

**SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING**

**MINUTES OF October 18, 2017  
1:30 p.m.**

President Corneille called the Board Meeting of the Board of Directors to order at 1:33 p.m. All present stood for the Pledge of Allegiance, led by President Corneille.

**ROLL CALL:**

**BOARD MEMBERS PRESENT:**

Richard Corneille, President  
Melody McDonald, Vice President  
David E. Raley, Director  
T. Milford Harrison, Director (Arrival 1:40 p.m.)  
John Longville, Director

**BOARD MEMBERS ABSENT:**

None

**GENERAL COUNSEL PRESENT:**

David Cosgrove, Rutan & Tucker, LLP

**STAFF PRESENT:**

Daniel Cozad, General Manager  
Jeff Beehler, Land Resource Manager  
Athena Monge, Administrative Services Specialist

**GUESTS PRESENT:**

Charles Roberts, Highland Community News  
David Smith, East Valley Water District  
Socorro Pantaleon, Representative of Marc Steinorth

**1. PUBLIC PARTICIPATION**

President Corneille announced this as the time for any persons present, who so desired, to make an oral presentation to the Board of Directors. Absent public participation, the meeting continued with published agenda items.

**2. ADDITIONS/DELETIONS TO AGENDA**

There were none.

3. CONSENT CALENDAR

**It was moved by Director Raley and seconded by Director Longville to approve Consent Calendar Item A: Board Minutes, September 13, 2017; Item B: Expenditure Report, September 2017; and Item C: Appendix C Revisions to Board Policy Manual. The motion carried 4-0 with all Directors present voting in the affirmative and Director Harrison noted as absent from the vote.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Absent**

4. COMMITTEE REPORTS/ACTION ITEMS

A. OUTREACH & COMMUNICATIONS COMMITTEE VERBAL REPORT AND PRESENTATION OF THE OUTREACH PLAN

This item was taken out of order.

Director Harrison stated that the Outreach & Communications Committee (Committee) met with the public relations consultants on October 9. He requested that the Board review the Outreach Plan as provided to the Board as a handout at the meeting and provide staff with feedback. Director Harrison said he is supportive of the Outreach Plan, noting that it focuses on the items that the Board members indicated are essential based on Strategic Planning Workshops. Mr. Cozad noted that the public relations consultants would adjust the scope of work according to recommendations made by the Board. Director Longville reminded the Board that their prior decision indicated they would re-evaluate costs if additional services were needed. Vice President McDonald asked if the District has a boilerplate slide presentation directors can utilize for presentations. Mr. Cozad said that the public relations consultants are reviewing the existing slides and a new one would be ready within a month or two. Director Longville noted that the Committee would like to see broader Board involvement. Directors agreed the presentations should be made primarily to groups which are active in the community such as elected officials, legislators and service clubs. Mr. Cozad requested comments be submitted by November 8.

B. UNAUDITED FINANCIAL REPORTS, SEPTEMBER 2017

**It was moved by Director Longville and seconded by Vice President McDonald to approve the Unaudited Financial Reports for September 2017. The motion carried 4-0 with all Directors present voting in the affirmative, with Director Harrison noted absent from the vote.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Absent**

### C. CONSERVATION TRUST CONTRACT FOR SERVICES WITH DISTRICT

Mr. Cozad presented this item for discussion. He stated that the agreement outlines the relationship between the San Bernardino Valley Conservation Trust (Conservation Trust) and the San Bernardino Valley Water Conservation District (Conservation District). The Conservation Trust approved the agreement included on package pages 32-38 at its Board meeting on October 5. Mr. Cozad noted it is a permissive agreement and can be terminated by either party. He stated that the agreement describes the relationship between the two entities and how endowment funding and issuance costs are to be managed. Mr. Cosgrove added that the Conservation District is the primary service provider for the Conservation Trust at this time; however, that could change in the future. He noted that the Conservation Trust would reimburse the Conservation District at the standard hourly rate for administrative services. In response to a question from Vice President McDonald, Mr. Cozad indicated that the Conservation Trust could hire a separate Executive Director, Legal Counsel, Biologists, and Consultants; and could add additional Board Members. President Corneille requested clarification as to the circumstances in which the Conservation Trust Board might expand its Board of Directors. Mr. Cosgrove said the Conservation Trust Board may wish to make changes if it decides to begin private habitat management or to support the River HCP or other projects. In response to a question from President Corneille, the members of the Conservation Trust Board, Directors Raley and Longville, indicated that they had approved the agreement.

**It was moved by Vice President McDonald and seconded by Director Harrison to approve the Contract for the Provision of Administrative Services between the Conservation District and the Conservation Trust. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Yes**

### D. DRAFT COMMUNITY STRATEGIC PLAN FOR CIRCULATION

Mr. Cozad indicated that all feedback provided by the Board was incorporated into the current Draft Community Strategic Plan as presented on package pages 40-61.

**It was moved by President Corneille and seconded by Director Raley that the Board accept the Draft Community Strategic Plan with typographical edits and direct staff to circulate it for public review and comment. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Yes**

## E. REDLANDS PLAZA PARKING LOT AND SIDEWALK IMPROVEMENTS

President Corneille said there are several options available for the Redlands Plaza parking lot and sidewalk improvements. He requested the item be tabled and referred to the Operations Committee meeting on October 30.

**It was moved by President Corneille and seconded by Vice President McDonald to refer this item to the Operations Committee for further discussion and clarification. The motion carried 5-0 with all Directors present voting in the affirmative.**

**President Corneille: Yes  
Vice President McDonald: Yes  
Director Longville: Yes  
Director Raley: Yes  
Director Harrison: Yes**

## 5. INFORMATION ITEMS

### A. WASH PLAN REPORT

Mr. Beehler indicated that the Wash Plan Report is included on package page 65. He noted that AB52 Compliance Letters have been mailed to area tribes. The Gabrieleño and San Manuel Band of Mission Indians have requested consultations; once the consultations are complete, the results will be included in the Plan Documents. There is a 30-day response period to request the AB52 consultations. Mr. Beehler said there would also be a Federal Section 106 Consultation. The U.S. Fish and Wildlife Service and Bureau of Land Management will be working together to complete this consultation before posting in the Federal Register. Four participants in the Wash Plan are moving forward with their projects using the HCP: the City of Highland, City of Redlands, Valley Municipal and the Conservation District. Valley Municipal is working on the preconstruction survey for their well p-roject. The Conservation District has completed draft permits, and CEQA documents for Plunge Creek will come back to the Board in January 2018 for review and consideration. AB52 Compliance for Plunge Creek is scheduled for December. Director Raley requested that staff notify the Wash Plan Task Force members of the progress to date. This item was received and filed.

### B. GENERAL MANAGER'S REPORT AND MONTHLY RECHARGE REPORT

Mr. Cozad indicated that the written General Manager's Report is included on package page 68. The letter to the State Water Board regarding the dredge and fill issue discussed at the last Board meeting has been submitted, and a summary is included on package page 72; the actual letter was 28 pages long. Mr. Cozad noted that there would be a Dredge and Fill Regulation Session held at the upcoming Association of California Water Agencies Fall Conference. S. 357 has had its first hearing and received testimony from the BLM. District staff has met with the BLM legislative liaison for California and is working on getting changes from the BLM for S. 357. Additional meetings to discuss the next steps for the bill are scheduled for next week. This item was received and filed.

### C. GROUNDWATER COUNCIL VERBAL UPDATE

Mr. Cozad said that Monday's meeting was canceled since not all comments had been received on the Framework Agreement. Staff did receive comments from Western Municipal Water District (Western) on behalf of plaintiff entities of the Western Judgment. Mr. Cosgrove expanded on comments received by Western. He said that there is a term sheet available with a proposed side agreement which will be reviewed to understand how it will affect all Groundwater Council members. This item was received and filed.

### D. FUTURE AGENDA ITEMS & STAFF TASKS

Director Harrison asked to be nominated to the California Special Districts Association RDA Oversight Board. The Board requested additional information be presented at the next meeting for consideration.

### 6. MONTHLY BOARD MEMBER COMMITTEE ACTIVITY REPORTS, AND/OR COMMENTS BY BOARD MEMBERS

President Corneille chaired the September 14 Advisory Commission on Water Policy. He attended the Mentone Area Chamber Association meeting on September 18 and the Association of San Bernardino County Special Districts Dinner Meeting on October 16.

Director Longville attended the Black Rose Award Banquet held on September 8, the Advisory Commission on Water Policy on September 14, and the Rainbow Leadership Summit on September 23.

Director Raley attended the Advisory Commission on Water Policy on September 14, Valley Municipal's Water Use Efficiency Committee Workshop on September 20, and East Valley Water District Board Meeting on September 27. He attended the Redland Rise N Shine on October 6, EVWD Board Meeting on October 11, Big Bear Watermaster Meeting on October 10, and City of Redlands Walking with the Council on October 14.

Director Harrison attended the CSDA Conference from September 25-28, BTAC Meeting on October 2, Loma Linda Chamber of Commerce on October 3, and ACWA Region 9 Prado Dam Tour on October 6. He also attended the Outreach & Communications Committee meeting October 9, Three Valley Municipal Water District Board Meeting on October 12, and Valley Municipal Board Meeting on October 17.

Vice President McDonald attended the Valley Municipal Board Meeting on October 3 and October 17, ASBCSD Dinner Meeting on October 16, and BTAC Meeting on October 2. She attended the San Bernardino Regional Water Resource Authority and Valley Municipal Joint Meeting on September 25, and Baseline Feeder on September 21. Vice President McDonald also attended the ASBCSD Dinner Meeting on September 18 and Highland Area Chamber of Commerce Luncheon on September 26.

### 7. UPCOMING MEETINGS

The Operations Committee will be held at 10:00 a.m. October 30.

8. CLOSED SESSION

It was moved by Vice President McDonald and seconded by Director Longville to adjourn to Closed Session. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Harrison: Yes**

General Counsel announced that the meeting would adjourn to closed session under all items posted on the published agenda.

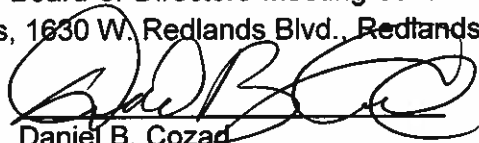
At 3:57 p.m., the meeting reconvened into Open Session. Mr. Cosgrove noted that there was no reportable action.

9. ADJOURN MEETING

It was moved by Vice President Corneille and seconded by Director Longville to adjourn. The motion carried 5-0 with all Directors present voting in the affirmative.

**President Corneille: Yes**  
**Vice President McDonald: Yes**  
**Director Longville: Yes**  
**Director Raley: Yes**  
**Director Harrison: Yes**

At 3:59 p.m. the meeting adjourned to the Board of Directors Meeting scheduled for 1:30 p.m. November 8, 2017, at District Headquarters, 1630 W. Redlands Blvd., Redlands, Calif.

  
Daniel B. Cozad  
General Manager