (riparian and pre-1914 claims), or are authorized to divert more than 10 acre-feet per year under a permit, license, or registration, are required to measure the water they divert. The flows that enter the Mill Creek spreading facility are currently only partially measured.

Flows that are directed to Mill Creek basin 1 and the south canal go over the weir at the diversion and are measured by the weir and an ultrasonic sensor every 15 minutes. These flows meet the accuracy and frequency requirements as outlined by Senate Bill 88. Flows that are diverted along the north canal to Mill Creek basin 12 are currently not measured. Staff filed a request for additional time to comply with the State Water Board in May of 2017 for a period of 2 years and has not yet received a response for the State Water Board.

Staff included this project in the Capital Improvement Project list in the 2018-2019 budget. On April 11, 2018 the Board authorized staff to procure a contractor to install a weir measurement device within the north canal on the Mill Creek spreading facilities for a cost not to exceed \$50,000. Staff filed a Notice of Exemption for the construction of the measurement device in April of 2018 and ordered a dual leaf slide gate from Fresno Valves and Castings in July of 2018. The gate was delivered to the Mentone shop in December of 2018.

DISCUSSION

Staff released a request for proposals for the concrete construction channel in September of 2018 and received only one response from Larry Jacinto Construction, Inc. for \$58,385. This cost was more than double what was initially estimated. Staff searched for other contractors for proposals to seek a more affordable option. After considerable effort staff received a proposal from Carri Construction for \$120,510.

Staff is recommending utilizing Larry Jacinto Construction, Inc. for the construction of the concrete spreading channel and assistance with installing the dual leaf slide gate. An updated proposal was received on January 30, 2019 for \$58,670 staff is requesting a not to exceed authority of \$60,000.

FISCAL IMPACT

The total cost of the facility to comply with SB-88 is estimated to be \$107,000 and will be paid from the Groundwater Enterprise Capital Reserve funds. Other cost for the project include relatively minor costs for monitoring equipment.

POTENTIAL MOTIONS

1. Move to authorize Staff to enter into a contract with Larry Jacinto Construction, Inc. to construct the concrete spreading channel and to install the dual leaf slide gate from Fresno Valves and Castings.
2. Move to table the action and refer back to the Operations Committee to discuss specific issues.

ATTACHMENTS OR MATERIALS

Cost Estimate Table

North Canal Measurement Device and Structure

	Quantity	Description/Unit	Rate	*Budget Amount	Actual Spent To Date
Hardware and Equipment					
Weir Gate	1	Overshot Gate from Fresno V&C	\$ 21,157	\$ 21,157	\$ 21,157
Freight	1	shipping from Fresno	\$ 700	\$ 700	\$ 232
			Subtotal	\$ 21,857	\$ 21,389
Monitoring Equipment					
Dlight Datalogger	1	Level Sensor	\$ 995	\$ 995	\$ -
Ultra Sonic Level Sensor with 30ft Cable	1	Level Sensor	\$ 1,087	\$ 1,087	\$ -
Solar Panel	1	Level Sensor	\$ 59.99	\$ 60	\$ -
Solar Charge Controller	1	Level Sensor	\$ 18.98	\$ 19	\$ -
6" PVC sensor housing	1	6" x 10'	\$ 40.15	\$ 40	\$ -
			Subtotal	\$ 2,201	\$ -
Concrete Work					
Concrete Work	1	Jacinto Construction	\$ 51,645	\$ 51,645	\$ -
Gate Installation	1	Jacinto Construction	\$ 7,025	\$ 7,025	\$ -
			Subtotal	\$ 58,670	\$ -
Labor					
Grading	8	Field Supervisor	\$ 81.06	\$ 648	\$ -
Grading	8	Field Operations Spec I	\$ 46.99	\$ 376	\$ -
Construction	30	Field Supervisor	\$ 81.06	\$ 2,432	\$ -
Construction	30	Assistant Engineer	\$ 62.66	\$ 1,880	\$ -
Electronics Integration	16	Field Operations Spec I	\$ 46.99	\$ 752	\$ -
Electronics Integration	16	Assistant Engineer	\$ 62.66	\$ 1,003	\$ -
			Subtotal	\$ 7,090	\$ -
Total					
				\$ 89,818	\$ 21,389
Contingency	20%		NA	\$ 17,964	
			Total	\$ 107,782	\$ 21,389

* updated 1/31/19



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1621

To: Board of Directors
From: General Manager, Daniel Cozad
Date: February 13, 2019
Subject: 2nd Quarter Annual Unaudited Financials for 2018-2019

RECOMMENDATION

The Finance & Administration Committee recommends the Board receive and file the 2nd Quarter Annual Unaudited Financials for 2018-2019 as presented.

BACKGROUND

The Finance & Administration Committee met January 23, 2019 to review the Second Quarter Unaudited Financials.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

ATTACHMENTS OR MATERIALS

2018-2019 2nd Quarter Rolled Up Budget Worksheet
SBVWCD Quarterly Investment Report

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Daniel B. Cozad

2ND QUARTER		2018-2019 Budget	Expended/Received to Date as of 12/31/18	Projected Annual Costs (7/1/18-6/30/19)	Notes	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE		REDLANDS PLAZA & LEASED PROPERTY-MENTONE HOUSE		LAND RESOURCE		WASH PLAN	
GL ACCT:	GL DESCRIPTION:					2018 BUDGET:	% BUDGET	BASIS:	2018 BUDGET:	% BUDGET	2018 BUDGET:	% BUDGET	2018 BUDGET:	% BUDGET	2018 BUDGET:	% BUDGET
2018-2019 Budget																
INCOME:																
4012-15	INTEREST INCOME	85,000.00	65,548.33	119,342.30	Higher returns	85,000.00			0.00		0.00		0.00		0.00	
4021-23	GROUNDWATER	958,496.92	843,178.90	958,496.92		0.00			64,919.92		0.00		0.00		0.00	
4021	GROUNDWATER CHARGE-AG	23,926.20	14,635.55	23,926.20	Still Coming In	0.00			23,926.20	100.00%	0.00		0.00		0.00	
4023	GROUNDWATER CHARGE-NON AG	40,993.72	347,166.35	40,993.72	Some did not join GC	0.00			40,993.72	100.00%	0.00		0.00		0.00	
4024	GROUNDWATER COUNCIL REVENUE	893,577.00	481,377.00	893,577.00	Some did not join GC	0.00			893,577.00	100.00%	0.00		0.00		0.00	
4031-34	MINING	634,000.00	215,333.32	634,000.00		0.00			0.00		0.00		634,000.00		0.00	
4032	CEMEX - ROYALTY/LEASE	586,000.00	195,333.32	586,000.00		0.00			0.00		0.00		586,000.00	100.00%	0.00	
4036,40,80	MISCELLANEOUS	80,000.00	25,073.50	80,000.00		7,500.00			30,000.00		0.00		42,500.00		0.00	
4036	AGGREGATE MAINTENANCE	40,000.00	23,243.50	40,000.00		0.00			0.00		0.00		40,000.00	100.00%	0.00	
4050	PROPERTY TAX	104,135.47	43,232.31	104,135.47		104,135.47	100.00%	+5%	0.00		0.00		0.00		0.00	
4055	SBVMWD LEASE AGREEMENT	385,696.19	395,205.47	395,205.47		192,848.10	50.00%	+1.4% CPI	192,848.10	50.00%	0.00		0.00	0.00%	0.00	
4062-66	RENTALS	228,598.18	114,549.39	217,598.18		0.00			0.00		228,598.18		0.00		0.00	
4080	EXCHANGE PLAN	30,000.00	0.00	30,000.00		0.00			30,000.00	100.00%	0.00		0.00		0.00	
4025	WASH PLAN REVENUE *Reserve CIP #5	100,000.00	100,181.42	110,000.00		0.00		Processing Complete	0.00		0.00		0.00		100,000.00	100.00%
4086	PLUNGE CREEK IRWMP	150,000.00	0.00	150,000.00		0.00		Per Plunge Creek Budget/schedule	0.00		0.00		150,000.00	100.00%	0.00	
	TOTAL INCOME:	2,848,149.76	1,802,302.64	2,891,001.34		389,483.57			1,203,568.02		228,598.18		826,500.00		200,000.00	
EXPENSES:																
5000	MISCELLANEOUS	3,000.00	5,000.00	5,000.00		3,000.00	100.00%		0.00		0.00		0.00		0.00	
5100	PROFESSIONAL SERVICES	542,225.00	192,873.53	500,000.00		99,545.00			139,613.50		16,183.75		276,882.75		10,000.00	
5120	MISC. PROFESSIONAL SERVICES	130,000.00	61,146.27	130,000.00		39,000.00	30.00%	Includes GSC Support	27,300.00	21.00%	0.00	0.00%	63,700.00	49.00%	0.00	
5122	WASH PLAN PROFESSIONAL SERVICES	30,000.00	50,025.25	60,025.25		0.00		Per Wash Plan Budget	0.00		0.00		0.00		30,000.00	100.00%
52-53	FIELD OPERATIONS	135,680.00	19,577.49	132,180.00		0.00			124,280.00	100.00%	0.00		0.00		0.00	
5400	UTILITIES	28,474.30	11,398.84	28,614.30		12,722.04			9,775.32		5,197.19		779.75		0.00	
6000	GENERAL ADMINISTRATION	299,396.24	96,927.60	298,446.10		106,903.80			51,908.84		89,743.07		41,840.53		9,000.00	
6100	BENEFITS:	347,240.26	148,890.02	335,000.26		55,766.79			222,020.83		22,258.82		73,759.62		48,314.74	
6160	PAYROLL TAXES - EMPLOYER	56,821.10	17,453.82	56,821.10		9,125.47	16.06%	Consolidated costs 2014	35,263.97	50.87%	3,535.41	5.10%	11,715.37	16.90%	7,673.92	11.07%
6170	PERS RETIREMENT	146,798.16	82,986.14	146,798.16		23,575.78	16.06%	Noticed Increase	91,104.99	50.87%	9,133.78	5.10%	30,266.84	16.90%	19,825.68	11.07%
6170.01	PERS EMPLOYEE CONTRIBUTION	-30,611.86	-25,096.84	-42,851.86	Increased Contributions	-4,916.26	16.06%		-15,572.25	50.87%	-1,561.20	5.10%	-5,173.40	16.90%	-3,388.73	11.07%
	SALARIES:							Overhead Offset 20%		50.87%		5.10%		16.90%		11.07%
6200	SALARIES	826,099.77	358,813.38	826,099.77		123,985.17			508,498.15		49,376.20		185,688.24		113,017.23	
	INSURANCE:							Labor Total \$	826,099.77							
6300	INSURANCE	38,800.00	34,302.50	38,871.00		1,940.00	5.00%		29,100.00	75.00%	5,820.00	15.00%	1,940.00	5.00%	0.00	
6400	DIRECTOR'S EXPENSES	205,342.00	44,847.83	180,342.00		205,342.00	100.00%		0.00		0.00		0.00		0.00	
6500	ADMINISTRATIVE/STAFF EXPENSES	13,345.00	8,602.68	13,345.00		5,915.25	40.00%		4,640.75	50.00%	0.00		2,789.00	10.00%	0.00	
8010	Capital Reserve GWE/Rate Stabilization	0.00	0.00	0.00		0.00	0.00%		0.00	100.00%	0.00		0.00		0.00	
	TOTAL EXPENSES:	2,784,102.57	971,259.12	2,774,648.68		615,120.04			1,204,337.39		188,579.03		795,079.90		210,331.96	
	Operating Revenue	2,848,149.76	1,802,302.64	2,891,001.34		389,483.57			1,203,568.02		228,598.18		826,500.00		200,000.00	
	NET OPERATING REVENUE	64,047.19				-225,636.48			-769.38		40,019.15		31,420.10		-10,331.96	
	OVERHEAD					229,345.76										
	NET GENERAL FUND ANNUAL					3,709.28										

2ND QUARTER		2018-2019 Budget	Expended/Received to Date as of 12/31/18	Projected Annual Costs (7/1/18-6/30/19)	Notes	GENERAL FUND			GROUNDWATER RECHARGE ENTERPRISE		REDLANDS PLAZA & LEASED PROPERTY-MENTONE HOUSE		LAND RESOURCE		WASH PLAN	
GL ACCT:	GL DESCRIPTION:					2018 BUDGET:	% BUDGET	BASIS:	2018 BUDGET:	% BUDGET	2018 BUDGET:	% BUDGET	2018 BUDGET:	% BUDGET	2018 BUDGET:	% BUDGET
2018-2019 Budget																
Multiyear Capital projects					<i>Cost-To-Date</i>											
7010	MATERIALS	12,000.00	0.00	12,000.00		0.00			6,000.00	50.00%	0.00		0.00		6,000.00	50.00%
7055	PLUNGE CREEK PROJECT CIP #2 LAND & BUILDINGS	462,228.00	0.00	462,228.00	0.00	0.00	In GL 5124 Until Completion		92,445.60	20.00%	0.00		369,782.40	80.00%	0.00	
7100	CAPITAL REPAIRS	540,000.00	10,500.00	540,000.00		0.00			355,000.00	60.00%	0.00	0.00%	185,000.00	40.00%	0.00	
7200	EQUIPMENT & VEHICLES	161,500.00	4,259.28	161,500.00		7,250.00	8.30%		149,250.00	91.70%	0.00		4,000.00		1,000.00	
7150	MILL CREEK DIVERSION PROJECT CIP #1	479,200.00	0.00	479,200.00	172,997.75	0.00	MultiYear Total comitment \$750K		479,200.00	100.00%	0.00		0.00	0.00%	0.00	
7438	ENGINEERING SERVICES-OTHER	125,000.00	0.00	125,000.00		0.00	CIP #7		37,500.00	30.00%	0.00		87,500.00	70.00%	0.00	
CAPITAL EXPENSE		1,779,928.00	14,759.28	1,779,928.00		7,250.00			1,119,395.60		0.00		646,282.40		7,000.00	
CAPTIAL REVENUE		314,500.00				0.00			114,500.00		0.00		200,000.00		0.00	
CAPITAL SUBTOTAL ANNUAL NET		-1,465,428.00				-7,250.00			-1,004,895.60		0.00		-446,282.40		-7,000.00	
RESERVE CONTRIBUTION OR (-USE)		-1,401,380.81		TOTAL		-3,540.72			-1,005,664.98	io Capital Pr	40,019.15		-414,862.30		-17,331.96	

Description	NAV	Annual Yield	Average Maturity	Shares
LAIF	\$0.998	1.87%	.53 years (193.45 days)	
CalTrust Short-Term Fund	\$10.00	1.90%	.82 years (299.3 days)	307,975.278
CERBT	\$14.81	-6.15%		20,375.639
Cal Credit Union-CD	\$1.00	1.40%		
UBS-CD's	see below			

UBS Investments

Certificates of Deposit (CDs)	Price	Annual Yield	Maturity	Shares	Purchase Price	Market Value as of 12/31/18
1. Ally Bank UT US RT fixed rate CD (ZVIBY)	\$1.000	3.20%	12/13/2021	245,000	\$245,000.00	\$244,977.95
2. JPMorgan Chase Bank OH US RT fixed rate CD (ZBCFK)	\$0.994	1.36%	6/17/2019	245,000	\$244,767.25	\$243,476.10
3. American Express Natl UT US fixed rate CD (Cusip: 02589AAD4)	\$0.9969	3.00%	6/19/2021	245,000	\$245,000.00	\$244,240.50
4. Capital One NA VA US fixed rate CD (Cusip: 14042RKF7)	\$0.982	2.04%	11/16/2020	200,000	\$200,000.00	\$196,304.00
5. Wells Fargo Bank NA SD US fixed rate CD (Cusip: 949763RW8)	\$0.9987	2.80%	6/29/2020	200,000	\$200,000.00	\$199,734.00
6. Discover BK GREENW DE US fixed rate CD (Cusip: 254673JS6)	\$0.9835	2.24%	12/28/2020	245,000	\$245,000.00	\$240,959.95
7. Goldman Sachs Bank NY US fixed rate CD (Cusip: 38148PLJ4)	\$0.984	1.88%	7/13/2020	245,000	\$245,000.00	\$241,146.15
8. Comenity Cap Bk Salt Lake City RT	\$0.998	1.10%	2/28/2019	245,000	\$245,014.26	\$244,524.70
						\$3,470.06
			Total Cash Withdrawals	\$2,476.27		
				TOTAL	\$1,869,781.51	\$1,858,833.41

California Credit Union

Certificate of Deposit (CD)	Price	Annual Yield	Maturity	Shares	Market Value
CCU Share Certificate	\$1.00	1.40%	6/30/2020	250,000	\$250,000.00
					\$ 252,279.92



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1622

To: Board of Directors
From: General Manager, Daniel Cozad
Date: February 13, 2019
Subject: Unaudited Financial Reports, January 2019

RECOMMENDATION

Review and approve the unaudited financials for January 2019.

BACKGROUND

Each month staff presents the unaudited financials for the District. The reports submitted with this Board Letter have a closing date of January 31, 2019.

DISCUSSION

The majority of groundwater producers have sent in reporting and payment. City of Redlands has reported their production. Their payment of \$111,731.00 is expected in February. The lower revenue than budgeted in GL 4024 Groundwater Council Revenue and the increase in revenue in GL 4021 Groundwater Charge-Ag and GL 4023 Groundwater Charge-Non Ag is due to the City of Redlands and City of Riverside not joining the Groundwater Council as anticipated. Staff estimates an additional \$3,500 in revenue from all remaining producers primarily from agricultural use.

FISCAL IMPACT

There is no fiscal impact from reporting the financial status of the District.

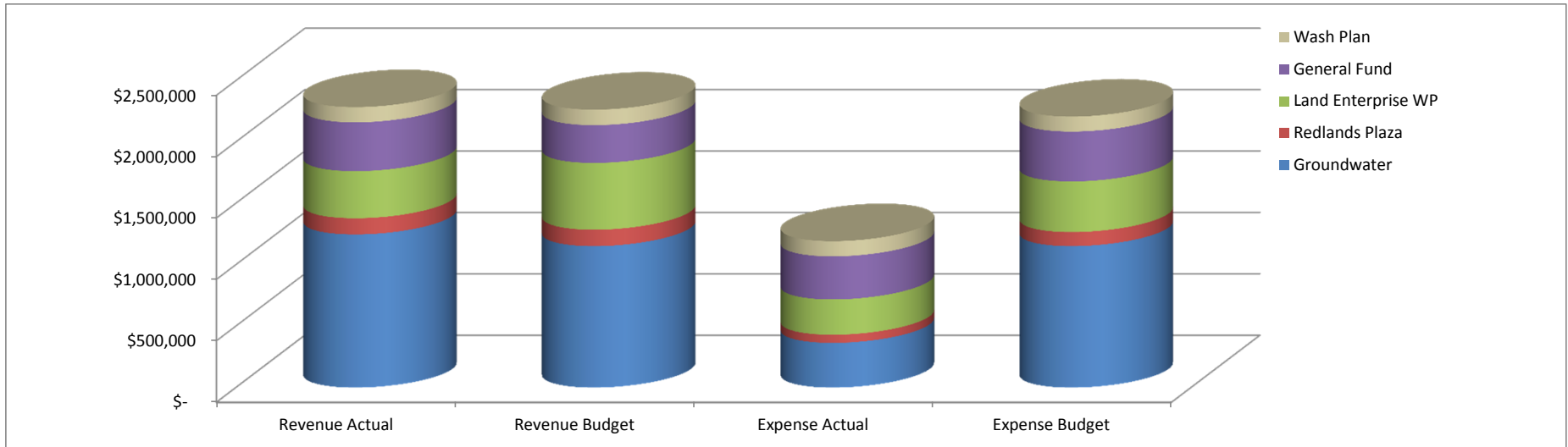
POTENTIAL MOTIONS

1. Move approval of the Unaudited Financials for January 2019 as presented.
2. Move to request this item be tabled and referred to Finance & Administration Committee for reconsideration of specific issues discussed.

ATTACHMENTS OR MATERIALS

Graph Financials for January 2019
Profit & Loss to Date vs. Annual Budget

Enterprises to Date (January 2019)



Enterprise	Actual	Budget	% of Budget
Groundwater Revenue	\$ 1,246,420	\$ 1,151,345	108%
Groundwater Expense	\$ 363,558	\$ 617,777	59%
Revenue -Expense	\$ 882,863	\$ 533,568	
Redlands Plaza Revenue	\$ 131,700	\$ 133,349	99%
Redlands Plaza Expense	\$ 66,071	\$ 114,069	58%
Revenue -Expense	\$ 65,629	\$ 19,280	
Land Enterprise Revenue	\$ 384,035	\$ 544,625	71%
Land Enterprise Expense	\$ 288,106	\$ 412,829	70%
Revenue -Expense	\$ 95,929	\$ 131,796	
General Fund Revenue *	\$ 397,898	\$ 307,552	129%
General Fund Expense	\$ 350,196	\$ 406,351	86%
Revenue -Expense	\$ 47,701	\$ (98,799)	
Wash Plan Revenue	\$ 124,286	\$ 126,767	98%
Wash Plan Expense	\$ 123,795	\$ 122,694	101%
Revenue-Expense	491	4,073	
Total All Revenue - Expense	\$ 1,092,613	\$ 589,918	

Cash Status	As of 7/1/2018	As of 1/31/19
LAIF	\$ 456,175.70	\$ 3,491,024.66
Cal Trust	\$ 3,048,113.21	\$ 3,089,330.56
Citizens Bank	\$ 862,874.97	\$ 1,372,196.97
UBS Financial Services	\$ 1,860,713.75	\$ 1,871,206.48
Cal Credit Union	\$ 3,302,520.81	\$ 252,279.92
Total Cash	\$ 9,530,398.44	\$ 10,076,038.59
Less Prepaid Royalty	\$ (5,000,000.00)	\$ (5,000,000.00)
Cash Position	\$ 4,530,398.44	\$ 5,076,038.59

Increase (decrease) of
Percent Increase \$ 545,640.15
12.0%

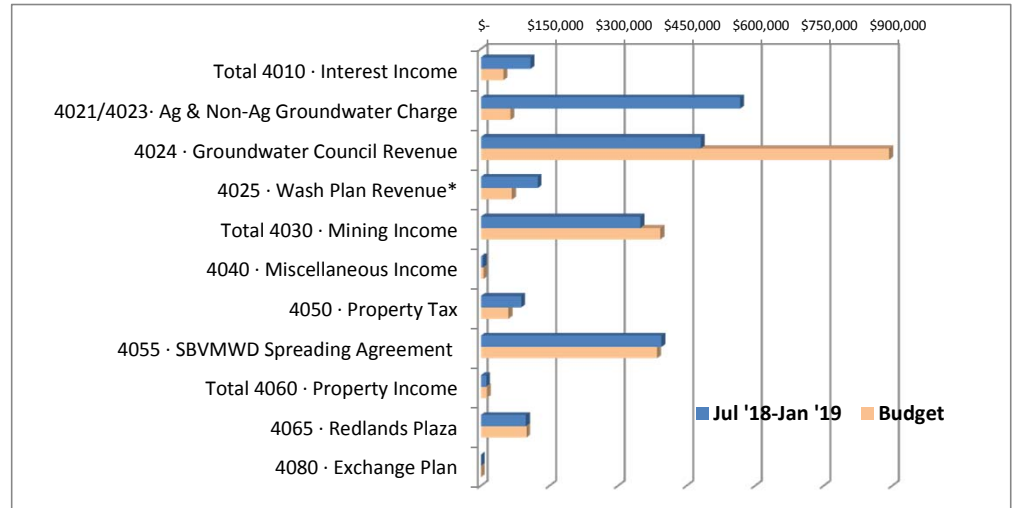
* General Fund Revenue shown here does not include overhead

SBVWCD - All Enterprises Budget and Actual

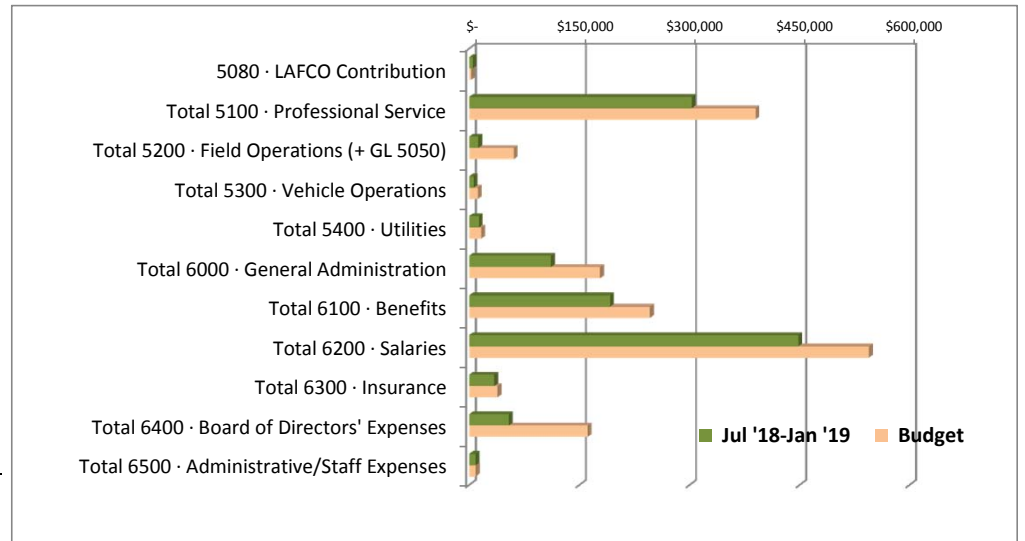
January 2019

REVENUE	Jul '18-Jan '19	Budget
Total 4010 · Interest Income	\$ 108,772	\$ 49,583
4021/4023· Ag & Non-Ag Groundwater Charge	\$ 567,441	\$ 64,920
4024 · Groundwater Council Revenue	\$ 481,377	\$ 893,577
4025 · Wash Plan Revenue*	\$ 124,286	\$ 68,433
Total 4030 · Mining Income	\$ 349,465	\$ 393,167
4040 · Miscellaneous Income	\$ 4,732	\$ 5,833
4050 · Property Tax	\$ 88,664	\$ 60,746
4055 · SBVMWD Spreading Agreement	\$ 395,205	\$ 385,696
Total 4060 · Property Income	\$ 11,700	\$ 13,300
4065 · Redlands Plaza	\$ 98,868	\$ 99,632
4080 · Exchange Plan	\$ -	\$ -
Total Revenue	\$ 2,230,510	\$ 2,034,888

*District loans to the WP



EXPENSES Operating and Capital	Jul '18-Jan '19	Budget
5080 · LAFCO Contribution	\$ 5,000	\$ 3,000
Total 5100 · Professional Service	\$ 303,167	\$ 389,933
Total 5200 · Field Operations (+ GL 5050)	\$ 12,596	\$ 60,772
Total 5300 · Vehicle Operations	\$ 6,398	\$ 11,953
Total 5400 · Utilities	\$ 13,480	\$ 16,610
Total 6000 · General Administration	\$ 111,540	\$ 178,312
Total 6100 · Benefits	\$ 191,862	\$ 246,237
Total 6200 · Salaries	\$ 448,360	\$ 544,872
Total 6300 · Insurance	\$ 34,303	\$ 38,800
Total 6400 · Board of Directors' Expenses	\$ 54,231	\$ 161,449
Total 6500 · Administrative/Staff Expenses	\$ 8,975	\$ 9,115
Total Expense	\$ 1,189,910	\$ 1,661,053



San Bernardino Valley Water Conservation District
Profit Loss To Date vs. Annual Budget

	<u>Jul '18 - Jan 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4010 · Interest Income				
4012 · LAIF	32,684.37	4,500.00	28,184.37	726.32%
4013 · Caltrust Investment Income	41,217.35	32,500.00	8,717.35	126.82%
4014 · CalCredit Union Interest Income	3,715.75	26,000.00	-22,284.25	14.29%
4015 · UBS Interest Income	31,154.65	22,000.00	9,154.65	141.61%
Total 4010 · Interest Income	108,772.12	85,000.00	23,772.12	127.97%
4020 · Groundwater Charge				
4021 · Assessments - Ag	43,920.45	23,926.20	19,994.25	183.57%
4023 · Assessments - Non-Ag	523,520.07	40,993.72	482,526.35	1,277.07%
4024 · Groundwater Council Revenue	481,377.00	893,577.00	-412,200.00	53.87%
Total 4020 · Groundwater Charge	1,048,817.52	958,496.92	90,320.60	109.42%
4025 · Wash Plan Revenue	124,286.07	100,000.00	24,286.07	124.29%
4030 · Mining Income				
4031 · Plant Site - CEMEX	28,000.00	48,000.00	-20,000.00	58.33%
4032 · Cemex - Royalty / Lease	292,999.98	586,000.00	-293,000.02	50.0%
4036 · Aggregate Maintenance	28,465.25	40,000.00	-11,534.75	71.16%
Total 4030 · Mining Income	349,465.23	674,000.00	-324,534.77	51.85%
4040 · Miscellaneous Income				
4041 · Reimbursed Expenses	2,301.62			
4040 · Miscellaneous Income - Other	2,430.00	10,000.00	-7,570.00	24.3%
Total 4040 · Miscellaneous Income	4,731.62	10,000.00	-5,268.38	47.32%
4050 · Property Tax	88,663.83	104,135.47	-15,471.64	85.14%
4055 · SBVMWD Spreading Agreement Reim	395,205.47	385,696.20	9,509.27	102.47%
4060 · Property Income				
4062 · Mentone Property	11,700.00	22,800.00	-11,100.00	51.32%
Total 4060 · Property Income	11,700.00	22,800.00	-11,100.00	51.32%
4065 · Redlands Plaza	98,868.33	170,798.18	-71,929.85	57.89%
4066 · Redlands Plaza CAM	21,131.86	35,000.00	-13,868.14	60.38%
4080 · Exchange Plan	0.00	30,000.00	-30,000.00	0.0%
4086 · Plunge Creek IRWMP	0.00	150,000.00	-150,000.00	0.0%
4998 · Rate Stabilization From Reserve	0.00	22,223.00	-22,223.00	0.0%
4999 · Trust Reimbursement-Wash Plan	0.00	100,000.00	-100,000.00	0.0%
Total Income	2,251,642.05	2,848,149.77	-596,507.72	79.06%
Gross Profit	2,251,642.05	2,848,149.77	-596,507.72	79.06%
Expense				
5040 · Regional Programs				
5080 · LAFCO Contribution	5,000.00	3,000.00	2,000.00	166.67%
Total 5040 · Regional Programs	5,000.00	3,000.00	2,000.00	166.67%
5050 · Basin Cleaning	5,450.00	50,000.00	-44,550.00	10.9%
5100 · Professional Service				
5120 · Misc. Professional Services	96,623.48	130,000.00	-33,376.52	74.33%
5122 · Wash Plan Professional Services	66,614.54	30,000.00	36,614.54	222.05%
5124 · Plunge Creek Prof Services	81,582.45	150,000.00	-68,417.55	54.39%
5125 · Engineering Services	0.00	18,000.00	-18,000.00	0.0%
5130 · Aerial Photography & Surveying	0.00	1,000.00	-1,000.00	0.0%
5160 · IT Support	2,745.00	7,000.00	-4,255.00	39.21%
5170 · Audit	22,750.00	26,225.00	-3,475.00	86.75%
5175 · Legal - Wash Plan	32.50	10,000.00	-9,967.50	0.33%
5180 · Legal	32,818.71	175,000.00	-142,181.29	18.75%
Total 5100 · Professional Service	303,166.68	547,225.00	-244,058.32	55.4%
5123 · Temp. Field Labor	1,815.52	11,000.00	-9,184.48	16.51%
5133 · Regional River HCP Contribution	0.00	25,000.00	-25,000.00	0.0%
5143 · SBVCT District Contribution	0.00	0.00	0.00	0.0%
5200 · Field Operations				
5210 · Equipment Maintenance	1,589.73	6,180.00	-4,590.27	25.72%
5215 · Property Maintenance	5,556.66	42,000.00	-36,443.34	13.23%
5220 · Maintenance Materials/Shop/Fld	0.00	0.00	0.00	0.0%
5225 · Field Clean Up-Illegal dumping	0.00	6,000.00	-6,000.00	0.0%
Total 5200 · Field Operations	7,146.39	54,180.00	-47,033.61	13.19%

San Bernardino Valley Water Conservation District
Profit Loss To Date vs. Annual Budget

	<u>Jul '18 - Jan 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
5300 · Vehicle Operations				
5310 · Vehicle Maintenance	894.44	8,000.00	-7,105.56	11.18%
5320 · Fuel	5,503.39	12,500.00	-6,996.61	44.03%
Total 5300 · Vehicle Operations	6,397.83	20,500.00	-14,102.17	31.21%
5400 · Utilities				
5410 · Alarm Service	645.00	1,500.00	-855.00	43.0%
5420 · Electricity	4,090.83	9,747.00	-5,656.17	41.97%
5430 · Mobile Phone	2,025.00	3,550.00	-1,525.00	57.04%
5440 · Telephone	3,378.38	8,000.00	-4,621.62	42.23%
5450 · Natural Gas	451.95	942.30	-490.35	47.96%
5460 · Water / Trash / Sewer	1,156.23	2,160.00	-1,003.77	53.53%
5470 · Internet Services	1,732.34	2,575.00	-842.66	67.28%
Total 5400 · Utilities	13,479.73	28,474.30	-14,994.57	47.34%
6000 · General Administration				
6001 · General Administration - Other	724.54	4,500.00	-3,775.46	16.1%
6002 · Website Administration	1,742.94	3,300.00	-1,557.06	52.82%
6003 · Property Tax	0.00	235.10	-235.10	0.0%
6004 · Meeting Expenses	1,188.59	2,000.00	-811.41	59.43%
6006 · Permits	50.00	10,000.00	-9,950.00	0.5%
6007 · Inter District Costs	0.00	10,000.00	-10,000.00	0.0%
6009 · Licenses	1,267.74	1,217.88	49.86	104.09%
6010 · Surety Bond	3,025.00	1,900.00	1,125.00	159.21%
6012 · Office Maintenance	2,024.69	3,180.00	-1,155.31	63.67%
6013 · Office Lease Payment	35,000.00	60,000.00	-25,000.00	58.33%
6015 · Mentone House Maintenance	5,815.09	5,000.00	815.09	116.3%
6016 · Redlands Plaza Maintenance	7,039.05	40,000.00	-32,960.95	17.6%
6018 · Janitorial Services	4,536.00	9,108.89	-4,572.89	49.8%
6019 · Janitorial Supplies	213.44	500.00	-286.56	42.69%
6020 · Vacancy Marketing-Redlands Plaz	159.51	5,500.00	-5,340.49	2.9%
6026 · Redlands Plaza CAM expenses	16,714.91	29,355.00	-12,640.09	56.94%
6027 · Computer Software	0.00	600.00	-600.00	0.0%
6030 · Office Supplies	624.64	3,750.67	-3,126.03	16.65%
6033 · Office Equipment Rental	4,032.01	9,500.00	-5,467.99	42.44%
6036 · Printing	940.02	980.00	-39.98	95.92%
6039 · Postage and Overnight Delivery	278.74	1,200.00	-921.26	23.23%
6042 · Payroll Processing	1,475.74	2,523.50	-1,047.76	58.48%
6045 · Bank Service Charges	164.00	2,575.00	-2,411.00	6.37%
6051 · Uniforms	847.76	2,200.00	-1,352.24	38.54%
6060 · Outreach	2,410.00	60,000.00	-57,590.00	4.02%
6087 · Educational Reimbursement	2,500.00	5,000.00	-2,500.00	50.0%
6090 · Subscriptions/Publications	830.47	1,210.00	-379.53	68.63%
6091 · Public Notices	292.95	3,200.00	-2,907.05	9.16%
6093 · Memberships	17,641.67	20,860.20	-3,218.53	84.57%
Total 6000 · General Administration	111,539.50	299,396.24	-187,856.74	37.26%
6100 · Benefits				
6110 · Vision Insurance	1,159.34	2,731.16	-1,571.82	42.45%
6120 · Workers' Comp. Insurance	5,908.29	14,867.37	-8,959.08	39.74%
6130 · Dental Insurance	4,913.44	11,659.41	-6,745.97	42.14%
6150 · Medical Insurance				
6150.01 · Medical Employee Contribution	-11,176.44	-27,635.26	16,458.82	40.44%
6150 · Medical Insurance - Other	88,752.82	209,888.74	-121,135.92	42.29%
Total 6150 · Medical Insurance	77,576.38	182,253.48	-104,677.10	42.57%
6160 · Payroll Taxes-Employer	25,702.82	67,314.14	-41,611.32	38.18%
6170 · PERS Retirement				
6170.01 · PERS Employee Contributions	-25,096.84	-30,611.84	5,515.00	81.98%
6170 · PERS Retirement - Other	101,698.40	173,907.07	-72,208.67	58.48%
Total 6170 · PERS Retirement	76,601.56	143,295.23	-66,693.67	53.46%
Total 6100 · Benefits	191,861.83	422,120.79	-230,258.96	45.45%
6200 · Salaries				
6230 · Regular Salaries	448,359.83	980,564.97	-532,205.14	45.73%
Total 6200 · Salaries	448,359.83	980,564.97	-532,205.14	45.73%

San Bernardino Valley Water Conservation District
Profit Loss To Date vs. Annual Budget

	<u>Jul '18 - Jan 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6300 - Insurance				
6310 - Property/ Auto Insurance	2,431.50	7,000.00	-4,568.50	34.74%
6320 - General Liability Insurance	31,871.00	31,800.00	71.00	100.22%
Total 6300 - Insurance	34,302.50	38,800.00	-4,497.50	88.41%
6400 - Board of Directors' Expenses				
6401 - Directors' Fees				
6401.5 - Payroll Taxes-Directors	5,196.86			
6401 - Directors' Fees - Other	39,608.00	86,042.00	-46,434.00	46.03%
Total 6401 - Directors' Fees	44,804.86	86,042.00	-41,237.14	52.07%
6410 - Mileage	1,665.76	4,000.00	-2,334.24	41.64%
6415 - Air Fare	0.00	2,500.00	-2,500.00	0.0%
6420 - Other Travel	330.95	500.00	-169.05	66.19%
6425 - Meals	1,246.77	3,500.00	-2,253.23	35.62%
6430 - Lodging	3,052.23	3,800.00	-747.77	80.32%
6435 - Conf/Seminar Registrations	3,130.00	5,000.00	-1,870.00	62.6%
6440 - Election Fees / Re-Districting	0.00	100,000.00	-100,000.00	0.0%
Total 6400 - Board of Directors' Expenses	54,230.57	205,342.00	-151,111.43	26.41%
6500 - Administrative/Staff Expenses				
6510 - Mileage	857.11	1,800.00	-942.89	47.62%
6515 - Air Fare	1,487.89	2,000.00	-512.11	74.4%
6520 - Travel, Other (rental car, taxi)	530.87	1,000.00	-469.13	53.09%
6525 - Meals	933.03	1,545.00	-611.97	60.39%
6530 - Lodging	2,828.52	3,000.00	-171.48	94.28%
6535 - Conf/Seminar Registrations	2,338.00	4,000.00	-1,662.00	58.45%
Total 6500 - Administrative/Staff Expenses	8,975.42	13,345.00	-4,369.58	67.26%
9999 - Contribution to Capital Maint.	0.00	314,500.00	-314,500.00	0.0%
Total Expense	1,191,725.80	3,013,448.30	-1,821,722.50	39.55%
Net Ordinary Income	1,059,916.25	-165,298.53	1,225,214.78	-641.21%
Other Income/Expense				
Other Expense				
7000 - Construction				
7010 - Materials	0.00	12,000.00	-12,000.00	0.0%
7055 - Plunge Creek Expansion	0.00	462,228.00	-462,228.00	0.0%
Total 7000 - Construction	0.00	474,228.00	-474,228.00	0.0%
7100 - Land & Buildings				
7110 - Property Capital Repairs	23,029.16	60,000.00	-36,970.84	38.38%
7130 - Mentone Property (House)-CapRep	10,500.00			
7140 - Mentone Property (Shop)-CapRep	0.00	200,000.00	-200,000.00	0.0%
7150 - Mill Creek Diversion	0.00	479,200.00	-479,200.00	0.0%
7160 - Mendoza Property	0.00	165,000.00	-165,000.00	0.0%
Total 7100 - Land & Buildings	33,529.16	904,200.00	-870,670.84	3.71%
7200 - Equipment & Vehicles				
7210 - Computer Hardware-Capital Purch	0.00	5,000.00	-5,000.00	0.0%
7220 - Computer Software	4,259.28	10,000.00	-5,740.72	42.59%
7230 - Field Equipment / Vehicles	0.00	145,000.00	-145,000.00	0.0%
7240 - Office Equipment	0.00	1,500.00	-1,500.00	0.0%
Total 7200 - Equipment & Vehicles	4,259.28	161,500.00	-157,240.72	2.64%
7400 - Professional Services Capital				
7438 - Engineering Services-Other	0.00	125,000.00	-125,000.00	0.0%
Total 7400 - Professional Services Capital	0.00	125,000.00	-125,000.00	0.0%
Total Other Expense	37,788.44	1,664,928.00	-1,627,139.56	2.27%
Net Other Income	-37,788.44	-1,664,928.00	1,627,139.56	2.27%
Net Income	1,022,127.81	-1,830,226.53	2,852,354.34	-55.85%



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1623

To: Board of Directors

From: Assistant Engineer, Katelyn Scholte and General Manager, Daniel Cozad

Date: February 13, 2019

Subject: Draft 2019 Engineering Investigation Report

RECOMMENDATION

Receive and file staff's presentation, provide any comments or changes to the Draft 2019 Engineering Investigation (EI Report).

BACKGROUND

Over five years ago, Staff prepared the first EI Report Plan after receiving considerable input and discussion with the BTAC and other parties in the Basin. Recently, Staff has updated the plan to incorporate changes and revisions that were identified from the production of the EI Report in 2017.

Staff developed the 2019 EI Report in accordance with the updated EI plan approved by the Board last year. Staff posted the Draft EI Report and will present the report to the Board in the meeting. The next BTAC meeting will be on April 8, 2019, and staff will offer a presentation if the BTAC is interested. Staff has not received any comments nor have any requests for changes been received.

DISCUSSION

Generally, the EI Report process was very similar to prior years. Data for well location was requested, and Katelyn Scholte verified locations, basins, and wells to improve accuracy and mapping quality. This year when mapping we have positions for more than 180 wells giving a more accurate representation of the groundwater elevation. The staff has not received any changes since posting. However, the posting is very recent. Virtually all requested well levels were reported, with the exception of Fontana Water Company. SBVMWD will again run their model for the basin with our data to compare with the EI Report and results will be reported when complete.

The 2019 EI Report indicates total precipitation was lower for the water year and for the calendar year. This year precipitation was approximately 56% of normal. The EI shows a general drop in basin water levels from the elevations from the prior year. Many areas decreased ranging from 0.5 to 9.3 feet; however, some areas of the basin have fallen almost 25 feet due to a decrease in the quantity of State Water Project water recharged in the area. Only 16,000AF of State Project Water

was available for recharge in the basin in 2018, compared to 47,000AF in 2017. This decreased availability of imported water for groundwater recharge and the less than average precipitation caused a decline in water levels resulting in a decrease of about 46,000 AF for the Bunker Hill Basin. Groundwater production was approximately the same for the previous period with 83,000 AF within SBVWCD boundaries, and 162,000 AF within the Bunker Hill Basin boundary was used.

The EI Report with appendices is available on the District's website <http://www.sbvxcd.org/reports-and-data/engineering-investigation.html>. Limited copies of the EI Report will be produced with primary distribution by Adobe Acrobat file. Staff will provide a copy for any Board member who requests them.

FISCAL IMPACT

The EI Report preparation alone does not have a significant budgetary impact. Costs to produce the 2019 EI are similar to the last few years and lower than the past due to the exclusive use of in-house and intern staff for data acquisition, management, analysis, and document preparation. This represents a saving to the Groundwater Enterprise and to the District. A primary purpose of the report is to provide the basis for the Groundwater Charge in compliance with Water Code §75523. The budget for the Groundwater Enterprise covers the cost for the EI Report.



San Bernardino Valley Water Conservation District

Helping Nature Store Our Water

Memorandum No. 1624

To: Board of Directors

From: Daniel Cozad, General Manager

Date: February 13, 2019

Subject: Budget Planning for Groundwater Enterprise for 2019-2020, Proposed Groundwater Council O&M Fee and Advertised Groundwater Charge

RECOMMENDATION

Review, discuss and approve issues for inclusion in the 2019-2020 Groundwater Enterprise Budget and provide direction to staff on Public Notice for the Groundwater Charge.

BACKGROUND

Over the past few years the Groundwater Enterprise revenue had been below budgeted levels due to conservation-related reduced pumping and increased surface water use, however last year was nearly on budget. The Groundwater Enterprise's expenses have performed on or under budget for the past three years offsetting this reduced revenue. Additionally, the Board Authorized in its rate and budget the use of the Rate Stabilization Fund accumulated over the past few years and for the next two years to provide a ramp to allow Ag rates to transition.

Each year staff projects revenue and expenses for the Groundwater Enterprise to provide background for the Board to determine the Groundwater Charge for Public Notice. This rate is advertised in newspaper notices and provided by letter to producers advising of the Public Meeting and Public Hearing for determining the groundwater charges set by the Board at the Public Hearing. The District had not increased rates from 2013 to 2016. In 2017 the groundwater charge was increased by 4% and rate stabilization reserve was used to moderate rate increases. In 2018 the aboard approved a 4% Increase in Non Ag rates and set Ag rates to the same basis as Non Ag, with a three year ramp up covered by the rate stabilization fund. There was not opposition to this change. At the same time the basin producers and the District approved the Groundwater Council (GC) as an agreement to more fairly allocate costs of O&M and replenish the basin with imported water when available. The results of these changes were effective in recovering most all of the costs for the Groundwater Enterprise.

Based on performance for the first half of the fiscal year, staff has projected a budget for Enterprise operations and updated capital expenses. Staff has also estimated a preliminary groundwater charge and initial GC revenue budget and solicited feedback on these from GC members.

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DISCUSSION

During the last five years the Groundwater Enterprise has been self-sufficient, albeit with the use of stabilization funds for the most recent years. Costs have been managed to stay within or below budget within revenue (including stabilization funding). The first six months of the fiscal year appear to be on budget and staff has used this experience to project a budget for Enterprise operations and updated capital expense costs to support the Groundwater Enterprise.

In the fall of 2014, the District began working on GC formation which would provide an orderly method for producers to assure the sustainability of the groundwater basin and an alternative method for the payment of costs of Conservation District spreading currently paid under the groundwater charge. A large majority of participants approved the GC agreement in late 2017 and early 2018 and the GC agreement was considered effective on February 27, 2018. Fiscal 2018-2019 was the first budget year utilizing the new GC funding mechanism. Several notable entities still have not joined, West Valley Water District who wished to provide only support for the West End directly to SVVMWD, Fontana Water Company participates via a settlement agreement but still according to the Equitable Allocation Model (EAM), Riverside County interests under the Judgement and the City of Redlands who due to staffing changes has not taken up the agreement. Of these, Riverside and Redlands have continued to pay the Groundwater Charge under the California Water Code.

Budget Approach

The budget approach recommended by staff includes the following efforts and activities:

- Develop and review draft budget with the GC and groundwater charge partners
- Utilize the Groundwater Enterprise Budget to develop the proposed groundwater charge
- Review the draft budget with the Finance & Administration Committee or in a Board Workshop before submitting to the Board for approval
- Review other budgets with appropriate partners and stakeholders as appropriate
- Utilize feedback from all of the above in the development of the final budget proposal

Assumptions

The budget process this year is expected to use similar assumptions and would be based on the same factors as the prior budgets. The budget also includes the following specific assumptions:

Revenue

- Groundwater Charge revenue based on actual charges paid in prior year with review from the agencies.
- Ag Rate transition over 3 years with funding from Rate Stabilization Reserve that currently fully funded at \$200,000.
- GC revenue as calculated by the EAM and paid by council members
- Non Ag and Agricultural uses who are not parties to the GC will continue to pay through the Groundwater Charge
- Property tax will be estimated at the 2018 actual receipts
- Mining revenue will be estimated based on lease guaranteed annual minimum

- Interest revenue based on investment and projected investments from Active Recharge Transfer Project revenue offsetting some general fund and project costs
- Limited revenue from Wash Plan Implementation funding

Expenses

- Expenses are estimated on a zero basis or actual costs/estimates modified based on specific needs and actual 2017 costs.
- Board Per Diem and Staff COLA increases based on Bureau of Labor Statistics CPI-U All West at 3.1% https://www.bls.gov/regions/west/news-release/consumerpriceindex_west.htm
- In 2017 the Board directed staff to budget for Directors fees based on the CPI shown above
- Utilities, increase at approximately 5-8% based on sector CPI or projected rate changes
- Salary forecast includes raise pool of as a percentage of total salaries based on the classification and compensation study by Koff and Associates
- Miscellaneous expenses are generally increased at 3% where no other basis is available

In 2016 Budget process the Board requested the full cost of capital improvements, repairs and equipment be included in the budget. Some of the CIP items in the budget include the following:

- Mill Creek Diversion improvements, permitting and construction
- Mill Creek Permitting and California Department of Fish and Wildlife permit, monitoring and documentation
- Plunge Creek Conservation Construction
- Ongoing Security repairs – fencing, gates boulders and barriers etc.
- Mentone Shop Design and Construction
- Heavy equipment updates and replacements
- Continued land management, Mendoza and new lands maintenance and security
- Projects in cooperation with the Enhanced Recharge Project

Based on the budget information developed the staff projects that a 5% increase in the groundwater charge is needed for 2019-2020.

2018 Legal Changes

For many years the courts have weighed several legal cases related to the interpretation of various limitations on rate setting required by voter initiatives including Proposition (Prop) 13, Prop 218 and Prop 26. These initiatives all sought to limit the ability of local governments to raise taxes and fees without voter approval. Several cases were monitored and out of an abundance of caution the District incorporated all requirements of the water code, Prop 218 and Prop 26 into the rate setting process for the groundwater charge. In a decision filed by the California Supreme Court in December 2017, the Court found that Groundwater Charges are not subject to Prop 218 but must meet the requirements of Prop 26. This requires that the charge or fee must: 1. be no more than necessary to cover the costs of the activity 2. be allocated in a manner which bears a fair or reasonable relationship to the burdens or benefits from the activity. Further the Court essentially invalidated the California Water Code (CWC) Section 75594, which required a 3-5:1 non-Ag to Ag ratio for the charge. Historically, the District has followed the requirements of CWC Section 75594, which had the effect of providing a reduced

groundwater charge for Agricultural production and allowed parks, golf courses, schools and cemeteries to enjoy the same rate. Since the inception for the groundwater charge, the District has always set the charge to recover the costs necessary to pay the costs of the service. See Table on GW Charge History, attached. The requirement that it be allocated in a manner related to the burden and benefit of the recharge replaces the statutorily-dictated cost ratio.

In setting the rates in 2018 under new legal parameters, the District did not believe sufficient factual record on variable costs between the agricultural or non-agricultural uses of groundwater production was available to propose a defensibly distinction of rate based on relative burdens and benefits of the two categories of uses. No further information has come to light since that time. Further, the District has not attempted to allocate its internal costs or field maintenance expenses based upon the distinction in use. Because agricultural production is not limited to specific geographic areas within the District's boundaries, nor is there designated District facilities dedicated solely, or even primarily, to Agricultural or non-agricultural use, the District Board approved a unitary rate for all production, regardless of type use.

This change affects 30 producers producing approximately 10,815 acre feet from 52 wells that paid groundwater charges of approximately \$35,879 in 2017. These users will effectively face an increase in per acre foot rates of groundwater charges, due to the court-mandated discontinuance of the protected rate status under the Water Code's ratio as implemented by the District at 3.6:1. Applying this change they would have paid approximately \$131,300. Six users would be likely to be significantly affected by the change due to the amount of recent production. These are primarily Municipal Agricultural Users that will pay based on the Groundwater Council or another agreement.

Because of these issues the Board approved a three year transition process to increase from the Ag to the Non Ag rate utilizing the Groundwater Charge Stabilization Reserve. In 2018 staff took significant efforts to inform these producers of the change, and give them every opportunity to participate in the process of setting the groundwater charge. Staff took the following actions at the Board's direction:

1. Produced and distributed information for all producers on the *Ventura v. UWCD* case and its implications (attached)
2. Held an informational workshop to explain the case and the likely changes and noting the February 14th Board meeting to select advertised rate
3. Mail and advertised notices of Groundwater Charge change including potential phase-in period
4. Coordinated with Groundwater Council Members
5. April 11th Public meeting at Board Meeting
6. April 25th Public Hearing to adopt rate at Board Meeting
7. Mailed an information sheet with the rate changes after adoption.

During the information, workshop and hearing process no Ag rate payers indicated any opposition to the changes in rates and those who sought information seemed to appreciate the Board's phase in process for the rate.

POLICY CONSIDERATIONS

The Board provides direction on the Groundwater Rate to advertise in the notices for the public meeting and hearing. Attached to this memo is a projection of groundwater production and revenue generated by the existing rate and several potential future rate options. Staff has reviewed the costs to date for fiscal year and Enterprise revenue likely to be generated by the Groundwater Charge and that proposed to the Groundwater Council. Staff believes that it has adequate information to project the 2019-2020 groundwater budget needs and is recommending the Board advertise a 5% increase in rates for the fiscal year. Should the Board not choose to use the Rate Stabilization Funds in this year, the increase would be closer to a 7% increase the following year. The Board has in prior years asked staff recommend changes to the rate that can keep any increase to 3-5% unless there is a significant policy or economic change.

ALTERNATIVES

Potential Board Actions include:

- Direct staff to advertise a 5% rate increase in notices noting the unitary groundwater charge and continue the Board approve three year phasing of the Ag rate with the final determination to be made at the public hearing.
- Direct staff to advertise a 5% rate increase in notices and incorporation into District budget noting the unitary groundwater charge without phasing
- Provide staff direction on adjustments and the authority for selecting another advertised rate.

FISCAL IMPACT

The development and coordination of the groundwater charge is supported by the Groundwater Recharge Enterprise. The impact to reserves without an increase is approximately \$19,325. By using the Rate Stabilization funds impacts to agricultural producers can be limited. This usage would obviously reduce the Rate Stabilization Reserve. The GC is currently considering the proposed budget which limits the cost to agencies within the District boundaries.

POTENTIAL MOTIONS

1. Move to direct staff to advertise 4% increase in the overall groundwater charge transition to a unitary charge for all production with the consideration for phasing the Groundwater Charge for Agricultural Production Groundwater Charge over 2 or more years and approve the budget plan as indicated herein
2. Move to direct staff to advertise another rate for advertising and or transition plan and approve the budget plan as shown herein.

ATTACHMENTS OR MATERIALS

- Draft Groundwater Enterprise Budget
- Groundwater Production and Charge Revenue Projection

Attachment A Preliminary Groundwater Charge Revenue Estimates

#3

GWA	Date	Ag Prod	Ag Rev	Ag Rate	NonAg Prod	NonAg Rev	NonAg Rate	Total Prod GW Council	Total Rev
44	2015	7,824	\$25,463	\$3.23	31,784	\$369,909	\$11.62	39,608	\$395,372
45	2015.5	8,468	\$27,405	\$3.23	30,113	\$349,913	\$11.62	38,582	\$377,318
46	2016	4,989	\$16,354	\$3.23	28,504	\$332,725	\$11.62	33,493	\$349,079
47	2016.5	6,303	\$20,316	\$3.23	32,151	\$373,600	\$11.62	38,455	\$393,916
48	2017	4,587	\$14,921	\$3.23	31,290	\$363,706	\$11.62	35,878	\$378,627
49	2017.5	6,227	\$20,958	\$3.36	41,605	\$502,936	\$12.08	47,832	\$523,894
50	2018	4,363	\$14,672	\$3.36	28,716	\$347,166	\$12.08	33,078	\$361,838
51	2018.5	5,355	\$34,858	\$6.51	18,739	\$235,367	\$12.56	24,094	\$270,225
52	2019	4,459	\$29,031	\$6.51	15,302	\$192,192	\$12.56	19,761	\$221,222

No change in non-ag rate (includes 3 yr phase in)

52	2019	4,459	\$29,031	\$ 6.51	15,302	\$192,192	\$ 12.56	19,761	\$221,222	Estimated GC Incon
53	2019.5	5,775	\$55,095	\$ 9.54	15,471	\$194,314	\$ 12.56	21,246	\$249,409	\$645,000.00
54	2020	4,395	\$41,933	\$ 9.54	15,302	\$192,192	\$ 12.56	19,697	\$234,124	
Fiscal 19-20									\$483,533	\$645,000.00
Calendar 19		10,235	\$84,126		30,773	\$386,505		41,007	\$470,631	
									FY TOTAL \$	1,128,533

3% Increase in Non-Ag GW Charge (includes 3 yr phase in)

4%

52	2019	4,459	\$29,031	\$ 6.51	15,302	\$192,192	\$ 12.56	19,761	\$221,222	Estimated GC Incon
53	2019.5	5,775	\$55,095	\$ 9.54	15,471	\$202,086	\$ 13.06	21,246	\$257,182	\$645,000.00
53	2020	4,395	\$41,933	\$ 9.54	15,302	\$199,879	\$ 13.06	19,697	\$241,812	\$0.00
Fiscal 19-20									\$498,994	\$645,000.00
Calendar 19		10,235	\$84,126		30,773	\$394,278		41,007	\$478,404	
									FY TOTAL \$	1,143,994

4% Increase in Non-Ag GW Charge (includes 3 yr phase in)

5%

52	2019	4,459	\$29,031	\$ 6.51	15,302	\$192,192	\$ 12.56	19,761	\$221,222	Estimated GC Incon
53	2019.5	5,775	\$55,095	\$ 9.54	15,471	\$204,029	\$ 13.19	21,246	\$259,125	\$645,000.00
54	2020	4,395	\$41,933	\$ 9.54	15,302	\$201,801	\$ 13.19	19,697	\$243,734	\$0.00
Fiscal 19-20									\$502,859	\$645,000.00
Calendar 19		10,235	\$84,126		30,773	\$396,221		41,007	\$480,347	
									FY TOTAL \$	1,147,859

GL ACCT: GL DESCRIPTION:		Approved 2018-2019 Budget	Projected Annual Costs (7/1/18-	Draft 2019- 2020 Budget	GROUNDWATER RECHARGE ENTERPRISE		
DRAFT 2019-2020 Budget					2019 BUDGET:	% BUDGET	BASIS:
INCOME:							
4012	INTEREST INCOME-LAIF	4,500.00	15,000.00	20,000.00	0.00		
4013	INTEREST INCOME-CALTRUST	32,500.00	63,279.14	66,443.10	0.00		
4014	INTEREST INCOME-CA CREDIT UNION	26,000.00	3,500.00	3,600.00			Groundwater Totals
4015	INTEREST INCOME-UBS	22,000.00	37,563.16	36,000.00			\$ 1,147,859
4016	INTEREST INCOME ARTP			760,000.00		0.00%	\$ 502,859
4021	GROUNDWATER CHARGE-AG	23,926.20	23,926.20	97,028.35	97,028.35	100.00%	PER OFFSET
4023	GROUNDWATER CHARGE-NON AG	40,993.72	40,993.72	405,830.40	405,830.40	100.00%	5% INCREASE
4024	GROUNDWATER COUNCIL REVENUE	893,577.00	893,577.00	645,000.00	645,000.00	100.00%	PROPOSED
4031	PLANT SITE CEMEX	48,000.00	48,000.00	48,000.00	0.00		
4032	CEMEX - ROYALTY/LEASE	586,000.00	586,000.00	586,000.00	0.00		
4036	AGGREGATE MAINTENANCE	40,000.00	40,000.00	40,000.00	0.00		
4040	MISCELLANEOUS INCOME	10,000.00	10,000.00	10,000.00	0.00		
4050	PROPERTY TAX	104,135.47	104,135.47	122,145.33	0.00		
4055	SBVMWD LEASE AGREEMENT	385,696.19	395,205.47	411,013.69	226,057.53	55.00%	0.6% EST. CPI-U CUURA4219
4062	MENTONE PROPERTY INCOME	22,800.00	11,800.00	100.00	0.00		
4065	REDLANDS PLAZA	170,798.18	170,798.18	172,108.19	0.00		
4066	REDLANDS PLAZA CAM	35,000.00	35,000.00	40,191.90	0.00		
4080	EXCHANGE PLAN	30,000.00	30,000.00	30,000.00	30,000.00	100.00%	HISTORIC
4025	WASH PLAN REVENUE * from Reserves	100,000.00	110,000.00		0.00		
4086	PLUNGE CREEK IRWMP Grant	150,000.00	150,000.00	200,000.00	0.00		
4998	RATE STABILIZATION *From Reserves	22,223.00	22,223.00		0.00	100%	
4999	TRUST REIMBURSEMENT WASH PLAN	100,000.00	100,000.00	100,000.00	0.00		
TOTAL INCOME:		2,848,149.76	2,891,001.34	3,793,460.96	1,403,916.28		
EXPENSES:							
5080	LAFCO CONTRIBUTION/FEES	3,000.00	5,000.00	3,000.00	0.00		
5120	MISC. PROFESSIONAL SERVICES	130,000.00	130,000.00	130,000.00	27,300.00	21.00%	GSC and Bio Support
5122	WASH PLAN PROFESSIONAL SERVICES	30,000.00	60,025.25	30,000.00	0.00		
5124	PLUNGE CREEK PROFESSIONAL SERVICES	150,000.00	150,000.00	150,000.00	7,500.00	5.00%	
5125	ENGINEERING SERVICES	18,000.00	18,000.00	18,000.00	18,000.00	100.00%	GENERAL ENG./GIS
5130	AERIAL PHOTO/SURVEYING/MARKET	1,000.00	1,000.00	1,000.00	0.00		
5133	Regional River HCP Contribution CIP #7	25,000.00	25,000.00	25,000.00	18,750.00	75.00%	
5143	SBVCT District Contribution	0.00	0.00	0.00	0.00		
5145	ENVIRONMENTAL SERVICES (WASH PLAN)	0.00	0.00	0.00	0.00		
5160	IT SUPPORT	7,000.00	7,000.00	7,000.00	3,500.00	50.00%	Share by need
5170	AUDIT	26,225.00	22,750.00	26,155.00	9,415.80	36.00%	Share based on Revenue
5175	LEGAL-WASH PLAN	10,000.00	10,000.00	10,000.00	0.00		
5180	LEGAL	175,000.00	175,000.00	175,000.00	52,500.00	30.00%	GSC and COE Litigation
FIELD OPERATIONS:							
5123	TEMP FIELD LABOR	11,000.00	7,500.00	11,000.00	11,000.00	100.00%	Invasive and canal cleaning
5210	EQUIPMENT MAINTENANCE	6,180.00	6,180.00	6,365.40	6,365.40	100.00%	based on average actual
5215	PROPERTY MAINTENANCE	42,000.00	42,000.00	42,000.00	33,600.00	80.00%	Basin Maintenance Moved
5225	FIELD CLEAN UP-ILLEGAL DUMPING	6,000.00	6,000.00	6,000.00	3,000.00	50.00%	
5050	BASIN CLEANING FORMERLY 7050 CAPIT	50,000.00	50,000.00	50,000.00	50,000.00	100.00%	
VEHICLE OPERATIONS:							
5310	VEHICLE MAINTENANCE	8,000.00	8,000.00	8,000.00	8,000.00	100.00%	reduced from 2013-14 base
5320	FUEL	12,500.00	12,500.00	12,500.00	12,500.00	100.00%	EST. LOWER FUEL COST
UTILITIES:							
5410	ALARM SERVICE	1,500.00	1,500.00	1,500.00	750.00	50.00%	FACILITIES SHARE
5420	ELECTRICITY	9,747.00	9,747.00	10,000.42	2,000.08	20.00%	FACILITIES SHARE
5430	MOBILE PHONES	3,550.00	3,550.00	3,550.00	2,662.50	75.00%	FACILITIES SHARE
5440	TELEPHONE	8,000.00	8,000.00	8,000.00	2,400.00	30.00%	FACILITIES SHARE

GL ACCT: GL DESCRIPTION:		Approved 2018-2019 Budget	Projected Annual Costs (7/1/18-	Draft 2019- 2020 Budget	GROUNDWATER RECHARGE ENTERPRISE		
DRAFT 2019-2020 Budget					2019 BUDGET:	% BUDGET	BASIS:
5450	NATURAL GAS	942.30	942.30	986.59	394.64	40.00%	FACILITIES SHARE
5460	WATER / TRASH / SEWER	2,160.00	2,300.00	2,300.00	920.00	40.00%	FACILITIES SHARE
5470	INTERNET SERVICES	2,575.00	2,575.00	2,652.25	795.68	30.00%	FACILITIES SHARE
GENERAL ADMINISTRATION:							
6001	GENERAL ADMIN-OTHER	4,500.00	4,500.00	4,500.00	2,250.00	50.00%	ESTIMATE BY USE
6002	WEBSITE ADMINISTRATION	3,300.00	3,300.00	3,300.00	0.00		
6003	PROPERTY TAX	235.10	235.10	235.10	0.00		
6004	MEETING EXPENSES	2,000.00	2,000.00	2,000.00	0.00		
6006	PERMITS	10,000.00	10,000.00	10,000.00	5,000.00	50.00%	Fish and Wildlife
6007	INTER DISTRICT COSTS	10,000.00	10,000.00	10,000.00	5,000.00	50.00%	
6009	LICENSES	1,217.88	1,267.74	1,300.00	1,040.00	80.00%	2013-14 ACTUAL
6010	SURETY BOND	1,900.00	1,900.00	1,900.00	0.00		
6012	OFFICE MAINTENANCE	3,180.00	3,180.00	3,180.00	0.00		
6013	OFFICE LEASE PAYMENT	60,000.00	60,000.00	60,000.00	18,000.00	30.00%	Share by allocation
6015	MENTONE HOUSE MAINTENANCE	5,000.00	6,000.00	5,000.00	0.00		
6016	REDLANDS PLAZA MAINTENANCE	40,000.00	40,000.00	40,000.00	0.00		
6026	REDLANDS PLAZA CAM EXPENSES	29,355.00	29,355.00	29,355.00	0.00		
6018	JANITORIAL SERVICES	9,108.89	9,108.89	9,108.89	0.00		
6019	JANITORIAL SUPPLIES	500.00	500.00	500.00	200.00	40.00%	FACILITIES SHARE
6020	VACANCY MARKETING-REDLANDS PLAZA	5,500.00	3,500.00	5,500.00	0.00		
6027	COMPUTER SOFTWARE	600.00	600.00	600.00	30.00	5.00%	FACILITIES SHARE
6030	OFFICE SUPPLIES	3,750.67	3,750.67	3,750.67	187.53	5.00%	FACILITIES SHARE
6033	OFFICE EQUIPMENT RENTAL	9,500.00	9,500.00	9,500.00	475.00	5.00%	FACILITIES SHARE
6036	PRINTING	980.00	980.00	980.00	392.00	40.00%	GW Charge
6039	POSTAGE AND OVERNIGHT DELIVERY	1,200.00	1,200.00	1,200.00	300.00	25.00%	GW Charge
6042	PAYROLL PROCESSING FEES	2,523.50	2,523.50	2,523.50	0.00		
6045	BANK INVESTMENT SERVICE CHARGES	2,575.00	2,575.00	2,575.00	0.00		
6051	UNIFORMS	2,200.00	2,200.00	2,200.00	1,540.00	70.00%	Field Uniforms
6060	OUTREACH	60,000.00	60,000.00	60,000.00	15,000.00	25.00%	share by mission
6087	EDUCATIONAL REIMBURSEMENT	5,000.00	5,000.00	5,000.00	0.00		
6090	SUBSCRIPTIONS/PUBLICATIONS	1,210.00	1,210.00	1,210.00	0.00		
6091	PUBLIC NOTICES	3,200.00	3,200.00	3,200.00	2,560.00	80.00%	% OF 2010
6093	MEMBERSHIPS	20,860.20	20,860.20	20,860.20	0.00		
BENEFITS:							
6110	VISION INSURANCE	2,305.43	2,305.43	2,593.61	1,423.89	45%	Based on percent of hours
6120	WORKER'S COMP INSURANCE	12,549.82	12,549.82	15,938.90	8,750.46	45%	Based on percent of hours
6130	DENTAL INSURANCE	9,841.93	9,841.93	11,134.47	6,112.82	45%	Based on percent of hours
6150	MEDICAL INSURANCE	177,170.94	177,170.94	199,043.45	109,274.86	45%	Based on percent of hours
6150.01	MEDICAL EMPLOYEE CONTRIBUTION	-27,635.26	-27,635.26	-30,960.10	-13,932.05	45%	
6160	PAYROLL TAXES - EMPLOYER	56,821.10	56,821.10	76,238.73	41,855.06	45%	Based on percent of hours
6170	PERS RETIREMENT	146,798.16	146,798.16	194,851.54	106,973.49	45%	Based on percent of hours
6170.01	PERS EMPLOYEE CONTRIBUTION	-30,611.86	-42,851.86	-45,020.28	-20,259.13	45%	
SALARIES:							
6210	OVERTIME				0.00		
6230	REGULAR SALARIES	826,099.77	826,099.77	1,079,121.55	588,431.25		
INSURANCE:							
6310	PROPERTY / AUTO INSURANCE	7,000.00	7,000.00	7,000.00	5,250.00	75.00%	Approximate from Insurer
6320	GENERAL LIABILITY INSURANCE	31,800.00	31,871.00	32,300.00	24,225.00	75.00%	Approximate from Insurer
DIRECTOR'S EXPENSES:							
6401	DIRECTOR'S FEES	86,042.00	86,042.00	85,286.25	0.00		
6410	MILEAGE	4,000.00	4,000.00	4,000.00	0.00		
6415	AIR FARE	2,500.00	2,500.00	2,500.00	0.00		

0.43

GL ACCT: GL DESCRIPTION:		Approved 2018-2019 Budget	Projected Annual Costs (7/1/18-	Draft 2019- 2020 Budget	GROUNDWATER RECHARGE ENTERPRISE		
DRAFT 2019-2020 Budget					2019 BUDGET:	% BUDGET	BASIS:
6420	OTHER TRAVEL	500.00	500.00	500.00	0.00		
6425	MEALS	3,500.00	3,500.00	3,500.00	0.00		
6430	LODGING	3,800.00	3,800.00	4,000.00	0.00		
6435	CONF/SEMINAR REGISTRATIONS	5,000.00	5,000.00	5,000.00	0.00		
6440	ELECTION FEES/REDISTRICTING	100,000.00	75,000.00	0.00	0.00		
ADMINISTRATIVE/STAFF EXPENSES:							
6510	MILEAGE	1,800.00	1,800.00	1,800.00	720.00	40.00%	Allocation basis 2011
6515	AIR FARE	2,000.00	2,000.00	2,000.00	500.00	25.00%	Allocation basis 2011
6520	OTHER TRAVEL	1,000.00	1,000.00	1,000.00	250.00	25.00%	Allocation basis 2011
6525	MEALS	1,545.00	1,545.00	1,591.35	556.97	35.00%	Allocation basis 2011
6530	LODGING	3,000.00	3,000.00	3,000.00	1,050.00	35.00%	Allocation basis 2011
6535	CONF/SEMINAR REGISTRATIONS	4,000.00	4,000.00	4,000.00	1,400.00	35.00%	
9999	Contribution toward Capital Maint.	314,500.00	314,500.00	445,000.00	220,000.00		Reduced Allocation
8010	Capital Reserve GWE/Rate Stabilization	0.00	0.00	0.00	0.00	100.00%	Use not contribution
TOTAL EXPENSES:		2,784,102.57	2,771,173.68	3,144,907.49	1,405,911.26		
Operating Revenue		2,848,149.76	2,891,001.34	3,793,460.96	1,403,916.28		
NET OPERATING REVENUE		64,047.19		648,553.47	-1,994.98		



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1625

To: Board of Directors
From: Daniel Cozad, General Manager
Date: February 13, 2019
Subject: Investment Management Services

RECOMMENDATION

Review and discuss authorizing the general manager to extend the existing agreement with PFM Asset Management to provide assistance and recommendations on investments for Capital Improvement Projects.

BACKGROUND

Staff developed and released the request for proposals in June 2015. Staff received eight timely proposals and reviewed them based on the criteria in the RFP along with a member of the Finance and Administration Committee. Based on the consensus reviews the selection committee recommended three firms to interview. Chandler, Alpha and PFM were interviewed. After interviews and some legal review of investment options some additional questions were requested from the three firms. The selection Committee recommended and the Board approved PFM Asset Management in December 2015. PFM developed the investment policy for the Wash Plan Endowment and District Reserves. The firm provides investment and asset management for the Conservation Trust.

With the increased funding available from Conservation Easements and the needs for Capital Improvements staff believes that it is prudent to review and have guidance for these funds separately from the District's regular reserves. The original scope of work and agreement were completed for the District and with this authorization staff requests extension of PFM's agreement to cover this additional and correlated work as well as to expend funding up to the General Managers authority for the services.

POLICY CONSIDERATIONS

While the current Statement of Investment Policy is adequate for reserves, the timing and magnitude of the investments of Conservation Easement Funding is different from other District funds. To fully encompass the Board's fiduciary duty it may wish to seek professional asset management recommendation on CIP funding and investment options and risks.

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
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Fax: 909.793.0188
www.sbvccd.org Email: info@sbvccd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille
Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Daniel B. Cozad

ALTERNATIVES

Potential Board Actions include:

- Utilize prior procurement and high quality service experienced to extend the existing agreement with PFM Asset Management to provide assistance and recommendations on investments for Capital Improvement Projects.
- Reprocure services for investments
- Continue to use the existing Statement of Investment Policy for CIP as well as District reserves

FISCAL IMPACT

The cost of financial management for District funds would be offset by higher returns and the earnings from the additional deposits of Conservation Easement funding. The Districts costs and revenue would likely increase in the coming year.

POTENTIAL MOTIONS

1. Authorize the general manager to extend the existing agreement with PFM Asset Management to provide assistance and recommendations on investments for Capital Improvement Projects up to the level of his authority, notifying the Board if costs exceed this level.
2. Direct staff to again procure services for investments
3. Direct staff to use the existing Statement of Investment Policy for CIP as well as District reserves



**San Bernardino Valley
Water Conservation District**

Helping Nature Store Our Water

Memorandum No. 1626

To: Board of Directors
From: Daniel Cozad, General Manager
Date: February 13, 2019
Subject: Association of San Bernardino County Special Districts Board Nomination of Melody McDonald

RECOMMENDATION

Consider the request to nominate Vice President McDonald to serve on the Board of the Association of San Bernardino County Special Districts (ASBCSD) and consider approval of Resolution No. 464.

BACKGROUND

Staff received notice from Vice President McDonald that there is an opening on the Board of the ASBCSD and has requested the Board take action nominating her by approving Resolution No. 464 and submitting to ASBCSD.

FISCAL IMPACT

Cost for one director to participate are included in the approved budget, so no additional expense would be incurred if the nominated member is or becomes the primary representative to ASBCSD.

ATTACHMENTS OR MATERIALS

Resolution No. 464

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwd.org Email: info@sbvwd.org

**BOARD OF
DIRECTORS**

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
Robert Stewart

Division 4:
John Longville

Division 5:
Melody McDonald

**GENERAL
MANAGER**

Daniel B. Cozad

RESOLUTION NO. 564

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN BERNARDINO VALLEY WATER
CONSERVATION DISTRICT
IN SUPPORT OF THE NOMINATION OF
MELODY MCDONALD AS CANDIDATE
FOR THE POSITION ON THE ASSOCIATION OF SAN
BERNARDINO COUNTY SPECIAL DISTRICTS BOARD

WHEREAS, the San Bernardino Valley Water Conservation District (Conservation District) Board of Directors are active participants in the Association of San Bernardino County Special Districts (ASBCSD); and

WHEREAS, Director Melody McDonald has expressed interest in serving on the ASBCSD Board of Directors; and

WHEREAS, Director McDonald is a long time appointed member to the Conservation District Board whom sits on the Finance & Administration Committee; and

WHEREAS, the Board of Directors of the Conservation District fully support her desire to run for a position on ASBCSD Board; and

NOW, THEREFORE, BE IT RESOLVED, that the San Bernardino Valley Water Conservation District Board of Directors does hereby nominate and support Director McDonald as a candidate for the office of ASBCSD Board of Directors, pledging the District's support of her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the San Bernardino Valley Water Conservation District Board of Directors at a regular meeting of said Board held on the 13th day of February, 2019, by the following vote:

YES:

NO:

ABSTAIN:

ABSENT:

Richard Corneille, President

ATTEST:

Daniel B. Cozad,
General Manager/Board Secretary

General Manager's Report

For January 5, 2019 to February 8, 2019
Daniel B. Cozad



**San Bernardino Valley
Water Conservation District**
Helping Nature Store Our Water

The following report covers the weeks between meetings and the efforts and activities during the reporting period.

- 1. Water Conservation – Plan Goal 1** – Periodic storms have provided watershed flows in Mill Creek. Flows in Santa Ana when not fully utilized by surface water plants are being recharged or built the Debris Pool behind the SOD during January. During February the storms provided ample water and recharge has increased. The same storm systems increased snowpack in Northern California increasing State Project water availability. 100 CFS flows started the first week of February and will continue for several months. February 5th also saw 100 CFS releases form SOD between storms. Total water recharged in District Facilities totals about 4,500 AF. Mill Creek recharge is about 1,300 AF with the remainder in Santa Ana. Of the total flow about 2,100 AF was from State Water Project imports.



- 2. Facility Maintenance and Cleanout – Plan Goal 1** – The Significant management and heavy maintenance have been required to keep the Mill Creek soft plugs and diversion in operation during storm events. The diversion has been out of operation for less than 24 hours during the storms thanks to diligent efforts from staff and quick work from Jacinto.
- 3. Aggregate Management – Plan Goal 1** – Upland Rock continues to sell sand and rock and also supports District basin cleaning efforts. District staff and Upland will help stage rock for the Plunge Creek Conservation project. Materials Processing License was renewed for 2019.
- 4. Personnel/Administration/Staff** – Staff, completed review information for the Classification and Compensation Study by Koff and Associates. The draft will be provided in March to the Board.

5. **Finance/Budget/Audit** – Staff provided considerable information for the Groundwater Council, and District O&M costs as well as developing the GW Enterprise budget for 2019/2020. These are used to set the Groundwater Council and Groundwater charge budget or rates.
6. **Mill Creek Diversion Engineering** – *Plan Goals 1/4* – SBC Flood Control and Staff continue to work with USACOE Section 408 permit staff. All requests have been supplied to the USACOE. All other permits will be timed to coordinate with the 408 permit. All requested information has been submitted to the USACOE for the 408 permit, and modeling engineering calculations have been requested.
7. **Plunge Creek Restoration Conservation Project** – *Plan Goals 1/4* – Regional Water Quality Control Board 401 certification permit is complete. The USACOE 404 permit is nearly complete awaiting COE's USFWS consultation which should be completed in late March but could be delayed by any renewed Federal government shutdown.
8. **Enhanced Recharge Project** – *Plan Goal 1* – J.F. Shea Construction has completed the initial phase of the project and has completed the Parshall flume upgrades as well. The Enhanced Recharge Basins are scheduled for construction in 2020. Improvements at the Cuttle Weir are permitted in the River Habitat Conservation Plan and will follow its approval. The sedimentation basin received nearly 140 loads of District provided silt/sand mixture to reduce seepage associated with the initial startup. Tree roots may have been the cause of reduced flows to the Redlands Tunnel, and repairs are planned.
9. **Groundwater Council** – *Plan Goal 1* – The Groundwater Council meets on February 11th and to review the 2019/20 Budget and EAM recommendations.
10. **Wash Plan** – *Plan Goal 4* – The Wash Plan has a separate report listed on the agenda. USFWS and BLM are reviewing documents at the Washington DC level and completing tasks to meet the requirements for Federal Registrar Publication in February. The cultural report will follow and is the last item to complete.
11. **Santa Ana River Wash Plan Land Exchange Act** – *Plan Goal 4* – HR-497 was heard in the Senate Energy and Natural Resources Markup Hearing on May 17th and passed out of committee. On July 31, 2018, the clean Committee Report was filed. As was predicted, HR-497 was incorporated into S. 47 during the lame duck session in December/January. The District and several Wash Plan Partners provided support letters for S. 47. On February 7th Congressmen Aguilar and Cook reintroduced the House bill in the 116th Congress as did Senators Feinstein and Harris. On February 7th S. 47 was debated on the Senate floor, voted down two hostile amendments and continued debate to February 11th. There is some hope that the bipartisan bill can pass the Senate and be sent back to the House where it is expected to pass if it remains in its current form.
12. **Conservation Trust** – *Plan Goal 4* - The Conservation Trust Board of Directors last met on September 28, 2018. Staff continues to coordinate with the City of Highland and development interests adjoining the Wash Plan for Community Mitigation needs. Staff is working with Wash Plan participants who may need more mitigation than expected for their projects to get their projects permitted. A Conservation Trust meeting is scheduled for February 19th.

- 13. Property/Redlands Plaza** – Staff continues to manage Redlands Plaza and various issues related to tenants and maintenance. One unit is vacant with one current tenant interested in leasing the unit. Mentone house repairs were made and occupancy transferred to Steps 4 Life.
- 14. Mining** – Mining efforts by CEMEX contractors continue on the Plant Site quarry. District Counsel drafted revisions to the existing lease to revise it for the Wash Plan implementation. CEMEX has requested additional mining in existing areas that were once part of the Redlands Ag area they purchased. CEMEX and the District met productively and set a second meeting for February 28. Staff continues to work with USFWS for potential Robertson’s mining area.
- 15. Public Outreach and Legislative** – *Plan Goal 5* – Staff continued working with the BTAC group on Conservation outreach and related efforts. Staff also continued coordination and efforts for school education with IERCD. Significant effort was expended to support the Wash Plan Land Exchange Act legislation and State Dredge and Fill Regulation changes.
- 16. Community Recharge and Mitigation** – *Plan Goal 1 and 4* – The 2017 Community Strategic Plan (CSP) included this effort for planning and implementation. Based on staff efforts and in accordance with the resolution the District and SBVMWD are documenting the partnership to expand River HCP mitigation and Active Recharge Projects discussed below.
- 17. Active Recharge Partnership** – *Plan Goals 1, 2 and 4* – On January 22nd the Partnership Agreement for Active Recharge Projects and Habitat Conservation Easements was approved by the SBVMWD’s Board. The 120 diligence period began and continues through the end of April.
- 18. Current Board Action Implementation** – Many priority efforts have separate sections of the General Manager’s Report, or independent Board requested reports. Staff and District Counsel worked closely on EHL/CBD v. USACOE settlement as well as other closed session property items. Staff continues to work with consultants on outreach planning for 2019.
- 19. Future Board Activities** – Expected short-term items for consideration or note
- Potential Congressional approval of the Wash Plan Land Exchange Act
 - Draft Budget for Groundwater Enterprise and Rate (this meeting)
 - Engineering Investigation (this meeting)
 - Groundwater Rate Public Meeting – April 10
 - Groundwater Rate Public Hearing – April 24
 - Further 2019/2020 Budget Planning and review (workshop or committee meeting in April)
 - Review and consideration of the Memorandum of Agreement with the BLM in 2019
 - Potentially Federal Register Listing of Wash Plan
 - Priority Activity and Project list was approved, and the final is attached to this report

20. District Successes

- Significant effort resulted in additional clarifications and changes to the State Water Board Dredge and Fill regulation, being led by the District with ACWA, IRWD and others will limit the impacts of these new procedures on District facilities, but will likely require new permitting of operations and maintenance efforts.
- Senate Consideration of S. 47 includes the Land Exchange and authorization of the Land and Water Conservation Fund which has broad national benefits.
- Mill Creek diversion had a challenging few weeks. Storms with massive surges of flow from rapidly melting snow and thunderstorms caused the soft plugs to erode and the diversion levee to fail, despite staff's diligent efforts. However, because of rapid support on two occasions from Jacinto Construction, the diversion and or soft plugs were out for no more than 24 hours over the past month of storms. We very much appreciate the work of field staff and of Chuck from Jacinto. These efforts led to the recharge of over 1,000 AF that would not have been available otherwise representing water worth between \$125,000 and \$400,000.



SBVWCD Board Priorities 2019

Priorities are special efforts or emphasis items for the General Manager and staff. These are in addition to core mission elements such as water spreading, conservation, and policy principals such as collaboration, transparency, sustainability and safety.*

No.	Area or Item	Current Status as of 1/31/19	Board Priority	Early Completion	Likely Completion	Resource Needs	Links to	Plan Goal #
1	Partnership Agreement Active Recharge startup	Agreement	1	Ongoing	Ongoing	👏👏👏 \$\$\$	NEW	1
2	Plunge Creek Conservation Project Permits Bid Docs	Partial Completion	1	Jan-19	Apr-19	👏👏 \$\$	➡	1
3	Mill Creek Diversion Permitted (408, 404, 1600, ESA)	Ongoing	1	Ongoing	Ongoing	👏👏 \$\$	➡	1
4	Wash Plan - Federal Register Publication	22-Feb-19	1	Feb-19	Mar-19	👏👏👏 \$\$	➡	4
5	Wash Plan Trails Agreement or Implementation	Limited feedback	1	Jul-19	Nov-19	👏👏👏 \$	➡	3
6	Plunge Creek Conservation Construction	Pre Bid	1	Aug-19	Nov-19	👏👏 \$	NEW	1
7	Wash Plan - Land Exchange Act	Senate Bill	1	Feb-19		👏👏👏 \$	➡	4
8	Wash Plan Preserve Implementation Work Plan	Budgeting	2	Nov-19	Apr-20	👏👏 \$\$	NEW	4
9	Mentone Shop Design/Permitting	Ongoing	2	Ongoing	Ongoing	👏👏 \$\$	➡	1
10	Plan and Develop collaborative project opportunities	Ongoing	3	Ongoing	Ongoing	👏👏? ??	NEW	2
11	Mendoza Survey and Fencing	Ongoing	3	Apr-19	Dec-19	👏👏 \$\$	➡	1/4
12	Mill Creek Diversion Procurement	awaiting permits	3	Ongoing	Dec-19	👏👏 \$\$	NEW	1

Priority Key		Staffing and Program Key		
1	Must Do in 2019 <i>as noted</i>	Relative Staffing Need	👏 -- 👏👏👏	👏 -- 👏👏👏
2	Do based on resources	Relative Financial Cost	\$ -- \$\$\$	\$ -- \$\$\$
3	If possible, as needed	Ongoing or New Links	➡ or NEW	➡ or NEW
				Groundwater
				Land/Wash Plan
				District/GFE

* District Mission and Policy Principles are shown on the District website, boardroom and offices.

San Bernardino Valley Water Conservation District

Monthly Recharge Report

From: 1/1/2019
To: 1/31/2019



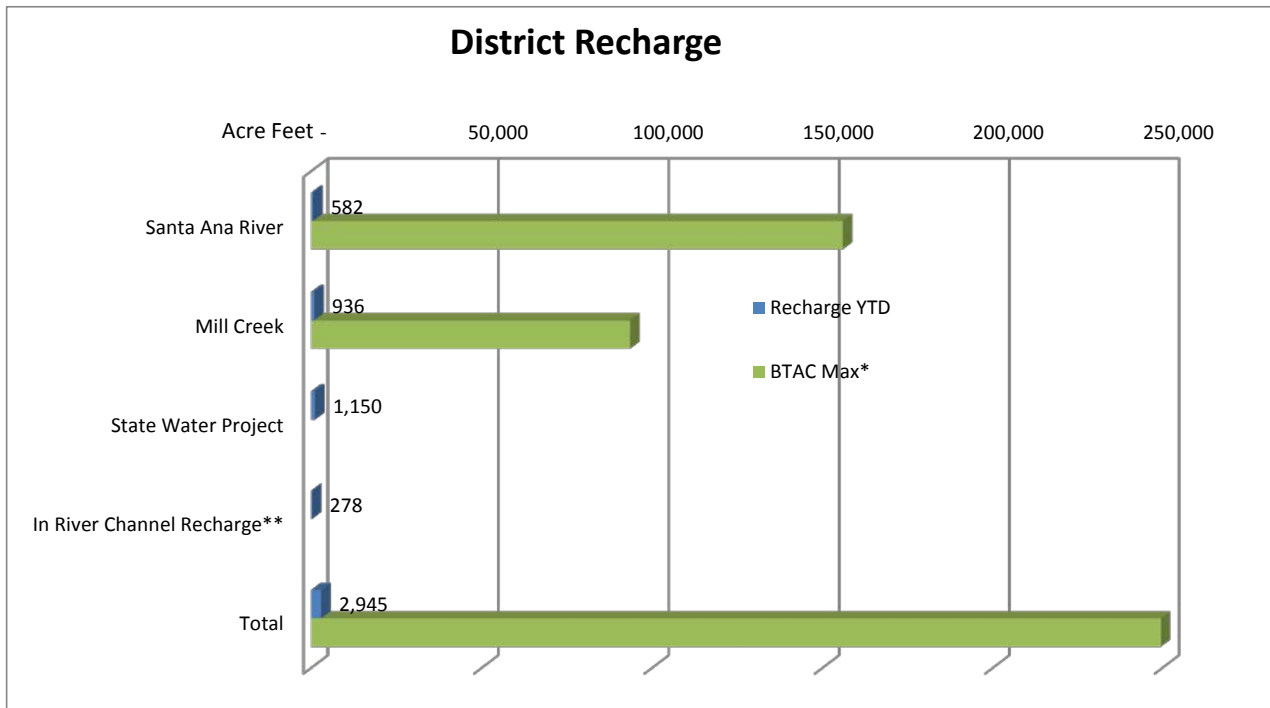
	January				
	Avg Daily Recharge	Monthly Recharge	Recharge YTD	BTAC Max*	% Max
Santa Ana River	13.5	419	582	156,000	0%
Mill Creek	10.4	322	936	93,600	1%
State Water Project	0.0	-	1,150	NA	NA
In River Channel Recharge**	6.8	210	278	NA	NA
Total	31	951	2,945	249,600	1%

Values in Acre Feet

*BTAC Revised Max in December 2017

**Monitoring began in Mid-April 2011

*** All Values Based on Water Year Oct-Sep 2018





2019 Board Calendar - San Bernardino Valley Water Conservation District

JANUARY						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jan. 9 Board Meeting
 Jan. 23 2nd Qtr. Finance & Admin Mtg.

JULY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jul. 10 Board Meeting
 Jul. 24 4th Qtr. Finance & Admin Mtg.

FEBRUARY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Feb. 6 Special Board Mtg.
 Feb. 13 Board Meeting

AUGUST						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug. 14 Board Meeting

MARCH						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Mar. 13 Board Meeting
Engineering Investigation Report Presentation

SEPTEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sept. 11 Board Meeting

APRIL						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Apr. 10 Board Meeting
Public Meeting/Groundwater Charge
 Apr. 24 Board Meeting
Public Hearing/Groundwater Charge
 Apr. 26 3rd Qtr. Finance & Admin Mtg.

OCTOBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Oct. 9 Board Meeting

MAY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 22 Board Meeting
 May 22 Budget Workshop (after Board meeting)

NOVEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Nov. 13 Board Meeting
 Nov. 20 1st Qtr. Finance & Admin Mtg.

JUNE						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun. 12 Board Meeting

DECEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Dec. 11 Board Meeting (@ 9:30 a.m.)
Holiday Luncheon